

LEGAL NAME CHANGE BY MARRIAGE

The Bride and Groom can assume either one of their legal last names or use a combination of both. Any deviation of last name would need to be changed through the Circuit Courts.

In order to change your name you will need to provide the **Social Security Administration** (SSA) and the **Department of Motor Vehicles** (DMV) with a certified copy of your marriage certificate. These are the steps to follow:

1. Go to your local Social Security Office

The Green Bay SSA is located at 1561 Dousman St. (Corner of Dousman and Military). Their phone number is 888-862-4811. We have included a Social Security Application in your envelope for you to complete prior to your visit.

⇒ **No Fee Required**

2. Go to your local Department of Motor Vehicles

The Green Bay area DMV is located at 2700 Vernon Drive Green Bay, WI 54304 (in Ashwaubenon off of Oneida St.) Their phone number is 800-924-3570. The DMV will need to see;

- Marriage Certificate
- New Social Security Card

The fee for your new driver's license or I.D. card will be either \$14.00 if it is not within a year of driver's license expiration date, or \$34.00 if it is within one year of expiring. The \$34 will renew your driver's license and update your name.

3. Notify all other parties of the name change

Some examples include Insurances, Banks, Credit cards, Licensing agencies, Employers, Military, etc.; and if you have a passport the US Passport Agency (forms are available in the County Clerk's office or at www.travel.state.gov)

Oneida Licensing ♦ PO Box 365 Oneida 54155 ♦ (920) 496- 5311
Located at: 909 Packerland Dr. Green Bay 54304