

# Oneida Youth Leadership Institute

## 3<sup>rd</sup> Quarter Report

Approved by official entity action on: August 26, 2020

Submitted by: Cheryl Stevens

OBC Liaison: Lisa Summers

OBC Liaison: Jennifer Webster

### ONEIDA YOUTH LEADERSHIP INSTITUTE

#### **Purpose:**

Oneida Youth Leadership Institute Mission Statement: Investing in the development of our youth to enhance nation building by learning from our past, embracing our present, and leaving a legacy for the future.

#### **BCC Members**

Melissa Metoxen  
Board Member  
June 2021

Margaret Ellis  
Treasurer  
Extended

Marlon Skenandore  
Board Member  
June 2023

Paul Ninham  
Board Member  
June 2023

Elijah Metoxen  
Board Member  
June 2021

Vacant  
Board Member  
Enter term end date

Jeff House  
Board Member  
Extended

### **Substantiated Complaints (if applicable)**

Per § 105.12-4.(a) of the Boards, Committees and Commissions law, annual and semi-annual reports shall contain information on the number of substantiated complaints against all members of the entity.

Per § 105.3-1.(q) a “Substantiated complaint” means a complaint or allegation in a complaint that was found to be valid by clear and convincing evidence.

NUMBER OF SUBSTANTIATED COMPLAINTS: No complaints received

### **Meetings**

Open meetings every 3<sup>rd</sup> Thursday on the Month. We have not had a meeting since the Pandemic began.

Emergency Meetings: None

### **Contact Info**

CONTACT: Cheryl Stevens  
TITLE: Executive Manager  
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MAIN WEBSITE: <http://oneidayouthleadership.org/>

### **Status report of Three-Year Outcomes/Goals**

**Incorporate Good Governance Principles to: 1) Provide community engagement through administrative and fundraising support to the Oneida Youth by raising funds for the OYLI that will provide for grants/sponsorships/donations to youth groups and activities that meet our overall purpose.; 2) Provide open communication to the Nation and community to help these entities understand the underlying foundation of a 7871 organization.**

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#### Outcome/Goal # 1

To provide administrative and fundraising support to youth organizations that will bring additional insights and funding opportunities from the non-profit aspect of fundraising.

IS THIS A LONG-TERM OR QUARTERLY GOAL? Long-term

GOOD GOVERNANCE PRINCIPLE:

Equity and Inclusiveness - Providing the opportunity for the Nation’s stakeholders to

maintain, enhance, or generally improve their well-being which provides the most compelling message regarding its reason for existence and value to the Nation

HOW OUTCOME/GOAL SUPPORTS THE GOOD GOVERNANCE PRINCIPLE:

The Oneida Youth Leadership Institute is a tax-deductible 7871 entity of the Oneida Nation actively planning for the 7th generation by providing opportunities, initiatives, and trainings that can help inspire our Native youth to become strong, progressive leaders. The Youth Leadership Institute will foster Tradition Heritage/Culture; Healthy Minds/Healthy Bodies; Citizen Engagement; Leadership; Academic Excellence; Entrepreneurship; Networking The Oneida Youth Leadership Institute (OYLI) is fully engaged with the community as we are a community tool for tax-exempt fundraising efforts. We provide enhanced services to groups seeking to fundraise for youth activities/events and assist in the development of initiatives that will create leadership qualities in our youth.

ACCOMPLISHMENTS REGARDING THE OUTCOME/GOAL:

We have assisted with fundraising efforts of 10 various youth groups and over 100 community youth thus far in various venues such as traditions and culture, 4H entrepreneur activities, and health and wellness, while building leadership qualities within the youth participants. In order to maintain our operations, we charge a 5% administration fee to process donations or all raised funds. We have both the internal Accounting Dept. accounting and auditing process to follow as well and the process and auditing of the Bay Bank, in which our accounts are held.

EXPECTATIONS/FUTURE PLANS REGARDING THE OUTCOME/GOAL:

We are currently developing our policies and procedures and an operating manual to assist our process in fundraising efforts for grant applications that will help build and sustain OYLI efforts. We do have a draft manual and will continue to work on that as we go. As a non-profit entity we can apply for external funding from corporations and foundations that are tax-exempt once the manual is done. This will help us in becoming self-sustaining. Training was in the process prior to the Pandemic and has been halted at this time. We hope to pick this up very soon.

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Outcome/Goal # 2

Provide open communication to the Nation and community in an effort to assure access to updated information. on skills training will also be required of all staff so that we can provide the utmost best customer service to our clientele.

IS THIS A LONG-TERM OR QUARTERLY GOAL?                      Quarterly

GOOD GOVERNANCE PRINCIPLE:

Transparency - Open communication about actions taken and decisions made ensuring access to information is clear

HOW OUTCOME/GOAL SUPPORTS THE GOOD GOVERNANCE PRINCIPLE:

We continue to advertise in the Kalihwisaks and on the Oneida Nation website. Additional training is requested from MIS to update our Facebook page and website on a regular basis. Communication skills training will also be required of all board members so that we can provide the utmost best customer service to our clientele.

ACCOMPLISHMENTS REGARDING THE OUTCOME/GOAL:

We currently have a website that provides for on-line donations, one of the first within the Nation. We have provided communication through the Kalihwisaks for donations and fundraisers and will continue to do so. We do need assistance from our online system company to input data onto the system. We use the DonorPerfect software for all on-line donations. They will provide training as needed. This is a donor management system for reporting, client data, and gift processing We will also need assistance from MIS to develop a true database of our accounts.

EXPECTATIONS/FUTURE PLANS REGARDING THE OUTCOME/GOAL:

We hope to have a fully functioning website, Facebook page, and online data system in place for smoother donation practices and open communication efforts within this next year. This Pandemic has put a hold on much of our work, as many of the board members have fulltime jobs and due to the staff shortages and time off from work, it has been difficult to continue our efforts at this time as OYLI is not an urgent or essential need at this time.

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**Stipends**

*Per the Boards, Committees, and Commissions law, stipends are set via OBC resolution. BC resolution # 05-08-19-B sets the stipend amounts.*

**Budget Information**

FY-2020 BUDGET:

\$0 – no stipends

FY-2020 EXPENDITURES AS OF END OF REPORTING PERIOD:

\$0 – no expenditures

Enter budget utilization information, if needed.

## Requests

Need assistance in recruiting for Board Members.

## Other

Enter other information, if needed.