



Oneida Business Committee

Regular Meeting
8:30 AM Tuesday, November 10, 2020
BC Conference Room, 2nd floor, Norbert Hill Center

Minutes

REGULAR MEETING

Present: Chairman Tehassi Hill, Vice-Chairman Brandon Stevens, Treasurer Tina Danforth, Secretary Lisa Liggins, Council members: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Marie Summers, Jennifer Webster;

Not Present: n/a

Arrived at: n/a

Others present: Jo Anne House, Larry Barton, Ralinda Ninham-Lamberies, Danelle Wilson, Clorissa Santiago, Chad Wilson, Debbie Thundercloud (via Microsoft Teams¹), Vicki Cornelius (via Microsoft Teams), Jackie Smith (via Microsoft Teams), Brooke Doxtator (via Microsoft Teams), Susan House (via Microsoft Teams), Renita Hernandez (via Microsoft Teams), Leslie Doxtater (via Microsoft Teams), Eric McLester (via Microsoft Teams), Louise Cornelius (via Microsoft Teams), Chad Fuss (via Microsoft Teams), Kaylynn Gresham (via Microsoft Teams);

I. CALL TO ORDER

Meeting was called to order by Chairman Tehassi Hill at 8:30 a.m.

For the record: Chairman Tehassi Hill will be leaving early for an appointment with the BIA regarding the Hearth Act. Treasurer Tina Danforth and Councilwoman Jennifer Webster will be leaving early for personal appointments.

II. OPENING (00:00:21)

III. ADOPT THE AGENDA (00:00:47)

Motion by David P. Jordan to adopt the agenda with the three (3) changes [1) add item IX.B. Review the CRF Government Relief Funds Requests and determine next steps; 2) add item IX.C. Approve the letter to the BIA Office of Justice Services and authorize the Chairman to sign; and 3) move the discussion for item X.A. Review the FY-2021 budget packet and determine next steps as the first item in Executive Session], seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

¹ Microsoft Teams is software which provides a communication and collaboration platform for workplace chat, file sharing, and video meetings

IV. OATH OF OFFICE (00:03:30); (00:06:00)

Item V.A. was addressed next

A. Oneida Nation School Board - Vicki Cornelius

Sponsor: Lisa Liggins, Secretary

Oath of office administered by Secretary Lisa Liggins. Vicki Cornelius present via Microsoft Teams.

Item VI.A. was addressed next

V. MINUTES

A. Approve the August 27, 2020, special Business Committee meeting minutes (00:05:09)

Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to approve the August 27, 2020, special Business Committee meeting minutes, seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

B. Approve the October 28, 2020, regular Business Committee meeting minutes (00:05:34)

Sponsor: Lisa Liggins, Secretary

Motion by Jennifer Webster to approve the October 28, 2020, regular Business Committee meeting minutes, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Item IV. was addressed next.

VI. RESOLUTIONS

A. Adopt resolution entitled Extension of Declaration of Public Health State of Emergency Until December 13, 2020 (00:08:17)

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to adopt resolution 11-10-20-A Extension of Declaration of Public Health State of Emergency Until December 13, 2020, seconded by Daniel Guzman King. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

VII. STANDING COMMITTEES

A. LEGISLATIVE OPERATING COMMITTEE

1. Accept the October 21, 2020 regular Legislative Operating Committee meeting minutes (00:12:35)

Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to accept the October 21, 2020 regular Legislative Operating Committee meeting minutes, seconded by Kirby Metoxen. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

VIII. UNFINISHED BUSINESS

A. Accept the Headstart and Early Headstart update (00:13:10)

Sponsor: Debbie Thundercloud, General Manager

Motion by Jennifer Webster to accept the Headstart and Early Headstart update, seconded by Brandon Stevens. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

B. Accept the update regarding the resolution entitled Continued Support of Patricia King on the Treasury Tribal Advisory Committee (00:23:15)

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept the update regarding the resolution entitled Continued Support of Patricia King on the Treasury Tribal Advisory Committee and remove from agenda, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

IX. NEW BUSINESS

A. Accept the Tribal Action Plan update (00:25:05)

Sponsor: Debbie Thundercloud, General Manager

Motion by Daniel Guzman King to accept the Tribal Action Plan update, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Treasurer Tina Danforth left 9:00 a.m.

Treasurer Tina Danforth returned 9:03 a.m.

B. Review the CRF Government Relief Funds Requests and determine next steps (00:45:21)

Sponsor: Debbie Thundercloud, General Manager

Motion by Lisa Liggins to approve the 18 CRF requests, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Motion by Lisa Liggins to approve the supplemental pandemic relief assistant payment plan and for the details, final changes, and documents to brought back to the November 24, 2020 regular Business Committee meeting, seconded by Jennifer Webster. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

C. Approve the letter to the BIA Office of Justice Services and authorize the Chairman to sign (01:04:35)

Sponsor: Tehassi Hill, Chairman

Motion by Jennifer Webster to approve the letter to the BIA Office of Justice Services and authorize the Chairman to sign, seconded by Tina Danforth. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

Item XI. was addressed next.

X. GENERAL TRIBAL COUNCIL

A. Review the FY-2021 budget packet and determine next steps (01:14:07)

Sponsor: Tina Danforth, Treasurer

Motion by Daniel Guzman King to defer the FY-2021 budget packet to the November 24, 2020 regular Business Committee meeting, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Marie Summers

Not Present: Tehassi Hill, Tina Danforth, Jennifer Webster

Item XII. was addressed next.

XI. EXECUTIVE SESSION (01:06:06)

Motion by Daniel Guzman King to go into executive session at 9:36 a.m., seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Brandon Stevens, Marie Summers, Jennifer Webster

The Oneida Business Committee, by consensus, recessed from 12:10 p.m. to 1:30 p.m.

Councilwoman Jennifer Webster left at 12:10 p.m.

Chairman Tehassi Hill left at 12:10 p.m. Vice-Chairman Brandon Stevens assumes the role of the Chair.

Vice-Chairman Brandon Stevens called the meeting to order at 1:30 p.m.

Roll call for the record:

Present: Treasurer Tina Danforth; Councilman Daniel Guzman King; Councilman David P. Jordan; Councilman Kirby Metoxen; Vice-Chairman Brandon Stevens; Councilwoman Marie Summers;

Not Present: Chairman Tehassi Hill; Secretary Lisa Liggins; Councilwoman Jennifer Webster;

Secretary Lisa Liggins returned at 1:34 p.m.

Treasurer Tina Danforth left at 3:50 p.m.

Motion by Daniel Guzman King to come out of executive session at 4:18 p.m., seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Marie Summers

Not Present: Tehassi Hill, Tina Danforth, Jennifer Webster

A. REPORTS

1. Accept the Gaming General Manager report (01:06:50)

Sponsor: Louise Cornelius, Gaming General Manager

Motion by Lisa Liggins to accept the Gaming General Manager report, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Marie Summers

Not Present: Tehassi Hill, Tina Danforth, Jennifer Webster

2. Accept the Emergency Management FY-2020 4th quarter report (01:07:10)

Sponsor: Kaylynn Gresham, Director/Emergency Management

Motion by Lisa Liggins to accept the Emergency Management FY-2020 4th quarter report, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Marie Summers

Not Present: Tehassi Hill, Tina Danforth, Jennifer Webster

3. Accept the Retail General Manager FY-2020 4th quarter report (01:07:25)

Sponsor: Eric McLester, Retail General Manager

Motion by David P. Jordan to approve the Retail General Manager FY-2020 4th quarter report, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,
Marie Summers
Not Present: Tehassi Hill, Tina Danforth, Jennifer Webster

4. Accept the FY-2020 September Treasurer's report (01:07:40)

Sponsor: Tina Danforth, Treasurer

Motion by Lisa Liggins to accept the FY-2020 September Treasurer's report, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,
Marie Summers
Not Present: Tehassi Hill, Tina Danforth, Jennifer Webster

5. Accept the Chief Counsel report (01:07:57)

Sponsor: Jo Anne House, Chief Counsel

Motion by David P. Jordan to accept the Chief Counsel report, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,
Marie Summers
Not Present: Tehassi Hill, Tina Danforth, Jennifer Webster

Motion by Lisa Liggins to request Legislative Operating Committee to place the Law Enforcement ordinance and/or ONGO [Oneida Nation Gaming Ordinance] on the active files list as a priority to address the placement of Internal Security, seconded by Daniel Guzman King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,
Marie Summers
Not Present: Tehassi Hill, Tina Danforth, Jennifer Webster

6. Accept the General Manager report (01:08:42)

Sponsor: Debbie Thundercloud, General Manager

Motion by Kirby Metoxen to accept the General Manager report, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,
Marie Summers
Not Present: Tehassi Hill, Tina Danforth, Jennifer Webster

B. AUDIT COMMITTEE

1. Accept the February 20, 2020, regular Audit Committee meeting minutes (01:09:20)

Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to accept the February 20, 2020, regular Audit Committee meeting minutes, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,
Marie Summers

Not Present: Tehassi Hill, Tina Danforth, Jennifer Webster

2. Schedule a special Business Committee meeting on December 18, 2020 at 9:00 am for RSM US LLP to present the Year-End Financial Statements (01:09:37)

Sponsor: David P. Jordan, Councilman

Motion by Kirby Metoxen to schedule a special Business Committee meeting on December 18, 2020 at 9:00 am for RSM US LLP to present the Year-End Financial Statements, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,
Marie Summers

Not Present: Tehassi Hill, Tina Danforth, Jennifer Webster

For the record: Secretary Lisa Liggins stated this special Business Committee meeting will be a virtual meeting pending the adoption of an SOP by the Business Committee

3. Accept the Environmental Quality Department performance assurance audit and lift the confidentiality requirement (01:10:35)

Sponsor: David P. Jordan, Councilman

Motion by David P. Jordan to accept the Environmental Quality Department performance assurance audit and lift the confidentiality requirement, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,
Marie Summers

Not Present: Tehassi Hill, Tina Danforth, Jennifer Webster

4. Accept the Health and Industrial Services performance assurance audit and lift the confidentiality requirement (01:10:54)

Sponsor: David P. Jordan, Councilman

Motion by David P. Jordan to accept the Health and Industrial Services performance assurance audit and lift the confidentiality requirement, seconded by Daniel Guzman King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,
Marie Summers

Not Present: Tehassi Hill, Tina Danforth, Jennifer Webster

5. Accept the Legal Office² performance assurance audit and lift the confidentiality requirement (01:11:12)

Sponsor: David P. Jordan, Councilman

Motion by David P. Jordan to accept the Legal Office performance assurance audit and lift the confidentiality requirement, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,
Marie Summers

Not Present: Tehassi Hill, Tina Danforth, Jennifer Webster

6. Accept the Oneida Apple Orchard Administration performance assurance audit and lift the confidentiality requirement (01:11:27)

Sponsor: David P. Jordan, Councilman

Motion by David P. Jordan to accept the Oneida Apple Orchard Administration performance assurance audit and lift the confidentiality requirement, seconded by Lisa Liggins. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,
Marie Summers

Not Present: Tehassi Hill, Tina Danforth, Jennifer Webster

7. Accept the Risk Management performance assurance audit and lift the confidentiality requirement (01:11:44)

Sponsor: David P. Jordan, Councilman

Motion by David P. Jordan to accept the Risk Management performance assurance audit and lift the confidentiality requirement, seconded by Lisa Liggins. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,
Marie Summers

Not Present: Tehassi Hill, Tina Danforth, Jennifer Webster

C. NEW BUSINESS

1. Accept the BC Transition follow-up report from Gaming (01:12:12)

Sponsor: Lisa Liggins, Secretary

Motion by Lisa Liggins to accept the BC Transition follow-up report from Gaming, . Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,
Marie Summers

Not Present: Tehassi Hill, Tina Danforth, Jennifer Webster

2. Review the posting request and determine next steps - Trust Enrollment Committee (01:12:15)

Sponsor: Debra J. Danforth, Chair/Trust Enrollment Committee

Motion by David P. Jordan to approve the posting request from Trust Enrollment Committee for one (1) Financial Analyst, seconded by Lisa Liggins. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,
Marie Summers

Not Present: Tehassi Hill, Tina Danforth, Jennifer Webster

² For clarification, "Legal Office" means Oneida Law Office.

3. Review the posting request and determine next steps - Oneida Retail Enterprise (01:12:40)

Sponsor: Eric McLester, Retail General Manager

Motion by David P. Jordan to approve the posting request from Oneida Retail Enterprise to hire two (2) emergency temps for six (6) months of one (1) Executive Assistant and one (1) Information Specialist, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Marie Summers

Not Present: Tehassi Hill, Tina Danforth, Jennifer Webster

4. Adopt resolution entitled Approving a Limited Waiver of Sovereignty for the Lazard International Strategic Equity (ACW ex-U.S.) Trust, Investment Management Subscription and Adoption Agreement with the Oneida Trust Enrollment Committee (01:13:05)

Sponsor: Debra J. Danforth, Chair/Oneida Trust Enrollment Committee

Motion by Lisa Liggins to adopt resolution 11-10-20-B Approving a Limited Waiver of Sovereignty for the Lazard International Strategic Equity (ACW ex-U.S.) Trust, Investment Management Subscription and Adoption Agreement with the Oneida Trust Enrollment Committee and move the resolution to open session, seconded by Daniel Guzman King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Marie Summers

Not Present: Tehassi Hill, Tina Danforth, Jennifer Webster

5. Enter the e-poll results into the record regarding the approved recall request from the General Manager for one (1) Press Operator (01:13:40)

Sponsor: Lisa Liggins, Secretary

Motion by David P. Jordan to enter the e-poll results into the record regarding the approved recall request from the General Manager for one (1) Press Operator, seconded by Daniel Guzman King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen, Marie Summers

Not Present: Tehassi Hill, Tina Danforth, Jennifer Webster

Item X.A. was addressed next

XII. ADJOURN (01:14:55)

Motion by David P. Jordan to adjourn at 4:26 p.m., seconded by Daniel Guzman King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Kirby Metoxen,
Marie Summers

Not Present: Tehassi Hill, Tina Danforth, Jennifer Webster

Minutes prepared by Chad Wilson, Senior Information Management Specialist.
Minutes approved as presented on November 24, 2020.


Lisa Liggins, Secretary
ONEIDA BUSINESS COMMITTEE