



Oneida Business Committee

Regular Meeting
8:30 AM Wednesday, April 14, 2021
BC Conference Room, 2nd floor, Norbert Hill Center

Minutes

REGULAR MEETING

Present: Chairman Tehassi Hill, Vice-Chairman Brandon Stevens, Secretary Lisa Liggins, Council members: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Marie Summers, Jennifer Webster;

Not Present: Treasurer Tina Danforth;

Arrived at: n/a;

Others present: Jo Anne House, Larry Barton, Danelle Wilson (via Microsoft Teams¹), Geraldine Danforth (via Microsoft Teams), Clorissa Santiago, Kristen Hooker, Jessica Vandekamp (via Microsoft Teams), Brooke Doxtator (via Microsoft Teams), Debbie Melchert (via Microsoft Teams), Aliskwet Ellis (via Microsoft Teams), Rae Skenandore (via Microsoft Teams), Melanie Burkhart (via Microsoft Teams), Melinda J. Danforth (via Microsoft Teams), Lori Elm (via Microsoft Teams), Chad Wilson;

I. CALL TO ORDER

Meeting called to order by Chairman Tehassi Hill at 8:31 a.m.

For the record: Treasurer Tina Danforth is on vacation.

II. OPENING (00:00:10)

Opening provided by Councilman Kirby Metoxen.

A. Special recognition for years of service

Sponsor: Geraldine Danforth, Area Manager/Human Resources

Special recognition for years of service by Tehassi Hill of the following individuals: 45 years of service - Celestine M. Denny; 30 years of service - Jacqueline M. Smith, Reese E. Hill, Victoria L. Blaker; 25 years of service - Gunladunt Webster, Barbara J. Truttmann, Emilie J. Jordan, Lisa M. Bigfire, Victoria L. Kruger, Ricky J. Fuss, Evan S. Doxtater, Geraldine C. Parker, Tina A. Lagest, Debra J. Leclair, Kenneth P. Cornelius;

¹ Microsoft Teams is software which provides a communication and collaboration platform for workplace chat, file sharing, and video meetings

III. **ADOPT THE AGENDA (00:03:28)**

Motion by Lisa Liggins to approve the agenda with one (1) addition and one (1) deletion [1] add item IV.4.D. Adopt resolution entitled Oneida Nation Assistance Fund; 2) delete item IX.D.5. Approve the Human Resource General Manager job description and assign a sub-team to complete the hiring process], seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster
Not Present: Tina Danforth

IV. **RESOLUTIONS**

A. Adopt resolution entitled Extension of the Waiver of the Application Fee under the Pardon and Forgiveness Law for Fiscal Year 2022 (00:05:18)

Sponsor: Jo Anne House, Chief Counsel

Motion by Lisa Liggins to adopt resolution entitled Extension of the Waiver of the Application Fee under the Pardon and Forgiveness Law for Fiscal Year 2022, seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster
Not Present: Tina Danforth

B. Adopt resolution entitled Authorization of Boards, Committees and Commissions to Meet and Superseding the Temporary Closure (00:06:04)

Sponsor: Jo Anne House, Chief Counsel

Motion by Lisa Liggins to adopt resolution entitled Authorization of Boards, Committees and Commissions to Meet and Superseding the Temporary Closure status with one (1) noted change adding the effective date of June 14, 2021, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster
Not Present: Tina Danforth

Motion by Lisa Liggins to approve the implementation of the Oneida Pow-wow Committee pilot project, previously approved on February 12, 2020 for an additional one-year period, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster
Not Present: Tina Danforth

C. Adopt resolution entitled 2021 Summer Tribal Youth Program (00:26:53)

Sponsor: Patrick Pelky, Division Director EHSL&A

Motion by Lisa Liggins to adopt resolution entitled 2021 Summer Tribal Youth Program with one (1) noted change to line one (1) adding grant application to the title, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster
Not Present: Tina Danforth

D.. Adopt resolution entitled Oneida Nation Assistance Fund (00:29:40); (01:19:02)
Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to approve the Oneida Nation Assistance Fund with the noted change to Line 45 [change from, "...between 18 to 61 years of...", change to, "...age 18 or over..."] seconded by Lisa Liggins. Motion withdrawn.

Motion by Lisa Liggins to defer this item until after executive session noting the resolution will be brought back with three (3) additional considerations, [1) the correction to line 45 [change from, "...between 18 to 61 years of...", change to, "...age 18 or older..."]; 2) noting the LOCs considerations for possible garnishments moving forward; 3) CFO's comments regarding Treasury guidance for the 65 and over payment.], seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster
Not Present: Tina Danforth

Motion by Lisa Liggins to adopt the resolution entitled Oneida Nation Assistance Fund noting an updated resolution was provided, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster
Not Present: Tina Danforth

Item V.A. was addressed next

V. APPOINTMENTS

A. Determine next steps regarding four (4) vacancies - Oneida Nation Arts Board (00:48:27); (01:19:43)
Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to defer this item until after executive session, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster
Not Present: Tina Danforth

Motion by Lisa Liggins to appoint Kent Hutchison and Kelly Strickland to the Oneida Nation Arts Board with a term end date of March 31, 2023 and appoint Frances Brigham to the Oneida Nation Arts Board with a term end date of March 31, 2024 and to repost the remaining vacancy, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster
Not Present: Tina Danforth

Item V.B. was addressed next

B. Determine next steps regarding four (4) vacancies - Anna John Resident Centered Care Community Board (00:49:00); (01:20:36)
Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to defer this item until after executive session, seconded by Marie Summers.
Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster
Not Present: Tina Danforth

Motion by Lisa Liggins to appoint Kristin Jorgenson-Dann and Beverly Anderson to the Oneida Nation Anna John Resident Centered Care Community Board with a term end date of July 31, 2023 and to post the remaining vacancies, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster
Not Present: Tina Danforth

Item IX.A.1. was addressed next

VI. STANDING COMMITTEES

A. LEGISLATIVE OPERATING COMMITTEE

1. Accept the March 3, 2021, regular Legislative Operating Committee meeting minutes (00:49:24)

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to accept the March 3, 2021, regular Legislative Operating Committee meeting minutes, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster
Not Present: Tina Danforth

2. Adopt the Oneida Nation Standard Operating Procedure entitled Oneida General Welfare Law - Adoption of an Approved Program (00:49:50)

Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to adopt the Oneida Business Committee standard operating procedure entitled Oneida General Welfare Law - Adoption of an Approved Program and direct the Secretary to finalize the SOP and publish, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster
Not Present: Tina Danforth

3. Approve the Audit Committee bylaws amendments (00:52:00)

Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to adopt the Audit Committee bylaws amendments, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster
Not Present: Tina Danforth

B. QUALITY OF LIFE COMMITTEE

- 1. Accept the February 18, 2021, regular Quality of Life meeting minutes (00:57:31)**
Sponsor: Marie Summers, Councilwoman

Motion by Jennifer Webster to accept the February 18, 2021, regular Quality of Life meeting minutes, seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster
Not Present: Tina Danforth

VII. NEW BUSINESS

- A. Determine next steps regarding quorum for the Pardon and Forgiveness Screening Committee (00:58:04)**
Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to adopt the three (3) requested actions in memorandum dated April 7, 2021 [1) amend the by-laws of the Pardon and Forgiveness Screening Committee, section 1-5(a) that all alternates, as specifically identified in subsections 1-5(a)(1)(A-C), are now members and shall be eligible to make up the three person quorum requirement in section 3-5, and that such amendments shall remain in place until rescinded by the Oneida Business Committee or the by-laws are amended; 2) direct the Pardon and Forgiveness Screening Committee to meet as soon as possible to address existing applications; 3) direct the Legislative Operating Committee to develop emergency amendments to 126.8 of the Pardon and Forgiveness Law to allow a virtual hearing to be scheduled as soon as possible regarding the existing applications to avoid further delay for the April 28, 2021 Oneida Business Committee meeting], seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster
Not Present: Tina Danforth

- B. Approve the Community Health Department request to post one (1) grant funded limited term position for one (1) Stroke Prevention Wellness Coach (01:01:36)**
Sponsor: Geraldine Danforth, Area Manager/Human Resources

Motion by Jennifer Webster to approve the Community Health Department request to post one (1) grant funded limited term position for one (1) Stroke Prevention Wellness Coach, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster
Not Present: Tina Danforth

- C. Approve the Family Services Department request to post two (2) grant funded positions for one (1) Social Worker/Case Manager and one (1) Case Aide (01:02:39)**
Sponsor: Geraldine Danforth, Area Manager/Human Resources

Motion by Lisa Liggins to approve the Family Services Department request to post two (2) grant funded positions for one (1) Social Worker/Case Manager and one (1) Case Aide, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster
Not Present: Tina Danforth

- D. Accept the notice that Councilman Kirby Metoxen has been confirmed as Vice-President of the Native American Tourism of Wisconsin Board (01:05:27)**
Sponsor: Kirby Metoxen, Councilman

Motion by David P. Jordan to accept the notice that Councilman Kirby Metoxen has been confirmed as Vice-President of the Native American Tourism of Wisconsin Board, seconded by Marie Summers.

Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster
Abstained: Kirby Metoxen
Not Present: Tina Danforth

- E. Accept the notice that Councilwoman Jennifer Webster has been appointed as primary delegate for the Bemidji area of the Administration for Children and Families, Tribal Advisory Committee (01:06:32)**
Sponsor: Jennifer Webster, Councilwoman

Motion by David P. Jordan to accept the notice that Councilwoman Jennifer Webster has been appointed as primary delegate for the Bemidji area of the Administration for Children and Families, Tribal Advisory Committee, seconded by Lisa Liggins. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers
Abstained: Jennifer Webster
Not Present: Tina Danforth

- F. Enter e-poll results into the record regarding the adopted BC resolution # 03-19-21-A (01:07:12)**
Sponsor: Lisa Liggins, Secretary

Motion by David P. Jordan to enter the e-poll results into the record regarding the adopted BC resolution # 03-19-21-A, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster
Not Present: Tina Danforth

- G. Enter e-poll results into the record regarding the approved request for an exception to BC Resolution 12-31-20-A to post the Family Court Judge position for all applicants (01:07:34)**
Sponsor: Lisa Liggins, Secretary

Motion by David P. Jordan to enter the e-poll results into the record regarding the approved request for an exception to BC Resolution 12-31-20-A to post the Family Court Judge position for all applicants, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster
Not Present: Tina Danforth

VIII. GENERAL TRIBAL COUNCIL

A. Approve four (4) requested actions - Petitioner Lori Elm re: Real Property law Eviction and Termination (01:08:02)

Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to approve the four (4) requested actions [1) To acknowledge receipt of the petition from Lori Elm regarding Real Property Law Eviction and Termination; 2) To assign the petition to the next available GTC meeting agenda for consideration; 3) To direct the BC Direct Report Offices to complete and submit their administrative impact statements of the petition to the TribalSecretary mailbox by Wednesday, May 5, 2021. 4) To direct the Law, Finance, and Legislative Reference Offices to complete, respectively, the legal review, fiscal impact statement, and statement of effect with status updates to be submitted for the June 9, 2021, regular Business Committee meeting agenda and the first BC meeting of the month thereafter or until the final documents are submitted], seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

IX. EXECUTIVE SESSION (01:18:20)

Motion by Lisa Liggins to go into executive session at 9:49 a.m., seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

Motion by Lisa Liggins to come out of executive session at 11:35 a.m., seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

Item IV.D. was addressed next

A. REPORTS

1. Accept the Chief Council Report (01:21:16)

Sponsor: Jo Anne House, Chief Counsel

Motion by Jennifer Webster to accept the Chief Council Report, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

B. AUDIT COMMITTEE

1. Accept the February 18, 2021, regular Audit Committee meeting minutes (01:21:29)

Sponsor: David P. Jordan, Councilman

Motion by Kirby Metoxen to accept the February 18, 2021, regular Audit Committee meeting minutes, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

2. Accept the Mississippi Stud compliance audit and lift the confidentiality requirement (01:21:46)

Sponsor: David P. Jordan, Councilman

Motion by Marie Summers to accept the Mississippi Stud compliance audit and lift the confidentiality requirement, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

C. UNFINISHED BUSINESS

1. Accept the Complaint Process for Finance SOP as information (01:22:04)

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept the Complaint Process for Finance SOP as information, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

2. Accept the HR Area Manager's follow-up report regarding the process for layoffs, furloughs, and recalls (01:22:20)

Sponsor: Geraldine Danforth, Area Manager/Human Resources

Motion by David P. Jordan to accept the discussion regarding the HR Area Manager's follow-up report as information and defer the report to the April 28, 2021, regular Business Committee meeting agenda, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

D. NEW BUSINESS

- 1. Review applications for four (4) vacancies - Oneida Nation Arts Board (01:22:41)**
Sponsor: Lisa Liggins, Secretary

Motion by Kirby Metoxen to accept the discussion regarding three (3) vacancies - Oneida Nation Arts Board, seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster
Not Present: Tina Danforth

- 2. Review applications for four (4) vacancies - Anna John Resident Centered Care Community Board (01:23:04)**
Sponsor: Lisa Liggins, Secretary

Motion by David P. Jordan to accept the discussion regarding four (4) vacancies - Anna John Resident Centered Care Community Board, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster
Not Present: Tina Danforth

- 3. Determine next steps regarding the amendment of file # 2020-0464 (01:23:23)**
Sponsor: Jessica Vandekamp, Employee Relations Representative

Motion by David P. Jordan to approve the extension of employment agreement and authorize the Chairman to sign agreement, seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster
Not Present: Tina Danforth

5. Enter the e-poll results into the record regarding the approved letter of intent to renegotiate the agreement with Greater Green Bay Convention and Visitors Bureau (01:23:57)

Sponsor: Lisa Liggins, Secretary

Motion by David P. Jordan to enter the e-poll results into the record regarding the approved letter of intent to renegotiate the agreement with Greater Green Bay Convention and Visitors Bureau, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

X. ADJOURN (01:24:12)

Motion by Lisa Liggins to adjourn at 11:40 p.m., seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

Minutes prepared by Chad Wilson, Senior Information Management Specialist.
Minutes approved as presented on April 28, 2021.



Lisa Liggins, Secretary
ONEIDA BUSINESS COMMITTEE