COVID-19 Pandemic Educational Computer Request Application

ONEIDA

Program Eligibility:

- Must be an enrolled member of the Oneida Nation (Enrollment number is required).
- Must be 18 years and older as of August 12, 2020.
- Must be enrolled in a higher education institution (proof of acceptance and enrollment is required).
- Requesting laptop computer to meet their technology needs for the Fall 2020 semester.

Applicant Name:		Date of Birth: / /
Phone Number:	Social Security #:	Enrollment #:
E-mail:		

Mailing Address: Please print clearly					
Street Address					
City		State		Zip Code	

College Attending: (Include copy of acceptance letter):

Please explain the need for a laptop: (ex: online courses, computer lab shutdowns, unable to share computers, etc.)

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Payment Options: (Please Initial one):

	Reimbursement: I would like reimbursement in the amount of $_____ (not to exceed $1,000) for a laptop already purchased. (Purchase Date cannot be prior to June 6, 2020 and cannot be later than deadline of October 16th, 2020). Attach receipts clearly showing purchase date, items purchased, and purchase amount.
	Payment Advance: I would like a payment advance in the amount of $_____ (not to exceed $1,000) so I can purchase a laptop. Upon purchasing, I will submit receipts (by December 15th) showing the item was purchased. I understand, if the amount of purchase is greater than amount requested, additional funds will not be sent to cover the difference. I understand, if the purchase price is less than the amount requested, it is my responsibility to reimburse the Oneida Nation for the unused amount by December 15th. ==Failure to submit receipts and/or unused funds could result in legal action seeking reimbursement.==

****Important Information****

- ➢ **You may be subjected to being audited by the Oneida Nation and/or the Internal Revenue Service. It is advised to keep a copy of your application and any receipts of your purchases/payments.**
- ➢ Duplicate applications will not be accepted. Students should ensure their original application lists all the required items.
- ➢ Incomplete applications (missing paperwork, incomplete application) will be returned to students. Updated applications must be received prior to deadline (October 16th) for application to be considered.
- ➢ Students should work directly with their school's financial aid office to discuss their receipt of these educational benefits.
- ➢ Federal funds allocated to students through the COVID-19 Pandemic College Assistance Program are a general welfare exemption and not subject to taxation if used for the intended purposes.

Initial confirming your application includes the following:

	Copy/Proof of Acceptance to Higher Education Institution
	Copy/Proof of Course Schedule
	If requesting reimbursement – attached receipts of purchase
	Application is signed and dated

By signing this form either manually or electronically I agree that all the above statements are true and accurate.

Applicant Signature: _____ Date:_____

Mail to:
COVID-19 Pandemic Education Assistance Program
PO Box 365,
Oneida, WI 54155

Drop Off at:
Oneida Higher Education Drop Box (Please clearly indicate for COVID-19 Pandemic Education Assistance Program)
3759 W Mason St. Suite 3 Drop Box (left of front door)
Oneida, WI 54155

Email to:
C19_Edu_Program@Oneidanation.org

Any applications received after business close on October 16th will be not be accepted.