



# Oneida Business Committee

Regular Meeting  
8:30 AM Wednesday, January 27, 2021  
BC Conference Room, 2nd floor, Norbert Hill Center

## Minutes

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### **REGULAR MEETING**

**Present:** Chairman Tehassi Hill, Vice-Chairman Brandon Stevens, Treasurer Tina Danforth, Council members: Daniel Guzman King, David P. Jordan, Marie Summers, Jennifer Webster;

**Not Present:** Councilman Kirby Metoxen;

**Arrived at:** Secretary Lisa Liggins arrived at 8:42 a.m.;

**Others present:** Jo Anne House, Larry Barton, Debbie Thundercloud (via Microsoft Teams<sup>1</sup>), Danelle Wilson (via Microsoft Teams), Melinda J. Danforth (via Microsoft Teams), Chad Wilson, James Petitjean (via Microsoft Teams) Nancy Barton (via Microsoft Teams), Candace House (via Microsoft Teams), Tina Jorgensen (via Microsoft Teams), Sherrole Benton (via Microsoft Teams), Eric Boulanger (via Microsoft Teams), Ronald E. King (via Microsoft Teams), Elijah Metoxen (via Microsoft Teams), Mark W. Powless (via Microsoft Teams), Louise Cornelius (via Microsoft Teams), Diana King (via Microsoft Teams), Lisa Duff (via Microsoft Teams), Chad Fuss (via Microsoft Teams), Brenda Mendolla-Buckley (via Microsoft Teams), Lorna Skenandore (via Microsoft Teams), Fawne Rasmussen (via Microsoft Teams), Krystal John (via Microsoft Teams), Jacque Boyle (via Microsoft Teams), Kristen Hooker, Clorissa Santiago, Paul Witek (via Microsoft Teams), Troy Parr (via Microsoft Teams), Pat Pelky (via Microsoft Teams); Rae Skenandore (via Microsoft Teams) Brooke Doxtator (via Microsoft Teams), Martin Prevost, Melanie Burkhart (via Microsoft Teams);

### **I. CALL TO ORDER**

*Meeting called to order by Chairman Tehassi Hill at 8:36 a.m.*

*For the record: Secretary Lisa Liggins will be arriving late. Councilman Kirby Metoxen is on vacation.*

### **II. OPENING (00:00:21)**

*Opening provided by Chairman Tehassi Hill.*

*Secretary Lisa Liggins arrived at 8:42 a.m.*

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<sup>1</sup> Microsoft Teams is software which provides a communication and collaboration platform for workplace chat, file sharing, and video meetings

**A. Special recognition for years of service (00:04:16)**

Sponsor: Geraldine Danforth, Area Manager/Human Resources

*Special recognition by Chairman Tehassi Hill of the following individuals: 40 years of service - Deborah A. Reiter-Mehojah; 35 years of service - Linda F. Powless, Renee M. Hill, Lois J. Domencich; 30 years of service - Michelle M. Braaten, Wendel Cornelius Jr., 25 years of service - Troy D. Parr, Stephanie L. Funmaker, Kevin S. Rentmeester, Luz V. Redhail, Stephanie Eberhardy, Lisa A. Parks, Rene E. Cree, Daniel W. Doxtator, Robin L. Rice, Kimberly K. Mehojah, Marianne J. Calderon, Shane Thomas, Daniel J. Moran IV., James M. Sommerfeldt, Michelle D. Rutues, Lisa L. Duff, Mindy R. Rass, Michelle L. Poole, Eva E. Doxtator, Michael V. Doxtator*

**III. ADOPT THE AGENDA (00:07:53)**

Motion by David P. Jordan to adopt the agenda with one (1) addition [under Resolutions, add item VI.B. Adopt resolution entitled Oneida Nation Eviction and Foreclosure Moratorium], seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,  
Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Kirby Metoxen

**IV. OATH OF OFFICE**

**A. Pardon and Forgiveness Screening Committee - Eric Boulanger, Ron King Jr., Elijah Metoxen, and Mark W. Powless (00:08:39)**

Sponsor: Lisa Liggins, Secretary

*Oaths of office administered by Secretary Lisa Liggins. Eric Boulanger, Ron King Jr., Elijah Metoxen, and Mark W. Powless were present via Microsoft Teams.*

**V. MINUTES**

**A. Approve the January 13, 2021, regular Business Committee meeting minutes (00:12:30)**

Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to approve the January 13, 2021, regular Business Committee meeting minutes, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,  
Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Kirby Metoxen

## **VI. RESOLUTIONS**

### **A. Enter e-poll results into the record regarding the adopted BC resolution # 01-07-21-A (00:13:01)**

Sponsor: Lisa Liggins, Secretary

Motion by David P. Jordan to enter the e-poll results into the record regarding the adopted BC resolution # 01-07-21-A, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,  
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Kirby Metoxen

### **B. Adopt resolution entitled Oneida Nation Eviction and Foreclosure Moratorium (00:13:31)**

Sponsor: Debbie Thundercloud, General Manager

Motion by Lisa Liggins to adopt resolution 01-27-21-A Oneida Nation Eviction and Foreclosure Moratorium, seconded by Tina Danforth. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,  
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Kirby Metoxen

## **VII. STANDING COMMITTEES**

### **A. FINANCE COMMITTEE**

#### **1. Accept the January 4, 2021, regular Finance Committee meeting minutes (00:19:25)**

Sponsor: Tina Danforth, Treasurer

Motion by Lisa Liggins to accept the January 4, 2021, regular Finance Committee meeting minutes, seconded by Tina Danforth. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,  
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Kirby Metoxen

#### **2. Accept the January 18, 2021, regular Finance Committee meeting minutes (00:20:07)**

Sponsor: Tina Danforth, Treasurer

Motion by Jennifer Webster to accept the January 18, 2021, regular Finance Committee meeting minutes, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,  
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Kirby Metoxen

**B. LEGISLATIVE OPERATING COMMITTEE**

**1. Approve the Oneida Nation Emergency Planning Committee bylaw amendments (00:20:32)**

Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to approve the Oneida Nation Emergency Planning Committee bylaw amendments with one noted change in 1-5.(d)(1)(A)(i) to add clarifying language that one (1) member for the entire committee can be a non-Oneida enrolled member, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,  
Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Kirby Metoxen

**2. Adopt emergency amendments to Landlord-Tenant Law rule #2 – Income Based Rental Program Eligibility, Selection and Other Requirements (00:33:32)**

Sponsor: David P. Jordan, Councilman

Motion by David P. Jordan to adopt the emergency amendments to Landlord-Tenant Law rule #2 – Income Based Rental Program Eligibility, Selection and Other Requirements, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,  
Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Kirby Metoxen

**3. Accept the December 16, 2020, regular Legislative Operating Committee meeting minutes (00:37:25)**

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to accept the December 16, 2020, regular Legislative Operating Committee meeting minutes, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,  
Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Kirby Metoxen

**C. QUALITY OF LIFE COMMITTEE**

**1. Approve the revised Quality of Life Committee charter (00:38:08)**

Sponsor: Marie Summers, Councilwoman

Motion by David P. Jordan to approve the revised Quality of Life Committee charter with one (1) change [under Deliverables add, L) Cultural Heritage - Bi Monthly], seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,  
Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Kirby Metoxen

**2. Accept the December 10, 2020, regular Quality of Life Committee meeting minutes (00:41:10)**

Sponsor: Marie Summers, Councilwoman

Motion by Jennifer Webster to accept the December 10, 2020, regular Quality of Life Committee meeting minutes, seconded by Daniel Guzman King. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,  
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Kirby Metoxen

**VIII. UNFINISHED BUSINESS**

**A. Review update and determine next steps - CIP #14-002 Cemetery Improvements (00:41:42)**

Sponsor: Debbie Thundercloud, General Manager

*Treasurer Tina Danforth left at 9:16 a.m.*

*Treasurer Tina Danforth returns at 9:21 a.m.*

Motion by Lisa Liggins to grant the request from Nancy Barton for an additional three (3) minutes of time to finish her comments, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,  
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Kirby Metoxen

*Vice-Chairman Brandon Stevens left at 9:50 a.m.*

Motion by Jennifer Webster to accept the CIP #14-002 Cemetery Improvements status report, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,  
Marie Summers, Jennifer Webster

Not Present: Kirby Metoxen, Brandon Stevens

*Vice-Chairman Brandon Stevens returns at 9:54 a.m.*

Motion by Jennifer Webster to approve the recommendations noted in section D of the report, seconded by Marie Summers. Motion ruled out of order by Chairman.

Motion by Jennifer Webster to direct the General Manager to follow-up with the recommendations in section D of the report, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,  
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Kirby Metoxen

Motion by Tina Danforth to defer this item to the Community Development Planning Committee agenda to include the \$164,000.00 GTC approved expenditures, maintenance, expansion, [monitoring] wells, buffer, and any other relevant issues, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,  
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Kirby Metoxen

## **IX. NEW BUSINESS**

### **A. Approve the Oneida Business Committee Standard Operating Procedure (SOP) entitled Hiring, Negotiating, and Termination of BC Professional Support Employees (01:27:05)**

Sponsor: Jessica Vandekamp, Employee Relations Representative

Motion by Lisa Liggins to approve the Oneida Business Committee Standard Operating Procedure (SOP) entitled Hiring, Negotiating, and Termination of BC Professional Support Employees, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,  
Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Kirby Metoxen

## **X. GENERAL TRIBAL COUNCIL**

### **A. Review the Chief Financial Officer recommendation of \$.30 per hour pay increase and determine next steps (01:28:07)**

Sponsor: Larry Barton, Chief Financial Officer/Finance Division

Motion by Tina Danforth to accept the Chief Financial Officer recommendation and approve the implementation of the non-retroactive, budgeted \$0.30 per hour pay increase beginning pay period ending March 6, 2021, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,  
Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Kirby Metoxen

## **XI. EXECUTIVE SESSION (01:43:25)**

Motion by Lisa Liggins to go into executive session at 10:17 a.m., seconded by David P. Jordan.

Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,  
Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Kirby Metoxen

*The Oneida Business Committee, by consensus, recessed at 12:20 p.m. to 2:00 p.m.*

*Meeting called to order by Chairman Tehassi Hill at 2:00 p.m.*

*Roll call for the record:*

*Present: Treasurer Tina Danforth; Councilman Daniel Guzman King; Chairman Tehassi Hill;  
Councilman David P. Jordan; Secretary Lisa Liggins; Vice-Chairman Brandon Stevens;  
Councilwoman Marie Summers; Councilwoman Jennifer Webster;  
Not Present: Councilman Kirby Metoxen;*

Motion by Marie Summers to come out of executive session at 4:30 p.m., seconded by Daniel Guzman King. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,  
Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Kirby Metoxen

**A. REPORTS**

**1. Accept the Chief Counsel report (01:45:11)**

Sponsor: Jo Anne House, Chief Counsel

Motion by Jennifer Webster to accept the Chief Counsel report, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,  
Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Kirby Metoxen

Motion by Lisa Liggins to approve the Quarles & Brady LLP Oneida Nation/Wisconsin Public Service conflict waiver - file # 2021-0064, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,  
Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Kirby Metoxen

**2. Accept the General Manager report (01:45:50)**

Sponsor: Debbie Thundercloud, General Manager

Motion by Jennifer Webster to accept the General Manager report, seconded by Brandon Stevens. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,  
Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Kirby Metoxen

Motion by Lisa Liggins to direct the Chief Financial Officer (CFO) to create the appropriate accounting mechanisms and standard operating procedures to manage donations to the Nation by end of the FY-21, 2nd quarter; for the CFO to submit an update to the February 16, 2021, BC work session for discussion; and for a status report on this directive be included as part of the next Chief Financial Officer report, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,  
Brandon Stevens, Marie Summers, Jennifer Webster  
Not Present: Kirby Metoxen

**3. Accept the Intergovernmental Affairs, Communications, and Self-Governance January 2021 report (01:46:51)**

Sponsor: Melinda J. Danforth, Director/Intergovernmental Affairs

Motion by David P. Jordan to accept the Intergovernmental Affairs, Communications, and Self-Governance January 2021 report, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Kirby Metoxen

Motion by Jennifer Webster to support the FY2023 Midwest BIA Budget Priorities, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Kirby Metoxen

Motion by Lisa Liggins to support the appointment of Marie Summers to the Governor's Equity & Inclusion Advisory Council, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Kirby Metoxen

Motion by Lisa Liggins to reschedule the February 2, 2021, special BC meeting at 3:30 p.m. to February 17, 2021, at 3:30 p.m., seconded by Daniel Guzman King. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Kirby Metoxen

**4. Accept the December 2020 Treasurer's report (01:48:06)**

Sponsor: Tina Danforth, Treasurer

Motion by Jennifer Webster to accept the December 2020 Treasurer's report, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Kirby Metoxen



**B. NEW BUSINESS**

**1. Approve a limited waiver of sovereign immunity – Idemia Identity & Security USA LLC-MorphoDent – file # 2021-0015 (01:48:20)**

Sponsor: Sandra Reveles, Chairwoman/Oneida Police Commission

Motion by Marie Summers to approve a limited waiver of sovereign immunity – Idemia Identity & Security USA LLC-MorphoDent – file # 2021-0015, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Kirby Metoxen

**2. Approve attorney contract – Oneida Law Office – file # 2021-0029 (01:48:53)**

Sponsor: Jo Anne House, Chief Counsel

Motion by Jennifer Webster to approve attorney contract – Oneida Law Office – file # 2021-0029, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Kirby Metoxen

**3. Review the posting request and determine next steps - Comprehensive Housing (01:49:12)**

Sponsor: Debbie Thundercloud, General Manager

Motion by Jennifer Webster to accept the Comprehensive Housing posting request as information noting the update request may be processed via e-poll, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Kirby Metoxen

**4. Approve the LPL Financial LLC-Retirement Plan Consulting Program Oneida Nation Enterprise 401(k) Plan agreement – file # 2021-0002 (01:49:38)**

Sponsor: Tina Danforth, Treasurer

Motion by David P. Jordan to approve the limited waiver of sovereign immunity for LPL Financial LLC-Retirement Plan Consulting Program Oneida Nation Enterprise 401(k) Plan agreement – file # 2021-0002, seconded by Tina Danforth. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Kirby Metoxen

**5. Approve the limited waiver of sovereign immunity for LPL Financial LLC-Retirement Plan Consulting Program Oneida Nation Governmental 401 (k) Plan agreement – file # 2021-001 (01:50:08)**

Sponsor: Tina Danforth, Treasurer

Motion by Jennifer Webster to approve the limited waiver of sovereign immunity for LPL Financial LLC-Retirement Plan Consulting Program Oneida Nation Governmental 401 (k) Plan agreement – file # 2021-001, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,  
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Kirby Metoxen

**6. Enter e-poll results into the record regarding the failed resolution entitled Oneida Nation Emergency Response Plan (01:50:36)**

Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to enter the e-poll results into the record regarding the failed resolution entitled Oneida Nation Emergency Response Plan, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,  
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Kirby Metoxen

**7. Reconsider the resolution entitled Oneida Nation Emergency Response Plan (01:50:58)**

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to reconsider the resolution entitled Oneida Nation Emergency Response Plan, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,  
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Kirby Metoxen

Motion by Jennifer Webster to adopt the resolution 01-27-21-B Oneida Nation Emergency Response Plan, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,  
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Kirby Metoxen

**8. Accept the January 12, 2021, regular OBC Officers meeting notes (01:51:38)**

Sponsor: Jessica Vandekamp, Employee Relations Representative

Motion by David P. Jordan to accept the January 12, 2021, regular OBC Officers meeting notes, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,  
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Kirby Metoxen

**9. Review complaint # 2021-BCDR05-01 and determine next steps (01:51:58)**

Sponsor: Jessica Vandekamp, Employee Relations Representative

Motion by Lisa Liggins to add item XI.B.9. Review complaint # 2021-BCDR05-01 and determine next steps to the agenda, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,  
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Kirby Metoxen

Motion by Lisa Liggins that the complaint # 2021-BCDR05-01 has merit and assign Chairman Tehassi Hill, Treasurer Tina Danforth, and Secretary Lisa Liggins to investigate the complaint, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,  
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Kirby Metoxen

**XII. ADJOURN (01:52:56)**

Motion by David P. Jordan to adjourn at 4:39 p.m., seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,  
Brandon Stevens, Marie Summers, Jennifer Webster

Not Present: Kirby Metoxen

Minutes prepared by Chad Wilson, Senior Information Management Specialist.  
Minutes approved as presented on February 10, 2021.

  
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Lisa Liggins, Secretary  
ONEIDA BUSINESS COMMITTEE