



Oneida Business Committee

Regular Meeting¹
8:30 AM Wednesday, October 23, 2019
BC Conference Room, 2nd floor, Norbert Hill Center

Agenda

Meeting agenda is available here: oneida-nsn.gov/government/business-committee/agendas-packets/. Materials for the "General Tribal Council" section of the agenda, if any, are available to enrolled members of the Oneida Nation; to obtain a copy, visit the BC Support Office, 2nd floor, Norbert Hill Center and present a valid Tribal I.D. or go to <https://goo.gl/uLp2jE>. Scheduled times are subject to change.

I. CALL TO ORDER

- A. Special recognition for years of service**
Sponsor: Geraldine Danforth, Area Manager/Human Resources

II. OPENING

III. ADOPT THE AGENDA

IV. OATH OF OFFICE

- A. Oneida Election Board - Racquel Hill, Patricia Moore, and Lisa Huff**
Sponsor: lis
- B. Oneida Personnel Commission (Pro Tem Members) - Renee Zakhar, Matthew W. Denny, and Gerald DeCoteau**
Sponsor: Lisa Summers, Secretary

V. MINUTES

- A. Approve the October 3, 2019, emergency Business Committee meeting minutes**
Sponsor: Lisa Summers, Secretary
- B. Approve the October 9, 2019, regular Business Committee meeting minutes**
Sponsor: Lisa Summers, Secretary

¹ On October 9, 2019, the Oneida Business Committee approved an exception to resolution # BC-12-27-16-A to hold both the regular and executive discussion meetings on Wednesday, October 23, 2019, at 8:30 a.m.

VI. RESOLUTIONS

- A. **Consider resolution entitled Approval of Use of Economic Development, Diversification and Community Development Fund for Project ED19-022, Central Oneida Site Clean-up**
Sponsor: Debbie Thundercloud, General Manager
- B. **Adopt resolution entitled Authorizing Discretion Regarding Implementation of Children's Code, Chapter 708**
Sponsor: Debbie Thundercloud, General Manager

VII. APPOINTMENTS

- A. **Determine next steps regarding one (1) vacancy - Oneida Police Commission - term ending July 31, 2023**
Sponsor: Lisa Summers, Secretary

VIII. STANDING COMMITTEES**A. FINANCE COMMITTEE**

1. **Accept the October 1, 2019, regular Finance Committee meeting minutes**
Sponsor: Trish King, Treasurer
2. **Accept the October 14, 2019, regular Finance Committee meeting minutes**
Sponsor: Trish King, Treasurer

B. LEGISLATIVE OPERATING COMMITTEE

1. **Accept the October 2, 2019, regular Legislative Operating Committee meeting minutes**
Sponsor: David P. Jordan, Councilman
2. **Accept the Children's Code Implementation October 2019 quarterly update**
Sponsor: David P. Jordan, Councilman
3. **Approve the Oneida Environmental Resource Board bylaws amendments**
Sponsor: David P. Jordan, Councilman
4. **Approve the Oneida Land Claims Commission bylaws amendments**
Sponsor: David P. Jordan, Councilman
5. **Approve the Oneida Personnel Commission bylaws amendments**
Sponsor: David P. Jordan, Councilman

IX. TRAVEL REPORTS

- A. Approve the travel report - Councilman Kirby Metoxen - Treaty Days - Bayfield, WI - September 29-30, 2019**
Sponsor: Kirby Metoxen, Councilman
- B. Approve the travel report - Councilman Kirby Metoxen - Repatriation of Oneida Children from Carlisle Boarding School - Hudson, WI - October 5-6, 2019**
Sponsor: Kirby Metoxen, Councilman
- C. Approve the travel report and one (1) additional action - Treasurer Trish King - 2019 Fall Finance & Tribal Economies Conference - Prior Lake, MN - October 6-9, 2019**
Sponsor: Trish King, Treasurer
- D. Approve the travel report - Councilman Daniel Guzman King - AISES National Conference - Milwaukee, WI - October 9-12 2019**
Sponsor: Daniel Guzman King, Councilman

X. TRAVEL REQUESTS

- A. Approve the travel request in accordance with § 216.16-1 - Five (5) Oneida Gaming Commission members/staff - Tours and Wisconsin Gaming Regulators Association - Madison, WI - November 13-14, 2019**
Sponsor: Mark A. Powless, Chair/Oneida Gaming Commission
- B. Approve the travel request - Councilwoman Jennifer Webster - Administration of Children & Families Tribal Advisory Committee meeting - Washington DC - November 17-22, 2019**
Sponsor: Jennifer Webster, Councilwoman
- C. Enter the e-poll results into the record regarding the approved BC SOP exception and the approved travel request in accordance with § 216.16-1 for four (4) Oneida Gaming Commission members/staff**
Sponsor: Lisa Summers, Secretary

XI. NEW BUSINESS

- A. Schedule a special Business Committee meeting on December 13, 2019, at 9:00 a.m.**
Sponsor: David P. Jordan, Councilman
- B. CIP # 15-002 Oneida Community Wells - Approve three (3) actions**
Sponsor: Debbie Thundercloud, General Manager
- C. CIP #16-008 O.F.F. Facility Improvements - Activate FY-2020 funds**
Sponsor: Debbie Thundercloud, General Manager
- D. CIP # 18-010 Food Distribution Store Concept - Activate FY-2020 funds**
Sponsor: Debbie Thundercloud, General Manager

- E. Approve two (2) actions regarding the 2020 Business Committee Standing Meeting Schedule**
Sponsor: Lisa Summers, Secretary
- F. Approve the 2020 Reporting Schedules**
Sponsor: Lisa Summers, Secretary
- G. Approve two (2) actions regarding the annual inspection report**
Sponsor: Debbie Thundercloud, General Manager

XII. EXECUTIVE SESSION

A. REPORTS

- 1. Accept the Community & Economic Development FY-2019 4th quarter executive report (2:30 p.m.)**
Sponsor: Debbie Thundercloud, General Manager
- 2. Accept the Governmental Services FY-2019 3rd quarter executive report (3:00 p.m.)**
Sponsor: Debbie Thundercloud, General Manager
- 3. Accept the Internal Services FY-2019 3rd quarter executive report (3:30 p.m.)**
Sponsor: Debbie Thundercloud, General Manager
- 4. Accept the Chief Counsel report**
Sponsor: Jo Anne House, Chief Counsel
- 5. Accept the Chief Financial Officer October 2019 report**
Sponsor: Larry Barton, Chief Financial Officer
- 6. Accept the Intergovernmental Affairs, Communications, and Self-Governance October 2019 report**
Sponsor: Melinda J. Danforth, Director/Intergovernmental Affairs

B. STANDING ITEMS

- 1. ONEIDA GOLF ENTERPRISE CORPORATION - LADIES PROFESSIONAL GOLF ASSOCIATION**
 - a. Defer the Thornberry Creek LPGA Classic September/October 2019 report to the November 13, 2019, regular Business Committee meeting**
Sponsor: Eric McLester, Business Compliance Analyst

C. AUDIT COMMITTEE

1. **Accept the September 19, 2019, regular Audit Committee meeting minutes**
Sponsor: David P. Jordan, Councilman
2. **Accept the Slots compliance audit and lift the confidentiality requirement**
Sponsor: David P. Jordan, Councilman
3. **Accept the Central Accounting performance assurance audit and lift the confidentiality requirement**
Sponsor: David P. Jordan, Councilman
4. **Accept the Emergency Management performance assurance audit and lift the confidentiality requirement**
Sponsor: David P. Jordan, Councilman
5. **Accept the Gaming Valet performance assurance audit and lift the confidentiality requirement**
Sponsor: David P. Jordan, Councilman
6. **Accept the Oneida Experiential Adventures performance assurance audit and lift the confidentiality requirement**
Sponsor: David P. Jordan, Councilman

D. UNFINISHED BUSINESS

1. **Consider resolution entitled Approval of Use of Economic Development, Diversification and Community Development Fund for ED19-020 Retail – Business & Marketing Plan (1:30 p.m.)**
Sponsor: Michele Doxtator, Area Manager/Retail Profits

EXCERPT FROM OCTOBER 9, 2019: Motion by Lisa Summers to defer this item to the October 23, 2019, regular Business Committee meeting and direct the Retail Profits Area Manager to provide a follow-up presentation on future projects from Retail, seconded by Daniel Guzman King. Motion carried.

2. **Determine next steps regarding long-term recommendations for Oneida Golf Enterprise financial needs and loans**
Sponsor: Oneida Business Committee

EXCERPT FROM FEBRUARY 8, 2019: Motion by Lisa Summers to direct the Oneida Golf Enterprise Agent to meet with the Oneida Nation's Chief Financial Officer and report on the long-term recommendations regarding the financial needs, loans at the second Executive Session meeting in October 2019, seconded by Trish King. Motion carried.

E. NEW BUSINESS

1. **Determine next steps regarding Per Capita Plan proposal and sub-team**
Sponsor: Trish King, Treasurer
2. **File # 2015-1037 - Determine next steps**
Sponsor: Larry Barton, Chief Financial Officer
3. **Deliberations regarding pardon application - Crystal M. Flores**
Sponsor: Lisa Summers, Secretary
4. **Review applications for one (1) vacancy - Oneida Police Commission**
Sponsor: Lisa Summers, Secretary

XIII. ADJOURN

Posted on the Oneida Nation's official website, www.oneida-nsn.gov pursuant to the Open Records and Open Meetings law (§ 107.14.)

The meeting packet of the open session materials for this meeting is available by going to the Oneida Nation's official website at: oneida-nsn.gov/government/business-committee/agendas-packets/

For information about this meeting, please call the Business Committee Support Office at (920) 869-4364 or (800) 236-2214

Oneida Business Committee Agenda Request

Special recognition for years of service

1. Meeting Date Requested: 10 / 23 / 19**2. General Information:**Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:Agenda Header: ☐ Accept as Information only☒ Action - please describe:

4th Quarter 2019 Group 2 - Presentation of Years of Service Certificates and Award to eighteen (18) employees by their immediate supervisor along with the Business Committee.

3. Supporting Materials☐ Report ☐ Resolution ☐ Contract☒ Other:1. 3. 2. 4. ☐ Business Committee signature required**4. Budget Information**☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted**5. Submission**

Authorized Sponsor / Liaison:

 9/30/19
Geraldine Danforth, Area Manager/Human Resource Department

Primary Requestor/Submitter:

Additional Requestor:

Additional Requestor:

Oneida Business Committee Agenda Request**6. Cover Memo:**

Describe the purpose, background/history, and action requested:

HRD coordinates efforts, on a quarterly basis, with all supervisors and the Business Committee to recognize employees who have reached the 25+ years milestone. With the assistance from each supervisor, HRD will create the certificate to be presented to the Years of Service recipient.

The number of recipients for 4th Quarter 2019 is 50 as compared to an average of 20 recipients in past quarters, therefore, we broke the 4th Quarter recipients into 2 groups. This is the 2nd group to be recognized on October 23rd.

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf OR print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

YEARS OF SERVICE RECIPIENTS 4TH QUARTER 2019 JULY - SEPTEMBER

NAME	SUPERVISOR	DOH	YOS	OCTOBER 23RD GROUP 2
MEARS,JEFFREY M	PELKY,PATRICK J	Jul 11, 1994	25	
SUNDQUIST,ROBERT	ANTONE,DOROTHY A	Sep 2, 1994	25	
DECORAH,WANITA J	ALVAREZ,WENDY	Jul 19, 1994	25	
SLOAN,VICTORIA R	CLUCKEY,RICHARD D	Sep 12, 1994	25	
BIGFIRE,JANET	FISH,SARAH A	Sep 25, 1994	25	
SMITH,DONNA J	KING,DERRICK R	Jul 26, 1994	25	
MARTIROSYAN,MARINA S	KING,DERRICK R	Aug 8, 1994	25	
WEBSTER,JEFFREY S	KING,SR,PHILLIP L	Aug 15, 1994	25	
WILLIAMS,LISA M	KOEHLER,GRACE K	Sep 21, 1994	25	
HOLZENDORF,ANTHONY L	KUROWSKI,DEBRA J	Sep 13, 1994	25	
SANTIAGO,CHERICE A	MENDOLLA-BUCKLEY,BRENDA J	Sep 26, 1994	25	
POSPYCHALA,TINA R	MIELKE,GEORGIANNA J	Sep 6, 1994	25	
MARTIN,MICHAEL F	MOORE,VAUGHN D	Jul 18, 1994	25	
SMITH,HEIDI M	NINHAM,JOANN E	Jul 18, 1994	25	
HILL,LANCE P	POOLE,MICHELLE L	Sep 25, 1994	25	
GULLICKSON,DENIS	SKENANDORE,JR,ARTLEY M	Aug 23, 1994	25	
JOHNSON,CAROL S	SKENANDORE,JR,ARTLEY M	Sep 19, 1994	25	
ANDERSON,JENNIFER J	THOMAS,LEE V	Jul 11, 1994	25	
HELTON-AHNEN,CATHERINE A	VANLAANEN,VICKI K	Sep 19, 1994	25	
RASMUSSEN,JACY A	WEBSTER,SHAD L	Jul 18, 1994	25	
DECORAH,JANICE M	WEBSTER,STEPHEN R	Aug 3, 1994	25	

Oneida Business Committee Agenda Request

Oneida Election Board - Racquel Hill, Patricia Moore, and Lisa Huff

1. Meeting Date Requested: 10 / 23 / 19

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Oaths of Office

- ☐ Accept as Information only
☒ Action - please describe:

Administer Oath of Office to Racquel Hill, Patricia Moore, and Lisa Huff for the Oneida Election Board.

3. Supporting Materials

- ☐ Report ☐ Resolution ☐ Contract
☐ Other:

1. 3.
2. 4.

☐ Business Committee signature required

4. Budget Information

- ☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Lisa Summers, Secretary

Primary Requestor/Submitter: Brooke Doxtator, BCC Supervisor
Your Name, Title / Dept. or Tribal Member

Additional Requestor: Name, Title / Dept.

Additional Requestor: Name, Title / Dept.

Oneida Business Committee Agenda Request**6. Cover Memo:**

Describe the purpose, background/history, and action requested:

On October 9, 2019 the Oneida Business Committee appointed Racquel Hill, Patricia Moore, and Lisa Huff to the Oneida Election Board.

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Business Committee Agenda Request

Oneida Personnel Commission (Pro Tem Members) - Renee Zakhar, Matthew W. Denny, and Gerald...

1. Meeting Date Requested: 10 / 23 / 19

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Oaths of Office

- ☐ Accept as Information only
- ☒ Action - please describe:

Administer Oath of Office to Renee Zakhar, Matthew W. Denny and Gerald DeCoteau for the Oneida Personnel Commission.

3. Supporting Materials

- ☐ Report ☐ Resolution ☐ Contract
- ☐ Other:

1. 3. 2. 4.

☐ Business Committee signature required

4. Budget Information

- ☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Lisa Summers, Secretary

Primary Requestor/Submitter: Brooke Doxtator, BCC Supervisor
Your Name, Title / Dept. or Tribal Member

Additional Requestor: Name, Title / Dept.

Additional Requestor: Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

On October 9, 2019 the Oneida Business Committee appointed Renee Zakhar to the Oneida Personnel Commission. They also appointed Matthew W. Denny and Gerald DeCoteau to the Commission as Pro Tem members.

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Approve the October 3, 2019, emergency Business Committee meeting minutes

Business Committee Agenda Request

1. Meeting Date Requested: 10/18/19

2. General Information:

Session: ☒ Open

☐ Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

3. Supporting Documents:

☐ Contract Document(s)

☐ Legal Review

☐ Resolution

☐ Correspondence

☒ Minutes

☐ Statement of Effect

☐ Fiscal Impact Statement

☐ Report

☐ Travel Documents

☐ Other: *Describe*

4. Budget Information:

☐ Budgeted

☐ Budgeted – Grant Funded

☐ Unbudgeted

☒ Not Applicable

☐ Other: *Describe*

5. Submission:

Authorized Sponsor: Lisa Summers, Secretary

Primary Requestor: _____

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: LLIGGINS

DRAFT**Oneida Business Committee**

Emergency Meeting
12:00 PM Thursday, October 03, 2019
BC Conference Room, 2nd floor, Norbert Hill Center

Minutes**EMERGENCY MEETING**

Present: Vice-Chairman Brandon Stevens, Treasurer Trish King, Council members: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III, Jennifer Webster;

Not Present: Chairman Tehassi Hill, Secretary Lisa Summers;

Arrived at: n/a

Others present: Jo Anne House, Larry Barton, Debbie Thundercloud, Lisa Liggins, Pat Cornelius, Don McLester, Michael Mousseau, Rae Skenandore, Rebecca Webster;

I. CALL TO ORDER

Meeting called to order by Vice-Chairman Brandon Stevens at 12:00 p.m.

For the record: Chairman Tehassi Hill is out on an approved vacation day. Secretary Lisa Summers is out on a approved personal day.

II. OPENING**III. ADOPT THE AGENDA**

Motion by David P. Jordan to adopt the agenda as presented, seconded by Jennifer Webster. Motion carried:

Ayes:	Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Jennifer Webster
Not Present:	Tehassi Hill, Lisa Summers

IV. EXECUTIVE SESSION

Motion by Kirby Metoxen to go into executive session at 12:01 p.m., seconded by Jennifer Webster. Motion carried:

Ayes:	Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III, Jennifer Webster
Not Present:	Tehassi Hill, Lisa Summers

Councilman Ernie Stevens III left at 12:35 p.m.

Councilman Ernie Stevens III returned at 12:45 p.m.

Councilman Kirby Metoxen left at 1:15 p.m.

DRAFT

Motion by Daniel Guzman King to come out of executive session at 1:35 p.m., seconded by Ernie Stevens III. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Ernie Stevens III,
Jennifer Webster
Not Present: Tehassi Hill, Kirby Metoxen, Lisa Summers

Roll call for the record:

*Present: Councilman Daniel Guzman King; Councilman David P. Jordan; Treasurer Trish King;
Vice-Chairman Brandon Stevens; Councilman Ernie Stevens III; Councilwoman Jennifer Webster;
Not Present: Chairman Tehassi Hill; Councilman Kirby Metoxen; Secretary Lisa Summers;*

A. NEW BUSINESS**1. Determine next steps regarding 07201901V**

Sponsor: Trish King, Treasurer

Motion by David P. Jordan to approve the actions set forth in the October 3, 2019 memo from Chief Counsel to the Oneida Business Committee - file # 07201901V, seconded by Daniel Guzman King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Ernie Stevens III,
Jennifer Webster
Not Present: Tehassi Hill, Kirby Metoxen, Lisa Summers

V. ADJOURN

Motion by David P. Jordan to adjourn at 1:36 p.m., seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Ernie Stevens III,
Jennifer Webster
Not Present: Tehassi Hill, Kirby Metoxen, Lisa Summers

Minutes prepared by Lisa Liggins, Information Management Specialist
Minutes approved as presented on _____.

Lisa Summers, Secretary
ONEIDA BUSINESS COMMITTEE

Approve the October 9, 2019, regular Business Committee meeting minutes

Business Committee Agenda Request

1. Meeting Date Requested: 10/23/19

2. General Information:

Session: ☒ Open

☐ Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

3. Supporting Documents:

☐ Contract Document(s)

☐ Legal Review

☐ Resolution

☐ Correspondence

☒ Minutes

☐ Statement of Effect

☐ Fiscal Impact Statement

☐ Report

☐ Travel Documents

☐ Other: *Describe*

4. Budget Information:

☐ Budgeted

☐ Budgeted – Grant Funded

☐ Unbudgeted

☒ Not Applicable

☐ Other: *Describe*

5. Submission:

Authorized Sponsor: Lisa Summers, Secretary

Primary Requestor: _____

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: LLIGGINS

DRAFT**Oneida Business Committee**

Executive Session
8:30 AM Tuesday, October 09, 2019
Executive Conference Room, 2nd floor, Norbert Hill Center

Regular Meeting
8:30 AM Wednesday, October 09, 2019
BC Conference Room, 2nd floor, Norbert Hill Center

Minutes

EXECUTIVE SESSION

Present: Chairman Tehassi Hill, Vice-Chairman Brandon Stevens, Secretary Lisa Summers, Councilmembers: Daniel Guzman King, David P. Jordan, Jennifer Webster;

Not Present: Treasurer Trish King, Councilmembers: Kirby Metoxen, Ernie Stevens III;

Arrived at: n/a

Others present: Jo Anne House, Debbie Thundercloud, Eric McLester, Geraldine Danforth;

REGULAR MEETING

Present: Chairman Tehassi Hill, Vice-Chairman Brandon Stevens, Secretary Lisa Summers, Council members: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III, Jennifer Webster;

Not Present: Treasurer Trish King;

Arrived at: n/a

Others present: Jo Anne House, Larry Barton, Debbie Thundercloud, Lisa Liggins, Art Cornelius, Tom Danforth, Faye Ninham, Sharon Mousseau, Becky Webster, Lisa Slaby, Sandy Sielott, Kelly Kinjerski, Bonnie Pigman, Cindy Thomas, Michele Doxtator, Chris Johnson, Lois Strong, Debbie Danforth, Cathy L. Metoxen, Jerry L. Hill, John Danforth

I. CALL TO ORDER (00:00:03); (00:07:34)

At 8:30 a.m., Chairman Tehassi Hill called on Gerald L. Hill to provide the opening.

Item II. is addressed next.

Meeting called to order by Chairman Tehassi Hill at 8:38 a.m.

Item II.A. is addressed next.

II. OPENING (00:00:12)

Opening provided by Gerald L. Hill, Chief Judge of the Appellate Court.

Item I. is re-addressed next.

DRAFT

A. Special Recognition for Years of Service (00:07:41)

Sponsor: Geraldine Danforth, Area Manager/Human Resources

Special recognition by James Wildenberg of Terry Vanwychen 40 years of service; Special recognition by Tehassi Hill of Michele Doxtator for 35 years of service; Special recognition by Geraldine Danforth of Theresa Skenandore for 35 years of service; Special recognition by April Hill of Theresa Torrez for 35 years of service; Special recognition by Tamara VanSchyndel of C S. Hill for 35 years of service; Special recognition by Lisa Summers of Cheryl Skolaski for 35 years of service; Special recognition by Kathleen King of Victoria Jourdan for 30 years of service; Special recognition by Sharon Mousseau of Maxine Thomas for 30 years of service; Special recognition by Lucy Neville of Faye Ninham for 30 years of service; Special recognition by Yvette Peguero of Antoinette Osterberg for 30 years of service; Special recognition by Artley Skenandore of Cynthia Thomas for 30 years of service; Special recognition by Yvette Peguero of Sarah Williamson for 30 years of service; Special recognition by Lucy Neville of Barbara Kolitsch for 30 years of service; Special recognition by Lisa Slaby of Sandy Sieloff for 30 years of service; Special recognition by Jeffrey Prevost of Linda Duquaine for 25 years of service; Special recognition by David P. Jordan of Leyne Orosco for 25 years of service; Special recognition by Artley Skenandore of Roy Redhail (not present) for 25 years of service; Special recognition of the following individuals who could not be present: Shirley Schuyler for 40 years of service; Henrietta Cornelius for 40 years of service; Calvin Cornelius for 30 years of service; Mary Metoxen for 30 years of service; Tina Jourdan for 30 years of service; Michael Metoxen for 30 years of service; Carol Silva for 25 years of service;

B. Special Recognition of Lee Gordon "Gordy" McLester (00:50:17)

Sponsor: Melinda J. Danforth, Director/Intergovernmental Affairs

Special recognition by Bobbi Webster of Lee Gordon "Gordy" McLester for his service and dedication to the Oneida Nation. Additional recognitions by Eric McLester and Bishop Matt Gunter of the Diocese of Fond du lac. Speech by Mr. McLester. Honor song from Brian Doxtator. Additional recognition by Louise Cornelius, Gaming General Manager. Eagle feather and Code Talker memorial coin presentation by the Oneida Veterans Affairs Committee and VFW Post 7784, introduced by John Breuninger.

Chairman Tehassi Hill called for a five (5) minute recess at 10:11 a.m.

Meeting called to order by Chairman Tehassi Hill at 10:21 a.m.

Roll call for the record:

Present: Chairman Tehassi Hill; Councilman David P. Jordan; Councilman Kirby Metoxen; Vice-Chairman Brandon Stevens; Councilman Ernie Stevens III; Secretary Lisa Summers;

Not Present: Councilman Daniel Guzman King; Treasurer Trish King; Councilwoman Jennifer Webster;

DRAFT

III. ADOPT THE AGENDA (00:41:58)

Motion by David P. Jordan to adopt the agenda with one (1) noted change [under item VIII.A.1., correct date from "October 2" to "September 18"], seconded by Lisa Summers. Motion carried:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III,
Lisa Summers

Not Present: Daniel Guzman King, Trish King, Jennifer Webster

IV. OATH OF OFFICE (01:42:39)

Oaths of office administered by Secretary Lisa Summers. Waehiahoweh Maracle (via telephone), Stacy Prevost, Brandon Davis, and Dustin Muenster were present.

Councilman Daniel Guzman King returned at 10:23 a.m.

Councilwoman Jennifer Webster returned at 10:23 a.m.

- A. Oneida Community Library Board - Waehiahoweh Maracle**
Sponsor: Lisa Summers, Secretary
- B. Public Safety Pension Board - Stacy Prevost**
Sponsor: Sandra Reveles, Chair/Oneida Police Commission
- C. Oneida Police Department - Brandon Davis and Dustin Muenster**
Sponsor: Sandra Reveles, Chair/Oneida Police Commission

V. MINUTES

- A. Approve the September 25, 2019, regular Business Committee meeting minutes (01:49:18)**
Sponsor: Lisa Summers, Secretary

Motion by Jennifer Webster to approve the September 25, 2019, regular Business Committee meeting minutes, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Trish King

DRAFT**VI. RESOLUTIONS****A. Consider resolution entitled Approval of Use of Economic Development, Diversification and Community Development Fund for ED19-017 Food Innovation Center - Business Plan (01:49:45)**

Sponsor: Debbie Thundercloud, General Manager

Motion by Jennifer Webster to accept the recommendation in the memorandum dated September 11, 2019, and to adopt resolution 10-09-19-A Approval of Use of Economic Development, Diversification and Community Development Fund for ED19-017 Food Innovation Center - Business Plan, seconded by Lisa Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Trish King

B. Consider resolution entitled Approval of Use of Economic Development, Diversification and Community Development Fund for ED19-019 SRS Strategic Acquisition – Loan Request (01:51:00)

Sponsor: Debbie Thundercloud, General Manager

Motion by Lisa Summers to accept the recommendation in the memorandum dated September 13, 2019, and to adopt resolution 10-09-19-B Approval of Use of Economic Development, Diversification and Community Development Fund for ED19-019 SRS Strategic Acquisition – Loan Request, seconded by Ernie Stevens III. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Trish King

C. Consider resolution entitled Approval of Use of Economic Development, Diversification and Community Development Fund for ED19-021 OESCG – Seven Generations Corporation Loan Request (01:51:56)

Sponsor: Debbie Thundercloud, General Manager

Motion by Jennifer Webster to accept the recommendation in the memorandum dated September 25, 2019, and to adopt resolution 10-09-19-C Approval of Use of Economic Development, Diversification and Community Development Fund for ED19-021 OESCG – Seven Generations Corporation Loan Request, seconded by Ernie Stevens III. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Trish King

D. Adopt resolution entitled Appointment of Councilwoman Jennifer Webster to the Center for Medicare & Medicaid Services Tribal Technical Advisory Group (01:52:59)

Sponsor: Melinda J. Danforth, Director/Intergovernmental Affairs

Motion by David P. Jordan to adopt resolution 10-09-19-D Appointment of Councilwoman Jennifer Webster to the Center for Medicare & Medicaid Services Tribal Technical Advisory Group, seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Trish King

DRAFT**E. Adopt resolution entitled Appointing Delegates to the National Congress of American Indians (01:53:56)**

Sponsor: Melinda J. Danforth, Director/Intergovernmental Affairs

Motion by Lisa Summers to adopt resolution 10-09-19-E Appointing Delegates to the National Congress of American Indians, seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Trish King

VII. APPOINTMENTS**A. Determine next steps regarding three (3) vacancies - Oneida Election Board (01:54:22)**

Sponsor: Lisa Summers, Secretary

Motion by Brandon Stevens to appoint Racquel Hill, Patricia Moore, Lisa Huff to the Oneida Election Board, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Trish King

B. Determine next steps regarding two (2) vacancies - Oneida Pow-wow Committee (01:54:55)

Sponsor: Lisa Summers, Secretary

Motion by Lisa Summers to defer this item to the December 11, 2019, regular Business Committee meeting, noting the General Manager will have a transition plan submitted to the Business Committee by this date, as previously directed, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Trish King

C. Determine next steps regarding one (1) vacancy - Oneida Personnel Commission (01:55:45)

Sponsor: Lisa Summers, Secretary

Motion by Jennifer Webster to appoint Renee Zakhar to the Oneida Personnel Commission, seconded by Lisa Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Trish King

D. Determine next steps regarding five (5) Pro Tem vacancies - Oneida Personnel Commission (01:56:12)

Sponsor: Lisa Summers, Secretary

Motion by Brandon Stevens to appoint Matthew W. Denny and Gerald DeCoteau to the Oneida Personnel Commission [as Pro Tem members] and to re-post the remaining vacancies, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Trish King

DRAFT

VIII. STANDING COMMITTEES

A. LEGISLATIVE OPERATING COMMITTEE

1. Accept the September 18, 2019 regular Legislative Operating Committee meeting minutes (01:56:48)

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to accept the September 18, 2019 regular Legislative Operating Committee meeting minutes, seconded by Lisa Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Trish King

2. Adopt resolution entitled Curfew Law (01:57:10)

Sponsor: David P. Jordan, Councilman

Motion by Brandon Stevens to adopt resolution 10-09-19-F Curfew Law - Tłyethinłtshawł·late? Kayanłłsla?, with one (1) change [in line 1, include the Oneida name of the law, Tłyethinłtshawł·late? Kayanłłsla?], seconded by Daniel Guzman King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Trish King

3. Adopt resolution entitled Curfew Law Penalty and Fine Schedule (02:03:05)

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to adopt resolution 10-09-19-G Curfew Law Penalty and Fine Schedule, with one (1) change [in line 12, include the appropriate resolution number], seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Trish King

4. Approve the Oneida Gaming Commission bylaws amendments (02:03:54)

Sponsor: David P. Jordan, Councilman

Motion by Brandon Stevens to approve the Oneida Gaming Commission bylaws amendments, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Trish King

5. Approve the Oneida Nation Arts Board bylaws amendments (02:14:51)

Sponsor: David P. Jordan, Councilman

Motion by Brandon Stevens to approve the Oneida Nation Arts Board bylaws amendments, seconded by Daniel Guzman King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Trish King

DRAFT**6. Approve the Oneida Nation Commission on Aging bylaws amendments (02:16:42)**

Sponsor: David P. Jordan, Councilman

*Councilman Ernie Stevens III left at 10:57 a.m.**Councilman Ernie Stevens III returned at 11:04 a.m.*

Motion by David P. Jordan to approve the Oneida Nation Commission on Aging bylaws amendments, with two (2) changes [1) replace lines 130-137 with the suggested language provided by Chief Counsel regarding mandatory trainings; and 2) delete lines 179-185], seconded by Lisa Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster
Not Present: Trish King

7. Approve the Pardon and Forgiveness Screening Committee bylaws amendments (02:53:39)

Sponsor: David P. Jordan, Councilman

Motion by Lisa Summers to approve the Pardon and Forgiveness Screening Committee bylaws amendments, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster
Not Present: Trish King

8. Approve the Southeastern Oneida Tribal Services Advisory Board bylaws amendments (02:54:54)

Sponsor: David P. Jordan, Councilman

Motion by Brandon Stevens to approve the Southeastern Oneida Tribal Services Advisory Board bylaws amendments, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster
Not Present: Trish King

9. Approve the Oneida Nation School Board bylaws (02:55:18)

Sponsor: David P. Jordan, Councilman

Motion by Brandon Stevens to approve the Oneida Nation School Board bylaws, seconded by Ernie Stevens III. Motion withdrawn.

Motion by Jennifer Webster to defer the Oneida Nation School Board bylaws to the November 26, 2019, regular Business Committee meeting agenda, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster
Not Present: Trish King

DRAFT**10. Approve the Oneida Land Commission bylaws amendments (03:09:51)**

Sponsor: David P. Jordan, Councilman

Motion by Lisa Summers to approve the Oneida Land Commission bylaws amendments, with three (3) changes [1) in line 57, insert "approved the Commission" after "recommendations"; 2) in the sub-section starting on line 65, include additional language to include employees of departments associated with section 1-3. of the bylaws; and 3) in the sub-section starting on line 65, include additional language to include independent contractors for departments associated with section 1-3. of the bylaws], seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster
Not Present: Trish King

Motion by Ernie Stevens III that the qualifications in the amended Oneida Land Commission bylaws be applied perspective, in order to allow current members to complete their terms, seconded by Lisa Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster
Not Present: Trish King

Motion by Lisa Summers to recess at 12:05 p.m. until 1:30 p.m., seconded by Ernie Stevens III. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster
Not Present: Trish King

Meeting called to order by Chairman Tehassi Hill at 1:32 p.m.

Roll call for the record:

*Present: Chairman Tehassi Hill; Councilman Daniel Guzman King; Councilman David P. Jordan; Councilman Kirby Metoxen; Vice-Chairman Brandon Stevens; Councilman Ernie Stevens III; Secretary Lisa Summers; Councilwoman Jennifer Webster;
Not Present: Treasurer Trish King;*

IX. TRAVEL REPORTS**A. Approve the travel report - Councilwoman Jennifer Webster - Tribal Self Governance Advisory Committee meeting - Washington DC - January 22-25, 2019 (03:26:20)**

Sponsor: Jennifer Webster, Councilwoman

Motion by Brandon Stevens to approve the travel report from Councilwoman Jennifer Webster for the Tribal Self Governance Advisory Committee meeting in Washington DC - January 22-25, 2019, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster
Not Present: Trish King

DRAFT

B. Approve the travel report - Councilwoman Jennifer Webster - Tribal Self Governance Advisory Committee meeting - Washington DC - April 23-25, 2019 (03:27:13)

Sponsor: Jennifer Webster, Councilwoman

Motion by Lisa Summers to approve the travel report from Councilwoman Jennifer Webster for the Tribal Self Governance Advisory Committee meeting in Washington DC - April 23-25, 2019, seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster
Not Present: Trish King

C. Approve the travel report - Councilman Kirby Metoxen - American Indian Tourism Conference - Tulsa, OK - September 15-19, 2019 (03:27:42)

Sponsor: Kirby Metoxen, Councilman

Motion by David P. Jordan to approve the travel report from Councilman Kirby Metoxen for the American Indian Tourism Conference in Tulsa, OK - September 15-19, 2019, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster
Abstained: Kirby Metoxen
Not Present: Trish King

D. Approve the travel report - Treasurer Trish King - Treasury Tribal Advisory Committee meeting & Souteastern Oneida Tribal Services meeting - Washington DC - September 17-18, 2019 (03:28:52)

Sponsor: Trish King, Treasurer

Motion by Jennifer Webster to approve the travel report from Treasurer Trish King for the Treasury Tribal Advisory Committee meeting & Souteastern Oneida Tribal Services meeting in Washington DC - September 17-18, 2019, seconded by Ernie Stevens III. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster
Not Present: Trish King

X. TRAVEL REQUESTS

A. Approve the travel request - Secretary Lisa Summers - 8th Annual Partners in Action Conference - St. Paul, MN - November 4-7, 2019 (03:29:53)

Sponsor: Lisa Summers, Secretary

Motion by David P. Jordan to approve the travel request for Secretary Lisa Summers and up to two (2) additional Business Committee members to attend the 8th Annual Partners in Action Conference in St. Paul, MN - November 4-7, 2019, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster
Not Present: Trish King

DRAFT

- B. Approve the travel request - Secretary Lisa Summers - 2019 Midwest Alliance of Sovereign Tribes Fall Meeting - Carlton, MN - November 7-8, 2019 (03:32:14)**
Sponsor: Lisa Summers, Secretary

Motion by Jennifer Webster to approve the travel request for Secretary Lisa Summers and up to two (2) additional Business Committee members to attend the 2019 Midwest Alliance of Sovereign Tribes Fall Meeting in Carlton, MN - November 7-8, 2019, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster
Not Present: Trish King

- C. Enter the e-poll results into the record regarding the approve travel request - Chairman Tehassi Hill and Vice-Chairman Brandon Stevens - Democratic Presidential Primary Debate - Westerville, OH - October 15-16, 2019 (03:33:05)**
Sponsor: Lisa Summers, Secretary

Motion by David P. Jordan to enter the e-poll results into the record regarding the approve travel request for Chairman Tehassi Hill and Vice-Chairman Brandon Stevens to attend the Democratic Presidential Primary Debate in Westerville, OH - October 15-16, 2019, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III, Lisa Summers, Jennifer Webster
Abstained: Brandon Stevens
Not Present: Trish King

- D. Enter the e-poll results into the record regarding the approved travel request - Secretary Lisa Summers - TribalNet Conference and Tradeshow - Nashville, TN - November 10-15, 2019 (03:33:39)**
Sponsor: Lisa Summers, Secretary

Motion by David P. Jordan to enter the e-poll results into the record regarding the approved travel request for Secretary Lisa Summers to attend the TribalNet Conference and Tradeshow in Nashville, TN - November 10-15, 2019, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster
Not Present: Trish King

XI. NEW BUSINESS

- A. Approve the attorney contract - Oneida Gaming Commission legal counsel - file # 2019-1082 (03:34:49)**
Sponsor: Mark A. Powless, Chair/Oneida Gaming Commission

Motion by Brandon Stevens to approve the attorney contract for the Oneida Gaming Commission legal counsel - file # 2019-1082, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster
Not Present: Trish King

DRAFT

- B. Approve an exception to resolution # BC-12-27-16-A and hold both the regular and executive discussion meetings on Wednesday, October 23, 2019, at 8:30 a.m. (03:36:05)**

Sponsor: Tehassi Hill, Chairman

Motion by David P. Jordan to approve an exception to resolution # BC-12-27-16-A and hold both the regular and executive discussion meetings on Wednesday, October 23, 2019, at 8:30 a.m., seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Trish King

- C. Re-post one (1) vacancy - Oneida Environmental Resource Board (03:37:26)**

Sponsor: Lisa Summers, Secretary

Motion by David P. Jordan to re-post one (1) vacancy for the Oneida Environmental Resource Board, seconded by Lisa Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Trish King

XII. GENERAL TRIBAL COUNCIL

- A. Select the tentative date and time for the special General Tribal Council meeting regarding Sustain Oneida (03:37:53)**

Sponsor: Lisa Summers, Secretary

Motion by Lisa Summers to set the March 16, 2020, tentative special General Tribal Council meeting for Sustain Oneida and to also reserve March 30, 2020, as the back-up date, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Trish King

- B. Approve notice and materials for the December 2, 2019, tentatively scheduled reconvened semi-annual GTC meeting (03:49:07)**

Sponsor: Lisa Summers, Secretary

Motion by Lisa Summers to approve notice and materials for the December 2, 2019, tentatively scheduled reconvened semi-annual GTC meeting, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Trish King

DRAFT**XIII. EXECUTIVE SESSION****A. REPORTS****1. Accept the Chief Counsel report (03:51:51)**

Sponsor: Jo Anne House, Chief Counsel

Motion by Lisa Summers to accept the Chief Counsel report dated October 8, 2019, seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Trish King

2. Accept the Intergovernmental Affairs Director special report (03:52:12)

Sponsor: Melinda J. Danforth, Director/Intergovernmental Affairs

Motion by Kirby Metoxen to accept the Intergovernmental Affairs Director special report dated October 8, 2019, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Trish King

B. AUDIT COMMITTEE**1. Accept the August 22, 2019, regular Audit Committee meeting minutes (03:52:34)**

Sponsor: David P. Jordan, Councilman

Motion by Lisa Summers to accept the August 22, 2019, regular Audit Committee meeting minutes, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Trish King

2. Accept the Craps Rules of Play compliance audit and lift the confidentiality requirement (03:52:53)

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to accept the Craps Rules of Play compliance audit and lift the confidentiality requirement, seconded by Lisa Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Trish King

DRAFT**3. Accept the Table Games compliance audit and lift the confidentiality requirement (03:53:13)**

Sponsor: David P. Jordan, Councilman

Motion by Kirby Metoxen to accept the Table Games compliance audit and lift the confidentiality requirement, seconded by Lisa Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Trish King

4. Accept the Intergovernmental Affairs/Communications performance assurance audit and lift the confidentiality requirement (03:53:29)

Sponsor: Lisa Summers, Secretary

Motion by David P. Jordan to accept the Intergovernmental Affairs/Communications performance assurance audit and lift the confidentiality requirement, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Trish King

5. Accept the Internal Services Division-Administration performance assurance audit and lift the confidentiality requirement (03:53:52)

Sponsor: David P. Jordan, Councilman

Motion by David P. Jordan to accept the Internal Services Division-Administration performance assurance audit and lift the confidentiality requirement, seconded by Lisa Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Trish King

6. Accept the Oneida Community Library performance assurance audit and lift the confidentiality requirement (03:54:12)

Sponsor: David P. Jordan, Councilman

Motion by David P. Jordan to accept the Oneida Community Library performance assurance audit and lift the confidentiality requirement, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Trish King

7. Accept the Oneida Engineering Science & Construction Group LLC performance assurance audit and lift the confidentiality requirement (03:54:32)

Sponsor: David P. Jordan, Councilman

Motion by Kirby Metoxen to accept the Oneida Engineering Science & Construction Group LLC performance assurance audit and lift the confidentiality requirement, seconded by Lisa Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Trish King

DRAFT**8. Accept the Oneida Family Fitness performance assurance audit and lift the confidentiality requirement (03:54:54)**

Sponsor: David P. Jordan, Councilman

Motion by Lisa Summers to accept the Oneida Family Fitness performance assurance audit and lift the confidentiality requirement, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Trish King

9. Accept the Transit Department performance assurance audit and lift the confidentiality requirement (03:55:13)

Sponsor: David P. Jordan, Councilman

Motion by Kirby Metoxen to accept the Transit Department performance assurance audit and lift the confidentiality requirement, seconded by Lisa Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Trish King

C. NEW BUSINESS**1. Approve the attorney contract - Oneida Law Office staff attorney - file # 2019-1119 (03:55:29)**

Sponsor: Jo Anne House, Chief Counsel

Motion by Brandon Stevens to approve the attorney contract for the Oneida Law Office staff attorney - file # 2019-1119, seconded by Lisa Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Trish King

2. Consider resolution entitled Approval of Use of Economic Development, Diversification and Community Development Fund for ED19-018 Wingate Renovation – Loan Request (03:55:55)

Sponsor: Debbie Thundercloud, General Manager

Motion by Ernie Stevens III to accept the recommendation in the memorandum dated September 13, 2019, and deny the of use of Economic Development, Diversification and Community Development Fund for ED19-018 Wingate Renovation – Loan Request, seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Trish King

DRAFT**3. Consider resolution entitled Approval of Use of Economic Development, Diversification and Community Development Fund for ED19-020 Retail – Business & Marketing Plan (03:56:31)**

Sponsor: Debbie Thundercloud, General Manager

Motion by Lisa Summers to defer this item to the October 23, 2019, regular Business Committee meeting and direct the Retail Profits Area Manager to provide a follow-up presentation on future projects from Retail, seconded by Daniel Guzman King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Trish King

4. Review applications for three (3) vacancies - Oneida Election Board (03:57:00)

Sponsor: Lisa Summers, Secretary

Motion by Kirby Metoxen to accept the discussion regarding the Oneida Election Board vacancies as information, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Lisa Summers, Jennifer Webster

Abstained: Ernie Stevens III

Not Present: Trish King

5. Review applications for two (2) vacancies - Oneida Pow-wow Committee (03:57:20)

Sponsor: Lisa Summers, Secretary

Motion by Jennifer Webster to accept the discussion regarding the Oneida Pow-wow Committee vacancies as information, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Lisa Summers, Jennifer Webster

Abstained: Ernie Stevens III

Not Present: Trish King

6. Review applications for one (1) vacancy - Oneida Personnel Commission (03:57:45)

Sponsor: Lisa Summers, Secretary

Motion by David P. Jordan to accept the discussion regarding the Oneida Personnel Commission vacancies as information, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Lisa Summers, Jennifer Webster

Abstained: Ernie Stevens III

Not Present: Trish King

DRAFT**7. Review applications for five (5) Pro Tem vacancies - Oneida Personnel Commission (03:58:09)**

Sponsor: Lisa Summers, Secretary

Motion by David P. Jordan to accept the discussion regarding the Oneida Personnel Commission Pro Tem vacancies as information, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Lisa Summers, Jennifer Webster
Abstained: Ernie Stevens III
Not Present: Trish King

8. Review charges related to Business Committee Corporate Credit Card SOP § 3.5 (03:58:33)

Sponsor: Lisa Summers, Secretary

Motion by Lisa Summers to accept the discussion as information and forward a review of the Business Committee Corporate Credit Card SOP to the October 15, 2019, Business Committee work session, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Lisa Summers, Jennifer Webster
Abstained: Ernie Stevens III
Not Present: Trish King

Motion by Jennifer Webster that due to the credit card issues Business Committee members are unable to travel until their past travel has been reconciled, seconded by Lisa Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster
Not Present: Trish King

9. Discuss Employee Health Plan Rollout (03:59:41)

Sponsor: Trish King, Treasurer

Motion by Kirby Metoxen to accept the discussion regarding the Employee Health Plan Rollout as information, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Lisa Summers, Jennifer Webster
Abstained: Ernie Stevens III
Not Present: Trish King

10. Discussion with BC-DR09 (04:00:01)

Sponsor: OBC Officers

Motion by Lisa Summers to accept the discussion as information and direct the Human Resource Area Manager to work with the General Manager and bring back a plan for moving forward to the November 13, 2019, regular Business Committee meeting agenda, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Lisa Summers, Jennifer Webster
Abstained: Ernie Stevens III
Not Present: Trish King

DRAFT

XIV. ADJOURN (04:00:32)

Motion by David P. Jordan to adjourn at 2:06 p.m., seconded by Ernie Stevens III. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Lisa Summers, Jennifer Webster

Not Present: Trish King

Minutes prepared by Lisa Liggins, Information Management Specialist
Minutes approved as presented on _____.


Lisa Summers, Secretary
ONEIDA BUSINESS COMMITTEE

Oneida Business Committee Agenda Request

Consider resolution entitled Approval of Use of Economic Development, Diversification and Community...

1. Meeting Date Requested: 10 / 23 / 19**2. General Information:**Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:Agenda Header: ☐ Accept as Information only☒ Action - please describe:**3. Supporting Materials**☐ Report ☐ Resolution ☐ Contract☒ Other:1. 3. 2. 4. ☐ Business Committee signature required**4. Budget Information**☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted**5. Submission**Authorized Sponsor / Liaison: Primary Requestor/Submitter: Troy D. Parr, Division Director/Community & Economic Development Division
Your Name, Title / Dept. or Tribal MemberAdditional Requestor: Submitted by: Grace Koehler, Executive Assistant, C&EDD
Name, Title / Dept.Additional Requestor: _____
Name, Title / Dept.

Memo



To: Oneida Business Committee

From: Troy D. Parr, AIA, Community & Economic Development Division Director

CC: Susan K. Doxtator, Planning Director;
James Petitjean, Area Manager – Community Development
Pat Pelky, Division Director – Environmental Health, Safety and Land Division

Date: October 2, 2019

Re: Recommendation for use of the Economic Diversification and Community Development Set-aside Fund – ED#19-022 Central Oneida Site Clean-up

Background

The Oneida Nation purchased several key parcels of property over the past 5 years in Central Oneida, at the top of the hill – commonly known as “Upper Oneida”. These include a number of parcels of property in Central Oneida surrounded by and/or on Service Road, County J, State Highway 54. The parcels purchased include: the former BP site (on 7/2/2014) ; the former Harley Bob’s (on 11/3/2016); a excess piece of WIS-DOT Right-of-Way on the corner (on 12/20/2019); the former Schroeder’s Grocery Store (on 1/22/2018); the former Beavers Bar (on 1/22/2018); and W132 Service Road – the historic Oneida Post Office (on 11/13/2018). It is the intent of the Oneida Nation to redevelop these properties into a community space to be a catalyst for local community commerce, socialization, gathering and economic development.

These sites have been sitting underutilized since the buildings were razed and the larger contiguous site has been surrounded by a screened fence to protect the public from potential trip-fall hazards, which in its current state, does not allow the Oneida Membership to utilize this site for public enjoyment. The original land acquisition funds did not include funds to raze the existing buildings, thus a separate CIP fund was established for demolition of the Former BP and Former Harley Bob’s buildings. However, there was not sufficient funding for the site petroleum soil clean-up prior to opening the space for temporary-use until future plans of redevelopment are completed and a funding source is identified.

Additionally, there was an initial allocation of funding from this set-aside to fund ED-19-014, which supported the first phase of site clean-up which included building foundation demolition, site grading, grass planting and protective fence removal. This is the second phase of that effort.
(continued on page 2)

Current Request

The Oneida Planning Department has been requested by the Community & Economic Development Director to lead an effort to make the site available to the Oneida membership as a temporary-use prior to any actual redevelopment efforts and be completed by the Spring of 2020. This site restoration effort will remediate and remove any petroleum contaminated soil that exist within the site.

The Planning Department, working with the Oneida Environmental Health, Safety and Land Division – Brownfields Program, has developed the plan to make the site safe for membership temporary-use. They have established an estimated cost of \$130,000.00 and a completion timeline of Spring of 2020 (see attached memo from Oneida Planning Department – Jeff Witte).

Findings after Review

At the inception of this set-aside fund, it was the desire of the Oneida Business Committee to establish this fund for Economic, Diversification and Community Development efforts. This second true request for use of this fund that is dedicated to Community Development, a portion of which was one of the intents of these funds. This Community Development fund use will hopefully lead to additional local economic and commerce activities as well as be a stimulus for future permanent site redevelopment.

In accordance with the latest OBC Resolution #01-23-19-C, in my opinion, this request appears to be an appropriate use of the Economic, Diversification and Community Development Set-Aside fund and I can offer my recommendation to support this funding request. This community development effort is the second step phase redevelopment of this historically significant site in Central Oneida.

In Closing

Community Development and creation of new local economic activity essential to the future of the Oneida Nation's local economic vitality and sustainability. Trade and commerce are inherent to the Oneida Nation way of life, and these Community Redevelopment efforts that are identified in the 2018 Economic Development Strategic Plan. This funding allocation will support the Oneida Nation's local economic development plans on the Oneida Reservation.

Attachments: BC Resolution #01-23-19-C; Memo requesting fund use from Jeff Witte, dated September 30, 2019.

Oneida Nation

Post Office Box 365

Phone: (920) 869-2214



Oneida, WI 54155

BC Resolution # 01-23-19-C

Updating and Clarifying Access to the Economic Development, Diversification and Community Development Fund As Amended

- WHEREAS,** the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and
- WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Nation; and
- WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and
- WHEREAS,** the Oneida Business Committee adopted resolution # BC-09-28-16-B, *Assignment of Return on Investment from OTIE to Economic Development and Diversification*, which created a set-aside until an endowment could be created and directed development and adoption of standard operating procedures for the use of the restricted funds; and
- WHEREAS,** the Treasurer has proposed the development of an economic development corporation, 'Oneida Development Holdings, Inc.,' and identifying the development of the endowment creation resolution, to fulfill the directives of resolution # BC-09-28-16-B; and
- WHEREAS,** the Oneida Business Committee approved the creation of the Community & Economic Development Division and authorized the transition into finalizing this action; and
- WHEREAS,** the Oneida Business Committee approved the following Vision and Mission statements for the new division:
Vision: To elevate the Oneida Nation by providing community & economic development practices that nurture and sustain Oneida families to prosperity.
Mission: To strategically implement systems that foster sustainable development and commerce growth that reflect Tsi? niyukwalihotł (our ways) with innovative approaches that enrich the natural, built and business environments; and
- WHEREAS,** the original resolution adopted in 2016 regarding the OTIE disbursements do not accurately reflect the direction given to the Community & Economic Development Division; and
- WHEREAS,** OTIE has been reorganized as a subsidiary under the OESC Group, LLC; and
- WHEREAS,** the Oneida Business Committee desires to update the 2016 resolution to correctly reflect the goals of community development and economic development; and

BC Resolution # 01-23-19-C
Updating and Clarifying Access to the Economic Development, Diversification and Community
Development Fund As Amended
Page 2 of 3

WHEREAS, the Oneida Business Committee has reviewed the Economic Development, Diversification and Community Development Fund uses and processes in the prior two years and has determined that it is an appropriate time to update the processes and to allow for greater tracking of the amount of the fund and use of the funds.

Allocation of Dividends and Revenues

NOW THEREFORE BE IT RESOLVED, that resolutions # BC-09-28-16-B, and # BC-07-12-17-A, and # BC-12-12-18-B are reaffirmed as to the creation of the Economic Development, Diversification and Community Development Fund and superseded regarding processes for access, tracking amount of the fund and use of the funds *as identified in this resolution.*

BE IT FURTHER RESOLVED, that the dividends and revenues from OESC Group, LLC and its subsidiaries shall be allocated to the Economic Development, Diversification and Community Development Fund and *any interest income generated by the fund shall accrue to the fund.* ~~The interest income generated by any balance shall not accrue to the Economic Development, Diversification and Community Development Fund.~~

Review and Recommend for Use of Funds

BE IT FURTHER RESOLVED, that the Community and Economic Development Division Director shall review every request for use of the fund, determine if the proposed use is consistent with the fund, and provide a written recommendation to the Oneida Business Committee regarding whether to authorize funds to be allocated from the Economic Development, Diversification and Community Development Fund to a specific project identified by a contract number, CIP number, economic development opportunity number or other easily trackable number or designation.

Authorization to Use Funds

BE IT FURTHER RESOLVED, that the Oneida Business Committee shall be responsible for authorizing use of the Economic Development, Diversification and Community Development Fund by a resolution clearly identifying the amount of funds authorized and purpose of the funds, which may be identified by a contract number, CIP number, economic development opportunity number or other easily trackable number or designation, and the employee responsible for authorizing expenditures of the authorized amount.

Tracking Balance and Use of Funds

BE IT FURTHER RESOLVED, that the Community and Economic Development Division Director shall be responsible for maintaining a list of authorized uses and amounts annually forwarding that list to the Chief Financial Officer who shall be notify the Committee and Economic Development Division Director of the beginning balance in each fiscal year and authorize access to reports which identify the withdrawals from the fund.

Allocation of Funds Once Authorized

BE IT FURTHER RESOLVED, that the Chief Financial Officer shall create the necessary accounts to identify the Economic Development, Diversification and Community Development Fund, allocations and withdrawals, including transfer of funds to a contract, CIP project, economic development opportunity or other authorized activity within the appropriate business unit.

BE IT FURTHER RESOLVED, that the Community and Economic Development Division Director shall, on an annual basis, obtain a reconciliation from any party authorized to utilize the funds, which may be conducted in conjunction of an internal audit or assistance from the Accounting Department.

BC Resolution # 01-23-19-C
Updating and Clarifying Access to the Economic Development, Diversification and Community
Development Fund As Amended
Page 3 of 3

Standard Operating Procedures

BE IT FINALLY RESOLVED, that the Community and Economic Development Division Director and the Chief Financial Officer shall create necessary standard operating procedures consistent with this resolution.

CERTIFICATION

I, the undersigned, as Secretary of the Oneida Business Committee, hereby certify that the Oneida Business Committee is composed of 9 members of whom 5 members constitute a quorum; 9 members were present at a meeting duly called, noticed and held on the 23rd day of January, 2019; that the forgoing resolution was duly adopted at such meeting by a vote of 8 members for, 0 members against, and 0 members not voting*; and that said resolution has not been rescinded or amended in any way.



Lisa Summers, Secretary
Oneida Business Committee

*According to the By-Laws, Article I, Section 1, the Chair votes "only in the case of a tie."

To: Oneida Business Committee
Community Development Planning Committee
Troy Parr, C&EDD Director

From: Planning Department (Jeff Witte)

Date: 9/30/2019

Re: Central Oneida Community Space – Cleanup of Petroleum Contamination
Community Development Fund Set-Aside

It is being requested, in preparation of implementing Phase 2 of the Central Oneida community space, that petroleum contamination at W141 Service Road also known as the former Mike and Diane's be removed to take advantage of site mobilization from work being completed in Phase 1.

Cost Estimate

\$ 130,000 (Estimated)	Remove petroleum contaminated soil while heavy equipment is mobilized for a substantial cost savings.
------------------------	-------------------------------------------------------------------------------------------------------

Timeline

Spring 2020	Outagamie County will be contracted to complete the work.
-------------	-----------------------------------------------------------

Request

Approval of \$130,000 from the Economic Development Diversification and Community Development set aside funds to clean up existing petroleum contamination at W141 Service Road also known as the former Mike and Diane's.

Oneida Nation

Post Office Box 365

Phone: (920)869-2214



Oneida, WI 54155

BC Resolution

Approval of Use of Economic Development, Diversification and Community Development Fund for Project ED19-022, Central Oneida Site Clean-up

~~-DRAFT-10/2/19-~~

WHEREAS, the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and

WHEREAS, the Oneida General Tribal Council is the governing body of the Oneida Nation; and

WHEREAS, the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and

WHEREAS, the Economic Development, Diversification and Community Development Fund was created by resolutions # BC-09-28-16-B; BC-12-12-18-B; and the procedures for use of the fund set forth in resolution # BC-01-23-19-C, *Updating and Clarifying Access to the Economic Development, Diversification and Community Development Fund*; and

WHEREAS, the Oneida Nation purchased a number of contiguous parcels of property in the Central Oneida surrounded by Service Road, County J, State Highway 54 which include the Former BP site (on 7/2/2014) , the Former Harley Bob's (on 11/3/2016) and the Former Schroeder's Grocery Store (on 1/22/2018) with the intent to redevelop the properties into a community space to be a catalyst for local community commerce, socialization, gathering and economic development; and

WHEREAS, the site has been sitting underutilized since the buildings were razed and has been surrounded by a screened fence to protect the public from potential trip-fall hazards, which in its current state, does not allow the Oneida Membership to fully utilize this site for public enjoyment; and

WHEREAS, the land acquisition did not include funds to raze the existing buildings thus a separate CIP fund was established for demolition of the Former BP and Former Harley Bob's buildings, however there was not sufficient funding for the additional petroleum contaminated soil to be removed from the site for open space temporary use; and

WHEREAS, in accordance with Resolution # BC-01-23-19-C, the Community and Economic Development Division Director has submitted an agenda request approving the request as consistent with the purposes of the fund;

NOW THEREFORE BE IT RESOLVED, the Oneida Business Committee does approve the allocation of \$150,000.00 from the Economic Development, Diversification and Community Development Fund for the purposes of supporting Project ED19-022, to further support site clean-up and advance efforts to activate this site location in Central Oneida making the site walkable and free of hazards to allow the community to fully utilize this site and has designated Pat Pelky, Executive Sponsor of the Brownfield Program, as being the party responsible for overseeing the expenditure of these funds.



Oneida Nation
Oneida Business Committee
Legislative Operating Committee
PO Box 365 • Oneida, WI 54155-0365
Oneida-nsn.gov



Statement of Effect

Approval of Use of Economic Development, Diversification and Community Development Fund for ED19-022, Central Oneida Site Clean-up

Summary

This resolution approves the allocation of \$150,000 from the Economic Development, Diversification and Community Development Fund for the purpose of supporting Project ED19-022, Central Oneida Site Clean-up.

Submitted by: Clorissa N. Santiago, Staff Attorney, Legislative Reference Office

Date: October 3, 2019

Analysis by the Legislative Reference Office

The Economic Development, Diversification and Community Development Fund (“the Fund”) was created and reaffirmed by resolutions BC-09-28-16-B, BC-07-12-17-A, BC-12-12-18-B, and BC-01-23-19-C.

This resolution requests an allocation of \$150,000 from the Fund for the purpose of supporting Project ED19-022, Central Oneida Site Clean-up to further support site clean-up and advance efforts to activate this site location in Central Oneida making the site walkable and free of hazards to the community.

Resolution BC-01-23-19-C requires the Community and Economic Development Division Director to review every request for use of the Fund, determine if the proposed use is consistent with the Fund, and provide a written recommendation to the Oneida Business Committee regarding whether to authorize funds to be allocated from the Fund to a specific project.

This resolution states that this requirement was met by the action of the Community and Economic Development Division Director submitting an agenda request recommending the approval of the request as consistent with the purposes of the Fund.

Resolution BC-01-23-19-C also requires that the Oneida Business Committee be responsible for authorizing use of the Fund by a resolution clearly identifying the amount of funds authorized and purpose of the funds, which may be identified by a contract number, CIP number, economic development opportunity number or other easily trackable number or designation, and the employee responsible for authorizing expenditures of the authorized amount.

This resolution states that the Oneida Business Committee does approve the allocation of \$150,000 from the Fund for the purpose of supporting Project ED19-022, Central Oneida Site Clean-up, and has designated Pat Pelky, Executive Sponsor of the Brownfield Program, as being the party responsible for overseeing the expenditure of these funds.

Conclusion

Adoption of this resolution would not conflict with any of the Nation’s laws.

Oneida Business Committee Agenda Request

Adopt resolution entitled Authorizing Discretion Regarding Implementation of Children's Code, Chapter 708

1. Meeting Date Requested: 10 / 23 / 19**2. General Information:**Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:Agenda Header: ☐ Accept as Information only☒ Action - please describe:**3. Supporting Materials**☐ Report ☒ Resolution ☐ Contract☒ Other:1. 3. 2. 4. ☒ Business Committee signature required**4. Budget Information**☒ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted**5. Submission**Authorized Sponsor / Liaison: Primary Requestor/Submitter: Jennifer Berg-Hargrove, Family Services Director
Your Name, Title / Dept. or Tribal MemberAdditional Requestor: Tsyoshaaht C. Delgado, Social Services Area Manager
Name, Title / Dept.Additional Requestor: Susan House, Interim GSD Director
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

An update regarding this topic was provided to the Oneida Business Committee at the October 15, 2019, BC Work Session. Attached is the Agenda Request to amend resolution # BC-07-26-17-J, Adoption of the Children's Code; regarding case transfer delay and the concern with unsigned 161 agreements. The current resolution requires, that upon the law becoming effective, all new cases in Brown and Outagamie shall begin or transfer to our Family Court.

Concerns with proceeding with case transfers without having signed 161 agreements presented prior to Code Implementation on 10/01/19. The process of updating Governmental Services leadership and gaining support regarding the concerns of proceedings without the agreements began on 9/24/19.

We have only had one case that has potential to transfer as of 10/1/2019. Aside, from this specific case if we were to begin transferring cases without agreements could have two potential implications; which is what prompted this conversation and request after further discussion.

1. We could lose the momentum and urgency to get these agreements approved

2. If we begin to transfer without the agreement in place and no financial support, there could be long-term financial impact on the Nation.

a. Foster Care rates range between \$404-\$2000 per month depending on the assessed needs of the child.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf OR print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Nation

Post Office Box 365

Phone: (920)869-2214



Oneida, WI 54155

BC Resolution # _____

Authorizing Discretion Regarding Implementation of Children's Code, Chapter 708

WHEREAS, the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and

WHEREAS, the Oneida General Tribal Council is the governing body of the Oneida Nation; and

WHEREAS, the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and

WHEREAS, the Oneida Business Committee adopted resolution # BC-07-26-17-J, as amended by resolution # BC-10-24-18-A which adopted the Children's Code, Chapter 708 and set the implementation process; and

WHEREAS, the Children's Code relies, in part, upon "Act 161 Agreements" regarding out-of-home placements of Indian children by Tribal Courts; and

WHEREAS, the Nation has entered into negotiations with Brown and Outagamie Counties regarding development of 161 Agreements; and

WHEREAS, the agreement with Outagamie County is anticipated for approval in November and the negotiations with Brown County are moving forward; and

WHEREAS, the Indian Child Welfare Department has requested the implementation resolution to be amended to provide for an implementation delay regarding the transfer of Children In Need of Protection and Services cases pending entering into the 161 Agreements to assure that funding for out of-home placement is accessible; and

WHEREAS, the Oneida Business Committee has identified that protecting our children requires our greatest efforts and the Indian Child Welfare Department is carrying out this responsibility; and

NOW THEREFORE BE IT RESOLVED, that Resolve #3 of resolution # BC-07-26-17-J, *Adoption of the Children's Code and the Nation's Indian Child Welfare Act Policy*, as amended by resolution # BC-10-24-18-A, *Amending Resolution BC-07-26-17-J to Delay the Implementation of the Children's Code*, is amended as follows.

3) *Transfer of Cases.* The following determination has been made for the transfer of cases from Brown and Outagamie County jurisdiction to the jurisdiction of the Oneida Family Court:

a. When the Children's Code becomes effective *and the Act 161 Agreements with Brown and Outagamie Counties are approved*, the Indian Child Welfare Department shall either begin all new

BC Resolution _____

Authorizing Discretion Regarding Implementation of Children's Code, Chapter 708
Page 2 of 2

- 42 cases in Brown and Outagamie County in the Oneida Family Court or shall seek to transfer all new
43 cases in Brown and Outagamie County to the Oneida Family Court.
- 44 b. Any case in Brown and Outagamie County that has started within the most recent three (3)
45 months may transfer to the Oneida Family Court.
- 46 c. All other current cases may remain in Brown and Outagamie County, unless the Nation's Indian
47 Child Welfare Department determines the case would be better suited in the Oneida Family Court
48 or another party motions the Court to transfer jurisdiction.



Oneida Nation
Oneida Business Committee
Legislative Operating Committee
PO Box 365 • Oneida, WI 54155-0365
Oneida-nsn.gov



Statement of Effect

Authorizing Discretion Regarding Implementation of Children's Code, Chapter 708

Summary

The resolution amends resolution BC-07-26-17-J, *Adoption of the Children's Code and the Nation's Indian Child Welfare Act Policy*, as amended by resolution BC-10-24-18-A, *Amending Resolution BC-07-26-17-J to Delay the Implementation of the Children's Code*, to address the transfer of cases in regard to the Children's Code.

Submitted by: Clorissa N. Santiago, Staff Attorney, Legislative Reference Office

Date: October 17, 2019

Analysis by the Legislative Reference Office

The Oneida Business Committee adopted the Children's Code through resolution BC-07-26-17-J, *Adoption of the Children's Code and the Nation's Indian Child Welfare Act Policy*, for the purpose of providing for the welfare, care, and protection of Oneida children through the preservation of the family unit, by assisting parents in fulfilling their responsibilities as well as facilitating the return of Oneida children to the jurisdiction of the Nation, and acknowledging the customs and traditions of the Nation when raising an Oneida child.

Resolution BC-07-26-17-J provided that the Children's Code would become effective fifteen (15) months after the adoption of the Fiscal Year 2018 budget. On October 8, 2017, the General Tribal Council adopted the Fiscal Year 2018 budget through resolution GTC-10-08-17-A. The Children's Code was then set to become effective on January 8, 2019.

The Oneida Business Committee then took action through resolution BC-10-24-18-A, *Amending Resolution BC-07-26-17-J to Delay the Implementation of the Children's Code*, to amend resolution BC-07-26-17-J to delay the implementation of the Children's Code. Resolution BC-10-24-18-A provided that the Children's Code would become effective on October 1, 2019.

Additionally, resolution BC-07-26-17-J provided direction on how the transfer of cases from Brown and Outagamie County jurisdiction to the jurisdiction of the Oneida Family Court shall occur. Resolution BC-07-26-17-J provided that:

- When the Children's Code becomes effective all new cases in Brown and Outagamie County shall begin in or transfer to the Oneida Family Court;
- Any case in Brown and Outagamie County that has started within the most recent three (3) months may transfer to the Oneida Family Court; and
- All other current cases may remain in Brown and Outagamie County, unless the Nation's Indian Child Welfare Department determines the case would be better suited in the Oneida Family Court or another party motions the Court to transfer jurisdiction.

This resolution amends that third resolve section of resolution BC-07-26-17-J, as amended by resolution BC-10-24-18-A, to provide that the following determination has been made for the transfer of cases from Brown and Outagamie County jurisdiction to the jurisdiction of the Oneida Family Court:

- When the Children's Code becomes effective and the Act 161 Agreements with Brown and Outagamie Counties are approved, the Indian Child Welfare Department shall either begin all new cases in Brown and Outagamie County in the Oneida Family Court or shall seek to transfer all new cases in Brown and Outagamie County to the Oneida Family Court.
- Any case in Brown and Outagamie County that has started within the most recent three (3) months may transfer to the Oneida Family Court.
- All other current cases may remain in Brown and Outagamie County, unless the Nation's Indian Child Welfare Department determines the case would be better suited in the Oneida Family Court or another party motions the Court to transfer jurisdiction.

This resolution is amending when new cases will begin in the Oneida Family Court or be sought to be transferred from Brown and Outagamie County to the Oneida Family Court to be contingent on the acquisition of 161 Agreements with Brown and Outagamie County due to the fact that the Nation is currently in negotiations with both Brown and Outagamie County regarding the development of 161 Agreements and wants to assure that funding for our out-of-home placement is accessible.

Conclusion

Adoption of this resolution would not conflict with any of the Nation's laws.

Oneida Business Committee Agenda Request

Determine next steps regarding one (1) vacancy - Oneida Police Commission - term ending July 31, 2023

1. Meeting Date Requested: 10 / 23 / 19

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Appointments

- ☐ Accept as Information only
☒ Action - please describe:

Determine next steps regarding one (1) vacancy - Oneida Police Commission

3. Supporting Materials

- ☐ Report ☐ Resolution ☐ Contract
☐ Other:

1. 3.
2. 4.

☐ Business Committee signature required

4. Budget Information

- ☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Lisa Summers, Secretary

Primary Requestor/Submitter: Brooke Doxtator, Boards, Committees, and Commissions Supervisor
Your Name, Title / Dept. or Tribal Member

Additional Requestor: Name, Title / Dept.

Additional Requestor: Name, Title / Dept.

Oneida Business Committee Agenda Request**6. Cover Memo:**

Describe the purpose, background/history, and action requested:

One (1) vacancy was posted for the Oneida Police Commission to complete terms ending July 31, 2023.

The application deadline was September 20, 2019 and one (1) application was received for the following applicant:

Lois Strong

Select action(s) provided below:

- (1) accept the selected the applicant(s) and appoint Lois Strong to term ending July 31, 2023; OR
 - (a) reject the selected applicant(s) and oppose the vote**; OR
- (2) repost the vacancy(ies) in accordance with § 105.5-5. due to an insufficient number of applicants; OR
- (3) request the Secretary to re-notice the vacancy(ies) in accordance with §105.7-1.(c)(2) due to ineligible, unqualified, or under qualified applicants

1) Save a copy of this form for your records.

2) Print this form as a *.pdf OR print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Accept the October 1, 2019 Regular Finance Committee Meeting Minutes
Oneida Business Committee Agenda Request

1. Meeting Date Requested: 10 / 23 / 19

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

☒ Accept as Information only

☐ Action - please describe:

BC acceptance of the Finance Committee Meeting Minutes of Oct.1, 2019

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☒ Other:

1.

3.

2.

4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor:
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

***INTERNAL MEMO***

TO: Finance Committee

FR: Denise J. Vigue, Executive Assistant

DT: October 3, 2019

RE: E-Poll Results - FC Meeting Minutes of Oct. 1, 2019

An E-Poll vote of the Finance Committee was conducted to approve the Finance Committee meeting minutes of October 1, 2019. The E-Poll and minutes were sent out yesterday and was concluded today. The results of the completed E-Poll are as follows:

E-POLL RESULTS:

There was a Majority of 4 FC members voting to approve the Oct. 1, 2019 Finance Committee Meeting Minutes. FC Members voting included: RaLinda Ninham-Lamberies, Daniel Guzman King, Chad Fuss, and Patrick Stensloff.

These Finance Committee Minutes of Oct. 1, 2019 will be placed on the next Finance Committee agenda of Oct. 14, 2019 to ratify this E-Poll action. Per the FC By-Laws all Minutes of the FC will be submitted to the Secretary's Office once a month for Council acceptance.

E-Polls of the Finance Committee meeting minutes is part of the FC By-Laws and approval conducted per the FC SOP's on Electronic Voting.



FINANCE COMMITTEE

FC REGULAR MEETING

OCT. 1, 2019 ▪ Time: 1:30 P.M.

BC Executive Conference Room

REGULAR MEETING MINUTES

FC REGULAR MEETING:

Patricia King, Treasurer/FC Chair

Daniel Guzman King, BC Council Member

Patrick Stensloff, Purchasing Director

RaLinda Ninham-Lamberies, Asst. CFO/FC Vice-Chair Alt.

Chad Fuss, Gaming AGM; GGM Alt.

EXCUSED: Shirley Barber, FC Elder Member, Larry Barton, CFO/FC Vice-Chair & Jennifer Webster, BC Council Member

OTHERS PRESENT: Jason W. Doxtator, Mercy Metoxen, Schuyler Metoxen, Paul Witek, Lisa A. Moore, Robert Keck, Lindsey Blackowl, Tamara Van Schyndel, Mary Wasurick, Lori Elm, Michele Doxtator, Mari Kriescher and Denise J. Vigue taking Minutes

I. CALL TO ORDER: The FC Regular Meeting was called to order by the FC Chair at 1:30 P.M.

II. APPROVAL OF AGENDA: OCTOBER 1, 2019

Motion by Chad Fuss to approve the Oct. 1, 2019 FC Meeting Agenda with the two Late ADD On requests under Executive Session. Seconded by RaLinda Ninham-Lamberies. Motion carried unanimously.

III. APPROVAL OF MINUTES: SEPTEMBER 16, 2019 (Approved via E-Poll on 9/17/19):

Motion by Patrick Stensloff to ratify the FC E-Poll action taken on Sept. 17, 2019 approving the Sept. 16, 2019 Finance Committee Meeting Minutes. Seconded by Chad Fuss. RaLinda Ninham-Lamberies abstained. Motion carried.

IV. TABLED BUSINESS: NONE

V. CAPITAL EXPENDITURES:

1. Kain Energy Corporation

Amount: \$60,645.

Paul Witek, Dev. Div. – Engineering

Paul explained this is for the elder apartment garage upgrades; CIP funds to be used; Project #05-013.

Motion by Chad Fuss to approve the request for Elder Services Apartment Improvements with Kain Energy Corporation, project #05-013 in the amount of \$60,645.00. Seconded by Patrick Stensloff. Motion carried unanimously.

2. Milbach Construction – Change Order #1

Amount: \$27,945.68

Paul Witek, Dev. Div. – Engineering

This is for the adjustments made during the construction of the elder cottages ENG #16-018 needs to submit the legal review.

Motion by RaLinda Ninham-Lamberies to approve the Change Order #1 for the contract with Milbach Construction in the amount of \$27,945.68. Seconded by Patrick Stensloff. Motion carried unanimously.

3. Wolf River Asphalt & Sealcoating
Lori Elm, Land Management Office

Amount: \$92,292.

Lori was present and discussed this request including: project was bundled with other programs needing same service, but some problems with using Transportation funds; work is for the driveway by Land Management.

Motion by RaLinda Ninham-Lamberies to approve the Wolf River Asphalt & Sealcoating contract for repairs at the Land Management Office in the amount of \$92,292.00. Seconded by Daniel Guzman King. Motion carried unanimously.

VI. COMMUNITY FUND:

REPORTS:

1. Community Fund Monthly Report for October 2019

Denise J. Vigue, Finance

Motion by Patrick Stensloff to accept the Community Fund report for October 2019. Seconded by Chad Fuss. Motion carried unanimously.

2. Updated FY20 Community Fund – Product Request Packet

Denise J. Vigue, Finance Administration

Motion by Patrick Stensloff to accept as Information Only the Updated Community Fund Product Request Packet for FY20. Seconded by Chad Fuss. Motion carried unanimously.

REQUESTS:

1. 1st Annual Iron 5 Basketball Tournament

Amount: \$750.

Requester: Lindsey Blackowl

Requester was present and provided information about the tournament. Product will go to the volunteers during the event; all funds raised will be given to various tribal programs that help the community; funds will be used for t-shirts & referees; will supply vendor invoice for t-shirts; also needs to submit Oneida enrollment verification.

Motion by Chad Fuss to approve from the Community Fund \$500.00 and twenty-five (25) Cases of Coca-Cola Product for use at the First Annual Iron 5 Basketball Tournament. Seconded by RaLinda Ninham-Lamberies. Motion carried unanimously.

After further discussion with requester it was made known that she already received funds from another Oneida Tribal entity. The CF SOP's are clear in not providing funds to requesters who already received funds from another tribal program/entity. The product can still be provided.

Motion by Chad Fuss to rescind the previous motion for funding. Seconded by RaLinda Ninham-Lamberies. Motion carried unanimously.

2. 1st Annual Iron 5 Basketball Tournament

Amount: 25 Cases

Requester: Lindsey Blackowl

- See Motions in CF Request #1.

3. Green Bay Area Youth Hockey Association Fees

Amount: \$500.

Requester: Shakira Rasmussen for son, Zander

Motion by Patrick Stensloff to approve from the Community Fund the Green Bay Area Youth Hockey Association fees for the son of the requester in the amount of \$500.00; contingent upon the requester providing verification of 10% match and what level son is playing. Seconded by Chad Fuss. Motion carried unanimously.

4. New Fusion Dance Class Fees

Amount: \$275.

Requester: Schuyler Metoxen for daughter, Nalia

Motion by Patrick Stensloff to approve from the Community Fund the New Fusion Dance class fees for the daughter of the requester in the amount of \$275.00. Seconded by Daniel Guzman King. Motion carried unanimously.

5. Purple Aces Basketball Team Fees

Amount: \$500.

Requestor: Roberto Hill for daughter, Natalea

Motion by RaLinda Ninham-Lamberies to approve from the Community Fund the Purple Aces Basketball Team fees for the daughter of the requester in the amount of \$500.00; contingent upon the requester submitting a FY20 CF Request form. Seconded by Patrick Stensloff. Motion carried unanimously.

6. Purple Aces Basketball Team Fees

Amount: \$500.

Requester: Timothy Ninham for daughter, Imani

Motion by Chad Fuss to approve from the Community Fund the Purple Aces Basketball Team fees for the daughter of the requester in the amount of \$500.00. Seconded by Patrick Stensloff. Motion carried unanimously.

7. Green Bay Area Youth Hockey Association Fees

Amount: \$500.

Requester: Francis C. Cornelius, Jr. for son, Garrett

Motion by Chad Fuss to approve from the Community Fund the Green Bay Area Youth Hockey Association fees for the son of the requester in the amount of \$500.00. Seconded by RaLinda Ninham-Lamberies. Motion carried unanimously.

8. Green Bay Elite Cheer Class Fees

Amount: \$500.

Requester: Tina Moore for daughter, Ella

Motion by Patrick Stensloff to approve from the Community Fund the Green Bay Elite Cheer class fees for the daughter of the requester in the amount of \$500.00. Seconded by Daniel Guzman King. Motion carried unanimously.

9. Green Bay Elite Cheer Class Fees

Amount: \$500.

Requester: Tana Aguirre for daughter, Riley

Motion by Daniel Guzman King to approve from the Community Fund the Green Bay Elite Cheer class fees for the daughter of the requester in the amount of \$500.00. Seconded by Chad Fuss. Motion carried unanimously.

10. New Fusion Dance Class Competition Fees

Amount: \$500.

Requester: Irene Danforth for daughter, Kaylonni

Motion by Patrick Stensloff to approve from the Community Fund the New Fusion Dance class competition fees for the daughter of the requester in the amount of \$500.00. Seconded by Daniel Guzman King. Motion carried unanimously.

11. Work Some More Basketball Training Fees

Amount: \$450.

Requester: Vanessa Miller for son, Javon

Motion by RaLinda Ninham-Lamberies to approve from the Community Fund the Work Some More Basketball Training fees for the son of the requester in the amount of \$450.00. Seconded by Daniel Guzman King. Motion carried unanimously.

12. Y.M.C.A. Swim & Gym Class Fees

Amount: \$300.

Requester: Jason Danforth for daughter, Farrah

Motion by Chad Fuss to approve from the Community Fund the Y.M.C.A. swim and gymnastics fees for the daughter of the requester in the amount of \$300.00. Seconded by Patrick Stensloff. Motion carried unanimously.

13. Y.M.C.A. Swim & Gym Class Fees

Amount: \$300.

Requester: Jason Danforth for daughter, Grayson

Motion by RaLinda Ninham-Lamberies to approve from the Community Fund the Y.M.C.A. swim and gymnastics fees for the son of the requester in the amount of \$300.00. Seconded by Chad Fuss. Motion carried unanimously.

14. Wisconsin Lacrosse Club Team Fees

Amount: \$500.

Requester: Ann Stingle for son, Gavin

Motion by RaLinda Ninham Lamberies to approve from the Community Fund the Wisconsin Lacrosse Club team fees for the son of the requester in the amount of \$500.00; contingent upon receipt showing total payment and or costs. Seconded by Daniel Guzman King. Motion carried unanimously.

15. 20th Annual Matt Skenadore Basketball Tournament

Amount: \$750.

Requester: Jude Skenadore

No one present to answer questions, there was not budget submitted just the flyer; need more information.

Motion by Patrick Stensloff to defer the funding request for this event until requester provides a budget of all expenses associated with event. Seconded by Daniel Guzman King. Motion carried unanimously.

16. 20th Annual Matt Skenadore Basketball Tournament

Amount: 25 Cases

Requester: Jude Skenadore

Motion by Daniel Guzman King to approve from the Community Fund twenty-five (25) Cases of Coca-Cola Product for use at the Annual Matt Skenadore Basketball Tournament. Seconded by Patrick Stensloff. Motion carried unanimously.

17. Warrior Jungle Registration Fee

Amount: \$144.

Requester: Andrew Doxtator for son, Amos

There is no evidence of a 10% match; \$130 is the most that can be provided minus the 10%.

Motion by RaLinda Ninham Lamberies to approve from the Community Fund the Warrior Jungle Registration fees for the two sons of the requester in the amount of \$130.00 each. Seconded by Motion carried unanimously.

18. Warrior Jungle Class Fees

Amount: \$144.

Requestor: Andrew Doxtater for son, Tristan

- See Motion in CF Request #17.

19. Basketball Registration Fee

Amount: \$50.

Requester: Cindy John for daughter, Jaydah

Motion by RaLinda Ninham Lamberies to approve from the Community Fund the Basketball registration fee for the daughter of the requester in the amount of \$50.00. Seconded by Patrick Stensloff. Motion carried unanimously.

20. Impact Force Softball Registration Fee

Amount: \$500.

Requester: Cindy John for daughter, Naleyah

Motion by Patrick Stensloff to approve from the Community Fund the Impact Force Softball registration fee for the daughter of the requester in the amount of \$500.00. Seconded by RaLinda Ninham-Lamberies. Motion carried unanimously.

21. 2019 Annual Harvest Fest

Amount: 15 Cases

Requester: Sylvia Cornelius

It was noted event is this coming Saturday, it will be a tight turn around with vendor; Denise not sure if this can get processed in time but she will try if approved.

Motion by RaLinda Ninham-Lamberies to approve from the Community Fund the request for fifteen (15) Cases of Coca-Cola products for use at the 2019 Annual Harvest Fest. Seconded by Patrick Stensloff. Motion carried unanimously.

22. New Fusion Dance Class Fees

Amount: \$275.

Requester: Mercy Metoxen for daughter, Mina

Requester was present to discuss her request; cost to be corrected to \$275.; need to submit FY20 form as requester submitted FY19 form.

Motion by Chad Fuss to approve from the Community Fund the New Fusion Dance class fees for the daughter of the requester in the amount of \$275.00; contingent upon the requester submitting a FY20 CF Request form. Seconded by Daniel Guzman King. Motion carried unanimously.

23. Lacrosse America Registration Fee

Amount: \$500.

Requester: Kelly Johnson for son, Jonas

Motion by RaLinda Ninham-Lamberies to approve from the Community Fund the Lacrosse America registration fee for the son of the requester in the amount of \$500.00. Seconded by Patrick Stensloff. Motion carried unanimously.

24. Little Hoopsters Game

Amount: \$750.

Requester: Brandon Blackowl

After the discussion the FC asked to check to see if requester has received any funds from any other Oneida entity for this event; requester also has to submit verification of enrollment; his wife

explained the funds will be used for the purchase of t-shirts; this is a free event for youth; the request is again from an individual and the max that can be provided is \$500; need invoice.

Motion by Daniel Guzman King to approve from the Community Fund \$500.00 for the purchase of T-Shirts for the Little Hoopsters Game contingent upon the requester submitted information as discussed. Seconded by Chad Fuss. Motion carried unanimously.

- 25. Holy Apostles Annual Fall Harvest Dinner** Amount: 15 Cases
Requester: Abby Webster, HOC

This requester received a donation in FY19 but has not submitted the required follow up report.

Motion by RaLinda Ninham-Lamberies to approve from the Community Fund the request for fifteen (15) Cases of Coca-Cola Product contingent upon received the required Follow Up Donation Report from FY19. Seconded by Chad Fuss. Motion carried unanimously.

VII. NEW BUSINESS:

- 1. Michels Power – Change Order #1** Amount: \$20,750.
Paul Witek, Dev. Div. – Engineering

Paul explained this is an electrical upgrade at Social Services; project #07-002.

Motion by Patrick Stensloff to approve Change Order #1 with Michels Power in the amount of \$20,750.00. Seconded by RaLinda Ninham-Lamberies. Motion carried unanimously.

- 2. Idea House DBA Dimension IV** Amount: \$101,600
Paul Witek, Dev. Div. – Engineering

There were 34 RFP's sent with 2 responses; this is a design service contract for the NHC remodel phase VIII; costs discussed; this is a CIP project #15-003.

Motion by RaLinda Ninham-Lamberies to approve the design contract with Idea House DBA Dimensions IV in the amount of \$101,600.00; contingent on no change orders. Seconded by Patrick Stensloff. Motion carried unanimously.

- 3. Virgen, Inc. – Yr. 2 Payment** Amount: \$100,200.
Mary Wasurick, Gaming – Marketing Dept.

Mary was present and explained this is payment for year two of a three-year contract previously approved by the FC this past January; services include Email and SMS Messaging for various promotional campaigns for gaming.

Motion by RaLinda Ninham-Lamberies to approve the year two payment to Virgen, Inc. for Marketing Services in the amount of \$100,200.00. Seconded by Daniel Guzman King. Motion carried unanimously.

- 4. FY20 Blanket PO – Oneida Seven Gens -Lease** Amount: \$98,040.
Shannon Davis, Oneida Gaming Commission

Motion by Chad Fuss to approve FY20 Blanket Purchase Order with Oneida Seven Gens in the amount of \$98,040.00. Seconded by Daniel Guzman King. Motion carried unanimously.

- 5. FWJ Inc. d/b/a Initiative One – Training** Amount: \$60,500.
Deborah Thundercloud, General Manager

There was no one present to discuss this request. The FC Chair noted this was supported by the OBC to the GM to provide organizational transformation and leadership training to all division

directors. The FC questioned why there was not three bids, no justification for sole-source, and the cost which seemed excessive per individual; we have a partnership with NWTC and could get costs from them; how many trainings like this have been done in the past, what is the expectation and responsibilities after training, how is compliance going to be assessed, and what actions will be taken with non-compliance.

Motion by Chad Fuss to defer this request to the next FC meeting and ask the requester to be present to provide more details as discussed. Seconded by Daniel Guzman King. Motion carried unanimously.

6. FY20 Blanket PO – EMPower, LLC
Robert Keck, Risk Management

Amount: \$100,000.

Robert was present to discuss this and the following four requests; after discussion it was determined these are all budgeted requests; this request is for wellness services for non-gaming employees.

Motion by RaLinda Ninham-Lamberies to approve the FY20 Blanket Purchase Order with EMPower, LLC in the amount of \$100,000.00. Seconded by Patrick Stensloff. Motion carried unanimously.

7. FY20 Blanket PO – VDH Nursing
Robert Keck, Risk Management

Amount: \$54,000.

This is an independent contract for the Registered Nurse Care Coordinator who provides supportive assistance and help with employees in accessing all health care system resources available; it was noted that contracts that come to be approved should be before they are signed as there could be changes asked by the FC; Robert was asked to refrain from using actual names of individual vendors as this is in open session.

Motion by RaLinda Ninham-Lamberies to approve the FY20 Blanket Purchase Order with VDH Nursing in the amount of \$54,000.00. Seconded by Patrick Stensloff. Motion carried unanimously.

8. FY20 Blanket PO – NP Health Partners
Robert Keck, Risk Management

Amount: \$50,000.

This is an independent contract for the Nurse Practitioner who assists non-gaming employees with medical services and supportive assistance for accessing health providers for mental wellness; these contracts are to enrolled health plan employees.

Motion by Patrick Stensloff to approve the FY20 Blanket Purchase Order with NP Health Partners in the amount of \$50,000.00. Seconded by RaLinda Ninham-Lamberies. Motion carried unanimously.

9. FY20 Blanket PO – SC Chiropractic Services
Robert Keck, Risk Management

Amount: \$40,000.

This is an independent contract for chiropractic services for non-gaming employees enrolled in our health plan; it was not clear if contract was with an individual or business he represents; will need to amend this agreement using the business name; it was again stressed contract should be presented unsigned, and for Robert to use his proper name in the signatures.

Motion by Chad Fuss to approve the FY20 Blanket Purchase Order with SC Chiropractic Services in the amount of \$40,000.00; contingent upon contract amendment per the discussion. Seconded by Patrick Stensloff. Motion carried unanimously.

10. FY19 Blanket PO Increase – EMPower LLC

Amount: \$1,343.75

Robert Keck, Risk Management

There was some confusion over amount being requested; actual amount is \$1,343.75 (last invoice) to close out the FY19 Purchase Order; with the added service providers in FY20 this should not occur again.

Motion by Chad Fuss to approve the FY19 Blanket Purchase Order Increase with EMPower LLC in the corrected amount of \$1,343.75. Seconded by Patrick Stensloff. Motion carried unanimously.

11. TGHS, LLC – for CIP #07-002

Amount: \$68,500.

Paul Witek, Dev. Div. – Engineering

This is for the design services of Social Services Building remodel, mainly heating and ventilation activities; RFP sent out to 37 firms with only 2 responses.

Motion by Chad Fuss to approve the contract with TGHS, LLC, CIP #10-002 for design services in the amount of \$68,500. Seconded by Patrick Stensloff. Motion carried unanimously.

12. FY20 Blanket PO – Access Inc.

Amount: \$64,343.

Jason Doxtator, Internal Svs Div. – MIS

Jason explained this is for maintenance and support of various tribal buildings, equipment protection; coming from MIS operations budget; also providing preventative maintenance; sole source as this is an added value vendor who is familiar with our system.

Motion by Chad Fuss to approve the FY20 Blanket Purchase Order with Access, Inc. in the amount of \$64,343.00. Seconded by RaLinda Ninham-Lamberies. Motion carried unanimously.

VIII. EXECUTIVE SESSION:

Motion by Patrick Stensloff to move into Executive Session. Seconded by Chad Fuss. Motion carried unanimously. Time: 3:06 P.M.

Motion by Daniel Guzman King to come out of Executive Session. Seconded by Chad Fuss. Motion carried unanimously. Time: 3:37 P.M.

1. FY20 Blanket PO – Independent Contract for Legal Services

Tamara VanSchyndel, Oneida Gaming Commission

Motion by Chad Fuss to approve the Independent contract for legal services in the amount as specified in the request contingent upon submittal of documentation as discussed. Seconded by Patrick Stensloff. Motion carried unanimously.

2. Late Add-On: US Ventures

Michele Doxtator, Retail Enterprise

Motion by Patrick Stensloff to approve contract with US Ventures in the amount as specified in the request. Seconded by RaLinda Ninham-Lamberies. Motion carried unanimously.

3. Late Add-On: FY19 Blanket PO Increase – Keystone #2016-2301

Dr. Ravi Vir & Debra Danforth, Comprehensive Health

Motion by Patrick Stensloff to approve the FY19 Blanket Purchase Order increase with Keystone #2016-2301 in the amount as specified in the request. Seconded by RaLinda Ninham-Lamberies. Motion carried unanimously.

IX. ENDOWMENTS:**1. Sovereign Sustainable Wellness and Healing Endowment**

Brandon Yellowbird-Stevens, AOL Chairman

Daniel P. Guzman, Council Member

After discussion it was noted that there were several areas that needed to be corrected and revised including: make sure “principal” is spelled correctly throughout both endowments; adding language to amount allocated per year stipulating it will be contingent upon the budget; not sure where the 9 million came from, will need to revisit. Will need to have the FC motion to move forward sometime in December; following will be an announcement of a public hearing, and for everything to be completed sometime in February so it can be submitted to the OBC.

Motion by Daniel Guzman King to defer this and the following request to the next FC meeting. Seconded by Chad Fuss. Motion carried unanimously.

2. Food Sovereignty Endowment

Brandon Yellowbird-Stevens, AOL Chairman

Daniel P. Guzman, Council Member

- See Motion in Endowment Request #1.

X. FOLLOW UP:**1. SOP for FC Electronic Voting**

Denise J. Vigue, Finance Administration

Motion by Chad Fuss to accept the Standard Operating Procedure for Finance Committee Electronic Voting. Seconded by Patrick Stensloff. Motion carried unanimously.

XI. FOR INFORMATION ONLY:**1. IGT – 4 Trial Conversion Kits**

David Emerson, Gaming – Slots Dept.

Motion by Patrick Stensloff to accept as information only the purchase of the IGT (4) Trial Conversion Kits. Seconded by Chad Fuss. Motion carried unanimously.

XII. ADJOURN: Motion by Chad Fuss to adjourn. Seconded by Patrick Stensloff. Motion carried unanimously. Time: 4:47 P.M.

Minutes transcribed by:

Denise J. Vigue, Executive Assistant to the CFO

& Finance Committee Contact/Recording Secretary

Finance Committee Approval Date of Minutes via E-Poll: October 3, 2019

Accept the October 14, 2019, regular Finance Committee meeting minutes

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 10 / 23 / 19

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

☒ Accept as Information only

☐ Action - please describe:

BC acceptance of the Finance Committee Meeting Minutes of Oct. 14, 2019

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☒ Other:

1.

3.

2.

4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor:
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.



INTERNAL MEMO

TO: Finance Committee
FR: Denise J. Vigue, Executive Assistant
DT: October 15, 2019
RE: E-Poll Results - FC Meeting Minutes of October 14, 2019

An E-Poll vote of the Finance Committee was conducted to approve the Finance Committee meeting minutes of October 14, 2019. The E-Poll and minutes were sent out yesterday and concluded today. The results of the completed E-Poll are as follows:

E-POLL RESULTS:

There was a Majority of 4 FC members voting to approve the Oct. 14, 2019 Finance Committee Meeting Minutes. FC Members voting included: RaLinda Ninham-Lamberies, Daniel Guzman King, Louise Cornelius and Jennifer Webster.

These Finance Committee Minutes of Oct. 14, 2019 will be placed on the next Finance Committee agenda of Nov. 4, 2019 to ratify this E-Poll action. Per the FC By-Laws, all Minutes of the FC will be submitted to the Secretary's Office once a month for Council acceptance. Both the 10/1 and the 10/14 Minutes will be on the 10/23 BC agenda for acceptance.

E-Polls of the Finance Committee meeting minutes are part of the FC By-Laws and conducted per the Finance Committee's SOP on FC Electronic Voting.



FINANCE COMMITTEE

FC REGULAR MEETING

OCT. 14, 2019 ▪ Time: 9:00 A.M.

BC Executive Conference Room

REGULAR MEETING MINUTES

FC REGULAR MEETING:

Larry Barton, FC Vice-Chair/CFO

Daniel Guzman King, BC Council Member

Louise Cornelius, Gaming General Manager

Patrick Stensloff, Purchasing Director

RaLinda Ninham-Lamberies, Assist. CFO (FC Vice-Chair Alt.)

EXCUSED: Patricia King, FC Chair/Treasurer, Jennifer Webster, BC Council Member and Shirley Barber, FC Elder Member

OTHERS PRESENT: April Skenandore, Lorna Skenandore and Denise J. Vigue taking Minutes

I. CALL TO ORDER: The Regular FC Meeting was called to order by the FC Vice-Chair at 9:00 A.M.

II. APPROVAL OF AGENDA: OCTOBER 14, 2019

Motion by RaLinda Ninham-Lamberies to approve the Finance Committee meeting agenda of OCTOBER. 14, 2019. Seconded by Patrick Stensloff. Motion carried unanimously.

III. APPROVE E-POLL OF MINUTES: OCTOBER 1, 2019 (Approved via E-Poll on 10/3/19):

Motion by RaLinda Ninham-Lamberies to ratify the FC E-Poll action taken on Oct. 3, 2019 approving the Oct. 1, 2019 Finance Committee Meeting Minutes. Seconded by Daniel Guzman King. Motion carried unanimously.

IV. APPROVE SPECIAL E-POLL: FWJ INC. d/b/a/ Initiative One – Training (Approve on 10/7/19):

For the Record the Vice-Chair noted that he did not find adequate justification no deliverables for this training, nor any measurable expectation so he did not support, however this was approved per special e-poll.

Motion by Louise Cornelius to ratify the FC Special E-Poll action taken on Oct. 7, 2019 approving the FWJ INC. d/b/a/ Initiative One – Training request for \$60,500.00. Seconded by Daniel Guzman King. RaLinda Ninham-Lamberies opposed. Motion carried.

V. TABLED BUSINESS: (Deferred from the 10/1/19 FC meeting)

1. **CF – 20th Annual Matt Skenadore Basketball Tournament** Amount: \$750.
Requester: Jude Skenadore

Motion by Patrick Stensloff to remove from the table for discussion. Seconded by RaLinda Ninham-Lamberies. Motion carried unanimously.

Denise reminded the FC this item was tabled as there was not a breakdown of expenses, it has been received and has been added to the request; there were also questions related to group request verses individual request, this is the latter.

Motion by Louise Cornelius to approve from the Community Fund the individual's request for the 20th Annual Matt Skenadore Basketball Tournament in the amount of \$500.00 with the understanding it is to be used for referee costs. Seconded by Patrick Stensloff. Motion carried unanimously.

VI. CAPITAL EXPENDITURES: None

VII. DONATIONS:

REPORT:

1. DONATION Report for October 2019

Denise J. Vigue, Finance

Motion by Patrick Stensloff to accept the October 2019 Finance Committee Donation Report. Seconded by Louise Cornelius. Motion carried unanimously.

REQUESTS:

- 1. St. John's Homeless Shelter Annual Fundraising Gala** Amount: \$2,500.
Requester: Alexa Priddy, SJEHS

Alexa was present and described the shelters they are raising funds for; one is specifically for women, there is a tremendous need and they have a 14% Native American clientele; she discussed the partnership they have build with the Oneida Nation, not just in donations but in volunteers; the event is again at the Radisson. The Vice-Chair noted the Executive Director also provided an update on the activities and he thanked Alexa for their work for our community.

Motion by Louise Cornelius to approve from Finance Committee's Donation line the St. John's Homeless Shelter Annual Fundraising Gala request in the amount of \$2,500.00. Seconded by Patrick Stensloff. Motion carried unanimously.

- 2. Rawhide Ranch's - The Main Event Gala** Amount: \$10,000.
Requester: Amanda Moore, Dev. Mgr.

Amanda was present and discussed their history of support and partnership with the Oneida Nation; this fundraising gala is the first of its kind and will be at the Lambeau field atrium; it will be a circus theme along with a sit-down dinner and a silent auction. The FC discussed the donation maximum of \$2,500 and to go over that amount requires a procedural exception; a donation would be given and in turn the tickets provided would go to the BC and Gold Club Players and a casino host.

Motion by Louise Cornelius to make a procedural exception to the Donation maximum and approve from the Finance Committee's Donation line the Rawhide Ranch's "The Main Event" Gala request in the amount of \$5,000.00. Seconded by Patrick Stensloff. Motion carried unanimously.

VIII. NEW BUSINESS:

- 1. FY20 Blanket PO – BayCom, Inc – Maintenance** Amount: \$89,610.16
Dave Cluckey, MIS Administration

The FC did have several questions in regard to this request as the backup was confusing, there was no one from MIS present at the meeting and the FC did stress and it is also provided in correspondence with all requester they need to have someone present to answer questions.

Motion by RaLinda Ninham-Lamberies to defer the request for the FY20 Blanket Purchase Order with BayCom, Inc. until the next FC meeting. Seconded by Patrick Stensloff. Motion carried unanimously.

- 2. FY20 Blanket PO - Seven Gens -Warehouse Lease** Amount: \$51,000.
Marilyn King, Food Distribution

Motion by RaLinda Ninham-Lamberies to approve the FY20 Blanket Purchase Order with Seven Gens for the Warehouse Lease in the amount of \$51,000.00. Seconded by Patrick Stensloff. Motion carried unanimously.

- 3. FY20 Blanket PO Increase – Access Inc -54 One Stop** Amount: \$1,922.
Jason Doxtator, MIS

Original FY20 Blanket PO was approved on 10/1/19 by the FC; this area was inadvertently omitted. The FC did have additional questions; no one present to answer them.

Motion by RaLinda Ninham-Lamberies to defer the FY20 Blanket Purchase Order Increase for Access Inc. until the next FC meeting. Seconded by Louise Cornelius. Motion carried unanimously.

- 4. FY20 Blanket PO – GSA-vehicle lease** Amount: \$149,000.
Eric Boulanger, Oneida Police Dept.

April explained this is for their annual lease for the OPD squad cars; the SAM's report is included.

Motion by Patrick Stensloff to approve the FY20 Purchase Order with GSA for OPD's vehicle lease in the amount of \$149,000.00. Seconded by Louise Cornelius. Motion carried unanimously.

- 5. FY20 Blanket PO – TMR Associates** Amount: \$150,000.
Chad Fuss & Brenda Mendolla Buckley, Gam-Admin

Lorna and Louise both discussed this contract; the intent is to improve their profit margin by working with the consultant and with directors and supervisors on scheduling alternatives that are centered around peak times verses a regular 8-hour shift; a goal of increasing profits by \$300,000 is part of the expectation. In the discussion there were several more questions on the metrics and intent that were not clear in the contract submitted; Louise noted that Chad Fuss can supply a follow up memo that explains more.

Motion by Daniel Guzman King to approve the FY20 Purchase Order with TMR Associates for work performance improvements for profitability services in the amount of \$150,000.00. Seconded by Patrick Stensloff. RaLinda Ninham-Lamberies opposed. Motion carried.

IX. EXECUTIVE SESSION: None

X. ENDOWMENTS:

- 1. Sovereign Sustainable Wellness and Healing Endowment**
Brandon Yellowbird-Stevens, AOL Chairman
Daniel P. Guzman, Council Member
- 2. Food Sovereignty Endowment**
Brandon Yellowbird-Stevens, AOL Chairman
Daniel P. Guzman, Council Member

After some discussion it was decided to move these to the next FC work meeting to get both the support of the full FC and to determine if this should move forward at this time or wait until the work on the per capita to general welfare resolution is completed to avoid complications with services and possible tax consequences.

Motion by Louise Cornelius to defer both of these resolutions to the next Finance Committee work meeting on Nov. 4, 2019 for more discussion and to obtain full FC support. Seconded by Patrick Stensloff. Motion carried unanimously.

XI. FOLLOW UP: None

XII. FOR INFORMATION ONLY:

1. IGT (4) WOF Cash Link Lease Games

David Emerson, Gaming – Slots

Motion by Patrick Stensloff to accept the IGT (4) WOF Cash Link Lease Games as Information Only. Seconded by Louise Cornelius. Motion carried unanimously.

XIII. ADJOURN: Motion by Patrick Stensloff to adjourn. Seconded by Louise Cornelius. Motion carried unanimously. Time: 10:13 A.M.

Minutes taken & transcribed by:

Denise Vigue, Executive Assistant to the CFO
& Finance Committee Contact/Recording Secretary

Finance Committee-Approval Date of Minutes via E-Poll: October 15, 2019

Oneida Business Committee Agenda Request

Accept the October 2, 2019, regular Legislative Operating Committee meeting minutes

1. Meeting Date Requested: 10 / 23 / 19**2. General Information:**Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:Agenda Header: ☐ Accept as Information only☒ Action - please describe:**3. Supporting Materials**☐ Report ☐ Resolution ☐ Contract☒ Other:1. 3. 2. 4. ☐ Business Committee signature required**4. Budget Information**☐ Budgeted - Tribal Contribution☐ Budgeted - Grant Funded☐ Unbudgeted**5. Submission**Authorized Sponsor / Liaison: Primary Requestor/Submitter: Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.



Oneida Nation
 Oneida Business Committee
 Legislative Operating Committee
 PO Box 365 • Oneida, WI 54155-0365
Oneida-nsn.gov



LEGISLATIVE OPERATING COMMITTEE MEETING MINUTES
 Oneida Business Committee Conference Room-2nd Floor Norbert Hill Center
 October 2, 2019
 9:00 a.m.

Present: David P. Jordan, Ernest Stevens III, Kirby Metoxen, Daniel Guzman King

Excused: Jennifer Webster

Others Present: Maureen Perkins, Brandon Wisneski, Clorissa Santiago, Jennifer Falck, Kristen Hooker, Rae Skenandore, Rosa Laster, Bonnie Pigman, JoAnne House, Patricia Lassila, Lois Strong, Jameson Wilson, Ralinda Ninham-Lamberies, Brooke Doxtator

I. Call to Order and Approval of the Agenda

David P. Jordan called the October 02, 2019, Legislative Operating Committee meeting to order at 9:00 a.m.

Motion by Kirby Metoxen to adopt the agenda; seconded by Ernest Stevens III. Motion carried unanimously.

II. Minutes to be Approved

Motion by Ernest Stevens III to approve the September 18, 2019, Legislative Operating Committee meeting minutes and forward to the Business Committee for consideration; seconded by Daniel Guzman King. Motion carried unanimously.

III. Current Business

1. Citations Law (1:28-16:12)

Motion by Daniel Guzman King to accept the draft Citations law and Legislative Analysis and defer to a work meeting for further consideration; seconded by Kirby Metoxen. Motion carried unanimously.

2. Curfew Law (16:15-32:50)

Motion by Ernest Stevens III to approve adoption packet for the Curfew law and forward to the Oneida Business Committee for consideration with the inclusion of the memo to the adoption packet, and forward the memo to the Finance Department; seconded by Kirby Metoxen. Motion carried unanimously.

Motion by Kirby Metoxen to approve the resolution titled "Curfew Law Penalty and Fine Schedule" and forward to the Oneida Business Committee for consideration; seconded by Ernest Stevens III. Motion carried unanimously.

3. Pardon and Forgiveness Screening Committee Bylaws Amendments (32:52-42:35)

Motion by Kirby Metoxen to accept the Pardon and Forgiveness Screening Committee Bylaws Amendments and forward to the Business Committee for consideration; seconded by Ernest Stevens III. Motion carried unanimously.



4. **Oneida Gaming Commission Bylaws Amendments (42:36-44:56)**

Motion by Ernest Stevens III to accept the Oneida Gaming Commission Bylaws Amendments and forward to the Oneida Business Committee for consideration; seconded by Daniel Guzman King. Motion carried unanimously.

5. **Southeastern Oneida Tribal Services Advisory Board Bylaws Amendments (45:00-47:04)**

Motion by Kirby Metoxen to accept the Southeastern Oneida Tribal Services Advisory Board Bylaws Amendments and forward to the Oneida Business Committee for consideration; seconded by Daniel Guzman King. Motion carried unanimously.

6. **Oneida Nation Arts Board Bylaws Amendments (47:06-49:24)**

Motion by Daniel Guzman King to accept the Oneida Nation Arts Board Bylaws Amendments and forward to the Oneida Business Committee for consideration; seconded by Ernest Stevens III. Motion carried unanimously.

7. **Oneida Nation School Board Bylaws Amendments (49:27-51:44)**

Motion by Daniel Guzman King to accept the Oneida Nation School Board Bylaws Amendments and forward to the Oneida Business Committee for consideration; seconded by Kirby Metoxen. Motion carried unanimously.

8. **Oneida Nation Commission on Aging Bylaws Amendments (51:45-56:19)**

Motion by Kirby Metoxen to accept the Oneida Nation Commission on Aging Bylaws Amendments and forward to the Oneida Business Committee for consideration; seconded by Daniel Guzman King. Motion carried unanimously.

9. **Oneida Land Commission Bylaws Amendment (56:21-58:14)**

Motion by Daniel Guzman King to accept the Oneida Land Commission Bylaws Amendments and forward to the Oneida Business Committee for consideration; seconded by Kirby Metoxen. Motion carried unanimously.

IV. New Submissions

1. **Oneida Nation Arts Program – Dollars for Arts Project Policies Amendments (58:15-1:05:40)**

Motion by Kirby Metoxen to add to the active files list the Arts Program: Dollars for Arts. Motion fails due to no support.

Motion by Ernest Stevens III to deny the request; seconded by Daniel Guzman King. Motion carried.

Ayes: Ernest Stevens III, Daniel Guzman King

Opposed: Kirby Metoxen

V. Additions

VI. Administrative Items

VII. Executive Session

VIII. Adjourn

Motion by Kirby Metoxen to adjourn the October 02, 2019, Legislative Operating Committee meeting at 10:05 a.m.; seconded by Daniel Guzman King. Motion carried unanimously.

Oneida Business Committee Agenda Request

Accept the Children's Code Implementation October 2019 quarterly update

1. Meeting Date Requested: 10 / 23 / 19**2. General Information:**Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:Agenda Header: ☐ Accept as Information only☒ Action - please describe:**3. Supporting Materials**☒ Report ☐ Resolution ☐ Contract☐ Other:1. 3. 2. 4. ☐ Business Committee signature required**4. Budget Information**☐ Budgeted - Tribal Contribution☐ Budgeted - Grant Funded☐ Unbudgeted**5. Submission**Authorized Sponsor / Liaison: Primary Requestor/Submitter:
Your Name, Title / Dept. or Tribal MemberAdditional Requestor:
Name, Title / Dept.Additional Requestor:
Name, Title / Dept.



Oneida Nation
Oneida Business Committee
Legislative Operating Committee
PO Box 365 • Oneida, WI 54255-0365
Oneida-nsn.gov



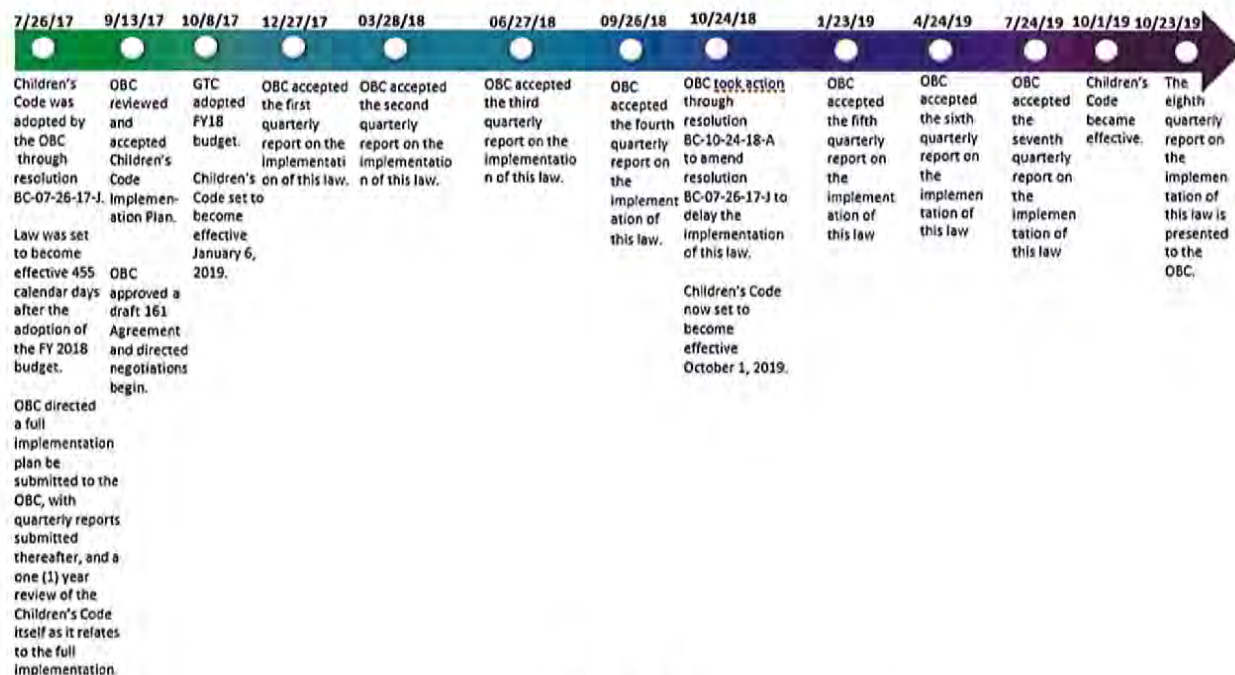
TO: Oneida Business Committee
FROM: David P. Jordan, LOC Chairperson
DATE: October 23, 2019
RE: Children's Code Implementation Quarterly Update

The Children's Code was adopted by the Oneida Business Committee (OBC) through resolution BC-07-26-17-J for the purpose of providing for the welfare, care, and protection of Oneida children through the preservation of the family unit, by assisting parents in fulfilling their responsibilities as well as facilitating the return of Oneida children to the jurisdiction of the Nation, and acknowledging the customs and traditions of the Nation when raising an Oneida child.

On July 26, 2017, the OBC directed that a full implementation plan be submitted to the OBC, with quarterly reports submitted thereafter, and a one (1) year review of the Children's Code itself as it relates to the full implementation. On September 13, 2017, the OBC reviewed and accepted the Children's Code Implementation plan. This implementation plan was to be used as a guideline for the affected entities to prepare for the successful implementation of the Children's Code. The OBC was granted the authority to modify the effective date of the Children's Code or implementation plan as it deems necessary to successfully implement the Children's Code.

The Oneida Business Committee then took action through resolution BC-10-24-18-A to amend resolution BC-07-26-17-J to delay the implementation of the Children's Code.

The Children's Code became effective on October 1, 2019. This memorandum serves as the eighth quarterly update to the OBC on the implementation of the Children's Code.



ONEIDA FAMILY COURT

Accomplishments

In accordance with the approved implementation plan, the Oneida Family Court (OFC) was able to complete the following by the time of this eighth quarterly report:

- *Training.*
 - On August 7-9, 2019, Judge Collins trained the OFC staff on the Children's Code and on "Threats, Vulnerability, and Protective Capacity" related to child safety decision-making.
 - On August 20-23, 2019, Judge Zelenski attended a judicial skills training on scholarship that addressed child safety planning, peacemaking and traditional dispute resolution, and brain science and trauma informed decision-making hosted by the National American Indian Court Judges Association (NAICJA) and Casey Family Programs.
 - On September 25-27, 2019, Judge Collins, along with representatives from the Indian Child Welfare Department and the Legal Resource Center, attended the 2019 Conference on Child Welfare and the Courts.
- *OFC Website.*
 - The Judiciary's website has been updated to include Children's Code forms along with summaries of what the forms may be used for.
- *Guardian Ad Litem Training.*
 - The OFC has developed an agenda and training materials for a guardian ad litem (GAL) training focused on the Children's Code.
 - GAL training sessions were held on July 17-19, 2019 and August 14-16, 2019.
 - There were 33 trainees that attended the sessions and 29 of the trainees applied to be a GAL.
 - After conducting background checks and interviews, the OFC has created a main list and reserve list of GALs certified to take Children's Code cases.
- *Development of Forms.*
 - The OFC developed a new court form - a Stepparent Adoption Packet.
- *Collaboration with ICW on Case Transfers.*
 - On October 1, 2019, the OFC met with ICW's attorney to discuss potential case transfers and the 161 Agreements. The OFC requested updates on the 161 Agreements and case transfers once they become available.
- *Children's Code Prayer.*
 - On October 1, 2019, representatives from the ICW Department, Cultural Heritage Department, and the Legal Resource Center came to the Judiciary to do a prayer to kick off the new journey with the Children's Code.

Goals

In accordance with the approved implementation plan, the OFC has the following goals for the next quarter:

- *Guardian Ad Litem Training.*
 - This fall, individuals who are approved to take GAL appointments in the current caseload will be offered an opportunity to be certified to work on Children's Code cases. Those that have been approved to take GAL appointments for Children's

Code cases will also be offered an opportunity to be certified to take appointments related to the current caseload.

ONEIDA INDIAN CHILD WELFARE DEPARTMENT

Accomplishments

In accordance with the approved implementation plan, the Indian Child Welfare Department (ICW) was able to complete the following in time for the eighth quarterly report:

- *Hiring of Additional Staff.*
 - All vacant ICW positions have been filled.
- *Training.*
 - Training for staff continues, both internally through a newly developed orientation and through our partnership with Wisconsin Child Welfare Professional Development System (WCWPDS).
 - A manual on court processes was created to assist in training staff.
- *Development of Receiving Home Contract.*
 - A contract with our identified Receiving Home has been drafted and went for legal review in early October.
- *Enrollments Database.*
 - ICW met with MIS to learn how to access the Enrollments database.
- *Collaboration with the Counties.*
 - There have been ongoing meetings with Brown and Outagamie County leadership team to discuss collaboration and process for when the Children's Code is effective.
 - On September 5, 2019, ICW held a collaboration & team building day with Brown County Child Protective Services, which was facilitated by Oneida Adventures. This day included a meet and greet, as well as a question and answer opportunity on the upcoming process.
- *Collaboration with the Oneida Business Committee.*
 - ICW has met with Governmental Services Division leadership and the Oneida Business Committee during Oneida Business Committee executive session meetings on July 24, 2019, August 27, 2019, to discuss updates on implementation and staffing concerns.
- *Communication with the Department of Children and Families Tribal Liaison.*
 - ICW held a phone conference with the Department of Children and Families Tribal Liaison and Brown and Outagamie County leadership regarding access to eWISACWIS.
- *Approval for Reflective Practice.*
 - ICW gained final approval to begin Reflective Practice through Behavioral Health, Selfcare, as a personal/professional growth resource.
- *Mock Child Welfare Trial.*
 - On July 12, 2019, ICW and the Judiciary participated in a mock trial. This provided a training opportunity for ICW staff to complete court forms and run through the court process.
- *Development of Standard Operating Procedures.*
 - ICW completed standard operating procedures (SOPs) for how the department will handle being on-call. This created procedures and tools for scheduling and tracking on-call for staff.

Goals

In accordance with the approved implementation plan, ICW has the following goals for the next quarter:

- *161 Agreements and Memorandums of Understanding with Brown and Outagamie County.*
 - ICW hopes to finalize a 161 Agreement and MOU with both Brown County and Outagamie County that will detail the relationship, roles, payment for placements, communication, and responsibilities.
- *Hiring of Additional Staff.*
 - ICW has a current staff member that will be resigning on November 1, 2019.
 - ICW has already requested that the Human Resources Department post for this position.
- *Training of Staff and Development of Standards.*
 - ICW would like to continue training all ICW staff.
 - Once all MOUs are finalized, all ICW staff will have to be trained on and familiar with the provisions of the MOUs.
- *Memorandums of Understanding.*
 - ICW hopes to receive an approved memorandum of understanding with the Oneida Police Department that will detail the relationship, roles, communication, and responsibilities of the two departments.
 - ICW would like to enter into a memorandum of understanding with the Oneida Behavioral Health for urinary analysis services.
- *Transfer of Cases.*
 - ICW hopes to soon begin transferring new incoming cases and begin utilizing the Children's Code.
- *Database Access.*
 - ICW hopes to determine the access to databases available to ICW and determine what ICW will need to case manage successfully.
- *Acquisition of Contracts.*
 - ICW would like to finalize a contract for the use a receiving home.
- *Determination of Payments.*
 - ICW needs to determine on-call payments as well as out of home payments.

Challenges and Barriers to Implementation

The following matters have served as a challenge or barrier for ICW in their efforts to implement the Children's Code:

- *161 Agreements and Memorandums of Understanding with Brown and Outagamie County.*
 - The negotiations for the 161 Agreements and memorandums of understanding have progressed slowly.
- *Database Access.*
 - Access to eWISACWIS, or a lack of access more specifically, has been a challenge for ICW. Navigating how payments will work between the Nation and the Counties in according with our 161 agreements has also been a challenge.

Concerns

ICW has the following concerns for the implementation of the Children's Code:

- *Legal Representation.*
 - ICW has concerns that the department will need more time and commitment from its legal representation in the future for the Children's Code to be successful.
- *On-Call Scheduling.*
 - ICW has concerns that on-call scheduling will have a negative impact on staff. ICW is concerned for the burn out of the staff.
- *Effect of 161 Agreements of the Transfer of Cases.*
 - ICW has concerns on the lack of a signed 161 Agreement and how this may affect the transfer of cases before an agreement is signed.

161 AGREEMENT NEGOTIATION TEAM

The OBC reviewed the draft 161 Agreement and on September 13, 2017, the OBC made a motion to accept the update and changes to the draft 161 agreement as information, and directed the negotiating team composed of representatives from the Law Office, Governmental Services, and Intergovernmental Affairs & Communications, to begin negotiations with Outagamie County followed by Brown County.

Accomplishments

The 161 Agreement Negotiation Team has completed the following in time for the eighth quarterly report:

- *Outagamie County Negotiations.*
 - The 161 Agreement and memorandum of understanding negotiations with Outagamie County are complete, and the 161 Negotiation team hopes these agreements can be approved in November 2019.
- *Brown County Negotiations.*
 - The 161 Agreement and memorandum of understanding negotiations with Brown County are ongoing.

Goals

In accordance with the approved implementation plan, the 161 Agreement Negotiation Team has the following goals for the next quarter:

- *Outagamie County Negotiations.*
 - Successfully secure a 161 Agreement and memorandum of understanding with Outagamie County.
- *Brown County Negotiations.*
 - Successfully secure a 161 Agreement and memorandum of understanding with Brown County.

Challenges and Barriers to Implementation

The following matters have served as a challenge or barrier for the 161 Negotiation Team in their efforts to implement the Children's Code:

- *161 Agreement and Memorandums of Understanding.*
 - The process for securing 161 Agreements and memorandums of understanding with both Outagamie County and Brown County has moved forward much slower than anticipated.

Requested Action

Accept the eighth, and final, Children's Code Quarterly Update.

Oneida Business Committee Agenda Request

Approve the Oneida Environmental Resource Board bylaws amendments

1. Meeting Date Requested: 10 / 23 / 19**2. General Information:**Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:Agenda Header: ☐ Accept as Information only☒ Action - please describe:**3. Supporting Materials**☐ Report ☐ Resolution ☐ Contract☒ Other:1. 3. 2. 4. ☐ Business Committee signature required**4. Budget Information**☐ Budgeted - Tribal Contribution☐ Budgeted - Grant Funded☐ Unbudgeted**5. Submission**Authorized Sponsor / Liaison: Primary Requestor/Submitter:
Your Name, Title / Dept. or Tribal MemberAdditional Requestor:
Name, Title / Dept.Additional Requestor:
Name, Title / Dept.

ONEIDA ENVIRONMENTAL RESOURCE BOARD BYLAWS**Article I. Authority**

1-1. *Name.* The Oneida Environmental Resource Board is the official name of this entity. For the purpose of these bylaws, the Oneida Environmental Resource Board may hereinafter be referred to as the ERB.

1-2. *Establishment.* The Oneida Environmental Resource Board, formerly known as the Oneida Conservation Board, was established through resolution BC-02-22-85-B pursuant to the authority delegated to the Oneida Business Committee under Article IV, Section 1(g) of the Constitution of the Oneida Nation and the Oneida Nation's inherent sovereign power to protect the political integrity, economic security, health and welfare of its members, and its territory. The purpose for the ERB's establishment was later expanded upon by the Oneida Business Committee in resolution BC-09-16-86-A.

1-3. *Authority.* Through its establishment, the ERB was delegated authority to supervise and regulate the Nation's conservation resources and the environment of the Oneida Reservation.

(a) The ERB shall be responsible for the oversight, compliance, and/or development of conservation and environmental laws, practices and/or policies for the Oneida Nation that relate to including, but not be limited to:

- (1) hunting and fishing;
- (2) conservation, reforestation, parks/wildlife, and recreation;
- (3) environmental protection and improvement;
- (5) community education; and
- (6) enforcement.

(b) The ERB shall monitor environmental problems on the Oneida Reservation.

(c) The ERB shall carry out all other powers and/or duties delegated through the laws, policies, rules and resolutions of the Nation, including, but not limited to, the Hunting, Fishing and Trapping law; the Water Resources law; the All-Terrain Vehicle law; the Well Abandonment law; the Public Use of Tribal Land law; and the Domestic Animals law.

1-4. *Office.* The official office of the ERB shall be located within the exterior boundaries of the Oneida Reservation, and its mailing address shall be:
The Oneida Environmental Resource Board
P.O. Box 365
Oneida, Wisconsin 54155

1-5. *Membership.*

(a) *Number of Members.* The ERB shall consist of nine (9) members.

(b) *Appointment.* The ERB members shall be appointed by the Oneida Business Committee, in accordance with the Boards, Committees and Commissions law, to three (3) year terms which shall be staggered.

- (1) The ERB shall review application materials and, per a decision by majority vote of the members in attendance at an ERB meeting of an established quorum, the ERB Chairperson shall provide the Oneida Business Committee with recommendations for appointment from among the qualified applicants by the executive session in which appointments are intended to be made.
- (c) *Vacancies.* The ERB shall fill vacancies through appointment by the Oneida Business Committee in accordance with the Boards, Committees and Commissions law.
- (1) A position on the ERB shall be considered vacant in any of the following situations:
- (A) *End of Term.* A vacancy is effective as of 4:30 p.m. on the last day of the month in which the term ends.
- (i) Although a member's position is considered vacant once his or her term ends, that member may remain in office until a successor has been sworn in by the Oneida Business Committee in an effort to prevent a discontinuation of business or a loss of quorum for the ERB.
- (B) *Termination of Appointment.* An ERB member may have his or her appointment terminated by the Oneida Business Committee in accordance with the Boards, Committees and Commissions law.
- (i) The ERB may make recommendations to the Oneida Business Committee for termination of a member's appointment by a majority vote of the members present at an ERB meeting of an established quorum.
- (C) *Resignation.* A member may resign at any time verbally at a meeting or by delivering written notice to the Oneida Business Committee Support Office and the ERB Chairperson or Chairperson's designee. The resignation is deemed effective upon:
- (i) Deliverance of the written notices to the Oneida Business Committee Support Office and to the ERB Chairperson or Chairperson's designee; or
- (ii) Acceptance by motion of the ERB of the member's verbal resignation.
- (d) *Qualifications of Members.* Members of the ERB shall meet the following qualifications:
- (1) Be an enrolled member of the Nation;
- (2) Be a resident of Brown or Outagamie County;
- (3) Be 18 years of age or older;
- (4) Unless pardoned under the Nation's Pardon and Forgiveness law, not have a felony on his or her record;

- (5) Applicants that possess a degree in either environmental sciences or environmental law/policy; have sportsmen's experience and/or have a back-ground in Oneida culture shall be given preference; and
- (6) Not be employed by the Oneida Environmental, Health, Safety, and Land Division.

1-6. *Termination.* Upon a majority vote of the members in attendance at an ERB meeting of an established quorum, the ERB may make a recommendation to the Oneida Business Committee that it terminate the appointment of an ERB member pursuant to the Boards, Committees and Commissions law for any of the following reasons:

- (a) Unexcused absences from more than three (3) meetings or other mandatory events of the ERB within one (1) year.
- (1) An ERB member will be deemed unexcused if he or she fails to provide written notification of the pending absence to an Officer at least thirty (30) minutes before the missed meeting/mandatory event.
- (b) Violation of any laws of the Nation, these bylaws or any other policy governing members of the ERB.
- (c) Failure to maintain qualifications to be an ERB member.
- (d) Failure to act within the scope of a member or Officer of the ERB.
- (e) Failure to complete all training mandated by section 1-7 of these bylaws within the time allowed for completion or within any extension of time granted thereunder.

1-7. *Trainings and Conferences.*

- (a) All ERB members, within one (1) year after being appointed to the ERB, shall participate in mandatory training as follows:
- (1) Environmental Law - Two (2) hours, which shall include the Nation's laws and procedures.
- (2) Legal Writing - Two (2) hours, which shall include environmental and conservation law drafting.
- (3) Professional Ethics - Two (2) hours of training, including issues of confidentiality.
- (4) Robert's Rules of Order.
- (b) The ERB may, at its discretion, extend the time allowed for completion of any and all required training of a member for good cause shown.
- (c) Regardless of the number of trainings/conferences that he or she is required to attend, no member of the ERB shall be eligible to receive stipends for attending more than five (5) full days of mandatory trainings/conferences per year.

Article II. Officers

2-1. *Officers.* The ERB shall have three (3) Officer positions consisting of a Chairperson, a Vice-Chairperson and a Secretary.

- 136 2-2. *Responsibilities of the Chairperson.* The responsibilities, duties and limitations of the
137 Chairperson shall be as follows:
- 138 (a) To preside over all meetings of the ERB.
 - 139 (b) To, either personally or through a designee, meet with the ERB liaison from
140 the Oneida Business Committee as the official spokesperson of the ERB.
 - 141 (c) To, with the help of the ERB Secretary, schedule or reschedule meetings of
142 the ERB as deemed necessary.
 - 143 (d) To submit, or through a designee have submitted, annual and semi-annual
144 reports to the Oneida General Tribal Council, as well as quarterly reports to
145 the Oneida Business Committee, in accordance with the Boards,
146 Committees and Commissions law.
 - 147 (e) To attend, or designate an ERB member to attend, the Oneida Business
148 Committee meeting in which the ERB's quarterly report appears on the
149 agenda.
- 150
- 151 2-3. *Responsibilities of the Vice-Chairperson.* The responsibilities, duties and limitations of the
152 Vice-Chairperson shall be as follows:
- 153 (a) In the absence of the Chairperson, to preside over all meetings of the ERB
154 and carry out all other functions of the Chairperson as specified in section
155 2-2 of these bylaws.
- 156
- 157 2-4. *Responsibilities of the Secretary.* The responsibilities, duties and limitations of the
158 Secretary shall be as follows:
- 159 (a) Subject to the limitations set forth herein, in the absence of the Chairperson
160 and Vice-Chairperson, to carry out all functions of the Chairperson as
161 specified in section 2-2 of these bylaws.
 - 162 (1) The Secretary's authority to call and/or preside over meetings of the
163 ERB shall be limited as follows:
 - 164 (A) In the event that both the Chairperson and Vice-Chairperson
165 positions become vacant before the end of their terms, the
166 Secretary shall be allowed to call meetings of the ERB to fill
167 the vacancies and preside over those meetings for the sole
168 purpose of appointing new Officers, at which point the
169 Chairperson, or Vice-Chairperson in the absence of the
170 Chairperson, shall preside.
 - 171 (b) To inform ERB members of the time and place of each meeting and the
172 trainings/conferences that they are required to attend in the manner required
173 by these bylaws.
 - 174 (c) To schedule ERB member trainings/conferences as specified in section 1-7
175 (a) of these bylaws.
 - 176 (d) To attend all meetings to record and create accurate minutes of the
177 proceedings.
 - 178 (1) If the Secretary is unable to attend a meeting, it is his or her
179 responsibility to find a replacement prior to the meeting and to notify
180 the Chairperson or Chairperson's designee who the replacement is
181 that will accurately record the proceedings in place of the Secretary.

- (e) To provide notice on the Nation's calendar of when and where each regular and emergency meeting will be held no less than two (2) business days prior to the meeting and further provide notice of the meeting agenda, documents and minutes in accordance with these bylaws and the Nation's Open Records and Open Meetings law.
- (f) To prepare, as well as make available in writing to all members, the agenda, minutes and any documents to be reviewed by the ERB at an upcoming meeting no less than two (2) business days prior to the meeting.
- (g) To type the minutes from all regularly scheduled and emergency meetings and make them available to all ERB members.
- (h) To forward the ERB meeting minutes to the Oneida Business Committee Support Office in accordance with these bylaws upon their approval by the ERB.
- (i) Except for the limited ability to call and/or preside over meetings of the ERB under subsection (a)(1)(A) of this section, the Secretary may select a designee to complete his or her duties when necessary.

2-5. *Selection of Officers.* Officers of the ERB shall be elected for one (1) year terms by majority vote of the members present at the ERB meeting of an established quorum held on the first Thursday in the month of August.

- (a) Any ERB member may nominate any other ERB member for an Officer position.
 - (1) A nominee shall be asked by the Chairperson whether he or she accepts or declines the nomination.
 - (2) The Chairperson shall close the nominations for each Officer position by a majority vote of the ERB members in attendance at the meeting of the established quorum.
- (b) The Chairperson shall be elected first, the Vice-Chairperson second, and the Secretary shall be elected last.
 - (1) The newly elected Officers shall take office at the next meeting of the ERB.
- (c) ERB members may be dismissed from their Officer positions by majority vote of the members in attendance at an ERB meeting of an established quorum.
- (d) An ERB member may attempt to win election to any or all offices, but upon accepting one (1) Officer position, may not be nominated to another Officer position or serve in more than one (1) Officer position per Officer term.

2-6. *Budgetary Sign-Off Authority and Travel.* The ERB shall follow the Nation's policies and procedures regarding purchasing and sign-off authority.

- (a) Levels of budgetary sign-off authority for the ERB shall be as set forth in the manual titled, *Oneida Tribe of Indians of Wisconsin Purchasing Policies and Procedures*, for Area Directors/Enterprise Directors.
 - (1) ERB Officers shall have and be of an equal sign-off authority level.
 - (2) Two (2) ERB Officers shall be required to sign-off on all budgetary requests, except as follows:

- 228 (A) The Oneida Business Committee Support Office shall have
229 sign-off authority over requests for stipends, travel per diem
230 and business expense reimbursement.
- 231 (b) The ERB shall approve a member's request to travel by majority vote of the
232 members in attendance at a regular or emergency meeting of an established
233 quorum.
234
- 235 2-7. *Personnel.* Commencing the date these bylaws are adopted by the Oneida Business
236 Committee and from that point forward, the ERB shall not have authority
237 to hire staff for its benefit.
238
- 239 **Article III. Meetings**
- 240 3-1. *Regular Meetings.* The ERB shall hold regular meetings on the first and third Thursday of
241 each month at the Ridgeview Plaza located in Oneida, WI, commencing at
242 6:00 p.m.
- 243 (a) The first Thursday of each month may be for the conducting of regular ERB
244 business, and the third Thursday of each month may include community
245 meetings and outreach.
- 246 (b) The meeting date, time and/or location may change from time-to-time as
247 determined by the ERB upon notice to all members in writing and, along
248 with the public, in accordance with the Nation's Open Records and Open
249 Meetings law prior to the implementation of a new date, time and/or
250 location.
- 251 (1) The meeting location shall be within the Reservation boundaries
252 unless the entire ERB membership is notified in writing and, along
253 with the public, in accordance with the Nation's Open Records and
254 Open Meetings law, of an off-Reservation meeting location prior to
255 designating the meeting location.
- 256 (c) The Secretary and/or Secretary's designee shall provide notice of meeting
257 agendas, documents and minutes to all ERB members in writing and, along
258 with the public, in accordance with the Nation's Open Records and Open
259 Meetings law, as well as these bylaws.
- 260 (d) Meetings shall follow Robert's Rules of Order.
261
- 262 3-2. *Emergency Meetings.* An emergency meeting may be called when there is an imminent
263 need to address conditions that threaten the conservation, environmental,
264 and/or public health or safety of the Oneida Nation which cannot wait until
265 the next scheduled meeting.
- 266 (a) The Chairperson, or a majority of the ERB, may call an emergency meeting
267 so long as the Secretary provides notice in writing and by telephone call to
268 every ERB member of the emergency meeting no less than twenty-four (24)
269 hours prior to such meeting.
- 270 (1) Notice of the emergency meeting shall further be provided to all
271 members and the public in accordance with the Nation's Open
272 Records and Open Meetings law.

- 273 (2) Email notification must be sent to the official Oneida Nation email
274 address that was provided to each member to conduct business
275 electronically on behalf of the ERB.
- 276 (b) The Secretary or Secretary's designee shall provide notice of the emergency
277 meeting agendas, documents and minutes as specified in section 2-4 of these
278 bylaws.
- 279 (c) Within seventy-two (72) hours after an emergency meeting, the ERB shall
280 provide the Nation's Secretary with notice of the emergency meeting, the
281 reason for the emergency meeting, and an explanation as to why the matter
282 could not wait until the next regular meeting.
- 283
- 284 3-3. *Joint Meetings.* Joint meetings between the ERB and the Oneida Business Committee shall
285 not be held.
- 286
- 287 3-4. *Quorum.* Five (5) members of the ERB must be present at any regular or emergency
288 ERB meeting in order to constitute a quorum.
- 289 (a) The ERB shall take no official action without a quorum present.
- 290
- 291 3-5. *Order of Business.* The ERB meeting agenda shall be set up as follows:
- 292 (a) Call to Order
- 293 (b) Adopt the Agenda
- 294 (c) Approval of Minutes
- 295 (d) Old Business
- 296 (e) New Business
- 297 (f) Reports
- 298 (g) Other Business
- 299 (h) Executive Session
- 300 (i) Adjournment
- 301
- 302 3-6. *Voting.* Decisions of the ERB shall be by majority vote of the members present at a
303 regular or emergency ERB meeting of an established quorum.
- 304 (a) The Chairperson, or Officer presiding over the meeting in lieu of the Chair-
305 person, shall not vote on matters at the ERB meetings, except in the event
306 of a tie vote, in which case he or she shall cast the tie-breaking vote.
- 307 (b) E-polls are permissible so long as completed in accordance with the Boards,
308 Committees and Commissions law.
- 309 (1) The Secretary shall serve as the Chairperson's designee for the
310 responsibility of conducting an e-poll when the Chairperson is
311 absent or unavailable.
- 312

313 **Article IV. Expectations**

314 4-1. *Behavior of Members.*

- 315 (a) ERB members shall conduct themselves in accordance with the applicable
316 behavioral expectations and requirements set forth in the Nation's Code of
317 Ethics law and these bylaws.

(b) *Enforcement.* Violations of this or any section of these bylaws shall be enforced as follows:

- (1) Upon majority vote of the members in attendance at an ERB meeting of an established quorum, the ERB may make a recommendation to the Oneida Business Committee for the termination of a member's appointment in accordance with the Boards, Committees and Commissions law or any other law of the Nation governing the termination of appointed officials.
- (2) The ERB may take action to discipline a member in accordance with any law of the Nation governing sanctions and penalties for appointed officials.

4-2. *Prohibition of Violence.* Members of the ERB are prohibited from committing any violent intentional act that inflicts, attempts to inflict, or threatens to inflict emotional or bodily harm on another person or damage to property.

4-3. *Drug and Alcohol Use.* The use and/or consumption of any prohibited drugs or alcohol when acting in their official capacity as ERB members is strictly forbidden.

- (a) Prohibited drugs are defined as marijuana, cocaine, opiates, amphetamines, phencyclidine (PCP), hallucinogens, methaqualone, barbiturates, narcotics, any other substances included in Schedules I through V under Section 812 of Title 21 of the United States Code, and prescription medication or over-the-counter medicine used in an unauthorized or unlawful manner.

4-4. *Social Media.* Members of the ERB shall use social media in accordance with the Nation's Social Media Policy and their oath of office.

4-5. *Conflict of Interest.* Members of the ERB shall follow all laws and policies of the Nation governing conflicts of interest, including, but not limited to, the Conflict of Interest law.

Article V. Stipends and Compensation

5-1. *Stipends.* Members of the ERB shall receive the following stipends so long as in accordance with these bylaws; the Boards, Committees and Commissions law; and resolution BC-05-08-19-B titled, Amending Resolution BC-09-26 -18-D titled, Boards, Committees and Commissions Law Stipends, as may be further amended from time-to-time hereafter:

- (a) One (1) meeting stipend per month, whether called as a regular or emergency meeting; provided:
 - (1) A quorum was established;
 - (2) The meeting of the established quorum lasted for at least one (1) hour; and
 - (3) The ERB member requesting the stipend was physically present for the entire meeting.
- (b) A stipend for each day of attendance at a conference or training; provided:

- (1) The ERB member attended a full day of training or was present at the conference for a full day; and
- (2) The ERB member's attendance at the training or conference was mandated by law, bylaws or resolution.
- (c) A stipend for attending a Judiciary hearing if the ERB member's attendance at the Judiciary hearing was required by official subpoena.

5-2. *Compensation.* Besides the travel, per diem and business expense reimbursement authorized by the Boards, Committees and Commission law, members of the ERB shall not be eligible for any other form of compensation for duties/activities they perform in relation to their membership on the ERB.

Article VI. Records and Reporting

6-1. *Agenda Items.* Agenda items shall consistently follow the format as specified in section 3-5 of these bylaws.

6-2. *Minutes.*

- (a) Minutes of the ERB shall be typed in the format set forth in section 3-5 of these bylaws and shall generate the most informative record of the ERB's meetings to include, but not be limited to:
 - (1) A summary of the actions taken by the ERB during the meeting;
 - (2) The ERB members who made motions and seconded motions; and
 - (2) The ERB members who voted for, against or abstained from voting on motions.
- (b) Within ten (10) business days of being approved, minutes shall be submitted by the ERB to the Oneida Business Committee Support Office for filing.

6-3. *Attachments.* All meeting handouts, reports, memorandum and the like shall be attached to their corresponding meeting agenda and minutes for filing on the network drive.

6-4. *Oneida Business Committee Liaison.* The ERB, through its Chairperson or Chairperson's designee, shall regularly communicate with the member of the Oneida Business Committee who is its designated liaison.

- (a) The frequency and method of communication shall be as agreed upon by the ERB and the liaison, but not less than that required in any law or policy on reporting developed by the Oneida Business Committee or the Oneida General Tribal Council.
- (b) The purpose of the liaison relationship is to uphold the ability of the liaison to act as support to the ERB.

6-5. *Audio Recordings.* All meetings of the ERB shall be recorded with a standard portable audio recorder.

- (a) Audio recordings shall be maintained on the network in accordance with the Boards, Committees and Commissions law and the Open Records and Open Meetings law.

- 409 (b) *Exception.* Audio recordings of executive session portions of an ERB
410 meeting shall not be required.
411

412 **Article VII. Amendments**

413 7-1. *Amendments.* Amendments to these bylaws shall be approved by a majority vote of the
414 members in attendance at an ERB meeting of an established quorum.

- 415 (a) Amendments to these bylaws shall conform to the requirements of the
416 Boards, Committees and Commissions law and any other policy of the
417 Nation.

- 418 (b) Amendments to these bylaws shall be approved by the Oneida Business
419 Committee before implementation.

- 420 (c) The ERB shall conduct a review of these bylaws no less than on an annual
421 basis.
422



Oneida Environmental Resource Board Bylaws Amendments

Legislative Analysis

SECTION 1. EXECUTIVE SUMMARY

REQUESTER: Legislative Reference Office	SPONSOR: David P.Jordan	DRAFTER: Kristen M. Hooker	ANALYST: Maureen Perkins
Complies with Boards, Committees and Commissions Law	These amendments comply with the Oneida Business Committee (OBC) directive established by resolution BC-09-26-18-C that all boards, committees and commissions of the Nation; excluding the OBC or standing committees of the OBC and Tribal corporations, amend their bylaws to comply with the requirements established by the Boards, Committees and Commissions law. Additional information and requirements included in these bylaws beyond what is required in the Boards, Committees and Commissions law is not prohibited [1 O.C. 105.10].		
Intent of the Bylaws	The bylaws provide a framework for the operation and management of the Oneida Environmental Resource Board (ERB) to govern the standard procedures regarding the way the ERB conducts its affairs, including: the appointment of persons to the ERB, the membership qualifications, duties and responsibilities of both members and officers, terms and filling vacancies of members, selection of officers, establishment of expectations of members, maintenance of official records, stipends, termination process, required training, and how the bylaws are amended.		
Purpose	The ERB was established and delegated the authority to supervise and regulate the Nation's conservation resources and environment of the Oneida Reservation. The ERB is responsible for the oversight, compliance, and/or development of conservation and environmental laws, practices and/or policies for the Nation. This shall include, but not be limited to: hunting and fishing, conservation, reforestation, parks and wildlife, recreation, environmental protection and improvement, community education, and enforcement. The ERB shall monitor environmental problems on the Oneida Reservation. The ERB shall carry out all other powers and/or duties delegated through the laws, policies, rules and resolutions of the Nation [Proposed Bylaws 1-3].		
Related Legislation	Oneida Nation Constitution, Administrative Rulemaking law, Hunting, Fishing and Trapping law, All-Terrain Vehicle law, Public Use of Tribal Land law, Domestic Animals law, Cemetery law, Tribal Environmental Response law, Onsite Waste Disposal law, Water Resources law, Well Abandonment law, Boards, Committees and Commissions law, Social Media Policy, Travel and Expense Policy, Code of Ethics, Conflict of Interest law, Open Records and Open Meetings law, Vehicle Driver Certification and Feet Management law		
Enforcement/Due Process	Members of the ERB serve appointed positions at the discretion of the OBC. Upon the recommendation of a member of the OBC or by majority vote of the ERB [Proposed Bylaws 1-5(c)(1)(B)(i)], a member of the ERB may have his or her appointment terminated by the OBC. A two-thirds majority vote of the OBC shall be required to terminate the appointment of an individual. The OBC's decision to terminate an appointment is final and not subject to appeal [1 O.C. 105.7-4].		
Public Meeting	Public meetings are not required for bylaws.		
Fiscal Impact	A fiscal impact statement is not required for bylaws.		

SECTION 2. BACKGROUND

- A. The ERB bylaws amendments were added to the Active Files List on October 3, 2018, with David P. Jordan as the sponsor.
- B. The Oneida Conservation Board was established by the OBC through resolution BC-02-22-85-B. The ERB was established through passage of the Oneida Hunting and Fishing law by resolution BC-08-31-94-C which contains specific details related to the role and requirements of members of the ERB. The ERB bylaws were approved by OBC motion on 10-02-96. The current bylaws were approved by the OBC on 0723-14.

SECTION 3. COMPLIANCE WITH THE BOARDS, COMMITTEES AND COMMISSIONS LAW

- A. The proposed bylaws comply with the Boards, Committees and Commissions law.
- B. The proposed bylaws comply with OBC Resolution BC-05-08-19-B titled "Amending Resolution BC-09-26-18-D Boards, Committees and Commissions Law Stipends" which details the types, specific dollar amounts and eligibility requirements of stipends.
- C. The proposed bylaws comply with OBC Resolution BC-09-27-17-E titled "Extension of the Effective Date of Amendments to Various Laws – Environmental Resource Board Hearing Body Authority Transfer to Judiciary" which details that laws that previously delegated the ERB hearing body authority which have now effectively been transferred to the Trial Court of the Oneida Judiciary.

SECTION 4. AMENDMENTS

This section details the changes to the bylaws from the previously adopted bylaws.

A. ARTICLE I. AUTHORITY

- a. Hearing body authority was removed from the bylaws [*Current Bylaws 1-4(b) and Article VI*] in accordance with Resolution BC-09-27-17-E which contains a detailed list of laws that have been amended to transfer the ERB's previous hearing body authority to the Trial Court of the Oneida Judiciary.
- b. The ERB's role in assisting with the budgeting process was removed [*Current ERB Bylaws 1-4(d)*].
- c. The vacancy section was changed allowing an ERB member whose term has ended the option to remain in their position until their replacement is sworn in by the OBC [*Proposed Bylaws 1-5(c)(1)(A)(i)*] which is optional under the Boards, Committees and Commissions law [*1 O.C. 105.6-2(a)(1)*].
- d. The resignation process has changed in accordance with the Boards, Committees and Commissions law [*1 O.C. 105.6-2(d)*]. Resignations are now accepted:
- Verbally and accepted by motion at a meeting; or
 - By delivering a written resignation to the Business Committee Support Office (BCSO) and the ERB's Chairperson or Chairperson's designee [*Proposed Bylaws 1-5(c)(1)(C)*].
- e. The following qualifications were added to the bylaws [*Proposed Bylaws 1-5(d)*]:
- Resident of Brown or Outagamie County,
 - No felonies unless pardoned by the Nation; and
 - A degree in environmental sciences, environmental law and policy, sportsmen's experience and a background in Oneida culture will receive preference in the application process.
- f. The list of reasons for the ERB to make a recommendation to the OBC that a member be terminated from the ERB was changed and requires a majority vote of the ERB in a meeting with an established quorum [*Proposed Bylaws 1-6*]:
- Failure to maintain membership qualifications was added [*Proposed Bylaws 1-6(a)(3)*];

- Failure to maintain confidentiality at any stage of the hearing process was removed [*Current Bylaws Article I. 1-5(f)(1)(C)*].
 - A provision was added defining an un-excused absence as failure to notify an ERB Officer, in writing, of his or her pending absence no less than thirty (30) minutes before the scheduled meeting [*Proposed Bylaws 1-6(a)(1)*].
- g. The number of hours of required training was reduced from eight (8) hours annually to six (6) hours and training in Robert's Rules of Order was added [*Proposed Bylaws 1-7*] and [*Current Bylaws 1-5(c)*]. A provision was added that regardless of required trainings or conferences, each member of the Board will only receive a training stipend for no more than five (5) full days of training per year [*Proposed Bylaws 1-7(c)*].

B. ARTICLE II. OFFICERS

- a. The Chairperson's, and Vice-Chairperson in the absence of the Chairperson, duties have expanded:
- The Chairperson or designee shall submit all required reports to the OBC and the General Tribal Council [*Proposed Bylaws 2-2(b)*] in accordance with the Boards, Committees and Commissions law [1 O.C. 105.12-3 and 12-4].
 - The Chairperson or member designee must attend the OBC meeting when the ERB quarterly report is on the agenda [*Proposed Bylaws 2-2(e)*] in accordance with the Boards, Committees and Commissions law [1 O.C. 105.12-3].
- b. The Secretary's duties were changed:
- A provision was added that if the Chairperson and the Vice-Chairperson positions both become vacant at the same time, the Board Secretary shall be allowed to call meetings of the Board to fill vacancies and to preside over meetings to conduct an election after which the newly elected Chairperson or Vice-Chairperson shall preside [*Proposed Bylaws 2-4(a)(1)(A)*].
 - The Secretary will provide notice of regular and emergency meetings to the Nation's calendar no less than two (2) days prior to the meeting and provide agenda, documents and minutes [*Proposed Bylaws 2-4(e)*] in accordance with the Boards, Committees and Commissions law [1 O.C. 105.10-3(f)] and the Open Records and Open Meetings law [1 O.C. 107.15].
 - All duties related to hearings were removed [*Current Bylaws 2-4*].
- c. A provision was added that Board members may be dismissed from an Officer position by majority vote at a meeting with an established quorum and may not hold more than one Officer position per term [*Proposed Bylaws 2-5(c) and (d)*].
- d. The Budgetary and Sign-Off Authority and Travel section [*Proposed Bylaws 2-6*] is new to these bylaws based on requirements in the Boards, Committees and Commissions law [1 O.C. 105.10-3(b)(6)].
- The ERB will follow the Nation's policies and procedures and use levels for budgetary sign-off authority that are as set forth in the Oneida Tribe of Indians of Wisconsin Purchasing Policies and Procedures Manual for Area Directors/Enterprise Directors. The BCSO will have sign-off authority over requests for stipends, travel per diem and business expense reimbursement [*Proposed Bylaws 2-6(a)(2)(A)*]. All ERB Officers shall have sign-off authority and two (2) of the Officers must sign-off on all other budgetary requests [*Proposed Bylaws 2-6(a)(2)*].
- i. Although not applicable to the ERB; the ERB will follow the budgetary sign-off levels dictated by the Oneida Tribe of Indians of Wisconsin Purchasing Policies and Procedures Manual for Area Directors/Enterprise Directors, page 217 which includes the following levels of sign-off authority:

1. Budgeted items with three bids for items between \$3,000 and \$10,000.
 2. Unbudgeted items between \$1,000 and \$5,000.
 3. Budgeted but side source items between \$1,000 and \$5,000.
- Travel on behalf of the ERB will require approval by a majority vote of the members at a regular or emergency meeting with an established quorum [*Proposed Bylaws 2-6(b)*] in accordance with the Boards, Committees and Commissions law [*1 O.C. 105.10-3(b)(6)(B)*]. All travel must be authorized by two (2) Officers of the ERB in accordance with the Travel and Expense Policy [*2 O.C. 219.4-2*]. The ERB members may travel in the Nation's vehicles when certified and must follow the Vehicle Driver Certification and Fleet Management law [*2 O.C. 210*]. This section fulfills requirements established by the Boards, Committees and Commissions law [*1 O.C. 105.10-3(b)(6)*].
 - e. The ERB is not authorized to hire staff beginning the day the bylaws are approved by the OBC [*Proposed Bylaws 2-7*]. This provision will affect future hires and does not apply to current staff who will keep their positions.

C. ARTICLE III. MEETINGS

- a. A reference was added that notices of meetings will meet requirements in the Open Records and Open Meetings law [*Proposed Bylaws 3-1(b)*] and [*1 O.C. 107.15*] in accordance with the Boards, Committees and Commissions law [*1 O.C. 105.10-3(f)*].
- b. A provision was added per the Boards, Committees and Commissions law that the ERB will notify the Nation's Secretary within seventy-two (72) hours of holding an emergency meeting with notice of the meeting, the reason for the emergency meeting, and an explanation of why the matter could not wait for a regular meeting [*Proposed Bylaws 3-2(c)*] and [*1 O.C. 105.10-3(c)(2)(A)*].
- c. A provision was added requiring five (5) members of the ERB to be present at any regular or emergency meeting of the ERB to constitute a quorum. No official action will be taken without a quorum present [*Proposed Bylaws 3-4*]. Quorum detail is required to be contained in the bylaws by the Boards, Committees and Commissions law [*1 O.C. 105.10-3(c)(4)*].
- d. The terminology for voting was changed to majority vote of members present at a meeting with an established quorum [*Proposed Bylaws 3-6*]. Detail related to voting is required by the Boards, Committees and Commissions law [*1 O.C. 105.10-3(c)(6)*].
- e. E-polls were added as an acceptable form of voting and will be conducted by the Chairperson or the Secretary if the Chairperson is absent or unavailable [*Proposed Bylaws 3-6(b)*] in accordance with the Boards, Committees and Commissions law and [*1 O.C. 105.10-3(c)(6)(C) and (D)*] and [*1 O.C. 105.11*].

D. ARTICLE IV. EXPECTATIONS

This section is a new requirement added to these bylaws based on the requirements established in the Boards, Committees and Commissions law [*1 O.C. 105.10-3(d)*].

- a. The ERB is required to act in accordance with the Code of Ethics law [*Proposed Bylaws 4-1(a)*]. The Code of Ethics law requires appointed government officials to demonstrate the highest standards of personal integrity, truthfulness, honesty, and fortitude in all public activities to inspire public confidence and trust in governmental officials of the Nation [*1 O.C. 103*].
 - Enforcement of behavioral expectations include recommendation by majority vote of the ERB for OBC to consider termination of a member's appointment and sanctions or penalties in accordance with any laws of the Nation [*Proposed Bylaws*

- 151 4-1(b)]. This complies with the Boards, Committees and Commissions law [1
152 O.C. 105.10-3(d)(1)].
- 153 b. Intentional acts of violence that inflicts, attempts to inflict or threatens to inflict emotional
154 or bodily harm or damage to property are prohibited by the ERB [Proposed Bylaws 4-2]
155 in compliance with the Boards, Committees and Commissions law [1 O.C. 105.10-
156 3(d)(2)].
- 157 c. Drug and alcohol use by an ERB member when acting in an official capacity is prohibited
158 [Proposed Bylaws 4-3] in compliance with the Boards, Committees and Commissions law
159 [1 O.C. 105.10-3(d)(3)].
- 160 • The definition for prohibited drugs in the bylaws [Proposed Bylaws 4-3(a)] is
161 identical to the definition that appears in the Boards, Committees and
162 Commissions law [1 O.C. 105.3-1(n)].
- 163 d. The ERB members are required comply with the Nation's Social Media Policy [2 O.C.
164 218] [Proposed Bylaws 4-4] in compliance with the Boards, Committees and Commissions
165 law [1 O.C. 105.10-3(d)(4)].
- 166 e. The bylaws require the ERB to abide by all laws of the Nation related to conflicts of interest
167 including the Nation's Conflict of Interest law [2 O.C. 217] and the Boards, Committees
168 and Commissions law [1 O.C. 105.10-3(d)(5) and 105.15] which includes disclosure of
169 conflicts of interest annually [Proposed Bylaws 4-5].
- 170
- 171 E. ARTICLE V. STIPENDS AND COMPENSATION
- 172 A new section was added to the bylaws that details stipend, compensation and corresponding
173 requirements in accordance with the Boards, Committees and Commissions law [1 O.C. 105.10-3(e)].
- 174 a. This section provides a list of eligible stipends and corresponding eligibility requirements
175 that members of the ERB are eligible to receive [Proposed Bylaws 5-1]. This section
176 complies with Resolution BC-05-08-19-B titled "Amending Resolution BC-09-26-18-D
177 Boards, Committees and Commissions Law Stipends" and the Boards, Committees and
178 Commissions law:
- 179 • A full day of training is required to be eligible for a stipend [1 O.C. 105.13-8(a)];
180 and
 - 181 • Only trainings and conferences required by law, bylaws or resolution are eligible
182 to receive a stipend [1 O.C. 105.13-8(b)].
- 183 b. Besides travel, per diem and business expense reimbursement authorized by the Boards,
184 Committees law [1 O.C. 105.13-9]; no other compensation will be provided to ERB
185 members [Proposed Bylaws 5-2].
- 186
- 187 F. ARTICLE VI. RECORDS AND REPORTING
- 188 • The ERB will use the agenda format identified in the proposed bylaws section 3-5
189 [Proposed Bylaws 6-1]. This complies with the Boards, Committees and
190 Commissions law [1 O.C. 105.10-3(f)(1)].
 - 191 • The ERB's minutes will summarize actions taken, who motioned and seconded
192 motions and who voted for, against or abstained from voting on the motion and
193 will be submit minutes to the BCSO within ten (10) business days of the ERB
194 approval [Proposed Bylaws 6-2(b)]. This meets the requirements established by
195 the Boards, Committees and Commissions law [1 O.C. 105.10-(f)(2)].
 - 196 • Although not mentioned; packets and meeting materials will be available to the
197 public in accordance with the Open Records and Open Meetings law [1 O.C.
198 107.7-2].
 - 199 • All attachments will be attached to and maintained with the meeting minutes and
200 agenda and filed on the network drive [Proposed Bylaws 6-3]. This meets

requirements established by the Boards, Committees and Commissions law [1 O.C. 105.10-3(f)(3)].

- A requirement was added that the ERB will audio record all meetings and maintain all audio files on the Nation's network in accordance with the Open Records and Open Meetings law [1 O.C. 107.7-3]. Executive session is not required to be recorded [Proposed Bylaws 6-5]. This complies with the Boards, Committees and Commissions law [1 O.C. 105.10-3(f)(5)].

- b. Article VI. Hearings was removed. The ERB no longer has hearing body authority [Current Bylaws Article VI] as that authority was transferred to the Trial Court of the Oneida Judiciary in accordance with Resolution BC-09-27-17-E titled "Extension of the Effective Date of Amendments to Various Laws – Environmental Resource Board Hearing Body Authority Transfer to Judiciary".

G. ARTICLE VI. AMENDMENTS

- a. A provision was added requiring that amendments follow the Boards, Committees and Commissions law and any other policy of the Nation in accordance with the Boards, Committees and Commissions law [1 O.C. 105.10-3(g)] and that the bylaws be reviewed as needed and annually [Proposed Bylaws 7-1].

SECTION 5. RELATED LEGISLATION

There are no conflicts between the proposed bylaws and the Oneida Code of Laws. Below is a detailed list of laws that establish duties and requirements of the ERB in addition to laws referenced in the bylaws.

- A. Oneida Nation Constitution. The Constitution of the Oneida Nation contains a provision that allows for the creation of committees for the proper conduct of tribal business of the Nation [Oneida Nation Constitution, Article IV, Section 1(g)]. There are no conflicts between these bylaws and the Oneida Nation Constitution.

- B. Administrative Rulemaking [1 O.C. 106]. This law governs the administrative rulemaking process for the adoption and amendment of administrative rules by authorized agencies of the Nation. Administrative rules developed under this law have the same force and effect as the law that delegated the authority to the authorized agency.

- a. The ERB is considered an authorized agency and an entity under this law.
 - The ERB is required to follow the administrative rulemaking procedures contained in this law for the promulgation of all rules when delegated rulemaking authority to act as an authorized agency. Rulemaking authority must be delegated by a law of the Nation to implement, interpret and enforce a law of the Nation.
 - When acting as an entity under this law, the ERB shall prepare all financial analyses upon request indicating financial effects of a proposed administrative rule promulgated by an authorized entity of the Nation in compliance with this law.
- b. The ERB has been delegated administrative rulemaking authority as an authorized agency under the following laws of the Nation:
 - Hunting, Fishing and Trapping [4 O.C. 406]
 - All-Terrain Vehicle [4 O.C. 410]
 - Public Use of Tribal Land [6 O.C. 609]
 - Cemetery Law [1 O.C. 127]
 - Tribal Environmental Response [4 O.C. 401]
 - Onsite Waste Disposal [4 O.C. 407]

The proposed bylaws comply and there are no conflicts with the Administrative Rulemaking law.

C. Hunting, Fishing and Trapping [4 O.C. 406]. The ERB and the Oneida Conservation Department (Department) will protect, manage, supervise, conserve, and enhance all wildlife within the reservation. The ERB will schedule public hearings and has been delegated oversight to review orders made by the Department to affirm, repeal or change any order made under this law. The ERB and the Department will ensure all hunting and fishing rule books contain a warning that fish caught in Duck Creek, along with ducks, geese and other wildlife may contain PCB's [4 O.C. 406.7-5]. The ERB has been delegated joint administrative rulemaking authority with the Department to develop rules to implement this law. Administrative rules must be promulgated in accordance with the administrative rulemaking procedures delegated to the ERB under this law as an authorized agency under the Administrative Rulemaking law [1 O.C. 106]. Joint administrative rulemaking authority under this law includes [4 O.C. 406.5-2]:

- Develop citation fees and penalty schedules;
- Determine types and number of licenses and permits that may be issued by the Department, including how many licenses and permits that may be issued to non-Indian hunters;
- Establish fee schedule and application requirements and deadlines for obtaining licenses;
- Establish and amend daily bag limits and possession limits based on the supply of wildlife, the needs of conservation, and the objective of achieving a fair allocation of the harvest;
- Declare any species in need of protection or endangered or threatened;
- Regulate hunting seasons and hunting hours;
- Establish or modify areas' territorial limits including checking persons in and out of areas;
- Regulate the operation of boats upon reservation waters and the operation of vehicles or aircraft used while hunting, fishing or trapping;
- Regulate and prescribe the means and methods by which wildlife may be taken;
- Prescribe safety and fire control measures and other rules;
- Establish a process for retention, storage and disposal of confiscated items; and
- Establish rules for carcass tags.

The proposed bylaws comply and there are no conflicts with the Hunting, Fishing and Trapping law.

D. All-Terrain Vehicle [4 O.C. 410]. The ERB has been delegated administrative rulemaking authority under this law to promulgate rules to establish minimum standards related to instruction on how to operate an all-terrain vehicle [4 O.C. 410.5-2(c)]. Administrative rules must be promulgated in accordance with the administrative rulemaking procedures as an authorized agency [1 O.C. 106]. The ERB has also been delegated authority to collect citation fees [4 O.C. 410.7-2(b) and (d)]. The ERB has authority to attach non-paid fees to per capita payments for members of the Nation under the Per Capita law [1 O.C. 123] or garnish non-paid fees from employee wages under the Garnishment law [2 O.C. 204]. The proposed bylaws comply and there are no conflicts with the All-Terrain Vehicle law.

E. Public Use of Tribal Land [6 O.C. 609]. The ERB, or designated staff, has been delegated administrative rulemaking authority under this law. Administrative rules must be promulgated in accordance with the rulemaking procedures as an authorized agency under the Administrative Rulemaking law [1 O.C. 106]. Administrative rulemaking authority under this law includes authority to collect citation fees and carry out the intent, purposes, implementation, interpretation and enforcement of the law including:

- Assign designation to Tribal lands [6 O.C. 609.5-1] and grant access to persons regardless of access designation [6 O.C. 609.5-2(d)].
- Develop, approve and maintain the Land Access Map; in coordination with the Oneida Environmental Health Safety and Land Division, the Oneida Division of

Land Management, Geographic Land Information Systems and other designated agencies of the Nation [6 O.C. 609.5-3]. Grant or deny any application to amend the Land Access Map [6 O.C. 609.5-5].

- Hold public hearings on proposed amendments to the Land Access Map [6 O.C. 609.5-5(b)].
- Determine which Tribal land will be posted for notice of trespassing and ensure the appropriate signs are posted [6 O.C. 609.6-1].
- As it deems appropriate, prescribe permissible and/or prohibited uses for Tribal land that it designates as Oneida Community Access, Oneida Tribal Member Access or Open Access, provided that such permissible and/or prohibited uses may not contradict with the Zoning and Shoreland Protection Ordinance [6 O.C. 609]. Upon establishment of permissible and/or prohibited uses, the ERB shall notify the OBC post notice of such uses on the affected Tribal Land [6 O.C. 609.4-1].

The ERB has authority to attach non-paid fees to per capita payments for members of the Nation according to the Per Capita law [1 O.C. 123] and/or garnish non-paid fees from employee wages according to the Garnishment law [2 O.C. 204] [6 O.C. 609.7-2(d)]. The proposed bylaws comply and there are no conflicts with the Public Use of Tribal Lands law.

- F. Domestic Animals [3 O.C. 304]. This law governs the basic measures to prevent the spread of disease carried by domestic animals and sets minimum standards of treatment of domestic animals, the types of animals allowed on the Reservation, the regulations of livestock zoned on residential lots within the Reservation and the consequences for damages caused by domestic animals [1 O.C. 304.1-1]. The ERB has been delegated joint authority with the Environmental, Health, Safety, and Land Division to establish and maintain a fine, penalty and licensing fee schedule [3 O.C. 304.5-3]. The proposed bylaws comply and there are no conflicts with the Domestic Animals law.
- G. Cemetery Law [1 O.C. 127]. This law governs the administrative authority over the Oneida Nation cemeteries on the Oneida Reservation. The ERB is responsible for promulgating rules concerning prohibited uses of Oneida Nation cemetery grounds. Rules must be promulgated in accordance with the rulemaking procedures delegated to the ERB as an authorized agency under the Administrative Rulemaking law [1 O.C. 106]. The ERB will receive a copy of an action taken or planned action to remedy any complaints filed with Land Management [1 O.C. 127.9-2]. The proposed bylaws comply and there are no conflicts with the Cemetery Law.
- H. Tribal Environmental Response [4 O.C. 401]. This law governs hazardous substances on the Oneida reservation. Boards, committees and commissions are considered Tribal entities under this law. The ERB is delegated administrative rulemaking authority to adopt a penalty schedule, upon recommendation of the Environmental, Health, Safety and Land Division, for violations under this law. All fines and penalties issued under this law are payable to the ERB or designee. The ERB may pursue unpaid fines and penalties according to the Garnishment law [2 O.C. 204] and/or Per Capita law [1 O.C. 123]. The proposed bylaws comply and there are no conflicts with the Tribal Environmental Response law.
- I. Onsite Waste Disposal [4 O.C. 407]. The ERB has been delegated administrative rulemaking authority under this law to establish penalties for violations of this law. The ERB has been granted authority to issue written approval or denial of any variances requested under this law. Administrative rules must be promulgated in accordance with the rulemaking procedures as an authorized agency under the Administrative Rulemaking law [1 O.C. 106]. All fines and penalties issued under this law are payable to the ERB or designee. The ERB may pursue unpaid fines and penalties according to the Garnishment

law [2 O.C. 204] and/or Per Capita law [1 O.C. 123]. The proposed bylaws comply and there are no conflicts with the Onsite Waste Disposal law.

J. Water Resources [4 O.C. 409]. The ERB is delegated advisory authority to serve the Conservation Department in the development and administration of the programs considered by this law. The ERB is responsible to approve any agreements the Conservation Department deems necessary to carry out this law. The ERB has been delegated authority to schedule and hold public hearings for a variety of oversight related to this law. The proposed bylaws comply with and there are no conflicts with the Water Resources law.

K. Well Abandonment [4 O.C. 404]. The ERB has been granted authority under this law to receive fines and penalties issued by citations. The ERB may pursue payment of unpaid fines or penalties through the processes contained in the Garnishment law [2 O.C. 204] and/or the Per Capita law [1 O.C. 123]. The proposed bylaws comply and there are no conflicts with the Well Abandonment law.

L. Boards, Committees and Commissions [1 O.C. 105]. This law establishes all requirements related to elected and appointed boards, committees and commissions of the Nation. The law governs the procedures regarding the appointment and election of persons to boards, committees and commissions, creation of bylaws, maintenance of official records, compensation, and other items related to boards, committees and commissions. The ERB is appointed by the OBC [Proposed Bylaws 1-5(b)]. The requirements for entity bylaws are contained in this law as well as a requirement that all existing entities of the Nation comply with the format detailed in the law and present the bylaws for adoption by the OBC within a reasonable timeframe [1 O.C. 105.10-3]. The proposed bylaws comply and there are no conflicts with the Boards, Committees and Commissions law.

M. Social Media Policy [2 O.C. 218]. The bylaws identify that the ERB must comply with the Social Media Policy [Proposed Bylaws 4-4] in accordance with the Boards, Committees and Commissions law [1 O.C. 105.10-3(d)(4)]. This law regulates social media accounts including how content is managed and who has authority to post on social media on behalf of the Nation. Boards, committees and commissions must register social media accounts with the Nation's Secretary's Office to include specific information related to access to the account, acknowledgment and compliance with the Computer Resource Ordinance [2 O.C. 215] and this policy, use a Nation issued email address, and ensure all content complies with all applicable laws of the Nation, state or federal laws. The proposed bylaws comply and there are no conflicts with the Social Media Policy.

N. Travel and Expense Policy [2 O.C. 219]. Members of the ERB are eligible to be reimbursed for travel and per diem to attend a conference or training in accordance with this policy. The BCSO will have sign-off authority over requests for stipends, travel per diem and business expense reimbursement [Proposed Bylaws 2-6(a)(2)(A)]. All travel must be authorized by two (2) Officers [Proposed Bylaws 2-6(a)(2)] in accordance with the Travel and Expense Policy [2 O.C. 219.4-2]. The ERB will approve all board travel by majority vote of the board [Proposed Bylaws 2-6(b)] in accordance with the Boards, Committees and Commissions law [1 O.C. 105.10-3(b)(6)(B)]. The proposed bylaws comply and there are no conflicts with the Travel and Expense Policy.

O. Code of Ethics [1 O.C. 103]. The ERB members are required to abide by the Code of Ethics law and Article IV of the bylaws addresses the behavioral expectations of members [Proposed Bylaws 4-1] some of which are covered in the Code of Ethics law. This law promotes the highest ethical conduct from elected and appointed government officials and expects that officials will demonstrate the highest standards of personal integrity, truthfulness, honesty, and fortitude in all public activities to inspire public confidence and trust in the governmental officials of the Oneida Nation. Government officials

are also expected to adhere to the laws, customs, and traditions of the Nation. The proposed bylaws comply and there are no conflicts with the Code of Ethics.

P. Conflict of Interest [2 O.C. 217]. This law applies to the ERB and establishes specific limitations to which information or materials that are confidential or may be used by a competitor of the Nation's enterprises or interests may be used to protect the interests of the Nation. The Conflict of Interest law of the Nation allows for entities to outline further prohibited activities resulting in conflicts of interest [2 O.C. 217.7-2]. The Boards, Committees and Commissions law establishes that amended bylaws require members to disclose potential or real conflicts [1 O.C. 105.10-3(d)(5) and 105.15]. The ERB has addressed this requirement in the proposed bylaws by requiring ERB members to follow this law [Proposed Bylaws 4-5]. Penalties for failure to disclose conflicts of interest include a removal petition in accordance with the Removal Law [1 O.C. 104] for elected members, termination of appointment in accordance with the Boards, Committees and Commissions law for appointed members [1 O.C. 105], and enforcement of any penalties in accordance with the laws of the Nation [2 O.C. 217.6-2 and 6-3]. The proposed bylaws comply and there are no conflicts with the Conflict of Interest law.

Q. Open Records and Open Meetings [1 O.C. 107]. This law details how records must be maintained and made available to the public and that meetings are open to the public unless specific criteria are met which allow the meetings to be closed [1 O.C. 107.15 and 107.17]. Public notice of meetings is also required by this law [1 O.C. 107.15-1]. The ERB meetings are open to the public except portions that meet the exceptions in this law related to personnel matters or contracts are being discussed and deemed confidential in accordance with this law [1 O.C. 107.12-2 and 107.17]. The ERB bylaws requires attachments to be attached to the agenda and filed on the Nation's network drive [Proposed Bylaws 6-3]. Meeting packets and backup materials will be made available to the public in accordance with this law which states that any requestor has the right make or receive a copy of a public record [1 O.C. 107.7-2]. The proposed bylaws comply and there are no conflicts with the Open Records and Open Meetings law.

R. Garnishment [2 O.C. 204]. The ERB is considered an Oneida Entity under this law and has the authority to initiate a garnishment of employee wages to pursue payment from parties who have failed to make the required payments for issued fines and citations in accordance with the Nation's laws using the process outlined in this law [2 O.C. 204.6]. The proposed bylaws comply and there are no conflicts with the Garnishment law.

S. Per Capita [1 O.C. 123]. The ERB is considered an Oneida Entity under this law and has the authority to pursue attachments of any money owed and any nonpayment of any fines or citations issued under any applicable laws of the Nation. An attachment means the fine or citation is paid for from the debtors per capita payment using the process contained in this law [1 O.C. 123.4-9(a)(2)]. The proposed bylaws comply and there are no conflicts with the Per Capita law.

T. Vehicle Driver Certification and Fleet Management [2 O.C. 210]. ERB is considered an entity [2 O.C. 210.3-1(g)] and individual members are considered officials [2 O.C. 210.3-1(j)] under this law and are authorized to travel in the Nation's vehicles. The law requires the Human Resources Department or designee to ensure drivers, including ERB members, are certified to drive a vehicle of the Nation or a personal vehicle on Tribal business. The law requires ERB members (officials) to have written consent from the ERB prior to being approved to use a Tribal vehicle [2 O.C. 210.6-1(b)(2)]. Certification includes providing the Human Resources Department with the appropriate license, training certifications, and insurance information [2 O.C. 210.8-1]. Additionally, ERB members must abide by all reporting requirements in this law [2 O.C. 210.9-2]. The proposed bylaws comply and there are no conflicts with the Vehicle Driver Certification and Fleet Management law.

a. ERB members who violate this law may be subject to:

- 452 • any laws regarding sanctions or penalties; and
- 453 • termination of appointment following the Boards, Committees and Commissions
- 454 law *[1 O.C. 105]*.

ONEIDA ENVIRONMENTAL RESOURCE BOARD BYLAWS

Article I. Authority.

Sec. 1-1. **Name.** The Oneida Environmental Resource Board is the official name of this organization. For the purpose of this document, the Oneida Environmental Resource Board will be referred to as the ERB.

Sec. 1-2. **Authority.** The Oneida Business Committee established the Oneida Conservation Board, now known as the Environmental Resource Board, through Resolution BC-02-22-85-B, pursuant to Article IV, Section 1(g) of the Constitution of the Oneida Tribe of Indians of Wisconsin, and pursuant to the Oneida Tribe's inherent authority to protect the political integrity, economic security, and the health and welfare of its members and territory. The Oneida Business Committee also adopted Resolution BC-09-16-86-A to delegate the supervision and regulation of conservation resources to the Oneida Conservation Board. The ERB is further recognized by the Oneida Business Committee by the adoption of these bylaws and by the ERB's inclusion in the **HUNTING, FISHING AND TRAPPING LAW**, adopted by BC Resolution 07-22-98-A; the **WATER RESOURCES ORDINANCE** adopted by BC Resolution 05-08-96-B; the **ALL-TERRAIN VEHICLE LAW**, adopted by BC Resolution 06-16-04-B; the **WELL ABANDONMENT LAW** adopted by BC-08-31-94-A; the **PUBLIC USE OF TRIBAL LAND LAW** adopted by BC-05-15-14-C; and the **DOMESTIC ANIMALS ORDINANCE** adopted by BC Resolution 03-13-96-B.

Sec. 1-3. **Office.** The office of the ERB shall be located within the exterior boundaries of the Oneida Reservation, and its mailing address shall be Post Office Box 365, Oneida, Wisconsin 54155.

Sec. 1-4. Duties.

- a. The ERB shall be responsible for the oversight, compliance, and development of conservation and environment law and policy for the Oneida Tribe. This shall include, but not be limited to:
 1. hunting and fishing, including hunting safety regulations,
 2. conservation, reforestation, parks and wildlife, and recreation,
 3. environmental protection and improvement,
 4. environmental, conservation codes and ordinances,
 5. community education,
 6. reviewing and recommending enforcement procedures for all environmental laws and policies, and
 7. review of Tribal activities for consistency with Tribal environmental law and policy.
- b. The ERB shall serve as the original hearing body in matters concerning environmental and conservation laws and ordinances promulgated by the Oneida Tribe.
- c. The ERB shall monitor environmental problems on the Oneida Reservation.
- d. The ERB shall assist in the budgeting process, which shall include, but not be limited to, ERB training and other normal operating expenses of the ERB.

Sec. 1-5. Membership.

- a. *Qualifications of Members.* The ERB shall consist of nine (9) members. ERB members shall be enrolled members of the Oneida Tribe of Indians of Wisconsin. No ERB member may be employed by the Environmental, Health and Safety Division of the Oneida Tribe.

- b. *Appointment of Members.* ERB members shall be appointed by the Oneida Business Committee, upon the recommendation of the Tribal Chairperson, to three (3) year terms which shall be staggered. The ERB shall recommend an individual to the Tribal Chairperson from among the qualified applicants. Upon appointment, each new member shall be installed at a meeting of the Oneida Business Committee or at a place and time of convenience to both parties.
- c. *Training.*
 - 1. All ERB members, within one (1) year after being appointed to the ERB, shall participate in training as follows:
 - A. Environmental Law - Eight (8) hours, two (2) hours of which shall be Oneida Tribal law and procedures.
 - B. Grievance, Hearing, and Appeals - Six (6) hours of training in formal opinion writing and the basics of evidence.
 - C. Professional Ethics - Two (2) hours of training, including issues of confidentiality.
 - 2. After serving on the ERB for one (1) year, all ERB members shall either accumulate a minimum of eight (8) hours of training annually in the above subjects or shall review annually the lessons and materials connected with the above subjects.
 - 3. Select ERB members, as determined by ERB, shall obtain a minimum of three (3) hours of training in a formalized process for conducting meetings.
 - 4. The ERB may, at its discretion, extend the time allowed for completion of any and all required training of a member for good cause shown.
- d. *Vacancies.*
 - 1. A vacancy caused by the expiration of a term shall be effective as of 4:30 p.m. of the last day of the month in which the term ends, in accordance with Section 5-2(a) of the Comprehensive Policy Governing Boards, Committees and Commissions and shall be filled in the following manner:
 - A. The ERB should be notified sixty (60) days prior to the end of the term by the Tribal Secretary.
 - B. The Oneida Business Committee shall appoint an individual to fill the vacancy in accordance with 1-5(b).
 - 2. If a vacancy occurs before the completion of an ERB member's term, the vacancy shall be filled in accordance with 1-5(b) for the remainder of the term.
- e. *Resignations.* The resignation of an ERB member is effective upon:
 - 1. Deliverance of a letter of resignation to the ERB Secretary, or designee, in accordance with Section 5-2(c)(1) of the Comprehensive Policy Governing Boards, Committees and Commissions.
 - 2. In the event of a verbal resignation, the resignation is effective upon the ERB's passage of a motion to accept such resignation, in accordance with Section 5-2(c)(2) of the Comprehensive Policy Governing Boards, Committees and Commissions.
- f. *Termination of Appointment.*
 - 1. The ERB may request the Tribal Chairperson recommend the Oneida Business Committee terminate the appointment of an ERB member for any of the following reasons:
 - A. Failure to attend three (3) meetings, hearings or other relevant duties

- of the office within one (1) year, without prior notification to at least one (1) of the officers or staff members.
 - B. Violation of Oneida Tribal law or laws governing the ERB.
 - C. Violation of confidentiality at any stage in the hearing process.
 - D. Failure to complete all training required under 1-5.c. within the time allowed for the completion of such training, or within any extension of time granted under 1-5.c.4.
2. An ERB member's appointment may be terminated in accordance with Section 6-5 of the Comprehensive Policy Governing Boards, Committees and Commissions.

Article II. Officers.

Sec. 2-1. The Officer positions of the ERB are Chairperson, Vice-Chairperson, and Secretary. These positions, each with one (1) year terms, are to be filled annually by an internal election by the ERB as further set out under 2-5.

Sec. 2-2. Chairperson Duties.

- a. The Chairperson shall preside over all meetings of the ERB. The Chairperson, or designee, shall meet with the liaison from the Oneida Business Committee as the official spokesperson of the ERB.
- b. The Chairperson, with the help of the ERB Secretary, shall schedule meetings of the ERB as deemed necessary, and schedule hearings and mediation sessions for those who request them.

Sec. 2-3. **Vice-Chairperson Duties.** In the absence of the Chairperson, the Vice-Chairperson shall preside over all meetings and carry out all functions of the Chairperson, under 2-2.

Sec. 2-4. **Secretary Duties.** The Secretary shall:

- a. Inform ERB members of the time and place of each meeting and hearing they are required to attend.
- b. Schedule ERB member training as specified in 1-5.c.
- c. Attend all meetings and hearings and take accurate notes of the proceedings. If the Secretary is unable to attend a meeting or hearing, it is the Secretary's responsibility prior to the meeting, to notify the Chairperson, who shall find a replacement who will take accurate notes of the proceedings.
- d. Prepare the written opinion of each dispute adjudicated by the ERB, submit each opinion to the Tribal Secretary and make the opinion available to all ERB members.
- e. Distribute copies of the ERB opinions to all parties to the dispute adjudicated.
- f. Post in public places when and where each regular meeting will be held no less than two (2) business days prior to the meeting.
- g. Prepare and make available the agenda and any documents to be reviewed by the ERB at an upcoming meeting no less than two (2) business days prior to the meeting.
- h. Type the minutes from all regularly scheduled meetings and make them available to all ERB members.
- i. Forward ERB minutes to the Tribal Secretary upon their approval by the ERB.
- j. Except for the duties listed under (c) above, select a designee to complete his or her duties, as necessary.

Sec. 2-5. Election of Officers.

- a. An annual meeting of the ERB shall be held on the first Thursday in the month of August, at which there shall be an election for the officer positions. The Chairperson

shall be elected first, the Vice-Chairperson second, and the Secretary shall be elected last. The newly elected officers shall take office at the next meeting of the ERB.

- b. Any ERB member may nominate any other member for an officer position. A nominee shall be asked by the Chairperson whether he or she accepts or declines the nomination. The Chairperson shall close the nominations for each officer position by a majority vote.
- c. The Chairperson shall not vote in elections for officers except to break a tie.
- d. An ERB member may attempt to win election to any or all offices, but upon accepting one (1) officer position, may not be nominated to another.

Sec. 2-6. **Vacancy of an Officer Position.**

If for any reason an officer position becomes vacant prior to the end of the position's term, the position shall be filled at the next regularly scheduled ERB meeting in accordance with 2-5(b).

Sec. 2-7. **Personnel.**

- a. The hiring of all personnel shall be conducted in accordance with the Tribe's personnel policies and procedures and shall be dependent on available funding.

Article III. Meetings.

Sec. 3-1. **Regular Meetings.**

The ERB shall hold regular meetings on the first and third Thursday of each month. The first Thursday of each month may be for the conducting of regular ERB business, and the third Thursday of each month may include community meetings and outreach. The meeting location shall be within the Reservation boundaries unless the Board membership is notified of an off-Reservation meeting location prior to designating the meeting location

Sec. 3-2. **Emergency Meetings.**

The Chairperson, or a majority of the ERB, may call an emergency meeting and the Secretary shall attempt to inform every ERB member for the purpose for the emergency meeting no less than twenty-four (24) hours prior to such meeting. The Secretary shall keep a record of his or her attempts to reach each member of the ERB.

Sec. 3-3. **Regular or Emergency Meeting Quorum.**

Five (5) members of the ERB must be present at any regular or emergency ERB meeting in order to constitute a quorum. The Board shall take no official action without a quorum present.

Sec. 3-4. **Order of Business.**

- a. The agenda shall set forth in sufficient detail all business to be covered.
- b. Old business shall be undertaken first, including the ratification of the minutes of the previous meeting.
- c. New business, including any resolutions, amendments, and other official actions shall be covered after old business has been completed, unless the ERB determines otherwise by a majority vote.
- d. Additional agenda items may be accepted for consideration at the discretion of the ERB.

Sec. 3-5. **Voting.**

Each issue that comes to a floor vote shall require more "yes" than "no" votes in order to pass. The Chairperson shall not vote on matters at ERB meetings, except in the event of a tie vote, in which case the Chairperson shall cast the tie-breaking vote.

Article IV. Reporting.**Sec. 4-1. Agenda.**

Agenda items shall be in an identifiable format.

Sec. 4-2. Minutes.

The Secretary or ERB staff shall type the minutes of each ERB meeting in chronological order, and shall clearly mark the separation of the Old Business and New Business. Included in the minutes shall be the time the meeting started and ended and also, the time any ERB member was excused early.

Sec. 4-3. Other Materials.

Handouts, reports, memoranda and the like may be attached to the minutes and agenda, or may be kept separately, provided that all materials can be identified to the meeting in which they were presented.

Sec. 4-4. Hearings-Opinions of the ERB.

The Secretary or ERB staff shall maintain and make available to the Oneida Appeals Commission, all written opinions that the ERB generates in resolving matters that come before it.

Sec. 4-5. Report to Oneida Business Committee and Oneida General Tribal Council.

- a. On behalf of the ERB, the ERB Chairperson shall report to the Oneida Business Committee liaison under Section 8-4(d)(4) of the Comprehensive Policy Governing Boards, Committees and Commissions. Such reporting may include statistical information concerning the numbers and types of cases the ERB heard (excluding case-specific information), the types of resolutions that were determined and financial information including the ERB's spending practices and monetary needs.
- b. The ERB shall provide a written annual report to the General Tribal Council.

Article V. Amendments.**Sec. 5-1. Amendments to Bylaws.**

- a. Any proposed amendments to these bylaws shall be placed on the agenda of a regularly scheduled meeting or an emergency meeting of the ERB.
- b. Each proposed amendment to the bylaws that comes to the floor for a vote shall require a minimum of six (6) affirmative votes to be accepted by the ERB.
- c. Such proposed amendments, once accepted by the ERB, shall be approved by the Oneida Business Committee prior to implementation.

Article VI. Hearings.**Sec. 6-1. Procedure.**

All hearings before the ERB shall be conducted in accordance with the Oneida Administrative Procedures Act.

Sec. 6-2. Notice.

The ERB Secretary shall, within no less than ten (10) business days in advance of the hearing date, notify all members of the ERB, the petitioner, and the respondent, of the time and place of the hearing scheduled to come before the ERB.

Sec. 6-3. Documents.

All documents filed in connection with any matter set for a hearing before the ERB shall be filed with the ERB Secretary at least five (5) business days in advance of the hearing date. The Secretary shall submit all documents relevant to a hearing to every ERB member who will be at the hearing, no less than two (2) business days in advance of the hearing.

Sec. 6-4. **Decisions.**

Each matter that receives a hearing before the ERB shall be adjudicated in favor of the side that receives a majority vote of the ERB members at the hearing. The Secretary shall maintain records of all decisions of the ERB. All written opinions shall be signed by each ERB member who participated in the hearing.

Sec. 6-5. **Hearing Quorum.**

For any hearing conducted by ERB, the ERB shall assign three (3) of its members to conduct the hearing, provided that the assigned members have fulfilled the training requirements under 1-5(c), and further that one of the three (3) shall be designated as Chief Hearing Officer. If at any time during the hearing less than three (3) members are present, any votes or action taken at that time shall be null and void. In addition to the three (3) members conducting the hearing, the Secretary shall also be present and/or designate ERB staff to be present.

Article VII. Compensation.

Sec. 7-1. **Reimbursement of Expenses.**

The ERB may be paid for expenses incurred during travel to and from ERB approved travel and for normal business expenses related to the intent of the travel, in accordance with the Tribe's Travel and Expense Policy and under Section 11-6 of the Comprehensive Policy Governing Boards, Committees and Commissions.

Sec. 7-2. **Stipends.**

- a. Members of the ERB shall be paid a meeting stipend in accordance with Section 11-3 of the Comprehensive Policy Governing Boards, Committees and Commissions, provided that the meeting has established a quorum for a minimum of one (1) hour and the Board member collecting the stipend was present for at least one (1) hour of the established quorum.
 - b. Under Section 11-6. of the Comprehensive Policy Governing Boards, Committees and Commissions, ERB members are entitled to payment of stipends, in addition to any per diem, for travel required by the ERB. The stipend shall be at a rate of one hundred dollars (\$100.00) for each full day they are present at the conference. No payments shall be made for those days spent traveling to and from the conference.
 - c. Members of the ERB shall be paid a stipend of \$50.00 for conducting a hearing under Article VI or for attending a hearing to fulfill the training requirements under 1-5(c).
 - d. ERB members may waive the receipt of any stipend.
-

CERTIFICATION

These bylaws as amended and revised, are hereby attested to as adopted by the Oneida Environmental Resource Board at a duly called meeting held on the 6th day of June, 2014, with amendments approved by the Chairperson of the Oneida Environmental Resource Board at the July 2, 2014 Legislative Operating Committee meeting.



Richard Baird, Oneida Environmental Resource Board Chairperson

And approved by the Oneida Business Committee at a duly called meeting held on the 23rd day of July, 2014 by the Secretary of the Oneida Business Committee's signature.



Patricia Hoeft, Tribal Secretary

ONEIDA ENVIRONMENTAL RESOURCE BOARD BYLAWS

Article I. ~~Authority.~~

~~Sec. 1-1-1.~~ *Name.*— The Oneida Environmental Resource Board is the official name of this ~~organization.~~ entity. For the purpose of ~~this document~~ these bylaws, the Oneida Environmental Resource Board ~~will~~ may hereinafter be referred to as the ERB.

~~Sec.~~

1-2. ~~Establishment.~~ *Authority.*— The Oneida ~~Business Committee established the Oneida Conservation Board, now known as the~~ Environmental Resource Board, ~~through Resolution BC-02-22-85-B, pursuant to~~ formerly known as the Oneida Conservation Board, was established through resolution BC-02-22-85-B pursuant to the authority delegated to the Oneida Business Committee under Article IV, Section 1(g) of the Constitution of the Oneida ~~Tribe of Indians of Wisconsin, Nation~~ and ~~pursuant to the~~ Oneida Tribe's Nation's inherent ~~authority~~ sovereign power to protect the political integrity, economic security, and the health and welfare of its members, and its territory. ~~The purpose for the ERB's establishment was later expanded upon by the Oneida Business Committee also adopted Resolution in resolution BC-09-16-86-A.~~

1-3. *Authority.* Through its establishment, the ERB was ~~delegated authority to delegate the supervision and regulation of~~ supervise and regulate the Nation's conservation resources ~~to the Oneida Conservation Board. The ERB is further recognized by the Oneida Business Committee by the adoption of these bylaws and by and the ERB's inclusion in~~ environment of the HUNTING, FISHING AND TRAPPING LAW, adopted by BC Resolution 07-22-98-A; the WATER RESOURCES ORDINANCE adopted by BC Resolution 05-08-96-B; the ALL TERRAIN VEHICLE LAW, adopted by BC Resolution 06-16-04-B; the WELL ABANDONMENT LAW adopted by BC 08-31-94-A; Oneida Reservation.

(a) The ERB shall be responsible for the oversight, compliance, and/or development of conservation and environmental laws, practices and/or policies for the Oneida Nation that relate to including, but not be limited to:

- (1) hunting and fishing;
- (2) conservation, reforestation, parks/wildlife, and recreation;
- (3) environmental protection and improvement;
- (5) community education; and
- (6) enforcement.

(b) The ERB shall monitor environmental problems on the Oneida Reservation.

(c) The ERB shall carry out all other powers and/or duties delegated through the ~~PUBLIC USE OF TRIBAL LAND LAW adopted by BC 05-15-14-C; and the DOMESTIC ANIMALS ORDINANCE adopted by BC Resolution 03-13-96-B.~~ laws, policies, rules and resolutions of the Nation, including, but not limited to, the Hunting, Fishing and Trapping law; the Water Resources

law; the All-Terrain Vehicle law; the Well Abandonment law; the Public Use of Tribal Land law; and the Domestic Animals law.

See.

~~1-4.~~ ~~1-3.~~ *Office.*— The official office of the ERB shall be located within the exterior boundaries of the Oneida Reservation, and its mailing address shall be ~~Post:~~

The Oneida Environmental Resource Board

P.O. Box 365

Oneida, Wisconsin 54155

1-5. *Membership.*

(a) *Number of Members.* The ERB shall consist of nine (9) members.

(b) *Appointment.* The ERB members shall be appointed by the Oneida Business Committee, in accordance with the Boards, Committees and Commissions law, to three (3) year terms which shall be staggered.

(1) The ERB shall review application materials and, per a decision by majority vote of the members in attendance at an ERB meeting of an established quorum, the ERB Chairperson shall provide the Oneida Business Committee with recommendations for appointment from among the qualified applicants by the executive session in which appointments are intended to be made.

(c) *Vacancies.* The ERB shall fill vacancies through appointment by the Oneida Business Committee in accordance with the Boards, Committees and Commissions law.

(1) A position on the ERB shall be considered vacant in any of the following situations:

(A) *End of Term.* A vacancy is effective as of 4:30 p.m. on the last day of the month in which the term ends.

(i) Although a member's position is considered vacant once his or her term ends, that member may remain in office until a successor has been sworn in by the Oneida Business Committee in an effort to prevent a discontinuation of business or a loss of quorum for the ERB.

(B) *Termination of Appointment.* An ERB member may have his or her appointment terminated by the Oneida Business Committee in accordance with the Boards, Committees and Commissions law.

(i) The ERB may make recommendations to the Oneida Business Committee for termination of a member's appointment by a majority vote of the members present at an ERB meeting of an established quorum.

(C) *Resignation.* A member may resign at any time verbally at a meeting or by delivering written notice to the Oneida Business Committee Support Office ~~Box 365, Oneida,~~

~~Wisconsin 54155 and the ERB Chair-~~

~~person or Chairperson's designee. The resignation is deemed effective upon:~~

~~Sec. (i) Deliverance of the written notices to the Oneida~~

~~Business Committee Support Office and to the ERB~~

~~Chairperson or Chairperson's designee; or~~

~~(ii) Acceptance~~ ~~1-4. Duties.~~

~~a. The ERB shall be responsible for the oversight, compliance, and development of conservation and environment law and policy for the Oneida Tribe. This shall include, but not be limited to:~~

~~1. hunting and fishing, including hunting safety regulations,~~

~~2. conservation, reforestation, parks and wildlife, and recreation,~~

~~3. environmental protection and improvement,~~

~~4. environmental, conservation codes and ordinances,~~

~~5. community education,~~

~~6. reviewing and recommending enforcement procedures for all environmental laws and policies, and~~

~~7. review of Tribal activities for consistency with Tribal environmental law and policy.~~

~~b. The ERB shall serve as the original hearing body in matters concerning environmental and conservation laws and ordinances promulgated by the Oneida Tribe.~~

~~c. The ERB shall monitor environmental problems on the Oneida Reservation.~~

~~by motion of the ERB of the member's verbal resignation.~~

~~(d. The ERB shall assist in the budgeting process, which shall include, but not be limited to, ERB training and other normal operating expenses of the ERB.~~

~~Sec. 1-5. Membership.~~

~~a.) Qualifications of Members. The ERB shall consist of nine (9) members. ERB members shall be enrolled members of the Oneida Tribe of Indians of Wisconsin. No ERB member may be employed by the Environmental, Health and Safety Division of the Oneida Tribe. Members of the ERB shall meet the following qualifications:~~

~~b. Appointment (1) Be an enrolled member of Members. ERB members the Nation;~~

~~(2) Be a resident of Brown or Outagamie County;~~

- (3) Be 18 years of age or older;
 (4) Unless pardoned under the Nation's Pardon and Forgiveness law, not have a felony on his or her record;
 (5) Applicants that possess a degree in either environmental sciences or environmental law/policy; have sportsmen's experience and/or have a back-ground in Oneida culture shall be appointed given preference;
 and
 (6) Not be employed by the Oneida Environmental, Health, Safety, and Land Division.

1-6. *Termination.* Upon a majority vote of the members in attendance at an ERB meeting of an established quorum, the ERB may make a recommendation to the Oneida Business Committee, ~~upon the recommendation of the Tribal Chairperson, to three (3) year terms which shall be staggered. The ERB shall recommend an individual to the Tribal Chairperson from among the qualified applicants. Upon~~ that it terminate the appointment, ~~each new member shall~~ of an ERB member pursuant to the Boards, Committees and Commissions law for any of the following reasons:

- (a) Unexcused absences from more than three (3) meetings or other mandatory events of the ERB within one (1) year.
 (1) An ERB member will be ~~installed at a meeting of the Oneida Business Committee or~~ deemed unexcused if he or she fails to provide written notification of the pending absence to an Officer at a place and ~~least thirty (30) minutes before the missed meeting/mandatory event.~~
 (b) Violation of any laws of the Nation, these bylaws or any other policy governing members of the ERB.
 (c) Failure to maintain qualifications to be an ERB member.
 (d) Failure to act within the scope of a member or Officer of the ERB.
 (e) Failure to complete all training mandated by section 1-7 of these bylaws within the time ~~of convenience to both parties~~ allowed for completion or within any extension of time granted thereunder.

~~c. Training.~~

~~1.~~

1-7. *Trainings and Conferences.*

- (a) All ERB members, within one (1) year after being appointed to the ERB, shall participate in mandatory training as follows:
 (1) ~~A. Environmental Law - Eight (8) hours, two~~ Two (2) hours, which shall include the Nation's laws and procedures.
 (2) Legal Writing – Two (2) hours ~~of,~~ which shall be ~~Oneida Tribal law and procedures~~ include environmental and conservation law drafting.
~~B. Grievance, Hearing, and Appeals – Six (6) hours of training in formal opinion writing and the basics of evidence.~~

~~(3) c.~~ Professional Ethics - Two (2) hours of training, including issues of
_____ confidentiality.

~~2. After serving on the ERB for one (1) year, all ERB members shall either accumulate a
minimum of eight (8) hours of training annually in the above subjects or shall review
annually the lessons and materials connected with the above subjects.~~

~~3. Select ERB members, as determined by ERB, shall obtain a minimum of three
(3) hours of training in a formalized process for conducting meetings.~~

~~(4) 4. Robert's Rules of Order.~~

~~(b) The ERB may, at its discretion, extend the time allowed for completion of
_____ any and all required training of a member for good cause shown.~~

~~(c) Regardless of the number of trainings/conferences that he or she is required
_____ to attend, no member of the ERB shall be eligible to receive stipends for
_____ attending more than five (5) full days of mandatory trainings/conferences
_____ per year.~~

~~d. Article II, Officers Vacancies.~~

~~1. A vacancy caused by the expiration of a term shall be effective as of 4:30 p.m. of the
last day of the month in which the term ends, in accordance with Section 5-2(a) of the
Comprehensive Policy Governing Boards, Committees and Commissions and shall be
filled in the following manner:~~

~~A. The ERB should be notified sixty (60) days prior to the end of the term
by the Tribal Secretary.~~

~~B. The Oneida Business Committee shall appoint an individual to fill the
vacancy in accordance with 1-5(b).~~

~~2. If a vacancy occurs before the completion of an ERB member's term, the
vacancy shall be filled in accordance with 1-5(b) for the remainder of the term.~~

~~e. Resignations. The resignation of an ERB member is effective upon:~~

~~1. Deliverance of a letter of resignation to the ERB Secretary, or designee, in
accordance with Section 5-2(c)(1) of the Comprehensive Policy Governing
Boards, Committees and Commissions.~~

~~2. In the event of a verbal resignation, the resignation is effective upon the ERB's
passage of a motion to accept such resignation, in accordance with Section 5-
2(c)(2) of the Comprehensive Policy Governing Boards, Committees and
Commissions.~~

~~f. Termination of Appointment.~~

~~1. 1. Officers. The ERB may request the Tribal Chairperson recommend
the Oneida Business Committee terminate the appointment of an ERB member
for any of the following reasons:~~

~~A. Failure to attend shall have three (3) meetings, hearings or other relevant
duties of the office within one (1) year, without prior notification to at least
one (1) of the officers or staff members.~~

~~B. Violation of Oneida Tribal law or laws governing the ERB.~~

~~C. Violation of confidentiality at any stage in the hearing process.~~

~~D. Failure to complete all training required under 1-5.c. within the time allowed for the completion of such training, or within any extension of time granted under 1-5.c.4.~~

~~2. An ERB member's appointment may be terminated in accordance with Section 6-5 of the Comprehensive Policy Governing Boards, Committees and Commissions.~~

~~Article II. Officers.~~

~~Sec. 2-1. The Officer positions consisting of the ERB are a Chairperson, a Vice-Chairperson, and a Secretary. These positions, each with one (1) year terms, are to be filled annually by an internal election by the ERB as further set out under 2-5.~~

~~Sec.~~

~~2-2. Responsibilities of the Chairperson-Duties.~~

~~The responsibilities, duties and limitations of the Chairperson shall be as follows:~~

~~(a) To preside over all meetings of the ERB. The Chairperson,~~

~~a. (b) To, either personally or through a designee, shall meet with the ERB liaison from the Oneida Business Committee as the official spokesperson of the ERB.~~

~~(c) The Chairperson To, with the help of the ERB Secretary, shall schedule or reschedule meetings of the ERB as deemed necessary.~~

~~b. (d) To submit, or through a designee have submitted, annual and schedule hearings semi-annual reports to the Oneida General Tribal Council, as well as quarterly reports to the Oneida Business Committee, in accordance with the Boards, Committees and mediation sessions for those who request them Commissions law.~~

~~(e) To attend, or designate an ERB member to attend, the Oneida Business Committee meeting in which the ERB's quarterly report appears on the agenda.~~

~~2-3. Sec. 2-3. Responsibilities of the Vice-Chairperson-Duties. The responsibilities, duties and limitations of the Vice-Chairperson shall be as follows:~~

~~(a) In the absence of the Chairperson, the Vice-Chairperson shall to preside over all meetings of the ERB and carry out all other functions of the Chairperson, under as specified in section 2-2 of these bylaws.~~

~~Sec.~~

~~2-4. Responsibilities of the Secretary-Duties. The responsibilities, duties and limitations of the Secretary shall be as follows:~~

(a) ~~a. Inform~~ Subject to the limitations set forth herein, in the absence of the Chairperson and Vice-Chairperson, to carry out all functions of the Chairperson as specified in section 2-2 of these bylaws.

(1) The Secretary's authority to call and/or preside over meetings of the ERB shall be limited as follows:

(A) In the event that both the Chairperson and Vice-Chairperson positions become vacant before the end of their terms, the Secretary shall be allowed to call meetings of the ERB to fill the vacancies and preside over those meetings for the sole purpose of appointing new Officers, at which point the Chairperson, or Vice-Chairperson in the absence of the Chairperson, shall preside.

(b) ~~To inform~~ ERB members of the time and place of each meeting and ~~hearing the trainings/conferences that~~ they are required to attend in the manner required by these bylaws.

~~b. Schedule~~ (c) ~~To schedule~~ ERB member ~~training~~ trainings/conferences as specified in section 1-5-e7 (a) of these bylaws.

~~c. Attend~~ (d) ~~To attend~~ all meetings to record and ~~hearings and take~~ create accurate ~~notes~~ minutes of the proceedings.

(1) If the Secretary is unable to attend a meeting ~~or hearing, it is the Secretary's, it is his or her~~ responsibility to find a replacement prior to the meeting, and to notify the Chairperson, ~~or Chairperson's designee~~ who ~~shall find a~~ the replacement ~~who is~~ that will ~~take accurate notes of~~ accurately record the proceedings in place of the Secretary.

~~d. Prepare the written opinion of each dispute adjudicated by the ERB, submit each opinion to the Tribal Secretary and make the opinion available to all ERB members.~~

~~(e. Distribute copies of the ERB opinions to all parties to the dispute adjudicated.~~

~~f. Post in public places~~ (f) ~~To provide notice on the Nation's calendar of~~ when and where each regular and emergency meeting will be held no less than two (2) business days prior ~~to the meeting to the meeting and further provide notice of the meeting agenda, documents~~ and minutes in accordance with these bylaws and the Nation's Open Records and Open Meetings law.

~~g. Prepare and~~ (f) ~~To prepare, as well as~~ make available in writing to all members, the agenda, minutes and any documents to be reviewed by the ERB at an upcoming meeting no less than two (2) business days prior to the meeting.

~~h. Type~~ (g) ~~To type~~ the minutes from all regularly scheduled and emergency meetings and make them available to all ERB members.

~~i. Forward~~ (h) ~~To forward the~~ ERB meeting minutes to the ~~Tribal Secretary~~ Oneida Business Committee Support Office in accordance with these bylaws upon their approval by the ERB.

~~j. (i) Except for the duties listed~~ limited ability to call and/or preside over meetings of the ERB under ~~(c) above, subsection (a)(1)(A) of this section, the Secretary may~~ select a designee to complete his or her duties, ~~as~~ when necessary.

Sec.

2-5. ~~Election~~Selection of Officers.

~~An annual meeting~~ Officers of the ERB shall be elected for one (1) year terms by majority vote of the members present at the ERB meeting of an established quorum held on the first Thursday in the month of August, ~~at which there shall be an election for the officer positions.~~

(a) Any ERB member may nominate any other ERB member for an Officer position.

(1) A nominee shall be asked by the Chairperson whether he or she accepts or declines the nomination.

(2) The Chairperson shall close the nominations for each Officer position by a majority vote of the ERB members in attendance at the meeting of the established quorum.

(b) The Chairperson shall be elected first, the Vice-Chairperson second, and the Secretary shall be elected last.

~~a.~~ (1) The newly elected ~~officers~~Officers shall take office at the next meeting of _____ the ERB.

~~b. Any ERB member may nominate any other member for an officer position. A nominee shall be asked by the Chairperson whether he or she accepts or declines the nomination. The Chairperson shall close the nominations for each officer position by a majority vote.~~

~~c. The Chairperson shall not vote in elections for officers except to break a tie.~~

(c) ERB members may be dismissed from their Officer positions by majority vote of the members in attendance at an ERB meeting of an established quorum.

~~d.~~ (d) An ERB member may attempt to win election to any or all offices, but upon _____ accepting one (1) ~~officer~~Officer position, may not be nominated to another Officer position or serve in more than one (1) Officer position per Officer term.

Sec.

2-6. Budgetary Sign-Off Authority and Travel. The ERB shall follow the Nation's policies and procedures regarding purchasing and sign-off authority.

(a) Levels of budgetary sign-off authority for the ERB shall be as set forth in the manual titled, *Oneida Tribe of Indians of Wisconsin Purchasing Policies and Procedures*, for Area Directors/Enterprise Directors.

(1) ERB Officers shall have and be of an equal sign-off authority level.

(2) Two (2) ERB Officers shall be required to sign-off on all budgetary requests, except as follows:

(A) The Oneida Business Committee Support Office shall have sign-off authority over requests for stipends, travel per diem and business expense reimbursement.

(b) The ERB shall approve a member's request to travel by majority vote of the members in attendance at a regular or emergency meeting of an established quorum.

~~2-7. Personnel.~~ Commencing the date these bylaws are adopted by the Oneida Business Committee and from that point forward, the ERB shall not have authority to hire staff for its benefit.

~~2-6. Vacancy of an Officer Position.~~

~~If for any reason an officer position becomes vacant prior to the end of the position's term, the position shall be filled at the next regularly scheduled ERB meeting in accordance with 2-5(b).~~

~~Sec. 2-7. Personnel.~~

~~a. The hiring of all personnel shall be conducted in accordance with the Tribe's personnel policies and procedures and shall be dependent on available funding.~~

~~Article -III. -Meetings.~~

~~Sec. 3-1. Regular Meetings.~~

~~The ERB shall hold regular meetings on the first and third Thursday of _____ each month, at the Ridgeview Plaza located in Oneida, WI, commencing at 6:00 p.m.~~

~~(a) The first Thursday of each month may be for the conducting of regular ERB business, and the third Thursday of each month may include community meetings and outreach.~~

~~(b) The meeting date, time and/or location may change from time-to-time as determined by the ERB upon notice to all members in writing and, along with the public, in accordance with the Nation's Open Records and Open Meetings law prior to the implementation of a new date, time and/or location.~~

~~(1) The meeting location shall be within the Reservation boundaries unless the Board entire ERB membership is notified in writing and, along with the public, in accordance with the Nation's Open Records and Open Meetings law, of an off-Reservation meeting location prior to _____ designating the meeting location.~~

~~(c) The Secretary and/or Secretary's designee shall provide notice of meeting agendas, documents and minutes to all ERB members in writing and, along with the public, in accordance with the Nation's Open Records and Open Meetings law, as well as these bylaws.~~

~~(d) Meetings shall follow Robert's Rules of Order.~~

~~3-2. Emergency Meetings. Sec. 3-2. Emergency Meetings.~~

An emergency meeting may be called when there is an imminent need to address conditions that threaten the conservation, environmental, and/or public health or safety of the Oneida Nation which cannot wait until the next scheduled meeting.

(a) The Chairperson, or a majority of the ERB, may call an emergency meeting and so long as the Secretary shall attempt to inform provides notice in writing and by telephone call to every ERB member for the purpose for of the emergency meeting no less than twenty-four (24) hours prior to such meeting. The Secretary shall keep a record of his or her attempts to reach each member of the ERB.

(1) Notice of the emergency meeting shall further be provided to all members and the public in accordance with the Nation's Open Records and Open Meetings law.

(2) Email notification must be sent to the official Oneida Nation email address that was provided to each member to conduct business electronically on behalf of the ERB.

(b) The Secretary or Secretary's designee shall provide notice of the emergency meeting agendas, documents and minutes as specified in section 2-4 of these bylaws.

(c) Within seventy-two (72) hours after an emergency meeting, the ERB shall provide the Nation's Secretary with notice of the emergency meeting, the reason for the emergency meeting, and an explanation as to why the matter could not wait until the next regular meeting.

3-3. Joint Meetings. Joint meetings between the ERB and the Oneida Business Committee shall not be held.

3-4. Quorum. Sec. 3-3. Regular or Emergency Meeting Quorum.

Five (5) members of the ERB must be present at any regular or emergency ERB meeting in order to constitute a quorum.

(a) The Board ERB shall take no official action without a quorum present.

3-5. Sec. 3-4. Order of Business.

a. The ERB meeting agenda shall set forth in sufficient detail all business to be covered. be set up as follows:

b. Old business shall be undertaken first, including the ratification of the minutes of the previous meeting.

c. New business, including any resolutions, amendments, and other official actions shall be covered after old business has been completed, unless the ERB determines otherwise by a majority vote.

d. Additional agenda items may be accepted for consideration at the discretion of the ERB.

Sec. 3-5. Voting.

Each issue that comes to a floor vote shall require more "yes" than "no" votes in order to pass. The Chairperson shall not vote on matters at ERB meetings, except in the event of a tie vote, in which case the Chairperson shall cast the tie-breaking vote.

~~Article IV. Reporting.~~

~~Sec. 4-1. (a) Call to Order~~

~~(b) Adopt the Agenda.~~
~~Agenda items shall be in an identifiable format.~~

~~Sec. 4-2. (c) Approval of Minutes.~~

~~The Secretary or ERB staff shall type the minutes of each ERB meeting in chronological order, and shall clearly mark the separation of the Old Business and New Business. Included in the minutes shall be the time the meeting started and ended and also, the time any ERB member was excused early.~~

~~Sec. 4-3. (d) Old Business~~

~~(e) New Business~~

~~(f) Reports~~

~~(g) Other Materials.~~

~~Handouts, reports, memoranda and the like may be attached to the minutes and agenda, or may be kept separately, provided that all materials can be identified to the meeting in which they were presented.~~

~~Sec. 4-4. Hearings-Opinions of the ERB.~~

~~The Secretary or ERB staff shall maintain and make available to the Oneida Appeals Commission, all written opinions that the ERB generates in resolving matters that come before it.~~

~~Sec. 4-5. Report to Oneida Business Committee and Oneida General Tribal Council.~~

~~(h) Executive Session~~

~~(i) Adjournment~~

~~3-6. Voting. a. On behalf Decisions of the ERB, the shall be by majority vote of the members present at a regular or emergency ERB meeting of an established quorum.~~

~~(a) The Chairperson, or Officer presiding over the meeting in lieu of the Chairperson, shall not vote on matters at the ERB meetings, except in the event of a tie vote, in which case he or she shall cast the tie-breaking vote.~~

~~(b) E-polls are permissible so long as completed in accordance with the Boards, Committees and Commissions law.~~

- (1) The Secretary shall serve as the Chairperson's designee for the responsibility of conducting an e-poll when the Chairperson is absent or unavailable.

Article IV. ~~shall report~~ Expectations

4-1. Behavior of Members.

- (a) ERB members shall conduct themselves in accordance with the applicable behavioral expectations and requirements set forth in the Nation's Code of Ethics law and these bylaws.

- (b) *Enforcement.* Violations of this or any section of these bylaws shall be enforced as follows:

- (1) Upon majority vote of the members in attendance at an ERB meeting of an established quorum, the ERB may make a recommendation to the Oneida Business Committee ~~haison~~ for the termination of a member's appointment in accordance with the Boards, Committees and Commissions law or any other law of the Nation governing the termination of appointed officials.

- (2) The ERB may take action to discipline a member in accordance with any law of the Nation governing sanctions and penalties for appointed officials.

4-2. Prohibition of Violence. Members of the ERB are prohibited from committing any violent intentional act that inflicts, attempts to inflict, or threatens to inflict emotional or bodily harm on another person or damage to property.

4-3. Drug and Alcohol Use. The use and/or consumption of any prohibited drugs or alcohol when acting in their official capacity as ERB members is strictly forbidden.

- (a) Prohibited drugs are defined as marijuana, cocaine, opiates, amphetamines, phencyclidine (PCP), hallucinogens, methaqualone, barbiturates, narcotics, any other substances included in Schedules I through V under Section ~~8-4(d)(4) of the Comprehensive~~ 812 of Title 21 of the United States Code, and prescription medication or over-the-counter medicine used in an unauthorized or unlawful manner.

4-4. Social Media. Members of the ERB shall use social media in accordance with the Nation's Social Media Policy and their oath of office.

4-5. Conflict of Interest. Members of the ERB shall follow all laws and policies of the Nation governing conflicts of interest, including, but not limited to, the Conflict of Interest law.

Article V. Stipends and Compensation

5-1. *Stipends.* Members of the ERB shall receive the following stipends so long as in accordance with these bylaws; the Boards, Committees and Commissions law; and resolution BC-05-08-19-B titled, Amending Resolution BC-09-26-18-D titled, Boards, Committees and Commissions Law Stipends, as may be further amended from time-to-time hereafter:

(a) One (1) meeting stipend per month, whether called as a regular or emergency meeting; provided:

(1) A quorum was established;

(2) The meeting of the established quorum lasted for at least one (1) hour; and

(3) The ERB member requesting the stipend was physically present for the entire meeting.

(b) A stipend for each day of attendance at a conference or training; provided:

(1) The ERB member attended a full day of training or was present at the conference for a full day; and

(2) The ERB member's attendance at the training or conference was mandated by law, bylaws or resolution.

(c) A stipend for attending a Judiciary hearing if the ERB member's attendance at the Judiciary hearing was required by official subpoena.

5-2. *Compensation.* Besides the travel, per diem and business expense reimbursement authorized by the Boards, Committees and Commission law, members of the ERB shall not be eligible for any other form of compensation for duties/activities they perform in relation to their membership on the ERB.

Article VI. Governing Boards, Committees and Commissions. Such Records and Reporting

6-1. *Agenda Items.* Agenda items shall consistently follow the format as specified in section 3-5 of these bylaws.

6-2. *Minutes.*

(a) Minutes of the ERB shall be typed in the format set forth in section 3-5 of these bylaws and shall generate the most informative record of the ERB's meetings to include, but not be limited to:

(1) A summary of the actions taken by the ERB during the meeting;

(2) The ERB members who made motions and seconded motions; and

(2) The ERB members who voted for, against or abstained from voting on motions.

(b) Within ten (10) business days of being approved, minutes shall be submitted by the ERB to the Oneida Business Committee Support Office for filing.

6-3. *Attachments.* All meeting handouts, reports, memorandum and the like shall be attached to their corresponding meeting agenda and minutes for filing on the network drive.

6-4. *Oneida Business Committee Liaison.* The ERB, through its Chairperson or Chairperson's designee, shall regularly communicate with the member of the Oneida Business Committee who is its designated liaison.

(a) The frequency and method of communication shall be as agreed upon by the ERB and the liaison, but not less than that required in any law or policy on reporting ~~may include statistical information concerning the numbers and types of cases the ERB heard (excluding case specific information), the types of resolutions that were determined and financial information including the ERB's spending practices and monetary needs developed by the Oneida Business Committee or the Oneida~~ General Tribal Council.

(b) The purpose of the liaison relationship is to uphold the ability of the liaison to act as support to the ERB.

6-5. *Audio Recordings.* All meetings of the ERB shall be recorded with a standard portable audio recorder.

(a) Audio recordings shall be maintained on the network in accordance with the Boards, Committees and Commissions law and the Open Records and Open Meetings law.

(b) *Exception.* Audio recordings of executive session portions of an ERB meeting shall not be required.

Article VII. ~~b.~~ The ERB shall provide a written annual report to the General Tribal Council.

Article V. ~~Amendments.~~

Sec. 5 1. ~~Amendments to Bylaws.~~

a. ~~Any proposed amendments to these bylaws shall be placed on the agenda of a regularly scheduled meeting or an emergency meeting of the ERB.~~

~~b.~~ ~~Each proposed amendment to the bylaws that comes~~ 7-1. *Amendments.* *Amendments to these bylaws shall be approved by a majority vote of the* members in attendance at an ERB meeting of an established quorum.

(a) Amendments to these bylaws shall conform to the requirements of the Boards, Committees and Commissions law and any other policy of the Nation.

(b) *Amendments* ~~to the floor for a vote shall require a minimum of six (6) affirmative votes to be accepted by the ERB.~~

c. ~~Such proposed amendments, once accepted by the ERB,~~ *these bylaws* shall be approved by the Oneida Business Committee ~~prior~~ *before* implementation.

~~Article VI.~~ **Hearings.**~~Sec. 6 1.~~ **Procedure.**

All hearings before the ERB shall be conducted in accordance with the Oneida Administrative Procedures Act.

~~Sec. 6 2.~~ **Notice.**

(c) The ERB Secretary shall, within no less than ten (10) business days in advance of the hearing date, notify all members of the ERB, the petitioner, and the respondent, of the time and place of the hearing scheduled to come before the ERB.

~~Sec. 6 3.~~ **Documents.**

All documents filed in connection with any matter set for a hearing before the ERB shall be filed with the ERB Secretary at least five (5) business days in advance of the hearing date. The Secretary shall submit all documents relevant to a hearing to every ERB member who will be at the hearing, no less than two (2) business days in advance of the hearing.

~~Sec. 6 4.~~ **Decisions.**

Each matter that receives a hearing before the ERB shall be adjudicated in favor of the side that receives a majority vote of the ERB members at the hearing. The Secretary shall maintain records of all decisions of the ERB. All written opinions shall be signed by each ERB member who participated in the hearing.

~~Sec. 6 5.~~ **Hearing Quorum.**

For any hearing conducted by ERB, the ERB shall assign three (3) of its members to shall conduct the hearing, provided that the assigned members have fulfilled the training requirements under 1-5(c), and further that one of the three (3) shall be designated as Chief Hearing Officer. If at any time during the hearing less than three (3) members are present, any votes or action taken at that time shall be null and void. In addition to the three (3) members conducting the hearing, the Secretary shall also be present and/or designate ERB staff to be present.

~~Article VII.~~ **Compensation.**~~Sec. 7 1.~~ **Reimbursement of Expenses.**

The ERB may be paid for expenses incurred during travel to and from ERB approved travel and for normal business expenses related to the intent of the travel, in accordance with the Tribe's

~~Travel and Expense Policy and under Section 11-6 of the Comprehensive Policy Governing Boards, Committees and Commissions.~~

~~Sec. 7-2. Stipends.~~

~~a. Members of the ERB shall be paid a meeting stipend in accordance with Section 11-3 of the Comprehensive Policy Governing Boards, Committees and Commissions, provided that the meeting has established a quorum for a minimum of one (1) hour and the Board member collecting the stipend was present for at least one (1) hour of the established quorum.~~

~~b. Under Section 11-6. of the Comprehensive Policy Governing Boards, Committees and Commissions, ERB members are entitled to payment of stipends, in addition to any per diem, for travel required by the ERB. The stipend shall be at a rate of one hundred dollars (\$100.00) for each full day they are present at the conference. No payments shall be made for those days spent traveling to and from the conference.~~

~~c. Members of the ERB shall be paid a stipend of \$50.00 for conducting a hearing under Article VI or for attending a hearing to fulfill the training requirements under 1-5(c).~~

~~d. ERB members may waive the receipt of any stipend.~~

CERTIFICATION

~~These~~a review of these bylaws as amended and revised, are hereby attested to as adopted by the Oneida Environmental Resource Board at a duly called meeting held ~~no less than~~ on the 6th day of June, 2014, with amendments approved by the Chairperson of the Oneida Environmental Resource Board at the July 2, 2014 Legislative Operating Committee meeting an annual basis.

Richard Baird, Oneida Environmental Resource Board Chairperson

And approved by the Oneida Business Committee at a duly called meeting held on the 23rd day of July, 2014 by the Secretary of the Oneida Business Committee's signature.

Patricia Hoeft, Tribal Secretary

Oneida Business Committee Agenda Request

Approve the Oneida Land Claims Commission bylaws amendments

1. Meeting Date Requested: 10 / 23 / 19**2. General Information:**Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:Agenda Header: ☐ Accept as Information only☒ Action - please describe:**3. Supporting Materials**☐ Report ☐ Resolution ☐ Contract☒ Other:1. 3. 2. 4. ☐ Business Committee signature required**4. Budget Information**☐ Budgeted - Tribal Contribution☐ Budgeted - Grant Funded☐ Unbudgeted**5. Submission**Authorized Sponsor / Liaison: Primary Requestor/Submitter:

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Additional Requestor:

ONEIDA LAND CLAIMS COMMISSION BYLAWS**Article I. Authority**

1-1. *Name.* The name of this entity shall be the Oneida Land Claims Commission and may hereinafter be referred to as the OLCC.

1-2. *Establishment.* The Oneida Land Claims Commission, which evolved from the former Litigation Committee created by motion of the Oneida Business Committee on March 21, 1977, was originally established to supervise all activities involving the New York Land Claims, including post settlement. Re-established as the OLCC, its purpose was expanded to include developing strategy and providing direction, as well as recommendation, for litigation, negotiation and/or settlement to the Oneida Business Committee and Oneida General Tribal Council, with the New York Land Claims as the established priority, and Wisconsin land claims/other future land claims as the second priority.

1-3. *Authority.* The OLCC shall inform and educate the membership on the issues pertaining to Oneida Nation land claims, seek participation of the membership, and be further responsible for carrying out the following duties:

- (a) To bring forward concerns and suggestions of the membership regarding the Nation's land claims to the Oneida Business Committee.
- (b) As part of its advisory procedures, to hold public meetings and undergo outreach to provide an opportunity for the membership to voice their concerns and suggestions regarding the Nation's land claims settlement efforts and to share those concerns/suggestions with the Oneida Business Committee.
- (c) To study other Indian land claim settlements achieved between tribal, state, and federal governments and disseminate the information to the membership and the Oneida Business Committee.
- (d) To manage the budget that the Oneida Business Committee provides to the OLCC in accordance with governing laws and policies of the Nation.
- (e) To assist the Oneida Business Committee with any land claims arising out of natural resource issues/disputes as requested by the Oneida Business Committee.
- (f) To carry out all other powers and/or duties delegated to the OLCC through any laws, policies, rules and/or resolutions of the Nation.

1-4. *Office.* The official office mailing address of the OLCC shall be:
Oneida Land Claims Commission
P.O. Box 365
Oneida, WI 54155

1-5. *Membership.*

- (a) *Number of Members.* The Oneida Land Claims Commission shall be composed of five (5) members.

- 47 (b) *Elected.* Members of OLCC shall be elected by enrolled members of the
48 Nation in accordance with the laws and/or policies of the Nation governing
49 elections.
- 50 (1) Members shall serve three (3) year staggered terms as currently
51 established.
- 52 (2) Members shall hold office until their term expires, they resign, or
53 they are removed/terminated from office.
- 54 (A) Although a member's term has expired, he or she shall
55 remain in office and serve until a successor has been sworn
56 in by the Oneida Business Committee.
- 57 (B) A member may resign at any time verbally at a meeting or
58 by delivering written notice to the Oneida Business
59 Committee Support Office and the OLCC Chairperson or
60 Chairperson's designee.
- 61 (i) The resignation is deemed effective upon acceptance
62 by OLCC motion of a member's verbal resignation
63 or upon delivery of the written notices.
- 64 (c) *Vacancies.* Vacancies on the OLCC shall be filled as follows:
- 65 (1) *Expired Terms.* Vacancies caused by the expiration of a member's
66 term shall be filled by election in accordance with the laws and/or
67 policies of the Nation governing elections.
- 68 (2) *Unexpired Terms.* Vacancies in unexpired terms shall be filled by
69 appointment by the Oneida Business Committee, pursuant to the
70 Boards, Committees and Commissions law, for the remainder of the
71 unexpired term.
- 72 (A) The Board's Chairperson shall provide the Oneida Business
73 Committee with recommendations on all applications for
74 appointment to fill a vacancy by the executive session in
75 which the appointment is intended to be made.
- 76 (d) *Qualifications of Members.* Members of the OLCC must meet the following
77 qualifications:
- 78 (1) Be an enrolled member of the Oneida Nation;
- 79 (2) Be eighteen (18) years of age or older;
- 80 (3) Be able to attend all regular, joint, and emergency meetings;
- 81 (4) Shall not be serving in the capacity of consultant, contractor, or
82 attorney for the OLCC; and
- 83 (5) Shall not have been terminated or removed from office of the OLCC
84 within six (6) years of his or her application for membership.
- 85
- 86 1-6. *Removal or Termination.* OLCC members may be terminated or removed from office as
87 follows:
- 88 (a) If the member was elected, the OLCC's filing of a petition for his or her
89 removal pursuant to the Removal law and/or any other law of the Nation
90 governing the removal of elected officials.
- 91 (b) If the member was appointed, the OLCC's recommendation to the Oneida
92 Business Committee for termination of his or her appointment in

- 93 accordance with the Boards, Committees and Commissions law and/or any
94 other law of the Nation governing the termination of appointed officials.
- 95 (c) The following may be cause for the filing of a petition for removal or the
96 submission of a recommendation for termination of member from the
97 OLCC:
- 98 (1) Accruing three (3) or more consecutive unexcused absences from
99 meetings of the OLCC within one (1) calendar year;
- 100 (A) An absence shall be considered unexcused if a member fails
101 to provide an OLCC Officer with written notice of his or her
102 intended absence at least thirty (30) minutes prior to a
103 meeting.
- 104 (2) Accruing eight (8) or more absences from meetings of the OLCC
105 within one (1) calendar year; and/or
- 106 (3) Violating one or more sections of these bylaws or any other
107 governing laws of the Nation.
- 108 (d) The filing of a petition for removal or submission of a recommendation for
109 termination shall be decided by a majority vote of the members in
110 attendance at an OLCC meeting of an established quorum.
- 111

112 1-7. *Trainings and Conferences.* Members of the OLCC shall attend mandatory trainings and/or
113 conferences as deemed necessary by a majority vote of at least a quorum of
114 the OLCC.

- 115 (a) Regardless of the number of trainings/conferences that he or she is required
116 to attend, no member of the OLCC shall be eligible to receive stipends for
117 attending more than five (5) full days of mandatory trainings/conferences
118 per year.
- 119 (b) Members shall report back to the OLCC within thirty (30) days of
120 completing a training or conference.
- 121

122 **Article II. Officers**

123 2-1. *Officers.* The Officer positions of the OLCC shall consist of a Chairperson, Vice-
124 Chairperson and Secretary.

125

126 2-2. *Responsibilities of the Chairperson.* The duties, responsibilities and limitations of the
127 Chairperson shall be as follows:

- 128 (a) To call and preside over meetings of the OLCC;
- 129 (b) To monitor all Oneida Nation land claim activities and request travel,
130 additional training, and/or other budgetary items requiring funding from the
131 Nation;
- 132 (c) To create subcommittees of the OLCC and appoint its members in
133 accordance with section 2-5 of these bylaws.
- 134 (d) To, personally or through a designee, submit annual/semi-annual reports to
135 the Oneida General Tribal Council and quarterly reports to the Oneida
136 Business Committee in accordance with the Boards, Committees and
137 Commissions law; and

- 138 (e) To attend or designate a member of the OLCC to attend the Oneida Business
139 Committee meeting in which the OLCC's quarterly report appears on the
140 agenda.
141
- 142 2-3. *Responsibilities of the Vice-Chairperson.* The duties, responsibilities and limitations of the
143 Vice-Chairperson shall be as follows:
144 (a) To act in the absence of the Chairperson.
145
- 146 2-4. *Responsibilities of the Secretary.* The duties, responsibilities and limitations of the
147 Secretary shall be as follows:
148 (a) To monitor the land claims related expenditures from the OLCC budget;
149 (b) To record, both in writing and audibly; compile; and submit meeting
150 minutes in accordance with these bylaws and the Boards, Committees and
151 Commissions law;
152 (c) To maintain files of the OLCC in accordance with the Nation's Open
153 Records and Open Meetings law;
154 (d) To provide notice of meetings, as well as notice of meeting location, agenda,
155 documents and minutes, in accordance with these bylaws, the Boards,
156 Committees and Commissions law, and the Nation's Open Records and
157 Open Meetings law; and
158 (e) In the event that both the Chairperson and the Vice-Chairperson positions
159 become vacant before the end of their terms, to call meetings of the OLCC
160 to fill the vacancies and to preside over those meetings for the sole purpose
161 of conducting an election of new Officers, at which point the Chairperson,
162 or Vice-Chairperson in the absence of the Chairperson, shall preside.
163
- 164 2-5. *Subcommittees.* Subcommittees of the OLCC may be created and dissolved in accordance
165 with the Boards, Committees and Commissions law.
166 (a) Subcommittees of the OLCC may be created and appointed by the Chair-
167 person upon approval by majority vote of the members in attendance at an
168 OLCC meeting of an established quorum.
169 (1) The Chairperson shall be an ex-officio member of all subcommittees
170 of the OLCC.
171 (b) A subcommittee of the OLCC shall serve until the duties of the sub-
172 committee are completed and a report is given to the OLCC.
173 (c) Members of subcommittees of the OLCC shall not be eligible for stipends
174 unless a specific exception is made by the Oneida Business Committee or
175 the Oneida General Tribal Council.
176
- 177 2-6. *Selection of Officers.* Officers of the OLCC shall be elected on an annual basis by majority
178 vote of the members in attendance at an OLCC meeting of an established
179 quorum.
180 (a) Officers shall take office on the date of election and serve a one (1) year
181 term.
182 (b) Members may be dismissed from their Officer positions by majority vote of
183 the members in attendance at an OLCC meeting of an established quorum.

- (c) Officers shall hold no more than one (1) Officer position per Officer term.

2-7. *Budgetary Sign-Off Authority and Travel.* The OLCC shall follow the Nation's policies and procedures regarding purchasing and sign-off authority.

- (a) The levels of budgetary sign-off authority for the OLCC shall be as set forth in the manual titled, *Oneida Tribe of Indians of Wisconsin Purchasing Policies and Procedures*, for Area Directors/Enterprise Directors.

- (1) All OLCC Officers have sign-off authority and two (2) Officers shall be required to sign-off on all budgetary requests, except as follows:

- (A) The Oneida Business Committee Support Office shall have sign-off authority over requests for stipends, travel per diem and business expense reimbursement.

- (b) The OLCC shall approve a member's request to travel on behalf of the OLCC by a majority vote of the members in attendance at a regular or emergency OLCC meeting of an established quorum.

2-8. *Personnel.* The OLCC shall not have the authority to hire personnel for the benefit of the OLCC.

Article III. Meetings

3-1. *Regular Meetings.* The OLCC shall meet the first and third Thursday of each month, commencing at 5:30 p.m., in Room 338 of the Norbert Hill Center located in Oneida, Wisconsin.

- (a) The date, time and/or place of the meeting may be reviewed by the OLCC from time-to-time and changed as deemed necessary by a majority vote of the members in attendance at an OLCC meeting of an established quorum so long as notice is provided to all members in writing and, along with the public, in accordance with the Nation's Open Records and Open Meetings law, prior to the implementation of a new date, time and/or location.

- (b) All OLCC members shall be provided notice of meeting location, agendas, documents, materials and minutes via email communication sent to the official Oneida Nation email address provided each member to conduct business electronically on behalf of the Board and, along with the public, shall further be noticed in accordance with the Nation's Open Records and Open Meetings law.

- (c) The OLCC shall conduct all meetings consistent with Robert's Rules of Order.

3-2. *Emergency Meetings.* An emergency meeting may be called when an issue arises requiring immediate action of the OLCC that cannot wait until its next regularly scheduled meeting.

- (a) Emergency meetings may be called by the Chairperson or Vice-Chairperson.

- (b) The OLCC Secretary shall provide notice of emergency meetings to all OLCC members via telephone call, as well as email or text messaging, at

least twenty-four (24) hours before the scheduled meeting and, along with the public, shall further provide notice in accordance with the Nation's Open Records and Open Meetings law.

(1) Notice via email communication shall be sent to the official Oneida Nation email address that was provided to all members to conduct business electronically on behalf of the OLCC.

(c) Within seventy-two (72) hours after an emergency meeting, the Board shall provide the Nation's Secretary with notice of the emergency meeting, the reason for the emergency meeting, and an explanation as to why the matter could not wait until the next regular meeting.

3-3. *Joint Meetings.* Joint meetings between the OLCC and the Oneida Business Committee may be held at the Norbert Hill Center located in Oneida, Wisconsin as agreed upon between the parties.

(a) Notice of the joint meeting agendas, documents and minutes shall be provided, and the joint meetings conducted, in accordance with resolution BC-03-27-19-D titled, Oneida Business Committee and Joint Meetings with the Boards, Committees and Commissions – Definitions and Impact, as may be amended from time-to-time hereafter.

3-4. *Quorum.* A quorum shall consist of at least three (3) members of the OLCC, one (1) of whom shall include the Chairperson, Vice-Chairperson or Secretary; provided, the Secretary is the presiding Officer pursuant to section 2-4(e) of these bylaws.

(a) If a quorum has not been established within fifteen (15) minutes of the announced meeting start time, the meeting will be declared dismissed due to no quorum and documented in the next meeting minutes.

(b) Members may participate in OLCC meetings, with prior approval from the Chairperson or Vice-Chairperson, via skype, conference call or video conference.

(1) Members authorized to participate in a meeting per section 3-4(b) of these bylaws shall be deemed in attendance for purposes of establishing a meeting quorum but shall not be eligible to receive a stipend for meeting attendance under section 5-1 of these bylaws.

3-5. *Order of Business.* The order of business, as applicable, shall be:

- (a) Call to Order/Roll Call
- (b) Opening Prayer
- (c) Approval of Agenda
- (d) Approval of Minutes
- (e) Old Business/Standing Items
- (f) New Business
- (g) Reports
- (h) Executive Session
- (i) Open Discussion
- (j) Adjournment/Closing Prayer

- 276
277 3-6. *Voting.* Decisions of the OLCC shall be by majority vote of the members in
278 attendance at an OLCC meeting of an established quorum.
279 (a) The Chairperson, or Officer presiding in his or her absence pursuant to these
280 bylaws, shall only be allowed to vote in cases of a tie.
281 (b) E-polls are permissible so long as conducted in accordance with the Boards,
282 Committees and Commission law.
283 (1) The Vice-Chairperson shall serve as the Chairperson's designee for
284 the responsibility of conducting an e-poll in the Chairperson's
285 absence or discretion.
286

287 **Article IV. Expectations**

- 288 4-1. *Behavior of Members.* Members of the OLCC are expected to treat each other in
289 accordance with the Nation's core values of The Good Mind as expressed
290 by Onáyote'a'ka. In addition, OLCC members are expected to:
291 (a) Attend all OLCC meetings and actively participate.
292 (1) A member who has three (3) unexcused meeting absences in one (1)
293 calendar year shall be added to an OLCC meeting agenda for
294 consideration of possible enforcement pursuant to subsection (c) of
295 this section.
296 (A) An absence shall be deemed unexcused if a member fails to
297 provide an OLCC Officer with written notice of his or her
298 pending absence at least thirty (30) minutes prior to the
299 missed meeting.
300 (2) A member who has accrued eight (8) meeting absences, whether
301 excused or unexcused, in one (1) calendar year shall be added to an
302 OLCC meeting agenda for consideration of possible enforcement
303 pursuant to subsection (c) of this section.
304 (b) Adhere to this section, as well as every other section, of these bylaws and
305 to any governing laws and/or policies of the Nation.
306 (c) *Enforcement.* Any member found to be in violation of this section of these
307 bylaws may be subject to the following:
308 (1) Sanctions and penalties in accordance with any laws or policies of
309 the Nation governing sanctions and/or penalties of officials.
310 (2) If the member was elected, the OLCC's filing of a petition for his or
311 her removal pursuant to the Removal law and/or any other laws or
312 policies of the Nation governing the removal of elected officials.
313 (3) If the member was appointed, the OLCC's recommendation to the
314 Oneida Business Committee for termination of his or her
315 appointment pursuant to the Boards, Committees and Commissions
316 law and/or any other laws or policies of the Nation governing the
317 termination of appointed officials.
318 (A) The filing of a petition for removal or recommendation for
319 termination shall be decided by a majority vote of the
320 members in attendance at an OLCC meeting of an
321 established quorum.

- 322
- 323 4-2. *Prohibition of Violence.* Members are prohibited from committing any intentionally violent
- 324 act that inflicts, attempts to inflict, or threatens to inflict emotional or bodily
- 325 harm on another person, or damage to personal property.
- 326 (a) Along with the possibility of enforcement under section 4-1 of these bylaws,
- 327 members who violate this section shall be ejected from the meeting.
- 328
- 329 4-3. *Drug and Alcohol Use.* The use of alcohol and illegal drugs by members when acting in
- 330 their official capacity is prohibited.
- 331 (a) Along with the possibility of enforcement under section 4-1 of these bylaws,
- 332 members who present at meetings or events of the OLCC in violation of this
- 333 section shall be ejected from the meeting/event.
- 334
- 335 4-4. *Social Media.* OLCC members shall adhere to the Oneida Nation's Social Media Policy
- 336 and their oath of office when using social media while acting on behalf of
- 337 or as a representative of the OLCC.
- 338 (a) Any social media use on behalf of or as a representative of the OLCC must
- 339 be approved in advance by a majority vote of the members in attendance at
- 340 an OLCC meeting of an established quorum.
- 341
- 342 4-5. *Conflict of Interest.* OLCC members shall abide by all laws of the Nation governing
- 343 conflicts of interest.
- 344

345 **Article V. Stipends and Compensation**

- 346 5-1. *Stipends.* Members shall be eligible for the following stipends as set forth in and
- 347 subject to these bylaws; the Boards, Committees and Commissions law; and
- 348 resolution BC-05-08-19-B titled, Amending Resolution BC-09-26-18-D
- 349 Boards, Committees and Commissions Law Stipends, as may be further
- 350 amended from time-to-time hereafter:
- 351 (a) Two (2) meeting stipends per month, provided that:
- 352 (1) A quorum was established;
- 353 (2) The meeting of the established quorum lasted for at least one (1)
- 354 hour; and
- 355 (3) The member collecting the stipend was physically present for the
- 356 entire meeting.
- 357 (b) A stipend for attending duly called joint meetings between the OLCC and
- 358 the Oneida Business Committee, provided that:
- 359 (1) A quorum was established by the OLCC;
- 360 (2) The joint meeting lasted for at least one (1) hour; and
- 361 (3) The member collecting the stipend was physically present for the
- 362 entire joint meeting.
- 363 (c) A stipend for attending a Judiciary hearing so long as the member's
- 364 attendance at the hearing was required by official subpoena.
- 365 (d) A stipend for attending a conference or training, provided that:
- 366 (1) The member attended a full day of training or was present at the
- 367 conference for a full day; and

- (2) The member's attendance at the conference or training was required by law, bylaws or resolution.

5-2. *Compensation.* Besides travel, per diem and business expense reimbursement authorized by the Boards, Committees and Commissions law, members shall not be eligible for any other form of compensation for duties/activities they perform on behalf of the OLCC.

- (a) Before submitting to the Oneida Business Committee Support Office for reimbursement sign-off, members shall submit written reports on accrued travel, per diem and/or business expenses, in a format approved by the Secretary, to the Secretary no later than ten (10) days from the date of the activity.

Article VI. Records and Reporting

6-1. *Agenda Items.* Agenda items shall be maintained in a format developed by the Oneida Business Committee Support Office.

6-2. *Minutes.* Meeting minutes shall be typed and in a consistent format created by the Oneida Business Committee Support Office to generate the most informative record of the meeting and shall include, but not be limited to, a summary of all action taken by the OLCC during the meeting.

- (a) Copies of the OLCC's official meeting minutes shall be provided to the Oneida Business Committee Support Office within thirty (30) days of the meeting.

6-3. *Attachments.* All handouts, reports, memorandum and the like shall be attached to the official meeting minutes and agenda in which they were presented for record keeping.

- (a) The meeting minutes, agenda and attachments shall be maintained by the OLCC Secretary and/or Secretary's designee in accordance with governing law, including, but not limited to, the Nation's Open Records and Open Meetings law.

6-4. *Oneida Business Committee Liaison.* The OLCC shall communicate regularly with the member of the Oneida Business Committee who is its designated liaison.

- (a) The frequency and method of communication shall be as agreed upon by the OLCC and the liaison, but not less than that which is required in any law or policy on reporting developed by the Oneida Business Committee or the Oneida General Tribal Council.

- (b) The purpose of the liaison relationship is to uphold the ability of the liaison to act as support to the OLCC.

6-5. *Audio Recordings.* All meetings of the OLCC shall be audio recorded by the Secretary or Secretary's designee using a device provided or approved by the Oneida Business Committee Support Office.

- 413 (a) The Secretary shall maintain the audio recordings in accordance with the
414 Nation's Open Records and Open Meetings law.
415 (b) *Exception.* Audio recordings of executive session portions of meetings will
416 not be recorded.
417

418 **Article VII. Amendments**

- 419 7-1. *Amendments to Bylaws.* The OLCC may, upon written notice in accordance with these
420 bylaws and any governing laws of the Nation, by majority vote of the
421 members present at an OLCC meeting of an established quorum, adopt,
422 amend, or repeal any or all of the bylaws; provided, the amendment or
423 repeal had been submitted at the previous regular OLCC meeting for
424 review.
425 (a) Any amendments to or repeals of these bylaws shall conform to the
426 requirements of the Boards, Committees and Commissions law and any
427 other policy of the Nation.
428 (b) All such amendments/repeals must be approved by the Oneida Business
429 Committee, as well as the Oneida General Tribal Council if required, prior
430 to implementation.
431 (c) At the first regular meeting following an election of Officers, or no less
432 than annually, a review of the bylaws shall be conducted to determine
433 whether they are current and adequate.
434
435



Oneida Land Claims Commission Bylaws Amendments Legislative Analysis

SECTION 1. EXECUTIVE SUMMARY

REQUESTER: Legislative Reference Office	SPONSOR: David P.Jordan	DRAFTER: Kristen M. Hboker	ANALYST: Maureen Perkins
Complies with Boards, Committees and Commissions Law	These amendments comply with the Oneida Business Committee (OBC) directive established by resolution BC-09-26-18-C that all boards, committees and commissions of the Nation; excluding the OBC or standing committees of the OBC and Tribal corporations, amend their bylaws to comply with the requirements established by the Boards, Committees and Commissions law. Additional information and requirements included in these bylaws beyond what is required in the Boards, Committees and Commissions law is not prohibited [1 O.C. 105.10].		
Intent of the Bylaws	The bylaws provide a framework for the operation and management of the commission to govern the standard procedures regarding the way the commission conducts its affairs, including: the election and appointment of persons to the Oneida Land Claims Commission (OLCC), the membership qualifications, duties and responsibilities of both members and officers, terms and filling vacancies of members, selection of officers, establishment of expectations of members, maintenance of official records, stipends, removal process, required training, and how the bylaws are amended.		
Purpose	The purpose of the OLCC is to inform and educate the membership on issues pertaining to Oneida Nation land claims, seek participation of the membership, bring forward concerns and suggestions of the membership regarding the Nation's land claims to the OBC, hold public meetings and conduct outreach regarding the Nation's land claims settlement, study other Indian land claim settlements and inform the membership and the OBC, assist the OBC with any land claims arising out of natural resources issues/ disputes as requested by OBC and carry out all other duties delegated through the laws and policies of the Nation [Proposed Bylaws 1-3].		
Related Legislation	Oneida Nation Constitution, Boards, Committees and Commissions law, Election law, Removal Law, Travel and Expense Policy, Conflict of Interest law, Open Records and Open Meetings law, Vehicle Driver Certification and Fleet Management law		
Enforcement/Due Process	Removal from an elected position on the OLCC follows the Removal Law [1 O.C. 104] and termination from an appointed position on the OLCC follows the Boards, Committees and Commissions law [1.O.C. 105.7-4]. The OLCC included behavioral expectations in the bylaws that if not followed may result in a petition for removal in accordance with the Removal Law [1 O.C. 104], recommendation to the OBC for termination of an appointment in accordance with the Boards, Committees and Commissions law [1 O.C. 105.7-4 and 105.10-3(d)(1)], or the OLCC may discipline Commissioners in accordance with any laws of the Nation regarding sanctions and penalties [Proposed Bylaws 4-1(c)].		
Public Meeting	Public meetings are not required for bylaws.		
Fiscal Impact	A fiscal impact statement is not required for bylaws.		

SECTION 2. BACKGROUND

- A. The OLCC bylaw amendments were added to the Active Files List on October 3, 2018, with David P. Jordan as the sponsor.
- B. The OLCC evolved from the Litigation Committee established on March 21, 1977, by the OBC. The current bylaws were approved on July 26, 2000 by the OBC and August 1, 2001 by the OLCC.

SECTION 3. COMPLIANCE WITH THE BOARDS, COMMITTEES AND COMMISSIONS LAW

- A. The bylaws comply with changes to the requirements of all bylaws established by the amendments to the Boards, Committees and Commissions law.
- B. The bylaws comply with OBC Resolution BC-05-08-19-B titled "Amending Resolution BC-09-26-18-D Boards, Committees and Commissions Law Stipends" which details the types, specific dollar amounts and eligibility requirements of stipends.
- C. The bylaws comply with OBC Resolution BC-03-27-19-D titled "Oneida Business Committee and Joint Meetings with Boards, Committees and Commissions – Definitions and Impact".

SECTION 4. AMENDMENTS

This section details the changes to the bylaws from the previously adopted bylaws.

A. ARTICLE I. AUTHORITY

- a. The number of members has been reduced from seven (7) to five (5) [*Current Bylaws 1-4(a)*] and [*Proposed Bylaws 1-5(a)*]. The term was reduced from a four (4) year term to a three (3) year term [*Current Bylaws 1-4(b)*] and [*Proposed Bylaws 1-5(b)*].
- b. A provision was added that when OLCC members term expires they will remain in office until a successor is sworn in by the OBC [*Proposed Bylaws 1-5(b)(2)(A)*] which is optional under the Boards, Committees and Commissions law [*1 O.C. 105.6-2(a)(1)*].
- c. The resignation process has changed in accordance with the Boards, Committees and Commissions law [*1 O.C. 105.6-2(d)*]. Resignations are now accepted:
 - Verbally and accepted by motion at a meeting; or
 - By delivering a written resignation to the Business Committee Support Office (BCSO) and the OLCC's Chairperson or Chairperson's designee [*Proposed Bylaws 1-5(b)(2)(B)*].
- d. A provision was added detailing that expired terms will be filled by election in accordance with the Election law [*Proposed Bylaws 1-5(c)(1)*].
- e. A provision was added that the Chairperson will make a recommendation to fill vacancies on behalf of the OLCC [*Proposed Bylaws 1-5(c)(2)(A)* and *2-2(e)*] instead of the OLCC making the recommendation [*Current Bylaws 1-4(c)*]. This recommendation by the Chairperson is optional in the Boards, Committees and Commissions law [*1 O.C. 105.7-1(b)(1)*].
- f. The qualifications have changed: members must be eighteen (18) years old instead of twenty-one (21) in the current bylaws and members cannot have been terminated or removed from the OLCC within six (6) years of his or her application for membership [*Proposed Bylaws 1-5(d)*] and [*Current Bylaws 1-4(d)*].
- g. Removal or Termination. The removal of an elected member or recommendation of termination of an appointed member complies with the Boards, Committees and Commissions law [*Proposed Bylaws 1-6*] [*1 O.C. 105.10-3(a)(6)*].
 - The Removal Law will be followed for removal of elected members [*1 O.C. 104*] and termination of appointment will follow the Boards, Committees and Commissions law [*1 O.C. 105.6-2(c)*] both of which require a majority vote of the OLCC at an established meeting with a quorum [*Proposed Bylaws 1-6(a)* and *(b)*].

- A removal petition or arecommendation for termination of appointment must be by majority vote of the OLCC members in attendance at a regular or emergency meeting with an established quorum [*Proposed Bylaws 1-6(d)*].
- A definition for unexcused absence was added [*Proposed Bylaws 1-6(c)(1)(A)*].

h. A Trainings and Conferences section has been added to provide details with regard to the minimum trainings or conferences the OLCC will be required to attend in compliance with the Boards, Committees and Commissions law [*1 O.C. 105.10-3(7)*]. Regardless of the number of required trainings; the OLCC will only be eligible to receive a training stipend for up to five (5) full days of mandatory trainings/conferences per year [*Proposed Bylaws 1-7*]. The number of days to submit a travel report to the OLCC was increased from ten (10) in the current bylaws to thirty (30) in the proposed bylaws [*Current Bylaws 4-3*] and [*Proposed Bylaws 1-7(b)*].

B. ARTICLE II. OFFICERS

- a. The Chairperson or designee shall submit all required reports to the OBC and the General Tribal Council (GTC) [*Proposed Bylaws 2-2(d)*] in accordance with the Boards, Committees and Commissions law [*1 O.C. 105.12-3 and 12-4*].
- b. The Chairperson or member designee must attend the OBC meeting when the OLCC quarterly report is on the agenda [*Proposed Bylaws 2-2(e)*] in accordance with the Boards, Committees and Commissions law [*1 O.C. 105.12-3*].
- c. The Secretary will provide notice of regular and emergency meetings and agenda prior to the meeting [*Proposed Bylaws 2-4(d)*] in accordance with the Boards, Committees and Commissions law [*1 O.C. 105.10-3(f)*] and the Open Records and Open Meetings law [*1 O.C. 107.15*].
- d. A provision was added that if the Chairperson and the Vice-Chairperson positions both become vacant at the same time, the OLCC Secretary will be allowed to call meetings of the OLCC to fill vacancies and to preside over meetings to conduct an election after which the newly elected Chairperson or Vice-Chairperson shall preside [*Proposed Bylaws 2-4(e)*].
- e. A Subcommittees section was added detailing the creation, membership, dissolution and members of subcommittees are not eligible for a stipend unless an exception is made by the OBC or the GTC [*Proposed Bylaws 2-5*].
- f. A provision was added that a Commissioner may be dismissed from his or her Officer position by a majority vote of the Commissioners in attendance at an OLCC meeting of an established quorum [*Proposed Bylaws 2-6(b)*]. A provision was added that prevents a member from holding more than one officer position on the OLCC at the same time [*Proposed Bylaws 2-6(c)*].
- g. The Budgetary and Sign-Off Authority and Travel section is new to these bylaws based on requirements in the Boards, Committees and Commissions law [*1 O.C. 105.10-3(b)(6)*].
 - OLCC will use levels for budgetary sign-off authority that are as set forth in the Onida Tribe of Indians of Wisconsin Purchasing Policies and Procedures Manual for Area Directors/Enterprise Directors. The BCSO will have sign-off authority for requests for stipends, travel per diem and business expense reimbursement [*Proposed Bylaws 2-7(a)(1)(A)*]. All OLCC Officers will have sign-off authority and two (2) Officers must sign-off on other budgetary requests [*Proposed Bylaws 2-7(a)(1)*].
- i. Although not applicable to the OLCC; the OLCC will follow the budgetary sign-off levels dictated by the Onida Tribe of Indians of Wisconsin Purchasing Policies and Procedures

Manuel for Area Directors/Enterprise Directors, page 217 which includes the following levels of sign-off authority:

1. Budgeted items with three bids for items between \$3,000 and \$10,000.
 2. Unbudgeted items between \$1,000 and \$5,000.
 3. Budgeted but sole source items between \$1,000 and \$5,000.
- All travel must be authorized by two (2) Officers in accordance with the Travel and Expense Policy [2 O.C. 219.4-2]. All travel must be approved through majority vote of a quorum of OLCC in attendance at a regular or emergency OLCC meeting [Proposed Bylaws 2-7(b)] in accordance with the Boards, Committees and Commissions law [1 O.C. 105.10-3(b)(6)(B)]. OLCC members may travel in the Nation's vehicles when certified and must follow the Vehicle Driver Certification and Fleet Management law [2 O.C. 210].
- h. The OLCC does not have authority to hire personnel [Proposed Bylaws 2-8].

C. ARTICLE III. MEETINGS

- a. A provision was added that meeting materials be made available by the Secretary in accordance with the Open Records and Open Meetings law [Proposed Bylaws 3-1(b) and 2-4(d)] and [1 O.C. 107.7-2].
- b. Emergency meetings were added and may be called by the Chairperson or the Vice-Chairperson [Proposed Bylaws 3-2(a)].
- c. A provision was added requiring the Secretary to provide notice in writing and by telephone call to each member of the OLCC at least twenty-four (24) hours before an emergency meeting is called. Notice by email must use the official Oneida Nation email address provided to each member of the OLCC [Proposed Bylaws 3-2(b)].
- d. A provision was added per the Boards, Committees and Commissions law that the OLCC will notify the Nation's Secretary within seventy-two (72) hours of holding an emergency meeting with notice of the meeting, the reason for the emergency meeting, and an explanation of why the matter could not wait for a regular meeting [Proposed Bylaws 3-2(c)] in accordance with the Boards, Committees and Commissions law [1 O.C. 105.10-3(c)(2)(A)].
- e. Joint Meetings. The bylaws contain joint meetings with the OBC [Proposed Bylaws 3-3] on an as needed basis, with the approval of the OBC in compliance with the Boards, Committees and Commissions law [1 O.C. 105.10-3(c)(3)]. Joint meetings will be held in the OBC conference room. The meeting notice, agenda documents and minutes for joint meetings will be provided and the joint meetings will be conducted in accordance with OBC Resolution BC-03-27-19-D titled "Oneida Business Committee and Joint Meetings with Boards, Committees and Commissions – Definitions and Impact".

The agenda will be agreed upon by the OLCC Chairperson upon OLCC approval and the OBC liaison with OBC approval;

The BCSO will provide all parties the agenda, meeting packet and meeting notes;

No action will take place at the joint meeting; and if it is agreed that further action is needed, either the OBC or the OLCC, or both, will take the issue back to their respective meetings for action through the OBC liaison to the OBC or the Chairperson of the OLCC;

The Chairperson of the OLCC will facilitate the meeting;

Formal motions to call the meeting to order, take action or adjourn are unnecessary; and

Actions will be requested by consensus of both bodies.

- 132 f. The quorum was changed from four (4) members including the Chairperson or the Vice-
 133 Chairperson to at least three (3) members including the Chairperson or the Vice-
 134 Chairperson or the Secretary in the case that a new Chairperson or Vice-Chairperson is
 135 being elected in accordance with section 2-4(e) of the proposed bylaws *[Proposed Bylaws*
 136 *3-4] and [Current Bylaws 3-3]. A quorum must be established within fifteen (15) minutes*
 137 *[Proposed Bylaws 3-4(a)]. OLCC members are authorized to participate in the meeting*
 138 *via skype, conference call, or video conference with prior approval from the Chairperson*
 139 *or the Vice-Chairperson; however, will not be eligible for a stipend for such attendance*
 140 *[Proposed bylaws 3-4(b)(1)].*
- 141 g. A voting section was added requiring decisions be made by majority vote, restricting the
 142 Chairperson or Officer presiding from voting except in the case of a tie, and allowing for
 143 e-polls. The Chairperson is responsible for e-polls with the Vice-Chairperson as designee
 144 at the Chairperson's absence or discretion *[Proposed Bylaws 3-6]. This section complies*
 145 *with the Boards, Committees and Commissions law [1 O.C. 105.10-3(c)(6)(D)].*
- 146
- 147 D. ARTICLE IV. EXPECTATIONS
- 148 This section is new to these bylaws based on the requirements established in the Boards, Committees
 149 and Commissions law *[1 O.C. 105.10-3(d)].*
- 150 a. Behavioral requirements were added to govern members during OLCC related activities
 151 *[Proposed Bylaws 4-1]. This complies with the Boards, Committees and Commissions law*
 152 *[1 O.C. 105.10-3(d)]. A requirement to notify an OLCC Officer in writing thirty (30)*
 153 *minutes before a pending absence or the absence is deemed unexcused [Proposed Bylaws*
 154 *4-1(a)(1)(A)].*
- 155 b. Enforcement of behavioral expectations are decided by a majority vote of the OLCC of
 156 members present in meeting and include *[Proposed Bylaws 4-1(c)]:*
- 157 • OLCC may commence an action governing sanctions or penalties according to the
 - 158 laws of the Nation;
 - 159 • If elected, OLCC may file a petition for removal in accordance with the Removal
 - 160 Law *[1 O.C. 104]; and*
 - 161 • If appointed, OLCC may recommend termination of appointment by the OBC *[1*
 162 *O.C. 105.6(c)].*
- 163 i. Removal petitions and recommendations to the OBC to terminate a
 164 member's appointment must be decided by a majority vote of the OLCC
 165 of members present in a meeting *[Proposed Bylaws 4-1(c)(3)(A)].*
- 166 c. The bylaws include a provision that prohibits intentional acts of violence that inflicts,
 167 attempts to inflict or threatens to inflict emotional or bodily harm or damage to property
 168 which will result in ejection from a meeting *[Proposed Bylaws 4-2]. This complies with*
 169 *the Boards, Committees and Commissions law [1 O.C. 105.10-3(d)(2)].*
- 170 d. Drug and alcohol use by an OLCC member when acting in an official capacity is prohibited
 171 which will result in ejection from a meeting *[Proposed Bylaws 4-3]. This complies with*
 172 *the Boards, Committees and Commissions law [1 O.C. 105.10-3(d)(3)].*
- 173 e. The bylaws require OLCC members to follow the Nation's Social Media Policy and their
 174 Oath of Office related to social media use on behalf of the OLCC. Any social media use
 175 on behalf of or as a representative of the OLCC must be approved in advance by a majority
 176 vote of the members in attendance at an OLCC meeting of an established quorum
 177 *[Proposed Bylaws 4-4]. This complies with the Boards, Committees and Commissions law*
 178 *[1 O.C. 105.10-3(d)(4)].*
- 179 f. The bylaws require OLCC to abide by the Nation's Conflict of Interest law and the Boards,
 180 Committees and Commissions law *[Proposed Bylaws 4-5] which includes disclosure of*
 181 *conflicts of interest annually [1 O.C. 105.10-3(d)(5) and 105.15].*
- 182

E. ARTICLE V. STIPENDS AND COMPENSATION

- a. The list of eligible stipends appears in this section along with detail that only trainings and conference required by law, bylaws or resolution and a full day of training is required to receive a training stipend which complies with Resolution BC-09-26-18-D [*Proposed Bylaws 5-1*].
- b. Detail was included that OLCC members are only eligible for travel, per diem and business expense reimbursement [*Proposed Bylaws 5-2*] as authorized in the Boards, Committees and Commissions law [1 O.C. 105.13-9] in accordance with the Nation's Travel and Expense Policy [2 O.C. 219.4-2]. Additionally; OLCC members must submit written reports to the OLCC Secretary no later than ten (10) days from the date of activity [*Proposed Bylaws 5-2(a)*].

F. ARTICLE VI. RECORDS AND REPORTING

- a. The OLCC will follow the agenda format set forth in Article III. 3-5 of the proposed bylaws using a template designed by the BCSO [*Proposed Bylaws 6-1*]. Minutes will utilize the BCSO format and will be submitted to the BCSO within thirty (30) days of the OLCC meeting [*Proposed Bylaws 6-2*]. This complies with the Boards, Committees and Commissions law [1 O.C. 105.10-3(f)].
- b. All meeting materials; including all attachments, will be attached to the official meeting minutes and maintained by the OLCC Secretary and/or Secretary's designee and made available to the public in accordance with the Open Records and Open Meetings law [*Proposed Bylaws 6-3*] and [1 O.C. 107.7-2]. This complies with the Boards, Committees and Commissions law [1 O.C. 105.10-3(f)(3)].
- c. OLCC will communicate and meet with the OBC liaison as needed and agreed upon between the OBC Liaison and the OLCC. The purpose of the liaison relationship is to uphold the Liaison's ability to support the OLCC [*Proposed Bylaws 6-4*] in accordance with the Boards, Committees and Commissions law [1 O.C. 105.10-3(f)(4)].
- d. A requirement was added that the OLCC Secretary or Secretary's designee will audio record all meetings using the device provided by the BCSO. The Secretary will maintain all audio files. Executive session is not required to be recorded [*Proposed Bylaws 6-5*]. This complies with the Boards, Committees and Commissions law and the Open Records and Open Meetings law [1 O.C. 105.10-3(f)(5)] and [1 O.C. 107.7-3].

G. ARTICLE VII. AMENDMENTS

- a. A provision was added requiring that amendments follow the Boards, Committees and Commissions law and any other policy of the Nation in accordance with the Boards, Committees and Commissions law [1 O.C. 105.10-3(g)] and that the bylaws be reviewed at least annually [*Proposed Bylaws 7-1*].

SECTION 5. RELATED LEGISLATION

There are no conflicts between these bylaws and the Oneida Code of Laws. Below is a detailed list of laws that establish duties and requirements of the OLCC in addition to laws referenced in the bylaws.

- A. Oneida Nation Constitution. The Constitution of the Oneida Nation contains a provision that allows for the creation of committees for the proper conduct of tribal business of the Nation [*Oneida Nation Constitution, Article IV, Section 1(g)*]. There are no conflicts between these bylaws and the Oneida Nation Constitution.
- B. Boards, Committees and Commissions law [1 O.C. 105]. This law establishes all requirements related to elected and appointed boards, committees and commissions of the Nation. The law governs the procedures regarding the appointment and election of persons to boards, committees

and commissions, creation of bylaws, maintenance of official records, compensation, and other items related to boards, committees and commissions. The OLCC is elected by the General Tribal Council [*Proposed Bylaws 1-5(b)*]. The requirements for entity bylaws are contained in this law as well as a requirement that all existing entities of the Nation comply with the format detailed in the law and present the bylaws for adoption by the OBC within a reasonable timeframe [*1 O.C. 105.10-3*]. The proposed OLCC bylaws comply and there are no conflicts with the Boards, Committees and Commissions law.

- C. Election [*1 O.C. 102*]. The Election law governs the procedures for the conduct of orderly elections of the Nation, including pre-election activities such as caucuses and nominations [*1 O.C. 102.1-1*]. The law governs all procedures used in the election process [*1 O.C. 102.1-2*]. The OLCC is elected by the General Tribal Council [*Proposed Bylaws 1-5(b)*]. The proposed bylaws comply with and there are no conflicts with the Election law.
- D. Removal [*1 O.C. 104*]. This law governs the removal process related to board, committee and commission members that are elected by the qualified voting membership of the Nation. This law contains due process measures related to specific causes for removal, petition requirements, preliminary review by the Judiciary, a hearing that includes potential witnesses and a burden of proof by a person seeking the removal by clear and convincing evidence that ground(s) for removal exist and a Special GTC Meeting that requires a 2/3 affirmative majority vote. The OLCC bylaws include additional behavioral expectations that if not followed may result in a petition for removal [*Proposed Bylaws 4-1(c)(2)*]. This aligns with the Boards, Committees and Commissions law [*1 O.C. 105.10-3(d)*]. The proposed bylaws comply and there are no conflicts with the Removal Law.
- E. Social Media Policy [*2 O.C. 218*]. This law applies to the OLCC and regulates social media accounts including how content is managed and who has authority to post on social media on behalf of the Nation. Boards, committees and commissions must register social media accounts with the Nation's Secretary's Office to include specific information related to access to the account, acknowledgment and compliance with the Computer Resource Ordinance and this policy, use a Nation issued email address or ask for the Secretary to allow the entity to operate the account utilizing the current e-mail address, and ensure all content complies with all applicable laws of the Nation, state or federal laws. The OLCC must comply with the Social Media Policy in accordance with the Boards, Committees and Commissions law [*1 O.C. 105.10-3(d)(4)*]. The proposed bylaws include a provision that establishes that any social media use on behalf of or as a representative of the OLCC must be approved in advance by a majority vote of the members in attendance at an OLCC meeting of an established quorum [*Proposed Bylaws 4-4*]. The proposed bylaws comply and there are no conflicts with the Social Media Policy.
- F. Computer Resources Ordinance [*1 O.C. 215*]. OLCC members are considered users under this law and must comply with the established requirements to ensure appropriate use of the Nation's computer resources. The proposed bylaws comply and there are no conflicts with the Computer Resources Ordinance. Members of the OLCC must sign an acknowledgment form indicating notice of the Nation's applicable computer and media related laws according to the Boards, Committees and Commissions law [*1 O.C. 105.14-3(b)*].
- G. Travel and Expense Policy [*2 O.C. 219*]. Members of the OLCC are eligible to be reimbursed for travel and per diem to attend a conference or training with OLCC approval. This detail for sign-off authority related to travel is provided in the OLCC's bylaws [*Proposed Bylaws 2-7(b)*] in accordance with this law [*2 O.C. 219.4-2*] and the Boards, Committees and Commissions law [*1*

O.C. 105.10-3(b)(6)(B)]. The proposed bylaws comply and there are no conflicts with the Travel and Expense Policy.

H. Conflict of Interest [2 O.C. 217]. This law applies to OLCC and establishes specific limitations to which information or materials that are confidential or may be used by a competitor of the Nation's enterprises or interests may be used to protect the interests of the Nation. The Boards, Committees and Commissions law establishes that amended bylaws require members to disclose potential or real conflicts annually [1 O.C. 105.10-3(d)(5) and 105.15]. The proposed bylaws require the OLCC to follow all Conflict of Interest laws of the Nation [Proposed Bylaws 4-5]. The Conflict of Interest law of the Nation allows entities to outline further conflicts and prohibited activities resulting from those conflicts of interest [2 O.C. 217.7-2]. Penalties for failure to disclose conflicts of interest include termination of appointment in accordance with the Boards, Committees and Commissions law and enforcement of any penalties in accordance with the laws of the Nation [2 O.C. 217.6-2 and 6-3]. The proposed bylaws comply with and there are no conflicts with the Conflict of Interest law.

I. Open Records and Open Meetings Law [1 O.C. 107]. OLCC must comply with the Open Records and Open Meetings law. This law details how records must be maintained and made available to the public and that meetings are open to the public unless specific criteria are met which allow the meetings to be closed [1 O.C. 107.15 and 107.17]. Public notice of meetings is also required by this law [1 O.C. 107.15-1]. The bylaws delegate the maintenance of the records to the Secretary [Proposed Bylaws 2-4(c)]. The proposed bylaws state that OLCC Secretary is responsible to ensure notice of meeting location, agenda, documents and minutes are prepared and packaged for the OLCC members as well as the public and that meetings shall be open to the public in accordance with this law [Proposed Bylaws 2-4(d)]. The proposed bylaws comply and there are no conflicts with the Open Records and Open Meetings law.

J. Vehicle Driver Certification and Fleet Management [2 O.C. 210]. The OLCC is considered an entity [2 O.C. 210.3-1(g)] and individual members are considered officials [2 O.C. 210.3-1(j)] under this law and are authorized to travel in the Nation's vehicles. The law requires the Human Resources Department or designee to ensure drivers, including OLCC members, are certified to drive a vehicle of the Nation or a personal vehicle on Tribal business. The law requires OLCC members (officials) to have written consent from the OLCC prior to being approved to use a Tribal vehicle [2 O.C. 210.6-1(b)(2)]. Certification includes providing the Human Resources Department with the appropriate license, training certifications, and insurance information [2 O.C. 210.8-1]. Additionally, OLCC members must abide by all reporting requirements in this law [2 O.C. 210.9-2]. The proposed bylaws comply and there are no conflicts with the Vehicle Driver Certification and Fleet Management law.

a. OLCC members who violate this law may be subject to:

- i. any laws regarding sanctions or penalties; and
- ii. termination of appointment following the Boards, Committees and Commissions law [1 O.C. 105].

Oneida Land Claims Commission By-Laws

Article I. Authority

1-1. *Name.* The name of this body shall be the "Oneida Land Claims Commission" (*OLCC*). The creation document shall be cited as the by-laws of the Oneida Land Claims Commission of the Oneida Tribe of Indians of Wisconsin.

1-2. *Authority.*

a. The Oneida Land Claims Commission has evolved from the previous Litigation Committee which was established on March 21, 1977 by the Oneida Business Committee.

b. The purpose of the Oneida Land Claims Commission is to make recommendations to the Oneida Business Committee on ways to foster General Tribal Council participation in the decision making process regarding settlement of the Oneida land claim in New York State.

1-3. *Office.* The official mailing address of this entity shall be:

Oneida Land Claims Commission

P.O. Box 365

Oneida, Wisconsin 54155

1-4. *Membership.*

a. The Oneida Land Claims Commission shall be composed of seven members. The additional three members shall be filled by appointment by the Oneida Business Committee to two year terms, which shall then be elected to four year terms thereafter.

b. Members will be elected to four year staggered terms.

c. If a resignation, death or removal occurs on the four year elected term, the vacancy shall be filled as set forth on the Comprehensive Policy Governing Boards, Committees and Commissions. Provided that, the Oneida Land Claims Commission may make recommendations where the Oneida Business Committee appoints members to fill a vacancy.

d. A member of the Oneida Land Claims Commission shall be age 21 or over and a member of the Oneida Tribe. A member cannot serve in the capacity of consultant, contractor, staff person of the Oneida Land Claims Commission, or attorney assigned to the Oneida Land Claims Commission.

e. Any member desiring to resign from the Oneida Land Claims Commission shall submit their written resignation to the Oneida Land Claims Commission.

Article II. Officers

2-1. Officers shall be Chair, Vice-Chair and Secretary/Treasurer.

2-2. *Chair.* The Chair shall preside at meetings, monitor all Oneida Land Claims activities, authorize travel, training and other requests requiring tribal funding.

a. Special sub-committees of the Oneida Land Claims Commission may be appointed by the Chair and approved by the Oneida Land Claims Commission. The sub-committee shall serve until the duties of the sub-committee are completed and a report is given to the Oneida Land Claims Commission.

b. The Chair shall be an ex-officio member of all sub-committees.

2-3. *Vice-Chair.* The Vice-Chair shall act in the absence of the Chair.

2-4. *Secretary/Treasurer.* The Secretary/Treasurer shall monitor land claim related expenditures from the Oneida Land Claims Commission budget, record and compile meeting minutes and submit

minutes to the Oneida Business Committee for final approval, maintain files of the Oneida Land Claims Commission and publicize meeting notices.

2-5. Officers shall be elected by the Oneida Land Claims Commission on an annual basis. Officers shall take office on the date of election and serve a one year term.

2-6. *Other Duties.* The Oneida Land Claims Commission shall serve as the public and formal discussion group that meets on a regularly scheduled basis to inform the General Tribal Council on issues pertaining to the settlement of the Oneida land claim and to seek participation of the membership.

a. As part of its advisory procedures, the Oneida Land Claims Commission will hold semi-annual public hearings at which the membership in favor of and opposed to settlement efforts may be heard.

b. The Oneida Land Claims Commission shall identify the needs and requirements of the membership regarding settlement terms and how those needs might be met by a settlement.

c. The Oneida Land Claims Commission shall review proposed settlement terms and advise the Oneida Business Committee regarding the best settlement terms that may be acceptable to the General Tribal Council.

d. At least one member of the Oneida Land Claims Commission will participate, in an advisory capacity, at all meetings and events regarding Oneida land claim issues.

e. The Oneida Land Claims Commission shall advise and assist the Oneida Business Committee in the development of communication and public relations services to the General Tribal Council to provide the membership with timely information about settlement efforts.

f. The Oneida Land Claims Commission will study other Indian land claim settlements achieved between tribal, state and federal governments and disseminate that information to the membership.

g. The Oneida Business Committee provides a budget for the Oneida Land Claims Commission and the Oneida land claim staff. The Oneida Land Claims Commission will be responsible for managing that budget.

Article III. Meetings

3-1. The Oneida Land Claims Commission shall meet the first and third Thursday of each month. The time and place of the meeting shall be established by the Oneida Land Claims Commission.

3-2. The Chair may call a meeting at any time, provided a document three-day notice is given.

3-3. Four members of the Oneida Land Claims Commission shall constitute a quorum, one of the members shall be the Chair or Vice-Chair. If a quorum is not present within 20 minutes of the announced meeting, the meeting will be declared dismissed due to no quorum and documented in the minutes.

3-4. The order of business, so far as applicable, shall be:

a. Call to order.

b. Reading and action on the Minutes.

c. Travel reports.

d. Old Business.

e. New Business.

f. Adjournment.

3-5. Executive session shall be called as deemed necessary by the Oneida Land Claims Commission.

3-6. All interested parties shall be encouraged to attend meetings.

3-7. *Parliamentary Authority.* The rules contained in the current edition of Robert's Rules of Order, Newly Revised, shall govern the Oneida Land Claims Commission in all cases to which they are applicable and not inconsistent with the operating policy and procedures of the Oneida Land Claims Commission.

Article IV. Reporting

4-1. The Oneida Land Claims Commission shall report annually and semi-annually to the General Tribal Council.

4-2. The Oneida Land Claims Commission shall report to the Oneida Business Committee twice a month.

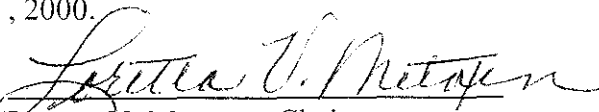
4-3. *Travel Reports.* Written reports shall be submitted by commission members to the Oneida Land Claims Commission no later than ten days from the date of activity.

Article V. Amendments

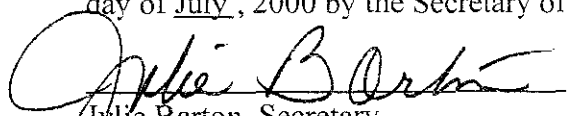
5-1. The Oneida Land Claims Commission, upon written notice, may by majority vote of the members present, adopt, amend, or repeal any or all of the By-Laws, provided that the amendment or repeal has been submitted at the previous regular Oneida Land Claims Commission meeting. All such amendments approved are subject to subsequent approval by the Oneida Business Committee.

5-2. At the first regular meeting following an election of officers, a review of these By-Laws shall be conducted to determine that they are current and adequate.

These by-laws, as amended and revised, are hereby attested to as adopted by the Oneida Land Claims Commission at a duly called meeting by the Chairperson's signature on this 1st day of Aug, 2000.


Loretta V. Metoxen, Chair
ONEIDA LAND CLAIMS COMMISSION

and by approved by the Oneida Business Committee at a duly called meeting held on this 26th day of July, 2000 by the Secretary of the Oneida Business Committee's signature.


Julie Barton, Secretary
ONEIDA BUSINESS COMMITTEE

ONEIDA LAND CLAIMS COMMISSION BYLAWS

Article I. Authority

1-1. Name. The name of this entity shall be the Oneida Land Claims Commission ~~By~~
~~Laws~~ and may hereinafter be referred to as the OLCC.

~~Article 1. Authority~~

~~1-1. Name.~~

~~Establishment.~~ The name of this body shall be the "Oneida Land Claims Commission" (OLCC). The creation document shall be cited as the by-laws of the Oneida Land Claims Commission of the Oneida Tribe of Indians of Wisconsin.

~~1-2. , which Authority.~~

~~a. The Oneida Land Claims Commission has evolved from the previous former~~
~~Litigation Committee which was established on March 21, 1977~~ created by
~~motion of~~ the Oneida Business Committee.

~~b. The purpose of the Oneida Land Claims Commission is~~ on March 21, 1977,
~~was originally established to make recommendations~~ supervise all activities
involving the New York Land Claims, including post settlement. Re-
established as the OLCC, its purpose was expanded to include developing
strategy and providing direction, as well as recommendation, for litigation,
negotiation and/or settlement to the Oneida Business Committee ~~on ways to~~
~~foster and~~ Oneida General Tribal Council ~~participation in~~
the decision making process regarding settlement of the Oneida, with the New York Land
Claims as the established priority, and Wisconsin land claim
in New York State.

~~1-3. claims/ Office.~~ The official mailing address of this entity shall be:

~~Oneida Land Claims Commission~~
~~P.O. Box 365~~
~~Oneida, Wisconsin 54155~~

~~1-4. Membership.~~

~~a. The Oneida Land Claims Commission shall be composed of seven members. The additional~~
~~three members shall be filled by appointment by the Oneida Business Committee to two year~~
~~terms, which shall then be elected to four year terms thereafter.~~

~~b. Members will be elected to four year staggered terms.~~

~~c. If a resignation, death or removal occurs on the four year elected term, the vacancy shall be~~

filled as set forth on the Comprehensive Policy Governing Boards, Committees and Commissions. Provided that, the Oneida Land Claims Commission may make recommendations where the Oneida Business Committee appoints members to fill a vacancy. d. A member of the Oneida Land Claims Commission shall be age 21 or over and a member of the Oneida Tribe. A member cannot serve in the capacity of consultant, contractor, staff person of the Oneida Land Claims Commission, or attorney assigned to the Oneida Land Claims Commission.

e. Any member desiring to resign from the Oneida Land Claims Commission shall submit their written resignation to the Oneida Land Claims Commission.

Article II. Officers

~~2-1. Officers shall be Chair, Vice Chair and Secretary/Treasurer.~~

~~2-2. Chair. The Chair shall preside at meetings, monitor all Oneida Land Claims activities, authorize travel, training and other requests requiring tribal funding.~~

~~a. Special sub-committees of the Oneida Land Claims Commission may be appointed by the Chair and approved by the Oneida Land Claims Commission. The sub-committee shall serve until the duties of the sub-committee are completed and a report is given to the Oneida Land Claims Commission.~~

~~b. The Chair shall be an ex-officio member of all sub-committees.~~

~~2-3. Vice Chair. Vice Chair shall act in the absence of the Chair.~~ future

~~1-2. 2-4. Secretary/Treasurer. The Secretary/Treasurer shall monitor land claim related expenditures from the Oneida Land Claims Commission budget, record and compile meeting minutes and submit minutes to the Oneida Business Committee for final approval, maintain files of the Oneida Land Claims Commission and publicize meeting notices.~~ claims as the second priority.

Authority. ~~2-5. Officers~~ The OLCC shall be elected by inform and educate the Oneida Land Claims Commission on an annual basis. Officers shall take office membership on the date of election and serve a one-year term.

~~2-6. Other Duties. The Oneida Land Claims Commission shall serve as the public and formal discussion group that meets on a regularly scheduled basis to inform the General Tribal Council on issues~~ pertaining to the settlement of the Oneida Nation land claim and to claims, seek participation of the membership.

~~1-3. a. As part of its advisory procedures, the Oneida Land Claims Commission will hold semi-annual public hearings at which the~~ membership in favor of and opposed to settlement efforts may be heard, and be further responsible for carrying out the following duties:

~~b. The Oneida Land Claims Commission shall identify the needs~~ (a) To bring

~~forward concerns~~ and ~~requirements~~suggestions of the membership regarding ~~settlement terms and how those needs might be met by a settlement.~~

~~c. The Oneida Land Claims Commission shall review proposed settlement terms and advise the~~
~~the Nation's land claims to the~~ Oneida Business Committee
~~regarding the best settlement terms that may be acceptable to the General Tribal Council.~~

~~d. At least one member.~~ (b) As part of ~~the Oneida Land~~
~~Claims Commission will participate, in an~~ its advisory ~~capacity, at all~~ procedures, to hold public
~~meetings and events regarding Oneida land claims issues.~~

~~e. The Oneida Land Claims Commission shall advise and assist the Oneida Business Committee in the~~
~~development of communication and public relations services to the General Tribal Council~~ undergo
~~information about settlement~~ outreach to provide an opportunity for the membership ~~with timely~~
~~to voice their~~
~~concerns and suggestions regarding the Nation's land claims settlement~~
~~efforts, and to share those concerns/suggestions with the Oneida Business~~
~~Committee.~~

~~f. The Oneida Land Claims Commission will~~ (c) To study other Indian land claim
~~settlements achieved between tribal, state,~~ and federal governments and
~~disseminate that the~~ information to the membership and the Oneida Business Committee.

~~g. The~~ (d) To manage the budget that the Oneida Business Committee provides ~~a~~
~~budget for the Oneida Land Claims Commission to~~ the OLCC in
~~accordance with governing laws and policies of the Nation.~~ (e) To assist the
~~Oneida Business Committee with any land claims arising out~~

~~of natural resource issues/disputes as requested by the Oneida Business~~
~~Committee.~~

(f) To carry out all other powers and/or duties delegated to the OLCC through
any laws, policies, rules and/or resolutions of the Nation.

1-4. Office. The official office mailing address of the OLCC shall be:
Oneida Land Claims Commission
P.O. Box 365
Oneida, WI 54155

1-5. Membership. ~~the Oneida land claim staff.~~

(a) Number of Members. The Oneida Land Claims Commission ~~will~~ shall be
~~responsible~~ composed of five (5) members.

(b) Elected. Members of OLCC shall be elected by enrolled members of the
Nation in accordance with the laws and/or policies of the Nation governing
elections.

(1) Members shall serve three (3) year staggered terms as currently
established.

(2) Members shall hold office until their term expires, they resign, or
they are removed/terminated from office.

- 115 (A) Although a member's term has expired, he or she shall
116 remain in office and serve until a successor has been sworn
117 in by the Oneida Business Committee.
- 118 (B) A member may resign at any time verbally at a meeting or
119 by delivering written notice to the Oneida Business
120 Committee Support Office and the OLCC Chairperson or
121 Chairperson's designee.
- 122 (i) The resignation is deemed effective upon acceptance
123 by OLCC motion of a member's verbal resignation
124 or upon delivery of the written notices.
- 125 (c) *Vacancies.* Vacancies on the OLCC shall be filled as follows:
- 126 (1) *Expired Terms.* Vacancies caused by the expiration of a member's
127 term shall be filled by election in accordance with the laws and/or
128 policies of the Nation governing elections.
- 129 (2) *Unexpired Terms.* Vacancies in unexpired terms shall be filled by
130 appointment by the Oneida Business Committee, pursuant to the
131 Boards, Committees and Commissions law, for managing the
132 remainder of the unexpired term.
- 133 (A) The Board's Chairperson shall provide the Oneida Business
134 Committee with recommendations on all applications for
135 appointment to fill a vacancy by the executive session in
136 which the appointment is intended to be made.
- 137 (d) *Qualifications of Members.* Members of the OLCC must meet the following
138 qualifications:
- 139 (1) Be an enrolled member of the Oneida Nation;
- 140 (2) Be eighteen (18) years of age or older;
- 141 (3) Be able to attend all regular, joint, and emergency meetings;
- 142 (4) Shall not be serving in the capacity of consultant, contractor, or
143 attorney for the OLCC; and
- 144 (5) Shall not have been terminated or removed from office of the OLCC
145 within six (6) years of his or her application for membership.
- 146
- 147 1-6. *Removal or Termination.* OLCC members may be terminated or removed from office as
148 follows:
- 149 (a) If the member was elected, the OLCC's filing of a petition for his or her
150 removal pursuant to the Removal law and/or any other law of the Nation
151 governing the removal of elected officials.
- 152 (b) If the member was appointed, the OLCC's recommendation to the Oneida
153 Business Committee for termination of his or her appointment in
154 accordance with the Boards, Committees and Commissions law and/or any
155 other law of the Nation governing the termination of appointed officials.
- 156 (c) The following may be cause for the filing of a petition for removal or the
157 submission of a recommendation for termination of member from the
158 OLCC:
- 159 (1) Accruing three (3) or more consecutive unexcused absences from
160 meetings of the OLCC within one (1) calendar year;

- (A) An absence shall be considered unexcused if a member fails to provide an OLCC Officer with written notice of his or her intended absence at least thirty (30) minutes prior to a meeting.
- (2) Accruing eight (8) or more absences from meetings of the OLCC within one (1) calendar year; and/or
- (3) Violating one or more sections of these bylaws or any other governing laws of the Nation.
- (d) The filing of a petition for removal or submission of a recommendation for termination shall be decided by a majority vote of the members in attendance at an OLCC meeting of an established quorum.

1-7. *Trainings and Conferences.* Members of the OLCC shall attend mandatory trainings and/or conferences as deemed necessary by a majority vote of at least a quorum of the OLCC.

- (a) Regardless of the number of trainings/conferences that he or she is required to attend, no member of the OLCC shall be eligible to receive stipends for attending more than five (5) full days of mandatory trainings/conferences per year.
- (b) Members shall report back to the OLCC within thirty (30) days of completing a training or conference.

Article II. Officers

2-1. *Officers.* The Officer positions of the OLCC shall consist of a Chairperson, Vice-Chairperson and Secretary.

2-2. *Responsibilities of the Chairperson.* The duties, responsibilities and limitations of the Chairperson shall be as follows:

- (a) To call and preside over meetings of the OLCC;
- (b) To monitor all Oneida Nation land claim activities and request travel, additional training, and/or other budgetary items requiring funding from the Nation;
- (c) To create subcommittees of the OLCC and appoint its members in accordance with section 2-5 of these bylaws.
- (d) To, personally or through a designee, submit annual/semi-annual reports to the Oneida General Tribal Council and quarterly reports to the Oneida Business Committee in accordance with the Boards, Committees and Commissions law; and
- (e) To attend or designate a member of the OLCC to attend the Oneida Business Committee meeting in which the OLCC's quarterly report appears on the agenda.

2-3. *Responsibilities of the Vice-Chairperson.* The duties, responsibilities and limitations of the Vice-Chairperson shall be as follows:

- (a) To act in the absence of the Chairperson.

207 2-4. Responsibilities of the Secretary. The duties, responsibilities and limitations of the
208 Secretary shall be as follows:

209 (a) To monitor the land claims related expenditures from the OLCC budget;

211 (b) To record, both in writing and audibly; compile; and submit meeting
212 minutes in accordance with these bylaws and the Boards, Committees and
213 Commissions law;

214 (c) To maintain files of the OLCC in accordance with the Nation's Open
215 Records and Open Meetings law;

216 (d) To provide notice of meetings, as well as notice of meeting location, agenda,
217 documents and minutes, in accordance with these bylaws, the Boards,
218 Committees and Commissions law, and the Nation's Open Records and
219 Open Meetings law; and

220 (e) In the event that both the Chairperson and the Vice-Chairperson positions
221 become vacant before the end of their terms, to call meetings of the OLCC
222 to fill the vacancies and to preside over those meetings for the sole purpose
223 of conducting an election of new Officers, at which point the Chairperson,
224 or Vice-Chairperson in the absence of the Chairperson, shall preside.

226 2-5. Subcommittees. Subcommittees of the OLCC may be created and dissolved in accordance
227 with the Boards, Committees and Commissions law.

228 (a) Subcommittees of the OLCC may be created and appointed by the Chair-
229 person upon approval by majority vote of the members in attendance at an
230 OLCC meeting of an established quorum.

231 (1) The Chairperson shall be an ex-officio member of all subcommittees
232 of the OLCC.

233 (b) A subcommittee of the OLCC shall serve until the duties of the sub-
234 committee are completed and a report is given to the OLCC.

235 (c) Members of subcommittees of the OLCC shall not be eligible for stipends
236 unless a specific exception is made by the Oneida Business Committee or
237 the Oneida General Tribal Council.

239 2-6. Selection of Officers. Officers of the OLCC shall be elected on an annual basis by majority
240 vote of the members in attendance at an OLCC meeting of an established
241 quorum.

242 (a) Officers shall take office on the date of election and serve a one (1) year
243 term.

244 (b) Members may be dismissed from their Officer positions by majority vote of
245 the members in attendance at an OLCC meeting of an established quorum.

246 (c) Officers shall hold no more than one (1) Officer position per Officer term.

248 2-7. Budgetary Sign-Off Authority and Travel. The OLCC shall follow the Nation's policies
249 and procedures regarding purchasing and sign-off authority.

250 (a) The levels of budgetary sign-off authority for the OLCC shall be as set forth
251 in the manual titled, *Oneida Tribe of Indians of Wisconsin Purchasing*
252 *Policies and Procedures*, for Area Directors/Enterprise Directors.

- (1) All OLCC Officers have sign-off authority and two (2) Officers shall be required to sign-off on all budgetary requests, except as follows:
- (A) The Oneida Business Committee Support Office shall have sign-off authority over requests for stipends, travel per diem and business expense reimbursement.
- (b) The OLCC shall approve a member's request to travel on behalf of the OLCC by a majority vote of the members in attendance at a regular or emergency OLCC meeting of an established quorum.

2-8. *Personnel.* The OLCC shall not have the authority to hire personnel for the benefit of the OLCC.

Article III. -Meetings

3-1. *Regular Meetings.* The ~~Oneida Land Claims Commission~~ OLCC shall meet the first and third Thursday of each month, commencing at 5:30 p.m., in Room 338 of the Norbert Hill Center located in Oneida, Wisconsin.

(a) The date, time and/or place of the meeting shall may be established reviewed by the ~~Oneida Land Claims Commission~~ OLCC from time-to-time and changed as deemed necessary by a majority vote of the members in attendance at an OLCC meeting of an established quorum so long as notice is provided to all members in writing and, along with the public, in accordance with the Nation's Open Records and Open Meetings law, prior to the implementation of a new date, time and/or location.

(b) All OLCC members shall be provided notice of meeting location, agendas, documents, materials and minutes via email communication sent to the official Oneida Nation email address provided each member to conduct business electronically on behalf of the Board and, along with the public, shall further be noticed in accordance with the Nation's Open Records and Open Meetings law.

(c) The OLCC shall conduct all meetings consistent with Robert's Rules of Order.

3-2. *Emergency Meetings.* An emergency meeting may be called when an issue arises requiring immediate action of the OLCC that cannot wait until its next regularly scheduled meeting.

(a) Emergency meetings may be called by the Chairperson or Vice-Chairperson.

(b) The OLCC Secretary shall provide notice of emergency meetings to all OLCC members via telephone call, as well as email or text messaging, at least twenty-four (24) hours before the scheduled meeting and, along with the public, shall further provide notice in accordance with the Nation's Open Records and Open Meetings law.

(1) Notice via email communication shall be sent to the official Oneida Nation email address that was provided to all members to conduct business electronically on behalf of the OLCC.

(c) Within seventy-two (72) hours after an emergency meeting, the Board shall provide the Nation's Secretary with notice of the emergency meeting, the reason for the emergency meeting, and an explanation as to why the matter could not wait until the next regular meeting.

3-3. Joint Meetings. Joint meetings between the OLCC and the Oneida Business Committee may be held at the Norbert Hill Center located in Oneida, Wisconsin as agreed upon between the parties.

(a) Notice of the joint meeting agendas, documents and minutes shall be provided, and the joint meetings conducted, in accordance with resolution BC-03-27-19-D titled, Oneida Business Committee and Joint Meetings with the Boards, Committees and Commissions – Definitions and Impact, as may be amended from time-to-time hereafter.

~~3-4. 3-2. The Chair may call a meeting at any time, provided a document three-day notice is given.~~

~~3-3. Four members of the Oneida Land Claims Commission shall constitute a quorum, one of the members shall be the Chair or Vice-Chair. If a quorum is not present within 20 minutes of the~~ Quorum.

A quorum shall consist of at least three (3) members of the OLCC, one (1) of whom shall include the Chairperson, Vice-Chairperson or Secretary; provided, the Secretary is the presiding Officer pursuant to section 2-4(c) of these bylaws.

(a) If a quorum has not been established within fifteen (15) minutes of the announced meeting start time, the meeting will be declared dismissed due to no quorum and documented in the next meeting minutes.

~~3-4.~~ (b) Members may participate in OLCC meetings, with prior approval from the Chairperson or Vice-Chairperson, via skype, conference call or video conference.

(1) Members authorized to participate in a meeting per section 3-4(b) of these bylaws shall be deemed in attendance for purposes of establishing a meeting quorum but shall not be eligible to receive a stipend for meeting attendance under section 5-1 of these bylaws.

3-5. Order of Business. The order of business, ~~so far~~ as applicable, shall be:

(a) ~~a.~~ Call to ~~order.~~ Order/Roll Call

(b) ~~b.~~ Reading and action on the Opening Prayer

(c) Approval of Agenda

(d) Approval of Minutes.

~~c. Travel reports.~~

(e) ~~d.~~ Old Business-/Standing Items

(f) ~~e.~~ New Business.

(g) ~~f.~~ Reports

(h) Executive Session

(i) Open Discussion

(j) Adjournment-/Closing Prayer

~~3-5. Executive session~~

~~3-6. Voting.~~ Decisions of the OLCC shall be by majority vote of the members in attendance at an OLCC meeting of an established quorum.

(a) The Chairperson, or Officer presiding in his or her absence pursuant to these bylaws, shall only be allowed to vote in cases of a tie.

(b) E-polls are permissible so long as conducted in accordance with the Boards, Committees and Commission law.

(1) The Vice-Chairperson shall serve as the Chairperson's designee for the responsibility of conducting an e-poll in the Chairperson's absence or discretion.

Article IV. Expectations

~~4-1. shall be called as deemed necessary by the Oneida Land Claims Commission.~~

~~3-6. All interested parties shall be encouraged to attend meetings.~~

~~3-7. Parliamentary Authority. The rules contained in the current edition of Robert's Rules of Order, Newly Revised, shall govern the Oneida Land Claims Commission in all cases to which they are applicable and not inconsistent with the operating policy and procedures of the Oneida Land Claims Commission.~~

~~Article IV. Reporting~~

~~4-1. The Oneida Land Claims Commission shall report annually and semi-annually to the General Tribal Council.~~

~~4-2. The Oneida Land Claims Commission shall report to the Oneida Business Committee twice a month.~~

~~4-3. Travel Reports. Written reports shall be submitted by commission members to the Oneida Land Claims Commission no later than ten days from the date of activity.~~

Article V. Amendments

~~5-1. The Oneida Land Claims Commission, upon written notice,~~ Behavior of Members. Members of the OLCC are expected to treat each other in accordance with the Nation's core values of The Good Mind as expressed

by On'áyo't'a'ka. In addition, OLCC members are expected to:

(a) Attend all OLCC meetings and actively participate.

(1) A member who has three (3) unexcused meeting absences in one (1) calendar year shall be added to an OLCC meeting agenda for consideration of possible enforcement pursuant to subsection (c) of this section.

(A) An absence shall be deemed unexcused if a member fails to provide an OLCC Officer with written notice of his or her pending absence at least thirty (30) minutes prior to the missed meeting.

(2) A member who has accrued eight (8) meeting absences, whether excused or unexcused, in one (1) calendar year shall be added to an OLCC meeting agenda for consideration of possible enforcement pursuant to subsection (c) of this section.

(b) Adhere to this section, as well as every other section, of these bylaws and to any governing laws and/or policies of the Nation.

(c) *Enforcement.* Any member found to be in violation of this section of these bylaws may be subject to the following:

(1) Sanctions and penalties in accordance with any laws or policies of the Nation governing sanctions and/or penalties of officials.

(2) If the member was elected, the OLCC's filing of a petition for his or her removal pursuant to the Removal law and/or any other laws or policies of the Nation governing the removal of elected officials.

(3) If the member was appointed, the OLCC's recommendation to the Oneida Business Committee for termination of his or her appointment pursuant to the Boards, Committees and Commissions law and/or any other laws or policies of the Nation governing the termination of appointed officials.

(A) The filing of a petition for removal or recommendation for termination shall be decided by a majority vote of the members in attendance at an OLCC meeting of an established quorum.

4-2. Prohibition of Violence. Members are prohibited from committing any intentionally violent act that inflicts, attempts to inflict, or threatens to inflict emotional or bodily harm on another person, or damage to personal property.

(a) Along with the possibility of enforcement under section 4-1 of these bylaws, members who violate this section shall be ejected from the meeting.

4-3. Drug and Alcohol Use. The use of alcohol and illegal drugs by members when acting in their official capacity is prohibited.

(a) Along with the possibility of enforcement under section 4-1 of these bylaws, members who present at meetings or events of the OLCC in violation of this section shall be ejected from the meeting/event.

4-4. Social Media. OLCC members shall adhere to the Oneida Nation's Social Media Policy and their oath of office when using social media while acting on behalf of or as a representative of the OLCC.

(a) Any social media use on behalf of or as a representative of the OLCC must be approved in advance by a majority vote of the members in attendance at an OLCC meeting of an established quorum.

4-5. *Conflict of Interest.* OLCC members shall abide by all laws of the Nation governing conflicts of interest.

Article V. Stipends and Compensation

5-1. *Stipends.* Members shall be eligible for the following stipends as set forth in and subject to these bylaws; the Boards, Committees and Commissions law; and resolution BC-05-08-19-B titled, Amending Resolution BC-09-26-18-D Boards, Committees and Commissions Law Stipends, as may be further amended from time-to-time hereafter:

(a) Two (2) meeting stipends per month, provided that:

(1) A quorum was established;

(2) The meeting of the established quorum lasted for at least one (1) hour; and

(3) The member collecting the stipend was physically present for the entire meeting.

(b) A stipend for attending duly called joint meetings between the OLCC and the Oneida Business Committee, provided that:

(1) A quorum was established by the OLCC;

(2) The joint meeting lasted for at least one (1) hour; and

(3) The member collecting the stipend was physically present for the entire joint meeting.

(c) A stipend for attending a Judiciary hearing so long as the member's attendance at the hearing was required by official subpoena.

(d) A stipend for attending a conference or training, provided that:

(1) The member attended a full day of training or was present at the conference for a full day; and

(2) The member's attendance at the conference or training was required by law, bylaws or resolution.

5-2. *Compensation.* Besides travel, per diem and business expense reimbursement authorized by the Boards, Committees and Commissions law, members shall not be eligible for any other form of compensation for duties/activities they perform on behalf of the OLCC.

(a) Before submitting to the Oneida Business Committee Support Office for reimbursement sign-off, members shall submit written reports on accrued travel, per diem and/or business expenses, in a format approved by the Secretary, to the Secretary no later than ten (10) days from the date of the activity.

Article VI. Records and Reporting

6-1. *Agenda Items.* Agenda items shall be maintained in a format developed by the Oneida Business Committee Support Office.

6-2. *Minutes.* Meeting minutes shall be typed and in a consistent format created by the Oneida Business Committee Support Office to generate the most

informative record of the meeting and shall include, but not be limited to, a summary of all action taken by the OLCC during the meeting.

(a) Copies of the OLCC's official meeting minutes shall be provided to the Oneida Business Committee Support Office within thirty (30) days of the meeting.

6-3. *Attachments.* All handouts, reports, memorandum and the like shall be attached to the official meeting minutes and agenda in which they were presented for record keeping.

(a) The meeting minutes, agenda and attachments shall be maintained by the OLCC Secretary and/or Secretary's designee in accordance with governing law, including, but not limited to, the Nation's Open Records and Open Meetings law.

6-4. *Oneida Business Committee Liaison.* The OLCC shall communicate regularly with the member of the Oneida Business Committee who is its designated liaison.

(a) The frequency and method of communication shall be as agreed upon by the OLCC and the liaison, but not less than that which is required in any law or policy on reporting developed by the Oneida Business Committee or the Oneida General Tribal Council.

(b) The purpose of the liaison relationship is to uphold the ability of the liaison to act as support to the OLCC.

6-5. *Audio Recordings.* All meetings of the OLCC shall be audio recorded by the Secretary or Secretary's designee using a device provided or approved by the Oneida Business Committee Support Office.

(a) The Secretary shall maintain the audio recordings in accordance with the Nation's Open Records and Open Meetings law.

(b) *Exception.* Audio recordings of executive session portions of meetings will not be recorded.

Article VII. Amendments

7-1. *Amendments to Bylaws.* The OLCC may, upon written notice in accordance with these bylaws and any governing laws of the Nation, by majority vote of the members present at an OLCC meeting of an established quorum, adopt, amend, or repeal any or all of the ~~By-Laws, bylaws;~~ provided ~~that,~~ the amendment or ~~repeal has had~~ been submitted at the previous regular ~~Oneida Land Claims Commission meeting.~~ OLCC meeting for review.

(a) Any amendments to or repeals of these bylaws shall conform to the requirements of the Boards, Committees and Commissions law and any other policy of the Nation.

(b) All such amendments/repeals must be approved ~~are subject to subsequent approval~~ by the Oneida Business Committee. ~~5-2., as~~ well as the Oneida General Tribal Council if required, prior to implementation.

517 (c) At the first regular meeting following an election of ~~officers~~Officers, or no
518 ~~less~~ than annually, a review of ~~these By-Laws~~the bylaws shall be
519 conducted to determine ~~that~~ whether they are current and
520 adequate.

521
522
523
524 ~~These by laws, as amended and revised, are hereby attested to as adopted by the Oneida Land Claims~~
525 ~~Commission at a duly called meeting by the Chairperson's signature on this 1st day of Aug, 2000.~~

526
527
528
529 ____/s/

530 ~~Loretta V. Metoxen, Chair~~

531 ~~ONEIDA LAND CLAIMS COMMISSION~~

532
533 ~~and by approved by the Oneida Business Committee at a duly called meeting held on this 26th day of July,~~
534 ~~2000 by the Secretary of the Oneida Business Committee's signature.~~

535
536
537
538 ____/s/

539 ~~Julie Barton, Secretary~~

540 ~~ONEIDA BUSINESS COMMITTEE~~

Oneida Business Committee Agenda Request

Approve the Oneida Personnel Commission bylaws amendments

1. Meeting Date Requested: 10 / 23 / 19**2. General Information:**Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:Agenda Header: ☐ Accept as Information only☒ Action - please describe:**3. Supporting Materials**☐ Report ☐ Resolution ☐ Contract☒ Other:1. 3. 2. 4. ☐ Business Committee signature required**4. Budget Information**☐ Budgeted - Tribal Contribution☐ Budgeted - Grant Funded☐ Unbudgeted**5. Submission**Authorized Sponsor / Liaison: Primary Requestor/Submitter:
Your Name, Title / Dept. or Tribal MemberAdditional Requestor:
Name, Title / Dept.Additional Requestor:
Name, Title / Dept.

ONEIDA PERSONNEL COMMISSION BY-LAWS

Article I. Authority

- 1-1. *Name.* The name of this entity shall be the Oneida Personnel Commission, and may be referred to as the OPC.
- 1-2. *Establishment.* The OPC was created by the Oneida General Tribal Council as the Personnel Selection Committee and renamed the Oneida Personnel Commission by the Oneida Business Committee through resolution BC-04-13-90-A. The Oneida Business Committee dissolved the Oneida Personnel Commission on April 11, 2018 through resolution BC-04-11-18-A. On August 27, 2018, the Oneida General Tribal Council rescinded the dissolution of the Oneida Personnel Commission and the OPC was recreated by the Oneida Business Committee through resolution BC-09-26-18-F.
- 1-3. *Authority.*
- (a) The OPC was created by the Oneida General Tribal Council to represent the Oneida community-at-large in the selection of the Nation's employees and to shield those employees from inconsistent and unfair treatment by:
 - (1) Protecting against issues of nepotism;
 - (2) Enforcing Oneida and Indian preference;
 - (3) Hearing and deciding appeals of disciplinary action filed by employees of the Nation; and
 - (4) Carrying out all other powers and duties delegated by the laws of the Nation, including, but not limited to, the Oneida Personnel Policies and Procedures.
 - (b) The OPC does not have authority to:
 - (1) Enter into contracts;
 - (2) Create policy or legislative rules; or
 - (3) Evaluate or rate a candidate on criteria qualifications unrelated to the following subject matter during candidate interviews:
 - (A) Oneida/Indian preference;
 - (B) Nepotism;
 - (C) Conflicts of interest;
 - (D) Veteran status; and
 - (E) Physical capacity requirements.
- 1-4. *Office.* The official mailing address of the OPC shall be:
Oneida Personnel Commission
P.O. Box 365
Oneida, WI 54155
- 1-5. *Membership.*
- (a) *Number of Members.* The OPC shall be made up of five (5) members.

- (1) Each member shall hold office until his or her term expires, until his or her resignation, or until his or her appointment is terminated in accordance with the Boards, Committees and Commissions law.
- (2) *Pro Tem Members.* The Oneida Business Committee may appoint up to five (5) Pro Tem members in accordance with the appointment process contained in the Boards, Committees and Commissions law.
- (A) Pro Tem members shall serve the limited purpose of assisting with the hiring selection process and grievance hearing process in the event of an incumbent member's recusal based on a conflict of interest.
- (B) The Pro Tem members shall meet the same qualification and training requirements as members of the Oneida Personnel Commission.
- (b) *Appointment.* Each member shall be appointed by the Oneida Business Committee in accordance with the Boards, Committees and Commissions law to serve a five (5) year term. The first term shall be staggered with one (1) member receiving a one (1) year term; one (1) member receiving a two (2) year term; one (1) member receiving a three (3) year term; one (1) member receiving a four (4) year term and one (1) member receiving a five (5) year term. Each appointment after the initial staggered terms shall receive a five (5) year term.
- (c) *Vacancies.*
- (1) *Filling of Vacancies.* Vacancies shall be filled in accordance with the Boards, Committees and Commissions law.
- (2) *Resignation.* A member may resign at any time verbally at a meeting or by delivering written notice to the Oneida Business Committee Support Office and the OPC Chairperson or Chairperson's designee.
- (A) *Effective Date of Resignation.* A resignation is effective upon acceptance by motion of a member's verbal resignation or upon delivery of the written notices.
- (3) *Terms of Replacement Member.* A replacement member shall hold office through the unexpired portion of the term of the member whom he or she has replaced.
- (A) A replacement member is defined as a member who fills a vacancy caused by resignation, removal or termination.
- (d) *Qualifications.* OPC members shall meet the following qualifications:
- (1) Be an enrolled member of the Oneida Nation;
- (2) Be at least twenty-one (21) years of age;
- (3) Shall not be an employee of the Nation;
- (4) Be free of any and all direct conflicts of interest or appearances of conflict as defined under various laws and policies of the Nation, including, but not limited to, the oath of office, the Oneida Rules of Civil Procedure, the Oneida Personnel Policies and Procedures and other laws/policies regarding employment, the Code of Ethics, and the Boards, Committees and Commissions law; and
- (5) Have a minimum of two (2) years supervisory experience along with

92 hiring experience, an Associate Degree, or equivalent experience or
93 education.

94 (c) *Duties and Responsibilities.* OPC members shall abide by the following:

- 95 (1) Both formal and informal communications to any entity on behalf
96 of the OPC must come from a member of the OPC through OPC
97 directive. Specific policy governing all communications of the OPC
98 may be set forth in an OPC Communications SOP to provide
99 procedural guidance, consistent herewith, on determining when,
100 how, and by which OPC member(s) communications are made;
101 (2) Uphold all laws and policies of the Nation, including, but not limited
102 to, the Boards, Committees and Commissions law;
103 (3) Participate in the hiring selection process, including job description
104 pre-screens and interviews, in accordance with the Oneida
105 Personnel Policies and Procedures;
106 (4) Conduct grievance hearings in accordance with the Oneida
107 Personnel Policies and Procedures and Oneida Business Committee
108 resolution BC-03-13-19-C;
109 (A) The Oneida Judiciary Rules of Civil Procedure apply to
110 proceedings conducted by the OPC, except where the
111 Oneida Personnel Policies and Procedures are more specific,
112 then those shall supersede.
113 (B) Appeals from OPC decisions to the Judiciary as authorized
114 by the Nation's Judiciary law shall be governed by the Rules
115 of Appellate Procedure.
116 (5) Be available for meetings, trainings, interviews, prescreening,
117 reassignments, grievance hearings and other duties as needed;
118 (A) Three (3) unexcused absences to attend to such duties may
119 be cause for the OPC to make a recommendation for
120 termination to the Oneida Business Committee per section
121 1-6 of these bylaws.
122 (i) A member who fails to notify an OPC Officer, in
123 writing, of his or her pending absence at least thirty
124 (30) minutes before the start of the missed meeting
125 shall be deemed unexcused.
126 (6) Exclusively use the official Oneida email address provided by the
127 Nation upon appointment to the OPC ("Official Email") to conduct
128 business electronically on behalf of the OPC; and
129 (7) *Dress Code.* Members are expected to be clean, well-groomed and
130 dressed in business casual attire when conducting activities on
131 behalf of the OPC, including, but not limited to, employee
132 interviews and grievance hearings.
133 (A) By way of example, business casual attire does not include:
134 (i) Tattered jeans or shorts;
135 (ii) Shirts with language or graphics that are vulgar,
136 sexually explicit, or otherwise offensive;
137 (iii) Attire that is revealing or provocative;

- (iv) Flip-flops or any type of loose footwear;
- (v) Sweat suits;
- (vi) See-through blouses or shirts;
- (vii) Sports bras, halter tops, or similar attire;
- (viii) Tank tops;
- (ix) Clothing that allows bare midriffs; and/or
- (x) Clothing that is ripped or stained.

- 1-6. *Termination.* An OPC member who violates these bylaws, or any other governing laws of the Nation, may have his or her appointment terminated in accordance with the Boards, Committees and Commissions law.
- (a) Any member whose appointment is terminated by the Oneida Business Committee after the adoption of these bylaws, as may be amended from time-to-time hereafter, shall not be eligible for re-appointment to the OPC for a minimum of five (5) years following his or her termination.
 - (b) Recommendations to the Oneida Business Committee for termination of a member's appointment shall be determined by a majority vote of the members in attendance at an OPC meeting of an established quorum.
- 1-7. *Trainings.*
- (a) OPC members must complete the following training prior to participating in any screenings, interviews and/or grievance hearings on behalf of the OPC:
 - (1) Four (4) hours of e-Learning on interview certification and four (4) hours of orientation through the Oneida Human Resources Department, which shall include:
 - (A) EEO training;
 - (B) Training on laws, rules and regulations of the Nation; and
 - (C) Training on the Oneida Personnel Policies and Procedures.
 - (2) Training on the grievance process, which shall include:
 - (A) A presentation developed by the Oneida Judicial System on the Oneida Judiciary Rules of Civil Procedure, an estimated three (3) hours in length;
 - (B) Up to three (3) hours of training in formal opinion writing and the basics of evidence; and
 - (C) Two (2) hours of training in professional ethics, including issues of confidentiality.
 - (3) Any other training deemed necessary by the Oneida Business Committee.
 - (b) After serving on the OPC for one (1) year, all OPC members shall either accumulate a minimum of eight (8) hours of training annually in the above subject matter or shall review annually the lessons and materials connected with the above subjects.
 - (c) Completion of all training, including training under section 1-7(b), shall be confirmed by receipt of a certificate or some other written documentation and kept on file with the OPC.

- (d) Regardless of the number of trainings/conferences that he or she is required to attend, no member of the OPC shall be eligible to receive stipends for attending more than five (5) full days of mandatory trainings/conferences per year.

Article II. Officers

2-1. *Officers.* The Officer positions for the OPC shall consist of a Chairperson, a Vice-Chairperson and a Secretary.

2-2. *Responsibilities of the Chairperson.* The duties, responsibilities and limitations of the Chairperson are as follows:

- (a) Shall preside over all meetings of the OPC;
- (b) Shall be a member of all subcommittees of the OPC, may call emergency meetings, and shall keep the OPC informed as to the business of the OPC;
- (c) Shall, with the assistance of the Secretary, submit annual and semi-annual reports to the Oneida General Tribal Council as required by the Boards, Committees and Commissions law;
- (d) Shall, with the assistance of the Secretary, submit quarterly reports to the Oneida Business Committee as required by the Boards, Committees and Commissions law;
- (e) Shall attend or designate another OPC member to attend the Oneida Business Committee meeting where the OPC's quarterly report appears on the agenda; and
- (f) Shall, with the assistance of the Secretary, forward notice of the meeting location, agenda and materials in the manner prescribed herein.

2-3. *Responsibilities of the Vice-Chairperson.* The duties, responsibilities and limitations of the Vice-Chairperson are as follows:

- (a) In the absence of the Chairperson, shall conduct meetings of the OPC and appoint a temporary Vice-Chairperson for those meetings; and
- (b) Shall work with the Chairperson in all matters that concern the OPC.

2-4. *Responsibilities of the Secretary.* The duties, responsibilities and limitations of the Secretary are as follows:

- (a) Shall keep accurate minutes and/or assure that accurate minutes are kept of all OPC meetings as required by the Boards, Committees and Commissions law and as further prescribed herein;
- (b) Along with the Chairperson, shall provide notice of regular, joint and emergency meetings, as well as agendas and materials, in the manner prescribed herein and as required under the Nation's Open Records and Open Meetings law;
- (c) Shall act as custodian of the records;
- (d) Shall attend to, or ensure proper attendance to, all correspondence and present to the OPC all official communications received by the OPC;
- (e) Shall, along with the Chairperson, submit annual and semi-annual reports to the Oneida General Tribal Council, as well as quarterly reports to the

- 230 Oneida Business Committee, as required by the Boards, Committees and
231 Commissions law;
- 232 (f) In the event that both the Chairperson and Vice-Chairperson positions
233 become vacant before the end of their terms, shall call meetings of the OPC
234 to fill the vacancies and preside over those meetings for the sole purpose of
235 conducting an election of new Officers, at which point the Chairperson, or
236 Vice-Chairperson in the absence of the Chairperson, shall preside; and
- 237 (g) Shall work with the Oneida Business Committee Support Office to
238 administer the budget.
239
- 240 2-5. *Subcommittees.* Subcommittees of the OPC may be created and dissolved by the OPC when
241 deemed necessary so long as in accordance with the Boards, Committees
242 and Commissions law.
- 243 (a) Members of a subcommittee created by the OPC shall not be eligible to
244 receive stipends unless a specific exception is made by the Oneida Business
245 Committee or the Oneida General Tribal Council.
246
- 247 2-6. *Selection of Officers.*
- 248 (a) Officers of the OPC shall be elected to serve a one (1) year term by majority
249 vote of the members in attendance at the next regular or emergency OPC
250 meeting of an established quorum following a vacancy of an Officer
251 position.
- 252 (b) A member may hold only one (1) Officer position per Officer term.
- 253 (c) Each Officer shall hold his or her office until:
- 254 (1) The member resigns;
- 255 (2) The member has his or her appointment terminated in the manner
256 set forth in the Boards, Committees and Commissions law; or
- 257 (3) The member has been dismissed from his or her Officer position by
258 a majority vote of the members in attendance at an OPC meeting of
259 an established quorum.
260
- 261 2-7. *Budgetary Sign-Off Authority and Travel.* The OPC shall follow the Nation's policies and
262 procedures regarding purchasing, travel, and sign-off authority.
- 263 (a) Levels of budgetary sign-off authority shall be as set forth in the manual
264 titled, *Oneida Tribe of Indians of Wisconsin Purchasing Policies and*
265 *Procedures*, for Area Directors/Enterprise Directors.
- 266 (1) All OPC Officers have sign-off authority and two (2) Officers shall
267 be required to sign-off on all budgetary requests, except as follows:
- 268 (A) The Oneida Business Committee Support Office shall have
269 sign-off authority over requests for stipends, travel per diem
270 and business expense reimbursement.
- 271 (b) The OPC shall approve a member's request to travel on behalf of the OPC
272 by a majority vote of the members in attendance at a regular or emergency
273 OPC meeting of an established quorum.
- 274 (c) The OPC must review its budget on a monthly basis and have one or more
275 members in attendance at all budget meetings.

276
277 2-8. *No Authorized Personnel.* The OPC shall not be authorized to hire personnel. The Oneida
278 Business Committee Support Office and the Oneida Human Resources
279 Department shall assist the OPC with administrative duties.

280 (a) The Oneida Human Resources Department shall provide administrative
281 assistance to the OPC in regard to the hiring and selection of employees,
282 which shall include, but shall not be limited to, scheduling pre-screens and
283 interviews, and coordinating OPC members to conduct hiring and selection
284 activities.

285 (b) The Oneida Human Resources Department shall provide administrative
286 support to the OPC in regard to employee grievance hearings, including, but
287 not limited to, accepting filings on behalf of the OPC, scheduling hearings,
288 coordinating OPC members to serve as the hearing body, and providing a
289 hearing room.

291 **Article III. Meetings**

292 3-1. *Regular Meetings.* Regular meetings shall occur on a monthly-basis. The regular meeting
293 time, place and agenda shall be determined by the OPC at a regular meeting.
294 If no alternative designation is made by the OPC, the regular meeting shall
295 be the last Tuesday of every month.

296 (a) Notice of meeting location, agenda and materials shall be provided by the
297 Chairperson, with the assistance of the Secretary, to all members of the
298 OPC in writing.

299 (1) Notice of meetings shall further be provided in accordance with the
300 Nation's Open Records and Open Meetings law.

301 (b) Meetings shall run in accordance with Robert's Rules of Order or another
302 method approved by the Oneida Business Committee.

303
304 3-2. *Emergency Meetings.* Emergency meetings shall only be called when time sensitive issues
305 require immediate action. Emergency meetings of the OPC may be called
306 by the Chairperson or upon written request of any two (2) members. Notice
307 of the meeting location, agenda and materials shall be forwarded by the
308 Chairperson, with the assistance of the Secretary, to all members of the OPC
309 in writing and via telephone call at least twenty-four (24) hours in advance
310 of the emergency meeting.

311 (a) Notice of emergency meetings shall further be provided in accordance with
312 the Nation's Open Records and Open Meetings law.

313 (b) Within seventy-two (72) hours after an emergency meeting, the OPC shall
314 provide the Nation's Secretary with notice of the meeting, the reason for the
315 emergency meeting, and an explanation of why the matter could not wait
316 for a regular meeting.

317
318 3-3. *Joint Meetings.* Joint meetings with the Oneida Business Committee shall be held in March
319 and September of each year in the Oneida Business Committee Conference
320 Room of the Norbert Hill Center upon approval of the Oneida Business
321 Committee.

- (a) Notice of the joint meeting agenda, documents, and minutes shall be provided, and the joint meeting conducted, in accordance with resolution BC-03-27-19-D titled, Oneida Business Committee and Joint Meetings with Boards, Committees and Commissions – Definitions and Impact, as may be amended from time-to-time hereafter.

- 3-4. *Quorum.* A majority of the OPC members shall constitute a quorum for the transaction of business, one of which shall include the Chairperson, Vice-Chairperson or Secretary; provided, the Secretary is presiding over the meeting in accordance with 2-4(f) of these bylaws.

- 3-5. *Order of Business.* The regular meetings of the OPC shall follow the order of business as set out herein:

- (a) Call to Order
- (b) Roll Call
- (c) Approving of Previous Meeting Minutes
- (d) Reports
- (e) Old Business
- (f) New Business
- (g) Adjournment

- 3-6. *Voting.* Voting shall be in accordance with the simple majority vote of the members in attendance at an OPC meeting of an established quorum.

- (a) The Chairperson or presiding Officer shall vote only in the case of a tie.
- (b) The OPC is permitted to e-poll; provided, it does so in accordance with the procedures set forth in the Boards, Committees and Commissions law.

Article IV. Expectations

- 4-1. *Behavior of Members.* Members are expected to treat each other in accordance with the Nation's core values of The Good Mind as expressed by On̓ayote'a'ka, which includes:

- (a) Kahletsyalúsla. The heart felt encouragement of the best in each of us.
- (b) Kanolukhwásla. Compassion, caring, identity, and joy of being.
- (c) Ka'nikuhli'yó. The openness of the good spirit and mind.
- (d) Ka'tshatstásla. The strength of belief and vision as a People.
- (e) Kalihwi'yó. The use of the good words about ourselves, our Nation, and our future.
- (f) TwahwahtsíláyΛ. All of us are family.
- (g) YukwatsístayΛ. Our fire, our spirit within each one of us.

- (h) *Enforcement.* A member who fails to treat other members in accordance with this section of the bylaws; fails to follow any other section of these bylaws and/or fails to adhere to any other governing laws of the Nation, may be subject to a recommendation for termination of his or her appointment from the OPC.

- (1) Appointed members of the OPC serve at the discretion of the Oneida Business Committee.

- (2) Upon the recommendation of a member of the Oneida Business Committee or a recommendation from the OPC, by majority vote of the members in attendance at an OPC meeting of an established quorum, a member may have his or her appointment terminated by the Oneida Business Committee in accordance with the Boards, Committees and Commissions law.

4-2. *Prohibition of Violence.* Intentionally violent acts committed by a member of the OPC that inflict, attempt to inflict, or threaten to inflict emotional or bodily harm on another person, or damage to property during a meeting or when acting in an official capacity are strictly prohibited and grounds for an immediate recommendation for termination of appointment from the OPC and/or the imposition of sanctions and/or penalties according to laws and policies of the Nation.

4-3. *Drug and Alcohol Use.* Use of alcohol and prohibited drugs by a member of the OPC when acting in his or her official capacity is strictly prohibited. Prohibited drugs are defined as marijuana, cocaine, opiates, amphetamines, phencyclidine (PCP), hallucinogens, methaqualone, barbiturates, narcotics, and any other substance included in Schedules I through V, as defined by Section 812 of Title 21 of the United States Code. This also includes prescription medication or over-the-counter medicine used in an unauthorized or unlawful manner.

4-4. *Social Media.* OPC members shall abide by the Nation's Social Media Policy and their oath of office when using social media while acting on behalf of or as a representative of the OPC.

- (a) OPC members shall further refrain from posting, attaching or writing anything relating to OPC business or activities on any social media outlet except for notices of meetings and notices of meeting cancellations.

4-5. *Conflict of Interest.* OPC members shall abide by all laws of the Nation governing conflicts of interest. Members must submit a Conflict of Interest Disclosure form upon their oath of office and annually thereafter.

Article V. Stipends and Compensation

5-1. *Stipends.* OPC members shall be eligible for the following stipends as set forth in and subject to these bylaws; the Boards, Committees and Commissions law; and resolution BC-05-08-19-B titled, Amending Resolution BC-09-26-18-D Boards, Committees and Commissions Law Stipends, as may be further amended from time-to-time hereafter:

- (a) One (1) monthly meeting stipend.
(b) One (1) stipend per day for participating in interviews and/or job description pre-screens conducted by the Human Resources Department.
(c) Stipends for holding grievance hearings.
(d) Stipends for Judiciary hearings.

(1) A member of the OPC may receive a stipend for attending an Oneida Judiciary hearing if that member is required to attend by official subpoena.

(e) Stipends for each full day of trainings/conferences that a member is required to attend by law, bylaws or resolution.

(f) A member shall receive a stipend for his or her attendance at a duly called joint meeting as defined under the Boards, Committees and Commissions law.

5-2. *Compensation.* Besides travel, per diem and business expense reimbursement authorized by the Boards, Committees and Commissions law, OPC members are not eligible for any other type of compensation for duties/activities they perform as members of the OPC.

(a) OPC members shall not act in any other official or personal business capacity or on behalf of any other entity or individual while acting in the capacity of an OPC member or on behalf of the OPC.

Article VI. Records and Reporting

6-1. *Agenda Items.* Agendas shall be maintained in a consistent format as identified in Article III, section 3-5 of these bylaws.

6-2. *Minutes.* All minutes shall be typed in a consistent format created by the Oneida Business Committee Support Office and shall be submitted to the Oneida Business Committee Support Office within thirty (30) days after approval by the OPC.

6-3. *Attachments.* Handouts, attachments, memoranda and the like shall be attached to the corresponding minutes and the agenda and maintained electronically by the Oneida Business Committee Support Office.

6-4. *Oneida Business Committee Liaison.* The OPC shall regularly communicate with the Oneida Business Committee member who is its designated liaison. The frequency and method of communication shall be as agreed upon by the OPC and the liaison, but not less than required in any law or policy on reporting developed by the Oneida Business Committee or the Oneida General Tribal Council.

6-5. *Audio Recordings.* The OPC shall audio record all meetings of the OPC on a device supplied or approved by the Oneida Business Committee Support Office and shall submit the recordings to the Oneida Business Committee Support Office within two (2) business days of recording for purposes of maintaining the audio records.

(a) Audio recordings of executive session portions of an OPC meeting are not required.

Article VII. Amendments

7-1. *Amendments.* The OPC may amend these bylaws upon a majority vote of the members in attendance at an OPC meeting of an established quorum.

(a) Any amendments to these bylaws shall conform to the requirements of the Boards, Committees and Commissions law and any other policy of the Nation.

(b) Amendments to these bylaws must be approved by the Oneida Business Committee prior to implementation.

(c) The OPC shall review these bylaws no less than on an annual basis.



Oneida Personnel Commission Bylaws Amendments Legislative Analysis

SECTION 1. EXECUTIVE SUMMARY

REQUESTER: Legislative Operating Committee	DRAFTER: Kristen M. Hooker	ANALYST: Brandon Wisneski / Maureen Perkins
Intent of the Amendments	<ul style="list-style-type: none"> To clarify that the Human Resources Department (HRD) is responsible for providing administrative support to the Oneida Personnel Commission (OPC) and to outline the specific duties HRD will perform; To add additional guidance regarding the duties and qualifications of Pro Tem members, who fill in for Personnel Commissioners when there is a conflict of interest; To add a reference to Resolution BC-03-13-19-C, which provides a process for how employee grievance cases will be transferred to and accepted by the OPC once commissioners are appointed and trained; To add updated references to the Nation's Judiciary laws for clarity regarding appeals; To comply with the Oneida Business Committee (OBC) directives for amendments included in all boards, committees and commissions bylaws. 	
Purpose	<p>The Oneida Personnel Commission (OPC) was created by the General Tribal Council (GTC) to represent the community-at-large in the selection of the Nation's employees and to shield those employees from inconsistent and unfair treatment by:</p> <ul style="list-style-type: none"> Protecting against issues of nepotism; Enforcing Oneida and Indian preference; Hearing and deciding appeals of disciplinary action filed by employees of the Nation; Carrying out all other powers and duties delegated by laws of the Nation [Proposed Bylaws 1-3]. 	
Related Legislation	Personnel Policies and Procedures (Blue Book); Oneida Judiciary Rules of Civil Procedure; Rules of Appellate Procedure, Judiciary law, Oneida Nation Constitution, Boards, Committees and Commissions law, Travel and Expense Policy, Open Records and Open Meetings law, Vehicle Driver Certification and Fleet Management law	
Enforcement/Due Process	Members of the OPC are appointed by and serve at the discretion of the OBC. Upon the recommendation of a member of the Oneida Business Committee or the OPC, a member of the OPC may have their appointment terminated by the OBC by a two-thirds majority vote. The OBC's decision to terminate an appointment is final and not subject to appeal [1 O.C. 105-7-4].	

SECTION 2. BACKGROUND

- A. Bylaws provide a framework for the operation and management of a board, committee or commission of the Nation, the government of its members and the regulation of its affairs [1 O.C. 105.3-1(d)].
- B. The OPC's bylaws were most recently amended by the OBC on January 9, 2019. Since that time, the OBC determined that additional changes were needed to clarify who is responsible for providing administrative support to the OPC, set duties and qualifications of Pro Tem commissioners, and add

updated references to various laws of the Nation and resolutions adopted by the OBC. Additional changes were directed by the OBC to apply to all the Nation's boards, committees and commissions bylaws amendments.

C. The OPC bylaws were added to the Active Files List on March 4, 2019 for further amendments.

SECTION 3. COMPLIANCE WITH THE BOARDS, COMMITTEES AND COMMISSIONS LAW

A. The bylaws comply with the requirements of the Boards, Committees and Commissions Law [1 O.C. 105.10].

B. The bylaws comply with OBC Resolution BC-03-13-19-C, "Amending Resolution BC-09-26-18-F Rescission of the Dissolution of the OPC."

C. The bylaws comply with OBC Resolution BC-05-08-19-B titled "Amending Resolution BC-09-26-18-D Boards, Committees and Commissions Law Stipends" which details the types, specific dollar amounts and eligibility requirements of stipends.

D. The proposed bylaws comply with OBC Resolution BC-03-27-19-D titled "Oneida Business Committee and Joint Meetings with Boards, Committees and Commissions – Definitions and Impact".

SECTION 4. AMENDMENTS

The following provides a summary of the proposed changes to the bylaws:

A. **Pro Tem Commissioners – Duties and Qualifications.** Additional information is added regarding the duties and qualifications of Pro Tem Commissioners [Proposed Bylaws 1-5(a)(2)].

- Duties: Pro Tem members may participate in the hiring selection process and grievance hearing process when a member of the OPC recuses themselves due to a conflict of interest.

- Qualifications: Pro Tem members must meet the same qualifications as regular members of the Personnel Commission.

- These qualifications include: Be an enrolled member of the Nation, be at least 21 years of age, be free of all conflicts of interest, cannot be an employee of the Nation, and have two (2) years supervisory and hiring experience or an associate's degree or equivalent experience or education [OPC Bylaws 1-5(d)].

B. **Oneida Personnel Commission Duties – Hiring & Selection.** The Oneida Personnel Commission is responsible for participating in the Nation's hiring and selection process, as required by the Personnel Policies and Procedures. A reference to these duties was added for clarity [Proposed Bylaws 1-5(e)(3)].

C. **Oneida Personnel Commission Duties – Grievance Hearings.** One of the Oneida Personnel Commission's duties is to conduct employee grievance hearings in accordance with the Personnel Policies and Procedures and Oneida Judiciary Rules of Civil Procedure. This section has been amended to add a reference to Resolution BC-03-13-19-C titled, "Amending Resolution BC-09-26-18-F Rescission of the Dissolution of the Oneida Personnel Commission and Related Emergency Amendments in Accordance with General Tribal Council's August 27, 2018 Directive" [Proposed Bylaws 1-5(e)(4)]. This resolution includes the following relevant information:

- A process for how interviews and grievance hearings will be conducted until OPC members are appointed, trained and prepared to assume their duties;

- A process for how any existing cases will be transferred to the OPC once the OPC is prepared to accept cases;

- Directives to the Nation's departments, including Oneida Human Resources Department (HRD) and the Business Committee Support Office (BCSO), to provide administrative support to the OPC.

D. **Termination of Appointment.** In accordance with the Boards, Committees and Commissions law, the OPC may recommend the OBC terminate the appointment of an OPC member by a majority vote of the OPC [Proposed Bylaws 1-6(b) & 4-1(g)(2)].

- 58
- 59 E. **Trainings and Conferences.** A section has been added to the bylaws related to trainings and
- 60 conferences. Regardless of the number of trainings mandated by the bylaws; OPC members will be
- 61 limited to five (5) training stipends for full days of mandatory training per year [*Proposed Bylaws 1-*
- 62 *7(d)*].
- 63
- 64 F. **Officers.** The Chairperson is responsible to present or designate an OPC member to present quarterly
- 65 reports to the OBC [*Proposed Bylaws 2-2(e)*] in accordance with the Boards, Committees and
- 66 Commissions law [*1 O.C. 105.12-3*]. The Secretary has been granted authority in the instance that both
- 67 the Chairperson and the Vice-Chairperson positions become vacant before the end of their terms; the
- 68 Secretary will call and preside over a meeting until a new Chairperson and/or Vice-Chairperson is
- 69 elected at which point the Chairperson, or Vice-Chairperson in the absence of the Chairperson, will
- 70 preside [*Proposed Bylaws 2-4(f)*]. In this instance the Secretary's presence can be used to constitute
- 71 quorum [*Proposed Bylaws 3-4*]. Additional language was added to the subcommittee section detailing
- 72 that subcommittees are not eligible for a stipend unless a specific exception is made by the OBC or the
- 73 General Tribal Council [*Proposed Bylaws 2-5(a)*]. This complies with requirements for subcommittees
- 74 in the Boards, Committees and Commissions law [*1 O.C. 105.13-10*]. Language was clarified that
- 75 Officers are elected by the OPC by majority vote to a one (1) year term [*Proposed Bylaws 2-6(a)*].
- 76 Language was added restricting OPC members from holding more than one Officer position at the same
- 77 time [*Proposed Bylaws 2-6(b)*]. Language was added that a Commissioner may be dismissed from their
- 78 Officer position by majority vote of the Commissioners in attendance at an OPC meeting with an
- 79 established quorum [*Proposed Bylaws 2-6(c)*].
- 80
- 81 G. **Budgetary Sign-Off Authority and Travel.** The section on budgetary sign-off authority has been
- 82 updated to clarify the levels of budgetary sign-off authority.
- 83 • The OPC will use levels for budgetary sign-off authority that are as set forth in the Oneida Tribe
- 84 of Indians of Wisconsin Purchasing Policies and Procedures Manual for Area Directors/Enterprise
- 85 Directors. The BCSO will have sign-off authority over requests for stipends, travel per diem and
- 86 business expense reimbursement [*Proposed Bylaws 2-7(a)(1)(A)*]. All OPC Officers will have
- 87 sign-off authority and two (2) Officers must sign-off on other budgetary requests [*Proposed*
- 88 *Bylaws 2-7*].
- 89 i. Although not applicable to the OPC; the OPC will follow the budgetary sign-off levels
- 90 dictated by the Oneida Tribe of Indians of Wisconsin Purchasing Policies and Procedures
- 91 Manual for Area Directors/Enterprise Directors, page 217, which includes the following
- 92 levels of sign-off authority:
- 93 1. Budgeted items with three bids for items between \$3,000 and \$10,000;
- 94 2. Unbudgeted items between \$1,000 and \$5,000; and
- 95 3. Budgeted but side source items between \$1,000 and \$5,000.
- 96 • All travel must be authorized by two (2) Officer positions [*Proposed Bylaws 2-7(a)(1)*] in
- 97 accordance with the Travel and Expense Policy [*2 O.C. 219.4-2*]. All travel must be approved
- 98 through a majority vote of OPC members in attendance at a regular or emergency OPC meeting
- 99 with a quorum [*Proposed Bylaws 2-7(b)*] in accordance with the Boards, Committees and
- 100 Commissions law [*1 O.C. 105.10-3(b)(6)(B)*]. OPC members may travel in a Tribal vehicle when
- 101 certified and must follow the Vehicle Driver Certification and Fleet Management law [*2 O.C.*
- 102 *210*].
- 103
- 104 H. **Administrative Support Provided by HRD.** The Oneida Personnel Commission is not authorized to
- 105 hire personnel. Administrative duties are provided by the Oneida Human Resources Department (HRD)
- 106 and the BCSO. These amendments provide additional clarification regarding the specific duties that
- 107 HRD will provide to the Oneida Personnel Commission:

- 108 ▪ *Hiring and Selection of Employees.* HRD will provide administrative assistance including, but not
109 limited to: scheduling of pre-screens and interviews and coordinating OPC members to conduct
110 hiring and selection activities [*Proposed Bylaws 2-8(a)*].
- 111 ▪ *Grievance Hearings.* HRD will accept grievance filings on behalf of the Oneida Personnel
112 Commission; schedule grievance hearings; coordinate Oneida Personnel Commission members to
113 serve as a hearing body; and provide a hearing room for the Oneida Personnel Commission to
114 conduct grievance hearings [*Proposed Bylaws 2-8(b)*].

116 I. **Meetings.**

- 117 ▪ The OPC Chairperson, with the assistance of the Secretary, will ensure notices of meeting
118 agendas, location, documents and minutes are provided to all Commissioners, the OBC liaison
119 and the public [*Proposed Bylaws 3-1(a)*] in accordance with the Open Records and Open Meetings
120 law [*1 O.C. 107.7-2*].
- 121 ▪ **Emergency Meetings.** A provision requiring the twenty-four (24) hour notice of emergency
122 meetings by Official email and telephone call was added [*Proposed Bylaws 3-2*] in accordance
123 with the Boards, Committees and Commissions law [*1 O.C. 105.14-3*].
- 124 ▪ **Joint Meetings.** The bylaws contain
125 joint meetings with the OBC
126 [*Proposed Bylaws 3-3*] on an as needed
127 basis, with the approval of the OBC in
128 compliance with the Boards,
129 Committees and Commissions law [*1*
130 *O.C. 105.10-3(c)(3)*]. Joint meetings
131 will be held in the OBC conference
132 room. The meeting notice, agenda
133 documents and minutes for joint
134 meetings will be provided and the joint
135 meetings will be conducted in
136 accordance with OBC Resolution BC-
137 03-27-19-D titled "Oneida Business
138 Committee and Joint Meetings with
139 Boards, Committees and Commissions
140 – Definitions and Impact".

The agenda will be agreed upon by the OPC Chairperson upon OPC approval and the OBC liaison with OBC approval;

The BCSO will provide all parties the agenda, meeting packet and meeting notes;

No action will take place at the joint meeting; and if it is agreed that further action is needed, either the OBC or the OPC, or both, will take the issue back to their respective meetings for action through the OBC liaison to the OBC or the Chairperson of the OPC;

The Chairperson of the OPC will facilitate the meeting;

Formal motions to call the meeting to order, take action or adjourn are unnecessary; and

Actions will be requested by consensus of both bodies.

- 125 J. **Enforcement of Behavioral Expectations.** Members who fail to abide by the bylaws or any laws or
126 policies of the Nation may be subject to a recommendation for termination of his or her appointment
127 from the OPC upon recommendation of a majority vote of the OPC [*Proposed Bylaws 4-1(h)*]. OPC
128 members must abide by their Oath of Office with respect to the use of social media on behalf of or as
129 a representative of the OPC [*Proposed Bylaws 4-4*].
- 131 K. **Compensation.** OPC members are only eligible for travel, per diem and business expense
132 reimbursement [*Proposed Bylaws 5-2*] as authorized in the Boards, Committees and Commissions law
133 [*1 O.C. 105.13-9*] in accordance with the Nation's Travel and Expense Policy [*2 O.C. 219.4-2*].
- 135 L. **Amendments.** A new provision has been added requiring members of the Oneida Personnel
136 Commission to review their bylaws no less than annually [*Proposed Bylaws 7-1*].
- 138 M. **Updated References to Judiciary Laws.** In the section regarding appeals of Oneida Personnel
139 Commission decisions to the Judiciary, specific references to the Judiciary law and Rules of Appellate
140 Procedure were added for clarity [*Proposed Bylaws 1-5(e)(4)*].

- Although the Personnel Policies and Procedures state that the decision of the Oneida Personnel Commission will be final [*Personnel Policies and Procedures - Section V(D)(6)(b)(7)*], the Judiciary law provides that case law precedent set by the Oneida Appeals Commission/Oneida Tribal Judicial System, including the acceptance of appeals from Personnel Commission decisions, will remain precedent [*8 O.C. 801.2-6*].

SECTION 5. LEGISLATION RELATED TO BOARDS, COMMITTEES AND COMMISSIONS

There are no conflicts between the proposed bylaws amendments and the Oneida Code of Laws. Below is a summary of laws referenced in and related to the bylaws amendments.

A. **Personnel Policies and Procedures.** The Personnel Policies and Procedures, also known as “the blue book,” describes the Oneida Personnel Commission’s responsibilities regarding the hiring and selection of employees and employee grievance hearings:

- *Hiring and Selection of Employees.* The Personnel Policies and Procedures provides the following with regard to the hiring and selection of employees:
 - *Hiring Procedures:* The Oneida Personnel Commission represents the Oneida Community-at large in the selection of employees. The OPC is directed to seek out the best-matched applicants for each available position and consider only job-related factors when selecting applicants [*Personnel Policies and Procedures - Section III(B)*].
 - *Screening of Applicants:* One (1) member of the Oneida Personnel Commission participates in the screening committee to conduct screening of applicants. [*Personnel Policies and Procedures - Section III(B)*].
 - *Candidate Interviews:* Two (2) members of the Oneida Personnel Commission participate in the interview committee to interview candidates. [*Personnel Policies and Procedures - Section III(B)*].
- *Employee Grievance Process:* Decisions of the Area Manager regarding employee grievances may be appealed to the Oneida Personnel Commission. The Personnel Policies and Procedures outline the hearing process for conducting employee grievance hearings. [*Personnel Policies and Procedures - Section V(D)(6)*].
 - The OPC bylaws require the Oneida Personnel Commission to conduct grievance hearings in accordance with the Oneida Personnel Policies and Procedures, in addition to the Oneida Judiciary Rules of Civil Procedure and resolution BC-09-26-18-F.
- There are no conflicts with the Personnel Policies and Procedures.

B. **Oneida Judiciary Rules of Civil Procedure [8 O.C. 803].** The Rules of Civil Procedure apply to proceedings conducted by the Oneida Personnel Commission, except where the Personnel Policies and Procedures are more specific [*8 O.C. 803.4-6*]. There are no conflicts with the Oneida Judiciary Rules of Civil Procedure.

- This means that the OPC must first and foremost follow the process outlined in the Personnel Policies and Procedures. However, if the Personnel Policies and Procedures do not include details regarding a certain process, the OPC will next look to the Rules of Civil Procedure. Foreexample, the Personnel Policies and Procedures do not describe the order of presentation during a hearing, so the Personnel Commission would utilize the order of presentation in the Rules of Civil Procedure.

C. **Judiciary [8 O.C. 801].** The Judiciary law establishes the Oneida Judiciary. The Judiciary accepts appeals from the Oneida Personnel Commission [*8 O.C. 801.2-6*]. There are no conflicts with the Judiciary law.

D. **Oneida Nation Constitution.** The Constitution of the Oneida Nation contains a provision that allows for the creation of committees for the proper conduct of tribal business of the Nation [*Oneida Nation*]

191 *Constitution, Article IV, Section 1(g)]*. There are no conflicts between these bylaws and the Oneida
 192 Nation Constitution.

- 193
- 194 E. **Boards, Committees and Commissions [1 O.C. Chapter 105]**. This law establishes all requirements
 195 related to elected and appointed Boards, Committees and Commissions of the Nation. The law
 196 governs the procedures regarding the appointment and election of persons to boards, committees and
 197 commissions, creation of bylaws, maintenance of official records, compensation, and other items
 198 related to boards, committees and commissions. The Committee is appointed by the OBC [Proposed
 199 Bylaws 1-5(b)]. The requirements for entity bylaws are contained in this law as well as a requirement
 200 that all existing entities of the Nation comply with the format detailed in the law and present the bylaws
 201 for adoption by the OBC within a reasonable timeframe. The proposed bylaws comply and there are
 202 no conflicts with the Boards, Committees and Commissions law.
- 203
- 204 F. **Travel and Expense Policy [1 O.C. Chapter 219]**. Members of the Committee are eligible to be
 205 reimbursed for travel and per diem to attend a conference or training in accordance with the Nation's
 206 travel policies. A list of eligible training and conference topics is included in Article I. 1-7 of the
 207 proposed bylaws. Two (2) of the Officers must sign off on travel requests in accordance with this
 208 policy. The proposed bylaws comply and there are no conflicts with the Travel and Expense Policy.
- 209
- 210 G. **Open Records and Open Meetings [1 O.C. Chapter 107]**. This law details requirements for how
 211 meetings must be noticed and how meeting materials must be maintained. Board meetings will be
 212 noticed [Proposed Bylaws 2-4(b)] and [Proposed Bylaws 3-1(a)(1)] in compliance with this law [1
 213 O.C. 107.15]. The bylaws address the requirement that the records must be maintained according to
 214 this law which details that the Secretary is the legal custodian of the records [Proposed Bylaws 2-5(c)]
 215 and [1 O.C. 107.6-3]. Portions of the Committee meetings may be considered closed meeting sessions
 216 if exception in this law related to personnel matters or contracts are being discussed and deemed
 217 confidential [1 O.C. 107.4-1]. Public notice of meetings is also required by this law [1 O.C. 107.15-
 218 1]. Meeting packets and backup materials are available to all Board members at the meeting [Proposed
 219 Bylaws 2-2(f) and 2-4(b)] and in accordance with this law which states that any requestor has the right
 220 make or receive a copy of a public record [1 O.C. 107.7-2]. Audio recordings will be maintained by
 221 the BCSO in accordance with this law [Proposed Bylaws 6-5] [1 O.C. 107.7-3]. The proposed bylaws
 222 comply and there are no conflicts with the Open Records and Open Meetings law.
- 223
- 224 H. **Vehicle Driver Certification and Fleet Management [2 O.C. 210]**. The OPC is considered an entity
 225 [2 O.C. 210.3-1(g)] and individual members are considered officials [2 O.C. 210.3-1(j)] under this
 226 law and are authorized to travel in the Nation's vehicles. The law requires the Human Resources
 227 Department or designee to ensure drivers, including OPC members, are certified to drive a vehicle of
 228 the Nation or a personal vehicle on Tribal business. The law requires OPC members (officials) to
 229 have written consent from the OPC they serve on prior to being approved to use a Tribal vehicle [2
 230 O.C. 210.6-1(b)(2)]. Certification includes providing the Human Resources Department with the
 231 appropriate license, training certifications, and insurance information [2 O.C. 210.8-1]. Additionally,
 232 OPC members must abide by all reporting requirements in this law [2 O.C. 210.9-2].
- 233 ■ OPC members who violate this law may be subject to:
 - 234 ○ any laws regarding sanctions or penalties; and
 - 235 ○ termination of appointment following the Boards, Committees and Commissions
 - 236 law [1 O.C. 105].
- 237

238 SECTION 6. OTHER CONSIDERATIONS.

- 239 A. **Status of Oneida Personnel Commission.** As of October 8, 2019, four commissioners have been
 240 appointed to the Oneida Personnel Commission with one additional vacancy yet to be filled. At the

241 time his analysis was drafted, the new Oneida Personnel Commissioners have received a copy of the
242 proposed amendments to the OPC bylaws.
243 ■ **Recommendation.** The BCSO has discussed the bylaws amendments with the current OPC
244 members and has suggested that the OPC work with the bylaws to figure out what is working or
245 not working prior to requesting amendments.

ONEIDA PERSONNEL COMMISSION BY-LAWS

Article I. Authority

- 1-1. *Name.* The name of this entity shall be the Oneida Personnel Commission, and may be referred to as the OPC.
- 1-2. *Establishment.* The OPC was created by the General Tribal Council as the Personnel Selection Committee and renamed the Personnel Commission by the Oneida Business Committee through resolution BC-04-13-90-A. The Oneida Business Committee dissolved the Personnel Commission on April 11, 2018 through resolution BC-04-11-18-A. On August 27, 2018, the General Tribal Council rescinded the dissolution of the Personnel Commission and the OPC was recreated by the Oneida Business Committee through resolution BC-09-26-18-F.
- 1-3. *Authority.*
- (a) The OPC was created by the General Tribal Council to represent the Oneida community-at-large in the selection of the Nation's employees and to shield those employees from inconsistent and unfair treatment by:
 - (1) Protecting against issues of nepotism;
 - (2) Enforcing Oneida and Indian preference;
 - (3) Hearing and deciding appeals of disciplinary action filed by employees of the Nation; and
 - (4) Carrying out all other powers and duties delegated by the laws of the Nation, including but not limited to, the Oneida Personnel Policies and Procedures.
 - (b) The OPC does not have authority to:
 - (1) Enter into contracts;
 - (2) Create policy or legislative rules; or
 - (3) Evaluate or rate a candidate on criteria qualifications unrelated to the following subject matter during candidate interviews:
 - (A) Oneida/Indian preference;
 - (B) Nepotism;
 - (C) Conflicts of interest;
 - (D) Veteran status; and
 - (E) Physical capacity requirements.
- 1-4. *Office.* The official mailing address of the OPC shall be:
Oneida Personnel Commission
P.O. Box 365
Oneida, WI 54155
- 1-5. *Membership.*
- (a) *Number of Members.* The OPC shall be made up of five (5) members and Pro Tem members to be selected by the Oneida Business Committee

Support Office in the event of an incumbent member's recusal based on a conflict of interest.

- (1) Each member shall hold office until his or her term expires, until his or her resignation, or until his or her appointment is terminated in accordance with the Boards, Committees and Commissions law.
- (b) *Appointment.* Each member shall be appointed in accordance with the Boards, Committees and Commissions law to serve a five (5) year term. The first term shall be staggered with one (1) member receiving a one (1) year term; one (1) member receiving a two (2) year term; one (1) member receiving a three (3) year term; one (1) member receiving a four (4) year term and one (1) member receiving a five (5) year term. Each appointment after the initial staggered terms shall receive a five (5) year term.
- (c) *Vacancies.*
 - (1) *Filling of Vacancies.* Vacancies shall be filled in accordance with the Boards, Committees and Commissions law.
 - (2) *Resignation.* A member may resign at any time verbally at a meeting or by delivering written notice to the Oneida Business Committee Support Office and the OPC Chairperson or his/her designee.
 - (A) *Effective Date of Resignation.* A resignation is effective upon acceptance by motion of a member's verbal resignation or upon delivery of the written notices.
 - (3) *Terms of Replacement Member.* A replacement member shall hold office through the unexpired portion of the term of the member whom he or she has replaced.
 - (A) A replacement member is defined as a member who fills a vacancy caused by resignation, removal or termination.
- (d) *Qualifications.* OPC members shall meet the following qualifications:
 - (1) Be an enrolled member of the Oneida Nation;
 - (2) Be at least twenty-one (21) years of age;
 - (3) Shall not be an employee of the Nation;
 - (4) Be available for meetings, training, interviews, prescreening, reassignments, grievance hearings and other duties as needed. Three (3) unexcused absences to attend to such duties may be reported to the Oneida Business Committee, if deemed appropriate by the OPC, for recommended termination;
 - (5) Be free of any and all direct conflicts of interest or appearances of conflict as defined under various laws and policies of the Nation, including but not limited to, the oath of office, the Oneida Rules of Civil Procedure, the Oneida Personnel Policies and Procedures and other laws/policies regarding employment, the Code of Ethics, and the Boards, Committees and Commissions law; and
 - (6) Have a minimum of two (2) years supervisory experience along with hiring experience, an Associate Degree, or equivalent experience or education.
- (e) *Duties and Responsibilities.* OPC members shall abide by the following:
 - (1) Both formal and informal communications to any entity on behalf

of the OPC must come from a member of the OPC through OPC directive. Specific policy governing all communications of the OPC may be set forth in an OPC Communications SOP to provide procedural guidance, consistent herewith, on determining when, how, and by which OPC member(s) communications are made;

- (2) Uphold all laws and policies of the Nation, including but not limited to, the Boards, Committees and Commissions law;
- (3) Conduct grievance hearings in accordance with the Oneida Personnel Policies and Procedures and the Oneida Judiciary Rules of Civil Procedure;
 - (A) If a conflict exists between the Oneida Personnel Policies and Procedures and the Oneida Judiciary Rules of Civil Procedure, the Oneida Personnel Policies and Procedures shall govern.
 - (B) Appeals from OPC decisions to the Judiciary shall be governed by the Oneida Code of Laws, Title 8. Judicial System.
- (4) Exclusively use the official Oneida e-mail address provided by the Nation upon appointment to the OPC to electronically conduct business on behalf of the OPC; and
- (5) *Dress Code.* OPC members are expected to be clean, well-groomed and dressed in business casual attire when conducting activities on behalf of the OPC, including but not limited to, employee interviews and grievance hearings.
 - (A) By way of example, business casual attire does not include:
 - (i) Tattered jeans or shorts;
 - (ii) Shirts with language or graphics that are vulgar; sexually explicit, or may otherwise be offensive;
 - (iii) Attire that is revealing or provocative;
 - (iv) Flip-flops or any type of loose footwear;
 - (v) Sweat suits;
 - (vi) See-through blouses or shirts;
 - (vii) Sports bras, halter tops, or similar attire;
 - (viii) Tank tops;
 - (ix) Clothing that allows bare midriffs; or
 - (x) Clothing that is ripped or stained.

1-6. *Termination.* An OPC member's appointment may be terminated in accordance with the Boards, Committees and Commissions law.

- (a) Any member whose appointment is terminated by the Oneida Business Committee after the adoption of these bylaws, as may be amended from time to time, shall not be eligible for re-appointment to the OPC for a minimum of five (5) years following his or her termination.

1-7. *Trainings.*

- (a) OPC members must complete the following training prior to participating

in any screenings, interviews and/or grievance hearings on behalf of the OPC:

- (1) Four (4) hours of e-Learning on interview certification and four (4) hours of orientation through the Oneida Human Resources Department, which shall include:
 - (A) EEO training;
 - (B) Training on Tribal laws, rules and regulations; and
 - (C) Training on the Oneida Personnel Policies and Procedures.
 - (2) Training on the grievance process, which shall include:
 - (A) A presentation developed by the Oneida Judicial System on the Oneida Judiciary Rules of Civil Procedure, an estimated three (3) hours in length;
 - (B) Up to three (3) hours of training in formal opinion writing and the basics of evidence; and
 - (C) Two (2) hours of training in professional ethics, including issues of confidentiality.
 - (3) Any other training deemed necessary by the Oneida Business Committee.
- (b) After serving on the OPC for one (1) year, all OPC members shall either accumulate a minimum of eight (8) hours of training annually in the above subject matter or shall review annually the lessons and materials connected with the above subjects.
 - (c) Completion of all training, including training under Section 1-7(b), shall be confirmed by receipt of a certificate or some other written documentation and kept on file with the OPC.

Article II. Officers

2-1. *Officers.* There shall be a Chairperson, a Vice-Chairperson and a Secretary.

2-2. *Responsibilities of the Chairperson.* The duties, responsibilities and limitations of the Chairperson are as follows:

- (a) Shall preside over all meetings of the OPC;
- (b) Shall be a member of all subcommittees of the OPC, may call emergency meetings, and shall keep the OPC informed as to the business of the OPC;
- (c) Shall, with the assistance of the Secretary, submit annual and semi-annual reports to the General Tribal Council as required by the Boards, Committees and Commissions law;
- (d) Shall, with the assistance of the Secretary, submit quarterly reports to the Oneida Business Committee as required by the Boards, Committees and Commissions law; and
- (e) Shall, with the assistance of the Secretary, forward notice of meeting location, agenda and materials in the manner prescribed herein.

2-3. *Responsibilities of the Vice-Chairperson.* The duties, responsibilities and limitations of the Vice-Chairperson are as follows:

- (a) In the absence of the Chairperson, shall conduct meetings of the OPC and

- (b) appoint a temporary Vice-Chairperson for those meetings; and
- (b) Shall work with the Chairperson in all matters that concern the OPC.

2-4. *Responsibilities of the Secretary.* The duties, responsibilities and limitations of the Secretary are as follows:

- (a) Shall keep accurate minutes and/or assure that accurate minutes are kept of all OPC meetings as required by the Boards, Committees and Commissions law and as further prescribed herein;
- (b) Along with the Chairperson, shall provide notice of regular, joint and emergency meetings, as well as agendas and materials, in the manner prescribed herein;
- (c) Shall act as custodian of the records;
- (d) Shall attend to, or ensure proper attendance to, all correspondence and present to the OPC all official communications received by the OPC;
- (e) Shall, along with the Chairperson, submit annual and semi-annual reports to the General Tribal Council, as well as quarterly reports to the Oneida Business Committee as required by the Boards, Committees and Commissions law; and
- (g) Shall work with the Business Committee Support Office to administer the budget.

2-5. *Standing and Special Committees.* Standing and special committees may be created when deemed necessary by the OPC. In accordance with the Boards, Committees and Commissions law, OPC members who attend any meetings of a standing or special committee shall not be eligible to receive a stipend for their attendance.

2-6. *Selection of Officers.* Officers of the OPC shall be appointed by the OPC for two (2) year terms. Officers may hold only one (1) officer position.

- (a) Each officer shall hold his or her office until:
 - (1) The member resigns; or
 - (2) The member has his or her appointment terminated in the manner set forth in the Boards, Committees and Commissions law.
- (b) A vacancy of any officer position shall be filled by the OPC for the unexpired term at the next regular or emergency meeting.

2-7. *Budgetary Sign-Off Authority and Travel.*

- (a) Two (2) of the three (3) OPC Officers must sign-off on budgetary requests.
- (b) The OPC shall follow the Nation's policies and procedures regarding purchasing, travel and sign-off authority.
- (c) The OPC shall approve a member's request to travel on behalf of the OPC by a majority vote at a regular or emergency OPC meeting.
- (d) The OPC must review its budget on a monthly basis and have one or more members in attendance at all budget meetings.

2-8. *No Authorized Personnel.* The Oneida Business Committee Support Office and the Oneida Human Resources Department shall assist the OPC with administrative

- duties relating to the employee selection and grievance process.
- (a) The Oneida Human Resources Department shall be responsible for the scheduling of employee interviews.

Article III. Meetings

- 3-1. *Regular Meetings.* Regular meetings shall occur on a monthly-basis. The regular meeting time, place and agenda shall be determined by the OPC at a regular meeting. If no alternative designation is made by the OPC, the regular meeting shall be the last Tuesday of every month. Notice of meeting location, agenda and materials shall be forwarded by the Chairperson with the assistance of the Secretary. Meetings shall run in accordance with Robert's Rules of Order or another method approved by the Oneida Business Committee. Meetings shall comply with the Nation's Open Records and Open Meetings law.
- 3-2. *Emergency Meetings.* Emergency meetings shall only be called when time sensitive issues require immediate action. Emergency meetings of the OPC may be called by the Chairperson or upon written request of any two (2) members. Notice of the meeting location, agenda and materials shall be forwarded by the Chairperson with the assistance of the Secretary.
- (a) Within seventy-two (72) hours after an emergency meeting, the OPC shall provide the Nation's Secretary with notice of the meeting, the reason for the emergency meeting, and an explanation of why the matter could not wait for a regular meeting.
- 3-3. *Joint Meetings.* Joint meetings with the Oneida Business Committee shall be held in March and September of each year. Notice of the meeting location, agenda and materials shall be forwarded by the Chairperson with the assistance of the Secretary.
- 3-4. *Quorum.* A majority of the OPC members shall constitute a quorum for the transaction of business, which shall include the Chairperson or Vice-Chairperson.
- 3-5. *Order of Business.* The regular meetings of the OPC shall follow the order of business as set out herein:
- (a) Call to Order
 - (b) Roll Call
 - (c) Approving of Previous Meeting Minutes
 - (d) Reports
 - (e) Old Business
 - (f) New Business
 - (g) Adjournment
- 3-6. *Voting.* Voting shall be in accordance with the simple majority vote of the OPC members present at a duly called meeting.
- (a) The Chairperson shall vote only in case of a tie.

- (b) The OPC is permitted to e-poll; provided, it does so in accordance with the procedures set forth in the Boards, Committees and Commissions law.

Article IV. Expectations

4-1. *Behavior of Members.* Members are expected to treat each other in accordance with the Nation's core values of The Good Mind as expressed by On̓ayote'a'ka, which includes:

- (a) Kahletsyalúsla. The heart felt encouragement of the best in each of us.
- (b) Kanolukhwásla. Compassion, caring, identity, and joy of being.
- (c) Ka'nikuhli'yó. The openness of the good spirit and mind.
- (d) Ka'tshatstásla. The strength of belief and vision as a People.
- (e) Kalihwi'yó. The use of the good words about ourselves, our Nation, and our future.
- (f) TwahwahtsíláyΛ. All of us are family.
- (g) YukwatsístayΛ. Our fire, our spirit within each one of us.

Failure to treat each other with respect shall be cause for a recommendation for termination from the OPC. Appointed members of the OPC serve at the discretion of the Oneida Business Committee. Upon the recommendation of a member of the Oneida Business Committee or the OPC, a member of the OPC may have his or her appointment terminated by the Oneida Business Committee.

4-2. *Prohibition of Violence.* Intentionally violent acts committed by a member of the OPC that inflicts, attempts to inflict, or threatens to inflict emotional or bodily harm on another person, or damage to property during a meeting or when acting in an official capacity are strictly prohibited and grounds for an immediate recommendation for termination of appointment from the OPC and/or the imposition of sanctions and/or penalties according to laws and policies of the Nation.

4-3. *Drug and Alcohol Use.* Use of alcohol and prohibited drugs by a member of the OPC when acting in his or her official capacity is strictly prohibited. Prohibited drugs are defined as marijuana, cocaine, opiates, amphetamines, phencyclidine (PCP), hallucinogens, methaqualone, barbiturates, narcotics, and any other substance included in Schedules I through V, as defined by Section 812 of Title 21 of the United States Code. This also includes prescription medication or over-the-counter medicine used in an unauthorized or unlawful manner.

4-4. *Social Media.* OPC members shall abide by the Nation's Social Media Policy. OPC members shall further refrain from posting, attaching or writing anything relating to OPC business or activities on any social media outlet except for notices of meetings and notices of meeting cancellations.

4-5. *Conflict of Interest.* OPC members shall abide by all laws of the Nation governing conflicts

of interest. Members must submit a Conflict of Interest Disclosure form upon Oath of Office and annually.

Article V. Stipends and Compensation

- 5-1. *Stipends.* OPC members are eligible for the following stipends as set forth in the Boards, Committees and Commissions law and resolution BC-09-26-18-D, titled Boards, Committees and Commissions Law Stipends:
- (a) One (1) monthly meeting stipend.
 - (b) One (1) stipend per day for participating in interviews and/or job description pre-screens conducted by the Human Resources Department.
 - (c) Stipends for holding grievance hearings.
 - (d) Stipends for Judiciary hearings.
 - (1) A member of the OPC may receive a stipend for attending an Oneida Judiciary hearing if that member is specifically subpoenaed.
 - (e) Stipend for each full day of training that is required by law, bylaw or resolution.
 - (f) A member shall receive a stipend for his or her attendance at a duly called joint meeting as defined under the Boards, Committees and Commissions law.
- 5-2. *Compensation.* OPC members are not eligible for any other type of compensation for duties /activities they perform as members of the OPC.
- (a) OPC members shall not act in any other official or personal business capacity or on behalf of any other entity or individual while acting in the capacity of an OPC member or on behalf of the OPC.

Article VI. Records and Reporting

- 6-1. *Agenda Items.* Agendas shall be maintained in a consistent format as identified in Article III, Section 3-5 of these bylaws.
- 6-2. *Minutes.* All minutes shall be typed in a consistent format and shall be submitted to the Oneida Business Committee Support Office within thirty (30) days after approval by the OPC.
- 6-3. *Attachments.* Handouts, attachments, memoranda, etc. shall be attached to the corresponding minutes and the agenda, minutes and attachments shall be kept electronically by the Oneida Business Committee Support Office.
- 6-4. *Oneida Business Committee Liaison.* The OPC shall regularly communicate with the Oneida Business Committee member who is their designated liaison. The frequency and method of communication shall be agreed upon by the OPC and the Liaison.
- 6-5. *Audio Recordings.* The OPC shall audio record meetings and submit the recordings to the Oneida Business Committee Support Office within two (2) business days for purposes of maintaining the audio records.

- (a) Audio recordings of executive session portions of a meeting are not required.

Article VII. Amendments

7-1. *Amendments to Bylaws.* Any amendments to these bylaws shall conform to the requirements of the Boards, Committees and Commissions law and any other policy of the Nation. Amendments to these bylaws shall be approved by the Oneida Business Committee prior to implementation.

These By-laws, as amended and revised, are hereby approved by the Oneida Business Committee at a duly called meeting held on January 9, 2019, signed by the Tribal Secretary of the Oneida Business Committee.

Oneida Tribal Secretary
Oneida Business Committee

ONEIDA PERSONNEL COMMISSION BY-LAWS

Article I. Authority

1-1. *Name.* The name of this entity shall be the Oneida Personnel Commission, and may be referred to as the OPC.

1-2. *Establishment.* The OPC was created by the Oneida General Tribal Council as the Personnel Selection Committee and renamed the Oneida Personnel Commission by the Oneida Business Committee through resolution BC-04-13-90-A. The Oneida Business Committee dissolved the Oneida Personnel Commission on April 11, 2018 through resolution BC-04-11-18-A. ~~On~~On August 27, 2018, the Oneida General Tribal Council rescinded the dissolution of the Oneida Personnel Commission and the OPC was recreated by the Oneida Business Committee through resolution BC-09-26-18-F.

1-3. *Authority.*

(a) The OPC was created by the Oneida General Tribal Council to represent the Oneida community-at-large in the selection of the Nation's employees and to shield those employees from inconsistent and unfair treatment by:

- (1) Protecting against issues of nepotism;
- (2) Enforcing Oneida and Indian preference;
- (3) Hearing and deciding appeals of disciplinary action filed by employees of the Nation; and
- (4) Carrying out all other powers and duties delegated by the laws of the Nation, including, but not limited to, the Oneida Personnel Policies and Procedures.

(b) The OPC does not have authority to:

- (1) Enter into contracts;
- (2) Create policy or legislative rules; or
- (3) Evaluate or rate a candidate on criteria qualifications unrelated to the following subject matter during candidate interviews:
 - (A) Oneida/Indian preference;
 - (B) Nepotism;
 - (C) Conflicts of interest;
 - (D) Veteran status; and
 - (E) Physical capacity requirements.

1-4. *Office.* The official mailing address of the OPC shall be:
Oneida Personnel Commission
P.O. Box 365
Oneida, WI 54155

1-5. *Membership.*

(a) *Number of Members.* The OPC shall be made up of five (5) members ~~and Pro Tem members to be selected by the Oneida Business Committee Support Office in the event of an incumbent member's recusal based on a conflict of interest.~~

(1) Each member shall hold office until his or her term expires, until his or her resignation, or until his or her appointment is terminated in accordance with the Boards, Committees and Commissions law.

(2) Pro Tem Members. The Oneida Business Committee may appoint up to five (5) Pro Tem members in accordance with the appointment process contained in the Boards, Committees and Commissions law.

(A) Pro Tem members shall serve the limited purpose of assisting with the hiring selection process and grievance hearing process in the event of an incumbent member's recusal based on a conflict of interest.

(B) The Pro Tem members shall meet the same qualification and training requirements as members of the Oneida Personnel Commission.

(b) Appointment. Each member shall be appointed by the Oneida Business Committee in accordance with the Boards, Committees and Commissions law to serve a five (5) year term. The first term shall be staggered with one (1) member receiving a one (1) year term; one (1) member receiving a two (2) year term; one (1) member receiving a three (3) year term; one (1) member receiving a four (4) year term and one ~~(1)~~ member receiving a five (5) year term. Each appointment after the initial staggered terms shall receive a five (5) year term.

(c) *Vacancies.*

(1) *Filling of Vacancies.* Vacancies shall be filled in accordance with the Boards, Committees and Commissions law.

(2) *Resignation.* A member may resign at any time verbally at a meeting or by delivering written notice to the Oneida Business Committee Support Office and the OPC Chairperson or ~~his/her~~ Chairperson's designee.

(A) *Effective Date of Resignation.* A resignation is effective upon acceptance by motion of a member's verbal resignation or upon delivery of the written notices.

(3) *Terms of Replacement Member.* A replacement member shall hold office through the unexpired portion of the term of the member whom he or she has replaced.

(A) A replacement member is defined as a member who fills a vacancy caused by resignation, removal or termination.

(d) *Qualifications.* OPC members shall meet the following qualifications:

(1) Be an enrolled member of the Oneida Nation;

(2) Be at least twenty-one (21) years of age;

(3) Shall not be an employee of the Nation;

- (4) ~~Be available for meetings, training, interviews, prescreening, reassignments, grievance hearings and other duties as needed. Three (3) unexcused absences to attend to such duties may be reported to the Oneida Business Committee, if deemed appropriate by the OPC, for recommended termination;~~
- (5)(4) Be free of any and all direct conflicts of interest or appearances of conflict as defined under various laws and policies of the Nation, including, but not limited to, the oath of office, the Oneida Rules of Civil Procedure, the Oneida Personnel Policies and Procedures and other laws/policies regarding employment, the Code of Ethics, and the Boards, Committees and Commissions law; and
- (65) Have a minimum of two (2) years supervisory experience along with hiring experience, an Associate Degree, or equivalent experience or education.
- (c) *Duties and Responsibilities.* OPC members shall abide by the following:
- (1) Both formal and informal communications to any entity on behalf of the OPC must come from a member of the OPC through OPC directive. Specific policy governing all communications of the OPC may be set forth in an OPC Communications SOP to provide procedural guidance, consistent herewith, on determining when, how, and by which OPC member(s) communications are made;
- (2) Uphold all laws and policies of the Nation, including, but not limited to, the Boards, Committees and Commissions law;
- (3) Participate in the hiring selection process, including job description pre-screens and interviews, in accordance with the Oneida Personnel Policies and Procedures;
- (4) Conduct grievance hearings in accordance with the Oneida Personnel Policies and Procedures and the Oneida Business Committee resolution BC-03-13-19-C;
- (3) ~~The~~ Oneida Judiciary Rules of Civil Procedure;
- (A) ~~If a conflict exists between the Oneida Personnel Policies and Procedures and the Oneida Judiciary Rules of Civil Procedure, apply to proceedings conducted by the OPC, except where the Oneida Personnel Policies and Procedures are more specific, then those shall govern supersede.~~
- (B) Appeals from OPC decisions to the Judiciary as authorized by the Nation's Judiciary law shall be governed by the Rules of Appellate Procedure.
- (5) Be available for meetings, trainings, interviews, prescreening, reassignments, grievance hearings and other duties as needed;
- (B)(A) Three (3) unexcused absences to attend to such duties may be cause for the OPC to make a recommendation for termination to the Oneida Code Business Committee per section 1-6 of Laws, Title 8, Judicial System. these bylaws.
- (i) A member who fails to notify an OPC Officer, in writing, of his or her pending absence at least thirty

(30) minutes before the start of the missed meeting shall be deemed unexcused.

~~(4)(6)~~ Exclusively use the official Oneida ~~e-mail~~email address provided by the Nation upon appointment to the OPC ~~("Official Email")~~ to ~~electronically~~ conduct business electronically on behalf of the OPC; and

~~(5)(7)~~ *Dress Code.* ~~OPC members~~Members are expected to be clean, well-groomed and dressed in business casual attire when conducting activities on behalf of the OPC, including, but not limited to, employee interviews and grievance hearings.

(A) By way of example, business casual attire does not include:

- (i) Tattered jeans or shorts;
- (ii) Shirts with language or graphics that are vulgar, sexually explicit, or ~~may otherwise be~~ offensive;
- (iii) Attire that is revealing or provocative;
- (iv) Flip-flops or any type of loose footwear;
- (v) Sweat suits;
- (vi) See-through blouses or shirts;
- (vii) Sports bras, halter tops, or similar attire;
- (viii) Tank tops;
- (ix) Clothing that allows bare midriffs; and/or
- (x) Clothing that is ripped or stained.

1-6. *Termination.*— An OPC ~~member's~~member who violates these bylaws, or any other governing laws of the Nation, may have his or her appointment ~~may be~~ terminated in accordance _____ with the _____ Boards, Committees and Commissions law.

(a) Any member whose appointment is terminated by the Oneida Business Committee after the adoption of these bylaws, as may be amended from time ~~-to-~~time hereafter, shall not be eligible for re-appointment to the OPC _____ for a _____ minimum of five (5) years following his or her termination.

(b) Recommendations to the Oneida Business Committee for termination of a member's appointment shall be determined by a majority vote of the members in attendance at an OPC meeting of an established quorum.

1-7. *Trainings.*

(a) OPC members must complete the following training prior to participating in any screenings, interviews and/or grievance hearings on behalf of the OPC:

(1) Four (4) hours of e-Learning on interview certification and four (4) hours of orientation through the Oneida Human Resources Department, which shall include:

- (A) EEO training;
- (B) Training on ~~Tribal~~ laws, rules and regulations of the Nation;

and

- 184 (C) Training on the Oneida Personnel Policies and Procedures.
 185 (2) Training on the grievance process, which shall include:
 186 (A) A presentation developed by the Oneida Judicial System on
 187 the Oneida Judiciary Rules of Civil Procedure, an estimated
 188 three (3) hours in length;
 189 (B) Up to three (3) hours of training in formal opinion writing
 190 and the basics of evidence; and
 191 (C) Two (2) hours of training in professional ethics, including
 192 issues of confidentiality.
 193 (3) Any other training deemed necessary by the Oneida Business
 194 Committee.
 195 (b) After serving on the OPC for one (1) year, all OPC members shall either
 196 accumulate a minimum of eight (8) hours of training annually in the above
 197 subject matter or shall review annually the lessons and materials connected
 198 with the above subjects.
 199 (c) Completion of all training, including training under ~~Section~~section 1-7(b),
 200 shall be confirmed by receipt of a certificate or some other written
 201 documentation and kept on file with the OPC.
 202 (d) Regardless of the number of trainings/conferences that he or she is required
 203 to attend, no member of the OPC shall be eligible to receive stipends for
 204 attending more than five (5) full days of mandatory trainings/conferences
 205 per year.

206 Article II. -Officers

- 208 2-1. *Officers.* ~~There~~The Officer positions for the OPC shall ~~be~~consist of a Chairperson, a
 209 Vice-Chairperson and a Secretary.
 210
 211 2-2. *Responsibilities of the Chairperson.*~~—~~The duties, responsibilities and limitations of the
 212 Chairperson are as follows:
 213 (a) Shall preside over all meetings of the OPC;
 214 (b) Shall be a member of all subcommittees of the OPC, may call emergency
 215 meetings, and shall keep the OPC informed as to the business of the OPC;
 216 (c) Shall, with the assistance of the Secretary, submit annual and semi-annual
 217 reports to the Oneida General Tribal Council as required by the Boards,
 218 Committees and Commissions law;
 219 (d) Shall, with the assistance of the Secretary, submit quarterly reports to the
 220 Oneida Business Committee as required by the Boards, Committees and
 221 Commissions law; ~~and~~
 222 (e) Shall attend or designate another OPC member to attend the Oneida
 223 Business Committee meeting where the OPC's quarterly report appears on
 224 the agenda; and
 225 ~~(e)(f)~~ (f) Shall, with the assistance of the Secretary, forward notice of the meeting
 226 location, agenda and materials in the manner prescribed herein.
 227
 228 2-3. *Responsibilities of the Vice-Chairperson.* The duties, responsibilities and limitations of the
 229 Vice-Chairperson are as follows:

- 230 (a) In the absence of the Chairperson, shall conduct meetings of the OPC and
 231 appoint a temporary Vice-Chairperson for those meetings; and
 232 (b) Shall work with the Chairperson in all matters that concern the OPC.
 233
- 234 2-4. *Responsibilities of the Secretary.* The duties, responsibilities and limitations of the
 235 Secretary are as follows:
 236 (a) Shall keep accurate minutes and/or assure that accurate minutes are kept of
 237 all OPC meetings as required by the Boards, Committees and Commissions
 238 law and as further prescribed herein;
 239 (b) Along with the Chairperson, shall provide notice of regular, joint and
 240 emergency meetings, as well as agendas and materials, in the manner
 241 prescribed herein and as required under the Nation's Open Records and
 242 Open Meetings law;
 243 (c) Shall act as custodian of the records;
 244 (d) Shall attend to, or ensure proper attendance to, all correspondence and
 245 present to the OPC all official communications received by the OPC;
 246 (e) Shall, along with the Chairperson, submit annual and semi-annual reports
 247 to the Oneida General Tribal Council, as well as quarterly reports to the
 248 Oneida Business Committee, as required by the Boards, Committees and
 249 Commissions law; ~~and~~
 250 (f) In the event that both the Chairperson and Vice-Chairperson positions
 251 become vacant before the end of their terms, shall call meetings of the OPC
 252 to fill the vacancies and preside over those meetings for the sole purpose of
 253 conducting an election of new Officers, at which point the Chairperson, or
 254 Vice-Chairperson in the absence of the Chairperson, shall preside; and
 255 (g) Shall work with the Oneida Business Committee Support Office to
 256 administer the budget.
- 257 ~~2-5. *Standing and Special Committees.* Standing and special committees~~
 258 2-5. *Subcommittees.* Subcommittees of the OPC may be created and dissolved by the OPC when
 259 deemed necessary ~~by the OPC. In so long as in~~ accordance with the Boards,
 260 Committees _____ and Commissions law, ~~OPC members who~~
 261 ~~attend any meetings of a _____ standing or special committee shall~~
 262 ~~not be eligible to receive a stipend for _____ their attendance.~~
 263 (a) Members of a subcommittee created by the OPC shall not be eligible to
 264 receive stipends unless a specific exception is made by the Oneida Business
 265 Committee or the Oneida General Tribal Council.
 266
- 267 2-6. _____ *Selection of Officers.*
 268 (a) Officers of the OPC shall be appointed by the OPC for two (2) elected to
 269 serve a one (1) year _____ terms. Officers term by majority vote
 270 of the members in attendance at the next regular or emergency OPC meeting
 271 of an established quorum following a vacancy of an Officer position.
 272 (b) A member may hold only one (1) officer position per Officer term.
 273 (c) Each ~~officer~~ Officer shall hold his or her office until:
 274 (1) The member resigns; ~~or~~
 275 (2) The member has his or her appointment terminated in the manner

set forth in the Boards, Committees and Commissions law; or

- (b) ~~A vacancy of any officer~~ (3) The member has been dismissed from his or her Officer position ~~shall be filled by a majority vote of the members in attendance at an OPC for the unexpired term at the next regular or emergency meeting of an established quorum.~~

2-7. *Budgetary Sign-Off Authority and Travel.*

- (a) ~~Two (2) of the three (3) OPC Officers must sign-off on budgetary requests.~~
 (b) The OPC shall follow the Nation's policies and _____ procedures regarding purchasing, travel, and sign-off authority.

- (a) ~~(e) Levels of budgetary sign-off authority shall be as set forth in the manual titled, Oneida Tribe of Indians of Wisconsin Purchasing Policies and Procedures, for Area Directors/Enterprise Directors.~~

- (1) All OPC Officers have sign-off authority and two (2) Officers shall be required to sign-off on all budgetary requests, except as follows:

- (A) The Oneida Business Committee Support Office shall have sign-off authority over requests for stipends, travel per diem and business expense reimbursement.

- (b) The OPC shall approve a member's request to travel on behalf of the OPC by a majority vote of the members in attendance at a regular or emergency OPC meeting of an established quorum.

- (d) The OPC must review its budget on a monthly basis and have one or more members in attendance at all budget meetings.

2-8. ~~No Authorized Personnel.~~ The OPC shall not be authorized to hire personnel. The Oneida Business Committee Support Office and the Oneida Human Resources Department shall assist the OPC with administrative _____ duties ~~relating to the employee selection and grievance process.~~

- (a) ~~(a) The Oneida Human Resources Department shall be responsible for provide administrative assistance to the OPC in regard to the hiring and selection of employees, which shall include, but shall not be limited to, scheduling of employee pre-screens and interviews.~~ _____, and coordinating OPC members to conduct hiring and selection activities.

- (b) The Oneida Human Resources Department shall provide administrative support to the OPC in regard to employee grievance hearings, including, but not limited to, accepting filings on behalf of the OPC, scheduling hearings, coordinating OPC members to serve as the hearing body, and providing a hearing room.

Article III.- Meetings

- 3-1. *Regular Meetings.* Regular meetings shall occur on a monthly-basis. The regular meeting time, place and agenda shall be determined by the OPC at a regular meeting. If no alternative designation is made by the OPC, the regular meeting shall

be the last Tuesday of every month.

(a) Notice of meeting location, agenda and _____ materials shall be forwarded~~provided~~ by the _____ Chairperson, with the assistance of the _____ Secretary, ~~to all members of the OPC in writing.~~

(1) Notice of meetings shall further be provided in accordance with the Nation's Open Records and Open Meetings law.

(b) Meetings shall run in accordance with Robert's Rules of Order _____ or another _____ method approved by the Oneida Business Committee. ~~Meetings shall comply with the Nation's Open Records and Open Meetings law.~~

3-2. *Emergency Meetings.* Emergency meetings shall only be called when time sensitive issues require immediate action. Emergency meetings of the OPC may be called by the Chairperson or upon written request of any two (2) members. Notice of the meeting location, agenda and materials shall be forwarded by the Chairperson, with the assistance of the Secretary, ~~to all members of the OPC in writing and via telephone call at least twenty-four (24) hours in advance of the emergency meeting.~~

(a) Notice of emergency meetings shall further be provided in accordance with the Nation's Open Records and Open Meetings law.

(b) Within seventy-two (72) hours after an emergency meeting, the OPC shall provide the Nation's Secretary with notice of the meeting, the reason for the emergency meeting, and an explanation of why the matter could not wait for a regular meeting.

3-3. ~~Joint Meetings.~~ Joint meetings with the Oneida Business Committee shall be held in March _____ and September of each year. ~~in the Oneida Business Committee Conference Room of the Norbert Hill Center upon approval of the Oneida Business Committee.~~

(a) Notice of the joint meeting ~~location,~~ agenda, documents, and ~~materials~~ minutes shall be ~~forwarded by the Chairperson~~ provided, and the joint meeting conducted, in accordance with ~~the assistance of the Secretary.~~ resolution BC-03-27-19-D titled, Oneida Business Committee and Joint Meetings with Boards, Committees and Commissions – Definitions and Impact, as may be amended from time-to-time hereafter.

3-4. *Quorum.* A majority of the OPC members shall constitute a quorum for the transaction of business, ~~one of~~ which shall include the Chairperson ~~or~~ Vice-Chairperson ~~or Secretary; provided, the Secretary is presiding over the meeting in accordance with 2-4(f) of these bylaws.~~

3-5. *Order of Business.* The regular meetings of the OPC shall follow the order of business as set out herein:

(a) Call to Order

- (b) Roll Call
- (c) Approving of Previous Meeting Minutes
- (d) Reports
- (e) Old Business
- (f) New Business
- (g) Adjournment

- 3-6. *Voting.*— Voting shall be in accordance with the simple majority vote of the OPC members present in attendance at a duly called an OPC meeting of an established quorum.
- (a) The Chairperson or presiding Officer shall vote only in the case of a tie.
 - (b) The OPC is permitted to e-poll; provided, it does so in accordance with the procedures set forth in the Boards, Committees and Commissions law.

Article IV. Expectations

- 4-1. *Behavior of Members.* Members are expected to treat each other in accordance with the Nation's core values of The Good Mind as expressed by Onlayote'a'ka, which includes:
- (a) Kahletsyalúsla. The heart felt encouragement of the best in each of us.
 - (b) Kanolukhwásla. Compassion, caring, identity, and joy of being.
 - (c) Ka'nikuhli'yó. The openness of the good spirit and mind.
 - (d) Ka'tshatstásla. The strength of belief and vision as a People.
 - (e) Kalihwi'yó. The use of the good words about ourselves, our Nation, and our future.
 - (f) TwahwahtsílawayΛ. All of us are family.
 - (g) YukwatsístayΛ. Our fire, our spirit within each one of us.

 Failure(h) Enforcement. A member who fails to treat each other members in accordance with respect shall this section of the bylaws; fails to follow any other section of these bylaws and/or fails to adhere to any other governing laws of the Nation, may be cause for subject to a recommendation for termination of his or her appointment from the OPC.

(1) Appointed members of the OPC serve at the discretion of the Oneida Business Committee.

(2) Upon the recommendation of a member of the Oneida Business Committee or a recommendation from the OPC, a member of the OPC by majority vote of the members in attendance at an OPC meeting of an established quorum, a member may have his or her appointment terminated by the Oneida Business Committee in accordance with the Boards, Committees and Commissions law.

- 4-2. *Prohibition of Violence.* Intentionally violent acts committed by a member of the OPC that inflicts, attempts inflict, attempt to inflict, or threatens threaten to inflict emotional or bodily harm on another

person, or damage to property during a meeting or when acting in an official capacity are strictly prohibited and grounds for an immediate recommendation for termination of appointment from the OPC and/or the imposition of sanctions and/or penalties according to laws and policies of the Nation.

4-3. *Drug and Alcohol Use.* Use of alcohol and prohibited drugs by a member of the OPC when acting in his or her official capacity is strictly prohibited. Prohibited drugs are defined as marijuana, cocaine, opiates, amphetamines, phencyclidine (PCP), hallucinogens, methaqualone, barbiturates, narcotics, and any other substance included in Schedules I through V, as defined by Section 812 of Title 21 of the United States Code. This also includes prescription medication or over-the-counter medicine used in an unauthorized or unlawful manner.

4-4. *Social Media.* OPC members shall abide by the Nation's Social Media Policy ~~and their oath of office when using social media while acting on behalf of or as a representative of the~~ OPC ~~:~~
~~(a)~~ OPC members shall further refrain from posting, attaching or writing anything relating to OPC business or activities on any social media outlet except for notices of meetings and notices of meeting cancellations.

4-5. *Conflict of Interest.* OPC members shall abide by all laws of the Nation governing conflicts of interest. Members must submit a Conflict of Interest Disclosure form upon ~~Oath~~ ~~their oath~~ of ~~Office~~ ~~office~~ and annually ~~thereafter~~.

Article V. Stipends and Compensation

5-1. *Stipends.* OPC members ~~are~~ ~~shall be~~ eligible for the following stipends as set forth in ~~the~~ ~~and~~ ~~subject to these bylaws; the~~ Boards, Committees and Commissions law; and ~~resolution BC-05-08-19-B titled,~~ ~~Amending Resolution BC-09-26-18-D,~~ ~~titled-~~ Boards, Committees and Commissions Law Stipends, ~~as may be further~~ ~~amended from time-to-time hereafter:~~

- (a) One (1) monthly meeting stipend.
- (b) One (1) stipend per day for participating in interviews and/or job description pre-screens conducted by the Human Resources Department.
- (c) Stipends for holding grievance hearings.
- (d) Stipends for Judiciary hearings.
 - (1) A member of the OPC may receive a stipend for attending an Oneida Judiciary hearing if that member is ~~specifically subpoenaed~~ ~~required~~ ~~to attend by official~~ ~~subpoena.~~
- (e) ~~Stipend~~ Stipends for each full day of ~~training~~ ~~trainings/conferences~~ that a member is required to attend by law, ~~by law~~ ~~bylaws~~ or resolution.
- (f) A member shall receive a stipend for his or her attendance at a duly called joint meeting as defined under the Boards, Committees and Commissions

law.

5-2. *Compensation.* Besides travel, per diem and business expense reimbursement authorized by the Boards, Committees and Commissions law, OPC members are not eligible for any other type of compensation for duties _____ /activities they _____ perform as members of the OPC.

- (a) OPC members shall not act in any other official or personal business capacity or on behalf of any other entity or individual while acting in the capacity of an OPC member or on behalf of the OPC.

Article VI. Records and Reporting

6-1. *Agenda Items.* Agendas shall be maintained in a consistent format as identified in Article III, Section~~Section~~ 3-5 of these bylaws.

6-2. *Minutes.* All minutes shall be typed in a consistent format created by the Oneida Business Committee Support Office and shall be submitted to _____ the Oneida _____ Business Committee Support Office within thirty (30) days after _____ approval _____ by the OPC.

6-3. *Attachments.* Handouts, attachments, memoranda, etc. and the like shall be attached to the _____ corresponding minutes and the agenda, minutes and attachments shall be _____ kept~~maintained~~ electronically by the _____ Oneida Business Committee Support Office.

6-4. *Oneida Business Committee Liaison.* The OPC shall regularly communicate with the Oneida Business Committee member who is their~~its~~ designated liaison. The frequency and method of communication shall be as agreed upon by the _____ OPC _____ and the Liaison~~liaison~~, but not less than required in any law or policy on reporting developed by the Oneida Business Committee or the Oneida General Tribal Council.

6-5. *Audio Recordings.* The OPC shall audio record all meetings of the OPC on a device supplied or approved by the Oneida Business Committee Support Office and shall submit the recordings to the _____ Oneida _____ Business Committee Support _____ Office within two (2) business days _____ of recording for purposes of _____ maintaining the audio records.

- (a) Audio recordings of executive session portions of an OPC~~a~~ meeting are not required.

Article VII. ~~Amendments~~

7-1. ~~Amendments to Bylaws.~~ The OPC may amend these bylaws upon a majority vote of the members in attendance at an OPC meeting of an established quorum.

(a) Any amendments to these bylaws shall conform to the _____ requirements of the _____ Boards, _____ Committees and Commissions law and any _____ other policy of the _____ Nation.

(b) Amendments to these bylaws ~~shall~~must be approved _____ by the Oneida Business _____ Committee prior to implementation.

~~These By laws, as amended and revised, are hereby approved by the Oneida Business Committee at a duly called meeting held on January 9, 2019, signed by the Tribal Secretary of the Oneida Business Committee.~~

Oneida Tribal Secretary

~~Oneida Business Committee~~ (c) The OPC shall review these bylaws no less than on an annual basis.

Approve the travel report for Councilman Kirby Metoxen to attend Treaty Days in Bayfield, WI - September 29-30, 2019

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 10 / 23 / 19

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

☐ Accept as Information only

☒ Action - please describe:

To accept the travel report for Treaty Days 2019 September 29th -30th, 2019.

3. Supporting Materials

☒ Report ☐ Resolution ☐ Contract

☐ Other:

1.

3.

2.

4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution

☐ Budgeted - Grant Funded

☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter:

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.

BUSINESS COMMITTEE TRAVEL REPORT



Travel Report for: Kirby Metoxen

Travel Event: Treaty Days 2019

Travel Location: Bayfield, WI

Departure Date: 09/29/2019 **Return Date:** 09/30/2019

Projected Cost: \$310.65 **Actual Cost:** \$0.00

Date Travel was Approved by OBC: 09/25/2019

Narrative/Background:

Councilman Kirby Metoxen is the representative of the Oneida Nation on the NATOW (Native American Tourism of Wisconsin) a consortium of the 11 Tribal Nations in Wisconsin. The NATOW board attended the Commemorating the signing of the Treaty of 1854 (Treaty Day 2019) Red Cliff Band of Lake Superior Chippewa. There was also an Chippewa Federation Meeting including sessions with elders, hereditary chiefs, tribal leaders, and spiritual leaders about the island which was open to the public. Please see attached agenda. All Travel expenses were covered by NATOW Board.

Councilman Kirby Metoxen also attended the Partnership Agreement Signing on Madeline Island on Monday, October 30, 2019. The agreement included WisDOT/FHWA/BIA/Tribe Partnership. Please see attached agenda.

All Travel expenses were covered by NATOW Board.

Item(s) Requiring Attention:

Click here to enter text.

Requested Action:

Motion to approve travel report for Treaty Days 2019 September 29th-30th, 2019.

MONINGWAANE'AKAANING MINIS 1854 TREATY COMMEMORATION WEEKEND

Gaye Giinawind Geyaabi Omaa (And We Are Still Here)

Day	Time	Activity	Location
Friday, September 27 th	6:00am	Fire Lighting/Sunrise Ceremony	Memorial Park
	9:00am	Site Set-up	Ball Field/Pavilion
	10:00pm	Last Ferry to Bayfield	Ferry Dock
Saturday, September 28 th	6:00am	Sunrise Ceremony	Memorial Park
	6:00pm	Memorial Feast – Potluck	Memorial Park
	10:00pm	Last Ferry to Bayfield	Ferry Dock
Sunday, September 29 th	6:00am	Sunrise Ceremony	Memorial Park
	7:00am	Welcome Breakfast – Potluck	Memorial Park
	8:00am	Kayaking Moningwaane'akaaning (weather permitting)	Starting Point at Bad River North Shore Properties (see map)
	9:00am	Oshki Anishinaabe Baaga'adowewin (Youth La Crosse)	Ball Field
	10:00am	Taste of Ojibwe: Mijim (Food) Booths Open	Ball Field
		Ojibwe Arts & Crafts Booths Open	Ball Field
		Mad Dog and Miller Grilling Challenge (set-up and episode filming)	Ball Field/Pavilion
		Island Tours	Pavilion (Starting point)
		Wild Rice Processing w/Mole Lake	Ball Field/Pavilion
	11:00am – 1:00pm	Powwow Set-up	Ball Field
	12:00pm-1:00pm	Cook-out/Lunch	Pavilion
	1:00pm – 5:00pm	Social Powwow	Ball Field
		Makazinataagewin (moccasin games) & Bagesiwin (women's dish game)	Tent
	4:30pm	Feast Set-up	Pavilion
	5:00pm	Elk Feast – Potluck	Pavilion
Monday, September 30 th	7:30pm	Last Ferry to Bayfield	Ferry Dock
	9:00pm	Ghost Ferry to Bayfield	Ferry Dock
	9:00am	Chippewa Federation Meeting History Presentation w/Invited Guests, Youth, Elders, Hereditary Chiefs, Clan Chiefs, Drum Keepers Insights	Tent in Ball Field
	11:00am	Signing of Partnership Agreement w/Tribes & Governor Evers	Tent in Ball Field
	12:00pm	Lunch	Pavilion
	7:30pm	Last Ferry to Bayfield	Ferry Dock

Bring Your Own Lawn Chairs, Plates and Utensils! Let us take care of our Mother and Reduce Waste!

Event Agenda

WisDOT/FHWA/BIA/Tribe Partnership Agreement

Sep 30, 2019

The Ball Field at Harry Nelson Recreation Center

11:00 (ish)	When dignitaries arrive, Chippewa Federation will suspend its meeting, and GLITC will start theirs
GLITC Call to Order	President Shannon Holsey (President Holsey calls GLITC to order, then talk a few minutes about the importance of the agreement, then introduce Rebecca Burkel)
Emcee	Rebecca Burkel, Administrator Division of Transportation System Development, WisDOT (Rebecca will introduce speakers and keep program moving forward)
Tribal Rep	Respective Tribal Leaders who wish to say a few words
BIA	Tammie Poitra, Bureau of Indian Affairs Midwest Regional Director
FHWA	Glenn Fulkerson, Federal Highways Administration, Wisconsin Division Administrator
WisDOT	Craig Thompson, Wisconsin Transportation Secretary Lt Governor Mandela Barnes
Signing Ceremony/Photo Op	
Conclusion	President Holsey closes meeting, invite to feast

Approve the travel report for Councilman Kirby Metoxen for Oneida Children from Carlisle...

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 10 / 23 / 19

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

☐ Accept as Information only

☒ Action - please describe:

To accept the travel report for Speaker on the Carlisle Boarding School Repatriation October 5th-6th, 2019.

3. Supporting Materials

☒ Report ☐ Resolution ☐ Contract

☐ Other:

1.

3.

2.

4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution

☐ Budgeted - Grant Funded

☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter:

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.

BUSINESS COMMITTEE TRAVEL REPORT



Travel Report for: Kirby Metoxen

Travel Event: Speaker on the Carlisle Boarding School Repatriation

Travel Location: Hudson, WI

Departure Date: 10/05/2019 Return Date: 10/06/2019

Projected Cost: \$272.50 Actual Cost: \$272.50

Date Travel was Approved by OBC: 09/25/2019

Narrative/Background:

Councilman Kirby Metoxen is the representative from Oneida Nation and was asked to speak regarding the three Oneida children (Jamima Metoxen, Ophelia Powless, and Sophia Caulon) who were brought back to Oneida, after being buried in Carlisle, PA over 100 years ago. He talked about his experience with the archaeological and anthropological team from the US Army Corps of Engineers (USACE) who excavated the graves and then analyze the remains. Kirby also talked about the different beliefs, ceremonies and traditional practices that came up throughout the process.

Please see attached program for event.

Item(s) Requiring Attention:

Click here to enter text.

Requested Action:

Motion to approve travel report for Speaker on the Carlisle Boarding School Repatriation October 5th-6th, 2019.

Hear the story of the

Oneida Children's Homecoming

about the Oneida children from Wisconsin whose remains were returned from the Carlisle Indian School in Pennsylvania. Three Carlisle students from Oneida, WI, who died about 1900 were disinterred and returned to their Native lands in Wisconsin this past summer. Members from the Church of the Holy Apostles Episcopal Church in Oneida will share details of the return.

St. Paul's Episcopal Church

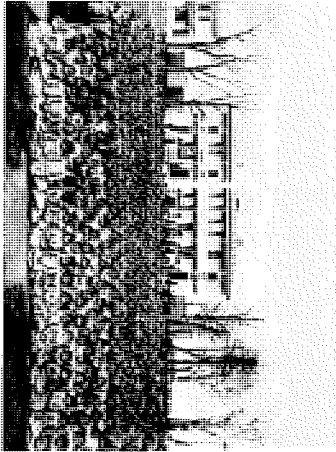
502 County Road UU east of Hudson

Welcome to the Program

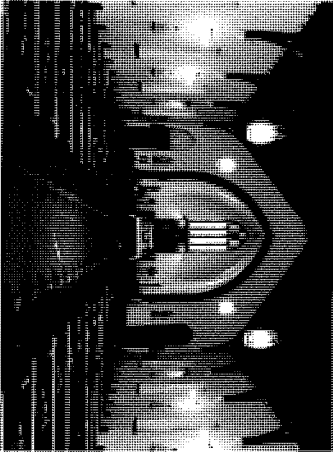
Kirby Metoxen Oneida Nation Tribal Council, Tourism Coordinator for the Oneida Nation, former chairman of Native American Tourism of Wisconsin

The Rev. Rodger Patience..... Vicar of The Church of the Holy Apostles Episcopal Church in Oneida, WI, the oldest Episcopal church in the state of Wisconsin

The Oneida Hymn Singers Nationally recognized singers who share Christian music in the Oneida language. The group is recipient of the 2008 National Endowment for the Arts National Heritage Fellowship



Carlisle Indian Industrial School in Pennsylvania



Church of the Holy Apostles, Oneida, WI

Hear the story of the

Oneida Children's Homecoming

about the Oneida children from Wisconsin whose remains were returned from the Carlisle Indian School in Pennsylvania. Three Carlisle students from Oneida, WI, who died about 1900 were disinterred and returned to their Native lands in Wisconsin this past summer. Members from the Church of the Holy Apostles Episcopal Church in Oneida will share details of the return.

St. Paul's Episcopal Church

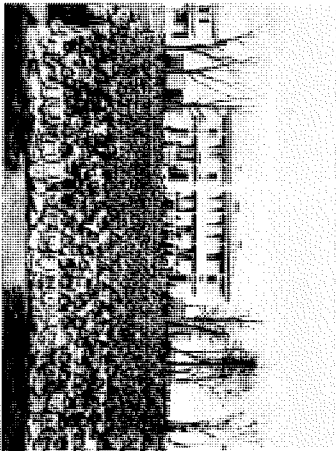
502 County Road UU east of Hudson

Welcome to the Program

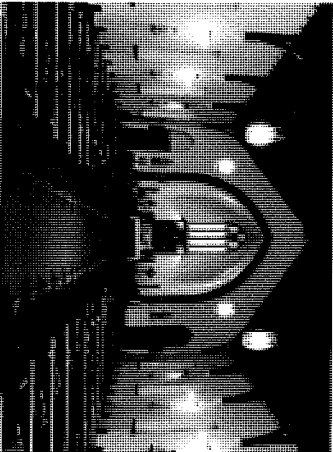
Kirby Metoxen Oneida Nation Tribal Council, Tourism Coordinator for the Oneida Nation, former chairman of Native American Tourism of Wisconsin

The Rev. Rodger Patience..... Vicar of The Church of the Holy Apostles Episcopal Church in Oneida, WI, the oldest Episcopal church in the state of Wisconsin

The Oneida Hymn Singers Nationally recognized singers who share Christian music in the Oneida language. The group is recipient of the 2008 National Endowment for the Arts National Heritage Fellowship



Carlisle Indian Industrial School in Pennsylvania



Church of the Holy Apostles, Oneida, WI

Oneida Business Committee Agenda Request

Approve the travel report and one (1) additional action - Treasurer Trish King - 2019 Fall Finance & Tribal

1. Meeting Date Requested: 10 / 23 / 19**2. General Information:**Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:Agenda Header: ☐ Accept as Information only☒ Action - please describe:

Action Requested:

Motion to accept the travel report.

Further move to forward the General Welfare topic to the November 2019, OBC work Session requesting the CFO to provide an updated report regarding the status of research and needed next steps to implementing General Welfare within the Oneida Nation.

3. Supporting Materials☒ Report ☐ Resolution ☐ Contract☐ Other:1. 3. 2. 4. ☐ Business Committee signature required**4. Budget Information**☒ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted**5. Submission**Authorized Sponsor / Liaison: Primary Requestor/Submitter:
Your Name, Title / Dept. or Tribal MemberAdditional Requestor:
Name, Title / Dept.Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request**6. Cover Memo:**

Describe the purpose, background/history, and action requested:

Travel report attached.

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

BUSINESS COMMITTEE TRAVEL REPORT



Travel Report for: Trish King

Travel Event: NAFOA

Travel Location: Prior Lake, Minnesota

Departure Date: 10/06/2019 Return Date: 10/09/2019

Projected Cost: \$1,700 Actual Cost: \$1,830.97

Date Travel was Approved by OBC: 08/17/2017

Narrative/Background:

The 2019 Fall Finance & Tribal Economies Conference was held in Prior Lake, MN, at the Mystic Lake Casino Hotel. This two-day conference provided an opportunity to meet with tribal leaders, federal agencies, and accounting professionals to discuss important issues facing Indian Country. This conference offered several educational sessions and two general sessions made up of industry-leading expert panelists.

NAFOA is continuously growing their membership where over 600 attendees came to this fall conference.

The General Welfare Exclusion (GWE) Act of 2014 is a hot issue these days. Unlike per capita payments, which are taxed as income at a high rate; general welfare exclusion benefits are excluded from income making them a more efficient tax strategy for tribal governments and their citizens. Tribal governments are currently offering benefits to members, spouses, and dependents in the form of: education, housing, cultural, and other programs excluded from taxation under the

General Welfare Exclusion Act of 2014. There are Tribal Nations researching ways to implement general welfare ordinances. These tribes are also partnering with 3rd party vendors to manage accounts, respective to the benefits. The Department of Treasury is supporting Tribes by giving them deference, if they have ordinances, laws, or rules in place which express policy and/or procedure for General Welfare.

I attended a breakout session titled, "General Welfare as an Alternative to Per Capita Payments." The breakout session provided highlighted ways to approach:

Conservative: Wait for guidance and use Safe Harbor Rules to implement plans today. Immediate turnaround, but only if a policy or ordinance is adopted by the Nation, otherwise members may get audited.

Assertive: Statue gives authority to design programs

- Determine where and how Revenue Allocation plan should change: Change the understanding from Per capita to General Welfare
- Survey upfront, get community buy-in
- Statue change from an "old Mindset" of poverty driven, or financial-need thinking to, value what the Nations put forth to protect and provide for their people
- Look at cost of living where tribe's members are living; on reservation, off reservation, city, etc.
- State requires auto insurance which may be considered as an eligible exemption
- Individual accounts need to be set up. Use of 3rd party management company where master card accounts should include codes for specific use

- Consider a deferred account which is like a savings account where tribal members can use it when they need it - vs. an annual payment

Treasury Tribal Advisory Committee (TTAC) gave an update on our progress to date. This included a general overview of our first two public meetings, TTAC's priorities, and our next meeting date. TTAC then held a listening session to focus on the issues placed in the GWE legislation regarding "lavish" or "extravagant" terms; and requested input as to how we can begin training IRS agents on the multiple differences in Indian Country, as it relates to taxation. Most responses received supported each Tribal nation, to identify in their own laws/ordinances, what "lavish" or "extravagant" mean to their Nation. The GWE sub-committee will utilize this input when drafting recommendations. TTAC's next meeting is scheduled for December 3, & December 4, 2019, where we will address "lavish" or "extravagant."

TTAC also communicated the 3 sub-committees formed: 1) General Welfare; 2) Dual Taxation and 3) Pensions and Parities. TTAC is soliciting for volunteers to help us with our work. The Federal Advisory Committee Act (FACA); requires TTAC to develop an application with final review and approval of the application, as well as approval of applicants, by the Treasury. The break out session went well, and many questions included: how to get started, types of programs eligible for the General Welfare exclusion, and impacts to the other need-based programs.

Some Tribes have already created their own ordinances and have hired a 3rd party vendor to manage their member accounts. Assistant CFO Ralinda Ninham-Lamberies and Rae Skenandore were also in attendance. The Assistant CFO is researching processes we would need to create, how to establish

member accounts, types of services eligible for GWE, and working with LRO and LOC to develop an ordinance.

The entire dialogue and input, from the attendees who attended the Breakout Session, was extremely helpful, during the TTAC breakout and listening Session.

On the afternoon of the 2nd day, Dr. Michael Faulkender - Assistant Secretary for Economic Policy - US Department of the Treasury, was a keynote speaker during the General session. He addressed the role of TTAC, and a high-level overview of training the IRS and Treasury will need on Indian policy and ensuring TTAC is not a conduit to replace tribal consultation. With the many differences of each Nation, Assistant Secretary Faulkender stated that the Treasury understands how "across the board treatment" is not good governance. The Assistant Secretary' speech was enlightening and encouraging, especially since he is new to Indian Country and was given an assignment to work with us. He has shown great support for TTAC and is getting directly involved with having listening sessions and consultation sessions with Tribal Leaders. Assistant Secretary Faulkender facilitated a listening session with tribal Leaders regarding taxation on Tribally chartered corporations. This session lead to the discussion of tribal corporations which are developed under Section 17. Eight Tribes had prepared statements regarding:

- a) Taxation: Tribes believe that all their earned revenues go to their Nation, to fund the Nation which offers general welfare types of services. Therefore, their Tribal Corporations should not be taxed on the earned revenues. However, not every tribal corporation's earned revenues are set up to fund their Tribal Nations; thus taxation. State laws cause confusion with tax collection.
- b) Section 17 does not allow for Tribes to create S-Corps. Thus, Tribes cannot create partnerships which limits business opportunities.

c) Section 17 requires approval of Treasury which is not efficient, causes considerable delays when developing business, or if any changes are needed within the corporate charter. Because this listening session was short notice, Treasury offered to host a Conference Call listening session on Thursday, Oct 10, 2019, at 3:00p.m. EST. The LOC and Law Office were invited; although no testimony was prepared on behalf of the Oneida Nation, we were able to listen to the issues being addressed. Also, the House Ways and Means Committee has promised to hold a listening session on: Section 17, parity, and other business development financial restrictions placed on Indian Country. This is tentatively scheduled for November.

Item(s) Requiring Attention:

[Click here to enter text.](#)

Requested Action:

Action Requested:

Motion to accept the travel report.

Further move to forward the General Welfare topic to the November 2019, OBC work Session requesting the CFO to provide an updated report regarding the status of research and needed next steps to implementing General Welfare within the Oneida Nation.

Approve the travel report - Councilman Daniel Guzman King - AISES National Conference - Milwaukee,...

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 10 / 23 / 19

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

☐ Accept as Information only

☒ Action - please describe:

Motion to approve Councilman Guzman-King's travel report to the AISES National Conference in Milwaukee, WI October 9-12, 2019

3. Supporting Materials

☒ Report ☐ Resolution ☐ Contract

☐ Other:

1.

3.

2.

4.

☐ Business Committee signature required

4. Budget Information

☒ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter:
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

BUSINESS COMMITTEE TRAVEL REPORT



Travel Report for:	Daniel Guzman King	Enter name(s) of other Travelers OR [SPACE BAR] to delete
	Enter name(s) of other Travelers OR [SPACE BAR] to delete	Enter name(s) of other Travelers OR [SPACE BAR] to delete
Travel Event:	2019 AISES National Conference	
Travel Location:	Milwaukee, WI	
Departure Date:	10/09/2019	Return Date: 10/13/2019
Projected Cost:	\$1084.57	Actual Cost: \$884.57
Date Travel was Approved by OBC:	08/28/2019	

Narrative/Background:

The Annual AISES National Conference is an event for science, technology, engineering and MATH (STEM) students and professionals to come together with other tribal nations, enterprises, universities corporations and government agencies. Participants were able to engage in career exploration, educational sessions, networking, research presentations, and professional development.

Some highlights that I took away at the AISES conference were:

Listening sessions of the Corporate Advisory Council meeting, Tribal Nations Advisory Council re: current research, engery, resource conservation and meeting with other government officials at the Government Relations Council meeting, participating in the networking suites. They had a college and career fair on hand, which I highly recommend any of our students interested in STEM to attend future AISES conferences. I attended a Chapter Advisors meeting and after discussion, would like to have our own chapter for Oneida as many other nations are building future leaders in the STEM environment. A positive of implementing an AISES chapter for Oneida; General Motors Sr. Industrial Engineer, Heather Heckler would like to work with Oneida by sponsoring one of our students to be a Sequoyah Fellow ambassador and pay their lifetime membership fee of \$1000. In closing of the conference they had a powwow for everyone.

Item(s) Requiring Attention:

- Requesting Higher Ed department and the Oneida Nation school system to meet to formulate an AISES chapter for Oneida.
- Work with Higher Ed to identify a student in a STEM program to become a Sequoyah Fellow
- Schools and Higher Ed to promote and engage students interested in STEM to participate in future AISES conferences

Requested Action:

Motion to approve Councilman Daniel Guzman-King's travel report to the 2019 AISES National Conference in Milwaukee, WI October 9-12, 2019.



Conference Agenda Highlights

Wednesday, October 9 - Pre-Conference Highlights

- AISES Merchandise Booth Opens
- Conference Registration and Check-in Opens
- HackAISES sponsored by Wells Fargo Bank
- STEM Activity Day sponsored by The Boeing Company

Thursday, October 10 - Day One Highlights

- Corporate Advisory Council (CAC) Meeting
- Exhibitor Orientation
- Gemstone Reception
- Government Relations Council (GRC) Meeting
- Hackathon sponsored by Chevron
- Industry Partner/University Tours
- Native Artisan Marketplace Opens
- Networking Suites sponsored by National Security Agency, American Chemical Society, Department of Energy, University of Wisconsin Health, 3M, and USDA National Resource Conservation Service
- Opening Ceremony
- Professional Chapters Council (PCC) Meeting
- Resume Room
- Sessions for All Tracks
- Student Orientation with Pre-College Kickoff sponsored by The Boeing Company and College Kickoff sponsored by the Jack Kent Cooke Foundation
- Student Plenary Luncheon sponsored by 3M
- Talking Circles
- Tribal Nations Advisory Council (TNAC) Meeting
- Veteran's Gathering

Friday, October 11 - Day Two Highlights

- Canadian Indigenous Advisory Council (CIAC) Meeting
- Chapter Advisors Meeting
- College and Career Fair
- Exhibitor Feedback Session
- Morning Blessing Ceremony with the AISES Elders
- Professional Members Mixer sponsored by The Boeing Company (Ticket purchase required)
- Resume Room
- Sessions for All Tracks
- Student Caucuses
- Student Poster Presentations and Competition sponsored by Alfred P. Sloan Foundation, CIRES and AASONA with Student Research Abstract Booklet sponsored by NOAA
- Student Oral Research Presentations and Competition
- Student Social Event - DJ and Dance
- Wellness Activity

Saturday, October 12 - Day Three Highlights

- AISES Members Meeting
- Canadian Members Meeting
- Closing Banquet
- Closing Talking Circle
- GEM GRAD Lab
- Pre-College Advisors Meeting
- Professional Members Meeting
- Sequoyah Fellows Breakfast (RSVP required)
- Sessions for All Tracks
- Student Awards Luncheon sponsored by Air Force Civilian Service, National Security Agency and The Boeing Company with Student Awards Booklet sponsored by Stantec
- Traditional Native Powwow
- US National College Student Caucus
- Wellness Activity
- *Winds of Change* Feedback Session
- Conference Agenda Highlights

Oneida Business Committee Agenda Request

Approve the travel request in accordance with § 216.16-1 - Five (5) Oneida Gaming Commission...

1. Meeting Date Requested: 10 / 23 / 19**2. General Information:**Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:Agenda Header: ☐ Accept as Information only☒ Action - please describe:**3. Supporting Materials**☐ Report ☐ Resolution ☐ Contract☒ Other:1. 3. 2. 4. ☐ Business Committee signature required**4. Budget Information**☐ Budgeted - Tribal Contribution☐ Budgeted - Grant Funded☐ Unbudgeted**5. Submission**Authorized Sponsor / Liaison: Primary Requestor/Submitter:
Your Name, Title / Dept. or Tribal MemberAdditional Requestor:
Name, Title / Dept.Additional Requestor:
Name, Title / Dept.

This request was routed and approved by the OGC on October 14, 2019.

Travel request for the OGC (Mark Powless Sr, Reynold Danforth, Michelle Braaten and Jonas Hill) along with Executive Director Tammy VanSchyndel to Madison and Wisconsin Dells November 13 & 14, 2019 for Class II tours and a WGRA meeting is scheduled for 11am on November 14. Due to the nature of the discussion taking place it would be beneficial for the regulatory body along with the Executive Director to hear all the information first hand and to be part of the discussion. This would allow us the opportunity to build a foundation of understanding so we can provide the staff with the expectation(s) in moving forward.

The OGC and Executive Director would be traveling to Madison at 1pm or so on Wednesday, 11/13. There OGC will be touring De Jope (standalone Class II gaming facility) visiting the location as patrons (more or less) before heading over to WI Dells to stay the night. They will also be having a guided tour of Ho-Chunk's Class II area at 9am on Thursday, 11/14. Afterwards they be attending the WGRA meeting at 11am. Return to Green Bay after the meeting.

Discussion Items for the WGRA Mtg (no agenda has been forwarded)

- Regulatory Issues
- NIGC Regulation Changes
- Utilizing State DOJ for criminal finger printing
- State notice timeline for slot deliveries
- Class II Tours

Costs

A tribal vehicle was reserved

Hotel costs \$89 (ea)x4= \$356

Per Diem \$91.50 (ea)x4=\$366

ONEIDA NATION
TRAVEL AUTHORIZATION REQUEST

General Travel Information

Name of Traveler	Mark A. Powless Sr.		
Please list name as it appears on Travelers Driver's License or WI State ID			
	Employee #		Date of Birth
Destination	Wisconsin Dells, WI		
Departure date	11/13/19	Return date	11/14/19
Purpose of travel	WGRA Planning Meeting		
Charged GL Account	001-4273003-000-701000-000		

GSA Rate Information for the destination

Per Diem rate per day	\$61	Lodging rate per day	\$
-----------------------	------	----------------------	----

Cost Estimate Information

Description	Rate	Factor	Days/ Miles	Total
Per Diem initial travel date	\$ 61.00	0.75	1	\$ 45.75
Per Diem full day at destination	\$ 61.00	1.00	0	\$ 0.00
Per Diem return travel date	\$ 61.00	0.75	1	\$ 45.75
Subtract included meals				\$ 0.00
Lodging including room rate plus taxes	\$89.00		1	\$ 89
Airfare	\$			\$ 0.00
Private Car Mileage	\$			\$ 0.00
Taxi or car rental	\$			\$ 0.00
Luggage Fees	\$			\$ 0.00
Registration – accept VISA? Yes / No	\$			\$ 0.00
Allowable price adjustment If travel arrangements exceed the Total Cost Estimate re-approval is required				\$ 200.00
Total Cost Estimate				\$ 380.50

I understand this advance will be deducted from my claim for reimbursement of actual travel expenses. I also understand that if this advance is not cleared within 10 calendar days after my travel return date, I shall be held responsible for the full amount advanced and that I may be reprimanded in accordance with the Personal Policies and Procedures for my failure to clear this matter within the time so allotted. Further, in the event that the advance payment is not cleared within 10 calendar days of my return, and I have not filed a formal written dispute as to the amount due, by signing below, I am hereby making a knowing and voluntary wage deduction for the entire amount outstanding.

Signatures / Approvals

	Signature	Date	Contact Phone #
Traveler		10/21/19	5650
Program Director		10/21/19	Not needed
General Manager			Not needed

ONEIDA NATION
TRAVEL AUTHORIZATION REQUEST

General Travel Information

Name of Traveler	Reynold T. Danforth		
Please list name as it appears on Travelers Driver's License or WI State ID			
	Employee #		Date of Birth
Destination	Wisconsin Dells, WI		
Departure date	11/13/19	Return date	11/14/19
Purpose of travel	WGRA Planning Meeting		
Charged GL Account	001-4273003-000-701000-000		

GSA Rate Information for the destination

Per Diem rate per day	\$61.00	Lodging rate per day	\$
-----------------------	---------	----------------------	----

Cost Estimate Information

Description	Rate	Factor	Days/ Miles	Total
Per Diem initial travel date	\$ 61.00	0.75	1	\$ 45.75
Per Diem full day at destination	\$ 61.00	1.00	0	\$ 0.00
Per Diem return travel date	\$ 61.00	0.75	1	\$ 45.75
Subtract included meals				\$ 0.00
Lodging including room rate plus taxes	\$89.00		1	\$ 89
Airfare	\$			\$ 0.00
Private Car Mileage	\$			\$ 0.00
Taxi or car rental	\$			\$ 0.00
Luggage Fees	\$			\$ 0.00
Registration – accept VISA? Yes / No	\$			\$ 0.00
Allowable price adjustment If travel arrangements exceed the Total Cost Estimate re-approval is required				\$ 200.00
Total Cost Estimate				\$ 380.50

I understand this advance will be deducted from my claim for reimbursement of actual travel expenses. I also understand that if this advance is not cleared within 10 calendar days after my travel return date, I shall be held responsible for the full amount advanced and that I may be reprimanded in accordance with the Personal Policies and Procedures for my failure to clear this matter within the time so allotted. Further, in the event that the advance payment is not cleared within 10 calendar days of my return, and I have not filed a formal written dispute as to the amount due, by signing below, I am hereby making a knowing and voluntary wage deduction for the entire amount outstanding.

Signatures / Approvals

	Signature	Date	Contact Phone #
Traveler		10/21/19	5650
Program Director		10/21/19	Not needed
General Manager			Not needed

ONEIDA NATION
TRAVEL AUTHORIZATION REQUEST

General Travel Information

Name of Traveler	Michelle M. Braaten		
Please list name as it appears on Travelers Driver's License or WI State ID			
	Employee #		Date of Birth
Destination	Wisconsin Dells, WI		
Departure date	11/13/19	Return date	11/14/19
Purpose of travel	WGRA Planning Meeting		
Charged GL Account	001-4273003-000-701000-000		

GSA Rate Information for the destination

Per Diem rate per day	\$ 61.00	Lodging rate per day	\$
-----------------------	----------	----------------------	----

Cost Estimate Information

Description	Rate	Factor	Days/ Miles	Total
Per Diem initial travel date	\$ 61.00	0.75	1	\$ 45.75
Per Diem full day at destination	\$ 61.00	1.00	0	\$ 0.00
Per Diem return travel date	\$ 61.00	0.75	1	\$ 45.75
Subtract included meals				\$
Lodging including room rate plus taxes	\$ 89.00		1	\$ 89
Airfare	\$			\$ 0.00
Private Car Mileage	\$			\$ 0.00
Taxi or car rental	\$			\$ 0.00
Luggage Fees	\$			\$ 0.00
Registration – accept VISA? Yes / No	\$			\$ 0.00
Allowable price adjustment If travel arrangements exceed the Total Cost Estimate re-approval is required				\$ 200.00
Total Cost Estimate				\$ 380.50

I understand this advance will be deducted from my claim for reimbursement of actual travel expenses. I also understand that if this advance is not cleared within 10 calendar days after my travel return date, I shall be held responsible for the full amount advanced and that I may be reprimanded in accordance with the Personal Policies and Procedures for my failure to clear this matter within the time so allotted. Further, in the event that the advance payment is not cleared within 10 calendar days of my return, and I have not filed a formal written dispute as to the amount due, by signing below, I am hereby making a knowing and voluntary wage deduction for the entire amount outstanding.

Signatures / Approvals

	Signature	Date	Contact Phone #
Traveler		10/21/19	5650
Program Director		10/21/19	Not needed
General Manager			Not needed

ONEIDA NATION
TRAVEL AUTHORIZATION REQUEST

General Travel Information

Name of Traveler	Jonas Gunnar Hill		
Please list name as it appears on Travelers Driver's License or WI State ID			
	Employee #		Date of Birth
Destination	Wisconsin Dells, WI		
Departure date	11/13/19	Return date	11/14/19
Purpose of travel	WGRA Planning Meeting		
Charged GL Account	001-4273003-000-701000-000		

GSA Rate Information for the destination

Per Diem rate per day	\$ 61.00	Lodging rate per day	\$
-----------------------	----------	----------------------	----

Cost Estimate Information

Description	Rate	Factor	Days/ Miles	Total
Per Diem initial travel date	\$ 61.00	0.75	1	\$ 45.75
Per Diem full day at destination	\$ 61.00	1.00	0	\$ 0.00
Per Diem return travel date	\$ 61.00	0.75	1	\$ 45.75
Subtract included meals				\$ 0.00
Lodging including room rate plus taxes	\$ 89.00		1	\$ 89
Airfare	\$			\$ 0.00
Private Car Mileage	\$			\$ 0.00
Taxi or car rental	\$			\$ 0.00
Luggage Fees	\$			\$ 0.00
Registration – accept VISA? Yes / No	\$			\$ 0.00
Allowable price adjustment If travel arrangements exceed the Total Cost Estimate re-approval is required				\$ 200.00
Total Cost Estimate				\$ 380.50

I understand this advance will be deducted from my claim for reimbursement of actual travel expenses. I also understand that if this advance is not cleared within 10 calendar days after my travel return date, I shall be held responsible for the full amount advanced and that I may be reprimanded in accordance with the Personal Policies and Procedures for my failure to clear this matter within the time so allotted. Further, in the event that the advance payment is not cleared within 10 calendar days of my return, and I have not filed a formal written dispute as to the amount due, by signing below, I am hereby making a knowing and voluntary wage deduction for the entire amount outstanding.

Signatures / Approvals

	Signature	Date	Contact Phone #
Traveler		10/21/19	5650
Program Director		10/21/19	Not needed
General Manager			Not needed

ONEIDA NATION
TRAVEL AUTHORIZATION REQUEST

General Travel Information

Name of Traveler	Tamara J. VanSchyndel		
Please list name as it appears on Travelers Driver's License or WI State ID			
	Employee #		Date of Birth
Destination	Wisconsin Dells, WI		
Departure date	11/13/19	Return date	11/14/19
Purpose of travel	WGRA Planning Meeting		
Charged GL Account	001-4273003-000-701000-000		

GSA Rate Information for the destination

Per Diem rate per day	\$61.00	Lodging rate per day	\$
-----------------------	---------	----------------------	----

Cost Estimate Information

Description	Rate	Factor	Days/ Miles	Total
Per Diem initial travel date	\$ 61.00	0.75	1	\$ 45.75
Per Diem full day at destination	\$ 61.00	1.00	0	\$ 0.00
Per Diem return travel date	\$ 61.00	0.75	1	\$ 45.75
Subtract included meals				\$ 0.00
Lodging including room rate plus taxes	\$89.00		1	\$ 89
Airfare	\$			\$ 0.00
Private Car Mileage	\$			\$ 0.00
Taxi or car rental	\$			\$ 0.00
Luggage Fees	\$			\$ 0.00
Registration – accept VISA? Yes / No	\$			\$ 0.00
Allowable price adjustment If travel arrangements exceed the Total Cost Estimate re-approval is required				\$ 200.00
Total Cost Estimate				\$ 380.50

I understand this advance will be deducted from my claim for reimbursement of actual travel expenses. I also understand that if this advance is not cleared within 10 calendar days after my travel return date, I shall be held responsible for the full amount advanced and that I may be reprimanded in accordance with the Personal Policies and Procedures for my failure to clear this matter within the time so allotted. Further, in the event that the advance payment is not cleared within 10 calendar days of my return, and I have not filed a formal written dispute as to the amount due, by signing below, I am hereby making a knowing and voluntary wage deduction for the entire amount outstanding.

Signatures / Approvals

	Signature	Date	Contact Phone #
Traveler		10/21/19	5650
Program Director		10/21/19	Not needed
General Manager			Not needed

Approve the travel request - Councilwoman Jennifer Webster - Administration of Children & Families Tribal
Oneida Business Committee Travel Request

1. OBC Meeting Date Requested: 10 / 23 / 19 ☐ e-poll requested

2. General Information:

Event Name: Tribal Advisory Committee (TAC) meeting for Administration for Children and Families (ACF)

Event Location: Washington, D.C. Attendee(s): Jennifer Webster

Departure Date: November 17, 2019 Attendee(s):

Return Date: November 22, 2019 Attendee(s):

3. Budget Information:

☒ Funds available in individual travel budget(s)

☐ Unbudgeted

☒ Grant Funded or Reimbursed

Cost Estimate: \$1230.00

4. Justification:

Describe the justification of this Travel Request:

Councilwoman Webster is the alternate on ACFTAC and is being requested to attend these meetings when the Primary is not able to attend. At this time, the Primary may not be able to attend. Airfare and hotel will be reimbursed by ACF TAC.

Tentative Meeting dates:

Monday, November 18, 2019 - Wednesday, November 20, 2019, OR

Tuesday, November 19, 2019 - Thursday, November 21, 2019.

Two travel days will be needed - one for either November 17th or 18th and return travel on November 21st or 22nd.

Requested Action:

To approve the travel for Councilwoman Webster to travel to Washington, D.C.

5. Submission

Sponsor: Jennifer Webster, Councilmember

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf OR print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Jessica L. Wallenfang

From: Jennifer A. Webster
Sent: Monday, October 14, 2019 5:07 PM
To: Jessica L. Wallenfang
Subject: FW: TAC Meeting - In person meeting - November 2019

Can you add to next BC agenda for request to travel?

Dates are still TBD,

Travel is reimbursed,

I only attend if the primary can't attend, he has not decided yet, but I wanted to get this on sooner rather than later.

From: Sauve, Michelle (ACF) <Michelle.Sauve@acf.hhs.gov>
Sent: Thursday, October 10, 2019 4:48 PM
To: swosecretary@swo-nsn.gov; Jennifer A. Webster <JWEBSTE1@oneidanation.org>
Cc: Rose, Teresa (ACF) (CTR) <Teresa.Rose@acf.hhs.gov>
Subject: FW: TAC Meeting - In person meeting - November 2019

Hi Ms. Thompson & Ms. Webster

We realized your names were missing from this list. Please reply back to Terry, copied here with your preference for the next in person meeting dates listed below.

Best,

Michelle Sauve,

*Intergovernmental Affairs Specialist,
 Administration for Native Americans
 Administration for Children and Families
 U.S. Department of Health and Human Services
 330 C Street SW
 Washington DC 20024
 (202) 260-6974
michelle.sauve@acf.hhs.gov*

From: Rose, Teresa (ACF) (CTR) <Teresa.Rose@acf.hhs.gov>
Sent: Thursday, October 10, 2019 3:57 PM
To: Romine, Kimberly (ACF) <Kimberly.Romine@acf.hhs.gov>; Amanda Montgomery <amontgomery@pci.nsn.gov>; Carmen Thomas <cthomas@easternshoshone.org>; 'efink@nfr-nsn.gov' <efink@nfr-nsn.gov>; Elizabeth Duran <eduran@pojoaque.org>; Frances Big Crow <pigeon_jack@hotmail.com>; Gail Hatcher <gail.hatcher@klamathtribes.com>; Geradine (Liz) Mueller (lmueller@jamestowntribe.org) <lmueller@jamestowntribe.org>; Jonathan Nez <cbahe@navajo-nsn.gov>; Lee Spoonhunter <lee.spoonhunter@northernarapaho.com>; Mary David <mdavid@kawerak.org>; Michael McKerchie <mmckerchie@saulttrib.net>; mmcgovran@nfr-nsn.gov; 'tbatt@sbtribes.com' <tbatt@sbtribes.com>; Terrelene Massey <rtoledo@navajo-nsn.gov>; Vivian Korthuis <vkorthuis@avcp.org>; Whitney Jones <wjones@squaxin.us>; Whitney Jones 2 <wjones@spipa.org>
Cc: Hovland, Jean (ACF) <Jean.Hovland@acf.hhs.gov>; Beadle, Mirtha R. (ACF) <Mirtha.Beadle@acf.hhs.gov>; Sauve,

Michelle (ACF) <Michelle.Sauve@acf.hhs.gov>; Dannan, Thomas (ACF) (CTR) <Thomas.Dannan@acf.hhs.gov>; Rose, Teresa (ACF) (CTR) <Teresa.Rose@acf.hhs.gov>; Washington, Angel (ACF) (CTR) <Angel.Washington@acf.hhs.gov>; Njike, Kelly (ACF) (CTR) <Kelly.Njike@acf.hhs.gov>; Montagnese, Christine (ACF) (CTR) <Christine.Montagnese@acf.hhs.gov>
Subject: TAC Meeting - In person meeting - November 2019

Dear TAC members,

ANA Commissioner, Jeannie Hovland would like to hold an in person TAC – Tribal Advisory Committee meeting in Washington DC during the month of November 2019.

The two dates that we are considering are:

1. **Monday, November 18 – Wednesday, November 20, 2019**

- 11/18 Day 1, Half Day
- 11/19 Day 2, Full Day
- 11/20 Day 3, Full Day

2. **Tuesday, November 19 – Thursday, November 21, 2019**

- 11/19 Day 1, Half Day
- 11/20 Day 2, Full Day
- 11/21 Day 3, Full Day (ANA Fall feast)

Please let us know what your availability is for either of these dates no later than Tuesday, October 15, 2019 so we can plan accordingly.

If you have any questions please feel free to reach out.

Thank you,

Terry Rose
Project Assistant
Tribal Tech, LLC (contractor)
Supporting the Administration for Native Americans
Cell: 703-303-8782



ADMINISTRATION FOR
CHILDREN & FAMILIES

330 C Street, S.W., Washington, DC 20201 | www.acf.hhs.gov

RECEIVED BY
BUSINESS COMMITTEE
SUPPORT OFFICE

MAR 07 2019

ONEIDA NATION
INITIALS

February 27, 2019

Tehassi Tasi Hill
Chairperson
Oneida Nation
P.O. Box 365
Oneida, WI 54155-0365

Dear Chairperson Hill:

I am pleased to inform you that Councilwoman, Jennifer Webster, has been accepted as a member of the Administration for Children and Families (ACF) Tribal Advisory Committee (TAC). She will serve as the alternate representative for the Bemidji area, representing tribes in Minnesota, Michigan and Wisconsin. Currently, Councilman Michael McKerchie from Sault Ste. Marie Tribe is serving as the primary representative.

As stated in our letter soliciting nominations, the TAC is formed to assist and provide advice to the Assistant Secretary for Children and Families in carrying out its mission in tribal communities. Specifically, the TAC will convene to develop an outline of the concerns/issues you would like ACF to address in consultation with the tribes.

TAC alternate members are invited to join the monthly TAC calls, occurring the first Wednesday of the month at 3:00pm Eastern, 2:00pm Central. Attendance at the calls on a regular basis is required, while in person participation is only required when the primary representative is unavailable. At those times, ACF pay for travel expenses to the in person meetings.

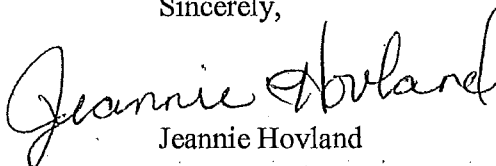
All face-to-face meetings, approximately 3 per year, will take place in the Mary E. Switzer Building, located at 330 C Street, SW, Washington, DC. ACF will be responsible for paying travel expenses (travel, hotel, and per diem) for all attending members. With that understanding, we ask that Ms. Webster complete the attached travel profile.

Please contact LaTasha Comer at (202) 401-5156 or LaTasha.Comer@acf.hhs.gov for any questions or to obtain additional information to facilitate her travel.

ACF program office leaders and I look forward to working with you as we continue to build a strong partnership.

003 1 6 AM

Sincerely,

A handwritten signature in black ink that reads "Jeannie Hovland". The signature is written in a cursive, flowing style.

Jeannie Hovland
Deputy Assistant Secretary
for Native American Affairs

Enclosures

Enter the e-poll results into the record regarding the approved BC SOP exception and the approved travel

Business Committee Agenda Request

1. Meeting Date Requested: 10/23/19

2. General Information:

Session: ☒ Open

☐ Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

3. Supporting Documents:

☐ Contract Document(s)

☐ Legal Review

☐ Resolution

☐ Correspondence

☐ Minutes

☐ Statement of Effect

☐ Fiscal Impact Statement

☐ Report

☒ Travel Documents

☐ Other: E-poll results; E-poll request and supporting documents

4. Budget Information:

☐ Budgeted

☐ Budgeted – Grant Funded

☐ Unbudgeted

☒ Not Applicable

☐ Other: *Describe*

5. Submission:

Authorized Sponsor: Lisa Summers, Secretary

Primary Requestor: _____

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: LLIGGINS

From: TribalSecretary
Sent: Tuesday, October 15, 2019 9:10 AM
To: TribalSecretary; Brandon L. Yellowbird-Stevens; Daniel P. Guzman; David P. Jordan; Ernest L. Stevens; Jennifer A. Webster; Kirby W. Metoxen; Lisa M. Summers; Patricia M. King; Tehassi Tasi Hill
Cc: Brian A. Doxtator; Jameson J. Wilson; Danelle A. Wilson; Fawn J. Billie; Jessica L. Wallenfang; Laura E. Laitinen-Warren; Leyne C. Orosco; Rhiannon R. Metoxen; Rosa J. Laster; BC_Agenda_Requests; Shannon C. Davis
Subject: E-POLL RESULTS: Approve exception to OBC SOP and approve travel request per § 216.16-1 - 4 OGC members/staff - NTGC Regulatory Academy - Central Valley, CA - Nov 4-7, 2019
Attachments: BCAR Approve exception to OBC SOP and approve travel request per 216.16-1 - 4 OGC members-staff - NTGC Regulatory Academy - Central Valley, CA - Nov 4-7, 2019.pdf

E-POLL RESULTS

The e-poll to approve an exception to § 3.3 of the Business Committee SOP *Section 16, Travel & Expense Policy* and approve the travel request in accordance with § 216.16-1 - Four (4) Oneida Gaming Commission members/staff - National Tribal Gaming Commissioner's Regulatory Academy – Central Valley, CA – November 4-7, 2019, has carried. As of the deadline, below are the results:

Support: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Jennifer Webster.

Lisa Liggins
Information Management Specialist
Business Committee Support Office (BCSO)



A good mind. A good heart. A strong fire.

P.O. Box 365
Oneida, WI 54155-0365
oneida-nsn.gov

From: TribalSecretary <TribalSecretary@oneidanation.org>
Sent: Friday, October 11, 2019 3:11 PM
To: Brandon L. Yellowbird-Stevens <bsteven@oneidanation.org>; Daniel P. Guzman <dguzman@oneidanation.org>; David P. Jordan <djordan1@oneidanation.org>; Ernest L. Stevens <esteven4@oneidanation.org>; Jennifer A. Webster <JWEBSTE1@oneidanation.org>; Kirby W. Metoxen <KMETOX@oneidanation.org>; Lisa M. Summers <lsummer2@oneidanation.org>; Patricia M. King <tking@oneidanation.org>; Tehassi Tasi Hill <thill7@oneidanation.org>
Cc: TribalSecretary <TribalSecretary@oneidanation.org>; Brian A. Doxtator <bdoxtat2@oneidanation.org>; Jameson J. Wilson <jwilson@oneidanation.org>; Chris J. Cornelius <ccorne10@oneidanation.org>; Danelle A. Wilson <dwilson1@oneidanation.org>; Fawn J. Billie <fbillie@oneidanation.org>; Jessica L. Wallenfang <JWALLENF@oneidanation.org>; Laura E. Laitinen-Warren <LLAITINE@oneidanation.org>; Leyne C. Orosco <lorosco@oneidanation.org>; Rhiannon R. Metoxen <rmetoxe2@oneidanation.org>; Rosa J. Laster <rlaster@oneidanation.org>
Subject: E-POLL REQUEST: Approve exception to OBC SOP and approve travel request per § 216.16-1 - 4 OGC members/staff - NTGC Regulatory Academy - Central Valley, CA - Nov 4-7, 2019
Importance: High

E-POLL REQUEST

Summary:

The Oneida Gaming Commission is respectfully requesting OBC approval regarding a training/travel request to the National Tribal Gaming Commissioners/Regulators Regulatory (NTGC/R) Academy being held November 4-7, 2019 at Tachi Palace & Casino in Fresno, CA. The Commission has the travel monies budgeted and has approved the travel internally for the two Commissioners and two staff members to attend.

The NTGC/R Academy is a newly developed training program for commissioners and regulators that offers in-depth information and training of tribal gaming regulatory responsibilities and best practices. Chairman Mark A. Powless Sr., also the NTGC/R Vice Chairman, is a presenter of the Academy. Newly-elected Commissioner Jonas Hill, OGC-Compliance Manager Ivory Kelly and OGC Compliance Specialist Shoshana King are the other individuals requesting to attend. Due to timing and special pricing deadlines, an e-poll is requested for approval.

The Oneida Gaming Commission Received the notice regarding this opportunity on October 8, 2019, which does not allow for the required 30 days per section 3.3 of the OBC SOP regarding these types of requests (30 days would be October 5, 2019). The Oneida Gaming Commission is also requesting an exception to the SOP.

Requested Action:

Approve an exception to § 3.3 of the Business Committee SOP *Section 16, Travel & Expense Policy* and approve the travel request in accordance with § 216.16-1 - Four (4) Oneida Gaming Commission members/staff - National Tribal Gaming Commissioner's Regulatory Academy – Central Valley, CA – November 4-7, 2019

Deadline for response:

Responses are due no later than **4:30 p.m., MONDAY, October 14, 2019.**

Voting:

1. Use the voting button above, if available; OR
2. Reply with "Support" or "Oppose".

Lisa Liggins

Information Management Specialist
Business Committee Support Office (BCSO)



A good mind. A good heart. A strong fire.
PO Box 365
Oneida, WI 54155-0365
Oneida-nsn.gov

Oneida Business Committee Agenda Request**1. Meeting Date Requested:** 10 / 23 / 19**2. General Information:**Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:Agenda Header: ☐ Accept as Information only☒ Action - please describe:**3. Supporting Materials**☐ Report ☐ Resolution ☐ Contract☒ Other:1. 3. 2. 4. ☐ Business Committee signature required**4. Budget Information**☐ Budgeted - Tribal Contribution☐ Budgeted - Grant Funded☐ Unbudgeted**5. Submission**Authorized Sponsor / Liaison: Primary Requestor/Submitter:
Your Name, Title / Dept. or Tribal MemberAdditional Requestor:
Name, Title / Dept.Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request**6. Cover Memo:**

Describe the purpose, background/history, and action requested:

The Oneida Gaming Commission is respectfully requesting OBC approval regarding a training/travel request to the National Tribal Gaming Commissioners/Regulators Regulatory (NTGC/R) Academy being held November 4-7, 2019 at Tachi Palace & Casino in Central Valley, CA.

The Oneida Gaming Commission Received the notice regarding this opportunity on October 8, 2019, which does not allow for the required 30 days per section 3.3 of the OBC SOP regarding these types of requests (30 days would be October 5, 2019). The Oneida Gaming Commission is requesting an exception to the SOP.

A tribal vehicle will not be used; the travelers will be flying to event in California.

This travel is funded by tribal contribution.

(Please see attached summary and back-up)

Requirements per OBC SOP:

- agenda/literature (attached)
- explanation of additional staff (see attached memo)
- travel authorization forms (attached)
- tribal vehicle use/non-use (see above)
- funding source (see above)

1) Save a copy of this form for your records.

2) Print this form as a *.pdf OR print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Nation
Oneida Gaming Commission



OGC Travel Request NTGC/R Regulatory Academy

Oneida
Gaming
Commission

To: OBC

From: Reynold T. Danforth, OGC Vice Chairman

Date: 10/09/19

Executive Summary:

The Oneida Gaming Commission is respectfully requesting OBC approval regarding a training/travel request to the National Tribal Gaming Commissioners/Regulators Regulatory (NTGC/R) Academy being held November 4-7, 2019 at Tachi Palace & Casino in Fresno, CA. The Commission has the travel monies budgeted and has approved the travel internally for the two Commissioners and two staff members to attend. Four (4) individuals from the same business unit requesting to attend a conference requires the OBC's approval.

The NTGC/R Academy is a newly developed training program for commissioners and regulators that offers in-depth information and training of tribal gaming regulatory responsibilities and best practices. The Academy flier is attached for reference.

Chairman Mark A. Powless Sr., also the NTGC/R Vice Chairman, is a presenter of the Academy. Newly-elected Commissioner Jonas Hill, OGC-Compliance Manager Ivory Kelly and OGC Compliance Specialist Shoshana King are the other individuals requesting to attend. Due to timing and special pricing deadlines, an e-poll is requested for approval.

Requested Action:

OBC e-poll approval for the four (4) individuals listed to attend the NTGC/R Regulatory Academy November 4-7, 2019.

Deadline for Response:

October 16, 2019

cc: OGC

Tammy VanSchyndel, OGC Executive Director

**ONEIDA NATION
TRAVEL AUTHORIZATION REQUEST**

General Travel Information

Name of Traveler	Mark A. Powless Sr.		
Please list name as it appears on Travelers Driver's License or WI State ID			
Employee #	██████	Date of Birth	██████
Destination	Fresno, CA		
Departure date	11/03/19	Return date	11/12/19
Purpose of travel	NTGCR Academy		
Charged GL Account	001-4273003-000-701000-000		

GSA Rate Information for the destination

Per Diem rate per day	\$66	Lodging rate per day	\$
-----------------------	------	----------------------	----

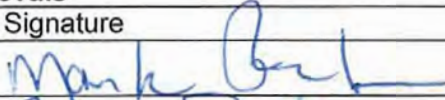
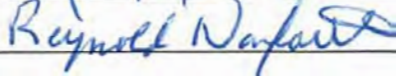
Cost Estimate Information

Description	Rate	Factor	Days/ Miles	Total
Per Diem initial travel date	\$ 66.00	0.75	1	\$ 49.50
Per Diem full day at destination	\$ 66.00	1.00	4	\$ 264.00
Per Diem return travel date	\$ 66.00	0.75	1	\$ 49.50
Subtract included meals				\$ 81.00
Lodging including room rate plus taxes	\$94.00		5	\$ 470
Airfare	\$726.00			\$ 726.00
Private Car Mileage	\$			\$ 0.00
Taxi or car rental	\$ 50.00			\$ 50.00
Luggage Fees	\$60.00			\$ 60.00
Registration – accept VISA? Yes / No	\$600.00			\$ 600.00
Allowable price adjustment If travel arrangements exceed the <u>Total Cost Estimate</u> re-approval is required				\$ 200.00
Total Cost Estimate				\$ 2,388.00

11/4 - Brkfst
& lunch
included \$33
11/5 - Brkfst
included \$50
11/6 - Brkfst
included \$50
11/7 - Brkfst
included \$50
Total Per
Diem:
\$282.00

I understand this advance will be deducted from my claim for reimbursement of actual travel expenses. I also understand that if this advance is not cleared within 10 calendar days after my travel return date, I shall be held responsible for the full amount advanced and that I may be reprimanded in accordance with the Personal Policies and Procedures for my failure to clear this matter within the time so allotted. Further, in the event that the advance payment is not cleared within 10 calendar days of my return, and I have not filed a formal written dispute as to the amount due, by signing below, I am hereby making a knowing and voluntary wage deduction for the entire amount outstanding.

Signatures / Approvals

	Signature	Date	Contact Phone #
Traveler		10/08/19	5650
Program Director		10/08/19	Not needed
General Manager			Not needed

ONEIDA NATION
TRAVEL AUTHORIZATION REQUEST

General Travel Information

Name of Traveler	Jonas Gunnar Hill		
Please list name as it appears on		Traveler's Driver's License or WI State ID	
Employee #		Date of Birth	
Destination	Fresno, CA.		
Departure date	11/02/19	Return date	11/08/19
Purpose of travel	NTGCR Regulatory Academy		
Charged GL Account	001-4273003-000-701000-000		

GSA Rate Information for the destination

Per Diem rate per day	\$66.00	Lodging rate per day	\$
-----------------------	---------	----------------------	----

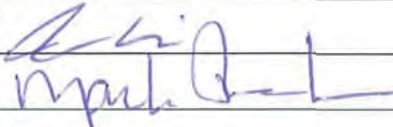
Cost Estimate Information

Description	Rate	Factor	Days/ Miles	Total
Per Diem initial travel date	\$ 66.00	0.75	1	\$ 49.50
Per Diem full day at destination	\$ 66.00	1.00	5	\$ 330.00
Per Diem return travel date	\$ 66.00	0.75	1	\$ 49.50
Subtract included meals				\$ 81.00
Lodging including room rate plus taxes	\$ 93.50		6	\$ 561
Airfare	\$ 630.00			\$ 630.00
Private Car Mileage	\$.545		286	\$ 155.87
Taxi or car rental	\$ 70.00			\$ 70.00
Luggage Fees	\$ 60.00			\$ 60.00
Registration – accept VISA? Yes / No	\$ 600.00			\$ 600.00
Allowable price adjustment If travel arrangements exceed the Total Cost Estimate re-approval is required				\$ 200.00
Total Cost Estimate				\$ 2,624.87

11/4 - Brkfst
& lunch
included \$33
11/5 - Brkfst
included \$50
11/6 - Brkfst
included \$50
11/7 - Brkfst
included \$50
Total Per
Diem:
\$348.00

I understand this advance will be deducted from my claim for reimbursement of actual travel expenses. I also understand that if this advance is not cleared within 10 calendar days after my travel return date, I shall be held responsible for the full amount advanced and that I may be reprimanded in accordance with the Personal Policies and Procedures for my failure to clear this matter within the time so allotted. Further, in the event that the advance payment is not cleared within 10 calendar days of my return, and I have not filed a formal written dispute as to the amount due, by signing below, I am hereby making a knowing and voluntary wage deduction for the entire amount outstanding.

Signatures / Approvals

	Signature	Date	Contact Phone #
Traveler		10/08/19	5650
Program Director		10/08/19	Not needed
General Manager			Not needed

ONEIDA NATION
TRAVEL AUTHORIZATION REQUEST

General Travel Information

Name of Traveler	Ivory S. Kelly		
Please list name as it appears on Travelers Driver's License or WI State ID			
Employee #	[REDACTED]	Date of Birth	[REDACTED]
Destination	Fresno, CA.		
Departure date	11/02/19	Return date	11/08/19
Purpose of travel	NTGCR Regulatory Academy		
Charged GL Account	001-4273003-000-701000-000		

GSA Rate Information for the destination

Per Diem rate per day	\$66.00	Lodging rate per day	\$
-----------------------	---------	----------------------	----


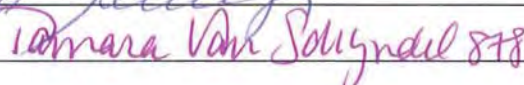
Cost Estimate Information

Description	Rate	Factor	Days/ Miles	Total
Per Diem initial travel date	\$ 66.00	0.75	1	\$ 49.50
Per Diem full day at destination	\$ 66.00	1.00	5	\$ 330.00
Per Diem return travel date	\$ 66.00	0.75	1	\$ 49.50
Subtract included meals				\$ 81.00
Lodging including room rate plus taxes	\$93.50		6	\$ 561
Airfare	\$ 630.00			\$ 630.00
Private Car Mileage	\$.545		286	\$ 155.87
Taxi or car rental	\$70.00			\$ 70.00
Luggage Fees	\$60.00			\$ 60.00
Registration – accept VISA? Yes / No	\$ 600.00			\$ 600.00
Allowable price adjustment If travel arrangements exceed the <u>Total Cost Estimate</u> re-approval is required				\$ 200.00
Total Cost Estimate				\$ 2,624.87

11/4 - Brkfst
& lunch
included \$33
11/5 - Brkfst
included \$50
11/6 - Brkfst
included \$50
11/7 - Brkfst
included \$50
Total Per
Diem:
\$348.00

I understand this advance will be deducted from my claim for reimbursement of actual travel expenses. I also understand that if this advance is not cleared within 10 calendar days after my travel return date, I shall be held responsible for the full amount advanced and that I may be reprimanded in accordance with the Personal Policies and Procedures for my failure to clear this matter within the time so allotted. Further, in the event that the advance payment is not cleared within 10 calendar days of my return, and I have not filed a formal written dispute as to the amount due, by signing below, I am hereby making a knowing and voluntary wage deduction for the entire amount outstanding.

Signatures / Approvals

	Signature	Date	Contact Phone #
Traveler		10/09/19	5650
Program Director		10/09/19	Not needed
General Manager			Not needed

ONEIDA NATION
TRAVEL AUTHORIZATION REQUEST

General Travel Information

Name of Traveler	Shoshana P. King		
Please list name as it appears on Travelers Driver's License or WI State ID			
Employee #	[REDACTED]	Date of Birth	[REDACTED]
Destination	Fresno, CA		
Departure date	11/02/19	Return date	11/08/19
Purpose of travel	NTGCR Regulatory Academy		
Charged GL Account	001-4273003-000-701000-000		

GSA Rate Information for the destination

Per Diem rate per day	\$66.00	Lodging rate per day	\$
-----------------------	---------	----------------------	----

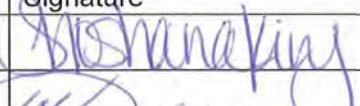
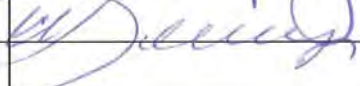
Cost Estimate Information

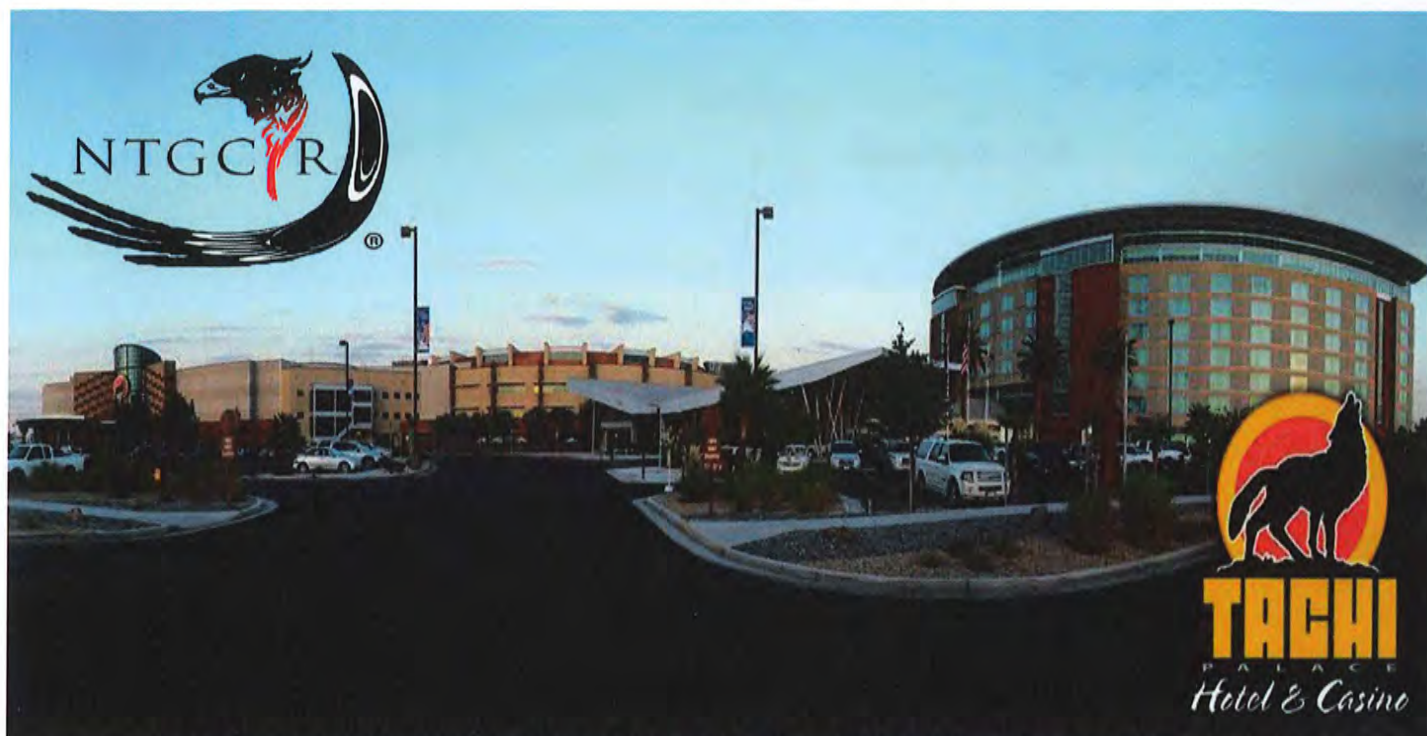
Description	Rate	Factor	Days/ Miles	Total
Per Diem initial travel date	\$66.00	0.75	1	\$ 49.50
Per Diem full day at destination	\$66.00	1.00	5	\$ 330.00
Per Diem return travel date	\$66.00	0.75	1	\$ 49.50
Subtract included meals				\$ 81.00
Lodging including room rate plus taxes	\$93.50		6	\$ 561
Airfare	\$630.00			\$ 630.00
Private Car Mileage	\$			\$ 0.00
Taxi or car rental	\$50.00			\$ 50.00
Luggage Fees	\$60.00			\$ 60.00
Registration – accept VISA? Yes / No	\$600.00			\$ 600.00
Allowable price adjustment If travel arrangements exceed the Total Cost Estimate re-approval is required				\$ 200.00
Total Cost Estimate				\$ 2,449.00

11/4 - Brkfst
& lunch
included \$33
11/5 - Brkfst
included \$50
11/6 - Brkfst
included \$50
11/7 - Brkfst
included \$50
Total Per
Diem:
\$348.00

I understand this advance will be deducted from my claim for reimbursement of actual travel expenses. I also understand that if this advance is not cleared within 10 calendar days after my travel return date, I shall be held responsible for the full amount advanced and that I may be reprimanded in accordance with the Personal Policies and Procedures for my failure to clear this matter within the time so allotted. Further, in the event that the advance payment is not cleared within 10 calendar days of my return, and I have not filed a formal written dispute as to the amount due, by signing below, I am hereby making a knowing and voluntary wage deduction for the entire amount outstanding.

Signatures / Approvals

	Signature	Date	Contact Phone #
Traveler		10/08/19	5650
Program Director		10/08/19	Not needed
General Manager			Not needed



**National Tribal Gaming Commissioner's Regulatory Academy
Tachi Palace & Casino November 4-7, 2019**

We invite you to join us for our second regulatory academy. The NTGCR Board, Conference Committee and staff have worked for the past year to develop and implement a Regulatory Academy based on the needs of Gaming Commissioners and staff.

We offer over 26 hours of comprehensive regulatory training in a four day academy. Our speakers are selected from experts in the Indian Gaming industry and experienced Commissioners from throughout the country.

Due to the scope and nature of this academy, **space is limited to 70 people**. Participants who wish to attend must submit their registration form as soon as possible. You will receive a confirmation or denial letter based on availability.

Upon completion of this academy, you will receive a Certificate certifying your successful completion of the Regulatory Academy authorized by the National Tribal Gaming Commissioners & Regulators Association.

Hotel/Airport

**Tachi Palace & Casino
1-800-615-8030**

Code: National Tribal Gaming
Commissioners

Cut Off: October 23, 2019

Airport Location: Fresno, CA

Code: FAT

Contact Hotel for Shuttle
Information

November 3rd – Sunday

5:00 PM - Early Registration
7:00 PM

November 4th – Monday

7:30 AM – Registration
8:30 AM Continental Breakfast provided

8:30 AM - Welcome – Chairman Hummingbird
8:45 AM

8:45 AM – Session 1 – 1.5 hours
10:15 AM History of Indian Gaming (IGRA)

10:15 AM – Break 1
10:30 AM

10:30 AM- Session 2 – 2 hours
12:30 PM Tribal Gaming Regulatory Authority Operations vs Casino Responsibilities -

12:30 PM – Provided Networking Lunch - (Required Event)
2:00 PM

2:00 PM – Session 3 – 1.5 hours
3:30 PM Gaming & Gaming Related Systems

3:30 PM – Break 2
3:45 PM

3:45 PM – Session 4 – 1.5 hours
5:15 PM Gaming System/Equipment Review & Certification

November 5th - Tuesday

8:00 AM Continental Breakfast Provided

8:30 AM - Session 5 – 1.5 hours
10:00 AM Gaming Law

10:00 AM – Break 1
10:15 AM

10:15 AM – Session 6 – 1.5 hours
11:45 AM Tribal/State Compacts

11:45 AM – Lunch (on your own)
1:00 PM

1:00 PM – 2:00 PM	Session 7 – 1 hour Environmental Public Health & Safety (EPH&S)
2:00 PM – 2:15 PM	Break 2
2:15 PM – 3:45 PM	Session 8 – 1.5 hours Live Demo of EPH&S Facility Checks/Audits
3:45 PM – 4:00 PM	Break 3
4:00 PM – 5:30 PM	Session 9 – 1.5 hours Patron Disputes vs Tort Claims
7:00 PM– 9:00 PM	Academy Mixer

November 6th - Wednesday

8:00 AM	Continental Breakfast Provided
8:30 AM - 10:00 AM	Session 10 – 1.5 hours Investigations and Record Retention –
10:00 AM – 10:15 AM	Break 1
10:15 AM – 11:45 AM	Session 11 – 1.5 hours Tribal Ordinances and Commission Regulations
11:45 AM – 1:00 PM	Lunch (on your own)
1:00 PM – 2:30 PM	Session 12 – 1.5 hours License and Background Investigations
2:30 PM – 2:45 PM	Break 2
2:45 PM – 4:45 PM	Session 13 – 2 hours Enforcement & License Actions – Mock Hearing
5:30 PM	Board Meeting

November 7th - Thursday

8:00 AM	Continental Breakfast Provided
8:30 AM - 10:00 AM	Session 14 – 1.5 hours TGRA Internal Audit
10:00 AM –	Break 1

10:15 AM

10:15 AM –
11:15 AM

Session 15 – 1 hour
Preparing and Completing an Internal Audit

11:15 AM –
12:30 PM

Lunch (on your own)

12:30 PM –
2:00 PM

Session 16 – 1.5 hours
Tribal Gaming Regulatory Authority Surveillance Operations

2:00 PM –
2:15 PM

Break 1

2:15 PM –
3:15 PM

Session 17 – 1 hour
National Indian Gaming Commission (NIGC) – invited

3:15 PM –
4:15 PM

Session 18 – 1 hour
Future of Indian Gaming Regulation –

4:15 PM –
5:00 PM

Awards and Closing – NTGCR Board



Regulatory Academy - Certification Outline

History of Indian Gaming (IGRA)

Duration: 1.5 Hours

This class will provide the history of Indian Gaming and how it has evolved. It will introduce the first laws and how the National Indian Gaming Commission was created. The class will take you through the timeline of from the first gaming establishments to generate profits to present day establishments. This class is important to establish the importance and basis for Indian Gaming.

Tribal Gaming Regulatory Authority (TGRA) vs Casino Responsibilities

Duration: 2 Hours

This class will provide an overview of TGRA regulatory authority and Casino responsibilities that the TGRA ensures are met. This training will also explore the types of staffing plans in use at different TGRAs. It will explain the importance of the duties of each department and staffing needed to run such department. Training is very important and something that is required for a TGRA. This class will provide examples of the types of training available and what training can be most beneficial for tribal gaming regulatory authorities.

Gaming and Gaming Related Systems

Duration: 1.5 Hours

This class will walk through the types of gaming and gaming related equipment/systems being used by the gaming operation. Examples of checklist will be provided to help guide the attendee in the best direction for reviews. It will discuss the types of interfaces these systems have with the games and/or financial systems.

Gaming System/Equipment Review & Certification

Duration: 1.5 Hours

This class will walk through the types of gaming and gaming related equipment that must receive approval from a tribal gaming regulatory authority. Examples of equipment and checklist will be provided to help guide the attendee in the best direction for this type of review. It will also provide steps for ensuring gaming activities such as, promotions and tournaments, are being reviewed and conducted fair and equitable.

Gaming Law

Duration: 1.5 Hours

Gaming law is becoming more and more important every day. This class will provide the principles of gaming law and the history behind it. Topics will range from past issues to present day issues and cases that have impacted tribal gaming. It will introduce the potential for the future concerns as technology evolves.

Tribal-State Compacts

Duration: 1.5 Hours

The attendee will be well informed of the current states that offer a compact with the tribes. This class will provide a history behind compacts and the types of involvement to expect from a state compliance group. Provide examples of state compacts and any other jurisdiction requirements.

Environmental Public Health and Safety (EPH&S)

Duration: 1 Hour

This course will teach the importance of EPH&S. It will provide materials needed to complete checklist and inspections. The types of inspections and reviews will be discussed along with what types of training is needed to ensure EPH&S.

Live Demo of EPH&S Facility Checks/Audits**Duration: 1.5 Hours**

This course will address how the TGRA verifies the information needed to submit an attestation letter and facility license to NIGC as required in Title 25, §559.4. We will focus on the basic safety audit (photos, report writing, listing your tribal, local, county, state, national, and Federal codes, policies, standards or procedures applicable to each gaming facility). Then move on to what type of documents you need to verify the facility meets all construction and maintenance codes. We will end the course with samples of the "new facility" and "renewal" attestation letters

Patron Gaming Disputes vs. Tort Claims**Duration: 1.5 Hours**

The gaming operation has claim processes for the different types of claims that can be filed. This class will teach the difference between a class II, class III, promotional, OTB and tort claim. It will provide examples of compact requirements for different regions and samples of regulations from tribes. Examples of dispute resolutions from various regions will be provided.

Investigations and Record Retention**Duration: 1.5 Hours**

Attendees will learn the basics of a regulatory investigation and the processes in place for the tribal regulatory authority. This class will walk you through the different types of investigations that a regulatory body will perform. It is important to understand record retention and evidence preservation. This class will provide for guidance to ensure proper record retention and preservation.

Tribal Ordinances and Commission Regulations**Duration: 1.5 Hours**

This class will explain the importance and requirements for a tribal ordinance and internal controls. This class will provide guidance on creating tribal internal controls. It will discuss the different types of controls needed and the laws and regulations required by tribal, state, and federal agencies. Examples of tribal internal controls will be provided to assist with the process of creation or comparison of your own. It will also provide guidance for implementing new tribal internal controls and what steps need to be taken.

Licensing and Background Investigations**Duration: 1.5 Hours**

This class will discuss and provide an overview of how commissions are required to perform background investigations on Key and Primary management officials to meet requirements that the NIGC requires tribes to perform investigations and issuance of licenses. We will discuss the process and different requirements and definitions of a Key and Primary Management Official.

Enforcement Actions and Hearings**Duration: 2 Hours**

This class provides the types of enforcement actions that can be taken by a TGRA. It will provide the processes needed to ensure a fair and proper hearing is conducted. These two types of items go hand in hand to ensure the TGRA and the Operation is protected. It will prepare the attendee for hearings/court proceedings. It will provide examples of tribal enforcement regulations to assist TGRAs with creating their own regulations. A mock hearing will take place to demonstrate the process for hearings and prepare the attendee for the types of actions that may arise.

TGRA Internal Audit**Duration: 1.5 Hours**

This class will explain the importance and requirements for a TGRA Internal Audit program. This class will provide guidance on requirements for creating an Internal Audit department. It will discuss the different types of controls needed and the laws and regulations required by tribal, state, and federal agencies.

Preparing and Completing an Internal Audit**Duration: 1 Hour**

This class will explain how to prepare for an internal audit, how an internal audit is completed, and provide examples for audit reports and audit findings.

Tribal Gaming Regulatory Authority Surveillance Operations**Duration: 1.5 Hours**

This class will teach the importance of the Surveillance department under the tribal gaming regulatory authority. It will explain the types of activities, reviews, and reporting that is completed by the surveillance department. The surveillance department must have the ability to report all known and potential infractions to the tribal gaming regulatory authority without any influence by the gaming operation.

National Indian Gaming Commission (NIGC)**Duration: 1.5 Hours**

It is important to understand the responsibilities and accountability of the NIGC. This class will walk you through how the NIGC functions and what responsibilities and services they provide to the tribes.

**Safe travels home. We hope you will join us at our Spring 2020 Conference
to be held at:**

**Sycuan Casino Resort
El Cajon, CA**

March 10-12, 2020

Watch for more information on our website at: www.ntgr.com

Tachi Hotel & Casino

NTGCR Academy Registration

November 4-7, 2019

NOTE: In order to receive your Award onsite, please register by October 14, 2020. Otherwise, your award will be shipped to you. Registration will be open until all spaces are filled and you received a confirmation. Space is limited to 70 attendees.

Tribe, Commission or Company: _____

Street: _____

City, State & Zip: _____

Phone: () _____ Email to send receipt: _____

Name	Position	Email

Academy Pricing - All prices are per person

Due to the Limited Amount of Participants for the Academy, **acceptance** into the academy will be on a first come first serve basis. **You will receive an email confirmation or denial based on availability.** Please return your form to email listed below. If paying by check please note this on form and email form to hold your spot.

___ **\$600** **Member Registration** - Your Gaming Commission or Vendor is a member of the NTGCR

___ **\$700** **Non-Member Tribe or Organization**

Number of People Attending: _____ x \$ _____ per person = \$ _____

Method of Payment

If paying by Credit Card we are utilizing: Square. Please provide the following information:

Please charge my credit card \$ _____ for _____ person/people.

VISA MC AE Exp. Date: _____ CCV code (on back): _____

Card # _____ Zip Code: _____

Name as it appears on the card: _____ Signature: _____

Email address for receipt from Square: _____

If paying by Check, please complete the following:

Enclosed is a check for \$ _____ for _____ people.

Please make checks payable to: **National Tribal Gaming Commissioners & Regulators** and send to:

National Tribal Gaming Commissioners & Regulators
P.O. Box 454
Oneida, WI 54155

(920) 833-0345 (fax)
dawnr@thehillgroup.org (email)

Schedule a special Business Committee meeting on December 13, 2019, at 9:00 a.m.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 10 / 23 / 19

2. General Information:

Session: X Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header: New Business

☐ Accept as Information only

☒ Action - please describe:

Motion to hold a Special Business Committee meeting on December 13, 2019 at 9:00 am to have RSM US present the Year End Financial Statements and the GTC presentation in executive session.

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☐ Other:

1.

3.

2.

4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution

☐ Budgeted - Grant Funded

☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: David P. Jordan, Councilmember

Primary Requestor/Submitter:

David P. Jordan, Internal Audit Manager
Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.

Oneida Business Committee Agenda Request

CIP # 15-002 Oneida Community Wells - Approve three (3) actions

1. Meeting Date Requested: 10 / 23 / 19**2. General Information:**Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:Agenda Header: ☐ Accept as Information only☒ Action - please describe:

Approval of CIP Package for CIP #15-002 Oneida Community Wells and activation of the approved FY2019 CIP Funds for CIP #15-002 Oneida Community Wells.

3. Supporting Materials☐ Report ☐ Resolution ☐ Contract☒ Other:1. 3. 2. 4. ☐ Business Committee signature required**4. Budget Information**☒ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted**5. Submission**Authorized Sponsor / Liaison: Primary Requestor/Submitter:
Your Name, Title / Dept. or Tribal MemberAdditional Requestor:
Name, Title / Dept.Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

Purpose:

The project team is seeking approval of the project's Capital Improvement Process (CIP) Package #15-002 and activation of the allocated CIP funding.

Background/History:

Project need and justification is noted in the attached CIP Package.

The majority of the project funding would be from Indian Health Service (IHS) and Environmental Protection Agency (EPA) funds with the remaining funded needed from the Oneida Nation. Funding for the project was included in the GTC approved FY2019 CIP Budget at \$ 1,877,000.

Phase II of the CIP has various tribal entities review the project's CIP Package and provide comments on its impacts to the Oneida Reservation. Because the project's location has been reviewed and approved by the Land Commission through the evaluation by IHS in the Main Community Water System Master Plan document; and the wells have been installed at the approved location, we feel it is appropriate to forgo Phase II of the CIP and proceed directly into Phase III – Design and Phase IV - Construction.

Action Requested:

1. Approval of procedural exception to forgo Phase II of the CIP process of routing the CIP Package to the various review entities.
2. Approval of the CIP Package for project CIP #15-002 Oneida Community Wells.
3. Activation of \$ 1,877,000 from the approved FY2019 CIP Budget for CIP # 15-002 Oneida Community Wells.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf OR print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Community Wells



CIP #15-002

CIP PACKAGE

Project Client: Public Works Division – Utilities Department

Project Team:

Scott Cottrell

Utilities Department Manager - DPW

Jacque Boyle

Division Director – Public Works

James Petitjean

Community Development Area Manager –
C&EDD

Paul J. Witek

Engineering Director/Senior Architect -
Engineering Dept.

Table of Contents

PROJECT EXECUTIVE SUMMARY5

I. Needs Assessment and Project Justification7

II. Business Plan7

III. Management Plan.....7

IV. Facility Concept and Space Requirements8

V. Site Selection9

VI. Environmental9

VII. Budget Estimate.....9

VIII. Financial Plan10

IX. Communication Plan.....11

X. Project time line.....11

XI. Appendix12

A. No appendices12

This page intentionally left blank

PROJECT EXECUTIVE SUMMARY

Project Title: Oneida Community Wells

Project Description:

The proposed project has three primary components: a Pumphouse, Water Main Extension, and new high capacity wells. These components are needed to address identified deficiencies in the water system.

(see pages 7 & 8 of CIP Package)

Management/Business Plan:

The current management structure and staffing levels will not be impacted, and no changes will be made as a result of this project.

(see page 7 of CIP Package)

Site Selection:

The site for the project has locating the wells and pumphouse centrally, specifically at the south end of King Lane west of Duck Creek.

(see page 9 of CIP Package)

Project Budget Estimate: (also see page 9 of CIP Package)

Soft & Misc. Costs:	\$718,300
Construction:	\$2,854,300
Furniture, Fixtures & Equipment (FFE):	\$5,000
Contingency:	\$525,150
Total:	\$4,102,750
External Funding:	\$2,225,750
CIP Funding:	\$1,877,000

Financial Plan:

Project funds have been included in the GTC approved FY2019 CIP budget with the remaining funding coming from EPA and IHS.

(see page 10 of CIP Package)

Communication Plan:

The standard process will be used for communicating the project status to the community.

(see page 11 of CIP Package)

This page intentionally left blank

I. Needs Assessment and Project Justification

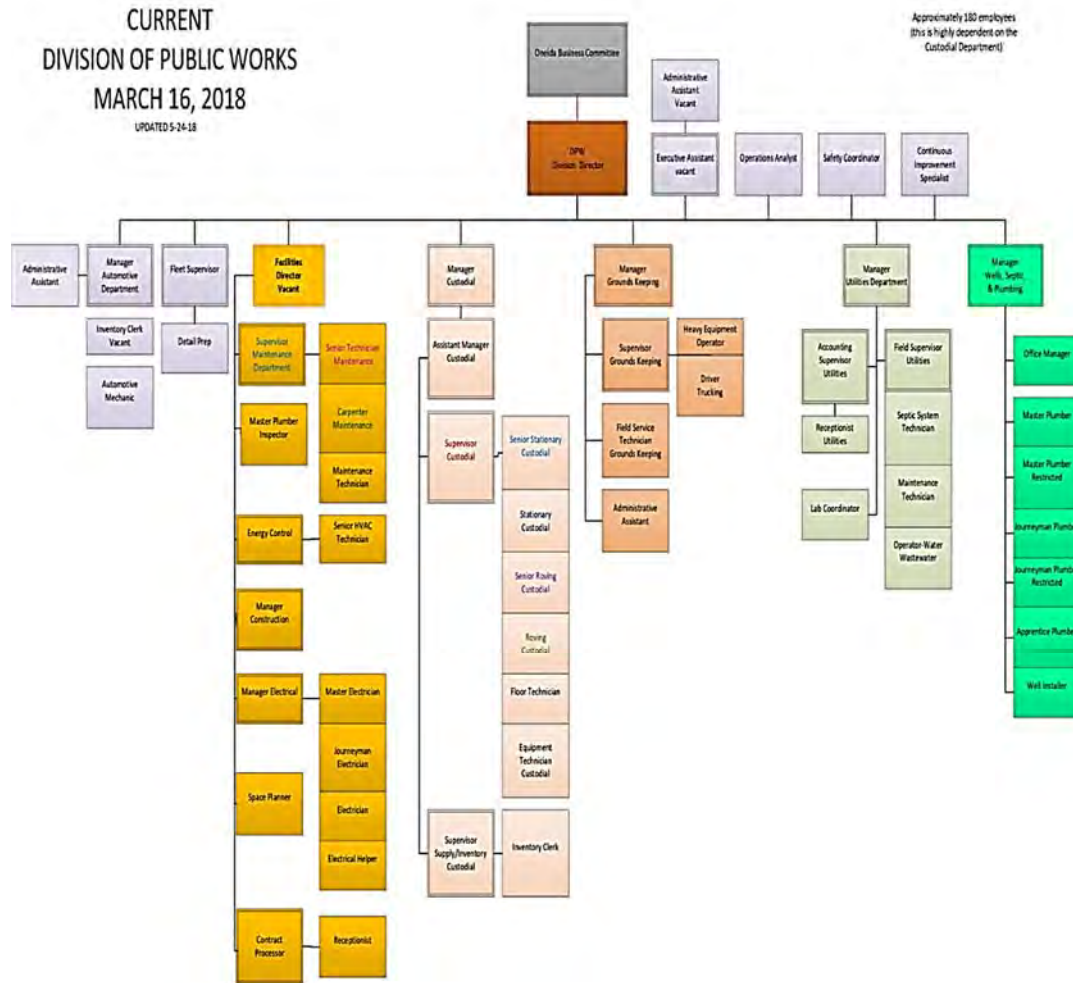
- A. **Introduction:** At the request of the Oneida Nation the Indian Health Service (IHS) completed a Master Plan for the Oneida Community Water System in February of 2014 . The report identified deficiencies in the system and proposed addressing them in phases. Phase I addresses the most critical deficiencies first. Phase I includes: new wells, new pumphouse, and constructing a water main loop across Duck Creek. Phase II addresses additional water storage facilities. The current project only proposes to implement Phase I.
- B. **Present Facilities:** The main community water system consists of two separate pressure zones that are divided by a booster station. The Site I pressure zone contains two pumphouses (Site I and NHC) and an elevated water tower located in the Business Park. The Site II pressure zone contains the booster station and elevated water tower located in Rolling Hills Neighborhood (Onondaga Drive). Two new community wells were drilled in February 2016 at the south end of King Lane.
- C. **Problem:** Existing wells at Site I and Norbert Hill Center are at the end of their useful life. Testing of the existing wells showed the levels of radionuclides exceeded the EPA standards. Remediation efforts to try to improve the water quality did not reduce the radionuclide levels. Additional filtering of the water is required. Additionally, the east and west sides of the distribution system are separated by Duck Creek with only one crossing along Hwy 54, causing reliability concerns because there is no redundancy in crossings.

II. Business Plan

- A. The Utilities Department is a tribal service entity not structured to accumulate profits, therefore, a Business Plan is not applicable for this project per the Capital Improvement Process.

III. Management Plan

- A. **Management :** The Utilities Department is with the Public Works Division. The current management structure will not be impacted, and no changes will be made as a result of this project.
- B. **Organizational Chart:** Division of Public Works



- C. Staffing, Requestor: Current staffing will not change as a result of this project.
- D. Staffing, Service Departments: The tribal service departments that are impacted by this project include the following. Their need for additional staffing due to this project is noted:

1. DPW – Facilities (no additional position(s) needed)
2. DPW - Groundskeeping (no additional position(s) needed)
3. Custodial (no additional position(s) needed)
4. MIS (no additional position(s) needed)

IV. Facility Concept and Space Requirements

- A. The proposed project has three primary components:

1. Pump House – a one-story masonry structure of approximately 1,600 square feet. The pump house will house the pumps used to distribute the water from the wells to the water system and the water filtering equipment.
2. Water Main Extension – the extension will connect the west and east portions of the water system to each other creating a loop. The loop allows unidirectional

flow of the water and provides a more reliable system to maintain flow in the event of a needed shutdown in a portion of the system.

3. Two new high capacity wells - the wells have been installed using IHS funding.

- B. Consistent with the Oneida Design Standards, it is our intention to utilize sustainable design principals on this project. Meaning, we will design, construct, and operate the project to minimize negative impacts to the natural environment and health, while optimizing long-term costs.

V. Site Selection

- A. In May of 2015 IHS completed a Preliminary Engineering Report that evaluated locations for the new facilities. The report recommended, and the Oneida Nation supported, locating the wells and pumphouse centrally, specifically at the south end of King Lane west of Duck Creek.
- B. A test well was drilled at the King Lane location and results indicated it is a viable site for the community wells.

VI. Environmental

- A. An environmental review was completed as part of the IHS reports and design; with a determination that extraordinary or exceptional circumstances do not exist which would require an Environmental Assessment.

VII. Budget Estimate

- A. The Project Budget Estimate follows:

SOFT and MISCELLANEOUS COSTS

Engineering Dept. Fees	265,000
IHS Project Technical Support Fee	374,000
Tribal Administrative Support Fee	56,000
Soil Borings, Testing and Surveys	20,000
Agency Review and Approval Fees	2,900
Insurance - Builders Risk	covered by property insurance
Historical/Cultural/Archaeological Review	350

Sub-total: 718,300

CONSTRUCTION

IHS Estimate - Pump House	1,674,000
IHS Estimate - Water Main System	994,000

Sub-total: 2,668,000

Oneida Preference Amount			24,700
Sustainable Design Premium	0%		0
Inflation Factor:	2 years	3% per year	161,562

Sub-total: 2,854,300

FIXTURES, FURNISHINGS AND EQUIPMENT

Division 10 - Specialties	5,000
Division 11 - Equipment	0
Division 12 - Furnishings	0
Division 27 - Communications	0
Division 28 - Electronic Safety & Security	0

Sub-total: 5,000

TOTAL:		3,577,600
Contingency:		525,150
Finance Costs:	0.0%	0

ESTIMATED TOTAL PROJECT BUDGET: \$ 4,102,750

EPA & IHS Funding Allocation: \$ 2,225,750

CIP Funding Need: \$ 1,877,000

VIII. Financial Plan

- A. Tribal Financing: - It is proposed to fund this project through the tribal CIP Budget. Project funds of \$1,877,000 were included in the GTC approved FY2019 CIP budget.
- B. The following additional funding has been allocated by the noted agencies for this project:
1. EPA: \$ 654,450
 2. IHS Regular: \$ 1,571,300

IX. Communication Plan

- A. Information included in a communication plan for this project will include:
1. CIP project number
 2. Project title
 3. Project Manager (including: phone, fax numbers and e-mail address)
 4. Project phase (identify process followed: CIP, etc.)
 5. % of Phase completed
 6. Brief description of the project scope
 7. Project budget amount
 8. Project schedule (identify if community meeting will be held)
- B. The Project Information will be communicated to the community and staff as follows:
1. Weekly status reports - Monday 8:30 AM at LBDC conference room (Project Manager)
 2. Reports on Oneida website and on Oneida Intranet (Project Manager)
 3. Ground breaking and dedication ceremonies scheduled with the events coordinator (Project Manager / Business Unit Manager)
 4. Periodic articles in the Kalihwisaks based upon the specific needs of the project. (Project Manager)

X. Project time line

ID	Task Name	Duration	Start	Finish
1	GTC Approval of CIP Budget	0 days	Mon 12/10/18	Mon 12/10/18
2	CIP Phase I - CIP Request	213 days	Mon 12/10/18	Fri 10/11/19
3	Hold for IHS Funding Authorization	36 wks	Mon 12/10/18	Mon 8/26/19
4	Assemble CIP Package	28 days	Tue 8/27/19	Fri 10/4/19
5	Client Division Director Approval	1 wk	Mon 10/7/19	Fri 10/11/19
6	CIP Phase II - Project Ranking & Approval	8 days	Mon 10/14/19	Wed 10/23/19
7	CIP Package to OBC	8 days	Mon 10/14/19	Wed 10/23/19
8	OBC Approval	0 days	Wed 10/23/19	Wed 10/23/19
9	IHS Project & Funding Authorization	41 wks	Mon 12/10/18	Tue 10/1/19
10	CIP Phase III - A/E Contract Approval & Design	80 days	Wed 10/2/19	Wed 1/29/20
11	Design Phase - IHS	4 wks	Wed 10/2/19	Tue 10/29/19
12	Oneida Document Review	1 wk	Wed 10/30/19	Tue 11/5/19
13	Final Design Phase - IHS	8 wks	Wed 11/6/19	Wed 1/8/20
14	Oneida Document Review	2 wks	Thu 1/9/20	Wed 1/22/20
15	IHS Incorporates Owner review comments	1 wk	Thu 1/23/20	Wed 1/29/20
16	Utility Easement Approval	90 days	Mon 11/25/19	Wed 4/1/20
17	Legal Description of Easement	2 wks	Mon 11/25/19	Fri 12/6/19
18	Land Commission Approval	4 wks	Mon 12/9/19	Wed 1/8/20
19	BIA Approval	12 wks	Thu 1/9/20	Wed 4/1/20
20	CIP Phase IV - Project Bidding & Construction	225 days	Thu 1/30/20	Fri 12/18/20
21	Public Bidding	4 wks	Thu 1/30/20	Wed 2/26/20
22	Contract Drafting & Award	7 wks	Thu 2/27/20	Wed 4/15/20
23	Construction	32 wks	Thu 4/16/20	Fri 12/4/20
24	Substantial Completion	0 days	Fri 12/4/20	Fri 12/4/20
25	Final Completion	2 wks	Mon 12/7/20	Fri 12/18/20

XI. Appendix

A. No appendices

Capital Improvement Process (CIP) - Client Division Director Approval Form

To: Jacques Boyle – Public Works Division Director
Through: Scott Cottrell – Utilities Department Manager
From: Paul J. Witek – Engineering Director/Senior Architect
Date: October 9, 2019
Re: Oneida Community Wells CIP#15-002

I have reviewed the attached Capital Improvement Process (CIP) document identified below for the above noted project and approve of the project moving into the next phase of the CIP Process

- ☐ CIP Concept Paper – dated:
☒ CIP Package – dated: October 4, 2019

Jacque Boyle

Digitally signed by Jacque Boyle
Date: 2019.10.14 15:51:33 -05'00'

Jacque Boyle – Public Works Division Director

Date

Form CIP-05
Rev. Dec. 4, 2017

CIP BUDGET ACTIVATIONS 2019

Revised: 01/23/19

Project No.	Project Title	CIP \$ App'd FY 2019	Activated Amount	Date Activation Approved	Unactivated Balance	Notes
23-005	Residential Home Sites	490,000	490,000	01/23/19	0	A
07-002	Social Services Building Remodel - Phase V	1,984,000	1,984,000	01/23/19	0	A
14-002	Cemetery Improvements	208,000	208,000	01/23/19	0	A
14-012	Oneida Farm Barn/Manure Storage	630,000	630,000	01/23/19	0	A
15-002	Oneida Community Wells	1,877,000			1,877,000	A
15-003	Norbert Hill Center Remodel - Phase VIII	1,511,000	1,511,000	01/23/19	0	A
16-008	Oneida Family Fitness - Facility Improvements	718,000	718,000	01/23/19	0	A
16-016	Cultural Campus	50,000			50,000	A
19-002	One Stop - Relocation	431,000			431,000	A
19-003	200 Year Celebration	100,000			100,000	A
TOTALS:		7,999,000	5,541,000		2,458,000	

Adjustments

Notes:

A. Funding source: Tribal Contribution

Oneida Business Committee Agenda Request

CIP #16-008 O.F.F. Facility Improvements - Activate FY-2020 funds

1. Meeting Date Requested: 10 / 23 / 19**2. General Information:**Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:Agenda Header: ☐ Accept as Information only☒ Action - please describe:**3. Supporting Materials**☐ Report ☐ Resolution ☐ Contract☒ Other:1. 3. 2. 4. ☐ Business Committee signature required**4. Budget Information**☒ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted**5. Submission**Authorized Sponsor / Liaison: Primary Requestor/Submitter:
Your Name, Title / Dept. or Tribal MemberAdditional Requestor:
Name, Title / Dept.Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request**6. Cover Memo:**

Describe the purpose, background/history, and action requested:

Purpose:

The project team is seeking activation of the project's allocated CIP funding in order to continue the project development.

Background:

The approved project was separated into multiple phases for budget allocation. Phase I of the project is to upgrade heating, ventilation, and air conditioning to the gym and spin room. Phase II will upgrade ventilation to the toilet rooms on first & second floor, and upgrade finishes in these spaces. Finally Phase III will upgrade locker rooms.

The OBC approved the project's CIP Concept Paper on May 11, 2016.

The OBC approved the project's CIP Package on November 8, 2017.

The project has partial funding from the approved FY2018 and FY2019 CIP Budgets and has an allocation in the FY2020 CIP Budget.

Action Requested:

1. Activation of \$736,000 from the approved FY2020 CIP Budget for CIP #16-008 O.F.F. Facility Improvements.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf OR print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

CIP Project Synopsis – Quarterly Update

Revised: October 14, 2019

Project No.: CIP # 16-008**Title of Project:** O.F.F. Facility Improvements**Scope:**

- Upgrades/improvements to HVAC system and ventilation – Phase I & II
- Address facility deficiencies – Phase II
- Upgrade Restrooms – Phase II
- Upgrade Locker Rooms – Phase III
- Pool Room Lighting – Phase III

Approvals:**CIP Concept Paper:** 5/11/16**CIP Package:** 11/08/17**Budget:**

Fiscal Year	\$ Amount	Date Activated	Funding for:
2018	207,000	11/08/17	Design & Construction – Phase I
2019	718,000	1/23/19	Design & Construction – Phase II
2020	736,000	---	Construction – Phase III
Total:	1,661,000		
2021	TBD	---	
2021	TBD	---	

Status:

In Construction Phase (CIP-IV). Construction of Phases I and II are underway.

PROJECT BUDGET ESTIMATE

PROJECT NAME: **O.F.F. Facility Improvements - Phase III**

PROJECT No.: 16-008

DATE: April 17, 2019

SOFT and MISCELLANEOUS COSTS

Engineering Dept. Fees	41,300
Architect / Engineer Fees & Reimbursables	67,100
Soil Borings, Testing and Surveys	0
Agency Review and Approval Fees	0
Insurance - Builders Risk	covered by property insurance
Historical/Cultural/Archaeological Review	0

Sub-total: 109,000

CONSTRUCTION

Utility Relocation/Extension	0
General Requirements	43,500
Site Work & Landscape	0
Building Remodeling/Upgrades	870,000

Sub-total: 913,500

Oneida Preference Amount			16,000
Sustainable Design Premium	0%		0
Inflation Factor:	1 years	3% per year	28,000

Sub-total: 958,000

FIXTURES, FURNISHINGS AND EQUIPMENT

Division 10 - Specialties	5,000
Division 11 - Equipment	0
Division 12 - Furnishings	0
Division 27 - Communications	2,000
Division 28 - Electronic Safety & Security	0

Sub-total: 7,000

TOTAL:	1,074,000
Contingency: 15.0%	162,000
Finance Costs: 0.0%	0

ESTIMATED TOTAL PROJECT BUDGET: \$ 1,236,000

Approved CIP Budget (unobligated): 500,000

ESTIMATED PROJECT BUDGET REQUEST: \$ 736,000

CIP BUDGET ACTIVATIONS 2020

Revised: 09/25/19

Project No.	Project Title	CIP \$ App'd FY 2020	Activated Amount	Date Activation Approved	Unactivated Balance	Notes
06-004	Duck Creek Trail - Phase II	334,000			334,000	A
07-002	Social Services Building Remodel - Phase V	1,608,000			1,608,000	A
16-008	Oneida Family Fitness - Facility Improvements	736,000			736,000	A
17-010	1940 W Mason Building Renovation	1,147,000			1,147,000	A
18-010	Food Distribution Store Concept	53,000			53,000	A
19-002	One Stop - Relocation	3,369,000			3,369,000	A
19-003	200 Year Celebration	50,000			50,000	A
19-004	Cultural Park - Site Improvements	50,000			50,000	A
TOTALS:		7,347,000	0		7,347,000	

Adjustments

Notes:

A. Funding source: Tribal Contribution

Oneida Business Committee Agenda Request

CIP # 18-010 Food Distribution Store Concept - Activate FY-2020 funds

1. Meeting Date Requested: 10 / 23 / 19**2. General Information:**Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:Agenda Header: ☐ Accept as Information only☒ Action - please describe:**3. Supporting Materials**☐ Report ☐ Resolution ☐ Contract☒ Other:1. 3. 2. 4. ☐ Business Committee signature required**4. Budget Information**☐ Budgeted - Tribal Contribution ☒ Budgeted - Grant Funded ☐ Unbudgeted**5. Submission**Authorized Sponsor / Liaison: Primary Requestor/Submitter:
Your Name, Title / Dept. or Tribal MemberAdditional Requestor:
Name, Title / Dept.Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request**6. Cover Memo:**

Describe the purpose, background/history, and action requested:

Purpose:

The project team is seeking activation of the project's allocated Capital Improvement Process (CIP) funding in order to implement the approved project.

Background/History:

The approved project will modify the current warehouse to a store layout. The layout will be modified to create pick up and check out experience like a conventional grocery store layout thereby providing clients an enhancement of choice of produce and quantity needed within their allocation. The checkout lanes would be like a conventional cashier checkout lane to record food items picked up.

The OBC approved the project's Concept Paper on July 25, 2018.

The OBC approved the project's CIP Package on June 12, 2019.

The 75% of the project funding would be from a USDA grant with the remaining funded needed from the Oneida Nation as a grant match. Funding for the project has been included in the GTC approved FY2020 CIP Budget at \$ 53,000.

Action Requested:

1. Activation of \$ 53,000 from the approved FY2020 CIP Budget for CIP # 18-010 Food Distribution Store Concept.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf OR print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

CIP Project Synopsis – Quarterly Update

Revised: October 14, 2019

Project No.: CIP # 18-010**Title of Project:** Food Distribution Store Concept**Scope:**

- Conversion of the food distribution and food pick up area, associated with Food Distribution Services, to reflect a conventional grocery store layout and check out area.
- 75% of the funding for this project will be from the USDA United States Department of Agriculture (USDA) Special Nutrition Programs. CIP Funding is being used as the required grant match.

Approvals:**CIP Concept Paper:** 7/25/18**CIP Package:** 6/12/19**Budget:**

Fiscal Year	\$ Amount	Date Activated	Funding for:
2020	53,000	---	Design & Construction
Total:	53,000		
2021	0	n/a	n/a
2022	0	n/a	n/a

Status:

Project Team waiting on funding activation. Upon activation will proceed with CIP Phase III – Design.

PROJECT BUDGET ESTIMATE

PROJECT NAME: **Food Distribution Store Concept**

PROJECT No.: 18-010

DATE: April 3, 2019

SOFT and MISCELLANEOUS COSTS

Engineering Dept. Fees	14,000
Architect / Engineer Fees & Reimbursables	15,100
Soil Borings, Testing and Surveys	400
Agency Review and Approval Fees	100
Insurance - Builders Risk	covered by property insurance
Historical/Cultural/Archaeological Review	0

Sub-total: 29,600

CONSTRUCTION

Site Work & Landscape	0
Building Remodel	69,000

Sub-total: 69,000

Oneida Preference Amount	6,710
Sustainable Design Premium	7% 4,830
Inflation Factor: 1 years	4% per year 3,222

Sub-total: 83,800

FIXTURES, FURNISHINGS AND EQUIPMENT

Division 10 - Specialties	5,000
Division 11 - Equipment	69,000
Division 12 - Furnishings	0
Division 27 - Communications	2,000
Division 28 - Electronic Safety & Security	0

Sub-total: 76,000

TOTAL:	189,400
Contingency: 12.0%	22,700
Finance Costs: 0.0%	0

ESTIMATED TOTAL PROJECT BUDGET: \$ 212,000

Grant 75%: \$159,000

Required 25% Match (CIP Funds): \$53,000

CIP BUDGET ACTIVATIONS 2020

Revised: 09/25/19

Project No.	Project Title	CIP \$ App'd FY 2020	Activated Amount	Date Activation Approved	Unactivated Balance	Notes
06-004	Duck Creek Trail - Phase II	334,000			334,000	A
07-002	Social Services Building Remodel - Phase V	1,608,000			1,608,000	A
16-008	Oneida Family Fitness - Facility Improvements	736,000			736,000	A
17-010	1940 W Mason Building Renovation	1,147,000			1,147,000	A
18-010	Food Distribution Store Concept	53,000			53,000	A
19-002	One Stop - Relocation	3,369,000			3,369,000	A
19-003	200 Year Celebration	50,000			50,000	A
19-004	Cultural Park - Site Improvements	50,000			50,000	A
TOTALS:		7,347,000	0		7,347,000	

Adjustments

Notes:

A. Funding source: Tribal Contribution

Approve two (2) actions regarding the 2020 Business Committee Standing Meeting Schedule

Business Committee Agenda Request

1. Meeting Date Requested: 10/23/19

2. General Information:

Session: ☒ Open

☐ Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

3. Supporting Documents:

☐ Contract Document(s)

☐ Legal Review

☐ Resolution

☐ Correspondence

☐ Minutes

☐ Statement of Effect

☐ Fiscal Impact Statement

☐ Report

☐ Travel Documents

☒ Other: Draft Standing meeting schedule

4. Budget Information:

☐ Budgeted

☐ Budgeted – Grant Funded

☐ Unbudgeted

☒ Not Applicable

☐ Other: *Describe*

5. Submission:

Authorized Sponsor: Lisa Summers, Secretary

Primary Requestor: _____

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: LLIGGINS



Business Committee Agenda Request – Cover Memo

From: Lisa Liggins, Information Management Specialist

Date: 10/18/2019

RE: 2020 BC Standing Meeting Schedule

PURPOSE

The BC Meetings Law requires "The Oneida Nation Secretary shall present, on or around October of each year, a proposed schedule for regular meetings of the Oneida Business Committee for approval by the Oneida Business Committee." (§ 117.6-1.).

BACKGROUND

The attached 2020 Business Committee Standing Meeting Schedule (schedule), includes all regular meetings as well as Standing Committee meetings, Joint meetings, Work Sessions, and other appointments as discussed by the BC at the October 15, 2019, BC Work Session.

At the BC Work Session, changing the date for the LOC and BC Officers meetings were discussed due to the roll-out of the OnBase Agenda Management software. After consultation with the Secretary, this change may not be necessary as the submission deadline for BC Agenda Requests should be adjusted once the roll-out is complete.

Additionally, there is a request to send any revisions to the schedule, except for those related to resolutions # BC-12-27-16-A & # BC-09-27-17-D, to the BC Work Session agenda as information. This will allow for flexibility in scheduling. For example, the joint meetings noted in the schedule must still be confirmed with the other entities; if meeting must be moved, notice will be submitted to the BC Work Session. As a reminder, the meetings related to resolutions # BC-12-27-16-A & # BC-09-27-17-D are the BC regular meetings, BC Executive Session Discussions, and Quarterly Reports meetings; exceptions to these will still need formal BC approval.

REQUESTED ACTION

- 1) Approve the 2020 BC Standing Meeting Schedule including exceptions to resolutions # BC-12-27-16-A and BC-09-27-17-D in November; and
- 2) Send any revisions to the 2020 BC Standing Meeting Schedule to the BC Work Session agenda as information

January 2020

January 2020

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2020

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Dec 29	30 9:00am Finance Committee 1:30pm Budget Work Session	31 9:00am LOC 9:00am BC Officers Meeting	Jan 1, 20 New Year's Day - Holiday	2 9:00am CDPC 11:00am FYI - Agenda Review	3 11:00am BC Retreat	4
5	6 8:30am Operational RT	7 8:30am BC Exec Discussion	8 8:30am BC Meeting	9 8:30am QOL	10	11
12	13 9:00am Finance Committee	14 8:30am BC Work Session	15 9:00am LOC	16 11:00am FYI - Agenda Review 2:00pm Audit Committee	17	18
19	20	21 8:30am BC Exec Discussion	22 8:30am BC Meeting	23	24	25
26	27	28	29	30	31	Feb 1

February 2020

February 2020

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

March 2020

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jan 26	27	28	29	30	31	Feb 1
2	3 9:00am Finance Committee	4 9:00am Budget Work Session	5 9:00am LOC 9:00am BC Officers Meeting	6 9:00am CDPC 11:00am FYI - Agenda Review	7 11:00am BC Retreat	8
9	10 8:30am Operational RT	11 8:30am BC Exec Discussion	12 8:30am BC Meeting	13 8:30am QOL	14	15
16	17 9:00am Finance Committee	18 8:30am BC Work Session	19 9:00am LOC	20 11:00am FYI - Agenda Review 2:00pm Audit Committee	21 7:30am FYI - Qtrly Vets Breakfast	22
23	24	25 8:30am BC Exec Discussion	26 8:30am BC Meeting	27 8:00am BC Qtrly Reports Meeting	28	29

March 2020

March 2020						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2020						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Mar 1	2 9:00am Finance Committee	3 8:30am Budget Work Session	4 9:00am LOC 9:00am BC Officers Meeting	5 9:00am CDPC 11:00am FYI - Agenda Review 3:00pm Bi-annual Joint w/OGC	6 11:00am BC Retreat 3:00pm FYI - Qtrly SEOTS Visit	7
8	9 8:30am Operational RT	10 8:30am BC Exec Discussion	11 8:30am BC Meeting	12 8:30am QOL 3:00pm Bi-annual Joint w/OLC	13	14
15	16 9:00am Finance Committee	17 8:30am BC Work Session	18 9:00am LOC 3:00pm Bi-annual Joint w/OLCC	19 11:00am FYI - Agenda Review 2:00pm Audit Committee	20	21
22	23	24 8:30am BC Exec Discussion	25 8:30am BC Meeting	26 3:00pm Qtrly Joint w/OTEC	27	28
29	30 9:00am Finance Committee	31 8:30am Budget Work Session	Apr 1	2	3	4

April 2020

April 2020							May 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4						1	2
5	6	7	8	9	10	11	3	4	5	6	7	8	9
12	13	14	15	16	17	18	10	11	12	13	14	15	16
19	20	21	22	23	24	25	17	18	19	20	21	22	23
26	27	28	29	30			24	25	26	27	28	29	30
							31						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Mar 29	30	31	Apr 1 9:00am LOC 9:00am BC Officers Meeting	2 9:00am CDPC 11:00am FYI - Agenda Review	3 11:00am BC Retreat	4
5	6 8:30am Operational RT	7 8:30am BC Exec Discussion	8 8:30am BC Meeting	9 8:30am QOL	10 12:00pm Holiday - Good Friday (1/2 day)	11
12	13 9:00am Finance Committee	14 8:30am BC Work Session	15 9:00am LOC	16 11:00am FYI - Agenda Review 2:00pm Audit Committee	17	18
19	20	21 8:30am BC Exec Discussion	22 8:30am BC Meeting	23	24	25
26	27	28	29	30	May 1	2

May 2020

May 2020							June 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2		1	2	3	4	5	6
3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28	29	30				
31													

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Apr 26	27	28	29	30	May 1	2
3	4 9:00am Finance Committee	5 8:30am Budget Work Session 1:30pm Bi-annual w/Judiciary (Officers Only)	6 9:00am LOC 9:00am BC Officers Meeting	7 9:00am CDPC 11:00am FYI - Agenda Review	8 11:00am BC Retreat	9
10	11 8:30am Operational RT	12 8:30am BC Exec Discussion	13 8:30am BC Meeting	14 8:30am QOL	15 7:30am FYI - Qtrly Vets Breakfast	16
17	18 9:00am Finance Committee	19 8:30am BC Work Session	20 9:00am LOC	21 11:00am FYI - Agenda Review 2:00pm Audit Committee	22 8:00am Holiday - Code Talkers Day	23
24	25 8:00am Holiday - Memorial Day	26 8:30am BC Exec Discussion	27 8:30am BC Meeting	28 8:00am BC Qtrly Reports Meeting	29	30
31	Jun 1	2	3	4	5	6

June 2020

June 2020							July 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6				1	2	3	4
7	8	9	10	11	12	13	5	6	7	8	9	10	11
14	15	16	17	18	19	20	12	13	14	15	16	17	18
21	22	23	24	25	26	27	19	20	21	22	23	24	25
28	29	30					26	27	28	29	30	31	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
May 31	Jun 1 9:00am Finance Committee	2 9:00am Budget Work Session	3 9:00am LOC 9:00am BC Officers Meeting	4 9:00am CDPC 11:00am FYI - Agenda Review	5 11:00am BC Retreat 3:00pm FYI - Qtrly SEOTS Visit	6
7	8 8:30am Operational RT	9 8:30am BC Exec Discussion	10 8:30am BC Meeting	11 8:30am QOL	12	13
14	15 9:00am Finance Committee	16 8:30am BC Work Session	17 9:00am LOC	18 11:00am FYI - Agenda Review 2:00pm Audit Committee	19	20
21	22	23 8:30am BC Exec Discussion	24 8:30am BC Meeting	25 3:00pm Qtrly Joint w/OTEC	26	27
28	29 9:00am Finance Committee	30 8:30am Budget Work Session	Jul 1	2	3	4

July 2020

July 2020

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2020

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jun 28	29	30	Jul 1 9:00am LOC 9:00am BC Officers Meeting	2 9:00am CDPC 11:00am FYI - Agenda Review 12:00pm BC Retreat	3 8:00am HOLIDAY	4
5	6 8:30am Operational RT	7 8:30am BC Exec Discussion	8 8:30am BC Meeting	9 8:30am QOL	10	11
12	13 9:00am Finance Committee	14 8:30am BC Work Session	15 9:00am LOC	16 11:00am FYI - Agenda Review 2:00pm Audit Committee	17	18
19	20	21 8:30am BC Exec Discussion	22 8:30am BC Meeting	23	24	25
26	27	28	29	30	31	Aug 1

August 2020

August 2020

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2020

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jul 26	27	28	29	30	31	Aug 1
2	3 9:00am Finance Committee	4 8:30am Budget Work Session	5 9:00am LOC 9:00am BC Officers Meeting	6 9:00am CDPC 11:00am FYI - Agenda Review	7 11:00am BC Retreat	8
9	10 8:30am Operational RT	11 8:30am BC Exec Discussion	12 8:30am BC Meeting	13 9:00am QOL	14	15
16	17 9:00am Finance Committee	18 8:30am BC Work Session	19 9:00am LOC	20 11:00am FYI - Agenda Review 2:00pm Audit Committee	21 7:30am FYI - Qtrly Vets Breakfast	22
23	24	25 8:30am BC Exec Discussion	26 8:30am BC Meeting	27 8:00am BC Qtrly Reports Meeting	28	29
30	31 9:00am Finance Committee	Sep 1	2	3	4	5

September 2020

September 2020

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2020

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Aug 30	31	Sep 1 8:30am Budget Work Session	2 9:00am LOC 9:00am BC Officers Meeting	3 9:00am CDPC 11:00am FYI - Agenda Review 3:00pm Bi-annual Joint w/OGC	4 11:00am BC Retreat 3:00pm FYI - Qtrly SEOTS Visit	5
6	7 8:00am Holiday - Labor Day	8 8:30am BC Exec Discussion	9 8:30am BC Meeting	10 8:30am QOL 10:00am Operational RT 3:00pm Bi-annual Joint w/OLC	11	12
13	14 9:00am Finance Committee	15 8:30am BC Work Session	16 9:00am LOC 3:00pm Bi-annual Joint w/OLCC	17 11:00am FYI - Agenda Review 2:00pm Audit Committee	18	19
20	21	22 8:30am BC Exec Discussion	23 8:30am BC Meeting	24 3:00pm Qtrly Joint w/OTEC	25	26
27	28	29	30	Oct 1	2	3

October 2020

October 2020

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2020

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Sep 27	28	29	30	Oct 1	2	3
4	5 9:00am Finance Committee	6 8:30am Budget Work Session	7 9:00am LOC 9:00am BC Officers Meeting	8 9:00am CDPC 11:00am FYI - Agenda Review	9 11:00am BC Retreat	10
11	12 8:30am Operational RT	13 8:30am BC Exec Discussion	14 8:30am BC Meeting	15 8:30am QOL	16	17
18	19 9:00am Finance Committee	20 8:30am BC Work Session	21 9:00am LOC	22 11:00am FYI - Agenda Review 2:00pm Audit Committee	23	24
25	26	27 8:30am BC Exec Discussion	28 8:30am BC Meeting	29	30	31

November 2020

November 2020

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2020

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Nov 1	2 9:00am Finance Committee	3 9:00am Budget Work Session 1:30pm Bi-annual Joint w/Judiciary (Officers Only)	4 9:00am LOC 9:00am BC Officers Meeting	5 9:00am CDPC 11:00am FYI - Agenda Review	6 11:00am BC Retreat	7
8	9 8:30am Operational RT	10 8:30am BC Exec Discussion	11 8:00am HOLIDAY - Veterans Day	12 8:30am BC Meeting	13 8:30am QOL	14
15	16 9:00am Finance Committee	17 8:30am BC Work Session	18 9:00am LOC	19 11:00am FYI - Agenda Review 2:00pm Audit Committee	20 7:30am FYI - Qtrly Vets Breakfast	21
22	23 8:30am BC Exec Discussion	24 8:30am BC Meeting	25 8:00am BC Qtrly Reports Meeting	26 8:00am Holiday - Thanksgiving Day	27 8:00am Holiday Indian Day	28
29	30 9:00am Finance Committee	Dec 1	2	3	4	5

December 2020

December 2020

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2021

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Nov 29	30	Dec 1 8:30am Budget Work Session	2 9:00am LOC 9:00am BC Officers Meeting	3 9:00am CDPC 11:00am FYI - Agenda Review	4 11:00am BC Retreat 3:00pm FYI - Qtrly SEOTS Visit	5
6	7 8:30am Operational RT	8 8:30am BC Exec Discussion	9 8:30am BC Meeting	10 8:30am QOL	11	12
13	14 9:00am Finance Committee	15 8:00am BC Work Session	16 9:00am LOC 3:00pm Qtrly Joint w/OTEC	17 11:00am FYI - Agenda Review 2:00pm Audit Committee	18	19
20	21	22 8:30am BC Exec Discussion	23 8:30am BC Meeting	24 8:00am Holiday - Xmas Eve	25 8:00am Holiday - Christmas	26
27	28	29	30	31	Jan 1, 21	2

Approve the 2020 Reporting Schedules

Business Committee Agenda Request**1. Meeting Date Requested:** 10/23/19**2. General Information:**Session: ☒ Open☐ Executive – must qualify under §107.4-1.Justification: *Choose reason for Executive.***3. Supporting Documents:**☐ Contract Document(s)☐ Legal Review☐ Resolution☐ Correspondence☐ Minutes☐ Statement of Effect☐ Fiscal Impact Statement☐ Report☐ Travel Documents☒ Other: Draft reporting schedules**4. Budget Information:**☐ Budgeted☐ Budgeted – Grant Funded☐ Unbudgeted☒ Not Applicable☐ Other: *Describe***5. Submission:**Authorized Sponsor: Lisa Summers, Secretary

Primary Requestor: _____

Additional Requestor: (Name, Title/Entity)Additional Requestor: (Name, Title/Entity)Submitted By: LLIGGINS

A good mind. A good heart. A strong fire.



Business Committee Agenda Request – Cover Memo

From: Lisa Liggins, Information Management Specialist/BC Support Office
Date: 10/18/2019
RE: 2020 Reporting Schedules

PURPOSE

§ 117.6-2. Reporting Schedule. The Oneida Nation Secretary shall present, on or around October of each year, a proposed schedule for presentation of reports by entities at regular meetings of the Oneida Business Committee for approval by the Oneida Business Committee.

BACKGROUND

The attached schedules were presented to the Business Committee at the October 15, 2019, BC Work Session. Changes requested at the BC Work Session have been included in the attached [1) add Joint Marketing to executive session quarterly reporting; 2) have General Manager report at each meeting; and 3) change Service Group reporting to twice per year

REQUESTED ACTION

Approve the 2020 Reporting Schedules

**Service Groups per § 121.5-3.
2020 Reporting Schedule – Open Session**

*(Please note: Times are **tentative** and subject to change. Check the OBC agenda for latest update.)*

FY-20 1 st Semester Report (Oct '19 -Mar '20)		FY-20 2 nd Semester Report (Apr '20-Sep '20)	
Submission Deadline	OBC Meeting Date	Submission Deadline	OBC Meeting Date
Apr 14	Apr 22	Oct 20	Oct 28
Service Group Name			Tentative Time
Health Care			10:30 a.m.
Housing			
Education and Literacy			
Protection and Preservation of Oneida Culture and Language			
Protection and Preservation of Natural Resources			1:30 p.m.
Human Services			
Economic Enterprises			
Government Administration			
Utilities, Wells, Wastewater and Septic			3:00 p.m.
Public Safety			
Building and Property Maintenance			
Planning, Zoning and Development			

BCC's, Other Boards, Corporate Boards, and OBC Standing Committees 2020 Quarterly Reporting Schedule – Open Session

*(Please note: Times are **tentative** and subject to change. Check the OBC agenda for latest update.)*

FY-20 Q1 Report (Oct '19-Dec '19)		FY-20 Q2 Report (Jan '20-Mar '20)		FY-20 Q3 Report (Apr '20-Jun '20)		FY-20 Q4 Report (Jul '20-Sep '20)	
Submission Deadline	OBC Meeting Date	Submission Deadline	OBC Meeting Date	Submission Deadline	OBC Meeting Date	Submission Deadline	OBC Meeting Date
Feb 18	Feb 27	May 19	May 28	Aug 18	Aug 27	Nov 17	Nov 25
Entity Name						Tentative Time	
Anna John Resident Centered Care Community Board						8:00 a.m.	
Oneida Community Library Board							
Oneida Environmental Resource Board							
Oneida Nation Arts Board							
Oneida Nation Veterans Affairs Committee							
Oneida Personnel Commission							
Oneida Police Commission							
Oneida Pow-wow Committee							
Pardon & Forgiveness Screening Committee							
Southeastern Oneida Tribal Services Advisory Board							
Oneida Election Board						9:00 a.m.	
Oneida Gaming Commission							
Oneida Land Claims Commission							
Oneida Land Commission							
Oneida Nation Commission on Aging							
Oneida Nation School Board							
Oneida Trust Enrollment Committee							
Oneida Youth Leadership Institute						10:00 a.m.	
Bay Bancorporation, Inc. ¹						10:00 a.m.	
Oneida ESC Group, LLC.							
Oneida Seven Generations Corporation							
Oneida Airport Hotel Corporation							
Oneida Golf Enterprise							
Community Development Planning Committee						On Call	
Finance Committee							
Legislative Operating Committee							
Quality of Life Committee							

¹ Corporate Boards will provide Narrative reports. Financial reports are submitted in executive session.

**Corporate Boards & Audit Committee
2020 Quarterly Reporting Schedule – Executive Session**

*(Please note: Scheduled times are **tentative** and subject to change. Check the OBC agenda for latest update.)*

FY-20 Q1 Report (Oct '19-Dec '19)		FY-20 Q2 Report (Jan '20-Mar '20)		FY-20 Q3 Report (Apr '20-Jun '20)		FY-20 Q4 Report (Jul '20-Sep '20)	
Submission Deadline	OBC Exec. Sess. Date	Submission Deadline	OBC Exec. Sess. Date	Submission Deadline	OBC Exec. Sess. Date	Submission Deadline	OBC Exec. Sess. Date
Feb 18	Feb 25	May 19	May 26	Aug 18	Aug 25	Nov 17	Nov 23
Entity Name						Tentative Time	
Bay Bancorporation, Inc.						8:30 a.m.	
Oneida ESC Group, LLC						9:00 a.m.	
Oneida Seven Generations Corporation						9:30 a.m.	
Oneida Airport Hotel Corporation						10:00 a.m.	
Oneida Golf Enterprise						10:30 a.m.	
Audit Committee						On Call	

Divisional, OBC Direct Reports, & Joint Marketing 2020 Quarterly Reporting Schedule – Executive Session

*(Please note: Times are **tentative** and subject to change. Check the OBC agenda for latest update.)*

Reporting quarterly at regular OBC meetings in Executive Session							
FY-20 Q1 Report (Oct '19-Dec '19)		FY-20 Q2 Report (Jan '20-Mar '20)		FY-20 Q3 Report (Apr '20-Jun '20)		FY-20 Q4 Report (Jul '20-Sep '20)	
Submission Deadline	OBC Exec. Sess. Date	Submission Deadline	OBC Exec. Sess. Date	Submission Deadline	OBC Exec. Sess. Date	Submission Deadline	OBC Exec. Sess. Date
Jan 14	Jan 21	Apr 14	Apr 21	Jul 14	Jul 21	Oct 20	Oct 27
Division						Tentative Time	
Community & Economic Development						8:30 a.m.	
Comprehensive Health						9:00 a.m.	
Comprehensive Housing						9:30 a.m.	
Environmental, Health, Safety & Land						10:00 a.m.	
Governmental Services						10:30 a.m.	
Internal Services						11:00 a.m.	
Public Works						11:30 a.m.	

Reporting quarterly at regular OBC meetings in Executive Session							
FY-20 Q1 Report (Oct '19-Dec '19)		FY-20 Q2 Report (Jan '20-Mar '20)		FY-20 Q3 Report (Apr '20-Jun '20)		FY-20 Q4 Report (Jul '20-Sep '20)	
Submission Deadline	OBC Exec. Sess. Date	Submission Deadline	OBC Exec. Sess. Date	Submission Deadline	OBC Exec. Sess. Date	Submission Deadline	OBC Exec. Sess. Date
Feb 4	Feb 11	May 5	May 12	Aug 4	Aug 11	Nov 3	Nov 10
OBC Direct Report & Joint Marketing						Tentative Time	
Business Compliance Analyst						8:30 a.m.	
Emergency Management						9:00 a.m.	
Gaming						9:30 a.m.	
Human Resources						10:00 a.m.	
Retail Enterprise						10:30 a.m.	
Joint Marketing						11:00 a.m.	

Reporting at regular OBC meetings in Executive Session only	
Direct Report Area	Frequency
Chief Counsel	Every meeting
General Manager	Every meeting
Intergovernmental Affairs and Communications	2 nd regular mtg. each month
Chief Financial Officer	2 nd regular mtg. even months ¹

¹ February, April, June, August, October, December

Oneida Business Committee Agenda Request**Approve two (2) actions regarding the annual inspection report****1. Meeting Date Requested:** 10 / 23 / 19**2. General Information:**Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:Agenda Header: ☐ Accept as Information only☒ Action - please describe:

1. Approval of information packet in compliance with Oneida Nation and the State of Wisconsin Gaming Compact of 1991.
 2. Authorize the Chairman to sign the enclosed letter signaling that the information packet has been approved by the OBC and authorizing the Oneida Gaming Commission to submit such information to the State of Wisconsin.

3. Supporting Materials☒ Report ☐ Resolution ☐ Contract☐ Other:1. 3. 2. 4. ☐ Business Committee signature required**4. Budget Information**☐ Budgeted - Tribal Contribution☐ Budgeted - Grant Funded☐ Unbudgeted**5. Submission**Authorized Sponsor / Liaison: Primary Requestor/Submitter: Troy D. Parr, Division Director-Community & Economic Development Division
Your Name, Title / Dept. or Tribal MemberAdditional Requestor: Submitted by: Grace Koehler, Executive Assistant, C&EDD
Name, Title / Dept.Additional Requestor: _____
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

The attached report is the annual inspection report required by the Oneida Nation to the State of Wisconsin, Gaming Compact of 1991.

Having reviewed all documentation of the annual inspection report, I approve this going forward to the Oneida Business Committee for their review and recommended approval. If approved, Chairman Tehassi Hill is being asked to sign the attached compliance letter to the Oneida Gaming Commission.

I thank you in advance for your consideration and anticipated approval.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf OR print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

GENERAL MANAGER
Administration



To: Oneida Business Committee

From: Deborah J. Thundercloud
General Manager

Subject: Compliance Inspection of Gaming Facilities

Date: October 14, 2019

In accordance with Article XIV, PUBLIC HEALTH AND SAFETY of the ONEIDA TRIBEL / STATE GAMING COMPACT and WI STATS. 101.14 – Oneida Gaming Facilities have been found to be in substantial compliance with the Nations and State Codes in place for the protection of Public Health, Safety and Welfare.

Based on periodic and regularly scheduled semi-annual inspections, made within the past 12 months, at the facilities by the Nations Staff from DPW, Engineering, Zoning, Fire Inspectors, (SPS 314.01 (1)).; the facilities are in substantial compliance as of October 3, 2019 based on inspections by Larry J. Cornelius – Oneida Zoning Dept., Troy Parr- Oneida Engineering Dept. Fire Departments from Green Bay, Ashwaubenon Public Safety, Village of Pittsfield.

Items noted on the attached reports needing immediate attention, as they are life/safety issues, have been corrected and for this reason I approve these going forward to the Oneida Business Committee for approval and the Chairman's signature approval on noted memorandum to the Oneida Gaming Commission.

cc: Troy D. Parr, AIA, LEED AP-BD+C
Community and Economic Development Division Director



To: Oneida Gaming Commission
From: Chairman Tehassi Hill
Date: October 23, 2019
Re: Compliance Letter to the State of Wisconsin

This memorandum serves as follow up to an agenda item addressed by the Oneida Business Committee on October 23, 2019 regarding the Annual Letter to the State.

The Oneida Business Committee approved the Annual Letter agenda item, the Zoning Department subsequently requested me to provide you with this information so that it can be forwarded to the State of Wisconsin. Enclosed is the requisite information.

If this has not been done already, please proceed with the necessary steps to complete the Annual State Letter process no later than December 31, 2019

C: Oneida Business Committee
Leanne Doxtater, Zoning Administrator



To: Leanne Doxtater / Zoning Administrator

Subject: Compliance Inspection of Gaming Facilities

Date: October 3, 2019

.....

Staff from the Oneida Zoning Department, Engineering Department and appropriate serving Fire Departments has inspected the following tribal gaming facilities over the past twelve months for compliance with ARTICLE XIV of the Gaming Compact.

- Main Casino 2020 Airport Dr.
- IMAC 2100 Airport Dr.
- Mason Street Casino 2514 W Mason St.
- Packerland One Stop / Casino 3120 S Packerland Dr.
- Oneida Travel Center 5939 Old Hwy 29

These inspections include:

- Level II Semi Annual Life / Safety Fire Inspection completed within the last 12 months

A complete packet of each facility is enclosed for your easy reference and review. Upon completion of your review please forward unto the Community Development Area Manager for review.


Respectfully Submitted,

Larry J Cornelius Senior Inspector, Fire Inspector

Cc: File

Zoning Department
Community & Economic Development Division



To: James Petitjean  Community Development Area Manager

Subject: Compliance Inspection of Gaming Facilities

Date: October 3, 2019

.....

Staff from the Oneida Zoning Department, Engineering Department and appropriate serving Fire Departments has inspected the following tribal gaming facilities over the past twelve months for compliance with ARTICLE XIV of the Gaming Compact.

- | | |
|--------------------------------|-----------------------|
| ○ Main Casino | 2020 Airport Dr. |
| ○ IMAC | 2100 Airport Dr. |
| ○ Mason Street Casino | 2514 W Mason St. |
| ○ Packerland One Stop / Casino | 3120 S Packerland Dr. |
| ○ Oneida Travel Center | 5939 Old Hwy 29 |

These inspections include:

- Level II Semi Annual Life / Safety Fire Inspection completed within the last 12 months

A complete packet of each facility is enclosed for your easy reference and review. Upon completion of your review please forward unto the Community and Economic Development Division Director for review.

Respectfully Submitted,

Larry J Cornelius Senior Inspector, Fire Inspector

Cc: File


Zoning Department
Community & Economic Development Division



To: Troy D. Parr / Community and Economic Development Division
Director

Subject: Compliance Inspection of Gaming Facilities

Date: October 3, 2019



.....

Staff from the Oneida Zoning Department, Engineering Department and appropriate serving Fire Departments has inspected the following tribal gaming facilities over the past twelve months for compliance with ARTICLE XIV of the Gaming Compact.

- Main Casino 2020 Airport Dr.
- IMAC 2100 Airport Dr.
- Mason Street Casino 2514 W Mason St.
- Packerland One Stop / Casino 3120 S Packerland Dr.
- Oneida Travel Center 5939 Old Hwy 29

These inspections include:

- Level II Semi Annual Life / Safety Fire Inspection completed within the last 12 months

A complete packet of each facility is enclosed for your easy reference and review. Upon completion of your review please forward unto the General Manager for review.

Respectfully Submitted,

Larry J Cornelius Senior Inspector, Fire Inspector

Cc: File



To: Debbie Thundercloud
General Manager

From: Troy D. Parr, AIA, LEED AP-BD+C
Community and Economic Development Division Director

Subject: Compliance Inspection of Gaming Facilities

Date: October 3, 2019

.....

In accordance with Article XIV, PUBLIC HEALTH AND SAFETY of the ONEIDA TRIBEL / STATE GAMING COMPACT and WI STATS. 101.14 – Oneida Gaming Facilities have been found to be in substantial compliance with the Nations and State Codes in place for the protection of Public Health, Safety and Welfare.

Based on periodic and regularly scheduled semi-annual inspections, made within the past 12 months, at the facilities by the Nations Staff from DPW, Engineering, Zoning, Fire Inspectors, (SPS 314.01 (1)); the facilities are in substantial compliance as of October 3, 2019 based on inspections by Larry J. Cornelius – Oneida Zoning Dept., Troy Parr- Oneida Engineering Dept. Fire Departments from Green Bay, Ashwaubenon Public Safety, Village of Pittsfield.

Items noted on the attached reports needing immediate attention, as they are life / safety issue have been corrected.

Respectfully Submitted,

Troy D. Parr, AIA	10320-05 30231682 1072082 10400571	Registered Architect – State of Wisconsin American Institute of Architects–Architect Member WI Commercial Building Inspector, UDC Construction / HVAC LEED Accredited Professional – Building Design & Construction
Larry J. Cornelius	N36125	Fire Inspector
Cc: File		

Fire Alarm and Life Safety System Inspection Certificate

For

Oneida Casino
2020 Airport Drive
Green Bay, WI 54313

Tested to NFPA 72 Standards

This Inspection was performed in accordance with applicable NFPA Standards. The subsequent pages of this report provide performance measurements, listed ranges of acceptable results, and complete documentation of the inspection. Whenever discrepancies exist between acceptable performance standards and actual test results, notes and/or recommended solutions have been proposed or provided for immediate review and approval.

*Monthly Inspection
Inspection Date
Sep 10, 2019*

Building: Oneida Casino

Contact: Tim Skenandore
Title: Facilities Director

Company: Communications Engineering Company - Green
Bay

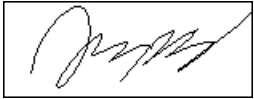
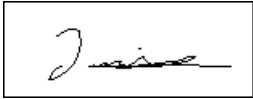
Contact: Jason Kernz
Title: Inspector

Executive Summary

Generated by: BuildingReports.com

Building Information		
Building: Oneida Casino Address: 2020 Airport Drive Address: City/State/Zip: Green Bay, WI 54313 Country: United States of America	Contact: Tim Skenandore Phone: 920-494-4500 Fax: Mobile: 920-819-1823 Email: tskenan1@oneidanation.org	
Inspection Performed By		
Company: Communications Engineering Company – Green Bay Address: 2200 American Blvd. Address: City/State/Zip: De Pere, Wisconsin 54115 Country: United States of America	Inspector: Jason Kernz Phone: 920-434-9082 Fax: Mobile: Email: jkernz@cecinfo.com	
System Control Unit		
Manufacturer: EST Model Number: 3X Software Version: 05.40.00 Location: 1st Floor In Telephone Room	Inspection Date: 09/10/2019 Install Date: 06/04/2019 Version Date: 05/10/2019 Current Protection: Breaker	IDC Style: B SLC Style: NAC Style: Y
Monitoring		
Company: COPS Monitoring	Phone: 877-509-0821	Account #: 100-2501
Central Station Signal Verification		
Type: Digital Communicator Test Time/Date: 9/10/19 9:28:19 AM	Mfg: EST Restore Time: 09:30:00	Model #: 3X
Type of Signal	Signal Confirmation	Notes
Type: Alarm Signal 90 Sec. Test	Confirmed Time:	
Type: Alarm Restoral	Confirmed Time:	
Type: Trouble Signal	Confirmed Time:	
Type: Trouble Restoration	Confirmed Time:	
Type: Supervisory Signal	Confirmed Time:	
Type: Supervisory Restoral	Confirmed Time:	

Inspection Summary								
Category	Total Items		Serviced		Passed		Failed/Other	
	Qty	%	Qty	%	Qty	%	Qty	%
Control	37	11.35%	3	8.11%	3	100.00%	0	0%
Auxiliary	9	2.76%	0	0%	0	0%	0	0%
Monitor	6	1.84%	0	0%	0	0%	0	0%
Initiating	242	74.23%	2	0.83%	2	100.00%	0	0%
Alarm	26	7.98%	0	0%	0	0%	0	0%
Supervisory	1	0.31%	0	0%	0	0%	0	0%
Indicating	5	1.53%	1	20.00%	1	100.00%	0	0%
Totals	326	100%	6	1.84%	6	100.00%	0	0%

Certification	
Company: Communications Engineering Company – Green Bay	Building: Oneida Casino
Inspector: Jason Kernz	Contact: Tim Skenandore
	
Signed: Sep 10, 2019 9:28:22 AM	Signed: Sep 10, 2019 9:28:28 AM

Jason Kernz Certifications	
Certification Type	Number
Badger/Kidde Portable Fire Extinguishers	
NICET Fire Alarm Systems Level I	144985

Notes & Recommendations

Generated by: BuildingReports.com

Building: Oneida Casino
<i>The Notes & Recommendations Report details additional inspection notes made by the Inspectors during the course of the building inspection. Notes are grouped by Category.</i>
General Note
Monthly Fire Alarm Inspection, Per NFPA 72, 2010 ed., Table 14.4.5

Inspection & Testing

Generated by: BuildingReports.com

Building: Oneida Casino			Control Panel: 1 - EST 3X		
<i>The Inspection & Testing section lists all of the items inspected in your building. Items are grouped by Passed or Failed/Other. Items are listed by Category. Each item includes the services performed, and the time & date at which testing occurred.</i>					
Device Type	Location	Address	Service	Time	Date
Passed					
Control					
Communicator	1st Floor In Telephone Room Left Of FACP		Restored @ 09:30:00	9:28:19 AM	09/10/2019
Control Panel	1st Floor In Telephone Room		Visual & Functional, Passed	9:24:12 AM	09/10/2019
Disconnect	1st Floor In Telephone Room In FACP LVU4 Breaker 8/10		Visual & Functional, Passed	9:24:14 AM	09/10/2019
Indicating					
Indicating Device	1st Floor In Telephone Room Functional Test Of Alarm, Supervisory, Monitor, Trouble And Reset		Visual & Functional, Passed	9:24:13 AM	09/10/2019
Initiating					
Pull Station	1st Floor In Hallway By Telephone Room	5 186	Visual & Functional, Passed	9:24:46 AM	09/10/2019
Smoke Detector	1st Floor In Hallway By Telephone Room 1014	3 044	Visual & Functional, Passed	9:25:07 AM	09/10/2019
Device Type	Location	Address	Service	Time	Date
Untested					
Alarm					
Clean Agent System	1st Floor Data Room By Cage Room Alarm	3 136			
Clean Agent System	1st Floor Data Room By Cage Room Supervisory	3 132			
Clean Agent System	1st Floor Data Room By Cage Room Trouble	3 127			
Clean Agent System	1st Floor Lombardi Back Hall Alarm	5 157			
Clean Agent System	1st Floor Lombardi Back Hall Supervisory	5 160			
Clean Agent System	1st Floor Lombardi Back Hall	5 158			

Device Type	Location	Address	Service	Time	Date
Untested					
	Trouble				
Clean Agent System	1st Floor DCU Room By Players	5 156			
	Club Alarm				
Clean Agent System	1st Floor DCU Room By Players	5 159			
	Club Supervisory				
Clean Agent System	1st Floor DCU Room By Players	5 155			
	Club Trouble				
Clean Agent System	1st Floor Matrix Room	3 129			
	Supervisory				
Clean Agent System	1st Floor Matrix Room Trouble	3 128			
Clean Agent System	1st Floor Phone Room By FACP	5 152			
	Supervisory Signal				
Clean Agent System	1st Floor Phone Room By FACP	5 151			
	Trouble Signal				
Clean Agent System	1st Floor Telephone Room By	3 133			
	Food Court Alarm				
Clean Agent System	1st Floor Telephone Room By	3 135			
	Food Court Supervisory				
Clean Agent System	1st Floor Telephone Room By	3 134			
	Food Court Trouble				
Clean Agent System	2nd Floor DVR Room	5 390			
	Supervisory				
Clean Agent System	2nd Floor DVR Room Trouble	5 389			
Clean Agent System	2nd Floor Observation Electrical	5 161			
	Room 2040 Supervisory				
Clean Agent System	2nd Floor Observation Electrical	5 176			
	Room 2040 Trouble				
Clean Agent System	2nd Floor Observation Room	5 388			
	Supervisory				
Clean Agent System	2nd Floor Observation Room	5 387			
	Trouble				
Clean Agent System	2nd Floor DCU Room Through	0			
	Room 2059 Supervisory				
Clean Agent System	2nd Floor DCU Room Through	0			
	Room 2059 Trouble				
Kitchen Hood	1st Floor In Kitchen In Noodle				
	Bar				
Kitchen Hood	1st Floor Lombardi Kitchen Exit	5 170			
Auxiliary					
Fan Shutdown	1st Floor Above Ceiling By	5 162			
	Player's Club Shutdown By Duct				
	Detector 5-072				
	Not Active At This Time. Wired				
	For Future Use				
Fan Shutdown	1st Floor Above Ceiling Gaming	5 180			
	Bar 1 Of 2 Shutdown By Duct				
	Detector 5-076				
	Not Active At This Time. Wired				
	For Future Use				
Fan Shutdown	1st Floor Above Ceiling Gaming	5 154			

Device Type	Location	Address	Service	Time	Date
Untested					
Fan Shutdown	Bar 2 Of 2 Shutdown By Duct Detector 5-071 Not Active At This Time. Wired For Future Use 1st Floor Above Ceiling Men's Lockers Shutdown By Duct Detector 5-092 Not Active At This Time. Wired For Future Use	5 187			
Fan Shutdown	1st Floor Above Ceiling Outside Lounge Shutdown By Duct Detector 5-094 Not Active At This Time. Wired For Future Use	5 191			
Fan Shutdown	1st Floor Above Ceiling Man Trap Shutdown By Duct Detector 3-001 Not Active At This Time. Wired For Future Use	3 126			
Fan Shutdown	2nd Floor Above Ceiling Unit 4 Shutdown By Duct Detector 5-297	5 379			
Fan Shutdown	2nd Floor Above Ceiling Unit 5 Shutdown By Duct Detector 5-299 Not Active At This Time. Wired For Future Use	5 386			
Releasing Device	1st Floor Southeast Main Gaming Floor Exit Operated On General Alarm				
Control					
Annunciator	1st Floor Northeast Gaming Floor Exit				
Battery	1st Floor Boiler Room 1143 APS 8 Left Battery 12V-10.5Ah				
Battery	1st Floor Boiler Room 1143 APS 8 Right Battery 12V-10.5Ah				
Battery	1st Floor Boiler Room 1143 BPS 7 Left Battery 12V-10.5Ah				
Battery	1st Floor Boiler Room 1143 BPS 7 Right Battery 12V-10.5Ah				
Battery	1st Floor Electrical Room By West Restrooms BPS 6 Left Battery 12V-10.5Ah				
Battery	1st Floor Electrical Room By West Restrooms BPS 6 Right Battery 12V-10.5Ah				
Battery	1st Floor In Telephone Room APS 1 Left Battery 12V-10.5Ah				
Battery	1st Floor In Telephone Room				

Device Type	Location	Address	Service	Time	Date
<i>Untested</i>					
Battery	APS 1 Right Battery 12V-10.5Ah 1st Floor In Telephone Room				
Battery	APS 2 Left Battery 12V-10.5Ah 1st Floor In Telephone Room				
Battery	APS 2 Right Battery 12V-10.5Ah 1st Floor In Telephone Room				
Battery	BPS 3 Left Battery 12V-10.5Ah 1st Floor In Telephone Room				
Battery	BPS 3 Right Battery 12V-10.5Ah 1st Floor In Telephone Room				
Battery	BPS 4 Left Battery 12V-10.5Ah 1st Floor In Telephone Room				
Battery	BPS 4 Right Battery 12V-10.5Ah 1st Floor In Telephone Room				
Battery	BPS 5 Left Battery 12V-10.5Ah 1st Floor In Telephone Room				
Battery	BPS 5 Right Battery 12V-10.5Ah 1st Floor In Telephone Room In				
Battery	FACP Left Battery 12V-35Ah 1st Floor In Telephone Room In				
Battery	FACP Right Battery 12V-35Ah 2nd Floor Office Area Boiler				
Battery	Room 2031 APS 9 Left Battery 12V-10.5Ah				
Battery	Room 2031 APS 9 Right Battery 12V-10.5Ah				
Communication Line	1st Floor In Telephone Room FACP Disconnect Test Line 1				
Communication Line	1st Floor In Telephone Room FACP Disconnect Test Line 2				
Handset	1st Floor In Telephone Room				
Power Supply	1st Floor Boiler Room 1143 APS 8 Charger 120V/24V	5 167			
Power Supply	1st Floor Boiler Room 1143 BPS 7 Charger 120V/24V	5 168			
Power Supply	1st Floor Electrical Room By West Restrooms BPS 6 Charger 120V/24V	5 192			
Power Supply	1st Floor In Telephone Room; APS 1 Charger 120V/24V	5 148			
Power Supply	1st Floor In Telephone Room; APS 2 Charger 120V/24V	5 146			
Power Supply	1st Floor In Telephone Room; BPS 3 Charger 120V/24V	5 147			
Power Supply	1st Floor In Telephone Room; BPS 4 Charger 120V/24V	5 126			
Power Supply	1st Floor In Telephone Room; BPS 5 Charger 120V/24V	5 145			
Power Supply	1st Floor In Telephone Room;				

Device Type	Location	Address	Service	Time	Date
Untested					
Power Supply	FACP Charger 120V/24V 2nd Floor Office Area Boiler Room 2031 APS 9 Charger 120V/24V	5 377			
Indicating					
Speaker	1st Floor Hall By Telephone Room Audible & Visual Test Entire Building 20 Total				
Speaker/Strobe	1st Floor Hall By Telephone Room Audible & Visual Test Entire Building 40 Total				
Speaker/Strobe	1st Floor Hall By Telephone Room Audible & Visual Test Entire Building 70 Total				
Strobe	1st Floor Hall By Telephone Room Audible & Visual Test Entire Building 30 Total				
Initiating					
Duct Detector	1st Floor Above Ceiling Gaming Floor By Bar Near High Stakes	5 071			
Duct Detector	1st Floor Above Ceiling Gaming Floor By High Stakes	5 076			
Duct Detector	1st Floor Above Ceiling Gaming Floor By Player's Club	5 072			
Duct Detector	1st Floor Above Ceiling Gaming Floor Outside Lounge Can't Access. 8 Feet Above Ceiling	5 094			
Duct Detector	1st Floor Above Ceiling Man Trap By Third Metal Door	3 001			
Duct Detector	1st Floor Above Ceiling Men's Locker Room	5 092			
Duct Detector	2nd Floor Above Ceiling Office 2087	5 299			
Duct Detector	2nd Floor Above Ceiling Office Area By Closet 2072	5 297			
Heat Detector	1st Floor Boiler Room 1143	5 304			
Heat Detector	1st Floor Gaming Floor Bar By High Stakes	5 041			
Heat Detector	1st Floor Gaming Floor By Bar	5 051			
Heat Detector	1st Floor Gaming Floor By Bar	5 053			
Heat Detector	1st Floor Gaming Floor By High Stakes By Craps Table	5 065			
Heat Detector	1st Floor Gaming Floor By High Stakes	5 050			
Heat Detector	1st Floor Gaming Floor By Player's Club	5 096			
Heat Detector	1st Floor Gaming Floor By Player's Club	5 100			
Heat Detector	1st Floor Gaming Floor By Poker	5 045			

Device Type	Location	Address	Service	Time	Date
<i>Untested</i>					
Heat Detector	Room 1 Of 6 1st Floor Gaming Floor By Poker	5 070			
Heat Detector	Room 2 Of 6 1st Floor Gaming Floor By Poker	5 037			
Heat Detector	Room 3 Of 6 1st Floor Gaming Floor By Poker	5 049			
Heat Detector	Room 4 Of 6 1st Floor Gaming Floor By Poker	5 066			
Heat Detector	Room 6 Of 6 1st Floor Gaming Floor By Poker	5 054			
Heat Detector	Room 5 Of 6 1st Floor Gaming Floor By	5 116			
Heat Detector	Restrooms Near Highstakes 1st Floor Gaming Floor By Table	5 085			
Heat Detector	Games By High Stakes 1st Floor Gaming Floor By Table	5 052			
Heat Detector	Games North Side 1st Floor Gaming Floor By Table	5 047			
Heat Detector	Games Pit F 1st Floor Gaming Floor By Table	5 086			
Heat Detector	Games South Side 1st Floor Gaming Floor By Table	5 042			
Heat Detector	Games West Side 1st Floor Gaming Floor Cashier	5 055			
Heat Detector	Left 1st Floor Gaming Floor Cashier	5 084			
Heat Detector	Right 1st Floor Gaming Floor	5 114			
Heat Detector	Lombardi's Center 1st Floor Gaming Floor	5 064			
Heat Detector	Lombardi's Left 1st Floor Gaming Floor	5 032			
Heat Detector	Lombardi's Right 1st Floor Gaming Floor North Of	5 048			
Heat Detector	Craps Table 1st Floor Gaming Floor By Bar	5 059			
Heat Detector	1st Floor Gaming Floor By	5 069			
Heat Detector	Bar/Noodle Bar 1st Floor Gaming Floor By West	5 098			
Heat Detector	Beverages 1st Floor Gaming Floor By West	5 043			
Heat Detector	Beverages 1st Floor Gaming Floor By West	5 099			
Heat Detector	Beverages 1st Floor Gaming Floor By West	5 061			
Heat Detector	Beverages 1st Floor Garage Grounds	5 006			
Heat Detector	Keeper Shop 3006 1 of 2 1st Floor Garage Grounds	5 004			
Heat Detector	Keeper Shop 3006 2 of 2				

Device Type	Location	Address	Service	Time	Date
<i>Untested</i>					
Heat Detector	1st Floor Hall By High Stakes	5 030			
Heat Detector	1st Floor Hall By Poker Room 1 Of 3	5 039			
Heat Detector	1st Floor Hall By Poker Room 2 Of 3	5 081			
Heat Detector	1st Floor Hall By Poker Room 3 Of 3	5 031			
Heat Detector	1st Floor Hall By Poker Room Change	5 056			
Heat Detector	1st Floor High Stakes Blackjack 1 Of 3	5 058			
Heat Detector	1st Floor High Stakes Blackjack 2 Of 3	5 057			
Heat Detector	1st Floor High Stakes Blackjack 3 Of 3	5 033			
Heat Detector	1st Floor Main Gaming Bar Area 1 Of 2	5 117			
Heat Detector	1st Floor Main Gaming Bar Area 2 Of 2	5 034			
Heat Detector	1st Floor Main Gaming East	5 101			
Heat Detector	1st Floor Main Gaming Floor Above Noodle Bar	5 060			
Heat Detector	1st Floor Main Gaming Floor By Security	5 038			
Heat Detector	1st Floor Main Gaming Floor Employee Entrance	5 067			
Heat Detector	1st Floor Main Gaming Floor South Zone	5 044			
Heat Detector	1st Floor Main Gaming Floor South Zone	5 115			
Heat Detector	1st Floor Main Gaming Floor West Of Cashier	5 040			
Heat Detector	1st Floor Main Gaming Floor	5 097			
Heat Detector	1st Floor Main Gaming Floor	5 082			
Heat Detector	1st Floor Main Gaming Floor	5 112			
Heat Detector	1st Floor Main Gaming Floor	5 080			
Heat Detector	1st Floor Main Gaming Floor	5 113			
Heat Detector	1st Floor Main Gaming Floor	5 068			
Heat Detector	1st Floor Main Gaming Floor	5 046			
Heat Detector	1st Floor Main Gaming Floor	5 083			
Heat Detector	1st Floor VIP Lounge 1 Of 2	5 036			
Heat Detector	1st Floor VIP Lounge 2 Of 2	5 035			
Initiating Device	1st Floor Above Ceiling Gaming Floor Outside Lounge Can't Access. 8 Feet Above Ceiling Grid	5 094			
Initiating Device	1st Floor Above Ceiling Gaming Floor By High Stakes	5 076			
Initiating Device	1st Floor Above Ceiling Gaming Floor By Player's Club	5 072			

Device Type	Location	Address	Service	Time	Date
<i>Untested</i>					
Initiating Device	1st Floor Above Ceiling Gaming Floor By Bar Near High Stakes	5 071			
Initiating Device	1st Floor Above Ceiling Man Trap By Third Metal Door	3 001			
Initiating Device	1st Floor Above Ceiling Men's Locker Room	5 092			
Initiating Device	2nd Floor Above Ceiling Office 2087	5 299			
Initiating Device	2nd Floor Above Ceiling Office Area By Closet 2072	5 297			
Pull Station	1st Floor Boiler Room 1143 Exit	5 171			
Pull Station	1st Floor Boiler Room 1143 Exit Through Electrical Room	5 181			
Pull Station	1st Floor Casino Main Entrance 1 Of 2	5 179			
Pull Station	1st Floor Casino Main Entrance 2 Of 2	5 182			
Pull Station	1st Floor Exit By Room 1064	5 173			
Pull Station	1st Floor Exit By Telephone Room	5 184			
Pull Station	1st Floor Garage Guard Office 3020	5 149			
Pull Station	1st Floor Hall By Garage Entrance 1 Of 2	3 131			
Pull Station	1st Floor Hall By Garage Entrance 2 Of 2	3 130			
Pull Station	1st Floor High Stakes Exit	5 183			
Pull Station	1st Floor Lombardi Dining Exit	5 172			
Pull Station	1st Floor Lombardi Kitchen Exit	5 177			
Pull Station	1st Floor Northeast Gaming Floor Exit	5 163			
Pull Station	1st Floor South Gaming Exit	5 166			
Pull Station	1st Floor Southeast Gaming Exit	5 185			
Pull Station	1st Floor Vault Exit	5 178			
Pull Station	2nd Floor By Escalators	5 382			
Pull Station	2nd Floor Hall By Doors To Garage	5 381			
Pull Station	2nd Floor Hall By Room 2020	5 383			
Smoke Detector	1st Floor Above Ceiling Man Trap By Second Metal Door	3 048			
Smoke Detector	1st Floor Above Ceiling Room 1040	M3 046			
Smoke Detector	1st Floor Below Gaming Floor By Employee Entrance Reference Map # 8	5 073			
Smoke Detector	1st Floor Below Gaming Floor By Left Side Of Security Desk Reference Map # 6	5 023			
Smoke Detector	1st Floor Below Gaming Floor By Pillar Straight Out From Right	5 079			

Device Type	Location	Address	Service	Time	Date
<i>Untested</i>					
Smoke Detector	Side Of Security Desk Reference Map # 9 1st Floor Below Gaming Floor By Tables By Noodle Bar Reference Map # 11	5 020			
Smoke Detector	1st Floor Below Gaming Floor By Third Pillar From Noodle Bar Reference Map # 10	5 075			
Smoke Detector	1st Floor Below Gaming Floor Halfway Between Poker Room And Noodle Bar Reference Map # 15	5 089			
Smoke Detector	1st Floor Below Gaming Floor Hallway By VIP Lounge Next To Bar Reference Map # 18	5 021			
Smoke Detector	1st Floor Below Gaming Floor High Stakes Northeast Corner Reference Map # 17	5 019			
Smoke Detector	1st Floor Below Gaming Floor Near Entertainment Lounge Entrance Reference Map # 16	5 062			
Smoke Detector	1st Floor Below Gaming Floor Near Poker Room Reference Map # 14	5 014			
Smoke Detector	1st Floor Below Gaming Floor Near Second Cashier Window Reference Map # 7	5 018			
Smoke Detector	1st Floor Below Gaming Floor North Of Gaming Tables Pit F Reference Map # 12	5 025			
Smoke Detector	1st Floor Below Gaming Floor Northwest Of Card Tables Reference Map # 13	5 013			
Smoke Detector	1st Floor Below Gaming Floor Poker Room Left Of Desk Reference Map # 20	5 015			
Smoke Detector	1st Floor Below Gaming Floor Straight Out From Clean Agent Room By Player's Club Reference Map # 21	5 017			
Smoke Detector	1st Floor Below Gaming Floor VIP Man Trap Reference Map #	5 022			
Smoke Detector	1st Floor Custodial Closet 1197 Near Restrooms	5 077			
Smoke Detector	1st Floor Custodial Room Gaming West	5 074			
Smoke Detector	1st Floor Custodial Room 1024	3 002			
Smoke Detector	1st Floor Custodial Room By Escalator	3 008			
Smoke Detector	1st Floor DCU Room By Player's	5 024			

Device Type	Location	Address	Service	Time	Date
<i>Untested</i>					
	Club				
Smoke Detector	1st Floor Electrical Room 1120	3 016			
	Behind Security Room				
Smoke Detector	1st Floor Electrical Room 1246	5 091			
	By Restrooms				
Smoke Detector	1st Floor Elevator Equipment	3 032			
	Room Hall By Security On				
	Gaming Floor				
Smoke Detector	1st Floor Elevator Equipment	3 025			
	Room 1040				
Smoke Detector	1st Floor Exit By Telephone	3 051			
	Room				
Smoke Detector	1st Floor Food And Beverage	3 007			
	Storage Across From Matrix				
	Room				
Smoke Detector	1st Floor Garage Electrical Room	5 002			
	3004				
Smoke Detector	1st Floor Garage Elevator Lobby	5 003			
Smoke Detector	1st Floor Garage Gaurd Office	5 001			
	Closet 3020				
Smoke Detector	1st Floor Garage Paint Shop	5 007			
	3007				
Smoke Detector	1st Floor Hall By Coffee Room	3 050			
Smoke Detector	1st Floor Hall By Computer	3 026			
	Center 1058/1082				
Smoke Detector	1st Floor Hall By Door To Casino	3 039			
	Lobby				
Smoke Detector	1st Floor Hall By Doors To Hotel	3 018			
Smoke Detector	1st Floor Hall By Internal	3 019			
	Investigation 1071/1084				
Smoke Detector	1st Floor Hall By Keyboxes	3 009			
Smoke Detector	1st Floor Hall By Room	3 034			
	1010/1054				
Smoke Detector	1st Floor Hall By Room	3 041			
	1032/1066				
Smoke Detector	1st Floor Hall By Room	3 042			
	1039/1058A				
Smoke Detector	1st Floor Hall By Room	3 024			
	1052/1068				
Smoke Detector	1st Floor Hall By Security Desk	3 046			
	By 1006/1052				
Smoke Detector	1st Floor Hall By Vending By	3 047			
	Room 1030/1059				
Smoke Detector	1st Floor Hall By Security Desk	3 015			
	On Gaming Floor				
Smoke Detector	1st Floor Hall By Security Desk	3 033			
	On Gaming Floor				
Smoke Detector	1st Floor Lombardi Back Hall	5 016			
	DCU Room				
Smoke Detector	1st Floor Man Trap 1 of 3	3 028			

Device Type	Location	Address	Service	Time	Date
<i>Untested</i>					
Smoke Detector	1st Floor Man Trap 2 of 3	3 012			
Smoke Detector	1st Floor Man Trap 3 of 3	3 014			
Smoke Detector	1st Floor Man Trap Vault 1 Of 3	3 035			
Smoke Detector	1st Floor Man Trap Vault 2 Of 3	3 022			
Smoke Detector	1st Floor Man Trap Vault 3 Of 3	3 038			
Smoke Detector	1st Floor Matrix Room	3 011			
Smoke Detector	1st Floor Men's Locker Room Restroom	3 017			
Smoke Detector	1st Floor Men's Locker Room	3 043			
Smoke Detector	1st Floor Men's Restroom By Escalator	3 010			
Smoke Detector	1st Floor Men's Restroom Gaming East 1 Of 2	5 026			
Smoke Detector	1st Floor Men's Restroom Gaming East 2 Of 2	5 029			
Smoke Detector	1st Floor Men's Restroom Gaming West 1 Of 2	5 078			
Smoke Detector	1st Floor Men's Restroom Gaming West 2 Of 2	5 027			
Smoke Detector	1st Floor Noodle Bar By Sinks	3 045			
Smoke Detector	1st Floor Noodle Bar Kitchen Hall	3 040			
Smoke Detector	1st Floor Office Behind Security Room 1135/1111	3 006			
Smoke Detector	1st Floor Office Hall Behind Security By Card Room	3 036			
Smoke Detector	1st Floor Office Hallway Behind Securi By Room 1126/1112	3 027			
Smoke Detector	1st Floor Office Room 1126 1 Of 2	3 005			
Smoke Detector	1st Floor Office Room 1126 2 Of 2	3 029			
Smoke Detector	1st Floor Office Room 1128/1113	3 030			
Smoke Detector	1st Floor Office Room 1129	3 031			
Smoke Detector	1st Floor Riser Room High Stakes Blackjack	5 028			
Smoke Detector	1st Floor Room 1006/1052 1 Of 3	3 037			
Smoke Detector	1st Floor Room 1006/1052 2 Of 3	3 003			
Smoke Detector	1st Floor Room 1006/1052 3 Of 3	3 020			
Smoke Detector	1st Floor Stage Equipment Storage Room Behind Bar	3 049			
Smoke Detector	1st Floor Telephone Room Storage 1015	5 093			
Smoke Detector	1st Floor VIP Lounge Cold Storage	5 090			
Smoke Detector	1st Floor Women's Locker Room	3 013			

Device Type	Location	Address	Service	Time	Date
<i>Untested</i>					
	Restroom				
Smoke Detector	1st Floor Women's Locker Room	3 021			
Smoke Detector	1st Floor Women's Restroom By	3 023			
	Escalator				
Smoke Detector	1st Floor Women's Restroom	5 088			
	Gaming East				
Smoke Detector	1st Floor Women's Restroom	5 087			
	Gaming West				
Smoke Detector	1st Floor Room 1032	3 004			
Smoke Detector	1st Floor Telephone Room	5 063			
	Above FACP				
Smoke Detector	2nd Floor Above Ceiling Ovation	5 301			
	Room 1 Of 3				
Smoke Detector	2nd Floor Above Ceiling Ovation	5 302			
	Room 2 Of 3				
Smoke Detector	2nd Floor Above Ceiling Ovation	5 303			
	Room 3 Of 3				
Smoke Detector	2nd Floor Above Ceiling	5 300			
	Reception Area By Elevator				
Smoke Detector	2nd Floor Accounting Office 1	5 291			
	Of 3				
Smoke Detector	2nd Floor Accounting Office 2	5 269			
	Of 3				
Smoke Detector	2nd Floor Accounting Office 3	5 282			
	Of 3				
Smoke Detector	2nd Floor DCU Room 2055 1 Of	5 273			
	7				
Smoke Detector	2nd Floor DCU Room 2055 2 Of	5 279			
	7				
Smoke Detector	2nd Floor DCU Room 2055 3 Of	5 265			
	7				
Smoke Detector	2nd Floor DCU Room 2055 4 Of	5 252			
	7				
Smoke Detector	2nd Floor DCU Room 2055 5 Of	5 289			
	7				
Smoke Detector	2nd Floor DCU Room 2055 6 Of	5 272			
	7				
Smoke Detector	2nd Floor DCU Room 2055 7 Of	5 281			
	7				
Smoke Detector	2nd Floor DVR Room 2041	5 260			
Smoke Detector	2nd Floor File Room 2046	5 280			
Smoke Detector	2nd Floor Garage Elevator Lobby	5 005			
Smoke Detector	2nd Floor Hall By Room 2040	5 294			
Smoke Detector	2nd Floor Hall By Room 2046	5 286			
Smoke Detector	2nd Floor Hall By Room 2047	5 256			
Smoke Detector	2nd Floor Hall By Room 2049	5 283			
Smoke Detector	2nd Floor Hall By Room 2050	5 274			
Smoke Detector	2nd Floor Hall By Room 2054	5 278			
Smoke Detector	2nd Floor Hall By Room 2061	5 271			
Smoke Detector	2nd Floor Hall By Room 2065	5 253			

Device Type	Location	Address	Service	Time	Date
<i>Untested</i>					
Smoke Detector	2nd Floor Hall To Surveillance	5 259			
Smoke Detector	2nd Floor Observation Electrical	5 257			
	Room 2040 1 Of 2				
Smoke Detector	2nd Floor Observation Electrical	5 251			
	Room 2040 2 Of 2				
Smoke Detector	2nd Floor Office Area By	5 258			
	Restrooms				
Smoke Detector	2nd Floor Office Area Men's	5 288			
	Restroom 2034				
Smoke Detector	2nd Floor Office Area Room	5 296			
	2027				
Smoke Detector	2nd Floor Office Area Women's	5 285			
	Restroom 2033				
Smoke Detector	2nd Floor Office Area 2024 1 Of	5 295			
	2				
Smoke Detector	2nd Floor Office Area 2024 2 Of	5 267			
	2				
Smoke Detector	2nd Floor Office Area 2024 By	5 275			
	2012				
Smoke Detector	2nd Floor Office Area Boiler	5 298			
	Room 2031 1 Of 2				
Smoke Detector	2nd Floor Office Area Boiler	5 293			
	Room 2031 2 Of 2				
Smoke Detector	2nd Floor Office Area By	5 277			
	Security Admin				
Smoke Detector	2nd Floor Office Area By Room	5 261			
	2029				
Smoke Detector	2nd Floor Office Area By Room	5 270			
	2067				
Smoke Detector	2nd Floor Office Area By Room	5 290			
	2070				
Smoke Detector	2nd Floor Office Area By Room	5 276			
	2080				
Smoke Detector	2nd Floor Office Area Hall By	5 262			
	Room 201				
Smoke Detector	2nd Floor Office Area Hall By	5 292			
	Room 202				
Smoke Detector	2nd Floor Office Area Hall By	5 284			
	Room 208				
Smoke Detector	2nd Floor Room 2020	5 268			
Smoke Detector	2nd Floor Room 2046A	5 263			
Smoke Detector	2nd Floor Room 2058 Through	5 254			
	2059 1 Of 2				
Smoke Detector	2nd Floor Room 2058 Through	5 255			
	2059 2 Of 2				
Smoke Detector	2nd Floor Stairwell By Room	5 287			
	2040 1 Of 2				
Smoke Detector	2nd Floor Stairwell By Room	5 266			
	2040 2 Of 2				
Smoke Detector	2nd Floor Stairwell By Room	5 264			

Device Type	Location	Address	Service	Time	Date
<i>Untested</i>					
	2020				
Smoke Detector	3rd Floor Garage Elevator Lobby	5 008			
Smoke Detector	4th Floor Garage Elevator Lobby	5 009			
Smoke Detector	5th Floor Garage Elevator Lobby	5 010			
Smoke Detector	6th Floor Garage Elevator Lobby	5 011			
Smoke Detector	7th Floor Garage Elevator	5 012			
	Equipment Ro				
Waterflow Switch	1st Floor High Stakes Sprinkler Closet	5 150			
Waterflow Switch	1st Floor High Stakes Sprinkler Closet	5 175			
Monitor					
Monitoring	Alarm Restoration				
Monitoring	Alarm Signal				
Monitoring	Supervisory Restoral				
Monitoring	Supervisory Signal				
Monitoring	Trouble Restoration				
Monitoring	Trouble Signal				
Supervisory					
Tamper Switch	1st Floor High Stakes Sprinkler Closet	5 164			

Service Summary

Generated by: BuildingReports.com

Building: Oneida Casino		
The Service Summary section provides an overview of the services performed in this report.		
Device Type	Service	Quantity
<i>Passed</i>		
Communicator	Restored @ 09:30:00	1
Control Panel	Visual & Functional, Passed	1
Disconnect	Visual & Functional, Passed	1
Indicating Device	Visual & Functional, Passed	1
Pull Station	Visual & Functional, Passed	1
Smoke Detector	Visual & Functional, Passed	1
Total		6
<i>Untested</i>		
Annunciator		1
Battery		20
Clean Agent System		24
Communication Line		2
Duct Detector		8
Fan Shutdown		8
Handset		1
Heat Detector		61
Initiating Device		8
Kitchen Hood		2
Monitoring		6
Power Supply		10
Pull Station		19
Releasing Device		1
Smoke Detector		142
Speaker/Strobe		2
Speaker		1
Strobe		1
Tamper Switch		1
Waterflow Switch		2
Total		326



Auxiliary Functions Testing

Generated by: BuildingReports.com

Building: Oneida Casino		Control Panel: 1 - EST 3X		
The Auxiliary Functions Testing section lists each of the ancillary items, systems, and emergency equipment that are controlled by the system control unit. Items are grouped by Passed or Failed/Other. The items are listed by device type, and a check box is provided to indicate if the test conducted was simulated.				
Type	Location	Comment	ScanID	Simulated
Untested				
Fan Shutdown				
AHU Shutdown	1st Floor Above Ceiling By Player's Club Shutdown By Duct Detector 5-072 Not Active At This Time. Wired For Future Use		48656869	<input type="checkbox"/>
AHU Shutdown	1st Floor Above Ceiling Gaming Bar 1 Of 2 Shutdown By Duct Detector 5-076 Not Active At This Time. Wired For Future Use		48656870	<input type="checkbox"/>
AHU Shutdown	1st Floor Above Ceiling Gaming Bar 2 Of 2 Shutdown By Duct Detector 5-071 Not Active At This Time. Wired For Future Use		48656868	<input type="checkbox"/>
AHU Shutdown	1st Floor Above Ceiling Men's Lockers Shutdown By Duct Detector 5-092 Not Active At This Time. Wired For Future Use		48656871	<input type="checkbox"/>
AHU Shutdown	1st Floor Above Ceiling Outside Lounge Shutdown By Duct Detector 5-094 Not Active At This Time. Wired For Future Use		48656872	<input type="checkbox"/>
AHU Shutdown	1st Floor Above Ceiling Man Trap Shutdown By Duct Detector 3-001 Not Active At This Time. Wired For Future Use		48656867	<input type="checkbox"/>
AHU Shutdown	2nd Floor Above Ceiling Unit 4 Shutdown By Duct Detector 5-297		48656873	<input type="checkbox"/>
AHU Shutdown	2nd Floor Above Ceiling Unit 5 Shutdown By Duct Detector 5-299 Not Active At This Time. Wired For Future Use		48656874	<input type="checkbox"/>
Releasing Device				
Door Holder	1st Floor Southeast Main Gaming Floor Exit Operated On General Alarm		31992010	<input type="checkbox"/>
Duct Detector				
AHU Shutdown	2nd Floor Above Ceiling Office Area By Closet 2072		48656816	<input type="checkbox"/>

Smoke Management Testing

Generated by: BuildingReports.com

Building: Oneida Casino		Control Panel: 1 - EST 3X		
<i>The Smoke Management Testing section details the test and inspection of device items that are involved in controlling the spread of smoke in a building. Items are grouped by Passed or Failed/Other.</i>				
 Location	Description	 Comment	ScanID	Simulated
Untested				
Fan Shutdown				
1st Floor Above Ceiling By Player's Club Shutdown By Duct Detector 5-072 Not Active At This Time. Wired For Future Use	AHU Shutdown		48656869	<input type="checkbox"/>
1st Floor Above Ceiling Gaming Bar 1 Of 2 Shutdown By Duct Detector 5-076 Not Active At This Time. Wired For Future Use	AHU Shutdown		48656870	<input type="checkbox"/>
1st Floor Above Ceiling Gaming Bar 2 Of 2 Shutdown By Duct Detector 5-071 Not Active At This Time. Wired For Future Use	AHU Shutdown		48656868	<input type="checkbox"/>
1st Floor Above Ceiling Men's Lockers Shutdown By Duct Detector 5-092 Not Active At This Time. Wired For Future Use	AHU Shutdown		48656871	<input type="checkbox"/>
1st Floor Above Ceiling Outside Lounge Shutdown By Duct Detector 5-094 Not Active At This Time. Wired For Future Use	AHU Shutdown		48656872	<input type="checkbox"/>
1st Floor Above Ceiling Man Trap Shutdown By Duct Detector 3-001 Not Active At This Time. Wired For Future Use	AHU Shutdown		48656867	<input type="checkbox"/>
2nd Floor Above Ceiling Unit 4 Shutdown By Duct Detector 5-297	AHU Shutdown		48656873	<input type="checkbox"/>
2nd Floor Above Ceiling Unit 5 Shutdown By Duct Detector 5-299 Not Active At This Time. Wired For Future Use	AHU Shutdown		48656874	<input type="checkbox"/>
Releasing Device				
1st Floor Southeast Main Gaming Floor Exit Operated On General Alarm	Door Holder		31992010	<input type="checkbox"/>

Battery & Power Supply Testing

Generated by: BuildingReports.com

Building: Oneida Casino			Control Panel: 1 - EST 3X				
The Control & Power Testing section details the readings and measurements of batteries and power supplies used to provide power to the fire alarm and life safety systems. Items are grouped by Passed or Failed/Other.							
Type	Location	Rated Ah	Rated Volts	Pre Test	Post Test	Min Ah	Tested Ah
Untested							
Battery							
Sealed Lead Acid	1st Floor Boiler Room 1143 APS 8 Left Battery 12V-10.5Ah	10.00	12.71				
Sealed Lead Acid	1st Floor Boiler Room 1143 APS 8 Right Battery 12V-10.5Ah	9.00	12.78				
Sealed Lead Acid	1st Floor Boiler Room 1143 BPS 7 Left Battery 12V-10.5Ah	10.00	12.76				
Sealed Lead Acid	1st Floor Boiler Room 1143 BPS 7 Right Battery 12V-10.5Ah	9.00	12.84				
Sealed Lead Acid	1st Floor Electrical Room By West Restrooms BPS 6 Left Battery 12V-10.5Ah	10.00	12.81				
Sealed Lead Acid	1st Floor Electrical Room By West Restrooms BPS 6 Right Battery 12V-10.5Ah	9.00	12.91				
Sealed Lead Acid	1st Floor In Telephone Room APS 1 Left Battery 12V-10.5Ah	10.00	13.31				
Sealed Lead Acid	1st Floor In Telephone Room APS 1 Right Battery 12V-10.5Ah	10.00	13.66				
Sealed Lead Acid	1st Floor In Telephone Room APS 2 Left Battery 12V-10.5Ah	9.50	12.48				
Sealed Lead Acid	1st Floor In Telephone Room APS 2 Right Battery 12V-10.5Ah	9.00	12.78				
Sealed Lead Acid	1st Floor In Telephone Room BPS 3 Left Battery 12V-10.5Ah	10.00	12.84				
Sealed Lead Acid	1st Floor In Telephone Room BPS 3 Right Battery 12V-10.5Ah	9.50	12.74				
Sealed Lead Acid	1st Floor In Telephone Room BPS 4 Left Battery 12V-10.5Ah	10.00	12.75				
Sealed Lead Acid	1st Floor In Telephone Room BPS 4 Right Battery 12V-10.5Ah	9.80	12.82				
Sealed Lead Acid	1st Floor In Telephone Room BPS 5 Left Battery 12V-10.5Ah	9.00	12.81				
Sealed Lead Acid	1st Floor In Telephone Room	10.00	12.82				

	BPS 5 Right Battery 12V-10.5Ah		
Sealed Lead Acid	1st Floor In Telephone Room In	30.0	13.54
	FACP Left Battery 12V-35Ah		
Sealed Lead Acid	1st Floor In Telephone Room In	29.0	13.66
	FACP Right Battery 12V-35Ah		
Sealed Lead Acid	2nd Floor Office Area Boiler	9.00	12.81
	Room 2031 APS 9 Left Battery 12V-10.5Ah		
Sealed Lead Acid	2nd Floor Office Area Boiler	10.00	12.79
	Room 2031 APS 9 Right Battery 12V-10.5Ah		
Power Supply			
	1st Floor Boiler Room 1143 APS 8 Charger 120V/24V		27.50
	1st Floor Boiler Room 1143 BPS 7 Charger 120V/24V		27.60
	1st Floor Electrical Room By West Restrooms BPS 6 Charger 120V/24V		27.49
	1st Floor In Telephone Room; APS 1 Charger 120V/24V		27.59
	1st Floor In Telephone Room; APS 2 Charger 120V/24V		27.49
	1st Floor In Telephone Room; BPS 3 Charger 120V/24V		27.51
	1st Floor In Telephone Room; BPS 4 Charger 120V/24V		27.49
	1st Floor In Telephone Room; BPS 5 Charger 120V/24V		27.52
	1st Floor In Telephone Room; FACP Charger 120V/24V		27.54
	2nd Floor Office Area Boiler Room 2031 APS 9 Charger 120V/24V		26.49

Inventory & Warranty Report

Generated by: BuildingReports.com

Building: Oneida Casino			Control Panel: 1 - EST 3X		
<i>The Inventory & Warranty Report lists each of the devices and items that are included in your Inspection Report. A complete inventory count by device type and category is provided. Items installed within the last 90 days, within the last year, and devices installed for two years or more are grouped together for easy reference.</i>					
Device or Item		Category		% of Inventory	Quantity
Power Supply		Control		3.07%	10
Battery		Control		6.13%	20
Smoke Detector		Initiating		43.87%	143
Clean Agent System		Alarm		7.36%	24
Pull Station		Initiating		6.13%	20
Annunciator		Control		0.31%	1
Heat Detector		Initiating		18.71%	61
Initiating Device		Initiating		2.45%	8
Duct Detector		Initiating		2.45%	8
Strobe		Indicating		0.31%	1
Speaker		Indicating		0.31%	1
Speaker/Strobe		Indicating		0.61%	2
Fan Shutdown		Auxiliary		2.45%	8
Waterflow Switch		Initiating		0.61%	2
Tamper Switch		Supervisory		0.31%	1
Kitchen Hood		Alarm		0.61%	2
Releasing Device		Auxiliary		0.31%	1
Communication Line		Control		0.61%	2
Monitoring		Monitor		1.84%	6
Handset		Control		0.31%	1
Control Panel		Control		0.31%	1
Indicating Device		Indicating		0.31%	1
Disconnect		Control		0.31%	1
Communicator		Control		0.31%	1
Type	Qty	Model #	Description	Install Date	
In Service - 90 Days - 1 Year					
Monitoring	1		Alarm Restoral	06/04/2019	
Monitoring	1		Alarm Signal 90 Sec. Test	06/04/2019	
Monitoring	1		Supervisory Restoral	06/04/2019	
Monitoring	1		Supervisory Signal	06/04/2019	
Monitoring	1		Trouble Restoration	06/04/2019	
Monitoring	1		Trouble Signal	06/04/2019	
Duracell					
Battery	18	12-10.5	Sealed Lead Acid	06/04/2019	
Battery	2	12-35	Sealed Lead Acid	06/04/2019	
EST					
Annunciator	1		LCD Display	06/04/2019	
Communication Line	2	3X		06/04/2019	
Communicator	1	3X	Digital Communicator	06/04/2019	
Control Panel	1	3X		06/04/2019	

Duct Detector	8	Siga-SD	Photoelectric	06/04/2019
Fan Shutdown	8		AHU Shutdown	06/04/2019
Handset	1	3X		06/04/2019
Heat Detector	61	Siga-HRD	Rate-of-Rise	06/04/2019
Indicating Device	1	3X	LED	06/04/2019
Initiating Device	8	SD-TRK		06/04/2019
Power Supply	9	10A		06/04/2019
Power Supply	1	3X		06/04/2019
Pull Station	20	Siga-270	Single Action	06/04/2019
Smoke Detector	142	Siga-PD	Photoelectric	06/04/2019
Speaker	1	GCHFRF-S7		06/04/2019
Speaker/Strobe	1	G4RF-S2VM		06/04/2019
Speaker/Strobe	1	GCHFRF-S7VM		06/04/2019
		C		
Strobe	1	EG1RF-VM		06/04/2019
Potter Electric				
Tamper Switch	1			06/04/2019
Waterflow Switch	1			06/04/2019
Waterflow Switch	1	48656875		06/04/2019
<i>In Service - 5 Years to 10 Years</i>				
Ansul				
Kitchen Hood	1		Wet	05/01/2014
EST				
Releasing Device	1		Door Holder	04/01/2014
Clean Agent System	9		FM 200	07/06/2012
Amerex				
Clean Agent System	11	SR-X	FM 200	07/06/2012
Clean Agent System	2	SR-X	Inergen	07/06/2012
Clean Agent System	2		FM 200	12/22/2010
<i>In Service - 25 Years or Older</i>				
Kitchen Hood	1			06/04/1993
EST				
Disconnect	1	4100	Breaker	06/04/1993
SimplexGrinnell				
Smoke Detector	1	4098-9701	Photoelectric	06/04/1993

Zone Address Report

Generated by: BuildingReports.com

Building: Oneida Casino			Control Panel: 1 - EST 3X	
<i>The Zone Address Report lists all of the devices and items that have an individual address, or are grouped together under a common zone. The device type, location, and description are included for your reference.</i>				
Address	Device Type	Location	Type	ScanID
0	Clean Agent System	2nd Floor DCU Room Through Room	FM 200	36670814
		2059 Supervisory		
0	Clean Agent System	2nd Floor DCU Room Through Room	FM 200	53575903
		2059 Trouble		
Zone/Circuit: 3				
001	Duct Detector	1st Floor Above Ceiling Man Trap By	Photoelectric	48656783
		Third Metal Door		
001	Initiating Device	1st Floor Above Ceiling Man Trap By		48656784
		Third Metal Door		
002	Smoke Detector	1st Floor Custodial Room 1024	Photoelectric	48656679
003	Smoke Detector	1st Floor Room 1006/1052 2 Of 3	Photoelectric	48656617
004	Smoke Detector	1st Floor Room 1032	Photoelectric	48656606
005	Smoke Detector	1st Floor Office Room 1126 1 Of 2	Photoelectric	48656632
006	Smoke Detector	1st Floor Office Behind Security Room	Photoelectric	48656631
		1135/1111		
007	Smoke Detector	1st Floor Food And Beverage Storage	Photoelectric	48656695
		Across From Matrix Room		
008	Smoke Detector	1st Floor Custodial Room By Escalator	Photoelectric	48656676
009	Smoke Detector	1st Floor Hall By Keyboxes	Photoelectric	48656613
010	Smoke Detector	1st Floor Men's Restroom By Escalator	Photoelectric	48656622
011	Smoke Detector	1st Floor Matrix Room	Photoelectric	48656684
012	Smoke Detector	1st Floor Man Trap 2 of 3	Photoelectric	48656781
013	Smoke Detector	1st Floor Women's Locker Room	Photoelectric	48656604
		Restroom		
014	Smoke Detector	1st Floor Man Trap 3 of 3	Photoelectric	48656782
015	Smoke Detector	1st Floor Hall By Security Desk On	Photoelectric	48656628
		Gaming Floor		
016	Smoke Detector	1st Floor Electrical Room 1120 Behind	Photoelectric	48656678
		Security Room		
017	Smoke Detector	1st Floor Men's Locker Room Restroom	Photoelectric	48656602
018	Smoke Detector	1st Floor Hall By Doors To Hotel	Photoelectric	48656621
019	Smoke Detector	1st Floor Hall By Internal Investigation	Photoelectric	48656611
		1071/1084		
020	Smoke Detector	1st Floor Room 1006/1052 3 Of 3	Photoelectric	48656616
021	Smoke Detector	1st Floor Women's Locker Room	Photoelectric	48656603
022	Smoke Detector	1st Floor Man Trap Vault 2 Of 3	Photoelectric	48656777
023	Smoke Detector	1st Floor Women's Restroom By Escalator	Photoelectric	48656674
024	Smoke Detector	1st Floor Hall By Room 1052/1068	Photoelectric	48656608
025	Smoke Detector	1st Floor Elevator Equipment Room 1040	Photoelectric	48656675
026	Smoke Detector	1st Floor Hall By Computer Center	Photoelectric	48656610
		1058/1082		

027	Smoke Detector	1st Floor Office Hallway Behind Security Room 1126/1112	Photoelectric	48656633
028	Smoke Detector	1st Floor Man Trap 1 of 3	Photoelectric	48656780
029	Smoke Detector	1st Floor Office Room 1126 2 Of 2	Photoelectric	48656689
030	Smoke Detector	1st Floor Office Room 1128/1113	Photoelectric	48656635
031	Smoke Detector	1st Floor Office Room 1129	Photoelectric	48656636
032	Smoke Detector	1st Floor Elevator Equipment Room Hall By Security On Gaming Floor	Photoelectric	48656630
033	Smoke Detector	1st Floor Hall By Security Desk On Gaming Floor	Photoelectric	48656629
034	Smoke Detector	1st Floor Hall By Room 1010/1054	Photoelectric	48656599
035	Smoke Detector	1st Floor Man Trap Vault 1 Of 3	Photoelectric	48656776
036	Smoke Detector	1st Floor Office Hall Behind Security By Card Room	Photoelectric	48656634
037	Smoke Detector	1st Floor Room 1006/1052 1 Of 3	Photoelectric	48656618
038	Smoke Detector	1st Floor Man Trap Vault 3 Of 3	Photoelectric	48656778
039	Smoke Detector	1st Floor Hall By Door To Casino Lobby	Photoelectric	48656614
040	Smoke Detector	1st Floor Noodle Bar Kitchen Hall	Photoelectric	48656690
041	Smoke Detector	1st Floor Hall By Room 1032/1066	Photoelectric	48656605
042	Smoke Detector	1st Floor Hall By Room 1039/1058A	Photoelectric	48656607
043	Smoke Detector	1st Floor Men's Locker Room	Photoelectric	48656601
044	Smoke Detector	1st Floor In Hallway By Telephone Room 1014	Photoelectric	48656311
045	Smoke Detector	1st Floor Noodle Bar By Sinks	Photoelectric	48656623
046	Smoke Detector	1st Floor Hall By Security Desk By 1006/1052	Photoelectric	48656615
047	Smoke Detector	1st Floor Hall By Vending By Room 1030/1059	Photoelectric	48656600
048	Smoke Detector	1st Floor Above Ceiling Man Trap By Second Metal Door	Photoelectric	48656785
049	Smoke Detector	1st Floor Stage Equipment Storage Room Behind Bar	Photoelectric	48656692
050	Smoke Detector	1st Floor Hall By Coffee Room	Photoelectric	48656609
051	Smoke Detector	1st Floor Exit By Telephone Room	Photoelectric	48656597
126	Fan Shutdown	1st Floor Above Ceiling Man Trap Shutdown By Duct Detector 3-001 Not Active At This Time. Wired For Future Use	AHU Shutdown	48656867
127	Clean Agent System	1st Floor Data Room By Cage Room Trouble	FM 200	48656627
128	Clean Agent System	1st Floor Matrix Room Trouble	FM 200	48656686
129	Clean Agent System	1st Floor Matrix Room Supervisory	FM 200	48656685
130	Pull Station	1st Floor Hall By Garage Entrance 2 Of 2	Single Action	48656619
131	Pull Station	1st Floor Hall By Garage Entrance 1 Of 2	Single Action	48656620
132	Clean Agent System	1st Floor Data Room By Cage Room Supervisory	FM 200	48656626
133	Clean Agent System	1st Floor Telephone Room By Food Court Alarm	FM 200	36670818
134	Clean Agent System	1st Floor Telephone Room By Food Court Trouble	FM 200	48656624
135	Clean Agent System	1st Floor Telephone Room By Food Court Supervisory	FM 200	48656625
136	Clean Agent System	1st Floor Data Room By Cage Room	FM 200	36670815

Alarm				
Zone/Circuit: 5				
001	Smoke Detector	1st Floor Garage Gaurd Office Closet 3020	Photoelectric	48656702
002	Smoke Detector	1st Floor Garage Electrical Room 3004	Photoelectric	48656698
003	Smoke Detector	1st Floor Garage Elevator Lobby	Photoelectric	48656704
004	Heat Detector	1st Floor Garage Grounds Keeper Shop 3006 2 of 2	Rate-of-Rise	48656701
005	Smoke Detector	2nd Floor Garage Elevator Lobby	Photoelectric	48656705
006	Heat Detector	1st Floor Garage Grounds Keeper Shop 3006 1 of 2	Rate-of-Rise	48656700
007	Smoke Detector	1st Floor Garage Paint Shop 3007	Photoelectric	48656699
008	Smoke Detector	3rd Floor Garage Elevator Lobby	Photoelectric	48656706
009	Smoke Detector	4th Floor Garage Elevator Lobby	Photoelectric	48656707
010	Smoke Detector	5th Floor Garage Elevator Lobby	Photoelectric	48656708
011	Smoke Detector	6th Floor Garage Elevator Lobby	Photoelectric	48656709
012	Smoke Detector	7th Floor Garage Elevator Equipment Ro	Photoelectric	48656710
013	Smoke Detector	1st Floor Below Gaming Floor Northwest Of Card Tables Reference Map # 13	Photoelectric	48656796
014	Smoke Detector	1st Floor Below Gaming Floor Near Poker Room Reference Map # 14	Photoelectric	48656790
015	Smoke Detector	1st Floor Below Gaming Floor Poker Room Left Of Desk Reference Map # 20	Photoelectric	48656799
016	Smoke Detector	1st Floor Lombardi Back Hall DCU Room	Photoelectric	48656650
017	Smoke Detector	1st Floor Below Gaming Floor Straight Out From Clean Agent Room By Player's Club Reference Map # 21	Photoelectric	48656788
018	Smoke Detector	1st Floor Below Gaming Floor Near Second Cashier Window Reference Map # 7	Photoelectric	48656793
019	Smoke Detector	1st Floor Below Gaming Floor High Stakes Northeast Corner Reference Map # 17	Photoelectric	48656797
020	Smoke Detector	1st Floor Below Gaming Floor By Tables By Noodle Bar Reference Map # 11	Photoelectric	48656787
021	Smoke Detector	1st Floor Below Gaming Floor Hallway By VIP Lounge Next To Bar Reference Map # 18	Photoelectric	48656798
022	Smoke Detector	1st Floor Below Gaming Floor VIP Man Trap Reference Map #	Photoelectric	48656808
023	Smoke Detector	1st Floor Below Gaming Floor By Left Side Of Security Desk Reference Map # 6	Photoelectric	48656794
024	Smoke Detector	1st Floor DCU Room By Player's Club	Photoelectric	48656680
025	Smoke Detector	1st Floor Below Gaming Floor North Of Gaming Tables Pit F Reference Map # 12	Photoelectric	48656800
026	Smoke Detector	1st Floor Men's Restroom Gaming East 1 Of 2	Photoelectric	48656654
027	Smoke Detector	1st Floor Men's Restroom Gaming West 2 Of 2	Photoelectric	48656672
028	Smoke Detector	1st Floor Riser Room High Stakes Blackjack	Photoelectric	48656659
029	Smoke Detector	1st Floor Men's Restroom Gaming East 2 Of 2	Photoelectric	48656655

030	Heat Detector	1st Floor Hall By High Stakes	Rate-of-Rise	48656661
031	Heat Detector	1st Floor Hall By Poker Room 3 Of 3	Rate-of-Rise	48656669
032	Heat Detector	1st Floor Gaming Floor Lombardi's Right	Rate-of-Rise	48656844
033	Heat Detector	1st Floor High Stakes Blackjack 3 Of 3	Rate-of-Rise	48656657
034	Heat Detector	1st Floor Main Gaming Bar Area 2 Of 2	Rate-of-Rise	48656688
035	Heat Detector	1st Floor VIP Lounge 2 Of 2	Rate-of-Rise	48656663
036	Heat Detector	1st Floor VIP Lounge 1 Of 2	Rate-of-Rise	48656662
037	Heat Detector	1st Floor Gaming Floor By Poker Room 3 Of 6	Rate-of-Rise	48656839
038	Heat Detector	1st Floor Main Gaming Floor By Security	Rate-of-Rise	48656852
039	Heat Detector	1st Floor Hall By Poker Room 1 Of 3	Rate-of-Rise	48656667
040	Heat Detector	1st Floor Main Gaming Floor West Of Cashier	Rate-of-Rise	48656860
041	Heat Detector	1st Floor Gaming Floor Bar By High Stakes	Rate-of-Rise	48656829
042	Heat Detector	1st Floor Gaming Floor By Table Games West Side	Rate-of-Rise	48656833
043	Heat Detector	1st Floor Gaming Floor By West Beverages	Rate-of-Rise	48656823
044	Heat Detector	1st Floor Main Gaming Floor South Zone	Rate-of-Rise	48656858
045	Heat Detector	1st Floor Gaming Floor By Poker Room 1 Of 6	Rate-of-Rise	48656837
046	Heat Detector	1st Floor Main Gaming Floor	Rate-of-Rise	48656859
047	Heat Detector	1st Floor Gaming Floor By Table Games Pit F	Rate-of-Rise	48656847
048	Heat Detector	1st Floor Gaming Floor North Of Craps Table	Rate-of-Rise	48656836
049	Heat Detector	1st Floor Gaming Floor By Poker Room 4 Of 6	Rate-of-Rise	48656840
050	Heat Detector	1st Floor Gaming Floor By High Stakes	Rate-of-Rise	48656830
051	Heat Detector	1st Floor Gaming Floor By Bar	Rate-of-Rise	48656819
052	Heat Detector	1st Floor Gaming Floor By Table Games North Side	Rate-of-Rise	48656832
053	Heat Detector	1st Floor Gaming Floor By Bar	Rate-of-Rise	48656824
054	Heat Detector	1st Floor Gaming Floor By Poker Room 5 Of 6	Rate-of-Rise	48656841
055	Heat Detector	1st Floor Gaming Floor Cashier Left	Rate-of-Rise	48656849
056	Heat Detector	1st Floor Hall By Poker Room Change	Rate-of-Rise	48656666
057	Heat Detector	1st Floor High Stakes Blackjack 2 Of 3	Rate-of-Rise	48656658
058	Heat Detector	1st Floor High Stakes Blackjack 1 Of 3	Rate-of-Rise	48656656
059	Heat Detector	1st Floor Gaming Floor By Bar	Rate-of-Rise	48656825
060	Heat Detector	1st Floor Main Gaming Floor Above Noodle Bar	Rate-of-Rise	48656864
061	Heat Detector	1st Floor Gaming Floor By West Beverages	Rate-of-Rise	48656828
062	Smoke Detector	1st Floor Below Gaming Floor Near Entertainment Lounge Entrance Reference Map # 16	Photoelectric	48656786
063	Smoke Detector	1st Floor Telephone Room Above FACP	Photoelectric	48656594
064	Heat Detector	1st Floor Gaming Floor Lombardi's Left	Rate-of-Rise	48656846
065	Heat Detector	1st Floor Gaming Floor By High Stakes By Craps Table	Rate-of-Rise	48656835
066	Heat Detector	1st Floor Gaming Floor By Poker Room 6	Rate-of-Rise	48656842

		Of 6		
067	Heat Detector	1st Floor Main Gaming Floor Employee Entrance	Rate-of-Rise	48656861
068	Heat Detector	1st Floor Main Gaming Floor	Rate-of-Rise	48656857
069	Heat Detector	1st Floor Gaming Floor By Bar/Noodle Bar	Rate-of-Rise	48656826
070	Heat Detector	1st Floor Gaming Floor By Poker Room 2 Of 6	Rate-of-Rise	48656838
071	Duct Detector	1st Floor Above Ceiling Gaming Floor By Bar Near High Stakes	Photoelectric	48656814
071	Initiating Device	1st Floor Above Ceiling Gaming Floor By Bar Near High Stakes		48656813
072	Duct Detector	1st Floor Above Ceiling Gaming Floor By Player's Club	Photoelectric	48656810
072	Initiating Device	1st Floor Above Ceiling Gaming Floor By Player's Club		48656811
073	Smoke Detector	1st Floor Below Gaming Floor By Employee Entrance Reference Map # 8	Photoelectric	48656792
074	Smoke Detector	1st Floor Custodial Room Gaming West	Photoelectric	48656677
075	Smoke Detector	1st Floor Below Gaming Floor By Third Pillar From Noodle Bar Reference Map # 10	Photoelectric	48656791
076	Duct Detector	1st Floor Above Ceiling Gaming Floor By High Stakes	Photoelectric	48656809
076	Initiating Device	1st Floor Above Ceiling Gaming Floor By High Stakes		48656812
077	Smoke Detector	1st Floor Custodial Closet 1197 Near Restrooms	Photoelectric	48656652
078	Smoke Detector	1st Floor Men's Restroom Gaming West 1 Of 2	Photoelectric	48656671
079	Smoke Detector	1st Floor Below Gaming Floor By Pillar Straight Out From Right Side Of Security Desk Reference Map # 9	Photoelectric	48656795
080	Heat Detector	1st Floor Main Gaming Floor	Rate-of-Rise	48656854
081	Heat Detector	1st Floor Hall By Poker Room 2 Of 3	Rate-of-Rise	48656668
082	Heat Detector	1st Floor Main Gaming Floor	Rate-of-Rise	48656851
083	Heat Detector	1st Floor Main Gaming Floor	Rate-of-Rise	48656862
084	Heat Detector	1st Floor Gaming Floor Cashier Right	Rate-of-Rise	48656848
085	Heat Detector	1st Floor Gaming Floor By Table Games By High Stakes	Rate-of-Rise	48656834
086	Heat Detector	1st Floor Gaming Floor By Table Games South Side	Rate-of-Rise	48656831
087	Smoke Detector	1st Floor Women's Restroom Gaming West	Photoelectric	48656673
088	Smoke Detector	1st Floor Women's Restroom Gaming East	Photoelectric	48656653
089	Smoke Detector	1st Floor Below Gaming Floor Halfway Between Poker Room And Noodle Bar Reference Map # 15	Photoelectric	48656789
090	Smoke Detector	1st Floor VIP Lounge Cold Storage	Photoelectric	48656664
091	Smoke Detector	1st Floor Electrical Room 1246 By Restrooms	Photoelectric	48656670
092	Duct Detector	1st Floor Above Ceiling Men's Locker	Photoelectric	48656697

		Room		
092	Initiating Device	1st Floor Above Ceiling Men's Locker Room		48656696
093	Smoke Detector	1st Floor Telephone Room Storage 1015	Photoelectric	48656683
094	Duct Detector	1st Floor Above Ceiling Gaming Floor Outside Lounge Can't Access. 8 Feet Above Ceiling	Photoelectric	48656865
094	Initiating Device	1st Floor Above Ceiling Gaming Floor Outside Lounge Can't Access. 8 Feet Above Ceiling Grid		48656866
096	Heat Detector	1st Floor Gaming Floor By Player's Club	Rate-of-Rise	48656820
097	Heat Detector	1st Floor Main Gaming Floor	Rate-of-Rise	48656850
098	Heat Detector	1st Floor Gaming Floor By West Beverages	Rate-of-Rise	48656822
099	Heat Detector	1st Floor Gaming Floor By West Beverages	Rate-of-Rise	48656827
100	Heat Detector	1st Floor Gaming Floor By Player's Club	Rate-of-Rise	48656821
101	Heat Detector	1st Floor Main Gaming East	Rate-of-Rise	48656855
112	Heat Detector	1st Floor Main Gaming Floor	Rate-of-Rise	48656853
113	Heat Detector	1st Floor Main Gaming Floor	Rate-of-Rise	48656856
114	Heat Detector	1st Floor Gaming Floor Lombardi's Center	Rate-of-Rise	48656845
115	Heat Detector	1st Floor Main Gaming Floor South Zone	Rate-of-Rise	48656863
116	Heat Detector	1st Floor Gaming Floor By Restrooms Near Highstakes	Rate-of-Rise	48656843
117	Heat Detector	1st Floor Main Gaming Bar Area 1 Of 2	Rate-of-Rise	48656687
126	Power Supply	1st Floor In Telephone Room; BPS 4 Charger 120V/24V		48656591
145	Power Supply	1st Floor In Telephone Room; BPS 5 Charger 120V/24V		48656588
146	Power Supply	1st Floor In Telephone Room; APS 2 Charger 120V/24V		48656582
147	Power Supply	1st Floor In Telephone Room; BPS 3 Charger 120V/24V		48656585
148	Power Supply	1st Floor In Telephone Room; APS 1 Charger 120V/24V		48656579
149	Pull Station	1st Floor Garage Guard Office 3020	Single Action	48656703
150	Waterflow Switch	1st Floor High Stakes Sprinkler Closet		48656875
151	Clean Agent System	1st Floor Phone Room By FACP Trouble Signal	Inergen	48656595
152	Clean Agent System	1st Floor Phone Room By FACP Supervisory Signal	Inergen	36670808
154	Fan Shutdown	1st Floor Above Ceiling Gaming Bar 2 Of 2 Shutdown By Duct Detector 5-071 Not Active At This Time. Wired For Future Use	AHU Shutdown	48656868
155	Clean Agent System	1st Floor DCU Room By Players Club Trouble	FM 200	48656682
156	Clean Agent System	1st Floor DCU Room By Players Club Alarm	FM 200	36670816
157	Clean Agent System	1st Floor Lombardi Back Hall Alarm	FM 200	36670817
158	Clean Agent System	1st Floor Lombardi Back Hall Trouble	FM 200	48656648
159	Clean Agent System	1st Floor DCU Room By Players Club	FM 200	48656681

		Supervisory		
160	Clean Agent System	1st Floor Lombardi Back Hall Supervisory	FM 200	48656649
161	Clean Agent System	2nd Floor Observation Electrical Room	FM 200	48656719
		2040 Supervisory		
162	Fan Shutdown	1st Floor Above Ceiling By Player's Club Shutdown By Duct Detector 5-072 Not Active At This Time. Wired For Future Use	AHU Shutdown	48656869
163	Pull Station	1st Floor Northeast Gaming Floor Exit	Single Action	48656637
164	Tamper Switch	1st Floor High Stakes Sprinkler Closet		48656877
166	Pull Station	1st Floor South Gaming Exit	Single Action	48656665
167	Power Supply	1st Floor Boiler Room 1143 APS 8 Charger 120V/24V		48656639
168	Power Supply	1st Floor Boiler Room 1143 BPS 7 Charger 120V/24V		48656642
170	Kitchen Hood	1st Floor Lombardi Kitchen Exit	Wet	31991995
171	Pull Station	1st Floor Boiler Room 1143 Exit	Single Action	48656645
172	Pull Station	1st Floor Lombardi Dining Exit	Single Action	48656691
173	Pull Station	1st Floor Exit By Room 1064	Single Action	48656612
175	Waterflow Switch	1st Floor High Stakes Sprinkler Closet		48656876
176	Clean Agent System	2nd Floor Observation Electrical Room	FM 200	48656720
		2040 Trouble		
177	Pull Station	1st Floor Lombardi Kitchen Exit	Single Action	48656647
178	Pull Station	1st Floor Vault Exit	Single Action	48656779
179	Pull Station	1st Floor Casino Main Entrance 1 Of 2	Single Action	48656693
180	Fan Shutdown	1st Floor Above Ceiling Gaming Bar 1 Of 2 Shutdown By Duct Detector 5-076 Not Active At This Time. Wired For Future Use	AHU Shutdown	48656870
181	Pull Station	1st Floor Boiler Room 1143 Exit Through Electrical Room	Single Action	48656646
182	Pull Station	1st Floor Casino Main Entrance 2 Of 2	Single Action	48656694
183	Pull Station	1st Floor High Stakes Exit	Single Action	48656660
184	Pull Station	1st Floor Exit By Telephone Room	Single Action	48656596
185	Pull Station	1st Floor Southeast Gaming Exit	Single Action	48656651
186	Pull Station	1st Floor In Hallway By Telephone Room	Single Action	48656312
187	Fan Shutdown	1st Floor Above Ceiling Men's Lockers Shutdown By Duct Detector 5-092 Not Active At This Time. Wired For Future Use	AHU Shutdown	48656871
191	Fan Shutdown	1st Floor Above Ceiling Outside Lounge Shutdown By Duct Detector 5-094 Not Active At This Time. Wired For Future Use	AHU Shutdown	48656872
192	Power Supply	1st Floor Electrical Room By West Restrooms BPS 6 Charger 120V/24V		48656772
251	Smoke Detector	2nd Floor Observation Electrical Room	Photoelectric	48656722
		2040 2 Of 2		
252	Smoke Detector	2nd Floor DCU Room 2055 4 Of 7	Photoelectric	48656737
253	Smoke Detector	2nd Floor Hall By Room 2065	Photoelectric	48656731
254	Smoke Detector	2nd Floor Room 2058 Through 2059 1 Of 2	Photoelectric	48656732
255	Smoke Detector	2nd Floor Room 2058 Through 2059 2	Photoelectric	48656733

		Of 2		
256	Smoke Detector	2nd Floor Hall By Room 2047	Photoelectric	48656711
257	Smoke Detector	2nd Floor Observation Electrical Room 2040 1 Of 2	Photoelectric	48656721
258	Smoke Detector	2nd Floor Office Area By Restrooms	Photoelectric	48656767
259	Smoke Detector	2nd Floor Hall To Surveillance	Photoelectric	48656712
260	Smoke Detector	2nd Floor DVR Room 2041	Photoelectric	48656724
261	Smoke Detector	2nd Floor Office Area By Room 2029	Photoelectric	48656750
262	Smoke Detector	2nd Floor Office Area Hall By Room 201	Photoelectric	48656757
263	Smoke Detector	2nd Floor Room 2046A	Photoelectric	48656726
264	Smoke Detector	2nd Floor Stairwell By Room 2020	Photoelectric	48656759
265	Smoke Detector	2nd Floor DCU Room 2055 3 Of 7	Photoelectric	48656736
266	Smoke Detector	2nd Floor Stairwell By Room 2040 2 Of 2	Photoelectric	48656718
267	Smoke Detector	2nd Floor Office Area 2024 2 Of 2	Photoelectric	48656762
268	Smoke Detector	2nd Floor Room 2020	Photoelectric	48656760
269	Smoke Detector	2nd Floor Accounting Office 2 Of 3	Photoelectric	48656765
270	Smoke Detector	2nd Floor Office Area By Room 2067	Photoelectric	48656741
271	Smoke Detector	2nd Floor Hall By Room 2061	Photoelectric	48656729
272	Smoke Detector	2nd Floor DCU Room 2055 6 Of 7	Photoelectric	48656739
273	Smoke Detector	2nd Floor DCU Room 2055 1 Of 7	Photoelectric	48656734
274	Smoke Detector	2nd Floor Hall By Room 2050	Photoelectric	48656715
275	Smoke Detector	2nd Floor Office Area 2024 By 2012	Photoelectric	48656763
276	Smoke Detector	2nd Floor Office Area By Room 2080	Photoelectric	48656751
277	Smoke Detector	2nd Floor Office Area By Security Admin	Photoelectric	48656752
278	Smoke Detector	2nd Floor Hall By Room 2054	Photoelectric	48656730
279	Smoke Detector	2nd Floor DCU Room 2055 2 Of 7	Photoelectric	48656735
280	Smoke Detector	2nd Floor File Room 2046	Photoelectric	48656768
281	Smoke Detector	2nd Floor DCU Room 2055 7 Of 7	Photoelectric	48656740
282	Smoke Detector	2nd Floor Accounting Office 3 Of 3	Photoelectric	48656766
283	Smoke Detector	2nd Floor Hall By Room 2049	Photoelectric	48656713
284	Smoke Detector	2nd Floor Office Area Hall By Room 208	Photoelectric	48656755
285	Smoke Detector	2nd Floor Office Area Women's Restroom 2033	Photoelectric	48656744
286	Smoke Detector	2nd Floor Hall By Room 2046	Photoelectric	48656725
287	Smoke Detector	2nd Floor Stairwell By Room 2040 1 Of 2	Photoelectric	48656717
288	Smoke Detector	2nd Floor Office Area Men's Restroom 2034	Photoelectric	48656743
289	Smoke Detector	2nd Floor DCU Room 2055 5 Of 7	Photoelectric	48656738
290	Smoke Detector	2nd Floor Office Area By Room 2070	Photoelectric	48656742
291	Smoke Detector	2nd Floor Accounting Office 1 Of 3	Photoelectric	48656764
292	Smoke Detector	2nd Floor Office Area Hall By Room 202	Photoelectric	48656756
293	Smoke Detector	2nd Floor Office Area Boiler Room 2031 2 Of 2	Photoelectric	48656748
294	Smoke Detector	2nd Floor Hall By Room 2040	Photoelectric	48656716
295	Smoke Detector	2nd Floor Office Area 2024 1 Of 2	Photoelectric	48656761
296	Smoke Detector	2nd Floor Office Area Room 2027	Photoelectric	48656754
297	Duct Detector	2nd Floor Above Ceiling Office Area By Closet 2072	Photoelectric	48656816
297	Initiating Device	2nd Floor Above Ceiling Office Area By Closet 2072		48656815
298	Smoke Detector	2nd Floor Office Area Boiler Room 2031 1 Of 2	Photoelectric	48656749
299	Duct Detector	2nd Floor Above Ceiling Office 2087	Photoelectric	48656817

299	Initiating Device	2nd Floor Above Ceiling Office 2087		48656818
300	Smoke Detector	2nd Floor Above Ceiling Reception Area By Elevator	Photoelectric	48656753
301	Smoke Detector	2nd Floor Above Ceiling Ovation Room 1 Of 3	Photoelectric	48656770
302	Smoke Detector	2nd Floor Above Ceiling Ovation Room 2 Of 3	Photoelectric	48656771
303	Smoke Detector	2nd Floor Above Ceiling Ovation Room 3 Of 3	Photoelectric	48656769
304	Heat Detector	1st Floor Boiler Room 1143	Rate-of-Rise	48656775
377	Power Supply	2nd Floor Office Area Boiler Room 2031 APS 9 Charger 120V/24V		48656745
379	Fan Shutdown	2nd Floor Above Ceiling Unit 4 Shutdown By Duct Detector 5-297	AHU Shutdown	48656873
381	Pull Station	2nd Floor Hall By Doors To Garage	Single Action	48656727
382	Pull Station	2nd Floor By Escalators	Single Action	48656728
383	Pull Station	2nd Floor Hall By Room 2020	Single Action	48656758
386	Fan Shutdown	2nd Floor Above Ceiling Unit 5 Shutdown By Duct Detector 5-299 Not Active At This Time. Wired For Future Use	AHU Shutdown	48656874
387	Clean Agent System	2nd Floor Observation Room Trouble	FM 200	48656714
388	Clean Agent System	2nd Floor Observation Room Supervisory	FM 200	36670811
389	Clean Agent System	2nd Floor DVR Room Trouble	FM 200	48656723
390	Clean Agent System	2nd Floor DVR Room Supervisory	FM 200	36670812
Zone/Circuit: M3				
046	Smoke Detector	1st Floor Above Ceiling Room 1040	Photoelectric	19315673

ZONING DEPARTMENT

Location:

N7332 Water Circle Place
Oneida, WI 54155

Office: (920) 869-1600



ONEIDA

Fire Inspection Report Form

Mailing Address:

P.O. Box 365
Oneida, WI 54155-0365

Toll Free: (800) 236-2868

Fax: (920) 869-1610

2020 AIRPORT RD
LOCATION (Legal Address)

Page 1 of 2

MAIN CASINO & RAMP
NAME OF BUSINESS

7/9/19
DATE OF INSPECTION

8/22/19
COMPLIANCE DATE

*§Section 66.4 (Standards) of the Building Code of the Oneida Reservation incorporates SPS 314 by reference, SPS 314.001 incorporates NFPA 1 reference, NFPA 1 2.1 incorporates the entire NFPA suite by reference.

Ch 1 Administrative [Also See SPS 314] 14.01(2)(f) Temporary Use Ch 10 General Fire Safety 10.1 Fundamental Requirements 10.2 Owner/Occupant Responsibilities SPS 314.01(8) 10.3 Occupancy 10.4 Maintenance, Inspection & Testing 10.5 Building Evacuation 10.6 Fire Drills 10.7 Reporting of Fires & Other Emergencies 10.8 Tampering with Fire Safety Equipment 10.10 Smoking 10.11 Open Flame, Candles, Open Fires & Incinerators 10.12 Fire Protection Markings 10.13 Vacant Buildings and Premises 10.14 Combustible Vegetation 10.15 Special Outdoor Events, Carnivals & Fairs 10.19 Combustible Materials Ch 11 Building Services 11.1 Electrical Fire Safety 11.2 Heating, Ventilation & Air Conditioning 11.3 Elevators, Escalators & Conveyors 11.5 Heating Appliances [Also see SPS 314.11] 11.6 Rubbish Chutes, Incinerators, & Laundry Chutes 11.8 Smoke Control 11.9 Emergency Command Center Ch 12 Features of Fire Protection 12.1 General 12.2 Construction 12.3 Fire-Resistive Materials & Construction 12.4 Fire Doors & Windows 12.5 Interior Finish 12.6 Contents & Furnishings 12.7 Fire Barriers 12.8 Smoke Partitions 12.9 Smoke Barriers Ch 13 Fire Protection Systems 13.1 General 13.2 Standpipe Systems 13.3 Automatic Sprinklers [Also See SPS 314.13(1)-(2)] 13.6 Portable Fire Extinguishers 13.7 Detection, Alarm, & Communications Systems [Also See SPS 314.3(3)] 13.8 Other Fire Protection Systems	Ch 14 Means of Egress 14.4 Means of Egress Reliability 14.5 Door Openings 14.12 Illumination of Means of Egress 14.13 Emergency Lighting 14.14 Marking of Means of Egress Ch 16 Safeguards During Building Construction, Alteration & Demolition Operations 16.1 General Requirements 16.4 Safeguarding Construction & Alteration Operations Ch 18 Fire Department Access & Water Supply 18.1 General 18.2 Fire Department Access Ch 19 Combustible Waste & Refuse 19.1 General 19.2 Combustible Waste & Refuse Ch 20 Occupancy Fire Safety Ch Scope: Furnishings; Contents; Decorations; Treated Finishes; Scenery; Foam; Exhibit & Display Materials; Hot Plates; Cooking Operations; Exposition Facilities & Trade Shows; Crowd Managers; Multi-Level Play Structures; High-Rise Buildings; Bulk Storage; Pesticides & Herbicides 14.20 Open Flame Devices & Pyrotechnics All Occupancies Ch 22 Automobile Wrecking Yards Ch 25 Grandstands & Bleachers, Folding & Telescopic Seating, Tents, & Membrane Structures 25.1 General 25.2 Tents Ch 26 Laboratories Using Chemicals Ch 27 Manufactured Home & Recreational Vehicle Sites Ch 29 Parking Garages 29.1 General Ch 30 Motor Fuel Dispensing Facilities & Repair Garages 30.1 General 30.2 Repair Garages 30.3 Operational Requirements Ch 33 Outside Storage of Tires Ch 34 General Storage 34.1 General 34.4 Storage Arrangement 34.5 General Fire Protection 34.6 Building Equipment, Maintenance, & Operations 34.10 Storage of Idle Pallets	Ch 40 Dust Explosion Prevention Ch 41 Hot Work Operations 41.1 General 41.2 Responsibility for Hot Work 41.3 Fire Protection Precautions Ch 42 Refueling 42.1 General Ch 45 Combustible Fibers 45.1 General 45.3 No Smoking 45.6 Baled Storage 45.7 Storage of Hay, Straw, & Other Similar Agricultural Products Ch 50 Commercial Cooking Equipment 50.1 Application 50.2 General Requirements 50.4 Fire-Extinguishing Equipment 50.5 Procedures for the Use & Maintenance of Equipment 50.6 Minimum Safety Requirements for Cooking Equipment Ch 52 Stationary Lead-Acid Battery Systems Ch 53 Mechanical Refrigeration Ch 60 Hazardous Materials Ch 61 Aerosol Products Ch 63 Compressed Gases and Cryogenic Fluids 63.1 General Provisions 63.3 (Add) Ch 65 Explosives, Fireworks & Model Rocketry [Also See SPS 314.65] 65.1 General 65.2 Display Fireworks 65.3 Pyrotechnics Before a Proximate Audience 65.11 Sale, Handling, & Storage of Consumer Fireworks Ch 66 Flammable Solids 66.19 Operations 66.9 Container & Portable Tank Storage Ch 69 Liquefied Petroleum Gases & Liquefied Natural Gases 69.1 General Provisions 69.2 LP-Gas Equipment & Appliances 69.3 Installation of LP-Gas Systems 69.5 Storage of Cylinders Awaiting Use, Resale, or Exchange 69.8 Liquefied Natural Gas [LNG] Ch 70 Oxidizers & Organic Peroxides Ch 71 Pyrophoric Solids & Liquids Ch 72 Unstable [Reactive] Solids & Liquids Ch 73 Water-Reactive Solids & Liquids *Other Violations-See Remarks Below
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

REMARKS—A COPY OF THIS NOTICE WILL BE ON FILE IN THE OFFICE OF THE FIRE INSPECTOR FOR FURTHER ACTION

TABLE IN PATH OF EGRESS — BETWEEN CAGE AND BAR
 DRAFT STOPPING — Rm 1231 IDF CLOSET
 STORAGE IN FRONT OF ELECTRICAL PANEL — Rm 1226
 MISSING SPRINKLER CAP — OUTSIDE HIGH STAKE POKER JACK
 DRAFT STOPPING — Rm 1206

Tom Dwyer #5490 OWNER/AGENT/MANAGER REPRESENTATIVE
Harry J. Cornelius N36125 INSPECTING OFFICER/FIRE DEPARTMENT No.

992 W COMM. BLDG HSP #1072082 WHITE—Inspector, YELLOW—Fire Department, PINK—Owner
Inasummers 1287 Not 15438 Mah B 14515

ONEIDA NATION

ZONING DEPARTMENT

Location:

N7332 Water Circle Place
Oneida, WI 54155

Office: (920) 869-1600



Mailing Address:

P.O. Box 365
Oneida, WI 54155-0365

Toll Free: (800) 236-2868
Fax: (920) 869-1610

FIRE INSPECTION REPORT

INSPECTION DATE <u>7-9-19</u>		PAGE <u>2</u> OF <u>2</u>
Location (Legal Address) <u>2020 AIRPORT RD</u>		
Name of Business <u>MAIN CASINO & RAMP</u>		
Date of Inspection		Compliance Date <u>8/22/19</u>
INSPECTION TYPE <input checked="" type="checkbox"/> FIRE <input type="checkbox"/> FOLLOW UP FIRE <input type="checkbox"/> COMPLAINT <input type="checkbox"/> SEMI ANNUAL <input type="checkbox"/> MONTHLY		
AN INSPECTION OF THE ABOVE FACILITY HAS DISCLOSED THE FOLLOWING VIOLATION(S)		
FINDINGS AND REQUIREMENTS		
<u>DRAFT STOPPING HOLE IN WALLS - LOMBARDI'S KITCHEN - DISH WASH AREA</u> <u>FIRE STOP DATA LINE CONDUIT - Rm 1101</u> <u>INSTALL CAP ON NOZZLE OVER STOVE (DONE)</u> <u>CHAIR IN PATH OF WOOD DOOR - LOMBARDI'S BAR</u> <u>GREASE IN LIGHT GLOBE ON EXHAUST HOOD - NOODLE BAR</u> <u>CLEAN SPRINKLER HEAD - NOODLE BAR KITCHEN & PREP AREA</u> <u>RAMP:</u> <u>EXIT SIGN NOT WORKING - 6TH FLOOR SE TOWER</u>		
NOTICE OF NONCOMPLIANCE		
All cited violations shall be ordered within 45 days after written notification, unless an extension of time is granted. Each day that the violation continues after shall constitute a separate offense and is subject to remedies and penalties by the authority having jurisdiction.		
Violations Explained to		
Tribal Inspector <u>James J. Condon</u> WICOMM BLDG No. <u>N 36125</u> <u>INS.#1072082</u> <u>Tom Day 992</u> <u>Inasummers 1287</u> <u>North 15438</u> <u>11/15/15</u>		

**Total Energy Systems, LLC**

Order #: 1002433

Order Date: 9/10/2019

Customer #: 6241

Site: 3

Customer PO: APO-33016-19-PO

Work Order Report

Bill To:

ONEIDA TRIBE OF INDIANS/WISC
ATTN: ACCOUNTS PAYABLE
P O BOX 365
ONEIDA, WI 54155
Attn: ---

Ship To:

G-M MAIN CASINO SP
2100 AIRPORT DRIVE
GREEN BAY, WI 54135
Attn: ---


Model Number: 500DFFB ONAN GENERATOR

Serial Number: I930520933

Item #	Quantity		Disc %			
Description	Ordered	Shipped	Balance	UOM	Unit Price	Extended Price
GB PM-1 - Segment 1						
PM	1.00	0.00	1.00			
PLANNED MAINTENANCE						
MTS	2.00	0.00	2.00			
MIKE S - LABOR HOURS						
Note: 09/10/2019 MTS 309.1 engine hours. Drove to site. Performed preventive maintenance inspection per checklist. Test ran unit under building load. Unit operating properly.						
MILEAGE	1.00	0.00	1.00			
FIELD SERVICE MILEAGE						


Terms: Net 30 Days

Order Notes:

 Total Energy Systems, LLC	<input type="checkbox"/> Green Bay 2211 American Blvd. DePere, WI 54115 888-548-1400 920-964-1409	<input type="checkbox"/> Milwaukee 8525 W. 87th Street Milwaukee, WI 53224 800-236-6626 P 414-357-6278	<input type="checkbox"/> Eden Prairie 14950 Martin Drive Eden Prairie, MN 55344 866-583-1671 P 651-925-3184 F	<input type="checkbox"/> Grand Rapids 4324 Airlane Dr. SE Grand Rapids, MI 49512 888-341-5610 P 616-971-0146 F

PLANNED MAINTENANCE AGREEMENT CHECKLIST

CUSTOMER NAME		ACCOUNT NUMBER		SITE NUMBER	
TECHNICIAN		DATE		HOURLY START	
GENERATOR	MAKE	MODEL	SERIAL	SPEC	
TRANSFER SWITCH	MAKE	MODEL	SERIAL	CONTACTOR SERIAL	
ENGINE	MAKE	MODEL	SERIAL	W/O#	
Ref. #	Inspection Checks	Satisfactory	Unsatisfactory	N/A	Comments
Cooling System					
1 a	Coolant - Visual inspection of level and condition				
b	Coolant - Record Protection level				
c	Pressure Test System - Record test pressure				
d	Filler Cap - Visual inspection of gaskets and sealing surfaces				
e	Radiator/Heat Exchanger - Visual inspection for leaks, damage and debris				
f	Fan Guard - Inspect for missing or broken parts				
g	Fan Drive Pulley - Check for loose or worn pulleys and lube fan drive (if applicable)				
h	Fan Belts - Inspect for frayed or worn belts. Check tension and adjust				
i	Hoses - Visual inspection of all hoses for condition. Check Connections				
j	Water Pump - Visual inspection for leaks				
k	Jacket Water Heater - Check for proper operation. Record temperature				
l	Coolant Test Strip - Record Results				
Lubrication System					
2 a	Oil Level - Check for proper level				
b	Oil Leaks - Inspect for leaks. Wipe engine and change absorbent pads (where applicable)				
c	Crankcase Breather System - Inspect hose and connections. Note excessive blow by during test run				
Intake Air System					
3 a	Air Filter - Inspect restriction gauge				
b	Air Filter - Inspect filter element				
c	Air Inlet System - Inspect piping for damaged or loose connections.				
Exhaust System					
4 a	Silencer and Piping (Interior) - Inspect for damage/leakage of piping and/or insulation				
b	Silencer and Piping (Exterior) - Inspect for damage/leakage of piping. Check Rain cap				
C	Exhaust Manifold - Inspect for damage or missing hardware or wet stacking				
Fuel System - Diesel					
5 a	Fuel Tank - Visually inspect for leaks and proper level. Record Level				
b	Day Tank - Check Tank Level. Record Level				
c	Fuel Priming Pump - Inspect for proper operation				
d	Fuel Filters - Primary/Secondary, Inspect for damage or leaks				
e	Water/Trap Separator - Drain water from tank or separator if valves are available				
f	Fuel lines - Visually inspect fuel lines for leaks and tight connections. Check line brackets				
g	Solenoid Valves - Check for proper operation				
Fuel System - Gaseous					
6 a	Fuel Tank (Propane) - Visual inspection for leaks and proper level. Record Level				
b	Fuel Filter / Strainer - Visual inspection for damage or leaks. Clean or Replace				
c	Fuel lines - Visually inspect fuel lines for leaks and tight connections. Inspect line brackets				
d	Solenoid Valves - Check for proper operation				

 Total Energy Systems, LLC	<input type="checkbox"/> Green Bay 2211 American Blvd. DePere, WI 54115 888-548-1400 920-964-1409	<input type="checkbox"/> Milwaukee 8525 W. 87th Street Milwaukee, WI 53224 800-236-6626 P 414-357-6278	<input type="checkbox"/> Eden Prairie 14950 Martin Drive Eden Prairie, MN 55344 866-583-1671 P 651-925-3184 F	<input type="checkbox"/> Grand Rapids 4324 Airlane Dr. SE Grand Rapids, MI 49512 888-341-5610 P 616-971-0146 F
------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------

PLANNED MAINTENANCE AGREEMENT CHECKLIST

Ref. #	Inspection Checks	Satisfactory	Unsatisfactory	N/A	Comments		
Ignition System							
7 a	Spark Plugs - Visually inspect and replace as necessary						
b	Distributor - Visually inspect and replace parts as necessary						
c	Spark Plug Wires - Visually inspect and replace as necessary						
Starting System							
8 a	Battery Charger - Measure battery charger float voltage. Record voltage						
b	Battery Charger - Check for proper operation and connections						
c	Batteries - Check electrolyte level (where applicable)						
d	Battery Cables - Clean and tighten all battery cables						
e	Starting Motor(s) - Inspect connections and wiring						
f	Battery Type and Quantity						
g	Date Stamped Battery with Paint Pen and Note Age						
Generator							
9 a	Wiring - Inspect for loose connections						
b	Voltage Regulator - Inspect for loose connections						
c	Stator & Rotor - Visually inspect for damage and air gap						
d	Coupling and Guards - Inspect for vibration and loose or missing parts						
e	General - Inspect for debris or animal damage						
Controller							
10 a	Wiring - Inspect for loose connections						
b	Circuit Boards and Meters - Inspect for loose connections						
c	Panel Lamps - Operational check of illumination and safety lamps						
Operational Checks							
Transfer Switch(es)							
11 a	Infrared Temperature readings of connections (Normal)						
b	Infrared Temperature readings of connections (Load)						
c	Infrared Temperature readings of connections (Emergency) - Test near end of loaded run						
d	Visual Inspection - Check for loose or broken wires and dirt accumulation						
e	Exerciser Clock - Check for correct time. Adjust if necessary.						
f	Digital Controller - Check operational records for problems						
Controller							
12 a	Start Controls - Manual check for proper operation and general starting ability						
b	Remote Annunciators and Alarms - Test all panel and system alarms for proper operation						
c	Check AC gauges and meters and record readings	Volts A		Volts B	Volts C	Frequency	
		Amps A		Amps B	Amps C	Loaded Y/N	
d	Check DC gauges and meters and record readings	Oil Pressure		Coolant Temp	Battery Volts	Fuel Pressure	



Ref. #	Operational Checks	Satisfactory	Unsatisfactory	N/A	Comments
After Shutdown					
18 a	Take oil sample (if required) - Recheck for proper crankcase level. Top off as required (Inspection Visit)				
b	Take coolant sample (if required) - Recheck for proper radiator level. Top off as required				
c	Take fuel sample (if required) - Inform customer if fuel is required				
d	Grease generator bearing (if applicable) - 2 pumps annually				
e	Change engine oil, fuel and oil filters (Maintenance Visit)				
f	Start engine and check for leaks				
g	Check for proper crankcase level				
h	CHECK GENERATOR BREAKER				
i	RESET ALL CONTROLS TO AUTOMATIC				
j	Talk to customer about basic system operation.				

--

Sprinkler Inspection Certificate

For

Oneida Casino
2020 Airport Drive
Green Bay, WI 54313

Tested to NFPA 25 Standards

This Inspection was performed in accordance with applicable NFPA Standards. The subsequent pages of this report provide performance measurements, listed ranges of acceptable results, and complete documentation of the inspection. Whenever discrepancies exist between acceptable performance standards and actual test results, notes and/or recommended solutions have been proposed or provided for immediate review and approval.

*Annual Inspection
Inspection Date
Jul 8, 2019*

Building: Oneida Casino

Contact: Tim Skenandore
Title: Facilities Director

Company: Communications Engineering Company - Green
Bay



Contact: Mark Jozefowski
Title: Sprinkler Fitter

Executive Summary

Generated by: BuildingReports.com

Building Information			
Building: Oneida Casino	Contact: Tim Skenandore		
Address: 2020 Airport Drive	Phone: 920-494-4500		
Address:	Fax:		
City/State/Zip: Green Bay, WI 54313	Mobile: 920-819-1823		
Country: United States of America	Email: tskenan1@oneidanation.org		
Inspection Performed By			
Company: Communications Engineering Company – Green Bay	Inspector: Mark Jozefowski		
Address: 2200 American Blvd.	Phone: 414-704-1053		
Address:	Fax:		
City/State/Zip: De Pere, Wisconsin 54115	Mobile:		
Country: United States of America	Email: m.jozefowski@blairfireprotection.com		
System Control Unit			
System Type	System Location	Protected Area	Devices
Service Main	Parking Garage	Building	1
Service Main	Parking Lot By Front Valet P	Building	1
Service Main	Parking Lot By Vince Lombard	Building	1
Service Main	Parking garage	Parking garage	1
Service Main	Rear Parking Garage	Building	2
Wet Pipe	Closet High Stakes	Building	14
Wet Pipe	Closet High Stakes	North Area	7
Wet Pipe	Closet High Stakes	South Area	7
Wet Pipe	Sprinkler Head Inspection	Building	4





Inspection Summary								
Category	Total Items		Serviced		Passed		Failed/Other	
	Qty	%	Qty	%	Qty	%	Qty	%
Device	4	10.53%	4	100.00%	0	0%	4	100.00%
Alarm	6	15.79%	6	100.00%	6	100.00%	0	0%
Valve	9	23.68%	9	100.00%	9	100.00%	0	0%
Hose	7	18.42%	7	100.00%	3	42.86%	4	57.14%
Sprinkler	12	31.58%	12	100.00%	12	100.00%	0	0%
Totals	38	100%	38	100.00%	30	78.95%	8	21.05%





Certification	
Company: Communications Engineering Company – Green Bay	Building: Oneida Casino
Inspector: Mark Jozefowski	Contact: Tim Skenandore
	
Signed: Jul 8, 2019 11:03:45 AM	Signed: Jul 8, 2019 10:46:33 AM

Mark Jozefowski Certifications	
Certification Type	Number
Wisconsin State Certification – Cross Connection Control Tester	247662
Wisconsin State License – Journeyman Automatic Fire Sprinkler Fitter	247662

Discrepancy Report

Generated by: BuildingReports.com

Building: Oneida Casino				
<p><i>The Discrepancy Report consolidates each discrepancy listed within the various Testing sections of your Inspection. Discrepancies are listed by Category, and grouped by device type. The description of the problem is provided and where appropriate, code references are listed for your convenience. Any item that was inspected that is listed on the Consumer Product Safety Commissions website and are subject to a recall by the manufacturer are included.</i></p>				
Device Type	Manufacturer	ModelNumber	Date	Qty
Items listed for Recall by Manufacturer				
No recalled items found during this inspection.				
 ScanID	 Location	 Problem	 Reference	
Closet High Stakes Wet Pipe, North Area				
Drain				
35392208	1st Floor Sprinkler Closet High Stakes Annually Tested July	Damaged/Worn	NFPA25 4.1.4.1	
Gauge				
17448068	1st Floor Sprinkler Closet High Stakes Installed 2014	Date Expired	NFPA25 5.3.2.1	
Closet High Stakes Wet Pipe, South Area				
Drain				
17448073	1st Floor Sprinkler Closet High Stakes Annually Tested July	Leaking	NFPA25 13.4.1.1 (4)	
Gauge				
17448074	1st Floor Sprinkler Closet High Stakes Installed 2014	Date Expired	NFPA25 5.3.2.1	
Parking garage Service Main, Parking garage				
Standpipe				
49140515	Ground Parking garage Parking	Date Expired	NFPA25 6.4.2	
Parking Lot By Front Valet P Service Main, Building				
Fire Hydrant				
35392215	Ground Parking Lot By Front Valet Parking Entrance Used Hose And Monster	Failed Test	NFPA25 7.3.2	
Parking Lot By Vince Lombard Service Main, Building				
Fire Hydrant				
35392214	Ground Parking Lot By Vince Lombardi Entrance Used Hose And Monster	Failed Test	NFPA25 7.3.2	
Rear Parking Garage Service Main, Building				
Fire Hydrant				
35392211	Ground Rear Parking Garage Employee Side Used	Failed Test	NFPA25 7.3.2	

 ScanID	 Location	 Problem	 Reference
Pitot			
<i>Code References</i>			
NFPA25 4.1.4.1	The property owner or designated representative shall correct or repair deficiencies or impairments that are found during the inspection, test, and maintenance required by this standard.		
NFPA25 5.3.2.1	Gauges shall be replaced every 5 years or tested every 5 years by comparison with a calibrated gauge.		
NFPA25 13.4.1.1 (4)	Alarm valves and system riser check valves shall be externally inspected monthly and shall verify the following: The retarding chamber or alarm drains are not leaking.		
NFPA25 6.4.2	Equipment that does not pass the inspection or testing requirements shall be repaired and tested again or replaced.		
NFPA25 7.3.2	Hydrants shall be tested annually to ensure proper functioning		

Proposed Solutions Report

Generated by: BuildingReports.com

ScanID	Location	Solution	Model #	Cost	Fix
Building: Oneida Casino					
<p><i>The Proposed Solution Report provides a solution for each discrepancy listed on the Discrepancy Report. Provide a check mark where indicated to approve repairs listed within the report. Items listed as T/M are available for repair on a Time and Materials basis.</i></p>					
Closet High Stakes Wet Pipe, North Area					
Drain					
35392208	1st Floor Sprinkler Closet High Stakes Annually Tested July	Correct		T/M	<input type="checkbox"/>
Gauge					
17448068	1st Floor Sprinkler Closet High Stakes Installed 2014	5 Year Service		T/M	<input type="checkbox"/>
Closet High Stakes Wet Pipe, South Area					
Drain					
17448073	1st Floor Sprinkler Closet High Stakes Annually Tested July	Correct		T/M	<input type="checkbox"/>
Gauge					
17448074	1st Floor Sprinkler Closet High Stakes Installed 2014	5 Year Service		T/M	<input type="checkbox"/>
Parking garage Service Main, Parking garage					
Standpipe					
49140515	Ground Parking garage Parking	5 Year Service		T/M	<input type="checkbox"/>
Parking Lot By Front Valet P Service Main, Building					
Fire Hydrant					
35392215	Ground Parking Lot By Front Valet Parking Entrance Used Hose And Monster	Correct		T/M	<input type="checkbox"/>
Parking Lot By Vince Lombard Service Main, Building					
Fire Hydrant					
35392214	Ground Parking Lot By Vince Lombardi Entrance Used Hose And Monster	Correct		T/M	<input type="checkbox"/>
Rear Parking Garage Service Main, Building					
Fire Hydrant					
35392211	Ground Rear Parking Garage Employee Side Used Pitot	Correct		T/M	<input type="checkbox"/>
				PO #: (none)	T/M

Inspection & Testing

Generated by: BuildingReports.com

Building: Oneida Casino				
<p><i>The Inspection & Testing section lists all of the items inspected in your building. Items are grouped by Passed or Failed/Other. Items are listed by Category. Each item includes the services performed, and the time & date at which testing occurred.</i></p>				
Device Type	Location	Service	Time	Date
Passed				
Parking Garage Service Main, Building				
Fire Hydrant	Ground Parking Garage Between Visitor Entrance To Ramp And Casino Building Used Hose And Monster	Visual & Functional, Passed	10:33:35 AM	07/08/2019
Rear Parking Garage Service Main, Building				
Fire Hydrant	Ground Rear Parking Garage Visitor Entrance To Ramp Used Pitot	Visual & Functional, Passed	10:21:52 AM	07/08/2019
Closet High Stakes Wet Pipe, Building				
Communicator	1st Floor Telephone Room Main Casino	Restored @ 15:00:31	9:42:48 AM	07/08/2019
Tamper Switch	1st Floor Sprinkler Closet High Stakes	Visual & Functional, Passed	9:38:48 AM	07/08/2019
Fire Dep't Connection	1st Floor Outside Sprinkler Closet High Stakes On Wall	Visual & Functional Passed	9:42:33 AM	07/08/2019
Sprinkler Box	1st Floor Sprinkler Closet High Stakes	Visual, Passed	9:42:25 AM	07/08/2019
Sprinkler Box Spares	1st Floor Sprinkler Closet High Stakes Fast Pendant Chrome 155 1/2	Visual, Passed	9:42:29 AM	07/08/2019
Sprinkler Box Spares	1st Floor Sprinkler Closet High Stakes Fast Concealed Pendant Brass 155 1/2	Visual, Passed	9:42:31 AM	07/08/2019
Sprinkler Box Spares	1st Floor Sprinkler Closet High Stakes Fast Pendant White 155 1/2	Visual, Passed	9:42:35 AM	07/08/2019
Sprinkler Box Spares	1st Floor Sprinkler Closet High Stakes Standard Upright Brass 155 1/2	Visual, Passed	9:42:37 AM	07/08/2019
Wrenches	1st Floor Sprinkler Closet High Stakes	Visual, Passed	9:42:27 AM	07/08/2019
Backflow Prevention	1st Floor Sprinkler Closet High Stakes Serial DA1037 Flow 536 GPM Annually Tested July	Visual & Functional, Passed	9:38:57 AM	07/08/2019
Check Valve	1st Floor Sprinkler Closet High Stakes 5 Year Done 9/6/2016	Visual, Passed	9:42:08 AM	07/08/2019
Control Valve	1st Floor Sprinkler Closet High Stakes	Visual & Functional, Passed	9:38:41 AM	07/08/2019
Control Valve	1st Floor Sprinkler Closet High Stakes Valve #1	Visual & Functional, Passed	9:38:54 AM	07/08/2019

Device Type	Location	Service	Time	Date
Control Valve	1st Floor Sprinkler Closet High Stakes Valve #2	Visual & Functional, Passed	9:39:00 AM	07/08/2019
Closet High Stakes Wet Pipe, North Area				
Tamper Switch	1st Floor Sprinkler Closet High Stakes	Visual & Functional, Passed	9:39:07 AM	07/08/2019
Waterflow Switch	1st Floor Sprinkler Closet High Stakes 6 Inch	Visual & Functional, Passed	9:40:27 AM	07/08/2019
Piping	1st Floor Sprinkler Closet High Stakes Hydraulic Nameplate Present 5 Year Done 9/6/16	Visual, Passed	9:40:22 AM	07/08/2019
Control Valve	1st Floor Sprinkler Closet High Stakes	Visual & Functional, Passed	9:39:10 AM	07/08/2019
Inspector's Test	1st Floor Sprinkler Closet High Stakes North	Visual & Functional, Passed	9:43:32 AM	07/08/2019
Closet High Stakes Wet Pipe, South Area				
Tamper Switch	1st Floor Sprinkler Closet High Stakes	Visual & Functional, Passed	9:42:02 AM	07/08/2019
Waterflow Switch	1st Floor Sprinkler Closet High Stakes 6 Inch	Visual & Functional, Passed	9:41:45 AM	07/08/2019
Piping	1st Floor Sprinkler Closet High Stakes Hydraulic Nameplate Present 5 Year Done 9/6/16	Visual, Passed	9:42:00 AM	07/08/2019
Control Valve	1st Floor Sprinkler Closet High Stakes	Visual & Functional Passed	9:42:04 AM	07/08/2019
Inspector's Test	1st Floor Sprinkler Closet High Stakes South	Visual & Functional, Passed	9:43:23 AM	07/08/2019
Sprinkler Head Inspection Wet Pipe, Building				
Fast Response	Inspection Of All Visible Sprinkler Heads	Visual, Passed	9:42:39 AM	07/08/2019
Fast Response	Installed 1992 – Due Every 20 Years	Visual, Passed	9:42:40 AM	07/08/2019
Standard Response	Inspection Of All Visible Sprinkler Heads	Visual, Passed	9:42:43 AM	07/08/2019
Standard Response	Installed 1992 – Due Every 50 Years	Visual, Passed	9:42:45 AM	07/08/2019
<i>Failed/Other</i>				
Parking garage Service Main, Parking garage				
Standpipe	Ground Parking garage Parking	Visual & Functional, Failed	11:03:32 AM	07/08/2019
Parking Lot By Front Valet P Service Main, Building				
Fire Hydrant	Ground Parking Lot By Front Valet Parking Entrance Used Hose And Monster	Visual & Functional, Failed	10:46:10 AM	07/08/2019
Parking Lot By Vince Lombard Service Main, Building				

Device Type	Location	Service	Time	Date
Fire Hydrant	Ground Parking Lot By Vince Lombardi Entrance Used Hose And Monster	Visual & Functional, Failed	10:33:13 AM	07/08/2019
Rear Parking Garage Service Main, Building				
Fire Hydrant	Ground Rear Parking Garage Employee Side Used Pitot	Visual & Functional, Failed	10:27:21 AM	07/08/2019
Closet High Stakes Wet Pipe, North Area				
Drain	1st Floor Sprinkler Closet High Stakes Annually Tested July	Visual & Functional, Failed	9:40:14 AM	07/08/2019
Gauge	1st Floor Sprinkler Closet High Stakes Installed 2014	Visual & Functional, Failed	9:40:59 AM	07/08/2019
Closet High Stakes Wet Pipe, South Area				
Drain	1st Floor Sprinkler Closet High Stakes Annually Tested July	Visual & Functional, Failed	9:41:40 AM	07/08/2019
Gauge	1st Floor Sprinkler Closet High Stakes Installed 2014	Visual & Functional, Failed	9:43:57 AM	07/08/2019

Wet Pipe Fire Sprinkler Systems

Generated by: BuildingReports.com

Building: Oneida Casino			Closet High Stakes, Building					
<p><i>This section lists out all the devices and components that have been associated with a Wet Pipe System and provides details as to type of component, pressure readings, response time, etc. If a component has an OK checkbox that is checked, then that component was actually tested. However, for Pass/Fail test results, see the Inspection and Testing section.</i></p>								
Alarms								
Tamper Switch								
Type	Description	Manufacturer	Zone/Address	OK	ScanID			
Lever	Supervisory	Potter Electric	1-M2 026	<input checked="" type="checkbox"/>	19315476			
Components								
Backflow Prevention								
Manufacturer	Model #	Size	Type	Service Type	Install Date			
Watts Regulator	757	8"	Double Check		06/01/1992			
ScanID	Water Purveyor	Location		Meter Account #	Serial Number			
35392206		1st Floor Sprinkler Closet High Stakes Serial DA1037 Flow 536 GPM Annually Tested July						
Initial Test								
Check Valve 1		Check Valve 2		Relief Valve	Pressure Vacuum Breaker			
Held At	Repairs or Notes							
Final Test								
Check Valve 1		Check Valve 2		Relief Valve	Pressure Vacuum Breaker			
3.6		4.6						
Held At	Condition of Control Valve 1			Condition of Control Valve 2				
	Closed Tight			Closed Tight				
Check Valve								
Type	Location		Internal Date	Size	OK	ScanID		
Grooved	1st Floor Sprinkler Closet High Stakes 5 Year Done 9/6/2016		09/06/2021	4"	<input checked="" type="checkbox"/>	17448084		
Control Valve								
Type	Manufacturer	Model	Location	Size	Position	Status	OK	ScanID
OS&Y	Fairbanks Morse	412	1st Floor Sprinkler Closet High Stakes	8"			<input checked="" type="checkbox"/>	17448081
Description								
Main Control								

Control Valve								
Type	Manufacturer	Model	Location	Size	Position	Status	OK	ScanID
Butterfly	Victaulic	702	1st Floor Sprinkler Closet High Stakes Valve #1	8"			<input checked="" type="checkbox"/>	35392210
Description								
Main Control								
Control Valve								
Type	Manufacturer	Model	Location	Size	Position	Status	OK	ScanID
Butterfly	Victaulic	702	1st Floor Sprinkler Closet High Stakes Valve #2	8"			<input checked="" type="checkbox"/>	39643190
Description								
Main Control								
Devices								
Fire Dep't Connection								
Location		Type	BallDrip		Rotating Swivels	Size	OK	ScanID
1st Floor Outside Sprinkler Closet High Stakes On Wall		Siamese	Yes		Yes	4"	<input checked="" type="checkbox"/>	17448089
Sprinkler Box								
Qty	Tool Available?		Size	Manufacturer	Location		OK	ScanID
1	Yes		12 unit		1st Floor Sprinkler Closet High Stakes		<input checked="" type="checkbox"/>	17448085
Sprinkler Box Spares								
Qty	Type	KFactor	Manufacturer	Location			OK	ScanID
2	Pendant		Star	1st Floor Sprinkler Closet High Stakes Fast Pendant Chrome 155 1/2			<input checked="" type="checkbox"/>	17448087
5	Concealed Pendant		Star	1st Floor Sprinkler Closet High Stakes Fast Concealed Pendant Brass 155 1/2			<input checked="" type="checkbox"/>	17448088
5	Pendant		Tyco	1st Floor Sprinkler Closet High Stakes Fast Pendant White 155 1/2			<input checked="" type="checkbox"/>	30431066
1	Upright		Star	1st Floor Sprinkler Closet High Stakes Standard Upright Brass 155 1/2			<input checked="" type="checkbox"/>	30432180
Wrenches								
Qty	Type	Manufacturer			Location		OK	ScanID
1	Sprinkler				1st Floor Sprinkler Closet High Stakes		<input checked="" type="checkbox"/>	17448086

Building: Oneida Casino				Closet High Stakes, North Area				
<p><i>This section lists out all the devices and components that have been associated with a Wet Pipe System and provides details as to type of component, pressure readings, response time, etc. If a component has an OK checkbox that is checked, then that component was actually tested. However, for Pass/Fail test results, see the Inspection and Testing section.</i></p>								
Alarms								
Tamper Switch								
Type	Description	Manufacturer	Zone/Address	OK	ScanID			
Lever	Supervisory	Potter Electric	1-M2 026	<input checked="" type="checkbox"/>	17448070			
Waterflow Switch								
Type	Manufacturer	Model #	Sec	Size	Zone/Address	OK	ScanID	
Vane	System Sensor	WFD60		6.0	1-M2 024	<input checked="" type="checkbox"/>	35392207	
Components								
Control Valve								
Type	Manufacturer	Model	Location	Size	Position	Status	OK	ScanID
OS&Y	Kennedy	KSII	1st Floor Sprinkler Closet High Stakes	6"			<input checked="" type="checkbox"/>	17448069
Description								
Wall								
Inspector's Test								
Manufacturer	Model #	Pressure psi	Trip Time Sec	Flow Sec	OK	ScanID		
		N/A	N/A	65	<input checked="" type="checkbox"/>	17448083		
Devices								
Drain								
Current Inspection								
Type	Location	Size	Supply psi	Static psi	Residual psi	Sec	OK	ScanID
Main	1st Floor Sprinkler Closet High Stakes Annually Tested July	2"	48	48	35		<input type="checkbox"/>	35392208
Previous Inspections								
April 2, 2019								
Type	Location	Size	Supply psi	Static psi	Residual psi	Sec	OK	ScanID
Main	1st Floor Sprinkler Closet High Stakes Annually Tested July	2"	55	55	35		<input checked="" type="checkbox"/>	35392208
January 11, 2019								
Type	Location	Size	Supply psi	Static psi	Residual psi	Sec	OK	ScanID
Main	1st Floor Sprinkler Closet High Stakes Annually Tested July	2"	55	55	35		<input checked="" type="checkbox"/>	35392208
Gauge								
Location				Service Date				
1st Floor Sprinkler Closet High Stakes Installed 2014				07/02/2019				
Type	Mfr/Model	Static psi	Fill Type	Size	OK	ScanID		

System Pressure	Ashcroff /	60		1 / 4	<input type="checkbox"/>	17448068
Piping						
Location	Type	Size	Internal Date			
1st Floor Sprinkler Closet High Stakes Hydraulic Nameplate Present 5 Year Done 9/6/16	Steel	6	09/06/2016			
Hangers	Braces	Fittings	Identified	Antifreeze	ScanID	
Normal	Normal		Tagged		17448066	

Building: Oneida Casino				Closet High Stakes, South Area				
<p><i>This section lists out all the devices and components that have been associated with a Wet Pipe System and provides details as to type of component, pressure readings, response time, etc. If a component has an OK checkbox that is checked, then that component was actually tested. However, for Pass/Fail test results, see the Inspection and Testing section.</i></p>								
Alarms								
Tamper Switch								
Type	Description	Manufacturer	Zone/Address	OK	ScanID			
Lever	Supervisory	Potter Electric	1-M2 026	<input checked="" type="checkbox"/>	17448076			
Waterflow Switch								
Type	Manufacturer	Model #	Sec	Size	Zone/Address	OK	ScanID	
Vane	Potter Electric	VSR		6	1-M2 025	<input checked="" type="checkbox"/>	30432178	
Components								
Control Valve								
Type	Manufacturer	Model	Location	Size	Position	Status	OK	ScanID
OS&Y	Kennedy	KSII	1st Floor Sprinkler Closet High Stakes	6"			<input checked="" type="checkbox"/>	35392209
Description								
Wall								
Inspector's Test								
Manufacturer	Model #	Pressure psi	Trip Time Sec	Flow Sec	OK	ScanID		
		N/A	N/A	55	<input checked="" type="checkbox"/>	17448082		
Devices								
Drain								
Current Inspection								
Type	Location	Size	Supply psi	Static psi	Residual psi	Sec	OK	ScanID
Main	1st Floor Sprinkler Closet High Stakes Annually Tested July	2"	51	51	41		<input type="checkbox"/>	17448073
Previous Inspections								
April 2, 2019								
Type	Location	Size	Supply psi	Static psi	Residual psi	Sec	OK	ScanID
Main	1st Floor Sprinkler Closet High Stakes Annually Tested July	2"	55	55	40		<input checked="" type="checkbox"/>	17448073
January 11, 2019								
Type	Location	Size	Supply psi	Static psi	Residual psi	Sec	OK	ScanID
Main	1st Floor Sprinkler Closet High Stakes Annually Tested July	2"	55	55	40		<input checked="" type="checkbox"/>	17448073
Gauge								
Location				Service Date				
1st Floor Sprinkler Closet High Stakes Installed 2014				07/02/2019				
Type	Mfr/Model	Static psi	Fill Type	Size	OK	ScanID		

System Pressure	Ashcroft /	60		1 / 4	<input type="checkbox"/>	17448074
Piping						
Location	Type	Size	Internal Date			
1st Floor Sprinkler Closet High Stakes Hydraulic Nameplate Present 5 Year Done 9/6/16	Steel	6	09/06/2016			
Hangers	Braces	Fittings	Identified	Antifreeze	ScanID	
Normal	Normal		Tagged		17448072	

Building: Oneida Casino				Sprinkler Head Inspection, Building			
<p><i>This section lists out all the devices and components that have been associated with a Wet Pipe System and provides details as to type of component, pressure readings, response time, etc. If a component has an OK checkbox that is checked, then that component was actually tested. However, for Pass/Fail test results, see the Inspection and Testing section.</i></p>							
Fast Response							
Qty	Type	Size	KFactor	Finish	Temperature	OK	ScanID
						<input checked="" type="checkbox"/>	33091513
Location				Description			
Inspection Of All Visible Sprinkler Heads							
Qty	Type	Size	KFactor	Finish	Temperature	OK	ScanID
						<input checked="" type="checkbox"/>	33091514
Location				Description			
Installed 1992 – Due Every 20 Years							
Standard Response							
Qty	Type	Size	KFactor	Finish	Temperature	OK	ScanID
						<input checked="" type="checkbox"/>	34223076
Location				Description			
Inspection Of All Visible Sprinkler Heads							
Qty	Type	Size	KFactor	Finish	Temperature	OK	ScanID
						<input checked="" type="checkbox"/>	34223077
Location				Description			
Installed 1992 – Due Every 50 Years							

Private Fire Service Mains

Generated by: BuildingReports.com

Building: Oneida Casino				Parking Garage, Building				
<p><i>This section lists out all the devices and components that have been associated with a Private Fire Service Main and provides details as to type of component, pressure readings, response time, etc. If a component has an OK checkbox that is checked, then that component was actually tested. However, for Pass/Fail test results, see the Inspection and Testing section.</i></p>								
Devices								
Fire Hydrant								
Location	Mfr	Model	Type		Position	Size	O K	ScanID
Ground Parking Garage Between Visitor Entrance To Ramp And Casino Building Used Hose And Monster	Waterous		Dry Barrel/Pedestal			6"	<input checked="" type="checkbox"/>	35392213
Description	Orifice	Flow Rate	Static	Residual	Valve Type		Flush Test Date	
	2@2-1/2" and 1@4"	675 GPM			Closed against pressure		07/02/2018	

Building: Oneida Casino				Parking Lot By Front Valet P, Building			
<i>This section lists out all the devices and components that have been associated with a Private Fire Service Main and provides details as to type of component, pressure readings, response time, etc. If a component has an OK checkbox that is checked, then that component was actually tested. However, for Pass/Fail test results, see the Inspection and Testing section.</i>							
Fire Hydrant							
Location	Mfr	Model	Type		Position	Size	O K
Ground Parking Lot By Front Valet Parking Entrance Used Hose And Monster			Dry Barrel/Pedestal			6"	<input type="checkbox"/>
Description	Orifice	Flow Rate	Static	Residual	Valve Type	Flush Test Date	
	2@2-1/2" and 1@4"	631 GPM	Closed		Closed against pressure	07/05/2017	

Building: Oneida Casino				Parking Lot By Vince Lombard, Building			
<i>This section lists out all the devices and components that have been associated with a Private Fire Service Main and provides details as to type of component, pressure readings, response time, etc. If a component has an OK checkbox that is checked, then that component was actually tested. However, for Pass/Fail test results, see the Inspection and Testing section.</i>							
Fire Hydrant							
Location	Mfr	Model	Type		Position	Size	O K
Ground Parking Lot By Vince Lombardi Entrance Used Hose And Monster	Waterous		Dry Barrel/Pedestal			6"	<input type="checkbox"/>
Description	Orifice	Flow Rate	Static	Residual	Valve Type	Flush Test Date	
	2@2-1/2" and 1@4"	584 GPM			Closed against pressure	07/02/2018	

Building: Oneida Casino		Parking garage, Parking garage			
<i>This section lists out all the devices and components that have been associated with a Private Fire Service Main and provides details as to type of component, pressure readings, response time, etc. If a component has an OK checkbox that is checked, then that component was actually tested. However, for Pass/Fail test results, see the Inspection and Testing section.</i>					
Standpipe					
		Wet System		Dry System	
Location	Type	Flow Test GPM	Flow Test PSI	Hydro PSI	ScanID
Ground Parking garage Parking					49140515

Building: Oneida Casino				Rear Parking Garage, Building			
<i>This section lists out all the devices and components that have been associated with a Private Fire Service Main and provides details as to type of component, pressure readings, response time, etc. If a component has an OK checkbox that is checked, then that component was actually tested. However, for Pass/Fail test results, see the Inspection and Testing section.</i>							
Fire Hydrant							
Location	Mfr	Model	Type	Position	Size	O K	ScanID
Ground Rear Parking Garage Visitor Entrance To Ramp Used Pitot	Waterous		Dry Barrel/Pedestal		6"	<input checked="" type="checkbox"/>	35392212
Description	Orifice	Flow Rate	Static	Residual	Valve Type	Flush Test Date	
	2@2-1/2" and 1@4"	1090 GPM			Closed against pressure	07/02/2018	
Fire Hydrant							
Location	Mfr	Model	Type	Position	Size	O K	ScanID
Ground Rear Parking Garage Employee Side Used Pitot	Waterous		Dry Barrel/Pedestal		6"	<input type="checkbox"/>	35392211
Description	Orifice	Flow Rate	Static	Residual	Valve Type	Flush Test Date	
	2@2-1/2" and 1@4"	1050 GPM			Closed against pressure	07/02/2018	

Inventory & Warranty Report

Generated by: BuildingReports.com

Building: Oneida Casino

The Inventory & Warranty Report lists each of the devices and items that are included in your Inspection Report. A complete inventory count by device type and category is provided. Items installed within the last 90 days, within the last year, and devices installed for two years or more are grouped together for easy reference.

Device or Item	Category	% of Inventory	Quantity
Control Valve	Valve	13.16%	5
Tamper Switch	Alarm	7.89%	3
Backflow Prevention	Valve	2.63%	1
Drain	Device	5.26%	2
Piping	Sprinkler	5.26%	2
Waterflow Switch	Alarm	5.26%	2
Gauge	Device	5.26%	2
Check Valve	Valve	2.63%	1
Sprinkler Box	Sprinkler	2.63%	1
Wrenches	Sprinkler	2.63%	1
Sprinkler Box Spares	Sprinkler	10.53%	4
Fire Dep't Connection	Hose	2.63%	1
Fast Response	Sprinkler	5.26%	2
Standard Response	Sprinkler	5.26%	2
Communicator	Alarm	2.63%	1
Inspector's Test	Valve	5.26%	2
Fire Hydrant	Hose	13.16%	5
Standpipe	Hose	2.63%	1

Device or Item	Qty	Model #	Type	Description	Install Date
<i>In Service - 5 Years to 10 Years</i>					
Closet High Stakes Wet Pipe, North Area					
Gauge	1		System Pressure		07/02/2014
Closet High Stakes Wet Pipe, South Area					
Gauge	1		System Pressure		07/02/2014
Closet High Stakes Wet Pipe, Building					
Sprinkler Box Spares	1		Pendant		06/01/2013
<i>In Service - 15 Years to 25 Years</i>					
Closet High Stakes Wet Pipe, Building					
Sprinkler Box Spares	1		Concealed Pendant		06/01/2002
<i>In Service - 25 Years or Older</i>					
Closet High Stakes Wet Pipe, Building					
Fire Dep't Connection	1		Siamese		06/01/1992
Sprinkler Box	1				06/01/1992
Wrenches	1		Sprinkler		06/01/1992
Check Valve	1	90	Grooved		06/01/1992
Control Valve	1	412	OS&Y	Main Control	06/01/1992

<i>In Service - 25 Years or Older</i>					
Tamper Switch	1	OSYSU	Lever	Supervisory	06/01/1992
Communicator	1	4010	Digital		06/01/1992
			Communicator		
Sprinkler Box Spares	1		Pendant		06/01/1992
Sprinkler Box Spares	1		Upright		06/01/1992
Control Valve	2	702	Butterfly	Main Control	06/01/1992
Backflow Prevention	1	757	Double Check		06/01/1992
Closet High Stakes Wet Pipe, North Area					
Drain	1		Main		06/01/1992
Inspector's Test	1				06/01/1992
Piping	1		Steel		06/01/1992
Control Valve	1	KSII	OS&Y	Wall	06/01/1992
Tamper Switch	1		Lever	Supervisory	06/01/1992
Waterflow Switch	1	WFD60	Vane	Alarm	06/01/1992
Closet High Stakes Wet Pipe, South Area					
Drain	1		Main		06/01/1992
Inspector's Test	1				06/01/1992
Piping	1		Steel		06/01/1992
Control Valve	1	KSII	OS&Y	Wall	06/01/1992
Tamper Switch	1		Lever	Supervisory	06/01/1992
Waterflow Switch	1	VSR	Vane	Alarm	06/01/1992
Parking Garage Service Main, Building					
Fire Hydrant	1		Dry Barrel/Pedestal		06/01/1992
Parking garage Service Main, Parking garage					
Standpipe	1				06/01/1992
Parking Lot By Front Valet P Service Main, Building					
Fire Hydrant	1		Dry Barrel/Pedestal		06/01/1992
Parking Lot By Vince Lombard Service Main, Building					
Fire Hydrant	1		Dry Barrel/Pedestal		06/01/1992
Rear Parking Garage Service Main, Building					
Fire Hydrant	2		Dry Barrel/Pedestal		06/01/1992
Sprinkler Head Inspection Wet Pipe, Building					
Fast Response	2				06/01/1992
Standard Response	2				06/01/1992

Zone Address Report

Generated by: BuildingReports.com

Building: Oneida Casino				
<p><i>The Zone Address Report lists all of the devices and items that have an individual address, or are grouped together under a common zone. The device type, location and description are included for your reference. For more information on the device, use the link provided under ScanID.</i></p>				
Address	Device Type	Location	Type	ScanID
Control Panel 1				
Zone/Address: M2				
024	Waterflow Switch	1st Floor Sprinkler Closet High Stakes 6 Inch	Vane	35392207
025	Waterflow Switch	1st Floor Sprinkler Closet High Stakes 6 Inch	Vane	30432178
026	Tamper Switch	1st Floor Sprinkler Closet High Stakes	Lever	17448070
026	Tamper Switch	1st Floor Sprinkler Closet High Stakes	Lever	17448076
026	Tamper Switch	1st Floor Sprinkler Closet High Stakes	Lever	19315476

Notes & Recommendations

Generated by: BuildingReports.com

Building: Oneida Casino				
<p>The Notes & Recommendations Report details additional inspection notes made by the Inspectors during the course of the building inspection. Notes are grouped by SystemID.</p>				
Note	Device Type	Location	Comment	ScanID
<i>Closet High Stakes Wet Pipe, North Area</i>				
1	Gauge	1st Floor Sprinkler Closet High Stakes Installed 2014	Date Expired	17448068
5 Year Service Due				
<i>Closet High Stakes Wet Pipe, South Area</i>				
2	Drain	1st Floor Sprinkler Closet High Stakes Annually Tested July	Leaking	17448073
Leaking				
3	Gauge	1st Floor Sprinkler Closet High Stakes Installed 2014	Date Expired	17448074
5 Year Service				
<i>General Note</i>				
Annual Sprinkler Inspection Per NFPA 72, 2010 ed; Table 14.4.5 NFPA 25, 2011 ed; Table 13.1.1.2				
Note	Device Type	Location	Comment	ScanID
<i>Parking garage Service Main, Parking garage</i>				
5	Standpipe	Ground Parking garage Parking	Date Expired	49140515
5 Year Service Due				
<i>Parking Lot By Front Valet P Service Main, Building</i>				
6	Fire Hydrant	Ground Parking Lot By Front Valet Parking Entrance Used Hose And Monster	Failed Test	35392215
Does not weep				
<i>Parking Lot By Vince Lombard Service Main, Building</i>				
7	Fire Hydrant	Ground Parking Lot By Vince Lombardi Entrance Used Hose And Monster	Failed Test	35392214
Does not weep				
<i>Rear Parking Garage Service Main, Building</i>				
8	Fire Hydrant	Ground Rear Parking Garage Employee Side Used Pitot	Failed Test	35392211
Does not weep				

WON-DOOR FG INSPECTION REPORT

LOCATION: Oneida Casino, 2020 Airport Dr., Green Bay, WI 54313
ATTN: Kenny Skenandore
INSPECTION DATE: 2/11/2019
JOB NUMBERS: JWC# (213392) WD# (76403)

DOOR LOCATION:	BATTERIES:	LIMITS:	EXIT HRDW:	LEAD-POST:	KEY SWITCH:	CCOM SWITCH:	CHAIN/MOTOR:	FIRE MODE:	NOTE:
Lombardi Bar MFWII	(1) 2-19-2018 12.0v Load	Pass #124	Pass (2) Total	Pass	N/A	Pass CL/OP/RE/MU	Pass/Beige C05 13.56v Charger	Pass	1
Bathroom Entrance MFWII	(1) 2-19-2018 12.0v Load	Pass #89	Pass (2) Total	Pass	N/A	Pass CL/OP/RE/MU	Pass/Beige C05 13.53v Charger	Pass	1,2

NOTES: (1) 12v 35amp Battery Unit.
(2) The sliding jamb board at the back of the door is missing most if not all of the black sweep material and this material should be replaced in the near future to make a proper seal in the pocket area in case of an emergency.

THIS ANNUAL INSPECTION MEETS THE NFPA CODES FOR REQUIRED INSPECTIONS WHICH THE STATE OF WISCONSIN HAS ADOPTED ALONG WITH ALL THE MANUFACTURES REQUIREMENTS & RECOMMENDATIONS.

WE WILL CONTACT YOU 1 MONTH BEFORE REQUIRED TESTING NEXT YEAR TO SCHEDULE AN INSPECTION

INSPECTED BY: *Derek Moore*

DEREK MOORE - SERVICE & INSTALLATION MANAGER
JWC BUILDING SPECIALTIES, INC.
HARTLAND, WI
262-522-1385

Fire Alarm and Life Safety System Inspection Certificate

For

Oneida Mason Street
2522 Mason Street
Green Bay, WI 54313

Tested to NFPA 72 Standards

This Inspection was performed in accordance with applicable NFPA Standards. The subsequent pages of this report provide performance measurements, listed ranges of acceptable results, and complete documentation of the inspection. Whenever discrepancies exist between acceptable performance standards and actual test results, notes and/or recommended solutions have been proposed or provided for immediate review and approval.

*Monthly Inspection
Inspection Date
Sep 10, 2019*

Building: Oneida Mason Street

Contact: Tim Skenandore
Title: Facilities Director

Company: Communications Engineering Company - Green
Bay

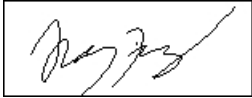

Contact: Jason Kernz
Title: Inspector

Executive Summary

Generated by: BuildingReports.com

Building Information		
Building: Oneida Mason Street	Contact: Tim Skenandore	
Address: 2522 Mason Street	Phone: 920-494-4500	
Address:	Fax:	
City/State/Zip: Green Bay, WI 54313	Mobile: 920-819-1823	
Country: United States of America	Email: tskenan1@oneidanation.org	
Inspection Performed By		
Company: Communications Engineering Company – Green Bay	Inspector: Jason Kernz	
Address: 2200 American Blvd.	Phone: 920-434-9082	
Address:	Fax:	
City/State/Zip: De Pere, Wisconsin 54115	Mobile:	
Country: United States of America	Email: jkernz@cecinfo.com	
System Control Unit		
Manufacturer: EST	Inspection Date: 09/10/2019	IDC Style: B
Model Number: 3X	Install Date: 05/07/2019	SLC Style:
Software Version: 1.40.00	Version Date: 04/02/2019	NAC Style: Y
Location: 1st Floor Phase 2 In Electrical Room A101A	Current Protection: Breaker	
Monitoring		
Company: COPS Monitoring	Phone: 877-509-0821	Account #: 100-2504
Central Station Signal Verification		
Type: Digital Communicator	Mfg: EST	Model #: 3X
Test Time/Date: 9/10/19 8:39:53 AM	Restore Time: 08:45:00	
Type of Signal	Signal Confirmation	Notes
Type: Alarm Signal 90 Sec. Test	Confirmed Time:	
Type: Alarm Restoral	Confirmed Time:	
Type: Trouble Signal	Confirmed Time:	
Type: Trouble Restoral	Confirmed Time:	
Type: Supervisory Signal	Confirmed Time:	
Type: Supervisory Restoral	Confirmed Time:	

Inspection Summary								
Category	Total Items		Serviced		Passed		Failed/Other	
	Qty	%	Qty	%	Qty	%	Qty	%
Control	18	10.98%	3	16.67%	3	100.00%	0	0%
Monitor	6	3.66%	0	0%	0	0%	0	0%
Initiating	128	78.05%	2	1.56%	2	100.00%	0	0%
Alarm	5	3.05%	0	0%	0	0%	0	0%
Supervisory	2	1.22%	0	0%	0	0%	0	0%
Indicating	5	3.05%	1	20.00%	1	100.00%	0	0%
Totals	164	100%	6	3.66%	6	100.00%	0	0%

Certification	
Company: Communications Engineering Company – Green Bay	Building: Oneida Mason Street
Inspector: Jason Kernz	Contact: Tim Skenandore
	
Signed: Sep 10, 2019 8:40:08 AM	Signed: Sep 10, 2019 8:41:07 AM

Jason Kernz Certifications	
Certification Type	Number
Badger/Kidde Portable Fire Extinguishers	
NICET Fire Alarm Systems Level I	144985

Notes & Recommendations

Generated by: BuildingReports.com

Building: Oneida Mason Street
<i>The Notes & Recommendations Report details additional inspection notes made by the Inspectors during the course of the building inspection. Notes are grouped by Category.</i>
General Note
Monthly Fire Alarm Inspection, Per NFPA 72, 2010 ed., Table 14.4.5

Inspection & Testing

Generated by: BuildingReports.com

Building: Oneida Mason Street			Control Panel: 1 - EST 3X		
<i>The Inspection & Testing section lists all of the items inspected in your building. Items are grouped by Passed or Failed/Other. Items are listed by Category. Each item includes the services performed, and the time & date at which testing occurred.</i>					
Device Type	Location	Address	Service	Time	Date
Passed					
Control					
Communicator	1st Floor In Electrical Room A101A		Restored @ 08:45:00	8:39:53 AM	09/10/2019
Control Panel	1st Floor Phase 2 In Electrical Room A101A		Visual & Functional, Passed	8:30:37 AM	09/10/2019
Disconnect	1st Floor In Electrical Room A101A Panel U1 Breaker 21		Visual & Functional, Passed	8:30:40 AM	09/10/2019
Indicating					
Indicating Device	1st Floor In Electrical Room A101A Functional Test Of Alarm, Supervisory, Trouble And System Reset		Visual & Functional, Passed	8:30:38 AM	09/10/2019
Initiating					
Pull Station	1st Floor Phase 2 Main Entrance	3 158	Visual & Functional, Passed	8:32:12 AM	09/10/2019
Smoke Detector	1st Floor Phase 2 In Electrical Room A101A 1 Of 2	3 078	Visual & Functional, Passed	8:33:38 AM	09/10/2019
Device Type	Location	Address	Service	Time	Date
Untested					
Alarm					
Clean Agent System	Mezzanine Phase 3 DCU Room Through Maintenance Room	M1 002			
Clean Agent System	1st Floor Phase 3 Observation Equipment Room	M1 008			
Clean Agent System	1st Floor Phase 3 Observation Room	M1 005			
Kitchen Hood	1st Floor Phase 3 Bar Kitchen By Refrigerators				
Kitchen Hood	1st Floor Phase 4 Countryville Kitchen By Entry Doors	1 152			
Control					

Device Type	Location	Address	Service	Time	Date
<i>Untested</i>					
Battery	1st Floor Phase 2 In Electrical Room A101A APS 1 Left Battery Sim. 30 Min. Discharge/Load Voltage Test 12V-18Ah				
Battery	1st Floor Phase 2 In Electrical Room A101A APS 1 Right Battery Sim. 30 Min. Discharge/Load Voltage Test 12V-18Ah				
Battery	1st Floor Phase 2 In Electrical Room A101A APS 2 Left Battery Sim. 30 Min. Discharge/Load Voltage Test 12V-18Ah				
Battery	1st Floor Phase 2 In Electrical Room A101A APS 2 Right Battery Sim. 30 Min. Discharge/Load Voltage Test 12V-18Ah				
Battery	1st Floor Phase 2 In Electrical Room A101A BPS 1 Left Battery Sim. 30 Min. Discharge/Load Voltage Tests 12V-10Ah				
Battery	1st Floor Phase 2 In Electrical Room A101A BPS 1 Right Battery Sim. 30 Min. Discharge/Load Voltage Tests 12V-10Ah				
Battery	1st Floor In Electrical Room A101A FACP Left Battery Sim. 30 Min. Discharge/ Load Voltage Tests 12V-40Ah				
Battery	1st Floor In Electrical Room A101A FACP Right Battery Sim. 30 Min. Discharge/ Load Voltage Tests 12V-40Ah				
Communication Line	1st Floor In Electrical Room A101A Disconnect Test Line 1				
Communication Line	1st Floor In Electrical Room A101A Disconnect Test Line 2				
Handset	1st Floor Phase 2 In Electrical Room A101A				
Power Supply	1st Floor Phase 2 In Electrical Room A101A APS 1 Charger 120V/24V				
Power Supply	1st Floor Phase 2 In Electrical Room A101A APS 2 Charger 120V/24V				

Device Type	Location	Address	Service	Time	Date
Untested					
Power Supply	1st Floor Phase 2 In Electrical Room A101A BPS 1 Charger 120V/24V				
Power Supply	1st Floor Phase 2 In Electrical Room A101A Main FACP Charger 120V/24V				
Indicating					
Horn/Strobe	1st Floor Phase 2 In Electrical Room A101A Audible & Visual Test Entire Building 20 Total				
Speaker	1st Floor Phase 2 In Electrical Room A101A Audible & Visual Test Entire Building 20 Total				
Speaker/Strobe	1st Floor Phase 2 In Electrical Room A101A Audible & Visual Test Entire Building 105 Total				
Strobe	1st Floor Phase 2 In Electrical Room A101A Audible & Visual Test Entire Building 110 Total				
Initiating					
Duct Detector	1st Floor Above Ceiling Above Fun Club 1 of 2	3 099			
Duct Detector	1st Floor Above Ceiling Above Kitchen Hood	3 313			
Duct Detector	1st Floor Above Ceiling By Bank B 766 SW	3 314			
Duct Detector	1st Floor Above Ceiling By Bank B-744	3 004			
Duct Detector	1st Floor Above Ceiling By Bank B-749	3 003			
Duct Detector	1st Floor Above Ceiling By Bank B742	3 002			
Duct Detector	1st Floor Above Ceiling By Bank B743	3 001			
Duct Detector	1st Floor Above Ceiling By Bank B765	3 315			
Duct Detector	1st Floor Above Ceiling By Bank B767	3 316			
Duct Detector	1st Floor Above Ceiling By Bank B768	3 317			
Duct Detector	1st Floor Above Ceiling By Bank B776	3 319			
Duct Detector	1st Floor Above Ceiling By Bank B781	3 318			
Duct Detector	1st Floor Above Ceiling By Fun Club 2 of 2	3 098			
Duct Detector	1st Floor Above Ceiling Phase 3 Side Bar	3 312			
Heat Detector	1st Floor Boiler Room 1 Of 2	3 093			

Device Type	Location	Address	Service	Time	Date
<i>Untested</i>					
Heat Detector	1st Floor Boiler Room 2 Of 2	3 094			
Heat Detector	1st Floor Phase 1 Back Offices	3 305			
	Break Room B112 1 of 2				
Heat Detector	1st Floor Phase 1 Back Offices	3 304			
	Break Room B112 2 of 2				
Heat Detector	1st Floor Phase 1 Back Offices	3 307			
	Break Room B112 in Mens				
	Bathroom 1 of 1				
Heat Detector	1st Floor Phase 1 Back Offices	3 306			
	Break Room B112 in Mens				
	Bathroom 2 of 2				
Heat Detector	1st Floor Phase 1 Back Offices	3 302			
	Break Room B112 in Womens				
	Bathroom 1 of 1				
Heat Detector	1st Floor Phase 1 Back Offices	3 303			
	Break Room B112 in Womens				
	Bathroom 2 of 2				
Heat Detector	1st Floor Phase 1 Mens	3 309			
	Restrooms				
Heat Detector	1st Floor Phase 1 Room C129	3 310			
Heat Detector	1st Floor Phase 1 Womens	3 308			
	Restrooms				
Heat Detector	1st Floor Phase 2 Custodial	3 096			
	Closet By Restrooms A116				
Heat Detector	1st Floor Phase 2 Main Entrance	3 097			
	Vestibule				
Heat Detector	1st Floor Phase 2 Mens	3 092			
	Restrooms By Players Club 1 Of 2				
Heat Detector	1st Floor Phase 2 Mens	3 091			
	Restrooms By Players Club 2 Of 2				
Heat Detector	1st Floor Phase 2 Slot Tech Shop	3 095			
Heat Detector	1st Floor Phase 2 Womens	3 089			
	Restrooms By Players Club 1 Of 2				
Heat Detector	1st Floor Phase 2 Womens	3 090			
	Restrooms By Players Club 2 Of 2				
Pull Station	Mezzanine Phase 1 By Stairs	3 392			
Pull Station	1st Floor Phase 1 Back Offices	3 389			
	By Exit				
Pull Station	1st Floor Phase 1 By Exit	3 390			
Pull Station	1st Floor Phase 2 Vestibule By	3 159			
	Bathrooms				
Pull Station	1st Floor Phase 3 Loomis	3 391			
	Mantrap				
Pull Station	1st Floor Phase 3 Smoke Shop	3 387			
	Vestibule				
Pull Station	1st Floor Phase 3 Vestibule By	3 388			

Device Type	Location	Address	Service	Time	Date
<i>Untested</i>					
Pull Station	Smoke Shop Exit 1st Floor Phase 4 By Countryville Bar	3 157			
Pull Station	1st Floor Phase 4 In Countryville Bar By Exit	3 156			
Pull Station	1st Floor Phase 4 In Countryville Kitchen Back Entrance	3 155			
Smoke Detector	Mezzanine Phase 1 DCU Room	3 300			
Smoke Detector	Mezzanine Phase 1 Maintenance Room	3 301			
Smoke Detector	1st Floor Beverage Room 1 Of 2	3 024			
Smoke Detector	1st Floor Beverage Room 2 Of 2	3 025			
Smoke Detector	1st Floor Phase 1 Back Office Copy Machine Room	3 260			
Smoke Detector	1st Floor Phase 1 Back Offices C117 Sprinkler Room	3 264			
Smoke Detector	1st Floor Phase 1 Back Offices Conference Room B111	3 257			
Smoke Detector	1st Floor Phase 1 Back Offices Copier Room C113	3 262			
Smoke Detector	1st Floor Phase 1 Back Offices In Hallway	3 258			
Smoke Detector	1st Floor Phase 1 Back Offices Room B106	3 255			
Smoke Detector	1st Floor Phase 1 Back Offices Room B108 Assistant Slot Director	3			
Smoke Detector	1st Floor Phase 1 Back Offices Room B109	3 256			
Smoke Detector	1st Floor Phase 1 Back Offices Room B116	3 258			
Smoke Detector	1st Floor Phase 1 Back Offices Room C112	3 265			
Smoke Detector	1st Floor Phase 1 Back Offices Room C115	3 261			
Smoke Detector	1st Floor Phase 1 Back Offices Room C119	3 266			
Smoke Detector	1st Floor Phase 1 Back Offices Room C120	3			
Smoke Detector	1st Floor Phase 1 By Atm By VIP Lounge	3 283			
Smoke Detector	1st Floor Phase 1 By Bank 706 By VIP Lounge	3 284			
Smoke Detector	1st Floor Phase 1 By Bank B701	3 287			
Smoke Detector	1st Floor Phase 1 By Bank B705	3 290			
Smoke Detector	1st Floor Phase 1 By Bank B713	3 288			
Smoke Detector	1st Floor Phase 1 By Bank B715	3 311			
Smoke Detector	1st Floor Phase 1 By Bank B722	3 005			
Smoke Detector	1st Floor Phase 1 By Bank B722	3 289			
Smoke Detector	1st Floor Phase 1 By Bank B722	3 006			

Device Type	Location	Address	Service	Time	Date
<i>Untested</i>					
	By Stairs				
Smoke Detector	1st Floor Phase 1 By Bank B724	3 291			
Smoke Detector	1st Floor Phase 1 By Bank	3 285			
	Cashier By Bank B712				
Smoke Detector	1st Floor Phase 1 By Bank	3 286			
	Cashier Exit				
Smoke Detector	1st Floor Phase 1 Cashiers	3 299			
	Office 1 of 1				
Smoke Detector	1st Floor Phase 1 Cashiers	3 298			
	Office 1 of 2				
Smoke Detector	1st Floor Phase 1 Cashiers	3 295			
	Office In Hall				
Smoke Detector	1st Floor Phase 1 Cashiers	3			
	Office In Training Room				
Smoke Detector	1st Floor Phase 1 Janitors Closet	3 292			
	By Stairs				
Smoke Detector	1st Floor Phase 1 Soft Count	3 294			
	Room				
Smoke Detector	1st Floor Phase 1 Vault	3 296			
Smoke Detector	1st Floor Phase 1 VIP Lounge	3 293			
Smoke Detector	1st Floor Phase 2 Behind Coat	3 066			
	Check				
Smoke Detector	1st Floor Phase 2 Behind Coat	3 065			
	Check				
Smoke Detector	1st Floor Phase 2 By Bank B732	3 033			
Smoke Detector	1st Floor Phase 2 By Bank B733	3 031			
Smoke Detector	1st Floor Phase 2 By Bank B733	3 008			
Smoke Detector	1st Floor Phase 2 By Bank B734	3 010			
Smoke Detector	1st Floor Phase 2 By Bank B741	3 029			
Smoke Detector	1st Floor Phase 2 By Bank B741	3 028			
Smoke Detector	1st Floor Phase 2 By Bank B743	3 027			
Smoke Detector	1st Floor Phase 2 By Bank B744	3 078			
Smoke Detector	1st Floor Phase 2 By Bank B745	3 030			
Smoke Detector	1st Floor Phase 2 By Beverages	3 020			
	By Machine Bank B747				
Smoke Detector	1st Floor Phase 2 By Cashier By	3 018			
	Machine Bank B749				
Smoke Detector	1st Floor Phase 2 By Cashier By	3 019			
	Machine Bank B749				
Smoke Detector	1st Floor Phase 2 By Exit By	3 022			
	Restrooms				
Smoke Detector	1st Floor Phase 2 By Players	3 021			
	Club By Bank B746				
Smoke Detector	1st Floor Phase 2 By Security By	3 032			
	Bank B731				
Smoke Detector	1st Floor Phase 2 Cage 1 of 2	3 062			
Smoke Detector	1st Floor Phase 2 Cage 2 of 2	3 063			
Smoke Detector	1st Floor Phase 2 Hallway By	3 061			
	Cage				
Smoke Detector	1st Floor Phase 2 In Electrical	3 079			

Device Type	Location	Address	Service	Time	Date
Untested					
Smoke Detector	Room A101A 2 Of 2 1st Floor Phase 2 In Player's Club	3 023			
Smoke Detector	1st Floor Phase 2 In Vestibule Closet A102	3			
Smoke Detector	1st Floor Phase 2 Security Office	3 067			
Smoke Detector	1st Floor Phase 2 Vault	3 064			
Smoke Detector	1st Floor Phase 3 By Bank B761	3 273			
Smoke Detector	1st Floor Phase 3 By Bank B762	3 272			
Smoke Detector	1st Floor Phase 3 By Bank B763	3 269			
Smoke Detector	1st Floor Phase 3 By Bank B767	3 274			
Smoke Detector	1st Floor Phase 3 By Bank B768	3 280			
Smoke Detector	1st Floor Phase 3 By Bank B770	3 270			
Smoke Detector	1st Floor Phase 3 By Bank B775	3 282			
Smoke Detector	1st Floor Phase 3 By Bank B777	3 281			
Smoke Detector	1st Floor Phase 3 By Bank B779	3 271			
Smoke Detector	1st Floor Phase 3 By Bank B784 By ATM	3 276			
Smoke Detector	1st Floor Phase 3 By Bank B784 By Exit	3 277			
Smoke Detector	1st Floor Phase 3 By Bank B786	3 278			
Smoke Detector	1st Floor Phase 3 By Bank B788	3 279			
Smoke Detector	1st Floor Phase 3 By Bank B790	3 268			
Smoke Detector	1st Floor Phase 3 Outside Smoke Shop By Vestibule B102	3 275			
Smoke Detector	1st Floor Phase 3 Smoke Shop 1 of 3	3 251			
Smoke Detector	1st Floor Phase 3 Smoke Shop 2 of 3	3 252			
Smoke Detector	1st Floor Phase 3 Smoke Shop Behind Cashier 3 of 3	3 253			
Smoke Detector	1st Floor Phase 3 Smoke Shop In Storage Room	3 254			
Smoke Detector	1st Floor Phase 4 By Bank B756	3 009			
Smoke Detector	1st Floor Phase 4 By Bank B759	3 007			
Waterflow Switch	1st Floor Phase 1 Riser Room By Observation Total	3 393			
Monitor					
Monitoring	1st Floor In Electrical Room A101A Alarm Restoral				
Monitoring	1st Floor In Electrical Room A101A Alarm Signal				
Monitoring	1st Floor In Electrical Room A101A Supervisory Restoral				
Monitoring	1st Floor In Electrical Room A101A Supervisory Signal				
Monitoring	1st Floor In Electrical Room A101A Trouble Restoral				
Monitoring	1st Floor In Electrical Room A101A Trouble Signal				

Device Type	Location	Address	Service	Time	Date
<i>Untested</i>					
Supervisory					
Tamper Switch	1st Floor Phase 1 Riser Room By	3 393			
	Observation Total				
Tamper Switch	1st Floor Phase 1 Riser Room By	3 393			
	Observation Total				

Service Summary

Generated by: BuildingReports.com

Building: Oneida Mason Street		
The Service Summary section provides an overview of the services performed in this report.		
Device Type	Service	Quantity
<i>Passed</i>		
Communicator	Restored @ 08:45:00	1
Control Panel	Visual & Functional, Passed	1
Disconnect	Visual & Functional, Passed	1
Indicating Device	Visual & Functional, Passed	1
Pull Station	Visual & Functional, Passed	1
Smoke Detector	Visual & Functional, Passed	1
Total		6
<i>Untested</i>		
Battery		8
Clean Agent System		3
Communication Line		2
Duct Detector		14
Handset		1
Heat Detector		18
Horn/Strobe		1
Kitchen Hood		2
Monitoring		6
Power Supply		4
Pull Station		10
Smoke Detector		83
Speaker/Strobe		1
Speaker		1
Strobe		1
Tamper Switch		2
Waterflow Switch		1
Total		164

Auxiliary Functions Testing

Generated by: BuildingReports.com

Building: Oneida Mason Street		Control Panel: 1 - EST 3X		
<i>The Auxiliary Functions Testing section lists each of the ancillary items, systems, and emergency equipment that are controlled by the system control unit. Items are grouped by Passed or Failed/Other. The items are listed by device type, and a check box is provided to indicate if the test conducted was simulated.</i>				
Type	Location	Comment	ScanID	Simulated
Untested				
Smoke Detector				
Door Release	1st Floor Phase 1 By Bank B722		48656009	<input type="checkbox"/>
Door Release	1st Floor Phase 1 By Bank B722 By Stairs		48656010	<input type="checkbox"/>
Door Release	1st Floor Phase 2 By Bank B733		48655971	<input type="checkbox"/>
Door Release	1st Floor Phase 2 By Bank B734		48655968	<input type="checkbox"/>
Door Release	1st Floor Phase 4 By Bank B756		48655996	<input type="checkbox"/>
Door Release	1st Floor Phase 4 By Bank B759		48655997	<input type="checkbox"/>

Battery & Power Supply Testing

Generated by: BuildingReports.com

Building: Oneida Mason Street			Control Panel: 1 - EST 3X				
<i>The Control & Power Testing section details the readings and measurements of batteries and power supplies used to provide power to the fire alarm and life safety systems. Items are grouped by Passed or Failed/Other.</i>							
Type	Location	Rated Ah	Rated Volts	Pre Test	Post Test	Min Ah	Tested Ah
Untested							
Battery							
Sealed Lead Acid	1st Floor Phase 2 In Electrical Room A101A APS 1 Left Battery Sim. 30 Min. Discharge/Load Voltage Test 12V-18Ah	18.00	12.80				
Sealed Lead Acid	1st Floor Phase 2 In Electrical Room A101A APS 1 Right Battery Sim. 30 Min. Discharge/Load Voltage Test 12V-18Ah	18.00	12.74				
Sealed Lead Acid	1st Floor Phase 2 In Electrical Room A101A APS 2 Left Battery Sim. 30 Min. Discharge/Load Voltage Test 12V-18Ah	18.00	12.89				
Sealed Lead Acid	1st Floor Phase 2 In Electrical Room A101A APS 2 Right Battery Sim. 30 Min. Discharge/Load Voltage Test 12V-18Ah	18.00	12.76				
Sealed Lead Acid	1st Floor Phase 2 In Electrical Room A101A BPS 1 Left Battery Sim. 30 Min. Discharge/Load Voltage Tests 12V-10Ah	10.00	13.01				
Sealed Lead Acid	1st Floor Phase 2 In Electrical Room A101A BPS 1 Right Battery Sim. 30 Min. Discharge/Load Voltage Tests 12V-10Ah	10.00	12.82				
Sealed Lead Acid	1st Floor In Electrical Room A101A FACP Left Battery Sim. 30 Min. Discharge/ Load Voltage Tests 12V-40Ah	40.00	12.75				
Sealed Lead Acid	1st Floor In Electrical Room A101A FACP Right Battery Sim.	40.00	12.80				

30 Min. Discharge/ Load Voltage Tests 12V-40Ah		
Power Supply		
1st Floor Phase 2 In Electrical Room A101A APS 1 Charger 120V/24V	26.51	
1st Floor Phase 2 In Electrical Room A101A APS 2 Charger 120V/24V	26.44	
1st Floor Phase 2 In Electrical Room A101A BPS 1 Charger 120V/24V	26.50	
1st Floor Phase 2 In Electrical Room A101A Main FACP Charger 120V/24V	27.18	

Inventory & Warranty Report

Generated by: BuildingReports.com

Building: Oneida Mason Street			Control Panel: 1 - EST 3X		
<i>The Inventory & Warranty Report lists each of the devices and items that are included in your Inspection Report. A complete inventory count by device type and category is provided. Items installed within the last 90 days, within the last year, and devices installed for two years or more are grouped together for easy reference.</i>					
Device or Item		Category		% of Inventory	Quantity
Heat Detector		Initiating		10.98%	18
Smoke Detector		Initiating		51.22%	84
Pull Station		Initiating		6.71%	11
Strobe		Indicating		0.61%	1
Horn/Strobe		Indicating		0.61%	1
Speaker		Indicating		0.61%	1
Speaker/Strobe		Indicating		0.61%	1
Duct Detector		Initiating		8.54%	14
Kitchen Hood		Alarm		1.22%	2
Tamper Switch		Supervisory		1.22%	2
Waterflow Switch		Initiating		0.61%	1
Clean Agent System		Alarm		1.83%	3
Communication Line		Control		1.22%	2
Power Supply		Control		2.44%	4
Battery		Control		4.88%	8
Monitoring		Monitor		3.66%	6
Handset		Control		0.61%	1
Control Panel		Control		0.61%	1
Indicating Device		Indicating		0.61%	1
Disconnect		Control		0.61%	1
Communicator		Control		0.61%	1
Type	Qty	Model #	Description	Install Date	
In Service - 90 Days - 1 Year					
Duracell					
Battery	2	12-10	Sealed Lead Acid	05/07/2019	
Battery	4	12-18	Sealed Lead Acid	05/07/2019	
EST					
Communication Line	2	3X		05/07/2019	
Communicator	1	3X	Digital Communicator	05/07/2019	
Control Panel	1	3X		05/07/2019	
Duct Detector	12	SIGA-SD		05/07/2019	
Duct Detector	2	SIGA-SD	Photoelectric	05/07/2019	
Handset	1	3X		05/07/2019	
Heat Detector	6	Siga-HRD		05/07/2019	
Heat Detector	12	Siga-HRD	Rate-of-Rise	05/07/2019	
Horn/Strobe	1	G1-HDVM		05/07/2019	
Indicating Device	1	3X	LED	05/07/2019	
Monitoring	1	3X	Alarm Restoral	05/07/2019	
Monitoring	1	3X	Alarm Signal 90 Sec. Test	05/07/2019	
Monitoring	1	3X	Supervisory Restoral	05/07/2019	

Monitoring	1	3X	Supervisory Signal	05/07/2019
Monitoring	1	3X	Trouble Restoral	05/07/2019
Monitoring	1	3X	Trouble Signal	05/07/2019
Power Supply	1	3X		05/07/2019
Power Supply	2	APS10		05/07/2019
Power Supply	1	BPS10		05/07/2019
Pull Station	11	Siga-270	Single Action	05/07/2019
Smoke Detector	3	Siga-270		05/07/2019
Smoke Detector	21	Siga-PD		05/07/2019
Smoke Detector	60	Siga-PD	Photoelectric	05/07/2019
Speaker	1	GCF-S7		05/07/2019
Speaker/Strobe	1	GC-S7VM		05/07/2019
Strobe	1	G1-VM		05/07/2019
Peak				
Battery	2	12-40	Sealed Lead Acid	05/07/2019
<i>In Service - 3 Years to 5 Years</i>				
Amerex				
Clean Agent System	2	SR-X		02/01/2016
<i>In Service - 15 Years to 25 Years</i>				
Amerex				
Clean Agent System	1	SR-X		10/26/2001
Ansul				
Kitchen Hood	1		Wet	10/26/2001
Kidde				
Kitchen Hood	1		Wet	10/26/2001
Potter Electric				
Tamper Switch	2	OSYSU-2		10/26/2001
Waterflow Switch	1	VSR-F		10/26/2001
Siemens				
Disconnect	1	S1	Breaker	10/26/2001

Zone Address Report

Generated by: BuildingReports.com

Building: Oneida Mason Street			Control Panel: 1 - EST 3X	
<i>The Zone Address Report lists all of the devices and items that have an individual address, or are grouped together under a common zone. The device type, location, and description are included for your reference.</i>				
Address	Device Type	Location	Type	ScanID
Zone/Circuit: 1				
152	Kitchen Hood	1st Floor Phase 4 Countryville Kitchen By Entry Doors	Wet	31992018
Zone/Circuit: 3				
	Smoke Detector	1st Floor Phase 1 Back Offices Room B108 Assistant Slot Director		48656042
	Smoke Detector	1st Floor Phase 1 Back Offices Room C120		48656026
	Smoke Detector	1st Floor Phase 1 Cashiers Office In Training Room		48656020
	Smoke Detector	1st Floor Phase 2 In Vestibule Closet A102	Photoelectric	48655945
001	Duct Detector	1st Floor Above Ceiling By Bank B743		53575880
002	Duct Detector	1st Floor Above Ceiling By Bank B742		53575879
003	Duct Detector	1st Floor Above Ceiling By Bank B-749		53575888
004	Duct Detector	1st Floor Above Ceiling By Bank B-744		53575889
005	Smoke Detector	1st Floor Phase 1 By Bank B722	Photoelectric	48656009
006	Smoke Detector	1st Floor Phase 1 By Bank B722 By Stairs		48656010
007	Smoke Detector	1st Floor Phase 4 By Bank B759	Photoelectric	48655997
008	Smoke Detector	1st Floor Phase 2 By Bank B733	Photoelectric	48655971
009	Smoke Detector	1st Floor Phase 4 By Bank B756	Photoelectric	48655996
010	Smoke Detector	1st Floor Phase 2 By Bank B734	Photoelectric	48655968
018	Smoke Detector	1st Floor Phase 2 By Cashier By Machine Bank B749	Photoelectric	48655946
019	Smoke Detector	1st Floor Phase 2 By Cashier By Machine Bank B749	Photoelectric	48655947
020	Smoke Detector	1st Floor Phase 2 By Beverages By Machine Bank B747	Photoelectric	48655948
021	Smoke Detector	1st Floor Phase 2 By Players Club By Bank B746	Photoelectric	48655949
022	Smoke Detector	1st Floor Phase 2 By Exit By Restrooms	Photoelectric	48655950
023	Smoke Detector	1st Floor Phase 2 In Player's Club	Photoelectric	48655957
024	Smoke Detector	1st Floor Beverage Room 1 Of 2	Photoelectric	53575898
025	Smoke Detector	1st Floor Beverage Room 2 Of 2	Photoelectric	53575899
027	Smoke Detector	1st Floor Phase 2 By Bank B743	Photoelectric	48655970
028	Smoke Detector	1st Floor Phase 2 By Bank B741	Photoelectric	48655975
029	Smoke Detector	1st Floor Phase 2 By Bank B741	Photoelectric	48655974
030	Smoke Detector	1st Floor Phase 2 By Bank B745	Photoelectric	48655967
031	Smoke Detector	1st Floor Phase 2 By Bank B733	Photoelectric	48655969
032	Smoke Detector	1st Floor Phase 2 By Security By Bank B731	Photoelectric	48655973

033	Smoke Detector	1st Floor Phase 2 By Bank B732	Photoelectric	48655972
061	Smoke Detector	1st Floor Phase 2 Hallway By Cage	Photoelectric	48655960
062	Smoke Detector	1st Floor Phase 2 Cage 1 of 2	Photoelectric	48655958
063	Smoke Detector	1st Floor Phase 2 Cage 2 of 2	Photoelectric	48655959
064	Smoke Detector	1st Floor Phase 2 Vault	Photoelectric	48655961
065	Smoke Detector	1st Floor Phase 2 Behind Coat Check	Photoelectric	48655965
066	Smoke Detector	1st Floor Phase 2 Behind Coat Check	Photoelectric	48655962
067	Smoke Detector	1st Floor Phase 2 Security Office	Photoelectric	48655964
078	Smoke Detector	1st Floor Phase 2 By Bank B744	Photoelectric	48655966
078	Smoke Detector	1st Floor Phase 2 In Electrical Room A101A 1 Of 2	Photoelectric	48655941
079	Smoke Detector	1st Floor Phase 2 In Electrical Room A101A 2 Of 2	Photoelectric	48655942
089	Heat Detector	1st Floor Phase 2 Womens Restrooms By Players Club 1 Of 2	Rate-of-Rise	48655954
090	Heat Detector	1st Floor Phase 2 Womens Restrooms By Players Club 2 Of 2	Rate-of-Rise	48655955
091	Heat Detector	1st Floor Phase 2 Mens Restrooms By Players Club 2 Of 2	Rate-of-Rise	48655953
092	Heat Detector	1st Floor Phase 2 Mens Restrooms By Players Club 1 Of 2	Rate-of-Rise	48655952
093	Heat Detector	1st Floor Boiler Room 1 Of 2	Rate-of-Rise	53575900
094	Heat Detector	1st Floor Boiler Room 2 Of 2	Rate-of-Rise	53575901
095	Heat Detector	1st Floor Phase 2 Slot Tech Shop	Rate-of-Rise	48655963
096	Heat Detector	1st Floor Phase 2 Custodial Closet By Restrooms A116	Rate-of-Rise	48655956
097	Heat Detector	1st Floor Phase 2 Main Entrance Vestibule	Rate-of-Rise	48655944
098	Duct Detector	1st Floor Above Ceiling By Fun Club 2 of 2		53575878
099	Duct Detector	1st Floor Above Ceiling Above Fun Club 1 of 2		53575887
155	Pull Station	1st Floor Phase 4 In Countryville Kitchen Back Entrance	Single Action	48656000
156	Pull Station	1st Floor Phase 4 In Countryville Bar By Exit	Single Action	48655999
157	Pull Station	1st Floor Phase 4 By Countryville Bar	Single Action	48655998
158	Pull Station	1st Floor Phase 2 Main Entrance	Single Action	48655943
159	Pull Station	1st Floor Phase 2 Vestibule By Bathrooms	Single Action	48655951
251	Smoke Detector	1st Floor Phase 3 Smoke Shop 1 of 3	Photoelectric	48655990
252	Smoke Detector	1st Floor Phase 3 Smoke Shop 2 of 3	Photoelectric	48655991
253	Smoke Detector	1st Floor Phase 3 Smoke Shop Behind Cashier 3 of 3	Photoelectric	48655992
254	Smoke Detector	1st Floor Phase 3 Smoke Shop In Storage Room	Photoelectric	48655993
255	Smoke Detector	1st Floor Phase 1 Back Offices Room B106		48656043
256	Smoke Detector	1st Floor Phase 1 Back Offices Room B109		48656041
257	Smoke Detector	1st Floor Phase 1 Back Offices Conference Room B111		48656034
258	Smoke Detector	1st Floor Phase 1 Back Offices In Hallway		48656027

258	Smoke Detector	1st Floor Phase 1 Back Offices Room B116		48656032
260	Smoke Detector	1st Floor Phase 1 Back Office Copy Machine Room		48656024
261	Smoke Detector	1st Floor Phase 1 Back Offices Room C115		48656028
262	Smoke Detector	1st Floor Phase 1 Back Offices Copier Room C113		48656029
264	Smoke Detector	1st Floor Phase 1 Back Offices C117 Sprinkler Room		48656033
265	Smoke Detector	1st Floor Phase 1 Back Offices Room C112		48656030
266	Smoke Detector	1st Floor Phase 1 Back Offices Room C119		48656025
268	Smoke Detector	1st Floor Phase 3 By Bank B790	Photoelectric	48655983
269	Smoke Detector	1st Floor Phase 3 By Bank B763	Photoelectric	48655976
270	Smoke Detector	1st Floor Phase 3 By Bank B770	Photoelectric	48655985
271	Smoke Detector	1st Floor Phase 3 By Bank B779	Photoelectric	48655984
272	Smoke Detector	1st Floor Phase 3 By Bank B762	Photoelectric	48655977
273	Smoke Detector	1st Floor Phase 3 By Bank B761	Photoelectric	48655978
274	Smoke Detector	1st Floor Phase 3 By Bank B767	Photoelectric	48655979
275	Smoke Detector	1st Floor Phase 3 Outside Smoke Shop By Vestibule B102	Photoelectric	48655994
276	Smoke Detector	1st Floor Phase 3 By Bank B784 By ATM	Photoelectric	48655987
277	Smoke Detector	1st Floor Phase 3 By Bank B784 By Exit	Photoelectric	48655988
278	Smoke Detector	1st Floor Phase 3 By Bank B786	Photoelectric	48655981
279	Smoke Detector	1st Floor Phase 3 By Bank B788	Photoelectric	48655982
280	Smoke Detector	1st Floor Phase 3 By Bank B768	Photoelectric	48655986
281	Smoke Detector	1st Floor Phase 3 By Bank B777	Photoelectric	53575892
282	Smoke Detector	1st Floor Phase 3 By Bank B775	Photoelectric	48655980
283	Smoke Detector	1st Floor Phase 1 By Atm By VIP Lounge	Photoelectric	48656001
284	Smoke Detector	1st Floor Phase 1 By Bank 706 By VIP Lounge	Photoelectric	48656002
285	Smoke Detector	1st Floor Phase 1 By Bank Cashier By Bank B712	Photoelectric	48656003
286	Smoke Detector	1st Floor Phase 1 By Bank Cashier Exit	Photoelectric	48656004
287	Smoke Detector	1st Floor Phase 1 By Bank B701		48656006
288	Smoke Detector	1st Floor Phase 1 By Bank B713	Photoelectric	48656007
289	Smoke Detector	1st Floor Phase 1 By Bank B722		48656011
290	Smoke Detector	1st Floor Phase 1 By Bank B705	Photoelectric	48656014
291	Smoke Detector	1st Floor Phase 1 By Bank B724	Photoelectric	48656015
292	Smoke Detector	1st Floor Phase 1 Janitors Closet By Stairs		48656017
293	Smoke Detector	1st Floor Phase 1 VIP Lounge		48656018
294	Smoke Detector	1st Floor Phase 1 Soft Count Room		48656047
295	Smoke Detector	1st Floor Phase 1 Cashiers Office In Hall		48656019
296	Smoke Detector	1st Floor Phase 1 Vault		48656023
298	Smoke Detector	1st Floor Phase 1 Cashiers Office 1 of 2		48656022
299	Smoke Detector	1st Floor Phase 1 Cashiers Office 1 of 1		48656021
300	Smoke Detector	Mezzanine Phase 1 DCU Room	Photoelectric	48656046
301	Smoke Detector	Mezzanine Phase 1 Maintenance Room	Photoelectric	48656045
302	Heat Detector	1st Floor Phase 1 Back Offices Break Room B112 in Womens Bathroom 1 of 1		48656038

303	Heat Detector	1st Floor Phase 1 Back Offices Break Room B112 in Womens Bathroom 2 of 2		48656037
304	Heat Detector	1st Floor Phase 1 Back Offices Break Room B112 2 of 2		48656035
305	Heat Detector	1st Floor Phase 1 Back Offices Break Room B112 1 of 2		48656036
306	Heat Detector	1st Floor Phase 1 Back Offices Break Room B112 in Mens Bathroom 2 of 2		48656040
307	Heat Detector	1st Floor Phase 1 Back Offices Break Room B112 in Mens Bathroom 1 of 1		48656039
308	Heat Detector	1st Floor Phase 1 Womens Restrooms	Rate-of-Rise	48656013
309	Heat Detector	1st Floor Phase 1 Mens Restrooms	Rate-of-Rise	48656012
310	Heat Detector	1st Floor Phase 1 Room C129	Rate-of-Rise	48656016
311	Smoke Detector	1st Floor Phase 1 By Bank B715	Photoelectric	48656008
312	Duct Detector	1st Floor Above Ceiling Phase 3 Side Bar	Photoelectric	53575891
313	Duct Detector	1st Floor Above Ceiling Above Kitchen Hood	Photoelectric	53575886
314	Duct Detector	1st Floor Above Ceiling By Bank B 766 SW		53575890
315	Duct Detector	1st Floor Above Ceiling By Bank B765		53575884
316	Duct Detector	1st Floor Above Ceiling By Bank B767		53575881
317	Duct Detector	1st Floor Above Ceiling By Bank B768		53575885
318	Duct Detector	1st Floor Above Ceiling By Bank B781		53575883
319	Duct Detector	1st Floor Above Ceiling By Bank B776		53575882
387	Pull Station	1st Floor Phase 3 Smoke Shop Vestibule	Single Action	48655989
388	Pull Station	1st Floor Phase 3 Vestibule By Smoke Shop Exit	Single Action	48655995
389	Pull Station	1st Floor Phase 1 Back Offices By Exit	Single Action	48656031
390	Pull Station	1st Floor Phase 1 By Exit	Single Action	48656005
391	Pull Station	1st Floor Phase 3 Loomis Mantrap	Single Action	53575896
392	Pull Station	Mezzanine Phase 1 By Stairs	Single Action	48656044
393	Tamper Switch	1st Floor Phase 1 Riser Room By Observation Total		17448146
393	Tamper Switch	1st Floor Phase 1 Riser Room By Observation Total		17448148
393	Waterflow Switch	1st Floor Phase 1 Riser Room By Observation Total		17448153
Zone/Circuit: M1				
002	Clean Agent System	Mezzanine Phase 3 DCU Room Through Maintenance Room		31987692
005	Clean Agent System	1st Floor Phase 3 Observation Room		36670806
008	Clean Agent System	1st Floor Phase 3 Observation Equipment Room		36670805

ZONING DEPARTMENT

Location:

N7332 Water Circle Place
Oneida, WI 54155

Office: (920) 869-1600

Mailing Address:

P.O. Box 365
Oneida, WI 54155-0365

Toll Free: (800) 236-2868

Fax: (920) 869-1610



ONEIDA

Fire Inspection Report Form

2514 W MASON ST
LOCATION (Legal Address)

MASON ST CASINO
NAME OF BUSINESS

7/11/19
DATE OF INSPECTION

COMPLIANCE DATE

8/22/19

Page 1 of 1

*§Section 66.4 (Standards) of the Building Code of the Oneida Reservation incorporates SPS 314 by reference, SPS 314.001 incorporates NFPA 1 reference, NFPA 1 2.1 incorporates the entire NFPA suite by reference.

<p>Ch 1 Administrative [Also See SPS 314]</p> <p>14.01(2)(f) Temporary Use</p> <p>Ch 10 General Fire Safety</p> <p>10.1 Fundamental Requirements</p> <p>10.2 Owner/Occupant Responsibilities SPS 314.01(8)</p> <p>10.3 Occupancy</p> <p>10.4 Maintenance, Inspection & Testing</p> <p>10.5 Building Evacuation</p> <p>10.6 Fire Drills</p> <p>10.7 Reporting of Fires & Other Emergencies</p> <p>10.8 Tampering with Fire Safety Equipment</p> <p>10.10 Smoking</p> <p>10.11 Open Flame, Candles, Open Fires & Incinerators</p> <p>10.12 Fire Protection Markings</p> <p>10.13 Vacant Buildings and Premises</p> <p>10.14 Combustible Vegetation</p> <p>10.15 Special Outdoor Events, Carnivals & Fairs</p> <p>10.19 Combustible Materials</p> <p>Ch 11 Building Services</p> <p>11.1 Electrical Fire Safety</p> <p>11.2 Heating, Ventilation & Air Conditioning</p> <p>11.3 Elevators, Escalators & Conveyors</p> <p>11.5 Heating Appliances [Also see SPS 314.11]</p> <p>11.6 Rubbish Chutes, Incinerators, & Laundry Chutes</p> <p>11.8 Smoke Control</p> <p>11.9 Emergency Command Center</p> <p>Ch 12 Features of Fire Protection</p> <p>12.1 General</p> <p>12.2 Construction</p> <p>12.3 Fire-Resistive Materials & Construction</p> <p>12.4 Fire Doors & Windows</p> <p>12.5 Interior Finish</p> <p>12.6 Contents & Furnishings</p> <p>12.7 Fire Barriers</p> <p>12.8 Smoke Partitions</p> <p>12.9 Smoke Barriers</p> <p>Ch 13 Fire Protection Systems</p> <p>13.1 General</p> <p>13.2 Standpipe Systems</p> <p>13.3 Automatic Sprinklers [Also See SPS 314.13(1)-(2)]</p> <p>13.6 Portable Fire Extinguishers</p> <p>13.7 Detection, Alarm, & Communications Systems [Also See SPS 314.3(3)]</p> <p>13.8 Other Fire Protection Systems</p>	<p>Ch 14 Means of Egress</p> <p>14.4 Means of Egress Reliability</p> <p>14.5 Door Openings</p> <p>14.12 Illumination of Means of Egress</p> <p>14.13 Emergency Lighting</p> <p>14.14 Marking of Means of Egress</p> <p>Ch 16 Safeguards During Building Construction, Alteration & Demolition Operations</p> <p>16.1 General Requirements</p> <p>16.4 Safeguarding Construction & Alteration Operations</p> <p>Ch 18 Fire Department Access & Water Supply</p> <p>18.1 General</p> <p>18.2 Fire Department Access</p> <p>Ch 19 Combustible Waste & Refuse</p> <p>19.1 General</p> <p>19.2 Combustible Waste & Refuse</p> <p>Ch 20 Occupancy Fire Safety</p> <p>Ch Scope: Furnishings; Contents; Decorations; Treated Finishes; Scenery; Foam; Exhibit & Display Materials; Hot Plates; Cooking Operations; Exposition Facilities & Trade Shows; Crowd Managers; Multi-Level Play Structures; High-Rise Buildings; Bulk Storage; Pesticides & Herbicides</p> <p>14.20 Open Flame Devices & Pyrotechnics All Occupancies</p> <p>Ch 22 Automobile Wrecking Yards</p> <p>Ch 25 Grandstands & Bleachers, Folding & Telescopic Seating, Tents, & Membrane Structures</p> <p>25.1 General</p> <p>25.2 Tents</p> <p>Ch 26 Laboratories Using Chemicals</p> <p>Ch 27 Manufactured Home & Recreational Vehicle Sites</p> <p>Ch 29 Parking Garages</p> <p>29.1 General</p> <p>Ch 30 Motor Fuel Dispensing Facilities & Repair Garages</p> <p>30.1 General</p> <p>30.2 Repair Garages</p> <p>30.3 Operational Requirements</p> <p>Ch 33 Outside Storage of Tires</p> <p>Ch 34 General Storage</p> <p>34.1 General</p> <p>34.4 Storage Arrangement</p> <p>34.5 General Fire Protection</p> <p>34.6 Building Equipment, Maintenance, & Operations</p> <p>34.10 Storage of Idle Pallets</p>	<p>Ch 40 Dust Explosion Prevention</p> <p>Ch 41 Hot Work Operations</p> <p>41.1 General</p> <p>41.2 Responsibility for Hot Work</p> <p>41.3 Fire Protection Precautions</p> <p>Ch 42 Refueling</p> <p>42.1 General</p> <p>Ch 45 Combustible Fibers</p> <p>45.1 General</p> <p>45.3 No Smoking</p> <p>45.6 Baled Storage</p> <p>45.7 Storage of Hay, Straw, & Other Similar Agricultural Products</p> <p>Ch 50 Commercial Cooking Equipment</p> <p>50.1 Application</p> <p>50.2 General Requirements</p> <p>50.4 Fire-Extinguishing Equipment</p> <p>50.5 Procedures for the Use & Maintenance of Equipment</p> <p>50.6 Minimum Safety Requirements for Cooking Equipment</p> <p>Ch 52 Stationary Lead-Acid Battery Systems</p> <p>Ch 53 Mechanical Refrigeration</p> <p>Ch 60 Hazardous Materials</p> <p>Ch 61 Aerosol Products</p> <p>Ch 63 Compressed Gases and Cryogenic Fluids</p> <p>63.1 General Provisions</p> <p>63.3 (Add)</p> <p>Ch 65 Explosives, Fireworks & Model Rocketry [Also See SPS 314.65]</p> <p>65.1 General</p> <p>65.2 Display Fireworks</p> <p>65.3 Pyrotechnics Before a Proximate Audience</p> <p>65.11 Sale, Handling, & Storage of Consumer Fireworks</p> <p>Ch 66 Flammable Solids</p> <p>66.19 Operations</p> <p>66.9 Container & Portable Tank Storage</p> <p>Ch 69 Liquefied Petroleum Gases & Liquefied Natural Gases</p> <p>69.1 General Provisions</p> <p>69.2 LP-Gas Equipment & Appliances</p> <p>69.3 Installation of LP-Gas Systems</p> <p>69.5 Storage of Cylinders Awaiting Use, Resale, or Exchange</p> <p>69.8 Liquefied Natural Gas [LNG]</p> <p>Ch 70 Oxidizers & Organic Peroxides</p> <p>Ch 71 Pyrophoric Solids & Liquids</p> <p>Ch 72 Unstable [Reactive] Solids & Liquids</p> <p>Ch 73 Water-Reactive Solids & Liquids</p> <p>*Other Violations-See Remarks Below</p>
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

REMARKS—A COPY OF THIS NOTICE WILL BE ON FILE IN THE OFFICE OF THE FIRE INSPECTOR FOR FURTHER ACTION

NO FIRE EXTINGUISHER - PHASE I VAULT
REMOVE STORAGE - WEST BOILER Rm
FIRE STOP WALL PENETRATIONS - DCU Rm (UPPER)

Inspector #5797 ASDenny

OWNER/AGENT/MANAGER REPRESENTATIVE

17980

INSPECTING OFFICER/FIRE DEPARTMENT

No.

WHITE—Inspector, YELLOW—Fire Department, PINK—Owner

WI COMM. BLDG. INSP. #1072082

OP 25082 8/17

**Total Energy Systems, LLC**

Order #: 1002434

Order Date: 9/10/2019

Customer #: 6241

Site: 10

Customer PO:

Work Order Report

Bill To:

ONEIDA TRIBE OF INDIANS/WISC
ATTN: ACCOUNTS PAYABLE
P O BOX 365
ONEIDA, WI 54155
Attn: ---

Ship To:

G-M MASON STREET CASINO SP
2522 WEST MASON
GREEN BAY, WI 54303
Attn: ---


Model Number: 600ROZM KOHLER GENERATOR

Serial Number: 0702835

Item #	Quantity		Disc %	Unit Price	Extended Price
	Ordered	Shipped			
GB PM-1 - Segment 1					
PM	1.00	0.00		1.00	
PLANNED MAINTENANCE					
MTS	2.00	0.00		2.00	
MIKE S - LABOR HOURS					
Note: 09/10/2019 MTS 136.7 meter hours. Drove to site. Performed preventive maintenance inspection per checklist. Test ran unit. Unit is operating properly.					
MILEAGE	5.00	0.00		5.00	
FIELD SERVICE MILEAGE					


Terms: Net 30 Days

Order Notes:

 Total Energy Systems, LLC	<input type="checkbox"/> Green Bay 2211 American Blvd. DePere, WI 54115 888-548-1400 920-964-1409	<input type="checkbox"/> Milwaukee 8525 W. 87th Street Milwaukee, WI 53224 800-236-6626 P 414-357-6278	<input type="checkbox"/> Eden Prairie 14950 Martin Drive Eden Prairie, MN 55344 866-583-1671 P 651-925-3184 F	<input type="checkbox"/> Grand Rapids 4324 Airlane Dr. SE Grand Rapids, MI 49512 888-341-5610 P 616-971-0146 F


PLANNED MAINTENANCE AGREEMENT CHECKLIST

CUSTOMER NAME		ACCOUNT NUMBER		SITE NUMBER	
TECHNICIAN		DATE		HOURLY START	
GENERATOR	MAKE	MODEL	SERIAL	SPEC	
TRANSFER SWITCH	MAKE	MODEL	SERIAL	CONTACTOR SERIAL	
ENGINE	MAKE	MODEL	SERIAL	W/O#	
Ref. #	Inspection Checks	Satisfactory	Unsatisfactory	N/A	Comments
Cooling System					
1 a	Coolant - Visual inspection of level and condition				
b	Coolant - Record Protection level				
c	Pressure Test System - Record test pressure				
d	Filler Cap - Visual inspection of gaskets and sealing surfaces				
e	Radiator/Heat Exchanger - Visual inspection for leaks, damage and debris				
f	Fan Guard - Inspect for missing or broken parts				
g	Fan Drive Pulley - Check for loose or worn pulleys and lube fan drive (if applicable)				
h	Fan Belts - Inspect for frayed or worn belts. Check tension and adjust				
i	Hoses - Visual inspection of all hoses for condition. Check Connections				
j	Water Pump - Visual inspection for leaks				
k	Jacket Water Heater - Check for proper operation. Record temperature				
l	Coolant Test Strip - Record Results				
Lubrication System					
2 a	Oil Level - Check for proper level				
b	Oil Leaks - Inspect for leaks. Wipe engine and change absorbent pads (where applicable)				
c	Crankcase Breather System - Inspect hose and connections. Note excessive blow by during test run				
Intake Air System					
3 a	Air Filter - Inspect restriction gauge				
b	Air Filter - Inspect filter element				
c	Air Inlet System - Inspect piping for damaged or loose connections.				
Exhaust System					
4 a	Silencer and Piping (Interior) - Inspect for damage/leakage of piping and/or insulation				
b	Silencer and Piping (Exterior) - Inspect for damage/leakage of piping. Check Rain cap				
C	Exhaust Manifold - Inspect for damage or missing hardware or wet stacking				
Fuel System - Diesel					
5 a	Fuel Tank - Visually inspect for leaks and proper level. Record Level				
b	Day Tank - Check Tank Level. Record Level				
c	Fuel Priming Pump - Inspect for proper operation				
d	Fuel Filters - Primary/Secondary, Inspect for damage or leaks				
e	Water/Trap Separator - Drain water from tank or separator if valves are available				
f	Fuel lines - Visually inspect fuel lines for leaks and tight connections. Check line brackets				
g	Solenoid Valves - Check for proper operation				
Fuel System - Gaseous					
6 a	Fuel Tank (Propane) - Visual inspection for leaks and proper level. Record Level				
b	Fuel Filter / Strainer - Visual inspection for damage or leaks. Clean or Replace				
c	Fuel lines - Visually inspect fuel lines for leaks and tight connections. Inspect line brackets				
d	Solenoid Valves - Check for proper operation				

 Total Energy Systems, LLC	<input type="checkbox"/> Green Bay 2211 American Blvd. DePere, WI 54115 888-548-1400 920-964-1409	<input type="checkbox"/> Milwaukee 8525 W. 87th Street Milwaukee, WI 53224 800-236-6626 P 414-357-6278	<input type="checkbox"/> Eden Prairie 14950 Martin Drive Eden Prairie, MN 55344 866-583-1671 P 651-925-3184 F	<input type="checkbox"/> Grand Rapids 4324 Airlane Dr. SE Grand Rapids, MI 49512 888-341-5610 P 616-971-0146 F
------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------

PLANNED MAINTENANCE AGREEMENT CHECKLIST

Ref. #	Inspection Checks	Satisfactory	Unsatisfactory	N/A	Comments		
Ignition System							
7 a	Spark Plugs - Visually inspect and replace as necessary						
b	Distributor - Visually inspect and replace parts as necessary						
c	Spark Plug Wires - Visually inspect and replace as necessary						
Starting System							
8 a	Battery Charger - Measure battery charger float voltage. Record voltage						
b	Battery Charger - Check for proper operation and connections						
c	Batteries - Check electrolyte level (where applicable)						
d	Battery Cables - Clean and tighten all battery cables						
e	Starting Motor(s) - Inspect connections and wiring						
f	Battery Type and Quantity						
g	Date Stamped Battery with Paint Pen and Note Age						
Generator							
9 a	Wiring - Inspect for loose connections						
b	Voltage Regulator - Inspect for loose connections						
c	Stator & Rotor - Visually inspect for damage and air gap						
d	Coupling and Guards - Inspect for vibration and loose or missing parts						
e	General - Inspect for debris or animal damage						
Controller							
10 a	Wiring - Inspect for loose connections						
b	Circuit Boards and Meters - Inspect for loose connections						
c	Panel Lamps - Operational check of illumination and safety lamps						
Operational Checks							
Transfer Switch(es)							
11 a	Infrared Temperature readings of connections (Normal)						
b	Infrared Temperature readings of connections (Load)						
c	Infrared Temperature readings of connections (Emergency) - Test near end of loaded run						
d	Visual Inspection - Check for loose or broken wires and dirt accumulation						
e	Exerciser Clock - Check for correct time. Adjust if necessary.						
f	Digital Controller - Check operational records for problems						
Controller							
12 a	Start Controls - Manual check for proper operation and general starting ability						
b	Remote Annunciators and Alarms - Test all panel and system alarms for proper operation						
c	Check AC gauges and meters and record readings	Volts A		Volts B	Volts C	Frequency	
		Amps A		Amps B	Amps C	Loaded Y/N	
d	Check DC gauges and meters and record readings	Oil Pressure		Coolant Temp	Battery Volts	Fuel Pressure	

 Total Energy Systems, LLC	<input type="checkbox"/> Green Bay 2211 American Blvd. DePere, WI 54115 888-548-1400 920-964-1409	<input type="checkbox"/> Milwaukee 8525 W. 87th Street Milwaukee, WI 53224 800-236-6626 P 414-357-6278	<input type="checkbox"/> Eden Prairie 14950 Martin Drive Eden Prairie, MN 55344 866-583-1671 P 651-925-3184 F	<input type="checkbox"/> Grand Rapids 4324 Airlane Dr. SE Grand Rapids, MI 49512 888-341-5610 P 616-971-0146 F
-------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------

PLANNED MAINTENANCE AGREEMENT CHECKLIST

Ref. #	Operational Checks	Satisfactory	Unsatisfactory	N/A	Comments
Cooling System					
13 a	Cooling System - Check temperature of inlet and outlet of radiator. Record temperatures				
b	Water Pump - Check for leaks and unusual noise or vibration. Check Pulley				
c	Fan and Belts - Check for leaks and unusual noise or vibration				
Starting System					
14 a	Starter and Alternator - Check for unusual noise or vibration				
General					
15 a	Enclosure Condition - Check for leaks, security, etc.				
b	Inspect for oil, fuel, coolant, intake or exhaust leaks while running				
c	Visual Inspection - Overall condition of generator set				
d	Vibration Isolators - Visual Inspection for broken springs or damaged cases				
e	Louvers - Check for proper operation of louvers. Minor adjustment if necessary				
Operational Test					
16 a	Test unit with load (if possible)				
17 a	Unit transferred in less than 10 seconds (NFPA110)				

Ref. #	Operational Checks	Satisfactory	Unsatisfactory	N/A	Comments
After Shutdown					
18 a	Take oil sample (if required) - Recheck for proper crankcase level. Top off as required (Inspection Visit)				
b	Take coolant sample (if required) - Recheck for proper radiator level. Top off as required				
c	Take fuel sample (if required) - Inform customer if fuel is required				
d	Grease generator bearing (if applicable) - 2 pumps annually				
e	Change engine oil, fuel and oil filters (Maintenance Visit)				
f	Start engine and check for leaks				
g	Check for proper crankcase level				
h	CHECK GENERATOR BREAKER				
i	RESET ALL CONTROLS TO AUTOMATIC				
j	Talk to customer about basic system operation.				

Repair Recommendations or Additional Comments:

Customer Signature

--

Sprinkler Inspection Certificate

For

Oneida Mason Street
2522 Mason Street
Green Bay, WI 54313

Tested to NFPA 25 Standards

This Inspection was performed in accordance with applicable NFPA Standards. The subsequent pages of this report provide performance measurements, listed ranges of acceptable results, and complete documentation of the inspection. Whenever discrepancies exist between acceptable performance standards and actual test results, notes and/or recommended solutions have been proposed or provided for immediate review and approval.

Annual Inspection

Inspection Date

Jul 5, 2019

Building: Oneida Mason Street

Contact: Tim Skenandore
Title: Facilities Director

Company: Communications Engineering Company - Green
Bay



Contact: Mark Jozefowski
Title: Sprinkler Fitter

Executive Summary

Generated by: BuildingReports.com

Building Information			
Building: Oneida Mason Street		Contact: Tim Skenandore	
Address: 2522 Mason Street		Phone: 920-494-4500	
Address:		Fax:	
City/State/Zip: Green Bay, WI 54313		Mobile: 920-819-1823	
Country: United States of America		Email: tskenan1@oneidanation.org	
Inspection Performed By			
Company: Communications Engineering Company – Green Bay		Inspector: Mark Jozefowski	
Address: 2200 American Blvd.		Phone: 414-704-1053	
Address:		Fax:	
City/State/Zip: De Pere, Wisconsin 54115		Mobile:	
Country: United States of America		Email: m.jozefowski@blairfireprotection.com	
System Control Unit			
System Type	System Location	Protected Area	Devices
Wet Pipe	Room C117	Building	16
Wet Pipe	Sprinkler Head Inspection	Building	5

Inspection Summary								
Category	Total Items		Serviced		Passed		Failed/Other	
	Qty	%	Qty	%	Qty	%	Qty	%
Device	2	9.52%	2	100.00%	2	100.00%	0	0%
Alarm	4	19.05%	4	100.00%	4	100.00%	0	0%
Valve	5	23.81%	5	100.00%	5	100.00%	0	0%
Hose	1	4.76%	1	100.00%	1	100.00%	0	0%
Sprinkler	9	42.86%	9	100.00%	9	100.00%	0	0%
Totals	21	100%	21	100.00%	21	100.00%	0	0%

Certification	
Company: Communications Engineering Company – Green Bay	Building: Oneida Mason Street
Inspector: Mark Jozefowski	Contact: Tim Skenandore
	
Signed: Jul 5, 2019 8:35:32 AM	Signed: Jul 5, 2019 8:35:25 AM

Mark Jozefowski Certifications	
Certification Type	Number
Wisconsin State Certification – Cross Connection Control Tester	247662
Wisconsin State License – Journeyman Automatic Fire Sprinkler Fitter	247662

Inspection & Testing

Generated by: BuildingReports.com

Building: Oneida Mason Street				
<p><i>The Inspection & Testing section lists all of the items inspected in your building. Items are grouped by Passed or Failed/Other. Items are listed by Category. Each item includes the services performed, and the time & date at which testing occurred.</i></p>				
Device Type	Location	Service	Time	Date
Passed				
Room C117 Wet Pipe, Building				
Tamper Switch	1st Floor Room C117 Data/Stereo Room Lower	Visual & Functional, Passed	8:22:00 AM	07/05/2019
Tamper Switch	1st Floor Room C117 Data/Stereo Room Upper	Visual & Functional, Passed	8:22:07 AM	07/05/2019
Waterflow Switch	1st Floor Room C117 Data/Stereo Room 4 Inch	Visual & Functional, Passed	8:23:22 AM	07/05/2019
Drain	1st Floor Room C117 Data/Stereo Room	Visual & Functional, Passed	8:22:23 AM	07/05/2019
Gauge	1st Floor Room C117 Data/Stereo Room Installed 2016	Visual & Functional, Passed	8:22:21 AM	07/05/2019
Fire Dep't Connection	1st Floor Outside Room C117 Data/Stereo Room	Visual & Functional, Passed	8:23:06 AM	07/05/2019
Piping	1st Floor Room C117 Data/Stereo Room 5 Year Done 9/16Hydraulic Nameplate Present	Visual, Passed	8:22:10 AM	07/05/2019
Sprinkler Box	1st Floor Room C117 Data/Stereo Room	Visual, Passed	8:22:58 AM	07/05/2019
Sprinkler Box Spares	1st Floor Room C117 Data/Stereo Room Standard Upright Brass 155 1/2	Visual, Passed	8:23:02 AM	07/05/2019
Sprinkler Box Spares	1st Floor Room C117 Data/Stereo Room Fast Pendant Chrome 135 3/4	Visual, Passed	8:23:04 AM	07/05/2019
Wrenches	1st Floor Room C117 Data/Stereo Room	Visual, Passed	8:23:00 AM	07/05/2019
Backflow Prevention	1st Floor Room C117 Data/Stereo Room Serial #101628 Flow 321 GPM Annually Tested July	Visual & Functional, Passed	8:22:03 AM	07/05/2019
Check Valve	1st Floor Room C117 Data/Stereo Room Swing Type – No Key Required 5 Year Done 9/6/16	Visual, Passed	8:23:29 AM	07/05/2019
Control Valve	1st Floor Room C117 Data/Stereo Room Lower	Visual & Functional, Passed	8:21:58 AM	07/05/2019
Control Valve	1st Floor Room C117 Data/Stereo Room Upper	Visual & Functional, Passed	8:22:05 AM	07/05/2019
Inspector's Test	1st Floor Room C117 Data/Stereo Room	Visual & Functional,	8:22:45 AM	07/05/2019

Device Type	Location	Service	Time	Date
Passed				
Sprinkler Head Inspection Wet Pipe, Building				
Communicator	1st Floor Electrical Room	Restored @ 15:30:31	8:23:14 AM	07/05/2019
Fast Response	Inspection Of All Visible Sprinkler Heads	Visual, Passed	8:23:11 AM	07/05/2019
Fast Response	Installed 2001 – Due Every 20 Years	Visual, Passed	8:23:12 AM	07/05/2019
Standard Response	Inspection Of All Visible Sprinkler Heads	Visual, Passed	8:23:07 AM	07/05/2019
Standard Response	Installed 2001 – Due Every 50 Years	Visual, Passed	8:23:10 AM	07/05/2019

Wet Pipe Fire Sprinkler Systems

Generated by: BuildingReports.com

Building: Oneida Mason Street				Room C117, Building			
<p><i>This section lists out all the devices and components that have been associated with a Wet Pipe System and provides details as to type of component, pressure readings, response time, etc. If a component has an OK checkbox that is checked, then that component was actually tested. However, for Pass/Fail test results, see the Inspection and Testing section.</i></p>							
Alarms							
Tamper Switch							
Type	Description	Manufacturer	Zone/Address	OK	ScanID		
Lever	Supervisory	Potter Electric	1-M1 001	<input checked="" type="checkbox"/>	17448148		
Lever	Supervisory	Potter Electric	1-M1 001	<input checked="" type="checkbox"/>	17448146		
Waterflow Switch							
Type	Manufacturer	Model #	Sec	Size	Zone/Address	OK	ScanID
Vane	Potter Electric	VSR-F		4"	1-M1 001	<input checked="" type="checkbox"/>	17448153
Components							
Backflow Prevention							
Manufacturer	Model #	Size	Type	Service Type		Install Date	
Ames	2000SS	4"	Double Check	Potable		10/26/2001	
ScanID	Water Purveyor	Location		Meter Account #		Serial Number	
17448149		1st Floor Room C117 Data/Stereo Room Serial #101628 Flow 321 GPM Annually Tested July				101628	
Initial Test							
Check Valve 1		Check Valve 2		Relief Valve		Pressure Vacuum Breaker	
Held At		Repairs or Notes					
Final Test							
Check Valve 1		Check Valve 2		Relief Valve		Pressure Vacuum Breaker	
3.2		4.6					
Held At		Condition of Control Valve 1			Condition of Control Valve 2		
		Closed Tight			Closed Tight		
Check Valve							
Type	Location		Internal Date		Size	OK	ScanID
Grooved	1st Floor Room C117 Data/Stereo Room Swing Type – No Key Required 5 Year Done 9/6/16		09/06/2016		4"	<input checked="" type="checkbox"/>	17448150
Control Valve							
Type	Manufacturer	Model	Location	Size	Position	Status	OK
OS&Y	Kennedy	KSII	1st Floor	4"			<input checked="" type="checkbox"/>

			Room C117 Data/Stereo Room Lower					
Description								
Main Control								
Control Valve								
Type	Manufacturer	Model	Location	Size	Position	Status	OK	ScanID
OS&Y	Kennedy	KSII	1st Floor Room C117 Data/Stereo Room Upper	4"			<input checked="" type="checkbox"/>	17448145
Description								
Main Control								
Inspector's Test								
Manufacturer		Model #	Pressure psi	Trip Time Sec	Flow Sec	OK	ScanID	
			N/A	N/A	46	<input checked="" type="checkbox"/>	17448154	
Devices								
Drain								
Current Inspection								
Type	Location	Size	Supply psi	Static psi	Residual psi	Sec	OK	ScanID
Main	1st Floor Room C117 Data/Stereo Room	2"	70	70	60		<input checked="" type="checkbox"/>	17448151
Previous Inspections								
April 2, 2019								
Type	Location	Size	Supply psi	Static psi	Residual psi	Sec	OK	ScanID
Main	1st Floor Room C117 Data/Stereo Room	2"	65	68	60		<input checked="" type="checkbox"/>	17448151
January 11, 2019								
Type	Location	Size	Supply psi	Static psi	Residual psi	Sec	OK	ScanID
Main	1st Floor Room C117 Data/Stereo Room	2"	65	68	60		<input checked="" type="checkbox"/>	17448151
Fire Dep't Connection								
Location		Type	BallDrip	Rotating Swivels	Size	OK	ScanID	
1st Floor Outside Room C117 Data/Stereo Room		Siamese	Yes	Yes	4"	<input checked="" type="checkbox"/>	17448159	
Gauge								
Location				Service Date				
1st Floor Room C117 Data/Stereo Room Installed 2016				09/06/2021				
Type	Mfr/Model			Static psi	Fill Type	Size	OK	ScanID
System Pressure	Ashcroft /			68		1 / 4	<input checked="" type="checkbox"/>	30430317
Piping								
Location		Type	Size	Internal Date				
1st Floor Room C117 Data/Stereo		Steel	4	09/06/2016				

Room 5 Year Done 9/16Hydraulic Nameplate Present						
Hangers	Braces	Fittings	Identified	Antifreeze	ScanID	
Normal	Normal		Tagged		17448144	
Sprinkler Box						
Qty	Tool Available?	Size	Manufacturer	Location	OK	ScanID
1	Yes	12 unit		1st Floor Room C117 Data/Stereo Room	<input checked="" type="checkbox"/>	17448155
Sprinkler Box Spares						
Qty	Type	KFactor	Manufacturer	Location	OK	ScanID
2	Upright		Central	1st Floor Room C117 Data/Stereo Room Standard Upright Brass 155 1/2	<input checked="" type="checkbox"/>	17448157
9	Pendant		Central	1st Floor Room C117 Data/Stereo Room Fast Pendant Chrome 135 3/4	<input checked="" type="checkbox"/>	17448158
Wrenches						
Qty	Type	Manufacturer		Location	OK	ScanID
2	Sprinkler			1st Floor Room C117 Data/Stereo Room	<input checked="" type="checkbox"/>	17448156

Building: Oneida Mason Street				Sprinkler Head Inspection, Building			
<p><i>This section lists out all the devices and components that have been associated with a Wet Pipe System and provides details as to type of component, pressure readings, response time, etc. If a component has an OK checkbox that is checked, then that component was actually tested. However, for Pass/Fail test results, see the Inspection and Testing section.</i></p>							
Alarms							
Devices							
Fast Response							
Qty	Type	Size	KFactor	Finish	Temperature	OK	ScanID
						<input checked="" type="checkbox"/>	33091508
Location				Description			
Inspection Of All Visible Sprinkler Heads							
Qty	Type	Size	KFactor	Finish	Temperature	OK	ScanID
						<input checked="" type="checkbox"/>	33091510
Location				Description			
Installed 2001 – Due Every 20 Years							
Standard Response							
Qty	Type	Size	KFactor	Finish	Temperature	OK	ScanID
						<input checked="" type="checkbox"/>	33091507
Location				Description			
Inspection Of All Visible Sprinkler Heads							
Qty	Type	Size	KFactor	Finish	Temperature	OK	ScanID
						<input checked="" type="checkbox"/>	33091509
Location				Description			
Installed 2001 – Due Every 50 Years							

Inventory & Warranty Report

Generated by: BuildingReports.com

Building: Oneida Mason Street

The Inventory & Warranty Report lists each of the devices and items that are included in your Inspection Report. A complete inventory count by device type and category is provided. Items installed within the last 90 days, within the last year, and devices installed for two years or more are grouped together for easy reference.

Device or Item	Category	% of Inventory	Quantity
Control Valve	Valve	9.52%	2
Tamper Switch	Alarm	9.52%	2
Backflow Prevention	Valve	4.76%	1
Piping	Sprinkler	4.76%	1
Gauge	Device	4.76%	1
Drain	Device	4.76%	1
Inspector's Test	Valve	4.76%	1
Sprinkler Box	Sprinkler	4.76%	1
Wrenches	Sprinkler	4.76%	1
Sprinkler Box Spares	Sprinkler	9.52%	2
Fire Dep't Connection	Hose	4.76%	1
Standard Response	Sprinkler	9.52%	2
Fast Response	Sprinkler	9.52%	2
Communicator	Alarm	4.76%	1
Waterflow Switch	Alarm	4.76%	1
Check Valve	Valve	4.76%	1

Device or Item	Qty	Model #	Type	Description	Install Date
<i>In Service - 3 Years to 5 Years</i>					
Room C117 Wet Pipe, Building					
Gauge	1		System Pressure		09/06/2016
<i>In Service - 5 Years to 10 Years</i>					
Room C117 Wet Pipe, Building					
Wrenches	1		Sprinkler		07/23/2012
<i>In Service - 15 Years to 25 Years</i>					
Room C117 Wet Pipe, Building					
Drain	1		Main		10/26/2001
Fire Dep't Connection	1		Siamese		10/26/2001
Inspector's Test	1				10/26/2001
Piping	1		Steel		10/26/2001
Sprinkler Box	1				10/26/2001
Backflow Prevention	1	2000SS	Double Check		10/26/2001
Sprinkler Box Spares	1		Pendant		10/26/2001
Sprinkler Box Spares	1		Upright		10/26/2001
Control Valve	2	KSII	OS&Y	Main Control	10/26/2001
Tamper Switch	2	OSYSU-2	Lever	Supervisory	10/26/2001
Waterflow Switch	1	VSR-F	Vane	Alarm	10/26/2001
Check Valve	1	G	Grooved		10/26/2001

<i>In Service - 15 Years to 25 Years</i>				
Sprinkler Head Inspection Wet Pipe, Building				
Fast Response	2			10/26/2001
Standard Response	2			10/26/2001
Communicator	1	4010 ES	Digital Communicator	10/26/2001

Zone Address Report

Generated by: BuildingReports.com

Building: Oneida Mason Street				
<i>The Zone Address Report lists all of the devices and items that have an individual address, or are grouped together under a common zone. The device type, location and description are included for your reference. For more information on the device, use the link provided under ScanID.</i>				
Address	Device Type	Location	Type	ScanID
Control Panel 1				
Zone/Address: M1				
001	Waterflow Switch	1st Floor Room C117 Data/Stereo Room 4 Inch	Vane	17448153
001	Tamper Switch	1st Floor Room C117 Data/Stereo Room Lower	Lever	17448148
001	Tamper Switch	1st Floor Room C117 Data/Stereo Room Upper	Lever	17448146

Notes & Recommendations

Generated by: BuildingReports.com

Building: Oneida Mason Street
<i>The Notes & Recommendations Report details additional inspection notes made by the Inspectors during the course of the building inspection. Notes are grouped by SystemID.</i>
General Note
Annual Sprinkler Inspection Per NFPA 72, 2010 ed; Table 14.4.5 NFPA 25, 2011 ed; Table 13.1.1.2

Fire Alarm and Life Safety System Inspection Certificate

For

Oneida IMAC/Bingo Hall
2100 Airport Drive
Green Bay, WI 54313

Tested to NFPA 72 Standards

This Inspection was performed in accordance with applicable NFPA Standards. The subsequent pages of this report provide performance measurements, listed ranges of acceptable results, and complete documentation of the inspection. Whenever discrepancies exist between acceptable performance standards and actual test results, notes and/or recommended solutions have been proposed or provided for immediate review and approval.

*Monthly Inspection
Inspection Date
Sep 10, 2019*

Building: Oneida IMAC/Bingo Hall

Contact: Tim Skenandore
Title: Facilities Director

Company: Communications Engineering Company - Green
Bay



Contact: Jason Kernz
Title: Inspector

Executive Summary

Generated by: BuildingReports.com

Building Information		
Building: Oneida IMAC/Bingo Hall	Contact: Tim Skenandore	
Address: 2100 Airport Drive	Phone: 920-494-4500	
Address:	Fax:	
City/State/Zip: Green Bay, WI 54313	Mobile: 920-819-1823	
Country: United States of America	Email: tskenan1@oneidanation.org	
Inspection Performed By		
Company: Communications Engineering Company – Green Bay	Inspector: Jason Kernz	
Address: 2200 American Blvd.	Phone: 920-434-9082	
Address:	Fax:	
City/State/Zip: De Pere, Wisconsin 54115	Mobile:	
Country: United States of America	Email: jkernz@cecinfo.com	
System Control Unit		
Manufacturer: EST	Inspection Date: 09/10/2019	IDC Style: B
Model Number: EST3X	Install Date: 03/08/2019	SLC Style:
Software Version:	Version Date: 03/08/2019	NAC Style: Y
Location: 1st Floor In Room 152 In Room 154	Current Protection: Breaker	
Monitoring		
Company: COPS Monitoring	Phone: 877-509-0821	Account #: 100-2500
Central Station Signal Verification		
Type: Digital Communicator	Mfg: EST	Model #: EST3X
Test Time/Date: 9/10/19 9:42:40 AM	Restore Time: 10:00:00	
Type of Signal	Signal Confirmation	Notes
Type: Alarm Signal 90 Sec. Test	Confirmed Time:	
Type: Alarm Restoral	Confirmed Time:	
Type: Trouble Signal	Confirmed Time:	
Type: Trouble Restoral	Confirmed Time:	
Type: Supervisory Signal	Confirmed Time:	
Type: Supervisory Restoral	Confirmed Time:	

Inspection Summary								
Category	Total Items		Serviced		Passed		Failed/Other	
	Qty	%	Qty	%	Qty	%	Qty	%
Control	19	13.10%	3	15.79%	3	100.00%	0	0%
Monitor	6	4.14%	0	0%	0	0%	0	0%
Initiating	111	76.55%	2	1.80%	2	100.00%	0	0%
Alarm	1	0.69%	0	0%	0	0%	0	0%
Supervisory	5	3.45%	0	0%	0	0%	0	0%
Indicating	3	2.07%	1	33.33%	1	100.00%	0	0%
Totals	145	100%	6	4.14%	6	100.00%	0	0%

Certification	
Company: Communications Engineering Company – Green Bay	Building: Oneida IMAC/Bingo Hall
Inspector: Jason Kernz	Contact: Tim Skenandore
	
Signed: Sep 10, 2019 10:45:36 AM	Signed: Sep 10, 2019 9:44:44 AM

Jason Kernz Certifications	
Certification Type	Number
Badger/Kidde Portable Fire Extinguishers	
NICET Fire Alarm Systems Level I	144985

Notes & Recommendations

Generated by: BuildingReports.com

Building: Oneida IMAC/Bingo Hall
<i>The Notes & Recommendations Report details additional inspection notes made by the Inspectors during the course of the building inspection. Notes are grouped by Category.</i>
General Note
Monthly Fire Alarm Inspection, Per NFPA 72, 2010 ed., Table 14.4.5

Inspection & Testing

Generated by: BuildingReports.com

Building: Oneida IMAC/Bingo Hall			Control Panel: 1 - EST EST3X		
<i>The Inspection & Testing section lists all of the items inspected in your building. Items are grouped by Passed or Failed/Other. Items are listed by Category. Each item includes the services performed, and the time & date at which testing occurred.</i>					
Device Type	Location	Address	Service	Time	Date
Passed					
Control					
Communicator	1st Floor In Room 152 In Room 154		Restored @ 10:00:00	9:42:40 AM	09/10/2019
Control Panel	1st Floor In Room 152 In Room 154		Visual & Functional, Passed	9:40:17 AM	09/10/2019
Disconnect	1st Floor In Room 152 In Room 154		Visual & Functional, Passed	9:40:18 AM	09/10/2019
Indicating					
Indicating Device	1st Floor In Room 154 Functional Test Of Alarm, Supervisory, Trouble, Monitor And Reset		Visual & Functional, Passed	9:40:19 AM	09/10/2019
Initiating					
Pull Station	1st Floor In Main Entrance Lobby 1 of 2	3 160	Visual & Functional, Passed	9:41:47 AM	09/10/2019
Smoke Detector	1st Floor In Room 152 In Room 154 Security Office	3 007	Visual & Functional, Passed	9:40:48 AM	09/10/2019
Device Type	Location	Address	Service	Time	Date
Untested					
Alarm					
Kitchen Hood	1st Floor In Kitchen				
Control					
Annunciator Battery	1st Floor Security Desk 1st Floor In Room 102 In APS Left Battery Sim. 30 Min. Discharge/Load Voltage Tests 12V-18Ah				
Battery	1st Floor In Room 102 In APS Right Battery Sim. 30 Min. Discharge/Load Voltage Tests 12V-18Ah				

Device Type	Location	Address	Service	Time	Date
Untested					
Battery	1st Floor In Room 152 In Room 154 In APS Left Battery Sim. 30 Min. Discharge/Load Voltage Tests 12V-18Ah				
Battery	1st Floor In Room 152 In Room 154 In APS Right Battery Sim. 30 Min. Discharge/Load Voltage Tests 12V-18Ah				
Battery	1st Floor In Room 152 In Room 154 In BPS Left Battery Sim. 30 Min. Discharge/Load Voltage Tests 12V-10Ah				
Battery	1st Floor In Room 152 In Room 154 In BPS Left Battery Sim. 30 Min. Discharge/Load Voltage Tests 12V-10Ah				
Battery	1st Floor In Room 152 In Room 154 In BPS Right Battery Sim. 30 Min. Discharge/Load Voltage Tests 12V-10Ah				
Battery	1st Floor In Room 152 In Room 154 In BPS Right Battery Sim. 30 Min. Discharge/Load Voltage Tests 12V-10Ah				
Communication Line	1st Floor In Room 152 In Room 154 Disconnect Test Line 1				
Communication Line	1st Floor In Room 152 In Room 154 Disconnect Test Line 2				
Handset	1st Floor In Room 152 In Room 154 In FACP				
Power Supply	1st Floor In Room 102 DCU Room Charger Test 120V/24V				
Power Supply	1st Floor In Room 152 In Room 154 Right Of FACP. Charger Test 120V/24V				
Power Supply	1st Floor In Room 152 In Room 154 To The Right Of FACP				
Power Supply	1st Floor In Room 152 In Room 154 To The Right Of FACP				
Indicating					
Speaker/Strobe	1st Floor In Main Lobby Entrance - 38 Total Speaker/Strobes				
Strobe	1st Floor In Hall By Bus Loading Entrance - 11 Total				
Initiating					
Duct Detector	1st Floor In Gaming Floor In Table Training By SE Vent	3 056			
Duct Detector	1st Floor In Room 140	3 046			

Device Type	Location	Address	Service	Time	Date
<i>Untested</i>					
Duct Detector	1st Floor In Room 197	3 060			
Duct Detector	1st Floor In Bingo Hall	3 053			
	Mechanical Room 111				
Duct Detector	1st Floor Jungle Room	3 049			
	Mechanical Room 179				
Duct Detector	1st Floor Main Gaming Floor 1 of 4	3 057			
Duct Detector	1st Floor Main Gaming Floor 2 of 4	3 058			
Duct Detector	1st Floor Main Gaming Floor 3 of 4	3 059			
Duct Detector	1st Floor Main Gaming Floor 4 of 4	3 054			
Duct Detector	1st Floor Room 119 Mechanical In Bingo Hall	3 052			
Duct Detector	1st Floor Room 175 In Room 176	3 045			
Duct Detector	1st Floor Room 164 In Off Track Betting	3 048			
Duct Detector	2nd Floor In Kitchen Mechanical	3 047			
Duct Detector	2nd Floor In Room 197	3 055			
Duct Detector	2nd Floor Thru Derby Room Across From Boiler Room	3 050			
Duct Detector	2nd Floor Thru Derby Room In Mech Room	3 051			
Heat Detector	1st Floor In Kitchen By Bingo Hall	3 061			
Heat Detector	1st Floor In Kitchen By Bingo Hall In Hall By Storage	3 062			
Heat Detector	1st Floor In Derby Room 1 of 3	3 065			
Heat Detector	1st Floor In Derby Room 2 of 3	3 064			
Heat Detector	1st Floor In Derby Room 3 of 3	3 063			
Heat Detector	1st Floor In Jungle Room 1 of 4	3 066			
Heat Detector	1st Floor In Jungle Room 2 of 4	3 068			
Heat Detector	1st Floor In Jungle Room 3 of 4	3 067			
Heat Detector	1st Floor In Jungle Room 4 of 4	3 069			
Heat Detector	1st Floor In Kitchen By Main Gaming Floor	3 077			
Heat Detector	1st Floor In Main Bingo Hall 1 Of 7	3 076			
Heat Detector	1st Floor In Main Bingo Hall 2 Of 7	3 074			
Heat Detector	1st Floor In Main Bingo Hall 3 Of 7	3 075			
Heat Detector	1st Floor In Main Bingo Hall 4 Of 7	3 073			
Heat Detector	1st Floor In Main Bingo Hall 5 Of 7	3 072			
Heat Detector	1st Floor In Main Bingo Hall 6 Of 7	3 071			

Device Type	Location	Address	Service	Time	Date
<i>Untested</i>					
Heat Detector	1st Floor In Main Bingo Hall 7 Of 7	3 070			
Heat Detector	1st Floor In Room 183 Soda Counter	3 078			
Initiating Device	1st Floor In Room 140	3 046			
Initiating Device	1st Floor In Bingo Hall Mechanical Room 111	3 053			
Initiating Device	1st Floor Jungle Room Mechanical Room 179	3 049			
Initiating Device	1st Floor Room 119 Mechanical In Bingo Hall	3 052			
Initiating Device	1st Floor Room 175 In Room 176	3 045			
Initiating Device	1st Floor Room 164 In Off Track Betting	3 048			
Initiating Device	2nd Floor In Kitchen Mechanical	3 047			
Initiating Device	2nd Floor In Room 197 Mezzanine	3 055			
Initiating Device	2nd Floor Thru Derby Room Across From Boiler Room	3 050			
Initiating Device	2nd Floor Thru Derby Room In Mech Room	3 051			
Pull Station	1st Floor In Bingo Lobby 1 of 2	3 162			
Pull Station	1st Floor In Bingo Lobby 2 of 2	3 163			
Pull Station	1st Floor In Exit 112 By Cage Supervisor	3 171			
Pull Station	1st Floor In Exit By Room 164	3 154			
Pull Station	1st Floor In Exit By Room 166	3 155			
Pull Station	1st Floor In Exit By Room 173 Breakroom	3 156			
Pull Station	1st Floor In Kitchen By Bingo Hall East Exit	3 153			
Pull Station	1st Floor In Main Gaming Floor By NE Exit	3 167			
Pull Station	1st Floor In Main Gaming Floor By West Exit 1 of 2	3 158			
Pull Station	1st Floor In Main Gaming Floor By West Exit 2 of 2	3 159			
Pull Station	1st Floor In Bingo Hall NE Exit	3 164			
Pull Station	1st Floor In Bingo Office Hall NE Exit	3 166			
Pull Station	1st Floor In Breakroom By Main Gaming Floor	3 169			
Pull Station	1st Floor In Exit By Table Game Training Door 205	3 170			
Pull Station	1st Floor In Exit In Kitchen By Main Gaming Floor	3 165			
Pull Station	1st Floor In Main Entrance Lobby 2 of 2	3 161			

Device Type	Location	Address	Service	Time	Date
<i>Untested</i>					
Pull Station	1st Floor Jungle Room	3 157			
	Mechanical Room 179 Exit				
Pull Station	1st Floor Main Gaming Area SE	3 168			
	Exit				
Smoke Detector	1st Floor Bingo Hall Mechanical	3 009			
	Room 119/Phone Room				
Smoke Detector	1st Floor Electrical Room 166 By	3 012			
	Bingo West Exit				
Smoke Detector	1st Floor Hall By Restrooms By	3 023			
	Entrance To Game Floor				
Smoke Detector	1st Floor In Cage Supervisor	3 015			
	Room 103				
Smoke Detector	1st Floor In Hall By Bingo Office	3 035			
	Room 113				
Smoke Detector	1st Floor In Hall By Bingo Office	3 006			
	Room 118				
Smoke Detector	1st Floor In Hall By Room 170	3 008			
Smoke Detector	1st Floor In Kitchen By Bingo	3 004			
	Hall In Hall By Exit 128				
Smoke Detector	1st Floor In Kitchen By Bingo	3 005			
	Hall In Hall By Room 130				
Smoke Detector	1st Floor In Kitchen Front	3 030			
	Storage. By Main Gaming Room				
Smoke Detector	1st Floor In Main Entrance	3 025			
	Lobby				
Smoke Detector	1st Floor In Tech Office Room	3 020			
	176				
Smoke Detector	1st Floor In Vault Room 109	3 040			
Smoke Detector	1st Floor In Bingo Lobby	3 026			
Smoke Detector	1st Floor In Breakroom By Main	3 036			
	Gaming Floor				
Smoke Detector	1st Floor In Breakroom In Hall	3 038			
	By Room 203				
Smoke Detector	1st Floor In Breakroom In Hall	3 037			
	By Room 206				
Smoke Detector	1st Floor In Kitchen Storage	3 003			
	Closet				
Smoke Detector	1st Floor In Lobby By Cashier 1	3 017			
	of 4				
Smoke Detector	1st Floor In Lobby By Cashier 2	3 018			
	of 4				
Smoke Detector	1st Floor In Lobby By Cashier 3	3 019			
	of 4				
Smoke Detector	1st Floor In Lobby By Cashier 4	3 016			
	of 4				
Smoke Detector	1st Floor In Man Trap	3 014			
Smoke Detector	1st Floor In Room 102 DCU	3 044			
Smoke Detector	1st Floor In Room 134 Custodial	3 027			
	Storage				
Smoke Detector	1st Floor In Room 140	3 029			

Device Type	Location	Address	Service	Time	Date
<i>Untested</i>					
Smoke Detector	1st Floor In Room 141	3 028			
Smoke Detector	1st Floor In Room 143	3 002			
Smoke Detector	1st Floor In Room 149 In Hall By Room 151	3 013			
Smoke Detector	1st Floor In Room 173 Breakroom	3 041			
Smoke Detector	1st Floor In Room 175 In Room 176	3 033			
Smoke Detector	1st Floor In Room 197	3 039			
Smoke Detector	1st Floor In Smoke Shop	3 024			
Smoke Detector	1st Floor In Soft Count	3 079			
Smoke Detector	1st Floor In Table Game Training	3 042			
Smoke Detector	1st Floor In Bingo Hall Mechanical Room 111	3 011			
Smoke Detector	1st Floor In Gaming Break Room Closet 198	3 080			
Smoke Detector	1st Floor In Room 110 In Room 110A	3 010			
Smoke Detector	1st Floor In Room 142 Bingo Breakroom	3 001			
Smoke Detector	1st Floor Jungle Room Mechanical Room 179	3 021			
Smoke Detector	1st Floor Jungle Room Mechanical Room 179 In Room 178	3 022			
Smoke Detector	2nd Floor In Room 197 Mezzanine	3 043			
Smoke Detector	2nd Floor Thru Derby Room Above Duct Work	3 034			
Smoke Detector	2nd Floor Thru Derby Room By Door To Boiler Room	3 031			
Smoke Detector	2nd Floor Thru Derby Room In Boiler Room	3 032			
Waterflow Switch	1st Floor In Kitchen In Room 131	3 181			
Waterflow Switch	1st Floor In Kitchen In Room 131	3 173			
Monitor					
Monitoring	1st Floor In Room 152 In Room 154 Alarm Restoral				
Monitoring	1st Floor In Room 152 In Room 154 Alarm Signal				
Monitoring	1st Floor In Room 152 In Room 154 Supervisory Restoral				
Monitoring	1st Floor In Room 152 In Room 154 Supervisory Signal				
Monitoring	1st Floor In Room 152 In Room 154 Trouble Restoral				
Monitoring	1st Floor In Room 152 In Room				

Device Type	Location	Address	Service	Time	Date
<i>Untested</i>					
154 Trouble Signal					
Supervisory					
Supervisory Device	1st Floor In Kitchen In Room 131 Low Air	3 172			
Tamper Switch	1st Floor In Waterflow In Gaming Rm Closet? Kitchen In Room 131	3 148			
Tamper Switch	1st Floor In Kitchen In Room 131	3 179			
Tamper Switch	1st Floor In Kitchen In Room 131	3 175			
Tamper Switch	1st Floor In Kitchen In Room 131	3 182			

Service Summary

Generated by: BuildingReports.com

Building: Oneida IMAC/Bingo Hall

The Service Summary section provides an overview of the services performed in this report.

Device Type	Service	Quantity
<i>Passed</i>		
Communicator	Restored @ 10:00:00	1
Control Panel	Visual & Functional, Passed	1
Disconnect	Visual & Functional, Passed	1
Indicating Device	Visual & Functional, Passed	1
Pull Station	Visual & Functional, Passed	1
Smoke Detector	Visual & Functional, Passed	1
Total		6
<i>Untested</i>		
Annunciator		1
Battery		8
Communication Line		2
Duct Detector		16
Handset		1
Heat Detector		18
Initiating Device		10
Kitchen Hood		1
Monitoring		6
Power Supply		4
Pull Station		18
Smoke Detector		45
Speaker/Strobe		1
Strobe		1
Supervisory Device		1
Tamper Switch		4
Waterflow Switch		2
Total		145

Battery & Power Supply Testing

Generated by: BuildingReports.com

Building: Oneida IMAC/Bingo Hall				Control Panel: 1 - EST EST3X			
<i>The Control & Power Testing section details the readings and measurements of batteries and power supplies used to provide power to the fire alarm and life safety systems. Items are grouped by Passed or Failed/Other.</i>							
Type	Location	Rated Ah	Rated Volts	Pre Test	Post Test	Min Ah	Tested Ah
Untested							
Battery							
Sealed Lead Acid	1st Floor In Room 102 In APS Left Battery Sim. 30 Min. Discharge/Load Voltage Tests 12V-18Ah	11.00	13.01				
Sealed Lead Acid	1st Floor In Room 102 In APS Right Battery Sim. 30 Min. Discharge/Load Voltage Tests 12V-18Ah	14.00	12.91				
Sealed Lead Acid	1st Floor In Room 152 In Room 154 In APS Left Battery Sim. 30 Min. Discharge/Load Voltage Tests 12V-18Ah	12.00	12.94				
Sealed Lead Acid	1st Floor In Room 152 In Room 154 In APS Right Battery Sim. 30 Min. Discharge/Load Voltage Tests 12V-18Ah	12.00	13.10				
Sealed Lead Acid	1st Floor In Room 152 In Room 154 In BPS Left Battery Sim. 30 Min. Discharge/Load Voltage Tests 12V-10Ah	6.80	12.76				
Sealed Lead Acid	1st Floor In Room 152 In Room 154 In BPS Left Battery Sim. 30 Min. Discharge/Load Voltage Tests 12V-10Ah	35.00	12.47				
Sealed Lead Acid	1st Floor In Room 152 In Room 154 In BPS Right Battery Sim. 30 Min. Discharge/Load Voltage Tests 12V-10Ah	7.00	12.72				
Sealed Lead Acid	1st Floor In Room 152 In Room 154 In BPS Right Battery Sim. 30 Min. Discharge/Load Voltage Tests 12V-10Ah	29.00	13.53				
Power Supply							
	1st Floor In Room 102 DCU Room Charger Test 120V/24V		26.52				
	1st Floor In Room 152 In Room 154 Right Of FACP. Charger		26.40				

Test 120V/24V		
1st Floor In Room 152 In Room	154 To The Right Of FACP	26.48
1st Floor In Room 152 In Room	154 To The Right Of FACP	27.54

Inventory & Warranty Report

Generated by: BuildingReports.com

Building: Oneida IMAC/Bingo Hall			Control Panel: 1 - EST EST3X		
<i>The Inventory & Warranty Report lists each of the devices and items that are included in your Inspection Report. A complete inventory count by device type and category is provided. Items installed within the last 90 days, within the last year, and devices installed for two years or more are grouped together for easy reference.</i>					
Device or Item		Category		% of Inventory	Quantity
Pull Station		Initiating		13.10%	19
Smoke Detector		Initiating		31.72%	46
Heat Detector		Initiating		12.41%	18
Initiating Device		Initiating		6.90%	10
Annunciator		Control		0.69%	1
Strobe		Indicating		0.69%	1
Speaker/Strobe		Indicating		0.69%	1
Power Supply		Control		2.76%	4
Battery		Control		5.52%	8
Tamper Switch		Supervisory		2.76%	4
Waterflow Switch		Initiating		1.38%	2
Supervisory Device		Supervisory		0.69%	1
Kitchen Hood		Alarm		0.69%	1
Duct Detector		Initiating		11.03%	16
Communication Line		Control		1.38%	2
Monitoring		Monitor		4.14%	6
Handset		Control		0.69%	1
Control Panel		Control		0.69%	1
Disconnect		Control		0.69%	1
Indicating Device		Indicating		0.69%	1
Communicator		Control		0.69%	1
Type	Qty	Model #	Description		Install Date
<i>In Service - 90 Days - 1 Year</i>					
Duracell					
Battery	2	12-10	Sealed Lead Acid		03/08/2019
Battery	4	12-18	Sealed Lead Acid		03/08/2019
Battery	2	12-35	Sealed Lead Acid		03/08/2019
EST					
Annunciator	1		LCD Display		03/08/2019
Communication Line	2	EST3X			03/08/2019
Communicator	1	EST3X	Digital Communicator		03/08/2019
Control Panel	1	EST3X			03/08/2019
Duct Detector	15	SIGA-SD	Photoelectric		03/08/2019
Handset	1	EST3X			03/08/2019
Heat Detector	18	SIGA-HRS	Rate-of-Rise		03/08/2019
Indicating Device	1	EST3X			03/08/2019
Initiating Device	1		Key Test Switch		03/08/2019
Initiating Device	9		Keyswitch		03/08/2019
Monitoring	1	EST3X	Alarm Restoral		03/08/2019
Monitoring	1	EST3X	Alarm Signal 90 Sec. Test		03/08/2019

Monitoring	1	EST3X	Supervisory Restoral	03/08/2019
Monitoring	1	EST3X	Supervisory Signal	03/08/2019
Monitoring	1	EST3X	Trouble Restoral	03/08/2019
Monitoring	1	EST3X	Trouble Signal	03/08/2019
Power Supply	1			03/08/2019
Power Supply	2	APS10A		03/08/2019
Power Supply	1	BPS10A		03/08/2019
Pull Station	19	SIGA-270	Single Action	03/08/2019
Smoke Detector	1	SIGA-270	Photoelectric	03/08/2019
Smoke Detector	43	SIGA-PD	Photoelectric	03/08/2019
Smoke Detector	1	SIGA-SD	Photoelectric	03/08/2019
Speaker/Strobe	1			03/08/2019
Strobe	1			03/08/2019
<i>In Service - 15 Years to 25 Years</i>				
Ansul				
Kitchen Hood	1		Wet	05/01/2003
EST				
Duct Detector	1	SIGA-SD	Photoelectric	05/01/2003
Smoke Detector	1	SIGA-PD	Photoelectric	05/01/2003
Potter Electric				
Supervisory Device	1	PS40-2	Low Air	05/01/2003
Tamper Switch	4			05/01/2003
Waterflow Switch	1	PS10-2		05/01/2003
Waterflow Switch	1	VSC		05/01/2003
SquareD				
Disconnect	1		Breaker	05/01/2003

Zone Address Report

Generated by: BuildingReports.com

Building: Oneida IMAC/Bingo Hall			Control Panel: 1 - EST EST3X	
<i>The Zone Address Report lists all of the devices and items that have an individual address, or are grouped together under a common zone. The device type, location, and description are included for your reference.</i>				
Address	Device Type	Location	Type	ScanID
Zone/Circuit: 3				
001	Smoke Detector	1st Floor In Room 142 Bingo Breakroom	Photoelectric	48878879
002	Smoke Detector	1st Floor In Room 143	Photoelectric	48878925
003	Smoke Detector	1st Floor In Kitchen Storage Closet	Photoelectric	48878841
004	Smoke Detector	1st Floor In Kitchen By Bingo Hall In Hall By Exit 128	Photoelectric	48878842
005	Smoke Detector	1st Floor In Kitchen By Bingo Hall In Hall By Room 130	Photoelectric	48878844
006	Smoke Detector	1st Floor In Hall By Bingo Office Room 118	Photoelectric	48878848
007	Smoke Detector	1st Floor In Room 152 In Room 154 Security Office	Photoelectric	48878806
008	Smoke Detector	1st Floor In Hall By Room 170	Photoelectric	48878855
009	Smoke Detector	1st Floor Bingo Hall Mechanical Room 119/Phone Room	Photoelectric	48878884
010	Smoke Detector	1st Floor In Room 110 In Room 110A	Photoelectric	48878926
011	Smoke Detector	1st Floor In Bingo Hall Mechanical Room 111	Photoelectric	48878850
012	Smoke Detector	1st Floor Electrical Room 166 By Bingo West Exit	Photoelectric	48878854
013	Smoke Detector	1st Floor In Room 149 In Hall By Room 151	Photoelectric	48878830
014	Smoke Detector	1st Floor In Man Trap	Photoelectric	48878921
015	Smoke Detector	1st Floor In Cage Supervisor Room 103	Photoelectric	48878924
016	Smoke Detector	1st Floor In Lobby By Cashier 4 of 4	Photoelectric	48878891
017	Smoke Detector	1st Floor In Lobby By Cashier 1 of 4	Photoelectric	48878888
018	Smoke Detector	1st Floor In Lobby By Cashier 2 of 4	Photoelectric	48878889
019	Smoke Detector	1st Floor In Lobby By Cashier 3 of 4	Photoelectric	48878890
020	Smoke Detector	1st Floor In Tech Office Room 176	Photoelectric	48878858
021	Smoke Detector	1st Floor Jungle Room Mechanical Room 179	Photoelectric	48878864
022	Smoke Detector	1st Floor Jungle Room Mechanical Room 179 In Room 178	Photoelectric	48878865
023	Smoke Detector	1st Floor Hall By Restrooms By Entrance To Game Floor	Photoelectric	48878892
024	Smoke Detector	1st Floor In Smoke Shop	Photoelectric	48878834
025	Smoke Detector	1st Floor In Main Entrance Lobby	Photoelectric	48878833
026	Smoke Detector	1st Floor In Bingo Lobby	Photoelectric	48878837
027	Smoke Detector	1st Floor In Room 134 Custodial Storage	Photoelectric	48878838
028	Smoke Detector	1st Floor In Room 141	Photoelectric	48878880
029	Smoke Detector	1st Floor In Room 140	Photoelectric	48878881

030	Smoke Detector	1st Floor In Kitchen Front Storage. By Main Gaming Room	Photoelectric	48878910
031	Smoke Detector	2nd Floor Thru Derby Room By Door To Boiler Room	Photoelectric	48878875
032	Smoke Detector	2nd Floor Thru Derby Room In Boiler Room	Photoelectric	48878874
033	Smoke Detector	1st Floor In Room 175 In Room 176	Photoelectric	48878859
034	Smoke Detector	2nd Floor Thru Derby Room Above Duct Work	Photoelectric	48878876
035	Smoke Detector	1st Floor In Hall By Bingo Office Room 113	Photoelectric	48878849
036	Smoke Detector	1st Floor In Breakroom By Main Gaming Floor	Photoelectric	48878900
037	Smoke Detector	1st Floor In Breakroom In Hall By Room 206	Photoelectric	48878902
038	Smoke Detector	1st Floor In Breakroom In Hall By Room 203	Photoelectric	48878903
039	Smoke Detector	1st Floor In Room 197	Photoelectric	48878905
040	Smoke Detector	1st Floor In Vault Room 109	Photoelectric	48878923
041	Smoke Detector	1st Floor In Room 173 Breakroom	Photoelectric	48878856
042	Smoke Detector	1st Floor In Table Game Training	Photoelectric	48878908
043	Smoke Detector	2nd Floor In Room 197 Mezzanine	Photoelectric	48878907
044	Smoke Detector	1st Floor In Room 102 DCU	Photoelectric	48878896
045	Duct Detector	1st Floor Room 175 In Room 176	Photoelectric	48878825
045	Initiating Device	1st Floor Room 175 In Room 176	Keyswitch	48878868
046	Duct Detector	1st Floor In Room 140	Photoelectric	48878820
046	Initiating Device	1st Floor In Room 140	Key Test Switch	48878882
047	Duct Detector	2nd Floor In Kitchen Mechanical	Photoelectric	48878821
047	Initiating Device	2nd Floor In Kitchen Mechanical	Keyswitch	48878845
048	Duct Detector	1st Floor Room 164 In Off Track Betting	Photoelectric	48878826
048	Initiating Device	1st Floor Room 164 In Off Track Betting	Keyswitch	48878873
049	Duct Detector	1st Floor Jungle Room Mechanical Room 179	Photoelectric	35394399
049	Initiating Device	1st Floor Jungle Room Mechanical Room 179	Keyswitch	48878867
050	Duct Detector	2nd Floor Thru Derby Room Across From Boiler Room	Photoelectric	48878827
050	Initiating Device	2nd Floor Thru Derby Room Across From Boiler Room	Keyswitch	48878878
051	Duct Detector	2nd Floor Thru Derby Room In Mech Room	Photoelectric	48878828
051	Initiating Device	2nd Floor Thru Derby Room In Mech Room	Keyswitch	48878877
052	Duct Detector	1st Floor Room 119 Mechanical In Bingo Hall	Photoelectric	48878822
052	Initiating Device	1st Floor Room 119 Mechanical In Bingo Hall	Keyswitch	48878883
053	Duct Detector	1st Floor In Bingo Hall Mechanical Room 111	Photoelectric	48878823
053	Initiating Device	1st Floor In Bingo Hall Mechanical Room 111	Keyswitch	48878851
054	Duct Detector	1st Floor Main Gaming Floor 4 of 4	Photoelectric	48878818
055	Duct Detector	2nd Floor In Room 197	Photoelectric	48878813

055	Initiating Device	2nd Floor In Room 197 Mezzanine	Keyswitch	48878906
056	Duct Detector	1st Floor In Gaming Floor In Table Training By SE Vent	Photoelectric	48878819
057	Duct Detector	1st Floor Main Gaming Floor 1 of 4	Photoelectric	48878815
058	Duct Detector	1st Floor Main Gaming Floor 2 of 4	Photoelectric	48878816
059	Duct Detector	1st Floor Main Gaming Floor 3 of 4	Photoelectric	48878817
060	Duct Detector	1st Floor In Room 197	Photoelectric	48878814
061	Heat Detector	1st Floor In Kitchen By Bingo Hall	Rate-of-Rise	48878839
062	Heat Detector	1st Floor In Kitchen By Bingo Hall In Hall By Storage	Rate-of-Rise	48878840
063	Heat Detector	1st Floor In Derby Room 3 of 3	Rate-of-Rise	48878871
064	Heat Detector	1st Floor In Derby Room 2 of 3	Rate-of-Rise	48878870
065	Heat Detector	1st Floor In Derby Room 1 of 3	Rate-of-Rise	48878869
066	Heat Detector	1st Floor In Jungle Room 1 of 4	Rate-of-Rise	48878860
067	Heat Detector	1st Floor In Jungle Room 3 of 4	Rate-of-Rise	48878862
068	Heat Detector	1st Floor In Jungle Room 2 of 4	Rate-of-Rise	48878861
069	Heat Detector	1st Floor In Jungle Room 4 of 4	Rate-of-Rise	48878863
070	Heat Detector	1st Floor In Main Bingo Hall 7 Of 7	Rate-of-Rise	48878919
071	Heat Detector	1st Floor In Main Bingo Hall 6 Of 7	Rate-of-Rise	48878918
072	Heat Detector	1st Floor In Main Bingo Hall 5 Of 7	Rate-of-Rise	48878917
073	Heat Detector	1st Floor In Main Bingo Hall 4 Of 7	Rate-of-Rise	48878914
074	Heat Detector	1st Floor In Main Bingo Hall 2 Of 7	Rate-of-Rise	48878916
075	Heat Detector	1st Floor In Main Bingo Hall 3 Of 7	Rate-of-Rise	48878915
076	Heat Detector	1st Floor In Main Bingo Hall 1 Of 7	Rate-of-Rise	48878920
077	Heat Detector	1st Floor In Kitchen By Main Gaming Floor	Rate-of-Rise	48878912
078	Heat Detector	1st Floor In Room 183 Soda Counter	Rate-of-Rise	48878852
079	Smoke Detector	1st Floor In Soft Count	Photoelectric	48878927
080	Smoke Detector	1st Floor In Gaming Break Room Closet 198	Photoelectric	48878913
148	Tamper Switch	1st Floor In Waterflow In Gaming Rm Closet? Kitchen In Room 131		22140081
153	Pull Station	1st Floor In Kitchen By Bingo Hall East Exit	Single Action	48878843
154	Pull Station	1st Floor In Exit By Room 164	Single Action	48878872
155	Pull Station	1st Floor In Exit By Room 166	Single Action	48878853
156	Pull Station	1st Floor In Exit By Room 173 Breakroom	Single Action	48878857
157	Pull Station	1st Floor Jungle Room Mechanical Room 179 Exit	Single Action	48878866
158	Pull Station	1st Floor In Main Gaming Floor By West Exit 1 of 2	Single Action	48878897
159	Pull Station	1st Floor In Main Gaming Floor By West Exit 2 of 2	Single Action	48878898
160	Pull Station	1st Floor In Main Entrance Lobby 1 of 2	Single Action	48878831
161	Pull Station	1st Floor In Main Entrance Lobby 2 of 2	Single Action	48878832
162	Pull Station	1st Floor In Bingo Lobby 1 of 2	Single Action	48878835
163	Pull Station	1st Floor In Bingo Lobby 2 of 2	Single Action	48878836
164	Pull Station	1st Floor In Bingo Hall NE Exit	Single Action	48878846
165	Pull Station	1st Floor In Exit In Kitchen By Main Gaming Floor	Single Action	48878911
166	Pull Station	1st Floor In Bingo Office Hall NE Exit	Single Action	48878847
167	Pull Station	1st Floor In Main Gaming Floor By NE Exit	Single Action	48878909

168	Pull Station	1st Floor Main Gaming Area SE Exit	Single Action	48878899
169	Pull Station	1st Floor In Breakroom By Main Gaming Floor	Single Action	48878901
170	Pull Station	1st Floor In Exit By Table Game Training Door 205	Single Action	48878904
171	Pull Station	1st Floor In Exit 112 By Cage Supervisor	Single Action	48878922
172	Supervisory Device	1st Floor In Kitchen In Room 131 Low Air	Low Air	22140072
173	Waterflow Switch	1st Floor In Kitchen In Room 131		22140071
175	Tamper Switch	1st Floor In Kitchen In Room 131		22140057
179	Tamper Switch	1st Floor In Kitchen In Room 131		22140054
181	Waterflow Switch	1st Floor In Kitchen In Room 131		22140061
182	Tamper Switch	1st Floor In Kitchen In Room 131		22141658

ZONING DEPARTMENT

Location:

N7332 Water Circle Place
Oneida, WI 54155

Office: (920) 869-1600



ONEIDA

Fire Inspection Report Form

Mailing Address:

P.O. Box 365
Oneida, WI 54155-0365

Toll Free: (800) 236-2868

Fax: (920) 869-1610

2100 AIRPORT RD
LOCATION (Legal Address)

IMAC
NAME OF BUSINESS

7/10/19
DATE OF INSPECTION

8/22/19
COMPLIANCE DATE

Page 1 Of 1

*§Section 66.4 (Standards) of the Building Code of the Oneida Reservation incorporates SPS 314 by reference, SPS 314.001 incorporates NFPA 1 reference, NFPA 1 2.1 incorporates the entire NFPA suite by reference.

Ch 1 Administrative [Also See SPS 314] 14.01(2)(f) Temporary Use Ch 10 General Fire Safety 10.1 Fundamental Requirements 10.2 Owner/Occupant Responsibilities SPS 314.01(8) 10.3 Occupancy 10.4 Maintenance, Inspection & Testing 10.5 Building Evacuation 10.6 Fire Drills 10.7 Reporting of Fires & Other Emergencies 10.8 Tampering with Fire Safety Equipment 10.10 Smoking 10.11 Open Flame, Candles, Open Fires & Incinerators 10.12 Fire Protection Markings 10.13 Vacant Buildings and Premises 10.14 Combustible Vegetation 10.15 Special Outdoor Events, Carnivals & Fairs 10.19 Combustible Materials Ch 11 Building Services 11.1 Electrical Fire Safety 11.2 Heating, Ventilation & Air Conditioning 11.3 Elevators, Escalators & Conveyors 11.5 Heating Appliances [Also see SPS 314.11] 11.6 Rubbish Chutes, Incinerators, & Laundry Chutes 11.8 Smoke Control 11.9 Emergency Command Center Ch 12 Features of Fire Protection 12.1 General 12.2 Construction 12.3 Fire-Resistive Materials & Construction 12.4 Fire Doors & Windows 12.5 Interior Finish 12.6 Contents & Furnishings 12.7 Fire Barriers 12.8 Smoke Partitions 12.9 Smoke Barriers Ch 13 Fire Protection Systems 13.1 General 13.2 Standpipe Systems 13.3 Automatic Sprinklers [Also See SPS 314.13(1)-(2)] 13.6 Portable Fire Extinguishers 13.7 Detection, Alarm, & Communications Systems [Also See SPS 314.3(3)] 13.8 Other Fire Protection Systems	Ch 14 Means of Egress 14.4 Means of Egress Reliability 14.5 Door Openings 14.12 Illumination of Means of Egress 14.13 Emergency Lighting 14.14 Marking of Means of Egress Ch 16 Safeguards During Building Construction, Alteration & Demolition Operations 16.1 General Requirements 16.4 Safeguarding Construction & Alteration Operations Ch 18 Fire Department Access & Water Supply 18.1 General 18.2 Fire Department Access Ch 19 Combustible Waste & Refuse 19.1 General 19.2 Combustible Waste & Refuse Ch 20 Occupancy Fire Safety Ch Scope: Furnishings; Contents; Decorations; Treated Finishes; Scenery; Foam; Exhibit & Display Materials; Hot Plates; Cooking Operations; Exposition Facilities & Trade Shows; Crowd Managers; Multi-Level Play Structures; High-Rise Buildings; Bulk Storage; Pesticides & Herbicides 14.20 Open Flame Devices & Pyrotechnics All Occupancies Ch 22 Automobile Wrecking Yards Ch 25 Grandstands & Bleachers, Folding & Telescopic Seating, Tents, & Membrane Structures 25.1 General 25.2 Tents Ch 26 Laboratories Using Chemicals Ch 27 Manufactured Home & Recreational Vehicle Sites Ch 29 Parking Garages 29.1 General Ch 30 Motor Fuel Dispensing Facilities & Repair Garages 30.1 General 30.2 Repair Garages 30.3 Operational Requirements Ch 33 Outside Storage of Tires Ch 34 General Storage 34.1 General 34.4 Storage Arrangement 34.5 General Fire Protection 34.6 Building Equipment, Maintenance, & Operations 34.10 Storage of Idle Pallets	Ch 40 Dust Explosion Prevention Ch 41 Hot Work Operations 41.1 General 41.2 Responsibility for Hot Work 41.3 Fire Protection Precautions Ch 42 Refueling 42.1 General Ch 45 Combustible Fibers 45.1 General 45.3 No Smoking 45.6 Baled Storage 45.7 Storage of Hay, Straw, & Other Similar Agricultural Products Ch 50 Commercial Cooking Equipment 50.1 Application 50.2 General Requirements 50.4 Fire-Extinguishing Equipment 50.5 Procedures for the Use & Maintenance of Equipment 50.6 Minimum Safety Requirements for Cooking Equipment Ch 52 Stationary Lead-Acid Battery Systems Ch 53 Mechanical Refrigeration Ch 60 Hazardous Materials Ch 61 Aerosol Products Ch 63 Compressed Gases and Cryogenic Fluids 63.1 General Provisions 63.3 (Add) Ch 65 Explosives, Fireworks & Model Rocketry [Also See SPS 314.65] 65.1 General 65.2 Display Fireworks 65.3 Pyrotechnics Before a Proximate Audience 65.11 Sale, Handling, & Storage of Consumer Fireworks Ch 66 Flammable Solids 66.19 Operations 66.9 Container & Portable Tank Storage Ch 69 Liquefied Petroleum Gases & Liquefied Natural Gases 69.1 General Provisions 69.2 LP-Gas Equipment & Appliances 69.3 Installation of LP-Gas Systems 69.5 Storage of Cylinders Awaiting Use, Resale, or Exchange 69.8 Liquefied Natural Gas [LNG] Ch 70 Oxidizers & Organic Peroxides Ch 71 Pyrophoric Solids & Liquids Ch 72 Unstable [Reactive] Solids & Liquids Ch 73 Water-Reactive Solids & Liquids *Other Violations-See Remarks Below
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

REMARKS—A COPY OF THIS NOTICE WILL BE ON FILE IN THE OFFICE OF THE FIRE INSPECTOR FOR FURTHER ACTION

MISSING COVER PLATE - NE DOOR
 BLOCKED EXIT DOOR - OFF TRACK SUPERVISOR OFFICE
 INSTALL CEILING TILE - RM 154 Grand Ave 15399
 [Signature] 5971 [Signature] 992
 [Signature] 3044 [Signature] N36125
 OWNER/AGENT/MANAGER REPRESENTATIVE INSPECTING OFFICER/FIRE DEPARTMENT No.
 [Signature] #16272 WHITE—Inspector, YELLOW—Fire Department, PINK—Owner
 WI COMM. BLDG. INS. # 1072082

**Total Energy Systems, LLC**

Order #: 1002431

Order Date: 9/10/2019

Customer #: 6241

Site: 2

Customer PO: APO-330165-19-PO

Work Order Report

Bill To:

ONEIDA TRIBE OF INDIANS/WISC
ATTN: ACCOUNTS PAYABLE
P O BOX 365
ONEIDA, WI 54155
Attn: ---

Ship To:

G-M IRENE MOORE ACTIVITY CTR EAST SP
2100 AIRPORT DRIVE
GREEN BAY, WI 54135
Attn: ---


Model Number: GG02 35KW CUMMINS POWER
GENERATION

Serial Number: E140682158

Item #	Quantity		Disc %	Unit Price	Extended Price
	Ordered	Shipped			
GB PM-1 - Segment 1					
PM	1.00	0.00			
PLANNED MAINTENANCE					
MTS	2.00	0.00			
MIKE S - LABOR HOURS					
Note: 09/10/2019 MTS 38.0 engine hours. Drove to site. Performed preventive maintenance inspection per checklist. Test ran unit under building load. Unit operating properly.					
MILEAGE	1.00	0.00			
FIELD SERVICE MILEAGE					


Terms: Net 30 Days

Order Notes:

 Total Energy Systems, LLC	<input type="checkbox"/> Green Bay 2211 American Blvd. DePere, WI 54115 888-548-1400 920-964-1409	<input type="checkbox"/> Milwaukee 8525 W. 87th Street Milwaukee, WI 53224 800-236-6626 P 414-357-6278	<input type="checkbox"/> Eden Prairie 14950 Martin Drive Eden Prairie, MN 55344 866-583-1671 P 651-925-3184 F	<input type="checkbox"/> Grand Rapids 4324 Airlane Dr. SE Grand Rapids, MI 49512 888-341-5610 P 616-971-0146 F


PLANNED MAINTENANCE AGREEMENT CHECKLIST

CUSTOMER NAME		ACCOUNT NUMBER		SITE NUMBER	
TECHNICIAN		DATE		HOUR START	
GENERATOR	MAKE	MODEL	SERIAL	SPEC	
TRANSFER SWITCH	MAKE	MODEL	SERIAL	CONTACTOR SERIAL	
ENGINE	MAKE	MODEL	SERIAL	W/O#	
Ref. #	Inspection Checks	Satisfactory	Unsatisfactory	N/A	Comments
Cooling System					
1 a	Coolant - Visual inspection of level and condition				
b	Coolant - Record Protection level				
c	Pressure Test System - Record test pressure				
d	Filler Cap - Visual inspection of gaskets and sealing surfaces				
e	Radiator/Heat Exchanger - Visual inspection for leaks, damage and debris				
f	Fan Guard - Inspect for missing or broken parts				
g	Fan Drive Pulley - Check for loose or worn pulleys and lube fan drive (if applicable)				
h	Fan Belts - Inspect for frayed or worn belts. Check tension and adjust				
i	Hoses - Visual inspection of all hoses for condition. Check Connections				
j	Water Pump - Visual inspection for leaks				
k	Jacket Water Heater - Check for proper operation. Record temperature				
l	Coolant Test Strip - Record Results				
Lubrication System					
2 a	Oil Level - Check for proper level				
b	Oil Leaks - Inspect for leaks. Wipe engine and change absorbent pads (where applicable)				
c	Crankcase Breather System - Inspect hose and connections. Note excessive blow by during test run				
Intake Air System					
3 a	Air Filter - Inspect restriction gauge				
b	Air Filter - Inspect filter element				
c	Air Inlet System - Inspect piping for damaged or loose connections.				
Exhaust System					
4 a	Silencer and Piping (Interior) - Inspect for damage/leakage of piping and/or insulation				
b	Silencer and Piping (Exterior) - Inspect for damage/leakage of piping. Check Rain cap				
C	Exhaust Manifold - Inspect for damage or missing hardware or wet stacking				
Fuel System - Diesel					
5 a	Fuel Tank - Visually inspect for leaks and proper level. Record Level				
b	Day Tank - Check Tank Level. Record Level				
c	Fuel Priming Pump - Inspect for proper operation				
d	Fuel Filters - Primary/Secondary, Inspect for damage or leaks				
e	Water/Trap Separator - Drain water from tank or separator if valves are available				
f	Fuel lines - Visually inspect fuel lines for leaks and tight connections. Check line brackets				
g	Solenoid Valves - Check for proper operation				
Fuel System - Gaseous					
6 a	Fuel Tank (Propane) - Visual inspection for leaks and proper level. Record Level				
b	Fuel Filter / Strainer - Visual inspection for damage or leaks. Clean or Replace				
c	Fuel lines - Visually inspect fuel lines for leaks and tight connections. Inspect line brackets				
d	Solenoid Valves - Check for proper operation				

 Total Energy Systems, LLC	<input type="checkbox"/> Green Bay 2211 American Blvd. DePere, WI 54115 888-548-1400 920-964-1409	<input type="checkbox"/> Milwaukee 8525 W. 87th Street Milwaukee, WI 53224 800-236-6626 P 414-357-6278	<input type="checkbox"/> Eden Prairie 14950 Martin Drive Eden Prairie, MN 55344 866-583-1671 P 651-925-3184 F	<input type="checkbox"/> Grand Rapids 4324 Airlane Dr. SE Grand Rapids, MI 49512 888-341-5610 P 616-971-0146 F
------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------

PLANNED MAINTENANCE AGREEMENT CHECKLIST

Ref. #	Inspection Checks	Satisfactory	Unsatisfactory	N/A	Comments		
Ignition System							
7 a	Spark Plugs - Visually inspect and replace as necessary						
b	Distributor - Visually inspect and replace parts as necessary						
c	Spark Plug Wires - Visually inspect and replace as necessary						
Starting System							
8 a	Battery Charger - Measure battery charger float voltage. Record voltage						
b	Battery Charger - Check for proper operation and connections						
c	Batteries - Check electrolyte level (where applicable)						
d	Battery Cables - Clean and tighten all battery cables						
e	Starting Motor(s) - Inspect connections and wiring						
f	Battery Type and Quantity						
g	Date Stamped Battery with Paint Pen and Note Age						
Generator							
9 a	Wiring - Inspect for loose connections						
b	Voltage Regulator - Inspect for loose connections						
c	Stator & Rotor - Visually inspect for damage and air gap						
d	Coupling and Guards - Inspect for vibration and loose or missing parts						
e	General - Inspect for debris or animal damage						
Controller							
10 a	Wiring - Inspect for loose connections						
b	Circuit Boards and Meters - Inspect for loose connections						
c	Panel Lamps - Operational check of illumination and safety lamps						
Operational Checks							
Transfer Switch(es)							
11 a	Infrared Temperature readings of connections (Normal)						
b	Infrared Temperature readings of connections (Load)						
c	Infrared Temperature readings of connections (Emergency) - Test near end of loaded run						
d	Visual Inspection - Check for loose or broken wires and dirt accumulation						
e	Exerciser Clock - Check for correct time. Adjust if necessary.						
f	Digital Controller - Check operational records for problems						
Controller							
12 a	Start Controls - Manual check for proper operation and general starting ability						
b	Remote Annunciators and Alarms - Test all panel and system alarms for proper operation						
c	Check AC gauges and meters and record readings	Volts A		Volts B	Volts C	Frequency	
		Amps A		Amps B	Amps C	Loaded Y/N	
d	Check DC gauges and meters and record readings	Oil Pressure		Coolant Temp	Battery Volts	Fuel Pressure	

 Total Energy Systems, LLC	<input type="checkbox"/> Green Bay 2211 American Blvd. DePere, WI 54115 888-548-1400 920-964-1409	<input type="checkbox"/> Milwaukee 8525 W. 87th Street Milwaukee, WI 53224 800-236-6626 P 414-357-6278	<input type="checkbox"/> Eden Prairie 14950 Martin Drive Eden Prairie, MN 55344 866-583-1671 P 651-925-3184 F	<input type="checkbox"/> Grand Rapids 4324 Airlane Dr. SE Grand Rapids, MI 49512 888-341-5610 P 616-971-0146 F
-------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------

PLANNED MAINTENANCE AGREEMENT CHECKLIST

Ref. #	Operational Checks	Satisfactory	Unsatisfactory	N/A	Comments
Cooling System					
13 a	Cooling System - Check temperature of inlet and outlet of radiator. Record temperatures				
b	Water Pump - Check for leaks and unusual noise or vibration. Check Pulley				
c	Fan and Belts - Check for leaks and unusual noise or vibration				
Starting System					
14 a	Starter and Alternator - Check for unusual noise or vibration				
General					
15 a	Enclosure Condition - Check for leaks, security, etc.				
b	Inspect for oil, fuel, coolant, intake or exhaust leaks while running				
c	Visual Inspection - Overall condition of generator set				
d	Vibration Isolators - Visual Inspection for broken springs or damaged cases				
e	Louvers - Check for proper operation of louvers. Minor adjustment if necessary				
Operational Test					
16 a	Test unit with load (if possible)				
17 a	Unit transferred in less than 10 seconds (NFPA110)				

Ref. #	Operational Checks	Satisfactory	Unsatisfactory	N/A	Comments
After Shutdown					
18 a	Take oil sample (if required) - Recheck for proper crankcase level. Top off as required (Inspection Visit)				
b	Take coolant sample (if required) - Recheck for proper radiator level. Top off as required				
c	Take fuel sample (if required) - Inform customer if fuel is required				
d	Grease generator bearing (if applicable) - 2 pumps annually				
e	Change engine oil, fuel and oil filters (Maintenance Visit)				
f	Start engine and check for leaks				
g	Check for proper crankcase level				
h	CHECK GENERATOR BREAKER				
i	RESET ALL CONTROLS TO AUTOMATIC				
j	Talk to customer about basic system operation.				

Repair Recommendations or Additional Comments:

Customer Signature

--

**Total Energy Systems, LLC**

Order #: 1002432

Order Date: 9/10/2019

Customer #: 6241

Site: 1

Customer PO: APO-33016-19-PO

Work Order Report

Bill To:

ONEIDA TRIBE OF INDIANS/WISC
ATTN: ACCOUNTS PAYABLE
P O BOX 365
ONEIDA, WI 54155
Attn: ---

Ship To:

G-M IRENE MOORE ACTIVITY CTR WEST SP
2100 AIRPORT DRIVES
GREEN BAY, WI 54135
Attn: ---


Model Number: GGHH ONAN GENERATOR

Serial Number: I120392389

Item #	Quantity		Disc %	Unit Price	Extended Price
	Ordered	Shipped			
GB PM-1 - Segment 1					
PM	1.00	0.00		1.00	
PLANNED MAINTENANCE					
MTS	2.00	0.00		2.00	
MIKE S - LABOR HOURS					
Note: 09/10/2019 MTS 45.5 engine hours. Drove to site. Performed preventive maintenance inspection per checklist. Test ran unit under building load. Unit operating properly.					
MILEAGE	20.00	0.00		20.00	
FIELD SERVICE MILEAGE					


Terms: Net 30 Days

Order Notes:

 Total Energy Systems, LLC	<input type="checkbox"/> Green Bay 2211 American Blvd. DePere, WI 54115 888-548-1400 920-964-1409	<input type="checkbox"/> Milwaukee 8525 W. 87th Street Milwaukee, WI 53224 800-236-6626 P 414-357-6278	<input type="checkbox"/> Eden Prairie 14950 Martin Drive Eden Prairie, MN 55344 866-583-1671 P 651-925-3184 F	<input type="checkbox"/> Grand Rapids 4324 Airlane Dr. SE Grand Rapids, MI 49512 888-341-5610 P 616-971-0146 F


PLANNED MAINTENANCE AGREEMENT CHECKLIST

CUSTOMER NAME		ACCOUNT NUMBER		SITE NUMBER	
TECHNICIAN		DATE		HOURLY START	
GENERATOR	MAKE	MODEL	SERIAL	SPEC	
TRANSFER SWITCH	MAKE	MODEL	SERIAL	CONTACTOR SERIAL	
ENGINE	MAKE	MODEL	SERIAL	W/O#	
Ref. #	Inspection Checks	Satisfactory	Unsatisfactory	N/A	Comments
Cooling System					
1 a	Coolant - Visual inspection of level and condition				
b	Coolant - Record Protection level				
c	Pressure Test System - Record test pressure				
d	Filler Cap - Visual inspection of gaskets and sealing surfaces				
e	Radiator/Heat Exchanger - Visual inspection for leaks, damage and debris				
f	Fan Guard - Inspect for missing or broken parts				
g	Fan Drive Pulley - Check for loose or worn pulleys and lube fan drive (if applicable)				
h	Fan Belts - Inspect for frayed or worn belts. Check tension and adjust				
i	Hoses - Visual inspection of all hoses for condition. Check Connections				
j	Water Pump - Visual inspection for leaks				
k	Jacket Water Heater - Check for proper operation. Record temperature				
l	Coolant Test Strip - Record Results				
Lubrication System					
2 a	Oil Level - Check for proper level				
b	Oil Leaks - Inspect for leaks. Wipe engine and change absorbent pads (where applicable)				
c	Crankcase Breather System - Inspect hose and connections. Note excessive blow by during test run				
Intake Air System					
3 a	Air Filter - Inspect restriction gauge				
b	Air Filter - Inspect filter element				
c	Air Inlet System - Inspect piping for damaged or loose connections.				
Exhaust System					
4 a	Silencer and Piping (Interior) - Inspect for damage/leakage of piping and/or insulation				
b	Silencer and Piping (Exterior) - Inspect for damage/leakage of piping. Check Rain cap				
C	Exhaust Manifold - Inspect for damage or missing hardware or wet stacking				
Fuel System - Diesel					
5 a	Fuel Tank - Visually inspect for leaks and proper level. Record Level				
b	Day Tank - Check Tank Level. Record Level				
c	Fuel Priming Pump - Inspect for proper operation				
d	Fuel Filters - Primary/Secondary, Inspect for damage or leaks				
e	Water/Trap Separator - Drain water from tank or separator if valves are available				
f	Fuel lines - Visually inspect fuel lines for leaks and tight connections. Check line brackets				
g	Solenoid Valves - Check for proper operation				
Fuel System - Gaseous					
6 a	Fuel Tank (Propane) - Visual inspection for leaks and proper level. Record Level				
b	Fuel Filter / Strainer - Visual inspection for damage or leaks. Clean or Replace				
c	Fuel lines - Visually inspect fuel lines for leaks and tight connections. Inspect line brackets				
d	Solenoid Valves - Check for proper operation				

 Total Energy Systems, LLC	<input type="checkbox"/> Green Bay 2211 American Blvd. DePere, WI 54115 888-548-1400 920-964-1409	<input type="checkbox"/> Milwaukee 8525 W. 87th Street Milwaukee, WI 53224 800-236-6626 P 414-357-6278	<input type="checkbox"/> Eden Prairie 14950 Martin Drive Eden Prairie, MN 55344 866-583-1671 P 651-925-3184 F	<input type="checkbox"/> Grand Rapids 4324 Airlane Dr. SE Grand Rapids, MI 49512 888-341-5610 P 616-971-0146 F
------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------

PLANNED MAINTENANCE AGREEMENT CHECKLIST

Ref. #	Inspection Checks	Satisfactory	Unsatisfactory	N/A	Comments		
Ignition System							
7 a	Spark Plugs - Visually inspect and replace as necessary						
b	Distributor - Visually inspect and replace parts as necessary						
c	Spark Plug Wires - Visually inspect and replace as necessary						
Starting System							
8 a	Battery Charger - Measure battery charger float voltage. Record voltage						
b	Battery Charger - Check for proper operation and connections						
c	Batteries - Check electrolyte level (where applicable)						
d	Battery Cables - Clean and tighten all battery cables						
e	Starting Motor(s) - Inspect connections and wiring						
f	Battery Type and Quantity						
g	Date Stamped Battery with Paint Pen and Note Age						
Generator							
9 a	Wiring - Inspect for loose connections						
b	Voltage Regulator - Inspect for loose connections						
c	Stator & Rotor - Visually inspect for damage and air gap						
d	Coupling and Guards - Inspect for vibration and loose or missing parts						
e	General - Inspect for debris or animal damage						
Controller							
10 a	Wiring - Inspect for loose connections						
b	Circuit Boards and Meters - Inspect for loose connections						
c	Panel Lamps - Operational check of illumination and safety lamps						
Operational Checks							
Transfer Switch(es)							
11 a	Infrared Temperature readings of connections (Normal)						
b	Infrared Temperature readings of connections (Load)						
c	Infrared Temperature readings of connections (Emergency) - Test near end of loaded run						
d	Visual Inspection - Check for loose or broken wires and dirt accumulation						
e	Exerciser Clock - Check for correct time. Adjust if necessary.						
f	Digital Controller - Check operational records for problems						
Controller							
12 a	Start Controls - Manual check for proper operation and general starting ability						
b	Remote Annunciators and Alarms - Test all panel and system alarms for proper operation						
c	Check AC gauges and meters and record readings	Volts A		Volts B	Volts C	Frequency	
		Amps A		Amps B	Amps C	Loaded Y/N	
d	Check DC gauges and meters and record readings	Oil Pressure		Coolant Temp	Battery Volts	Fuel Pressure	

 Total Energy Systems, LLC	<input type="checkbox"/> Green Bay 2211 American Blvd. DePere, WI 54115 888-548-1400 920-964-1409	<input type="checkbox"/> Milwaukee 8525 W. 87th Street Milwaukee, WI 53224 800-236-6626 P 414-357-6278	<input type="checkbox"/> Eden Prairie 14950 Martin Drive Eden Prairie, MN 55344 866-583-1671 P 651-925-3184 F	<input type="checkbox"/> Grand Rapids 4324 Airlane Dr. SE Grand Rapids, MI 49512 888-341-5610 P 616-971-0146 F
-------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------

PLANNED MAINTENANCE AGREEMENT CHECKLIST

Ref. #	Operational Checks	Satisfactory	Unsatisfactory	N/A	Comments
Cooling System					
13 a	Cooling System - Check temperature of inlet and outlet of radiator. Record temperatures				
b	Water Pump - Check for leaks and unusual noise or vibration. Check Pulley				
c	Fan and Belts - Check for leaks and unusual noise or vibration				
Starting System					
14 a	Starter and Alternator - Check for unusual noise or vibration				
General					
15 a	Enclosure Condition - Check for leaks, security, etc.				
b	Inspect for oil, fuel, coolant, intake or exhaust leaks while running				
c	Visual Inspection - Overall condition of generator set				
d	Vibration Isolators - Visual Inspection for broken springs or damaged cases				
e	Louvers - Check for proper operation of louvers. Minor adjustment if necessary				
Operational Test					
16 a	Test unit with load (if possible)				
17 a	Unit transferred in less than 10 seconds (NFPA110)				

Ref. #	Operational Checks	Satisfactory	Unsatisfactory	N/A	Comments
After Shutdown					
18 a	Take oil sample (if required) - Recheck for proper crankcase level. Top off as required (Inspection Visit)				
b	Take coolant sample (if required) - Recheck for proper radiator level. Top off as required				
c	Take fuel sample (if required) - Inform customer if fuel is required				
d	Grease generator bearing (if applicable) - 2 pumps annually				
e	Change engine oil, fuel and oil filters (Maintenance Visit)				
f	Start engine and check for leaks				
g	Check for proper crankcase level				
h	CHECK GENERATOR BREAKER				
i	RESET ALL CONTROLS TO AUTOMATIC				
j	Talk to customer about basic system operation.				

Repair Recommendations or Additional Comments:

Customer Signature

--

Sprinkler Inspection Certificate

For

Oneida IMAC/Bingo Hall
2100 Airport Drive
Green Bay, WI 54313

Tested to NFPA 25 Standards

This Inspection was performed in accordance with applicable NFPA Standards. The subsequent pages of this report provide performance measurements, listed ranges of acceptable results, and complete documentation of the inspection. Whenever discrepancies exist between acceptable performance standards and actual test results, notes and/or recommended solutions have been proposed or provided for immediate review and approval.

Annual Inspection

Inspection Date

Jul 16, 2019

Building: Oneida IMAC/Bingo Hall

Contact: Tim Skenandore
Title: Facilities Director

Company: Communications Engineering Company - Green
Bay

Contact: Mark Jozefowski
Title: Sprinkler Fitter

Executive Summary





Generated by: *BuildingReports.com*

Building Information			
Building: Oneida IMAC/Bingo Hall		Contact: Tim Skenandore	
Address: 2100 Airport Drive		Phone: 920-494-4500	
Address:		Fax:	
City/State/Zip: Green Bay, WI 54313		Mobile: 920-819-1823	
Country: United States of America		Email: tskenan1@oneidanation.org	
Inspection Performed By			
Company: Communications Engineering Company – Green Bay		Inspector: Mark Jozefowski	
Address: 2200 American Blvd.		Phone: 414-704-1053	
Address:		Fax:	
City/State/Zip: De Pere, Wisconsin 54115		Mobile:	
Country: United States of America		Email: m.jozefowski@blairfireprotection.com	
System Control Unit			
System Type	System Location	Protected Area	Devices
Dry Pipe	Sprinkler Head Inspection	Bingo Hall	3
Dry Pipe	Storage Room System 1	Bingo Hall	15
Service Main	Front Parking Lot	Building	1
Service Main	Rear Parking Lot	Building	1
Wet Pipe	Sprinkler Head Inspection	Building	2
Wet Pipe	Storage	Building	14
Wet Pipe	Storage Room System 2	Bingo Hall	21

Inspection Summary								
Category	Total Items		Serviced		Passed		Failed/Other	
	Qty	%	Qty	%	Qty	%	Qty	%
Device	10	17.54%	10	100.00%	10	100.00%	0	0%
Alarm	10	17.54%	10	100.00%	10	100.00%	0	0%
Valve	14	24.56%	14	100.00%	14	100.00%	0	0%
Hose	4	7.02%	4	100.00%	3	75.00%	1	25.00%
Pump	2	3.51%	2	100.00%	2	100.00%	0	0%
Sprinkler	17	29.82%	17	100.00%	17	100.00%	0	0%
Totals	57	100%	57	100.00%	56	98.25%	1	1.75%
Certification								
Company: Communications Engineering Company – Green Bay				Building: Oneida IMAC/Bingo Hall				
Inspector: Mark Jozefowski				Contact: Tim Skenandore				
Signed:				Signed:				
Mark Jozefowski Certifications								
Certification Type						Number		
Wisconsin State Certification – Cross Connection Control Tester						247662		
Wisconsin State License – Journeyman Automatic Fire Sprinkler Fitter						247662		

Discrepancy Report

Generated by: BuildingReports.com

Building: Oneida IMAC/Bingo Hall				
The Discrepancy Report consolidates each discrepancy listed within the various Testing sections of your Inspection. Discrepancies are listed by Category, and grouped by device type. The description of the problem is provided and where appropriate, code references are listed for your convenience. Any item that was inspected that is listed on the Consumer Product Safety Commissions website and are subject to a recall by the manufacturer are included.				
Device Type	Manufacturer	ModelNumber	Date	Qty
Items listed for Recall by Manufacturer				
No recalled items found during this inspection.				
 ScanID	 Location	 Problem	 Reference	
Rear Parking Lot Service Main, Building				
Fire Hydrant				
35392216	Ground Rear Parking Lot Used Hose And Monster	Failed Test	NFPA25 7.3.2	
Code References				
NFPA25 7.3.2	Hydrants shall be tested annually to ensure proper functioning			

Proposed Solutions Report

Generated by: BuildingReports.com

Building: Oneida IMAC/Bingo Hall					
<i>The Proposed Solution Report provides a solution for each discrepancy listed on the Discrepancy Report. Provide a check mark where indicated to approve repairs listed within the report. Items listed as T/M are available for repair on a Time and Materials basis.</i>					
ScanID	Location	Solution	Model #	Cost	Fix
Rear Parking Lot Service Main, Building					
Fire Hydrant					
35392216	Ground Rear Parking Lot Used Hose And Monster	Correct		T/M	<input type="checkbox"/>
PO #: (none)				T/M	

Inspection & Testing

Generated by: BuildingReports.com

Building: Oneida IMAC/Bingo Hall				
<p><i>The Inspection & Testing section lists all of the items inspected in your building. Items are grouped by Passed or Failed/Other. Items are listed by Category. Each item includes the services performed, and the time & date at which testing occurred.</i></p>				
Device Type	Location	Service	Time	Date
<i>Passed</i>				
Sprinkler Head Inspection Dry Pipe, Bingo Hall				
Communicator	1st Floor Panel Room	Restored @ 10:49:33	10:58:39 AM	07/16/2019
Fast Response	Inspection Of All Visible Sprinkler Heads	Visual, Passed	9:01:08 AM	07/16/2019
Fast Response	Installed 1994 – Due Every 20 Years	Visual, Passed	9:01:31 AM	07/16/2019
Storage Room System 1 Dry Pipe, Bingo Hall				
Pressure Switch	1st Floor Storage Behind Kitchen In Bingo Hall	Visual & Functional Passed	8:13:40 AM	07/16/2019
Tamper Switch	1st Floor Storage Behind Kitchen In Bingo Hall	Visual & Functional Passed	8:12:54 AM	07/16/2019
Waterflow Switch	1st Floor Storage Behind Kitchen In Bingo Hall	Visual & Functional Passed	8:13:41 AM	07/16/2019
Drain	1st Floor Storage Behind Kitchen In Bingo Hall	Visual & Functional Passed	9:57:16 AM	07/16/2019
Drain	1st Floor West Penthouse Stairwell Rm 156A In Off Track Betting Low Point Drained	Visual & Functional Passed	9:57:36 AM	07/16/2019
Gauge	1st Floor Storage Behind Kitchen In Bingo Hall Installed 2017	Visual & Functional Passed	8:13:33 AM	07/16/2019
Gauge	1st Floor Storage Behind Kitchen In Bingo Hall Installed 2017	Visual & Functional Passed	8:13:36 AM	07/16/2019
Gauge	1st Floor Storage Behind Kitchen In Bingo Hall Installed 2017	Visual & Functional Passed	9:57:47 AM	07/16/2019
Quick Opening Device	1st Floor Storage Behind Kitchen In Bingo Hall	Visual & Functional Passed	8:13:38 AM	07/16/2019
Air Compressor	1st Floor Storage Behind Kitchen In Bingo Hall 10 Gallon	Visual & Functional Passed	9:03:41 AM	07/16/2019
Air Maintenance Device	1st Floor Storage Behind Kitchen In Bingo Hall	Visual & Functional Passed	9:02:40 AM	07/16/2019

Device Type	Location	Service	Time	Date
Sprinkler Box Spares	1st Floor Storage Behind Kitchen In Fast Attic Brass 212 1/2	Visual & Functional Passed	9:01:27 AM	07/16/2019
Control Valve	1st Floor Storage Behind Kitchen In Bingo Hall	Visual & Functional Passed	8:12:56 AM	07/16/2019
Dry Pipe Valve	1st Floor Storage Behind Kitchen In Bingo Hall Hydraulic Nameplate Present Internal Clapper Was Full Trip Tested And Reset 7/2/2018 5 Year 11/2017	Visual & Functional Passed	8:13:01 AM	07/16/2019
Inspector's Test	1st Floor Mechanical Room 164 In Off Track Betting Low Point Drained	Visual & Functional Passed	8:47:35 AM	07/16/2019
Front Parking Lot Service Main, Building				
Fire Hydrant	Ground Front Parking Lot By Bingo Entrance Used Hose And Monster	Visual & Functional Passed	10:41:20 AM	07/16/2019
Sprinkler Head Inspection Wet Pipe, Building				
Standard Response	Inspection Of All Visible Sprinkler Heads	Visual, Passed	9:56:22 AM	07/16/2019
Standard Response	Installed 1994 – Due Every 50 Years	Visual, Passed	9:56:25 AM	07/16/2019
Storage Wet Pipe, Building				
Tamper Switch	1st Floor Non Smoking Breakroom Closet	Visual & Functional Passed	9:55:24 AM	07/16/2019
Waterflow Switch	1st Floor Non Smoking Breakroom Closet 4 Inch	Visual & Functional Passed	9:55:55 AM	07/16/2019
Drain	1st Floor Non Smoking Breakroom Closet Annually Tested July	Visual & Functional Passed	9:55:38 AM	07/16/2019
Gauge	1st Floor Non Smoking Breakroom Closet Installed 2017	Visual & Functional Passed	9:55:52 AM	07/16/2019
Fire Dep't Connection	1st Floor Non Smoking Breakroom Closet	Visual & Functional Passed	9:56:21 AM	07/16/2019
Piping	1st Floor Non Smoking Breakroom Closet Hydraulic Nameplate Present 5 Year Done 2017	Visual, Passed	9:55:35 AM	07/16/2019
Sprinkler Box	1st Floor Non Smoking Breakroom Closet	Visual, Passed	9:56:17 AM	07/16/2019
Sprinkler Box Spares	1st Floor Non Smoking Breakroom Closet Standard Upright Brass 155 1/2	Visual, Passed	9:56:01 AM	07/16/2019
Sprinkler Box Spares	1st Floor Non Smoking Breakroom Closet Standard Pendant Chrome 155 1/2	Visual, Passed	9:56:12 AM	07/16/2019
Wrenches	1st Floor Non Smoking Breakroom Closet	Visual, Passed	9:56:14 AM	07/16/2019
Check Valve	1st Floor Non Smoking Breakroom Closet Wafer Type – Key Required 5 Year Done 2017	Visual, Passed	9:55:18 AM	07/16/2019
Check Valve	1st Floor Non Smoking Breakroom Closet Swing Type – No Key Required 5 Year Done 2017	Visual, Passed	9:55:27 AM	07/16/2019
Control Valve	1st Floor Non Smoking Breakroom Closet	Visual &	9:55:25 AM	07/16/2019

Device Type	Location	Service	Time	Date
Inspector's Test	1st Floor The Gathering Rear Entrance	Functional Passed Visual & Functional Passed	10:02:25 AM	07/16/2019
Storage Room System 2 Wet Pipe, Bingo Hall				
Tamper Switch	1st Floor Storage Behind Kitchen In Bingo Hall	Visual & Functional Passed	8:11:38 AM	07/16/2019
Tamper Switch	1st Floor Storage Behind Kitchen In Bingo Hall	Visual & Functional Passed	8:11:47 AM	07/16/2019
Tamper Switch	1st Floor Storage Behind Kitchen In Bingo Hall	Visual & Functional Passed	8:12:30 AM	07/16/2019
Waterflow Switch	1st Floor Storage Behind Kitchen In Bingo Hall 6 Inch	Visual & Functional Passed	8:59:03 AM	07/16/2019
Drain	1st Floor Storage Behind Kitchen In Bingo Hall	Visual & Functional Passed	8:24:21 AM	07/16/2019
Gauge	1st Floor Storage Behind Kitchen In Bingo Hall Installed 2017	Visual & Functional Passed	8:12:48 AM	07/16/2019
Fire Dep't Connection	1st Floor Outside Storage Behind Kitchen In Bingo Hall	Visual & Functional Passed	9:01:35 AM	07/16/2019
Piping	1st Floor Storage Behind Kitchen In Bingo Hall Hydraulic Nameplate Present 5 year completed 11/30/2017	Visual, Passed	8:12:42 AM	07/16/2019
Sprinkler Box	1st Floor Storage Behind Kitchen In Bingo Hall	Visual, Passed	9:01:29 AM	07/16/2019
Sprinkler Box Spares	1st Floor Storage Behind Kitchen In Fast Pendant Chrome 212 1/2	Visual, Passed	9:01:23 AM	07/16/2019
Sprinkler Box Spares	1st Floor Storage Behind Kitchen In Fast Concealed Pendant Brass 155 1/2	Visual, Passed	9:01:34 AM	07/16/2019
Sprinkler Box Spares	1st Floor Storage Behind Kitchen In Fast Pendant Chrome 155 1/2	Visual, Passed	9:01:44 AM	07/16/2019
Sprinkler Box Spares	1st Floor Storage Behind Kitchen In Fast Upright Brass 155 1/2	Visual, Passed	9:01:47 AM	07/16/2019
Wrenches	1st Floor Storage Behind Kitchen In Bingo Hall	Visual, Passed	9:01:41 AM	07/16/2019
Backflow Prevention	1st Floor Storage Behind Kitchen In Bingo Hall Serial LJ0470 Flow 533 GPM	Visual & Functional Passed	8:11:40 AM	07/16/2019
Check Valve	1st Floor Storage Behind Kitchen In Bingo Hall Swing Type – No Key Required 5 Year Done 11/30/17	Visual, Passed	9:02:33 AM	07/16/2019
Control Valve	1st Floor Storage Behind Kitchen In Bingo Hall	Visual & Functional Passed	8:11:37 AM	07/16/2019
Control Valve	1st Floor Storage Behind Kitchen In Bingo Hall	Visual & Functional Passed	8:11:44 AM	07/16/2019

Device Type	Location	Service	Time	Date
Control Valve	1st Floor Storage Behind Kitchen In Bingo Hall	Visual & Functional Passed	8:12:34 AM	07/16/2019
Inspector's Test	1st Floor Storage Behind Kitchen In Bingo Hall	Visual & Functional Passed	8:24:40 AM	07/16/2019
Inspector's Test	1st Floor Employee Entrance In Smoking Breakroom WF 1-001	Visual & Functional Passed	9:58:00 AM	07/16/2019
<i>Failed/Other</i>				
Rear Parking Lot Service Main, Building				
Fire Hydrant	Ground Rear Parking Lot Used Hose And Monster	Visual & Functional, Failed	10:40:39 AM	07/16/2019

Wet Pipe Fire Sprinkler Systems

Generated by: BuildingReports.com

Building: Oneida IMAC/Bingo Hall					Sprinkler Head Inspection, Building		
<p><i>This section lists out all the devices and components that have been associated with a Wet Pipe System and provides details as to type of component, pressure readings, response time, etc. If a component has an OK checkbox that is checked, then that component was actually tested. However, for Pass/Fail test results, see the Inspection and Testing section.</i></p>							
Devices							
Standard Response							
Qty	Type	Size	KFactor	Finish	Temperature	OK	ScanID
						<input checked="" type="checkbox"/>	33091542
Location				Description			
Inspection Of All Visible Sprinkler Heads							
Qty	Type	Size	KFactor	Finish	Temperature	OK	ScanID
						<input checked="" type="checkbox"/>	33091543
Location				Description			
Installed 1994 – Due Every 50 Years							

Building: Oneida IMAC/Bingo Hall				Storage Room System 2, Bingo Hall				
<p><i>This section lists out all the devices and components that have been associated with a Wet Pipe System and provides details as to type of component, pressure readings, response time, etc. If a component has an OK checkbox that is checked, then that component was actually tested. However, for Pass/Fail test results, see the Inspection and Testing section.</i></p>								
Alarms								
Tamper Switch								
Type	Description	Manufacturer	Zone/Address	OK	ScanID			
Control Valve	Supervisory	Victaulic	1-3 182	<input checked="" type="checkbox"/>	22140054			
Control Valve	Supervisory	Victaulic	1-3 179	<input checked="" type="checkbox"/>	22140057			
Lever	Supervisory	System Sensor	1-3 182	<input checked="" type="checkbox"/>	22141658			
Waterflow Switch								
Type	Manufacturer	Model #	Sec	Size	Zone/Address	OK	ScanID	
Vane	Potter Electric	VSC	40	4"	1-3 174	<input checked="" type="checkbox"/>	22140061	
Components								
Backflow Prevention								
Manufacturer	Model #	Size	Type	Service Type		Install Date		
Ames	Colt 200	6"	Double Check			09/21/2012		
ScanID	Water Purveyor	Location		Meter Account #		Serial Number		
22140055		1st Floor Storage Behind Kitchen In Bingo Hall Serial LJ0470 Flow 533 GPM						
Initial Test								
Check Valve 1		Check Valve 2		Relief Valve		Pressure Vacuum Breaker		
Held At		Repairs or Notes						
Final Test								
Check Valve 1		Check Valve 2		Relief Valve		Pressure Vacuum Breaker		
3.2		3.4						
Held At		Condition of Control Valve 1			Condition of Control Valve 2			
		Closed Tight			Closed Tight			
Check Valve								
Type	Location		Internal Date		Size	OK	ScanID	
Grooved	1st Floor Storage Behind Kitchen In Bingo Hall Swing Type - No Key Required 5 Year Done 11/30/17		11/30/2017		4"	<input checked="" type="checkbox"/>	22140077	
Control Valve								
Type	Manufacturer	Model	Location	Size	Position	Status	OK	ScanID
Butterfly	Victaulic	702	1st Floor Storage Behind Kitchen In	6"			<input checked="" type="checkbox"/>	22140053

			Bingo Hall					
Description								
Main Control								
Control Valve								
Type	Manufacturer	Model	Location	Size	Position	Status	OK	ScanID
Butterfly	Victaulic	702	1st Floor Storage Behind Kitchen In Bingo Hall	6"			<input checked="" type="checkbox"/>	22140056
Description								
Main Control								
Control Valve								
Type	Manufacturer	Model	Location	Size	Position	Status	OK	ScanID
OS&Y	Kennedy		1st Floor Storage Behind Kitchen In Bingo Hall	6"			<input checked="" type="checkbox"/>	22141657
Description								
Isolation								
Inspector's Test								
Manufacturer		Model #	Pressure psi	Trip Time Sec	Flow Sec	OK	ScanID	
			N/A	N/A	40	<input checked="" type="checkbox"/>	22140064	
			N/A	N/A		<input checked="" type="checkbox"/>	22140083	
Devices								
Drain								
Current Inspection								
Type	Location	Size	Supply psi	Static psi	Residual psi	Sec	OK	ScanID
Main	1st Floor Storage Behind Kitchen In Bingo Hall	2"	53	53	50		<input checked="" type="checkbox"/>	22140063
Previous Inspections								
April 2, 2019								
Type	Location	Size	Supply psi	Static psi	Residual psi	Sec	OK	ScanID
Main	1st Floor Storage Behind Kitchen In Bingo Hall	2"	55	55	45		<input checked="" type="checkbox"/>	22140063
January 11, 2019								
Type	Location	Size	Supply psi	Static psi	Residual psi	Sec	OK	ScanID
Main	1st Floor Storage Behind Kitchen In Bingo Hall	2"	55	55	45		<input checked="" type="checkbox"/>	22140063
Fire Dep't Connection								
Location		Type	BallDrip	Rotating Swivels	Size	OK	ScanID	
1st Floor Outside Storage Behind Kitchen In Bingo Hall		Siamese	Yes	Yes	4"	<input checked="" type="checkbox"/>	17448116	

Gauge							
Location			Service Date				
1st Floor Storage Behind Kitchen In Bingo Hall Installed 2017			04/02/2018				
Type	Mfr/Model		Static psi	Fill Type	Size	OK	ScanID
System Pressure	Ashcroft /		62		1 / 4	<input checked="" type="checkbox"/>	22140062
Piping							
Location	Type	Size	Internal Date				
1st Floor Storage Behind Kitchen In Bingo Hall Hydraulic Nameplate Present 5 year completed 11/30/2017	Steel	4	11/30/2017				
Hangers	Braces	Fittings	Identified	Antifreeze		ScanID	
Normal	Normal		Tagged			22140058	
Sprinkler Box							
Qty	Tool Available?	Size	Manufacturer	Location		OK	ScanID
1	Yes	12 unit		1st Floor Storage Behind Kitchen In Bingo Hall		<input checked="" type="checkbox"/>	17448110
Sprinkler Box Spares							
Qty	Type	KFactor	Manufacturer	Location		OK	ScanID
2	Pendant		Tyco	1st Floor Storage Behind Kitchen In Fast Pendant Chrome 212 1/2		<input checked="" type="checkbox"/>	22140078
2	Concealed Pendant		Tyco	1st Floor Storage Behind Kitchen In Fast Concealed Pendent Brass 155 1/2		<input checked="" type="checkbox"/>	22140079
4	Pendant		Tyco	1st Floor Storage Behind Kitchen In Fast Pendant Chrome 155 1/2		<input checked="" type="checkbox"/>	17448112
4	Upright		Tyco	1st Floor Storage Behind Kitchen In Fast Upright Brass 155 1/2		<input checked="" type="checkbox"/>	17448113
Wrenches							
Qty	Type	Manufacturer		Location		OK	ScanID
2	Sprinkler			1st Floor Storage Behind Kitchen In Bingo Hall		<input checked="" type="checkbox"/>	17448111

Building: Oneida IMAC/Bingo Hall				Storage, Building				
<p><i>This section lists out all the devices and components that have been associated with a Wet Pipe System and provides details as to type of component, pressure readings, response time, etc. If a component has an OK checkbox that is checked, then that component was actually tested. However, for Pass/Fail test results, see the Inspection and Testing section.</i></p>								
Alarms								
Tamper Switch								
Type	Description	Manufacturer	Zone/Address	OK	ScanID			
Lever	Supervisory	System Sensor	1-3 175	<input checked="" type="checkbox"/>	17448134			
Waterflow Switch								
Type	Manufacturer	Model #	Sec	Size	Zone/Address	OK	ScanID	
Vane	Potter Electric	VSR		4"	1-3 148	<input checked="" type="checkbox"/>	17448142	
Components								
Check Valve								
Type	Location	Internal Date	Size	OK	ScanID			
Flanged	1st Floor Non Smoking Breakroom Closet Wafer Type – Key Required 5 Year Done 2017	06/01/2019	4"	<input checked="" type="checkbox"/>	17448135			
Grooved	1st Floor Non Smoking Breakroom Closet Swing Type – No Key Required 5 Year Done 2017	06/01/2019	4"	<input checked="" type="checkbox"/>	17448136			
Control Valve								
Type	Manufacturer	Model	Location	Size	Position	Status	OK	ScanID
OS&Y	Kennedy		1st Floor Non Smoking Breakroom Closet	4"			<input checked="" type="checkbox"/>	17448133
Description								
Wall								
Inspector's Test								
Manufacturer	Model #	Pressure psi	Trip Time Sec	Flow Sec	OK	ScanID		
		N/A	N/A	49	<input checked="" type="checkbox"/>	17448143		
Devices								
Drain								
Current Inspection								
Type	Location	Size	Supply psi	Static psi	Residual psi	Sec	OK	ScanID
Main	1st Floor Non Smoking Breakroom Closet Annually Tested July	2"	58	58	43		<input checked="" type="checkbox"/>	17448132
Previous Inspections								
April 2, 2019								
Type	Location	Size	Supply psi	Static psi	Residual psi	Sec	OK	ScanID
Main	1st Floor Non Smoking Breakroom Closet Annually	2"	60	60	45		<input checked="" type="checkbox"/>	17448132

	Tested July							
January 11, 2019								
Type	Location	Size	Supply psi	Static psi	Residual psi	Sec	OK	ScanID
Main	1st Floor Non Smoking Breakroom Closet Annually Tested July	2"	60	60	45		<input checked="" type="checkbox"/>	17448132
Fire Dep't Connection								
	Location	Type	BallDrip	Rotating Swivels	Size	OK	ScanID	
	1st Floor Non Smoking Breakroom Closet	Siamese	Yes		4"	<input checked="" type="checkbox"/>	17448141	
Gauge								
Location				Service Date				
1st Floor Non Smoking Breakroom Closet Installed 2017				07/12/2019				
Type	Mfr/Model			Static psi	Fill Type	Size	OK	ScanID
System Pressure	Ashcroft /			60		1 / 4	<input checked="" type="checkbox"/>	17448131
Piping								
Location	Type	Size	Internal Date					
1st Floor Non Smoking Breakroom Closet Hydraulic Nameplate Present 5 Year Done 2017	Steel	4	11/30/2017					
Hangers	Braces	Fittings	Identified	Antifreeze	ScanID			
Normal	Normal		Tagged		17448130			
Sprinkler Box								
Qty	Tool Available?	Size	Manufacturer	Location	OK	ScanID		
1	Yes	12 unit		1st Floor Non Smoking Breakroom Closet	<input checked="" type="checkbox"/>	17448137		
Sprinkler Box Spares								
Qty	Type	KFactor	Manufacturer	Location	OK	ScanID		
5	Upright		Viking	1st Floor Non Smoking Breakroom Closet Standard Upright Brass 155 1/2	<input checked="" type="checkbox"/>	17448140		
7	Pendant		Viking	1st Floor Non Smoking Breakroom Closet Standard Pendant Chrome 155 1/2	<input checked="" type="checkbox"/>	17448139		
Wrenches								
Qty	Type	Manufacturer		Location	OK	ScanID		
1	Sprinkler			1st Floor Non Smoking Breakroom Closet	<input checked="" type="checkbox"/>	17448138		

Dry Pipe Fire Sprinkler Systems

Generated by: BuildingReports.com

Building: Oneida IMAC/Bingo Hall					Sprinkler Head Inspection, Bingo Hall		
<p><i>This section lists out all the devices and components that have been associated with a Dry Pipe System and provides details as to type of component, pressure readings, response time, etc. If a component has an OK checkbox that is checked, then that component was actually tested. However, for Pass/Fail test results, see the Inspection and Testing section.</i></p>							
Alarms							
Devices							
Fast Response							
Qty	Type	Size	KFactor	Finish	Temperature	OK	ScanID
						<input checked="" type="checkbox"/>	33091539
Location				Description			
Inspection Of All Visible Sprinkler Heads							
Qty	Type	Size	KFactor	Finish	Temperature	OK	ScanID
						<input checked="" type="checkbox"/>	33091540
Location				Description			
Installed 1994 – Due Every 20 Years							

Building: Oneida IMAC/Bingo Hall				Storage Room System 1, Bingo Hall				
<p><i>This section lists out all the devices and components that have been associated with a Dry Pipe System and provides details as to type of component, pressure readings, response time, etc. If a component has an OK checkbox that is checked, then that component was actually tested. However, for Pass/Fail test results, see the Inspection and Testing section.</i></p>								
Air Compressor								
Location	Mfr.	Model #	Phase	On psi	Off psi	Serial No.		
1st Floor Storage Behind Kitchen In Bingo Hall 10 Gallon	Speedaire							
Type	Description	Rated Speed	Horsepower	Volts	Amps	OK	ScanID	
Automatic	Tank					<input checked="" type="checkbox"/>	49140516	
Air Maintenance Device								
Type	Model #	Location	Install Date	Air Pressure	ScanID			
Pressure Reducing		1st Floor Storage Behind Kitchen In Bingo Hall	09/21/2012	28	22140075			
Alarms								
Pressure Switch								
Type	Description	Manufacturer	Low	High	Zone/Address	OK	ScanID	
Pressure Switch	Supervisory	System Sensor	21		1-3 173	<input checked="" type="checkbox"/>	22140072	
Tamper Switch								
Type	Description	Manufacturer	Zone/Address	OK	ScanID			
Lever	Supervisory	System Sensor	1-3 179	<input checked="" type="checkbox"/>	22140081			
Waterflow Switch								
Type	Manufacturer	Model #	Sec	Size	Zone/Address	OK	ScanID	
Pressure Switch	System Sensor	PS10-2	6		1-3 181	<input checked="" type="checkbox"/>	22140071	
Components								
Control Valve								
Type	Manufacturer	Model	Location	Size	Position	Status	OK	ScanID
OS&Y	Kennedy	.	1st Floor Storage Behind Kitchen In Bingo Hall	6"			<input checked="" type="checkbox"/>	22140066
Description								
Isolation								
Dry Pipe Valve								
Manufacturer	Model #	Location	Internal Date	OK	ScanID			
Tyco	DPV-1	1st Floor Storage Behind Kitchen In Bingo Hall Hydraulic Nameplate Present Internal Clapper Was Full Trip Tested And Reset 7/2/2018 5 Year 11/2017	01/14/2019	<input checked="" type="checkbox"/>	22140065			
Type	Status	Position	Size	Serial #				

Grooved				6"				
Water psi	Air Pressure	Trip Air	Trip Time	Total Timing (sec)	Partial Trip Date	Full Trip Date		
					12/31/1969			
Inspector's Test								
Manufacturer		Model #	Pressure psi	Trip Time Sec	Flow Sec	OK	ScanID	
Dry			26	6	6	<input checked="" type="checkbox"/>	22140082	
Devices								
Drain								
Current Inspection								
Type	Location	Size	Supply psi	Static psi	Residual psi	Sec	OK	ScanID
Main	1st Floor Storage Behind Kitchen In Bingo Hall	2"	50	50	46		<input checked="" type="checkbox"/>	22140074
Previous Inspections								
April 2, 2019								
Type	Location	Size	Supply psi	Static psi	Residual psi	Sec	OK	ScanID
Main	1st Floor Storage Behind Kitchen In Bingo Hall	2"	55	55	40		<input checked="" type="checkbox"/>	22140074
January 14, 2019								
Type	Location	Size	Supply psi	Static psi	Residual psi	Sec	OK	ScanID
Main	1st Floor Storage Behind Kitchen In Bingo Hall	2"	55	55	40		<input checked="" type="checkbox"/>	22140074
Type	Location	Size	Supply psi	Static psi	Residual psi	Sec	OK	ScanID
Sectional I	1st Floor West Penthouse Stairwell Rm 156A In Off Track Betting Low Point Drained	1"	N/A	N/A	N/A		<input checked="" type="checkbox"/>	22140084
Gauge								
Location				Service Date				
1st Floor Storage Behind Kitchen In Bingo Hall Installed 2017				04/02/2018				
Type	Mfr/Model			Static psi	Fill Type	Size	OK	ScanID
Air Pressure	Ashcroft /			30		1 / 4	<input checked="" type="checkbox"/>	22140069
Gauge								
Location				Service Date				
1st Floor Storage Behind Kitchen In Bingo Hall Installed 2017				09/21/2017				
Type	Mfr/Model			Static psi	Fill Type	Size	OK	ScanID
Air Pressure	Ashcroft /			28		1 / 4	<input checked="" type="checkbox"/>	22140070
Gauge								
Location				Service Date				
1st Floor Storage Behind Kitchen In Bingo Hall Installed 2017				04/02/2018				
Type	Mfr/Model			Static psi	Fill Type	Size	OK	ScanID
System Pressure	Ashcroft /			60		1 / 4	<input checked="" type="checkbox"/>	22140068
Quick Opening Device								
Manufacturer	Model #	Serial Number	Low psi	High psi	Air	OK	ScanID	

					Pressure		
Tyco	ACC-1				27	<input checked="" type="checkbox"/>	22140073
Sprinkler Box Spares							
Qty	Type	KFactor	Manufacturer	Location		OK	ScanID
2	Attic		Tyco	1st Floor Storage Behind Kitchen In Fast Attic Brass 2 1/2		<input checked="" type="checkbox"/>	17448114

Private Fire Service Mains

Generated by: BuildingReports.com

Building: Oneida IMAC/Bingo Hall				Front Parking Lot, Building			
<p><i>This section lists out all the devices and components that have been associated with a Private Fire Service Main and provides details as to type of component, pressure readings, response time, etc. If a component has an OK checkbox that is checked, then that component was actually tested. However, for Pass/Fail test results, see the Inspection and Testing section.</i></p>							
Devices							
Fire Hydrant							
Location	Mfr	Model	Type		Position	Size	O K
Ground Front Parking Lot By Bingo Entrance Used Hose And Monster			Dry Barrel/Pedestal			6"	<input checked="" type="checkbox"/>
Description	Orifice	Flow Rate	Static	Residual	Valve Type	Flush Test Date	
	2@2-1/2" and 1@4"				Closed against pressure	07/02/2018	

Building: Oneida IMAC/Bingo Hall				Rear Parking Lot, Building				
<i>This section lists out all the devices and components that have been associated with a Private Fire Service Main and provides details as to type of component, pressure readings, response time, etc. If a component has an OK checkbox that is checked, then that component was actually tested. However, for Pass/Fail test results, see the Inspection and Testing section.</i>								
Fire Hydrant								
Location	Mfr	Model	Type		Position	Size	OK	ScanID
Ground Rear Parking Lot Used Hose And Monster			Dry Barrel/Pedestal			6"	<input type="checkbox"/>	35392216
Description	Orifice	Flow Rate	Static	Residual	Valve Type	Flush Test Date		
	2@2-1/2" and 1@4"	631 GPM			Closed against pressure	07/02/2018		

Inventory & Warranty Report

Generated by: BuildingReports.com

Building: Oneida IMAC/Bingo Hall

The Inventory & Warranty Report lists each of the devices and items that are included in your Inspection Report. A complete inventory count by device type and category is provided. Items installed within the last 90 days, within the last year, and devices installed for two years or more are grouped together for easy reference.

Device or Item	Category	% of Inventory	Quantity
Control Valve	Valve	8.77%	5
Tamper Switch	Alarm	8.77%	5
Backflow Prevention	Valve	1.75%	1
Piping	Sprinkler	3.51%	2
Gauge	Device	8.77%	5
Dry Pipe Valve	Valve	1.75%	1
Quick Opening Device	Device	1.75%	1
Pressure Switch	Alarm	1.75%	1
Waterflow Switch	Alarm	5.26%	3
Drain	Device	7.02%	4
Inspector's Test	Valve	7.02%	4
Fast Response	Sprinkler	3.51%	2
Sprinkler Box Spares	Sprinkler	12.28%	7
Sprinkler Box	Sprinkler	3.51%	2
Fire Dep't Connection	Hose	3.51%	2
Wrenches	Sprinkler	3.51%	2
Check Valve	Valve	5.26%	3
Air Maintenance Device	Pump	1.75%	1
Air Compressor	Pump	1.75%	1
Standard Response	Sprinkler	3.51%	2
Fire Hydrant	Hose	3.51%	2
Communicator	Alarm	1.75%	1

Device or Item	Qty	Model #	Type	Description	Install Date
<i>In Service - 1 Year to 2 Years</i>					
Storage Wet Pipe, Building					
Gauge	1		System Pressure		11/30/2017
Storage Room System 1 Dry Pipe, Bingo Hall					
Gauge	2		Air Pressure		11/30/2017
Gauge	1		System Pressure		11/30/2017
Storage Room System 2 Wet Pipe, Bingo Hall					
Gauge	1		System Pressure		11/30/2017
<i>In Service - 5 Years to 10 Years</i>					
Storage Room System 1 Dry Pipe, Bingo Hall					
Air Maintenance Device	1		Pressure Reducing		09/21/2012
Drain	1		Main		09/21/2012
Drain	1		Sectional		09/21/2012
Inspector's Test	1				09/21/2012
Control Valve	1	.	OS&Y	Isolation	09/21/2012

<i>In Service - 5 Years to 10 Years</i>					
Air Compressor	1		Automatic	Tank	09/21/2012
Pressure Switch	1	PS40-2	Pressure Switch	Supervisory	09/21/2012
Tamper Switch	1	PIBV-2	Lever	Supervisory	09/21/2012
Waterflow Switch	1	PS10-2	Pressure Switch	Alarm	09/21/2012
Dry Pipe Valve	1	DPV-1	Grooved		09/21/2012
Quick Opening Device	1	ACC-1			09/21/2012
Storage Room System 2 Wet Pipe, Bingo Hall					
Drain	1		Main		09/21/2012
Inspector's Test	1				09/21/2012
Piping	1		Steel		09/21/2012
Backflow Prevention	1	Colt 200	Double Check		09/21/2012
Control Valve	1		OS&Y	Isolation	09/21/2012
Waterflow Switch	1	VSC	Vane	Alarm	09/21/2012
Tamper Switch	1	PIBV-2	Lever	Supervisory	09/21/2012
Control Valve	2	702	Butterfly	Main Control	09/21/2012
Tamper Switch	2	702	Control Valve	Supervisory	09/21/2012
<i>In Service - 25 Years or Older</i>					
Front Parking Lot Service Main, Building					
Fire Hydrant	1		Dry Barrel/Pedestal		06/01/1994
Rear Parking Lot Service Main, Building					
Fire Hydrant	1		Dry Barrel/Pedestal		06/01/1994
Sprinkler Head Inspection Dry Pipe, Bingo Hall					
Fast Response	2				06/01/1994
Communicator	1	4010	Digital Communicator		06/01/1994
Sprinkler Head Inspection Wet Pipe, Building					
Standard Response	2				06/01/1994
Storage Wet Pipe, Building					
Drain	1		Main		06/01/1994
Fire Dep't Connection	1		Siamese		06/01/1994
Inspector's Test	1				06/01/1994
Piping	1		Steel		06/01/1994
Sprinkler Box	1				06/01/1994
Wrenches	1		Sprinkler		06/01/1994
Check Valve	1		Flanged		06/01/1994
Check Valve	1	90	Grooved		06/01/1994
Control Valve	1		OS&Y	Wall	06/01/1994
Waterflow Switch	1	VSR	Vane	Alarm	06/01/1994
Tamper Switch	1	PIBV2	Lever	Supervisory	06/01/1994
Sprinkler Box Spares	1		Pendant		06/01/1994
Sprinkler Box Spares	1		Upright		06/01/1994
Storage Room System 1 Dry Pipe, Bingo Hall					
Sprinkler Box Spares	1		Attic		06/01/1994
Storage Room System 2 Wet Pipe, Bingo Hall					
Check Valve	1		Grooved		06/01/1994
Inspector's Test	1				06/01/1994

<i>In Service - 25 Years or Older</i>				
Sprinkler Box	1			06/01/1994
Wrenches	1		Sprinkler	06/01/1994
Fire Dep't Connection	1		Siamese	06/01/1994
Sprinkler Box Spares	2		Pendant	06/01/1994
Sprinkler Box Spares	1		Upright	06/01/1994
Sprinkler Box Spares	1	TY3531	Concealed Pendant	06/01/1994

Zone Address Report

Generated by: BuildingReports.com

Building: Oneida IMAC/Bingo Hall				
<p><i>The Zone Address Report lists all of the devices and items that have an individual address, or are grouped together under a common zone. The device type, location and description are included for your reference. For more information on the device, use the link provided under ScanID.</i></p>				
Address	Device Type	Location	Type	ScanID
Control Panel 1				
Zone/Address: 3				
148	Waterflow Switch	1st Floor Non Smoking Breakroom Closet 4 Inch	Vane	17448142
173	Pressure Switch	1st Floor Storage Behind Kitchen In Bingo Hall	Pressure Switch	22140072
174	Waterflow Switch	1st Floor Storage Behind Kitchen In Bingo Hall 6 Inch	Vane	22140061
175	Tamper Switch	1st Floor Non Smoking Breakroom Closet	Lever	17448134
179	Tamper Switch	1st Floor Storage Behind Kitchen In Bingo Hall	Control Valve	22140057
179	Tamper Switch	1st Floor Storage Behind Kitchen In Bingo Hall	Lever	22140081
181	Waterflow Switch	1st Floor Storage Behind Kitchen In Bingo Hall	Pressure Switch	22140071
182	Tamper Switch	1st Floor Storage Behind Kitchen In Bingo Hall	Control Valve	22140054
182	Tamper Switch	1st Floor Storage Behind Kitchen In Bingo Hall	Lever	22141658

Notes & Recommendations

Generated by: BuildingReports.com

Building: Oneida IMAC/Bingo Hall	
<i>The Notes & Recommendations Report details additional inspection notes made by the Inspectors during the course of the building inspection. Notes are grouped by SystemID.</i>	
General Note	
Annual	Sprinkler Inspection Per NFPA 72, 2010 ed; Table 14.4.5 NFPA 25, 2011 ed; Table 13.1.1.2

Fire Alarm and Life Safety System Inspection Certificate

For

Oneida Packerland One Stop
3120 Packerland Drive
Green Bay, WI 54313

Tested to NFPA 72 Standards

This Inspection was performed in accordance with applicable NFPA Standards. The subsequent pages of this report provide performance measurements, listed ranges of acceptable results, and complete documentation of the inspection. Whenever discrepancies exist between acceptable performance standards and actual test results, notes and/or recommended solutions have been proposed or provided for immediate review and approval.

*Monthly Inspection
Inspection Date
Sep 10, 2019*

Building: Oneida Packerland One Stop

Contact: Tim Skenandore
Title: Facilities Director

Company: Communications Engineering Company - Green
Bay


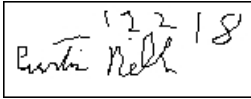
Contact: Jason Kernz
Title: Inspector

Executive Summary

Generated by: BuildingReports.com

Building Information		
Building: Oneida Packerland One Stop	Contact: Tim Skenandore	
Address: 3120 Packerland Drive	Phone: 920-494-4500	
Address:	Fax:	
City/State/Zip: Green Bay, WI 54313	Mobile: 920-819-1823	
Country: United States of America	Email: tskenan1@oneidanation.org	
Inspection Performed By		
Company: Communications Engineering Company – Green Bay	Inspector: Jason Kernz	
Address: 2200 American Blvd.	Phone: 920-434-9082	
Address:	Fax:	
City/State/Zip: De Pere, Wisconsin 54115	Mobile:	
Country: United States of America	Email: jkernz@cecinfo.com	
System Control Unit		
Manufacturer: Silent Knight	Inspection Date: 09/10/2019	IDC Style: B
Model Number: 5808	Install Date: 05/17/2006	SLC Style:
Software Version:	Version Date: 12/30/2010	NAC Style: Y
Location: 1st Floor In Electrical Room	Current Protection: Breaker	
Monitoring		
Company: COPS Monitoring	Phone: 877-509-0821	Account #: 100-2502
Central Station Signal Verification		
Type: Digital Communicator	Mfg: Silent Knight	Model #: 5808
Test Time/Date: 9/10/19 10:12:29 AM	Restore Time: 10:30:00	
Type of Signal	Signal Confirmation	Notes
Type: Alarm Restoration	Confirmed Time:	
Type: Trouble Signal	Confirmed Time:	
Type: Trouble Restoration	Confirmed Time:	
Type: Supervisory Signal	Confirmed Time:	
Type: Supervisory Restoration	Confirmed Time:	
Type: Alarm Signal Test	Confirmed Time:	

Inspection Summary								
Category	Total Items		Serviced		Passed		Failed/Other	
	Qty	%	Qty	%	Qty	%	Qty	%
Control	13	26.00%	3	23.08%	3	100.00%	0	0%
Monitor	6	12.00%	0	0%	0	0%	0	0%
Auxiliary	2	4.00%	0	0%	0	0%	0	0%
Initiating	23	46.00%	2	8.70%	2	100.00%	0	0%
Alarm	1	2.00%	0	0%	0	0%	0	0%
Supervisory	2	4.00%	0	0%	0	0%	0	0%
Indicating	3	6.00%	1	33.33%	1	100.00%	0	0%
Totals	50	100%	6	12.00%	6	100.00%	0	0%

Certification	
Company: Communications Engineering Company – Green Bay	Building: Oneida Packerland One Stop
Inspector: Jason Kernz	Contact: Tim Skenandore
	
Signed: Sep 10, 2019 10:15:13 AM	Signed: Sep 10, 2019 10:14:32 AM

Jason Kernz Certifications	
Certification Type	Number
Badger/Kidde Portable Fire Extinguishers	
NICET Fire Alarm Systems Level I	144985

Notes & Recommendations

Generated by: BuildingReports.com

Building: Oneida Packerland One Stop
<i>The Notes & Recommendations Report details additional inspection notes made by the Inspectors during the course of the building inspection. Notes are grouped by Category.</i>
General Note
Monthly Inspection, Per NFPA 72, 2010 ed., Table 14.4.2.2 & 14.4.5

Inspection & Testing

Generated by: BuildingReports.com

Building: Oneida Packerland One Stop			Control Panel: 1 - Silent Knight 5808		
<i>The Inspection & Testing section lists all of the items inspected in your building. Items are grouped by Passed or Failed/Other. Items are listed by Category. Each item includes the services performed, and the time & date at which testing occurred.</i>					
Device Type	Location	Address	Service	Time	Date
Passed					
Control					
Communicator	1st Floor In Electrical Room		Restored @	10:12:29 AM	09/10/2019
	100-2502		10:30:00		
Control Panel	1st Floor In Electrical Room		Visual &	10:02:40 AM	09/10/2019
			Functional,		
			Passed		
Disconnect	1st Floor In Electrical Room		Visual &	10:03:01 AM	09/10/2019
	Panel B1 Circuit 31		Functional,		
			Passed		
Indicating					
Indicating Device	1st Floor In Electrical Room		Visual &	10:02:41 AM	09/10/2019
	Functional Test Of Alarm,		Functional,		
	Supervisory, Trouble, Monitor,		Passed		
	And Reset				
Initiating					
Pull Station	1st Floor Hall By Electrical Room	M33 P003	Visual &	10:05:48 AM	09/10/2019
			Functional,		
			Passed		
Smoke Detector	1st Floor In Electrical Room	M33 P026	Visual &	10:07:12 AM	09/10/2019
			Functional,		
			Passed		
Device Type	Location	Address	Service	Time	Date
Untested					
Alarm					
Kitchen Hood	1st Floor In Restaurant Kitchen				
Auxiliary					
Fan Shutdown	1st Floor Above Ceiling In				
	Gaming				
Releasing Device	1st Floor Cigarette Storage In				
	Convenience Store Functional Test				
	Of Entire Building Released On				
	General Alarm				
Control					

Device Type	Location	Address	Service	Time	Date
Untested					
Annunciator	1st Floor West Main Entrance Lobby				
Battery	1st Floor Below FACP Left Battery Sim. 30 Min. Discharge/ Load Voltage Tests 12V-26Ah				
Battery	1st Floor Below FACP Right Battery Sim. 30 Min. Discharge/ Load Voltage Tests 12V-26Ah				
Battery	1st Floor In Electrical Room BPS Left Battery Sim. 30 Min. Discharge/ Load Voltage Tests 12V-8Ah				
Battery	1st Floor In Electrical Room BPS Right Battery Sim. 30 Min. Discharge/ Load Voltage Tests 12V-8Ah				
Communication Line	1st Floor In Electrical Room Disconnect Test Communication Line 1				
Communication Line	1st Floor In Electrical Room Disconnect Test Communication Line 2				
Power Supply	1st Floor In Electrical Room BPS 1 Charger 120V/24V				
Power Supply	1st Floor In Electrical Room Main FACP Charger 120V/24V				
Printer	1st Floor In Data Room				
Indicating					
Horn/Strobe	1st Floor In Electrical Room Audible/Visual Test Entire Building 8 Total				
Strobe	1st Floor In Electrical Room Visual Test Entire Building 6 Total				
Initiating					
Duct Detector	Roof Access In Storage By Data Room Open North End AHU 4	M33 033			
Duct Detector	Roof Access In Storage By Data Room Open South End AHU 5	M33 030			
Duct Detector	Roof Access In Storage By Data Room East Side In Supply Duct To Casino Area AHU 1	M33 031			
Duct Detector	Roof Access In Storage By Data Room West Side In Supply Duct To Casino Area AHU 2	M33 032			
Heat Detector	1st Floor In Employee Entrance Hall	M33 P013			
Heat Detector	1st Floor In Observation Room Through DCU Room	M33 P014			

Device Type	Location	Address	Service	Time	Date
<i>Untested</i>					
Heat Detector	1st Floor Outside In Boiler Room	M33 P009			
Heat Detector	1st Floor Storage Room	M33 P010			
Heat Detector	1st Floor By Data Room	M33 P012			
Heat Detector	1st Floor In Data Room	M33 P011			
Heat Detector	1st Floor In DCU	M33 P015			
Heat Detector	1st Floor In Janitors Closet	M33 P016			
Heat Detector	1st Floor Storage Behind Cigarette Counter	M33 P017			
Heat Detector	1st Floor Unisex Bathroom	M33 P022			
Pull Station	1st Floor East Main Entrance	M33 P005			
Pull Station	1st Floor North Main Entrance	M33 P007			
Pull Station	1st Floor West Main Entrance	M33 P006			
Pull Station	1st Floor By Restaurant Exit	M33 P002			
Pull Station	1st Floor Hall By Southeast Exit	M33 P004			
Pull Station	1st Floor Kitchen Exit	M33 P001			
Waterflow Switch	1st Floor Outside In Boiler Room	M33 P025			
Monitor					
Monitoring	1st Floor In Electrical Room				
Monitoring	1st Floor In Electrical Room				
Monitoring	1st Floor In Electrical Room				
Monitoring	1st Floor In Electrical Room				
Monitoring	1st Floor In Electrical Room				
Monitoring	1st Floor In Electrical Room				
Supervisory					
Tamper Switch	1st Floor Outside In Boiler Room 1 Of 2	M33 P023			
Tamper Switch	1st Floor Outside In Boiler Room 2 Of 2	M33 P024			

Service Summary

Generated by: BuildingReports.com

Building: Oneida Packerland One Stop

The Service Summary section provides an overview of the services performed in this report.

Device Type	Service	Quantity
<i>Passed</i>		
Communicator	Restored @ 10:30:00	1
Control Panel	Visual & Functional, Passed	1
Disconnect	Visual & Functional, Passed	1
Indicating Device	Visual & Functional, Passed	1
Pull Station	Visual & Functional, Passed	1
Smoke Detector	Visual & Functional, Passed	1
Total		6
<i>Untested</i>		
Annunciator		1
Battery		4
Communication Line		2
Duct Detector		4
Fan Shutdown		1
Heat Detector		10
Horn/Strobe		1
Kitchen Hood		1
Monitoring		6
Power Supply		2
Printer		1
Pull Station		6
Releasing Device		1
Strobe		1
Tamper Switch		2
Waterflow Switch		1
Total		50



Auxiliary Functions Testing

Generated by: BuildingReports.com

Building: Oneida Packerland One Stop		Control Panel: 1 - Silent Knight 5808		
<i>The Auxiliary Functions Testing section lists each of the ancillary items, systems, and emergency equipment that are controlled by the system control unit. Items are grouped by Passed or Failed/Other. The items are listed by device type, and a check box is provided to indicate if the test conducted was simulated.</i>				
Type	Location	Comment	ScanID	Simulated
Untested				
Fan Shutdown				
Exhaust	1st Floor Above Ceiling In Gaming		17899611	<input type="checkbox"/>
Releasing Device				
Door Holder	1st Floor Cigarette Storage In Convience Store Functional Test Of Entire Building Released On General Alarm		22467136	<input type="checkbox"/>

Smoke Management Testing

Generated by: BuildingReports.com

Building: Oneida Packerland One Stop		Control Panel: 1 - Silent Knight 5808		
<i>The Smoke Management Testing section details the test and inspection of device items that are involved in controlling the spread of smoke in a building. Items are grouped by Passed or Failed/Other.</i>				
 Location	Description	 Comment	ScanID	Simulated
Untested				
Fan Shutdown				
1st Floor Above Ceiling In Gaming	Exhaust		17899611	<input type="checkbox"/>
Releasing Device				
1st Floor Cigarette Storage In Convenience Store	Door Holder		22467136	<input type="checkbox"/>
Functional Test Of Entire Building Released On General Alarm				

Battery & Power Supply Testing

Generated by: BuildingReports.com

Building: Oneida Packerland One Stop				Control Panel: 1 - Silent Knight 5808			
<i>The Control & Power Testing section details the readings and measurements of batteries and power supplies used to provide power to the fire alarm and life safety systems. Items are grouped by Passed or Failed/Other.</i>							
Type	Location	Rated Ah	Rated Volts	Pre Test	Post Test	Min Ah	Tested Ah
Untested							
Battery							
Sealed Lead Acid	1st Floor Below FACP Left Battery Sim. 30 Min. Discharge/ Load Voltage Tests 12V-26Ah	26.00	13.30				
Sealed Lead Acid	1st Floor Below FACP Right Battery Sim. 30 Min. Discharge/ Load Voltage Tests 12V-26Ah	26.00	13.54				
Sealed Lead Acid	1st Floor In Electrical Room BPS Left Battery Sim. 30 Min. Discharge/ Load Voltage Tests 12V-8Ah	11.00	12.88				
Sealed Lead Acid	1st Floor In Electrical Room BPS Right Battery Sim. 30 Min. Discharge/ Load Voltage Tests12V-8Ah	11.00	12.82				
Power Supply							
	1st Floor In Electrical Room BPS 1 Charger 120V/24V		27.20				
	1st Floor In Electrical Room Main FACP Charger 120V/24V		27.29				

Inventory & Warranty Report

Generated by: BuildingReports.com

Building: Oneida Packerland One Stop				Control Panel: 1 - Silent Knight 5808	
<i>The Inventory & Warranty Report lists each of the devices and items that are included in your Inspection Report. A complete inventory count by device type and category is provided. Items installed within the last 90 days, within the last year, and devices installed for two years or more are grouped together for easy reference.</i>					
Device or Item		Category		% of Inventory	Quantity
Monitoring		Monitor		12.00%	6
Power Supply		Control		4.00%	2
Strobe		Indicating		2.00%	1
Duct Detector		Initiating		8.00%	4
Waterflow Switch		Initiating		2.00%	1
Tamper Switch		Supervisory		4.00%	2
Communication Line		Control		4.00%	2
Battery		Control		8.00%	4
Horn/Strobe		Indicating		2.00%	1
Heat Detector		Initiating		20.00%	10
Pull Station		Initiating		14.00%	7
Annunciator		Control		2.00%	1
Printer		Control		2.00%	1
Fan Shutdown		Auxiliary		2.00%	1
Releasing Device		Auxiliary		2.00%	1
Kitchen Hood		Alarm		2.00%	1
Control Panel		Control		2.00%	1
Indicating Device		Indicating		2.00%	1
Disconnect		Control		2.00%	1
Smoke Detector		Initiating		2.00%	1
Communicator		Control		2.00%	1
Type	Qty	Model #	Description		Install Date
New (under 90 days)					
Duracelf					
Battery	1	12-26	Sealed Lead Acid		07/09/2019
Duracell					
Battery	1	12-26	Sealed Lead Acid		07/09/2019
In Service - 3 Years to 5 Years					
Duracell					
Battery	2	12-8	Sealed Lead Acid		11/20/2015
In Service - 10 Years to 15 Years					
EST					
Duct Detector	2	Super-Duct	Photoelectric		05/17/2006
OKI					
Printer	1	186			05/17/2006

Potter Electric				
Tamper Switch	2			05/17/2006
Waterflow Switch	1	SD505-AHS		05/17/2006
Silent Knight				
Annunciator	1		LED List	05/17/2006
Communication Line	2	5808		05/17/2006
Communicator	1	5808	Digital Communicator	05/17/2006
Control Panel	1	5808		05/17/2006
Fan Shutdown	1	SD505-APS	Exhaust	05/17/2006
Heat Detector	10	SD505-AHS	Rate-of-Rise	05/17/2006
Horn/Strobe	1	5808		05/17/2006
Indicating Device	1	5808	LED	05/17/2006
Kitchen Hood	1	PS-DATK		05/17/2006
Monitoring	1	5808	Alarm Restoration	05/17/2006
Monitoring	1	5808	Alarm Signal Test	05/17/2006
Monitoring	1	5808	Supervisory Restoration	05/17/2006
Monitoring	1	5808	Supervisory Signal	05/17/2006
Monitoring	1	5808	Trouble Restoration	05/17/2006
Monitoring	1	5808	Trouble Signal	05/17/2006
Power Supply	2	5808		05/17/2006
Pull Station	7	PS-DATK	Single Action	05/17/2006
Releasing Device	1		Door Holder	05/17/2006
Smoke Detector	1	SD505-APS	Photoelectric	05/17/2006
Strobe	1	5808		05/17/2006
Square D				
Disconnect	1		Breaker	05/17/2006
System Sensor				
Duct Detector	2	D4120	Photoelectric	05/17/2006

Zone Address Report

Generated by: BuildingReports.com

Building: Oneida Packerland One Stop			Control Panel: 1 - Silent Knight 5808	
<i>The Zone Address Report lists all of the devices and items that have an individual address, or are grouped together under a common zone. The device type, location, and description are included for your reference.</i>				
Address	Device Type	Location	Type	ScanID
Zone/Circuit: M33				
030	Duct Detector	Roof Access In Storage By Data Room	Photoelectric	34223125
		Open South End AHU 5		
031	Duct Detector	Roof Access In Storage By Data Room	Photoelectric	17899574
		East Side In Supply Duct To Casino Area		
		AHU 1		
032	Duct Detector	Roof Access In Storage By Data Room	Photoelectric	14132377
		West Side In Supply Duct To Casino Area		
		AHU 2		
033	Duct Detector	Roof Access In Storage By Data Room	Photoelectric	34223126
		Open North End AHU 4		
P001	Pull Station	1st Floor Kitchen Exit	Single Action	17899559
P002	Pull Station	1st Floor By Restaurant Exit	Single Action	17899558
P003	Pull Station	1st Floor Hall By Electrical Room	Single Action	17899555
P004	Pull Station	1st Floor Hall By Southeast Exit	Single Action	17899557
P005	Pull Station	1st Floor East Main Entrance	Single Action	17899561
P006	Pull Station	1st Floor West Main Entrance	Single Action	17899563
P007	Pull Station	1st Floor North Main Entrance	Single Action	17899562
P009	Heat Detector	1st Floor Outside In Boiler Room	Rate-of-Rise	42557297
P010	Heat Detector	1st Floor Storage Room	Rate-of-Rise	31983529
P011	Heat Detector	1st Floor In Data Room	Rate-of-Rise	42557298
P012	Heat Detector	1st Floor By Data Room	Rate-of-Rise	17899579
P013	Heat Detector	1st Floor In Employee Entrance Hall	Rate-of-Rise	17899556
P014	Heat Detector	1st Floor In Observation Room Through	Rate-of-Rise	17899570
		DCU Room		
P015	Heat Detector	1st Floor In DCU	Rate-of-Rise	17899566
P016	Heat Detector	1st Floor In Janitors Closet	Rate-of-Rise	17899565
P017	Heat Detector	1st Floor Storage Behind Cigarette	Rate-of-Rise	42557296
		Counter		
P022	Heat Detector	1st Floor Unisex Bathroom	Rate-of-Rise	17899560
P023	Tamper Switch	1st Floor Outside In Boiler Room 1 Of 2		17448786
P024	Tamper Switch	1st Floor Outside In Boiler Room 2 Of 2		17448787
P025	Waterflow Switch	1st Floor Outside In Boiler Room		17448783
P026	Smoke Detector	1st Floor In Electrical Room	Photoelectric	30431154

ZONING DEPARTMENT

Location:

N7332 Water Circle Place
Oneida, WI 54155

Office: (920) 869-1600



ONEIDA

Fire Inspection Report Form

Mailing Address:

P.O. Box 365
Oneida, WI 54155-0365

Toll Free: (800) 236-2868

Fax: (920) 869-1610

3120 S PACKERLAND DR
LOCATION (Legal Address)

ONE STOP / CASINO / BBQ
NAME OF BUSINESS

7/11/19
DATE OF INSPECTION

8/22/19
COMPLIANCE DATE

*§Section 66.4 (Standards) of the Building Code of the Oneida Reservation incorporates SPS 314 by reference, SPS 314.001 incorporates NFPA 1 reference, NFPA 1 2.1 incorporates the entire NFPA suite by reference.

Ch 1 Administrative [Also See SPS 314] 14.01(2)(f) Temporary Use Ch 10 General Fire Safety 10.1 Fundamental Requirements 10.2 Owner/Occupant Responsibilities SPS 314.01(8) 10.3 Occupancy 10.4 Maintenance, Inspection & Testing 10.5 Building Evacuation 10.6 Fire Drills 10.7 Reporting of Fires & Other Emergencies 10.8 Tampering with Fire Safety Equipment 10.10 Smoking 10.11 Open Flame, Candles, Open Fires & Incinerators 10.12 Fire Protection Markings 10.13 Vacant Buildings and Premises 10.14 Combustible Vegetation 10.15 Special Outdoor Events, Carnivals & Fairs 10.19 Combustible Materials Ch 11 Building Services 11.1 Electrical Fire Safety 11.2 Heating, Ventilation & Air Conditioning 11.3 Elevators, Escalators & Conveyors 11.5 Heating Appliances [Also see SPS 314.11] 11.6 Rubbish Chutes, Incinerators, & Laundry Chutes 11.8 Smoke Control 11.9 Emergency Command Center Ch 12 Features of Fire Protection 12.1 General 12.2 Construction 12.3 Fire-Resistive Materials & Construction 12.4 Fire Doors & Windows 12.5 Interior Finish 12.6 Contents & Furnishings 12.7 Fire Barriers 12.8 Smoke Partitions 12.9 Smoke Barriers Ch 13 Fire Protection Systems 13.1 General 13.2 Standpipe Systems 13.3 Automatic Sprinklers [Also See SPS 314.13(1)-(2)] 13.6 Portable Fire Extinguishers 13.7 Detection, Alarm, & Communications Systems [Also See SPS 314.3(3)] 13.8 Other Fire Protection Systems	Ch 14 Means of Egress 14.4 Means of Egress Reliability 14.5 Door Openings 14.12 Illumination of Means of Egress 14.13 Emergency Lighting 14.14 Marking of Means of Egress Ch 16 Safeguards During Building Construction, Alteration & Demolition Operations 16.1 General Requirements 16.4 Safeguarding Construction & Alteration Operations Ch 18 Fire Department Access & Water Supply 18.1 General 18.2 Fire Department Access Ch 19 Combustible Waste & Refuse 19.1 General 19.2 Combustible Waste & Refuse Ch 20 Occupancy Fire Safety Ch Scope: Furnishings; Contents; Decorations; Treated Finishes; Scenery; Foam; Exhibit & Display Materials; Hot Plates; Cooking Operations; Exposition Facilities & Trade Shows; Crowd Managers; Multi-Level Play Structures; High-Rise Buildings; Bulk Storage; Pesticides & Herbicides 14.20 Open Flame Devices & Pyrotechnics All Occupancies Ch 22 Automobile Wrecking Yards Ch 25 Grandstands & Bleachers, Folding & Telescopic Seating, Tents, & Membrane Structures 25.1 General 25.2 Tents Ch 26 Laboratories Using Chemicals Ch 27 Manufactured Home & Recreational Vehicle Sites Ch 29 Parking Garages 29.1 General Ch 30 Motor Fuel Dispensing Facilities & Repair Garages 30.1 General 30.2 Repair Garages 30.3 Operational Requirements Ch 33 Outside Storage of Tires Ch 34 General Storage 34.1 General 34.4 Storage Arrangement 34.5 General Fire Protection 34.6 Building Equipment, Maintenance, & Operations 34.10 Storage of Idle Pallets	Ch 40 Dust Explosion Prevention Ch 41 Hot Work Operations 41.1 General 41.2 Responsibility for Hot Work 41.3 Fire Protection Precautions Ch 42 Refueling 42.1 General Ch 45 Combustible Fibers 45.1 General 45.3 No Smoking 45.6 Baled Storage 45.7 Storage of Hay, Straw, & Other Similar Agricultural Products Ch 50 Commercial Cooking Equipment 50.1 Application 50.2 General Requirements 50.4 Fire-Extinguishing Equipment 50.5 Procedures for the Use & Maintenance of Equipment 50.6 Minimum Safety Requirements for Cooking Equipment Ch 52 Stationary Lead-Acid Battery Systems Ch 53 Mechanical Refrigeration Ch 60 Hazardous Materials Ch 61 Aerosol Products Ch 63 Compressed Gases and Cryogenic Fluids 63.1 General Provisions 63.3 (Add) Ch 65 Explosives, Fireworks & Model Rocketry [Also See SPS 314.65] 65.1 General 65.2 Display Fireworks 65.3 Pyrotechnics Before a Proximate Audience 65.11 Sale, Handling, & Storage of Consumer Fireworks Ch 66 Flammable Solids 66.19 Operations 66.9 Container & Portable Tank Storage Ch 69 Liquefied Petroleum Gases & Liquefied Natural Gases 69.1 General Provisions 69.2 LP-Gas Equipment & Appliances 69.3 Installation of LP-Gas Systems 69.5 Storage of Cylinders Awaiting Use, Resale, or Exchange 69.8 Liquefied Natural Gas [LNG] Ch 70 Oxidizers & Organic Peroxides 71 Pyrophoric Solids & Liquids 72 Unstable [Reactive] Solids & Liquids 73 Water-Reactive Solids & Liquids *Other Violations-See Remarks Below
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

REMARKS—A COPY OF THIS NOTICE WILL BE ON FILE IN THE OFFICE OF THE FIRE INSPECTOR FOR FURTHER ACTION

FIRE CAULK DATA LINE CONDUIT - STORAGE ROOM
 REMOVE STORAGE (POWER WASHER) FROM BUILDING - T BACON
 FIRE EXTINGUISHER NOT HUNG ON BLACKST - T BACON
 DRAFT STOPPING - BY SODA MACHINE

Thomas Bacon #5490

OWNER/AGENT/MANAGER REPRESENTATIVE

Barry Cornelia N36125
INSPECTING OFFICER/FIRE DEPARTMENT No.

WI COMM. BLDG. INSP. #1072082
 WHITE—Inspector, YELLOW—Fire Department, PINK—Owner

ADenny 14480

**Total Energy Systems, LLC**

Order #: 1002436

Order Date: 9/10/2019

Customer #: 6241

Site: 15

Customer PO: APO-33016-19-PO

Work Order Report

Bill To:

ONEIDA TRIBE OF INDIANS/WISC
ATTN: ACCOUNTS PAYABLE
P O BOX 365
ONEIDA, WI 54155
Attn: ---

Ship To:

G-M ONE STOP SP
3120 S. PACKERLAND DRIVE
GREEN BAY, WI 54313
Attn: ---


Model Number: 7707500100 GENERAC GENERATOR

Serial Number: 2092095

Item #	Quantity		Disc %	Unit Price	Extended Price
	Ordered	Shipped			
GB PM-1 - Segment 1					
PM	1.00	0.00		1.00	
PLANNED MAINTENANCE					
MTS	2.00	0.00		2.00	
MIKE S - LABOR HOURS					
Note: 09/10/19 MTS 77.8 engine hours. Drove to site. Performed preventive maintenance inspection per checklist. Test ran unit. Unit operating properly.					
MILEAGE	5.00	0.00		5.00	
FIELD SERVICE MILEAGE					


Terms: Net 30 Days

Order Notes:

 Total Energy Systems, LLC	<input type="checkbox"/> Green Bay 2211 American Blvd. DePere, WI 54115 888-548-1400 920-964-1409	<input type="checkbox"/> Milwaukee 8525 W. 87th Street Milwaukee, WI 53224 800-236-6626 P 414-357-6278	<input type="checkbox"/> Eden Prairie 14950 Martin Drive Eden Prairie, MN 55344 866-583-1671 P 651-925-3184 F	<input type="checkbox"/> Grand Rapids 4324 Airlane Dr. SE Grand Rapids, MI 49512 888-341-5610 P 616-971-0146 F

PLANNED MAINTENANCE AGREEMENT CHECKLIST

CUSTOMER NAME		ACCOUNT NUMBER		SITE NUMBER	
TECHNICIAN		DATE		HOURLY START	
GENERATOR	MAKE	MODEL	SERIAL	SPEC	
TRANSFER SWITCH	MAKE	MODEL	SERIAL	CONTACTOR SERIAL	
ENGINE	MAKE	MODEL	SERIAL	W/O#	
Ref. #	Inspection Checks	Satisfactory	Unsatisfactory	N/A	Comments
Cooling System					
1 a	Coolant - Visual inspection of level and condition				
b	Coolant - Record Protection level				
c	Pressure Test System - Record test pressure				
d	Filler Cap - Visual inspection of gaskets and sealing surfaces				
e	Radiator/Heat Exchanger - Visual inspection for leaks, damage and debris				
f	Fan Guard - Inspect for missing or broken parts				
g	Fan Drive Pulley - Check for loose or worn pulleys and lube fan drive (if applicable)				
h	Fan Belts - Inspect for frayed or worn belts. Check tension and adjust				
i	Hoses - Visual inspection of all hoses for condition. Check Connections				
j	Water Pump - Visual inspection for leaks				
k	Jacket Water Heater - Check for proper operation. Record temperature				
l	Coolant Test Strip - Record Results				
Lubrication System					
2 a	Oil Level - Check for proper level				
b	Oil Leaks - Inspect for leaks. Wipe engine and change absorbent pads (where applicable)				
c	Crankcase Breather System - Inspect hose and connections. Note excessive blow by during test run				
Intake Air System					
3 a	Air Filter - Inspect restriction gauge				
b	Air Filter - Inspect filter element				
c	Air Inlet System - Inspect piping for damaged or loose connections.				
Exhaust System					
4 a	Silencer and Piping (Interior) - Inspect for damage/leakage of piping and/or insulation				
b	Silencer and Piping (Exterior) - Inspect for damage/leakage of piping. Check Rain cap				
C	Exhaust Manifold - Inspect for damage or missing hardware or wet stacking				
Fuel System - Diesel					
5 a	Fuel Tank - Visually inspect for leaks and proper level. Record Level				
b	Day Tank - Check Tank Level. Record Level				
c	Fuel Priming Pump - Inspect for proper operation				
d	Fuel Filters - Primary/Secondary, Inspect for damage or leaks				
e	Water/Trap Separator - Drain water from tank or separator if valves are available				
f	Fuel lines - Visually inspect fuel lines for leaks and tight connections. Check line brackets				
g	Solenoid Valves - Check for proper operation				
Fuel System - Gaseous					
6 a	Fuel Tank (Propane) - Visual inspection for leaks and proper level. Record Level				
b	Fuel Filter / Strainer - Visual inspection for damage or leaks. Clean or Replace				
c	Fuel lines - Visually inspect fuel lines for leaks and tight connections. Inspect line brackets				
d	Solenoid Valves - Check for proper operation				

 Total Energy Systems, LLC	<input type="checkbox"/> Green Bay 2211 American Blvd. DePere, WI 54115 888-548-1400 920-964-1409	<input type="checkbox"/> Milwaukee 8525 W. 87th Street Milwaukee, WI 53224 800-236-6626 P 414-357-6278	<input type="checkbox"/> Eden Prairie 14950 Martin Drive Eden Prairie, MN 55344 866-583-1671 P 651-925-3184 F	<input type="checkbox"/> Grand Rapids 4324 Airlane Dr. SE Grand Rapids, MI 49512 888-341-5610 P 616-971-0146 F
------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------

PLANNED MAINTENANCE AGREEMENT CHECKLIST

Ref. #	Inspection Checks	Satisfactory	Unsatisfactory	N/A	Comments		
Ignition System							
7 a	Spark Plugs - Visually inspect and replace as necessary						
b	Distributor - Visually inspect and replace parts as necessary						
c	Spark Plug Wires - Visually inspect and replace as necessary						
Starting System							
8 a	Battery Charger - Measure battery charger float voltage. Record voltage						
b	Battery Charger - Check for proper operation and connections						
c	Batteries - Check electrolyte level (where applicable)						
d	Battery Cables - Clean and tighten all battery cables						
e	Starting Motor(s) - Inspect connections and wiring						
f	Battery Type and Quantity						
g	Date Stamped Battery with Paint Pen and Note Age						
Generator							
9 a	Wiring - Inspect for loose connections						
b	Voltage Regulator - Inspect for loose connections						
c	Stator & Rotor - Visually inspect for damage and air gap						
d	Coupling and Guards - Inspect for vibration and loose or missing parts						
e	General - Inspect for debris or animal damage						
Controller							
10 a	Wiring - Inspect for loose connections						
b	Circuit Boards and Meters - Inspect for loose connections						
c	Panel Lamps - Operational check of illumination and safety lamps						
Operational Checks							
Transfer Switch(es)							
11 a	Infrared Temperature readings of connections (Normal)						
b	Infrared Temperature readings of connections (Load)						
c	Infrared Temperature readings of connections (Emergency) - Test near end of loaded run						
d	Visual Inspection - Check for loose or broken wires and dirt accumulation						
e	Exerciser Clock - Check for correct time. Adjust if necessary.						
f	Digital Controller - Check operational records for problems						
Controller							
12 a	Start Controls - Manual check for proper operation and general starting ability						
b	Remote Annunciators and Alarms - Test all panel and system alarms for proper operation						
c	Check AC gauges and meters and record readings	Volts A		Volts B	Volts C	Frequency	
		Amps A		Amps B	Amps C	Loaded Y/N	
d	Check DC gauges and meters and record readings	Oil Pressure		Coolant Temp	Battery Volts	Fuel Pressure	

 Total Energy Systems, LLC	Green Bay	Milwaukee	Eden Prairie	Grand Rapids
	2211 American Blvd.	8525 W. 87th Street	14950 Martin Drive	4324 Airline Dr. SE
	DePere, WI 54115	Milwaukee, WI 53224	Eden Prairie, MN 55344	Grand Rapids, MI 49512
	888-548-1400 920-964-1409	800-236-6626 P 414-357-6278	866-583-1671 P 651-925-3184 F	888-341-5610 P 616-971-0146 F

PLANNED MAINTENANCE AGREEMENT CHECKLIST

Ref. #	Operational Checks	Satisfactory	Unsatisfactory	N/A	Comments
Cooling System					
13 a	Cooling System - Check temperature of inlet and outlet of radiator. Record temperatures				
b	Water Pump - Check for leaks and unusual noise or vibration. Check Pulley				
c	Fan and Belts - Check for leaks and unusual noise or vibration				
Starting System					
14 a	Starter and Alternator - Check for unusual noise or vibration				
General					
15 a	Enclosure Condition - Check for leaks, security, etc.				
b	Inspect for oil, fuel, coolant, intake or exhaust leaks while running				
c	Visual Inspection - Overall condition of generator set				
d	Vibration Isolators - Visual Inspection for broken springs or damaged cases				
e	Louvers - Check for proper operation of louvers. Minor adjustment if necessary				
Operational Test					
16 a	Test unit with load (if possible)				
17 a	Unit transferred in less than 10 seconds (NFPA110)				

Ref. #	Operational Checks	Satisfactory	Unsatisfactory	N/A	Comments
After Shutdown					
18 a	Take oil sample (if required) - Recheck for proper crankcase level. Top off as required (Inspection Visit)				
b	Take coolant sample (if required) - Recheck for proper radiator level. Top off as required				
c	Take fuel sample (if required) - Inform customer if fuel is required				
d	Grease generator bearing (if applicable) - 2 pumps annually				
e	Change engine oil, fuel and oil filters (Maintenance Visit)				
f	Start engine and check for leaks				
g	Check for proper crankcase level				
h	CHECK GENERATOR BREAKER				
i	RESET ALL CONTROLS TO AUTOMATIC				
j	Talk to customer about basic system operation.				

Repair Recommendations or Additional Comments:

Customer Signature

--

Sprinkler Inspection Certificate

For

Oneida Packerland One Stop
3120 Packerland Drive
Green Bay, WI 54313

Tested to NFPA 25 Standards

This Inspection was performed in accordance with applicable NFPA Standards. The subsequent pages of this report provide performance measurements, listed ranges of acceptable results, and complete documentation of the inspection. Whenever discrepancies exist between acceptable performance standards and actual test results, notes and/or recommended solutions have been proposed or provided for immediate review and approval.

Annual Inspection

Inspection Date

Jul 5, 2019

Building: Oneida Packerland One Stop

Contact: Tim Skenandore
Title: Facilities Director

Company: Communications Engineering Company - Green
Bay

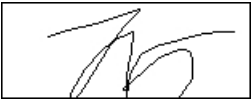
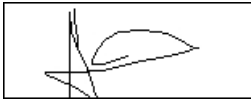
Contact: Mark Jozefowski
Title: Sprinkler Fitter

Executive Summary

Generated by: *BuildingReports.com*

Building Information			
Building: Oneida Packerland One Stop		Contact: Tim Skenandore	
Address: 3120 Packerland Drive		Phone: 920-494-4500	
Address:		Fax:	
City/State/Zip: Green Bay, WI 54313		Mobile: 920-819-1823	
Country: United States of America		Email: tskenan1@oneidanation.org	
Inspection Performed By			
Company: Communications Engineering Company – Green Bay		Inspector: Mark Jozefowski	
Address: 2200 American Blvd.		Phone: 414-704-1053	
Address:		Fax:	
City/State/Zip: De Pere, Wisconsin 54115		Mobile:	
Country: United States of America		Email: m.jozefowski@blairfireprotection.com	
System Control Unit			
System Type	System Location	Protected Area	Devices
Service Main	Front Parking Lot	Building	1
Service Main	Rear Parking Lot	Building	1
Wet Pipe	Boiler Room	Building	18
Wet Pipe	North	Building	1
Wet Pipe	Sprinkler Head Inspection	Building	2

Inspection Summary								
Category	Total Items		Serviced		Passed		Failed/Other	
	Qty	%	Qty	%	Qty	%	Qty	%
Device	2	8.70%	2	100.00%	2	100.00%	0	0%
Alarm	4	17.39%	4	100.00%	4	100.00%	0	0%
Valve	6	26.09%	6	100.00%	6	100.00%	0	0%
Hose	3	13.04%	3	100.00%	3	100.00%	0	0%
Sprinkler	8	34.78%	8	100.00%	8	100.00%	0	0%
Totals	23	100%	23	100.00%	23	100.00%	0	0%

Certification	
Company: Communications Engineering Company – Green Bay	Building: Oneida Packerland One Stop
Inspector: Mark Jozefowski	Contact: Tim Skenandore
	
Signed: Jul 5, 2019 9:57:09 AM	Signed: Jul 5, 2019 9:57:01 AM

Mark Jozefowski Certifications	
Certification Type	Number
Wisconsin State Certification – Cross Connection Control Tester	247662
Wisconsin State License – Journeyman Automatic Fire Sprinkler Fitter	247662

Inspection & Testing

Generated by: BuildingReports.com

Building: Oneida Packerland One Stop				
<p><i>The Inspection & Testing section lists all of the items inspected in your building. Items are grouped by Passed or Failed/Other. Items are listed by Category. Each item includes the services performed, and the time & date at which testing occurred.</i></p>				
Device Type	Location	Service	Time	Date
Passed				
Front Parking Lot Service Main, Building				
Fire Hydrant	Ground Outside Front Parking Lot Used Hose And Monster	Visual & Functional, Passed	9:28:12 AM	07/05/2019
Rear Parking Lot Service Main, Building				
Fire Hydrant	Ground Outside Rear Parking Lot Used Hose And Monster	Visual & Functional, Passed	9:28:10 AM	07/05/2019
Boiler Room Wet Pipe, Building				
Communicator	1st Floor Outside Boiler Room	Restored @ 14:39:08	9:28:13 AM	07/05/2019
Tamper Switch	1st Floor Outside Boiler Room Lower	Visual & Functional, Passed	9:26:54 AM	07/05/2019
Tamper Switch	1st Floor Outside Boiler Room Upper	Visual & Functional, Passed	9:27:04 AM	07/05/2019
Waterflow Switch	1st Floor Outside Boiler Room 3 Inch	Visual & Functional, Passed	9:27:06 AM	07/05/2019
Drain	1st Floor Outside Boiler Room	Visual & Functional, Passed	9:27:24 AM	07/05/2019
Gauge	1st Floor Outside Boiler Room Installed 2018	Visual & Functional, Passed	9:27:47 AM	07/05/2019
Fire Dep't Connection	1st Floor Outside Old Restaurant	Visual & Functional, Passed	9:28:03 AM	07/05/2019
Piping	1st Floor Outside Boiler Room Hydraulic Nameplate Present 5 Year Done 5-7-18	Visual, Passed	9:27:14 AM	07/05/2019
Sprinkler Box	1st Floor Outside Boiler Room	Visual, Passed	9:27:56 AM	07/05/2019
Sprinkler Box Spares	1st Floor Outside Boiler Room Fast Pendant White 212 1/2	Visual, Passed	9:27:53 AM	07/05/2019
Sprinkler Box Spares	1st Floor Outside Boiler Room Fast Pendant White 155 1/2	Visual, Passed	9:27:59 AM	07/05/2019
Sprinkler Box Spares	1st Floor Outside Boiler Room Fast Upright Chrome 212 1/2	Visual, Passed	9:28:01 AM	07/05/2019

Device Type	Location	Service	Time	Date
Wrenches	1st Floor Outside Boiler Room	Visual, Passed	9:27:57 AM	07/05/2019
Backflow Prevention	1st Floor Outside Boiler Room Serial #117910 1106 199 GPM Annually Tested July	Visual & Functional Passed	9:26:59 AM	07/05/2019
Check Valve	1st Floor Old Restaurant Back Area Swing Type – No Key Required 5 Year Done 5–7–18	Visual, Passed	9:57:25 AM	07/05/2019
Control Valve	1st Floor Outside Boiler Room Lower	Visual & Functional, Passed	9:26:56 AM	07/05/2019
Control Valve	1st Floor Outside Boiler Room Upper	Visual & Functional, Passed	9:27:04 AM	07/05/2019
Inspector's Test	1st Floor Outside Boiler Room	Visual & Functional, Passed	9:27:18 AM	07/05/2019
North Wet Pipe, Building				
Post Indicator Valve	1st Floor Outside Boiler Room Outside privacy wall north	Visual & Functional, Passed	9:55:51 AM	07/05/2019
Sprinkler Head Inspection Wet Pipe, Building				
Fast Response	Inspection Of All Visible Sprinkler Heads	Visual, Passed	9:28:05 AM	07/05/2019
Fast Response	Installed 2007 – Due Every 20 Years	Visual, Passed	9:28:07 AM	07/05/2019

Wet Pipe Fire Sprinkler Systems

Generated by: BuildingReports.com

Building: Oneida Packerland One Stop				Boiler Room, Building			
<p><i>This section lists out all the devices and components that have been associated with a Wet Pipe System and provides details as to type of component, pressure readings, response time, etc. If a component has an OK checkbox that is checked, then that component was actually tested. However, for Pass/Fail test results, see the Inspection and Testing section.</i></p>							
Alarms							
Tamper Switch							
Type	Description	Manufacturer	Zone/Address	OK	ScanID		
Lever	Supervisory	Potter Electric	1-1 23	<input checked="" type="checkbox"/>	17448787		
Lever	Supervisory	Potter Electric	1-1 24	<input checked="" type="checkbox"/>	17448785		
Waterflow Switch							
Type	Manufacturer	Model #	Sec	Size	Zone/Address	OK	ScanID
Vane	Potter Electric	VSR-F		3"	1-1 25	<input checked="" type="checkbox"/>	17448791
Components							
Backflow Prevention							
Manufacturer	Model #	Size	Type	Service Type		Install Date	
Ames	4000SS	3"	Double Check			04/19/2007	
ScanID	Water Purveyor	Location		Meter Account #		Serial Number	
17448788		1st Floor Outside Boiler Room Serial #117910 1106 199 GPM Annually Tested July					
Initial Test							
Check Valve 1		Check Valve 2		Relief Valve		Pressure Vacuum Breaker	
Held At	Repairs or Notes						
Final Test							
Check Valve 1		Check Valve 2		Relief Valve		Pressure Vacuum Breaker	
10.0		3.6					
Held At	Condition of Control Valve 1			Condition of Control Valve 2			
	Closed Tight			Closed Tight			
Check Valve							
Type	Location		Internal Date		Size	OK	ScanID
Grooved	1st Floor Old Restaurant Back Area Swing Type – No Key Required 5 Year Done 5-7-18		05/07/2018		4"	<input checked="" type="checkbox"/>	17448798
Control Valve							
Type	Manufacturer	Model	Location	Size	Position	Status	OK
OS&Y	Kennedy	KS-FW	1st Floor	3"			<input checked="" type="checkbox"/>

			Outside Boiler Room Lower							
Description										
Main Control										
Control Valve										
Type	Manufacturer	Model	Location	Size	Position	Status	OK	ScanID		
OS&Y	Kennedy	KS-FW	1st Floor Outside Boiler Room Upper	3"			<input checked="" type="checkbox"/>	17448784		
Description										
Main Control										
Inspector's Test										
Manufacturer		Model #	Pressure psi	Trip Time Sec	Flow Sec	OK	ScanID			
			N/A	N/A	27	<input checked="" type="checkbox"/>	17448790			
Devices										
Drain										
Current Inspection										
Type	Location	Size	Supply psi	Static psi	Residual psi	Sec	OK	ScanID		
Main	1st Floor Outside Boiler Room	2"	70	70	55		<input checked="" type="checkbox"/>	17448789		
Previous Inspections										
April 2, 2019										
Type	Location	Size	Supply psi	Static psi	Residual psi	Sec	OK	ScanID		
Main	1st Floor Outside Boiler Room	2"	65	65	45		<input checked="" type="checkbox"/>	17448789		
January 14, 2019										
Type	Location	Size	Supply psi	Static psi	Residual psi	Sec	OK	ScanID		
Main	1st Floor Outside Boiler Room	2"	65	65	45		<input checked="" type="checkbox"/>	17448789		
Fire Dep't Connection										
Location		Type	BallDrip	Rotating Swivels	Size	OK	ScanID			
1st Floor Outside Old Restaurant		Siamese	Yes	Yes	4"	<input checked="" type="checkbox"/>	17448797			
Gauge										
Location				Service Date						
1st Floor Outside Boiler Room Installed 2018				07/23/2017						
Type	Mfr/Model			Static psi	Fill Type	Size	OK	ScanID		
System Pressure	Ashcroft /			62		1 / 4	<input checked="" type="checkbox"/>	17448792		
Piping										
Location		Type	Size	Internal Date						
1st Floor Outside Boiler Room Hydraulic Nameplate Present 5 Year Done 5-7-18		Steel	3	05/07/2018						

Hangers		Braces	Fittings	Identified	Antifreeze	ScanID
Normal		Normal		Tagged		17448783
Sprinkler Box						
Qty	Tool Available?	Size	Manufacturer	Location	OK	ScanID
1	Yes	12 unit		1st Floor Outside Boiler Room	<input checked="" type="checkbox"/>	17448793
Sprinkler Box Spares						
Qty	Type	KFactor	Manufacturer	Location	OK	ScanID
3	Pendant		Rasco	1st Floor Outside Boiler Room Fast Pendant White 212 1/2	<input checked="" type="checkbox"/>	19315758
5	Pendant		Rasco	1st Floor Outside Boiler Room Fast Pendant White 155 1/2	<input checked="" type="checkbox"/>	17448795
3	Upright		Rasco	1st Floor Outside Boiler Room Fast Upright Chrome 212 1/2	<input checked="" type="checkbox"/>	17448796
Wrenches						
Qty	Type	Manufacturer		Location	OK	ScanID
1	Sprinkler			1st Floor Outside Boiler Room	<input checked="" type="checkbox"/>	17448794

Building: Oneida Packerland One Stop		North, Building			
<p><i>This section lists out all the devices and components that have been associated with a Wet Pipe System and provides details as to type of component, pressure readings, response time, etc. If a component has an OK checkbox that is checked, then that component was actually tested. However, for Pass/Fail test results, see the Inspection and Testing section.</i></p>					
<i>Components</i>					
Post Indicator Valve					
Manufacturer	Model	Location			
Rasco		1st Floor Outside Boiler Room Outside privacy wall north			
Type	Position	Status	Size	OK	ScanID
				<input checked="" type="checkbox"/>	49140514

Building: Oneida Packerland One Stop				Sprinkler Head Inspection, Building			
<p><i>This section lists out all the devices and components that have been associated with a Wet Pipe System and provides details as to type of component, pressure readings, response time, etc. If a component has an OK checkbox that is checked, then that component was actually tested. However, for Pass/Fail test results, see the Inspection and Testing section.</i></p>							
Devices							
Fast Response							
Qty	Type	Size	KFactor	Finish	Temperature	OK	ScanID
						<input checked="" type="checkbox"/>	33091511
Location				Description			
Inspection Of All Visible Sprinkler Heads							
Qty	Type	Size	KFactor	Finish	Temperature	OK	ScanID
						<input checked="" type="checkbox"/>	33091512
Location				Description			
Installed 2007 – Due Every 20 Years							

Private Fire Service Mains

Generated by: BuildingReports.com

Building: Oneida Packerland One Stop				Front Parking Lot, Building				
<p><i>This section lists out all the devices and components that have been associated with a Private Fire Service Main and provides details as to type of component, pressure readings, response time, etc. If a component has an OK checkbox that is checked, then that component was actually tested. However, for Pass/Fail test results, see the Inspection and Testing section.</i></p>								
Devices								
Fire Hydrant								
Location	Mfr	Model	Type		Position	Size	O K	ScanID
Ground Outside Front Parking Lot Used Hose And Monster			Dry Barrel/Pedestal			6"	<input checked="" type="checkbox"/>	37429287
Description	Orifice	Flow Rate	Static	Residual	Valve Type		Flush Test Date	
	2@2-1/2" and 1@4"	791 GPM			Closed against pressure		07/03/2018	

Building: Oneida Packerland One Stop				Rear Parking Lot, Building				
<i>This section lists out all the devices and components that have been associated with a Private Fire Service Main and provides details as to type of component, pressure readings, response time, etc. If a component has an OK checkbox that is checked, then that component was actually tested. However, for Pass/Fail test results, see the Inspection and Testing section.</i>								
Fire Hydrant								
Location	Mfr	Model	Type		Position	Size	O K	ScanID
Ground Outside Rear Parking Lot Used Hose And Monster			Dry Barrel/Pedestal			6"	<input checked="" type="checkbox"/>	37429286
Description	Orifice	Flow Rate	Static	Residual	Valve Type	Flush Test Date		
	2@2-1/2" and 1@4"	754 GPM			Closed against pressure	07/03/2018		

Inventory & Warranty Report

Generated by: BuildingReports.com

Building: Oneida Packerland One Stop

The Inventory & Warranty Report lists each of the devices and items that are included in your Inspection Report. A complete inventory count by device type and category is provided. Items installed within the last 90 days, within the last year, and devices installed for two years or more are grouped together for easy reference.

Device or Item	Category	% of Inventory	Quantity
Tamper Switch	Alarm	8.70%	2
Control Valve	Valve	8.70%	2
Backflow Prevention	Valve	4.35%	1
Waterflow Switch	Alarm	4.35%	1
Piping	Sprinkler	4.35%	1
Inspector's Test	Valve	4.35%	1
Drain	Device	4.35%	1
Gauge	Device	4.35%	1
Sprinkler Box Spares	Sprinkler	13.04%	3
Sprinkler Box	Sprinkler	4.35%	1
Wrenches	Sprinkler	4.35%	1
Fire Dep't Connection	Hose	4.35%	1
Fast Response	Sprinkler	8.70%	2
Fire Hydrant	Hose	8.70%	2
Communicator	Alarm	4.35%	1
Post Indicator Valve	Valve	4.35%	1
Check Valve	Valve	4.35%	1

Device or Item	Qty	Model #	Type	Description	Install Date
<i>In Service - 1 Year to 2 Years</i>					
Boiler Room Wet Pipe, Building					
Gauge	1		System Pressure		05/07/2018
<i>In Service - 10 Years to 15 Years</i>					
Boiler Room Wet Pipe, Building					
Drain	1		Main		04/19/2007
Fire Dep't Connection	1		Siamese		04/19/2007
Inspector's Test	1				04/19/2007
Piping	1		Steel		04/19/2007
Sprinkler Box	1				04/19/2007
Wrenches	1		Sprinkler		04/19/2007
Backflow Prevention	1	4000SS	Double Check		04/19/2007
Control Valve	2	KS-FW	OS&Y	Main Control	04/19/2007
Tamper Switch	2	OSYSU-2	Lever	Supervisory	04/19/2007
Waterflow Switch	1	VSR-F	Vane	Alarm	04/19/2007
Sprinkler Box Spares	2		Pendant		04/19/2007
Sprinkler Box Spares	1		Upright		04/19/2007
Communicator	1		Digital		04/19/2007
			Communicator		
Check Valve	1	CV-1F	Grooved		04/19/2007

<i>In Service - 10 Years to 15 Years</i>			
Front Parking Lot Service Main, Building			
Fire Hydrant	1	Dry Barrel/Pedestal	04/19/2007
North Wet Pipe, Building			
Post Indicator Valve	1		04/19/2007
Rear Parking Lot Service Main, Building			
Fire Hydrant	1	Dry Barrel/Pedestal	04/19/2007
Sprinkler Head Inspection Wet Pipe, Building			
Fast Response	2		04/19/2007

Zone Address Report

Generated by: BuildingReports.com

Building: Oneida Packerland One Stop				
<i>The Zone Address Report lists all of the devices and items that have an individual address, or are grouped together under a common zone. The device type, location and description are included for your reference. For more information on the device, use the link provided under ScanID.</i>				
Address	Device Type	Location	Type	ScanID
<i>Control Panel 1</i>				
Zone/Address: 1				
23	Tamper Switch	1st Floor Outside Boiler Room Lower	Lever	17448787
24	Tamper Switch	1st Floor Outside Boiler Room Upper	Lever	17448785
25	Waterflow Switch	1st Floor Outside Boiler Room 3 Inch	Vane	17448791

Notes & Recommendations

Generated by: BuildingReports.com

Building: Oneida Packerland One Stop	
<i>The Notes & Recommendations Report details additional inspection notes made by the Inspectors during the course of the building inspection. Notes are grouped by SystemID.</i>	
General Note	
Annual	Sprinkler Inspection Per NFPA 72, 2010 ed; Table 14.4.5 NFPA 25, 2011 ed; Table 13.1.1.2

Fire Alarm and Life Safety System Inspection Certificate

For

Oneida Travel Center
5939 Old Hwy 29 Drive
Pulaski, WI 54162

Tested to NFPA 72 Standards

This Inspection was performed in accordance with applicable NFPA Standards. The subsequent pages of this report provide performance measurements, listed ranges of acceptable results, and complete documentation of the inspection. Whenever discrepancies exist between acceptable performance standards and actual test results, notes and/or recommended solutions have been proposed or provided for immediate review and approval.

*Monthly Inspection
Inspection Date
Sep 10, 2019*

Building: Oneida Travel Center

Contact: Tim Skenandore
Title: Facilities Director

Company: Communications Engineering Company - Green
Bay

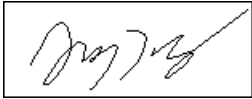
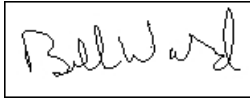
Contact: Jason Kernz
Title: Inspector

Executive Summary

Generated by: BuildingReports.com

Building Information		
Building: Oneida Travel Center	Contact: Tim Skenandore	
Address: 5939 Old Hwy 29 Drive	Phone: 920-494-4500	
Address:	Fax:	
City/State/Zip: Pulaski, WI 54162	Mobile: 920-819-1823	
Country: United States of America	Email: tskenan1@oneidanation.org	
Inspection Performed By		
Company: Communications Engineering Company – Green Bay	Inspector: Jason Kernz	
Address: 2200 American Blvd.	Phone: 920-434-9082	
Address:	Fax:	
City/State/Zip: De Pere, Wisconsin 54115	Mobile:	
Country: United States of America	Email: jkernz@cecinfo.com	
System Control Unit		
Manufacturer: EST	Inspection Date: 09/10/2019	IDC Style: B
Model Number: Quick Start	Install Date: 05/18/2005	SLC Style:
Software Version: V02.50.0	Version Date: 03/12/2013	NAC Style: Y
Location: 1st Floor In Maintenance Storage	Current Protection: Breaker	
Monitoring		
Company: COPS Monitoring	Phone: 877-509-0821	Account #: 100-2505
Central Station Signal Verification		
Type: Digital Communicator	Mfg: EST	Model #: Quick Start
Test Time/Date: 9/10/19 7:53:04 AM	Restore Time: 08:00:00	
Type of Signal	Signal Confirmation	Notes
Type: Alarm Signal 90 Sec. Test	Confirmed Time:	
Type: Alarm Restoral	Confirmed Time:	
Type: Trouble Signal	Confirmed Time:	
Type: Trouble Restoral	Confirmed Time:	
Type: Supervisory Signal	Confirmed Time:	
Type: Supervisory Restoral	Confirmed Time:	

Inspection Summary								
Category	Total Items		Serviced		Passed		Failed/Other	
	Qty	%	Qty	%	Qty	%	Qty	%
Control	12	17.14%	3	25.00%	3	100.00%	0	0%
Monitor	6	8.57%	0	0%	0	0%	0	0%
Auxiliary	1	1.43%	0	0%	0	0%	0	0%
Initiating	40	57.14%	2	5.00%	2	100.00%	0	0%
Alarm	1	1.43%	0	0%	0	0%	0	0%
Supervisory	4	5.71%	0	0%	0	0%	0	0%
Indicating	6	8.57%	1	16.67%	1	100.00%	0	0%
Totals	70	100%	6	8.57%	6	100.00%	0	0%

Certification	
Company: Communications Engineering Company – Green Bay	Building: Oneida Travel Center
Inspector: Jason Kernz	Contact: Tim Skenandore
	
Signed: Sep 10, 2019 7:53:59 AM	Signed: Sep 10, 2019 7:54:07 AM

Jason Kernz Certifications	
Certification Type	Number
Badger/Kidde Portable Fire Extinguishers	
NICET Fire Alarm Systems Level I	144985

Notes & Recommendations

Generated by: BuildingReports.com

Building: Oneida Travel Center
<i>The Notes & Recommendations Report details additional inspection notes made by the Inspectors during the course of the building inspection. Notes are grouped by Category.</i>
General Note
Monthly Fire Alarm Inspection, Per NFPA 72, 2010 ed., Table 14.4.5

Inspection & Testing

Generated by: BuildingReports.com

Building: Oneida Travel Center			Control Panel: 1 - EST Quick Start		
<i>The Inspection & Testing section lists all of the items inspected in your building. Items are grouped by Passed or Failed/Other. Items are listed by Category. Each item includes the services performed, and the time & date at which testing occurred.</i>					
Device Type	Location	Address	Service	Time	Date
Passed					
Control					
Communicator	1st Floor In Maintenance Storage		Restored @ 08:00:00	7:53:04 AM	09/10/2019
Control Panel	1st Floor In Maintenance Storage		Visual & Functional, Passed	7:48:36 AM	09/10/2019
Disconnect	1st Floor Mechanical Equipment Room Panel L1 Breaker 41		Visual & Functional, Passed	7:48:42 AM	09/10/2019
Indicating					
Indicating Device	1st Floor In Maintenance Storage Functional Test Of Supervisory, Monitor, Trouble And System Reset		Visual & Functional, Passed	7:48:39 AM	09/10/2019
Initiating					
Pull Station	1st Floor Employee Corridor 118 Exit	01 129	Visual & Functional, Passed	7:50:34 AM	09/10/2019
Smoke Detector	1st Floor Maintenance Storage Above FACP	01 023	Visual & Functional, Passed	7:52:34 AM	09/10/2019
Device Type	Location	Address	Service	Time	Date
Untested					
Alarm					
Kitchen Hood	1st Floor Kitchen Exit To Employee Hallway				
Auxiliary					
Fan Shutdown	1st Floor In Maintenance Storage Fan Shutdown Test Entire Building				
Control					
Annunciator Battery	1st Floor Security Office 1st Floor In Maintenance Storage BPS 1 Left Battery Sim.				

Device Type	Location	Address	Service	Time	Date
Untested					
Battery	30 Min. Discharge/Load Voltage Tests 12V-8Ah 1st Floor In Maintenance Storage BPS 1 Right Battery Sim. 30 Min. Discharge/Load Voltage Tests 12V-8Ah				
Battery	1st Floor In Maintenance Storage FACP Left Battery Sim. 30 Min. Discharge/Load Voltage Tests 12V-8Ah				
Battery	1st Floor In Maintenance Storage FACP Right Battery Sim. 30 Min. Discharge/Load Voltage Tests 12V-8Ah				
Communication Line	1st Floor In Maintenance Storage Line Disconnect Test Line 1				
Communication Line	1st Floor In Maintenance Storage Line Disconnect Test Line 2				
Power Supply	1st Floor In Maintenance Storage BPS Charger 120V/24V	01 270			
Power Supply	1st Floor In Maintenance Storage Main FACP Charger 120V/24V				
Indicating					
Horn/Strobe	1st Floor Employee Corridor 118 By Maintenance Storage Audible And Visual Test Entire Building 34 AV				
Indicating Device	1st Floor Gaming Floor By Beverages	01 004			
Indicating Device	1st Floor Gaming Floor By Cashier	01 002			
Indicating Device	1st Floor Gaming Floor By Restrooms	01 005			
Indicating Device	1st Floor Gaming Floor By Security Office	01 003			
Initiating					
Duct Detector	1st Floor Mechanical Equipment Room 120	01 001			
Duct Detector	1st Floor Above Gaming Floor	01 003			
Duct Detector	1st Floor Above Gaming Floor	01 002			
Duct Detector	1st Floor Above Gaming Floor	01 005			
Duct Detector	1st Floor Above Gaming Floor	01 004			
Heat Detector	1st Floor Driver Laundry 131 In Driver Lounge 130	01 020			
Heat Detector	1st Floor Driver Lounge 130	01 021			
Heat Detector	1st Floor Employee Breakroom	01 024			

Device Type	Location	Address	Service	Time	Date
<i>Untested</i>					
	119				
Heat Detector	1st Floor Kitchen By Stove 1 Of	01 144			
	2				
Heat Detector	1st Floor Kitchen By Stove 2 Of	01 144			
	2				
Heat Detector	1st Floor Maintenance Storage	01 022			
	Back Room 121				
Heat Detector	1st Floor Mechanical Equipment	01 018			
	Room 120				
Initiating Device	1st Floor DCU Room By Gaming	01 005			
	Floor				
Initiating Device	1st Floor DCU Room By Gaming	01 003			
	Floor				
Initiating Device	1st Floor DCU Room By Gaming	01 004			
	Floor				
Initiating Device	1st Floor DCU Room By Gaming	01 002			
	Floor				
Pull Station	1st Floor Corridor 103 By Driver	01 128			
	Services Hallway 126				
Pull Station	1st Floor Corridor 105 Exit	01 127			
Pull Station	1st Floor Maintenance Storage	01 130			
	Back Room 121 Exit				
Pull Station	1st Floor Mall 102 Exit	01 126			
Pull Station	1st Floor Pump House Exit	01 131			
Smoke Detector	1st Floor Corridor 103 By Exit By	01 012			
	Driver Services Hall				
Smoke Detector	1st Floor Driver Services Hall By	01 017			
	Data Closet				
Smoke Detector	1st Floor Corridor 103 By	01 011			
	Restrooms				
Smoke Detector	1st Floor Corridor 105 By	01 009			
	Custodial Closet				
Smoke Detector	1st Floor Corridor 105 By Exit	01 008			
Smoke Detector	1st Floor Data Closet By Driver	01 016			
	Services Hallway 126				
Smoke Detector	1st Floor DCU Room Back	01 025			
	Surveillance Room				
Smoke Detector	1st Floor DCU Room By Gaming	01 026			
	Floor				
Smoke Detector	1st Floor Mall 102 By Gaming	01 007			
	Floor				
Smoke Detector	1st Floor Mall 102 By Store	01 006			
Smoke Detector	1st Floor Pump House By Pump	01 019			
Smoke Detector	1st Floor Security Office	01 015			
Smoke Detector	1st Floor Soft Count	01 014			
Smoke Detector	1st Floor Store Storage 110	01 010			
Smoke Detector	1st Floor Vault	01 013			
Waterflow Switch	1st Floor Pump House	01 138			
Waterflow Switch	1st Floor Maintenance Storage	01 132			
	Back Room 121 Total 2				

Device Type	Location	Address	Service	Time	Date
<i>Untested</i>					
Waterflow Switch					
Monitor					
Monitoring	1st Floor In Maintenance				
	Storage Alarm Restoral				
Monitoring	1st Floor In Maintenance				
	Storage Alarm Signal				
Monitoring	1st Floor In Maintenance				
	Storage Supervisory Restoral				
Monitoring	1st Floor In Maintenance				
	Storage Supervisory Signal				
Monitoring	1st Floor In Maintenance				
	Storage Trouble Restoral				
Monitoring	1st Floor In Maintenance				
	Storage Trouble Signal				
Supervisory					
Tamper Switch	1st Floor Pump House	01 141			
Tamper Switch	1st Floor Pump House	01 140			
Tamper Switch	1st Floor Pump House	01 139			
Tamper Switch	1st Floor Maintenance Storage	01 133			
	Back Room 121 Total 4 Tamper Switch				

Service Summary

Generated by: BuildingReports.com

Building: Oneida Travel Center		
The Service Summary section provides an overview of the services performed in this report.		
Device Type	Service	Quantity
<i>Passed</i>		
Communicator	Restored @ 08:00:00	1
Control Panel	Visual & Functional, Passed	1
Disconnect	Visual & Functional, Passed	1
Indicating Device	Visual & Functional, Passed	1
Pull Station	Visual & Functional, Passed	1
Smoke Detector	Visual & Functional, Passed	1
Total		6
<i>Untested</i>		
Annunciator		1
Battery		4
Communication Line		2
Duct Detector		5
Fan Shutdown		1
Heat Detector		7
Horn/Strobe		1
Indicating Device		4
Initiating Device		4
Kitchen Hood		1
Monitoring		6
Power Supply		2
Pull Station		5
Smoke Detector		15
Tamper Switch		4
Waterflow Switch		2
Total		70



Auxiliary Functions Testing

Generated by: BuildingReports.com

Building: Oneida Travel Center		Control Panel: 1 - EST Quick Start		
<i>The Auxiliary Functions Testing section lists each of the ancillary items, systems, and emergency equipment that are controlled by the system control unit. Items are grouped by Passed or Failed/Other. The items are listed by device type, and a check box is provided to indicate if the test conducted was simulated.</i>				
Type	Location	Comment	ScanID	Simulated
<i>Untested</i>				
Fan Shutdown				
Fan Shutdown	1st Floor In Maintenance Storage Fan Shutdown Test Entire Building		15929074	<input type="checkbox"/>

Smoke Management Testing

Generated by: BuildingReports.com

Building: Oneida Travel Center		Control Panel: 1 - EST Quick Start		
<i>The Smoke Management Testing section details the test and inspection of device items that are involved in controlling the spread of smoke in a building. Items are grouped by Passed or Failed/Other.</i>				
 Location	Description	 Comment	ScanID	Simulated
<i>Untested</i>				
Fan Shutdown				
1st Floor In Maintenance Storage Fan Shutdown Test Entire Building	Fan Shutdown		15929074	<input type="checkbox"/>

Battery & Power Supply Testing

Generated by: BuildingReports.com

Building: Oneida Travel Center			Control Panel: 1 - EST Quick Start				
<i>The Control & Power Testing section details the readings and measurements of batteries and power supplies used to provide power to the fire alarm and life safety systems. Items are grouped by Passed or Failed/Other.</i>							
Type	Location	Rated Ah	Rated Volts	Pre Test	Post Test	Min Ah	Tested Ah
Untested							
Battery							
Sealed Lead Acid	1st Floor In Maintenance Storage BPS 1 Left Battery Sim. 30 Min. Discharge/Load Voltage Tests 12V-8Ah	8.00	12.88				
Sealed Lead Acid	1st Floor In Maintenance Storage BPS 1 Right Battery Sim. 30 Min. Discharge/Load Voltage Tests 12V-8Ah	8.00	12.60				
Sealed Lead Acid	1st Floor In Maintenance Storage FACP Left Battery Sim. 30 Min. Discharge/Load Voltage Tests 12V-8Ah	8.00	12.80				
Sealed Lead Acid	1st Floor In Maintenance Storage FACP Right Battery Sim. 30 Min. Discharge/Load Voltage Tests 12V-8Ah	8.00	12.88				
Power Supply							
	1st Floor In Maintenance Storage BPS Charger 120V/24V		26.47				
	1st Floor In Maintenance Storage Main FACP Charger 120V/24V		27.34				

Inventory & Warranty Report

Generated by: BuildingReports.com

Building: Oneida Travel Center			Control Panel: 1 - EST Quick Start	
<i>The Inventory & Warranty Report lists each of the devices and items that are included in your Inspection Report. A complete inventory count by device type and category is provided. Items installed within the last 90 days, within the last year, and devices installed for two years or more are grouped together for easy reference.</i>				
Device or Item		Category	% of Inventory	Quantity
Smoke Detector		Initiating	22.86%	16
Pull Station		Initiating	8.57%	6
Indicating Device		Indicating	7.14%	5
Horn/Strobe		Indicating	1.43%	1
Tamper Switch		Supervisory	5.71%	4
Waterflow Switch		Initiating	2.86%	2
Monitoring		Monitor	8.57%	6
Power Supply		Control	2.86%	2
Duct Detector		Initiating	7.14%	5
Heat Detector		Initiating	10.00%	7
Kitchen Hood		Alarm	1.43%	1
Annunciator		Control	1.43%	1
Initiating Device		Initiating	5.71%	4
Communication Line		Control	2.86%	2
Battery		Control	5.71%	4
Fan Shutdown		Auxiliary	1.43%	1
Control Panel		Control	1.43%	1
Disconnect		Control	1.43%	1
Communicator		Control	1.43%	1
Type	Qty	Model #	Description	Install Date
New (under 90 days)				
Duracell				
Battery	4	12-8	Sealed Lead Acid	07/17/2019
In Service - 10 Years to 15 Years				
Ansul				
Kitchen Hood	1	R-102	Wet	05/18/2005
EST				
Annunciator	1		LCD Display	05/18/2005
Communication Line	2			05/18/2005
Communicator	1	Quick Start	Digital Communicator	05/18/2005
Control Panel	1	Quick Start		05/18/2005
Duct Detector	5	Siga-PS	Photoelectric	05/18/2005
Fan Shutdown	1		Fan Shutdown	05/18/2005
Heat Detector	2	985A	Fixed Temperature	05/18/2005
Heat Detector	5	Siga-HRS	Rate-of-Rise	05/18/2005
Horn/Strobe	1			05/18/2005
Indicating Device	4		LED	05/18/2005
Indicating Device	1	Quick Start	LED	05/18/2005

Initiating Device	4		Key Switch	05/18/2005
Monitoring	1	Quick Start	Alarm Restoral	05/18/2005
Monitoring	1	Quick Start	Alarm Signal 90 Sec. Test	05/18/2005
Monitoring	1	Quick Start	Supervisory Restoral	05/18/2005
Monitoring	1	Quick Start	Supervisory Signal	05/18/2005
Monitoring	1	Quick Start	Trouble Restoral	05/18/2005
Monitoring	1	Quick Start	Trouble Signal	05/18/2005
Power Supply	1	BPS10A		05/18/2005
Power Supply	1	Quick Start		05/18/2005
Pull Station	6	Siga-270	Single Action	05/18/2005
Smoke Detector	16	Siga-PS	Photoelectric	05/18/2005
Potter Electric				
Tamper Switch	4			05/18/2005
Waterflow Switch	2	VSR-F		05/18/2005
Siemens				
Disconnect	1		Breaker	05/18/2005

Zone Address Report

Generated by: BuildingReports.com

Building: Oneida Travel Center			Control Panel: 1 - EST Quick Start	
<i>The Zone Address Report lists all of the devices and items that have an individual address, or are grouped together under a common zone. The device type, location, and description are included for your reference.</i>				
Address	Device Type	Location	Type	ScanID
Zone/Circuit: 01				
001	Duct Detector	1st Floor Mechanical Equipment Room 120	Photoelectric	15929080
002	Duct Detector	1st Floor Above Gaming Floor	Photoelectric	31992024
002	Initiating Device	1st Floor DCU Room By Gaming Floor	Key Switch	15929097
002	Indicating Device	1st Floor Gaming Floor By Cashier	LED	15929116
003	Duct Detector	1st Floor Above Gaming Floor	Photoelectric	31992023
003	Initiating Device	1st Floor DCU Room By Gaming Floor	Key Switch	15929095
003	Indicating Device	1st Floor Gaming Floor By Security Office	LED	15929113
004	Duct Detector	1st Floor Above Gaming Floor	Photoelectric	31992026
004	Initiating Device	1st Floor DCU Room By Gaming Floor	Key Switch	15929096
004	Indicating Device	1st Floor Gaming Floor By Beverages	LED	15929114
005	Duct Detector	1st Floor Above Gaming Floor	Photoelectric	31992025
005	Initiating Device	1st Floor DCU Room By Gaming Floor	Key Switch	15929094
005	Indicating Device	1st Floor Gaming Floor By Restrooms	LED	15929115
006	Smoke Detector	1st Floor Mall 102 By Store	Photoelectric	15929106
007	Smoke Detector	1st Floor Mall 102 By Gaming Floor	Photoelectric	15929105
008	Smoke Detector	1st Floor Corridor 105 By Exit	Photoelectric	15929103
009	Smoke Detector	1st Floor Corridor 105 By Custodial Closet	Photoelectric	15929104
010	Smoke Detector	1st Floor Store Storage 110	Photoelectric	15929108
011	Smoke Detector	1st Floor Corridor 103 By Restrooms	Photoelectric	15929109
012	Smoke Detector	1st Floor Corridor 103 By Exit By Driver Services Hall	Photoelectric	15929110
013	Smoke Detector	1st Floor Vault	Photoelectric	15929093
014	Smoke Detector	1st Floor Soft Count	Photoelectric	15929092
015	Smoke Detector	1st Floor Security Office	Photoelectric	15929090
016	Smoke Detector	1st Floor Data Closet By Driver Services Hallway 126	Photoelectric	15929086
017	Smoke Detector	1st Floor Driver Services Hall By Data Closet	Photoelectric	15929085
018	Heat Detector	1st Floor Mechanical Equipment Room 120	Rate-of-Rise	15929079
019	Smoke Detector	1st Floor Pump House By Pump	Photoelectric	15929112
020	Heat Detector	1st Floor Driver Laundry 131 In Driver Lounge 130	Rate-of-Rise	15929088
021	Heat Detector	1st Floor Driver Lounge 130	Rate-of-Rise	15929087
022	Heat Detector	1st Floor Maintenance Storage Back Room 121	Rate-of-Rise	15929076
023	Smoke Detector	1st Floor Maintenance Storage Above FACP	Photoelectric	15929075

024	Heat Detector	1st Floor Employee Breakroom 119	Rate-of-Rise	15929081
025	Smoke Detector	1st Floor DCU Room Back Surveillance Room	Photoelectric	31992027
026	Smoke Detector	1st Floor DCU Room By Gaming Floor	Photoelectric	22141685
126	Pull Station	1st Floor Mall 102 Exit	Single Action	15929107
127	Pull Station	1st Floor Corridor 105 Exit	Single Action	15929102
128	Pull Station	1st Floor Corridor 103 By Driver Services Hallway 126	Single Action	15929089
129	Pull Station	1st Floor Employee Corridor 118 Exit	Single Action	15929078
130	Pull Station	1st Floor Maintenance Storage Back Room 121 Exit	Single Action	15929077
131	Pull Station	1st Floor Pump House Exit	Single Action	15929111
132	Waterflow Switch	1st Floor Maintenance Storage Back Room 121 Total 2 Waterflow Switch		17448748
133	Tamper Switch	1st Floor Maintenance Storage Back Room 121 Total 4 Tamper Switch		17448746
138	Waterflow Switch	1st Floor Pump House		17448757
139	Tamper Switch	1st Floor Pump House		17448766
140	Tamper Switch	1st Floor Pump House		17448758
141	Tamper Switch	1st Floor Pump House		17448752
144	Heat Detector	1st Floor Kitchen By Stove 1 Of 2	Fixed Temperature	15929082
144	Heat Detector	1st Floor Kitchen By Stove 2 Of 2	Fixed Temperature	15929083
270	Power Supply	1st Floor In Maintenance Storage BPS Charger 120V/24V		15929071

ZONING DEPARTMENT

Location:

N7332 Water Circle Place
Oneida, WI 54155

Office: (920) 869-1600

Mailing Address:

P.O. Box 365
Oneida, WI 54155-0365

Toll Free: (800) 236-2868

Fax: (920) 869-1610



ONEIDA

Fire Inspection Report Form

Page 1 of 1

5939 OLD 29 DR.
LOCATION (Legal Address)

TRAVEL CENTER / CASINO / CAFE
NAME OF BUSINESS

7/10/19
DATE OF INSPECTION

8/22/19
COMPLIANCE DATE

*§Section 66.4 (Standards) of the Building Code of the Oneida Reservation incorporates SPS 314 by reference, SPS 314.001 incorporates NFPA 1 reference, NFPA 1 2.1 incorporates the entire NFPA suite by reference.

<p>Ch 1 Administrative [Also See SPS 314] 14.01(2)(f) Temporary Use Ch 10 General Fire Safety 10.1 Fundamental Requirements 10.2 Owner/Occupant Responsibilities SPS 314.01(8) 10.3 Occupancy 10.4 Maintenance, Inspection & Testing 10.5 Building Evacuation 10.6 Fire Drills 10.7 Reporting of Fires & Other Emergencies 10.8 Tampering with Fire Safety Equipment 10.10 Smoking 10.11 Open Flame, Candles, Open Fires & Incinerators 10.12 Fire Protection Markings 10.13 Vacant Buildings and Premises 10.14 Combustible Vegetation 10.15 Special Outdoor Events, Carnivals & Fairs 10.19 Combustible Materials Ch 11 Building Services 11.1 Electrical Fire Safety 11.2 Heating, Ventilation & Air Conditioning 11.3 Elevators, Escalators & Conveyors 11.5 Heating Appliances [Also see SPS 314.11] 11.6 Rubbish Chutes, Incinerators, & Laundry Chutes 11.8 Smoke Control 11.9 Emergency Command Center Ch 12 Features of Fire Protection 12.1 General 12.2 Construction 12.3 Fire-Resistive Materials & Construction 12.4 Fire Doors & Windows 12.5 Interior Finish 12.6 Contents & Furnishings 12.7 Fire Barriers 12.8 Smoke Partitions 12.9 Smoke Barriers Ch 13 Fire Protection Systems 13.1 General 13.2 Standpipe Systems 13.3 Automatic Sprinklers [Also See SPS 314.13(1)-(2)] 13.6 Portable Fire Extinguishers 13.7 Detection, Alarm, & Communications Systems [Also See SPS 314.3(3)] 13.8 Other Fire Protection Systems</p>	<p>Ch 14 Means of Egress 14.4 Means of Egress Reliability 14.5 Door Openings 14.12 Illumination of Means of Egress 14.13 Emergency Lighting 14.14 Marking of Means of Egress Ch 16 Safeguards During Building Construction, Alteration & Demolition Operations 16.1 General Requirements 16.4 Safeguarding Construction & Alteration Operations Ch 18 Fire Department Access & Water Supply 18.1 General 18.2 Fire Department Access Ch 19 Combustible Waste & Refuse 19.1 General 19.2 Combustible Waste & Refuse Ch 20 Occupancy Fire Safety Ch Scope: Furnishings; Contents; Decorations; Treated Finishes; Scenery; Foam; Exhibit & Display Materials; Hot Plates; Cooking Operations; Exposition Facilities & Trade Shows; Crowd Managers; Multi-Level Play Structures; High-Rise Buildings; Bulk Storage; Pesticides & Herbicides 14.20 Open Flame Devices & Pyrotechnics All Occupancies Ch 22 Automobile Wrecking Yards Ch 25 Grandstands & Bleachers, Folding & Telescopic Seating, Tents, & Membrane Structures 25.1 General 25.2 Tents Ch 26 Laboratories Using Chemicals Ch 27 Manufactured Home & Recreational Vehicle Sites Ch 29 Parking Garages 29.1 General Ch 30 Motor Fuel Dispensing Facilities & Repair Garages 30.1 General 30.2 Repair Garages 30.3 Operational Requirements Ch 33 Outside Storage of Tires Ch 34 General Storage 34.1 General 34.4 Storage Arrangement 34.5 General Fire Protection 34.6 Building Equipment, Maintenance, & Operations 34.10 Storage of Idle Pallets</p>	<p>Ch 40 Dust Explosion Prevention Ch 41 Hot Work Operations 41.1 General 41.2 Responsibility for Hot Work 41.3 Fire Protection Precautions Ch 42 Refueling 42.1 General Ch 45 Combustible Fibers 45.1 General 45.3 No Smoking 45.6 Baled Storage 45.7 Storage of Hay, Straw, & Other Similar Agricultural Products Ch 50 Commercial Cooking Equipment 50.1 Application 50.2 General Requirements 50.4 Fire-Extinguishing Equipment 50.5 Procedures for the Use & Maintenance of Equipment 50.6 Minimum Safety Requirements for Cooking Equipment Ch 52 Stationary Lead-Acid Battery Systems Ch 53 Mechanical Refrigeration Ch 60 Hazardous Materials Ch 61 Aerosol Products Ch 63 Compressed Gases and Cryogenic Fluids 63.1 General Provisions 63.3 (Add) Ch 65 Explosives, Fireworks & Model Rocketry [Also See SPS 314.65] 65.1 General 65.2 Display Fireworks 65.3 Pyrotechnics Before a Proximate Audience 65.11 Sale, Handling, & Storage of Consumer Fireworks Ch 66 Flammable Solids 66.19 Operations 66.9 Container & Portable Tank Storage Ch 69 Liquefied Petroleum Gases & Liquefied Natural Gases 69.1 General Provisions 69.2 LP-Gas Equipment & Appliances 69.3 Installation of LP-Gas Systems 69.5 Storage of Cylinders Awaiting Use, Resale, or Exchange 69.8 Liquefied Natural Gas [LNG] Ch 70 Oxidizers & Organic Peroxides Ch 71 Pyrophoric Solids & Liquids Ch 72 Unstable [Reactive] Solids & Liquids Ch 73 Water-Reactive Solids & Liquids *Other Violations-See Remarks Below</p>
--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

REMARKS—A COPY OF THIS NOTICE WILL BE ON FILE IN THE OFFICE OF THE FIRE INSPECTOR FOR FURTHER ACTION

MULTIPLE CORDS PLUGGED TOGETHER - TRAINING ROOM
HOUSE KEEPING - WATER SHED
STORAGE WITHIN 18" OF SPRINKLERS - 29 CAFE KITCHEN COOLER
BLOCKED EXIT - 29 CAFE NORTH KITCHEN EXIT
CYLINDER NOT SECURED - 29 CAFE KITCHEN

Tom Waples #5791
OWNER/AGENT/MANAGER REPRESENTATIVE

James J. Condon #36125
INSPECTING OFFICER/FIRE DEPARTMENT No.

WICOMM BLDG. INSPECTION #1072082
WHITE—Inspector, YELLOW—Fire Department, PINK—Owner

**Total Energy Systems, LLC**

Order #: 1002435

Order Date: 9/10/2019

Customer #: 6241

Site: 13

Customer PO: APO-33016-19-PO

Work Order Report

Bill To:

ONEIDA TRIBE OF INDIANS/WISC
ATTN: ACCOUNTS PAYABLE
P O BOX 365
ONEIDA, WI 54155
Attn: ---

Ship To:

G-M TRAVEL CENTER OCTC 2932 SP
5939 OLD 29 DRIVE
PULASKI, WI 54162
Attn: ---


Model Number: GGHF 70KW ONAN GENERATOR

Serial Number: F050796069

Item #	Quantity		Disc %	Unit Price	Extended Price
	Ordered	Shipped			
GB PM-1 - Segment 1					
PM	1.00	0.00		1.00	
PLANNED MAINTENANCE					
MTS	2.10	0.00		2.10	
MIKE S - LABOR HOURS					
Note: 09/10/2019 MTS 151.1 engine hours. Drove to site. Performed preventive maintenance inspection per checklist. Test ran unit. Unit operating properly.					
MILEAGE	26.00	0.00		26.00	
FIELD SERVICE MILEAGE					


Terms: Net 30 Days

Order Notes:

 Total Energy Systems, LLC	<input type="checkbox"/> Green Bay 2211 American Blvd. DePere, WI 54115 888-548-1400 920-964-1409	<input type="checkbox"/> Milwaukee 8525 W. 87th Street Milwaukee, WI 53224 800-236-6626 P 414-357-6278	<input type="checkbox"/> Eden Prairie 14950 Martin Drive Eden Prairie, MN 55344 866-583-1671 P 651-925-3184 F	<input type="checkbox"/> Grand Rapids 4324 Airlane Dr. SE Grand Rapids, MI 49512 888-341-5610 P 616-971-0146 F


PLANNED MAINTENANCE AGREEMENT CHECKLIST

CUSTOMER NAME		ACCOUNT NUMBER		SITE NUMBER	
TECHNICIAN		DATE		HOURLY START	
GENERATOR	MAKE	MODEL	SERIAL	SPEC	
TRANSFER SWITCH	MAKE	MODEL	SERIAL	CONTACTOR SERIAL	
ENGINE	MAKE	MODEL	SERIAL	W/O#	
Ref. #	Inspection Checks	Satisfactory	Unsatisfactory	N/A	Comments
Cooling System					
1 a	Coolant - Visual inspection of level and condition				
b	Coolant - Record Protection level				
c	Pressure Test System - Record test pressure				
d	Filler Cap - Visual inspection of gaskets and sealing surfaces				
e	Radiator/Heat Exchanger - Visual inspection for leaks, damage and debris				
f	Fan Guard - Inspect for missing or broken parts				
g	Fan Drive Pulley - Check for loose or worn pulleys and lube fan drive (if applicable)				
h	Fan Belts - Inspect for frayed or worn belts. Check tension and adjust				
i	Hoses - Visual inspection of all hoses for condition. Check Connections				
j	Water Pump - Visual inspection for leaks				
k	Jacket Water Heater - Check for proper operation. Record temperature				
l	Coolant Test Strip - Record Results				
Lubrication System					
2 a	Oil Level - Check for proper level				
b	Oil Leaks - Inspect for leaks. Wipe engine and change absorbent pads (where applicable)				
c	Crankcase Breather System - Inspect hose and connections. Note excessive blow by during test run				
Intake Air System					
3 a	Air Filter - Inspect restriction gauge				
b	Air Filter - Inspect filter element				
c	Air Inlet System - Inspect piping for damaged or loose connections.				
Exhaust System					
4 a	Silencer and Piping (Interior) - Inspect for damage/leakage of piping and/or insulation				
b	Silencer and Piping (Exterior) - Inspect for damage/leakage of piping. Check Rain cap				
C	Exhaust Manifold - Inspect for damage or missing hardware or wet stacking				
Fuel System - Diesel					
5 a	Fuel Tank - Visually inspect for leaks and proper level. Record Level				
b	Day Tank - Check Tank Level. Record Level				
c	Fuel Priming Pump - Inspect for proper operation				
d	Fuel Filters - Primary/Secondary, Inspect for damage or leaks				
e	Water/Trap Separator - Drain water from tank or separator if valves are available				
f	Fuel lines - Visually inspect fuel lines for leaks and tight connections. Check line brackets				
g	Solenoid Valves - Check for proper operation				
Fuel System - Gaseous					
6 a	Fuel Tank (Propane) - Visual inspection for leaks and proper level. Record Level				
b	Fuel Filter / Strainer - Visual inspection for damage or leaks. Clean or Replace				
c	Fuel lines - Visually inspect fuel lines for leaks and tight connections. Inspect line brackets				
d	Solenoid Valves - Check for proper operation				

 Total Energy Systems, LLC	<input type="checkbox"/> Green Bay 2211 American Blvd. DePere, WI 54115 888-548-1400 920-964-1409	<input type="checkbox"/> Milwaukee 8525 W. 87th Street Milwaukee, WI 53224 800-236-6626 P 414-357-6278	<input type="checkbox"/> Eden Prairie 14950 Martin Drive Eden Prairie, MN 55344 866-583-1671 P 651-925-3184 F	<input type="checkbox"/> Grand Rapids 4324 Airlane Dr. SE Grand Rapids, MI 49512 888-341-5610 P 616-971-0146 F
------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------

PLANNED MAINTENANCE AGREEMENT CHECKLIST

Ref. #	Inspection Checks	Satisfactory	Unsatisfactory	N/A	Comments		
Ignition System							
7 a	Spark Plugs - Visually inspect and replace as necessary						
b	Distributor - Visually inspect and replace parts as necessary						
c	Spark Plug Wires - Visually inspect and replace as necessary						
Starting System							
8 a	Battery Charger - Measure battery charger float voltage. Record voltage						
b	Battery Charger - Check for proper operation and connections						
c	Batteries - Check electrolyte level (where applicable)						
d	Battery Cables - Clean and tighten all battery cables						
e	Starting Motor(s) - Inspect connections and wiring						
f	Battery Type and Quantity						
g	Date Stamped Battery with Paint Pen and Note Age						
Generator							
9 a	Wiring - Inspect for loose connections						
b	Voltage Regulator - Inspect for loose connections						
c	Stator & Rotor - Visually inspect for damage and air gap						
d	Coupling and Guards - Inspect for vibration and loose or missing parts						
e	General - Inspect for debris or animal damage						
Controller							
10 a	Wiring - Inspect for loose connections						
b	Circuit Boards and Meters - Inspect for loose connections						
c	Panel Lamps - Operational check of illumination and safety lamps						
Operational Checks							
Transfer Switch(es)							
11 a	Infrared Temperature readings of connections (Normal)						
b	Infrared Temperature readings of connections (Load)						
c	Infrared Temperature readings of connections (Emergency) - Test near end of loaded run						
d	Visual Inspection - Check for loose or broken wires and dirt accumulation						
e	Exerciser Clock - Check for correct time. Adjust if necessary.						
f	Digital Controller - Check operational records for problems						
Controller							
12 a	Start Controls - Manual check for proper operation and general starting ability						
b	Remote Annunciators and Alarms - Test all panel and system alarms for proper operation						
c	Check AC gauges and meters and record readings	Volts A		Volts B	Volts C	Frequency	
		Amps A		Amps B	Amps C	Loaded Y/N	
d	Check DC gauges and meters and record readings	Oil Pressure		Coolant Temp	Battery Volts	Fuel Pressure	

 Total Energy Systems, LLC	<input type="checkbox"/> Green Bay 2211 American Blvd. DePere, WI 54115 888-548-1400 920-964-1409	<input type="checkbox"/> Milwaukee 8525 W. 87th Street Milwaukee, WI 53224 800-236-6626 P 414-357-6278	<input type="checkbox"/> Eden Prairie 14950 Martin Drive Eden Prairie, MN 55344 866-583-1671 P 651-925-3184 F	<input type="checkbox"/> Grand Rapids 4324 Airlane Dr. SE Grand Rapids, MI 49512 888-341-5610 P 616-971-0146 F
-------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------

PLANNED MAINTENANCE AGREEMENT CHECKLIST

Ref. #	Operational Checks	Satisfactory	Unsatisfactory	N/A	Comments
Cooling System					
13 a	Cooling System - Check temperature of inlet and outlet of radiator. Record temperatures				
b	Water Pump - Check for leaks and unusual noise or vibration. Check Pulley				
c	Fan and Belts - Check for leaks and unusual noise or vibration				
Starting System					
14 a	Starter and Alternator - Check for unusual noise or vibration				
General					
15 a	Enclosure Condition - Check for leaks, security, etc.				
b	Inspect for oil, fuel, coolant, intake or exhaust leaks while running				
c	Visual Inspection - Overall condition of generator set				
d	Vibration Isolators - Visual Inspection for broken springs or damaged cases				
e	Louvers - Check for proper operation of louvers. Minor adjustment if necessary				
Operational Test					
16 a	Test unit with load (if possible)				
17 a	Unit transferred in less than 10 seconds (NFPA110)				

Ref. #	Operational Checks	Satisfactory	Unsatisfactory	N/A	Comments
After Shutdown					
18 a	Take oil sample (if required) - Recheck for proper crankcase level. Top off as required (Inspection Visit)				
b	Take coolant sample (if required) - Recheck for proper radiator level. Top off as required				
c	Take fuel sample (if required) - Inform customer if fuel is required				
d	Grease generator bearing (if applicable) - 2 pumps annually				
e	Change engine oil, fuel and oil filters (Maintenance Visit)				
f	Start engine and check for leaks				
g	Check for proper crankcase level				
h	CHECK GENERATOR BREAKER				
i	RESET ALL CONTROLS TO AUTOMATIC				
j	Talk to customer about basic system operation.				

Repair Recommendations or Additional Comments:

Customer Signature

--

Sprinkler Inspection Certificate

For

Oneida Travel Center
5939 Old Hwy 29 Drive
Pulaski, WI 54162

Tested to NFPA 25 Standards

This Inspection was performed in accordance with applicable NFPA Standards. The subsequent pages of this report provide performance measurements, listed ranges of acceptable results, and complete documentation of the inspection. Whenever discrepancies exist between acceptable performance standards and actual test results, notes and/or recommended solutions have been proposed or provided for immediate review and approval.

Annual Inspection

Inspection Date

Jul 16, 2019

Building: Oneida Travel Center

Contact: Tim Skenandore
Title: Facilities Director

Company: Communications Engineering Company - Green
Bay

Contact: Mark Jozefowski
Title: Sprinkler Fitter

Executive Summary

Generated by: BuildingReports.com

Building Information			
Building: Oneida Travel Center		Contact: Tim Skenandore	
Address: 5939 Old Hwy 29 Drive		Phone: 920-494-4500	
Address:		Fax:	
City/State/Zip: Pulaski, WI 54162		Mobile: 920-819-1823	
Country: United States of America		Email: tskenan1@oneidanation.org	
Inspection Performed By			
Company: Communications Engineering Company – Green Bay		Inspector: Mark Jozefowski	
Address: 2200 American Blvd.		Phone: 414-704-1053	
Address:		Fax:	
City/State/Zip: De Pere, Wisconsin 54115		Mobile:	
Country: United States of America		Email: m.jozefowski@blairfireprotection.com	
System Control Unit			
System Type	System Location	Protected Area	Devices
Wet Pipe	Garage	Building	30
Wet Pipe	Mechanical Room	Building	14
Wet Pipe	Sprinkler Head Inspection	Building	4

Inspection Summary								
Category	Total Items		Serviced		Passed		Failed/Other	
	Qty	%	Qty	%	Qty	%	Qty	%
Device	7	14.58%	7	100.00%	7	100.00%	0	0%
Alarm	10	20.83%	10	100.00%	10	100.00%	0	0%
Valve	10	20.83%	10	100.00%	10	100.00%	0	0%
Hose	1	2.08%	1	100.00%	1	100.00%	0	0%
Pump	6	12.50%	6	100.00%	6	100.00%	0	0%
Sprinkler	14	29.17%	14	100.00%	14	100.00%	0	0%
Totals	48	100%	48	100.00%	48	100.00%	0	0%
Certification								
Company: Communications Engineering Company – Green Bay				Building: Oneida Travel Center				
Inspector: Mark Jozefowski				Contact: Tim Skenandore				
Signed:				Signed:				
Mark Jozefowski Certifications								
Certification Type						Number		
Wisconsin State Certification – Cross Connection Control Tester						247662		
Wisconsin State License – Journeyman Automatic Fire Sprinkler Fitter						247662		

Inspection & Testing

Generated by: BuildingReports.com

Building: Oneida Travel Center				
<p><i>The Inspection & Testing section lists all of the items inspected in your building. Items are grouped by Passed or Failed/Other. Items are listed by Category. Each item includes the services performed, and the time & date at which testing occurred.</i></p>				
Device Type	Location	Service	Time	Date
Passed				
Garage Wet Pipe, Building				
Fire Pump Running	1st Floor Garage	Visual & Functional Passed	1:28:58 PM	07/16/2019
Tamper Switch	1st Floor Garage	Visual & Functional Passed	1:27:33 PM	07/16/2019
Tamper Switch	1st Floor Garage	Visual & Functional Passed	1:28:18 PM	07/16/2019
Tamper Switch	1st Floor Garage	Visual & Functional Passed	1:28:22 PM	07/16/2019
Waterflow Switch	1st Floor Garage 2 Inch	Visual & Functional Passed	1:28:43 PM	07/16/2019
Drain	1st Floor Garage	Visual & Functional Passed	1:28:24 PM	07/16/2019
Gauge	1st Floor Garage Installed 2016	Visual & Functional Passed	1:28:41 PM	07/16/2019
Gauge	1st Floor Garage Installed 2016	Visual & Functional Passed	1:29:03 PM	07/16/2019
Gauge	1st Floor Garage Installed 2016	Visual & Functional Passed	1:29:07 PM	07/16/2019
Water Storage Tank	1st Floor Garage Tank 2/3 Full Of Water	Visual, Passed	1:27:04 PM	07/16/2019
Fire Dep't Connection	1st Floor Outside Garage On Wall	Visual & Functional Passed	1:29:22 PM	07/16/2019
Controller	1st Floor Garage	Visual & Functional Passed	1:28:56 PM	07/16/2019
Fire Pump Gauge	1st Floor Garage Installed 2016	Visual & Functional Passed	1:27:46 PM	07/16/2019
Fire Pump Gauge	1st Floor Garage Installed 2016	Visual & Functional	1:28:07 PM	07/16/2019

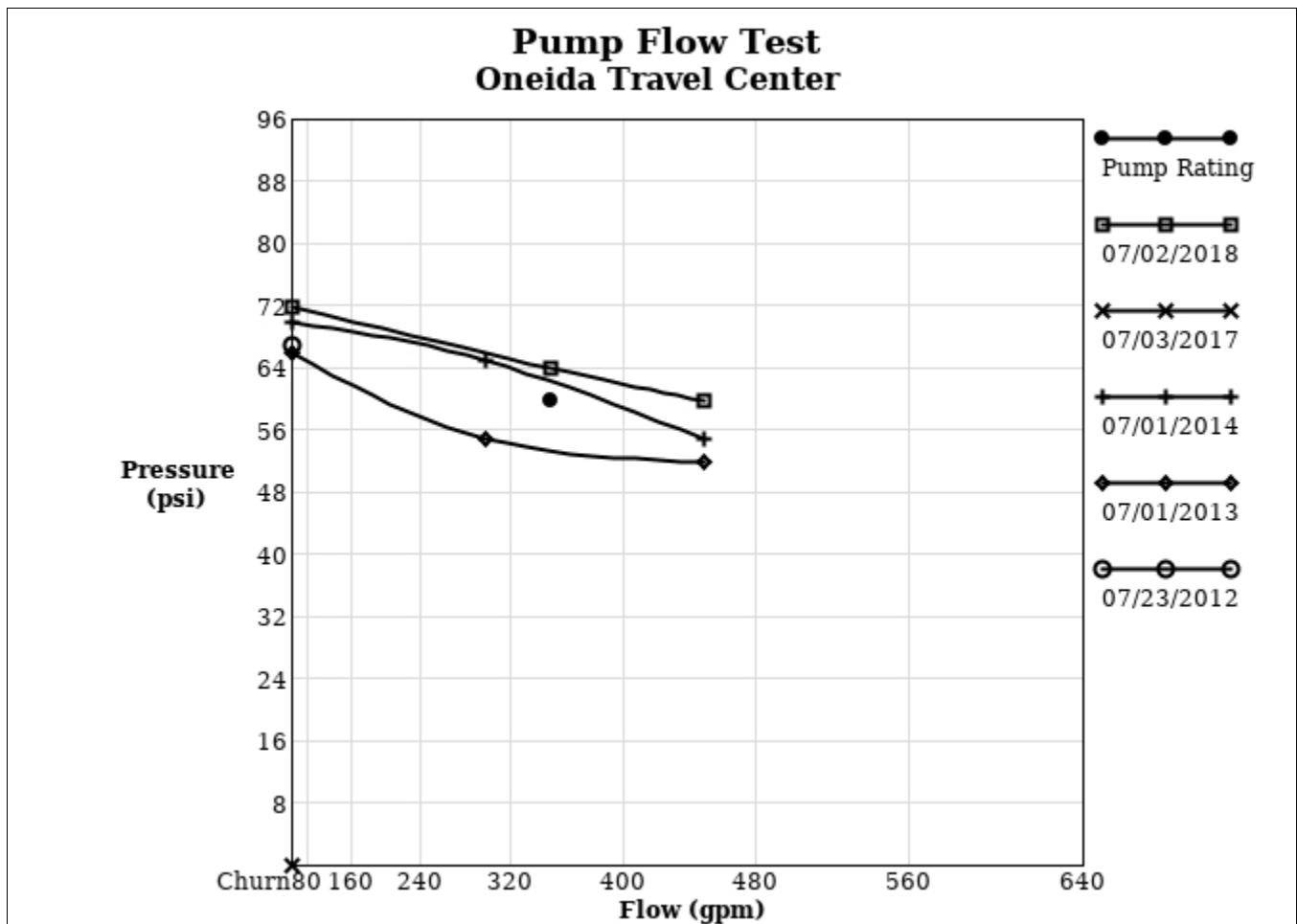
Device Type	Location	Service	Time	Date
Jockey Controller	1st Floor Garage	Passed Visual & Functional	1:29:08 PM	07/16/2019
Jockey Pump	1st Floor Garage	Passed Visual & Functional	1:31:34 PM	07/16/2019
Pump	1st Floor Garage 300 GPM	Passed Visual & Functional	1:27:54 PM	07/16/2019
Piping	1st Floor Garage 5 Year Done 9/2016 Hydraulic Nameplate Present	Visual, Passed	1:32:10 PM	07/16/2019
Sprinkler Box	1st Floor Garage	Visual, Passed	1:29:44 PM	07/16/2019
Sprinkler Box Spares	1st Floor Garage Standard Upright Brass 280 3/4	Visual, Passed	1:29:38 PM	07/16/2019
Sprinkler Box Spares	1st Floor Garage Standard Horizontal Sidewall Brass 280 1/2	Visual, Passed	1:29:42 PM	07/16/2019
Wrenches	1st Floor Garage	Visual, Passed	1:29:39 PM	07/16/2019
Check Valve	1st Floor Garage Swing Type – No Key Required 5 Year Done 9/7/2016	Visual, Passed	1:28:13 PM	07/16/2019
Check Valve	1st Floor Garage FDC Swing Type – Key Required 5 Year Done 9/7/2016	Visual, Passed	1:29:14 PM	07/16/2019
Control Valve	1st Floor Garage	Visual & Functional Passed	1:27:37 PM	07/16/2019
Control Valve	1st Floor Garage	Visual & Functional Passed	1:28:19 PM	07/16/2019
Control Valve	1st Floor Garage	Visual & Functional Passed	1:28:21 PM	07/16/2019
Control Valve	1st Floor Garage	Visual & Functional Passed	1:30:06 PM	07/16/2019
Control Valve	1st Floor Garage	Visual & Functional Passed	1:30:13 PM	07/16/2019
Inspector's Test	1st Floor Garage	Visual & Functional Passed	1:28:44 PM	07/16/2019
Mechanical Room Wet Pipe, Building				
Communicator	1st Floor Mechanical Room	Restored @ 13:50:57	1:33:07 PM	07/16/2019
Monitoring	Alarm Signal	Alarm Received @ 13:21:07	1:32:01 PM	07/16/2019
Monitoring	Alarm Restoral	Alarm Restored @ 13:22:49	1:32:05 PM	07/16/2019
Tamper Switch	1st Floor Mechanical Room	Visual & Functional Passed	1:32:31 PM	07/16/2019
Waterflow Switch	1st Floor Mechanical Room 2 Inch	Visual & Functional	1:32:24 PM	07/16/2019

Device Type	Location	Service	Time	Date
Drain	1st Floor Mechanical Room	Passed Visual & Functional	1:30:46 PM	07/16/2019
Gauge	1st Floor Mechanical Room Installed 2016	Passed Visual & Functional	1:31:04 PM	07/16/2019
Piping	1st Floor Mechanical Room 5 Year Done 9/7/2016 Hydraulic Nameplate Present	Passed Visual, Passed	1:31:56 PM	07/16/2019
Sprinkler Box	1st Floor Mechanical Room	Visual, Passed	1:32:47 PM	07/16/2019
Sprinkler Box Spares	1st Floor Mechanical Room Fast Upright Brass 155 3/4	Visual, Passed	1:32:37 PM	07/16/2019
Sprinkler Box Spares	1st Floor Mechanical Room Fast Pendant Chrome 155 3/4	Visual, Passed	1:32:41 PM	07/16/2019
Wrenches	1st Floor Mechanical Room	Visual, Passed	1:32:18 PM	07/16/2019
Control Valve	1st Floor Mechanical Room	Visual & Functional Passed	1:33:03 PM	07/16/2019
Inspector's Test	1st Floor Mechanical Room	Visual & Functional Passed	1:31:17 PM	07/16/2019
Sprinkler Head Inspection Wet Pipe, Building				
Fast Response	Inspection Of All Visible Sprinkler Heads	Visual, Passed	1:30:52 PM	07/16/2019
Fast Response	Installed 2005 – Due Every 20 Years	Visual, Passed	1:30:56 PM	07/16/2019
Standard Response	Inspection Of All Visible Sprinkler Heads	Visual, Passed	1:29:34 PM	07/16/2019
Standard Response	Installed 2005 – Due Every 50 Years	Visual, Passed	1:29:36 PM	07/16/2019

Wet Pipe Fire Sprinkler Systems

Generated by: BuildingReports.com

Building: Oneida Travel Center				Garage, Building				
<p><i>This section lists out all the devices and components that have been associated with a Wet Pipe System and provides details as to type of component, pressure readings, response time, etc. If a component has an OK checkbox that is checked, then that component was actually tested. However, for Pass/Fail test results, see the Inspection and Testing section.</i></p>								
Controller								
Manufacturer	Model #	Location		Install Date		Serial Number		
Joslyn Clark		1st Floor Garage		01/21/2005				
AC Power	Time Meter	Start psi	Stop psi	Battery Supervised		Generator Backup		
Normal Phase				No		No		
Fire Pump Gauge								
Type	Install Date	Location			OK	ScanID		
Suction	09/07/2016	1st Floor Garage Installed 2016			<input checked="" type="checkbox"/>	17448764		
Discharge	09/28/2016	1st Floor Garage Installed 2016			<input checked="" type="checkbox"/>	17448765		
Controller								
Manufacturer	Model #	Location		Install Date		Serial Number		
Joslyn Clark		1st Floor Garage		01/21/2005				
AC Power	Time Meter	Start psi	Stop psi	Battery Supervised		Generator Backup		
Normal Phase		59	61	No		No		
Jockey Pumps								
Manufacturer	Model #	Location		Install Date		Serial Number		
Marathon		1st Floor Garage		01/28/2011				
Power On	Type	Turn On psi	Turn Off psi	Volts		Horsepower		
	Automatic							
Pump								
Manufacturer	Model #	Location		Install Date		Rated Speed		
Aurora		1st Floor Garage 300 GPM		01/21/2005		3500		
Serial Number	Type	Orientation		Impeller Size				
	Pump Primary	Vertical						
Pump Rating								
Net Pressure	Gallons Per Minute	Rotations Per Minute	Amps			Volts		
			A	B	C	A-B	B-C	A-C
60	350	3500						



Alarms

Fire Pump Running

Description	Location	Time Delay	Zone/Address	OK	ScanID
Supervisory	1st Floor Garage		1-01 134	<input checked="" type="checkbox"/>	20750253

Tamper Switch

Type	Description	Manufacturer	Zone/Address	OK	ScanID
Lever	Supervisory	Potter Electric	1-01 139	<input checked="" type="checkbox"/>	17448767
Control Valve	Supervisory	Central	1-01 140	<input checked="" type="checkbox"/>	17448759
Control Valve	Supervisory	Central	1-01 141	<input checked="" type="checkbox"/>	17448753

Waterflow Switch

Type	Manufacturer	Model #	Sec	Size	Zone/Address	OK	ScanID
Vane	Potter Electric	VSR-F		2.5"	1-01 138	<input checked="" type="checkbox"/>	17448757

Components

Check Valve

Type	Location	Internal Date	Size	OK	ScanID
Grooved	1st Floor Garage Swing Type - No Key Required 5 Year Done 9/7/2016	09/07/2021	4"	<input checked="" type="checkbox"/>	17448761
Grooved	1st Floor Garage FDC Swing Type -	09/07/2021	4"	<input checked="" type="checkbox"/>	17448768

		Key Required 5 Year Done 9/7/2016							
Control Valve									
Type	Manufacturer	Model	Location	Size	Position	Status	OK	ScanID	
OS&Y	Kennedy		1st Floor Garage	4"			<input checked="" type="checkbox"/>	17448766	
Description									
Suction									
Control Valve									
Type	Manufacturer	Model	Location	Size	Position	Status	OK	ScanID	
Butterfly	Central	570	1st Floor Garage	4"			<input checked="" type="checkbox"/>	17448758	
Description									
Main Control									
Control Valve									
Type	Manufacturer	Model	Location	Size	Position	Status	OK	ScanID	
Butterfly	Central	570	1st Floor Garage	2.5"			<input checked="" type="checkbox"/>	17448752	
Description									
Isolation									
Control Valve									
Type	Manufacturer	Model	Location	Size	Position	Status	OK	ScanID	
Butterfly	Tyco	BFV-N	1st Floor Garage	4"			<input checked="" type="checkbox"/>	17448760	
Description									
By-pass									
Control Valve									
Type	Manufacturer	Model	Location	Size	Position	Status	OK	ScanID	
Butterfly	Tyco	BFV-N	1st Floor Garage	4"			<input checked="" type="checkbox"/>	17448762	
Description									
By-pass									
Inspector's Test									
Manufacturer		Model #	Pressure psi	Trip Time Sec	Flow Sec	OK	ScanID		
			N/A	N/A	20	<input checked="" type="checkbox"/>	17448756		
Devices									
Drain									
Current Inspection									
Type	Location	Size	Supply psi	Static psi	Residual psi	Sec	OK	ScanID	
Main	1st Floor Garage	1.25"	75	75	69		<input checked="" type="checkbox"/>	17448754	
Previous Inspections									
April 2, 2019									
Type	Location	Size	Supply psi	Static psi	Residual psi	Sec	OK	ScanID	

Main	1st Floor Garage	1.25"	72	72	65		<input checked="" type="checkbox"/>	17448754
January 11, 2019								
Type	Location	Size	Supply psi	Static psi	Residual psi	Sec	OK	ScanID
Main	1st Floor Garage	1.25"	72	72	65		<input checked="" type="checkbox"/>	17448754
Fire Dep't Connection								
Location		Type	BallDrip		Rotating Swivels	Size	OK	ScanID
1st Floor Outside Garage On Wall		Wall	Yes		Yes	4"	<input checked="" type="checkbox"/>	17448778
Gauge								
Location				Service Date				
1st Floor Garage Installed 2016				09/07/2016				
Type	Mfr/Model			Static psi	Fill Type	Size	OK	ScanID
System Pressure	Ashcroft / FireTech			75		1 / 4	<input checked="" type="checkbox"/>	17448755
Gauge								
Location				Service Date				
1st Floor Garage Installed 2016				04/02/2018				
Type	Mfr/Model			Static psi	Fill Type	Size	OK	ScanID
System Pressure	Ashcroft / FireTech			75		1 / 4	<input checked="" type="checkbox"/>	17448772
Gauge								
Location				Service Date				
1st Floor Garage Installed 2016				04/02/2018				
Type	Mfr/Model			Static psi	Fill Type	Size	OK	ScanID
System Pressure	Ashcroft / FireTech			75		1 / 4	<input checked="" type="checkbox"/>	17448773
Piping								
Location		Type	Size	Internal Date				
1st Floor Garage 5 Year Done 9/2016 Hydraulic Nameplate Present		Steel	2.5	09/07/2016				
Hangers	Braces		Fittings	Identified		Antifreeze		ScanID
Normal	Normal			Tagged				17448751
Sprinkler Box								
Qty	Tool Available?	Size	Manufacturer	Location			OK	ScanID
1	Yes	6 unit		1st Floor Garage			<input checked="" type="checkbox"/>	17448775
Sprinkler Box Spares								
Qty	Type	KFactor	Manufacturer	Location			OK	ScanID
4	Upright		Viking	1st Floor Garage Standard Upright Brass 280 3/4			<input checked="" type="checkbox"/>	17448777
2	Horizontal Sidewall		Viking	1st Floor Garage Standard Horizontal Sidewall Brass 280 1/2			<input checked="" type="checkbox"/>	20750254
Water Storage Tank								
Location			Capacity	Internal Date	Pressure psi	Deg	OK	ScanID

1st Floor Garage Tank 2/3 Full Of Water		604 Cu Ft	09/07/2016			<input checked="" type="checkbox"/>	17448774
Type		Manufacturer		Model Number			
Above ground							
Wrenches							
Qty	Type	Manufacturer		Location		OK	ScanID
1	Sprinkler			1st Floor Garage		<input checked="" type="checkbox"/>	17448776

Building: Oneida Travel Center				Mechanical Room, Building				
<p><i>This section lists out all the devices and components that have been associated with a Wet Pipe System and provides details as to type of component, pressure readings, response time, etc. If a component has an OK checkbox that is checked, then that component was actually tested. However, for Pass/Fail test results, see the Inspection and Testing section.</i></p>								
Alarms								
Tamper Switch								
Type	Description	Manufacturer	Zone/Address	OK	ScanID			
Control Valve	Supervisory	Kennedy	1-01 133	<input checked="" type="checkbox"/>	17448746			
Waterflow Switch								
Type	Manufacturer	Model #	Sec	Size	Zone/Address	OK	ScanID	
Vane	Potter Electric	VSR-F		2.5"	1-01 132	<input checked="" type="checkbox"/>	17448748	
Components								
Control Valve								
Type	Manufacturer	Model	Location	Size	Position	Status	OK	ScanID
Butterfly	Kennedy		1st Floor Mechanical Room	2.5"			<input checked="" type="checkbox"/>	17448745
Description								
Isolation								
Inspector's Test								
Manufacturer	Model #	Pressure psi	Trip Time Sec	Flow Sec	OK	ScanID		
		N/A	N/A	14	<input checked="" type="checkbox"/>	39643439		
Devices								
Drain								
Current Inspection								
Type	Location	Size	Supply psi	Static psi	Residual psi	Sec	OK	ScanID
Main	1st Floor Mechanical Room	1.25"	73	73	65		<input checked="" type="checkbox"/>	17448747
Previous Inspections								
April 2, 2019								
Type	Location	Size	Supply psi	Static psi	Residual psi	Sec	OK	ScanID
Main	1st Floor Mechanical Room	1.25"	75	75	62		<input checked="" type="checkbox"/>	17448747
January 14, 2019								
Type	Location	Size	Supply psi	Static psi	Residual psi	Sec	OK	ScanID
Main	1st Floor Mechanical Room	1.25"	75	75	62		<input checked="" type="checkbox"/>	17448747
Gauge								
Location				Service Date				
1st Floor Mechanical Room Installed 2016				09/07/2021				
Type	Mfr/Model	Static psi	Fill Type	Size	OK	ScanID		
System Pressure	Ashcroft / FireTech	65		1/4	<input checked="" type="checkbox"/>	13149928		
Piping								

Location		Type	Size	Internal Date			
1st Floor Mechanical Room 5 Year Done 9/7/2016 Hydraulic Nameplate Present		Steel	2.5	09/07/2016			
Hangers		Braces	Fittings	Identified	Antifreeze	ScanID	
Normal		Normal		Tagged		17448744	
Sprinkler Box							
Qty	Tool Available?		Size	Manufacturer	Location	OK	ScanID
1	Yes		6 unit		1st Floor Mechanical Room	<input checked="" type="checkbox"/>	17448779
Sprinkler Box Spares							
Qty	Type		KFactor	Manufacturer	Location	OK	ScanID
2	Upright			Tyco	1st Floor Mechanical Room Fast Upright Brass 155 3/4	<input checked="" type="checkbox"/>	17448782
4	Pendant			Tyco	1st Floor Mechanical Room Fast Pendant Chrome 155 3/4	<input checked="" type="checkbox"/>	17448781
Wrenches							
Qty	Type		Manufacturer		Location	OK	ScanID
2	Sprinkler				1st Floor Mechanical Room	<input checked="" type="checkbox"/>	17448780

Building: Oneida Travel Center				Sprinkler Head Inspection, Building			
<p><i>This section lists out all the devices and components that have been associated with a Wet Pipe System and provides details as to type of component, pressure readings, response time, etc. If a component has an OK checkbox that is checked, then that component was actually tested. However, for Pass/Fail test results, see the Inspection and Testing section.</i></p>							
Fast Response							
Qty	Type	Size	KFactor	Finish	Temperature	OK	ScanID
						<input checked="" type="checkbox"/>	33091503
Location				Description			
Inspection Of All Visible Sprinkler Heads							
Qty	Type	Size	KFactor	Finish	Temperature	OK	ScanID
						<input checked="" type="checkbox"/>	33091504
Location				Description			
Installed 2005 – Due Every 20 Years							
Standard Response							
Qty	Type	Size	KFactor	Finish	Temperature	OK	ScanID
						<input checked="" type="checkbox"/>	33091505
Location				Description			
Inspection Of All Visible Sprinkler Heads							
Qty	Type	Size	KFactor	Finish	Temperature	OK	ScanID
						<input checked="" type="checkbox"/>	33091506
Location				Description			
Installed 2005 – Due Every 50 Years							

Inventory & Warranty Report

Generated by: BuildingReports.com

Building: Oneida Travel Center

The Inventory & Warranty Report lists each of the devices and items that are included in your Inspection Report. A complete inventory count by device type and category is provided. Items installed within the last 90 days, within the last year, and devices installed for two years or more are grouped together for easy reference.

Device or Item	Category	% of Inventory	Quantity
Water Storage Tank	Device	2.08%	1
Tamper Switch	Alarm	8.33%	4
Control Valve	Valve	12.50%	6
Fire Pump Gauge	Pump	4.17%	2
Pump	Pump	2.08%	1
Check Valve	Valve	4.17%	2
Drain	Device	4.17%	2
Gauge	Device	8.33%	4
Waterflow Switch	Alarm	4.17%	2
Inspector's Test	Valve	4.17%	2
Controller	Pump	2.08%	1
Fire Pump Running	Alarm	2.08%	1
Jockey Controller	Pump	2.08%	1
Fire Dep't Connection	Hose	2.08%	1
Standard Response	Sprinkler	4.17%	2
Sprinkler Box Spares	Sprinkler	8.33%	4
Wrenches	Sprinkler	4.17%	2
Sprinkler Box	Sprinkler	4.17%	2
Fast Response	Sprinkler	4.17%	2
Jockey Pump	Pump	2.08%	1
Piping	Sprinkler	4.17%	2
Monitoring	Alarm	4.17%	2
Communicator	Alarm	2.08%	1

Device or Item	Qty	Model #	Type	Description	Install Date
<i>In Service - 2 Years to 3 Years</i>					
Mechanical Room Wet Pipe, Building					
Monitoring	1		Alarm Restoral		07/03/2017
Monitoring	1		Alarm Signal 90 Sec		07/03/2017
Garage Wet Pipe, Building					
Fire Pump Gauge	1	FireTech	Discharge		09/28/2016
<i>In Service - 3 Years to 5 Years</i>					
Garage Wet Pipe, Building					
Fire Pump Gauge	1	FireTech	Suction		09/07/2016
Gauge	3	FireTech	System Pressure		09/07/2016
Mechanical Room Wet Pipe, Building					
Gauge	1	FireTech	System Pressure		09/07/2016
<i>In Service - 5 Years to 10 Years</i>					

<i>In Service - 5 Years to 10 Years</i>					
Garage Wet Pipe, Building					
Jockey Pump	1		Automatic		01/28/2011
<i>In Service - 10 Years to 15 Years</i>					
Garage Wet Pipe, Building					
Drain	1		Main		01/21/2005
Fire Dep't Connection	1		Wall		01/21/2005
Inspector's Test	1				01/21/2005
Piping	1		Steel		01/21/2005
Sprinkler Box	1				01/21/2005
Water Storage Tank	1		Above ground		01/21/2005
Wrenches	1		Sprinkler		01/21/2005
Pump	1		Pump Primary		01/21/2005
Control Valve	1	570	Butterfly	Isolation	01/21/2005
Control Valve	1	570	Butterfly	Main Control	01/21/2005
Tamper Switch	2	570	Control Valve	Supervisory	01/21/2005
Controller	1				01/21/2005
Fire Pump Running	1			Supervisory	01/21/2005
Jockey Controller	1				01/21/2005
Control Valve	1		OS&Y	Suction	01/21/2005
Tamper Switch	1	OSYSU-2	Lever	Supervisory	01/21/2005
Waterflow Switch	1	VSR-F	Vane	Alarm	01/21/2005
Check Valve	2	CV-1F	Grooved		01/21/2005
Control Valve	2	BFV-N	Butterfly	By-pass	01/21/2005
Sprinkler Box Spares	1		Horizontal Sidewall		01/21/2005
Sprinkler Box Spares	1		Upright		01/21/2005
Mechanical Room Wet Pipe, Building					
Drain	1		Main		01/21/2005
Inspector's Test	1				01/21/2005
Piping	1		Steel		01/21/2005
Sprinkler Box	1				01/21/2005
Wrenches	1		Sprinkler		01/21/2005
Communicator	1	Quick Start	Digital		01/21/2005
			Communicator		
Control Valve	1		Butterfly	Isolation	01/21/2005
Tamper Switch	1		Control Valve	Supervisory	01/21/2005
Waterflow Switch	1	VSR-F	Vane	Alarm	01/21/2005
Sprinkler Box Spares	1		Pendant		01/21/2005
Sprinkler Box Spares	1		Upright		01/21/2005
Sprinkler Head Inspection Wet Pipe, Building					
Standard Response	2				01/21/2005
Fast Response	2				01/21/2005

Zone Address Report

Generated by: BuildingReports.com

Building: Oneida Travel Center				
<p><i>The Zone Address Report lists all of the devices and items that have an individual address, or are grouped together under a common zone. The device type, location and description are included for your reference. For more information on the device, use the link provided under ScanID.</i></p>				
Address	Device Type	Location	Type	ScanID
<i>Control Panel 1</i>				
Zone/Address: 01				
132	Waterflow Switch	1st Floor Mechanical Room 2 Inch	Vane	17448748
133	Tamper Switch	1st Floor Mechanical Room	Control Valve	17448746
134	Fire Pump Running	1st Floor Garage		20750253
138	Waterflow Switch	1st Floor Garage 2 Inch	Vane	17448757
139	Tamper Switch	1st Floor Garage	Lever	17448767
140	Tamper Switch	1st Floor Garage	Control Valve	17448759
141	Tamper Switch	1st Floor Garage	Control Valve	17448753

Notes & Recommendations

Generated by: BuildingReports.com

Building: Oneida Travel Center				
<p><i>The Notes & Recommendations Report details additional inspection notes made by the Inspectors during the course of the building inspection. Notes are grouped by SystemID.</i></p>				
General Note				
Annual Sprinkler Inspection Per NFPA 72, 2010 ed; Table 14.4.5 NFPA 25, 2011 ed; Table 13.1.1.2				
Note	Device Type	Location	Comment	ScanID
Mechanical Room Wet Pipe, Building				
2	Waterflow Switch	1st Floor Mechanical Room 2 Inch	Passed	17448748
Waterflow 1-132 sent 13:20:47 Received @ COPPS in 23 Seconds				

 ONEIDA		Existing Private Onsite Waste Treatment System Inspection Form				
Oneida Nation of Wisconsin P. O. Box 365 Oneida, WI 54155					Form InspC46 Revised 11/15/17	
The purpose of this form is to protect the health, environment, homeowners, buyers, sellers and identify problems that must be corrected in accordance to Chapter 46, Oneida Nation Onsite Waste Disposal Ordinance and Wis. SPS 83						
SECTION 1. POWTS INFORMATION						
Property Owner <u>Oneida Nation</u>		POWTS Address <u>5929 old 29 Dr.</u>		City/State <u>Pulaski WI</u>		
County <u>Brown</u>		Parcel ID <u>PL-574</u>		Zip Code <u>54162</u>		
Town-Village-City <u>Pittsfield</u>		Legal Description <u>SW 1/4 of SE 1/4 of Sec 32 T 25N R 19E</u>				
Lot Size <u>26.4 ac.</u>	Number of buildings on system <u>1</u>	Building Use <u>Restaurant, Gas Station - casino</u>		Number of Bedrooms <u>N/A</u>	Currently Occupied? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Number of occupants or Vacant Since? <u> </u>		POWTS Age <u>14</u>		Source of POWTS Information <input type="checkbox"/> Existing Sanitary Permit <input type="checkbox"/> Owner/Occupant <input checked="" type="checkbox"/> POWTS Inspection		
Land status on POWTS parcel <input checked="" type="checkbox"/> Oneida Tribe land <input type="checkbox"/> Individual Oneida tribal member trust land <input type="checkbox"/> Individual Oneida tribal member fee land <input type="checkbox"/> Non Oneida tribal member - fee land <input type="checkbox"/> Other/explain						
Owners Address (if different from above) <u>P.O. Box 365</u>		City <u>Oneida</u>		State <u>WI</u>	Zip Code <u>54155</u>	
Telephone Number <u> </u>						
SECTION 2. TANK INFORMATION						
Tank Type	Manufacturer if known	Determine Material Type	Capacity if known	Do Tanks meet separation requirements from:		
				Potable Wells	Buildings	Property Lines
Septic	<u>wieser</u>	<u>concrete</u>	<u>10000</u>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Dosing	<u>wieser</u>	<u>concrete</u>		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Holding				<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Aeration				<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Were all tanks pumped at the time of inspection? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No/Explain						
Before pumping tank was effluent at normal operating level? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No/Explain						
While pumping was effluent draining back into tank from drain field? <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No/Explain						
Using mirror & light or other devise did you inspect tanks entire interior? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No						
At time of inspection is the ground water infiltrating into tanks? <input checked="" type="checkbox"/> no <input type="checkbox"/> yes						
Condition of tank or tanks <input checked="" type="checkbox"/> meet requirements <input type="checkbox"/> do not meet requirements						
Inlet baffle <input checked="" type="checkbox"/> meet requirements <input type="checkbox"/> do not meet requirements						
Outlet baffle <input checked="" type="checkbox"/> N/A <input type="checkbox"/> meet requirements <input type="checkbox"/> do not meet requirements						
Tank filter <input type="checkbox"/> N/A <input checked="" type="checkbox"/> meet requirements <input type="checkbox"/> do not meet requirements						
Do the tanks have minimum 23" manhole openings? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No						
Condition of Risers/Covers <input checked="" type="checkbox"/> meet requirements <input type="checkbox"/> do not meet requirements						
Chain/locks <input checked="" type="checkbox"/> meet requirements <input type="checkbox"/> do not meet requirements						
Tank alarm/components <input type="checkbox"/> N/A <input checked="" type="checkbox"/> meet requirements <input type="checkbox"/> do not meet requirements						
Pumps/floats/controls <input type="checkbox"/> N/A <input checked="" type="checkbox"/> working properly <input type="checkbox"/> not working properly						
Conduit/boxes/wires <input type="checkbox"/> N/A <input checked="" type="checkbox"/> meet requirements <input type="checkbox"/> do not meet requirements						
Aeration unit/Controls <input checked="" type="checkbox"/> N/A <input type="checkbox"/> meet requirements <input type="checkbox"/> do not meet requirements						

SECTION 3. ABSORPTION SYSTEM

ARE POWTS RECORD AVAILABLE & REVIEWED TO VERIFY COMPLIANCE

☒ Yes ☐ No (insufficient or no records available to verify compliance)

SYSTEM TYPE

☐ Seepage trench or bed ☐ Seepage trench or bed with lift pump ☒ Mound☐ At-Grade ☐ In ground pressure distribution ☐ Unknown could not locate absorption area☐ Other/explainIS SOIL EVALUATION REQUIRED? ☒ No (able to review existing records to determine compliance)☐ Yes (no benchmark or sufficient information to verify compliance)

DOES THIS SYSTEM MEET SEPERATION REQUIREMENT TO LIMITING FACTOR?

☒ Yes ☐ No ☐ Unknown (no available benchmark, soil evaluation or records to verify requirements)

IS ABSORPTION AREA?

Surface discharging? ☒ No ☐ YesDischarging to noncomplying area ☒ No ☐ Yes CommentsBacking up into the structure or septic tank? ☒ No ☐ Yes CommentsIs water ponding in observation pipes? ☒ No ☐ Yes (____ inches) ☐ There are no observation pipesMeet separation requirements from well, buildings, lot line etc.? ☒ Yes ☐ No Comments

SECTION 4. OTHER CONCERNS

Is all sanitary plumbing discharging into POWTS? ☒ Yes ☐ No/ExplainIs sump pump or foundation drains discharging into POWTS? ☐ No ☐ Yes *N/A*Is water softener discharging into POWTS? ☐ No ☒ Yes

5. Comments/Concerns

There is a couple clean outs/Observation caps need Repair on mound.

6. Recommended Preventative Maintenance for System

*Clean Filters as needed.**Run all tanks at inspection Yearly**Flush laterals also on top of Sand Filter Every 6 months*

Attachments: 1. Attach available records (sanitary permit, soil evaluation, design, as-built etc.).

2. Draw and attach plot plan if no as-built is available

The information on this Existing POWTS inspection form reports observations made on the date of inspection only. This POWTS inspection form does not imply any warranty, expressed or implied.

INSPECTOR INFORMATION

Company Name:

ONEIDA Well + Septic

Telephone Number:

920-869-1059

Inspector Name:

Chris Jordan

Wis. Dept. of SPS License Number:

1113528

Date of inspection:

8-29-19

SECTION 3. ABSORPTION SYSTEM

ARE POWTS RECORD AVAILABLE & REVIEWED TO VERIFY COMPLIANCE

☒ Yes ☐ No (insufficient or no records available to verify compliance)

SYSTEM TYPE

☐ Seepage trench or bed ☐ Seepage trench or bed with lift pump ☒ Mound☐ At-Grade ☐ In ground pressure distribution ☐ Unknown could not locate absorption area☐ Other/explainIS SOIL EVALUATION REQUIRED? ☒ No (able to review existing records to determine compliance)☐ Yes (no benchmark or sufficient information to verify compliance)

DOES THIS SYSTEM MEET SEPERATION REQUIREMENT TO LIMITING FACTOR?

☒ Yes ☐ No ☐ Unknown (no available benchmark, soil evaluation or records to verify requirements)

IS ABSORPTION AREA?

Surface discharging? ☒ No ☐ YesDischarging to noncomplying area ☒ No ☐ Yes CommentsBacking up into the structure or septic tank? ☒ No ☐ Yes CommentsIs water ponding in observation pipes? ☒ No ☐ Yes (____ inches) ☐ There are no observation pipesMeet separation requirements from well, buildings, lot line etc.? ☒ Yes ☐ No Comments

SECTION 4. OTHER CONCERNS

Is all sanitary plumbing discharging into POWTS? ☒ Yes ☐ No/ExplainIs sump pump or foundation drains discharging into POWTS? ☐ No ☐ Yes *N/A*Is water softener discharging into POWTS? ☐ No ☒ Yes

5. Comments/Concerns

There is a couple clean outs/observation caps need repair on mound.

6. Recommended Preventative Maintenance for System

*Clean filters as needed.**Pump all tanks at inspection yearly**Flush laterals also on top of sand filter every 6 months*

Attachments: 1. Attach available records (sanitary permit, soil evaluation, design, as-built etc.).

2. Draw and attach plot plan if no as-built is available

The information on this Existing POWTS inspection form reports observations made on the date of inspection only. This POWTS inspection form does not imply any warranty, expressed or implied.

INSPECTOR INFORMATION

Company Name:

ONEIDA well + septic

Telephone Number:

920-869-1059

Inspector Name:

Chris Janku

Wis. Dept. of SPS License Number:

1113528

Date of inspection:

8-29-19

