



Oneida Business Committee

Regular Meeting
8:30 AM Wednesday, December 23, 2020
BC Conference Room, 2nd floor, Norbert Hill Center

Agenda

Meeting agenda is available here: oneida-nsn.gov/government/business-committee/agendas-packets/. Materials for the "General Tribal Council" section of the agenda, if any, are available to enrolled members of the Oneida Nation; to obtain a copy, visit the BC Support Office, 2nd floor, Norbert Hill Center and present a valid Tribal I.D. or go to <https://goo.gl/uLp2jE>. Scheduled times are subject to change.

NOTICE

In accordance with the OBC Virtual meeting standard operating procedure, due to the Public Health State of Emergency the OBC meeting will be held virtually through Microsoft Teams and therefore be closed to the public. Any person who has comments or questions regarding open session items may submit them to TribalSecretary@oneidanation.org no later than the close of business the day before the OBC meeting. Any comments or questions received shall be noticed to the OBC and entered into the record as a handout by the Business Committee Support Office. A recording of the virtual meeting shall be made available on the Nation's website.

I. CALL TO ORDER

II. OPENING

III. ADOPT THE AGENDA

IV. MINUTES

- A. Approve the December 9, 2020, regular Business Committee meeting minutes**
Sponsor: Lisa Liggins, Secretary

V. APPOINTMENTS

- A. Review request and determine next steps - term extension Oneida Airport Hotel Corporation**
Sponsor: Kathy Hughes, Chairwoman/OAHC

VI. STANDING COMMITTEES**A. FINANCE COMMITTEE**

1. **Accept the November 30, 2020, regular Finance Committee meeting minutes**
Sponsor: Tina Danforth, Treasurer
2. **Accept the December 14, 2020, regular Finance Committee meeting minutes**
Sponsor: Tina Danforth, Treasurer

B. LEGISLATIVE OPERATING COMMITTEE

1. **Accept the December 2, 2020, regular Legislative Operating Committee meeting minutes**
Sponsor: David P. Jordan, Councilman

C. QUALITY OF LIFE COMMITTEE

1. **Accept the November 12, 2020, regular Quality of Life Committee meeting minutes**
Sponsor: Marie Summers, Councilwoman

VII. NEW BUSINESS

- A. **Review request and determine next steps - Oneida Recreation Department (8:45 a.m.)**
Sponsor: Shannon Hill, Oneida Tribal Member
- B. **Approve the Oneida Business Committee Standard Operating Procedure (SOP) entitled Community Complaint and/or Concern Process**
Sponsor: Jessica Vandekamp, Employee Relations Representative

VIII. EXECUTIVE SESSION**A. REPORTS**

1. **Accept the Chief Counsel Report**
Sponsor: Jo Anne House, Chief Counsel
2. **Accept the General Manager report**
Sponsor: Debbie Thundercloud, General Manager
3. **Accept the Chief Financial Officer December 2020 report**
Sponsor: Larry Barton, Chief Financial Officer
4. **Accept the Intergovernmental Affairs, Communications, and Self-Governance December 2020 report**
Sponsor: Melinda J. Danforth, Director/Intergovernmental Affairs

5. **Accept the November 2020 Treasurer's report (9:30 a.m.)**
Sponsor: Tina Danforth, Treasurer

B. NEW BUSINESS

1. **Adopt resolution entitled Oneida Nation Emergency Response Plan (10:30 a.m.)**
Sponsor: Kaylynn Gresham, Director/Emergency Management
2. **Review the recall request and determine next steps - Governmental Services Division (10:45 a.m.)**
Sponsor: Debbie Thundercloud, General Manager
3. **Review the recall request and determine next steps - Utilities Department (11:00 a.m.)**
Sponsor: Debbie Thundercloud, General Manager
4. **Approve a limited waiver of sovereign immunity – Austin Straubel International Airport lease – file # 2020-0770 (11:15 a.m.)**
Sponsor: Louise Cornelius, Gaming General Manager
5. **Approve a limited waiver of sovereign immunity – NEW Watershed Program agreements – file # 2020-0635 (11:30 a.m.)**
Sponsor: Debbie Thundercloud, General Manager
6. **Approve the employment contract extension for BC DR18**
Sponsor: Jessica Vandekamp, Employee Relations Representative
7. **Accept the November 30, 2020, regular BC Officers meeting notes**
Sponsor: Jessica Vandekamp, Employee Relations Representative
8. **Enter e-poll results into the record regarding the approved request from the Oneida Language Department for two (2), new, 100% grant funded Oneida Language Immersion Teachers**
Sponsor: Lisa Liggins, Secretary

IX. ADJOURN

Posted on the Oneida Nation's official website, www.oneida-nsn.gov pursuant to the Open Records and Open Meetings law (§ 107.14.)

The meeting packet of the open session materials for this meeting is available by going to the Oneida Nation's official website at: oneida-nsn.gov/government/business-committee/agendas-packets/

For information about this meeting, please call the Business Committee Support Office at (920) 869-4364 or (800) 236-2214

Approve the December 9, 2020, regular Business Committee meeting minutes

Business Committee Agenda Request

1. Meeting Date Requested: 12/24/20

2. General Information:

Session: ☒ Open ☐ Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

3. Supporting Documents:

- | | | |
|---|--|---|
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Fiscal Impact Statement | <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Contract Document(s) | <input type="checkbox"/> Law | <input type="checkbox"/> Report |
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Legal Review | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Draft GTC Notice | <input checked="" type="checkbox"/> Minutes | <input type="checkbox"/> Rule (adoption packet) |
| <input type="checkbox"/> Draft GTC Packet | <input type="checkbox"/> MOU/MOA | <input type="checkbox"/> Statement of Effect |
| <input type="checkbox"/> E-poll results/back-up | <input type="checkbox"/> Petition | <input type="checkbox"/> Travel Documents |
| <input type="checkbox"/> Other: <i>Describe</i> | | |

4. Budget Information:

- | | | |
|--|--|-------------------------------------|
| <input type="checkbox"/> Budgeted | <input type="checkbox"/> Budgeted – Grant Funded | <input type="checkbox"/> Unbudgeted |
| <input checked="" type="checkbox"/> Not Applicable | <input type="checkbox"/> Other: <i>Describe</i> | |

5. Submission:

Authorized Sponsor: Lisa Liggins, Secretary

Primary Requestor: _____

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: LLIGGINS

DRAFT**Oneida Business Committee**

Regular Meeting
8:30 AM Wednesday, December 09, 2020
BC Conference Room, 2nd floor, Norbert Hill Center

Minutes

REGULAR MEETING

Present: Chairman Tehassi Hill, Vice-Chairman Brandon Stevens, Secretary Lisa Liggins, Council members: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Marie Summers, Jennifer Webster;

Not Present: n/a

Arrived at: Treasurer Tina Danforth at 8:43 a.m.;

Others present: Jo Anne House, Larry Barton, Debbie Thundercloud, Melinda J. Danforth (via Microsoft Teams¹), Chad Wilson, Danelle Wilson, Kristen Hooker, Susan House (via Microsoft Teams), Troy Parr (via Microsoft Teams), Mark A. Powless (via Microsoft Teams), Steve Hill (via Microsoft Teams), Chad Fuss (via Microsoft Teams), Lorna Skenandore (via Microsoft Teams), Jason Doxtator (via Microsoft Teams), Debbie Danforth (via Microsoft Teams), Deborah Gerondale (via Microsoft Teams), Jessica Vandekamp (via Microsoft Teams), Eric McLester (via Microsoft Teams);

I. CALL TO ORDER

Meeting was called to order by Chairman Tehassi Hill at 8:35 a.m.

For the record: Councilwoman Jennifer Webster will be leaving early for an appointment with the Bemidji Area Tribal Caucus regarding the budget formula meeting.

II. OPENING (00:00:14)

Opening provided by Councilman Daniel Guzman King.

A. Special recognition for years of service

Sponsor: Geraldine Danforth, Area Manager/Human Resources

Special recognition by Chairman Hill of the following individuals: 35 years of service - Terry Lee F. Blackowl, Debra J. Kurowski; 30 years of service - Sally A. Doxtater, David A. Deleon; 25 years of service - Jean C. Vandyke, Misty D. Jordan, Lucy A. Neville, David L. Emerson, Wendy M. Alvarez, Phillip L. Wisneski, Carol J. Chosa, Heidi Mathey, Roger A. Arms, Patrick J. Pelky.

¹ Microsoft Teams is software which provides a communication and collaboration platform for workplace chat, file sharing, and video meetings.

DRAFT

III. ADOPT THE AGENDA (00:03:15)

Motion by David P. Jordan to adopt the agenda with three (3) additions [1) add item VI.E. FY-2020 Indian Housing Block Grant; 2) add item VIII.E. 2020 Gaming Facility Inspections and reports; and 3) add item IX.C.6. Complaint BC DR08], seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,
Brandon Stevens, Marie Summers, Jennifer Webster
Not Present: Tina Danforth

IV. OATH OF OFFICE (00:04:50)

Oath of office administered by Secretary Lisa Liggins. Jennifer Hill Kelley was present (via Microsoft Teams).

A. Oneida Trust Enrollment Committee - Jennifer Hill-Kelley

Sponsor: Lisa Liggins, Secretary

Treasurer Tina Danforth arrived at 8:43 a.m.

V. MINUTES

A. Approve the November 24, 2020, regular Business Committee meeting minutes (00:06:26)

Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to approve the November 24, 2020, regular Business Committee meeting minutes, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

VI. RESOLUTIONS

A. Adopt resolution entitled Industrial Hemp Law (00:07:30)

Sponsor: David P. Jordan, Councilman

Motion by Daniel Guzman King to adopt resolution 12-09-20-A Industrial Hemp Law, seconded by Brandon Stevens. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

DRAFT**B. Adopt resolution entitled Proclamation of Appreciation (00:18:07)**

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to adopt resolution 12-09-20-B Proclamation of Appreciation, seconded by Tina Danforth. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Motion by Daniel Guzman King that the Oneida Nation flag be raised at sunrise in honor of Charles F. Wheelock, that the flag be flown for one week, and that a tobacco burning be held where the flag and a copy of resolution # BC-12-09-20-B is presented to the family, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

C. Adopt resolution entitled Quarterly, Annual and Semi-Annual Reporting for Calendar Years 2020 and 2021 (00:21:48)

Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to adopt resolution 12-09-20-C Quarterly, Annual and Semi-Annual Reporting for Calendar Years 2020 and 2021 with one (1) correction [in line 69, delete the first "shall"], seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

D. Adopt resolution entitled Extension of Declaration of Public Health State of Emergency Until January 12, 2021 (00:26:00)

Sponsor: Tehassi Hill, Chairman

Motion by Jennifer Webster to adopt resolution 12-09-20-D Extension of Declaration of Public Health State of Emergency Until January 12, 2021, seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

E. Adopt resolution entitled FY20 Indian Housing Block Grant (00:26:32)

Sponsor: Debbie Thundercloud, General Manager

Motion by David P. Jordan to adopt resolution 12-09-20-E FY20 Indian Housing Block Grant, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

DRAFT

VII. STANDING COMMITTEES

A. LEGISLATIVE OPERATING COMMITTEE

1. **Accept the November 4, 2020, regular Legislative Operating Committee meeting minutes (00:27:27)**

Sponsor: David P. Jordan, Councilman

Motion by Brandon Stevens to accept the November 4, 2020, regular Legislative Operating Committee meeting minutes, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

VIII. NEW BUSINESS

A. Review the Special Election recommendation and determine next steps (00:28:02)

Sponsor: Candace House, Chair/Oneida Election Board

Motion by Marie Summers to accept the Election Board's recommendation of a special election in July of 2021 and that Election Board will bring back a proposed date to a future Business Committee meeting, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

For the record: Secretary Lisa Liggins stated I appreciate the Election Board's recommendation and I thank them for their work on this. I do urge them to bring forward a date that is dependent upon the end of the Public Health State of Emergency rather than [a date] set in July. If we are able to get a vaccine and if we feel we are able to lift our Public Health State of Emergency, I'd rather see [the special election] done sooner, in May if possible. I want them to be aware of those other factors as they move forward.

Councilwoman Jennifer Webster left 9:22 a.m.

B. Review the Drop and Count (Chapter 12) Oneida Gaming Minimum Internal Controls and determine appropriate next steps (00:33:15)

Sponsor: Mark A. Powless Sr., Chairman/Oneida Gaming Commission

Motion by Lisa Liggins to accept the notice of the Oneida Gaming Minimum Internal Controls for Drop and Count (Chapter 12) approved by the Oneida Gaming Commission on November 4, 2020 and to direct notice to the OGC there are no requested revisions under §501.6-14(d), seconded by Tina Danforth. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers

Not Present: Jennifer Webster

DRAFT**C. Review the Gaming Promotions and Player Tracking Systems (Chapter 6) Oneida Gaming Minimum Internal Controls and determine appropriate next steps (00:35:40)**

Sponsor: Mark A. Powless Sr., Chairman/Oneida Gaming Commission

Motion by Tina Danforth to accept the notice of the Oneida Gaming Minimum Internal Controls for Gaming Promotions and Player Tracking Systems (Chapter 6) approved by the Oneida Gaming Commission on November 4, 2020 and to direct notice to the OGC there are no requested revisions under §501.6-14(d), seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers

Not Present: Jennifer Webster

D. Enter the e-poll results into the record regarding the approved CRF Government Relief Funds request - nine file numbers (00:37:34)

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to enter the e-poll results into the record regarding the approved CRF Government Relief Funds request for nine file numbers: 11-4-004, 11-4-005, 11-4-006, 11-4-007, 11-4-008, 11-6-009, 11-6-010, 11-5-011, and 11-5-012, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers

Abstained: Tina Danforth

Not Present: Jennifer Webster

For the record: Secretary Lisa Liggins stated I'd just like to note that I support entering these e-poll results into the record, but I would like it noted that both [Councilwoman] Marie [Summers] and I opposed this action as noted in the materials.

For the record: Treasurer Tina Danforth stated I'm abstaining because we don't have a definitive dollar amount on what is the balance of the CARES funds and is it the intent of the Committee to make a subsequent payment to the membership? We can't do so if we continue to allow expenditures. I don't have any opposition to the expenditures; I am very concerned we don't have a concrete balance at this point. There should be a concrete balance and if there is some tentative expenses they should be noted as tentative. That is my reason for abstaining.

Motion by Tina Danforth to direct the Covid Fund Coordinator to provide a tentative report of the CRF Government Relief Funds with the balance and tentative outstanding expenses on Friday and a final report of all expenses and a final balance on Monday morning, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers

Not Present: Jennifer Webster

Motion by Lisa Liggins that the report be added to the Business Committee work session agenda for Tuesday, December 15, 2020, seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers

Not Present: Jennifer Webster

DRAFT

E. 2020 Gaming Facility Inspection and reports (00:48:55)

Sponsor: Debbie Thundercloud, General Manager

Motion by Lisa Liggins to approve the 2020 Gaming Facility Inspections and Reports and submit the approval to the Oneida Gaming Commission to issue the 2020 Oneida Nation Gaming Facilities Compliance letter to the State of Wisconsin, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers

Not Present: Jennifer Webster

IX. EXECUTIVE SESSION (00:48:48)

Motion by Daniel Guzman King to go into executive session at 9:46 a.m., seconded by Brandon Stevens. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers

Not Present: Jennifer Webster

The Oneida Business Committee, by consensus, recessed from 12:19 p.m. to 1:45 p.m.

Chairman Tehassi Hill called the meeting to order at 1:45 p.m.

Roll call for the record:

Present: Treasurer Tina Danforth; Chairman Tehassi Hill; Councilman Daniel Guzman King; Councilman David P. Jordan; Secretary Lisa Liggins; Councilman Kirby Metoxen; Vice-Chairman Brandon Stevens; Council Member Marie Summers; Councilwoman Jennifer Webster;

Motion by Lisa Liggins to come out of executive session at 4:11 p.m., seconded by Brandon Stevens. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

A. REPORTS**1. Accept the Chief Counsel report (00:49:11)**

Sponsor: Jo Anne House, Chief Counsel

Motion by Marie Summers to accept the Chief Counsel report, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

DRAFT**2. Accept the General Manager report (00:49:27)**

Sponsor: Debbie Thundercloud, General Manager

Motion by Marie Summers to accept the General Manager report, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Motion by Marie Summers to rescind application of resolution # BC-04-08-20-G, *Reducing the General Tribal Council Higher Education Scholarship Payments for FY2020 and FY2021*, and reinstating the full Higher Education Scholarship amounts to be effective prospectively with adoption of the Fiscal Year 2021 Budget, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Motion by Jennifer Webster to deny prior approval of CRF Government Relief Funds # 09-04-022, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

3. Accept the Human Resources FY-2020 4th quarter executive report (00:50:16)

Sponsor: Geraldine Danforth, Area Manager/Human Resources

Motion by Kirby Metoxen to accept Human Resources FY-2020 4th quarter executive report, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

B. AUDIT COMMITTEE**1. Accept the October 15, 2020, regular Audit Committee meeting minutes (00:50:29)**

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to accept the October 15, 2020, regular Audit Committee meeting minutes, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

2. Accept the Bingo compliance audit and lift the confidentiality requirement (00:50:43)

Sponsor: David P. Jordan, Councilman

Motion by David P. Jordan to accept the Bingo compliance audit and lift the confidentiality requirement, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

DRAFT**3. Accept the Complimentary Services or Items compliance audit and lift the confidentiality requirement (00:51:02)**

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to accept the Complimentary Services or Items compliance audit and lift the confidentiality requirement, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

4. Accept the Drop and Count compliance audit and lift the confidentiality requirement (00:51:20)

Sponsor: David P. Jordan, Councilman

Motion by David P. Jordan to accept the Drop and Count compliance audit and lift the confidentiality requirement, seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

5. Accept the Drop and Count Class II Poker & Kiosk compliance audit and lift the confidentiality requirement (00:51:35)

Sponsor: David P. Jordan, Councilman

Motion by Kirby Metoxen to accept the Drop and Count Class II Poker & Kiosk compliance audit and lift the confidentiality requirement, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

6. Accept the Player Tracking compliance audit and lift the confidentiality requirement (00:51:52)

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to accept the Player Tracking compliance audit and lift the confidentiality requirement, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

7. Accept the Table Games compliance audit and lift the confidentiality requirement (00:51:58)

Sponsor: David P. Jordan, Councilman

Motion by David P. Jordan to accept the Table Games compliance audit and lift the confidentiality requirement, seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

DRAFT**8. Accept the Title 31 compliance audit and lift the confidentiality requirement (00:52:15)**

Sponsor: David P. Jordan, Councilman

Motion by David P. Jordan to accept the Title 31 compliance audit and lift the confidentiality requirement, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

9. Accept the Gaming Contracts compliance/financial audit and lift the confidentiality requirement (00:52:24)

Sponsor: David P. Jordan, Councilman

Motion by David P. Jordan to accept the Gaming Contracts compliance/financial audit and lift the confidentiality requirement, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

10. Accept the Green Bay Packers Ticket & Merchandise Distribution follow-up audit and lift the confidentiality requirement (00:52:33)

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to accept the Green Bay Packers Ticket & Merchandise Distribution follow-up audit and lift the confidentiality requirement, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

11. Accept the Enterprise Division - Retail performance assurance audit and lift the confidentiality requirement (00:52:36)

Sponsor: David P. Jordan, Councilman

Motion by David P. Jordan to accept the Enterprise Division - Retail performance assurance audit and lift the confidentiality requirement, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

12. Accept the Human Resource Department Hiring and Compensation performance assurance audit and lift the confidentiality requirement (00:52:40)

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to accept the Human Resource Department Hiring and Compensation performance assurance audit and lift the confidentiality requirement, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

DRAFT**13. Accept the Blackjack Rules of Play compliance audit and lift the confidentiality requirement (00:52:45)**

Sponsor: David P. Jordan, Councilman

Motion by Kirby Metoxen to accept the Blackjack Rules of Play compliance audit and lift the confidentiality requirement, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

14. Accept the Craps Rules of Play compliance audit and lift the confidentiality requirement (00:52:54)

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to accept the Craps Rules of Play compliance audit and lift the confidentiality requirement, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

15. Accept the EZ Baccarat Rules of Play compliance audit and lift the confidentiality requirement (00:53:04)

Sponsor: David P. Jordan, Councilman

Motion by David P. Jordan to accept the EZ Baccarat Rules of Play compliance audit and lift the confidentiality requirement, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

16. Accept the Mississippi Stud Rules of Play compliance audit and lift the confidentiality requirement (00:53:15)

Sponsor: David P. Jordan, Councilman

Motion by David P. Jordan to accept the Mississippi Stud Rules of Play compliance audit and lift the confidentiality requirement, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

17. Accept the Three Card Poker Rules of Play compliance audit and lift the confidentiality requirement (00:53:22)

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to accept the Three Card Poker Rules of Play compliance audit and lift the confidentiality requirement, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

DRAFT**C. NEW BUSINESS****1. Review the recall request and determine next steps - Investigations and License Department (00:53:27)**

Sponsor: Mark A. Powless Sr., Chairperson/Oneida Gaming Commission

Motion by Lisa Liggins to approve the recall request from the Investigations and License Department for one (1) Investigator, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

2. Review the employment request and determine next steps - Gaming Custodial (00:54:10)

Sponsor: Louise Cornelius, Gaming General Manager

Motion by David P. Jordan to authorize, in accordance with §121.8-3(a) of the Budget Management and Control law, the extension of the Gaming Ambassador Cleaning Program for six (6) months ending the last day for June 2021 and that total Gaming employees not exceed the allotted FTEs (Fulltime Equivalents), seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

3. Review the posting request and determine next steps - Management Information Systems (00:54:47)

Sponsor: Debbie Thundercloud, General Manager

Motion by Lisa Liggins to approve the posting request from Management Information Systems for one (1) Business Intelligence Analyst and one (1) Senior Programmer Analyst, seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

4. Review the recall request and determine next steps - Chief Financial Officer (00:55:13)

Sponsor: Larry Barton, Chief Financial Officer/Finance Division

Motion by Lisa Liggins to approve the recall request from the Chief Financial Officer for one (1) Interim Director of Purchasing on a temporary basis, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

5. Review and consider request from BC DR14 (00:55:35)

Sponsor: Jessica Vandekamp, Employee Relations Representative

Motion by David P. Jordan to accept the discussion as information and defer to the December 15, 2020, Business Committee work session, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers

Abstained: Jennifer Webster

DRAFT**6. Review BC DR08 complaint and determine next steps (00:55:39)**

Sponsor: Jessica Vandekamp, Employee Relations Representative

Motion by Kirby Metoxen to determine that complaint # 20-BCDR08-01 is not a complaint per the OBC Complaint Process SOP because the proposed resolve is not within the authority of the Oneida Business Committee, it is a Judicial matter, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

X. ADJOURN (00:55:49)

Motion by David P. Jordan to adjourn at 4:21 p.m., seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Minutes prepared by Chad Wilson, Senior Information Management Specialist.
Minutes approved as presented on _____.

Lisa Liggins, Secretary
ONEIDA BUSINESS COMMITTEE

Review request and agenda for **Oakland Business Committee Agenda On Demand** Request Hotel Corporation

1. Meeting Date Requested: 12 / 23 / 20

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Other - type reason

Agenda Header: Appointments

☐ Accept as Information only

☒ Action - please describe:

Motion to extend Pat Lassila's Board term on the OAH Board until it's filled.

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☒ Other:

1. Memo from Kathy Hughes

3.

2.

4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Kathy Hughes, OAH Board Chairwoman

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.

Oneida Airport Hotel Corporation

2040 Airport ~ Green Bay, WI 54313
(920) 405-6412 ~ Fax: (920) 494-1425

MEMORANDUM

TO: Oneida Business Committee

FROM: Kathy Hughes, OAHC Chairwoman

DATE: Wednesday, December 9, 2020

RE: Pat Lassila Board Term

The Oneida Airport Hotel Corporation Board of Director's would like to request an extension for Pat Lassila's Board term until it's filled. It's imperative to have three (3) active members on the Board to have a quorum.

Thank you for your consideration.

Lisa A. Liggins

To: BC_Agenda_Requests
Subject: OAHC Request - Additional Info

Charter and bylaws are available on the website:

<https://oneida-nsn.gov/government/corporate/#Oneida-Airport-Hotel-Corporation>

Pat's Term ends – 1/31/21

Current posting for OAHC Board vacancies closes – 12/23/20

I've confirmed with the BCC Supervisor and as of NOON today, 12/18/20, there have been no applications received.

Oneida Business Committee Agenda Request

Accept the November 30, 2020, regular Finance Committee meeting minutes

1. Meeting Date Requested: 12 / 23 / 20**2. General Information:**Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:Agenda Header: ☒ Accept as Information only☐ Action - please describe:**3. Supporting Materials**☐ Report ☐ Resolution ☐ Contract☒ Other:1. 3. 2. 4. ☐ Business Committee signature required**4. Budget Information**☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted**5. Submission**Authorized Sponsor / Liaison: Primary Requestor:
Your Name, Title / Dept. or Tribal MemberAdditional Requestor:
Name, Title / Dept.Additional Requestor:
Name, Title / Dept.



INTERNAL MEMO

TO: Finance Committee

FR: Denise J. Vigue, Executive Assistant to the CFO &
Finance Committee Support /Contact

DT: Nov. 30, 2020

RE: E-Poll Results - FC Meeting Minutes of November 30, 2020

An E-Poll vote of the Finance Committee was conducted to approve the Finance Committee meeting minutes of Nov. 30, 2020. The E-Poll and minutes were sent out and concluded today. The results of the completed E-Poll are as follows:

E-POLL RESULTS:

There was a Majority of 5 FC members voting to approve the Nov. 30, 2020 Finance Committee Meeting Minutes. FC Members voting included: Larry Barton, Patrick Stensloff, Chad Fuss, Jennifer Webster and Kirby Metoxen.

These Finance Committee Minutes of Nov. 30, 2020 will be placed on the next Finance Committee agenda to ratify this E-Poll action. Per the FC By-Laws all Minutes of the FC will be submitted to the Secretary's Office once a month for Council acceptance.

E-Polls of the Finance Committee meeting minutes is part of the FC By-Laws and approval conducted per the FC SOP's on Electronic Voting.



FINANCE COMMITTEE REGULAR MEETING

November 30, 2020 ▪ Time: 9:00 A.M

Via Microsoft Teams

REGULAR MEETING MINUTES

FC MEMBERS PRESENT (Via Teams):

Cristina Danforth, Treasurer/FC Chair
Jennifer Webster, BC Council Member
Chad Fuss, Gaming AGM; GGM Alt.

Larry Barton, CFO/FC Vice-Chair
Kirby Metoxen, BC Council Member
Patrick Stensloff, Purchasing Director

OTHERS PRESENT (Via Teams): Sam Van Den Heuvel, Dana McLester, Deb Gerondale, David Emerson, Mark Bristol, Lynn Schmitt, Paul Witek, Jacque Boyle, Kristal Hill, and Denise J. Vigue, taking notes

I. CALL TO ORDER: The FC Regular Meeting was called to order by the FC Vice-Chair at 9:00 A.M.

II. APPROVAL OF AGENDA: NOVEMBER 30, 2020

Motion by Chad Fuss to approve the Nov. 30, 2020 FC Meeting Agenda. Seconded by Kirby Metoxen. Motion carried unanimously.

III. APPROVAL OF MINUTES: NOVEMBER 16, 2020 (Approved via E-Poll on 11/16/20):

Motion by Jennifer Webster to ratify the FC E-Poll action of Nov. 16, 2020 approving the Nov. 16, 2020 Finance Committee Meeting Minutes. Seconded by Kirby Metoxen. Motion carried unanimously.

IV. TABLED BUSINESS: None

V. CAPITAL EXPENDITURES:

1. IGT – 8 Slot Machines

Amount: \$123,012.

David Emerson, Gaming – Slots

David Emerson was present and explained this request for replacement machines at Mason Street; this is their standard change out to maximize profits; there are several more orders coming for the next FC meeting and overall this is reduced amount due to restrictions and the emergency orders.

Motion by Jennifer Webster to approve eight (8) slot machines from IGT from the Gaming Capital Expenditures line in the amount of \$123,012.00. Seconded by Chad Fuss. Motion carried unanimously.

Cristina Danforth arrived at 9:04 a.m. and took over Chairing the meeting.

Patrick Stensloff arrived at 9:04 a.m.

VI. NEW BUSINESS:

1. Amerind Risk Insurance Amount: \$188,328.

Dana McLester, Comprehensive Housing

Insurance is for the over 300 HUD houses; this is the annual payment.

Motion by Jennifer Webster to approve FY21 Purchase Order for payment to Amerind Risk Insurance in the amount of \$188,328.00. Seconded by Patrick Stensloff. Motion carried unanimously.

2. VVC Holding Corp/Virence Amount: \$200,200.

Debbie Danforth, Comp Health

Motion by Jennifer Webster to approve the FY21 Purchase Order for payment to VVC Holding Corp /Virence in the amount of \$200,200.00. Seconded by Kirby Metoxen. Motion carried unanimously.

3. Janke General Contractors, Inc. – CO#3 Amount: \$14,149.14.

Samuel Van Den Heuvel, Engineering Dept.

There was an extensive discussion on the scope of services and if these change orders still make this the lowest bid in the RFP process; there was also talk of possibly installing flashing lights where the Silver Creek Trail crosses over Florist Drive as most vehicles do not slow down; Sam will research this with the Engineering Department staff; he also noted this is the final request as the project is completed and there was credit received.

Motion by Jennifer Webster to approve the Change Order #3 for payment to Janke General Contractors, Inc. in the amount of \$14,149.14. Seconded by Larry Barton. Motion carried unanimously.

VII. COMMUNITY FUND:

1. Report: Monthly CF Update for December

Denise J. Vigue, Executive Assistant to the CFO

There was a discussion on multiple requests being received that are in the “areas not covered” in the current Community Fund SOP’s; due to the pandemic perhaps the SOP’s could be suspended for FY21; there was also a correction noted from the 11/2/20 FC on two requests.

Motion by Larry Barton to suspend the Community Fund SOP’s for FY2021 due to extenuating circumstances and the SOP’s will be reviewed again in June 2021. Seconded by Chad Fuss. Motion carried unanimously.

Motion by Jennifer Webster to amend a motion made at the 11/2/20 FC meeting for two requests approved for \$500.00 each and approve them in the corrected amounts to \$368.00 and \$300.00. Seconded by Larry Barton. Motion carried unanimously.

Motion by Jennifer Webster to approve the Community Fund Update Report for

December 2020. Seconded by Larry Barton. Motion carried unanimously.

2. W. De Pere Basketball Fees for son Amount: \$99.

Requester: Margaret Van Den Heuvel for Gage

Motion by Larry Barton to approve from the Community Fund the West De Pere Basketball Fees for the son of the requester in the amount of \$99.00. Seconded by Jennifer Webster. Motion carried unanimously.

3. Madeline Graves Gymnastics Fees for daughter Amount: \$500.

Requester: Barbara Swift for Victoria

Motion by Jennifer Webster to approve from the Community Fund the Madeline Graves Gymnastics Fees for the daughter of the requester the amount of \$500.00. Seconded by Kirby Metoxen. Motion carried unanimously.

4. Religious Education Classes for son Amount: \$275.

Requester: Jason Widi for Dylan

Motion by Jennifer Webster to approve from the Community Fund the Religious Education Class Fees for the son of the requester in the amount of \$275.00. Seconded Patrick Stensloff. Motion carried unanimously.

5. STARZ Gymnastics Academy Fees for daughter Amount: \$500.

Requester: Jolina Silva for Lavinia Lee

Motion by Larry Barton to approve from the Community Fund the STARZ Academy Gymnastics Fees for the daughter of the requester the amount of \$500.00. Seconded by Kirby Metoxen. Motion carried unanimously.

6. Shawano Hockey League Fees for son Amount: \$56.00

Requester: Elizabeth Webster for Oliver

Motion by Larry Barton to approve from the Community Fund the Shawano Hockey League Fees for the son and daughter of the requester the amount of \$56.00 each. Seconded by Kirby Metoxen. Jennifer Webster abstained. Motion carried.

7. Shawano Hockey League Fees for daughter Amount: \$56.00

Requester: Elizabeth Webster for Raleiha

SEE Motion in CF Request #6.

8. FC Elite Volleyball Club Fees for daughter Amount: \$500.

Requester: Reva Danforth for Lilliani

Motion by Jennifer Webster to approve from the Community Fund the FC Elite Volleyball Club Fees for the daughter of the requester the amount of \$500.00. Seconded by Kirby Metoxen. Motion carried unanimously.

VIII. EXECUTIVE SESSION: None

IX. ADMINISTRATIVE /INTERNAL:**1. FY21 FC Donation Packet – Draft**

Denise J. Vigue, Executive Assistant to the CFO

Just for clarification, with the FY21 budget approved by the BC last week donations were not one of the areas excluded. The FY21 Donation budget line is \$50,000. with a \$2,500. maximum per requester, per year.

Motion by Jennifer Webster to approve Finance Committee Donation Packet for fiscal year 2021. Seconded by Larry Barton. Motion carried unanimously.

X. FOLLOW UP:**1. FY21 Blkt PO – 1822 Land & Dev.****Amount: \$98,040.**

Mark A. Powless, Sr., OGC

No one from the OGC was present; Jacque Boyle and Paul Witek explained the past work of the Facilities Management Team on searching for other sites; Paul will be meeting with the OGC this Thursday and discuss alternate relocation sites; the FC explained this has been requested for some years; original intent was relocation to the Circuit City building, Chad and Larry can formulate a correspondence to the OGC; the OGC has reduced staff and needs to be relocated to one of the numerous empty buildings, or underused areas like the Shenandoah Complex soon; with reduced incoming coming in the Nation simply cannot afford housing the OGC in a retail space and need to lease that to an outside entity for income.

Motion by Larry Barton to renew the lease contract between the Oneida Gaming Commission and 1822 Land & Development on a month to month basis while other space options are being explored. Seconded by Jennifer Webster. Motion carried unanimously.

XI. FOR INFORMATION ONLY:**1. Scientific Games – 2 Lease Games**

David Emerson, Gaming Slots

Motion by Jennifer Webster to accept this and the following three requests from Gaming Slots as FYI. Seconded by Chad Fuss. Motion carried unanimously.

2. Scientific Games – 2 Lease Games Conversions

David Emerson, Gaming Slots

- SEE Motion in FYI #1

3. INTERBLOCK – 3 Diamond Play Station Games

David Emerson, Gaming Slots

- SEE Motion in FYI #1

4. Gaming Entertainment Touch Technology -FY21 Blanket (New Vendor)

David Emerson, Gaming Slots

- SEE Motion in FYI #1

XII. ADJOURN: Motion by Kirby Metoxen to adjourn. Seconded by Chad Fuss. Motion carried unanimously. Time: 9:52 A.M.

Minutes submitted by:

Denise J. Vigue, Executive Assistant to the CFO

& Finance Committee Contact/Recording Secretary

Finance Committee Approval Date of Minutes via E-Poll: November 30, 2020

Oneida Business Committee Agenda Request

Accept the December 14, 2020, regular Finance Committee meeting minutes

1. Meeting Date Requested: 12 / 23 / 20**2. General Information:**Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:Agenda Header: ☒ Accept as Information only☐ Action - please describe:**3. Supporting Materials**☐ Report ☐ Resolution ☐ Contract☒ Other:1. 3. 2. 4. ☐ Business Committee signature required**4. Budget Information**☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted**5. Submission**Authorized Sponsor / Liaison: Primary Requestor: Denise Vigue, Executive Assistant to the CFO /Finance Administration
Your Name, Title / Dept. or Tribal MemberAdditional Requestor: _____
Name, Title / Dept.Additional Requestor: _____
Name, Title / Dept.

***INTERNAL MEMO***

TO: Finance Committee

FR: Denise J. Vigue, Executive Assistant to the CFO &
Finance Committee Support /Contact

DT: Dec. 14, 2020

RE: E-Poll Results - FC Meeting Minutes of December 14, 2020

An E-Poll vote of the Finance Committee was conducted to approve the Finance Committee meeting minutes of Dec. 14, 2020. The E-Poll and minutes were sent out and concluded today. The results of the completed E-Poll are as follows:

E-POLL RESULTS:

There was a Majority of 5 FC members voting to approve the Dec. 14, 2020 Finance Committee Meeting Minutes. FC Members voting included: Larry Barton, Jennifer Webster, Patrick Stensloff, Chad Fuss, and Kirby Metoxen.

These Finance Committee Minutes of Dec. 14, 2020 will be placed on the next Finance Committee agenda to ratify this E-Poll action. Per the FC By-Laws all Minutes of the FC will be submitted to the Secretary's Office once a month for Council acceptance.

E-Polls of the Finance Committee meeting minutes is part of the FC By-Laws and approval conducted per the FC SOP's on Electronic Voting.

**FINANCE COMMITTEE****FC REGULAR MEETING**

December 14, 2020 ▪ Time: 9:00 A.M

Via Microsoft Teams

REGULAR MEETING MINUTES**FC MEMBERS PRESENT (Via Teams):**

Cristina Danforth, Treasurer/FC Chair

Jennifer Webster, BC Council Member

Chad Fuss, Asst. Gaming CFO

Larry Barton, CFO/FC Vice-Chair

Kirby Metoxen, BC Council Member

Patrick Stensloff, Purchasing Director

OTHERS PRESENT (Via Teams): David Emerson and Denise J. Vigue, taking notes**I. CALL TO ORDER:** The FC Regular Meeting was called to order by the FC Chair at 9:01 A.M.**Kirby Metoxen joined the meeting at 9:02 a.m.****II. APPROVAL OF AGENDA:** DECEMBER 14, 2020

Motion by Larry Barton to approve the Dec. 14, 2020 FC Meeting Agenda. Seconded by Jennifer Webster. Motion carried unanimously.

III. APPROVAL OF MINUTES: NOVEMBER 30, 2020 (Approved via E-Poll on 11/30/20):

Motion by Jennifer Webster to ratify the FC E-Poll action taken on Nov. 30, 2020 approving the Nov. 30, 2020 Finance Committee Meeting Minutes. Seconded by Larry Barton. Motion carried unanimously.

Chad Fuss joined the meeting at 9:04 a.m.**IV. TABLED BUSINESS:** None**V. CAPITAL EXPENDITURES:****1. EVERI – (12) Slot Machines****Amount: \$228,220.**

David Emerson, Gaming – Slots

David Emerson was present and explained this and the following two requests are to purchase slot machines; this one will be for replacing older lower producing machines at the Main Casino. There was a discussion about the remote locations; the strategy is to put the older machines in there as there is much less traffic; the Travel Center casino is not opening until after the new year; and then at a reduced capacity; will review overall profit strategy to see how and why customers go to smaller entities to get an idea of better services/machines/profits.

Motion by Larry Barton to approve the Gaming Capital Expenditure purchases from EVERI for twelve slot machines in the amount of \$228,220.00. Seconded by Jennifer Webster. Motion carried unanimously.

2. ARISTOCRAT – (8) Slot Machines**Amount: \$165,522.50**

David Emerson, Gaming – Slots

Motion by Jennifer Webster to approve the Gaming Capital Expenditure purchases from ARISTOCRAT for eight slot machines in the amount of \$165,522.50. Seconded by Kirby Metoxen. Motion carried unanimously.

3. KONAMI – (6) Slot Machines**Amount: \$122,700.**

David Emerson, Gaming – Slots

Motion by Jennifer Webster to approve the Gaming Capital Expenditure purchases from KONAMI for six slot machines in the amount of \$122,700.00. Seconded by Larry Barton. Motion carried unanimously.

VI. NEW BUSINESS: None**VII. DONATIONS****1. REPORT: Monthly FC Donation Update for December**

Denise J. Vigue, Executive Assistant to the CFO

First report since the budget was passed; no new requests received; but several packets already sent out and will expect to see requests in January.

Motion by Jennifer Webster to approve the FC Donation Update Report for December. Seconded by Kirby Metoxen. Motion carried unanimously.

VIII. EXECUTIVE SESSION: None**IX. ADMINISTRATIVE /INTERNAL: None****X. FOLLOW UP: None****XI. FOR INFORMATION ONLY:****1. Gaming Arts – (6) Trial Games**

David Emerson, Gaming Slots

Fairly new vendor; no risk trial games; if they do well will consider purchasing; not expected to install until February 2021; not a tribal vendor; small corporate company out of Las Vegas.

Motion by Jennifer Webster to accept the GAMING ARTS (6) Trial Games information as FYI. Seconded by Larry Barton. Motion carried unanimously.

Just a quick note before adjourning: the next FC meeting is in three weeks rather than two; if there are items that need approval before the 1/4/21 FC meeting they may be considered via e-poll as needed.

XII. ADJOURN: Motion by Jennifer Webster to adjourn. Seconded by Larry Barton. Motion carried unanimously. Time: 9:20 A.M.

Minutes submitted by:

Denise J. Vigue, Executive Assistant to the CFO

& Finance Committee Contact/Recording Secretary

Finance Committee Approval Date of Minutes via E-Poll: December 14, 2020

Oneida Business Committee Agenda Request

Accept the December 2, 2020, regular Legislative Operating Committee meeting minutes

1. Meeting Date Requested: 12 / 23 / 20**2. General Information:**Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:Agenda Header: ☐ Accept as Information only☒ Action - please describe:**3. Supporting Materials**☐ Report ☐ Resolution ☐ Contract☒ Other:1. 3. 2. 4. ☐ Business Committee signature required**4. Budget Information**☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted**5. Submission**Authorized Sponsor / Liaison: Primary Requestor/Submitter:
Your Name, Title / Dept. or Tribal MemberAdditional Requestor:
Name, Title / Dept.Additional Requestor:
Name, Title / Dept.



Oneida Nation
 Oneida Business Committee
 Legislative Operating Committee
 PO Box 365 • Oneida, WI 54155-0365
Oneida-nsn.gov



LEGISLATIVE OPERATING COMMITTEE MEETING MINUTES
 Oneida Business Committee Conference Room-2nd Floor Norbert Hill Center
 December 2, 2020
 9:00 a.m.

Present: David P. Jordan, Jennifer Webster, Daniel Guzman King, Kirby Metoxen

Excused: Marie Summers

Others Present: Kristen M. Hooker, Aliskwet Ellis, Rhiannon Metoxen, Kristal Hill, Ralinda Ninham-Lamberies

I. Call to Order and Approval of the Agenda

David Jordan called the December 2, 2020, Legislative Operating Committee meeting to order at 9:00 a.m.

Motion by Kirby Metoxen to adopt the agenda; seconded by Jennifer Webster. Motion carried unanimously.

II. Minutes to be Approved

1. November 4, 2020 LOC Meeting Minutes

Motion by Jennifer Webster to approve the November 4, 2020 LOC meeting minutes and forward to the Oneida Business Committee; seconded by Daniel Guzman King; abstention by Kirby Metoxen. Motion carried.

III. Current Business

1. Industrial Hemp Law

Motion by Daniel Guzman King to approve the Industrial Hemp law adoption packet and forward to the Oneida Business Committee for consideration; seconded by Jennifer Webster. Motion carried unanimously.

Motion by Jennifer Webster to approve the resolution titled, "Proclamation of Appreciation" and forward to the Oneida Business Committee for consideration; seconded by Daniel Guzman King. Motion carried unanimously.

2. Community Support Fund Law Amendments

Motion by Jennifer Webster to accept the Community Support Fund law amendments draft and legislative analysis, and defer to a work meeting for further consideration; seconded by Daniel Guzman King. Motion carried unanimously.

IV. New Submissions

1. Nuisance Law

Motion by Daniel Guzman King to deny the request to add the Nuisance Law to the Active Files List and to defer discussion to a LOC work meeting, inviting all relevant parties; seconded by Kirby Metoxen. Motion carried unanimously.



2. Oneida Nation Gaming Ordinance Amendments

Motion by Jennifer Webster to add the Oneida Nation Gaming Ordinance Amendments to the Active Files List with Jennifer Webster as the sponsor; seconded by Kirby Metoxen. Motion carried unanimously.

V. Additions**VI. Administrative Items****1. E-Poll Results: Approval of the Pandemic Relief Assistance Law Emergency Adoption Packet**

Motion by Jennifer Webster to enter into the record the results of the November 23, 2020, e-poll titled, "Approval of the Pandemic Relief Assistance Law Emergency Adoption Packet"; seconded by Kirby Metoxen. Motion carried unanimously.

2. E-Poll Results: Approval of the Budget Management and Control Law Emergency Amendments Adoption Packet

Motion by Kirby Metoxen to enter into the record the results of the November 24, 2020, e-poll titled, "Approval of the Budget Management and Control Law Emergency Amendments Adoption Packet"; seconded by Jennifer Webster. Motion carried unanimously.

3. Active Files List Sixty Day Update

Motion by Jennifer Webster to accept the memo titled, "Active Files List Sixty Day Review" and continue the development of the thirty-four legislative items currently on the Active Files List; seconded by Daniel Guzman King. Motion carried unanimously.

VII. Executive Session**VIII. Adjourn**

Motion by Kirby Metoxen to adjourn at 9:24 a.m.; seconded by Daniel Guzman King. Motion carried unanimously.

Oneida Business Committee Agenda Request

Accept the November 12, 2020, regular Quality of Life Committee meeting minutes

1. Meeting Date Requested: 12 / 23 / 20**2. General Information:**Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:Agenda Header: ☐ Accept as Information only☒ Action - please describe:**3. Supporting Materials**☐ Report ☐ Resolution ☐ Contract☒ Other:1. 3. 2. 4. ☐ Business Committee signature required**4. Budget Information**☐ Budgeted - Tribal Contribution☐ Budgeted - Grant Funded☐ Unbudgeted**5. Submission**Authorized Sponsor / Liaison: Primary Requestor/Submitter:
Your Name, Title / Dept. or Tribal MemberAdditional Requestor:
Name, Title / Dept.Additional Requestor:
Name, Title / Dept.



Quality of Life Committee

Regular Meeting
9:00 a.m. Thursday, November 12, 2020
Teleconference

Minutes

Present: QOL Chair Marie Summers, QOL Vice-Chair Daniel Guzman-King, QOL Members: Tehassi Hill, Brandon Stevens;

Others Present: Aliskwet Ellis, Shannon Hill, RC Metoxen, James Petitjean, Danelle Wilson

I. CALL TO ORDER AND ROLL CALL

Meeting called to order by QOL Vice-Chair Daniel Guzman-King at 9:00 a.m.

II. APPROVAL OF THE AGENDA

III. APPROVAL OF MEETING MINUTES

A. March 12, 2020 Quality of Life Meeting Minutes – Aliskwet Ellis

Motion by Brandon Stevens to approve the March 12, 2020 Quality of Life meeting minutes, seconded by Marie Summers. Motion carried unanimously:

Ayes: Tehassi Hill, Brandon Stevens, Marie Summers

IV. UNFINISHED BUSINESS – NONE

V. NEW BUSINESS

A. Approve Revised Quality of Life Charter – James Petitjean

Motion by Marie Summers to approve the Quality of Life Charter and to forward onto the Business Committee for approval, seconded by Tehassi Hill. Motion carried unanimously:

Ayes: Tehassi Hill, Brandon Stevens, Marie Summers

B. Approve Reporting Schedule – Aliskwet Ellis

Motion by Marie Summers to approve the Quality of Life reporting schedule, seconded by Brandon Stevens. Motion carried unanimously:

Ayes: Tehassi Hill, Brandon Stevens, Marie Summers

C. Review tribal member request to build a drug detox center and determine next steps – Shannon Hill

Motion by Marie Summers to request a statistic report from the General Manger on all drug related activity on the reservation – overdoses, treatment, deaths – to come specifically from the Oneida Comprehensive Health Department, seconded by Tehassi Hill. Motion carried unanimously:

Ayes: Tehassi Hill, Brandon Stevens, Marie Summers

Motion by Marie Summers to request a closeout report from the General Manger on the Kanatine Center, seconded by Brandon Stevens. Motion carried unanimously:

Ayes: Tehassi Hill, Brandon Stevens, Marie Summers

Motion by Marie Summers to keep the detox center on the Quality of Life agenda and to have it reported on monthly, seconded by Brandon Stevens. Motion carried unanimously:

Ayes: Tehassi Hill, Brandon Stevens, Marie Summers

VI. REPORTS – NONE

VII. ADDITIONS – NONE

VIII. ADJOURN

Motion by to Brandon Stevens to adjourn at 10:02 a.m., seconded by Tehassi Hill. Motion carried unanimously:

Ayes: Tehassi Hill, Brandon Stevens, Marie Summers

Oneida Business Committee Agenda Request

Review request and determine next steps - Oneida Recreation Department

1. Meeting Date Requested: 12/ / 23 / 202012/23/2020**2. General Information:**Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:Agenda Header: ☐ Accept as Information only☒ Action - please describe:

Stop the closure of the Oneida Recreation Department. Allocate funding to keep this department open and up and running.

Effective immediately.

3. Supporting Materials☐ Report ☐ Resolution ☐ Contract☒ Other:1. 3. 2. 4. ☐ Business Committee signature required**4. Budget Information**☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted**5. Submission**

Authorized Sponsor / Liaison:

Primary Requestor/Submitter:

Shannon Hill 10113 # 12/08/2020
Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

Re-organizational structure cuts to other tribal positions to allocate funding needed to keep this department up and running for our kids.

What happened to our 7 generations philosophy?

What are the plans for the future?

1) Save a copy of this form for your records.

2) Print this form as a *.pdf OR print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Business Committee Agenda Request

Approve the Oneida Business Committee Standard Operating Procedure (SOP) entitled Community...

1. Meeting Date Requested: 12 / 23 / 20

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

☐ Accept as Information only

☒ Action - please describe:

Approve BC SOP: Community Complaint and/or Concern Process

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☒ Other:

1.

3.

2.

4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter:
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

Purpose: The SOP was updated to remove the BC Support Office from the process and replace with the Employee Relations Representative position. Additional procedures were added to ensure the process was consistent with the current process being used.

Background: The ERR was hired October 1, 2020 and tasked with handling all personnel-related matters, including all complaints and investigations.

Action Requested: Approve BC SOP: Community Complaint and/or Concern Process

1) Save a copy of this form for your records.

2) Print this form as a *.pdf OR print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

ONEIDA NATION	TITLE: Community Complaints and/or Concerns	ORIGINATION DATE: 11/08/2017 REVISION DATE: 12/08/2020 EFFECTIVE DATE: Upon OBC approval
DEPARTMENT: Oneida Business Committee	APPROVED BY: <i>Oneida Business Committee</i> OBC Meeting Minutes	DATE:
AUTHORED BY: Jessica Vandekamp, ERR	APPROVED BY: Tribal Secretary	DATE:

1.0 PURPOSE

To create a standardized process for the Oneida Business Committee (OBC) to handle Community Complaints and/or Concerns.

2.0 DEFINITIONS

- 2.1 Business Day: means Monday through Friday from 8:00 a.m. to 4:30 p.m., excluding holidays, weekends, ½ days.
- 2.2 Community Complaint and/or Concern: means any complaint and/or concern that is not a complaint against a Direct Report to the OBC.
- 2.3 ERR: Employee Relations Representative; an employee of the OBC.
- 2.4 OBC Officers: means the Chairperson, Vice Chairperson, Treasurer, Secretary and the Legislative Operating Committee Chairperson.
- ~~2.5 BC Support Office: means the Records Management/Area Manager or his/her designee~~

3.0 WORK STANDARDS

- 3.1 ~~Any complaint against a Direct Report to the OBC must be processed in accordance with the OBC SOP entitled "Complaint Process for Direct Reports to the Business Committee".~~
- 3.2 Community Complaints and/or Concerns submitted to the OBC will be processed by the ~~BC Support Office~~ ERR.
- 3.3 Community Complaint and/or Concerns which are submitted anonymously, as defined by Chapter 307 Anonymous Letters Policy, will be processed pursuant to that law.

4.0 PROCEDURES

- 4.1 Community Complaints and/or Concerns must be written and may be addressed to the entire OBC or and individual member of the OBC.
- 4.2 Any member of the OBC may accept a Community Complaint and/or Concern.
- 4.3 The OBC member accepting the Community Complaint and/or Concern shall immediately forward the Community Complaint and/or Concern to the ~~BC Support Office~~ **ERR** for processing.
- 4.4 Within two (2) business days, the ~~BC Support Office~~ **ERR** shall:
 - 4.3.1 ~~Use stampers to~~ Acknowledge the receipt by:
 - 4.3.1.1 Write the date received on the document.
 - 4.3.1.2 Stamp “confidential” on each page, at the top of the document.
 - 4.3.1.3 Notify the Complainant in writing the complaint is received and will be processed.
 - 4.3.2. Forward a copy of the document to the OBC, requesting the OBC Officers address the Community Complaint and/or Concern.
- 4.5 Within two (2) business days of receiving the request to address the Community Complaint and/or Concern, the OBC Officers shall address the complaint and/or concern by:
 - 4.5.1 Determining the appropriate entity to handle the Community Complaint and/or Concern, which may include:
 - 4.5.1.1 Direct Report to the OBC
 - 4.5.1.2 Board, Committee, and Commission
 - 4.5.1.3 OBC liaison to a Board, Committee, and Commission
 - 4.5.2 This determination may be made by the OBC Officer via consensus over e-mail or via consensus in an OBC Officer Meeting.
 - 4.5.3 The OBC Officers may choose to meet with the complainant to gain a clear understanding of the Community Complaint and/or Concern.
- 4.6 Within two (2) business days of the OBC Officers’ determination, the ~~BC Support Office~~ **ERR** shall:
 - 4.6.1 Forward the Community Complaint and/or Concern to the appropriate entity.
 - 4.6.2 Respond to the complainant providing the contact information for the appropriate entity.
 - 4.6.3 File the Community Complaint and/or Concern in the appropriate master file.

5.0 RECORDS

- 5.1. Community Complaint and/or Concern records shall be maintained by the ~~BC Support Office~~ **ERR**.
- 5.2 Community Complaint and/or Concern records shall be held in accordance with the Open Records and Open Meetings Law.

~~6.0~~ ~~REFERENCES~~

~~6.1 Resolution BC 11-26-14 C~~

ONEIDA NATION	TITLE: Community Complaints and/or Concerns	ORIGINATION DATE: 11/08/2017 REVISION DATE: 12/08/2020 EFFECTIVE DATE: Upon OBC approval
DEPARTMENT: Oneida Business Committee	APPROVED BY: <i>Oneida Business Committee</i> OBC Meeting Minutes	DATE:
AUTHORED BY: Jessica Vandekamp, ERR	APPROVED BY: Tribal Secretary	DATE:

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- 4.3 The OBC member accepting the Community Complaint and/or Concern shall immediately forward the Community Complaint and/or Concern to the ERR for processing.
- 4.4 Within two (2) business days, the ERR shall:
 - 4.3.1 Acknowledge the receipt by:
 - 4.3.1.1 Write the date received on the document.
 - 4.3.1.2 Stamp “confidential” on each page, at the top of the document.
 - 4.3.1.3 Notify the Complainant in writing the complaint is received and will be processed.
 - 4.3.1.4 Save a copy of the complaint in a master file.
 - 4.3.2. Forward a copy of the document to the OBC, requesting the OBC Officers address the Community Complaint and/or Concern.
- 4.5 Within two (2) business days of receiving the request to address the Community Complaint and/or Concern, the OBC Officers shall address the complaint and/or concern by:
 - 4.5.1 Determining the appropriate entity to investigate the Community Complaint and/or Concern, which may include:
 - 4.5.1.1 Direct Report to the OBC
 - 4.5.1.2 Board, Committee, and Commission
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- 4.6 Within two (2) business days of the OBC Officers’ determination, ERR shall:
 - 4.6.1 Forward the Community Complaint and/or Concern to the appropriate entity to investigate.
 - 4.6.2 Respond to the complainant providing the contact information for the appropriate entity.
 - 4.6.3 File the Community Complaint and/or Concern in the appropriate master file.

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- 5.1. Community Complaint and/or Concern records shall be maintained by ERR.
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