

2019 4th Quarter Report (Jul '19 - Sep '19)

Oneida Pow-wow Committee

Approved by official entity action on: November 5, 2019
Submitted by Tonya Webster

Board, Committee, or Commission Members

Name and Title	Oneida Nation Email	Term Expiration Date
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Vacant		
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Vacant		

OBC Liaison(s)

Ernie Stevens III

[Click here to enter OBC Liaison name.](#)

Jennifer Webster

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Meetings

Held every 2nd Tuesday of the month.

Location: Skenandoah Complex 909 Packerland Dr. Conference Room A, Green Bay, WI 54303

Time: 5:00 PM

No emergency Meetings were held.

Accomplishments

Please provide details of what the entity has accomplished that quarter, including any special events held during the reporting period and any travel by the members and/or staff.

ACCOMPLISHMENT #1

Summary:

Event Completion Follow-up - 47th Annual Oneida Pow-wow June 28-30, 2019

1. The admission revenues (see attached) were good. We would like to bring the admission prices up a little next year. Reason being is the attendance amounts were up, but the admission revenues were down because we lowered the daily and weekend pass amounts from previous years per a recommendation. We lowered day passes to \$7 from \$8 and the weekend passes from \$15 to \$12.
2. The Supply Advance was reconciled and approved by the accounting department. A copy of the reconciliation is attached along with all the revenues, contract payout amounts, and inter-tribal billing. The amounts paid out by contracts (Carts, tents, porta potties, etc.) are continuing to raise their service prices each year.
3. All invoices from the pow-wow have been paid.
4. Our adult categories are broken down into Golden, Sr. Adults, and Jr. Adults. Because of a suggestion from one of our members we changed those age categories from what we had in previous years. See chart below:

2018		Changed to:	2019	
Jr. Adult	Sr. Adult		Jr. Adult	Sr. Adult
18 to 34	35 to 49	18 to 39	40 to 59	

During the pow-wow we had many suggestions to go back to the 2018 age category breakdown for Jr. & Sr. Adults which is what we will be using in 2020.

5. In order to be more transparent, the committee decided to hire a third-party vendor to do the tabulation this year. In previous years a committee member did tabulations. Despite this effort; a situation happened with the Tabulation this year. ONE of the committee members took it upon them self to allow one of the dance categories to disobey the dancer rules by allowing this category to change age group categories after they registered. Other dance categories asked to do so but were told they could not. Once the rest of the committee became aware of this, we had a team meeting to figure out how the rectify the situation. We have since wrote a Tabulation Policy to prevent from happening in the future, and no committee member is to be involved with the tabulation process.

A significant factor in the Pow-wows success are the volunteers who go above and beyond each year. Many of our volunteers return every year. Our volunteers all work hard, but with our limited budget we are unable to show a truly adequate thank you for all they do. We also received extra help from many of the departments within the Tribe including, OPD, Gaming Security, Norbert Hill Maintenance, Environmental, Zoning, Risk Management, Planning, DPW, and the electricians and many more not mentioned. The pow-wow is one of the Tribe's biggest events that requires months of planning from dedicated committee members and Oneida employees. All the hard work for the Pow-wow results in a proud accomplishment for the Oneida Nation.

Impact:

The pow-wow creates good relations with other Tribes, Businesses, and Governments. It also brings in revenue for the Nation, Community, and many surrounding businesses. It is also an invitation for Non-tribal communities to learn more about Oneida culture.

ACCOMPLISHMENT #2

Summary:

Completed and approved several Standard Operation Procedures including the Admission, Tabulation, Head-staff, Specials, Cash Handling, and Task Management and Stipend. Along with SOPs a comprehensive Operations Manual was also created explaining the full planning process for Oneida's competition and traditional pow-wows including, requirements, forms and emergency plans.

Impact:

Procedures enhance team building, transparency, and the overall functions of the pow-wows. The Operations manual is available for new committee members, BCC Support staff, BC Liaison and the GM for any inquiries regarding the Pow-wow coordination.

ACCOMPLISHMENT #3

Summary:

Planning for Oneida's two traditional Pow-wows began in August 2019. The second Winter Gathering Pow-wow will be held at the Radisson on December 28, 2020, and The Honor the Youth Pow-wow will be held at the Radisson on February 22, 2020

Impact: The traditional pow-wows give a time for Nations to gather and celebrate which creates good relationships.

Goals

Please provide details of the entity's long-term goals, the entity's goals for the next quarter, and projected quarterly activities.

LONG-TERM GOAL #1

Raising the prize money for dancers and drums to allow us to compete with other pow-wows.

Triennial Strategic Plan: This will draw more dancers and drums for larger competition, which will in turn attract a larger crowd and encourage higher attendance. Higher attendance will result in more revenue.

Update on Goal:

The Committee's available budget is the biggest obstacle for reaching these goals.

LONG-TERM GOAL #2

In order to expand we need larger pow-wow grounds to allow for more vendors, spectators, dancers, campers, & parking. With larger grounds all of our revenue sources are likely to increase including attendance, registration, camper, and parking revenues.

Triennial Strategic Plan: This expansion would generate more revenue both in space rental and admissions for Oneida. With more revenues we could increase the prize money without increasing tribal contribution.

Update on Goal:

The Pow-wow committee has worked with the Oneida planning department at various points in the past 20 years to achieve this goal however it has always been put on hold. The committee has reviewed different locations for the smaller traditional Pow-wows with little success. There are currently no known options for the larger 4th of July Pow-wow besides Norbert Hill.

QUARTERLY GOAL #1

The second annual Winter Gathering Pow-wow will occur on December 28, 2019 at the Radisson Hotel and Conference Center. This is one of the two Traditional pow-wows.

Triennial Strategic Plan: This pow-wow replaced the annual Three Sister's Pow-wow we held in previous years during the months of October or November because of continuous low attendance numbers. The plan to increase attendance is still being measured.

Update on Goal:

We have made most of the arrangements to carry out this pow-wow. We will continue to get ready for it as time gets closer.

QUARTERLY GOAL #2

The second traditional pow-wow is the annual Honor the Youth Pow-wow being held on February 22, 2020 at the Radisson Hotel and Conference Center.

Triennial Strategic Plan - This pow-wow is designated for the youth. We always have youth specials, youth head-staff, and higher payouts for the youth. Educating the youth at a young age will better their accomplishments in their adult years.

Update on Goal:

We will continue to plan for this pow-wow until the event date. We are in the early planning stages for this pow-wow.

QUARTERLY ACTIVITIES

Each Pow-wow that is held is always reviewed for successes and obstacles to better prepare for the next one. We make notes of any issues that arose to better manage them for the next event and members are always thinking of ways to improve at every meeting.

Update on Activities:

We have been meeting and will continue to meet and discuss ways we can improve for future pow-wows

Budget

Please provide the amount of the entity's budget, the status of the budget at that quarter, the total amount of stipends paid for the quarter, how the budget is being utilized by the entity and projected budgetary uses for the next quarter.

Total Budget for FY-2019: Value A: \$120,000
 Status of Budget at 4th Quarter: Value B: Our actual expenditures totaled \$141,122. The negative variance is because our revenue projections for our admissions were not met which cannot be controlled normally because of weather.

Stipend Type	Eligible Stipends	Total Stipend Amounts Received in Quarter
Meeting	\$75	\$1425.00
Joint Meetings with the OBC	\$75	\$0
Oneida Judiciary Hearings	\$50	\$0
Hearings of Boards, Committees, or Commissions	\$50	\$0
Conferences and Trainings	\$100	\$0
Miscellaneous - Choose an item.	\$25 per hour, not to exceed \$200 per day	\$725

Budget Utilization

The budget is used to prepare and plan for two traditional pow-wow and one summer contest pow-wow per year.

Projected budgetary uses for the next quarter

Next Quarter the Budget will used to have the Winter Gathering and Honor the Youth pow-wows.

Requests

We were asked to report back on the Tabulation situation which was explained earlier in the report. A more detailed write up was also submitted to the Oneida Business Committee. The committee member responsible has had their appointment terminated.

Other

The new by-laws have been reviewed and approved.

Admission Deposit

“2019”

6-28-19 TOTAL= \$12,668.00

6-29-19 TOTAL= \$15,930.00

6-30-19 TOTAL= \$ 2,097.00

GRAND TOTAL= \$30,695.00

**2019 ANNUAL 4TH OF JULY POW-WOW JUNE 28 - JUNE 30, 2019 POW WOW
DETAILED LISTING SUPPLY ADVANCE REQUEST -005**

Head Staff:	Advance Amount	Total	Paid Out	Returning	Deposit Date
Dancer Singer Winners	\$91,780.00		91,630.00	\$150.00	
005-705103-000 - Awards Total		\$91,780.00			
Admissions Coordinator	\$550.00		550.00	\$0.00	
Parking Coordinators	\$600.00		600.00	\$0.00	
Parking & clean up help	\$500.00		600.00	-\$100.00	
Head Vet Dancer Payouts	\$200.00		200.00	\$0.00	
Female head Dancer Payouts	\$200.00		200.00	\$0.00	
Male head Dancer Payouts	\$200.00		200.00	\$0.00	
Food Vendors	\$800.00		600.00	\$200.00	
001-4225052-005-702125-000 - Sub Contractors Total		\$3,050.00			
Tiny Tots Payouts	\$1,000.00		315.00	\$685.00	
Veterans Payouts	\$1,650.00		780.00	\$870.00	
Travel Drums	\$1,500.00		800.00	\$700.00	
Special - Iroquois Singing Special (1st - 4th place)*	\$0.00		1,100.00	-\$1,100.00	
Special - Sweetheart Special (1st & 4th Place)*	\$0.00		600.00	-\$600.00	
001-4225052-005-705105-000 Special Events Total		\$4,150.00			
Security night shift, 4 Fri, 4 Sat @150 per shift	\$1,200.00		1,200.00	\$0.00	
001-4225052-005-705214-000 Security Total		\$1,200.00			
Supplies	\$3,400.00		1,946.41	\$1,453.59	
001-4225052-005-700001-000 Supplies Total		\$3,400.00			
Start up cash for Admissions 8 Funds @ \$600	\$4,800.00		0.00	\$4,800.00	
Start up cash for Road Admissions 2 funds @ \$200	\$400.00		0.00	\$400.00	
Start up cash for T Shirts, Concessions, & Ice	\$450.00		0.00	\$450.00	
001-42250001-000-101252-000 Start Up Cash Total		\$5,650.00			
	\$109,230.00	\$109,230.00	101,321.41	\$7,908.59	7/15/2019

* Not included in original supply advance

Total of Advance
Total Amount Paid out
Return

\$109,230.00
\$101,321.41
\$7,908.59

Add Paid by Check & Intertribal	Revenues
T-shirts - \$4,565.00 - Check	Parking \$980.00
Radisson - Hotel - \$1,920.00 - Check	50/50 Raffle \$1,955.00
VanBoxtel RV - (1) Travel Trailers \$809 - Check	Vendors \$19,100.00
Golf Carts - \$5,006.00 - check	IT- Sales for Admissions \$5,520.00
Vanderplas Sanitation- \$4,716.00 - check	Admissions \$30,695.00
Rent-a-Tent - \$5,075 - check	T-shirts \$1,432.00
Sound - \$3,000 - check	Concessions \$830.00
Headstaff - \$8,000(\$1,000 per person/check)	Ice \$293.00
Gas Cards - \$1,360.00 (IT)	Total \$60,625.00
Wristbands Admissions - \$742.00 - check	
Ice - \$674 - ice	
Light house Productions \$250 - ice	

Pow-wow Year	# of Dancers	# of Drums
2017	406	7
2018	440	9
2019	377	6