



Oneida Business Committee

Regular Meeting
8:30 AM Wednesday, February 10, 2021
BC Conference Room, 2nd floor, Norbert Hill Center

Minutes

REGULAR MEETING

Present: Chairman Tehassi Hill, Vice-Chairman Brandon Stevens, Treasurer Tina Danforth, Council members: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Marie Summers, Jennifer Webster;

Not Present: n/a

Arrived at: Secretary Lisa Liggins 8:36 a.m.;

Others present: Jo Anne House, Larry Barton, Debbie Thundercloud (via Microsoft Teams¹), Melinda J. Danforth (via Microsoft Teams), Chad Wilson, Danelle Wilson (via Microsoft Teams), Clorissa Santiago, Don Miller, Candice Skenandore (via Microsoft Teams), Louise Cornelius (via Microsoft Teams), Chad Fuss (via Microsoft Teams), Lorna Skenandore (via Microsoft Teams), Melanie Burkhart (via Microsoft Teams), Fawne Rasmussen (via Microsoft Teams), Tina Jorgenson (via Microsoft Teams), Geraldine Danforth (via Microsoft Teams), Eric McLester (via Microsoft Teams), Michele Doxtator (via Microsoft Teams), Kaylynn Gresham (via Microsoft Teams);

I. CALL TO ORDER

Meeting called to order by Chairman Tehassi Hill at 8:32 a.m.

II. OPENING (00:00:17)

Opening provided by Chairman Tehassi Hill.

For the record: Secretary Lisa Liggins will be arriving late.

III. ADOPT THE AGENDA (00:04:19)

Secretary Lisa Liggins arrived at 8:36 a.m.

Motion by Tina Danforth to adopt the agenda with one (1) addition [under Resolutions, add item V.G. Adopt resolution entitled Updated Oneida Business Committee 2020-2023 Term Appointment of Liaison Responsibilities for Organization], seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

¹ Microsoft Teams is software which provides a communication and collaboration platform for workplace chat, file sharing, and video meetings.

IV. MINUTES

A. Approve the January 27, 2021, regular Business Committee meeting minutes (00:06:14)

Sponsor: Lisa Liggins, Secretary

Motion by David P. Jordan to approve the January 27, 2021, regular Business Committee meeting minutes, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Abstain: Kirby Metoxen

V. RESOLUTIONS

A. Adopt resolution entitled Extension of Declaration of Public Health State of Emergency Until March 13, 2021 (00:06:47)

Sponsor: Tehassi Hill, Chairman

Motion by Jennifer Webster to adopt resolution 02-10-21-A Extension of Declaration of Public Health State of Emergency Until March 13, 2021, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

B. Adopt resolution entitled Emergency Amendments to the Oneida General Welfare Law (00:07:19)

Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to adopt resolution 02-10-21-B Emergency Amendments to the Oneida General Welfare Law with two (2) changes [1) in line 16, correct date to March 13, 2021; and 2) in line 18, insert the appropriate resolution number], seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Motion by Lisa Liggins to request the Legislative Operating Committee and Legislative Reference Office to bring forward a BC SOP to an upcoming BC Work Session regarding how laws and resolutions are submitted to the Business Committee in accordance with this resolution, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

C. Adopt resolution entitled Adoption of COVID Quarantine Assistance Program (00:15:50)

Sponsor: David P. Jordan, Councilman

Motion by Tina Danforth to adopt resolution 02-10-21-C Adoption of the COVID Quarantine Assistance Program with three (3) changes [1) in line 38, change "...adopts the Standard Operating Procedures there of,..." to "...accepts the Standard Operating Procedures thereof, subject to revision,..."; 2) in line 56, change "...adopts its Standard Operating Procedures..." to "...accepts its Standard Operating Procedures, subject to revision,..."; and 3) at the end of line 57, add "...to be effective today"], seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

For the record: Secretary Lisa Liggins stated today in the discussion [of this item] the Business Committee agreed that "subject to revision" means that the [responsible areas] may make changes to the SOP without it coming back to the Business Committee.

D. Adopt resolution entitled 2020 Intertribal Buffalo Council, Buffalo Herd Development Grant Application (00:42:55)

Sponsor: Debbie Thundercloud, General Manager

Motion by Jennifer Webster to approve resolution 02-10-21-D 2020 Intertribal Buffalo Council, Buffalo Herd Development Grant Application, seconded by Daniel Guzman King. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

E. Adopt resolution entitled Authorizing Exemption from Temporary Closure – Oneida Nation Arts Board (00:43:28)

Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to adopt resolution 02-10-21-E Authorizing Exemption from Temporary Closure – Oneida Nation Arts Board, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

F. Adopt resolution entitled Temporary Assistance to Needy Families (TANF) Grant Application (00:44:02)

Sponsor: Debbie Thundercloud, General Manager

Motion by Lisa Liggins to adopt resolution 02-10-21-F Temporary Assistance to Needy Families (TANF) Grant Application with one (1) change [delete line 29], seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

- G. Adopt resolution entitled Updated Oneida Business Committee 2020-2023 Term Appointment of Liaison Responsibilities for Organization (00:44:55); (00:47:10)**
Sponsor: Marie Summers, Councilwoman

Motion by Lisa Liggins to defer this item until after executive session, seconded by Jennifer Webster.
Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Item VI.A.1. was addressed next.

Motion by Lisa Liggins to adopt resolution 02-10-21-G Updated Oneida Business Committee 2020-2023 Term Appointment of Liaison Responsibilities for Organization, seconded by Jennifer Webster.

Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Item IX.A.1. was addressed next.

VI. STANDING COMMITTEES

A. LEGISLATIVE OPERATING COMMITTEE

- 1. Accept the January 20, 2021, regular Legislative Operating Committee meeting minutes (00:46:10)**

Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to accept the January 20, 2021, regular Legislative Operating Committee meeting minutes, seconded by Brandon Stevens. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

VII. NEW BUSINESS

A. Post four (4) vacancies - Oneida Nation Arts Board (00:46:45)

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to post four (4) vacancies - Oneida Nation Arts Board, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

VIII. GENERAL TRIBAL COUNCIL

A. Enter the e-poll results into the record regarding the approved January 2021 Annual Report mailing per BC resolution # 12-09-20-C (00:47:08)

Sponsor: Lisa Liggins, Secretary

Motion by Marie Summers to enter the e-poll results into the record regarding the approved January 2021 Annual Report mailing per BC resolution # 12-09-20-C, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

IX. EXECUTIVE SESSION (00:47:43)

Motion by David P. Jordan to go into executive session at 9:29 a.m., seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Motion by Lisa Liggins to come out of executive session at 11:57 a.m., seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Item V.G. was re-addressed next.

A. REPORTS

1. Accept the Gaming General Manager FY-2021 1st quarter report (00:47:50)

Sponsor: Louise Cornelius, Gaming General Manager

Motion by Lisa Liggins to accept the Gaming General Manager FY-2021 1st quarter report, seconded by Brandon Stevens. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

2. Accept the Human Resource Area Manager FY-2021 1st quarter report (00:48:00)

Sponsor: Geraldine Danforth, Area Manager/Human Resources

Motion by Lisa Liggins to accept the Human Resource Area Manager FY-2021 1st quarter report, seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

3. Accept the Oneida Retail General Manager FY-2021 1st quarter report (00:48:15)
Sponsor: Eric McLester, Retail General Manager

Motion by Lisa Liggins to accept the Oneida Retail General Manager FY-2021 1st quarter report, seconded by Daniel Guzman King. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

4. Accept the Emergency Management Director FY-2021 1st quarter report (00:48:30)

Sponsor: Kaylynn Gresham, Director/Emergency Management

Motion by Lisa Liggins to accept the Emergency Management Director FY-2021 1st quarter report, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

5. Defer the Joint Marketing FY-2021 1st quarter report (00:48:45)

Sponsor: Eric McLester, Retail General Manager

Motion by Lisa Liggins to defer the Joint Marketing FY-2021 1st quarter report to the February 24, 2021, regular Business Committee meeting, seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

6. Accept the General Manager report (00:49:00)

Sponsor: Debbie Thundercloud, General Manager

Motion by Lisa Liggins to accept the General Manager report, seconded by Brandon Stevens. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Motion by Lisa Liggins to deny the request to reimburse lost personal/vacation time accruals for Comprehensive Health employees, seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers

Opposed: Jennifer Webster

7. Approve the Chief Counsel report (00:49:26)

Sponsor: Jo Anne House, Chief Counsel

Motion by Lisa Liggins to accept the Chief Counsel report, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

B. AUDIT COMMITTEE

- 1. Accept the November 23, 2020, regular Audit Committee meeting minutes (00:49:47)**

Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to accept the November 23, 2020, regular Audit Committee meeting minutes, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

- 2. Accept the Card Games and Poker compliance audit and lift the confidentiality requirement (00:50:00)**

Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to accept the Card Games and Poker compliance audit and lift the confidentiality requirement, seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

- 3. Accept the Elementary School performance assurance audit and lift the confidentiality requirement (00:50:15)**

Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to accept the Elementary School performance assurance audit and lift the confidentiality requirement, seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

- 4. Accept the Information Technology compliance audit and lift the confidentiality requirement (00:50:28)**

Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to accept the Information Technology compliance audit and lift the confidentiality requirement, seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

- 5. Accept the Oneida Airport Hotel Corporation (OAHC) performance assurance audit and lift the confidentiality requirement (00:50:42)**

Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to accept the Oneida Airport Hotel Corporation (OAHC) performance assurance audit and lift the confidentiality requirement, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

6. Accept the Roulette Rules of Play compliance audit and lift the confidentiality requirement (00:51:00)

Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to accept the Roulette Rules of Play compliance audit and lift the confidentiality requirement, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

7. Accept the Slots compliance audit and lift the confidentiality requirement (00:51:15)

Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to accept the Slots compliance audit and lift the confidentiality requirement, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

8. Accept the Surveillance compliance audit and lift the confidentiality requirement (00:51:28)

Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to accept the Surveillance compliance audit and lift the confidentiality requirement, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

C. NEW BUSINESS

1. Accept the Bay Bank January 2021 Presidents Report (00:51:43)

Sponsor: Marie Summers, Councilwoman

Motion by Lisa Liggins to accept the Bay Bank January 2021 Presidents Report as information, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

2. Review the posting request and determine next steps - Oneida Police Department (00:51:59)

Sponsor: Sandra Reveles, Chairwoman/Oneida Police Commission

Motion by Lisa Liggins to approve the posting request from the Oneida Police Department for two (2) Police Officers, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

3. Review the Business Compliance Analyst job description and determine next steps (00:52:15)

Sponsor: Jessica Vandekamp, Employee Relations Representative

Motion by Lisa Liggins to defer the Business Compliance Analyst job description to the February 16, 2021, BC Work Session, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

4. Enter e-poll results into the record regarding the approved OGE Agent closeout report and the OGE Agent resignation dated January 15, 2021 (00:52:25)

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to enter the e-poll results into the record regarding the approved OGE Agent closeout report and the OGE Agent resignation dated January 15, 2021, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

5. Enter the e-poll results into the record regarding the approved the OGE Agent agreement and appoint James Petitjean as OGE Agent (00:52:35)

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to enter the e-poll results into the record regarding the approved the OGE Agent agreement and appoint James Petitjean as OGE Agent, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

X. ADJOURN (00:52:45)

Motion by David P. Jordan to adjourn at 12:02 p.m., seconded by Daniel Guzman King. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Minutes prepared by Chad Wilson, Senior Information Management Specialist.
Minutes approved as presented on February 24, 2021.



Lisa Liggins, Secretary
ONEIDA BUSINESS COMMITTEE