

# 2020 report template

For Boards, Committees, and Commissions (BCCs)

Approved by official entity action on: February 18, 2020

Submitted by: Eric Boulanger, Chair

OBC Liaison: Brandon Stevens

OBC Liaison: Jennifer Webster

## PARDON AND FORGIVENESS SCREENING COMMITTEE

### **Purpose:**

The purpose of the PFSC is to provide a fair, efficient and formal process for considering pardons and forgiveness.

### **BCC Members**

Eric Boulanger  
Chair  
August 31, 2020

Delia Smith  
Member  
August 31, 2020

Ronald King Jr.  
Alternate  
August 31, 2020

Carol Silva  
Alternate  
August 31, 2020

Jeanette Ninham  
Vice Chair  
August 31, 2020

Carmen Escamea  
Member  
August 31, 2020

Jamie Stevens  
Alternate  
August 31, 2020

Donna Richmond  
Alternate  
August 31, 2020

### **Substantiated Complaints (if applicable)**

Per § 105.12-4.(a) of the Boards, Committees and Commissions law, annual and semi-annual reports shall contain information on the number of substantiated complaints against all members of the entity.

Per § 105.3-1.(q) a "Substantiated complaint" means a complaint or allegation in a complaint that was found to be valid by clear and convincing evidence.

NUMBER OF SUBSTANTIATED COMPLAINTS: Zero (0)

### **Meetings**

Held every 3<sup>rd</sup> Monday of February, May, August and November at 10:00 AM.

Emergency Meetings: Zero (0) emergency meetings were held

### **Contact Info**

CONTACT: Brooke Doxtator

TITLE: Boards, Committees, and Commissions Supervisor

PHONE NUMBER: (920) 869-4364

E-MAIL: Boards@oneidanation.org

MAIN WEBSITE: <https://oneida-nsn.gov/government/boards-committees-and-commissions/appointed/#Pardon-and-Forgiveness-Screening-Committee>

### **Status report of Three-Year Outcomes/Goals**

---

#### Outcome/Goal # 1

Create and update standard operating procedures.

IS THIS A LONG-TERM OR QUARTERLY GOAL? Long-term

#### GOOD GOVERNANCE PRINCIPLE:

Effectiveness and Efficiency - Processes implemented by the Nation producing favorable results which meets the needs of Membership, Employees, Community, while making the best use of resources – human, technological, financial, natural and environmental

#### HOW OUTCOME/GOAL SUPPORTS THE GOOD GOVERNANCE PRINCIPLE:

Ensure we have the best tools and resources in place to effectively carry out our duties and responsibilities as provided in the Pardon and Forgiveness law.

ACCOMPLISHMENTS REGARDING THE OUTCOME/GOAL:

We've updated the pardon and forgiveness application, as well as the application deadlines so we have the time needed to work with the applications and meet the deadlines indicated in the pardon and forgiveness law. We've also started holding quarterly meetings in accordance with our bylaws.

EXPECTATIONS/FUTURE PLANS REGARDING THE OUTCOME/GOAL:

Our goal is to make the appropriate updates to our current standard operating procedures and to identify and/or create additional standard operating procedure by August 2020. We also want to implement an annual review process for the standard operating procedures moving forward.

---

Outcome/Goal # 2

Create transition plan for newly appointed Pardon and Forgiveness Screening Committee members

IS THIS A LONG-TERM OR QUARTERLY GOAL?      Quarterly

GOOD GOVERNANCE PRINCIPLE:

Accountability - The acknowledgement and assumption of responsibility for decisions and actions as well as the applicable rules of law

HOW OUTCOME/GOAL SUPPORTS THE GOOD GOVERNANCE PRINCIPLE:

Creating a transition plan will ensure the Committee will move forward without interruption even in the event that all new members are appointed to the Committee.

ACCOMPLISHMENTS REGARDING THE OUTCOME/GOAL:

Our bylaws were successfully amended on October 9, 2019. The amended bylaws streamlined our membership and added minimum age and background check qualifications for the community-at-large positions.

EXPECTATIONS/FUTURE PLANS REGARDING THE OUTCOME/GOAL:

When our terms expire in August 2020, we are hoping for a smooth transition from the current Committee members to the newly appointed members, so pardon and forgiveness applicants don't have any interruptions in the pardon and forgiveness process.

**Stipends**

*Per the Boards, Committees, and Commissions law, stipends are set via OBC resolution. BC resolution # 05-08-19-B sets the stipend amounts.*

**Budget Information**

FY-2020 BUDGET:

No Budget, stipends are paid from BC  
Special Projects

FY-2020 EXPENDITURES AS OF END OF REPORTING  
PERIOD:

\$175

**Requests**

No Requests at this time.

**Other**

Not applicable at this time.