



# Oneida Business Committee

Executive Session  
8:30 AM Tuesday, March 10, 2020  
Executive Conference Room, 2nd floor, Norbert Hill Center

Regular Meeting  
8:30 AM Wednesday, March 11, 2020  
BC Conference Room, 2nd floor, Norbert Hill Center

## Minutes

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### EXECUTIVE SESSION

**Present:** Chairman Tehassi Hill, Treasurer Trish King, Secretary Lisa Summers, Council members: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Jennifer Webster;

**Not Present:** Councilman Ernie Stevens III;

**Arrived at:** Vice-Chairman Brandon Stevens at 8:37 a.m.;

**Others present:** Jo Anne House, Ralinda Ninham-Lamberies, Debbie Thundercloud, Lisa Liggins, Geraldine Danforth, Michelle Myers, Ravinder Vir, Debbie Danforth;

### REGULAR MEETING

**Present:** Chairman Tehassi Hill, Vice-Chairman Brandon Stevens, Treasurer Trish King, Secretary Lisa Summers, Council members: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III, Jennifer Webster;

**Not Present:** n/a

**Arrived at:** n/a

**Others present:** Jo Anne House, Larry Barton, Debbie Thundercloud, Lisa Liggins, Katrina Mungo, Bonnie Pigman, Clorissa Santiago, Celestine Jeffreys, Keith Doxtator, Eric McLester;

## **I. CALL TO ORDER**

*Meeting called to order by Chairman Tehassi Hill at 8:30 a.m.*

## **II. OPENING (00:00:12)**

*Opening provided by Councilman Kirby Metoxen.*

## **III. ADOPT THE AGENDA (00:00:40)**

Motion by David P. Jordan to adopt the agenda with two (2) changes [1) delete item XII.C.2. Approve the updated reorganization proposal and Gantt chart for Oneida Retail Enterprise; and 2) add item XII.D.3. Approve one (1) new enrollment], seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,  
Brandon Stevens, Ernie Stevens III, Jennifer Webster

Abstained: Lisa Summers

#### **IV. MINUTES**

**A. Approve the February 26, 2020, regular Business Committee meeting minutes (00:01:34)**

Sponsor: Lisa Summers, Secretary

Motion by David P. Jordan to approve the February 26, 2020, regular Business Committee meeting minutes, seconded by Lisa Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens,  
Ernie Stevens III, Lisa Summers, Jennifer Webster

Abstained: Kirby Metoxen

#### **V. RESOLUTIONS**

**A. Adopt resolution entitled Authorizing the use of Self-Governance Carryover Funds to Purchase A Walk-Through Metal Detector for the Judiciary (00:01:57)**

Sponsor: Jennifer Webster, Councilwoman

Motion by Lisa Summers to adopt resolution 03-11-20-A Authorizing the use of Self-Governance Carryover Funds to Purchase A Walk-Through Metal Detector for the Judiciary, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,  
Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

**B. Adopt resolution entitled Boards, Committees, and Commissions Law emergency amendments (00:04:01)**

Sponsor: David P. Jordan, Councilman

Motion by Lisa Summers to adopt resolution 03-11-20-B Boards, Committees, and Commissions Law emergency amendments, seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,  
Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

**C. Approve two (2) actions regarding the resolution entitled Interpretation of General Tribal Council January 20, 2020 Economic Development and Fiscal Strategy Motion and Setting Implementation Procedures (00:06:55)**

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to adopt resolution 03-11-20-C Interpretation of General Tribal Council January 20, 2020 Economic Development and Fiscal Strategy Motion and Setting Implementation Procedures, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,  
Brandon Stevens, Ernie Stevens III, Jennifer Webster

Abstained: Lisa Summers

Motion by Lisa Summers to direct the General Manager to provide the Oneida Business Committee with an update within two (2) weeks on the Community and Economic Development Division Director's progress on the development of the required standard operating procedures and direct Finance to provide Oneida Business Committee a progress report within two (2) weeks on any changes that need to be done on their part of the process, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,  
Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

## **VI. APPOINTMENTS**

**A. Determine next steps regarding one (1) vacancy - Oneida Personnel Commission (00:09:38)**

Sponsor: Lisa Summers, Secretary

Motion by Jennifer Webster to appoint Twylite Moore to the Oneida Personnel Commission with a term ending March 31, 2025, seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens,  
Ernie Stevens III, Jennifer Webster

Opposed: Kirby Metoxen

Abstained: Lisa Summers

*For the record: Councilman Kirby Metoxen stated I opposed because Daniel Thomas just got done serving about a year's time and has invested in a lot of training on the Personnel Commission and now is...they're going to have to start over with another person.*

**B. Determine next steps regarding five (5) Pro Tem vacancies - Oneida Personnel Commission (00:12:09)**

Sponsor: Lisa Summers, Secretary

Motion by Kirby Metoxen to appoint George Skenandore as Pro Tem on the Oneida Personnel Commission with a term ending March 31, 2025, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,  
Brandon Stevens, Ernie Stevens III, Jennifer Webster

Opposed: Lisa Summers

Motion by Jennifer Webster to re-post the four (4) remaining vacancies in accordance with § 105.5-5., seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,  
Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

## **VII. STANDING COMMITTEES**

### **A. LEGISLATIVE OPERATING COMMITTEE**

- 1. Accept the February 19, 2020, regular Legislative Operating Committee meeting minutes (00:15:10)**

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to accept the February 19, 2020, regular Legislative Operating Committee meeting minutes, seconded by Trish King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,  
Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

- 2. Accept the memorandum regarding the issues identified in the 2020 special election final report as information (00:15:38)**

Sponsor: David P. Jordan, Councilman

Motion by Lisa Summers to accept the memorandum regarding the issues identified in the 2020 special election final report as information, seconded by Trish King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,  
Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

## **VIII. TRAVEL REPORTS**

- A. Approve the travel report - Councilman Kirby Metoxen - Chicago Travel & Adventure Show - Rosemont, IL - February 7-10, 2020 (00:20:49)**

Sponsor: Kirby Metoxen, Councilman

Motion by Jennifer Webster to approve the travel report from Councilman Kirby Metoxen for the Chicago Travel & Adventure Show in Rosemont, IL - February 7-10, 2020, seconded by David P. Jordan.

Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Brandon Stevens,  
Ernie Stevens III, Lisa Summers, Jennifer Webster

Abstained: Kirby Metoxen

**B. Approve the travel report and determine next steps regarding action items - Secretary Lisa Summers - Tribal Caucus and GLITC Emergency Management Summit - Lac du Flambeau, WI - February 25-27, 2020 (00:21:46)**

Sponsor: Lisa Summers, Secretary

Motion by David P. Jordan to approve the travel report from Secretary Lisa Summers for the Tribal Caucus and GLITC Emergency Management Summit in Lac du Flambeau, WI - February 25-27, 2020, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,  
Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Motion by Jennifer Webster to approve the four (4) action items listed in the travel report [1). Assign one (1) to two (2) more OBC members to participate in April 2020 Tribal Caucus meeting; 2) Assign one (1) to two (2) OBC Members to work with Intergovernmental Affairs & Communications and a sub-committee of the Tribal Caucus on the development of a PL-280 Retrocession Process for tribes; 3) Oneida will host the next Tribal Caucus and need to request Intergovernmental Affairs & Communications to assist with making appropriate arrangements; and 4) Assign the Chairman and Vice-Chairman to work with Emergency Management and the Law Office on the completion of the inter-tribal mutual aide agreement, noting the draft agreement has already been submitted to the Law Office for review], seconded by Lisa Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon  
Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Abstained: Trish King

## **IX. TRAVEL REQUESTS**

**A. Approve the travel request - Secretary Lisa Summers - M3 Meeting - Halifax, NS - May 19-23, 2020 (00:26:27)**

Sponsor: Lisa Summers, Secretary

Motion by David P. Jordan to approve the travel request for Secretary Lisa Summers to attend the M3 Meeting in Halifax, NS - May 19-23, 2020, seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon  
Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Opposed: Trish King

## **X. NEW BUSINESS**

**A. Approve the Oneida Trust Enrollment Committee/Oneida Business Committee Memorandum of Agreement (00:29:50)**

Sponsor: Debbie Danforth, Chair/Oneida Trust Enrollment Committee

Motion by Brandon Stevens to approve the Oneida Trust Enrollment Committee/Oneida Business Committee Memorandum of Agreement, seconded by Lisa Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,  
Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

**B. Approve the amendment - Brown County Public Works Department project agreement - file # 2020-0203 (00:31:16)**

Sponsor: Debbie Thundercloud, General Manager

Motion by David P. Jordan to approve the amendment to the Brown County Public Works Department project agreement - file # 2020-0203, seconded by Lisa Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,  
Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

**XI. GENERAL TRIBAL COUNCIL**

**A. Acknowledge receipt of the 2020 annual report from the Oneida Nation Arts Board (00:32:02)**

Sponsor: Lisa Summers, Secretary

Motion by Lisa Summers to acknowledge receipt of the 2020 annual report from the Oneida Nation Arts Board, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,  
Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

**XII. EXECUTIVE SESSION**

**A. REPORTS**

**1. Accept the Chief Counsel report (00:32:51)**

Sponsor: Jo Anne House, Chief Counsel

Motion by Brandon Stevens to accept the Chief Counsel report, seconded by Lisa Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,  
Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Motion by Lisa Summers to approve the limited waivers of sovereign immunity associated with the Volkswagen Environmental Mitigation Trust for Indian Tribe Beneficiaries, authorize the Chairman to sign, and move the documents to open session, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,  
Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Motion by Jennifer Webster to approve the limited waiver of sovereign immunity for the SportRadar Solutions LLC [Mutual Non-Disclosure Agreement], seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,  
Brandon Stevens, Lisa Summers, Jennifer Webster

Abstained: Ernie Stevens III

**2. Accept the General Manager report (00:34:00)**

Sponsor: Debbie Thundercloud, General Manager

Motion by Lisa Summers to accept the General Manager report, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,  
Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Motion by Lisa Summers to cancel the March 16, 2020, reconvened annual General Tribal Council meeting and cancel the April 6, 2020, special General Tribal Council meeting noting these meetings will rescheduled to a later date, seconded by Ernie Stevens III. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,  
Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Motion by Jennifer Webster to approve the correspondence regarding canceled March 16, 2020, reconvened annual General Tribal Council meeting and the canceled April 6, 2020, special General Tribal Council meeting and move the correspondence to open session, seconded by Lisa Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,  
Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Motion by Jennifer Webster to direct the Secretary and Direct Reports to the Business Committee to develop and send out organization-wide correspondence regarding travel restrictions by March 13, 2020, seconded by Lisa Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,  
Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

**B. AUDIT COMMITTEE**

**1. Accept the January 16, 2020, regular Audit Committee meeting minutes (00:35:39)**

Sponsor: David P. Jordan, Councilman

Motion by Kirby Metoxen to accept the January 16, 2020, regular Audit Committee meeting minutes, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,  
Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

**2. Accept the January 30, 2020, emergency Audit Committee meeting minutes (00:35:54)**

Sponsor: David P. Jordan, Councilman

Motion by Kirby Metoxen to accept the January 30, 2020, emergency Audit Committee meeting minutes, seconded by Lisa Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,  
Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

**3. Accept the Food Distribution performance assurance audit and lift the confidentiality requirement (00:36:12)**

Sponsor: David P. Jordan, Councilman

Motion by Lisa Summers to accept the Food Distribution performance assurance audit and lift the confidentiality requirement, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,  
Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

**4. Accept the Medical Records performance assurance audit and lift the confidentiality requirement (00:36:28)**

Sponsor: David P. Jordan, Councilman

Motion by David P. Jordan to accept the Medical Records performance assurance audit and lift the confidentiality requirement, seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,  
Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

**5. Accept the Oneida Pow-wow Committee performance assurance audit and lift the confidentiality requirement (00:36:44)**

Sponsor: David P. Jordan, Councilman

Motion by Lisa Summers to accept the Oneida Pow-wow Committee performance assurance audit and lift the confidentiality requirement, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,  
Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

**6. Accept the Information Technology FY-2018 compliance audit and lift the confidentiality requirement (00:37:00)**

Sponsor: David P. Jordan, Councilman

Motion by Kirby Metoxen to accept the Information Technology FY-2018 compliance audit and lift the confidentiality requirement, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,  
Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

**7. Accept the Four Card Poker rules of play compliance audit and lift the confidentiality requirement (00:37:18)**

Sponsor: David P. Jordan, Councilman

Motion by David P. Jordan to accept the Four Card Poker rules of play compliance audit and lift the confidentiality requirement, seconded by Lisa Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,  
Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster



- 8. Accept the Ultimate Texas Hold'em rules of play compliance audit and lift the confidentiality requirement (00:37:37)**  
Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to accept the Ultimate Texas Hold'em rules of play compliance audit and lift the confidentiality requirement, seconded by Lisa Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,  
Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

**C. UNFINISHED BUSINESS**

- 1. Defer the Joint Marketing Standard Operating Procedures regarding Tickets & Merchandise Distribution to the April 8, 2020, regular Business Committee meeting agenda (00:38:00)**  
Sponsor: Michele Doxtator, Area Manager/Retail Profits

Motion by David P. Jordan to defer the Joint Marketing Standard Operating Procedures regarding Tickets & Merchandise Distribution to the April 8, 2020, regular Business Committee meeting agenda, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,  
Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

- ~~2. Approve the updated reorganization proposal and Gantt chart for Oneida Retail Enterprise~~**  
~~Sponsor: Michele Doxtator, Area Manager/Retail Profits~~

*Item deleted at the adoption of the agenda.*

**D. NEW BUSINESS**

- 1. Review applications for one (1) vacancy - Oneida Personnel Commission (00:38:30)**  
Sponsor: Lisa Summers, Secretary

Motion by David P. Jordan to accept the discussion regarding the applications for the Oneida Personnel Commission vacancy as information, seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,  
Brandon Stevens, Ernie Stevens III, Jennifer Webster

Abstained: Lisa Summers

- 2. Review applications for five (5) Pro Tem vacancies - Oneida Personnel Commission (00:38:57)**  
Sponsor: Lisa Summers, Secretary

Motion by Jennifer Webster to accept the discussion regarding applications for the Oneida Personnel Commission Pro Tem vacancies as information, seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,  
Brandon Stevens, Jennifer Webster

Abstained: Ernie Stevens III, Lisa Summers

**3. Approve one (1) new enrollment (00:39:20)**

Sponsor: Debbie Danforth, Chair/Oneida Trust Enrollment Committee

Motion by Jennifer Webster to approve one (1) new enrollment, seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, Trish King, Kirby Metoxen, Brandon Stevens,  
Ernie Stevens III, Jennifer Webster

Abstained: David P. Jordan, Lisa Summers

**XIII. ADJOURN (00:40:20)**

Motion by Daniel Guzman King to adjourn at 9:11 a.m., seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,  
Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Minutes prepared by Lisa Liggins, Information Management Specialist  
Minutes approved as presented on April 8, 2020.

  
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Lisa Summers, Secretary  
ONEIDA BUSINESS COMMITTEE