



# Oneida Business Committee

Regular Meeting  
8:30 AM Wednesday, May 26, 2021  
BC Conference Room, 2nd floor, Norbert Hill Center

## Agenda

Meeting agenda is available here: [oneida-nsn.gov/government/business-committee/agendas-packets/](https://oneida-nsn.gov/government/business-committee/agendas-packets/). Materials for the "General Tribal Council" section of the agenda, if any, are available to enrolled members of the Oneida Nation; to obtain a copy, visit the BC Support Office, 2nd floor, Norbert Hill Center and present a valid Tribal I.D. or go to <https://goo.gl/uLp2jE>. Scheduled times are subject to change.

### NOTICE

In accordance with the OBC Virtual meeting standard operating procedure, due to the Public Health State of Emergency the OBC meeting will be held virtually through Microsoft Teams and therefore be closed to the public. Any person who has comments or questions regarding open session items may submit them to [TribalSecretary@oneidanation.org](mailto:TribalSecretary@oneidanation.org) no later than the close of business the day before the OBC meeting. Any comments or questions received shall be noticed to the OBC and entered into the record as a handout by the Business Committee Support Office. A recording of the virtual meeting shall be made available on the Nation's website.

#### **I. CALL TO ORDER**

#### **II. OPENING**

#### **III. ADOPT THE AGENDA**

#### **IV. OATH OF OFFICE**

- A. Oneida Airport Hotel Corporation - Vern Doxtator, Marlene Garvey, and Patricia Lassila**  
Sponsor: Lisa Liggins, Secretary
- B. Oneida Youth Leadership Institute Board - Aliskwet Ellis**  
Sponsor: Lisa Liggins, Secretary
- C. Pardon and Forgiveness Screening Committee - Julie King**  
Sponsor: Lisa Liggins, Secretary

**V. MINUTES**

- A. **Approve the April 28, 2021, regular Business Committee meeting minutes**  
Sponsor: Lisa Liggins, Secretary
- B. **Approve the May 12, 2021, regular Business Committee meeting minutes**  
Sponsor: Lisa Liggins, Secretary

**VI. RESOLUTIONS**

- A. **Approve three (3) actions regarding the Nation's Tribal Transportation Improvement Plan - file # 2021-0081**  
Sponsor: Jacque Boyle, Division Director/Public Works
- B. **Adopt resolution entitled Approval of Use of Economic Development, Diversification and Community Development Fund for Transfer of \$2.4 Million to the Oneida Land Commission**  
Sponsor: Jo Anne House, Chief Counsel
- C. **Adopt resolution entitled Process for Authorization and Use of the American Rescue Plan Act of 2021 Federal Relief Funds**  
Sponsor: Jo Anne House, Chief Counsel
- D. **Adopt resolution entitled Economic Development, Diversification and Community Development Fund – Updating Review and Recommendation Responsibilities**  
Sponsor: Jo Anne House, Chief Counsel

**VII. APPOINTMENTS**

- A. **Determine next steps regarding one (1) elder 55+ vacancy - Pardon and Forgiveness Screening Committee**  
Sponsor: Lisa Liggins, Secretary

**VIII. STANDING COMMITTEES**

- A. **FINANCE COMMITTEE**
  - 1. **Accept the May 3, 2021, regular Finance Committee meeting minutes**  
Sponsor: Tina Danforth, Treasurer
  - 2. **Accept the May 17, 2021 regular Finance Committee meeting minutes**  
Sponsor: Tina Danforth, Treasurer

**B. LEGISLATIVE OPERATING COMMITTEE**

- 1. Accept the May 5, 2021, regular Legislative Operating Committee meeting minutes**  
Sponsor: David P. Jordan, Councilman

**IX. NEW BUSINESS**

- A. Review request from the Oneida Nation Arts Program regarding installation of a commemorative plaque at the Duck Creek overpass**  
Sponsor: Tina Jorgenson, Division Director/Governmental Services
- B. Approve the Oneida Nation School System request to post one (1) grant funded Co-Teacher**  
Sponsor: Geraldine Danforth, Area Manager/Human Resources
- C. Approve the Oneida Nation School System request to post two (2) grant funded Elementary Teachers**  
Sponsor: Geraldine Danforth, Area Manager/Human Resources
- D. Approve 2020 -2023 OBC Group Agreements and OBC Broad Goals**  
Sponsor: Jessica Vandekamp, Employee Relations Representative

**X. REPORTS**

- A. OPERATIONAL (9:30 a.m.-10:00 a.m.)**
  - 1. Accept the Comprehensive Health Division FY-2021 2nd quarter report**  
Sponsor: Debra Danforth & Dr. Ravinder Vir, Division Directors/Comprehensive Health-Operations & Medical
  - 2. Accept the Environmental, Health, Safety, Land and Agriculture Division FY-2021 2nd quarter report**  
Sponsor: Pat Pelky, Division Director/Environmental, Health, Safety, Land and Agriculture
  - 3. Accept the Governmental Services Division FY-2021 2nd quarter report**  
Sponsor: Tina Jorgenson, Division Director/Governmental Services
  - 4. Accept the Public Works Division FY-2021 2nd quarter report**  
Sponsor: Jacque Boyle, Division Director/Public Works
  - 5. Accept the Management Information Systems FY-2021 2nd quarter report**  
Sponsor: Eric Bristol, Manager/Application Services; Don Dechamps, Manager/MIS Gaming; and Jason Doxtator, Manager/Network Services
  - 6. Accept the Tribal Action Plan FY-2021 2nd quarter report**  
Sponsor: Renita Hernandez, Manager/Tribal Action Plan

7. **Big Bear Media FY-2021 2nd quarter report**  
Sponsor: Michelle Danforth-Anderson, Director/Marketing and Tourism
8. **Accept the Education and Training FY-2021 2nd quarter report**  
Sponsor: Jacqueline Smith, Area Manager/Education and Training
9. **Accept the Grants Office FY-2021 2nd quarter report**  
Sponsor: Mark Powless, General Manager

**B. APPOINTED BOARDS, COMMITTEES, COMMISSIONS**

1. **Accept the Anna John Resident Centered Care Community Board FY-2021 2nd quarter report**  
Sponsor: Joshua Hicks, Chair/Anna John Resident Centered Care Community Board
2. **Accept the Oneida Police Commission FY-2021 2nd quarter report**  
Sponsor: Richard Van Boxtel, Chair/Oneida Police Commission

**C. ELECTED BOARDS, COMMITTEES, COMMISSIONS**

1. **Accept the Oneida Election Board FY-2021 2nd quarter report**  
Sponsor: Candace House, Chair/Oneida Election Board
2. **Accept the Oneida Gaming Commission FY-2021 2nd quarter report**  
Sponsor: Mark A. Powless Sr., Chair/Oneida Gaming Commission
3. **Accept the Oneida Land Commission FY-2021 2nd quarter report**  
Sponsor: Becky Webster, Chair/Oneida Land Commission
4. **Accept the Oneida Nation School Board FY-2021 2nd quarter report (10:30 a.m.)**  
Sponsor: Aaron Manders, Chair/Oneida Nation School Board
5. **Accept the Oneida Trust Enrollment Committee FY-2021 2nd quarter report**  
Sponsor: Debra Danforth, Chair/Oneida Trust Enrollment Committee

**D. STANDING COMMITTEES**

1. **Accept the Legislative Operating Committee FY-2021 2nd quarter report**  
Sponsor: David P. Jordan, Councilman
2. **Accept the Finance Committee FY-2021 2nd quarter report**  
Sponsor: Tina Danforth, Treasurer
3. **Accept the Quality of Life Committee FY-2021 2nd quarter report**  
Sponsor: Marie Summers, Councilwoman
4. **Accept the Community Development Planning Committee FY-2021 2nd quarter report**  
Sponsor: Brandon Stevens, Vice-Chairman

**E. OTHER**

1. **Accept the Oneida Youth Leadership Institute Board FY-2021 2nd quarter report**  
Sponsor: Cheryl Stevens, Executive Manager

**XI. GENERAL TRIBAL COUNCIL**

- A. **Review COVID-19 Update V for Oneida Tribal Members outline and determine next steps**  
Sponsor: Lisa Liggins, Secretary

**XII. EXECUTIVE SESSION****A. REPORTS**

1. **Accept the Chief Counsel report**  
Sponsor: Jo Anne House, Chief Counsel
2. **Accept the General Manager report**  
Sponsor: Mark W. Powless, General Manager
3. **Accept the Gaming General Manager FY-2021 2nd quarter report (11:00 a.m.)**  
Sponsor: Louise Cornelius, Gaming General Manager
4. **Accept the Intergovernmental Affairs, Communications, and Self-Governance May 2021 report**  
Sponsor: Melinda J. Danforth, Director/Intergovernmental Affairs

**B. AUDIT COMMITTEE**

1. **Review recommendations regarding NG-020-036 and determine next steps**  
Sponsor: David P. Jordan, Councilman
2. **Accept the Audit Committee FY-2021 2nd quarter report**  
Sponsor: David P. Jordan, Councilman

**C. NEW BUSINESS**

1. **Accept the May 11, 2021, regular OBC Officer meeting notes**  
Sponsor: Jessica Vandekamp, Employee Relations Representative
2. **Review BC Officer recommendations regarding NG-021-079 and determine next steps**  
Sponsor: David P. Jordan, Councilman

3. **Approve a limited waiver of sovereign immunity - DocuSign Inc. Master Services agreement - file # 2021-0105**  
Sponsor: Debra Danforth & Dr. Ravinder Vir, Division Directors/Comprehensive Health-Operations & Medical
4. **Discuss impact of BC resolution # 05-12-21-B on area under BCDR 07 and determine next steps**  
Sponsor: Marie Summers, Councilwoman
5. **Review applications for one (1) elder 55+ vacancy - Pardon and Forgiveness Screening Committee**  
Sponsor: Lisa Liggins, Secretary
6. **Enter the e-poll results into the record regarding the amicus curia brief referenced in the memorandum dated May 5, 2021**  
Sponsor: Lisa Liggins, Secretary
7. **Enter the e-poll results into the record regarding complaint # 2021-GMRDR-01**  
Sponsor: Lisa Liggins, Secretary

### **XIII. ADJOURN**

Posted on the Oneida Nation's official website, [www.oneida-nsn.gov](http://www.oneida-nsn.gov) pursuant to the Open Records and Open Meetings law (§ 107.14.)

The meeting packet of the open session materials for this meeting is available by going to the Oneida Nation's official website at: [oneida-nsn.gov/government/business-committee/agendas-packets/](http://oneida-nsn.gov/government/business-committee/agendas-packets/)

For information about this meeting, please call the Business Committee Support Office at (920) 869-4364 or (800) 236-2214

Oneida Airport Hotel Corporation - Vern Doxtator, Marlene Garvey, and Patricia Lassila

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## Business Committee Agenda Request

1. Meeting Date Requested: 5/26/21

2. General Information:

Session:  Open  Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

3. Supporting Documents:

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Bylaws                    | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)      | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice          | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet          | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up    | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i>    |  |   |

4. Budget Information:

- |   |  |                                     |
|---|--|-------------------------------------|
| <input type="checkbox"/> Budgeted       | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: Brooke Doxtator, BCC Supervisor

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: BDOXTAT1



## Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, BCC Supervisor

DATE: May 18, 2021

RE: Oaths of Office – Oneida Airport Hotel Corporation

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### Background

On May 12, 2021 the Oneida Business Committee appointed Patricia Lassila, Vern Doxtator and Marlene Garvey to the Oneida Airport Hotel Board.

Oneida Youth Leadership Institute Board - Aliskwet Ellis

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## Business Committee Agenda Request

**1. Meeting Date Requested:** 5/26/21

**2. General Information:**

Session:  Open  Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

**3. Supporting Documents:**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Bylaws                    | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)      | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
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| <input type="checkbox"/> Other: <i>Describe</i>    |  |   |

**4. Budget Information:**

- |   |  |                                     |
|---|--|-------------------------------------|
| <input type="checkbox"/> Budgeted       | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

**5. Submission:**

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: Brooke Doxtator, BCC Supervisor

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: BDOXTAT1



## Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, BCC Supervisor

DATE: May 18, 2021

RE: Oaths of Office – Oneida Youth Leadership Institute Board

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### Background

On May 12, 2021 the Oneida Business Committee appointed Aliskwet Ellis to the Oneida Youth Leadership Institute Board.

Pardon and Forgiveness Screening Committee - Julie King

## Business Committee Agenda Request

**1. Meeting Date Requested:** 5/26/21

**2. General Information:**

Session:  Open  Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

**3. Supporting Documents:**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Bylaws                    | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)      | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
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| <input type="checkbox"/> Draft GTC Packet          | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up    | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i>    |  |   |

**4. Budget Information:**

- |   |  |                                     |
|---|--|-------------------------------------|
| <input type="checkbox"/> Budgeted       | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

**5. Submission:**

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: Brooke Doxtator, BCC Supervisor

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: BDOXTAT1



## Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, BCC Supervisor

DATE: May 18, 2021

RE: Oaths of Office – Pardon and Forgiveness Screening Committee

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### Background

On May 12, 2021 the Oneida Business Committee appointed Julie King as a Social Services Department representative on the Pardon and Forgiveness Screening Committee.

Approve the April 28, 2021, regular Business Committee meeting minutes

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## Business Committee Agenda Request

**1. Meeting Date Requested:** 05/26/21

**2. General Information:**

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: *Choose reason for Executive.*

**3. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input checked="" type="checkbox"/> Minutes      | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

**4. Budget Information:**

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

**5. Submission:**

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: \_\_\_\_\_

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: LLIGGINS

**DRAFT****Oneida Business Committee**

Regular Meeting  
8:30 AM Wednesday, April 28, 2021  
BC Conference Room, 2nd floor, Norbert Hill Center

**Minutes****REGULAR MEETING**

**Present:** Chairman Tehassi Hill, Vice-Chairman Brandon Stevens, Treasurer Tina Danforth, Secretary Lisa Liggins, Council members: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Marie Summers, Jennifer Webster;

**Not Present:** n/a

**Arrived at:** n/a

**Others present:** Jo Anne House, Larry Barton, Clorissa Santiago, Kristen Hooker, Danelle Wilson (via Microsoft Teams<sup>1</sup>) Susan House (via Microsoft Teams), Beverly Anderson (via Microsoft Teams), Debbie Melchert (via Microsoft Teams), Aliskwet Ellis (via Microsoft Teams), Frances Brigham (via Microsoft Teams), Kent Hutchinson (via Microsoft Teams), Kristal Hill (via Microsoft Teams), Kristin Jorgenson-Dann (via Microsoft Teams), Kelli Strickland (via Microsoft Teams), Rae Skenandore (via Microsoft Teams), Justin Nishimoto (via Microsoft Teams), Jessica Vandekamp (via Microsoft Teams), Lori Hill (via Microsoft Teams), Melinda J. Danforth (via Microsoft Teams), Tina Jorgensen (via Microsoft Teams), Paula King Dessart (via Microsoft Teams), Geraldine Danforth (via Microsoft Teams), Ravinder Vir (via Microsoft Teams), Michelle Myers (via Microsoft Teams), Debra Danforth (via Microsoft Teams), Ralinda Ninham-Lamberies (via Microsoft Teams), Loucinda Conway (via Microsoft Teams), Chad Fuss (via Microsoft Teams), Kaylynn Gresham (via Microsoft Teams), Jacque Boyle (via Microsoft Teams), Jackie Smith (via Microsoft Teams), Pat Pelky (via Microsoft Teams), Jason Doxtator (via Microsoft Teams), Eric McLester (via Microsoft Teams), Mike Day (via Microsoft Teams), James Bittorf (via Microsoft Teams), Carl Artman (via Microsoft Teams), Candice Skenandore (via Microsoft Teams), Tana Aguirre (via Microsoft Teams), Brandon Wisneski (via Microsoft Teams), Melissa Nuthals (via Microsoft Teams), Chad Wilson;

**I. CALL TO ORDER**

*Meeting called to order by Chairman Tehassi Hill at 8:31 a.m.*

*For the record: Secretary Lisa Liggins will be leaving at 9:30 a.m. to testify at the State Budget Virtual Hearing. Treasurer Tina Danforth will be leaving at 10:15 a.m. for a conference call with the Native American Finance Officers Association. Councilman Kirby Metoxen will be leaving at 3:50 p.m. for a meeting with the Oneida Airport Hotel Corporation.*

**II. OPENING (00:00:09)**

*Opening provided by Chairman Tehassi Hill.*

<sup>1</sup> Microsoft Teams is software which provides a communication and collaboration platform for workplace chat, file sharing, and video meetings

# DRAFT

## III. ADOPT THE AGENDA (00:01:36)

Motion by Jennifer Webster to adopt the agenda with one (1) addition [1] under section executive session new business, add item number five determine next steps for complaint File # 2021-DR05-02], seconded by Daniel Guzman King. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

## IV. OATH OF OFFICE (00:02:32)

*Oaths of office administered by Secretary Lisa Liggins. Kristin Jorgenson-Dann, Beverly Anderson, Kent Hutchison, Kelli Strickland, and Frances Brigham were present via Microsoft Teams.*

- A. **Anna John Resident Centered Care Community Board - Kristin Jorgenson-Dann and Beverly Anderson**  
Sponsor: Lisa Liggins, Secretary
- B. **Oneida Nation Arts Board - Kent Hutchison, Kelli Strickland, and Frances Brigham**  
Sponsor: Lisa Liggins, Secretary

## V. MINUTES

- A. **Approve the April 14, 2021, regular Business Committee meeting minutes (00:05:53)**  
Sponsor: Lisa Liggins, Secretary

Motion by David P. Jordan to approve the April 14, 2021, regular Business Committee meeting minutes, seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

- B. **Approve the March 24, 2021, regular Business Committee meeting minutes (00:06:37)**  
Sponsor: Lisa Liggins, Secretary

Motion by Kirby Metoxen to approve the March 24, 2021, regular Business Committee meeting minutes, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

**DRAFT****VI. RESOLUTIONS****A. Adopt resolution entitled Emergency Amendments to the Pardon and Forgiveness Law (00:07:00)**

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to adopt resolution 04-28-21-A Emergency Amendments to the Pardon and Forgiveness Law, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

**B. Adopt resolution entitled Emergency Amendments to the Election Law (00:16:33)**

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to adopt resolution 04-28-21-B Emergency Amendments to the Election Law, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

**C. Adopt resolution entitled Safely Scheduling General Tribal Council Meetings - COVID-19 Health Risk Impacts (00:20:14)**

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to adopt resolution 04-28-21-C Safely Scheduling General Tribal Council Meetings - COVID-19 Health Risk Impacts, seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

**D. Adopt resolution entitled Proclamation of May 5th as a Day of Awareness for Missing and Murdered Indigenous Women (MMIW) (00:24:19)**

Sponsor: Jennifer Webster, Councilwoman

Motion by Lisa Liggins to adopt resolution 04-28-21-D Proclamation of May 5th as a Day of Awareness for Missing and Murdered Indigenous Women (MMIW), seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

**DRAFT****VII. STANDING COMMITTEES****A. FINANCE COMMITTEE**

- 1. Accept the April 5, 2021, regular Finance Committee meeting minutes (00:29:05)**  
Sponsor: Tina Danforth, Treasurer

Motion by Jennifer Webster to accept the April 5, 2021, regular Finance Committee meeting minutes, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,  
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

- 2. Accept the April 19, 2021, regular Finance Committee meeting minutes (00:29:37)**  
Sponsor: Tina Danforth, Treasurer

Motion by David P. Jordan to accept the April 19, 2021, regular Finance Committee meeting minutes, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,  
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

**B. LEGISLATIVE OPERATING COMMITTEE**

- 1. Accept the April 7, 2021, regular Legislative Operating Committee meeting minutes (00:30:57)**  
Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to accept the April 7, 2021, regular Legislative Operating Committee meeting minutes, seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,  
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

- 2. Adopt the Pardon and Forgiveness Screening Committee bylaws amendments (00:31:23)**  
Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to adopt the Pardon and Forgiveness Screening Committee bylaws amendments, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,  
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

**DRAFT****VIII. TRAVEL REQUESTS**

- A. Approve an exception to the Stay Safer at Home declaration for the travel request from Kerry Metoxen - County Veterans Services Officers Association of Wisconsin Spring Conference- Kalahari Resorts - Wisconsin Dells, WI - June 6-11, 2021 (00:34:37)**

Sponsor: Tina Jorgenson, Division Director/Governmental Services

Motion by Jennifer Webster to approve the exception noting that the training is to maintain accreditation with the Department of Veteran's Affairs, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, Brandon Stevens, Marie Summers, Jennifer Webster  
Opposed: Lisa Liggins  
Abstained: David P. Jordan, Kirby Metoxen

**IX. NEW BUSINESS**

- A. Approve the Oneida Trust Enrollment Committee Oneida Business Committee memorandum of agreement (00:41:20)**

Sponsor: Keith Doxtator, Director, Trust Enrollment Department

Motion by David P. Jordan to approve the Oneida Trust Enrollment Committee Oneida Business Committee memorandum of agreement, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

**DRAFT****B. Considerations regarding the Budget Management and Control Law (00:42:40)**

Sponsor: Lisa Liggins, Secretary

*Secretary Lisa Liggins left at 9:30 a.m.**Chairman Tehassi Hill left at 9:34 a.m.; Vice-Chairman Brandon Stevens assumed the responsibilities of the Chair.**Chairman Tehassi Hill returned at 9:38 a.m. and resumed the responsibilities of the Chair.*

Motion by Kirby Metoxen to acknowledge we are out of compliance and going forward we get into compliance. Motion failed due to lack of support.

Motion by David P. Jordan to direct the [Legislative Operating Committee] to [bring back] emergency amendments to the Budget Management and Control law to remove much of the budget process/deadlines and leave it simply at a budget should be adopted by September 30, 2021, and direct the [Legislative Operating Committee] to continue working with Finance to get the Budget Management and Control law amended, seconded by Jennifer Webster. Motion carried:

Ayes:	Daniel Guzman King, David P. Jordan, Brandon Stevens, Jennifer Webster
Not Present:	Lisa Liggins
Opposed:	Kirby Metoxen, Marie Summers
Abstained:	Tina Danforth

*Councilman Daniel Guzman King left at 9:52 a.m.**For the record: Councilwoman Marie Summers stated the reason why I am opposing is that the Budget Management and Control law is not being followed. It is out of compliance and we either should repeal it or not use it at all. Amending it is going to make it have little teeth to it. It is going to be very generic and general with little guidelines since we're halfway through the process maybe three quarters through the process. That is, I don't believe in breaking the law and using pieces of it for the convenience of getting through a process thank you.**For the record: Councilwoman Jennifer Webster stated I chose this option because it gives us some guidelines. Some guidelines, some type of map is better then no map at all.***C. Accept the Kunhi-yó "I'm Healthy" event notice and request BC members to provide an opening each day (01:35:20)**

Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to accept as information and identify Chair and Vice-Chair to provide openings on August 31st and September 1st, seconded by Marie Summers. Motion carried:

Ayes:	Tina Danforth, David P. Jordan, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster
Not Present:	Daniel Guzman King, Lisa Liggins

*Councilman Daniel Guzman King returned at 10:10 a.m.*

**DRAFT**

- D. Review and enter into the record - the Oneida Nation School System employment form - Administrator contract – file # 2021-0131 (01:36:47); (01:46:10)**  
Sponsor: Aaron Manders, Chairman/Oneida Nation School Board

Motion by David P. Jordan to defer items D. Review and enter into the record - the Oneida Nation School System employment form - Administrator contract – file # 2021-0131, item E. Review and enter into the record - the Oneida Nation School System employment form - Employee contract – file # 2021-0132, item F. Review and enter into the record - the Oneida Nation School System employment form - Food Service contract – file # 2021-0133, and item G. Review and enter into the record - the Oneida Nation School System employment form - Superintendent contract – file # 2021-0134 until after executive session, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,  
Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Lisa Liggins

*Item IX.E. was addressed next.*

Motion by David P. Jordan to approve and enter into the record - the Oneida Nation School System employment form - Administrator contract – file # 2021-0131, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Brandon Stevens, Marie  
Summers, Jennifer Webster  
Abstained: Lisa Liggins  
Not Present: Tina Danforth, Kirby Metoxen

*Item IX.E. was re-addressed next.*

- E. Review and enter into the record - the Oneida Nation School System employment form - Employee contract – file # 2021-0132 (01:36:47); (01:48:00)**  
Sponsor: Aaron Manders, Chairman/Oneida Nation School Board

Motion by David P. Jordan to defer items D. Review and enter into the record - the Oneida Nation School System employment form - Administrator contract – file # 2021-0131, item E. Review and enter into the record - the Oneida Nation School System employment form - Employee contract – file # 2021-0132, item F. Review and enter into the record - the Oneida Nation School System employment form - Food Service contract – file # 2021-0133, and item G. Review and enter into the record - the Oneida Nation School System employment form - Superintendent contract – file # 2021-0134 until after executive session, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,  
Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Lisa Liggins

*Item IX.F. was addressed next.*

Motion by Jennifer Webster to approve and enter into the record - the Oneida Nation School System employment form - Employee contract – file # 2021-0132, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Brandon Stevens, Marie  
Summers, Jennifer Webster  
Abstained: Lisa Liggins  
Not Present: Tina Danforth, Kirby Metoxen

*Item IX.F. was re-addressed next.*

**DRAFT****F. Review and enter into the record - the Oneida Nation School System employment form - Food Service contract – file # 2021-0133 (01:36:47); (01:48:25)**

Sponsor: Aaron Manders, Chairman/Oneida Nation School Board

Motion by David P. Jordan to defer items D. Review and enter into the record - the Oneida Nation School System employment form - Administrator contract – file # 2021-0131, item E. Review and enter into the record - the Oneida Nation School System employment form - Employee contract – file # 2021-0132, item F. Review and enter into the record - the Oneida Nation School System employment form - Food Service contract – file # 2021-0133, and item G. Review and enter into the record - the Oneida Nation School System employment form - Superintendent contract – file # 2021-0134 until after executive session, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,  
Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Lisa Liggins

*Item IX.G. was addressed next.*

Motion by Marie Summers to approve and enter into the record - the Oneida Nation School System employment form - Food Service contract – file # 2021-0133, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Brandon Stevens, Marie  
Summers, Jennifer Webster  
Abstained: Lisa Liggins  
Not Present: Tina Danforth, Kirby Metoxen

*Item IX.G. was re-addressed next.*

**G. Review and enter into the record - the Oneida Nation School System employment form - Superintendent contract – file # 2021-0134 (01:36:47); (01:48:47)**

Sponsor: Aaron Manders, Chairman/Oneida Nation School Board

Motion by David P. Jordan to defer items D. Review and enter into the record - the Oneida Nation School System employment form - Administrator contract – file # 2021-0131, item E. Review and enter into the record - the Oneida Nation School System employment form - Employee contract – file # 2021-0132, item F. Review and enter into the record - the Oneida Nation School System employment form - Food Service contract – file # 2021-0133, and item G. Review and enter into the record - the Oneida Nation School System employment form - Superintendent contract – file # 2021-0134 until after executive session, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,  
Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Lisa Liggins

*Item IX.H. was addressed next.*

Motion by Marie Summers to approve and enter into the record - the Oneida Nation School System employment form - Superintendent contract – file # 2021-0134, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Brandon Stevens, Marie  
Summers, Jennifer Webster  
Abstained: Lisa Liggins  
Not Present: Tina Danforth, Kirby Metoxen

*Item X.A.1. was addressed next*

**DRAFT**

- H. Enter the e-poll results into the record regarding the authorization for the Chairman to sign the National Native American Boarding School Healing Coalition letter to the Catholic Church (01:42:03)**

Sponsor: Lisa Liggins, Secretary

Motion by Kirby Metoxen to enter the e-poll results into the record regarding the authorization for the Chairman to sign the National Native American Boarding School Healing Coalition letter to the Catholic Church, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,  
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Lisa Liggins

- I. Enter the e-poll results into the record regarding the approval to transfer of the GM level of sign-off to Secretary, as primary, and to Chair or Vice-Chair, as back-up (01:42:37)**

Sponsor: Lisa Liggins, Secretary

Motion by David P. Jordan to enter the e-poll results into the record regarding the approval to transfer of the GM level of sign-off to Secretary, as primary, and to Chair or Vice-Chair, as back-up, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon  
Stevens, Marie Summers, Jennifer Webster

Abstained: Tina Danforth

Not Present: Lisa Liggins

- J. Enter e-poll results into the record regarding the approval of nomination and letter for Councilman Daniel Guzman King to serve on the U.S. Environmental Protection Agency's Local Government Advisory Committee (01:44:14)**

Sponsor: Lisa Liggins, Secretary

Motion by Marie Summers to enter the e-poll results into the record regarding the approval of nomination and letter for Councilman Daniel Guzman King to serve on the U.S. Environmental Protection Agency's Local Government Advisory Committee, seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,  
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Lisa Liggins

**DRAFT****X. EXECUTIVE SESSION (01:44:44)**

Motion by Kirby Metoxen to go into executive session at 10:15 a.m., seconded by Marie Summers.  
Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Kirby Metoxen,  
Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Lisa Liggins

*Treasurer Tina Danforth left at 10:15 a.m.*

*Secretary Lisa Liggins returned at 10:16 a.m.*

*The Oneida Business Committee, by consensus, recessed at 12:00 a.m. to 1:30 p.m.*

*Meeting called to order by Chairman Tehassi Hill at 1:30 p.m.*

*Roll call for the record:*

*Present: Chairman Tehassi Hill; Councilman Daniel Guzman King; Councilman David P. Jordan;  
Secretary Lisa Liggins; Councilman Kirby Metoxen; Vice-Chairman Brandon Stevens;  
Councilwoman Marie Summers; Councilwoman Jennifer Webster;  
Not Present: Treasurer Tina Danforth;*

*Treasurer Tina Danforth returned at 3:30 p.m.*

*Councilman Kirby Metoxen left at 3:50 p.m.*

*Treasurer Tina Danforth left at 5:43 p.m.*

Motion by David P. Jordan to come out of executive session at 5:53 p.m., seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens,  
Marie Summers, Jennifer Webster  
Not Present: Tina Danforth, Kirby Metoxen

Motion by Lisa Liggins to add item X.D.6. Determine next steps regarding DR14 to the agenda, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens,  
Marie Summers, Jennifer Webster  
Not Present: Tina Danforth, Kirby Metoxen

*Item IX.D. was re-addressed next.*

**DRAFT****A. REPORTS****1. Accept the March 2021 Treasurer's report (01:49:15)**

Sponsor: Tina Danforth, Treasurer

Motion by David P. Jordan to accept the March 2021 Treasurer's report, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Tina Danforth, Kirby Metoxen

**2. Accept the Chief Counsel report (01:49:37)**

Sponsor: Jo Anne House, Chief Counsel

Motion by Jennifer Webster to accept the Chief Counsel report, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Tina Danforth, Kirby Metoxen

**3. Accept the Chief Financial Officer April 2021 report (01:49:53)**

Sponsor: Larry Barton, Chief Financial Officer

Motion by David P. Jordan to accept the Chief Financial Officer April 2021 report, seconded by Lisa Liggins. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Tina Danforth, Kirby Metoxen

**4. Accept the Intergovernmental Affairs, Communications, and Self-Governance April 2021 report (01:50:00)**

Sponsor: Melinda J. Danforth, Director/Intergovernmental Affairs

Motion by Jennifer Webster to accept the Intergovernmental Affairs, Communications, and Self-Governance April 2021 report, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Tina Danforth, Kirby Metoxen

Motion by David P. Jordan to approve the letter nominating Councilwoman Jennifer Webster to the Tribal Self Governance Advisory Committee; authorize the Chairman to sign the letter, and direct Self Governance to submit the letter to the Tribal Self Governance Advisory Committee for consideration at the July meeting, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Tina Danforth, Kirby Metoxen

Motion by Jennifer Webster to direct the Chairman to send a letter acknowledging the Menominee Nation's request, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Tina Danforth, Kirby Metoxen

**DRAFT****B. AUDIT COMMITTEE****1. Accept the March 18, 2021, regular Audit Committee meeting minutes (01:51:20)**

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to accept the March 18, 2021, regular Audit Committee meeting minutes, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens,  
Marie Summers, Jennifer Webster

Not Present: Tina Danforth, Kirby Metoxen

**2. Accept the Complimentary Services or Items compliance audit and lift the confidentiality requirement (01:51:29)**

Sponsor: David P. Jordan, Councilman

Motion by David P. Jordan to accept the Complimentary Services or Items compliance audit and lift the confidentiality requirement, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens,  
Marie Summers, Jennifer Webster

Not Present: Tina Danforth, Kirby Metoxen

**3. Accept the Three Card Poker Rules of Play compliance audit and lift the confidentiality requirement 01:51:47)**

Sponsor: David P. Jordan, Councilman

Motion by Marie Summers to accept the Three Card Poker Rules of Play compliance audit and lift the confidentiality requirement, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens,  
Marie Summers, Jennifer Webster

Not Present: Tina Danforth, Kirby Metoxen

**4. Accept the BC Members Credit Card Activity operational audit and lift the confidentiality requirement (01:52:05)**

Sponsor: David P. Jordan, Councilman

Motion by Marie Summers to accept the BC Members Credit Card Activity operational audit and lift the confidentiality requirement, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens,  
Marie Summers, Jennifer Webster

Not Present: Tina Danforth, Kirby Metoxen

**DRAFT****5. Accept the Anna John Resident Centered Care Community performance assurance audit and lift the confidentiality requirement (01:52:20)**

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to accept the Anna John Resident Centered Care Community performance assurance audit and lift the confidentiality requirement, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens,  
Marie Summers, Jennifer Webster

Not Present: Tina Danforth, Kirby Metoxen

**6. Accept the Eco-Services performance assurance audit and lift the confidentiality requirement (01:52:35)**

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to accept the Eco-Services performance assurance audit and lift the confidentiality requirement, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens,  
Marie Summers, Jennifer Webster

Not Present: Tina Danforth, Kirby Metoxen

**7. Accept the Finance Administration performance assurance audit and lift the confidentiality requirement (01:52:53)**

Sponsor: David P. Jordan, Councilman

Motion by David P. Jordan to accept the Finance Administration performance assurance audit and lift the confidentiality requirement, seconded by Lisa Liggins. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens,  
Marie Summers, Jennifer Webster

Not Present: Tina Danforth, Kirby Metoxen

**8. Accept the Natural Resources performance assurance audit and lift the confidentiality requirement (01:53:10)**

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to accept the Natural Resources performance assurance audit and lift the confidentiality requirement, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens,  
Marie Summers, Jennifer Webster

Not Present: Tina Danforth, Kirby Metoxen

**DRAFT****9. Accept the OGE/Thornberry Creek follow up to RSM Audit of FY2018 audit and lift the confidentiality requirement (01:53:28)**

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to defer the OGE/Thornberry Creek follow up to RSM Audit of FY2018 to the May 12, 2021, regular Business Committee Meeting, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens,  
Marie Summers, Jennifer Webster

Not Present: Tina Danforth, Kirby Metoxen

**C. UNFINISHED BUSINESS****1. Accept the HR Area Manager's follow up report regarding the process for layoffs, furloughs, and recalls (01:53:55)**

Sponsor: Geraldine Danforth, Area Manager/Human Resources

Motion by David P. Jordan to accept the HR Area Manager's follow up report regarding the process for layoffs, furloughs, and recalls, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens,  
Marie Summers, Jennifer Webster

Not Present: Tina Danforth, Kirby Metoxen

**2. Accept the update regarding the draft Comprehensive Health COVID-19 Spending Plan (01:54:14)**

Sponsor: Debra Danforth &amp; Ravinder Vir/Director/Comprehensive Health

Motion by Jennifer Webster to approve the verbal update regarding the draft Comprehensive Health COVID-19 Spending Plan with the final report being sent to the May 12, 2021 BC Regular Meeting, seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Brandon Stevens, Marie  
Summers, Jennifer Webster

Abstained: Lisa Liggins  
Not Present: Tina Danforth, Kirby Metoxen

**D. NEW BUSINESS****1. Accept the April 5, 2021, regular OBC Officer meeting notes (01:54:43)**

Sponsor: Jessica Vandekamp, Employee Relations Representative

Motion by Marie Summers to accept the April 5, 2021, regular OBC Officer meeting notes, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens,  
Marie Summers, Jennifer Webster

Not Present: Tina Danforth, Kirby Metoxen

**DRAFT****2. Review the draft recommendation from the Community/Public Health Officer regarding the Nation's Public Health State of Emergency (01:55:00)**

Sponsor: Lisa Liggins, Secretary

Motion by David P. Jordan to accept the draft recommendation from the Community/Public Health Officer regarding the Nation's Public Health State of Emergency as information, seconded by Lisa Liggins. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth, Kirby Metoxen

**3. Determine next steps regarding the Oneida MIS Assessment (01:55:21)**

Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to appoint a subcommittee of Brandon Stevens, Marie Summers, David Jordan, Daniel Guzman King, and Lisa Liggins, to carry out all hiring processes of the IT Director and CIO positions, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth, Kirby Metoxen

Motion by David P. Jordan to direct Jason Doxtator to send the contract addendum to the Law Office for review, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth, Kirby Metoxen

**4. Enter the e-poll results into the record regarding the approved attorney contract with Arlinda Locklear, contract # 2021-0204 (01:55:48)**

Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to enter the e-poll results into the record regarding the approved attorney contract with Arlinda Locklear, contract # 2021-0204, seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth, Kirby Metoxen

**5. Determine next steps regarding complaint File # 2021-DR05-02 (01:56:21)**

Sponsor: Jessica Vandekamp, Employee Relations Representative

Motion by Lisa Liggins to determine complaint # 2021-DR05-02 has no merit and is considered closed, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth, Kirby Metoxen

Motion by Lisa Liggins to accept the concern as information and direct the Employee Relation Representative to setup a follow up meeting with DR05 to review annual expectations, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth, Kirby Metoxen

**DRAFT****6. Accept resignation of DR14 and determine next steps (01:57:15)**

Motion by Lisa Liggins to accept the two-week notice of resignation dated April 28, 2021, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens,  
Marie Summers  
Abstained: Jennifer Webster  
Not Present: Tina Danforth, Kirby Metoxen

Motion by David P. Jordan to place notice of violation of the employment contract in the employee file, seconded by Lisa Liggins. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens,  
Marie Summers  
Abstained: Jennifer Webster  
Not Present: Tina Danforth, Kirby Metoxen

Motion by David P. Jordan to post the vacancy and assign Chairman Tehassi Hill, Secretary Lisa Liggins, and Councilman Daniel Guzman King to a sub-team to carry out all the hiring processes for BC DR14, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens,  
Marie Summers, Jennifer Webster  
Not Present: Tina Danforth, Kirby Metoxen

**XI. ADJOURN (01:58:26)**

Motion by Daniel Guzman King to adjourn at 6:06 p.m., seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens,  
Marie Summers, Jennifer Webster  
Not Present: Tina Danforth, Kirby Metoxen

Minutes prepared by Chad Wilson, Senior Information Management Specialist.  
Minutes approved as presented on \_\_\_\_\_.

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Lisa Liggins, Secretary  
ONEIDA BUSINESS COMMITTEE

Approve the May 12, 2021, regular Business Committee meeting minutes

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## Business Committee Agenda Request

**1. Meeting Date Requested:** 05/26/21

**2. General Information:**

Session:  Open  Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

**3. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input checked="" type="checkbox"/> Minutes      | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

**4. Budget Information:**

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

**5. Submission:**

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: \_\_\_\_\_

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: LLIGGINS

**DRAFT****Oneida Business Committee**

Regular Meeting  
8:30 AM Wednesday, May 12, 2021  
BC Conference Room, 2nd floor, Norbert Hill Center

**Minutes****REGULAR MEETING**

**Present:** Chairman Tehassi Hill, Vice-Chairman Brandon Stevens, Treasurer Tina Danforth (via Microsoft Teams<sup>1</sup>), Secretary Lisa Liggins, Council members: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Marie Summers, Jennifer Webster;

**Not Present:** n/a

**Arrived at:** n/a

**Others present:** Jo Ann House, Larry Barton, Mark W. Powless, Chad Wilson, Clorissa Santiago, Kristen Hooker, Melinda J. Danforth (via Microsoft Teams), Paula M. King Dessart (via Microsoft Teams), Justin A. Nishimoto (via Microsoft Teams), Danelle A. Wilson (via Microsoft Teams), Melanie H. Burkhart (via Microsoft Teams), Lori S. Hill (via Microsoft Teams), Debbie J. Melchert (via Microsoft Teams), Rae M. Skenandore (via Microsoft Teams), Susan M. House (via Microsoft Teams), Kristal E. Hill (via Microsoft Teams), Kaylynn Gresham (via Microsoft Teams), Rich Figueroa (via Microsoft Teams), Geraldine Danforth (via Microsoft Teams), Matt J. Denny (via Microsoft Teams), Nic Reynolds (via Microsoft Teams), Jacque Boyle (via Microsoft Teams), Melanie Burkhart (via Microsoft Teams), Paul Witek (via Microsoft Teams), Eric McLester (via Microsoft Teams), James Petitjean (via Microsoft Teams);

**I. CALL TO ORDER (00:00:09)**

*Meeting called to order by Chairman Tehassi Hill at 8:33 a.m.*

*Chairman Tehassi Hill called for a moment of silence for the Radisson Hotel & Conference Center employees who lost their lives on May 1, 2021, and also recognized Law Enforcement Appreciation week and National Nurses week.*

*For the record: Treasurer Tina Danforth is telecommuting until 10:00 a.m.*

**II. OPENING (00:02:00)**

*Opening provided by Chairman Tehassi Hill.*

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<sup>1</sup> Microsoft Teams is software which provides a communication and collaboration platform for workplace chat, file sharing, and video meetings.

**DRAFT****III. ADOPT THE AGENDA (00:05:29)**

Motion by David P. Jordan to adopt the agenda with seven (7) changes [1) delete item entitled Approve the April 28, 2021, regular Business Committee meeting minutes; 2) under the Resolutions section, add item entitled "Adopt the resolution entitled Emergency Amendments to the Oneida Worker's Compensation Law"; 3) under the Resolutions section, add item entitled "Adopt the resolution entitled Emergency Amendments to the Early Return to Work Law"; 4) correct section title from "New Business" to "Travel Requests"; 5) move item entitled "Accept the Emergency Management FY-2021 2nd quarter report" from under the "Reports/Operational" section to the "Executive/Reports" section; 6) before the Executive Session section, add "General Tribal Council" section and item entitled "Review the Community/Public Health Officer recommendation submitted in accordance with resolution BC-04-28-21-C and determine next steps"; and 7) under Executive Session/New Business section, correct item title from "Approve the Trane US Inc contract – file # 2021-0292" to "Approve a limited waiver of sovereign immunity — Trane US Inc contract – file # 2021-0292"], seconded by Jennifer Webster.

Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Motion by Lisa Liggins to move the carryover item [from the April 28, 2021, regular Business Committee agenda entitled Accept the update regarding the draft Comprehensive Health COVID-19 Spending Plan] to the May 18, 2021, Business Committee work session and direct the Comprehensive Health Division Directors to submit the [appropriate materials] to that agenda, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

**IV. RESOLUTIONS****A. Adopt resolution entitled Extension of Declaration of Public Health State of Emergency Until July 11, 2021 (00:11:11)**

Sponsor: Tehassi Hill, Chairman

Motion by Jennifer Webster to adopt resolution 05-12-21-A Extension of Declaration of Public Health State of Emergency Until July 11, 2021 with five (5) changes [1) in title, correct "11th" to "11"; 2) in header on page 2, correct "11th" to "11"; 3) in line 61, correct "302.5" to "302.2"; 4) in line 63, delete "& Homeland Security"; and 5) in line 63, correct "11th" to "11"], seconded by Lisa Liggins. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Jennifer Webster

Opposed: Tina Danforth  
Abstained: Marie Summers

**DRAFT****B. Adopt resolution entitled Staying Safer At Home Policy – COVID-19 Pandemic (00:13:50); (02:17:30)**

Sponsor: Jo Anne House, Chief Counsel

Motion by Jennifer Webster to adopt resolution 05-12-21-B Staying Safer At Home Policy – COVID-19 Pandemic, with three (3) changes [1) in line 55, change "surround" to "surrounding"; 2) in line 63, change "Section 16" to "Section 9"; and 3) in line 68, change "Section 16" to "Section 9"], seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

*Item IV.C. was addressed next.*

Motion by Lisa Liggins to reconsider resolution 05-12-21-B Adopt resolution entitled Staying Safer At Home Policy – COVID-19 Pandemic, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

Motion by Lisa Liggins to adopt resolution 05-12-21-B Staying Safer At Home Policy – COVID-19 Pandemic, with the previously identified changes and one (1) additional change [delete lines 53 and 54], seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

*Item IV.C. was re-addressed next.*

**C. Adopt resolution entitled Safer Re-Opening of Government Offices – COVID-19 Pandemic (00:30:33); (02:19:25)**

Sponsor: Jo Anne House, Chief Counsel

Motion by Daniel Guzman King to defer resolution entitled Safer Re-Opening of Government Offices – COVID-19 Pandemic until after executive session, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Marie Summers, Jennifer Webster

Opposed: Brandon Stevens

*Item IV.D. was addressed next.*

Motion by Lisa Liggins to adopt resolution 05-12-21-I Safer Re-Opening of Government Offices – COVID-19 Pandemic, seconded by Jennifer Webster. Motion carried:

Ayes: David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Abstained: Daniel Guzman King

Not Present: Tina Danforth

*Item V.A. was re-addressed next.*

**DRAFT****D. Adopt resolution entitled Emergency Amendments to the Budget Management and Control Law (00:42:16)**

Sponsor: David P. Jordan, Councilman

*Councilman Kirby Metoxen left at 9:51 a.m.**Councilman Kirby Metoxen returned at 9:58 a.m.*

Motion by Lisa Liggins to adopt resolution 05-12-21-C Emergency Amendments to the Budget Management and Control Law, with two (2) changes [1) at line 73, insert "BE IT FURTHER RESOLVED, the deadlines provided in the Fiscal Year 2022 Budget Calendar, which is published on the Oneida Portal and was shared at the April 6, 2021, Budget Kick-off meeting, are suspended until further notice."; and 2) change last resolve to "BE IT FINALLY RESOLVED, the Treasurer shall present a resolution to a special Business Committee work session, scheduled no later than June 11, 2021, which provides the general framework for the Fiscal Year 2022 budget development process, which shall include, but is not limited to, information such as the budget calendar, opportunities for community input and discussion, line item guidance, and new position definition, guidance, and review process."], seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers, Jennifer Webster

Abstained: Tina Danforth

*Treasurer Tina Danforth left at 10:01 a.m.***E. Adopt resolution entitled Emergency Amendments to the Oneida Nation Gaming Ordinance (01:26:50)**

Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to adopt resolution 05-12-21-D Emergency Amendments to the Oneida Nation Gaming Ordinance, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

*Treasurer Tina Danforth returned, in person, at 10:14 a.m.***F. Adopt resolution entitled Approval of Use of Economic Development, Diversification and Community Development Fund for Cemetery Improvements, CIP 14-002 (01:36:18)**

Sponsor: Brandon Stevens, Vice-Chairman

Motion by Lisa Liggins to adopt resolution 05-12-21-E Approval of Use of Economic Development, Diversification and Community Development Fund for Cemetery Improvements, CIP 14-002 with three (3) changes [in line 15, add " and BC-01-23-19-D" after the last resolution listed; 2) in line 16, add " and BC-01-23-19-C" after the last resolution listed; and 3) add " As Amended" to title of resolution listed], seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers, Jennifer Webster

Abstained: Tina Danforth

**DRAFT****G. Adopt resolution entitled "You Are Not Alone" Mental Health Awareness Month – May 2021 (01:40:30)**

Sponsor: Daniel Guzman King, Councilman

Motion by Daniel Guzman King to adopt resolution 05-12-21-F "You Are Not Alone" Mental Health Awareness Month – May 2021, seconded by Brandon Stevens. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,  
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Motion by Marie Summers to amend the main motion to make two (2) changes in the resolution [1) in line 46, change "one-hour" to "1.5 hours"; and 2) add "to be utilized once per employee on or before September 30, 2021 to the end of the sentence"], seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,  
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

**H. Adopt resolution entitled Emergency Amendments to the Early Return to Work Law (01:56:10)**

Sponsor: David P. Jordan, Councilman

*Chairman Tehassi Hill left at 10:31 a.m.; Vice-Chairman assumes the responsibilities of the Chair.*

*Councilwoman Marie Summers left at 10:33 a.m.*

*Chairman Tehassi Hill returned at 10:35 a.m. and resumes the responsibilities of the Chair.*

*Councilwoman Marie Summers returned at 10:36 a.m.*

Motion by David P. Jordan to adopt resolution 05-12-21-G Emergency Amendments to the Early Return to Work Law, seconded by Daniel Guzman King. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,  
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

**I. Adopt resolution entitled Emergency Amendments to the Oneida Worker's Compensation Law (02:04:04)**

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to adopt resolution 05-12-21-H Emergency Amendments to the Oneida Worker's Compensation Law, seconded by Daniel Guzman King. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,  
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

**DRAFT****V. APPOINTMENTS****A. Determine next steps regarding three (3) vacancies - Oneida Youth Leadership Institute Board (02:09:50); (02:20:10)**

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to defer item A. Determine next steps regarding three (3) vacancies - Oneida Youth Leadership Institute Board, item B. Determine next steps regarding three (3) vacancies - Oneida Airport Hotel Corporation, and item C. Determine next steps regarding one (1) Oneida Social Services Division Representative - Pardon and Forgiveness Screening Committee until after executive session, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

*Item V.B. was addressed next.*

Motion by David P. Jordan to accept the selected applicant and appoint Cheryl Aliskwet Ellis to the Oneida Youth Leadership Institute Board with a term ending June 30, 2022, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

*Item V.B. was re-addressed next.*

**B. Determine next steps regarding three (3) vacancies - Oneida Airport Hotel Corporation (02:09:50); (02:20:39)**

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to defer item A. Determine next steps regarding three (3) vacancies - Oneida Youth Leadership Institute Board, item B. Determine next steps regarding three (3) vacancies - Oneida Airport Hotel Corporation, and item C. Determine next steps regarding one (1) Oneida Social Services Division Representative - Pardon and Forgiveness Screening Committee until after executive session, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

*Item V.C. was addressed next.*

Motion by Lisa Liggins to accept the selected applicants and appoint Patricia Lassila to the Oneida Airport Hotel Corporation with a term ending January 31, 2026, Vern Doxtator to the Oneida Airport Hotel Corporation with a term ending January 31, 2023, and Marlene Garvey to the Oneida Airport Hotel Corporation with a term ending January 31, 2022, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

*Item V.C. was re-addressed next.*

**DRAFT**

**C. Determine next steps regarding one (1) Oneida Social Services Division Representative - Pardon and Forgiveness Screening Committee (02:09:50); (02:21:19)**

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to defer item A. Determine next steps regarding three (3) vacancies - Oneida Youth Leadership Institute Board, item B. Determine next steps regarding three (3) vacancies - Oneida Airport Hotel Corporation, and item C. Determine next steps regarding one (1) Oneida Social Services Division Representative - Pardon and Forgiveness Screening Committee until after executive session, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

*Item VI.A.1. was addressed next.*

Motion by Lisa Liggins to accept the selected applicant and appoint Julie King as the Oneida Social Services Division Representative to the Pardon and Forgiveness Screening Committee with a term ending August 31, 2023, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

*Item VIII.A. was addressed next.*

## **VI. STANDING COMMITTEES**

### **A. LEGISLATIVE OPERATING COMMITTEE**

**1. Accept the April 21, 2021, regular Legislative Operating Committee meeting minutes (02:10:35)**

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to accept the April 21, 2021, regular Legislative Operating Committee meeting minutes, seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

### **B. QUALITY OF LIFE COMMITTEE**

**1. Accept the March 18, 2021, regular Quality of Life meeting minutes (02:11:00)**

Sponsor: Marie Summers, Councilwoman

Motion by Kirby Metoxen to accept the March 18, 2021, regular Quality of Life meeting minutes, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

**DRAFT****VII. TRAVEL REQUESTS**

- A. Approve an exception to the Stay Safer at Home declaration for the travel request from Election Board - Travel to SEOTS location for 2021 Special Election - Milwaukee, WI - July 9-11, 2021 (002:11:24)**

Sponsor: Candace House, Election Board Chair

Motion by Lisa Liggins to defer the travel request from Oneida Election Board - Travel to SEOTS location for 2021 Special Election - Milwaukee, WI - July 9-11, 2021, to the May 26, 2021, regular Business Committee meeting and request the Oneida Election Board perfect their request in accordance with the BC SOP "Section 16, Travel and Expense Policy" and be present to respond to questions regarding alternates from the Milwaukee area, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

*Item IX. was addressed next.*

**VIII. GENERAL TRIBAL COUNCIL**

- A. Review the Community/Public Health Officer recommendation submitted in accordance with resolution BC-04-28-21-C and determine next steps (02:21:20)**

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept the recommendation of the Community/Public Health Officer that it is not safe to hold a General Tribal Council meeting in the next 90 days, based on the information provided in the Public Health State of Emergency, the memos submitted by the Community/Public Health Officer, and the information provided in the weekly Public Health Updates, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

*Secretary Lisa Liggins stated this evaluation/assessment will occur at the first meeting of each month until a General Tribal Council meeting is scheduled. This will come up again at the first meeting in June. Thank you.*

*Item IX.A.1. was addressed next.*

**DRAFT****IX. EXECUTIVE SESSION (02:16:00)**

Motion by David P. Jordan to go into executive session at 10:49 a.m., seconded by Marie Summers.  
Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,  
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

*The Oneida Business Committee, by consensus, recessed at 12:06 p.m. to 1:30 p.m.*

*Meeting called to order by Chairman Tehassi Hill at 1:32 p.m.*

*Treasurer Tina Danforth left at 4:43 p.m.*

Motion by David P. Jordan to come out of executive session at 4:59 p.m., seconded by Daniel Guzman King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Tina Danforth

*Item IV.B. was re-addressed next.*

**A. REPORTS****1. Accept the Chief Counsel report (02:23:00)**

Sponsor: Jo Anne House, Chief Counsel

Motion by Jennifer Webster to accept the Chief Counsel report, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Tina Danforth

Motion by Jennifer Webster to approve the limited waiver of sovereign immunity in the APRA FRF agreement, contract # 2021-0311, and authorize the Chairman to sign, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Tina Danforth

*Vice-Chairman Brandon Stevens left at 5:04 p.m.*

**2. Accept the Human Resource Department FY-2021 2nd quarter executive report (02:23:35)**

Sponsor: Geraldine Danforth, Area Manager/Human Resources

Motion by Jennifer Webster to accept the Human Resource Department FY-2021 2nd quarter executive report, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Marie Summers, Jennifer Webster  
Not Present: Tina Danforth, Brandon Stevens

**DRAFT****3. Accept the Retail FY-2021 2nd quarter executive report (02:23:52)**

Sponsor: Eric McLester, Retail General Manager

Motion by Kirby Metoxen to accept the Retail FY-2021 2nd quarter executive report, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Marie Summers, Jennifer Webster

Not Present: Tina Danforth, Brandon Stevens

**4. Accept the Emergency Management FY-2021 2nd quarter report (02:24:06)**

Sponsor: Kaylynn Gresham, Director/Emergency Management

Motion by Kirby Metoxen to accept the Emergency Management FY-2021 2nd quarter report, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Marie Summers, Jennifer Webster

Not Present: Tina Danforth, Brandon Stevens

**B. AUDIT COMMITTEE****1. Accept the OGE/Thornberry Creek follow up to the RSM FY-2018 audit and lift the confidentiality requirement (02:24:20)**

Sponsor: David P. Jordan, Councilman

Motion by David P. Jordan to accept the OGE/Thornberry Creek follow up to the RSM FY-2018 audit and lift the confidentiality requirement, seconded by Lisa Liggins. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Marie Summers, Jennifer Webster

Not Present: Tina Danforth, Brandon Stevens

**C. NEW BUSINESS**

*Vice-Chairman Brandon Stevens returned at 5:06 p.m.*

**1. Review applications for three (3) vacancies - Oneida Youth Leadership Institute Board 02:24:39)**

Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to accept the discussion regarding the Oneida Youth Leadership Institute Board application as information, seconded by Lisa Liggins. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

**DRAFT****2. Review applications for three (3) vacancies - Oneida Airport Hotel Corporation (02:24:55)**

Sponsor: Lisa Liggins, Secretary

Motion by David P. Jordan to accept the discussion regarding the Oneida Airport Hotel Corporation applications as information, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

**3. Review recommendation for one (1) Oneida Social Services Division Representative - Pardon and Forgiveness Screening Committee (02:25:08)**

Sponsor: Lisa Liggins, Secretary

Motion by David P. Jordan to accept the discussion regarding the Oneida Social Services Division Representative to the Pardon and Forgiveness Screening Committee recommendation as information, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

**4. Approve a limited waiver of sovereign immunity - Trane US Inc contract – file # 2021-0292 (02:25:25)**

Sponsor: Jacque Boyle, Division Director/Development Operations

Motion by Jennifer Webster to approve a limited waiver of sovereign immunity - Trane US Inc contract – file # 2021-0292, seconded by Lisa Liggins. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

**5. Approve the FY-2021 section 105 (I) lease agreement modifications, authorize the Chairman to sign, and Self Governance to submit to HIS (02:25:45)**

Sponsor: Candice Skenandore, Coordinator/Self-Governance

Motion by David P. Jordan to approve the FY-2021 section 105 (I) lease agreement modifications, authorize the Chairman to sign, and Self Governance to submit to IHS, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

**6. Approve letter of support for R. Webster book proposal (02:26:04)**

Sponsor: Jo Anne House, Chief Counsel

Motion by David P. Jordan to approve letter of support for research conducted by Dr. Rebecca Webster tentatively titled "In defense of Sovereignty: Protecting the Oneida Nation's Inherent Right to Self Determination", and authorize the Chairman to sign the letter, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

**DRAFT****7. Determine next step regarding the Oneida Vocational Rehabilitation Program grant funded Counselor/Administrator position (02:26:27)**

Sponsor: Geraldine Danforth, Area Manager/Human Resources

Motion by Marie Summers to approve the Oneida Vocational Rehabilitation Program grant funded Counselor/Administrator position, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

**8. Determine next steps regarding the Retail General Manager request to convert two (2) Limited Term Employee positions to permanent full-time status (02:26:44)**

Sponsor: Eric McLester, Retail General Manager

Motion by David P. Jordan to defer determine next steps regarding the Retail General Manager request to convert two (2) Limited Term Employee positions to permanent full-time status back to the Retail General Manager to follow the standard HRD processes, seconded by Lisa Liggins. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

**9. Determine next steps regarding the restructure of the Human Resources Department (02:27:16)**

Sponsor: Jessica Vandekamp, Employee Relations Representative

Motion by Kirby Metoxen to assign a sub-team of Councilwoman Marie Summers, Secretary Lisa Liggins, and Vice-Chairman Brandon Stevens to finish contract negotiations for the current HR Area Manager, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

Motion by Jennifer Webster to assign a sub-team of Councilwoman Marie Summers, Councilwoman Jennifer Webster, Councilman David P. Jordan, Treasurer Tina Danforth, Councilman Kirby Metoxen, Vice-Chairman Brandon Stevens, and Councilman Daniel Guzman King for the hiring of the new Executive HR Director, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

**10. Determine next steps regarding the Retail Interim General Manager (02:28:00)**

Sponsor: Marie Summers, Councilwoman

Motion by David P. Jordan to approve the decisions outlined in the memorandum dated May 12, 2021, regarding the Interim Retail General Manager, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,  
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

**DRAFT**

**11. Review and determine next steps regarding CIP prioritization for potential American Rescue Plan Act Fund Use (02:28:30)**

Sponsor: Brandon Stevens, Vice-Chairman

Motion by Jennifer Webster to accept the discussion as information and direct the Public Works Division Director to submit the CIP prioritization for potential American Rescue Plan Act Fund Use to the May 18, 2021, Business Committee work session for further discussion, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

**X. ADJOURN (02:29:00)**

Motion by Lisa Liggins to adjourn at 5:11 p.m., seconded by Daniel Guzman King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Tina Danforth

Minutes prepared by Lisa Liggins, Secretary.  
Minutes approved as presented on \_\_\_\_\_.

\_\_\_\_\_  
Lisa Liggins, Secretary  
ONEIDA BUSINESS COMMITTEE

### Oneida Business Committee Agenda Request

Approve three (3) actions regarding the Nation's Tribal Transportation Improvement Plan - file # 2021-008

1. Meeting Date Requested: 05 / 26 / 21

#### 2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

1. Motion to approve the 2021-2024 TTIP List.  
2. Motion to approve and execute the BIA retained services agreement.  
3. Motion to approve the Resolution and forward to the BIA.

#### 3. Supporting Materials

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

#### 4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

#### 5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Troy D. Parr, AIA - Community Development  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

Purpose:

Attached you will find the annual update for the following documents:

1. The Tribal Transportation Improvement Project (TTIP) List
2. The BIA's Retained Services Addendum
3. BC Resolution #02-10-21-? for OBC consideration and adoption

This is the annual update of the these three items allows us to continue to received our fair share of the Tribal Federal Transportation funding delivered through the BIA. Once adopted, this resolution will allow us to continue to progress with our Tribal Transportation Improvement Plans outlined

1) Save a copy of this form for your records.

2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

# ONEIDA LAW OFFICE

*CONFIDENTIAL: ATTORNEY/CLIENT WORK PRODUCT*

TO: Troy D. Parr  
Engineering Department

*Use this number on future correspondence:*

**2021-0081**

FROM: Carl J. Artman, Staff Attorney

<b>C. J. Artman</b>	 Digitally signed by C. J. Artman Date: 2021.02.01 11:55:12 -06'00'
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DATE: February 1, 2021

RE: U.S. Dept of Interior-BIA Tribal Transportation  
Program Agreement FY 2021 Retained Services  
Addendum

<i>Purchasing Department Use</i>	
_____	<b>Contract Approved</b>
_____	<b>Contract Not Approved</b>
<i>(see attached explanation)</i>	
NA	

*If you have any questions or comments regarding this review, please call 869-4327.*

The attached agreement, contract, policy and/or guaranty has been reviewed by the Oneida Law Office for legal content only. Please note the following:

The document is in legal form. Execution is a management decision.

1. Please confirm that this activity complies with the Public Health Declaration and any orders issued by the COVID-19 Decision Making Team and/or Public Health Officer.
2. Please review for compliance with BC Resolution 08-12-20-J, *Continuing Budget Resolution to FY 2021*; and subsequent FY 2021 budget resolution (when adopted) prior to entering into said contract.

## FY2021 RETAINED SERVICES ADDENDUM

### Pursuant to Oneida Nation's Tribal Transportation Program Agreement With the Bureau of Indian Affairs for Fiscal Year 2021

This Retained Services Addendum (RSA) sets forth those services and functions to be performed by the Director pursuant to **Section 10 – Retained Services** of the Oneida Nation's 2021 Referenced Funding Agreement (RFA). This RSA shall become effective upon approval by authorized representatives of the Director and the Oneida Nation.

1. The projects and activities identified below are part of an approved Transportation Improvement Program (TIP), as governed by federal law and regulations.
2. Each of the projects and activities identified below shall be funded in the amount estimated on the aforementioned TIP.
3. The estimated amounts listed below shall be used by the BIA in performance of the services designated herein for the Tribe.
4. The BIA agrees to use professionals qualified to perform the Retained Services work.
5. The Tribe agrees the estimated costs are fair and reasonable and consents to the BIA's use of qualified personnel to perform the designated services.
6. A summary description of the scope of work follows:

<b>Project</b>	<b>Services</b>	<b>Estimated Cost</b>
TTP Transportation Planning	Planning and Inventory Work	\$ 15,000.00
<b>Total Estimated Costs</b>		<b>\$ 15,000.00</b>

In accordance with Article IV, Section 7.B., of the Tribal Transportation Program Agreement, the funds identified in this RSA shall be retained by the Director.

The Parties agree that the amount identified above is an estimate, and that the Director shall have the authority to expend more or less on each project and/or activity identified, so long as the actual costs do not exceed the total estimated amount listed above.

In the event the Director requires additional funds beyond those identified above or the Tribe requests the Director to perform additional activities this RSA shall be amended accordingly.

Finally, the Parties agree that any funds retained under this RSA that are unexpended by the Director on September 1<sup>st</sup> of the respective funding year shall be obligated to the Tribe's Program Agreement by September 30<sup>th</sup> of that funding year.

Approved:

**United States Department of the Interior  
Bureau of Indian Affairs**

\_\_\_\_\_  
Todd P. Kennedy  
Regional Road Engineer, Midwest Region

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tammie Poitra  
Regional Director, Midwest Region

\_\_\_\_\_  
Date

Approved:

Oneida Nation

\_\_\_\_\_  
Tehassi Hill  
Chairperson

\_\_\_\_\_  
Date

Name of Tribe **ONEIDA NATION**

Current Year Annual Transportation Allocation **\$ 1,205,457**

Tribal Transportation Improvement Plan													
Priority	BIA Route #	Section	Project Length	Year of Constr	Road Name Location (Start and End Points) Description of Work	All Planning, Prelim Eng., Arch, Env, ROW Activities will be included as TOTAL PE costs per Project		Construction		Construction Engineering		Other	Total
						Estimated Cost	Who/How Work Done	Estimated Cost	Who/How Work Done	Estimated Cost	Who/How Work Done	Estimated Cost	Estimated Cost
1	1309	10	0.6	2021	<b>Poplar Lane</b> Reclaim existing road surface, new bituminous surface	\$ 10,000	Tribe	\$ 130,000	Tribe	\$ 5,000	Tribe		\$ 145,000
2	5047	810-820	0.9	2021	<b>Johnson Road</b> Reclaim existing road surface, new bituminous surface	\$ 10,000	Tribe	\$ 100,000	Tribe	\$ 5,000	Tribe		\$ 115,000
3	1048	10	0.1	2021	<b>Maple Leaf west (O-NA-STE Trail)</b> Road construction	\$ 24,000	Tribe	\$ 500,000	Tribe	\$ 5,000	Tribe		\$ 529,000
4	1043	10	0.1	2021	<b>Manders Court (Metoxen Land / Uskah Village)</b> Road construction	\$ 10,000	Tribe	\$ 140,000	Tribe	\$ 5,000	Tribe		\$ 155,000
5	NA	NA	NA	2021	<b>Oneida - Pedestrian Trail Infrastructure Project</b>	\$ 10,000	Tribe	\$ 90,000	Tribe				\$ 100,000
	NA	NA	NA	NA	<b>TTP Road Maintenance</b> (TTP Construction Funds for TTP Road Maintenance)							\$ 111,000	\$ 111,000
	NA	NA	NA	NA	<b>TTP Transportation Planning (LRTP &amp; Inventory work)</b> (TTP Construction Funds for TTP Transportation Planning)							\$ 50,457	\$ 50,457
<b>FY21 Totals</b>												<b>\$ 1,205,457</b>	

Priority	BIA Route #	Section	Project Length	Year of Constr	Road Name Location (Start and End Points) Description of Work	All Planning, Prelim Eng., Arch, Env, ROW Activities will be included as TOTAL PE costs per Project		Construction		Construction Engineering		Other	Total
						Estimated Cost	Who/How Work Done	Estimated Cost	Who/How Work Done	Estimated Cost	Who/How Work Done	Estimated Cost	Estimated Cost
1	1309	10	0.6	2022	<b>Poplar Lane</b> Reclaim existing road surface, new bituminous surface								\$ -
2	5047	810-820	0.9	2022	<b>Johnson Road</b> Reclaim existing road surface, new bituminous surface								\$ -
3	1048	10	0.1	2022	<b>Maple Leaf west (O-NA-STE Trail)</b> Road construction								\$ -
4	1043	10	0.1	2022	<b>Manders Court (Metoxen Land / Uskah Village)</b> Road construction	\$ 100,000	Tribe	\$ 954,000	Tribe	\$ 25,000	Tribe		\$ 1,079,000
5	NA	NA	NA	2022	<b>Oneida - Pedestrian Trail Infrastructure Project</b>								\$ -
	NA	NA	NA	NA	<b>TTP Road Maintenance</b> (TTP Construction Funds for TTP Road Maintenance)							\$ 76,000	\$ 76,000
	NA	NA	NA	NA	<b>TTP Transportation Planning (LRTP &amp; Inventory work)</b> (TTP Construction Funds for TTP Transportation Planning)							\$ 50,457	\$ 50,457
<b>FY22 Total</b>												<b>\$ 1,205,457</b>	

Priority	BIA Route #	Section	Project Length	Year of Constr	Road Name Location (Start and End Points) Description of Work	All Planning, Prelim Eng., Arch, Env, ROW Activities will be included as TOTAL PE costs per Project		Construction		Construction Engineering		Other	Total
						Estimated Cost	Who/How Work Done	Estimated Cost	Who/How Work Done	Estimated Cost	Who/How Work Done	Estimated Cost	Estimated Cost
1	1307	20	0.22	2023	<b>Minoka Hill Drive</b> mill & overlay	\$ 30,000	Tribe	\$ 200,000	Tribe	\$ 10,000	Tribe		\$ 240,000
2	5022	810	1.2	2023	<b>Seminary Road (Ranch to CTH E)</b> Road construction	\$ 5,000	Tribe	\$ 268,700	Tribe	\$ 5,000	Tribe		\$ 278,700
3	1048	10	0.1	2023	<b>Maple Leaf west (O-NA-STE Trail)</b> Road construction								\$ -
4	1043	10	0.1	2023	<b>Manders Court (Metoxen Land / Uskah Village)</b> Road construction	\$ 5,000	Tribe	\$ 290,300	Tribe	\$ 5,000	Tribe		\$ 300,300
5	1029	10	0.3	2023	<b>Sand Hill Court</b> mill & overlay	\$ 15,000	Tribe	\$ 200,000	Tribe	\$ 15,000	Tribe		\$ 230,000
	NA	NA	NA	NA	<b>TTP Road Maintenance</b> (TTP Construction Funds for TTP Road Maintenance)							\$ 106,000	\$ 106,000
	NA	NA	NA	NA	<b>TTP Transportation Planning (LRTP &amp; Inventory work)</b> (TTP Construction Funds for TTP Transportation Planning)							\$ 50,457	\$ 50,457
<b>FY23 Total</b>												<b>\$ 1,205,457</b>	

Priority	BIA Route #	Section	Project Length	Year of Constr	Road Name Location (Start and End Points) Description of Work	All Planning, Prelim Eng., Arch, Env, ROW Activities will be included as TOTAL PE costs per Project		Construction		Construction Engineering		Other	Total
						Estimated Cost	Who/How Work Done	Estimated Cost	Who/How Work Done	Estimated Cost	Who/How Work Done	Estimated Cost	Estimated Cost
1	5022	810	1.2	2024	<b>Seminary Road (Ranch to CTH E)</b> Road construction	\$ 50,000	Tribe	\$ 644,000	Tribe	\$ 50,000	Tribe		\$ 744,000
2	NA	NA	NA	2024	<b>Oneida - Pedestrian Trail Infrastructure Project</b>	\$ 30,000	Tribe	\$ 300,000	Tribe				\$ 330,000
	NA	NA	NA	NA	<b>TTP Road Maintenance</b> (TTP Construction Funds for TTP Road Maintenance)							\$ 81,000	\$ 81,000
	NA	NA	NA	NA	<b>TTP Transportation Planning (LRTP &amp; Inventory work)</b> (TTP Construction Funds for TTP Transportation Planning)							\$ 50,457	\$ 50,457
<b>FY24 Totals</b>												<b>\$ 1,205,457</b>	

<p><b>Project Information:</b></p> <p><b>BIA Route #</b> List all routes that will be worked on.</p> <p><b>Section</b> List only those sections that will be worked on along with corresponding length</p> <p><b>Location</b> List start and end points of where work will be performed (road names, rivers, end, etc.)</p> <p><b>Description of Work</b> List as much detail as you can including existing road type and work to be performed</p>	<p><b>Who/How Work Done: Possible Choices</b></p> <p><b>BIA</b> BIA will perform direct service (DS) work for the Tribe as outlined in a Retained Service Agreement (RSA) as approved/signed by the Tribe and BIA. (Self Determination, G2G, and Self Gov Tribes can all elect to receive these services)</p> <p><b>638</b> Self Determination Tribe will enter into a P638 contract with the BIA and either perform work with in-house staff or subcontract work out to consultant/contractor.</p> <p><b>Coop</b> Tribe can receive funding through a P638 contract, G2G, or Self Gov Agreement. Tribe will then enter into a 2-party (Coop) agreement with County, State, Township etc. who will usually serve as the lead agency for the project.</p> <p><b>Tribe</b> Tribe administers program/project through a Self Governance or G2G Agreement.</p>
<p><b>Estimated Cost:</b> Provide dollar amounts that you estimate will be required for each project/phase utilizing new funds from that year only. Prior year money obligated to contract should not be listed here.</p>	

# Oneida Nation

Post Office Box 365

Phone: (920)869-2214



Oneida, WI 54155

**BC Resolution # \_\_\_\_\_**

**FY2021-2024 Oneida Nation Tribal Transportation Improvement Plan (TTIP)**

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**WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and

**WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and

**WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and

**WHEREAS,** adequate transportation infrastructure is integral to service local and community needs; and

**WHEREAS,** the Oneida Business Committee seeks to provide adequate transportation facilities to meet the needs of the Oneida Nation; and

**WHEREAS,** the Oneida Business Committee developed the 2021-2024 Oneida Nation Tribal Transportation Improvement Plan, and it requests the Bureau of Indians Affairs incorporate it into the control schedule Transportation Improvement Plan as a required step to ensure the Oneida Nation receives its "Tribal Shares" funding; and

**WHEREAS,** the Oneida Business Committee agrees with the needs and priorities presented in the 2021-2024 Oneida Nation Tribal Transportation Improvement Plan.

**NOW THEREFORE BE IT RESOLVED,** the Oneida Business Committee supports and adopts the FY2021-2024 Oneida Nation Tribal Transportation Improvement Plan for the projects listed in the attached CSTIP forms that were developed between the Oneida Nation and the BIA for Tribal Shares funding along the corresponding 2021 TTP Retained services agreement (RSA).

### Oneida Business Committee Agenda Request

Adopt resolution entitled Approval of Use of Economic Development, Diversification and Community...

1. Meeting Date Requested: 05 / 26 / 21

#### 2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Resolutions

Accept as Information only

Action - please describe:

Motion to adopt resolution titled "Approval of Use of Economic Development, Diversification and Community Development Fund for Transfer of \$2.4 Million to the Oneida Land Commission".

#### 3. Supporting Materials

Report  Resolution  Contract

Other:

1. Statement of Effect

3. Copy of Rules for Programs

2. List of Vacant/Demolish Homes

4.

Business Committee signature required

#### 4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

#### 5. Submission

Authorized Sponsor / Liaison: Jo Anne House, Chief Counsel

Primary Requestor/Submitter: \_\_\_\_\_  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

This resolution completes the allocation of the budgeted Land Acquisition funds for Fiscal Year 2021.

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

# Oneida Nation

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Oneida, WI 54155

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**BC Resolution # \_\_\_\_\_**

**Approval of Use of Economic Development, Diversification and Community Development Fund for Transfer of \$2.4 Million to the Oneida Land Commission**

**WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and

**WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and

**WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and

**WHEREAS,** the Economic Development, Diversification and Community Development Fund was created by resolutions # BC-09-28-16-B, BC-07-12-17-A, and BC-01-23-19-D and the procedures for use of the fund set forth in resolution # BC-12-12-18-B and BC-01-23-19-C, *Updating and Clarifying Access to the Economic Development, Diversification and Community Development Fund As Amended*; and

**WHEREAS,** the Oneida Land Commission is responsible for evaluating and deciding on the acquisition of land on behalf of the Oneida Nation; and

**WHEREAS,** upon request from the Oneida Land Commission and the Oneida Business Committee staff presented recommendations for use of the remaining approximate \$2.4 million in land acquisition funds deriving from the Economic Development, Diversification and Community Development Fund budgeted for fiscal year 2021, which included funding:

- (a) to support the implementation of the HIPP and THRIFTT programs, both of which permit the Nation to the buy the land the improvements sit upon in exchange for a residential lease with the homeowner;
- (b) for strategic purchases;
- (c) for the repairs and improvements needed to get the current residential sale inventory ready for sale;
- (d) to support demolition of buildings determined to be uninhabitable; and

**WHEREAS,** the recommendation from staff were supported by the Oneida Land Commission at the **May 26, 2021** Oneida Land Commission meeting; and

**WHEREAS,** the funding for land acquisition for Fiscal Year 2021 is identified as deriving from the Economic Development, Diversification and Community Development Fund; and

**WHEREAS,** utilizing the Economic Development, Diversification and Community Development Fund to as outlined above is supporting a "community project which nurture and sustain Oneida families" by ensuring housing is available and unsafe structures are demolished; and

BC Resolution \_\_\_\_\_

**Approval of Use of Economic Development, Diversification and Community Development Fund for  
Transfer of \$2.4 Million to the Oneida Land Commission**  
Page 2 of 2

45  
46 **NOW THEREFORE BE IT RESOLVED**, the Oneida Business Committee does approve the allocation of  
47 \$2.4 million from the Economic Development, Diversification and Community Development Fund for the  
48 purposes of supporting the housing resources by having funding available to fund homeownership  
49 programs, make strategic purchases, prepare the vacant homes in the residential sales inventory for sale,  
50 and support demolition of buildings determined to be uninhabitable; and identifies the Oneida Land  
51 Commission, acting through the Oneida Land Management staff, Patrick Pelky Division Director, as the  
52 responsible party for expenditure of these funds.

53  
54 **BE IT FINALLY RESOLVED**, that the Oneida Business Committee authorizes this exception to the  
55 Economic Development, Diversification and Community Development fund approval processes requiring  
56 the recommendation of the Community and Economic Development Division Director until such time  
57 updated processes can be presented.



Oneida Nation  
 Oneida Business Committee  
 Legislative Operating Committee  
 PO Box 365 • Oneida, WI 54155-0365  
[Oneida-nsn.gov](http://Oneida-nsn.gov)



## Statement of Effect

*Approval of Use of Economic Development, Diversification and Community Development Fund for Transfer of \$2.4 Million to the Oneida Land Commission*

### *Summary*

The resolution approves an allocation of two million and four hundred thousand dollars (\$2,400,000) from the Fund for the purposes of supporting the housing resources by having funding available to fund homeownership programs, make strategic purchases, prepare the vacant home in the residential sales inventory for sale, and support demolition of buildings determined to be uninhabitable.

*Submitted by: Clorissa N. Santiago, Senior Staff Attorney, Legislative Reference Office  
 Date: May 20, 2021*

### *Analysis by the Legislative Reference Office*

The Oneida Business Committee has adopted resolutions which set aside funds disbursed from corporations to the Nation in an Economic Development, Diversification and Community Development fund (“the Fund”) and describes the process for accessing those funds. [Resolutions BC-09-28-16-B, BC-07-12-17-A, BC-12-12-18-B, BC-01-23-19-C and BC-01-23-19-D]. When a request to utilize monies from the Fund is received, the Community and Economic Development Division Director reviews the request for use of the Fund and determines if the proposed use is consistent with the Fund. The Community and Economic Development Division Director is then required to provide a written recommendation to the Oneida Business Committee regarding whether to authorize the allocation from the Fund to a specific project identified by a contract number, CIP number, economic development opportunity number or other easily trackable number or designation. The Oneida Business Committee is then responsible for authorizing use of the Fund by a resolution clearly identifying the amount of funds authorized and purpose of the funds, which may be identified by a contract number, CIP number, economic development opportunity number or other easily trackable number or designation, and the employee responsible for authorizing expenditures of the authorized amount.

Through this resolution the Oneida Business Committee approves an allocation of two million and four hundred thousand dollars (\$2,400,000) from the Fund for the purposes of supporting the housing resources by having funding available to fund homeownership programs such as the HIPP and THRIFTT programs, make strategic purchases, prepare the vacant home in the residential sales inventory for sale, and support demolition of buildings determined to be uninhabitable. This resolution provides that utilizing the Fund for land acquisition supports a “community project which nurture and sustain Oneida families” by ensuring housing is available and unsafe structures are demolished. The resolution then identifies the Oneida Land Commission, acting through the Oneida Land Management staff, Patrick Pelky Division Director, as the responsible party for expenditure of these funds.

A review and recommendation from the Community and Economic Development Division Director was not completed for this allocation from the Fund. Through this resolution the Oneida Business Committee recognizes that the process for utilization of the Funds as provided by resolution BC-01-2-19-C was not complied with, and then authorizes an exception to the Fund approval processes requiring the recommendation of the Community and Economic Development Division Director until such time updated processes can be presented.

***Conclusion***

Adoption of this resolution would not conflict with any of the Nation's laws.

## List of Oneida Residential Properties Needed Repairs/Demolition

	Property	Status
<b>Properties Managed by CHD</b>		
1	W882 Bain Road	Approximately \$36,467 in repairs needed (\$1,475 required by home inspection and \$35,000 for remodeling)
2	2860 West Mason	Approximately \$78,450 in repairs needed (\$28,450 required by home inspection and \$50,000 for remodeling)
3	W788 Country Road VV	Approximately \$47,500 in repairs needed (\$10,500 required by home inspection and \$37,000 for remodeling)
4	W386 Crook Road	Acquired through foreclosure 8/11/2020 and not been assessed by CHD yet
5	2458 County Road EE	Demolition recommended by Team
6	1156 Riverdale Drive	Demolition recommended by Team
7	1160 Riverdale Drive	Demolition recommended by Team
8	3140 Jonas Circle	Demolition recommended by Team
9	1329 Onu-U-Sla Way	Acquired through lease enforcement 3/12/2021 – plans to rehab using HUD funds and offer as a rental or rent-to-own
10	602 Florist Drive	Acquired through lease enforcement 4/9/2021 – potential to sell to a family member to keep the plot in the family
<b>Properties Managed by Land Management</b>		
11	N6522 County Road E	LC approved demolition on 10-1-2020 as a priority
12	1200 Orlando	Scheduled for CIP Demos
13	894 Riverdale	Intended use may not be residential, if use cannot be determined will be scheduled for CIP demo
14	1071 Riverdale	Scheduled for CIP Demos
15	223 Crook Road	Land Management wants to transfer to CHD, CHD does not want to accept transfer because no funds to repair – home inspection showed \$22,000 in needed repairs and would require extensive updates to bring to a selling standard.
16	431 Hillcrest	\$26,500 in repairs required by home inspection and additional updates to be assessed – intended use may <b>not</b> be residential
17	N7890 Cooper Road	Should be demolished
18	W132 Service Road	Was the old post office – use is not yet determined
19	4045 Hillcrest	In Hobart waiting on legal from court case
20	2310 S. Overland	Log home – intended use it not decided, may <b>not</b> be residential
21	3757 Hillcrest Dr	Former language house – future use is not yet determined, may <b>not</b> be residential

### Oneida Business Committee Agenda Request

Adopt resolution entitled Process for Authorization and Use of the American Rescue Plan Act of 2021...

1. Meeting Date Requested: 05 / \_\_\_ / 21

#### 2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Resolutions

Accept as Information only

Action - please describe:

Motion to adopt resolution titled "Process for Authorization and Use of the American Rescue Plan Act of 2021 Federal Relief Funds".

#### 3. Supporting Materials

Report  Resolution  Contract

Other:

1. Statement of Effect

3.

2. Flowchart

4.

Business Committee signature required

#### 4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

#### 5. Submission

Authorized Sponsor / Liaison: Jo Anne House, Chief Counsel

Primary Requestor/Submitter: \_\_\_\_\_  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

This resolution identifies how American Rescue Plan Act funds (Federal Relief Funds/FRF and other specific allocation funds) are expended through projects and how the projects will be tracked to ensure they are following the requirements of the funding source.

This resolution was accepted at the May 18, 2021 Oneida Business Committee Work Session.

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf OR print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

# Oneida Nation

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Oneida, WI 54155

## BC Resolution # \_\_\_\_\_

### Process for Authorization and Use of the American Rescue Plan Act of 2021 Federal Relief Funds

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**WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and

**WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and

**WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and

**WHEREAS,** the Oneida Nation and its members have been severely impacted by the COVID-19 pandemic; and

**WHEREAS,** the United States government has developed and adopted the American Rescue Plan Act of 2021 (ARPA); and

**WHEREAS,** ARPA has funds set aside for Tribal governments specifically and through various agencies; and

**WHEREAS,** the Oneida Business Committee has determined the funds set-aside for Tribal governments in Title IX, Committee on Finance, Subtitle M, Coronavirus State and Local Fiscal Recovery Funds, section 9901, Coronavirus State and Local Fiscal Recovery Funds should be centrally managed in order to ensure the greatest tangible and intangible impact on members and the Oneida Nation; and

**WHEREAS,** the Oneida Business Committee has determined the funds set-aside or available through various other specifically directed programs should be aggressively sought out and managed by the program or business unit but will not be managed or monitored through the process set out for Section 9901 Tribal government Federal Recovery Funds (FRF); and

**WHEREAS,** the Oneida Business Committee has reviewed the CARES Act expenditure process and the recommended improvements and continues to believe this remains the best practice to obtain the greatest results and accuracy in reporting;

**NOW THEREFORE BE IT RESOLVED,** the Oneida Business Committee adopts the following general guidelines for use of the ARPA Section 9901 FRF which is set forth in the new 42 U.S.C. s. 602 which shall be used in the “Oneida Nation ARPA FRF Program” as created in this resolution.

39 **Purpose of Funding**

40 Oneida Nation ARPA FRF Program projects shall fall into one of the four broad categories set forth in 42  
 41 U.S.C. 602(c)(1):

- 42 1. to respond to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-  
 43 19) or its negative economic impacts, including assistance to households, small businesses, and  
 44 nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;  
 45 2. to respond to workers performing essential work during the COVID-19 public health emergency  
 46 by providing premium pay to eligible workers of the Oneida Nation performing such essential  
 47 work;  
 48 3. for the provision of government services to the extent of the reduction in the revenue of Oneida  
 49 Nation prior to the emergency; or  
 50 4. to make necessary investments in water, sewer, or broadband infrastructure.

51  
 52 **Deadline(s)**

- 53 1. All projects approved under the Oneida Nation ARPA FRF Program shall be concluded no later  
 54 than the approved project deadline or October 15, 2024, whichever comes first. This includes  
 55 conclusion of construction, purchases, implementation, and other project goals. Provided that,  
 56 where non-FRF are utilized, the deadline set for those specific funds shall be applied.  
 57 2. No Oneida Nation ARPA FRF project shall authorize employment or programming beyond October  
 58 15, 2024.  
 59 3. No project shall be approved which is less than \$5,000.  
 60 4. All projects shall use master purchase orders with vendors as established by the Oneida Nation  
 61 ARPA FRF Program Office.  
 62 5. Reimbursement of expenditures must be specifically authorized by the Oneida Business  
 63 Committee.

64  
 65 **Tracking**

66 All projects shall have a project title and an identifier number for tracking which shall be placed on the  
 67 application after received and be placed on all contracts, purchase orders, invoices, and other  
 68 documentation and included in all on-line documents, files, and related information. A "project" in the Oneida  
 69 Nation ARPA FRF Program means any application presented for the use of FRF with a tracking number  
 70 and project title.

71  
 72 **BE IT FURTHER RESOLVED**, the Oneida Business Committee directs an Oneida Nation ARPA FRF  
 73 Program office (FRF Program Office) be created within the Accounting Department which is responsible for  
 74 the following tasks.

- 75 1. Develop a budget for FRF and accounting processes to manage transfers of funding to approved  
 76 projects.  
 77 2. Develop an on-line system for accepting project applications and related documentation with the  
 78 assistance of appropriate departments.  
 79 3. Develop an on-line accessible library containing all applications, monthly reports, and final reports  
 80 with the assistance of appropriate departments.  
 81 4. Draft minimum Standard Operating Procedure(s) regarding.  
 82 a. Describes tracking identifier system and project title tracking system.  
 83 b. Project application requirements which includes the minimum requirements of an identified  
 84 owner, description of purpose within the four broad categories, time frame for project start  
 85 and completion, expected project costs, and expected project benefits.  
 86 c. Documentation requirements, for example invoices, purchase orders, and contracts.  
 87 d. Accounting systems business unit development to track funding use within projects and  
 88 across projects.

- 89 e. Process for review of applications, including identifying a Review Team made up of a  
 90 minimum of FRF Program Office staff, accounting staff identified by the Assistant Chief  
 91 Financial Officer, Self-Governance Coordinator, and Attorney assigned by Chief Counsel.  
 92 Alternates in the event of a conflict of interest shall be identified by the FRF Program Office  
 93 staff.  
 94 f. Monthly reporting to the Oneida Business Committee by the FRF Program Office on  
 95 approved projects, applications and remaining FRF balance.  
 96 5. Develop and submit reporting to federal agency regarding FRF.  
 97

98 **BE IT FURTHER RESOLVED**, the Oneida Business Committee adopts the following project approval  
 99 process which shall be supplemented with needed Standard Operating Procedures approved by the FRF  
 100 Program Office.

- 101 1. Applications are reviewed by the FRF Program Office for compliance with the four broad goals set  
 102 forth in Resolve #1, Purpose of Funding, and completeness of information provided, and, if  
 103 necessary approved by the Review Team for compliance with the four broad categories.  
 104 2. The FRF Program Office places the project on the Oneida Business Committee agenda for  
 105 approval, denial, or returned to project owner with suggested amendments.  
 106 3. Approved projects shall have the approved amount of FRF transferred to the owner's budget.  
 107 4. The project owner shall provide monthly reporting to the Oneida Business Committee on project  
 108 status and a final project report identifying, at minimum – total cost and both tangible and intangible  
 109 benefits to the Oneida Business Committee work session.  
 110

111 **BE IT FURTHER RESOLVED**, expenditures under approved projects shall be authorized in accordance  
 112 with approved expenditure sign-off levels for budgeted activities.  
 113

114 **BE IT FURTHER RESOLVED**, the Oneida Business Committee shall set allocation goals for use of ARPA  
 115 FRF by resolution and shall review those allocations annually to ensure the goals are being met or  
 116 determine if changes should be made in the allocation goals.  
 117

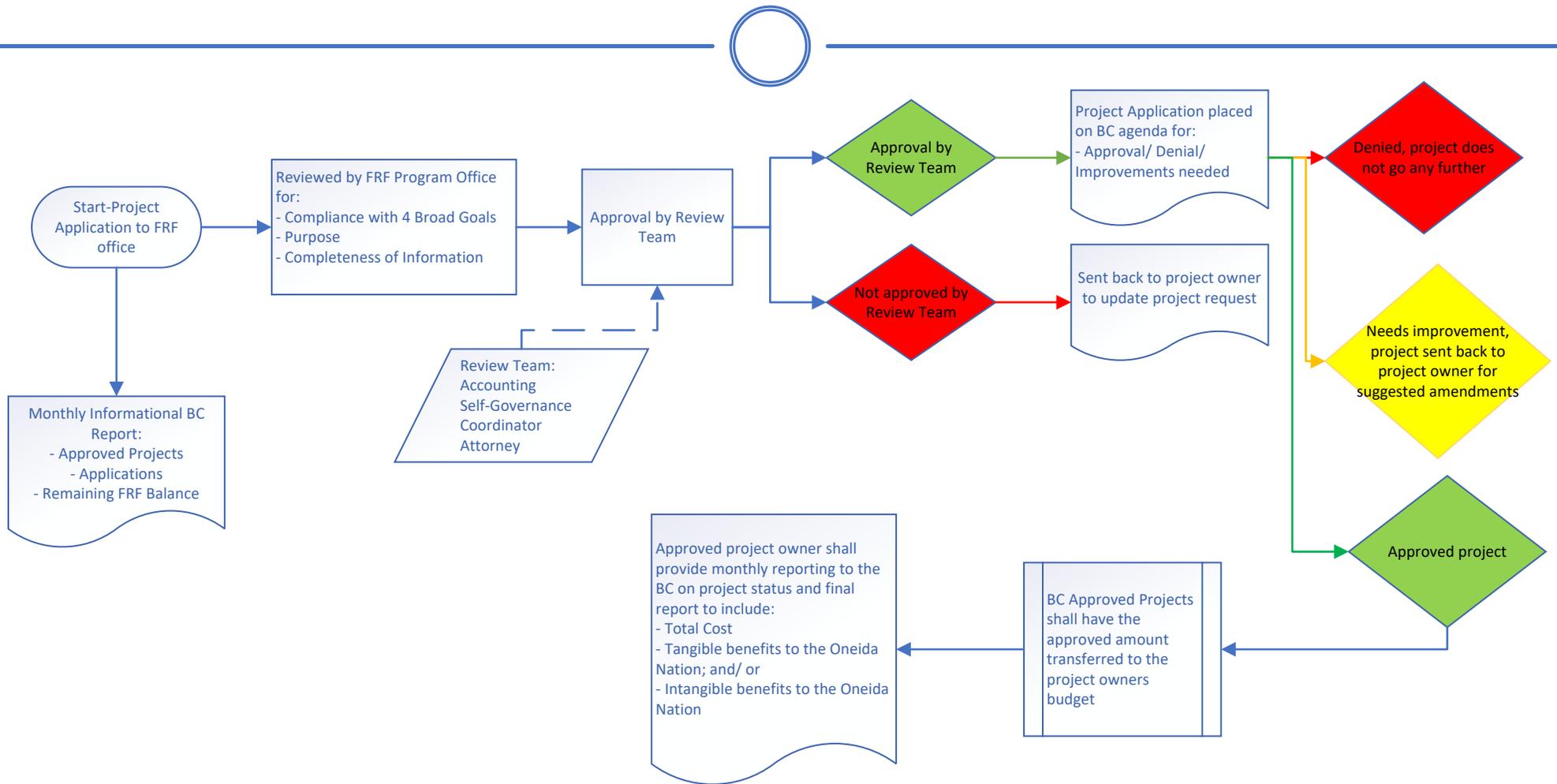
118 **BE IT FURTHER RESOLVED**, the Oneida Business Committee directs the FRF Program Office shall  
 119 present a concluding report when all funds have been allocated and all final project reports have been  
 120 presented.  
 121

122 **BE IT FURTHER RESOLVED**, the COVID-19 Call Center (Center) will be the contact point for all ARPA  
 123 funds not specifically attached to or part of an existing Oneida Nation organizational unit or deriving from a  
 124 self-governance contract. The Center will:

- 125 1. Accept reports of available funding or recommendations to access available funding.  
 126 2. Place item on the Oneida Business Committee agenda to discuss the Oneida Nation –  
 127 a. Pursuing the funding;  
 128 b. Pursuing a project associated with the funding; and/or  
 129 c. Assignment to a specific organizational unit to research the need for the program funding,  
 130 or to apply for and implement programming related to the funding.  
 131 3. The Center will then follow-up with the Oneida Business Committee determination with the  
 132 submitter, and if applicable, to the parties assigned to carry out a request for funding.  
 133

134 **BE IT FINALLY RESOLVED**, all applications for funds allocated for specific programming under ARPA  
 135 shall be presented to the Oneida Business Committee for approval by resolution and managed through the  
 136 Grants Office, or when deriving from a self-governance contract through the Self-Governance Office.

# ARPA FRF Approval and Tracking Process



## ARPA Funding Processes

1. ARPA FRF projects shall use the process in this flow chart for approvals and reporting.
2. Self-Governance Contract pass through funds shall be presented for approval by resolution through the Self-Governance Office and tracked by the project owner.
3. ARPA Program funds (not associated with ARPA FRF or Self-Governance contracts) shall be presented for approval by resolution through the Grants Office and tracked by the project owner.
4. Unassociated APRA funds not accounted for in one of the above three categories shall be presented for approval by resolution through the COVID-19 Call Center and tracked by the project owner.



## **Statement of Effect**

### *Process for Authorization and Use of the American Rescue Plan Act of 2021 Federal Relief Funds*

#### **Summary**

The resolution sets forth a process for the authorization and use of the American Rescue Plan Act of 2021 Federal Relief Funds.

*Submitted by: Clorissa N. Santiago, Senior Staff Attorney, Legislative Reference Office*  
*Date: May 20, 2021*

#### ***Analysis by the Legislative Reference Office***

The Oneida Nation and its members have been severely impacted by the COVID-19 pandemic. The United States government has developed and adopted the American Rescue Plan Act of 2021 (ARPA) which has funds set aside for Tribal governments specifically and through various agencies. The Oneida Business Committee has determined the funds set-aside for Tribal governments in Title IX, Committee on Finance, Subtitle M, Coronavirus State and Local Fiscal Recovery Funds, section 9901, Coronavirus State and Local Fiscal Recovery Fund should be centrally managed in order to ensure the greatest tangible and intangible impact on members and the Nation. The Oneida Business Committee also determined the funds set-aside or available through various other specifically directed programs should be aggressively sought out and managed by the program or business unit but will not be managed or monitored through the process set out for Section 9901 Tribal government Federal Recovery Funds (FRF).

Through this resolution the Oneida Business Committee adopts general guidelines for the use of the ARPA Section 9901 FRF to be used in the Oneida Nation ARPA FRF Program as created through this resolution. The general guidelines for the use of the ARPA Section 9901 FRF address the purpose of the funding for Oneida Nation ARPA FRF Program projects, deadlines, and tracking of projects. This resolution then directs that an Oneida Nation ARPA FRF Program Office be created within the Accounting Department, and provides the specific tasks and responsibilities that the Oneida Nation ARPA FRF Program Office will be responsible for. A project approval process, to be supplemented with needed standard operating procedures approved by the Oneida Nation ARPA FRF Program Office, is also adopted through this resolution.

Although the ARPA Section 9901 FRF are not budgeted funds, the resolution then goes on to provide that expenditures under approved projects shall be authorized in accordance with approved expenditure sign-off levels for budgeted activities. The resolution provides that the Oneida Business Committee shall set allocation goals for use of ARPA FRF by resolution and shall review those allocations annually to ensure the goals are being met or determine if changes should be made in the allocation goals. Through this resolution the Oneida Business Committee directs the Oneida Nation ARPA FRF Program Office to present a concluding report when all funds have been allocated and all final project reports have been presented. The COVID-19 Call Center is

designated as the contact point for all ARPA funds not specifically attached to or part of an existing Oneida Nation organizational unit or deriving from a self-governance contract and provides various responsibilities and duties of the COVID-19 Call Center. Finally, the resolution provides that all applications for funds allocated for specific programming under ARPA shall be presented to the Oneida Business Committee for approval by resolution and managed through the Grants Office, or when deriving from a self-governance contract through the Self-Governance Office.

***Conclusion***

Adoption of this resolution would not conflict with any of the Nation's laws.

### Oneida Business Committee Agenda Request

Adopt resolution entitled Economic Development, Diversification and Community Development Fund –...

1. Meeting Date Requested: 05 / \_\_\_ / 21

#### 2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Resolutions

Accept as Information only

Action - please describe:

Motion to adopt resolution titled "Economic Development, Diversification and Community Development Funds - Updating Review and Recommendation Responsibilities".

#### 3. Supporting Materials

Report  Resolution  Contract

Other:

1. Statement of Effect 3.

2. 4.

Business Committee signature required

#### 4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

#### 5. Submission

Authorized Sponsor / Liaison: Jo Anne House, Chief Counsel

Primary Requestor/Submitter: \_\_\_\_\_  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

This resolution updates the review and recommendations for use of the Economic Development, Diversification and Community Development Fund to replace the Community and Economic Development Division Director with a Review Team. The Review Team is made up of the Business Analyst, Budget Analyst and Strategic Planner who will issue a joint recommendation.

This resolution was accepted at the May 18, 2021 Oneida Business Committee Work Session.

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf OR print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

# Oneida Nation

Post Office Box 365

Phone: (920)869-2214



Oneida, WI 54155

## **BC Resolution # Leave this line blank**

### **Economic Development, Diversification and Community Development Fund – Updating Review and Recommendation Responsibilities**

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**WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and

**WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and

**WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and

**WHEREAS,** the Oneida Business Committee created the Economic Development and Community Development Fund (*EDD&CD Fund*) in 2016 to hold returns on investment in specific corporate entities created by the Oneida Nation; and

**WHEREAS,** the EDD&CD Fund holds returns on investment received by the Oneida Nation from Oneida ESC Group and BayBank Corporation; and

**WHEREAS,** resolution # BC-01-23-19-C updated the EDD&CD Fund processes to access the fund which requires a review and recommendation regarding any requests by the Community and Economic Development Division Director; and

**WHEREAS,** since creation of the EDD&CDS Fund, the Oneida Nation has undergone re-organization such that a more appropriate review and recommendation should come from the Business Analyst, Job # 03029; and

**NOW THEREFORE BE IT RESOLVED,** that “Community and Economic Development Division Director” is replaced with “Review Team” in every place it occurs in resolution # BC-01-23-19-C. The Review Team shall be made up of the Strategic Planner, job description # 03106, the Business Analyst, job description # 03029, and the Budget Analyst, job description # 03103 who shall provide a joint recommendation.



## Statement of Effect

### *Economic Development, Diversification and Community Development Fund – Updating Review and Recommendation Responsibilities*

#### ***Summary***

The resolution updates the process for accessing funds from the Economic Development, Diversification and Community Development Fund contained in resolution BC-01-23-19-C by transferring responsibilities from the Community and Economic Development Division Director to a Review Team consisting of the Oneida Business Committee’s Strategic Planner, Business Analyst and Budget Analyst.

*Submitted by: Clorissa N. Santiago, Senior Staff Attorney, Legislative Reference Office*  
*Date: May 18, 2021*

#### ***Analysis by the Legislative Reference Office***

The Oneida Business Committee has adopted resolutions which set aside funds disbursed from corporations to the Nation in an Economic Development, Diversification and Community Development fund. [Resolutions BC-09-28-16-B, BC-07-12-17-A, BC-12-12-18-B, BC-01-23-19-C and BC-01-23-19-D]. The process to access money from the Economic Development, Diversification and Community Development fund requires a review and recommendation by the Community and Economic Development Division Director. Since the last amendment to the process adopted through resolution BC-01-23-19-C, the Nation has experienced significant organizational changes. The Oneida Business Committee has revised its staffing and determined that a more appropriate review and recommendation should come from the Business Analyst, job description #03029.

Through the adoption of this resolution the Oneida Business Committee directs that any reference to “Community and Economic Development Division Director” be replaced with “Review Team” in every place it occurs in resolution BC-01-23-19-C. This resolution then clarifies that the Review Team shall be made up of the Strategic Planner, job description #03106, the Business Analyst, job description #03029, and the Budget Analyst, job description #03103, who shall provide a joint recommendation for the use of the Economic Development, Diversification and Community Development fund.

#### ***Conclusion***

Adoption of this resolution would not conflict with any of the Nation’s laws.

Determine next steps regarding one (1) elder 55+ vacancy - Pardon and Forgiveness Screening Committee

## Business Committee Agenda Request

**1. Meeting Date Requested:** 5/26/21

**2. General Information:**

Session:  Open  Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

**3. Supporting Documents:**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Bylaws                    | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)      | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
| <input checked="" type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice          | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet          | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up    | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i>    |  |   |

**4. Budget Information:**

- |   |  |                                     |
|---|--|-------------------------------------|
| <input type="checkbox"/> Budgeted       | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

**5. Submission:**

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: Brooke Doxtator

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: BDOXTAT1



## Memorandum

TO: Oneida Business Committee

FROM: Brooke Doxtator, BCC Supervisor

DATE: May 19, 2021

RE: Pardon and Forgiveness Screening Committee Appointment

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### Background

One (1) vacancy was posted for the Pardon and Forgiveness Screening Committee Elder 55+ member position. The vacancy is to complete terms ending August 31, 2023.

The vacancy was posted since December 31, 2021. The latest application deadline was May 7, 2021 and one (1) application(s) was received for the following applicant(s):

- Sandra Skenadore

### Select action(s) provided below:

- 1) accept the selected the applicant(s) and appoint to a term ending August 31, 2023 OR
- 2) reject the selected applicant(s) and oppose the vote\*\*; OR
- 3) request the Secretary to re-notice the vacancy(ies)

Accept the May 3, 2021, regular Finance Committee meeting minutes  
**Oneida Business Committee Agenda Request**

1. Meeting Date Requested: 5 / 26 / 21

2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

3. Supporting Materials

Report  Resolution  Contract

Other:

- 1.  3.
- 2.  4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor: Denise Vigue, Executive Assistant to the CFO /Finance Administration  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.



## ***INTERNAL MEMO***

**TO:** Finance Committee

**FR:** Denise J. Vigue, Executive Assistant to the CFO &  
Finance Committee Support /Contact

**DT:** May 3, 2021

**RE:** E-Poll Results - FC Meeting Minutes of May 3, 2021

---

An E-Poll vote of the Finance Committee was conducted to approve the Finance Committee meeting minutes of May 3, 2021. The E-Poll and minutes were sent out and concluded today. The results of the completed E-Poll are as follows:

**E-POLL RESULTS:**

**There was a Majority of 4 FC members voting to approve the May 3, 2021 Finance Committee Meeting Minutes. FC Members voting included: Larry Barton, Patrick Stensloff, Jennifer Webster and Kirby Metoxen**

These Finance Committee Minutes of May 3, 2021 will be placed on the next Finance Committee agenda to acknowledge this E-Poll action. Per the FC By-Laws all Minutes of the FC will be submitted to the Secretary's Office once a month for Council acceptance.

E-Polls of the Finance Committee meeting minutes is part of the FC By-Laws and approval conducted per the FC SOP's on Electronic Voting.



## FINANCE COMMITTEE

### REGULAR MEETING

May 3, 2021 ▪ Time: 9:00 A.M

Via Microsoft Teams

## REGULAR MEETING MINUTES

### FC MEMBERS PRESENT (Via Teams):

Cristina Danforth, Treasurer/FC Chair  
 Jennifer Webster, BC Council Member  
 Patrick Stensloff, Purchasing Director

Larry Barton, CFO/FC Vice-Chair  
 Kirby Metoxen, BC Council Member

**FC MEMBERS EXCUSED:** Chad Fuss, Asst. Gaming CFO

**OTHERS PRESENT (Via Teams):** Paul Hockers, Sam VanDen Heuvel, Linda Jenkins, Heather Ohuafi, Anthony Romandine, Joseph Poole, Sherry Mousseau, Justin Nishimoto and Denise J. Vigue, taking notes

**I. CALL TO ORDER:** The FC Regular Meeting was called to order by the FC Chair at 9:03 A.M.

**II. APPROVAL OF AGENDA:** MAY 3, 2021

Motion by Patrick Stensloff to approve the May 3, 2021 FC Meeting Agenda with two ADDs On's under the Community Fund. Seconded by Kirby Metoxen. Motion carried unanimously.

**III. MINUTES:** APRIL 19, 2021 (Approved via E-Poll on 4/19/21)

Motion by Jennifer Webster to acknowledge the FC E-Poll action taken on Apr. 19, 2021 approving the Apr. 19, 2021 Finance Committee Meeting Minutes. Seconded by Kirby Metoxen. Motion carried unanimously.

**IV. TABLED BUSINESS:**

Motion by Patrick Stensloff to remove items #1 - #3 from the table for discussion Seconded by Jennifer Webster. Motion carried unanimously.

- |                                      |                            |
|--------------------------------------|----------------------------|
| <b>1. Camera Corner/ACP Creative</b> | <b>Amount: \$55,264.51</b> |
| Sharon Mousseau, ONES                |                            |
| <b>2. Camera Corner/ACP Creative</b> | <b>Amount: \$37,487.06</b> |
| Sharon Mousseau, ONES                |                            |
| <b>3. Camera Corner/ACP Creative</b> | <b>Amount: \$161,147.</b>  |
| Sharon Mousseau, ONES                |                            |

Additional information provided last week; the bureau stated it will follow the school processes and procedures for sole sourcing; Patrick will work closely with the vendor for any future purchases to ensure issues encountered will not reoccur.

Motion by Jennifer Webster to approve tabled items one through three for the amounts as indicated. Seconded by Kirby Metoxen. Motion carried unanimously.

#### **V. CAPITAL EXPENDITURES:**

- 1. Scientific Games (76) IVlew4 Upgrade Kits** **Amount: \$116,280.**  
David Emerson, Gaming Slots Dept.

It was noted Gaming staff are indisposed at this time.

Motion by Kirby Metoxen to approve the Capital Expenditure request with Scientific Games for Seventy-Six (76) IVlew4 Upgrade Kits in the amount of \$116,280.00. Seconded by Larry Barton. Motion carried unanimously.

- 2. Mission Support Services – Project #21-102** **Amount: \$229,452.**  
Sam VanDen Heuvel, Engineering Dept. &  
Heather Ohuafi, Gam – Player Development

Motion by Kirby Metoxen to approve the Capital Expenditure request with Mission Support Services for Casino Renovations, Project #21-102 in the amount of \$229,452.00. Seconded by Jennifer Webster. Motion carried unanimously.

#### **VI. NEW BUSINESS:**

- 1. FY21 PO Increase – Burkwood Treatment Center** **Amount: \$375,000.**  
Mari Kriescher, OCHC – Behavioral Health

Motion by Jennifer Webster to approve the FY21 Purchase Order Increase request with Burkwood Treatment Center in the amount of \$375,000.00. Seconded by Larry Barton. Motion carried unanimously.

#### **VII. COMMUNITY FUND:**

##### **Report:**

- 1. Monthly Community Fund Report for May 2021**  
Denise J. Vigue, Executive Assistant to the CFO  
& Finance Committee Contact /Support

Motion by Jennifer Webster to approve the Community Fund Update Report for May 2021. Seconded by Patrick Stensloff. Motion carried unanimously.

**Requests:****1. Equip: Treadmill** **Amount: \$500.**

Requester: Travis Cottrell

Motion by Jennifer Webster to approve from the Community Fund \$500.00 for the exercise equipment request for a Treadmill. Seconded by Patrick Stensloff. Motion carried unanimously.

**2. AAU Next Level Grind Basketball Fees for daughter** **Amount: \$500.**

Requester: Michelle Reed for Haley

Motion by Jennifer Webster to approve from the Community Fund \$500.00 for the AAU Next Level Grind Basketball Fees for the daughter of the requester. Seconded by Kirby Metoxen. Motion carried unanimously.

**3. Equip: Peloton Bike & Membership** **Amount: \$500.**

Requester: Chad Hendricks

Motion by Larry Barton to approve from the Community Fund \$500.00 for the exercise equipment request for a Peloton Bike and membership. Seconded by Jennifer Webster. Motion carried unanimously.

**4. Kroc Center Gymnastics Fees for daughter** **Amount: \$450.**

Requester: Tabitha Hill for Ruthee

Motion by Jennifer Webster to approve from the Community Fund \$450.00 for the Kroc Center Gymnastics Fees for the daughter of the requester. Seconded by Kirby Metoxen. Motion carried unanimously.

**5. Equip: Indoor Rowing Machine** **Amount: \$500.**

Requester: Dominique Danforth

Motion by Jennifer Webster to approve from the Community Fund \$500.00 for the exercise equipment request for an Indoor Rowing Machine. Seconded by Larry Barton. Motion carried unanimously.

**6. Equip: T303 Treadmill** **Amount: \$400.**

Requester: Brittany Nicolas

Motion by Kirby Metoxen to approve from the Community Fund \$400.00 for the exercise equipment request for a T303 Treadmill. Seconded by Larry Barton. Motion carried unanimously.

**7. Equip: T303 Treadmill****Amount: \$400.**

Requester: Judith Nicholas

Motion by Jennifer Webster to approve from the Community Fund \$400.00 for the exercise equipment request for a T303 Treadmill. Seconded by Larry Barton. Motion carried unanimously.

**8. Y.M.C.A. Swim Lessons for son****Amount: \$45.**

Requester: Andrew Doxtater for Otto

Motion by Jennifer Webster to approve from the Community Fund \$45.00 for Y.M.C.A. Swimming Lessons for the son of the requester. Seconded by Larry Barton. Motion carried unanimously.

**9. Equip: Bowflex Treadmill****Amount: \$500.**

Requester: Cindy John

Motion by Jennifer Webster to approve from the Community Fund \$500.00 for the exercise equipment request for a BowFlex Treadmill. Seconded by Kirby Metoxen. Motion carried unanimously.

**10. Equip: Sole F63 Treadmill****Amount: \$500.**

Requester: Rae Skenandore

Motion by Jennifer Webster to approve from the Community Fund \$500.00 for the exercise equipment request for a Sole F63 Treadmill. Seconded by Patrick Stensloff. Motion carried unanimously.

**11. Equip: Nordic Track Commercial S22i****Amount: \$500.**

Requester: Antonio Alicea

Motion by Kirby Metoxen to approve from the Community Fund \$500.00 for the exercise equipment request for a Nordic Track Commercial S22i. Seconded by Jennifer Webster. Motion carried unanimously.

**12. Sconnie Lacrosse Team Fees for son****Amount: \$500.**

Requester: Jennifer Berg-Hargrove for Laken

Motion by Jennifer Webster to approve from the Community Fund \$500.00 for Sconnie Lacrosse Team Fees for the son of the requester. Seconded by Kirby Metoxen. Motion carried unanimously.

**13. Sconnie Lacrosse Team Fees for son****Amount: \$500.**

Requester: Keta Quiver for Jamison

Motion by Jennifer Webster to approve from the Community Fund \$500.00 for Sconnie Lacrosse Team Fees for the son of the requester. Seconded by Kirby Metoxen. Motion carried unanimously.

**14. Equip: Townie 7D EQ Step** **Amount: \$500.**

Requester: Suzanne Skenandore-Melchert

Motion by Jennifer Webster to approve from the Community Fund \$500.00 for the exercise equipment request for a Townie 7D EQ Step. Seconded by Larry Barton. Motion carried unanimously.

**15. Equip: Terra Trike Rambler Bike** **Amount: \$500.**

Requester: Merissa L. Danforth

Motion by Jennifer Webster to approve from the Community Fund \$500.00 for the exercise equipment request for a Terra Trike Rambler Bike. Seconded by Patrick Stensloff. Motion carried unanimously.

**16. Thornberry Golf Lessons for daughter** **Amount: \$300.**

Requester: Janice Yglesias for Shaya

Motion by Jennifer Webster to approve from the Community Fund \$246.56 (total available for FY21) for Thornberry Creek Golf Lessons for the daughter of the requester. Seconded by Larry Barton. Motion carried unanimously.

**17. Taekwondo Class Fees for son** **Amount: \$350.**

Requester: Jessica Meristil for Jonavin

Motion by Jennifer Webster to approve from the Community Fund \$350.00 for this and the following request for Taekwondo Class Fees for each of the two sons of the requester. Seconded by Kirby Metoxen. Motion carried unanimously.

**18. Taekwondo Class fees for son** **Amount: \$350.**

Requester: Jessica Meristil for Jaylin

- See Motion in CF Req #17.

**19. Equip: Vida Regular Bike** **Amount: \$500.**

Requester: Reva Danforth

Motion by Jennifer Webster to approve from the Community Fund \$500.00 for the exercise equipment request for a Vida Regular Bike. Seconded by Kirby Metoxen. Motion carried unanimously.

**20. Equip: Vida Low Step Bike** **Amount: \$500.**

Requester: Melinda J. Danforth

Motion by Jennifer Webster to approve from the Community Fund \$500.00 for the exercise equipment request for a Vida Low Step Bike. Seconded by Kirby Metoxen. Motion carried unanimously.

**21. Equip: Connect Bike** **Amount: \$447.30**

Requester: Dustin Doxtator

Motion by Patrick Stensloff to approve from the Community Fund \$447.30 for the exercise equipment request for a Connect Bike. Seconded by Jennifer Webster. Motion carried unanimously.

**22. Football and Guitar Lessons for son** **Amount: \$382.50**

Requester: Myone Melchert for Rylee

Motion by Kirby Metoxen to approve from the Community Fund \$382.50 for Football Fees and Guitar lessons for the son of the requester. Seconded by Jennifer Webster. Motion carried unanimously.

**23. East River Pop Warner Football fees for son** **Amount: \$90.**

Requester: Myone Melchert for Raylon

Motion by Kirby Metoxen to approve from the Community Fund \$90.00 for East River Pop Warner football fees for the son of the requester. Seconded by Jennifer Webster. Motion carried unanimously.

**24. Equip: AeroPro Indoor Cycling Bike** **Amount: \$500.**

Requester: Valicia Vega

Motion by Jennifer Webster to approve from the Community Fund \$500.00 for the exercise equipment request for an AeroPro Indoor Cycling Bike. Seconded by Patrick Stensloff. Motion carried unanimously.

**25. Equip: The Machine** **Amount: \$229.**

Requester: Keta Quiver

Motion by Jennifer Webster to approve from the Community Fund \$229.00 for the exercise equipment request for the Machine. Seconded by Patrick Stensloff. Motion carried unanimously.

**26. Sconnie Lacrosse Team Fees for son** **Amount: \$500.**

Requester: Sarah Wunderlich for Aron

Motion by Jennifer Webster to approve from the Community Fund \$500.00 for Sconnie Lacrosse Team Fees for the son of the requester. Seconded by Kirby Metoxen. Motion carried unanimously.

**27. Equip: Sole F63 Treadmill** **Amount: \$500.**

Requester: David Skenandore

Motion by Jennifer Webster to approve from the Community Fund \$500.00 for the exercise equipment request for a Sole F63 Treadmill. Seconded by Kirby Metoxen. Motion carried unanimously.

**28. Equip: 20 Cannondale Bike** **Amount: \$500.**

Requester: David W. Powless

Motion by Jennifer Webster to approve from the Community Fund \$500.00 for the exercise equipment request for a 20 Cannondale Bike. Seconded by Larry Barton. Motion carried unanimously.

**29. ADD On: Basket Weaving Class Fees** **Amount: \$112.**

Requester: Julie Clark

Motion by Larry Barton to approve from the Community Fund \$112.00 for Basket Weaving Class Fees. Seconded by Jennifer Webster. Motion carried unanimously.

**30. ADD On: Small Fry Football Fees for son** **Amount: \$215.**

Requester: Shawn Danforth for Cayden

Motion by Larry Barton to approve from the Community Fund \$215.00 for Small Fry Football Fees for the son of the requester. Seconded by Jennifer Webster. Motion carried unanimously.

**VIII. EXECUTIVE SESSION:** None**IX. ADMINISTRATIVE /INTERNAL:** None**X. FOLLOW UP:** None**XI. FOR INFORMATION ONLY:****1. Aristocrat – Game Theme & Payment Term Change - WMSC**

David Emerson, Gaming Slots Dept.

Motion by Larry Barton to accept as FYI the Aristocrat – Game Theme and Payment Term Change for slot machines at the West Mason Street Casino. Seconded by Jennifer Webster. Motion carried unanimously.

**2. Aristocrat – Game Theme & Payment Term Change – Main Casino**

David Emerson, Gaming Slots Dept.

Motion by Jennifer Webster to accept as FYI the Aristocrat – Game Theme and Payment Term Change for slot machines at the Main Casino. Seconded by Kirby Metoxen. Motion carried unanimously.

**XII. ADJOURN:** Motion by Jennifer Webster to adjourn. Seconded by Patrick Stensloff.

Motion carried unanimously. Time: 9:39 A.M.

Minutes submitted by:

Denise J. Vigue, Executive Assistant to the CFO  
& Finance Committee Contact/Recording Secretary*Finance Committee Approval Date of Minutes via E-Poll:* May 3, 2021

Accept the May 17, 2021 regular Finance Committee meeting minutes  
**Oneida Business Committee Agenda Request**

1. Meeting Date Requested: 5 / 26 / 21

2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

[Empty text box]

Agenda Header: Standing Committees

Accept as Information only

Action - please describe:

BC to accept the Finance Committee Meeting Minutes of May 17, 2021

3. Supporting Materials

Report  Resolution  Contract

Other:

- 1. FC E-Poll of the 5/17/21 Minutes
- 2. FC Mtg Minutes of 5/17/21
- 3. [Empty text box]
- 4. [Empty text box]

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Cristina Danforth, Tribal Treasurer

Primary Requestor: Denise Vigue, Executive Assistant to the CFO /Finance Administration  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.



## ***INTERNAL MEMO***

**TO:** Finance Committee  
**FR:** Denise J. Vigue, Executive Assistant to the CFO &  
Finance Committee Support /Contact  
**DT:** May 18, 2021  
**RE:** E-Poll Results - FC Meeting Minutes of May 17, 2021

---

An E-Poll vote of the Finance Committee was conducted to approve the Finance Committee meeting minutes of May 17, 2021. The E-Poll and minutes were sent out yesterday and concluded today. The results of the completed E-Poll are as follows:

**E-POLL RESULTS:**

**There was a Majority of 4 FC members voting to approve the May 17, 2021 Finance Committee Meeting Minutes. FC Members voting included: Jennifer Webster, Kirby Metoxen, Patrick Stensloff & Chad Fuss. Larry Barton abstained as he Chaired the meeting.**

These Finance Committee Minutes of May 17, 2021 will be placed on the next Finance Committee agenda to acknowledge this E-Poll action. Per the FC By-Laws all Minutes of the FC will be submitted to the Secretary's Office once a month for Council acceptance.

E-Polls of the Finance Committee meeting minutes is part of the FC By-Laws and approval conducted per the FC SOP's on Electronic Voting.

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## FINANCE COMMITTEE

### REGULAR MEETING

MAY 17, 2021 ▪ Time: 9:00 A.M

Via Microsoft Teams

## REGULAR MEETING MINUTES

### FC MEMBERS PRESENT (Via Teams):

Larry Barton, CFO/FC Vice-Chair

Jennifer Webster, BC Council Member

Kirby Metoxen, BC Council Member

Chad Fuss, Asst. Gaming CFO

Patrick Stensloff, Purchasing Director

**FC MEMBERS EXCUSED:** Cristina Danforth, Treasurer/FC Chair

**OTHERS PRESENT (Via Teams):** Connie Vandenberg, David Emerson, Melissa Webster, Kerry Metoxen, Connie Danforth and Denise J. Vigue, taking notes

**I. CALL TO ORDER:** The FC Meeting was called to order by the FC Vice-Chair at 9:00 A.M.

**II. APPROVAL OF AGENDA:** MAY 17, 2021

Motion by Jennifer Webster to approve the May 17, 2021 FC Meeting Agenda with the CF Product request moved to beginning of the agenda. Seconded by Patrick Stensloff. Motion carried unanimously.

**III. FC MINUTES:** MAY 3, 2021 (Approved via E-Poll on 5/3/21):

Motion by Jennifer Webster to acknowledge the FC E-Poll action taken on May 3, 2021 to approve the May 3, 2021 Finance Committee Meeting Minutes. Seconded by Kirby Metoxen. Motion carried unanimously.

**IV. TABLED BUSINESS:** None

**V. CAPITAL EXPENDITURES:** None

**VI. NEW BUSINESS:**

**1. FY21 PO Increase – GETT for parts/services Amount: \$45,000.**

David Emerson, Gaming Slots Dept.

David explained this is for slot parts/services that will cover Gaming Slots through FY2021.

Motion by Patrick Stensloff to approve the FY21 Blanket Purchase Order Increase request with GETT for slot machine parts/services in the amount of \$45,000.00. Seconded by Kirby Metoxen. Motion carried unanimously.

**2. FY21 Blkt PO – IGT/WAP Games** **Amount: \$675,000.**

David Emerson, Gaming Slots Dept.

David said current blanket has been depleted and this will get them through the remainder of FY2021.

Motion by Jennifer Webster to approve the FY21 Blanket Purchase Order request with IGT for Wide Area Progressive slot games in the amount of \$675,000.00. Seconded by Patrick Stensloff. Motion carried unanimously.

**3. FY21 PO Increase – 1822 Land & Dev.** **Amount: \$40,850.**

Mark A. Powless, Sr. – Oneida Gaming Commission

No one from area present to discuss this request. The FC has been asking about this move for several years; latest request was last fall; development division needs to get going on this project as there are numerous tribal buildings that are half empty.

Motion by Kirby Metoxen to approve the FY21 Blanket Purchase Order Increase request with 1822 Land & Development for office space lease payment for the Oneida Gaming Commission for the remainder of FY21 in the amount of \$40,850.00. Seconded by Patrick Stensloff. Motion carried unanimously.

For the Record: Jennifer Webster noted the FC asked 6 months ago for some action to getting the OGC moved so the retail space they are in can be utilized; paying this PO for FY21 is putting the FC in to position of being forced to approve with no guarantee this move will be part of the FY2022 budget.

**4. FY21 Blkt PO – All American Bingo/VKGS** **Amount: \$75,000.**

Jessalyn Harvath, Bingo/OTB Director

Motion by Jennifer Webster to approve the FY21 Blanket Purchase Order request with All American Bingo/VKGS in the amount of \$75,000.00. Seconded by Patrick Stensloff. Motion carried unanimously.

**5. FY21 Blkt PO – STAT Temporary Services** **Amount: \$80,000.**

Connie VanDen Berg, Consolidated Health

Connie explained this is for temporary staff for the health center as they have numerous vacant positions that have been posted without any applicants; this will keep the health center open and offer better services to the community; it was asked if EHN staff could assist & she noted they have their own workloads.

Motion by Jennifer Webster to approve the FY21 Blanket Purchase Order request with STAT Temporary Services in the amount of \$80,000.00. Seconded by Patrick Stensloff. Motion carried unanimously.

**VII. DONATIONS:****Report:****1. Monthly Donation Report for May 2021**

Denise J. Vigue, Executive Assistant to the CFO  
& Finance Committee Contact /Support

There was a discussion of coming up with a plan of expenditure for the Donations funds; right now, it is under-utilized; Denise will coordinate a FC Work Meeting.

Motion by Patrick Stensloff to accept the Monthly Donation Update Report for May 2021. Seconded by Chad Fuss. Motion carried unanimously.

**Request(s):****1. Robert Cornelius Post #7784 VFW Auxiliary Amount: \$1,000.**

Requester: Connie Danforth

Although the request is for \$1,000.00 the FC noted the total cost identified is \$1,106.90; that is still under the allocation about of \$2,500.00 for donations; no reason not to provide for the total expenditure.

Motion by Jennifer Webster to approve the Donation Request from the Robert Cornelius Post #7784 VFW Auxiliary for the purchase of flags to place on gravesites for the total amount needed of \$1,106.90. Seconded by Kirby Metoxen. Motion carried unanimously.

**VIII. SPECIAL ADD: COMMUNITY FUND:**

**NOTE: This item reviewed directly following approval of the minutes.**

**1. CF Product Request – Memorial Day Booyah -Veterans Amount: 6 Cases**

Requester: Kerry R. Metoxen, Veteran's Office

Kerry was present and gave a review of the day's activities noting this has been done for many years now to acknowledge the veterans.

Motion by Jennifer Webster to approve from the Community Fund the Coca-Cola product request in the amount of Six Cases of product to be provided at the Memorial Day Drive Thru Booyah Event. Seconded by Chad Fuss. Kirby Metoxen abstained. Motion carried.

**IX. EXECUTIVE SESSION: None****X. ADMINISTRATIVE /INTERNAL:****1. Finance Committee – FY21 Second Quarter Report to the BC**

Denise J. Vigue, Executive Assistant to the CFO  
& Finance Committee Contact /Support

Motion by Jennifer Webster to accept the Finance Committee's Second Quarter Report to the Business Committee. Seconded by Kirby Metoxen. Motion carried unanimously.

**XI. FOLLOW UP:** None

**XII. FOR INFORMATION ONLY:**

- It was noted that due to the Memorial Day holiday, the next FC meeting will be on Tuesday, Jun. 1, 2021.
- There was a short discussion on the possibility of posting for the FC Elder member now that it is becoming safer to meet; Denise will add this to the FC Work Meeting.

**XIII. ADJOURN:** Motion by Jennifer Webster to adjourn. Seconded by Chad Fuss. Motion carried unanimously. Time: 9:22 A.M.

Minutes submitted by:  
Denise J. Vigue, Executive Assistant to the CFO  
& Finance Committee Contact/Recording Secretary

*Finance Committee Approval Date of Minutes via E-Poll:* May 18, 2021

### Oneida Business Committee Agenda Request

Accept the May 5, 2021, regular Legislative Operating Committee meeting minutes

1. Meeting Date Requested: 5 / 26 / 21

#### 2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Accept the May 5, 2021 Legislative Operating Committee meeting minutes

#### 3. Supporting Materials

Report  Resolution  Contract

Other:

1.  3.

2.  4.

Business Committee signature required

#### 4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

#### 5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Clorissa N. Santiago, LRO Senior Staff Attorney  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.



**LEGISLATIVE OPERATING COMMITTEE MEETING MINUTES**  
 Oneida Business Committee Conference Room-2<sup>nd</sup> Floor Norbert Hill Center  
 May 5, 2021  
 3:00 p.m.

**Present:** Kirby Metoxen Jennifer Webster, Marie Summers, Daniel Guzman King

**Excused:** David P. Jordan

**Others Present:** Clorissa N. Santiago, Kristen Hooker, Aliskwet Ellis, Justin Nishimoto

**I. Call to Order and Approval of the Agenda**

Kirby Metoxen called the May 5, 2021, Legislative Operating Committee meeting to order at 3:00 p.m.

Motion by Jennifer Webster to adopt the agenda; seconded by Marie Summers. Motion carried unanimously.

**II. Minutes to be Approved**

**1. April 21, 2021 LOC Meeting Minutes**

Motion by Jennifer Webster to approve the minutes; seconded by Daniel Guzman King. Motion carried unanimously.

**III. Current Business**

**1. Public Peace Law**

Motion by Jennifer Webster to approve the Public Peace law public comment period packet and forward the Public Peace law to a public comment period to be held open until June 9, 2021; seconded by Marie Summers. Motion carried unanimously.

**2. Oneida General Welfare Law Amendments**

Motion by Jennifer Webster to approve the Oneida General Welfare law amendments public comment period notice for the question, “*Should assistance provided by an approved program under the Oneida General Welfare law be subject to attachment or garnishment?*” and forward this question to a public comment period to be held open until June 9, 2021; seconded by Marie Summers. Motion carried unanimously.

**3. Budget Management and Control Law Emergency Amendments**

Motion by Jennifer Webster to approve the Budget Management and Control law emergency adoption packet and forward to the Oneida Business Committee for consideration; seconded by Daniel Guzman King. Marie Summers abstained. Motion carried.

**4. Oneida Nation Gaming Ordinance Emergency Amendments**

Motion by Marie Summers to approve the Oneida Nation Gaming Ordinance emergency amendments and legislative analysis and forward to the Oneida Business Committee for consideration; seconded by Jennifer Webster. Motion carried unanimously.



**IV. New Submissions****1. Budget Management and Control Law Emergency Repeal**

Motion by Jennifer Webster to deny the request to bring forward an emergency repeal of the Budget Management and Control law; seconded by Daniel Guzman King. Marie Summers abstained. Motion carried.

**V. Additions****VI. Administrative Items****VII. Executive Session****VIII. Adjourn**

Motion by Marie Summers to adjourn at 3:27 p.m.; seconded by Daniel Guzman King. Motion carried unanimously.

### Oneida Business Committee Agenda Request

Review request from the Oneida Nation Arts Program regarding installation of a commemorative plaque a

1. Meeting Date Requested: 5 / 12 / 21

#### 2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Approve a request from the Oneida Nation Arts Program to install a commemorative bronze plaque on the base of the Duck Creek overpass to recognize the Oneida artists who contributed designs and artwork on the base of the overpass, and for the BC or its designee to consider the intergovernmental agreement between the Oneida Nation and WI DOT and take steps to get approval to install the plaque from them.

#### 3. Supporting Materials

Report  Resolution  Contract

Other:

- 1.
- 2.
- 3.
- 4.

Business Committee signature required

#### 4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

#### 5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Sherrole Benton, Oneida Nation Arts Program  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

I have some Covid relief grant funds from the Resiliency grant administered by the Arts Midwest organization in Minneapolis, MN. The grant funds are unrestricted.

I'm exploring the possibility of putting a fresh coat of paint on the retaining wall on Hwy 54 near the VFW building. I'd also like to install a bronze plaque to commemorate the artists who contributed the designs on that overpass.

The Oneida Nation has an intergovernmental agreement with the WI DOT for maintenance of the retaining wall, the underpass, and the roundabouts within the Oneida nation. Dan Segerstrom of WI DOT is working with DOT officials to get approvals for installing a memorial plaque on the Duck Creek overpass.

1) Save a copy of this form for your records.

2) Print this form as a \*.pdf OR print and scan this form in as \*.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

Sherrole Benton  
Oneida Nation Arts Program  
P.O. Box 365  
Oneida, WI 54155

Oneida Business Committee  
P.O. Box 365  
Oneida WI 54155

Dear BC Members,

I'm requesting approval to contribute to the cost of maintenance on mural on the retaining wall on Hwy 54 and installing a memorial bronze plaque in the base of the Duck Creek overpass.

I have some Covid relief grant funds from the Resiliency grant administered by the Arts Midwest organization in Minneapolis, MN. The grant funds are unrestricted.

I'm exploring the possibility of putting a fresh coat of paint on the retaining wall on Hwy 54 near the VFW building. I'd also like to install a bronze plaque to commemorate the artists who contributed the designs on that overpass.

The Oneida DPW is considering the BIA road funds for the maintenance of the mural on the retaining wall, and they would appreciate any grant funds I can contribute to assist with preserving the Oneida artwork on the wall. I may be able to contribute to a new coat paint on the wall – depending on how much it will cost.

I would also like to get a bronze plaque put on the base of the Duck Creek overpass in Oneida that commemorates the artists who contributed to artwork under the overpass.

The Oneida Nation has an intergovernmental agreement with the WI DOT for maintenance of the retaining wall, the underpass, and the roundabouts within the Oneida nation. Dan Segerstrom of WI DOT is working with DOT officials to get approvals for installing a memorial plaque on the Duck Creek overpass.

I believe the Oneida Nation Business Committee can grant approval to the Oneida Nation Arts Program to contribute to the upkeep of the mural and having a bronze plaque installed on the base of the overpass.

Sincerely,



Sherrole Benton  
Arts Program Supervisor

Cc: Tina Jorgensen  
Melinda J. Danforth

Approve the Oneida ~~Native School System~~ request to appoint ~~(1) grant~~ funded Co-Teacher

1. Meeting Date Requested: 05 / 26 / 21

2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

1. For approval - One (1) Elementary School Co-Teacher

3. Supporting Materials

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Sharon Mousseau, Superintendent, School Board Adm.  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Oneida Nation  
 PO Box 365 • Oneida, WI 5455-0365  
 oneida-nsn.gov



# Request to Recall or Fill a position

For new, 100% Grant funded positions only<sup>1</sup>

**INSTRUCTIONS:**

1. Complete this form
2. Submit it along with any supporting documents to the Chief Financial Officer ([lbarton@oneidanation.org](mailto:lbarton@oneidanation.org)); Cc the HRD Area Manager ([gdanfor1@oneidanation.org](mailto:gdanfor1@oneidanation.org))
  - a. Required supporting documents:
    - X Job Description
    - X Re-entry Training
    - X Safety Plan
    - X Workforce Level Assessment.
3. Chief Financial Officer will review and submit a recommendation to the requestor and the HRD Area Manager.
4. HRD Area Manager will submit the request to the BC for consideration (BC Agenda or E-poll).

<b>TYPE OF REQUEST:</b>	RECALL AN EMPLOYEE / FILL A VACANCY			
<b>DEPARTMENT:</b>	Oneida Nation School System – Elementary School			
<b>COST:</b>	Weekly Personnel Cost: \$ 679.81	Fringe/Indirect Cost: \$326.31/\$129.37	Total Weekly Cost: \$1,135.49	Need for remainder for FY-21: \$6,812.94
<b># OF EMPLOYEES:</b>	1			
<b>TITLE:</b>	Co-Teacher			
<b>POSITION NUMBER:</b>	07109			
<b>DATE NEEDED:</b>	August 18,2021			
<b>RECALL PROCEDURE USED:</b>	N/A 100% Grant Funded through CRRSA funding			
<b>TRIBAL PREFERENCE USED:</b>	YES / NO / N/A	Explanation:		
<b>NARRATIVE/JUSTIFICATION:</b>	This position will assist teaching staff in small group instruction for in person learning to raise academic levels and work with health related issues with students as they arise.			

<sup>1</sup> Please see resolve #4 of resolution BC-11-24-20-F.

**Maureen A. Metoxen**

---

**From:** Geraldine R. Danforth  
**Sent:** Monday, May 17, 2021 11:02 AM  
**To:** Maureen A. Metoxen; Joshua C. Cottrell  
**Cc:** Lawrence E. Barton; Sharon A. Mousseau; Linda R. Jenkins; Wanita J. Decorah  
**Subject:** FW: Request to fill and post 100% grant-funded ONSS positions  
**Attachments:** 2021 05 17 Request to fill two (2) grant funded positions\_ES Reading Teachers.pdf; 2021 05 17 Request to fill a grant-funded position\_ONSS Co Teacher.pdf

**Importance:** High

I have reviewed and approve the grant funded position request. Maureen will add to the OBC agenda for May 26, 2021 and will copy you on the request.

yaw^?kó (Thank you!)

Geraldine R. Danforth  
Human Resources Area Manager  
Skenandoah Complex  
909 Packerland Drive  
(920)496-7358



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**A GOOD MIND. A GOOD HEART. A STRONG FIRE.**

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**From:** Jolene D. Hensberger <jhensber@oneidanation.org>  
**Sent:** Monday, May 17, 2021 9:53 AM  
**To:** Lawrence E. Barton <lbarton@oneidanation.org>  
**Cc:** Geraldine R. Danforth <GDANFOR1@oneidanation.org>; Sharon A. Mousseau <SMOUSSEA@oneidanation.org>; Linda R. Jenkins <LJENKINS@oneidanation.org>; Wanita J. Decorah <WDECORAH@oneidanation.org>  
**Subject:** Request to fill and post 100% grant-funded ONSS positions  
**Importance:** High

Good morning, Larry,

Attached are two request packets to fill three (3) ONSS 100% grant funded positions. The documentation is different than what was approved last week; therefore, I am resending to you for your review and approval. The positions requested are for one (1) Elementary School Co-Teacher, and two (2) Reading Teachers.

Thank you for your time.

**Maureen A. Metoxen**

---

**From:** Geraldine R. Danforth  
**Sent:** Monday, May 17, 2021 11:01 AM  
**To:** Maureen A. Metoxen  
**Subject:** FW: Request to fill and post 100% grant-funded ONSS positions

Please add to the agenda.

yaw^?kó (Thank you!)

Geraldine R. Danforth  
Human Resources Area Manager  
Skenandoah Complex  
909 Packerland Drive  
(920)496-7358



**A GOOD MIND. A GOOD HEART. A STRONG FIRE.**

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**From:** Lawrence E. Barton <lbarton@oneidanation.org>  
**Sent:** Monday, May 17, 2021 10:31 AM  
**To:** Jolene D. Hensberger <jhensber@oneidanation.org>  
**Cc:** Geraldine R. Danforth <GDANFOR1@oneidanation.org>; Sharon A. Mousseau <SMOUSSEA@oneidanation.org>; Linda R. Jenkins <LJENKINS@oneidanation.org>; Wanita J. Decorah <WDECORAH@oneidanation.org>  
**Subject:** Re: Request to fill and post 100% grant-funded ONSS positions

Ms. Hensberger, please accept this email as formal approval for the revised request to fill the three Grant Funded Teaching positions listed in the attachments; Please contact me if you have any questions at extension 4491. thanks, Larry Barton

---

**From:** Jolene D. Hensberger <jhensber@oneidanation.org>  
**Sent:** Monday, May 17, 2021 9:53 AM  
**To:** Lawrence E. Barton <lbarton@oneidanation.org>  
**Cc:** Geraldine R. Danforth <GDANFOR1@oneidanation.org>; Sharon A. Mousseau <SMOUSSEA@oneidanation.org>; Linda R. Jenkins <LJENKINS@oneidanation.org>; Wanita J. Decorah <WDECORAH@oneidanation.org>  
**Subject:** Request to fill and post 100% grant-funded ONSS positions

Good morning, Larry,

Attached are two request packets to fill three (3) ONSS 100% grant funded positions. The documentation is different than what was approved last week; therefore, I am resending to you for your review and approval. The positions requested are for one (1) Elementary School Co-Teacher, and two (2) Reading Teachers.

**APPLY IN PERSON AT:**

Human Resources Department  
909 Packerland Drive  
Green Bay, WI 54303



A good mind. A good heart. A strong fire.

**OR MAIL TO:**

Human Resources Department  
P.O. Box 365  
Oneida, WI 54155-0365  
Phone: (920) 496-7900  
Fax: (920) 496-7490

**APPLY ONLINE AT:**

<http://oneida-nsn.gov>

**FIRST POSTING OPEN TO ONEIDA ENROLLED TRIBAL MEMBERS ONLY**

**POSITION TITLE:** Co-Teacher  
**POSITION NUMBER:** 07109  
**DEPARTMENT:** Oneida Nation School System  
**LOCATION:** N7125 Seminary Rd Oneida WI  
**DIVISION:** Non-Divisional  
**RESPONSIBLE TO:** K- 5 Principal/ School Nurse  
**SALARY:** Co-Teacher Salary Scale (NEGOTIABLE)  
**CLASSIFICATION:** Non-Exempt  
**POSTING DATE:** July 28, 2020  
**CLOSING DATE:** August 4, 2020  
**Transfer Deadline:** August 4, 2020  
**Proposed Start Date:** As Soon As Possible

**EQUAL EMPLOYMENT OPPORTUNITY STATEMENT**

The Oneida Nation does not discriminate on the basis of race, color, national origin, sex, religion, age or disability status in employment or the provision of services. However, individuals of Indian ancestry and Veterans will be given preference by law in initial employment or re-employment.

**POSITION SUMMARY**

This position assists the teacher in planning and implementing educational programs. Incumbent is required to have patience and be sensitive and receptive to the unique needs of students in a positive manner. This is a nonexempt position and is under contract and reports to the appropriate Principal & school nurse. Incumbent may be required to work with elementary or high school students. Continuation of this position is contingent upon funding allocations.

**DUTIES AND RESPONSIBILITIES:**

1. Assist the Health Aide and kitchen staff in the performance of his/her daily duties.
2. Develop and maintain safe schools with medical screenings and first aid as needed.
3. Assist with classroom safety by organizing instructional and other materials.
4. Provide assistance with serving individual meals to students, as needed.
5. Provide medical services to students under the direct supervision of the Health Aide or Principal.
6. Preparation of materials and supplies for first aid use. Restock materials in the clan areas.
7. Participate in weekly project planning and set up, to assure individual safety.
8. Aid the Teachers with small group instructions including tutoring students on an individual basis.
9. Attend staff meetings and training sessions as required.
10. Attend parent conferences and special meetings as required.
11. Adhere to strict confidentiality in all Oneida Nation School System matters.
12. Participate and learn the Oneida Language and incorporate into the classroom.
13. Work cooperatively with school personnel, parents and other community members.
14. Practice excellent teaching and student learning skills at all times to include, but not limited to, addressing student and teacher needs courteously and promptly.
15. Adhere to all Tribal Personnel Policies and Procedures, Tribal Standard Operating Procedures, and Area and Program Strategic Plans and Policies.
16. Maintain strict department security, confidentiality, and quality to meet professional standards of the department.
17. The above duties and responsibilities are not an all-inclusive list but rather a general representation of the duties and responsibilities associated with this position. The duties and responsibilities will be subject to change based on organizational needs and/or deemed necessary by the supervisor.

**JOB DESCRIPTION**

Co-Teacher

Page 2

**PHYSICAL REQUIREMENTS/WORK ENVIRONMENT:**

1. Frequently walk; stand; reach with hands and arms; and talk and hear. Occasionally is required to stoop, kneel, crouch, or crawl, lift and/or move up to fifty (50) pounds.
2. Work is generally performed in a classroom setting with a moderate noise level.
3. A Tuberculosis (TB) Screening and/or TB Skin Test is required within thirty (30) days of employment and annually thereafter as required.

**STANDARD QUALIFICATIONS:**

1. Knowledge of the Oneida community, history, and culture.
2. Knowledge of social, physical, and mental development of school aged children.
3. Skill in classroom management.
4. Skill in directing the activities of groups of children; evaluating progress and maintaining an orderly classroom.
5. Skill in administering disciplinary rules to children and resolving situational conflicts among children.
6. Skill in cross cultural education.
7. Ability to make solid decisions and exercise independent judgment.
8. Ability to interact and maintain good working relationships with individuals of varying social and cultural backgrounds.
9. Ability to work independently and meet strict timelines.
10. Ability to communicate efficiently and effectively both verbally and in writing.
11. Ability to work effectively with individuals and demonstrate leadership and team-building skills with empathy and enthusiasm.
12. Ability to supervise and ensure a safe learning environment for young children.
13. Ability to demonstrate moral character, honesty, tact, fairness, lack of prejudice, and desire to help when dealing with people.
14. Certified in First Aid and CPR within ninety (90) days of employment.
15. Oneida certification on reporting Child Abuse and Neglect within ninety (90) days of employment.
16. Must adhere to strict confidentiality in all matters. **(Must sign a confidentiality statement prior to employment.)**
17. Must be willing and able to obtain additional education and training.
18. Must pass a pre-employment drug screening. Must adhere to the Nation's Drug and Alcohol-Free Workplace Policy during employment.
19. Must pass a background security check with the Oneida Nation to meet the Employment Eligibility Requirements, Tribal/State Compact and/or Oneida Nation Gaming Ordinance as they pertain to the position. A temporary license or Gaming License issued by the Oneida Gaming Commission is required as a condition of employment and continuing employment within the Oneida Nation's Gaming Division.

**PREFERRED QUALIFICATIONS:**

Applicants please clearly state on the application/resume if you meet these qualifications.

- 1.

**MINIMUM QUALIFICATIONS:**

Applicants please clearly state how you meet these qualifications on the application/resume.

1. Associate degree.
2. Experience in a team-teaching environment.
3. Knowledge of developmental stages of school aged children.

**ITEMS TO BE SUBMITTED:**

1. An Oneida employment application.
2. Current personal resume.
3. Official transcripts.
4. Four (4) current letters of references:
5. Letters from current and/or previous employers.
  - i. Letters need to be current (within the last 4 years)
  - ii. Letters need to contain information related to previous schoolwork experience.

### Workforce Levels Budget vs Actual

02.18.2020

ONEIDA NATION SCHOOL SYSTEM

	MGMT	DIV	BU	DEPT	JOB #	POSITION TITLE	JOB CATEGORY	GRANT %	BFT	BHT	BPT	BFE	HRS	EMPS	AFT	AHT	APT	AOT	AFTE
1	GTC	NODIV	SCHBR	ADMIN	07001	ASST PRINCIPAL-CULTURAL BASED	GRANT	100%	1	0	0	1	40:1		1	0	0	0	1
2	GTC	NODIV	SCHBR	ADMIN	02556	ASST-ADMINISTRATIVE	GRANT	100%	1	0	0	1	40:1		1	0	0	0	1
3	GTC	NODIV	SCHBR	ADMIN	02686	ASST-EXECUTIVE	STAND	100%	1	0	0	1	40:1		1	0	0	0	1
4	GTC	NODIV	SCHBR	ADMIN	07037	COORD-SPECIAL ED	STAND	100%	1	0	0	1	40:1		1	0	0	0	1
5	GTC	NODIV	SCHBR	ADMIN	07010	PRINCIPAL-K8	STAND	100%	1	0	0	1	40:1		1	0	0	0	1
6	GTC	NODIV	SCHBR	ADMIN	07110	SPEC-ATODA & VIOLENCE PREVENT	STAND	100%	1	0	0	1	40:1		1	0	0	0	1
7	GTC	NODIV	SCHBR	ADMIN	07112	SUPERINTENDENT	STAND	100%	1	0	0	1	40:1		1	0	0	0	1
8	GTC	NODIV	SCHBR	BUSIN	02683	ASST-ADMINISTRATIVE	STAND	25%	1	0	0	1	40:1		1	0	0	0	1
9	GTC	NODIV	SCHBR	BUSIN	00038	ASST-COOK	STAND	25%	2	0	0	2	80:2		2	0	0	0	2
10	GTC	NODIV	SCHBR	BUSIN	00722	CLERK-ACCTS PAY/REC	STAND	100%	1	0	0	1	40:1		1	0	0	0	1
11	GTC	NODIV	SCHBR	BUSIN	00251	COOK-HEAD	STAND	25%	1	0	0	1	40:1		1	0	0	0	1
12	GTC	NODIV	SCHBR	BUSIN	07021	MGR-BUSINESS	GRANT	100%	1	0	0	1	40:1		1	0	0	0	1
13	GTC	NODIV	SCHBR	BUSIN	00226	WORKER-FOOD SERVICE	STAND	25%	4	0	0	4	120:3		3	0	0	0	3
14	GTC	NODIV	SCHBR	CURRI	07128	FACE READERS LITERACY	GRANT	100%											
15	GTC	NODIV	SCHBR	ELEM	02778	ADVOCATE-CHILD TEEN MALE	STAND	100%	1	0	0	1	40:1		1	0	0	0	1
16	GTC	NODIV	SCHBR	ELEM	02684	ASST-ADMINISTRATIVE	STAND	100%	1	0	0	1	40:1		1	0	0	0	1
17	GTC	NODIV	SCHBR	ELEM	02682	ASST-ADMINISTRATIVE	STAND	100%	1	0	0	1	40:1		1	0	0	0	1
18	GTC	NODIV	SCHBR	ELEM	01202	BONUS-COACH ELEM	STAND	00%	4	0	0	4							
19	GTC	NODIV	SCHBR	ELEM	07105	BONUS-FLAT AMT JOM SCIENC FAIR	STAND	00%	0	0	0	0							
20	GTC	NODIV	SCHBR	ELEM	07091	BONUS-REFEREE ELEM	STAND	00%											
21	GTC	NODIV	SCHBR	ELEM	CHAPE	CHAPERONE-HIGH SCHOOL	STAND	00%	0	0	0	0							
22	GTC	NODIV	SCHBR	ELEM	07085	COORD-ED TECHNOLOGY	STAND	100%	1	0	0	1	40:1		1	0	0	0	1
23	GTC	NODIV	SCHBR	ELEM	07061	COUNSELOR-GUIDANCE ELEM	STAND	100%	2	0	0	2	80:2		2	0	0	0	2
24	GTC	NODIV	SCHBR	ELEM	07108	EDUCATOR-PARENT CO-COORD	STAND	80%	1	0	0	1	40:1		1	0	0	0	1
25	GTC	NODIV	SCHBR	ELEM	07099	EDUCATOR-PARENT ONES	STAND	80%	1	0	0	1	40:1		1	0	0	0	1
26	GTC	NODIV	SCHBR	ELEM	07038	INSTRUCTOR-MUSIC	STAND	100%	1	0	0	1	40:1		1	0	0	0	1
27	GTC	NODIV	SCHBR	ELEM	07053	PERSON-PRE K-MIDDLE	STAND	00%	1	0	0	1							
28	GTC	NODIV	SCHBR	ELEM	07104	PROGRAM-AFTER SCHOOL	STAND	00%	0	0	0	0							
29	GTC	NODIV	SCHBR	ELEM	07100	PSYCHOLOGIST-SCHOOL	STAND	100%	1	0	0	1	30:1		1	0	0	0	0.75
30	GTC	NODIV	SCHBR	ELEM	07008	TEACHER-ART	STAND	100%	1	0	0	1	80:2		1	0	0	1	2
31	GTC	NODIV	SCHBR	ELEM	07031	TEACHER-ART	STAND	100%	1	0	0	1	40:1		1	0	0	0	1

32	GTC	NODIV	SCHBR	ELEM	01049	TEACHER-CO	STAND	100%	1	0	0	1	40.1	1	0	0	0	1
33	GTC	NODIV	SCHBR	ELEM	07109	TEACHER-CO	STAND	100%	4	0	0	4	219.6	5	0	1	0	5.475
34	GTC	NODIV	SCHBR	ELEM	01842	TEACHER-CO	STAND	100%	1	0	0	1	40.1	1	0	0	0	1
35	GTC	NODIV	SCHBR	ELEM	07113	TEACHER-CO SPECIAL ED	STAND	100%	1	0	0	1	40.1	1	0	0	0	1
36	GTC	NODIV	SCHBR	ELEM	07093	TEACHER-CO SPECIAL ED	GRANT	100%	4	0	0	4	59.2	1	0	1	0	1.475
37	GTC	NODIV	SCHBR	ELEM	07012	TEACHER-ELEM LEARN DIS/EMO IMP	STAND	100%	1	0	0	1	40.1	1	0	0	0	1
38	GTC	NODIV	SCHBR	ELEM	07120	TEACHER-ELEMENTARY (READING)	GRANT	100%	1	0	0	1	32.1	1	0	0	0	0.8
39	GTC	NODIV	SCHBR	ELEM	07096	TEACHER-FACE ADULT EDUCATION	GRANT	80%	1	0	0	1	40.1	1	0	0	0	1
40	GTC	NODIV	SCHBR	ELEM	07098	TEACHER-FACE ONES	STAND	80%	1	0	0	1	40.1	1	0	0	0	1
41	GTC	NODIV	SCHBR	ELEM	07095	TEACHER-FACE ONES	STAND	80%	1	0	0	1	40.1	1	0	0	0	1
42	GTC	NODIV	SCHBR	ELEM	07126	TEACHER-GENERAL ELEM	STAND	100%	1	0	0	1	40.1	1	0	0	0	1
43	GTC	NODIV	SCHBR	ELEM	07014	TEACHER-GENERAL ELEM	STAND	100%	15	0	0	15	640.16	16	0	0	0	16
44	GTC	NODIV	SCHBR	ELEM	07101	TEACHER-GENERAL ELEM	STAND	100%	2	0	0	2	40.1	1	0	0	0	1
45	GTC	NODIV	SCHBR	ELEM	07082	TEACHER-LANGUAGE CULTURAL	STAND	00%	1	0	0	1						
46	GTC	NODIV	SCHBR	ELEM	07015	TEACHER-LANGUAGE CULTURAL	STAND	61%	1	0	0	1	40.1	1	0	0	0	1
47	GTC	NODIV	SCHBR	ELEM	07054	TEACHER-LANGUAGE CULTURAL	STAND	61%	1	0	0	1	40.1	1	0	0	0	1
48	GTC	NODIV	SCHBR	ELEM	07059	TEACHER-LEARNING DISABILITY	STAND	100%	1	0	0	1	40.1	1	0	0	0	1
49	GTC	NODIV	SCHBR	ELEM	07103	TEACHER-LEARNING DISABILITY	STAND	100%	1	0	0	1	40.1	1	0	0	0	1
50	GTC	NODIV	SCHBR	ELEM	07119	TEACHER-MIDDLE SCHOOL MATH	GRANT	100%	1	0	0	1	40.1	1	0	0	0	1
51	GTC	NODIV	SCHBR	ELEM	07127	TEACHER-MIDDLE SCHOOL READING	STAND	100%	1	0	0	1						
52	GTC	NODIV	SCHBR	ELEM	07118	TEACHER-MIDDLE SCHOOL SCIENCE	GRANT	100%	2	0	0	2	40.1	1	0	0	0	1
53	GTC	NODIV	SCHBR	ELEM	07079	TEACHER-OHUNTSYAKEKAKANUNYA?S	STAND	00%	2	0	0	2	80.2	2	0	0	0	2
54	GTC	NODIV	SCHBR	ELEM	07068	TEACHER-PHY ED/HLTH	GRANT	100%	3	0	0	3	120.3	3	0	0	0	3
55	GTC	NODIV	SCHBR	ELEM	07116	TEACHER-SPECIAL ED (EBD)	STAND	100%	1	0	0	1	40.1	1	0	0	0	1
56	GTC	NODIV	SCHBR	ELEM	07111	TEACHER-SPECIAL ED CD	STAND	00%	1	0	0	1						
57	GTC	NODIV	SCHBR	ELEM	07060	TEACHER-SUBSTITUTE	STAND	00%	0	0	0	0						
58	GTC	NODIV	SCHBR	ELEM	07019	TEACHER-SUBSTITUTE	STAND	00%	23	0	0	23	520.13	0	0	0	13	13
59	GTC	NODIV	SCHBR	ELEM	07071	TEACHER-SUMMER SCHOOL	STAND	100%										
60	GTC	NODIV	SCHBR	ELEM	07124	TUTORING-SPECIAL EDUCATION	GRANT	100%	1	0	0	1						
61	GTC	NODIV	SCHBR	HIGH	07065	ADVISOR-YEARBOOK HS	STAND	00%										
62	GTC	NODIV	SCHBR	HIGH	03015	ADVOCATE-STUDENT YETHIYATANUNH	GRANT	100%	2	0	2	3	120.3	2	0	0	1	3
63	GTC	NODIV	SCHBR	HIGH	02792	APPRENTICE-LANGUAGE CULTURE	STAND	100%	6	0	0	6	160.4	4	0	0	0	4
64	GTC	NODIV	SCHBR	HIGH	02930	ASST-ADMINISTRATIVE	GRANT	100%	1	0	0	1	40.1	1	0	0	0	1
65	GTC	NODIV	SCHBR	HIGH	02481	ASST-ADMINISTRATIVE III	GRANT	0	0	0	0	0						
66	GTC	NODIV	SCHBR	HIGH	01203	BONUS-COACH HS	STAND	00%	4	0	0	4						
67	GTC	NODIV	SCHBR	HIGH	07092	BONUS-REFEREE HS	STAND	00%										
68	GTC	NODIV	SCHBR	HIGH	07027	COORD-OHWATSILEH	STAND	100%	1	0	0	1	40.1	1	0	0	0	1

69	GTC	NODIV	SCHBR	HIGH	02875	COORD-YETHIYATANUNHA PROGRAM	STAND	100%	1	0	0	1	40.1	1	0	0	0	1
70	GTC	NODIV	SCHBR	HIGH	07005	COUNSELOR-GUIDANCE HS	STAND	100%	1	0	0	1	40.1	1	0	0	0	1
71	GTC	NODIV	SCHBR	HIGH	02562	DIR-FOOD SERVICE	GRANT	25%	1	0	0	1	40.1	1	0	0	0	1
72	GTC	NODIV	SCHBR	HIGH	02118	DIR-LANGUAGE	STAND	00%	1	0	0	1	40.1	1	0	0	0	1
73	GTC	NODIV	SCHBR	HIGH	02005	FACILITATOR-FLUENT SPEAKING	STAND	00%	1	0	0	1	40.1	1	0	0	0	1
74	GTC	NODIV	SCHBR	HIGH	07023	PRINCIPAL-HS	STAND	40%	1	0	0	1	40.1	1	0	0	0	1
75	GTC	NODIV	SCHBR	HIGH	07125	SCHOOL-EVENTS	STAND	00%	7	0	0	7						
76	GTC	NODIV	SCHBR	HIGH	02154	SPEC-LANGUAGE MULTI MEDIA	STAND	00%	1	0	0	1	40.1	1	0	0	0	1
77	GTC	NODIV	SCHBR	HIGH	07080	SPEC-MEDIA K-12	STAND	100%	1	0	0	1	40.1	1	0	0	0	1
78	GTC	NODIV	SCHBR	HIGH	05200	STUDENT INTERN-LANG DEPT.	STAND	00%										
79	GTC	NODIV	SCHBR	HIGH	01882	SUPER-LANGUAGE CULTURAL ELDER	STAND	00%	1	0	0	1	40.1	1	0	0	0	1
80	GTC	NODIV	SCHBR	HIGH	07016	TEACHER-LANG ARTS HS	STAND	40%	4	0	0	4	160.4	3	0	0	1	4
81	GTC	NODIV	SCHBR	HIGH	07056	TEACHER-LANGUAGE CULTURAL	STAND	100%	1	0	0	1	40.1	1	0	0	0	1
82	GTC	NODIV	SCHBR	HIGH	07044	TEACHER-MATH HS	STAND	40%	2	0	0	2	40.1	1	0	0	0	1
83	GTC	NODIV	SCHBR	HIGH	02994	TEACHER-ONEIDA LANG IMMERSION	GRANT	100%										
84	GTC	NODIV	SCHBR	HIGH	03027	TEACHER-ONEIDA LANG IMMERSION	GRANT	100%	0	1	0	0.75	40.1	1	0	0	0	1
85	GTC	NODIV	SCHBR	HIGH	07028	TEACHER-SCIENCE	STAND	40%	2	0	0	2	80.2	2	0	0	0	2
86	GTC	NODIV	SCHBR	HIGH	07040	TEACHER-SOCIAL STUDIES	STAND	40%	1	0	0	1	40.1	1	0	0	0	1
87	GTC	NODIV	SCHBR	HIGH	07032	TEACHER-SPECIAL ED	STAND	100%	1	0	0	1	80.2	2	0	0	0	2
88	GTC	NODIV	SCHBR	HIGH	07121	TEACHER-SPECIAL ED (HS)	GRANT	100%	1	0	0	1	40.1	1	0	0	0	1
89	GTC	NODIV	SCHBR	HIGH	07045	TEACHER-SUBSTITUTE	STAND	00%	8	0	0	8	59.2	0	0	0	2	1.475
90	GTC	NODIV	SCHBR	HIGH	05049	TRAINEE-LANGUAGE CULTURAL	STAND	00%	6	0	0	6	160.4	4	0	0	0	4

Approve the Oneida Nation School System request to post two (2) grant funded Elementary Teachers

Oneida Nation  
 PO Box 365 • Oneida, WI 5455-0365  
 oneida-nsn.gov



## Request to Recall or Fill a position

For new, 100% Grant funded positions only!

**INSTRUCTIONS:**

1. Complete this form
2. Submit it along with any supporting documents to the Chief Financial Officer ([lbarton@oneidation.org](mailto:lbarton@oneidation.org)); Cc the HRD Area Manager ([gdanfor1@oneidation.org](mailto:gdanfor1@oneidation.org))
  - a. Required supporting documents:
    - X Job Description
    - X Re-entry Training
    - X Safety Plan
    - X Workforce Level Assessment.
3. Chief Financial Officer will review and submit a recommendation to the requestor and the HRD Area Manager.
4. HRD Area Manager will submit the request to the BC for consideration (BC Agenda or E-poll).

<b>TYPE OF REQUEST:</b>	RECALL AN EMPLOYEE / FILL A VACANCY			
<b>DEPARTMENT:</b>	Oneida Nation School System – Elementary School			
<b>COST:</b>	Weekly Personnel Cost: \$ 418.32	Fringe/Indirect Cost: \$390.88/\$154.97	Total Weekly Cost: \$1,360.17	Need for remainder for FY-21: \$8,161.02
<b># OF EMPLOYEES:</b>	2			
<b>TITLE:</b>	Elementary Teacher – Reading			
<b>POSITION NUMBER:</b>	7014z			
<b>DATE NEEDED:</b>	August 18, 2021			
<b>RECALL PROCEDURE USED:</b>	N/A 100% Grant Funded through CRRSA funding			
<b>TRIBAL PREFERENCE USED:</b>	YES / NO / N/A	Explanation:		
<b>NARRATIVE/JUSTIFICATION:</b>	These positions will be hired to assist students in elementary grades to raise their reading levels to be on grade level or above.			

<sup>1</sup> Please see resolve #4 of resolution BC-11-24-20-F.

**Maureen A. Metoxen**

---

**From:** Geraldine R. Danforth  
**Sent:** Monday, May 17, 2021 11:02 AM  
**To:** Maureen A. Metoxen; Joshua C. Cottrell  
**Cc:** Lawrence E. Barton; Sharon A. Mousseau; Linda R. Jenkins; Wanita J. Decorah  
**Subject:** FW: Request to fill and post 100% grant-funded ONSS positions  
**Attachments:** 2021 05 17 Request to fill two (2) grant funded positions\_ES Reading Teachers.pdf; 2021 05 17 Request to fill a grant-funded position\_ONSS Co Teacher.pdf

**Importance:** High

I have reviewed and approve the grant funded position request. Maureen will add to the OBC agenda for May 26, 2021 and will copy you on the request.

yaw^?kó· (Thank you!)

Geraldine R. Danforth  
Human Resources Area Manager  
Skenandoah Complex  
909 Packerland Drive  
(920)496-7358



**A GOOD MIND. A GOOD HEART. A STRONG FIRE.**

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**From:** Jolene D. Hensberger <jhensber@oneidanation.org>  
**Sent:** Monday, May 17, 2021 9:53 AM  
**To:** Lawrence E. Barton <lbarton@oneidanation.org>  
**Cc:** Geraldine R. Danforth <GDANFOR1@oneidanation.org>; Sharon A. Mousseau <SMOUSSEA@oneidanation.org>; Linda R. Jenkins <LJENKINS@oneidanation.org>; Wanita J. Decorah <WDECORAH@oneidanation.org>  
**Subject:** Request to fill and post 100% grant-funded ONSS positions  
**Importance:** High

Good morning, Larry,

Attached are two request packets to fill three (3) ONSS 100% grant funded positions. The documentation is different than what was approved last week; therefore, I am resending to you for your review and approval. The positions requested are for one (1) Elementary School Co-Teacher, and two (2) Reading Teachers.

Thank you for your time.

**Maureen A. Metoxen**

---

**From:** Geraldine R. Danforth  
**Sent:** Monday, May 17, 2021 11:01 AM  
**To:** Maureen A. Metoxen  
**Subject:** FW: Request to fill and post 100% grant-funded ONSS positions

Please add to the agenda.

yaw^?kó (Thank you!)

Geraldine R. Danforth  
 Human Resources Area Manager  
 Skenandoah Complex  
 909 Packerland Drive  
 (920)496-7358



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**From:** Lawrence E. Barton <lbarton@oneidanation.org>  
**Sent:** Monday, May 17, 2021 10:31 AM  
**To:** Jolene D. Hensberger <jhensber@oneidanation.org>  
**Cc:** Geraldine R. Danforth <GDANFOR1@oneidanation.org>; Sharon A. Mousseau <SMOUSSEA@oneidanation.org>; Linda R. Jenkins <LJENKINS@oneidanation.org>; Wanita J. Decorah <WDECORAH@oneidanation.org>  
**Subject:** Re: Request to fill and post 100% grant-funded ONSS positions

Ms. Hensberger, please accept this email as formal approval for the revised request to fill the three Grant Funded Teaching positions listed in the attachments; Please contact me if you have any questions at extension 4491. thanks, Larry Barton

---

**From:** Jolene D. Hensberger <jhensber@oneidanation.org>  
**Sent:** Monday, May 17, 2021 9:53 AM  
**To:** Lawrence E. Barton <lbarton@oneidanation.org>  
**Cc:** Geraldine R. Danforth <GDANFOR1@oneidanation.org>; Sharon A. Mousseau <SMOUSSEA@oneidanation.org>; Linda R. Jenkins <LJENKINS@oneidanation.org>; Wanita J. Decorah <WDECORAH@oneidanation.org>  
**Subject:** Request to fill and post 100% grant-funded ONSS positions

Good morning, Larry,

Attached are two request packets to fill three (3) ONSS 100% grant funded positions. The documentation is different than what was approved last week; therefore, I am resending to you for your review and approval. The positions requested are for one (1) Elementary School Co-Teacher, and two (2) Reading Teachers.

**APPLY IN PERSON AT:**

Human Resource Department  
909 Packerland Dr  
Green Bay, WI 54303

**APPLY ONLINE AT:**

<http://oneida-nsn.gov>

**OR MAIL TO:**

Human Resource Department  
P.O. Box 365  
Oneida, WI 54155-0365  
Phone: (920) 496-7900  
Fax: (920) 496-7490  
Job Line: 1-800-236-7050

**POSITION TITLE:** Elementary Teacher (Reading)  
**POSITION NUMBER:** 7014z  
**DEPARTMENT:** Oneida Nation School System (ONSS)  
**LOCATION:** N7125 Seminary Rd Oneida WI  
**DIVISION:** Non-Divisional  
**RESPONSIBLE TO:** Elementary or 6-12 Principal  
**SALARY:** Teacher Salary Scale (NEGOTIABLE DEPENDING ON EDUCATION & EXPERIENCE)  
**CLASSIFICATION:** Exempt  
**POSTING DATE:**  
**CLOSING DATE:**  
**Transfer Deadline:**  
**Proposed Start Date:** As Soon As Possible

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**EQUAL EMPLOYMENT OPPORTUNITY STATEMENT**

The Oneida Nation of Indians of Wisconsin does not discriminate on the basis of race, color, national origin, sex, religion, age or disability status in employment or the provision of services. However, individuals of Indian ancestry and Veterans will be given preference by law in initial employment or re-employment.

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**POSITION SUMMARY**

Accomplish the Oneida Nation School System's objectives by planning, instructing, and evaluating educational programs appropriate for the grade level and subject matter. Promotes social, emotional, and intellectual growth and development, and incorporates the student's Oneida heritage. Ensure services are provided effectively and efficiently to the students of the Oneida Nation. Continuation of this position is contingent upon funding allocations.

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**DUTIES AND RESPONSIBILITIES:**

1. Plan, develop, organize, instruct, and evaluate activities for assigned grade level and subject areas.
2. Instruct assigned classes using curriculum and texts approved by school administration.
3. Ensure effective planning and implementation of lesson design.
4. Prepare and submit lesson plans for the upcoming week to the Principal.
5. Evaluate and analyze students' needs and abilities to ensure effective implementation of teaching methods.
6. Uses a variety of instructional techniques based on the curriculum and students' abilities.
7. Develop instructional lesson plans and organizes class time to provide a balanced program of instruction, demonstration, and working time.
8. Develop a strategy to integrate Oneida culture into the curriculum.
9. Motivate students in learning.
10. Communicate clearly and effectively both verbally and in writing.
11. Establish and maintain standards of student behavior needed to provide an orderly and productive study environment.
12. Manage classroom effectively while maintaining a positive classroom environment.
13. Select appropriate instructional materials, tools, and instructional aids.
14. Evaluate individual growth and performance in knowledge and understanding.
15. Plan curriculum and coordinate subject materials with other staff.
16. Coordinate with other staff members, including team teaching and assisting in other classrooms as needed.
17. Provide a concise yet comprehensive description of planned activities for the substitute teacher when needed.
18. Maintain accurate, appropriate, and confidential records regarding students' attendance, progress, and other pertinent information.
19. Act as a positive role model for students including: serving as a mentor; operating as an advocate for students when appropriate; upholding high professional standards; and refraining from using profanity, corporal punishment, and discriminating against students.
20. Maintain an effective communication system with parents, promoting confidentiality and credibility, and regarding students' progress, problems, or other issues.

**JOB DESCRIPTION**  
**Elementary Teacher**  
**Page 2**

**DUTIES AND RESPONSIBILITIES: (Cont.)**

21. Communicates in an appropriate, respectful manner with students, parents, and co-workers.
22. Attend school sponsored events such as Family Feast, Parent Meetings, student awards ceremonies, special activities, and Graduation.
23. Supervise students in classroom, lunchroom, and outside activities as scheduled.
24. Attend meetings and in-service training programs as required.
25. Participate in the Oneida Nation Teacher Certification Program.
26. Maintain professional and technical knowledge by attending seminars, educational workshops, classes and conferences; reviewing professional publications; establishing networks; participating in professional societies.
27. Adhere to all Tribal Personnel Policies and Procedures, Tribal Standard Operating Procedures, and Area and Program Strategic Plans and Policies.
28. Maintain strict department security, confidentiality, and quality to meet professional standards of the department.
29. The above duties and responsibilities are not an all inclusive list but rather a general representation of the duties and responsibilities associated with this position. The duties and responsibilities will be subject to change based on organizational needs and/or deemed necessary by the supervisor.

**PHYSICAL REQUIREMENTS/WORK ENVIRONMENT:**

1. Frequently stand; sit and walk. Occasionally stoop, kneel, crouch, crawl, lift and/or move up to twenty-five (25) pounds.
2. Work is generally performed in a classroom setting with a moderate noise level.
3. A Tuberculosis (TB) Screening and/or TB Skin Test is required within thirty (30) days of employment and annually thereafter.

**STANDARD QUALIFICATIONS:**

1. Knowledge of applicable federal, state, county and local laws, regulations, and requirements.
2. Knowledge of school organization, functions, objectives, policies, and procedures.
3. Knowledge of the principles and practices of elementary and secondary education.
4. Knowledge of the Oneida language, community, history, and culture.
5. Skill in operating various word-processing, spreadsheets, and database software programs in a Windows environment.
6. Ability to exercise independent judgment.
7. Ability to interact and maintain good working relationships with individuals of varying social and cultural backgrounds.
8. Ability to work independently and meet strict time lines.
9. Ability to communicate efficiently and effectively both verbally and in writing.
10. Ability to maintain a calm demeanor during crisis situations.
11. Ability to demonstrate moral character, honesty, tact, fairness, lack of prejudice, and desire to help when dealing with students.
12. Ability to be sensitive and receptive to the unique needs of school aged Native American students.
13. Ability to develop and complete instructional activities and lessons.
14. Ability to maintain a creative environment for learning by providing appropriate classroom organization and structure.
15. Ability to motivate students to perform to their fullest potential.
16. Certified in First Aid and CPR.
17. Oneida Certification on Reporting Child Abuse and Neglect within ninety (90) days of employment.
18. Must adhere to strict confidentiality in all matters. **(Must sign a confidentiality statement prior to employment.)**
19. Must be willing and able to obtain additional education and training.
20. Must pass a pre-employment drug screening. Must adhere to the Nation's Drug and Alcohol Free Workplace Policy during the course of employment.
21. Must pass a background security check with the Oneida Nation in order to meet the Employment Eligibility Requirements, Tribal/State Compact and/or Oneida Nation Gaming Ordinance as they pertain to the position. A temporary license or Gaming License issued by the Oneida Gaming Commission is required as a condition of employment and continuing employment within the Oneida Nation's Gaming Division.

**PREFERRED QUALIFICATIONS:**

**Applicants please clearly state on the application/resume if you meet these qualifications.**

1. Teaching experience and experience in cross-cultural education.

**JOB DESCRIPTION**  
**Elementary Teacher**  
**Page 3**

**MINIMUM QUALIFICATIONS:**

**Applicants please clearly state how you meet these qualifications on the application/resume.**

1. Bachelor's Degree in Education.
2. Wisconsin State Teacher's License in Reading.

**ITEMS REQUIRED TO BE SUBMITTED WITH APPLICATION:**

1. An Oneida employment application.
2. Current personal resume.
3. Official transcripts.
4. Copies of certifications/license document or letter from accredited college or university stating that you have completed the program and have applied for your license.
5. Two (2) letters of references:
  - a. Letters from current and or previous employers.
  - b. Letters need to be current (within the last four years).
  - c. Letters need to contain information related to previous school-work experience.

### Workforce Levels Budget vs Actual

02.18.2020

ONEIDA NATION SCHOOL SYSTEM

	MGMT	DIV	BU	DEPT	JOB #	POSITION TITLE	JOB CATEGORY	GRANT %	BFT	BHT	BPT	BFTE	HRS	EMPS	AFT	AHT	APT	AOT	AFTE
1	GTC	NODIV	SCHBR	ADMIN	07001	ASST PRINCIPAL-CULTURAL BASED	GRANT	100%	1	0	0	1	40 1		1	0	0	0	1
2	GTC	NODIV	SCHBR	ADMIN	02556	ASST-ADMINISTRATIVE	GRANT	100%	1	0	0	1	40 1		1	0	0	0	1
3	GTC	NODIV	SCHBR	ADMIN	02686	ASST-EXECUTIVE	STAND	100%	1	0	0	1	40 1		1	0	0	0	1
4	GTC	NODIV	SCHBR	ADMIN	07037	COORD-SPECIAL ED	STAND	100%	1	0	0	1	40 1		1	0	0	0	1
5	GTC	NODIV	SCHBR	ADMIN	07010	PRINCIPAL-K8	STAND	100%	1	0	0	1	40 1		1	0	0	0	1
6	GTC	NODIV	SCHBR	ADMIN	07110	SPEC-ATODA & VIOLENCE PREVENT	STAND	100%	1	0	0	1	40 1		1	0	0	0	1
7	GTC	NODIV	SCHBR	ADMIN	07112	SUPERINTENDENT	STAND	100%	1	0	0	1	40 1		1	0	0	0	1
8	GTC	NODIV	SCHBR	BUSIN	02683	ASST-ADMINISTRATIVE	STAND	25%	1	0	0	1	40 1		1	0	0	0	1
9	GTC	NODIV	SCHBR	BUSIN	00038	ASST-COOK	STAND	25%	2	0	0	2	80 2		2	0	0	0	2
10	GTC	NODIV	SCHBR	BUSIN	00722	CLERK-ACCTS PAY/REC	STAND	100%	1	0	0	1	40 1		1	0	0	0	1
11	GTC	NODIV	SCHBR	BUSIN	00251	COOK-HEAD	STAND	25%	1	0	0	1	40 1		1	0	0	0	1
12	GTC	NODIV	SCHBR	BUSIN	07021	MGR-BUSINESS	GRANT	100%	1	0	0	1	40 1		1	0	0	0	1
13	GTC	NODIV	SCHBR	BUSIN	00226	WORKER-FOOD SERVICE	STAND	25%	4	0	0	4	120 3		3	0	0	0	3
14	GTC	NODIV	SCHBR	CURRI	07128	FACE READERS LITERACY	GRANT	100%											
15	GTC	NODIV	SCHBR	ELEM	02778	ADVOCATE-CHILD TEEN MALE	STAND	100%	1	0	0	1	40 1		1	0	0	0	1
16	GTC	NODIV	SCHBR	ELEM	02684	ASST-ADMINISTRATIVE	STAND	100%	1	0	0	1	40 1		1	0	0	0	1
17	GTC	NODIV	SCHBR	ELEM	02682	ASST-ADMINISTRATIVE	STAND	100%	1	0	0	1							
18	GTC	NODIV	SCHBR	ELEM	01202	BONUS-COACH ELEM	STAND	00%	4	0	0	4							
19	GTC	NODIV	SCHBR	ELEM	07105	BONUS-FLAT AMT JOM SCIENC FAIR	STAND	00%	0	0	0	0							
20	GTC	NODIV	SCHBR	ELEM	07091	BONUS-REFEREE ELEM	STAND	00%											
21	GTC	NODIV	SCHBR	ELEM	CHAPE	CHAPERONE-HIGH SCHOOL	STAND	00%	0	0	0	0							
22	GTC	NODIV	SCHBR	ELEM	07085	COORD-ED TECHNOLOGY	STAND	100%	1	0	0	1	40 1		1	0	0	0	1
23	GTC	NODIV	SCHBR	ELEM	07061	COUNSELOR-GUIDANCE ELEM	STAND	100%	2	0	0	2	80 2		2	0	0	0	2
24	GTC	NODIV	SCHBR	ELEM	07108	EDUCATOR-PARENT CO-COORD	STAND	80%	1	0	0	1	40 1		1	0	0	0	1
25	GTC	NODIV	SCHBR	ELEM	07099	EDUCATOR-PARENT ONES	STAND	80%	1	0	0	1	40 1		1	0	0	0	1
26	GTC	NODIV	SCHBR	ELEM	07038	INSTRUCTOR-MUSIC	STAND	100%	1	0	0	1	40 1		1	0	0	0	1
27	GTC	NODIV	SCHBR	ELEM	07053	PERSON-PRE K-MIDDLE	STAND	00%	1	0	0	1							
28	GTC	NODIV	SCHBR	ELEM	07104	PROGRAM-AFTER SCHOOL	STAND	00%	0	0	0	0							
29	GTC	NODIV	SCHBR	ELEM	07100	PSYCHOLOGIST-SCHOOL	STAND	100%	1	0	0	1	30 1		1	0	0	0	0.75
30	GTC	NODIV	SCHBR	ELEM	07008	TEACHER-ART	STAND	100%	1	0	0	1	80 2		1	0	0	1	2
31	GTC	NODIV	SCHBR	ELEM	07031	TEACHER-ART	STAND	100%	1	0	0	1	40 1		1	0	0	0	1

32	GTC	NODIV	SCHBR	ELEM	01049	TEACHER-CO	STAND	100%	1	0	0	1	40	1	1	0	0	0	1
33	GTC	NODIV	SCHBR	ELEM	07109	TEACHER-CO	STAND	100%	4	0	0	4	219	6	5	0	1	0	5.475
34	GTC	NODIV	SCHBR	ELEM	01842	TEACHER-CO	STAND	100%	1	0	0	1	40	1	1	0	0	0	1
35	GTC	NODIV	SCHBR	ELEM	07113	TEACHER-CO SPECIAL ED	STAND	100%	1	0	0	1	40	1	1	0	0	0	1
36	GTC	NODIV	SCHBR	ELEM	07093	TEACHER-CO SPECIAL ED	GRANT	100%	4	0	0	4	59	2	1	0	1	0	1.475
37	GTC	NODIV	SCHBR	ELEM	07012	TEACHER-ELEM LEARN DIS/EMO IMP	STAND	100%	1	0	0	1	40	1	1	0	0	0	1
38	GTC	NODIV	SCHBR	ELEM	07120	TEACHER-ELEMENTARY (READING)	GRANT	100%	1	0	0	1	32	1	1	0	0	0	0.8
39	GTC	NODIV	SCHBR	ELEM	07096	TEACHER-FACE ADULT EDUCATION	GRANT	80%	1	0	0	1	40	1	1	0	0	0	1
40	GTC	NODIV	SCHBR	ELEM	07098	TEACHER-FACE ONES	STAND	80%	1	0	0	1	40	1	1	0	0	0	1
41	GTC	NODIV	SCHBR	ELEM	07095	TEACHER-FACE ONES	STAND	80%	1	0	0	1	40	1	1	0	0	0	1
42	GTC	NODIV	SCHBR	ELEM	07126	TEACHER-GENERAL ELEM	STAND	100%	1	0	0	1	40	1	1	0	0	0	1
43	GTC	NODIV	SCHBR	ELEM	07014	TEACHER-GENERAL ELEM	STAND	100%	15	0	0	15	640	16	16	0	0	0	16
44	GTC	NODIV	SCHBR	ELEM	07101	TEACHER-GENERAL ELEM	STAND	100%	2	0	0	2	40	1	1	0	0	0	1
45	GTC	NODIV	SCHBR	ELEM	07082	TEACHER-LANGUAGE CULTURAL	STAND	00%	1	0	0	1							
46	GTC	NODIV	SCHBR	ELEM	07015	TEACHER-LANGUAGE CULTURAL	STAND	61%	1	0	0	1	40	1	1	0	0	0	1
47	GTC	NODIV	SCHBR	ELEM	07054	TEACHER-LANGUAGE CULTURAL	STAND	61%	1	0	0	1	40	1	1	0	0	0	1
48	GTC	NODIV	SCHBR	ELEM	07059	TEACHER-LEARNING DISABILITY	STAND	100%	1	0	0	1	40	1	1	0	0	0	1
49	GTC	NODIV	SCHBR	ELEM	07103	TEACHER-LEARNING DISABILITY	STAND	100%	1	0	0	1	40	1	1	0	0	0	1
50	GTC	NODIV	SCHBR	ELEM	07119	TEACHER-MIDDLE SCHOOL MATH	GRANT	100%	1	0	0	1	40	1	1	0	0	0	1
51	GTC	NODIV	SCHBR	ELEM	07127	TEACHER-MIDDLE SCHOOL READING	STAND	100%	1	0	0	1							
52	GTC	NODIV	SCHBR	ELEM	07118	TEACHER-MIDDLE SCHOOL SCIENCE	GRANT	100%	2	0	0	2	40	1	1	0	0	0	1
53	GTC	NODIV	SCHBR	ELEM	07079	TEACHER-OHUNTSYAKEKHAKANUNYA?S	STAND	00%	2	0	0	2	80	2	2	0	0	0	2
54	GTC	NODIV	SCHBR	ELEM	07068	TEACHER-PHY ED/HLTH	GRANT	100%	3	0	0	3	120	3	3	0	0	0	3
55	GTC	NODIV	SCHBR	ELEM	07116	TEACHER-SPECIAL ED (EBD)	STAND	100%	1	0	0	1	40	1	1	0	0	0	1
56	GTC	NODIV	SCHBR	ELEM	07111	TEACHER-SPECIAL ED CD	STAND	00%	1	0	0	1							
57	GTC	NODIV	SCHBR	ELEM	07060	TEACHER-SUBSTITUTE	STAND	00%	0	0	0	0							
58	GTC	NODIV	SCHBR	ELEM	07019	TEACHER-SUBSTITUTE	STAND	00%	23	0	0	23	520	13	0	0	0	13	13
59	GTC	NODIV	SCHBR	ELEM	07071	TEACHER-SUMMER SCHOOL	STAND	100%	1	0	0	1							
60	GTC	NODIV	SCHBR	ELEM	07124	TUTORING-SPECIAL EDUCATION	GRANT	100%	1	0	0	1							
61	GTC	NODIV	SCHBR	HIGH	07065	ADVISOR-YEARBOOK HS	STAND	00%											
62	GTC	NODIV	SCHBR	HIGH	03015	ADVOCATE-STUDENT YETHIYATANUNH	GRANT	100%	2	0	2	3	120	3	2	0	0	1	3
63	GTC	NODIV	SCHBR	HIGH	02792	APPRENTICE-LANGUAGE CULTURE	STAND	100%	6	0	0	6	160	4	4	0	0	0	4
64	GTC	NODIV	SCHBR	HIGH	02930	ASST-ADMINISTRATIVE	GRANT	100%	1	0	0	1	40	1	1	0	0	0	1
65	GTC	NODIV	SCHBR	HIGH	02481	ASST-ADMINISTRATIVE III	GRANT	0	0	0	0								
66	GTC	NODIV	SCHBR	HIGH	01203	BONUS-COACH HS	STAND	00%	4	0	0	4							
67	GTC	NODIV	SCHBR	HIGH	07092	BONUS-REFEREE HS	STAND	00%											
68	GTC	NODIV	SCHBR	HIGH	07027	COORD-OHWATSILEH	STAND	100%	1	0	0	1	40	1	1	0	0	0	1

69	GTC	NODIV	SCHBR	HIGH	02875	COORD-YETHIYATANUNHA PROGRAM	STAND	100%	1	0	0	1	40.1	1	0	0	0	1
70	GTC	NODIV	SCHBR	HIGH	07005	COUNSELOR-GUIDANCE HS	STAND	100%	1	0	0	1	40.1	1	0	0	0	1
71	GTC	NODIV	SCHBR	HIGH	02562	DIR-FOOD SERVICE	GRANT	25%	1	0	0	1	40.1	1	0	0	0	1
72	GTC	NODIV	SCHBR	HIGH	02118	DIR-LANGUAGE	STAND	00%	1	0	0	1	40.1	1	0	0	0	1
73	GTC	NODIV	SCHBR	HIGH	02005	FACILITATOR-FLUENT SPEAKING	STAND	00%	1	0	0	1	40.1	1	0	0	0	1
74	GTC	NODIV	SCHBR	HIGH	07023	PRINCIPAL-HS	STAND	40%	1	0	0	1	40.1	1	0	0	0	1
75	GTC	NODIV	SCHBR	HIGH	07125	SCHOOL-EVENTS	STAND	00%	7	0	0	7						
76	GTC	NODIV	SCHBR	HIGH	02154	SPEC-LANGUAGE MULTI MEDIA	STAND	00%	1	0	0	1	40.1	1	0	0	0	1
77	GTC	NODIV	SCHBR	HIGH	07080	SPEC-MEDIA K-12	STAND	100%	1	0	0	1	40.1	1	0	0	0	1
78	GTC	NODIV	SCHBR	HIGH	05200	STUDENT INTERN-LANG DEPT	STAND	00%										
79	GTC	NODIV	SCHBR	HIGH	01882	SUPER-LANGUAGE CULTURAL ELDER	STAND	00%	1	0	0	1	40.1	1	0	0	0	1
80	GTC	NODIV	SCHBR	HIGH	07016	TEACHER-LANG ARTS HS	STAND	40%	4	0	0	4	160.4	3	0	0	1	4
81	GTC	NODIV	SCHBR	HIGH	07056	TEACHER-LANGUAGE CULTURAL	STAND	100%	1	0	0	1	40.1	1	0	0	0	1
82	GTC	NODIV	SCHBR	HIGH	07044	TEACHER-MATH HS	STAND	40%	2	0	0	2	40.1	1	0	0	0	1
83	GTC	NODIV	SCHBR	HIGH	02994	TEACHER-ONEIDA LANG IMMERSION	GRANT	100%					40.1	1	0	0	0	1
84	GTC	NODIV	SCHBR	HIGH	03027	TEACHER-ONEIDA LANG IMMERSION	GRANT	100%	0	1	0	0.75	40.1	1	0	0	0	1
85	GTC	NODIV	SCHBR	HIGH	07028	TEACHER-SCIENCE	STAND	40%	2	0	0	2	80.2	2	0	0	0	2
86	GTC	NODIV	SCHBR	HIGH	07040	TEACHER-SOCIAL STUDIES	STAND	40%	1	0	0	1	40.1	1	0	0	0	1
87	GTC	NODIV	SCHBR	HIGH	07032	TEACHER-SPECIAL ED	STAND	100%	1	0	0	1	80.2	2	0	0	0	2
88	GTC	NODIV	SCHBR	HIGH	07121	TEACHER-SPECIAL ED (HS)	GRANT	100%	1	0	0	1	40.1	1	0	0	0	1
89	GTC	NODIV	SCHBR	HIGH	07045	TEACHER-SUBSTITUTE	STAND	00%	8	0	0	8	59.2	0	0	0	2	1.475
90	GTC	NODIV	SCHBR	HIGH	05049	TRAINEE-LANGUAGE CULTURAL	STAND	00%	6	0	0	6	160.4	4	0	0	0	4

### Oneida Business Committee Agenda Request

Approve 2020 -2023 OBC Group Agreements and OBC Broad Goals

1. Meeting Date Requested: 5 / 26 / 21

#### 2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Approve 2020 -2023 OBC Group Agreements and OBC Broad Goals

#### 3. Supporting Materials

Report  Resolution  Contract

Other:

1.  3.

2.  4.

Business Committee signature required

#### 4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

#### 5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: \_\_\_\_\_  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

Purpose: To approve the group agreements and broad goal statements of the OBC term 2020-2023.

Background: Due to the pandemic, strategic plans were not appropriate, therefore, broad goal statements were created from the priorities identified by the OBC.

Action: To approve the group agreements and broad goal statements created for the OBC term 2020-2023.

1) Save a copy of this form for your records.

2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

# Oneida Business Committee Group Agreements January 19, 2021

- Open two-way communication
- Refrain from interrupting other
- Keep confidential conversations
- Support each other
- Focus on the issue, not the person
- Be respectful towards each other at all times
- Listen – seek to understand
- Keep judgements aside
- Stay on topic during meetings
- Make decisions in the best interest of the Nation
- Raise your hand to speak
- Mitigate emotional decisions
- Everyone's voice counts
- Teamwork
- Avoid group think
- Help find solutions
- Use good time management
- Exercise patience
- Share Outlook calendar to be transparent
- Silence cell phones in meetings
- Expectation is for everyone to be prepared
- Seek consensus first (can you live with the decision?), then majority.



Oneida Nation  
Oneida Business Committee  
PO Box 365 • Oneida, WI 54155-0365  
oneida-nsn.gov



To: Oneida Business Committee

From: Jessica Vandekamp, Employee Relations Representative

Date: May 19, 2021

Subject: Next Steps to Implement Broad Goal Statements

Congratulations! You completed creating your broad goal statements and are ready to communicate them to the Nation. In this memo, I outlined recommendations to communicate these to the Nation; how you and the operations can best report progress or challenges; and who can assist in executing communications and reporting.

## **COMMUNICATION**

### To the Direct Reports and Employees

1. Share the final printed document and explain with examples each of the priorities and it's broad goal statement at Operational Roundtable; liaisons review at sub-committee meetings; one-on-one meetings; and OBC meetings.
2. Send through Communications Department recommended venues
3. Create & distribute posters in buildings or handout cards created by Oneida Printing (similar to Core Values)

### To the Nation

1. Article(s) in the Kalihwisaks
2. Post on social media
3. Create & distribute posters in buildings or handout cards created by Oneida Printing (similar to Core Values)

## **REPORTING**

### By Direct Reports

- Quarterly BC Updates shall include specific projects, tasks, or initiatives relating to priorities.
- Annual & Semi-annual reports to GTC
- Operational roundtable to co-workers

By OBC

- Monthly/quarterly updates to the BC
- Annual & Semi-annual reports to GTC
- Operational roundtable to direct reports
- BC Work Sessions

**OTHER NEXT STEPS**

1. Assign the Strategic Planner to:
  - a. Create and maintain a tracking system of which priorities are being worked on and/or initiatives associated with each priority,
  - b. Facilitate any necessary meetings regarding priorities, and
  - c. Outline, implement and communicate the reporting expectations to everyone.
2. Request Communications Department assist in creating a communications plan and implementing the plan (for Direct Reports, Employees, and the membership).

# ONEIDA BUSINESS COMMITTEE

## BROAD GOAL STATEMENTS

Revised May 18, 2021

### **2020 – 2023 TERM**

Chairman Tehassi Hill, Vice Chairman Brandon Stevens, Secretary Lisa Liggins, Treasurer Tina Danforth, Councilmembers: David Jordan, Jennifer Webster, Daniel Guzman-King, Kirby Metoxen, and E. Marie Summers.

### **Background**

In the process of strategic planning this term, it was realized that creating a strategic plan with SMART goals may not be effective due to the unpredictability of the external environment. Therefore, the Business Committee identified their priorities and created broad goal statements - similar to vision statements – to express their hopes and aspirations of what can be accomplished in this term. These statements are expected to be communicated throughout the Nation so operations can use them as a guide in programming, budgeting, and decision-making. The priorities listed below are not ranked as they are equally important to the Nation.

### **Overall Priority Guidance**

We believe that land, infrastructure and sovereignty are obvious priorities that shall be considered in programming, budgeting and decision-making for all priorities.

### **#1 HEALTH AND SAFETY**

We want healthy Tribal members and will provide an independent health care system to nurture the health of all native people by reducing drug addictions, providing disability support, and improving mental, physical, social, spiritual and emotional health to help them feel safe in their environment.

### **#2 HOUSING**

We want Tribal members of all income levels and family sizes to be given the opportunity for affordable housing by filling vacant homes and meeting all housing needs by fully funding existing and future programs by the end of this term to give them a feeling of security.

### **#3 FOOD AND AGRICULTURE**

We want Tribal members to have accessibility to food and resources that include cash cropping, providing medicines, and creating a sustainable food system by educating our

people, improving existing structures and continuing to explore hemp through the application of sustainable practices to nourish bodies and souls.

#### **#4 EDUCATION**

We want to provide education from birth to grave by expanding current opportunities for continuous learning by allowing duplicate degrees, certifications, licenses, and through nonconventional ways; to improve relationships with area schools and technical colleges; and through the Oneida Language Program so our members have a feeling of accomplishment.

#### **#5 CULTURE AND LANGUAGE**

We want comprehensive language reform by creating a foundation to establish the importance of culture and language by giving increased educational opportunities across the organization, in school systems, offices, the community and in homes; by creating a commission to provide guidance nation-wide; by having a language or culture code to assist in strengthening relationships with other Oneida Tribes; and to support our language immersion program for our communities to come together in harmony to secure our identity and have a sense of belonging.

#### **#6 REVENUE GENERATION**

We want to gain financial security by leveraging our assets and strengths, such as agriculture, tourism, entertainment, and the ability to create our own corporate and tax laws to provide financial independence from Gaming and from the federal government to provide a strong economy where the Nation and community members can succeed and have individual independence and self-reliance.

#### **#7 GOVERNMENT ROLES AND RESPONSIBILITIES**

We strive to be a responsive, transparent, and efficient government by improving GTC meeting space post-pandemic and amending and reviewing laws that have an adverse effect on citizens because we apply good governance principles to enhance the government structure which increases effectiveness and efficiency to allow for change so our membership feels heard by the government; has a sense of involvement in the government; and has an understanding of the Nation's laws and processes.

[Deadlines](#)

### Oneida Business Committee Agenda Request

[Instructions](#)

Accept the Comprehensive Health Division FY-2021 2nd quarter report

1. Meeting Date Requested: 5 / 26 / 21

#### 2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

#### 3. Supporting Materials

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

#### 4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

#### 5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Ravinder Vir, Medical Director  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: Debra Danforth, Operations Director  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

# FY-2021 2nd quarter report

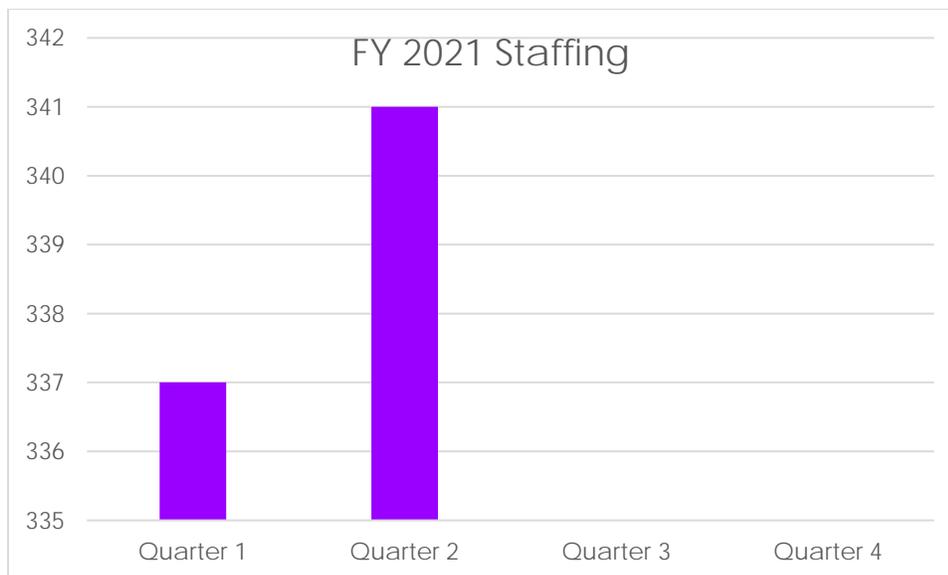
## ONEIDA COMPREHENSIVE HEALTH DIVISION

A health system positioned to respond to current and future health challenges while protecting and promoting the holistic health and well-being of our Oneida Community. Services are provided to all members of Federally recognized Tribes in accordance with our Multi-Year Funding Agreement with the Department of Health and Human Services-Indian Health Service.

### Outcome/Goal # 1

Engaging & Developing a Successful Workforce: Improve Human Resource Service to Meet the OCHD Needs of the Division; Promotion of Health Careers; Enhance Employee Engagement

#### MEASUREMENT:



#### ACCOMPLISHMENTS RELATED TO THE OUTCOME/GOAL:

As of the Second quarter of FY 2021, our current employee count is at 341. Prior to Covid, we were at 362 employees which was our HRD cap for our employee base. We are still short staffed in specific areas of the division and these positions have been posted. Enhancing engaging and developing our workforce has continued to face some

challenges throughout the second quarter, however we are continuing to look at various methods to engage our workforce and support their mental health needs during the pandemic. Staff shortages in many areas of the division continue to pose challenges in meeting patient access to care. We continue to try to fill those critical positions which have been lost and/or employees have chosen to retire from their positions. Access continues to slowly be improving in some areas throughout the Division but still remains difficult due to shortages of providers and loss of staff and fear of the potential exposure to COVID. We continue to work on improving communication within the Division through enhancing employee engagement. We continue in our Incident Command Structure and have specific areas that continue to work on Staff Enhancement as well as communication. Our next Town Hall with all staff is scheduled for May 17, 2021. A follow up "burn-out" survey is being worked on to assess the full impact of Covid on our employee base. The team continues to work on addressing these concerns as we move forward into FY 2021. In addition, increased opportunities for student internships and clinical rotations for all health careers are being considered on a case by case basis due to Covid concerns and an updated policy to address any Covid restrictions has been developed for students for the remainder of the FY 2021.

EXPECTATIONS/FUTURE PLANS REGARDING THE OUTCOME/GOAL:

Enhancement of our workforce allows Health care to be provided to the Oneida Nation and to meet our requirements to the Indian Health Services by providing our required programs, services, functions and areas in accordance with our Multi-year Funding Agreement with the Department of Health Human Services/Indian Health Services.

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## Outcome/Goal # 2

Revitalizing Values-Driven Leadership: Enhance the Quality & Communication of our Leadership Team; Promote & Prioritize Decision Making of OCHD; Create a Communication Philosophy for OCHD

### **OCHD VISION STATEMENT**

We provide the highest quality, holistic health care to ensure the future wellness of OUR Oneida Community.

### **OCHD COMMUNICATION PHILOSOPHY**

The Comprehensive Health Division's Communication Philosophy is the belief that all forms of communication are timely, complete, concise, considerate, clear, and honest.

### **OCHD VALUES**

Responsive Leadership	Communication
Continuous Improvement	Respect
Culturally Sensitive	Safety
Trust	

#### ACCOMPLISHMENTS RELATED TO THE OUTCOME/GOAL:

All areas of OCHD to complete Strategic Plans to align with OCHD. To date 3 of the 6 areas of the Division have completed their individual Strategic Plans to align with the OCHD Strategic Plan. This includes Community Health, Behavioral Health, AJRCCC. The areas continue to work on the development of their Strategic plans. The OCHD Strategic Plan was presented to the Division staff at our last Town Hall meeting in November and will continue to be revisited with each Town Hall meeting. A Communications Philosophy was created with the sub-committee of the Management Team and presented to the Division staff. The Comprehensive Health Division's Communication Philosophy is the belief that all forms of communication are timely, complete, concise, considerate, clear, and honest. The OCHD Business Plan was finalized and the OCHD team continues their work on the development of an integrated comprehensive Health campus concept to expand services and the footprint of the existing OCHC. The Medical Clinic staff are in process of their

Leadership Development with Initiative One. One of the outcomes of this process will be to move forward with a Strategic Plan specifically for the Medical Area.

EXPECTATIONS/FUTURE PLANS REGARDING THE OUTCOME/GOAL:

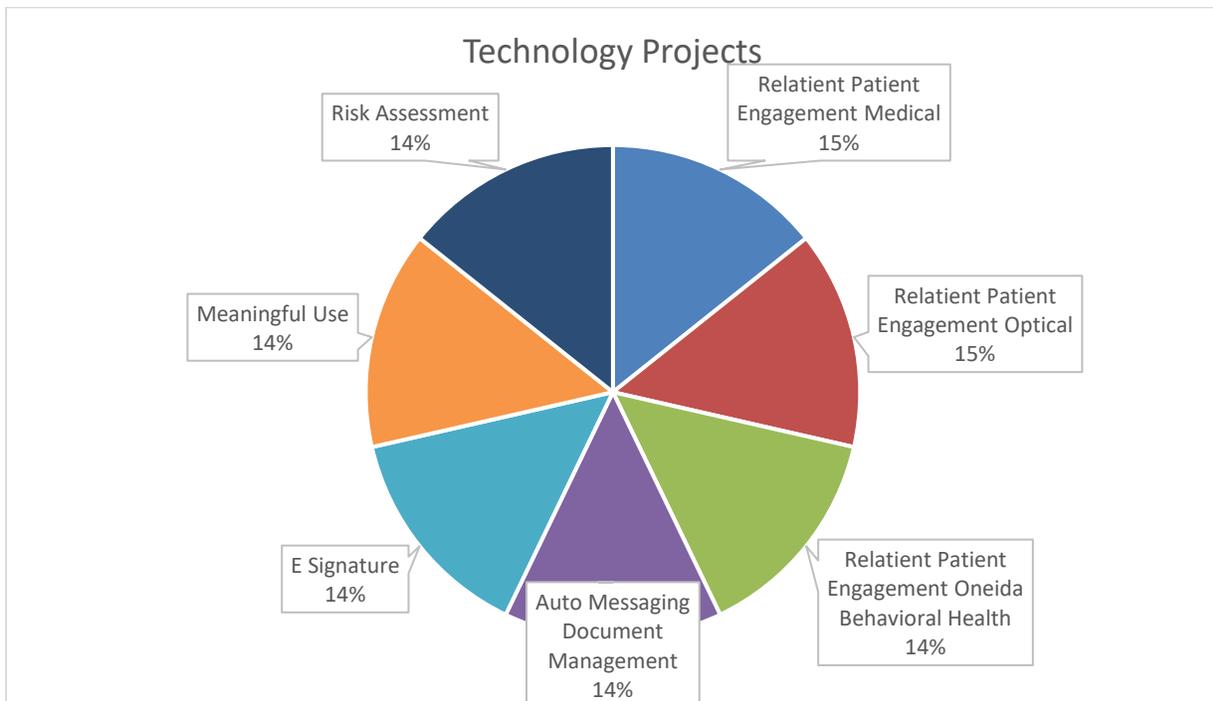
The OCHD Team will continue to utilize the OCHD Strategic Plan to prioritize their decision making and to align with the General Manager’s Strategic Plan and with the Oneida Business Committee’s Strategic Plans once completed. The OCHD team continues their work on the development of an integrated comprehensive Health campus concept to expand services and the footprint of the existing OCHC. OCHD plans to host quarterly Town Hall virtual meetings with OCHD staff to help to increase communication throughout the Division.

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Outcome/Goal # 3

Analyzing & Improving Health Technology: Improve Information Technology Services to meet OCHD Needs.

MEASUREMENT: MEASUREMENT: The following figure demonstrates the actual percentages of time spent on each technology project for the Health Division.



ACCOMPLISHMENTS RELATED TO THE OUTCOME/GOAL:

The implementation of the Electronic Health Record has accomplished the following major areas of optimization over the 2nd quarter FY 21. Applied software changes to Centricity EMR for CMS requirements for Merit-based Incentive Payment System (MIPS) reporting. All HIPAA Security policies have been reviewed and updated. On-site Risk Assessment was completed with an action plan implemented which continues to be reviewed on a monthly basis. The Risk Assessment was completed in December, 2021 and plans to address specific areas identified within the assessment are underway. The Patient Portal has been improved by the implementation of the Clinic visit summaries. E-signature has been expanded from the Behavioral Health to the Medical Clinic and registration in all clinical areas through the use of iPads for registration of patients. Began a Major project to upgrade/replace equipment for the AJRCCC Nurse Call system-Ascom/Ideacom Mid-America is the vendor. Majority of the 1st quarter has been focused on improving and fine tuning the ability to work virtually to include acquiring the necessary web cams and headsets to allow staff to perform their job duties via virtual team meetings. This includes the virtual provider visits both through the Oneida Community Health Center and through Oneida Behavioral Health. In addition, implementation of billing for virtual visits and documentation within the medical records has been an initiative since the onset of the COVID Pandemic. Major upgrade for Visualutions Community Health Center (CHC) to Community Health Enhancements (CHE) component to collect /maintain patient-specific IHS data for Medical EMR Centricity.

EXPECTATIONS/FUTURE PLANS REGARDING THE OUTCOME/GOAL:

Optimizing Technology allows the Health Division and the provision of Health Care to continue to track customer feedback on an ongoing basis to allow the Division to continually monitor where there may be trends that need to be addressed and/or improved upon based upon the customer feedback. Implementation of the registration process utilizing iPads and electronic signatures enables our ability to better expedite the registration process for the patients and allows us to improve our tracking of documents and signatures directly imported into the patient record. We will continue to monitor and track where improvements need to be made to continue to improve the quality of patient care. There are 2 specific MIS positions that were being finalized specific for the Health Division, Business Intelligence Analyst was completed and is posted, and the second position will be posted once final. There has been an organization wide assessment completed of the Management Information System (MIS). Feedback was provided into the assessment by the Health Division.

**Contact Info**

**CONTACT:** Debbie Danforth RN, BSN, Ravinder Vir, MD, MBA, FACP

**TITLE:** OCHD Division Directors

**PHONE NUMBER:** (920) 869-2711

**E-MAIL:** [ddanfort@oneidanation.org](mailto:ddanfort@oneidanation.org)

MAIN WEBSITE: [Oneida Nation | Health \(oneida-nsn.gov\)](http://oneida-nsn.gov)

Photos (optional):



Oneida Comprehensive Health Division

Accept the Environmental, Health, Safety, Land and Agriculture Division FY-2021 2nd quarter report  
**Oneida Business Committee Agenda Request**

1. Meeting Date Requested: 5 / 26 / 21

2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

3. Supporting Materials

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: \_\_\_\_\_  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

# FY-2021 Quarterly Report (Jan 1 - March 31)

Environmental, Health, Safety, Land and Agriculture Division  
 Patrick Pelky – Division Director

## Goal #1 Food Sovereignty - Objectives and Metrics

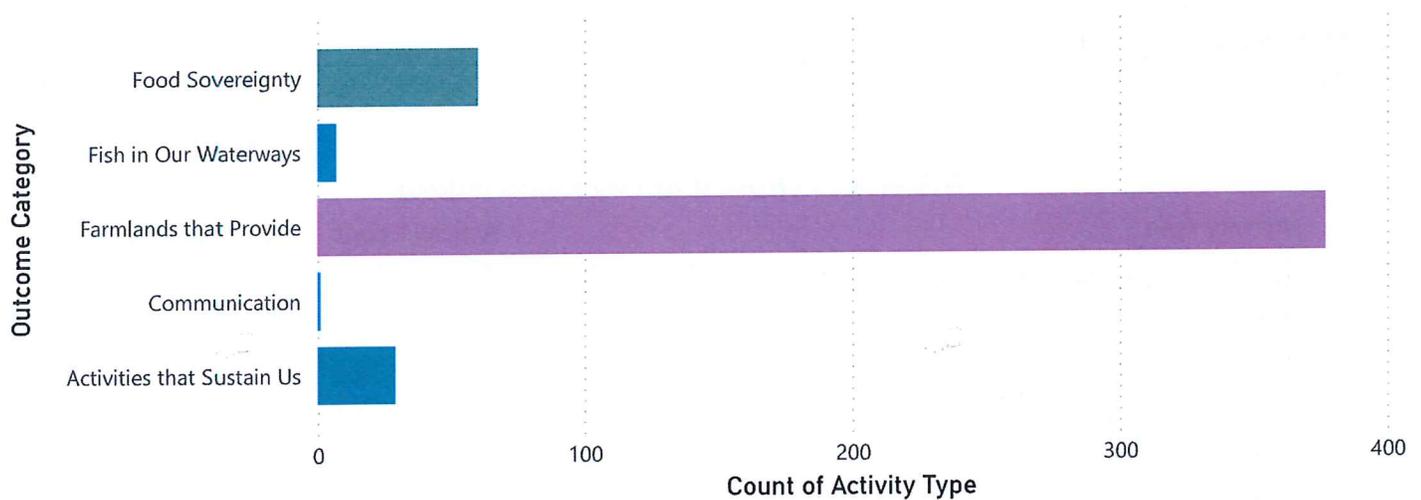
### Outcome/Goal

Food sovereignty with traditional and locally grown foods, benefits Oneida members through healthier food choices, stronger local economy and diversification of Oneida Nation enterprises. Tsyunhehkwá maintains Oneida’s agricultural heritage of white corn planting, harvesting and processing. Eco-Services, Environmental Health and Environmental Quality provide technical assistance, food safety and training, and ensure regulatory compliance. The Oneida Nation Farm and Orchard provide products for revenue generation. The Oneida Community Integrated Food System provides outreach and education and aids in locally grown food distribution opportunities. The Oneida Nation Cannery provides food processing services and training that supports Oneida grown food distribution in the community.

### Measurement:

Category	Measure of Success
Wetlands, Streams and Surface Waters	IBI Index, increased fish populations, improved water quality, improved wetland functions result in reductions of nitrogen and phosphorus
Sustaining Habitat for Wildlife	Increased harvest numbers and increased variety of animal and plant species, IBI Index
Farmlands that Provide	Number of implemented conservation, grazing and nutrient management plans. Amount of food raised or grown and processed for distribution within the Oneida Community. Improved soil and surface water quality measures.

Categories Supporting Food Sovereignty



# FY-2021 Quarterly Report (Jan 1 - March 31)

Environmental, Health, Safety, Land and Agriculture Division  
Patrick Pelky – Division Director

## Goal #1 Food Sovereignty Accomplishments

Food Sovereignty Activities		
Activity Type	Activity Count	Acres Impacted
Agricultural equipment, repair and maintenance	9	
Agricultural Outreach and Education	22	
Agricultural Product Order	2	
Agriculture Technical Assistance	113	2,297.02
Aquaponics Plant Harvest	1	
Aquaponics Supplies	10	
Beef Production & Sales	3	
External Agricultural Collaborations	53	
Federal Regulatory	1	
Fish Harvest	1	
Fisheries Management	7	
Food Sovereignty and Security Projects	43	
Food Sovereignty or Agricultural Program Administration, Development and Evaluation	1	
Hemp Program	23	
Hemp Technical Assistance	2	
Oneida Farmers Market	28	
Technical or Professional Workgroup	5	
Tsy equipment, repair and maintenance	2	
White Corn Activities	4	
Youth Agricultural Workshops	10	
<b>Total</b>	<b>340</b>	<b>2,297.02</b>

## Activities Supporting Food Sovereignty

Activity Type	Activity Count	Acres Impacted
Environmental Review & Response	2	
Federal Regulatory	2	
Field Work	26	
Land Restoration and Buffers	1	
NEPA Agricultural Fee Land	2	257.00
NEPA Fee Land	1	9.87
NEPA Trust Land	3	40.39
Oneida Regulatory	8	
Phase 1 All Appropriate Inquiry (AAI)	2	0.66
Tsyunhehkwá Farm	2	
<b>Total</b>	<b>49</b>	<b>307.92</b>

# FY-2021 Quarterly Report (Jan 1 - March 31)

Environmental, Health, Safety, Land and Agriculture Division  
 Patrick Pelky – Division Director

## Goal #1 Food Sovereignty Accomplishments

Project Name	Comments
BIA GLRI Annual Meeting	Attended the annual BIA meeting regarding the the glri money and how tribes are doing. (Worked from Little Bear)
Fox-Wolf Round Table	Attended the Fox-wolf round table talk
EPA NPS Pollution Management Program Update Meeting	Meeting about what to update on the NPS Pollution Management Program, questions relating to the program
ACDC Adaptive Management Meeting	Meeting with NEW Water, Outagamie County, Oneida Staff and Jacobs about what projects are being proposed for the spring/summer of 2021
Nonpoint SOP	Putting together a SOP for the nonpoint program
Oneida Hemp	Shared utilities, called WPS and WE Energies to verify if one meter or more. Gas and electric will need to be separated in the spring. Estimates will be needed
Oneida State Farm Restoration Bird Monitoring Grid Map - Civil 3D	Worked with Tony Kuchma and the Audobon Society to create a grid map for them to do there bird monitoring
2021 Cover Crop Plans	Working with Tilth and ONF on cover crop plan

### Food Sovereignty Highlights

- Cottage Food Code Passed
- Draft of Food Sovereignty and Food Sovereignty Policy approved by Quality of Life Committee

### Conservation Activities Supporting Food Sovereignty

- 6 Spring Turkey Permit
- 1 Spring Turkey Permit Issued
- 1 Sportsman License Issued
- 1 Fishing license



# FY-2021 Quarterly Report (Jan 1 - March 31)

Environmental, Health, Safety, Land and Agriculture Division  
Patrick Pelky – Division Director

## Goal #1 Food Sovereignty Accomplishments

Project Name	Comments
Assist with Hemp Coop Development grant	Assisted Don Miller, Ernie Stevens and Marcus Grignon on their Coop Hemp grant application.
Cover crop research Youth workshops	Researched various cover crops and application options for the Youth Agricultural Workshops.
Sanger B. Powers proposal	Revised the Sanger B. Powers proposal and strategies plan to reflect more educational benefits for the Sanger B. Powers inmates, while all nutritional benefits to the Oneida Nation.
SARE Composting contract creation	. Began working on the Tsyunhehkwa SARE grant: created a contract for the compost demonstration person, created a calendar of activities for 2021 and created an expectation sheet for this position and sent all to Kyle and Don.
Community Garden Conference	Attended UW-Extension 'Community Garden Conference' which was a virtual event for community garden organizers and gardeners on gardening techniques and leadership.
Farmers Market Nutritional Program	Completed the Farmers Market Nutritional Program application for the Oneida Farmers Market and sent it to Wisconsin Department of Health Services and updated the Oneida Farmers Market vendor list to include 2020 vendors and 2021 vendors.
OFM Informational Customer Newsletter	Continued gather various Produce Growing, Cooking, Recipes and other food related information for the 2021 Oneida Farmers Market Customer Newsletter.
Community Information-advertising	Met with Bev from Coffee News regarding putting in ads for the Oneida Farmers Market and ads for the Composting events in the local publication.
Farm to School with DATCP	Participated in DATCP and DPI's 'Marketplace Meetings: Your farm to school connection' where we created a new venue where school nutrition professionals and suppliers, offering WI grown and raised foods, can network and ask questions related to local food procurement.
Meat Processing Project	Put together notes from the Meat Processing meeting and began creating a timeline and list of action items to be completed.
EBT at Oneida Farmers Market	Received the Free EBT machine for the Farmers Market. Charged it up and read over the manual so that once it is fully charged I can get it set up.
Audit requirements for NAAF grant	Researched the OCIFS Coordinator Performance Audit, copied it to a file, and sent to the NAAF funding source to see if it would suffice for the Audit requirement for the grant.
Experiential Learning Charter review	Reviewed the Collaborative Charter for the Experiential Learning Center and made notes to review with the meeting with Pat.
Composting grant	Reviewed the SARE grant proposal that will allow Tsyunhehkwa to put on Composting Workshops- 1 hour. Met with Kyle W. re: the Composting grant proposal and ironed out details of location, workshop times and lengths, material and supplies needed, etc.
NAAF and Community Empowerment grants	Sent a postponement announcement out to the community via OFM Facebook, Oneida 4-H Facebook and Update Oneida re: the Youth Sustainable Garden workshops being put on hold until we can clear things up with the funding source. Also reviewed the Community Empowerment Grant to possible pick up the costs of the youth workshops and contact the White Corn Growers Group regarding their collaboration.

# FY-2021 Quarterly Report (Jan 1 - March 31)

Environmental, Health, Safety, Land and Agriculture Division  
Patrick Pelky – Division Director

## Goal #1 Food Sovereignty - FY21 3rd & 4th Qtr Expectations

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### Food Sovereignty

- Assist the Oneida Nation Farm to plant 1700 acres of cover crops.
- Assist the Oneida Nation Farm to update fencing for beef herd to facilitate better movement and grass utilization.
- Assist Tribal members with small scale grazing on their land.
- Assist with Pheasant release project (Spring and Fall).
- Assist with projects installed in the Apple and Dutchman's Creek watershed.
- Continue assistance to current tribal grazers to make sure best management practices are employed.
- Continue the Farm to School program to get fresh, locally produced foods into the school's cafeteria.
- Develop an agricultural learning center at 1071 Riverdale Drive (former Chambers) - Woodland Indigenous Ag Learning Center.
- Develop and activate a plan that will allow the Oneida Farmers Market to be open either under COVID protocol or normal operating conditions.
- Eco Services Non Point Services SOP revisions, finalize working draft.
- Ensure all agricultural leases have a preliminary conservation plan, nutrient management plan, and pest management plan developed with NRCS, Brown or Outagamie Counties.
- Install 4 tire water tanks for Oneida Nation Farm beef grazing operation.
- Install a high-tensile fence around approximately 140 acres for the Oneida Nation Farm for winter grazing that will allow cattle to graze during the winter on corn stubble to save on labor, food costs and manure storage.
- Install additional fencing for the Oneida Nation Farm at the former Hackel property for winter grazing.
- land management practices
- OCIFS will coordinate 6 workshops Youth Ag and 4-H for up to 15 Oneida youth to learn and garden at the 4-H site on County H.
- Oneida Nation Farm will process 31 head of buffalo for an estimated revenue generation of approximately \$55,800.
- Oneida Nation Farm will process a total of 71 head of beef for an estimated revenue generation of approximately \$168,973.
- Oneida Nation Farm will provide beef and buffalo, as request to the following customers: Individual sales, Anna John Nursing Home, Oneida Nation School, Ovation Restaurant, Oneida Retail Market, Oneida Food Pantry, B&B Market, Thornberry Golf Club, Radisson and Oneida Cultural Events.
- Planning FY2022 Divisional budgets, contracts and purchase orders.
- Research and develop a justification to establish a meat processing facility in Oneida.
- Track data analytics that document the number of acres utilized for agricultural production, practices that improve soil and a water health, lands leased to Tribal members for production and community members served through services.
- Tsyunhehkwá and OCIFS will offer Community Composting Workshops and a location where the community can bring their food wastes and pick up healthy soils 6-8 weeks later.
- Work with College of Menominee Nation for a Garden in a Box project for 5 Oneida families.
- Work with Oneida Retail to get Oneida food products into the Oneida Market and other retail locations.

# FY-2021 Quarterly Report (Jan 1 - March 31)

Environmental, Health, Safety, Land and Agriculture Division  
Patrick Pelky – Division Director

## Goal #1 Food Sovereignty - COVID-19 Pandemic Impacts

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### Staff Hours Supporting Harvest for Food Sovereignty

Activity Type	Number of Activities	Reported Hours
Tsyunhehkwa Farm	2	8.50
Information Management	2	1.50
<b>Total</b>	<b>4</b>	<b>10.00</b>

### Cannery COVID Response:

Purchased necessary key equipment: Washing machines (converted into cornwashers); Boiler repair; Freezer; Refrigerator; Ice machine; Dehydrator replacement.

Seeking access to additional space for dry good packaging and freeze-drying production.

Increased demand has created capacity issues. This has necessitated the acquisition of the new equipment, updating, repair and replaces of existing equipment and staff resources to meet growing demand.

# FY-2021 Quarterly Report (Jan 1 - March 31)

Environmental, Health, Safety, Land and Agriculture Division  
 Patrick Pelky – Division Director

## Goal #2 Safe Communities - Objectives and Metrics

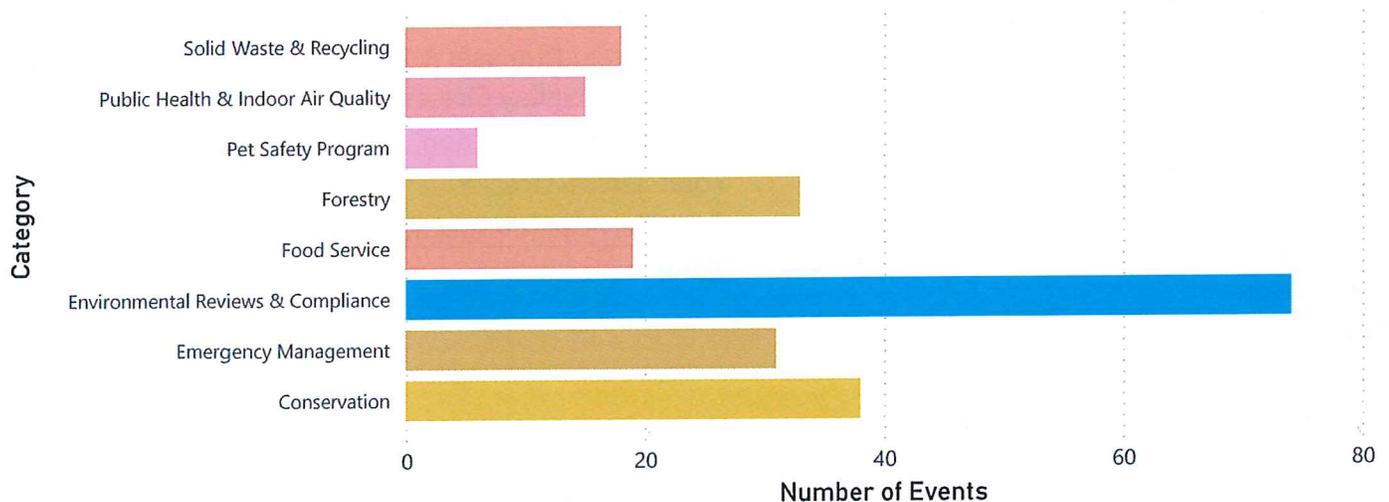
### Outcome/Goal

Protection of human health and the environment through regulatory oversight and best management practices using Oneida Nation Laws, and federal standards and authorities supports safe communities. Protection of public safety through food handler certifications, hazard tree assessments and removal, permit compliance and operational standards ensure that Oneida members benefit from a safe and healthy environment for food production, recreation and the ability to conduct business.

### Measurement:

Category	Measure of Success
Managing our Waste Products	Increased rates of recycling and waste diversion. Adoption of integrated solid waste management plan and solid waste and recycling law. Decrease in illegal dumping.
Activities that Sustain Us	Miles of trails maintained or new trails developed. Playground safety is assessed. Community use of recreational areas.

### Safe Communities Activities



### Service Category Supporting Safe Communities



# FY-2021 Quarterly Report (Jan 1 - March 31)

Environmental, Health, Safety, Land and Agriculture Division  
Patrick Pelky – Division Director

## Goal #2 Safe Communities - Accomplishments

### Public Safety Conservation

Activity Type	Activity Count
Conservation Observation and Monitoring	4
Conservation Patrolling	1
Customer Service - Conservation	20
Federal Regulatory	2
Oneida Regulatory	8
State Regulatory	5
Training and Education - Conservation	3
Warden Contact	2
<b>Total</b>	<b>45</b>

### Hazard Tree Response

Project Name	Activity Count
Hazardous Tree Assessment	4
hazardous tree assessments	1
Hazardous tree photo compilation	1
<b>Total</b>	<b>6</b>

### Pet Licenses Issued Count

1 Pet License issued	1
2 Pet License issued	1
e license issued	3
<b>Total</b>	<b>5</b>

### Safe Communities Highlights

- 11 Re-opening Plans Reviewed

### Public Health and Indoor Air Quality

Activity Type	Activity Count
Commercial Technical Assistance	1
Drinking Water Quality Interpretation	1
Missed PickUp	1
Pollution prevention and recycling program development	15
Public Health Concern or Complaint	1
Training or Webinar	6
Waste & Recycling Technical Assistance	1
<b>Total</b>	<b>26</b>

### Food Safety

Activity Type	Activity Count
Food Handler Certification	10
Food Safety Outreach & Education (NOT Food Safety Classes)	5
Food Service Inspection	2
Food Service License	1
Food Service PreInspection	1
<b>Total</b>	<b>19</b>

### UST Inspections & Compliance

Activity Type	Activity Count
UST Boot Camp Workshop	20
UST Compliance Assist Email	1
UST Compliance Assist Phone Calls	1
<b>Total</b>	<b>22</b>

# FY-2021 Quarterly Report (Jan 1 - March 31)

Environmental, Health, Safety, Land and Agriculture Division  
Patrick Pelky – Division Director

## Goal #2 Safe Communities - Expectations

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### Health

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Identify opportunities to assist in the Oneida Nation to address indoor air quality issues through grants or reprogramming current funding.

Planning FY2022 Divisional budgets, contracts and purchase orders. Little Bear Development Center reopening.

### Safety

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Planning FY2022 Divisional budgets, contracts and purchase orders.

Provide training and outreach regarding the safe disposal of hazardous waste disposal.

### Housing

---

Assist approximately 15 Tribal Members in locating property corners, property lines, mapping for zoning, and encroachment issues.

Coordinate and plan an overflow and bulking item trash pickup from Oneida Nation customers.

Overflow garbage pickup event and restarting Hazardous and E-Waste Voucher program

### Regulatory

---

Provide compliance assistance to UST facilities within the Oneida Nation Reservation.

Purchase Contracts to the Law Office for Review.

## Goal #2 Safe Communities - COVID-19 Pandemic Response

---

Activity Type	Count of Activity Type
Communication and public outreach	1
COVID Internal Outreach and Education	1
Development of new policies and procedures	10
Interaction with external entities	1
Interdepartmental Collaboration	5
Professional Development COVID19	1
State or Local government communication events	1
<b>Total</b>	<b>20</b>

# FY-2021 Quarterly Report (Jan 1 - March 31)

Environmental, Health, Safety, Land and Agriculture Division  
 Patrick Pelky – Division Director

## Goal #3 Healthy Eco-Systems by Managing and Restoring Land and Natural Resources - Overview

Protecting, restoring, managing and enhancing Oneida land and natural resources, enhances sovereignty through the application of the Oneida laws and processes. These improve land resource management, soil health and water quality. This supports self-determination, food sovereignty, restoration and harvest of traditional foods, medicines, wildlife and fish, and provides safe outdoor recreation opportunities.

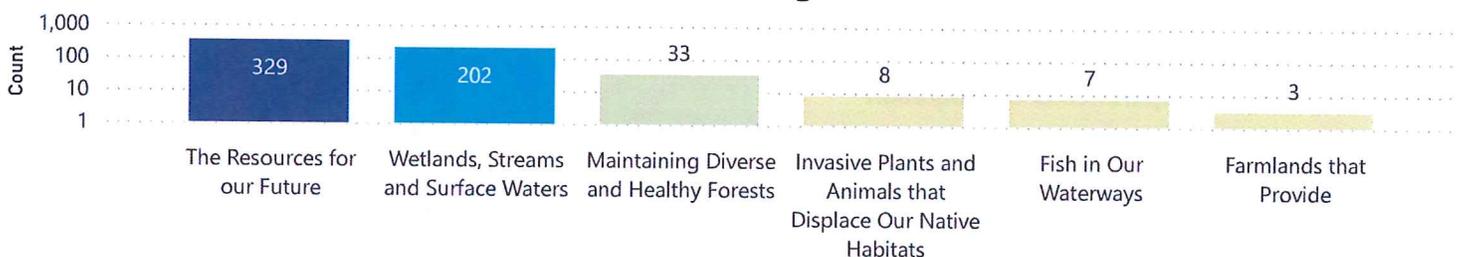
### Measurement:

Category	Measure of Success
Invasive Plants and Animals that Displace Our Native Habitats	Decrease in acreage and occurrence of invasive species.
Maintaining Diverse and Healthy Forests	Diversity of species
Fish in Our Waterways	Fish are reproducing, sustainable fishery.
Wetlands, Streams and Surface Waters	IBI Index, increased fish populations, improved water quality, improved wetland functions result in reductions of nitrogen and phosphorus
Sustaining Habitat for Wildlife	Increased harvest numbers and increased variety of animal and plant species, IBI Index

### Resource Management

Main Category	Count Activities	Acres Impacted
Climate Adaptation and Resiliency	3	
Conservation	85	
Environmental Reviews & Compliance	34	313.60
Forestry	33	
Invasive Species	8	
Land Management Area	177	7,758.12
Land Resource Management & Service Requests	57	
Surface Water, Stormwater, Wetlands	217	
<b>Total</b>	<b>614</b>	<b>8,071.72</b>

### Resource Management



# FY-2021 Quarterly Report (Jan 1 - March 31)

Environmental, Health, Safety, Land and Agriculture Division

Patrick Pelky – Division Director

## Goal #3 Healthy Eco-Systems by Managing and Restoring Land and Natural Resources - Accomplishments

### Resource Management Activities

Activity Type	Activity Count	Acres Impacted
Adminstration - Forestry	33	
Aquatic Invasive Species Assess	5	
Aquatic Invasive Species Control	1	
Aquatic Invasive Species Control Followup	1	
Biological Monitoring	8	
Conservation Observation and Monitoring	4	
Customer Service - Conservation	20	
Easement Agreements Trust Land	1	2.50
Eco-System Impact	2	
Federal Regulatory	17	
Fisheries Management	7	
Habitat or Biological Resource Assessment or Management	16	
Interdepartmental Work Requests	5	
Invasive Species Program Administration, Development and Evaluation	17	
Land Invasive Species Assess	1	
Land Restoration and Buffers	1	
Land Use Permit Fee Land	1	1.90
Natural Resource Technical Assistance	3	
NEPA Fee Land	1	9.87
NEPA Trust Land	3	40.39
Other Agreements	53	84.35
Property Maintenance Fee Land	1	2.00
Regulatory Response Water	2	
Restoration (Surface Water)	30	
State Regulatory	5	
Stormwater Compliance	4	
Stormwater Inspection	4	
Surface Water Grant Adminstraion	1	
Surface Water Quality Monitoring	6	
Surface Water Technical Assistance	7	
Technical or Professional Workgroup	46	
Tree Cutting Permit	1	
Underground Storage Tanks Inspection In Oneida	6	
Water & Wetland Program Outreach & Education	23	
Water or Wetland Program Administration, Development and Evaluation	56	
Wetland Assessment	1	
Wetland Technical Assistance	10	
<b>Total</b>	<b>403</b>	<b>141.01</b>

# FY-2021 Quarterly Report (Jan 1 - March 31)

Environmental, Health, Safety, Land and Agriculture Division  
Patrick Pelky – Division Director

## **Goal #3 Healthy Eco-Systems by Managing and Restoring Land and Natural Resources - Expectations**

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### Natural Resources

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Conduct baseline assessments regarding ecological and environmental conditions of Oneida Nation owned lands prior to activities being conducted on Oneida Nation lands.

Ensure agricultural leases have a "Nutrient Management Plan" based on realistic crop yield goals and soil health goals consistent with OSRAC and NRCS guidelines.

Fish stocking and wetland management and restoration projects.

Participate in the Lower Fox Workgroup to meet goals of Phosphorus reduction in Bay of Green Bay by 2030 & 2040.

Prioritize agricultural lands for best management practices, wetland/wildlife restoration projects, tree planting, etc. by field site analysis and using GIS to strategically plan the best land use.

Purchase Orders/Contracts for projects.

Reforestation projects at the former Robertson and Manders properties.

### Regulatory

---

Provide compliance assistance to UST facilities within the Oneida Nation Reservation.

Purchase Contracts to the Law Office for Review.

### Housing

---

Assist approximately 15 Tribal Members in locating property corners, property lines, mapping for zoning, and encroachment issues.

Coordinate and plan an overflow and bulking item trash pickup from Oneida Nation customers.

Hazardous tree assessments for Comprehensive Housing Division.

Identify potential scattered sites for residential development.

Overflow garbage pickup event and restarting Hazardous and E-Waste Voucher program

Process easements, service line agreements as needed for housing development.

Process environmental documents for homes, mortgages and leases for members.

Process land use reviews, home building opportunities and home owner independent purchase requests.

Restart hazardous and e-waste voucher program.

# FY-2021 Quarterly Report (Jan 1 - March 31)

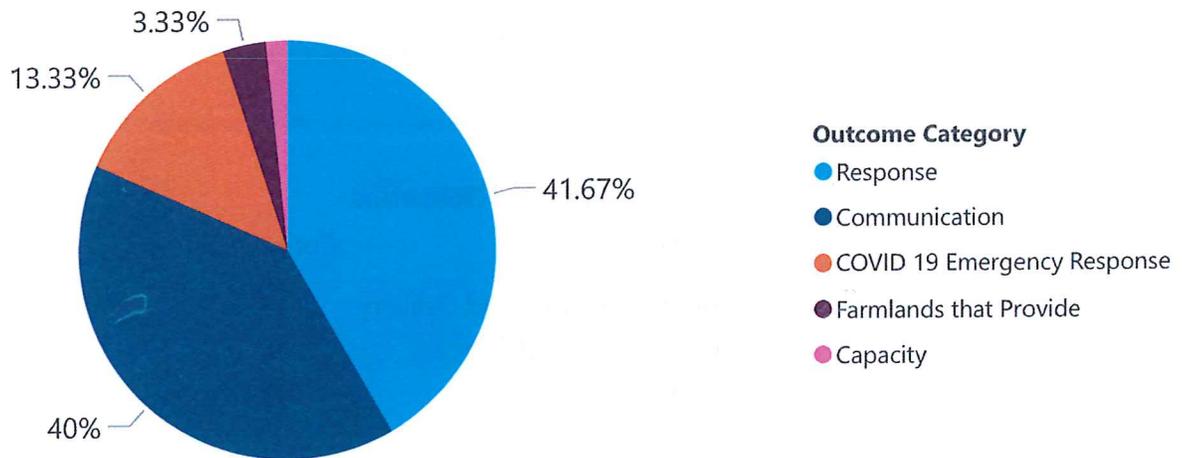
Environmental, Health, Safety, Land and Agriculture Division  
 Patrick Pelky – Division Director

## Goal #3 Healthy Eco-Systems by Managing and Restoring Land and Natural Resources - COVID-19 Pandemic Response

### COVID-19 Response Impacting Natural Resources and Environmental Staff

Activity Type	Reported Hours
COVID Internal Outreach and Education	3.00
COVID Public Outreach and Education	0.50
COVID Time-off	145.00
Development of new policies and procedures	11.00
Increased demand/need for program/service	1.00
Interaction with external entities	1.00
Oneida Nation Communication Events	2.00
Staff Meeting	7.50
Staff Training	0.50
Tsyunhehkwa Farm	8.50
<b>Total</b>	<b>180.00</b>

### Count of Activities Supporting COVID-19 Response



# FY-2021 Quarterly Report (Jan 1 - March 31)

Environmental, Health, Safety, Land and Agriculture Division  
Patrick Pelky – Division Director

## Addendum

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### Overall Divisional Updates

- Talent alignment project to assess the current workforce and develop operational (6 -18 months) and strategic workforce plans where needed for the future (2 – 5 years) to include creating action plans to address workforce challenges in Recruitment, Retention, Development and Succession Planning.
- Updating and revising grant budget to reflect Divisional changes, organizational priorities and current staff capacity
- Partnership with Audubon to do a Reservation wide bird count
- Establishing external partnerships to assist in watershed management, food distribution and baseline resource assessments
- Oneida Nation Farm set up direct sales of processed beef and buffalo products directly at the farm
- On-line and on-demand environmental, public health and food safety education resources being developed
- Collaborating with Oneida DPW for solid waste and recycling needs
- Collaboration with Natural Resource Conservation Service to inventory agricultural fields, conservation contracts and nutrient management plans
- Oneida Conservation provided 15 deliveries of Ceremonial Firewood and 18 deliveries of firewood to Elders

### Firewood Deliveries

Activity Type	Count
Ceremonial Firewood Delivery	15
Elder Firewood Delivery	18
<b>Total</b>	<b>33</b>

### Oneida Business Committee Agenda Request

Accept the Governmental Services Division FY-2021 2nd quarter report

1. Meeting Date Requested: 05 / 26 / 21

#### 2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

#### 3. Supporting Materials

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

#### 4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

#### 5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Racquel Hill, GSD Executive Assistant  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

# FY-2021 2nd quarter report

## GOVERNMENTAL SERVICES DIVISION

### Status report of Outcomes/Goals

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#### Outcome/Goal # 1

Develop an engaged and successful workforce.

#### MEASUREMENT:

- Town Hall meetings for all employees in GSD.
- A shared network folder for all GSD employees to access.
- 360' evaluations
- Historical Trauma training
- Talent Alignment Plans
- Improved employee morale

#### ACCOMPLISHMENTS RELATED TO THE OUTCOME/GOAL:

1. An all-employee GSD shared folder has been created. This folder has information such as SOPs, Orientation materials, Division information, forms, and Town Hall meeting minutes and is easily accessible to all GSD employees.
2. GSD Town Hall meetings: The 2<sup>nd</sup> set of meetings was held on March 31, 2021. All employees are encouraged to attend. This is the forum for Division updates and to answer questions that employees have.
3. All departments have met with the Organizational Development Specialist to start the Talent Alignment Project. GSD Administration, Food Pantry, and Aging/Disability Services are complete by the end of this quarter.
4. Implemented GSD **Yukhiyo·tłsté? teyethito·kłste?** (Employee Recognition). Each month nominated employees being recognized for leadership, creativity, collaboration, excellent customer service, and/or exceeding expectations will be announced via email to all GSD employees by the Division Director.

#### EXPECTATIONS/FUTURE PLANS REGARDING THE OUTCOME/GOAL:

The community can expect a compassionate, understanding employee base that provides excellent customer service. GSD employees are more engaged. Employee retention will improve.

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## Outcome/Goal # 2

Strengthen our efficiencies and effectiveness.

### MEASUREMENT:

- A performance management system is in place.
- Quality improvement is implemented.
- Reorganization

### **PERFORMANCE MANAGEMENT SYSTEM**



### ACCOMPLISHMENTS RELATED TO THE OUTCOME/GOAL:

1. Performance Management Plan has been approved for implementation.
  - a. Met with Directors and Managers at first Quality Assurance/Quality Improvement (QA/QI) meeting on 1/29/21. This meeting will be held the last Friday of every month.
  - b. Presentation was given as an orientation to the Directors and Managers on 1/29/21.
2. Cultural Heritage restructure and organization.
  - a. Met with Faithkeepers and Bear Clan Chief on 1/20/21.
  - b. Work Standard and Strategic Plan sent to Faithkeepers on 3/30/21.
  - c. Reorg Historical Archivist under the Museum.

- d. Posted Language Archivist position on 3/31/21.
- e. Recalled Language Archivist to mentor the new hire. Recall will take effect 4/5/21.
- f. Sent Hiring/Job Description SOP to HRD for review.
3. Recreation restructure and organization.
  - a. Recalled Director and two Supervisors. Provided orientation and expectations on 3/22/21.
  - b. Building is being worked on to include floor repairs, painting, etc.
  - c. Recreation Supervisors are developing curriculum to implement with the youth.

EXPECTATIONS/FUTURE PLANS REGARDING THE OUTCOME/GOAL:

The community can expect program accountability and quality improvement. The Performance Management system will help Directors and Managers improve their services, determine the impact of their programs and services, and make data driven decisions to services and programs. Next steps are to train all GSD employees on the system. The reorganization in Cultural Heritage will model the clan system of decision making as well as provide traditional healing practices for the community.

---

Outcome/Goal # 3

Prioritize excellent customer service.

MEASUREMENT:

- 5-Star Customer Service to increase customer satisfaction
- Marketing Plan

ACCOMPLISHMENTS RELATED TO THE OUTCOME/GOAL:

1. A team was established to create and implement a 5-Star Customer Service model.
2. 5-Star Customer Service training has been developed with scenarios.

EXPECTATIONS/FUTURE PLANS REGARDING THE OUTCOME/GOAL:

The community can expect the best customer service from GSD departments and employees. Customer Service SOP is in place. Customer Service model/training needs to be created in e-Learning and assigned to all GSD employees. Implement annual GSD Customer Service Training for all GSD employees.

---

Outcome/Goal # 4

Create financial stability.

MEASUREMENT:

- Waivers for cash/in-kind match

- New grant resources/renewal approvals
- Revenue generation

ACCOMPLISHMENTS RELATED TO THE OUTCOME/GOAL:

1. Aging and Disability GWAAR Grant was renewed in the amount of \$125,506.
2. Child Support received a waiver to the 20% in-kind match totaling \$338,229.71.
3. Child Support had an increase of 5% of payments on child support arrears.
4. Economic Support took over leadership of the Emergency Rental Assistance funds totaling \$5.1 million that will be provided to Oneida Tribal members, descendants throughout the United States and anyone within reservation boundaries. The program will fund rental arrears back to March 2020 and 3 months forward as well as utility assistance.
5. Food Pantry continues to receive monetary donations for food.
6. Transit received renewal of the State Elder 85.215 Grant in the amount of \$39,600.
7. Veterans Services received the Wisconsin Native Veteran Grant in the amount of \$11,000.

EXPECTATIONS/FUTURE PLANS REGARDING THE OUTCOME/GOAL:

The General Assistance Program has been under funded this fiscal year. There will be a negative variance in Economic Support as a result. However, we are using funds from the Arts Program fund unit 4225x51 to cover the expenses so that the program can continue to operate. This was approved by the Treasurer on 2/25/21, per RaLinda Ninham-Lamberies.

---

Outcome/Goal # 5

Promote community involvement.

MEASUREMENT:

- Increased volunteerism
- Implement G.I.F.T.S – Getting Involved for Tribal Success

ACCOMPLISHMENTS RELATED TO THE OUTCOME/GOAL:

1. A draft SOP has been created for volunteerism in GSD.
2. GSD Departments have submitted requests for the Summer Intern program with HRD.
3. TANF Summer Youth Program will begin in May.

EXPECTATIONS/FUTURE PLANS REGARDING THE OUTCOME/GOAL:

With the current staffing levels and fiscal year 2021 budget based on Tier V, volunteers may be needed to assist departments in reopening or expanding their services that have been limited throughout the pandemic.

**GSD Concerns:**

- The General Welfare Exclusion will negatively impact the Child Support arrears that have been collected each year through intercept of per capita payments, if an

intercept is not part of the General Welfare distribution. The average collected each year through per capita intercept is \$640,000-\$700,000.

**Contact Info**

**CONTACT:** Tina Jorgensen, MS, RDN

**TITLE:** Governmental Services Division Director

**PHONE NUMBER:** 920-490-3904

**E-MAIL:** [tjorgens@oneidanation.org](mailto:tjorgens@oneidanation.org)

**MAIN WEBSITE:** <https://oneida-nsn.gov/divisions/governmental-services-division-2/>

**Photos (optional):**

Stop by Economic Support to pick up a bag of goodies today starting at 10am!



Economic Support's Child Care Development Fund Program provided a Drive-Thru Family Literacy Event on Friday, March 26.



This year's Cellcom Green Bay Marathon proceeds will be directed to organizations supporting Covid-19 relief efforts with a focus on hard hit areas of hunger, homelessness, and mental health. Cellcom chose Oneida Food Pantry as one of its 2021 Charity Partners. This resulted in a promotional video with Marlon Skenandore, Pantry Manager. <https://www.youtube.com/watch?v=fn-0GvSmprA>



Oneida Aging and Disability Services used a \$15,000 donation from Festival Foods to provide 45 iPads to elders and veterans.



Reviving Traditional Arts of the Oneida exhibit is on display at the Neville Public Museum and is in partnership with the Oneida Nation Arts Program and the Oneida Nation Museum. The exhibit highlights the cultural legacy and continuation of basketry, pottery, and silver work among the Oneida. Exhibit runs until June 13, 2021.

### Oneida Business Committee Agenda Request

Accept the Public Works Division FY-2021 2nd quarter report

1. Meeting Date Requested: 05 / 26 / 21

#### 2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Accept the Public Works Division FY-2021 2nd quarter report

#### 3. Supporting Materials

Report  Resolution  Contract

Other:

1.  3.

2.  4.

Business Committee signature required

#### 4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

#### 5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: \_\_\_\_\_  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Accept the Management Information Systems FY-2021 2nd quarter report

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## Business Committee Agenda Request

**1. Meeting Date Requested:** 05/26/21

**2. General Information:**

Session:  Open  Executive – must qualify under §107.4-1.  
Justification: *Choose reason for Executive.*

**3. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

**4. Budget Information:**

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

**5. Submission:**

Authorized Sponsor: Eric Bristol, Manager/Application Services; Don Dechamps, Manager/MIS Gaming; and Jason Doxtator, Manager/Network Services

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Primary Requestor: \_\_\_\_\_

Additional Requestor: *(Name, Title/Entity)* \_\_\_\_\_

Additional Requestor: *(Name, Title/Entity)* \_\_\_\_\_

Submitted By: LLIGGINS \_\_\_\_\_



# FY-2021 2nd quarter report

MANAGEMENT INFORMATION SYSTEMS (MIS)

## Status report of Outcomes/Goals

---

### Outcome/Goal # 1

Expand and improve technology systems, infrastructure, and support

MEASUREMENT: TribalHub IT Assessment - Findings/Recommendations Roadmap Completion

#### **Core Findings - 6**

- Core Findings Completion - 0/6
- Core Findings Recommendations Completed - 0/9
  - Recommendations In-Progress - 3/9

#### **Additional Findings - 6**

- Additional Finding Completion - 0/6
- Additional Findings Recommendations Completed - 0/7
  - Recommendations In-Progress - 3/7

#### ACCOMPLISHMENTS RELATED TO THE OUTCOME/GOAL:

- TribalFocus IT Assessment - Assessment completed and presented
- CIO Consulting Engagement SoW - COMPLETED
  - Agreement for CIO and IT Director guidance
    - OBC Sub-Committee Guidance for CIO and IT Director hiring underway.
  - Work towards IT Assessment recommendations
    - IT Leadership Team and TribalFocus Meetings Scheduled.

EXPECTATIONS/FUTURE PLANS REGARDING THE OUTCOME/GOAL:**Core Findings/Recommendations - 6 Findings and 9 Recommendations**

1. Single MIS Leader
  - a. CIO Hiring - **IN PROGRESS**
  - b. IT Director Hiring - **IN PROGRESS**
2. Hybrid MIS Structure
  - a. Create Hybrid MIS structure.
    - i. Technology management structure under CIO that matches functions/responsibilities of hybrid model.
    - ii. Centralized/strategic technology focus across organization through single technology leader.
    - iii. Direct on-site MIS resources to divisions/enterprise as well as operational oversight/reporting.
3. Data Management/Accessibility
  - a. Resources focused on making data usable, accessible, and integrated in the organization.
  - b. Data governance/classification Project
    - i. Identifies - Sensitive data and establishes organizations accessibility/security guidelines.
4. Project Management Resources
  - a. Identify and/or hire one or more project managers (PM). - **IN PROGRESS**
  - b. Create nimble, agile, and repeatable project methodology to be used across the organization. - **IN PROGRESS**
5. MIS Re-Branding
  - a. Rename Management Information Systems (MIS) to Information Technology Services (ITS)
6. Executive Technology Steering Committee
  - a. Create functional executive level technology steering committee representative of all Oneida.

**Additional Findings/Recommendations - 6 Findings and 7 Recommendations**

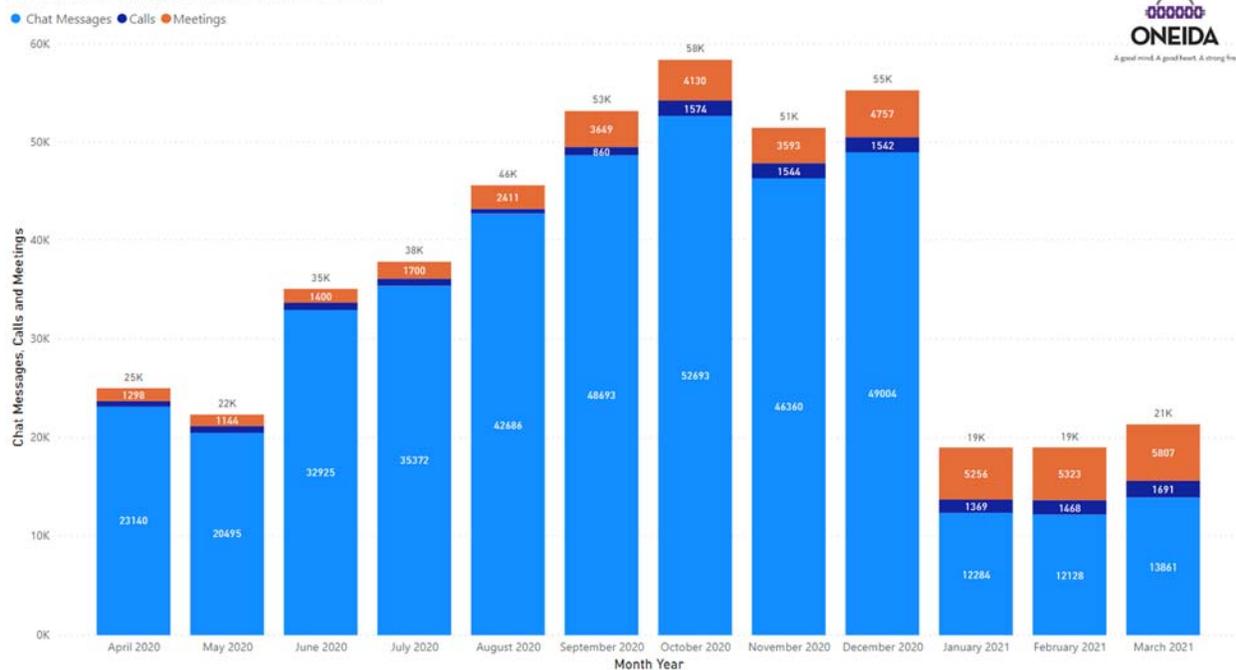
1. IT Procurement
  - a. Add personnel/staffing for procurement. - **IN PROGRESS**
2. Contract Negotiation and Review
  - a. 1 or more senior level MIS members should review and negotiate all new and renewal technology system/service agreements.
3. Help Desk Inefficiencies
  - a. Automate password resets, review Help Desk for operational resolutions and efficiencies.
4. MIS Policies and Procedures
  - a. Review existing P&P's, centralize P&P's, create additional P&P's as necessary and communicate them out.
5. Training - Technology and Soft Skills
  - a. Create training/development plan as part of the evaluation process. - **IN PROGRESS**
  - b. Provide Learning Management System for technology. - **IN PROGRESS**
6. In-House Application Review
  - a. Review all In-House applications and make determination if they can be replaced with something that is more efficient and cost effective.

## Outcome/Goal # 2

Provide Technologies and Processes that Promote Information Sharing and Collaboration

MEASUREMENT: Improve Utilization of Microsoft Teams Tools

Sum of Teams Activity Count by Activity for Q2 2021



### ACCOMPLISHMENTS RELATED TO THE OUTCOME/GOAL:

Increase Team communication tool usage (Calls, Chats, Meetings) throughout the reporting period.

For Q2 FY21, there was a 74% drop in chat messages from Q1. On average, 1219/day less chat messages were sent from Q1 to Q2.

- Findings
  - Meetings +28%
  - Calls -3%
  - Chats -74%
- Chat reduction
  - Employees returning Onsite utilizing face to face vs chat.
  - Retail stopped using MS Shifts for Shift Swapping.
  - Microsoft may have changed the way messages are categorized.

EXPECTATIONS/FUTURE PLANS REGARDING THE OUTCOME/GOAL:

Continued Promotion of MS Teams. Provide additional Microsoft Training content to ensure the Oneida Nation is getting the most out of this solution.

---

Outcome/Goal # 3

Optimize Use of Resources

MEASUREMENT: Rollout of new Online Forms for the Oneida Community

+5

ACCOMPLISHMENTS RELATED TO THE OUTCOME/GOAL:

- **Emergency Rental/ Utility Assistance**
  - Intake of applications and all verification documents sent to Economic Service's email
  - Provide criteria and qualifications for eligibility
  - Reduction in calls, emails, and in-person visits for questions and applications
  - Removed need for in-person signing documents or scanning and emailing documents
- **COVID Vaccination Form**
  - Intake of appointment request sent to Vaccination team
  - Provide eligibility and updates to more qualifying patients
  - Reduction in calls, emails, and in-person visits for eligibility
  - Removed need for cold calls for appointment scheduling
- **Child Support Application for Service**
  - Intake of application sent to Child Support
  - Reduction in calls, emails, and in-person visits for questions and scheduling
  - Removed need for in-person signing documents or scanning and emailing documents
- **Child Support Case Transfer**
  - Intake of application sent to Child Support
  - Reduction in calls, emails, and in-person visits for questions and scheduling
  - Removed need for in-person signing documents or scanning and emailing documents
- **Just Move It Oneida Event Registration**
  - Intake of registration and waiver for events sent to Health Promotions
  - Reduction in calls, emails, and in-person visits for questions
  - Removed need for in-person signing documents or scanning and emailing documents

EXPECTATIONS/FUTURE PLANS REGARDING THE OUTCOME/GOAL:

MIS staff will continue to look for opportunities to automate manual processes to reduce manual labor hours and improve access to Programs and Services throughout the Oneida Nation.

**Contact Info**

CONTACT: DON DECHAMPS, ERIC BRISTOL, JASON DOXTATOR

TITLE: GAMING MIS MANAGER, APPLICATION SERVICES MANAGER, NETWORK SERVICES MANAGER

PHONE NUMBER: 920-869-4357

E-MAIL: CUSTOMER\_SERVICE\_CENTER@ONEIDNATION.ORG

MAIN WEBSITE: <https://oneida.sharepoint.com/sites/TechnologyResources>

Accept the Tribal Action Plan FY-2021 2nd quarter report

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## Business Committee Agenda Request

**1. Meeting Date Requested:** 05/26/21

**2. General Information:**

Session:  Open  Executive – must qualify under §107.4-1.  
 Justification: *Choose reason for Executive.*

**3. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

**4. Budget Information:**

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

**5. Submission:**

Authorized Sponsor: Renita Hernandez, Manager/Tribal Action Plan

Primary Requestor: \_\_\_\_\_

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: LLIGGINS

# FY-2021 Quarterly Report

## May 26, 2021

### TRIBAL ACTION PLAN

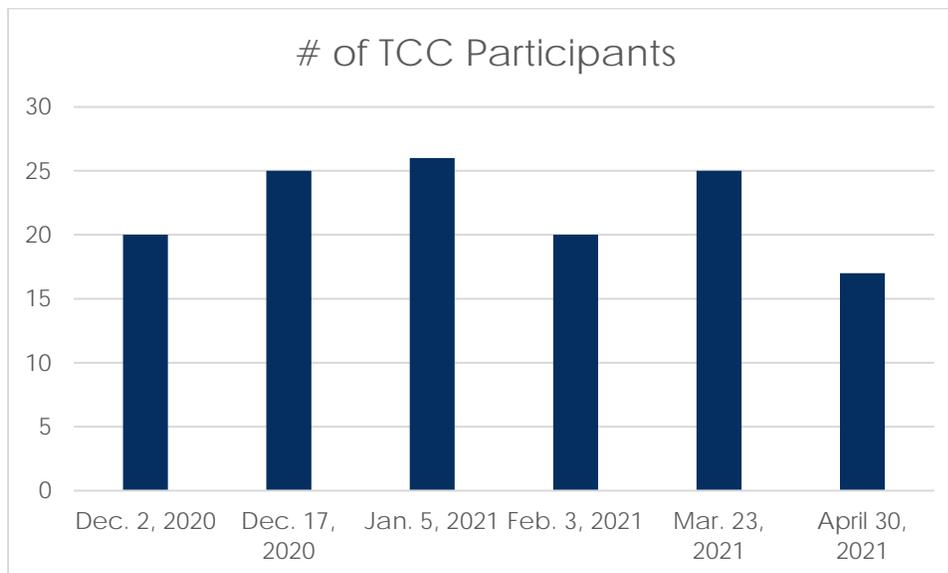
#### Status report of Outcomes/Goals

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#### Outcome/Goal # 1

#### Updated Tribal Action Plan

#### MEASUREMENT:



#### ACCOMPLISHMENTS RELATED TO THE OUTCOME/GOAL:

The Tribal Action Plan Staff has been coordinating having monthly Tribal Coordinating Committees (TCC) starting in December 2020 to work on updating the Tribal Action Plan with updated goals and objectives. At the March 23, 2021 is when we said we have an updated Tribal Action Plan.

#### EXPECTATIONS/FUTURE PLANS REGARDING THE OUTCOME/GOAL:

TAP will work on any issues with any of the objectives or items that may come up in the future with the TCC.

#### HOW HAS THE COVID-19 PANDEMIC IMPACTED THE OUTCOME/GOAL:

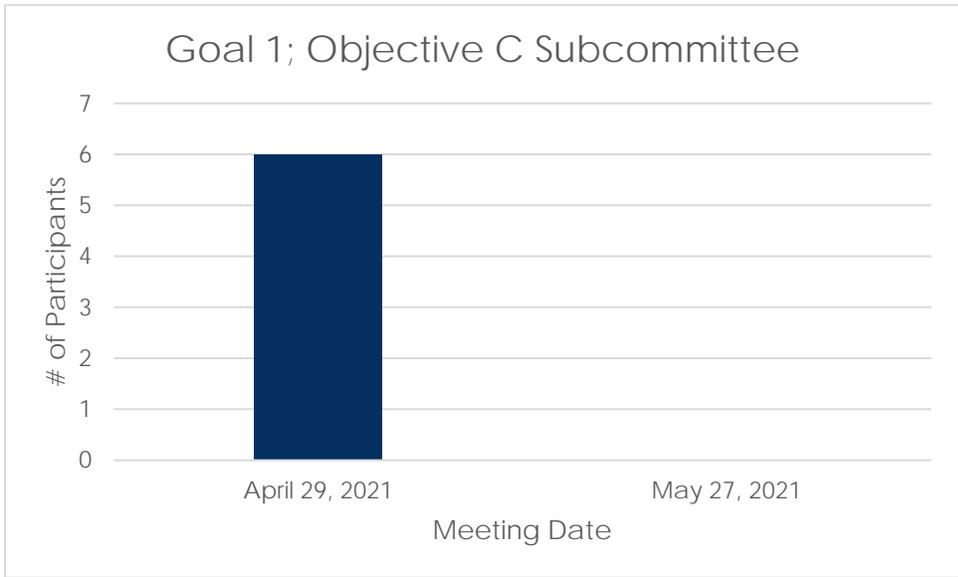
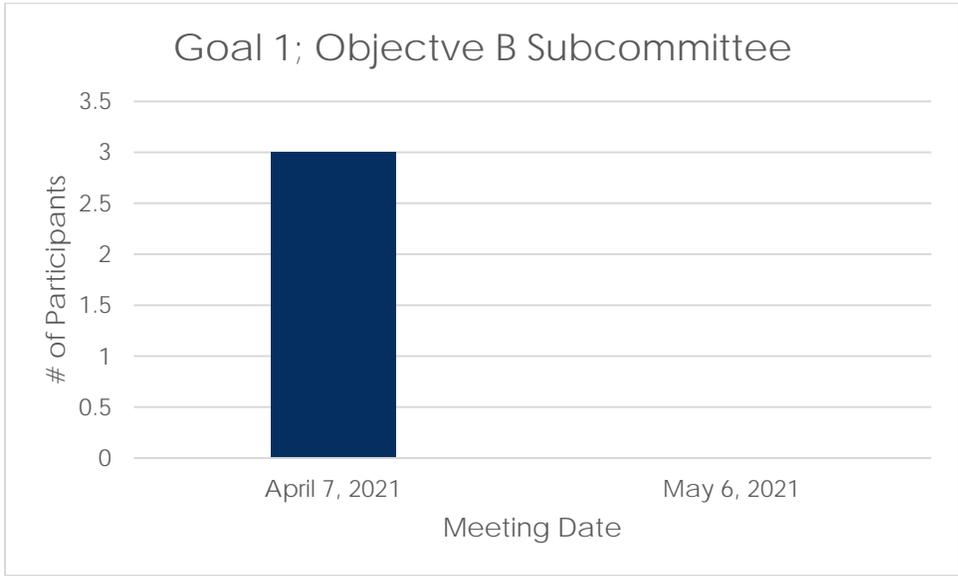
Due to Covid-19 restrictions, we are still following Covid safety measures throughout the Tribe. We currently are still holding all our meetings virtually.

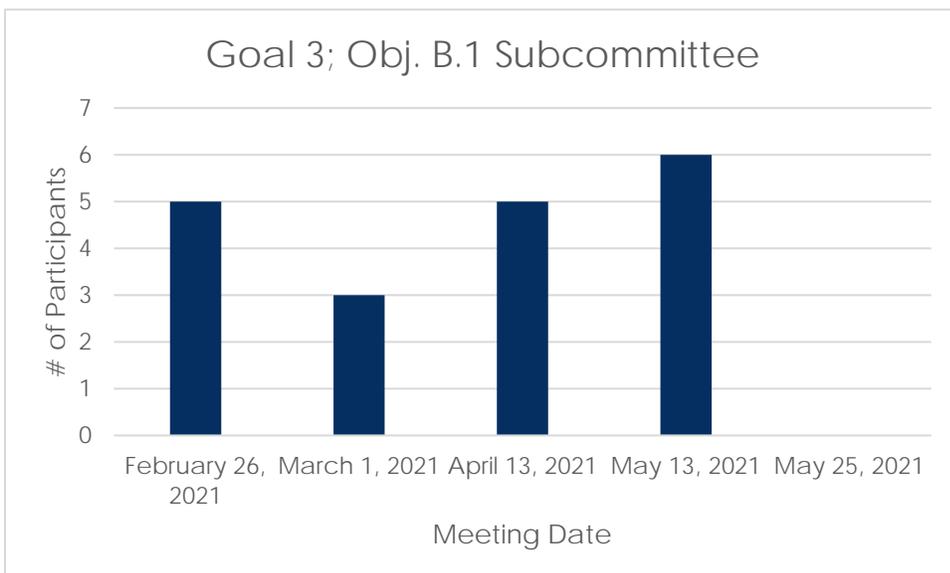
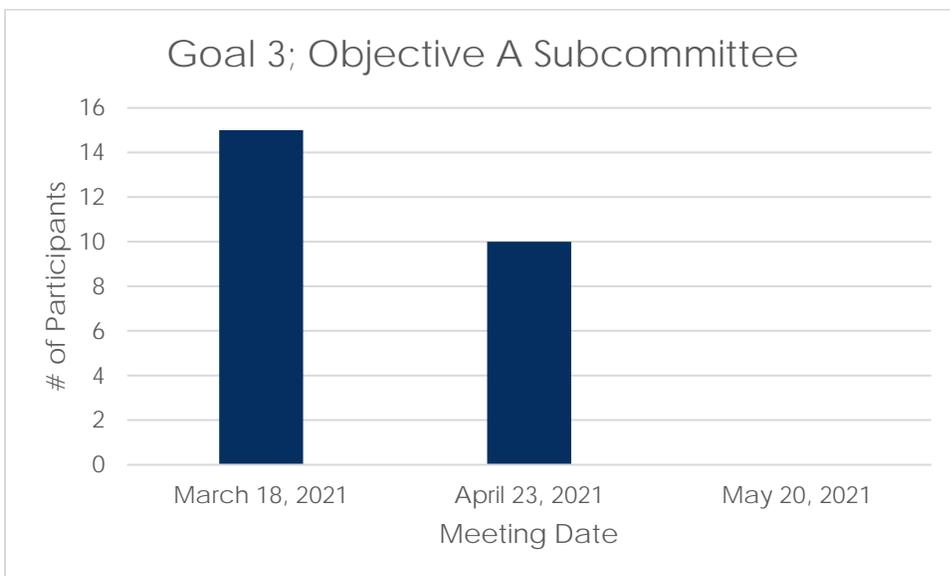
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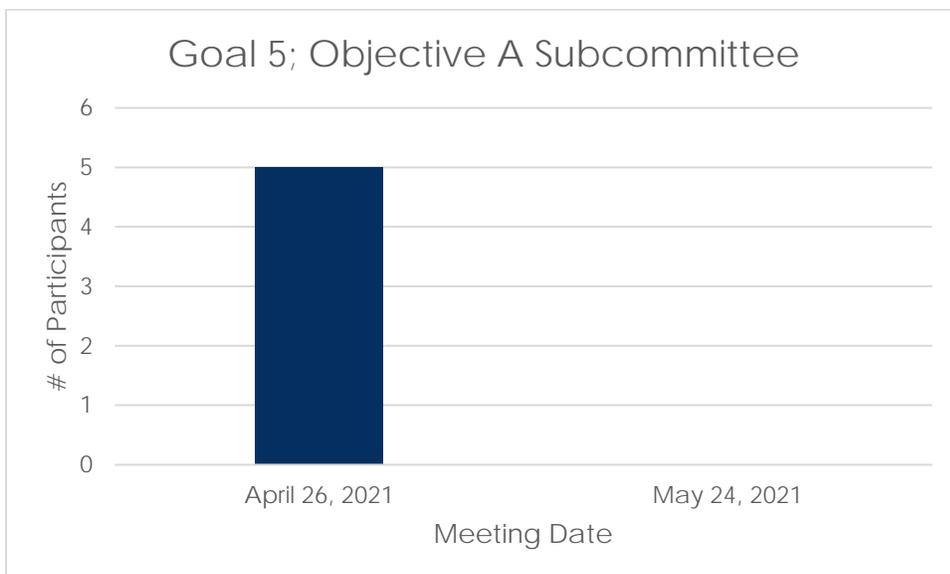
Outcome/Goal # 2

Tribal Coordinating Committee (TCC) subcommittee Meetings

MEASUREMENT:







ACCOMPLISHMENTS RELATED TO THE OUTCOME/GOAL:

TAP staff has been scheduling the TCC subcommittee meetings to start working on the goals and objectives for the Tribal Action Plan. Since the end of April, there has been a total of 7 subcommittees which have started to meet on a monthly basis. These meetings will continue each month with them reporting to the Monthly Tribal Coordinating Meetings.

EXPECTATIONS/FUTURE PLANS REGARDING THE OUTCOME/GOAL:

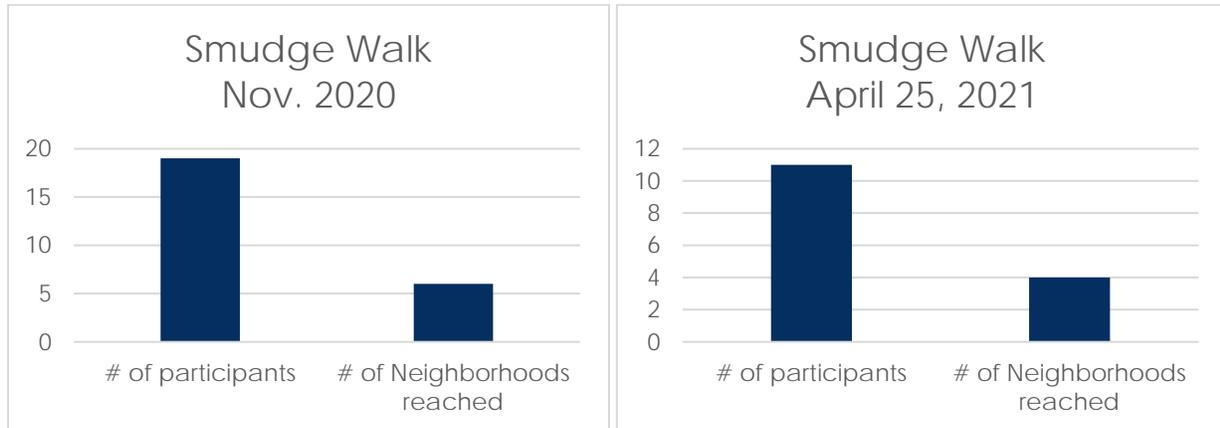
TAP staff and the TCC will start working on the goals and objectives that are in the Tribal Action Plan. The community will start to see action occurring regarding the Tribal Action Plan items under the objectives.

HOW HAS THE COVID-19 PANDEMIC IMPACTED THE OUTCOME/GOAL:

Due to COVID - 19 restrictions, TAP was unable to have in person meetings. We have been having our monthly subcommittee meetings being held virtually.

Outcome/Goal # 3

## Community Smudge Walk

MEASUREMENT:

ACCOMPLISHMENTS RELATED TO THE OUTCOME/GOAL: TAP staff organized another community smudge walk for Three Sisters, Site 2, Rolling Hills and Sandhill circle. There was a total of 11 volunteers for this event.

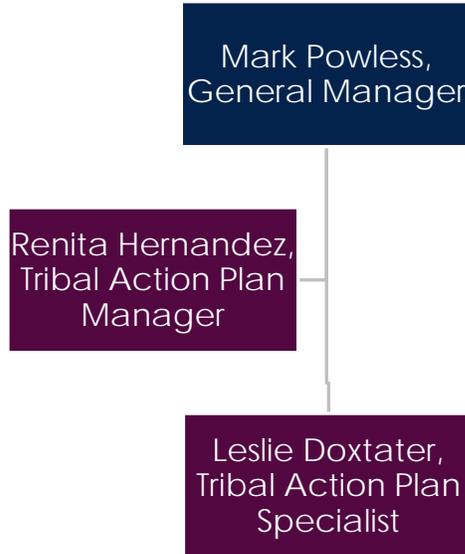
EXPECTATIONS/FUTURE PLANS REGARDING THE OUTCOME/GOAL:

The community can expect to see more community smudge walks being planned and conducted starting in spring of 2021. Community smudge walks will be planned so that more neighborhoods can be reached throughout the seasons of spring, summer and fall. The goal is to raise awareness of drug and alcohol use.

HOW HAS THE COVID-19 PANDEMIC IMPACTED THE OUTCOME/GOAL:

Due to the COVID-19 restrictions, we could only have no more than 20 people volunteer for this event.

Organization Changes, if any



**Contact Info**

CONTACT: Renita Hernandez

TITLE: Tribal Action Plan Manager

PHONE NUMBER: 920-490-3796

E-MAIL: [rhernan1@oneidanation.org](mailto:rhernan1@oneidanation.org)

MAIN WEBSITE: [Oneida Nation | Tribal Action Plan \(oneida-nsn.gov\)](http://Oneida Nation | Tribal Action Plan (oneida-nsn.gov))

Big Bear Media FY-2021 2nd quarter report

## Business Committee Agenda Request

**1. Meeting Date Requested:** 05/26/21

**2. General Information:**

Session:  Open  Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

**3. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws   | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input type="checkbox"/> Report                 |
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| <input type="checkbox"/> Draft GTC Packet   | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up   | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input checked="" type="checkbox"/> Other: No report submitted; a handout may be submitted. |  |   |

**4. Budget Information:**

- |   |  |                                     |
|---|--|-------------------------------------|
| <input type="checkbox"/> Budgeted       | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

**5. Submission:**

Authorized Sponsor: Michelle Danforth-Anderson, Director/Marketing and Tourism

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Primary Requestor:

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Additional Requestor: *(Name, Title/Entity)*

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Additional Requestor: *(Name, Title/Entity)*

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Submitted By: LLIGGINS

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Accept the Education and Training FY-2021 2nd quarter report

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## Business Committee Agenda Request

**1. Meeting Date Requested:** 05/26/21

**2. General Information:**

Session:  Open  Executive – must qualify under §107.4-1.  
 Justification: *Choose reason for Executive.*

**3. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
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| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

**4. Budget Information:**

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted                  | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

**5. Submission:**

Authorized Sponsor: Jacqueline Smith, Area Manager/Education and Training

Primary Requestor: \_\_\_\_\_

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: LLIGGINS

# FY-2021 2nd quarter report

## EDUCATION & TRAINING AREA

### Status report of Outcomes/Goals

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#### Outcome/Goal # 1

Early Childhood Goal: Support Kindergarten readiness through curricula focused on cognitive, social-emotional, and physical domains.

#### PROGRAMS WORKING ON OUTCOME:

- Child Care
- Head Start
- Early Head Start

#### MEASUREMENT:

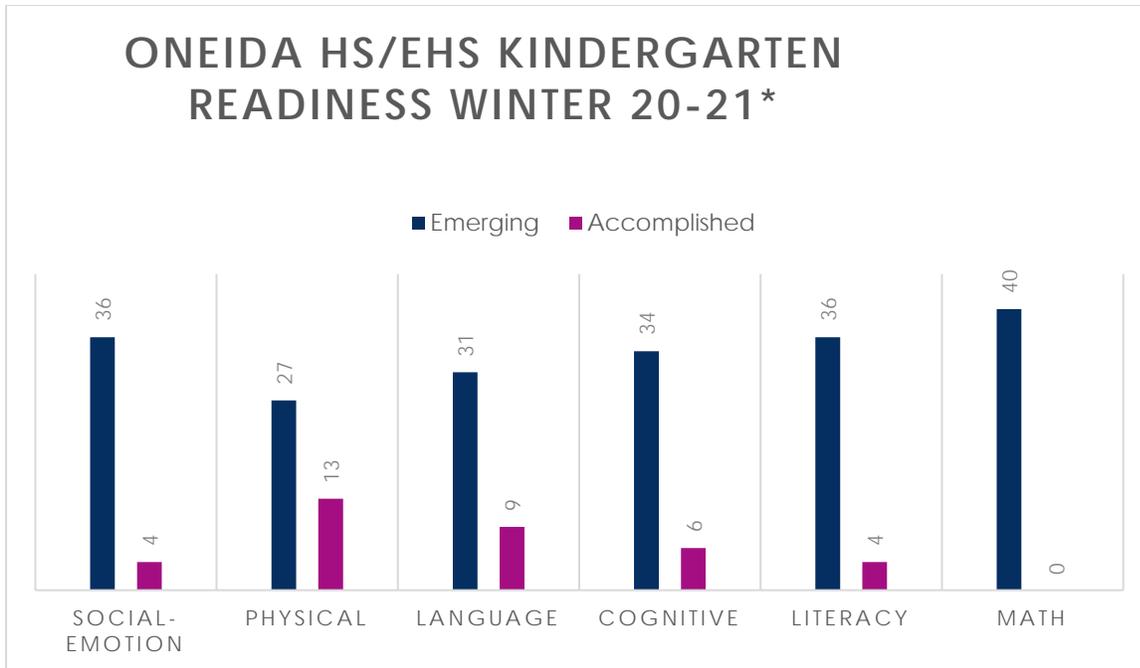
##### Child Care:

This will be measured by staff observation and by using the Teaching Strategies Gold Child Assessment Portfolio. These tools and methods will help staff understand child interactions, knowledge, and skills to support the child's development and make appropriate referrals for further evaluation.

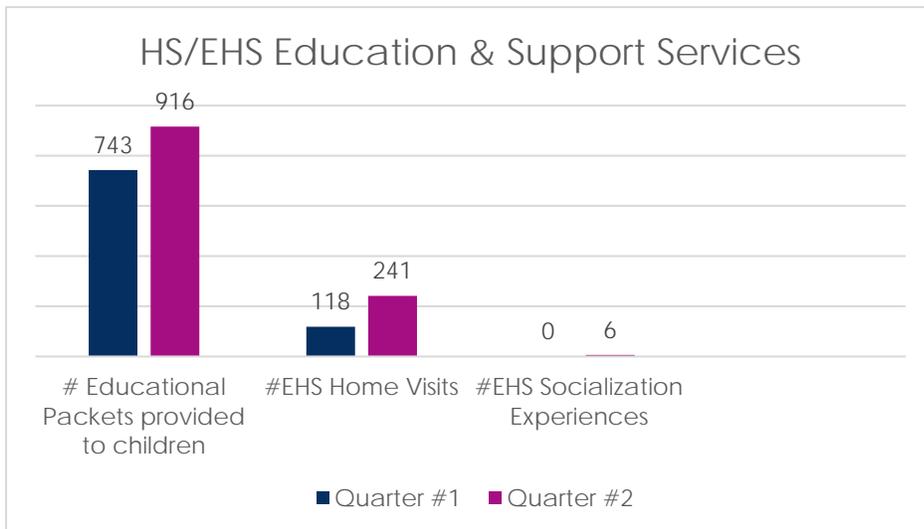
##### Head Start/Early Head Start:

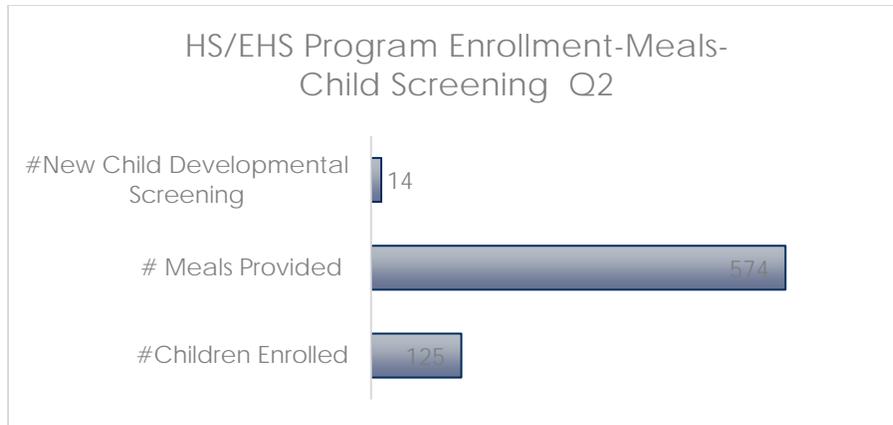
All Head Start/Early Head (HS/EHS) children's progress are tracked in an early education teaching database. Due to COVID-19, teachers are not able to conduct in person observations and assessments making it challenging to fully measure student's progress.

Virtual classrooms use Seesaw® classroom software to track classroom and parent interactions. Each student has a digital portfolio that measures their stages and levels of family engagement.



\* Measurements are affected by COVID-19 and the inability to complete in-person observations/assessments





ACCOMPLISHMENTS RELATED TO THE OUTCOME/GOAL

Child Care:

Provide childcare to an average of twenty-nine (29) children during second quarter. Three (3) children transitioned to next classroom. Transitions occur when children are developmentally ready for a new learning environment along with parent's support. There are twenty-nine (29) active child portfolios. Lesson plans are completed weekly for each classroom which include individualized learning opportunities to help children reach the next level of development.

Head Start/Early Head Start:

Served 127 children during the second quarter with 77 HS children and 50 EHS children served virtually through Seesaw learning platform, educational packets, and virtual home visits. The program provided 916 educational learning packets and 574 meals for HS/EHS children.

EXPECTATIONS/FUTURE PLANS REGARDING THE OUTCOME/GOAL:

Child Care:

Portfolios will continue to be updated each month as teachers observe new skills. Teachers will contact parents to report their child/children's progress. Lesson plans are completed weekly by each classroom that incorporate opportunities and experiences that children need to meet developmental expectations.

Head Start/Early Head Start:

Early Head Start classroom re-opens May 2021 using an A & B Cohort scheduling using Monday/Tuesday and Thursday/Friday with Wednesday set aside for deep cleaning. End of 2020-2021 School Year is scheduled for June 4th and graduation drive-by celebration scheduled June 3rd. Currently assessing feasibility of summer school programming for 4-year old students to increase Kindergarten readiness skills. Next school year (2021-2022) the

program plans to conduct in-classroom sessions with 7 classrooms with 15-16 students/classroom with a Teacher and a Teacher Assistant in each classroom. NHC site is currently closed and is planned to re-open in the fall.

Outcome/Goal # 2

Implement Individual Education Plans (IEPs) for children with educational disabilities

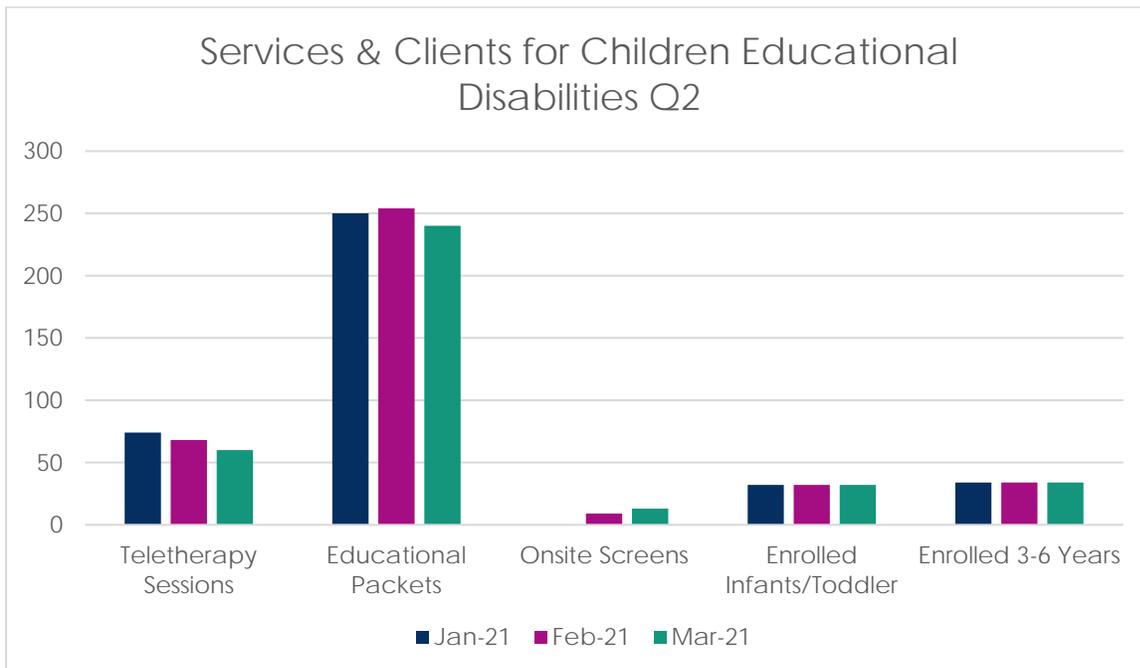
PROGRAMS WORKING ON OUTCOME:

- Oneida Early Intervention
- Head Start/Early Head Start

MEASUREMENT:

Oneida Early Intervention:

Provide therapy sessions to children identified with disabilities and evaluation of progress.

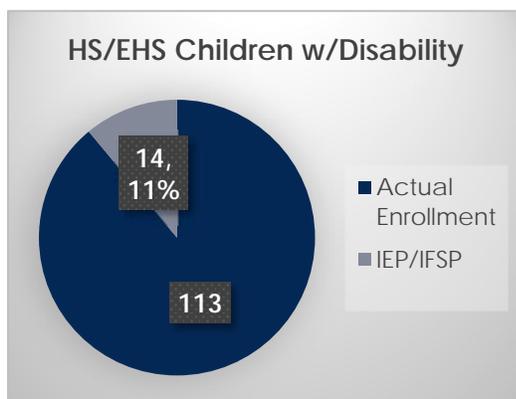


\* All Infant/Toddler (Birth to 3) therapy services provided in collaboration with Brown & Outagamie Counties.



Head Start/Early Head Start (HS/EHS):

Assists by continued recruitment, identification of, and enrollment of children with disabilities and collaborates with Oneida Early Intervention to screen and identify children with suspected disabilities. Fourteen (14) (or 11%) have an Individual Education Plan (IEP) or Individual Family Service Plan (IFSP) that are enrolled in the HS/EHS program.



ACCOMPLISHMENTS RELATED TO THE OUTCOME/GOAL:

Oneida Early Intervention:

Second quarter programming for children has been updated to include onsite programming in addition to teletherapy and educational packets. Direct therapy and onsite screens and evaluations have increased case load considerably. Parents feel more comfortable coming on site for services and with an increase in skills and goal attainment from the children with onsite visits compared to teletherapy and packets. Favorable comments from parents are shared with the program and families enjoy the *High Five* magazine, which are included in the educational packets.

EXPECTATIONS/FUTURE PLANS REGARDING THE OUTCOME/GOAL:

Oneida Early Intervention:

Program has adjusted service delivery by increasing the amount of family services delivered along with continuing to provide ongoing services for children. In addition, enrichment activities have increased for parents and children to use at home which are simple to use and require little preparation for parents.

Head Start/Early Head Start:

Continued recruitment, identification of, and enrollment of children with disabilities. Program selection criteria includes prioritization of children with disabilities. Continue to collaborate with Oneida Early Intervention to screen and identify children with suspected disabilities.

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### Outcome/Goal # 3

Students eligible for Youth Enrichment Services in elementary, middle, and high school are on tracked to graduate and Higher Education Scholarships are awarded for post-secondary education

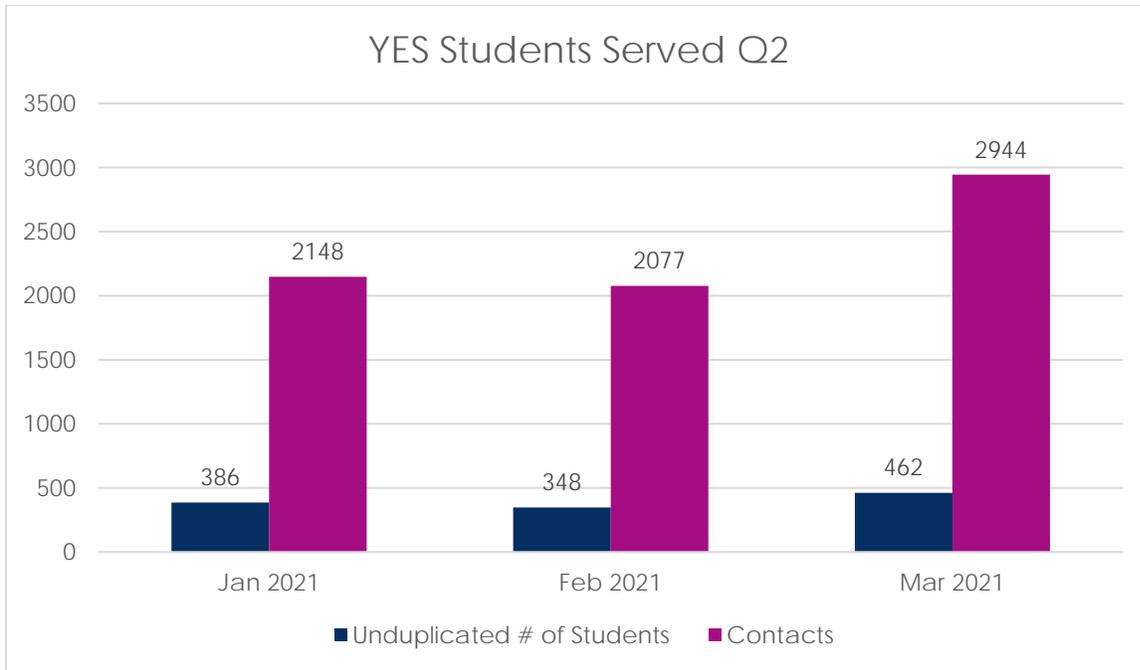
#### PROGRAMS WORKING ON OUTCOME:

- Youth Enrichment Services (YES)
- Higher Education

#### MEASUREMENT:

Youth Enrichment Services (YES):

YES educates, advocates, and provides mentoring to services to American Indian students in grades Kindergarten to 12<sup>th</sup> in a school setting. The number of contacts made with students to ensure they are on track to graduate as measured by attendance, grades, and social behaviors.



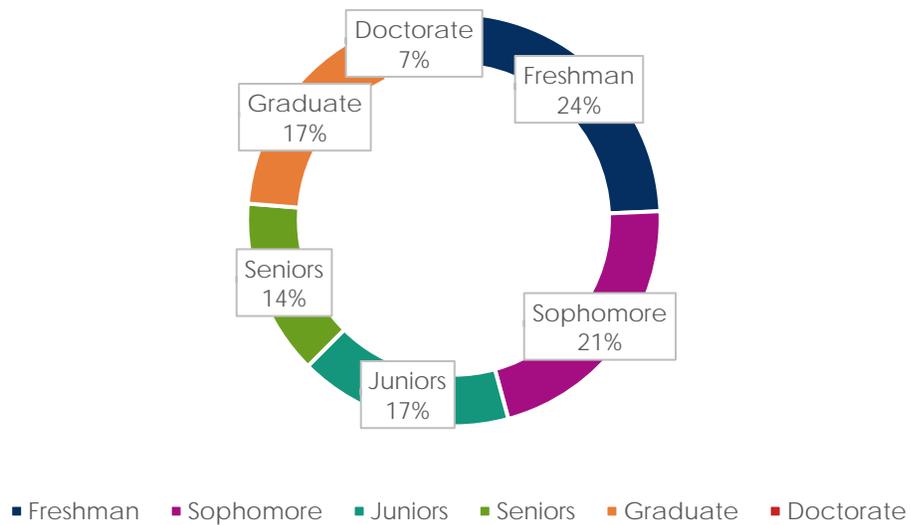
School	Total Number of Native Seniors	Y.E.S. Eligible Seniors	Y.E.S. Eligible Seniors On Track to Graduate	Number with Post-Secondary School Plans	Apprenticeship Military	Number of Non-Y.E.S. Eligible Graduates
Seymour High School Graduated at Semester	24	17	13 1	8	0	7
Southwest High School Graduated at Semester	28	17	11 3	2 3	Unknown	4 1
West De Pere High School	16	14	14	8 (+2 plan to attend later.)	2	1

Higher Education:

In the second quarter, 341 Tribal Members received the Higher Education Scholarship

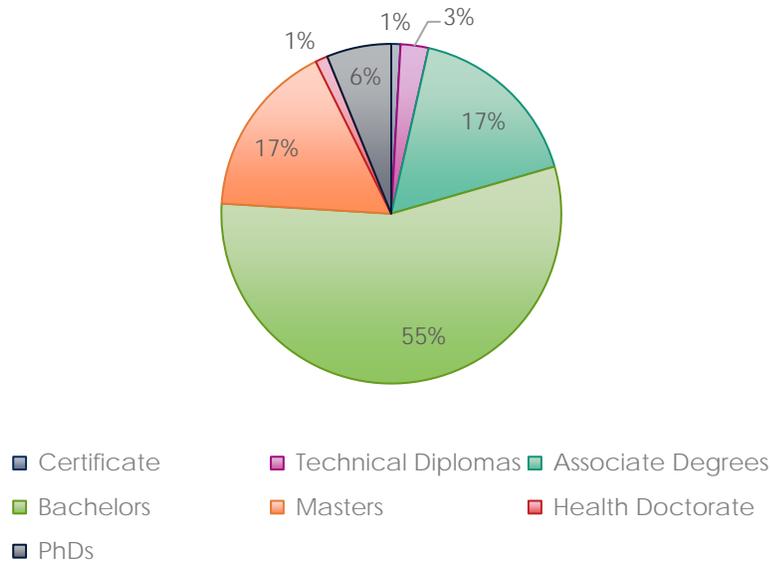
Students Receiving the Higher Education Scholarship this quarter are at the following academic levels:

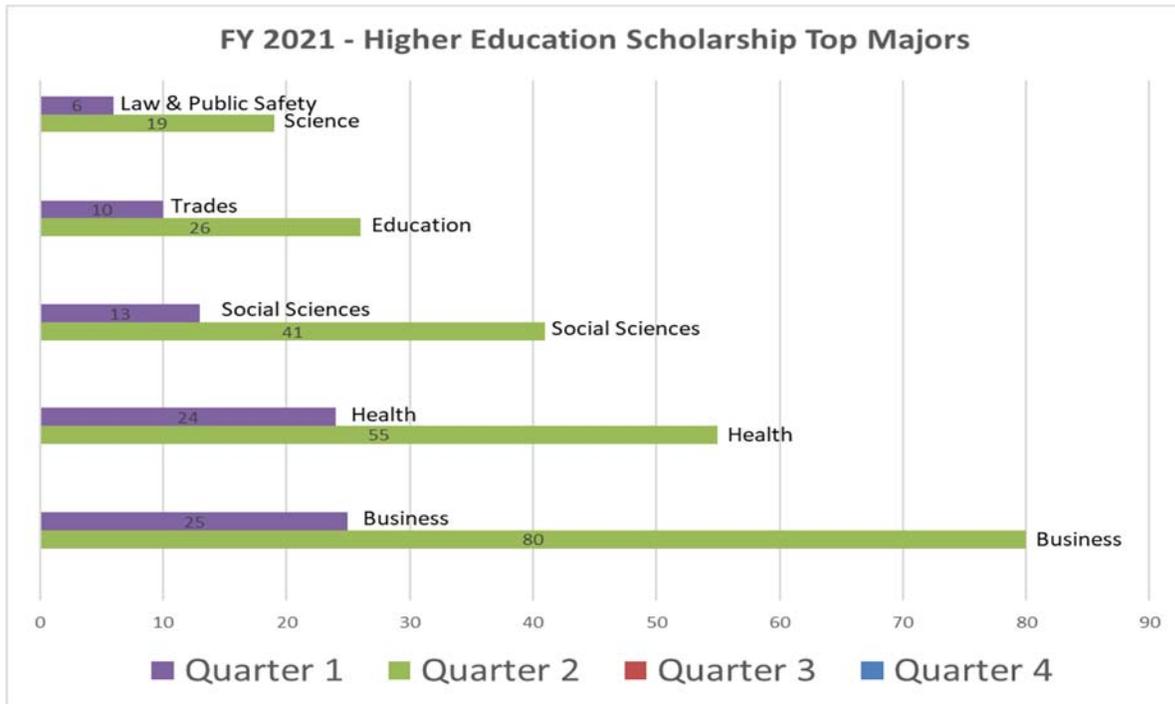
### Academic Levels Higher Education Students Q2



Higher Education Scholarships fund the following degrees this quarter.

### Degree Type Higher Education Q2





ACCOMPLISHMENTS RELATED TO THE OUTCOME/GOAL:

Youth Enrichment Services (YES):

Forty-eight (48) YES High School seniors are currently attending Seymour, West De Pere, and Southwest High schools and forty-two (42) or 88% are on track to graduate.

Higher Education: provides scholarships for any enrolled Oneida Tribal member who has obtained a high school diploma and attending an accredited college or university. During the second quarter, 341 students were funded with 79% or 249 students receiving funding in the next semester. Students who turned in their grades during this quarter was 314 with 8% (26) students going on probation and 7% (23) put on suspension. One (1) student graduated from college this quarter.

EXPECTATIONS/FUTURE PLANS REGARDING THE OUTCOME/GOAL:

Youth Enrichment Services (YES): anticipate successful graduation rates for West De Pere and Seymour. Current data is inclusive for Southwest.

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Outcome/Goal # 4

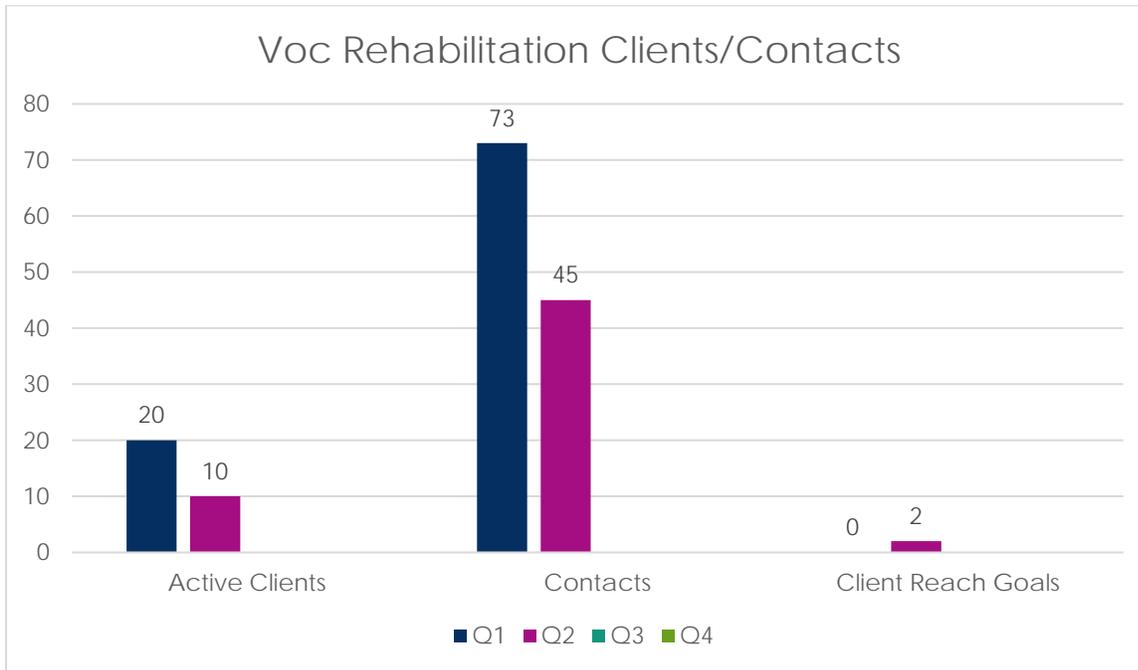
Provide culturally sensitive vocational rehabilitation services to American Indians with disabilities who reside on or near the Oneida Reservation. The goal for the program is to provide opportunities for eligible consumers to acquire gainful employment consistent with

their strengths, resources, priorities, concerns, abilities, capabilities, interests, and informed choice to build individual self-sufficiency.

PROGRAMS WORKING ON OUTCOME:

- Oneida Vocational Rehabilitation (OVR)

**MEASUREMENT:** The program will steadily increase the number of consumers served, volume and variety of services utilized and successful employment outcomes



ACCOMPLISHMENTS RELATED TO THE OUTCOME/GOAL:

The OVR program has been re-establishing its visibility and credibility in the Oneida community. In the 2nd quarter reporting period, the program, along with WDVR (Wisconsin Department of Vocational Rehabilitation), made virtual presentations to the Oneida Economic Support and HRD departments. Additionally, a posting was put on Oneida Outlook about the program. Educating potential referral sources about vocational rehabilitation via marketing efforts will be crucial for future program success. During the 2nd quarter reporting period, the program had two consumers achieve their employment goal. There were 45 consumer contacts and 10 active consumers during the reporting time frame.

EXPECTATIONS/FUTURE PLANS REGARDING THE OUTCOME/GOAL:

With additional case oversight effort to reduce non active consumer participants in our data management system, the Oneida community can expect (in Year 1) 10 individuals to be served under an Individual Plan for Employment (IPE) with 5 successful employment outcomes. In terms of transition students, it is anticipated that 5 students will be served under

an Individualized Plan for Employment (IPE). These numbers are anticipated to grow quickly as additional staff and monetary resources become available thru new grant funding. The OVR program plans on increased collaboration with internal departments such as Oneida YES, Early Intervention, and Higher Education programs to increase referrals. In the future, additional OVR participation in community events are expected as the lifting of COVID regulations are anticipated throughout the remainder of 2021.

**Contact Info**

**CONTACT:** Jacqueline (Jackie) Smith  
**TITLE:** Education & Training Area Manager  
**PHONE NUMBER:** 920-869-4037  
**E-MAIL:** [jsmith@oneidanation.org](mailto:jsmith@oneidanation.org)  
**MAIN WEBSITE:** <https://oneida-nsn.gov/education>

Accept the Grants Office FY-2021 2nd quarter report

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## Business Committee Agenda Request

**1. Meeting Date Requested:** 5/26/21

**2. General Information:**

Session:      Open      Executive – must qualify under §107.4-1.  
 Justification: *Choose reason for Executive.*

**3. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

**4. Budget Information:**

- |   |  |                                     |
|---|--|-------------------------------------|
| <input type="checkbox"/> Budgeted       | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

**5. Submission:**

Authorized Sponsor: Mark Powless, General Manager

Primary Requestor: Cheryl Stevens, Grants Manager

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: BDOXTAT1

# FY-2021 2nd quarter report

## GRANTS OFFICE – INTERNAL SERVICES DIVISION

Status report of Outcomes/Goals - Based off our FY 2019-2021 Triennial Strategic Plan

### Outcome/Goal # 1

Enhance tribal services with external grant funding of \$5 million dollars per year.

MEASUREMENT: We use an excel spreadsheet to track our denied, approved, and pending grants. An example of our total funded/denied grants follows:

#### FUNDED/DENIED TOTALS

	2016	FUNDED	DENIED	
<b>Funded Grants:</b>				
<b>TOTAL:</b>		\$11,625,643.00	\$5,257,501.00	
	2017			
<b>Funded Grants:</b>				
<b>TOTAL:</b>		\$16,440,502.56	\$2,669,265.00	
	2018			
<b>Funded Grants:</b>				
<b>TOTAL:</b>		\$5,734,269.12	\$2,967,189.00	
	2019			
<b>Funded Grants:</b>				
<b>TOTAL:</b>		\$8,287,777.28	\$2,340,381.00	
	2020			
<b>Funded Grants:</b>				
<b>TOTAL:</b>		\$9,252,907.00	\$10,712,288.00	
	2021			
<b>Funded Grants:</b>				
<b>TOTAL:</b>		\$10,578,754.50	\$12,150,620.78	

#### ACCOMPLISHMENTS RELATED TO THE OUTCOME/GOAL:

So far for FY 2021, we have a total of \$10,578,754.5 in grant dollars that this office has worked on in some capacity, whether it was planning, developing, writing, online assistance, reporting, etc. This amount is high due to Covid monies that also came in as well as annual and/or competitive grants.

EXPECTATIONS/FUTURE PLANS REGARDING THE OUTCOME/GOAL:

Increased services to community members, as well as additional grand-funded job opportunities for the nation.

---

**Outcome/Goal # 2**

**To increase Oneida Nation staff knowledge by providing grants training to programs/departments in need.**

MEASUREMENT:

The Grants Office had planned to provide grant training, however with Covid-19, this has not been provided. Due to the loss of staff, we do not have the time to provide training at this time. Once we can meet this goal, we will measure the tools and sessions that will be provided on a quarterly basis.

ACCOMPLISHMENTS RELATED TO THE OUTCOME/GOAL:

With the loss of many employees, we have been trying to meet this goal by training new or transferred staff as we move through the grants process of applying.

EXPECTATIONS/FUTURE PLANS REGARDING THE OUTCOME/GOAL:

The Grants Office plans on providing grant writing training sessions. However, when we find time, we can develop a short training tool, such as a video or power point on the grants process that will be virtual.

---

**Outcome/Goal # 3**

**Provide administrative and fundraising support to the Oneida Youth Leadership Institute (OYLI): The Oneida Youth Leadership Institute is a 7871 charitable organization of the Oneida Nation located in Oneida, Wisconsin. We help youth organizations raise funding and provide funding opportunities to develop young Oneida leaders.**



MEASUREMENT: We have approved By Laws and a Charter that provides guidance in meeting our goal of provided services. We keep a log of all transactions, meetings minutes, disbursements, and communication.

ACCOMPLISHMENTS RELATED TO THE OUTCOME/GOAL:

There has been no activity since the Pandemic and the on-going "Declaration of Public Health State of Emergency" within the Nation. Since this is a volunteer Board, and with shortages and layoffs and telecommuting, the Board members time has been drastically stretched with their regular jobs/duties.

EXPECTATIONS/FUTURE PLANS REGARDING THE OUTCOME/GOAL:

We do plan on holding our first meeting since the Pandemic within the next few weeks.

**Contact Info**

CONTACT: Cheryl Stevens  
TITLE: Manager  
PHONE NUMBER: 920-496-7331  
E-MAIL: [cstevens@oneidanation.org](mailto:cstevens@oneidanation.org)  
MAIN WEBSITE: [oneidanation.org](http://oneidanation.org)

Photos (optional):



Emergency Food Grant program



Creative Placemaking grant



Childcare Development grant



InterTribal Bison grant

Accept the Anna John Resident Centered Care Community Board FY-2021 2nd quarter report

## Business Committee Agenda Request

1. Meeting Date Requested: 5/26/21

2. General Information:

Session:  Open  Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

3. Supporting Documents:

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

4. Budget Information:

- |   |  |                                     |
|---|--|-------------------------------------|
| <input type="checkbox"/> Budgeted       | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

5. Submission:

Authorized Sponsor: Joshua Hicks, Chair/Anna John Resident Centered  
Care Community Board

Primary Requestor: Brooke Doxtator, BCC Supervisor

Additional Requestor: *(Name, Title/Entity)*

Additional Requestor: *(Name, Title/Entity)*

Submitted By: BDOXTAT1

# 2021 report template

For Boards, Committees, and Commissions (BCCs)

Approved by official entity action on: 5/11/2021

Submitted by: Brooke Doxtator, BCC Supervisor

OBC Liaison: Jennifer Webster

OBC Liaison: Marie Summers

OBC Liaison: Daniel Guzman-King

## AJRCCC BOARD – FY21 Q2 REPORT

### Purpose:

The purpose of the Anna John Resident Centered Care Community (AJRCCC) Board is to serve in an advisory capacity ensuring operations of AJRCCC are within the guidelines and policies of the Oneida Nation and within all regulations, rules, policies governing the operation of a nursing home.

The Board ensures the AJRCCC maintains a safe and sanitary environment while providing quality care and services to residents of the facility and as ordered by each resident's attending physician.

### BCC Members

Vacant	Kenny Kriescher
Enter Board Member Title, if any	Board Member
7/31/2021	07/31/2022
Joshua Hicks	Valerie Groleau
Interim Chairperson	Board Member
7/31/2020	7/31/2022
Kristin Jorgenson-Dann	Vacant
Board Secretary	Enter Board Member Title, if any
7/31/2020	7/31/2023
Patricia Moore	
Board Member	
7/31/2021	

**Substantiated Complaints (if applicable)**

Per § 105.12-4.(a) of the Boards, Committees and Commissions law, annual and semi-annual reports shall contain information on the number of substantiated complaints against all members of the entity.

Per § 105.3-1.(q) a "Substantiated complaint" means a complaint or allegation in a complaint that was found to be valid by clear and convincing evidence.

NUMBER OF SUBSTANTIATED COMPLAINTS: Zero (0)

**Meetings**

Held every 2<sup>nd</sup> Wednesday of the month at 5:00 p.m. via Microsoft Teams during the Public Health Emergency.

The AJRCCC Board met twice this quarter due to lack of quorum.

Emergency Meetings: Zero (0)

**Contact Info**

CONTACT: Joshua Hicks  
 TITLE: AJRCCC Board Interim Chair  
 E-MAIL: ajc-jhic@oneidanation.org

**Status report of Three-Year Outcomes/Goals**


---

Outcome/Goal # 1

Encouraging Tsi? NiyukwalihoTá (We have everything here to sustain us): Community and organizational buy-in will be formed and Economic sustainability will be promoted.  
IS THIS A LONG-TERM OR QUARTERLY GOAL? Long-term

GOOD GOVERNANCE PRINCIPLE:

Participation - Fostering a system in which the public feels that they are part of decision-making processes, including freedom of expression and assiduous concern for the best interests of the Tribe and community in general

HOW OUTCOME/GOAL SUPPORTS THE GOOD GOVERNANCE PRINCIPLE:

The Board is scheduled to meet monthly and attend the Resident Council Meetings. By attending these meetings, the Board can hear concerns directly from the residents and can attempt to solve issues or bring up concerns to other areas such as the Oneida Business Committee

ACCOMPLISHMENTS REGARDING THE OUTCOME/GOAL:

Due to the COVID-19 Pandemic, this quarter the board has not been able to attend Resident Council Meetings due to proper precautions laid out by the AJRCCC. However, the administration has been providing updates to the board. Q&A's regarding community concerns have been brought to the administrations attention when addressed by the board. Main topics of discussion have been safety protocols for residents and COVID-19, vaccinations, mental health checks for residents, and future procedures for visitations.

EXPECTATIONS/FUTURE PLANS REGARDING THE OUTCOME/GOAL:

Our BC Liaisons had met with us and we brought it to the attention of the staff to ask the Resident Council if they have any concerns or questions that they would like the Board to address since they are not able to participate in the meetings during the Public Health Emergency.

---

### Outcome/Goal # 2

Continue and update education of AJRCCC Board members

IS THIS A LONG-TERM OR QUARTERLY GOAL?      Quarterly

GOOD GOVERNANCE PRINCIPLE:

Responsiveness - Availability to the public and timeous reaction to the needs and opinions of the public

HOW OUTCOME/GOAL SUPPORTS THE GOOD GOVERNANCE PRINCIPLE:

It is important for the AJRCCC Board to be knowledgeable on the latest health topics, treatments, initiatives, etc. The National Indian Health Board provides information that the board member(s) can bring back to AJRCCC administration and the rest of the board.

ACCOMPLISHMENTS REGARDING THE OUTCOME/GOAL:

The board has been communicating with AJRCCC Administration on planning for education and trainings for the board to bring back information for AJRCCC.

EXPECTATIONS/FUTURE PLANS REGARDING THE OUTCOME/GOAL:

The board will have to discuss attending virtual trainings as they become available and monitor the COVID-19 situation.

**Stipends**

*Per the Boards, Committees, and Commissions law, stipends are set via OBC resolution. BC resolution # 08-12-20-C sets the stipend amounts.*

**Budget Information**

FY-2021 BUDGET:

Line Item in AJRCCC Budget

FY-2021 EXPENDITURES AS OF END OF REPORTING

PERIOD:

\$600

## Requests

### Other

We had four (4) vacancies due to three (3) terms that ended in 2020 and one (1) resignation in 2020. Members whose terms expired have continued serving in their positions in accordance with §105.6-2 (a) (1) of the Boards, Committees, and Commissions law. There were problems getting applicants, however, Kristin Jorgenson-Dann and Beverly Anderson were appointed by the Oneida Business Committee on April 14, 2021. We now have two (2) vacancies on the Board and a 3rd vacancy will be coming up July 31, 2021.

Accept the Oneida Police Commission FY-2021 2nd quarter report

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## Business Committee Agenda Request

**1. Meeting Date Requested:** 5/26/21

**2. General Information:**

Session:      Open      Executive – must qualify under §107.4-1.  
 Justification: *Choose reason for Executive.*

**3. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
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| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

**4. Budget Information:**

- |   |  |                                     |
|---|--|-------------------------------------|
| <input type="checkbox"/> Budgeted       | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

**5. Submission:**

Authorized Sponsor: Richard Van Boxtel, Chair/Oneida Police Commission

Primary Requestor: Brooke Doxtator, BCC Supervisor

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: BDOXTAT1

# 2021 report template

For Boards, Committees, and Commissions (BCCs)

Approved by official entity action on: May 13, 2021

Submitted by: Richard Van Boxtel, Chair

OBC Liaison: Brandon Stevens

OBC Liaison Alternates: Tehassi Hill & Daniel Guzman

## ONEIDA POLICE COMMISSION

### Purpose:

The purpose of the Oneida Police Commission is to regulate the conduct of the Oneida Nation Law Enforcement personnel according to the highest professional standards, to provide oversight regarding the activities and actions of the law enforcement operations, to provide the greatest possible professional services to the Oneida Community, and to allow the community input regarding those law enforcement services through its representatives on the Police Commission. This entity is created as an oversight body of the Oneida Police Department. The Chief of Police is responsible for the day to day activities of the law enforcement services provided to our community.

### BCC Members

Sandra Reveles  
Chairwoman  
7-31-2022

Kory Wesaw  
Member  
10-31-2022

Richard Van Boxtel  
Secretary  
7-31-2023

Kim Rae Nishimoto  
Vice-Chairwoman  
7-31-2024

Beverly Anderson  
Member  
7-31-2021

### Substantiated Complaints (if applicable)

Per § 105.12-4.(a) of the [Boards, Committees and Commissions law](#), annual and semi-annual reports shall contain information on the number of substantiated complaints against all members of the entity.

Per § 105.3-1.(q) a “Substantiated complaint” means a complaint or allegation in a complaint that was found to be valid by clear and convincing evidence.

NUMBER OF SUBSTANTIATED COMPLAINTS                      0

### Meetings

Held every 4<sup>th</sup> Wednesday of the month.

Emergency Meetings: 0

### Contact Info

CONTACT:                      Brooke Doxtator

TITLE:                              Boards, Committees, and Commissions Supervisor

PHONE NUMBER:              920-869-4452

E-MAIL:                              [police\\_commission@oneidanation.org](mailto:police_commission@oneidanation.org)

MAIN WEBSITE:                <https://oneida-nsn.gov/government/boards-committees-and-commissions/appointed/#Oneida-Police-Commission>

### Status report of Three-Year Outcomes/Goals

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#### Outcome/Goal # 1

One of the Commissions goals is to develop positive relationships with the Oneida Community

IS THIS A LONG-TERM OR QUARTERLY GOAL?              Long-term

#### GOOD GOVERNANCE PRINCIPLE:

Participation - Fostering a system in which the public feels that they are part of decision-making processes, including freedom of expression and assiduous concern for the best interests of the Tribe and community in general

#### HOW OUTCOME/GOAL SUPPORTS THE GOOD GOVERNANCE PRINCIPLE:

The Oneida Police Commission is appointed by the Oneida Business Committee and entrusted with oversight of the Oneida Police Department. Duties include evaluating appointments and promotions, standard operating procedures and work standards (SOP/WS), Memorandum of Agreements (MOA), expenditures and grant opportunities. The Commission is a “checks and balances” of the Police Department because it is composed of Tribal members who are vested in the Oneida Community, which in turn encourages citizen input. The Oneida Police Department had several unfilled police officer positions. To address the vacant positions, the Commission has given approval to hire non-tribal members at entry level positions.

ACCOMPLISHMENTS REGARDING THE OUTCOME/GOAL:

The Police Commission has open mandatory monthly meeting with the Police Chief and/or Assistant Police Chief to review and approve the Oneida Police Departments monthly report and to keep the Police Commission informed of all the duties and responsibilities of the department and provide guidance. In accordance with the Law Enforcement Ordinance, the Commission worked with the Police Department to approve and fill vacant positions and approve standard operating procedures and work standards (SOP/WS).

EXPECTATIONS/FUTURE PLANS REGARDING THE OUTCOME/GOAL:

In the future, the Police commission will continue to develop a positive relationship with the community and the Police Department. The Police Commission can plan and attend events together showing support.

---

## Outcome/Goal # 2

Develop three community events to promote good relations between the community, Police Commission and Police Department while measuring attendance at events.

IS THIS A LONG-TERM OR QUARTERLY GOAL?      Long-term

GOOD GOVERNANCE PRINCIPLE:

Responsiveness - Availability to the public and timeous reaction to the needs and opinions of the public

HOW OUTCOME/GOAL SUPPORTS THE GOOD GOVERNANCE PRINCIPLE:

The Oneida Police Commissioners are dedicated to building a strong community built on Tsi? Niyukwaliho'\*ta by participating in community events and sharing our knowledge and experience. The Oneida Police Commission and Oneida Police Department collaborates with other tribal entities and other municipalities to strengthen our community.

ACCOMPLISHMENTS REGARDING THE OUTCOME/GOAL:

The community event aspect of this goal has been placed on hold due to the COVID-19 pandemic, however, it remains a priority for the Commission and we hope to resume these activities as soon as it safe to do so.

EXPECTATIONS/FUTURE PLANS REGARDING THE OUTCOME/GOAL:

The Oneida Police Commission will continue to collaborate with other tribal entities and municipalities. We can also investigate alternative methods to reach out to community in a safe manner during the pandemic.

**Stipends**

*Per the Boards, Committees, and Commissions law, stipends are set via OBC resolution. BC resolution # 08-12-20-C sets the stipend amounts.*

**Budget Information**

FY-2021 BUDGET: \$5,500

FY-2021 EXPENDITURES AS OF END OF REPORTING PERIOD: \$375

**Requests**

No requests.

**Other**

- OPD Organization Chart is attached.
- We accepted the resignation of Sandra Reveles, effective March 31, 2021. Her position was posted; as of the May 7, 2021 application deadline, the BC Support Office has not received any applications.

Accept the Oneida Election Board FY-2021 2nd quarter report

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## Business Committee Agenda Request

**1. Meeting Date Requested:** 5/26/21

**2. General Information:**

Session:      Open      Executive – must qualify under §107.4-1.  
 Justification: *Choose reason for Executive.*

**3. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

**4. Budget Information:**

- |   |  |                                     |
|---|--|-------------------------------------|
| <input type="checkbox"/> Budgeted       | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

**5. Submission:**

Authorized Sponsor: Candace House, Chair/Oneida Election Board

Primary Requestor: Brooke Doxtator, BCC Supervisor

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: BDOXTAT1

# 2021 report template

For Boards, Committees, and Commissions (BCCs)

Approved by official entity action on: 05/10/2021

Submitted by: Aliskwet Ellis, Recording Clerk

OBC Liaison: Lisa Liggins

OBC Liaison: Cristina Danforth

## ONEIDA ELECTION BOARD – FY21 Q2 REPORT

### **Purpose:**

Responsible for conducting fair and orderly elections for the Oneida Nation, and responsible to count hand and/or ballot votes at General Tribal Council (GTC) meetings.

### **BCC Members**

Candace House  
Chair  
7/31/2022

Vicki Cornelius  
Vice Chair  
7/31/2021

Tina Skenandore  
Secretary  
7/31/2023

Patricia Moore  
Member  
7/31/2022

Racquel Hill  
Member  
7/31/2022

Tracy Smith  
Member  
7/31/2021

Christina Liggins  
Member  
7/31/2023

Melinda K. Danforth  
Member  
7/31/2021

Tonya Webster  
Member  
7/31/2023

**Substantiated Complaints (if applicable)**

Per § 105.12-4.(a) of the Boards, Committees and Commissions law, annual and semi-annual reports shall contain information on the number of substantiated complaints against all members of the entity.

Per § 105.3-1.(q) a “Substantiated complaint” means a complaint or allegation in a complaint that was found to be valid by clear and convincing evidence.

NUMBER OF SUBSTANTIATED COMPLAINTS: Zero (0)

**Meetings**

Held the 2<sup>nd</sup> and 4<sup>th</sup> Monday of every month. Meetings are held via Microsoft Teams during the Public Health Emergency.

Emergency Meetings: Zero (0)

**Contact Info**

CONTACT: Candace House  
 TITLE: Chair  
 E-MAIL: Election\_Board@oneidanation.org  
 MAIN WEBSITE: <https://oneida-nsn.gov/government/boards-committees-and-commissions/elected/>

**Status report of Three-Year Outcomes/Goals**


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Outcome/Goal # 1

Conduct Oneida Elections in compliance with Oneida Law, Policy and/or Resolution.

IS THIS A LONG-TERM OR QUARTERLY GOAL? Long-term

GOOD GOVERNANCE PRINCIPLE:

Rule of Law - Ensuring the rules are known and applied equally to all with clear appeal (if needed)and are enforced by an impartial regulatory body, for the full protection of Oneida Nation stakeholders

HOW OUTCOME/GOAL SUPPORTS THE GOOD GOVERNANCE PRINCIPLE:

Being compliant with Oneida Law, Policy, and/or Resolutions gives General Tribal Council orderly and easily understood elections.

EXPECTATIONS/FUTURE PLANS REGARDING THE OUTCOME/GOAL:

In Quarter 2 of FY-21, the Election Board has been working on preparations for the 2021 Special Election. In January and February, the board had reviewed and revised the application for elected positions and forwarded onto the BC for approval. The board has also requested emergency amendments to the Election Law to ensure membership safety during the COVID-19 pandemic is accounted for and done in compliance with the law.

**Stipends**

*Per the Boards, Committees, and Commissions law, stipends are set via OBC resolution. BC resolution # 08-12-20-C sets the stipend amounts.*

**Budget Information**

FY-2021 BUDGET: \$81,200

FY-2021 EXPENDITURES AS OF END OF REPORTING PERIOD: \$ 6,925

**Requests**

**Other**

### Oneida Business Committee Agenda Request

Accept the Oneida Gaming Commission FY-2021 2nd quarter report

1. Meeting Date Requested: 05 / 26 / 21

#### 2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

#### 3. Supporting Materials

Report  Resolution  Contract

Other:

1.  3.

2.  4.

Business Committee signature required

#### 4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

#### 5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: \_\_\_\_\_  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

# 2021 2<sup>nd</sup> Quarter Report (Jan '20– Mar'20)

For Boards, Committees, and Commissions (BCCs)

Approved by official entity action on: 05/12/2021

Submitted by: Mark Powless Sr, Chairman

OBC Liaison: Marie Summers

OBC Liaison: Brandon Yellowbird-Stevens

## ONEIDA GAMING COMMISSION

### Purpose:

The Oneida Gaming Commission and its departments collectively promote and ensure the integrity, security, honesty and fairness of the regulation and administration of all Gaming activities within the jurisdiction of the Oneida Nation.

### BCC Members

Mark A. Powless Sr.  
Chairman  
August 2023

Reynold "Tom" Danforth  
Vice Chair  
August 2025

Michelle Braaten  
Secretary  
August 2022

Jonas Hill  
Commissioner  
August 2024

### Substantiated Complaints (if applicable)

Per § 105.12-4.(a) of the Boards, Committees and Commissions law, annual and semi-annual reports shall contain information on the number of substantiated complaints against all members of the entity.

Per § 105.3-1.(q) a "Substantiated complaint" means a complaint or allegation in a complaint that was found to be valid by clear and convincing evidence.

NUMBER OF SUBSTANTIATED COMPLAINTS: 0

### Meetings

Held every 1<sup>st</sup> and 3<sup>rd</sup> Monday of the month.

Emergency Meetings: There was no Emergency Meetings

### Contact Info

CONTACT: Mark Powless Sr,

TITLE: Chairman

PHONE NUMBER: (920)497-5850

E-MAIL: Mpowles5@oneidanation.org

MAIN WEBSITE: [www.Oneida-nsn.gov/GamingComm](http://www.Oneida-nsn.gov/GamingComm)

### Status report of Three-Year Outcomes/Goals

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#### Outcome/Goal # 1

Develop/Finalize and revise all regulations, as necessary, including the OGMICS and regulations for Compliance and Enforcement, Employee Licensing, Hearings, Administration/Staffing, and Raffles.

IS THIS A LONG-TERM OR QUARTERLY GOAL? Long-term

GOOD GOVERNANCE PRINCIPLE:

Rule of Law - Ensuring the rules are known and applied equally to all with clear appeal (if needed) and are enforced by an impartial regulatory body, for the full protection of Oneida Nation stakeholders

HOW OUTCOME/GOAL SUPPORTS THE GOOD GOVERNANCE PRINCIPLE:

Establishing and maintaining comprehensive and clear regulations that promulgate the rule of law, ensures fair and consistent processes are followed by the Gaming Commission and its departments. Keeping regulations up to date and available for stakeholder reference also allows for a transparent process and knowledge of what is expected. Up-to-date regulations provide for operational and customer references that benefit the Nation and assist the OGC regulate Oneida Gaming effectively.

ACCOMPLISHMENTS REGARDING THE OUTCOME/GOAL:

The following chapters of the Oneida Nation Gaming Minimum Internal Control Standards have been reviewed, revised and approved in the first quarter:

EXPECTATIONS/FUTURE PLANS REGARDING THE OUTCOME/GOAL: OGMIC's – Controlled Keys and Gaming Machines on March 10<sup>th</sup>, 2021 OBC Agenda. Cage/Vault/Kiosk (Chapter 10) on March 24, 2021 OBC Agenda.

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#### Outcome/Goal # 2

To attain and maintain department wide the new compliance requirements related to the use of Criminal History Record Information (CHRI) as required by the FBI and National Indian Gaming Commission (NIGC) audits. These are mandatory requirements to continue licensing gaming employees.

IS THIS A LONG-TERM OR QUARTERLY GOAL? Long-term

GOOD GOVERNANCE PRINCIPLE:

Effectiveness and Efficiency - Processes implemented by the Nation producing favorable results which meets the needs of Membership, Employees, Community, while making the best use of resources – human, technological, financial, natural and environmental

HOW OUTCOME/GOAL SUPPORTS THE GOOD GOVERNANCE PRINCIPLE:

Making sure that everyone is updated on the CHRI requirements ensures positive Federal and NIGC Audit results.

ACCOMPLISHMENTS REGARDING THE OUTCOME/GOAL:

Processes had to and continue to be changed to accomplish additional compliance demands by the FBI and NIGC. Beside Procedural changes, technical support has become a very important part of meeting compliance.

EXPECTATIONS/FUTURE PLANS REGARDING THE OUTCOME/GOAL:

Currently working and keeping up with the changes of the CHRI, all people in our area have passed the tests. Commission is still in the process, of completing SOP's to stay in compliance with what the Federal entities put forth.

---

### Outcome/Goal # 3

Determine staff competencies and expectations, evaluate staff and identify gaps, and train accordingly.

IS THIS A LONG-TERM OR QUARTERLY GOAL? Long-term

GOOD GOVERNANCE PRINCIPLE:

Accountability - The acknowledgement and assumption of responsibility for decisions and actions as well as the applicable rules of law

HOW OUTCOME/GOAL SUPPORTS THE GOOD GOVERNANCE PRINCIPLE:

Accountability is achievable when expectations are communicated, and stakeholders are held to those expectations. In order to ensure the OGC departments are sufficiently accountable, required competencies must first be identified, staff evaluated, and subsequently trained, accordingly. For accountability-sake, stakeholders need to acknowledge determined expectations and be held to them as standards of performance.

ACCOMPLISHMENTS REGARDING THE OUTCOME/GOAL:

Competencies and expectations have been identified, staff evaluated and trained

identified and/or planned for all departments to ensure staff is aware and understands expectations. The Surveillance department has already initiated on-going staff training with periodic assessments. The training material continues to be improved upon as the on-going assessments ensue. Each department within the Commission has been introduced in one manner or other to helping each other.

EXPECTATIONS/FUTURE PLANS REGARDING THE OUTCOME/GOAL:

Further training within other departments to further close gaps in order to maintain efficient workflows as a department.

### Stipends

*Per the Boards, Committees, and Commissions law, stipends are set via OBC resolution. BC resolution # 05-08-19-B sets the stipend amounts.*

### Budget Information

<u>FY-2021 BUDGET:</u>	\$4,559,084
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<u>FY-2021 EXPENDITURES AS OF END OF REPORTING PERIOD:</u>	\$266,320.37
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The OGC's budget, along with the budgets for the departments under the Oneida Gaming Commission oversight and the umbrella guidance of the OGC, are utilized to accomplish regulatory requirements and expectations.

### Requests

- 1) None

### Other

1. The Commission pursued Covid-19 rapid testing with Oneida Health Department for Surveillance Department frontline workers in hopes for preventing a breakout within the department.
2. All Commissioners and Staff were required to take a Criminal History Report Information (CHRI) test. There will be further testing in the future.

Accept the Oneida Land Commission FY-2021 2nd quarter report

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## Business Committee Agenda Request

**1. Meeting Date Requested:** 5/26/21

**2. General Information:**

Session:      Open      Executive – must qualify under §107.4-1.  
 Justification: *Choose reason for Executive.*

**3. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

**4. Budget Information:**

- |   |  |                                     |
|---|--|-------------------------------------|
| <input type="checkbox"/> Budgeted       | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

**5. Submission:**

Authorized Sponsor: Becky Webster, Chair/Oneida Land Commission

Primary Requestor: Sidney White, Secretary/Oneida Land Commission

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: BDOXTAT1

# 2021 Quarterly Report 2

For Boards, Committees, and Commissions (BCCs)

Approved by official entity action on: Monday May 10th, 2021

Submitted by: Sidney White

OBC Liaison: Cristina Danforth

OBC Liaison: Jennifer Webster / Marie Summers

## ONEIDA LAND COMMISSION

### **Purpose:**

The Commission was established for the purpose of managing the Nation's land resources, with authority to carry out all the powers and duties as delegated under the following laws of the Nation:

- 1.The Real Property law;
- 2.The Leasing law;
- 3.The Building Code;
- 4.The Condominium Ordinance;
- 5.The Zoning and Shoreland Protection law;
- 6.The Eviction and Termination law;
- 7.The Landlord-Tenant law;
- 8.The Mortgage and Foreclosure law;
- 9.The Cemetery Law; and
- 10.All any other delegating law, policy, rule and/or resolution of the Nation.

**BCC Members**

Rebeca Webster  
Chair  
07/31/2022

Michael Mousseau  
Vice-Chair  
07/31/2021

Sidney White  
Secretary  
07/31/2023

Julie Barton  
Commissioner  
07/31/2023

Sherrole Benton  
Commissioner  
07/31/2021

Donald McLester  
Commissioner  
07/31/2021

Pat Cornelius  
Commissioner  
07/31/2022

**Substantiated Complaints (if applicable)**

Per § 105.12-4.(a) of the [Boards, Committees and Commissions law](#), annual and semi-annual reports shall contain information on the number of substantiated complaints against all members of the entity.

Per § 105.3-1.(q) a “Substantiated complaint” means a complaint or allegation in a complaint that was found to be valid by clear and convincing evidence.

NUMBER OF SUBSTANTIATED COMPLAINTS: 0

**Meetings**

Held every 2<sup>nd</sup> and 4<sup>th</sup> Monday of the month.

Emergency Meetings: none

**Contact Info**

CONTACT: Oneida Business Committee Support Office

TITLE: Brooke Doxtator

PHONE NUMBER: (920) 869-1690

E-MAIL: Land\_Commission@oneidanation.org

MAIN WEBSITE: <https://oneida-nsn.gov/government/boards-committees-and-commissions/elected/#Oneida-Land-Commission>

## Status report of Three-Year Outcomes/Goals

---

### Outcome/Goal # 1

Promoting Positive Community Relations

IS THIS A LONG-TERM OR QUARTERLY GOAL? Long-term

GOOD GOVERNANCE PRINCIPLE:

Transparency - Open communication about actions taken and decisions made ensuring access to information is clear

HOW OUTCOME/GOAL SUPPORTS THE GOOD GOVERNANCE PRINCIPLE:

The Commission strives to be open and transparent about the actions it takes, and decisions made. We regularly communicate with the membership via General Tribal Council meetings as well as statements posted on Members-Only page. By doing so we hope the membership is informed and engaged with land acquisition, zoning and use as it pertains to our Nation.

ACCOMPLISHMENTS REGARDING THE OUTCOME/GOAL:

Reporting to general membership primarily through online and/or the Kalihwisaks. No general update to the membership since the last General Tribal Council (GTC) meeting. Potential updates via Oneida-nsn.gov website and/or the online version of the Kalihwisaks.

EXPECTATIONS/FUTURE PLANS REGARDING THE OUTCOME/GOAL:

Information will be presented during annual and semi-annual meetings to the membership. Communicate to membership any "high-profile" land acquisition matters to ensure transparency.

---

### Outcome/Goal # 2

Exercising Sovereignty

IS THIS A LONG-TERM OR QUARTERLY GOAL? Long-term

GOOD GOVERNANCE PRINCIPLE:

Rule of Law - Ensuring the rules are known and applied equally to all with clear appeal (if needed) and are enforced by an impartial regulatory body, for the full protection of Oneida Nation stakeholders

HOW OUTCOME/GOAL SUPPORTS THE GOOD GOVERNANCE PRINCIPLE:

Re-establish roles & responsibilities to fully implement the 2033 Plan approved by GTC. This plan provides an allocation of funds to reacquire land within the Oneida Reservation.

ACCOMPLISHMENTS REGARDING THE OUTCOME/GOAL:

One transaction of surplus land from Wisconsin Department of Transportation (DOT) of 0.095 acres that the DOT **deeded** on 01-12-21. Fiscal Year 2021 Land Acquisitions 30.625 acres.



# Oneida Business Committee Agenda Request

Accept the Oneida Nation School Board FY-2021 2nd quarter report

1. Meeting Date Requested: 5 / 26 / 21

## 2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

## 3. Supporting Materials

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

## 4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

## 5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: \_\_\_\_\_  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

In accordance with §105.12-3 of the Boards, Committees, and Commissions Law: Entities shall provide quarterly reports to the Oneida Business Committee in accordance with the quarterly reporting schedule approved by the Oneida Business Committee.

In the report, please see the request to be part of the conversations pertaining to the distribution and use of federal funds that can benefit the over-all education of our youth, from birth to grave. The school system, students, staff and community depend on all of us to promote the betterment of the school system's educational growth now and for future generations. This includes having highly qualified staff, up-to-date technology, sufficient building space, sound structures, equipment and many other necessities to keep our students engaged.

Our students deserve a better chance of success in life. The School Administration and School Board need our Nation's leaders to be proud of our school system and students. We need to work together to continue to help promote a solid foundation in our students not only academically, but mentally and physically. We are a ladder of support for our students; we are here to educate and help prepare them for their future.

We have the opportunity to teach our Oneida Language to our youth, who can in turn, teach their children and so forth. It will not happen overnight, but we need to start somewhere. The school system needs not only community support, but the support and involvement of our Business Committee, our Nation's leaders.

There are CIP projects involving a new high school and sports complex that were discussed but left unfinished. These projects would serve the students and staff in the high school, as well as the expansion of the Language Nest and Immersion Program. The School Board is requesting that these projects be brought back for discussion as soon as possible.

Respectfully,

The Oneida Nation School Board

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf OR print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: BC\_Agenda\_Requests@oneidanation.org

# 2021 report template

For Boards, Committees, and Commissions (BCCs)

Approved by official entity action on: May 17, 2021

Submitted by: Aaron Manders, Ph.D

OBC Liaison: Lisa Liggins, Secretary

OBC Liaison: Brandon Stevens, Vice-Chairman

## ONEIDA NATION SCHOOL BOARD

### Purpose:

The Board was established to coordinate existing and future education programs of the Oneida Nation; per directive of the Oneida General Tribal Council, to be an autonomous administrator of the Oneida Nation School System ("System") under a Memorandum of Agreement with the Oneida Business Committee; and to administer the Oneida Nation School System Endowment in accordance with the Nation's Endowments law as authorized under resolution BC-02-27-19-B

### BCC Members

Aaron Manders, (At-large)

Chair

7-31-2021

Sacheen Lawrence

Vice Chair

7-31-2022

Sylvia Cornelius

Secretary

7-31-2021

Melinda K. Danforth

Member

7-31-2021

Vicki L. Cornelius

Member

7-31-2021

Enter Board Member Name

Enter Board Member Title, if any

Enter term end date

Enter Board Member Name

Enter Board Member Title, if any

Enter term end date

Enter Board Member Name

Enter Board Member Title, if any

Enter term end date

**Substantiated Complaints (if applicable)**

Per § 105.12-4.(a) of the Boards, Committees and Commissions law, annual and semi-annual reports shall contain information on the number of substantiated complaints against all members of the entity.

Per § 105.3-1.(q) a "Substantiated complaint" means a complaint or allegation in a complaint that was found to be valid by clear and convincing evidence.

NUMBER OF SUBSTANTIATED COMPLAINTS: 0

**Meetings**

Held every 1<sup>st</sup> Monday & 3<sup>rd</sup> Monday (as needed) of every month at 5:00 p.m.

Emergency Meetings: 0

**Contact Info**

CONTACT: Jolene Hensberger  
 TITLE: Administrative Assistant  
 PHONE NUMBER: (920) 869-4654  
 E-MAIL: jhensber@oneidanation.org  
 MAIN WEBSITE: <https://oneida-nsn.gov/education/oneida-nation-school-system/>

**Status report of Three-Year Outcomes/Goals**


---

Outcome/Goal # 1

To safely re-open the doors to students for in-person learning.

IS THIS A LONG-TERM OR QUARTERLY GOAL? Choose an item.

GOOD GOVERNANCE PRINCIPLE:

Participation - Fostering a system in which the public feels that they are part of decision-making processes, including freedom of expression and assiduous concern for the best interests of the Tribe and community in general

HOW OUTCOME/GOAL SUPPORTS THE GOOD GOVERNANCE PRINCIPLE:

The Board did its best to provide a safe learning environment for staff and students. We were one of the last schools to open our doors as we know the Nation suffered during the pandemic more than many other communities. The district recently extended in person learning days and will continue to do so as more of the community becomes vaccinated and the number of COVID-19 positive cases continue to decrease.

ACCOMPLISHMENTS REGARDING THE OUTCOME/GOAL:

The district was able to provide opportunities for families to choose what type of learning was best for them. The majority of our students chose to have their children return to in person learning, but there was a significant amount of students choosing to remain virtual. The schedule the district chose to provide allowed for educators to be able to teach effectively in person and virtually. We will continue to monitor pandemic as we plan for the start of the 2021-2022 academic year in August.

EXPECTATIONS/FUTURE PLANS REGARDING THE OUTCOME/GOAL:

Our goal is to provide the safest learning environment possible for our students. We hope to be able to open the 2021-2022 academic year with all students being able to attend school five days a week for the entire school day. However, that is still to be determined.

---

## Outcome/Goal # 2

To continue the strategic short and long-term planning of the school system.

IS THIS A LONG-TERM OR QUARTERLY GOAL?      Long-term

GOOD GOVERNANCE PRINCIPLE:

Accountability - The acknowledgement and assumption of responsibility for decisions and actions as well as the applicable rules of law

HOW OUTCOME/GOAL SUPPORTS THE GOOD GOVERNANCE PRINCIPLE:

The Board authorized the district to purchase strategic planning support from the local Cooperative Educational Service Agency (CESA 7) beginning in 2019-2020 academic year. Unfortunately, the pandemic put a halt to some of that work. As our staff has returned to the building, that work has continued. We have groups of educator volunteers helping to make sure the strategic plan is one that fits the needs of staff and students.

ACCOMPLISHMENTS REGARDING THE OUTCOME/GOAL:

Currently, small work groups are working on action steps to meet the overarching goals of the plan. This is a critical step as without this piece, the overall plan is pointless.

EXPECTATIONS/FUTURE PLANS REGARDING THE OUTCOME/GOAL:

The goal is to finalize the entire strategic plan by the end of the 2021-2022 academic year. This will be our guiding plan to help ensure we are making the strides and growth that is essential for our students and staff.



**Other**

Please let us know how we can work together to continue with the positive growth that is currently being made.



**Oneida Nation School Board**  
PO Box 365  
N7125 Seminary Road  
Oneida, WI 54155  
(920) 869-1676



April 10, 2021

Chairman Hill  
Oneida Business Committee

Dear Chairman Hill and Members of the Business Committee,

I have been directed by the Oneida Nation School Board to forward this communication to your attention with regard to American Rescue Plan Act of 2021 Federal Relief Funds (A.R.P.A.). The Oneida Nation School Board would appreciate the opportunity to be involved in the vetting process for determining the best use and priority of potential funds (A.R.P.A.) for the needs of education on behalf of the Oneida Nation.

The School Board and the Oneida Business Committee recently met to initiate a planning dialogue to identify the resources needs to support a widespread long-range Oneida language initiative. The School Board presented a 10-year vision to insure the success of Oneida language development and emphasizing a language learning model; "Spectrum of Learning Language" which is culturally centered and presents holistic educational programming. The language nest immersion project "Tehatiw^nakhwa" is currently housed in partnership with the High School and have demonstrated effectiveness in comprehension and proficiency. The High School and Language Immersion programming are housed in a 66-year-old facility that now hinders adherence to the proposed 10-year plan.

The School Board has three priorities that we hope Chairman Hill and the Business Committee will consider in order to continue to foster, promote and grow the educational programming for the Nation.

Priority One – Continue the planning and programming for the development of a new high school facility. The conceptual design of the High school campus included the language immersion space within the heart of the new facility. The School Board recognizes the urgency of collaboration and desires to remain consistent with this conceptual approach to assure a cultural centered and holistic approach to the Nations educational programming.

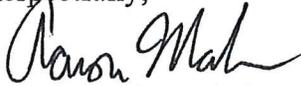
Priority Two – The School Board identified within their own strategic planning process the urgency for recruitment and retention of professional staff. The challenge for any School Board is insuring that professional positions are competitive with the surrounding market, insuring the highest level of competent professional staff. The School Board would propose that the Oneida

Nation identify the essential steps to align and vest our teacher retirement at par with the surrounding public school systems.

Priority Three – included in the 2009 CIP#06-002 “Oneida Nation High School & Fitness/Adventure/Recreation Facility” planning documents of was a proposal for inclusion of a sports complex to serve the High School extra-curricular activities while also servicing the community recreational programing function.

In closing, the Oneida Nation School Board stands with the Oneida Business Committee as elected officials of the General Tribal Council to develop the best long-term plan to respond to the severe impact of the COVID-19 pandemic. We look forward to the opportunity of collaborating on the future of education that the Oneida Nations Schools can provide.

Respectfully,



Aaron Manders, Chairman, Oneida Nation School Board

Accept the Oneida Trust Enrollment Committee FY-2021 2nd quarter report

---

## Business Committee Agenda Request

**1. Meeting Date Requested:** 5/26/21

**2. General Information:**

Session:  Open  Executive – must qualify under §107.4-1.  
 Justification: *Choose reason for Executive.*

**3. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

**4. Budget Information:**

- |   |  |                                     |
|---|--|-------------------------------------|
| <input type="checkbox"/> Budgeted       | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

**5. Submission:**

Authorized Sponsor: Debra Danforth, Chair Oneida Trust Enrollment Committee

Primary Requestor: Brooke Doxtator, BCC Supervisor

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: BDOXTAT1

# 2021 report template

For Boards, Committees, and Commissions (BCCs)

Approved by official entity action on: 04/27/2021

Submitted by: Venessa Cardish

OBC Liaison: Jennifer Webster

OBC Liaison: [Click here to enter OBC Liaison](#)

## ONEIDA TRUST ENROLLMENT COMMITTEE

### **Purpose:**

Sustain the Oneida membership and protect our trust assets. To exercise stewardship over tribal enrollment and trust assets while providing leadership to sustain the tribe.

### **BCC Members**

Debra "Debbie" Danforth  
Chair  
July 2021

Geraldine Danforth  
Member  
July 2021

Lisa Summers  
Vice-Chair  
July 2023

Norbert Hill Jr.  
Member  
July 2022

Pamela Ninham  
Secretary  
July 2022

Jennifer Hill-Kelley  
Member  
July 2021

Barbara "Bobbi" Webster  
Member  
July 2023

Vacancy  
Member

**Substantiated Complaints (if applicable)**

Per § 105.12-4.(a) of the Boards, Committees and Commissions law, annual and semi-annual reports shall contain information on the number of substantiated complaints against all members of the entity.

Per § 105.3-1.(q) a "Substantiated complaint" means a complaint or allegation in a complaint that was found to be valid by clear and convincing evidence.

NUMBER OF SUBSTANTIATED COMPLAINTS: 0

**Meetings**

4<sup>th</sup> Tuesday.

Emergency Meetings:

**Contact Info**

**CONTACT:** Keith Doxtator  
**TITLE:** Trust Enrollment Director  
**PHONE NUMBER:** (920)869-6200 or 1-800-571-9902  
**E-MAIL:** kdoxtat1@oneidanation.org  
**MAIN WEBSITE:** TrustEnrollments@oneidanation.org

**Status report of Three-Year Outcomes/Goals**


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Outcome/Goal # 1

Continue to engage the community on identity, belonging, and citizenship

IS THIS A LONG-TERM OR QUARTERLY GOAL? Long-term

GOOD GOVERNANCE PRINCIPLE:

Participation - Fostering a system in which the public feels that they are part of decision-making processes, including freedom of expression and assiduous concern for the best interests of the Tribe and community in general

HOW OUTCOME/GOAL SUPPORTS THE GOOD GOVERNANCE PRINCIPLE:

By providing ongoing statistical information to the membership with open community discussions and gathering feedback it assists in providing possible solutions and make an informed decision to choose to move forward or not on an inevitable enrollment membership issue.

ACCOMPLISHMENTS REGARDING THE OUTCOME/GOAL:

Engagement and outreach involving the community continues. Podcasts and live stream videos are held (2) two times a week and geared towards including the community in an active conversation to provide discussion provoking statistics on past, current and potential future membership numbers.

EXPECTATIONS/FUTURE PLANS REGARDING THE OUTCOME/GOAL:

The Sustain Oneida Project Specialist continues to follow a project communication strategy. It involves engaging the community on different platforms via online, social media, written articles, video presentations and mailings are planned to be utilized.

Outcome/Goal # 2

Implement new minor trust account processes

IS THIS A LONG-TERM OR QUARTERLY GOAL?      Long-term

GOOD GOVERNANCE PRINCIPLE:

Effectiveness and Efficiency - Processes implemented by the Nation producing favorable results which meets the needs of Membership, Employees, Community, while making the best use of resources – human, technological, financial, natural and environmental

HOW OUTCOME/GOAL SUPPORTS THE GOOD GOVERNANCE PRINCIPLE:

The Minor trust account departmental timeline process including the per capita process and forms are reviewed before the next projected annual distribution. Reviewing and updating with accuracy and providing the most efficient payment distribution possible.

ACCOMPLISHMENTS REGARDING THE OUTCOME/GOAL:

The pandemic will not affect the 2021 distribution of the Minors trust accounts and will continue as annually planned. The department plans to extend community outreach to continue to inform and educate minor trust account recipients of "kiddy tax". However, the method is still being determined at this time to ensure compliance with the Public Health State of Emergency and Safer at Home Order. At the time of this report there is no further information available for a projected membership supplemental Per Capita FY21 Distribution. Elder per capita payment distribution to 65+ members will be paid. In compliance and adhering to

EXPECTATIONS/FUTURE PLANS REGARDING THE OUTCOME/GOAL:

Will continue to adhere to scheduled review of both Minor trust account and per capita processes to provide the most accurate and efficient distribution possible.



### Oneida Business Committee Agenda Request

Accept the Legislative Operating Committee FY-2021 2nd quarter report

1. Meeting Date Requested: 5 / 26 / 21

#### 2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Accept the Legislative Operating Committee Fiscal Year 2021 Second Quarter Report

#### 3. Supporting Materials

Report  Resolution  Contract

Other:

1.  3.

2.  4.

Business Committee signature required

#### 4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

#### 5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Clorissa N. Santiago, LRO Senior Staff Attorney  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.



## Legislative Operating Committee Action on Legislative Requests

During the FY21 Second Quarter the Legislative Operating Committee added one (1) legislative item to its Active Files List and denied the request for one (1) legislative item.

### *Items Added to the Active Files List by the Legislative Operating Committee*

On February 3, 2021, the Legislative Operating Committee added the Audit Committee bylaws amendments to its Active Files List.

### *Items Denied by the Legislative Operating Committee*

On March 3, 2021, the Legislative Operating Committee denied a request for emergency amendments to be made to the Children's Code due to the standard for emergency legislation provided by the Legislative Procedures Act not being met.

## FY21 Second Quarter Legislative Accomplishments

The Legislative Operating Committee brought forward the following legislation for adoption or amendment during the FY21 Second Quarter:

### **Oneida General Welfare Law Emergency Amendments**

The purpose of the Oneida General Welfare law is to provide assistance on a non-taxable basis, to eligible Tribal members through approved programs that promote the general welfare of the Nation. [10 O.C. 1001.1-1, 1001.1-3]. Emergency amendments to the Oneida General Welfare law were sought to better address how an approved program is adopted by the Oneida Business Committee in an effort to allow for more flexibility and efficiency in addressing the needs of the Nation. The emergency amendments to the Oneida General Welfare law:

- Revised the definition of approved program to allow an approved program to be adopted by the Oneida Business Committee through resolution or law of the Nation. [10 O.C. 1001.3-1(a)].

The Oneida Business Committee adopted the emergency amendments to this law on February 10, 2021, through resolution BC-02-10-21-B. The adoption of emergency amendments to this law will expire on August 10, 2021, with one (1) opportunity for a six (6) month extension.

### **Oneida Higher Education Pandemic Relief Fund Law Emergency Amendments**

The purpose of the Oneida General Welfare law is to create the Oneida Higher Education Pandemic Relief Fund to assist eligible Tribal members enrolled as students in higher education institutions for the 2020 Fall Term. [10 O.C. 1003.1-1]. Emergency amendments to the Oneida Higher Education Pandemic Relief Fund were sought to allow the Oneida Higher Education Pandemic Relief Fund to continue to be utilized in the event additional Coronavirus Aid, Relief, and Economic Security (CARES) Act Coronavirus Relief Funds were received by the Nation. The emergency amendments to the Oneida Higher Education Pandemic Relief law:

- Removed references to the 2020 Fall Term [10 O.C. 1003.1-1]; and
- Eliminated references to the December 15, 2020 deadline to provide proof of expenditures and instead provide that proof of expenditures or expenses must be provided by the appropriate deadline provided for in the Oneida Higher Education Pandemic Relief Fund standard operating procedure. [10 O.C. 1003.4-2(c), 1003.4-4(a)].

The Oneida Business Committee adopted the emergency amendments to this law on February 24, 2021, through resolution BC-02-24-21-B. The adoption of emergency amendments to this law will expire on August 24, 2021, with one (1) opportunity for a six (6) month extension.

### **Emergency Management and Homeland Security Law Amendments**

The purpose of the Emergency Management law, formally known as the Emergency Management and Homeland Security law, is to provide for the development and execution of plans for the protection of residents, property, and the environment in an emergency or disaster; provide for the direction of emergency management, response, and recovery on the Reservation, as well as coordination with other agencies, victims, businesses, and organizations; establish the use of the National Incident Management System; and designate authority and responsibilities for public health preparedness. [3 O.C. 302.1-1]. The amendments to the Emergency Management law:

- Amended the title from Emergency Management and Homeland Security law to the Emergency Management law;
- Revised references to Oneida Community Health Services to Comprehensive Health Division [3 O.C. 302.3-1(d)];
- Revised the title of the Emergency Management and Homeland Security Agency to Emergency Management Department [3 O.C. 302.4];
- Removed a provision regarding the Public Safety Officers' Benefits Program from the law because it is provided for in federal law;
- Clarified that the Nation may implement more strict policies or requirements than those issued by the Community/Public Health Officer [3 O.C. 302.6-2];
- Clarified that it is within the authority of the Community/Public Health Officer to issue any mandate, order, and/or require restrictions which may limit the spread of any communicable disease to any individual, business, or the general population of the Reservation [3 O.C. 302.7-4(c)];
- Removed a provision that required the Oneida Community Health Services to be responsible for certain expenses of an infected individual;
- Addressed the authority of the Community/Public Health Officer to organize the vaccinations of individuals during the Public Health Emergency [3 O.C. 302.7-6(a)];
- Clarified exemptions to the requirements for vaccines [3 O.C. 302.7-6(a)(1)(A)-(B)];
- Extended the time period for a proclamation of an emergency from thirty (30) days to sixty (60) days [3 O.C. 302.8-2];
- Clarified that the Conservation Department may contract with an agency to cover their responsibility for the care, disposal, and sheltering of all abandoned domestic animals and livestock during a proclaimed emergency [3 O.C. 302.8-5];
- Delegated authority to the Oneida Business Committee to establish an Emergency Core Decision Making Team upon the declaration of an emergency and determine which positions of the Nation will compose the Emergency Core Decision Making Team [3 O.C. 302.9-1];
- Delegated authority to the Emergency Core Decision Making Team to declare exceptions to any law, policy, procedure, regulation, or standard operating procedure of the Nation [3 O.C. 302.9-2];
- Provided how the Emergency Core Decision Making Team will make declarations, and the duration of authority for those declarations [3 O.C. 302.9-3, 302.9-4];

- Required that notification of any declaration be provided to the Oneida Business Committee within twenty-four (24) hours of a declaration being made [3 O.C. 302.9-5];
- Clarified the authority of the Oneida Business Committee to modify, extend, or repeal any declaration or emergency action taken by the Emergency Core Decision Making Team [3 O.C. 302.9-6];
- Provided that citations issued for violations of this Law shall be processed in accordance with the procedure contained in the Nation’s laws and policies governing citations [3 O.C. 302.10-2(a)];
- Provided that the Oneida Business Committee shall adopt through resolution a citation schedule which sets forth specific fine amounts for violations of this Law [3 O.C. 302.10-2(b)]; and
- Made other minor drafting changes throughout the law for clarity.

The Oneida Business Committee adopted the amendments to the Emergency Management law on March 10, 2021, through resolution BC-03-10-21-A.

### **Community Support Fund Law Amendments**

The purpose of the Community Support Fund law is to assist the greatest number of members of the Nation who apply for financial assistance to the Fund in times of a catastrophic event, catastrophic illness or injury, or emergency event when no other resources for assistance exist. [1 O.C. 125.1-1]. The amendments to the Community Support Fund law:

- Included a definition for Fund Operator, which is the Economic Support Services Department, or other department within the Governmental Services Division designated authority over the operation of the Fund [1 O.C. 125.3-1(i)];
- Revised the definition of “immediate family” to better reflect Oneida families [1 O.C. 125.3-1(j)];
- Included public health emergency as a catastrophic event, catastrophic illness or injury, or emergency event that qualifies an applicant for assistance from the Fund [1 O.C. 125.4-6(f)];
- Clarified that the Fund may only be used for the waiting period for a Social Security Disability Determination rent and utility assistance up to a maximum of twelve (12) months [1 O.C. 125.6-1(l)];
- Removed the requirement that security deposit assistance only be available to those members of the Nation who are Wisconsin residents [1 O.C. 125.6-2];
- Removed the requirement that the amount paid for a security deposit be paid back to the Fund before another security deposit is issued in the future [1 O.C. 125.6-2(b)];
- Clarified that an applicant must clarify that he or she applied to his or her local Emergency Assistance Program prior to applying for utility assistance from the Fund [1 O.C. 125.6-3];
- Removed the requirement that funeral travel expenses are only provided to arrange or attend a funeral for immediate family members outside the state where the applicant resides [1 O.C. 125.6-1(n), 125.6-4];
- Clarified that lodging assistance due to homelessness or for any other reason not related to a catastrophic event or emergency event, insurance deductibles, and home renovations not related to handicap accessibility are not covered by the Fund [1 O.C. 125.7-1(h)(l)(m)];

- Removed the requirement that an applicant provide all household income the last thirty (30) business days immediately prior to the submission of the application [*1 O.C. 125.8-2*];
- Expanded the time period for an applicant to submit an application from thirty (30) days to forty-five (45) days [*1 O.C. 125.8-5*];
- Adjusted the appeal process to reflect reorganization of the Governmental Services Division [*1 O.C. 125.9*]; and
- Made other minor drafting changes throughout the law for clarity.

The Oneida Business Committee adopted the amendments to the Community Support Fund law on March 10, 2021, through resolution BC-03-10-21-C.

### **Oneida Nation Emergency Planning Committee Bylaws Amendments**

The Legislative Operating Committee worked with the Oneida Nation Emergency Planning Committee (ONEPC) on the development and adoption of amendments to the Oneida Nation Emergency Planning Committee bylaws. The amendments to the Oneida Nation Emergency Planning Committee bylaws addressed:

- The process for filling vacancies on the Oneida Nation Emergency Planning Committee;
- The qualifications necessary for membership on the ONEPC;
- The Officer positions on the ONEPC, as well as the process for selecting those Officers and the duties assigned to each specific Officer position;
- The behavioral expectations of those serving on the ONEPC;
- The process for calling, noticing, conducting and recording meetings of the ONEPC;
- The process for terminating the appointment of ONEPC members;
- The requisite training/conferences for members of the ONEPC;
- Stipend eligibility; and
- The process for further amendments to the ONEPC's bylaws.

The Oneida Business Committee adopted the amendments to the Oneida Nation Emergency Planning Committee bylaws on January 27, 2021.

### **Landlord-Tenant Law Rule No. 2 – Income Based Rental Program Eligibility, Selection, and Other Requirements**

The Comprehensive Housing Division sought emergency amendments to the Landlord Tenant Law Rule No. 2 - Income Based Rental Program Eligibility, Selection and Other Requirements ("the Rule") to temporarily suspend eligibility requirements related to income and debt in response to the COVID-19 pandemic. The emergency amendments to the Rule

- temporarily suspended the requirement that an individual meet a minimum household income of seven thousand and eight hundred dollars (\$7,800) per year in recognition of the community hardships brought on by the COVID-19 pandemic [*Rule 2.4-3*]; and
- temporarily suspended the requirement that an individual not have a past due balance greater than two hundred dollars (\$200) owed to any utility provider or any prior debt owed to the Comprehensive Housing Division, provided that the health and safety safeguards will continue to require applicants to be eligible to have utilities turned on in their rental units. [*Rule 2.4-4*].

On January 20, 2021, the Legislative Operating Committee reviewed the proposed emergency amendments to the Rule as required by the Administrative Rulemaking law. [*1 O.C. 106.10-2*]. The Legislative Operating Committee certified that there is a valid basis for an emergency and

forwarded the emergency amendments to the Rule to the Oneida Business Committee for consideration. The Oneida Business Committee adopted the emergency amendments to the Rule on January 27, 2021. The emergency amendments to this Rule will expire on July 27, 2021.

### **FY21 First Quarter Legislative Highlights**

The Legislative Operating Committee would like to highlight its work on the following legislative items during the FY21 Second Quarter:

#### **Budget Management and Control Law Amendments**

The Legislative Operating Committee held four (4) work meetings during the FY21 Second Quarter on the development of amendments to the Budget Management and Control law. Some of the work meetings were held in collaboration with the Treasurer, Finance Administration, Budget Analyst, and Strategic Planner.

#### **Furlough Law Amendments**

The Legislative Operating Committee held four (4) work meetings during the FY21 Second Quarter on the development of proposed amendments to the Furlough law. Some of the work meetings were held in collaboration with representatives from the Human Resources Department and Retail.

#### **Oneida Nation Gaming Ordinance Emergency Amendments**

The Legislative Operating Committee held five (5) work meetings during the FY21 Second Quarter on the development of emergency amendments to the Oneida Nation Gaming Ordinance. Some of the work meetings were held in collaboration with the Oneida Law Office, Oneida Gaming Commission, Oneida Police Department, Oneida Internal Security Department, Oneida Police Commission, and Gaming.

#### **Public Peace Law**

The Legislative Operating Committee held four (4) work meetings during the FY21 Second Quarter on the development a Public Peace law. Some of the work meetings were held in collaboration with the Oneida Business Committee, Oneida Law Office, Oneida Police Department, Tribal Action Plan (TAP), and the Comprehensive Housing Division.

#### **Wellness Court Law**

The Legislative Operating Committee held six (6) work meetings during the FY21 Second Quarter on the development of a Wellness Court law and its corresponding policies and procedures. Some of the work meetings were held in collaboration with the Oneida Judiciary, Wellness Court Coordinator, Oneida Police Department, General Manager, Oneida Behavioral Health, Legal Resource Center, Tribal Action Plan (TAP), and the Wisconsin Department of Corrections.

### **FY21 Second Quarter Legislative Operating Committee Meetings**

Typically, all Legislative Operating Committee meetings are open to the public and held on the first and third Wednesday of each month, at 9:00 a.m. in the Norbert Hill Center's Business Committee Conference Room.

Due to the COVID-19 pandemic and the Nation's Public Health State of Emergency the

Legislative Operating Committee meetings have been closed to the public. An audio recording of the Legislative Operating Committee meeting is made available on the Nation's website after the meeting concludes. Any individual who has comments or questions regarding open session items on a Legislative Operating Committee meeting agenda may submit the comments or questions to [LOC@oneidanation.org](mailto:LOC@oneidanation.org) no later than the close of business the day prior to an Legislative Operating Committee meeting. Any comments received are noticed to the Legislative Operating Committee.

The Legislative Operating Committee held the following meetings during the FY21 First Quarter:

- January 20, 2021 – Regular meeting;
- February 3, 2021 – Regular meeting;
- February 17, 2021 – Regular meeting; and
- March 3, 2021 – Regular meeting.

### Goals for FY21 Third Quarter

During the FY21 Second Quarter the Legislative Operating Committee will focus its legislative efforts on the following matters:

1. Continued response to the COVID-19 pandemic;
2. Adopt amendments to the Audit Committee Bylaws;
3. Adopt emergency amendments to the Oneida Nation Gaming Ordinance;
4. Hold open a public comment period for the Public Peace law;
5. Develop a draft for the proposed amendments to the Furlough law; and
6. Develop a draft for the proposed amendments to the Budget Management and Control law.

### Legislative Reference Office

The Legislative Reference Office's mission is to provide support for the Legislative Operating Committee in developing clear and consistent legislation that reflects the Nation's values, builds upon the Nation's strong foundation, and reaffirms our inherent sovereignty. The Legislative Reference Office is currently staffed by a Senior Legislative Staff Attorney, Clorissa N. Santiago, and a Legislative Staff Attorney, Kristen Hooker.

### Legislative Operating Committee Contact Information

Feel free to contact the LOC at [LOC@oneidanation.org](mailto:LOC@oneidanation.org) with any questions or comments, or individual LOC members at the following:

- David Jordan, LOC Chairman  
[djordan1@oneidanation.org](mailto:djordan1@oneidanation.org)
- Kirby Metoxen, LOC Vice-Chairman  
[kmetox@oneidanation.org](mailto:kmetox@oneidanation.org)
- Jennifer Webster, LOC Member  
[jwebste1@oneidanation.org](mailto:jwebste1@oneidanation.org)
- Daniel Guzman King, LOC Member  
[dguzman@oneidanation.org](mailto:dguzman@oneidanation.org)
- Marie Summers, LOC Member  
[esummer1@oneidanation.org](mailto:esummer1@oneidanation.org)



### Oneida Business Committee Agenda Request

Accept the Finance Committee FY-2021 2nd quarter report

1. Meeting Date Requested: 05 / 26 / 21

#### 2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Accept the FY2021 - Second Quarter Report of the Finance Committee

#### 3. Supporting Materials

Report  Resolution  Contract

Other:

1.  3.

2.  4.

Business Committee signature required

#### 4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

#### 5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Denise J. Vigue, Exec. Asst. to the CFO & FC Support/Contact  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

## FINANCE COMMITTEE

### FY21 – Second Quarter Report (Jan. to Mar. 2021)

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**Approved by Official BC Action on:** 7/19/95

**PURPOSE:** The Finance Committee (FC) is a working Sub-Committee of the Oneida Business Committee and is responsible for recommending financial decisions related to policies, organizational expenditures and budgets; while supporting the mission, values, and strategic goals of the Oneida Nation.

**WHO WE SERVE:** The FC serves all departments within the Nation to ensure expenditures of any substantial amount are procured in the most cost effective and fair manner; as established by the processes and procedures of the Purchasing Department. The FC also serves Oneida Community groups, local charitable organizations, and Oneida members through Finance Committee Donations and the Community Fund.

**FINANCE COMMITTEE MEMBERS:** Members include two BC Council Members Jennifer Webster and Kirby Metoxen; the Treasurer, Cristina Danforth who chairs the meetings; Chief Financial Officer, Larry Barton who acts as the Vice-Chair; Gaming General Manager, Louise Cornelius; Purchasing Director, Patrick Stensloff; and a Community Elder Member (position is currently vacant). Chad Fuss, Asst. Gaming CFO and RaLinda Ninham-Lamberies, Assist. CFO are alternates for the GGM and CFO.

**MEETINGS:** Meetings are held twice a month, on a Monday one week prior to the regularly scheduled BC meetings. Due to the BC Declaration of Public Health State of Emergency relating to the COVID-19 virus/pandemic and the stay at home order, meetings were held virtually. In the 2nd Quarter, the Finance Committee held six virtual meetings on: Jan. 4th & 18th; Feb. 1st & 15th; and Mar. 1st & 15th, 2021. They also held one Work Meeting on Jan. 8th, 2021.

**GOALS:** The three identified goals of the Finance Committee remain the same as last year and will be reviewed and or updated later in FY2021. They are as follows:

1. To support and improve all processes, procedures, laws, budgets, and resolutions that pertain to responsible financial oversight/expenditures for the Nation.
2. Demonstrate consistent community commitment by providing Donations to Not-for-Profits, veteran's groups, and charitable organizations; and by offering Community Funds/Products to the Oneida membership and Oneida community groups.
3. Continue to develop endowments for the Nation in the areas of Language, Land, and Health to sustain funding for these important areas for future generations.

**INTERNAL OPERATIONS/DEPARTMENT ACTIVITIES**

In the 2nd Quarter the FC reviewed and approved Twenty (20) requests from the organization for a total of \$4,135,909.89. The requests consisted of FY21 Blanket Purchase Orders, from Gaming, Gaming Capital Expenditure, independent services contracts from the Health Center and the Oneida Tribal School & Oneida Language Program.

Informational requests are reported to the Finance Committee to provide transparency within the organization of all business activities/procedures; Intergovernmental Agreements; and Reports for and by the Finance Committee. In the 2nd Quarter the FC reviewed Thirteen (13) requests and internal reports including: FC Monthly Donation & Community Fund Reports; Internal FC procedures and Gaming Slot Lease Games.

**INVESTMENT UPDATES**

In the 2nd Quarter there was an update provided at the Feb. 15, 2021 FC meeting by the Chief Financial Officer, Larry Barton. Larry provided narratives and update reports from Northern Trust and Four fires; the Northern Trust update was a review of the equity and fixed managers performances; there was a modest but positive 14.7% annual return from this last year; he thanked Gaming Management for keeping costs (mainly labor) low during the pandemic as well as Jenny Anderson and Ralinda Ninham-Lamberies for managing cash during these tough times. He forecasts a positive year in 2021 with a vaccine now more readily available; the schools beginning to open; and a new stimulus package on the federal level; all activities that will stimulate economic growth. For more specifics he encouraged the FC to contact him directly.

Larry relayed that with the Four Fires investment (hotel in Washington, D.C.) there was a net loss this past year due to the pandemic; with many rooms not being used. He also relayed that a distribution is not expected this year; however, on the up-side there is no capital call and with the economy slowing coming back there should be positive reports towards the end of 2021.

**COMMUNITY FUND**

The Finance Committee has designated that they review Community Fund (CF) requests at their first meeting of each month. The Fiscal Year 2021 funding for use from the previous years' earnings is \$51,361.85. Per the FC Community Fund criteria all approved funding requests represent the following categories: 1.) Self-Development; 2.) Community Events; and 3.) Fundraising activities.

In the 2nd Quarter the Finance Committee reviewed and approved Forty-Four (44) CF funding requests for a total amount approved of \$16,631.66, after adjustments. The CF balance at the end of the 2nd Quarter was \$28,607.59. Attached is a list of all requests in the 2nd Quarter to provide more information on type of requests. It is worth noting that at the FC Work Meeting in January one of the criteria in the CF SOP's was changed to assist more tribal members stay physically fit during the pandemic. Attached are the changes, which are also part of the Community Fund request packets.

The Community Fund FY 2021 Product amount is \$5,000.00 which approximates to 497 Cases. There were no product requests this quarter.

### **FC DONATIONS**

The Finance Committee Reviews Donation Requests at their second meeting of each month. The Donation allocation for fiscal year 2021 is \$50,000.00. Per the FC Donation criteria all requests approved represent the following categories: 1.) Oneida Community Causes; 2.) Local Groups (charitable); and 3.) Nation Groups (Indian Affiliated).

As there were no Donation requests in the 1st Quarter, the balance going into the 2nd Quarter remained at \$50,000.00. In the 2nd Quarter there were seven (7) Donation Requests for a total approved of \$17,500.00. These donations were from local groups including area churches and area not-for-profits that provide services for Oneida members. At the end of the 2nd Quarter (or Mid-Year) the balance of the allocation for Donations is \$32,500.00. A summary list is attached for your reference.

**FINANCE COMMITTEE FY21 COMMUNITY FUND**

## Changes to the CF criteria

As the Oneida Nation has issued a Stay at Home Order for Oneida members due to the ongoing Covid-19 Pandemic the Finance Committee has recognized that this has caused limited abilities for members to maintain physical fitness thereby affecting their physical and mental well-being.

Keeping the membership healthy and safe during these unprecedented times needs to be encouraged. Therefore, on 1/8/21 the Finance Committee elected to relax their SOP's for the Community Fund to allow the following:

Fitness equipment requests (3.5.10) could be reviewed and possibly be reimbursed (4.1.3) with the following criteria:

1. There will be a limit of (2) two individual requests per household;
2. That the equipment is for physical fitness;
3. That a receipt for the equipment is provided as part of the request;
4. That a note/verification from requesters physician or medical provider that supports the request is provided as part of the request.
5. That these exceptions are for FC 2021 only.

All other exclusions and criteria remain in place. If you would like a CF application or have additional questions e-mail: [CF@oneidanation.org](mailto:CF@oneidanation.org) or leave an e-mail message with Denise J. Vigue at [dvigue@oneidanation.org](mailto:dvigue@oneidanation.org)

**FY 2021 COMMUNITY FUND REQUESTS**  
**SECOND QUARTER (JAN - MAR 2021)**

Mtg Date	Name of Requester	Req. Category	Title /Description	Req Amount	FC Action	
1	1/4/21	Todd Graves	Self-Dev-Adult	<b>Equipmt</b> -CSC Recumbent Bike	\$ 500.00	Approved
2	1/4/21	Connie Danforth	Self-Dev-Adult	<b>Equipmt</b> -Peloton Bike	\$ 500.00	Approved on 1/8/21
3	1/4/21	Avery Danforth	Self-Dev-Youth	<b>Equipmt</b> -Peloton Bike	\$ 500.00	Approved on 1/8/21
4	1/4/21	Michelle Miller	Self-Dev-Adult	<b>Equipmt</b> -Bow Flex Home Gym	\$ 500.00	Approved
5	1/4/21	Stacy Prevost	Self-Dev-Adult	<b>Equipmt</b> -Bow Flex VeloCore Bike	\$ 500.00	Approved
6	1/4/21	Nancy Barton	Self-Dev-Adult	Kroc Community Center membership fee	\$ 205.00	Approv--Ck of \$500 rtned- reissued for corr amt
7	1/4/21	Margaret VanDenHeuvel	Self-Dev-Youth	Driveway Shooters Basketball Registration	\$ 73.24	Approved
8	1/4/21	Stephanie Skenandore	Self-Dev-Adult	<b>Equipmt</b> -Sunny Hill Elliptical	\$ 450.00	Approved
9	1/4/21	Connor Kestell	Self-Dev-Adult	Pure Barre membership/class fees	\$ 500.00	Approved
10	1/4/21	Sylvia Cornelius	Self-Dev-Youth	One WI Volleyball Club Fees	\$ 500.00	Approved
11	1/4/21	Cindy John	Self-Dev-Youth	Freedom Athletic Assn-Softball Fees	\$ 50.00	Approved
12	1/4/21	Margaret Ellis	Self-Dev-Youth	Basketball/Volleyball Registration Fees	\$ 500.00	Approved
13	2/1/21	Jason Danforth	Self-Dev-Youth	YMCA Social Development classes for son	\$ 500.00	Approved
14	2/1/21	Jason Danforth	Self-Dev-Youth	WI Flight Basketball registration for daughter	\$ 500.00	Approved
15	2/1/21	Steve Skenandore	Self-Dev-Adult	TaiChi Class fees	\$ 500.00	Approved
16	2/1/21	RaLinda Ninham Lamberies	Self-Dev-Adult	<b>Equipmt:</b> EnergyFit Ski Row Air	\$ 500.00	Approved
17	2/1/21	Edward Metoxen	Self-Dev-Adult	<b>Equipmt:</b> PooBoo Indoor Cycling Bike Magnetic Exercise Bike	\$ 500.00	Approved
18	2/1/21	Sidney White	Self-Dev-Adult	<b>Equipmt:</b> Peloton Bike Package & membership	\$ 500.00	Approved
19	2/1/21	Jamie Willis	Self-Dev-Adult	<b>Equipmt:</b> Elliptical Machine	\$ 449.99	Approved
20	2/1/21	Francis C. Cornelius	Self-Dev-Adult	Hockey Registration fees for son	\$ 500.00	Approved
21	2/1/21	Denise J. Vigue	Self-Dev-Adult	<b>Equipmt:</b> Stamina Active Aging Easy Step Bike	\$ 421.00	Approved
22	3/1/21	Dylan Wheelock	Self-Dev-Adult	<b>Equipmt:</b> ETHOS Power Rack 1.0 Barbell & Weights	\$ 500.00	Approved
23	3/1/21	Justine Wheelock	Self-Dev-Adult	<b>Equipmt:</b> ETHOS Power Rack 1.0 Barbell & Weights	\$ 500.00	Approved
24	3/1/21	Shoney Skenandore	Self-Dev-Youth	Youth Golf Tournament fees for daughter	\$ 500.00	Approved
25	3/1/21	Sherry Skenandore	Self-Dev-Youth	AAU Basketball Registration for son	\$ 329.00	Approved
26	3/1/21	Matt Denny	Self-Dev-Adult	<b>Equipmt:</b> CSX Recumbent Bike	\$ 379.00	Approved
27	3/1/21	Cindy John	Self-Dev-Youth	Basketball Registration Fees for daughter	\$ 500.00	Approved
28	3/1/21	Margaret VanDenHeuvel	Self-Dev-Youth	DePere Baseball fees for son, Colt	\$ 49.50	Approved
28	3/1/21	Margaret VanDenHeuvel	Self-Dev-Youth	De Pere Baseball fees for son, Gavin	\$ 49.50	Approved
30	3/1/21	Margaret VanDenHeuvel	Self-Dev-Youth	De Pere Baseball for son, Jack	\$ 40.50	Approved
31	3/1/21	Margaret VanDenHeuvel	Self-Dev-Youth	De Pere Baseball for son, Sawyer	\$ 40.50	Approved
32	3/1/21	Margaret VanDenHeuvel	Self-Dev-Youth	De Pere Baseball for son, Gage	\$ 81.00	Approved
33	3/1/21	Margaret VanDenHeuvel	Self-Dev-Youth	Basketball Summer Camp for son, Gage	\$ 165.01	Approved
34	3/1/21	Gerald Cornelius	Self-Dev-Adult	<b>Equipmt:</b> Spin Bike	\$ 363.83	Approved

## CF Requests - Q2

Page 2

35	3/1/21	Adrianna Thomas	Self-Dev-Adult	<b>Equipmt:</b> Olympic Bar & ETHOS Folding Wall Rack	\$	500.00	Approved
36	3/1/21	Kara Melchert	Self-Dev-Adult	IdealWeigh Start Up fees	\$	287.14	Approved
37	3/1/21	Lisa Raushenbach	Self-Dev-Youth	1848 Grassroots AAU Basketball registration for son	\$	500.00	Approved
38	3/1/21	Melissa Ness	Self-Dev-Adult	<b>Equipmt:</b> TRX Bands & Mount for Home Workouts	\$	190.00	Approved
39	3/1/21	Christopher Ness	Self-Dev-Adult	<b>Equipmt:</b> Rogue Weights	\$	450.00	Approv minus 10%
40	3/1/21	Lisa Ness	Self-Dev-Adult	<b>Equipmt:</b> Treadmill	\$	500.00	Approved
41	3/1/21	Gene Red Hail	Self-Dev-Adult	<b>Equipmt:</b> townie 7D step exercise bike	\$	500.00	Approved
42	3/1/21	Kelly E. Metoxen	Self-Dev-Adult	YMCA Membership fee	\$	177.66	Approved
43	3/1/21	Tana Aguirre	Self-Dev-Youth	Green Bay Elite Cheer fees for daughter	\$	500.00	Approved
44	3/1/21	Shelly Stevens	Self-Dev-Adult	<b>Equipmt:</b> CSX Recumbent Bike	\$	379.79	Approved
					<b>\$</b>	<b>16,631.66</b>	<b>Total Appr in Q2</b>

# Finance Committee Donation Line

## FY 2021- Allocation & Expenditures

**Budgeted Amount - \$50,000.00**

**1st Quarter (Oct-Dec 2020) – No requests in the First Quarter**

### 2nd Quarter (Jan-Mar 2021)

### Amount Approved

1. St. Joseph's Catholic Church - Maintenance	\$2,500.
2. Immaculate Conception Church - Maintenance	\$2,500.
3. Holy Apostles Church -Headstone	\$2,500.
4. Oneida United Methodist Church	\$2,500.
5. House of Hope – Green Bay	\$2,500.
6. St. John the Evangelist Homeless Shelter – Green Bay	\$2,500.
7. Rawhide, Inc. – Spring Gala Sponsorship	<u>\$2,500.</u>
	<b>\$17,500. Total</b>

**Balance - \$32,500.00**

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## FINANCE COMMITTEE DONATIONS

### QUARTERLY FUND BALANCE BY CATEGORY

#### SECOND QUARTER DONATIONS

Designations /Percentages	Allocation	Expenditures	Balance
1. Oneida Community Causes - 40%	\$20,000.00	\$0	<b>\$20,000.</b>
2. Local Groups (Charitable) - 40%	\$20,000.00	\$17,500.	<b>\$2,500.</b>
3. Nat'l Groups (Indian Affil.) - 20%	\$10,000.00	\$0	<b>\$10,000.</b>
	<b>\$50,000.00</b>	<b>\$17,500.</b>	<b>\$32,500.00</b>

Accept the Quality of Life Committee FY-2021 2nd quarter report

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## Business Committee Agenda Request

**1. Meeting Date Requested:** 5/26/21

**2. General Information:**

Session:  Open  Executive – must qualify under §107.4-1.  
 Justification: *Choose reason for Executive.*

**3. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

**4. Budget Information:**

- |   |  |                                     |
|---|--|-------------------------------------|
| <input type="checkbox"/> Budgeted       | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

**5. Submission:**

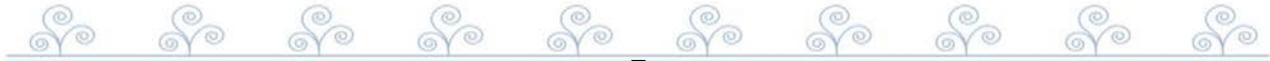
Authorized Sponsor: Marie Summers, Councilwoman

Primary Requestor: Brooke Doxtator, BCC Supervisor

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: BDOXTAT1



## Quality of Life (QOL) Committee

FY 2021 2nd Quarter Report (January – March 2021)

### **PURPOSE**

The Quality of Life Committee is standing committee of the Oneida Business Committee that will have oversight of health, wellness, and social issues of the following areas of the Nation: Language, Culture, Health, Environmental Issues, Housing and Food Security and Sovereignty.

### **COMMITTEE MEMBERS**

Councilwoman Marie Summers, Quality of Life Committee Chair  
Councilman Daniel Guzman-King, Quality of Life Committee Vice Chair  
Vice-Chairman Brandon Stevens, Quality of Life Committee Member  
Chairman Tehassi Hill, Quality of Life Committee Member

Other partners include: General Manager, Oneida Police Department, Division Directors, other senior leaders, and their staff.

### **MEETINGS**

Quality of Life Committee meetings were held on the third Thursday of every month starting at 9:00 a.m. Meetings in the 2<sup>nd</sup> quarter were held in January, February, and March.

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## *ACTIVITIES SUMMARY*

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### **1. Environmental Issues**

The Rights of Proclamation draft had a final revision and review from the Quality of Life Committee. Environmental has received and approval from the Committee to work with the Law Office on a final proclamation to be forwarded onto the Business Committee for approval. Draft was put into resolution form by the Law Office and LOC stated this resolution would not need statement of affect.

Next steps: Environmental team will create a mission statement once Rights of Nature Proclamation is approved.

## **2. Food Security**

A draft resolution had been drafted for Food Sovereignty for support and policy. The Quality of Life Committee reviewed and approved the resolution to be forwarded onto the Law Office for final revisions. The Law Office made final revisions and LOC provided a statement of affect.

Next step: To gain final input and approval and forward onto Business Committee for approval. The Food Sovereignty Team is finalizing strategic plan to present to Quality of Life for review and approval.

## **3. Tribal Action Plan (TAP)**

TAP has been working with the Tribal Coordination Committee this quarter holding meetings every two weeks, goals and objectives have been updated. Partnerships with Oneida Behavioral Health and the Oneida Police Department have been established to work on projects regarding establishing a Rapid Response Team and the implementation of the Overdose Detection Mapping Application System, sharps found in the community, and working on new location for TAP. TAP is continuously working on applying for grants, planning community smudges, and community outreach.

## **4. Recreation Integration**

GSD Director Tina Jorgensen reports quarterly to Quality of Life on recreation integration. It was reported that Tina is working on job descriptions for the Director and Supervisors. Call back date target is April 2021. Projects include working on developing a curriculum, providing virtual activities, and planning for the reopening of recreation depending on the Public Health Emergency.

## **5. Detox Center Request**

Community Member Shannon Hill has put in a request for a Detox Facility to be implemented for the Oneida Nation. In January, the Quality of Life Committee requested for Comprehensive Health to review and to provide a recommendation for April's meeting.

## **6. Zero Suicide**

Suicide and High-Risk Assessment Training - Completed on February 2021. All OCHC Nurses and Providers received training on the C-SSRS and high-risk suicide assessment training. Question Persuade Refer (QPR) training for OCHC and HRD on hold. Safe Care Pathway began in January and is continuously progressing with finalizing SOPs.

Next Steps: Safe Care Pathway to develop workflow with integration of Behavioral Health into primary care with assessing and making referrals to Behavioral Health Safe Care Pathway. Implementing and training on using the Central Worklist program to coordinate and track the care of patients on the Safe Care Pathway.

## **7. Cultural Heritage**

GSD Director Tina Jorgensen and Bob Brown presented on the Cultural Heritage which is a bi-monthly report to Quality of Life. The department is working on creating and implementing a strategic plan for the structure of Cultural Heritage. SOP's are being developed as well as revising job descriptions.

**8. Wellness Council**

Due to a position transition and the attention of this area directed to COVID-19, the Wellness Council has been put on hold. The council is working to be back in Quarter 3 dependent upon COVID-19.

**REQUESTED ACTION:**

Motion to accept the Quality of Life Committee FY2021 2<sup>nd</sup> Quarter Report.

Accept the Community Development Planning Committee FY-2021 2nd quarter report

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## Business Committee Agenda Request

**1. Meeting Date Requested:** 5/26/21

**2. General Information:**

Session:  Open  Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

**3. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
| <input type="checkbox"/> Correspondence         | <input type="checkbox"/> Legal Review            | <input type="checkbox"/> Resolution             |
| <input type="checkbox"/> Draft GTC Notice       | <input type="checkbox"/> Minutes                 | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet       | <input type="checkbox"/> MOU/MOA                 | <input type="checkbox"/> Statement of Effect    |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

**4. Budget Information:**

- |   |  |                                     |
|---|--|-------------------------------------|
| <input type="checkbox"/> Budgeted       | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

**5. Submission:**

Authorized Sponsor: Brandon Stevens, Vice-Chairman

Primary Requestor: Brooke Doxtator, BCC Supervisor

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: BDOXTAT1

## Community Development Planning Committee

Quarterly Report for FY2021 2nd Quarter

January-March 2021

**CDPCMembers**

Brandon Stevens, CDPC Chair  
Daniel Guzman-King, CDPC Vice-Chair  
Kirby Metoxen, CDPC Member

Marie Summers, CDPC Member  
Tehassi Hill, CDPC Member

**Purpose**

To ensure that the Land Use Plan, Comprehensive Plan, Vision Oneida Plan, Housing Plan, all economic development efforts and land use recommendations are working in coordination with each other to improve the Oneida Tribal community and operations.

**Meetings**

The CDPC meets every 1<sup>st</sup> Thursday of the month at 9 a.m. virtually via Microsoft Teams.

**Activities Summary**

For the 2<sup>nd</sup> quarter of FY2021, three regular CDPC meetings were held in January, February, and March.

**Highlights****Oneida Nation Burial Grounds**

The Cemetery update was added to Standing Updates in February 2021 as a monthly update to review ground maintenance and utilization report and the cemetery improvement project report. This has been a multi-year and multi-phase project. In order to keep project moving forward and keep communication up to date the Committee has asked for monthly reports until further notice.

*The Oneida Nation Burial Ground maintenance and project reports would be in line with Promoting Positive Community Relations and Encouraging Tsi? NiyukwalihoTx (We have everything here to sustain us).*

**Oneida Nation Broadband Initiative**

The Oneida Nation Broadband Initiative will focus toward the use of Oneida's 2.5 GHz spectrum license and 3.5 Hz shared spectrum and fiber to the home. MIS has partnered with MuralNet and Geo Partners, LLC to get the project implemented. This wireless network could bring 88% coverage to the reservation. Existing assets and funding has been identified for the wireless portion of the project and could be implemented as soon as this summer. An alternative business plan/model will have to be developed to move beyond the wireless, that will have to be run like a utility for paying customers.

*The Oneida Nation Broadband Initiative would be in line with Promoting Positive Community Relations and Encouraging Tsi? NiyukwalihoTx (We have everything here to sustain us).*

### Food Innovation Center

The Oneida Food Innovation Center will provide a visible anchor to our integrated Agricultural Strategy by an expanded facility to teach people how to process and prepare healthy native foods. It will serve not only Oneida tribal members but also fresh food producers, entrepreneurs, and those looking for jobs in the food service industry.

The CDPC supports the Food Innovation Center moving forward as a CIP project.

A centralized food center would be in line with *Promoting Positive Community Relations and Encouraging Tsi? NiyukwalihoTá* (We have everything here to sustain us).

### Reporting Schedule

- **Monthly:** Cemetery

DRAFT

Accept the Oneida Youth Leadership Institute Board FY-2021 2nd quarter report

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## Business Committee Agenda Request

**1. Meeting Date Requested:** 5/26/21

**2. General Information:**

Session:      Open      Executive – must qualify under §107.4-1.  
 Justification: *Choose reason for Executive.*

**3. Supporting Documents:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bylaws                 | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation           |
| <input type="checkbox"/> Contract Document(s)   | <input type="checkbox"/> Law                     | <input checked="" type="checkbox"/> Report      |
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| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition                | <input type="checkbox"/> Travel Documents       |
| <input type="checkbox"/> Other: <i>Describe</i> |  |   |

**4. Budget Information:**

- |   |  |                                     |
|---|--|-------------------------------------|
| <input type="checkbox"/> Budgeted       | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i>  |                                     |

**5. Submission:**

Authorized Sponsor: Cheryl Stevens, Executive Manager

Primary Requestor: \_\_\_\_\_

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: BDOXTAT1

# 2021 2nd Quarter Report

For Boards, Committees, and Commissions (BCCs)

Approved by official entity action on:

Submitted by: Cheryl Stevens

OBC Liaison: [Click here to enter OBC Liaison](#)

Oneida Youth Leadership Institute

## ***Purpose: Overall Outcome/Goal***

### **Oneida Youth Leadership Institute Mission Statement:**

Investing in the development of our youth to enhance nation building by learning from our past, embracing our present, and leaving a legacy for the future.

The Oneida Youth Leadership Institute is a tax-deductible 7871 entity of the Oneida Nation actively planning for the 7th generation by providing opportunities, initiatives, and trainings that can help inspire our Native youth to become strong, progressive leaders. The Youth Leadership Institute will foster youth growth and development in the following areas:

- Tradition Heritage/Culture
- Citizen Engagement
- Academic Excellence
- Networking
- Healthy Minds/Healthy Bodies
- Leadership
- Entrepreneurship

### ***BCC Members***

Melissa Metoxen

Board Member

June 2021

Marlon Skenandore

Board Member

June 2023

Elijah Metoxen

Board Member

June 2021

Jeff House

Board Member

Extended

Margaret Ellis

Treasurer

Extended

Paul Ninham

Board Member

June 2023

New applicant has been received

Enter term end date

**Substantiated Complaints (if applicable)**

Per § 105.12-4.(a) of the Boards, Committees and Commissions law, annual and semi-annual reports shall contain information on the number of substantiated complaints against all members of the entity.

Per § 105.3-1.(q) a "Substantiated complaint" means a complaint or allegation in a complaint that was found to be valid by clear and convincing evidence.

NUMBER OF SUBSTANTIATED COMPLAINTS: No complaints received

**Meetings**

Open meetings every 3<sup>rd</sup> Thursday on the Month. We have not had a meeting since the Pandemic and the on-going "Declaration of Public Health State of Emergency" within the Nation began. A meeting in early June is being planned.

Emergency Meetings: None

**Contact Info**

CONTACT: Cheryl Stevens  
 TITLE: Executive Manager  
 PHONE NUMBER: 920-496-7331  
 E-MAIL: cstevens@oneidanation.org  
 MAIN WEBSITE: <http://oneidayouthleadership.org/>

**Status report of Three-Year Outcomes/Goals**

**Incorporate Good Governance Principles to: 1) Clear the path for Tribal operations; 2) Fulfill our constitutional responsibility to conserve and develop our common resources; 3) Promote the welfare of ourselves and our descendants**

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Outcome/Goal # 1

To provide administrative and fundraising support to youth organizations that will bring additional insights and funding opportunities from the non-profit aspect of fundraising.

IS THIS A LONG-TERM OR QUARTERLY GOAL? Long-term

GOOD GOVERNANCE PRINCIPLE:

*Equity and Inclusiveness - Providing the opportunity for the Nation's stakeholders to maintain, enhance, or generally improve their well-being which provides the most compelling message regarding its reason for existence and value to the Nation*

HOW OUTCOME/GOAL SUPPORTS THE GOOD GOVERNANCE PRINCIPLE:

The Oneida Youth Leadership Institute is a tax-deductible 7871 entity of the Oneida Nation actively planning for the 7th generation by providing opportunities, initiatives, and trainings that can help inspire our Native youth to become strong, progressive leaders. The Youth Leadership Institute assists youth organizations and programs to foster traditional culture; healthy minds & bodies; community engagement; leadership enhancement; academic excellence; entrepreneurship; and networking. The Oneida Youth Leadership Institute (OYLI) is fully engaged with the community as we are a community tool for tax-exempt fundraising efforts. We provide enhanced services to groups seeking to fundraise for youth activities/events and assist in the development of initiatives that will create leadership qualities in our youth. A 5% administrative fee of all fundraising/donations is charged for any operating costs as well as internal fundraising for the program. We have both the internal Accounting Dept. accounting and auditing process to follow as well as the process and auditing of the Bay Bank, in which our accounts are held.

ACCOMPLISHMENTS REGARDING THE OUTCOME/GOAL:

We have assisted with fundraising efforts of 10 various youth groups and over 100 community youth thus far in various venues such as traditions and culture, 4H entrepreneur activities, and health and wellness, while building leadership qualities within the youth participants. However, this past year was stricken with the Covid-19 pandemic and the fact that we work with youth and youth programs, all activity has been halted until further notice. Also, the current Board members are all volunteer. Therefore, with the shortage of staff/resources, and higher workloads, the Board has not met since the shutdown.

EXPECTATIONS/FUTURE PLANS REGARDING THE OUTCOME/GOAL:

The OYLI had been assisting community youth groups raise money as a tax-exempt fundraising entity and hopes to continue this effort soon. Once we are able, we will resume fundraising activities as well as expand OYLI programming. As mentioned, we are planning to resume our monthly meetings starting in June.

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## Outcome/Goal # 2

Provide open communication to the Nation and community to assure access to updated information. on skills training will also be required of all staff so that we can provide the utmost best customer service to our clientele.

IS THIS A LONG-TERM OR QUARTERLY GOAL? \_\_\_\_\_ *Quarterly*

GOOD GOVERNANCE PRINCIPLE:

*Transparency - Open communication about actions taken and decisions made ensuring access to information is clear*

HOW OUTCOME/GOAL SUPPORTS THE GOOD GOVERNANCE PRINCIPLE:

We will continue to advertise in the Kalihwisaks and on the Oneida Nation website. Additional training is requested from MIS to update our Facebook page has not been achieved due to the pandemic. Once able, communication skills training will also be required of all board members so that we can provide the utmost best customer service to our clientele.

ACCOMPLISHMENTS REGARDING THE OUTCOME/GOAL:

We currently have a website that provides for on-line donations however, it does need to be updated. We have provided communication through the Kalihwisaks for donations and fundraisers and will continue to do so. We use the DonorPerfect software for all on-line donations, a donor management system for reporting, client data, and gift processing We will plan to work with MIS to develop a true database of our accounts.

EXPECTATIONS/FUTURE PLANS REGARDING THE OUTCOME/GOAL:

Our hope was to have a fully functioning website, Facebook page, and online data system in place for smoother donation practices and open communication efforts by end of 2020, however, this was also halted due to limited staff time. This Pandemic has put a hold on much of our work, as many of the board members have fulltime jobs and due to the staff shortages and time off from work, it has been difficult to continue our efforts at this time as OYLI is not an urgent or essential need at this time. The Executive Manager will be working with MIS to get our website up and running smoothly by end of this fiscal year.

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*Stipends*

*Per the Boards, Committees, and Commissions law, stipends are set via OBC resolution. BC resolution # 05-08-19-B sets the stipend amounts.*

**Budget Information**

FY-2021 BUDGET: \$0 – no stipends

FY-2021 EXPENDITURES AS OF END OF REPORTING PERIOD: \$0 – no expenditures

**Requests**

Need assistance in recruiting for Board Members. We have a couple of Board members that have been extended and wish to step down once we get more applicants to apply. We do have one applicant that is being processed.

**Other -**  
None