



Oneida Business Committee

Executive Session
8:30 AM Tuesday, August 27, 2019
Executive Conference Room, 2nd floor, Norbert Hill Center

Regular Meeting
8:30 AM Wednesday, August 28, 2019
BC Conference Room, 2nd floor, Norbert Hill Center

Agenda

Meeting agenda is available here: oneida-nsn.gov/government/business-committee/agendas-packets/. Materials for the "General Tribal Council" section of the agenda, if any, are available to enrolled members of the Oneida Nation; to obtain a copy, visit the BC Support Office, 2nd floor, Norbert Hill Center and present a valid Tribal I.D. or go to <https://goo.gl/uLp2jE>. Scheduled times are subject to change.

I. CALL TO ORDER

II. OPENING

III. ADOPT THE AGENDA

IV. OATH OF OFFICE

- A. **Oneida Gaming Commission - Jonas Hill**
Sponsor: Lisa Summers, Secretary
- B. **Oneida Land Commission - Rebecca "Becky" Webster and Patricia "Pat" Cornelius**
Sponsor: Lisa Summers, Secretary
- C. **Oneida Nation Commission on Aging - Carol L. Elm, Don White, and Carole Liggins**
Sponsor: Lisa Summers, Secretary
- D. **Oneida Nation School Board - Sacheen Lawrence**
Sponsor: Lisa Summers, Secretary
- E. **Oneida Trust Enrollment Committee - Loretta V. Metoxen, Norbert S. Hill Jr., and Pamela F. Ninham**
Sponsor: Lisa Summers, Secretary

V. MINUTES

- A. Approve the August 14, 2019, regular Business Committee meeting**
Sponsor: Lisa Summers, Secretary

VI. RESOLUTIONS

- A. Adopt resolution entitled Approval of Use of Economic Development, Diversification and Community Development Fund for Project ED19-015, Oneida Homeless – Day Warming Shelter**
Sponsor: Debbie Thundercloud, General Manager

VII. APPOINTMENTS

- A. Determine next steps regarding one (1) vacancy - Oneida Police Commission - term ending July 31, 2023**
Sponsor: Lisa Summers, Secretary

VIII. STANDING COMMITTEES**A. FINANCE COMMITTEE**

- 1. Approve the August 19, 2019, regular Finance Committee meeting minutes**
Sponsor: Larry Barton, Chief Financial Officer

B. QUALITY OF LIFE COMMITTEE

- 1. Accept the July 11, 2019, regular Quality of Life Committee meeting minutes**
Sponsor: Brandon Stevens, Vice-Chairman

IX. TRAVEL REPORTS

- A. Approve the travel report - Councilman Daniel Guzman King - 2019 HHS and MAST Tribal Consultation - Milwaukee, WI - August 7-8, 2019**
Sponsor: Daniel Guzman King, Councilman

X. TRAVEL REQUESTS

- A. Approve the travel request - Councilman Daniel Guzman King - 2019 AISES National Conference - Milwaukee, WI - October 9-12, 2019**
Sponsor: Daniel Guzman King, Councilman
- B. Approve the travel request in accordance with §219.6-1 - Five (5) Oneida Nation School System staff - FACE Regional Technical Assistance Days - Bloomington, MN - September 24-27, 2019**
Sponsor: Lisa Liggins, Chair/Oneida Nation School Board

XI. NEW BUSINESS

- A. Approve a limited waiver of sovereign immunity - Milwaukee Area Technical College - Student Internship Placement Agreement - file # 2019-0525**
Sponsor: Debbie Thundercloud, General Manager
- B. Review the Gaming Machines (Chapter 5) Oneida Gaming Minimum Internal Controls and determine appropriate next steps**
Sponsor: Matthew W. Denny, Chair/Oneida Gaming Commission
- C. Accept the update regarding the NCAI Youth Commission trip, noting FY-2020 Special Project Budget funds will be activated**
Sponsor: Tehassi Hill, Chairman
- D. Post three (3) vacancies - Oneida Election Board**
Sponsor: Lisa Summers, Secretary

XII. GENERAL TRIBAL COUNCIL

- A. Determine next steps regarding the request for a special General Tribal Council meeting regarding Sustain Oneida**
Sponsor: Barbara Webster, Chair/Oneida Trust Enrollment Committee

XIII. EXECUTIVE SESSION**A. REPORTS**

1. **Accept the Chief Counsel report (8:30 a.m.)**
Sponsor: Jo Anne House, Chief Counsel
2. **Accept the Bay Bancorporation Inc FY-2019 3rd quarter executive report (9:30 a.m.)**
Sponsor: Jeff Bowman, President/Bay Bank
3. **Accept the Oneida ESC Group LLC FY-2019 3rd quarter executive report (10:00 a.m.)**
Sponsor: Jacquelyn Zalim, Chair/OESC
4. **Accept the Oneida Seven Generations Corporation FY-2019 3rd quarter executive report (10:30 a.m.)**
Sponsor: Pete King III, Agent/OSGC
5. **Accept the Oneida Airport Hotel Corporation FY-2019 3rd quarter executive report (11:00 a.m.)**
Sponsor: Robert Barton, President/OAHC
6. **Accept the Oneida Golf Enterprise FY-2019 3rd quarter executive report (11:30 a.m.)**
Sponsor: Eric McLester, Agent/Oneida Golf Enterprise
7. **Accept the Chief Financial Officer August 2019 report**
Sponsor: Larry Barton, Chief Financial Officer
8. **Accept the Intergovernmental Affairs, Communications, and Self-Governance August 2019 report**
Sponsor: Melinda J. Danforth, Director/Intergovernmental Affairs

B. STANDING ITEMS

1. **ONEIDA GOLF ENTERPRISE CORPORATION - LADIES PROFESSIONAL GOLF ASSOCIATION**
 - a. **Accept the Thornberry Creek LPGA Classic August 2019 report (11:30 a.m.)**
Sponsor: Eric McLester, Agent/Oneida Golf Enterprise

C. AUDIT COMMITTEE

1. **Accept the Audit Committee FY-2019 3rd quarter executive report**
Sponsor: David P. Jordan, Councilman

D. UNFINISHED BUSINESS

1. **Accept the Children's Code August 2019 follow-up report**
Sponsor: Debbie Thundercloud, General Manager

E. NEW BUSINESS

1. **Accept the fiscal impact statement regarding Self-Funded Insurance Plan Changes – Payor of Last Resort as information**
Sponsor: Larry Barton, Chief Financial Officer
2. **Determine next steps regarding maintenance and renovation requests**
Sponsor: Kirby Metoxen, Councilman
3. **Approve 113 new enrollments and one (1) relinquishment**
Sponsor: Barbara Webster, Chair/Oneida Trust Enrollment Committee
4. **Review application(s) for one (1) vacancy - Oneida Police Commission**
Sponsor: Lisa Summers, Secretary
5. **Deliberations regarding pardon application - Angel Jordan**
Sponsor: Eric Boulanger, Chair/Pardon and Forgiveness Screening Committee

XIV. ADJOURN

Posted on the Oneida Nation's official website, www.oneida-nsn.gov pursuant to the Open Records and Open Meetings law (§ 107.14.)

The meeting packet of the open session materials for this meeting is available by going to the Oneida Nation's official website at: oneida-nsn.gov/government/business-committee/agendas-packets/

For information about this meeting, please call the Business Committee Support Office at (920) 869-4364 or (800) 236-2214

Oneida Business Committee Agenda Request

Oneida Gaming Commission - Jonas Hill

1. Meeting Date Requested: 08 / 28 / 19**2. General Information:**Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:Agenda Header: ☐ Accept as Information only☒ Action - please describe:**3. Supporting Materials**☐ Report ☐ Resolution ☐ Contract☐ Other:1. 3. 2. 4. ☐ Business Committee signature required**4. Budget Information**☐ Budgeted - Tribal Contribution☐ Budgeted - Grant Funded☐ Unbudgeted**5. Submission**Authorized Sponsor / Liaison: Primary Requestor/Submitter:
Your Name, Title / Dept. or Tribal MemberAdditional Requestor:
Name, Title / Dept.Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

On August 14, 2019 the Oneida Business Committee accepted the 2019 Special Election final report and declared the official results.

Oneida Gaming Commission - Jonas Hill

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Business Committee Agenda Request

Oneida Land Commission - Rebecca "Becky" Webster and Patricia "Pat" Cornelius

1. Meeting Date Requested: 08 / 28 / 19**2. General Information:**Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:Agenda Header: ☐ Accept as Information only☒ Action - please describe:**3. Supporting Materials**☐ Report ☐ Resolution ☐ Contract☐ Other:1. 3. 2. 4. ☐ Business Committee signature required**4. Budget Information**☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted**5. Submission**Authorized Sponsor / Liaison: Primary Requestor/Submitter:
Your Name, Title / Dept. or Tribal MemberAdditional Requestor:
Name, Title / Dept.Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

On August 14, 2019 the Oneida Business Committee accepted the 2019 Special Election final report and declared the official results.

Oneida Land Commission - Rebecca "Becky" Webster and Patricia "Pat" Cornelius

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Oneida Business Committee Agenda Request

Oneida Nation Commission on Aging - Carol L. Elm, Don White, and Carole Liggins

1. Meeting Date Requested: 08 / 28 / 19

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Oaths of Office

- ☐ Accept as Information only
- ☒ Action - please describe:

Administer Oath of Office to Carol L. Elm, Don White, and Carole Liggins for the Oneida Nation Commission on Aging.

3. Supporting Materials

- ☐ Report ☐ Resolution ☐ Contract
- ☐ Other:

1.

2.

3.

4.

☐ Business Committee signature required

4. Budget Information

- ☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Lisa Summers, Secretary

Primary Requestor/Submitter: Brooke Doxtator, BCC Supervisor
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request**6. Cover Memo:**

Describe the purpose, background/history, and action requested:

On August 14, 2019 the Oneida Business Committee accepted the 2019 Special Election final report and declared the official results.

Oneida Nation Commission on Aging - Carol L. Elm, Don White, and Carole Liggins

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Oneida Business Committee Agenda Request

Oneida Nation School Board - Sacheen Lawrence

1. Meeting Date Requested: 08 / 28 / 19**2. General Information:**Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:Agenda Header: ☐ Accept as Information only☒ Action - please describe:**3. Supporting Materials**☐ Report ☐ Resolution ☐ Contract☐ Other:1. 3. 2. 4. ☐ Business Committee signature required**4. Budget Information**☐ Budgeted - Tribal Contribution☐ Budgeted - Grant Funded☐ Unbudgeted**5. Submission**Authorized Sponsor / Liaison: Primary Requestor/Submitter:
Your Name, Title / Dept. or Tribal MemberAdditional Requestor:
Name, Title / Dept.Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request**6. Cover Memo:**

Describe the purpose, background/history, and action requested:

On August 14, 2019 the Oneida Business Committee accepted the 2019 Special Election final report and declared the official results.

Oneida Nation School Board - Sacheen Lawrence

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Oneida Business Committee Agenda Request

Oneida Trust Enrollment Committee - Loretta V. Metoxen, Norbert S. Hill Jr., and Pamela F. Ninham

1. Meeting Date Requested: 08 / 28 / 19**2. General Information:**Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:Agenda Header: ☐ Accept as Information only☒ Action - please describe:**3. Supporting Materials**☐ Report ☐ Resolution ☐ Contract☐ Other:1. 3. 2. 4. ☐ Business Committee signature required**4. Budget Information**☐ Budgeted - Tribal Contribution☐ Budgeted - Grant Funded☐ Unbudgeted**5. Submission**Authorized Sponsor / Liaison: Primary Requestor/Submitter:

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Additional Requestor:

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

On August 14, 2019 the Oneida Business Committee accepted the 2019 Special Election final report and declared the official results.

Oneida Trust Enrollment Committee - Loretta V. Metoxen, Norbert S. Hill Jr., and Pamela F. Ninham

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Approve the August 14, 2019, regular Business Committee meeting

Business Committee Agenda Request

1. Meeting Date Requested: 08/28/19

2. General Information:

Session: ☒ Open

☐ Executive – must qualify under §107.4-1.

Justification: *Choose reason for Executive.*

3. Supporting Documents:

☐ Contract Document(s)

☐ Legal Review

☐ Resolution

☐ Correspondence

☒ Minutes

☐ Statement of Effect

☐ Fiscal Impact Statement

☐ Report

☐ Travel Documents

☐ Other: *Describe*

4. Budget Information:

☐ Budgeted

☐ Budgeted – Grant Funded

☐ Unbudgeted

☒ Not Applicable

☐ Other: *Describe*

5. Submission:

Authorized Sponsor: Lisa Summers, Secretary

Primary Requestor: _____

Additional Requestor: (Name, Title/Entity)

Additional Requestor: (Name, Title/Entity)

Submitted By: LLIGGINS

DRAFT**Oneida Business Committee**

Executive Session
8:30 AM Tuesday, August 13, 2019
Executive Conference Room, 2nd floor, Norbert Hill Center

Regular Meeting
8:30 AM Wednesday, August 14, 2019
BC Conference Room, 2nd floor, Norbert Hill Center

Minutes

EXECUTIVE SESSION

Present: Chairman Tehassi Hill, Vice-Chairman Brandon Stevens, Treasurer Trish King, Councilmembers: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III, Jennifer Webster;

Not Present: Secretary Lisa Summers;

Arrived at: n/a

Others present: Jo Anne House, Larry Barton, Debbie Thundercloud, Melinda J. Danforth, Lisa Liggins, Laura Laitinen-Warren, Eric McLester, Pat Pelky, Scott Denny, Geraldine Danforth, Michele Doxtator, Louise Cornelius, Chad Fuss, Kaylynn Gresham, Jacque Boyle, Troy Parr;

REGULAR MEETING

Present: Chairman Tehassi Hill, Vice-Chairman Brandon Stevens, Council members: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III, Jennifer Webster;

Not Present: Secretary Lisa Summers;

Arrived at: Treasurer Trish King at 9:03 a.m.;

Others present: Jo Anne House, Larry Barton, Debbie Thundercloud, Lisa Liggins, Teresa Schuman, Gerald W. Jordan, Pat Pelky, Jim Snitjen, Valerie Groleau, Laura Manthe, Chad Wilson, Trina Schuyler, Mike Troge, Cathy L. Metoxen, Scott Denny, Kaylynn Gresham;

I. CALL TO ORDER

Meeting called to order by Chairman Tehassi Hill at 8:30 a.m.

For the record: Secertary Lisa Summers is on medical leave. Treasurer Trish King is arriving late.

II. OPENING (00:00:11)

Opening provided by Chairman Tehassi Hill.

A. Presentation of the State-Tribal Environmental Partnership Awareness Month Proclamation (00:03:48)

Sponsor: Ernie Stevens III, Councilman

Councilman Ernie Stevens recognized the Environmental, Health, Safety & Land staff and Oneida Environmental Resource Board members for their efforts. Chairman Tehassi Hill read the proclamation for the record.

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III. ADOPT THE AGENDA (00:17:01)

Motion by Ernie Stevens III to adopt the agenda as presented, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster
Not Present: Trish King, Lisa Summers

IV. OATH OF OFFICE (00:17:21)

Oaths of Office administered by Councilwoman Jennifer Webster. Kenny Kriescher, Valerie Groleau, Fern Orie, Dawn Walschinski, Shanna Torres, Carol Smith, Daniel Thomas, and Sandra Skenandore were present.

- A. **Anna John Resident Centered Care Community Board - Kenny Kriescher and Valerie Groleau**
Sponsor: Lisa Summers, Secretary
- B. **Bay Bancorporation Inc-Board of Directors - Fern Orie**
Sponsor: Lisa Summers, Secretary
- C. **Oneida Nation Arts Board - Dawn Walschinski**
Sponsor: Lisa Summers, Secretary
- D. **Oneida Nation School Board - Shanna Torres**
Sponsor: Lisa Summers, Secretary
- E. **Oneida Personnel Commission - Carol Smith, Daniel Thomas, and Sandra Skenandore**
Sponsor: Lisa Summers, Secretary

V. MINUTES

- A. **Approve the July 24, 2019, regular Business Committee meeting minutes (00:20:28)**
Sponsor: Lisa Summers, Secretary

Motion by David P. Jordan to approve the July 24, 2019, regular Business Committee meeting minutes, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster
Not Present: Trish King, Lisa Summers

DRAFT**VI. RESOLUTIONS**

- A. Adopt resolution entitled Oneida Airport Hotel Corporation will be selling alcohol beverages in accordance with the Oneida Alcohol Beverage Licensing Law (00:20:53)**

Sponsor: Larry Barton, Chief Financial Officer

Motion by Brandon Stevens to adopt resolution 08-14-19-A Oneida Airport Hotel Corporation will be selling alcohol beverages in accordance with the Oneida Alcohol Beverage Licensing Law, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster
Not Present: Trish King, Lisa Summers

- B. Adopt resolution entitled Oneida Bingo & Casino will be selling alcohol beverages in accordance with the Oneida Alcohol Beverage Licensing Law (00:21:24)**

Sponsor: Larry Barton, Chief Financial Officer

Motion by Jennifer Webster to adopt resolution 08-14-19-B Oneida Bingo & Casino will be selling alcohol beverages in accordance with the Oneida Alcohol Beverage Licensing Law, seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster
Not Present: Trish King, Lisa Summers

- C. Adopt resolution entitled Oneida Casino – West Mason Casino will be selling alcohol beverages in accordance with the Oneida Alcohol Beverage Licensing Law (00:21:49)**

Sponsor: Larry Barton, Chief Financial Officer

Motion by Brandon Stevens to adopt resolution 08-14-19-C Oneida Casino – West Mason Casino will be selling alcohol beverages in accordance with the Oneida Alcohol Beverage Licensing Law, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster
Not Present: Trish King, Lisa Summers

- D. Adopt resolution entitled Oneida Golf Enterprise for Thornberry Creek at Oneida will be selling alcohol beverages in accordance with the Oneida Alcohol Beverage Licensing Law (00:22:16)**

Sponsor: Larry Barton, Chief Financial Officer

Motion by Jennifer Webster to adopt resolution 08-14-19-D Oneida Golf Enterprise for Thornberry Creek at Oneida will be selling alcohol beverages in accordance with the Oneida Alcohol Beverage Licensing Law, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster
Not Present: Trish King, Lisa Summers

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E. Adopt resolution entitled Oneida Nation Four Paths will be selling alcohol beverages in accordance with the Oneida Alcohol Beverage Licensing Law (00:22:43)

Sponsor: Larry Barton, Chief Financial Officer

Motion by David P. Jordan to adopt resolution 08-14-19-E Oneida Nation Four Paths will be selling alcohol beverages in accordance with the Oneida Alcohol Beverage Licensing Law, seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Trish King, Lisa Summers

F. Adopt resolution entitled Oneida Retail Enterprise Oneida Casino Travel Center will be selling alcohol beverages in accordance with the Oneida Alcohol Beverage Licensing Law (00:23:09)

Sponsor: Larry Barton, Chief Financial Officer

Motion by Jennifer Webster to adopt resolution 08-14-19-F Oneida Retail Enterprise Oneida Casino Travel Center will be selling alcohol beverages in accordance with the Oneida Alcohol Beverage Licensing Law, seconded by Ernie Stevens III. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Trish King, Lisa Summers

G. Adopt resolution entitled Oneida Retail Enterprise Oneida One Stop – E & EE will be selling alcohol beverages in accordance with the Oneida Alcohol Beverage Licensing Law (00:23:36)

Sponsor: Larry Barton, Chief Financial Officer

Motion by David P. Jordan to adopt resolution 08-14-19-G Oneida Retail Enterprise Oneida One Stop – E & EE will be selling alcohol beverages in accordance with the Oneida Alcohol Beverage Licensing Law, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Trish King, Lisa Summers

H. Adopt resolution entitled Oneida Retail Enterprise Oneida One Stop – Larsen will be selling alcohol beverages in accordance with the Oneida Alcohol Beverage Licensing Law (00:24:05)

Sponsor: Larry Barton, Chief Financial Officer

Motion by Kirby Metoxen to adopt resolution 08-14-19-H Oneida Retail Enterprise Oneida One Stop – Larsen will be selling alcohol beverages in accordance with the Oneida Alcohol Beverage Licensing Law, seconded by Ernie Stevens III. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Trish King, Lisa Summers

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I. Adopt resolution entitled Oneida Retail Enterprise Oneida One Stop – Packerland will be selling alcohol beverages in accordance with the Oneida Alcohol Beverage Licensing Law (00:24:32)

Sponsor: Larry Barton, Chief Financial Officer

Motion by Ernie Stevens III to adopt resolution 08-14-19-I Oneida Retail Enterprise Oneida One Stop – Packerland will be selling alcohol beverages in accordance with the Oneida Alcohol Beverage Licensing Law, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Trish King, Lisa Summers

J. Adopt resolution entitled Oneida Retail Enterprise Oneida One Stop – Westwind will be selling alcohol beverages in accordance with the Oneida Alcohol Beverage Licensing Law (00:24:58)

Sponsor: Larry Barton, Chief Financial Officer

Motion by David P. Jordan to adopt Adopt resolution 08-14-19-J Oneida Retail Enterprise Oneida One Stop – Westwind will be selling alcohol beverages in accordance with the Oneida Alcohol Beverage Licensing Law, seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Trish King, Lisa Summers

K. Adopt resolution entitled Three Clans Airport LLC will be selling alcohol beverages in accordance with the Oneida Alcohol Beverage Licensing Law (00:25:25)

Sponsor: Larry Barton, Chief Financial Officer

Motion by Jennifer Webster to adopt resolution 08-14-19-K Three Clans Airport LLC will be selling alcohol beverages in accordance with the Oneida Alcohol Beverage Licensing Law, seconded by Ernie Stevens III. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Trish King, Lisa Summers

L. Adopt resolution entitled Approval of Use of Economic Development, Diversification and Community Development Fund for Project ED19-014, Central Oneida Community Space (00:25:51)

Sponsor: Troy Parr, Division Director/Community & Economic Development

Motion by Kirby Metoxen to adopt resolution 08-14-19-L Approval of Use of Economic Development, Diversification and Community Development Fund for Project ED19-014, Central Oneida Community Space, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Trish King, Lisa Summers

DRAFT**M. Adopt resolution entitled Rescinding and Amending Resolutions Regarding Direct Reporting and Assigning Responsibilities and Authorities of the General Manager (00:26:26)**

Sponsor: OBC Officers

Motion by David P. Jordan to adopt resolution 08-14-19-M Rescinding and Amending Resolutions Regarding Direct Reporting and Assigning Responsibilities and Authorities of the General Manager, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Trish King, Lisa Summers

N. Adopt resolution entitled Setting Supervision and Management of Direct Reports to the Oneida Business Committee (00:26:53)

Sponsor: OBC Officers

Motion by David P. Jordan to adopt resolution 08-14-19-N Setting Supervision and Management of Direct Reports to the Oneida Business Committee¹, seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Trish King, Lisa Summers

O. Enter e-poll results into the record regarding the adopted the resolution entitled Indian Housing Block Grant (00:27:20)

Sponsor: Lisa Summers, Secretary

Motion by Jennifer Webster to enter the e-poll results into the record regarding the adopted resolution entitled Indian Housing Block Grant, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Trish King, Lisa Summers

VII. STANDING COMMITTEES**A. FINANCE COMMITTEE****1. Approve the August 5, 2019, regular Finance Committee meeting minutes (00:27:40)**

Motion by Kirby Metoxen to approve the August 5, 2019, regular Finance Committee meeting minutes, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Trish King, Lisa Summers

¹ On lines 25 and 28 of the draft resolution provided in the meeting materials, the names of the Chairpersons were abbreviated; these abbreviations have been removed from the final, certified resolution at the request of the Business Committee.

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B. LEGISLATIVE OPERATING COMMITTEE

1. Accept the July 17, 2019, regular Legislative Operating Committee meeting minutes (00:28:06)

Sponsor: David P. Jordan, Councilman

Motion by Kirby Metoxen to accept the July 17, 2019, regular Legislative Operating Committee meeting minutes, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Trish King, Lisa Summers

VIII. TRAVEL REPORTS

A. Approve the travel report - Councilman Ernie Stevens III - Midwest Tribal Energy Regional Association (MTERA) Regional Energy Workshop for Midwest Tribes - Milwaukee, WI - April 8-9, 2019 (00:28:33)

Sponsor: Ernie Stevens III, Councilman

Motion by David P. Jordan to approve the travel report from Councilman Ernie Stevens III for the Midwest Tribal Energy Regional Association (MTERA) Regional Energy Workshop for Midwest Tribes in Milwaukee, WI - April 8-9, 2019, seconded by Daniel Guzman King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Trish King, Lisa Summers

B. Approve the travel report - Councilman Ernie Stevens III - 7th annual Rising Voices workshop - Boulder, CO - May 13-17, 2019 (00:29:13)

Sponsor: Ernie Stevens III, Councilman

Motion by Kirby Metoxen to approve the travel report from Councilman Ernie Stevens III for the 7th annual Rising Voices workshop in Boulder, CO - May 13-17, 2019, seconded by Daniel Guzman King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Trish King, Lisa Summers

C. Approve the travel report - Councilman Kirby Metoxen - 2019 Native American Tourism of Wisconsin conference - Odanah, WI - June 9-11, 2019 (00:29:56)

Sponsor: Kirby Metoxen, Councilman

Motion by David P. Jordan to approve the travel report from Councilman Kirby Metoxen for the 2019 Native American Tourism of Wisconsin conference in Odanah, WI - June 9-11, 2019, seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Brandon Stevens, Ernie Stevens III, Jennifer Webster

Abstained: Kirby Metoxen

Not Present: Trish King, Lisa Summers

DRAFT

- D. Approve the travel report - Councilman Daniel Guzman King - Region 5 Strategic Planning Summit - Bloomington, MN - July 8-11, 2019 (00:30:27)**
Sponsor: Daniel Guzman King, Councilman

Motion by Kirby Metoxen to approve the travel report from Councilman Daniel Guzman King for the Region 5 Strategic Planning Summit in Bloomington, MN - July 8-11, 2019, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster
Not Present: Trish King, Lisa Summers

- E. Approve the travel report - Councilman Ernie Stevens III - Tribal Nations PR conference - Madison, WI - July 14-17, 2019 (00:30:55)**
Sponsor: Ernie Stevens III, Councilman

Motion by Kirby Metoxen to approve the travel report from Councilman Ernie Stevens III for the Tribal Nations PR conference in Madison, WI - July 14-17, 2019, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster
Not Present: Trish King, Lisa Summers

IX. TRAVEL REQUESTS

- A. Approve the travel request - Councilman Kirby Metoxen - American Indian Tourism Conference - Tulsa, OK - September 15-19, 2019 (00:31:23)**
Sponsor: Kirby Metoxen, Councilman

Motion by Jennifer Webster to approve the travel request for Councilman Kirby Metoxen to attend the American Indian Tourism Conference in Tulsa, OK - September 15-19, 2019, seconded by Ernie Stevens III. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster
Not Present: Trish King, Lisa Summers

- B. Approve the travel request - Treasurer Trish King - 2019 Fall Finance & Tribal Economies Conference - Prior Lake, MN - October 6-9, 2019 (00:32:00)**
Sponsor: Trish King, Treasurer

Motion by Jennifer Webster to approve the travel request for Treasurer Trish King to attend the 2019 Fall Finance & Tribal Economies Conference in Prior Lake, MN - October 6-9, 2019, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster
Not Present: Trish King, Lisa Summers

DRAFT

- C. Approve the travel request in accordance with § 219.16-1 – Five (5) Comprehensive Health Division staff – Centricity Healthcare User Group Fall 2019 Conference – Orlando, FL – October 15-20, 2019 (00:32:31)**
Sponsor: Debra Danforth, Division Director/Comprehensive Health-Operations

Motion by David P. Jordan to approve the travel request in accordance with § 219.16-1 for five (5) Comprehensive Health Division staff to attend the Centricity Healthcare User Group Fall 2019 Conference in Orlando, FL – October 15-20, 2019, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,
Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

Treasurer Trish King arrived at 9:03 a.m.

X. NEW BUSINESS

- A. Post one (1) vacancy for the Oneida Environmental Resource Board (00:35:00)**
Sponsor: Lisa Summers, Secretary

Motion by Jennifer Webster to post one (1) vacancy for the Oneida Environmental Resource Board, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,
Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

- B. Accept the 2019 Special Election final report and declare the official results (00:35:23)**
Sponsor: Vicki Cornelius, Chair/Oneida Election Board

Motion by Kirby Metoxen to accept the 2019 Special Election final report and declare the official results, seconded by Ernie Stevens III. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,
Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

- C. Approve two (2) actions regarding storm and power outage impact reports (00:35:46)**
Sponsor: Jennifer Webster, Councilwoman

Motion by Brandon Stevens to direct the General Manager to submit storm and power outage impact reports regarding July 19-20, 2019, from the Divisions by September 3, 2019 and direct the Direct Reports to Business Committee to submit storm and power outage impact reports regarding July 19-20, 2019, by September 3, 2019, to be placed on the September 11, 2019, regular Business Committee meeting, seconded by Ernie Stevens III. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,
Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

DRAFT**D. Approve a limited waiver of sovereign immunity - Fieldprint Inc. document - file # 2019-0629 (00:38:13)**

Sponsor: Susan House, Interim Division Director/Governmental Services

Motion by Jennifer Webster to approve a limited waiver of sovereign immunity - Fieldprint Inc. document - file # 2019-0629, seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,
Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

E. Approve the Partnership Agreement between WI's Eleven Federally Recognized Tribes, WI Division-Federal Highway Administration, WI Department of Transportation, and Bureau of Indian Affairs - file # 2019-0782 (00:38:43)

Sponsor: David P. Jordan, Councilman

Motion by Kirby Metoxen to approve the Partnership Agreement between WI's Eleven Federally Recognized Tribes, WI Division-Federal Highway Administration, WI Department of Transportation, and Bureau of Indian Affairs - file # 2019-0782, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,
Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

F. Enter e-poll results into the record regarding the determination of distribution for fifty (50) complimentary ticket for the 2019 Indian Horse Relay (00:39:24)

Sponsor: Lisa Summers, Secretary

Motion by David P. Jordan to enter the e-poll results into the record regarding the determination of distribution for fifty (50) complimentary ticket for the 2019 Indian Horse Relay, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,
Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

Item XII.A. is addressed next.

DRAFT

XI. REPORTS (00:55:55)

Motion by David P. Jordan to recess at 9:26 a.m. until 10:30 a.m., seconded by Ernie Stevens III.
Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,
Brandon Stevens, Ernie Stevens III, Jennifer Webster
Not Present: Lisa Summers

Meeting called to order by Chairman Tehassi Hill at 10:30 a.m.

Roll call for the record:

*Present: Chairman Tehassi Hill; Councilman Daniel Guzman King; Councilman David P. Jordan;
Treasurer Trish King; Councilman Kirby Metoxen; Vice-Chairman Brandon Stevens; Councilman
Ernie Stevens III; Councilwoman Jennifer Webster;
Not Present: Secretary Lisa Summers;*

A. OPERATIONAL

1. Accept the Human Services Service Group FY-2019 3rd quarter report (00:56:45)

Motion by Jennifer Webster to accept the Human Services Service Group FY-2019 3rd quarter report,
seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,
Brandon Stevens, Ernie Stevens III, Jennifer Webster
Not Present: Lisa Summers

2. Accept the Public Safety Service Group FY-2019 3rd quarter report (01:01:33)

Councilman Daniel Guzman King left at 10:35 a.m.

Councilman Daniel Guzman King returned at 10:38 a.m.

Vice-Chairman Brandon Stevens left at 10:41 a.m.

Motion by David P. Jordan to accept the Public Safety Service Group FY-2019 3rd quarter report,
seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,
Ernie Stevens III, Jennifer Webster
Not Present: Brandon Stevens, Lisa Summers

3. Accept the Housing Service Group FY-2019 3rd quarter report (01:10:24)

Vice-Chairman Brandon Stevens returned at 10:57 a.m.

Motion by Jennifer Webster to accept the Housing Service Group FY-2019 3rd quarter report,
seconded by Daniel Guzman King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,
Brandon Stevens, Ernie Stevens III, Jennifer Webster
Not Present: Lisa Summers

DRAFT**4. Accept the Building and Property Maintenance Service Group FY-2019 3rd quarter report (01:25:34)**

Motion by Brandon Stevens to accept the Building and Property Maintenance Service Group FY-2019 3rd quarter report, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,
Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

5. Accept the Utilities, Wells, Wastewater and Septic Service Group FY-2019 3rd quarter report (01:31:49)

Motion by David P. Jordan to accept the Utilities, Wells, Wastewater and Septic Service Group FY-2019 3rd quarter report, seconded by Ernie Stevens III. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,
Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

6. Accept the Planning, Zoning and Development Service Group FY-2019 3rd quarter report (01:36:41)

Councilman Ernie Stevens III left at 11:15 a.m.

Motion by David P. Jordan to accept the Planning, Zoning and Development Service Group FY-2019 3rd quarter report, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,
Brandon Stevens, Jennifer Webster

Not Present: Ernie Stevens III, Lisa Summers

7. Accept the Government Administration Service Group FY-2019 3rd quarter report (01:42:18)

Councilman Ernie Stevens III returned at 11:18 a.m.

Motion by Kirby Metoxen to accept the Government Administration Service Group FY-2019 3rd quarter report, seconded by Ernie Stevens III. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,
Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

Item XIII. is addressed next.

DRAFT**XII. EXECUTIVE SESSION****A. REPORTS****1. Accept the Environmental, Health, Safety & Land FY-2019 3rd quarter executive report (00:42:43)**

Sponsor: Patrick Pelky, Division Director/Environmental, Health, Safety & Land

Motion by Brandon Stevens to accept the Environmental, Health, Safety & Land FY-2019 3rd quarter executive report, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,
Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

2. Accept the Comprehensive Housing Division FY-2019 3rd quarter executive report (00:43:03)

Sponsor: Dana McLester, Division Director/Comprehensive Housing

Motion by Brandon Stevens to accept the Comprehensive Housing Division FY-2019 3rd quarter executive report, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,
Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

3. Accept the Human Resources FY-2019 3rd quarter executive report (00:43:24)

Sponsor: Geraldine Danforth, Area Manager/Human Resources

Motion by Jennifer Webster to accept the Human Resources FY-2019 3rd quarter executive report, seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,
Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

4. Accept the Retail Enterprise FY-2019 3rd quarter executive report (00:43:46)

Sponsor: Michele Doxtator, Area Manager/Retail Profits

Motion by Kirby Metoxen to accept the Retail Enterprise FY-2019 3rd quarter executive report, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,
Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

5. Accept the Gaming General Manager FY-2019 3rd quarter executive report (00:44:07)

Sponsor: Louise Cornelius, Gaming General Manager

Motion by Jennifer Webster to approve the Gaming General Manager FY-2019 3rd quarter executive report, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,
Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

DRAFT**6. Accept the Emergency Management FY-2019 3rd quarter executive report (00:44:31)**

Sponsor: Kaylynn Gresham, Director/Emergency Management

Motion by Brandon Stevens to accept the Emergency Management FY-2019 3rd quarter executive report, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

Motion by Jennifer Webster to direct the Emergency Management Director to bring back solutions for Tribal Emergencies to the September 25, 2019, regular Business Committee meeting, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

7. Accept the Public Works FY-2019 3rd quarter executive report (00:45:35)

Sponsor: Jacque Boyle, Division Director/Public Works

Motion by David P. Jordan to accept the Public Works FY-2019 3rd quarter executive report, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

8. Approve the Chief Counsel report (00:45:55)

Sponsor: Jo Anne House, Chief Counsel

Motion by David P. Jordan to accept the Chief Counsel report dated August 13, 2019, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

Motion by Jennifer Webster to approve the staff attorney contract with Carl Artman – file # 2019-0857, seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

B. AUDIT COMMITTEE**1. Accept the June 20, 2019, regular Audit Committee meeting minutes (00:46:36)**

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to accept the June 20, 2019, regular Audit Committee meeting minutes, seconded by Ernie Stevens III. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

DRAFT**2. Accept the Bingo compliance audit and lift the confidentiality requirement (00:46:58)**

Sponsor: David P. Jordan, Councilman

Motion by Kirby Metoxen to accept the Bingo compliance audit and lift the confidentiality requirement, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,
Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

3. Accept the Blackjack rules of play compliance audit and lift the confidentiality requirement (00:47:18)

Sponsor: David P. Jordan, Councilman

Motion by Brandon Stevens to accept the Blackjack rules of play compliance audit and lift the confidentiality requirement, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,
Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

4. Accept the Complimentary Items & Services compliance audit and lift the confidentiality requirement (00:47:37)

Sponsor: David P. Jordan, Councilman

Motion by Ernie Stevens III to accept the Complimentary Items & Services compliance audit and lift the confidentiality requirement, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,
Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

5. Accept the Drop and Count Class II Poker & Kiosk compliance audit and lift the confidentiality requirement (00:47:56)

Sponsor: David P. Jordan, Councilman

Motion by Kirby Metoxen to accept the Drop and Count Class II Poker & Kiosk compliance audit and lift the confidentiality requirement, seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,
Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

6. Accept the Pari-Mutuel Wagering compliance audit and lift the confidentiality requirement (00:48:16)

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to accept the Pari-Mutuel Wagering compliance audit and lift the confidentiality requirement, seconded by Ernie Stevens III. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,
Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

DRAFT**7. Accept the Development Division Administration performance assurance audit and lift the confidentiality requirement (00:48:34)**

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to accept the Development Division Administration performance assurance audit and lift the confidentiality requirement, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,
Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

8. Accept the DPW Administration performance assurance audit and lift the confidentiality requirement (00:48:54)

Sponsor: David P. Jordan, Councilman

Motion by Kirby Metoxen to accept the DPW Administration performance assurance audit and lift the confidentiality requirement, seconded by Ernie Stevens III. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,
Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

9. Accept the Gaming Compliance Department performance assurance audit and lift the confidentiality requirement (00:49:12)

Sponsor: David P. Jordan, Councilman

Motion by Kirby Metoxen to accept the Gaming Compliance Department performance assurance audit and lift the confidentiality requirement, seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,
Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

10. Accept the Gaming Customer Relations-Shuttle Department performance assurance audit and lift the confidentiality requirement (00:49:32)

Sponsor: David P. Jordan, Councilman

Motion by Kirby Metoxen to accept the Gaming Customer Relations-Shuttle Department performance assurance audit and lift the confidentiality requirement, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,
Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

11. Accept the GIS performance assurance audit and lift the confidentiality requirement (00:49:51)

Sponsor: David P. Jordan, Councilman

Motion by Ernie Stevens III to accept the GIS performance assurance audit and lift the confidentiality requirement, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,
Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

DRAFT**12. Accept the Patient Registration performance assurance audit and lift the confidentiality requirement (00:50:12)**

Sponsor: David P. Jordan, Councilman

Motion by Kirby Metoxen to accept the Patient Registration performance assurance audit and lift the confidentiality requirement, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,
Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

13. Accept the Planning Department performance assurance audit and lift the confidentiality requirement (00:50:35)

Sponsor: David P. Jordan, Councilman

Motion by Jennifer Webster to accept the Planning Department performance assurance audit and lift the confidentiality requirement, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,
Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

14. Accept the Zoning Administration performance assurance audit and lift the confidentiality requirement (00:50:54)

Sponsor: David P. Jordan, Councilman

Motion by Brandon Stevens to accept the Zoning Administration performance assurance audit and lift the confidentiality requirement, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,
Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

C. UNFINISHED BUSINESS**1. Complaint # 2019-CC-01 - Accept the recommended actions (00:51:27)**

Sponsor: Debbie Thundercloud, General Manager

Motion by David P. Jordan to accept the recommended actions regarding complaint # 2019-CC-01 and request a follow-up report be provided by the General Manager in one (1) year., seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,
Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

2. Accept the projection change report as information (00:51:57)

Sponsor: Michele Doxtator, Area Manager/Retail Profits

Motion by David P. Jordan to accept the projection change report as information, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,
Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

DRAFT

- 3. Defer the Commercial Property Development and Leasing Strategy transition plan to the August 28, 2019, regular Business Committee meeting (00:52:23)**
Sponsor: Patrick Pelky, Division Director/Environmental, Health, Safety & Land

Motion by David P. Jordan to defer the Commercial Property Development and Leasing Strategy transition plan to the August 28, 2019, regular Business Committee meeting, seconded by Ernie Stevens III. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,
Brandon Stevens, Ernie Stevens III, Jennifer Webster
Not Present: Lisa Summers

D. NEW BUSINESS

- 1. Approve a limited waiver of sovereign immunity - Nondisclosure and Conflict of Interest Form for Agency Government/Contractor Personnel - file # 2019-0581 (00:52:47)**
Sponsor: Joanie Buckley, Division Director/Internal Services

Motion by Jennifer Webster to approve a limited waiver of sovereign immunity - Nondisclosure and Conflict of Interest Form for Agency Government/Contractor Personnel - file # 2019-0581, seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,
Brandon Stevens, Ernie Stevens III, Jennifer Webster
Not Present: Lisa Summers

- 2. File # ED19-013 - Complete an initial review (00:53:16)**
Sponsor: Troy Parr, Division Director/Community & Economic Development

Motion by Jennifer Webster to approve a Tier I review for file # ED19-013 to be completed by a sub-team determined by the Community & Economic Development Division Director to be submitted to the Business Committee in sixty (60) days, seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,
Brandon Stevens, Ernie Stevens III, Jennifer Webster
Not Present: Lisa Summers

- 3. Consider a request from the Oneida Pow-wow Committee pursuant to §105.7-4 (00:53:48)**
Sponsor: Tonya Webster, Chair/Oneida Pow-wow Committee

Motion by David P. Jordan to terminate the appointment of Sonny Nacotee on the Oneida Pow-wow Committee pursuant to §105.7-4, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,
Brandon Stevens, Ernie Stevens III, Jennifer Webster
Not Present: Lisa Summers

DRAFT**4. Consider a request from the Oneida Pow-wow Committee pursuant to §105.7-4 (00:55:09)**

Sponsor: Tonya Webster, Chair/Oneida Pow-wow Committee

Motion by Ernie Stevens III to terminate the appointment of Worden Webster on the Oneida Pow-wow Committee pursuant to §105.7-4, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,
Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

Motion by Jennifer Webster to post two (2) vacancies on Oneida Pow-wow Committee, seconded by Ernie Stevens III. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,
Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

Item X.I. is addressed next.

XIII. ADJOURN (01:48:41)

Motion by Ernie Stevens III to adjourn at 11:22 a.m., seconded by Brandon Stevens. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,
Brandon Stevens, Ernie Stevens III, Jennifer Webster

Not Present: Lisa Summers

Minutes prepared by Lisa Liggins, Information Management Specialist

Minutes approved as presented on _____.

Lisa Summers, Secretary
ONEIDA BUSINESS COMMITTEE

Oneida Business Committee Agenda Request

Adopt resolution entitled Approval of Use of Economic Development, Diversification and Community...

1. Meeting Date Requested: 8 / 28 / 19**2. General Information:**Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:Agenda Header: ☐ Accept as Information only☒ Action - please describe:

Adopt resolution entitled Approval of Use of Economic Development, Diversification and Community Development Fund for Project ED19-015, Oneida Homeless – Day Warming Shelter

3. Supporting Materials☐ Report ☒ Resolution ☐ Contract☒ Other:1. 3. 2. 4. ☐ Business Committee signature required**4. Budget Information**☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted**5. Submission**Authorized Sponsor / Liaison: Primary Requestor/Submitter: Submitted by: Grace Koehler, Executive Assistant
Your Name, Title / Dept. or Tribal MemberAdditional Requestor: Troy D. Parr, Division Director/Community & Economic Development
Name, Title / Dept.Additional Requestor: _____
Name, Title / Dept.

Memo

To: Oneida Business Committee

From: Troy D. Parr, AIA, Community & Economic Development Division Director 

CC: David Jordan, Oneida Business Committee Councilmember;
Jennifer Webster, Oneida Business Committee Councilmember

Date: August 14, 2019

Re: Recommendation for use of the Economic Diversification and Community Development Set-aside Fund – ED#19-015 Oneida Homeless – Day Warming Shelter

Background

There has been a grassroots Oneida Community Group who for many years has been advocating for support for the Oneida Homeless population. They have attempted many different ways to obtain funding for a facility that would aid and support to the Oneida Homeless population.

Although ultimately, they are seeking to open a true Oneida Homeless Shelter - for overnight stays during cold weather – for now as an interim measure, they are seeking to establish a Daytime Warming Shelter to service the Oneida Homeless population to provide a hot meal, various forms of assistance.

Current Request

Through the efforts of the Oneida Community Group and after years of meeting the group has chosen to submit a request for funding from the Economic Diversification and Community Development Set-aside Fund to expedite their efforts to establish a warming center this year. This request was submitted in the attached memorandum.

Findings after Review

At the inception of this set-aside fund, it was the desire of the Oneida Business Committee to establish this fund for Economic, Diversification and Community Development efforts. This would be the second request for use of this fund that is dedicated to Community Development, a portion of which was one of the intents of these funds.

This Community Development fund use will service a greatly underserved portion of the Oneida Community by providing them with the opportunity to get a fresh start, and back on their feet, by providing a hot meal and resources to help them move from homelessness to having a job and self-sufficiency by supporting their own needs to providing shelter for themselves.

In accordance with the latest OBC Resolution #01-23-19-C, in my opinion, this request appears to be an appropriate use of the Economic, Diversification and Community Development Set-Aside fund and I can offer my recommendation to support this funding request in the form of Community Development.

In Closing

Community Development Efforts should extend to all members of the Oneida Nation to provide all Oneida Members, including those most fragile – the Oneida homeless population, to provide little help to get on a path with better opportunities for future success.

Attachments: Minutes and materials requesting fund use from Oneida Business Committee Council members David Jordan & Jennifer Webster, dated June 6, 2019.

Oneida Nation

Post Office Box 365

Phone: (920)869-2214



Oneida, WI 54155

BC Resolution

Approval of Use of Economic Development, Diversification and Community Development Fund for Project ED19-015, *Oneida Homeless – Day Warming Shelter*

-DRAFT-8/14/19-

WHEREAS, the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and

WHEREAS, the Oneida General Tribal Council is the governing body of the Oneida Nation; and

WHEREAS, the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and

WHEREAS, the Economic Development, Diversification and Community Development Fund was created by resolutions # BC-09-28-16-B; BC-12-12-18-B; and the procedures for use of the fund set forth in resolution # BC-01-23-19-C, *Updating and Clarifying Access to the Economic Development, Diversification and Community Development Fund*; and

WHEREAS, the Oneida Nation owns a commercial building on trust status property located at 2155 Hudson Road, Green Bay, WI 54303; and

WHEREAS, the building is currently used for storage by the Oneida Nation, however a community Oneida Community group seeks to renovate this building and utilize the building as a daytime warming shelter for the Oneida Homeless population; and

WHEREAS, the occupancy classification for the building will change, thus triggering a change of use in accordance with the Oneida Code of Laws, Title 6. Property & Land, Chapter 603, the Oneida Building Code, which will require the building be brought up to all applicable minimum code requirements for the new occupancy classification in order to utilize the building as a daytime warming shelter for the Oneida Homeless population; and

WHEREAS, during an undertaking of a renovation project that necessitates a change of use there are certain components of the Oneida Building Code that dictate the building owner's requirement to bring the building up to current accessibility standards to accommodate people with various accessibility needs; and

WHEREAS, the cost for the renovations for this proposed renovation project have not been budgeted in any past Oneida Nation Annual Budgets nor in the upcoming Fiscal Year 2020 Capital Improvement Project budget section within the Oneida Nation's Annual Budget; and

WHEREAS, the Oneida Community group seeks to expedite the establishment and opening of the Oneida Homeless - Day Warming Shelter, to be prepared for the upcoming cold weather season as well as future cold weather seasons and has made a request to Councilman David Jordan and Councilwoman Jennifer Webster to submit a request for funding on behalf of their efforts which has been submitted to the Community & Economic Development Director for a recommendation to utilize the fund for this purpose; and

48
49 **WHEREAS,** in accordance with Resolution # BC-01-23-19-C, the Community and Economic
50 Development Division Director has submitted an agenda request approving the request as
51 consistent with the purposes of the fund;
52

53 **NOW THEREFORE BE IT RESOLVED,** the Oneida Business Committee does approve the allocation of
54 \$250,000.00 from the Economic Development, Diversification and Community Development Fund for the
55 purposes of supporting Project ED19-015 Oneida Homeless – Day Warming Shelter, to renovate the
56 Oneida Nation's building located at 2155 Hutson Road, Green Bay, WI 54303 to accommodate the
57 proposed change of use and the new proposed occupancy classification and all expenses for this
58 renovation project will be used for materials and sub-contracting of various construction trades and has
59 designated Jacque Boyle, in accordance with the memorandum requesting the use of these funds, as being
60 the party responsible for overseeing the expenditure of these funds.



Oneida Nation
Oneida Business Committee
Legislative Operating Committee
PO Box 365 • Oneida, WI 54155-0365
Oneida-nsn.gov



Statement of Effect

Approval of Use of Economic Development, Diversification and Community Development Fund for Project ED19-015, Oneida Homeless – Day Warming Shelter

Summary

This resolution approves the allocation of \$250,000 from the Economic Development, Diversification and Community Development Fund for the purpose of supporting Project ED19-015, Oneida Homeless – Day Warming Shelter.

Submitted by: Clorissa N. Santiago, Staff Attorney, Legislative Reference Office

Date: August 16, 2019

Analysis by the Legislative Reference Office

The Economic Development, Diversification and Community Development Fund (“the Fund”) was created and reaffirmed by resolutions BC-09-28-16-B, BC-07-12-17-A, BC-12-12-18-B, and BC-01-23-19-C.

This resolution requests an allocation of \$250,000 from the Fund for the purpose of supporting Project ED19-015, to renovate the Oneida Nation’s building located at 2155 Hutson Road, Green Bay, WI 54303 to accommodate the proposed change of use and the new proposed occupancy classification in order to utilize the building as a daytime warming shelter for the Oneida homeless population.

Resolution BC-01-23-19-C requires the Community and Economic Development Division Director to review every request for use of the Fund, determine if the proposed use is consistent with the Fund, and provide a written recommendation to the Oneida Business Committee regarding whether to authorize funds to be allocated from the Fund to a specific project.

This resolution states that this requirement was met by the action of the Community and Economic Development Division Director submitting an agenda request approving the request as consistent with the purposes of the fund.

Resolution BC-01-23-19-C also requires that the Oneida Business Committee be responsible for authorizing use of the Fund by a resolution clearly identifying the amount of funds authorized and purpose of the funds, which may be identified by a contract number, CIP number, economic development opportunity number or other easily trackable number or designation, and the employee responsible for authorizing expenditures of the authorized amount.

This resolution states that the Oneida Business Committee does approve the allocation of \$250,000 from the Fund for the purposes of supporting Project ED19-015, to renovate the Oneida Nation’s building located at 2155 Hutson Road, Green Bay, WI 54303 to accommodate the proposed change of use and the new proposed occupancy classification, and that all expenses for this renovation project will be used for materials and subcontracting of various construction trades and has

designated Jacque Boyle, in accordance with the memorandum requesting the use of these funds, as being the party responsible for overseeing the expenditure of these funds.

Conclusion

Adoption of this resolution would not conflict with any of the Nation's laws.

E. Approve the submission of a request by the Homeless Shelter Team to the Economic Development, Diversification and Community Development Fund for a facility renovation (01:14:05)

Sponsor: David P. Jordan, Councilman

Motion by Ernie Stevens III to deny the submission of a request by the Homeless Shelter Team to the Economic Development, Diversification and Community Development Fund for a facility renovation and send to the Community Development Planning Committee for the CIP process review, seconded by Daniel Guzman King. Motion failed:

Ayes: Daniel Guzman King, Ernie Stevens III
 Opposed: David P. Jordan, Kirby Metoxen, Jennifer Webster
 Not Present: Tehassi Hill, Trish King, Lisa Summers

Motion by Kirby Metoxen to approve the submission of a request by the Homeless Shelter Team to the Economic Development, Diversification and Community Development Fund for a facility renovation, seconded by Jennifer Webster. Motion carried:

Ayes: David P. Jordan, Kirby Metoxen, Jennifer Webster
 Opposed: Daniel Guzman King, Ernie Stevens III
 Not Present: Tehassi Hill, Trish King, Lisa Summers

F. Post eight (8) vacancies for alternates on the Oneida Election Board for the 2019 Special Election (01:32:10)

Sponsor: Lisa Summers, Secretary

Motion by Jennifer Webster to post eight (8) vacancies for alternates on the Oneida Election Board for the 2019 Special Election, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III, Jennifer Webster
 Not Present: Tehassi Hill, Trish King, Lisa Summers

G. Post one (1) vacancy - Oneida Personnel Commission (01:32:36)

Sponsor: Lisa Summers, Secretary

Motion by Kirby Metoxen to post one (1) vacancy for the Oneida Personnel Commission, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III, Jennifer Webster
 Not Present: Tehassi Hill, Trish King, Lisa Summers

H. Re-post four (4) vacancies for the Oneida Youth Leadership Institute - Board of Directors (01:33:03)

Sponsor: Lisa Summers, Secretary

Motion by David P. Jordan to re-post four (4) vacancies for the Oneida Youth Leadership Institute - Board of Directors, seconded by Jennifer Webster. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III, Jennifer Webster
 Not Present: Tehassi Hill, Trish King, Lisa Summers

Oneida Business Committee Agenda Request

Approve the submission of a request by the Homeless Shelter Team to the Economic Development,...

1. Meeting Date Requested: 06 / 12 / 19

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

☐ Accept as Information only

☒ Action - please describe:

Approve the submission of a request by the Homeless Shelter Team to the Economic Development, Diversification and Community Development Fund for a facility renovation

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☒ Other:

1.

3.

2.

4.

☐ Business Committee signature required

4. Budget Information

☒ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Leyne Orosco, Executive Assistant
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

A homeless shelter team has been formed; and the team has been meeting throughout 2019. The team has created a strategy to combat homelessness through a collaborative effort of volunteers and tribal operations. The title of the strategy is, "A Safe Gathering Place."

The initial intent of the Safe Gathering Place is to provide day-warming shelter and services to homeless individuals.

The team has reviewed space availability within the Oneida Nation, as well as external to the Nation; and have determined that the building located at 2155 Hutson Road, Green Bay WI., 54303, (old accounting building); is a prime location to successfully execute our strategy. Programming details are still being developed.

Preliminary assessment to renovate the Hutson Road building is approximately \$250,000. Jacque Boyle, Public Works Division Director, has agreed to facilitate the renovation.

The team is requesting the Business Committee to support a request to access the Economic Development, Diversification and Community Development Fund in the amount of \$250,000 for the renovation which includes:

- Locked entrances / exits with windows; handicapped accessible
- Approximately 3 windowed cubicles
- Ensure technology needs
- Offices having capability to be locked
- Windows having capability to be locked

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Nation
Oneida Business Committee
PO Box 365 • Oneida, WI 54155-0365
oneida-nsn.gov



TO: Troy Parr, Community Economic Development Division Director
FR: Councilman David P Jordan
Councilwoman Jennifer Webster
RE: Economic Development, Diversification and Community Development Fund Request
DA: June 6, 2019

A homeless shelter team has been formed; and the team has been meeting throughout 2019. The team has created a strategy to combat homelessness through a collaborative effort of volunteers and tribal operations. The title of the strategy is, "A Safe Gathering Place."

The initial intent of the Safe Gathering Place is to provide day-warming shelter and services to homeless individuals.

The team has reviewed space availability within the Oneida Nation, as well as external to the Nation; and have determined that the building located at 2155 Hutson Road, Green Bay WI., 54303, (old accounting building); is a prime location to successfully execute our strategy. Programming details are still being developed.

Preliminary assessment to renovate the Hutson Road building is approximately \$250,000. Jacque Boyle, Public Works Division Director, has agreed to facilitate the renovation.

Therefore, this is a formal request for use of the Economic Development, Diversification and Community Development Funds in the amount of \$250,000.

The sole purpose of the funds will be to renovate 2155 Hutson Road, Green Bay WI., 54303, to operate the facility and provide needed services. Building needs include:

- Locked entrances / exits with windows; handicapped accessible
- Approximately 3 windowed cubicles
- Ensure technology needs
- Offices having capability to be locked
- Windows having capability to be locked

If approved, we are requesting the funds to be transferred to the "Building Maintenance and Repair Set Aside" line within the Nation's budget.

Yaw^ko for your consideration.

Oneida Business Committee Agenda Request

Determine next steps regarding one (1) vacancy - Oneida Police Commission - term ending July 31, 2023

1. Meeting Date Requested: 08 / 28 / 19

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Appointments

- ☐ Accept as Information only
- ☒ Action - please describe:

Determine next steps regarding one (1) vacancy with term ending July 31, 2021 - Oneida Police Commission

3. Supporting Materials

- ☐ Report ☐ Resolution ☐ Contract
- ☐ Other:

1.

3.

2.

4.

☐ Business Committee signature required

4. Budget Information

- ☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Lisa Summers, Secretary

Primary Requestor/Submitter: Brooke Doxtator, Boards, Committees, and Commissions Supervisor
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request**6. Cover Memo:**

Describe the purpose, background/history, and action requested:

One (1) vacancy was posted for the Oneida Police Commission to complete a term ending July 31, 2023.

The application deadline was June 14, 2019 and two (2) applications were received for the following applicants:

Lois Strong
Kim Nishimoto

Select one of actions provided below:

- (1) accept the selected the applicant(s) and appoint <<INSERT NAME(S) AND TERM ENDING DATE>>*; **OR**
 - (a) reject the selected applicant(s) and oppose the vote**; **OR**
- (2) repost the vacancy(ies) in accordance with § 105.5-5. due to an insufficient number of applicants; **OR**
- (3) request the Secretary to re-notice the vacancy(ies) in accordance with § 105.7-1.(c)(2) due to ineligible, unqualified, or under qualified applicants

* This option is in accordance with § 105.7-1.(e)(1)

** This option is in accordance with § 105.7-1.(e)(2)

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Approve the August 19, 2019, regular Finance Committee meeting minutes
Oneida Business Committee Agenda Request

1. Meeting Date Requested: 08 / 28 / 19

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

☐ Accept as Information only

☒ Action - please describe:

BC approval of Finance Committee Meeting Minutes of August 19, 2019

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☒ Other:

1.

3.

2.

4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor:
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.



MEMORANDUM

TO: Finance Committee
CC: Business Committee
FR: Denise J. Vigue, Executive Assistant
DT: August 20, 2019
RE: E-Poll Results of: FC Meeting Minutes of August 19, 2019

An E-Poll vote of the Finance Committee was conducted to approve the 8/19/19 Finance Committee meeting minutes. The results of the completed E-Poll are as follows:

E-POLL RESULTS:

There was a Majority 3 YES votes from Chad Fuss, David P. Jordan and Patrick Stensloff, to approve the Aug. 19, 2019 Finance Committee Meeting Minutes.

These Finance Committee Minutes of Aug. 19, 2019 will be placed on the next Business Committee agenda of Aug. 28, 2019 for approval and placed on the next Finance Committee agenda of Sept. 3, 2019 to ratify this E-Poll action.

Per the Finance Committee By-Laws Article III-Meetings; Sect: 3-4 Quorum. Four (4) members of the Finance Committee shall constitute a quorum. & Sect: 3-6 Voting. (d) The Finance Committee shall act by a majority of vote of the quorum present at any meeting.



FINANCE COMMITTEE

FC REGULAR MEETING

Aug. 19, 2019 ▪ Time: 9:00 A.M.
BC Executive Conference Room

FC WORK MEETING

Aug. 19, 2019 ▪ Time: 9:42 – 10:20 A.M.
BC Executive Conference Room

REGULAR MEETING MINUTES

FC REGULAR MEETING:

Patricia King, FC Chair/Treasurer

Chad Fuss, Gaming AGGM (GGM Alt.)

Leyne Orosco (Asst. sitting in for BC Alt. D. Jordan)

Larry Barton, FC Vice-Chair/CFO

Shirley Barber, FC Elder Member

EXCUSED: Jennifer Webster, BC Council Member; Daniel Guzman King, BC Council Member & Patrick Stensloff, Purchasing Director

OTHERS PRESENT: and Denise J. Vigue taking Minutes

FC WORK MEETING:

Patricia King, FC Chair/Treasurer

Chad Fuss, Gaming AGGM (GGM Alt.)

Shirley Barber, FC Elder Member

Larry Barton, FC Vice-Chair/CFO

Patrick Stensloff, Purchasing Director

EXCUSED: Jennifer Webster, BC Council Member and Daniel Guzman King, BC Council Member

OTHERS PRESENT: Sandra M. Schuyler, Connie Danforth, Pam Clark, Frank Cornelius, Tsyosha?aht C. Delgado; Paul Witek, Ron Wurth, Commander Cletus Ninham, VFW, Chaplin Ken House, VFW, Sr. VC Commander Carl Gomez, VFW; Henri Cornelius, Sandy Sieloff, Lisa Frechette, David Emerson, Dianne McLester-Heim and Denise J. Vigue taking notes

I. CALL TO ORDER: The Regular FC Meeting was called to order by the FC Vice Chair at 9:00 A.M. As the Chair was detained due to another meeting, the Vice-Chair ensured a quorum by appointing David Jordan as an interim alternate for the BC Council members out today; his assistant Leyne Orosco sat in for David to establish a quorum.

II. APPROVAL OF AGENDA: AUGUST 19, 2019

Motion by Chad Fuss to approve the Finance Committee meeting agenda of August 19, 2019. Seconded by Shirley Barber. Motion carried unanimously.

III. APPROVE E-POLL OF MINUTES: AUGUST 5, 2019 (Approved via E-Poll on 8/6/19):

Motion by Chad Fuss to ratify the FC E-Poll action taken on August 5, 2019 approving the August 5, 2019 Finance Committee Meeting Minutes. Seconded by Shirley Barber. Motion carried unanimously.

IV. SPECIAL RECOGNITION TO THE FINANCE COMMITTEE:

1. Oneida VFW Post #7784

Cletus Ninham, VFW Post Comdr.

Cletus and the VFW Post members presented a plaque to the Oneida Finance Committee for their support of the VFW by donating funds so the post could purchase a wagon for parades. They showed a picture of the wagon.

V. TABLED BUSINESS: None**VI. CAPITAL EXPENDITURES:** None**VII. DONATIONS:****REPORT:****1. FC Donation Report for August 2019**

Denise J. Vigue, Finance

Motion by Chad Fuss to approve the August 2019 Finance Committee Donation Report. Seconded by Shirley Barber. Motion carried unanimously.

REQUESTS: None**VIII. NEW BUSINESS:****1. FY20/22 Data Financial, Inc.-Custom Playing Cards** Amount: \$217,900.80

Frank Cornelius, Gaming – Table Games

For Table Games this is their biggest expenditure; contract is for 3 years; vendor is one of two in the country that makes cards; their service and cards are superior, and vendor provided a price break to keep costs the same as in previous contract.

Motion by Chad Fuss to approve the FY20/22 Data Financial, Inc multiyear contract for custom playing cards in the amount of \$217,900.80. Seconded by Shirley Barber. Motion carried unanimously.

2. Advance Construction – Change Order Amount: \$7,252.

Paul Witek, Engineering Dept.

This is for the close out of the project; mostly completed but waiting on change order from vendor in order to fully close out; changes were mainly for adjustments for stone filling costs.

Motion by Shirley Barber to approve the Advance Construction Change Order #1 in the amount of \$7,252.00. for CIP Project #15-004, Business Park Storm Water. Seconded by Chad Fuss. Motion carried unanimously.

3. FY20 Blanket PO-Graphic Composition, Inc. Amount: \$625,000.

Ron Wurth, Gaming – Promotions

This is year two for this contract; service is to provide all direct mail to customers specifically information related to the promotions at the Casino. There was discussion on the future use of apps to alert customers.

Motion by Shirley Barber to approve the FY20 Blanket Purchase Order for Graphic Composition, Inc. in the amount of \$625,000.00. Seconded by Chad Fuss. Motion carried unanimously.

4. Lamers Bus – PO Increase & Contract Amendment Amount: \$90,000.

Cheryl DuBois, Int. Head Start/Early Head Start

Last year one of their buses broke down, had to extend the contract and the Purchase Order increase with Lamers to cover the route until November.

Motion by Chad Fuss to approve the Contract Amendment and FY19 Purchase Order increase in the amount of \$90,000.00. Seconded by Shirley Barber. Motion carried unanimously.

IX. EXECUTIVE SESSION:

Motion by Chad Fuss to go into Executive Session. Seconded by Shirley Barber. Motion carried unanimously. Time: 9:22 A.M.

Motion by Chad Fuss to come out of Executive Session. Seconded by Shirley Barber. Motion carried unanimously. Time: 9:38 A.M.

1. OCHC FY2020 Blanket Purchase Orders (23)

Dr. Ravi Vir, Comp. Health Div. – Medical Directors

Debra Danforth, Comp. Health Div. – Operations Director

Motion by Chad Fuss to approve the requested Purchase Order's #1-3 and #13-23. Seconded by Shirley Barber. Motion carried unanimously.

Motion by Chad Fuss to defer the requested Purchase Order's #4-12 from Behavioral Health until the next FC meeting. Seconded by Shirley Barber. Motion carried unanimously.

Trish King arrived at 9:35 A.M.

X. FOLLOW UP: None**XI. OTHER:****1. FC Third Quarter Report to the BC**

Denise J. Vigue, Finance

Motion by Chad Fuss to accept the Finance Committee's Third Quarter Report to the BC as presented and to forward the report to the BC report agenda. Seconded by Shirley Barber. Motion carried unanimously.

XII. FOR INFORMATION ONLY:**1. IGT (3) WOF Cash Link**

David Emerson, Gaming Slots

David relayed that #1 & #3 are the standard lease games and #2 is an amendment that is a reduction in payment, wanted to provide clarity on the amendment.

Motion by Shirley Barber to accept requests #1-3 In as information only. Seconded by Chad Fuss. Motion carried unanimously.

2. Incredible Technologies, Inc. – 1st Amendment to EGM Order

David Emerson, Gaming Slots

SEE Motion in FIO #1.

3. Everi-Shark Wk: Jaws of Steel-(4) Lease Games

David Emerson, Gaming Slots

SEE Motion in FIO #1.

XIII. ADJOURN: Motion by Chad Fuss to adjourn. Seconded by Shirley Barber. Motion carried unanimously. Time: 9:42 A.M.

Minutes taken & transcribed by:

Denise Vigue, Executive Assistant to the CFO

& Finance Committee Contact/Recording Secretary

Finance Committee-E-Poll Minutes Approval Date: August 20, 2019

Oneida Business Committee's FC Minutes Approval Date: _____

Oneida Business Committee Agenda Request

Accept the July 11, 2019, regular Quality of Life Committee meeting minutes

1. Meeting Date Requested: 08 / 28 / 19**2. General Information:**Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:Agenda Header: ☐ Accept as Information only☒ Action - please describe:**3. Supporting Materials**☐ Report ☐ Resolution ☒ Contract☒ Other:1. 3. 2. 4. ☐ Business Committee signature required**4. Budget Information**☐ Budgeted - Tribal Contribution☐ Budgeted - Grant Funded☐ Unbudgeted**5. Submission**Authorized Sponsor / Liaison: Primary Requestor/Submitter:
Your Name, Title / Dept. or Tribal MemberAdditional Requestor:
Name, Title / Dept.Additional Requestor:
Name, Title / Dept.



Quality of Life Committee

Regular Meeting
8:30 a.m. Thursday, July 11, 2019
BC-Executive Conference Room

Minutes

Present: Kirby Metoxen, Ernest Stevens III, Brandon Yellowbird-Stevens

Others Present: Aliskwet Ellis

I. CALL TO ORDER AND ROLL CALL

Meeting called to order by Brandon Yellowbird-Stevens at 8:34 a.m.

II. APPROVAL OF THE AGENDA

Motion by Ernest Stevens III to approve the agenda, seconded by Kirby Metoxen. Motion carried unanimously.

III. APPROVAL OF MEETING MINUTES

A. June 13, 2019 Quality of Life Meeting Minutes

Motion by Ernest Stevens III to approve the June 13, 2019 Quality of Life meeting minutes, seconded by Kirby Metoxen. Motion carried unanimously.

IV. UNFINISHED BUSINESS

V. NEW BUSINESS

VI. REPORTS

A. Tribal Action Plan

Motion by Ernest Stevens III to defer the Tribal Action Plan to next months meeting, seconded by Kirby Metoxen. Motion carried unanimously.

B. Environmental Issues – Daniel Guzman-King

Motion by Kirby Metoxen to forward Item VI. B to the next Oneida Business Committee work meeting, seconded by Motion carried unanimously.

C. Zero Suicide Quarterly Report

Motion by Ernest Stevens III accept the Zero Suicide Quarterly Report, seconded by Kirby Metoxen.
Motion carried unanimously.

D. Wellness Council Quarterly Report

Motion by Kirby Metoxen accept the Wellness Council Quarterly Report, seconded by Ernest Stevens III.
Motion carried unanimously.

VII. ADJOURN

Motion by Kirby Metoxen to adjourn at 9:39 a.m., seconded by Ernie Stevens III.

Approve the travel report - Councilman Daniel Guzman King - 2019 HHS and MAST Tribal Consultation -
Oneida Business Committee Agenda Request

1. Meeting Date Requested: 08 / 28 / 19

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

☐ Accept as Information only

☒ Action - please describe:

Motion to approve Councilman Guzman-King's travel report to 2019 MAST and HHS Tribal Consultation in Milwaukee, WI August 7-8, 2019.

3. Supporting Materials

☒ Report ☐ Resolution ☐ Contract

☐ Other:

1.

3.

2.

4.

☐ Business Committee signature required

4. Budget Information

☒ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter:
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

BUSINESS COMMITTEE TRAVEL REPORT


Travel Report for:

Daniel Guzman King
Enter name(s) of other
Travelers OR [SPACE BAR] to
delete

Enter name(s) of other
Travelers OR [SPACE BAR] to
delete

Enter name(s) of other
Travelers OR [SPACE BAR] to
delete

Travel Event:

2019 MAST and HHS Tribal Consultation

Travel Location:

Milwaukee, WI

Departure Date:

08/07/2019

Return Date:

08/08/2019

Projected Cost:

\$357.44

Actual Cost:

\$357.44

Date Travel was Approved by OBC:

07/10/2019

Narrative/Background:

The consultation in Milwaukee was over the course of two days. Individual tribal meetings with HHS Regional leadership discussing specific concerns. Topics covered: -medicaid waivers, child welfare, IHS issues (infrastructure, funding, Title IVB formula process, HPSA scoring/loans), ACF, OMH, HRSA, SAMHSA, behavioral health/opioids. Testimony of HHS effort and shared topics of concern.

Dave Larsen, Oneida Nation was there to speak on behalf of the Oneida Health Center regarding CMS. We also expressed our concern about the opioid epidemic in our community. Our native communities have an opioid epidemic and it is affecting all of us. Along with struggles with intergenerational trauma and its impact and may use opioids to numb the pain. According to CDC, drug overdose is now the leading cause of injury death in the U.S. According to CDC, two distinct but interconnected trends driven mainly by heroin and illegally-made fentanyl.

We were able to share our progress and successes:

- Offering 1 day walk-ins for substance abuse services
- Assist with detox coordination, make referrals
- Controlled Substance Policy modeled by HIS and shared with SAMHSA Region V
- Prescription Drug Monitoring Program database before prescribing controlled substance
- Community education, provider trainings, wellness support services

Item(s) Requiring Attention:

Challenges and barriers

- Promoting and providing assistance for individuals to go into addiction and mental health fields.
- We do have case management but not enough with the amount of individuals who could benefit from a wrap around case management services for those with addiction.
- Mandate Veterinarians to participate in the PDMP, which is Jan 2018 but it is not a requirement. Patients find ways to obtain narcotics and will find loop holes to find their drug of choice.
- Lobby the insurance companies to pay for alternative treatment modality to decrease the pain that individuals feel emotionally or physically.
- Allow psychiatrist to prescribe Medically Assisted Treatment via telehealth.

Requested Action:

Motion to approve Councilman Guzman-King's travel report to 2019 MAST and HHS Tribal Consultation in Milwaukee, WI August 7-8, 2019.



U.S. Department of Health and Human Services (HHS)
Midwest Alliance of Sovereign Tribes (MAST)
Region V (Bemidji-Area) Tribal Consultation
WEDNESDAY, August 7 – THURSDAY, August 8, 2019
POTAWATOMI HOTEL & CASINO
MILWAUKEE, WISCONSIN



Wednesday, August 7: TRIBAL/HHS ONE-ON-ONE MEETING

9:00am – Noon: **CONSULTATION PRE-SESSION: INDIVIDUAL TRIBAL MEETINGS WITH HHS REGIONAL LEADERSHIP – Harmony Room**
 12:30pm to 6:00pm: *Tribal representatives meet individually with HHS officials to discuss their specific concerns. Please note that the amount of time allotted to meet with HHS officials will be determined by the volume of requests.*

Thursday, August 8: REGIONAL TRIBAL CONSULTATION

8:30am – 10:00am: **TRIBAL CAUCUS – Serenity Room**
Tribal Meeting: Tribal Leaders and Tribal Staff Only

10:00am – 10:15am: **REGISTRATION – Outside Serenity Room**

10:15am – 11:00am: **OPENING PRAYER AND WELCOME – Serenity Room**
 Moderator-Douglas O'Brien, Region V Regional Director, U.S. HHS

- Opening Prayer and Welcoming Song
- President Frank Cloutier, Secretary, Saginaw Chippewa Tribe
- Scott Vele, Executive Director, MAST, Stockbridge-Munsee Band of Mohican
- Phyllis Davis, Chairwomen Great Lakes Area Tribal Health Board, Match-E-Be-Nash-She-Wish Band of Pottawatomi Indians (Gun Lake Tribe)
- Jeannie Hovland, Commissioner for Native Americans and Deputy Assistant Secretary for Native American Affairs at the Administration of Children and Families

11:00pm – 12:15pm: **TRIBAL LEADER TESTIMONY/COMMENTS ON HHS ISSUES – Serenity Room, Medicaid Waivers, Child Welfare, and Behavioral Health/Opioids, HHS and State Respondents will be on hand.**

12:15pm – 1:15pm: **LUNCH**

1:15pm – 2:00pm: **HHS EFFORTS ON TRIBAL SHARED TOPICS OF CONCERN**

2:00pm – 3:00pm: **TRIBAL LEADER TESTIMONY/COMMENTS ON INDIAN HEALTH SERVICE ISSUES – Serenity Room, Ben Smith, Deputy Director, Indian Health Service-Moderator**

3:00pm – 3:25pm: **CLOSNG REMARKS/ RECAP OF DAY/ CLOSING PRAYER OF THE DAY/ CLOSING PRAYER – Serenity Room**

3:25pm – 3:30pm: **COLLECTION OF EVALUATION FORMS**

**HHS – MAST TRIBAL CONSULTATION 2018: TRIBE AND HHS OP-DIV INDIVIDUAL MEETINGS – AUGUST 7TH, 2019
HARMONY ROOM**

TIME	TRIBE	MEMBERS		OP-DIVS REQUESTED AND ISSUES OF CONCERN
9:00am	Sokaogon Chippewa Community	Lana	Winter	ACF OMH CMS IHS – IHS Budget
		Jamie	Zarda	
		Maia	Kegley	
		Chris	McGeshick	
		Garland	McGeshick	
9:25am	Mille Lacs Band of Ojibwe	Nicole	Anderson	CMS – 340B SAMHSA – opioid data; resources available; cultural integration in treatment; recovery programming IHS ACF HRSA
		Melanie	Benjamin	
9:50am	Little Traverse Bay Bands of Odawa Indian	Jody	Werner	IHS – Title IVB formula process ACF – Simplifying application process CMS – Work requirements; Munson Hospital
		Amber	Holt	
		Heather	Boening	
		Regina	Gasco - Bentley	
		Duffy	Johnson	
10:15am	Lac Courte Oreilles Chippewa Indians	Lorraine	Gouge	ACF HRSA IHS SAMHSA
		Michelle	Beaudin	
10:40am	Gun Lake Band Pottawatomi	Phyllis	Davis	HRSA SAMHSA OCR
11:05am	Fond du Lac Band of Lake Superior Chippewa	Samuel	Moose	ACF CMS SAMHSA IHS
11:30am	St. Croix	Jackie	Lowe	HRSA - Expanding Medicaid to serve 138 % of poverty level in WI IHS - HPSA scoring criteria / loan repayment

**HHS – MAST TRIBAL CONSULTATION 2018: TRIBE AND HHS OP-DIV INDIVIDUAL MEETINGS – AUGUST 7TH, 2019
HARMONY ROOM**

11:55am	LUNCH BREAK		
12:40pm	Sault Tribe of Chippewa Indians	Leo Chugunov Michael McCoy	IHS – Construction of recovery hospital SAMHSA – funding for Indian country
1:05pm	Upper Sioux Community	Timothy Blue	Left Incomplete on Registration
1:30pm	Oneida Nation	David Larson	CMS
1:55pm	Stockbridge-Munsee Community	Terrie Terrio Andrew Miller	IHS - More Funding Opportunities to Urban Organizations
2:20pm	Detroit - Urban	Chasity Dial Glenn Wilson Tina James	IHS - More funding opportunities for Urban organizations
2:45pm	Grand Traverse Band of Ottawa/Chippewa Indians	Mark Wilson	ACF
3:10pm	Lac Vieux Desert Band of Lake of Superior Chippewa Indians	James Williams Alice Brunk Roberta Ivey	1) Advanced Appropriations (IHS) 2) Clarification on SHO 16-002 (CMS and IHS) A. Telehealth Reimbursement B. Oral Surgery Reimbursement C. Satellite Clinic and Reimbursement/Designation 3) Pharmacy Encounters (CMS) 4) Pharmacy Encounters 5) HPSA Modernization – HPSA Scoring (HRSA) 6) Workforce Engagement Requirements (CMS and IHS)
3:35pm	BREAK		
4:00pm	Walk-Ins (If needed)		
4:25pm			
4:50pm			
5:15pm			
5:40pm			

**HHS – MAST TRIBAL CONSULTATION 2018: TRIBE AND HHS OP-DIV INDIVIDUAL MEETINGS – AUGUST 7TH, 2019
HARMONY ROOM**

11:55a m	LUNCH BREAK		
12:40p m	Sault Tribe of Chippewa Indians	Leo Chugunov Michael McCoy	IHS – Construction of recovery hospital SAMHSA – funding for Indian country
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2:20pm	Detroit - Urban	Chasity Dial Glenn Wilson Tina James	IHS - More funding opportunities for Urban organizations
2:45pm	Grand Traverse Band of Ottawa/Chippewa Indians	Mark Wilson	ACF
3:10pm	Lac Vieux Desert Band of Lake of Superior Chippewa Indians	James Williams Alice Brunk Roberta Ivey	No Issues provided
3:35pm	BREAK		
4:00pm	Walk-Ins (If needed)		
4:25pm	↓		
4:50pm			
5:15pm	↓		
5:40pm			

**HHS – MAST TRIBAL CONSULTATION 2018: TRIBE AND HHS OP-DIV INDIVIDUAL MEETINGS – AUGUST 7TH, 2019
HARMONY ROOM**

TIME	TRIBE	MEMBERS		OP-DIVS REQUESTED AND ISSUES OF CONCERN
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		Regina	Gasco - Bentley	
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		Michelle	Beaudin	
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11:05a m	Fond du Lac Band of Lake Superior Chippewa	Samuel	Moose	ACF CMS SAMHSA IHS
11:30p m	St. Croix	Jackie	Lowe	HRSA - Expanding Medicaid to serve 138 % of poverty level in WI IHS - HPSA scoring criteria / loan repayment

Approve the travel request - Councilman Daniel Guzman King - 2019 AISES National Conference - ...
Oneida Business Committee Travel Request

1. OBC Meeting Date Requested: 08 / 28 / 19 ☐ e-poll requested

2. General Information:

Event Name: 2019 AISES National Conference

Event Location: Milwaukee, WI Attendee(s): Daniel Guzman King

Departure Date: October 9, 2019 Attendee(s):

Return Date: October 12, 2019 Attendee(s):

3. Budget Information:

☒ Funds available in individual travel budget(s)

Cost Estimate: \$1315.98

☐ Unbudgeted

☐ Grant Funded or Reimbursed

4. Justification:

Describe the justification of this Travel Request:

As an alternate liaison to the Oneida Nation School Board, I am requesting to attend the AISES National Conference. This is an opportunity to see first hand and promote the work of our Oneida Nation students. I will be engaging with other tribal communities and schools about their STEM research and initiatives. With the future of STEM business, agricultural science, and health science, these career opportunities can be shared and to encourage more Oneida students to be involved.
Requesting to utilize funds based on FY2020 travel budget.

Requested Action: Motion to approve the travel request for Councilman Daniel Guzman-King to attend the 2019 AISES National Conference in Milwaukee, WI October 10-12, 2019

5. Submission

Sponsor: Daniel Guzman King, Councilmember

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf OR print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

National**Conference****October 10-12, 2019 | Milwaukee, Wisconsin****REGISTER NOW**

The **2019 AISES National Conference** will take place **October 10-12** at the Wisconsin Center in Milwaukee, Wisconsin. Over 2,300 graduate, undergraduate, and high school students, educators, workforce professionals, corporate and government partners, tribes, and all members of the "AISES family" make this event one-of-a-kind. Participants engage in career exploration, educational sessions, networking, research presentations, professional development, and Native American cultural traditions. **Save when you register at early bird rates through July 15, and pre-conference rates through September 29!**

Pre-Conference* and Conference Highlights include:

- ▼ STEM Activity Day *
- ▼ hackAISES*
- ▼ The Largest American Indian College and Career Fair with over 200 exhibitors
- ▼ Industry Partner and University Tours
- ▼ Meetings, Gatherings & Caucuses
- ▼ Keynote Speakers
- ▼ Research Competition
- ▼ Pre-College, College, Professional, STEM & Business, Agricultural Science, Health Science, Research, and Educator Session Tracks
- ▼ Traditional Native Powwow and Native Artisan Marketplace

**Indigenizing
the Future
of STEM**

Approve the travel request for Oneida Business Committee Agenda (Request for Oneida Nation School System staff -...

1. Meeting Date Requested: 08 / 28 / 19

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Travel Request

☐ Accept as Information only

☒ Action - please describe:

Approval requested for five FACE staff to travel to a regional training

3. Supporting Materials

☐ Report ☒ Resolution ☐ Contract

☒ Other:

1. Printed email stating number of travelers

3. Five FACE Staff Travel Authorization Requests

2. FACE Regional Technical Assistance Days Agenda

4. School Board Minutes approving travel

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☒ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Lisa Liggins, Oneida Nation School Board Chair

Primary Requestor/Submitter: Sharon Mousseau, ONSS Superintendent
Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.

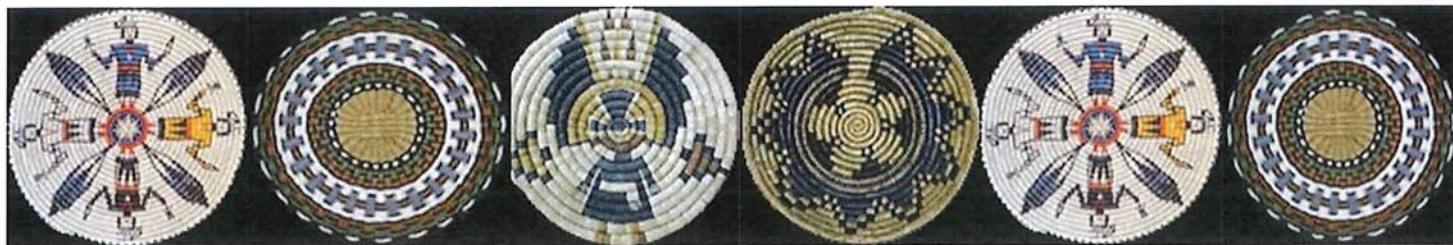
Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

The Lac Courte Oreilles will be hosting a grant funded FACE Regional Technical Assistance program in Bloomington, Minnesota, on September 25-27, 2019. The staff will be utilizing a tribal vehicle and will ride together. These trainings provide FACE staff with support and training to continue their work in teaching students and their families. Each FACE staff has a role in the program and each utilizes a different curriculum than the others to teach the students and parents. The FACE staff educators consist of birth to 3 year-olds, 3-5 year-olds, and Adults, and work with students here in the school and others work with the families in their homes, which is why all five staff need to attend this program.

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org



FACE Regional Technical Assistance Days

September 25 - 27

Agenda

Host Program – Lac Courte Oreilles

Training Site: Great Wolf Lodge

1700 American Boulevard East, Bloomington, MN

Day 1 - Wednesday

- | | |
|--------------|---|
| 8:00 | Welcome / Ice Breaker |
| 8:30 | Group A: FACE Overview
Group B: Recruitment and Retention / Transition |
| 10:00 | Break |
| 10:15 | Group A: Recruitment and Retention / Transition
Group B: FACE Overview |
| 11:45 | Lunch |
| 12:45 | Breakout Sessions
Center-based Preschool / Adult Ed Content (NCFL)
Home-based Parent Educator Content (PATNC) |
| 3:00 | Teamwork |
| 4:00 | Dismissal |

Day 2 - Thursday

- 8:00 Culture Share Out (40 min)
Unite for Literacy (15 min)
- 9:00 Group A: RTA Data Dashboards (30min)
Action Planning as a Tool for Growth (1hr)
Group B: Budget (1hr)
RTA Data Dashboard (30min)
- 10:30 Break
- 10:45 Group A: Budget
Group B: Action Planning as a Tool for Growth
- 11:45 Lunch**
- 1:00 Breakout Sessions
Center-based Preschool / Adult Ed Content (NCFL)
Home-based Parent Educator Content (PATNC)
- 4:00 Dismissal**

Day 3 - Friday

- 8:00 Breakout Sessions
Center-based Preschool / Adult Ed Content (NCFL)
Home-based Parent Educator Content (PATNC)
- 10:00 Action Planning for Growth
- 11:00 Culture Share-out
- 11:30 Awards, Pictures, Closing, Evaluations
- 12:00 Dismissal****

**** Must be present at closing to receive a certificate of participation.**

Please plan your travel around the scheduled release time. Air travel should be scheduled for after 2pm on Friday.

ONEIDA NATION
TRAVEL AUTHORIZATION REQUEST

General Travel Information

Name of Traveler	Emilie Jordan		
Please list name as it appears on Travelers Driver's License or WI State ID			
	Employee #		Date of Birth
Destination	Bloomington, MN		
Departure date	Sept. 24, 2019	Return date	Sept. 27, 2019
Purpose of travel	FACE REGIONAL TECHNICAL ASSISTANCE DAYS		
Charged GL Account			

GSA Rate Information for the destination

Per Diem rate per day	\$76	Lodging rate per day	\$151
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Cost Estimate Information

Description	Rate	Factor	Days/ Miles	Total
Per Diem initial travel date	\$76.	0.75	1	\$ 57.00
Per Diem full day at destination	\$76.	1.00	2	\$ 152.00
Per Diem return travel date	\$ 76.	0.75	1	\$ 57.00
Subtract included meals				\$
Lodging including room rate plus taxes	\$151.00		3	\$ 453.00
Airfare	\$			\$ 0.00
Private Car Mileage	\$			\$ 0.00
Taxi or car rental	\$			\$
Luggage Fees	\$			\$ 0.00
Registration – accept VISA? Yes / No	\$			\$ 0.00
Allowable price adjustment If travel arrangements exceed the Total Cost Estimate re-approval is required				\$ 200.00
Total Cost Estimate				\$ 719.00

I understand this advance will be deducted from my claim for reimbursement of actual travel expenses. I also understand that if this advance is not cleared within 10 calendar days after my travel return date, I shall be held responsible for the full amount advanced and that I may be reprimanded in accordance with the Personal Policies and Procedures for my failure to clear this matter within the time so allotted. Further, in the event that the advance payment is not cleared within 10 calendar days of my return, and I have not filed a formal written dispute as to the amount due, by signing below, I am hereby making a knowing and voluntary wage deduction for the entire amount outstanding.

Signatures / Approvals

	Signature	Date	Contact Phone #
Traveler	<i>Emilie Jordan</i>	8-8-19	
Program Director	<i>Sharon Mousseau</i>	8-8-19	Not needed
General Manager			Not needed

ONEIDA NATION
TRAVEL AUTHORIZATION REQUEST

General Travel Information

Name of Traveler	Tanya Lopez-Martin		
Please list name as it appears on Travelers Driver's License or WI State ID			
	Employee #		Date of Birth
Destination	Bloomington, MN		
Departure date	Sept. 24, 2019	Return date	Sept. 27, 2019
Purpose of travel	FACE REGIONAL TECHNICAL ASSISTANCE DAYS		
Charged GL Account	001-5220001-055		

GSA Rate Information for the destination

Per Diem rate per day	\$76	Lodging rate per day	\$151
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Cost Estimate Information

Description	Rate	Factor	Days/ Miles	Total
Per Diem initial travel date	\$76.	0.75	1	\$ 57.00
Per Diem full day at destination	\$76.	1.00	2	\$ 152.00
Per Diem return travel date	\$ 76.	0.75	1	\$ 57.00
Subtract included meals				\$
Lodging including room rate plus taxes	\$151.00		3	\$ 453.00
Airfare	\$			\$ 0.00
Private Car Mileage	\$			\$ 0.00
Taxi or car rental Tribal Vehicle Gas	\$150.00			\$ 150.00
Luggage Fees	\$			\$ 0.00
Registration – accept VISA? Yes / No	\$			\$ 0.00
Allowable price adjustment				
If travel arrangements exceed the Total Cost Estimate re-approval is required				\$ 200.00
Total Cost Estimate				\$ 869.00

I understand this advance will be deducted from my claim for reimbursement of actual travel expenses. I also understand that if this advance is not cleared within 10 calendar days after my travel return date, I shall be held responsible for the full amount advanced and that I may be reprimanded in accordance with the Personal Policies and Procedures for my failure to clear this matter within the time so allotted. Further, in the event that the advance payment is not cleared within 10 calendar days of my return, and I have not filed a formal written dispute as to the amount due, by signing below, I am hereby making a knowing and voluntary wage deduction for the entire amount outstanding.

Signatures / Approvals

	Signature	Date	Contact Phone #
Traveler	Tanya Lopez-Martin		
Program Director	Marion A. Mousourai	8-8-19	Not needed
General Manager			Not needed

ONEIDA NATION
TRAVEL AUTHORIZATION REQUEST

General Travel Information

Name of Traveler	Sarah Riley		
Please list name as it appears on Travelers Driver's License or WI State ID			
	Employee #		Date of Birth
Destination	Bloomington, MN		
Departure date	Sept. 24, 2019	Return date	Sept. 27, 2019
Purpose of travel	FACE REGIONAL TECHNICAL ASSISTANCE DAYS		
Charged GL Account			

GSA Rate Information for the destination

Per Diem rate per day	\$76	Lodging rate per day	\$151
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Cost Estimate Information

Description	Rate	Factor	Days/ Miles	Total
Per Diem initial travel date	\$76.	0.75	1	\$ 57.00
Per Diem full day at destination	\$76.	1.00	2	\$ 152.00
Per Diem return travel date	\$ 76.	0.75	1	\$ 57.00
Subtract included meals				\$
Lodging including room rate plus taxes	\$151.00		3	\$ 453.00
Airfare	\$			\$ 0.00
Private Car Mileage	\$			\$ 0.00
Taxi or car rental	\$			\$
Luggage Fees	\$			\$ 0.00
Registration – accept VISA? Yes / No	\$			\$ 0.00
Allowable price adjustment If travel arrangements exceed the Total Cost Estimate re-approval is required				\$ 200.00
Total Cost Estimate				\$ 719.00

I understand this advance will be deducted from my claim for reimbursement of actual travel expenses. I also understand that if this advance is not cleared within 10 calendar days after my travel return date, I shall be held responsible for the full amount advanced and that I may be reprimanded in accordance with the Personal Policies and Procedures for my failure to clear this matter within the time so allotted. Further, in the event that the advance payment is not cleared within 10 calendar days of my return, and I have not filed a formal written dispute as to the amount due, by signing below, I am hereby making a knowing and voluntary wage deduction for the entire amount outstanding.

Signatures / Approvals

	Signature	Date	Contact Phone #
Traveler	<i>Sarah Riley</i>	8-8-19	
Program Director	<i>Marion Mousseau</i>	8-8-19	Not needed
General Manager			Not needed

ONEIDA NATION
TRAVEL AUTHORIZATION REQUEST

General Travel Information

Name of Traveler	Jacqueline Summers		
Please list name as it appears on Travelers Driver's License or WI State ID			
Employee #	[REDACTED]	Date of Birth	
Destination	Bloomington, MN		
Departure date	Sept. 24, 2019	Return date	Sept. 27, 2019
Purpose of travel	FACE REGIONAL TECHNICAL ASSISTANCE DAYS		
Charged GL Account			

GSA Rate Information for the destination

Per Diem rate per day	\$76	Lodging rate per day	\$151
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Cost Estimate Information

Description	Rate	Factor	Days/ Miles	Total
Per Diem initial travel date	\$76.	0.75	1	\$ 57.00
Per Diem full day at destination	\$76.	1.00	2	\$ 152.00
Per Diem return travel date	\$ 76.	0.75	1	\$ 57.00
Subtract included meals				\$
Lodging including room rate plus taxes	\$151.00		3	\$ 453.00
Airfare	\$			\$ 0.00
Private Car Mileage	\$			\$ 0.00
Taxi or car rental	\$			\$
Luggage Fees	\$			\$ 0.00
Registration – accept VISA? Yes / No	\$			\$ 0.00
Allowable price adjustment If travel arrangements exceed the Total Cost Estimate re-approval is required				\$ 200.00
Total Cost Estimate				\$ 719.00

I understand this advance will be deducted from my claim for reimbursement of actual travel expenses. I also understand that if this advance is not cleared within 10 calendar days after my travel return date, I shall be held responsible for the full amount advanced and that I may be reprimanded in accordance with the Personal Policies and Procedures for my failure to clear this matter within the time so allotted. Further, in the event that the advance payment is not cleared within 10 calendar days of my return, and I have not filed a formal written dispute as to the amount due, by signing below, I am hereby making a knowing and voluntary wage deduction for the entire amount outstanding.

Signatures / Approvals

	Signature	Date	Contact Phone #
Traveler	<i>Jacqueline Summers</i>	8-8-19	[REDACTED]
Program Director	<i>Marion A. Mousheau</i>	8-8-19	Not needed
General Manager			Not needed

ONEIDA NATION
TRAVEL AUTHORIZATION REQUEST

General Travel Information

Name of Traveler	Alicia Summers		
Please list name as it appears on Travelers Driver's License or WI State ID			
	Employee #		Date of Birth
Destination	Bloomington, MN		
Departure date	Sept. 24, 2019	Return date	Sept. 27, 2019
Purpose of travel	FACE REGIONAL TECHNICAL ASSISTANCE DAYS		
Charged GL Account	001-5220001-055		

GSA Rate Information for the destination

Per Diem rate per day	\$76	Lodging rate per day	\$151
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Cost Estimate Information

Description	Rate	Factor	Days/ Miles	Total
Per Diem initial travel date	\$76.	0.75	1	\$ 57.00
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Per Diem return travel date	\$ 76.	0.75	1	\$ 57.00
Subtract included meals				\$
Lodging including room rate plus taxes	\$151.00		3	\$ 453.00
Airfare	\$			\$ 0.00
Private Car Mileage	\$			\$ 0.00
Taxi or car rental	\$			\$
Luggage Fees	\$			\$ 0.00
Registration – accept VISA? Yes / No	\$			\$ 0.00
Allowable price adjustment If travel arrangements exceed the <u>Total Cost Estimate</u> re-approval is required				\$ 200.00
Total Cost Estimate				\$ 719.00

I understand this advance will be deducted from my claim for reimbursement of actual travel expenses. I also understand that if this advance is not cleared within 10 calendar days after my travel return date, I shall be held responsible for the full amount advanced and that I may be reprimanded in accordance with the Personal Policies and Procedures for my failure to clear this matter within the time so allotted. Further, in the event that the advance payment is not cleared within 10 calendar days of my return, and I have not filed a formal written dispute as to the amount due, by signing below, I am hereby making a knowing and voluntary wage deduction for the entire amount outstanding.

Signatures / Approvals

	Signature	Date	Contact Phone #
Traveler	<i>Alicia Summers</i>		
Program Director	<i>Sharon D. Mousseau</i>		Not needed
General Manager			Not needed



Oneida Nation School Board Meeting Minutes

Date: Monday, August 5, 2019

Time: 5:00 p.m.

Place: O.N.E.S.

The Oneida Nation School Board is committed and accountable to students, parents, families, staff, and community members to provide regulatory oversight for a safe, positive, culturally diverse, holistic, learning atmosphere based on Onayoté a'ka values. We will provide the expectations, resources, and educational opportunities to encourage students to be productive.

Present: Lisa Liggins, Shanna Torres, Melinda K. Danforth, Aaron Manders, Sylvia Cornelius

Excused: Melinda J. Danforth, Rhiannon (RC) Metoxen

Others: Sheri Mousseau, Yvette Peguero, Artley Skenandore, Linda Jenkins, Tony Romandine, Marla Webster, Toni Bodway, Clifford Bodway, Jeff Dickert, Riley Waubano, Denis Gullickson

Called to order by: Lisa Liggins

Time: 5:14 p.m.

I: Adopt Agenda

Motion by Melinda K. Danforth to adopt the agenda with item VII.C., CESA 7 Presentation, to follow Short Program Graduates and to add the Superintendent's Contract and the Education Leave Employee Request to Executive Session. Seconded by Aaron Manders. Motion carries.

II. Short Program Graduates

Motion by Aaron Manders to approve graduates, Clifford Bodway and Riley Waubano. Seconded by Melinda K. Danforth. Motion carries.

[Item VII.C, CESA 7, presented next]

III. Minutes

A: MEETINGS

1. July 8, 2019

Motion by Melinda K. Danforth to approve the July 8th Minutes. Seconded by Aaron Manders. Abstention by Sylvia Cornelius. Motion carries.

2. July 15, 2019

Motion by Melinda K. Danforth to approve the July 15th Minutes. Seconded by Aaron Manders. Abstention by Sylvia Cornelius. Motion carries.

B: EMERGENCY MEETINGS

None – no action needed.

IV: E-Polls to enter into the record

A. July 22, 2019 – Request to post an elementary co-teacher position

Motion by Aaron Manders to enter the July 22nd e-poll into the record. Seconded by Melinda K. Danforth. Motion carries.

B. July 30, 2019 – Application to receive Student Support and Academic Enrichment Grant

Motion by Aaron Manders to enter July 30th e-poll into the record. Seconded by Melinda K. Danforth. Motion carries.

V: Tabled Business

None – no action needed.

VI: Standing Agenda Items / Follow-UpA: STANDING AGENDA ITEMS1. CIP / High School

None – action needed.

2. JOM Programi. JOM Budget

Motion by Melinda K. Danforth to accept the JOM budget updated July 17th. Seconded by Aaron Manders. Motion carries.

B: FOLLOW-UP ITEMS1. Ramah Navajo settlement money transferred to Trust Department account in error

[excerpt from July 8, 2019 Meeting Minutes] Motion by Melinda K. Danforth to accept update and to request Business Manager to provide an annual breakdown at August 2019 meeting to develop a plan for unallocated funds. Seconded by Aaron Manders.

Motion by Melinda K. Danforth to have Administration to bring back a plan for the unexpended \$141,000 and the endowment disbursements to the October regular meeting. Seconded by Aaron Manders. Motion carries.

2. School Board's Proposed Draft Bylaws

Motion by Melinda K. Danforth to accept as information. Seconded by Sylvia Cornelius. Motion carries.

3. School Board Performance Audit / Documentation Needed to Lower Score / Close-Out Memo

Motion by Aaron Manders to accept as information. Seconded by Melinda K. Danforth. Motion carries.

VII: New BusinessA. 2020 NATIONAL JOHNSON-O'MALLEY ASSOCIATION (NJOMA) CONFERENCE

Motion by Sylvia Cornelius to defer until next meeting to obtain additional information. Seconded by Melinda K. Danforth. Motion carries.

B. TRAVEL REQUEST FOR FACE REGIONAL TECHNICAL ASSISTANT DAYS SEPT 25-27, 2019

Motion by Aaron Manders to approve the travel of FACE staff to attend the Regional Technical Assistant Days September 25-27, 2019. Seconded by Shanna Torres. Motion carries.

C. CESA 7 AGENCY ADMINISTRATOR, JEFF DICKERT, INFORMATIONAL VISIT

Motion by Aaron Manders to accept the CESA 7 presentation as information. Seconded by Melinda K. Danforth. Motion carries.

VIII: ReportsA. SUPERINTENDENT REPORT

Motion by Aaron Manders to approve Superintendent's report. Seconded by Sylvia Cornelius. Motion carries.

B. ADMINISTRATIVE STAFF REPORTS1. Accept Business Manager report

Motion by Aaron Manders to accept 6-12 Principal report and Oneida Language Department report. Seconded by Sylvia Cornelius. Motion carries.

2. Accept K-5 Principal report

i. Assistant Principal [none]

ii. Gifted and Talented [none]

Motion by Aaron Manders to accept 6-12 Principal report and Oneida Language Department report. Seconded by Sylvia Cornelius. Motion carries.

3. Accept 6-12 School Principal report and Oneida Language Department report

i. Athletic Report (sport schedules included)

ii. Language Department

Motion by Aaron Manders to accept 6-12 Principal report and Oneida Language Department report. Seconded by Sylvia Cornelius. Motion carries.

4. Accept Special Education report [none]5. Accept Technology report [none]6. Accept FACE report [none]C. FYI only

None – no action needed.

IX: Executive Session:

Present: Lisa Liggins, Shanna Torres, Melinda K. Danforth, Aaron Manders, Sylvia Cornelius

Others: Sheri Mousseau

Motion by Sylvia Cornelius to go into executive session at 6:11 p.m. Seconded by Aaron Manders. Motion carries.

Motion by Melinda K. Danforth to come out of executive session at 6:24 p.m. Seconded by Aaron Manders. Motion carries.

A. Retro-approve Superintendent's 2019-2020 Contract

Motion by Melinda K. Danforth to approve the retro-approval of the Superintendent's contract for SY2019 – 2020. Seconded by Aaron Manders. Motion carries.

B. Approve Employee's Education Leave Request August 26, 2019 to December 08, 2019

Motion by Aaron Manders to approve the Education Leave Request for J.L. Seconded by Sylvia Cornelius. Motion carries.

X: ADJOURN

Motion by Melinda K. Danforth to adjourn at 6:26 p.m. Seconded by Aaron Manders. Motion carries.

Oneida Tribe of Indians of Wisconsin



Oneidas bringing several hundred bags of corn to Washington's starving army at Valley Forge, after the colonists had consistently refused to aid them.



UGWA DEMOLUM YATEHE
Because of the help of this Oneida Chief in cementing a friendship between the six nations and the colony of Pennsylvania, a new nation, the United States was made possible.

BC Resolution 02-12-14-C

Support the Family and Child Education program (FACE)

- WHEREAS,** the Oneida Tribe of Indians of Wisconsin is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America, and
- WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Tribe of Indians of Wisconsin, and
- WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council, and
- WHEREAS,** the Oneida General Tribal Council (GTC), pursuant to Resolution No. 1-29-77-A, created the Oneida Education Board, now known as the Oneida Nation School Board, in 1977 to coordinate existing and future education programs of the Tribe, and
- WHEREAS,** the Oneida Nation School Board is charged by the GTC with short-term and long-term planning for the education of the Oneida Community, and for the development of general policies consistent with the Constitution and By-Laws of the Oneida Tribe of Indians of Wisconsin, Resolutions of the General Tribal Council and the Tribal Management System, and
- WHEREAS,** the GTC on March 21, 1988, adopted a resolution approving the Memorandum of Agreement between the Oneida Nation School Board and the Business Committee that provides, in part, that contracts, grants, and proposals related to the operation or planning of the Oneida Nation School System shall be first reviewed and endorsed by the School Board, and
- WHEREAS,** the GTC has charged the Business Committee with reviewing and endorsing the recommendations of the Oneida Nation School Board for the operation or planning of the Oneida Nation School System, unless good cause to the contrary is shown, and
- WHEREAS,** President Obama, in his State of the Union address did state, research shows one of the best investments we can make in a child's life is high-quality early education, and
- WHEREAS,** the Family and Child Education Program has been funded by the United States Department of the Interior, Bureau of Indian Education, and is designated as the federal agency with fiscal and programmatic authority over this program, and
- WHEREAS,** the Family and Child Education Program was developed in consultation with tribes more than twenty four years ago to prepare children for school because too many Native American children were entering school behind by the time they enrolled in kindergarten, and
- WHEREAS,** FACE is a comprehensive approach to early childhood education that includes four major components-home visiting for parents and children from birth to age three, parent education to include an educational goal setting program to enhance parent's formal education, parent education to increase parenting skills, and a culturally appropriate pre-school program for children three and five years of age, and
- WHEREAS,** the FACE program is a balanced early childhood education model that preserves native language and culture, enhances children's literacy and mathematics knowledge to prepare them for school, and focuses on parent engagement and parenting skills from birth, and

WHEREAS, the FACE Impact studies collected over the past twenty three years has demonstrated:

1. After one year of FACE preschool children with special needs score near the national average diminishing the need for costly long-term special education, and
2. Children enter FACE pre-school scoring far below the national average in expressive language development but leave FACE with significant and meaningful increases in language development, and
3. Children who attend FACE are at or above the national average as measured by standardized tests, and
4. FACE parents are more involved in their children's education by visiting school more often, reading to their children, telling stories in their native language, and attending parent-teacher conferences more than non-FACE parents, and

WHEREAS, few federally funded programs have demonstrated significant impacts like the FACE program and the results are evidence based with similar results at the Oneida Nation School System, and

WHEREAS, the Bureau of Indian Education has indicated it wants to discontinue parts of this proven comprehensive education program for young children and their families and has not conducted tribal consultation as required by Executive Order, and

WHEREAS, there is a federally-funded FACE program on the Oneida Tribe of Indians of Wisconsin reservation that has served 219 children and 102 adults in one FACE program.

NOW THEREFORE BE IT RESOLVED, that the Oneida Nation School Board fully supports the continuation of FACE as currently funded and designed offering a comprehensive education program from birth to age five to include home visiting, increased parent's formal education, parent and child education within a school setting, and a full day pre-school program for children three and five years of age, and

BE IT FINALLY RESOLVED, that the Oneida Nation School Board recommends that the Business Committee, on behalf of the Oneida Tribe of Indians of Wisconsin, formally support and endorse the continuation of the FACE program located on the Oneida Reservation in Wisconsin, unless good cause to the contrary is shown.

CERTIFICATION

I, the undersigned, as Secretary of the Oneida Business Committee, hereby certify that the Oneida Business Committee is composed of 9 members of whom 5 members constitute a quorum; 7 members were present at a meeting duly called, noticed and held on the 12th day of February, 2014; that the forgoing resolution was duly adopted at such meeting by a vote of 6 members for, 0 members against, and 0 members not voting; and that said resolution has not been rescinded or amended in any way.



Patricia Hoeft, Tribal Secretary
Oneida Business Committee

*According to the By-Laws, Article I, Section 1, the Chair votes "only in the case of a tie."

Oneida Business Committee Agenda Request

Approve a limited waiver of sovereign immunity - Milwaukee Area Technical College - Student Internship.

1. Meeting Date Requested: ²⁸
8 / ~~14~~ / 19

2. General Information:Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:Agenda Header: ☐ Accept as Information only☒ Action - please describe:**3. Supporting Materials**☐ Report ☐ Resolution ☒ Contract☐ Other:1. 3. 2. 4. ☐ Business Committee signature required**4. Budget Information**☐ Budgeted - Tribal Contribution☐ Budgeted - Grant Funded☐ Unbudgeted**5. Submission**Authorized Sponsor / Liaison: Primary Requestor/Submitter: Your Name, Title / Dept. or Tribal MemberAdditional Requestor: Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

An Oneida Tribal Member and student at Milwaukee Area Technical College (MATC), Donna Hentnik, is seeking to complete her student intern hours at SEOTS. The internship contract was submitted through the Oneida Law Office for approval. The Oneida Law Office noted that wording in the contract requires approval of a limited waiver of sovereign immunity.

The SEOTS Manager, Mark W. Powless, did consult with the Mrs. Hentnik regarding the waiver. Mrs. Hentnik contacted MATC, and was informed that MATC would not remove the wording in question.

There is no cost involved in the agreement.

1) Save a copy of this form for your records. [Save a Copy...](#)

2) Print this form as a *.pdf OR print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

ONEIDA LAW OFFICE**CONFIDENTIAL: ATTORNEY/CLIENT WORK PRODUCT**

TO: Mark W. Powless
SEOTS-Southeastern Oneida Tribal Services

Use this number on future correspondence:

FROM: Michelle L. Gordon, Staff Attorney

2019-0525

Michelle L. Gordon Digitally signed by Michelle L. Gordon
Date: 2019.05.17 10:53:32 -05'00'

DATE: May 17, 2019

RE: Milwaukee Area Technical College-Student
Internship Placement Agreement

If you have any questions or comments regarding this review, please call 869-4327.

The attached agreement, contract, policy and/or guaranty has been reviewed by the Oneida Law Office for legal content only. Please note the following:

- ✓ The document is in appropriate legal form. (*Execution is a management decision.*)
However, please note that the contract start date needs to be listed using the correct year.
- ✓ Requires Business Committee approval prior to execution, pursuant to ¶ 12 which requires the Agreement to be governed by the laws of the State of Wisconsin and any legal action must be brought in the State courts.

If this contract is submitted to the Oneida Business Committee for approval of a limited waiver of sovereign immunity, the following information should be submitted along with the agenda review request and contract.

1. Was there an attempt to negotiate with the vendor regarding the waiver of sovereign immunity?
2. Were three bids obtained? If not, why not?
3. Was any other vendor willing to remove sovereign immunity issues?
4. What is the cost of going to another vendor?

STUDENT INTERNSHIP PLACEMENT AGREEMENT

THIS AGREEMENT is made and entered into by and between the Parties effective as of this _____ day of _____, 2017.

WITNESSETH: that the Parties above-named, in consideration of the mutual promises contained herein and other good and valuable consideration, hereby agree as follows:

I. PARTIES:

**MILWAUKEE AREA TECHNICAL
COLLEGE:**
HEREINAFTER REFERRED TO AS
"COLLEGE"

CONTACT NAME:

Vicki Trone-Natwick

HUMAN SERVICES DEPARTMENT

SCHOOL OF LIBERAL ARTS AND
SCIENCES

TELE: (414) 297-6740

EMAIL: tronenav@matc.edu

PROVIDER:

FULL LEGAL NAME OF PROVIDER:

TYPE OF BUSINESS: _____

STATE OF BUSINESS REGISTRATION:

BUSINESS ADDRESS:

CITY, STATE, ZIP

FEIN or TAX ID#: _____

CONTACT NAME:

DEPARTMENT:

TELE: _____

FAX: _____

EMAIL: _____

PLACE WHERE THE INTERNSHIP WILL BE PERFORMED:

CONTRACT END DATE: _____

II. TERMS AND CONDITIONS

1. **Definitions.** The following definitions apply.
 - a. "Internship" means a program of study as part of COLLEGE course or degree requirements, conducted in cooperation with the Provider, whereby Student Interns receive supervised experience and instruction in a professional setting.
 - b. "Site Supervisor" means that person employed or retained by the Provider as responsible for the development and administration of the Internship affiliation with the COLLEGE.
 - c. "Student Intern" means a person enrolled in the COLLEGE who is to perform the Student Internship.
 - d. "COLLEGE Supervisor" means the administrator or faculty member employed or retained by the COLLEGE who is responsible for the development and administration of this Internship affiliation with the Provider and the Student Interns.
2. **Purpose.**
 - a. The COLLEGE is a two year technical college, offering many associate degree, certification, apprenticeship and technical diploma programs and two year transfer options in its Schools of Business, Liberal Arts & Sciences, Health Sciences and Technology and Applied Sciences and School of Pre-College.
 - b. As part of the COLLEGE's educational requirements in particular areas of study, students benefit from (and may be required to) completion of supervised experience, such as this Internship.
 - c. The Provider has facilities and professional staff appropriate for this Internship.
 - d. By entering into this Agreement, the parties hereto do not intend that any of the COLLEGE's staff or any Student Intern is to be an employee of the Provider's for any purpose, except that to the extent that the activities performed hereunder are subject to the provisions of the Healthcare Information Portability and Accountability Act of 1996 ("HIPAA"), the Student Intern shall be deemed a member of the Provider's workforce at all times while performing the Internship duties and activities. The COLLEGE's staff and Student Interns shall not act as the Provider's agents or representatives in any capacity, and shall not make any commitments on behalf of the Provider. The Parties hereto are not partners, agents nor principals of one another.
3. **Term.** The term of this Agreement shall be from the date written above to the Contract End Date set forth hereinabove, and may be extended in writing by mutual consent of the parties. Provided, however, that Student Interns shall be permitted to complete all Internships that began prior to the Contract End Date, and with respect to such

Internships, all terms and conditions of this Agreement shall apply until the last such Internship is completed.

4. The Provider's Obligations.

- a. The Provider shall guarantee that Student Interns will be able to participate in reasonable learning opportunities on site for 20 hours per week throughout the semester placement.
- b. The Provider will develop a summary job description and baseline performance objectives related to the placement site needs, student skills, and the objectives of the Human Services A.A.S degree program. ("Confirmation Worksheet" form.)
- c. The Provider hereby agrees to orient Student Interns to the Provider's applicable policies and procedures.
- d. The Provider hereby agrees to provide a Site Supervisor to monitor Student Interns' skills and progress and serve as a point of contact for the Student Intern and the COLLEGE Supervisor.
- e. To the extent Provider requires criminal background checks be performed prior to placement of Student Interns, Provider agrees that Provider is responsible for conducting such background check, including any background investigations required under the Wisconsin Caregiver Law.
- f. The Site Supervisor will visit or confer with COLLEGE Supervisor and Student Intern as needed regarding the progress of the Student Intern in the field, including but not limited to timely notification if difficulties arise with the Student Intern.
- g. The Provider, through the Site Supervisor, shall contribute in the evaluation of Student Interns as may be requested by the COLLEGE Supervisor including but not limited to submitting written evaluations of the student's progress.
- h. The Provider will assist in developing interventions for Student Interns who may have problems fulfilling Internship expectations.

5. The COLLEGE's Obligations.

- a. The COLLEGE shall be responsible for academic administration, curriculum content and programming, Student Intern recruitment, admission, promotion and graduation, maintenance of all Student Intern records and reports, and final determination of all grades to be awarded to Student Interns for Internship participation.
- b. The COLLEGE will provide guidelines for Internship training and education expectations to both the Provider and the Student Intern.

- c. The COLLEGE will monitor the Student Intern's progress in the field through a weekly seminar in support of expectations of the COLLEGE and Provider placement site.
- d. The COLLEGE, through the COLLEGE Supervisor, will visit or confer with Site Supervisor and Student Intern as needed regarding the progress of the Student Intern in the Internship.
- e. The COLLEGE will assume final responsibility for evaluation and grading of Student Interns in the Internship and the combined weekly seminar.
- f. The COLLEGE shall ensure that all Student Interns have completed all applicable prerequisite courses and any other requirements necessary prior to Internship placement.
- g. The COLLEGE shall include Student Interns on its professional liability insurance coverage policy for all activities, acts, omissions that may occur during the Student Internship. The COLLEGE will provide Certificate of Insurance upon request of Provider.
- h. The COLLEGE will provide Accident Only Medical Insurance for Student Interns enrolled in the COLLEGE'S college-level courses (excluding students enrolled only in the School of Pre-College or non-degree coursework) which provides insurance benefits to Student Interns for accidents and injuries occurring during the Student Internship, including transportation to and from the Provider's location.
- i. The COLLEGE will inform Student Interns of the Student Interns' responsibility to provide any transportation, meals, and lodging related to the Internship.

6. Student Intern Obligations.

- a. Student Intern will inform COLLEGE Supervisor and Site Supervisor if unable to work scheduled hours. The Student Intern is expected to accurately document missed hours, then make them up in a timely fashion.
- b. Student Intern will act in a professional manner in accordance with expectations of the Internship site and the MATC Human Services program.
- c. Student Intern will be directly responsible to the Site Supervisor for day to day placement tasks. The Student Intern will perform such specific tasks and meet any special conditions listed on the CONFIRMATION WORKSHEET form, and other directions given by the Site Supervisor.
- d. Student Intern will develop, in conjunction with the Site Supervisor, performance objectives and professional goals related to the summary job description.
- e. Student Intern will comply with all regulations and policies at the Internship site, including regulation pertaining to confidentiality of records and professional ethics.
- f. Student Intern will prepare assignments to validate progress related to the Internship.
- g. Student Intern will communicate promptly, clearly, and directly about any concerns or problems regarding your placement to the COLLEGE Supervisor.
- h. Student Intern will participate in regular conferences with COLLEGE Supervisor and attend weekly Seminars at MATC.
- i. Student Intern will submit signed, weekly attendance reports and logs of activities and concerns encountered at the field site to the COLLEGE Supervisor.

7. Worker's Compensation Insurance.

- a. Student Interns are not employed by COLLEGE and are therefore not included in the COLLEGE'S Workers' Compensation insurance coverage. Provider agrees that if the Student Intern receives remuneration from Provider for services performed, in which event, Provider shall provide workers' compensation insurance. As used herein, "remuneration" includes room, board, or other non-monetary forms of compensation. Worker's compensation insurance shall be at the state mandated minimum levels of coverage.
- b. The Parties represent that it is their intention that Student Interns receive academic credit for performance of Student Internship, and not remuneration from Provider. Student Interns will perform tasks requiring close supervision and instruction from Provider and COLLEGE and will not substitute for or displace Provider's workforce. COLLEGE is providing academic credit to Student Interns

because the Internship experience is similar to training which COLLEGE would provide in a different setting.

8. **Liability Insurance.** That Parties shall effect and maintain the following insurance coverage throughout the term of this Agreement:

General Liability insurance with limits not less than \$1,000,000 per occurrence and \$2,000,000 general aggregate including contractual liability for the risks assumed in this Agreement.

Umbrella (Excess) Liability with limits of not less than \$2,000,000 per occurrence in excess of the General Liability insurance limit.

A certificate of insurance evidencing the aforementioned insurance requirements is required to be provided to COLLEGE before COLLEGE students are assigned to placements with Provider. The certificate is to include thirty (30) days advance notice to COLLEGE prior to any change, termination, or cancellation of insurance coverage.

9. **Termination.** This Agreement may be terminated as follows:

- a. **For Convenience.** Either party may terminate this Agreement for any reason by providing thirty days written notice to the other party of its intention to terminate, provided that Student Interns shall be permitted to complete Internships that began prior to the termination notice.
- b. **For Default.** A party will be considered in default of its obligations under this Agreement if such party should fail to observe, to comply with, or to perform any term, condition, or covenant contained in this Agreement and such failure continues for ten (10) days after the non-defaulting party gives the defaulting party written notice thereof. In the event of default, the non-defaulting party, upon written notice to the defaulting party, may terminate this Agreement as of the date specified in the notice, and may seek such other and further relief as may be provided by law. To the extent reasonable, the Parties shall endeavor in good faith to prevent the early termination of any ongoing Student Internship as a result of the termination of this Agreement under this section.

10. **Termination of an Internship.** Termination of an Internship may take place under the following circumstances:

- a. **Performance.** The Provider, in its discretion, may at exclude from participation hereunder any Student Intern whose performance is determined to be detrimental to the Provider's clients, who fails to comply with proper channels of communication or the Provider's established policies and procedures, or whose performance is otherwise unsatisfactory. Provider must first provide Written Notice of the Termination, including reason for such termination, in accordance with the Notice provisions contained herein.
- b. **Misconduct.** Student Intern misconduct as set forth in writing by Provider.

- c. **Request.** Student Intern, COLLEGE Supervisor or Site Supervisor request such termination.
 - d. **Mutual Agreement.** After a joint conference with the Student Intern, the COLLEGE Supervisor and the Site Supervisor, at which time all three parties agree to the termination.
 - e. **Written Confirmation.** Any termination and the cause will be communicated, in writing, pursuant to the Notice provision contained herein.
11. **Indemnification.** To the extent permitted by law, Provider agrees to indemnify, defend and hold COLLEGE and its directors, officers, employees and all other persons and entities acting on its behalf of or under its control harmless from and against any and all claims, demands, suits, causes of action, debt or liability, losses, judgment, damages, costs (including all reasonable attorney's fees), expenses, fines and penalties arising out of or concerning or connected with the Internships with Provider unless otherwise stated herein.
12. **Jurisdiction and Venue.** This Agreement shall be governed by the laws of the State of Wisconsin, and any legal action concerning the provisions hereof shall be brought in the State of Wisconsin.
13. **Assignment.** No assignment of this Agreement or the rights and obligations hereunder shall be valid without the prior written approval of the parties.
14. **Waiver.** The waiver by either party of a breach or violation of any provision of this Agreement shall not operate as or be construed to be a waiver of any subsequent breach of the same or other provision hereof.
15. **Anti-Discrimination.** The parties agree that in the performance of this Agreement, there will be no discrimination against Student Interns, employees, or other persons related to race, color, sex, religion, creed, age, national origin, sexual orientation, or disability.
16. **Entire Agreement.** This Agreement constitutes the entire agreement between the parties and supersedes any previous contracts, understandings, or agreements of the parties, whether oral or written, concerning the subject matter of this Agreement. This Agreement may be executed by electronic signature.
17. **Amendment.** Any amendment to this Agreement must be in writing and must be signed by the parties.
18. **Severability.** In the event that any provision of this Agreement is held unenforceable for any reason, the remaining provisions of this Agreement shall remain in full force and effect.
19. **Notices.** All notices required to be given under this Agreement shall be deemed given when delivered by certified mail, return receipt, or on the next business day following

delivery by facsimile transmission if a facsimile telephone number is shown below, to the designated representatives of the parties. A party may change its designated representative or address at any time by written notice in the same manner as for any other notice. The initial representatives of the parties are as follows:

If to COLLEGE:

Kristen D. DeCato, Esq.
Assistant General Counsel
700 West State Street
Milwaukee, WI 53233-1433
Tel: (414) 297-6719

If to Provider:

If to Student Intern:

16. **Exhibits.** If checked, the following exhibits are attached and hereby made a part of this Agreement:

- ☐ **Exhibit A:** _____
☐ **Exhibit B:** _____
☐ **Exhibit C:** _____

IN WITNESS WHEREOF, the parties execute this Agreement as of the day and year written first above.

PROVIDER:

Full Legal Name of Contracting Entity

Signature of Authorized Officer

Print Name & Title of Authorized Officer

COLLEGE:

By: _____

Title: _____

STUDENT INTERN:

By: _____

(Print Name)

MILWAUKEE AREA TECHNICAL COLLEGE
HUMAN SERVICES DEPARTMENT

Field Placement Internships – Confirmation Worksheet

Student's Name Donna Hentnik

Field Placement Agency Southeastern Oneida Tribal Services

Agency Address 5233 West Morgan Avenue

Confirmed hours for field placement: (Indicate actual days and specific hours each day. NOTE: 300 hour is required so students should average 20 hours per week.)

Monday 8:00am-4:30pm (8 hours), Tuesday 8:00am-4:30pm (8 hours), Wednesday 12:30pm
-4:30pm (4 hours)

Summary job title or description: (Please write a general statement describing the student's role within agency or attach a job description.)

The student will assist in providing programs and services to the Oneida Elder population of
southeast Wisconsin.

Performance objectives/tasks expected of student: (A simple format is "Student will [verb]." For example, "Student will perform ____; Student will conduct ____; Student will observe ____; etc.")

Student will assist in development of weekly Elder programming.

Student will assist with weekly Elder programming set-up and clean-up.

Student will assist with weekly Elder meal preparation.

Student will learn about area programs and services available for Elders.

Student will connect Elders to area programs and services.

Student will review wellness data specific to Oneida Elders in southeast Wisconsin.

(Continue on back of page or another sheet, if necessary.)

Agency Supervisor (Print name/title) _____

Signature _____ Date _____

E-mail address _____ Phone # _____

Student Signature _____ Date _____

MATC Representative _____ Date _____

Oneida Business Committee Agenda Request

Review the Gaming Machines (Chapter 5) Oneida Gaming Minimum Internal Controls and determine...

1. Meeting Date Requested: 08 / 28 / 19**2. General Information:**Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:Agenda Header: ☐ Accept as Information only☒ Action - please describe:**3. Supporting Materials**☒ Report ☐ Resolution ☐ Contract☐ Other:1. 3. 2. 4. ☐ Business Committee signature required**4. Budget Information**☐ Budgeted - Tribal Contribution☐ Budgeted - Grant Funded☐ Unbudgeted**5. Submission**Authorized Sponsor / Liaison:

Primary Requestor/Submitter:

Additional Requestor:

Additional Requestor:

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

The OGMICs Revision Project has had multiple phase iterations and numerous document revisions due to staff shortages, other project priorities, review timing delays, and new nationally published control standards. An aggressive timeline has since been developed to ensure relevant minimum standards are incorporated into these tribal internal control standards.

The OGMICs is being revised one section chapter at a time to minimally include:

- National Indian Gaming Commission (NIGC) Class II Minimum Internal Control Standards (MICS)
- NIGC Class III MICS Guidance
- Oneida Tribe and State of Wisconsin Compact and its amendments
- Industry control standards and best regulatory practices

OGMICs section chapters are (re)formatted, (re)finalized, and (re)reviewed before they are submitted to Gaming Management for comments. Management comments are reviewed and considered before the section chapter is officially approved by the OGC.

The OGC has prepared this document to set forth the Nation's tribal minimum internal controls that will guide gaming operations and assist internal audit to ensure and maintain the integrity and security of gaming operations.

ACTION REQUESTED: ACCEPT THE OGMICS GAMING MACHINES CHAPTER 5 WITH NO REQUESTED REVISIONS.

PLEASE NOTE (OBC ACTION OPTIONS)

Per the Chief Counsel memo dated February 27, 2018, regarding appropriate OBC action for OGMICR Revisions, the motion for this request would be as follows:

"Accept the notice of the OGMICR Section for Gaming Machines Chapter 5 approved by the Gaming Commission on August 12, 2019, and...(one of the following)

- (a) Directs notice to the Gaming Commission there are no requested revisions under section 501.6-14(d); **OR**
- (b) Directs notice to the Gaming Commission that the Oneida Business Committee will be recommending amendments to the OGMICR Section for Gaming Machines Chapter 5 in accordance with section 501.6-14(d)(3)(C); **OR**
- (c) Directs notice to the Gaming Commission that the Oneida Business Committee repeals the OGMICR Section Gaming Machines Chapter 5 in accordance with section 501.6-14(d)(3)(A) and subsection (i)."

1) Save a copy of this form for your records.

2) Print this form as a *.pdf **OR** print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Shannon C. Davis

From: Melissa M. Alvarado
Sent: Monday, August 12, 2019 1:52 PM
To: Shannon C. Davis
Cc: GamingCommission_Compliance; Reynold T. Danforth; Melissa M. Alvarado
Subject: NOTIFICAION: OGMICS Gaming Machine_Chapter 5
Attachments: OGMICS Gaming Machines_Chapter 5 FINAL.pdf

DATE: 08/12/19
FROM: Matthew W. Denny
SUBJECT: OGMICS Gaming Machines_Chapter 5

Good Afternoon,

The Gaming Commission has reviewed the following item(s) and is approved. This will be placed on the next Regular OGC Meeting agenda for retro approval.

1. OGMICS Gaming Machines_Chapter 5

If you have any further questions please feel free to contact the Executive Director, Tamara VanSchyndel or OGC Chair Matthew Denny via email tvansch@oneidanation.org or mdenny1@oneidanation.org or at 497-5850.

Thank you.

Melissa Alvarado

Administrative Assistant
Oneida Gaming Commission
920-497-5850
Toll Free: 1-800-497-5897
malvarad@oneidanation.org



A good mind. A good heart. A strong fire.

Oneida Gaming Minimum Internal Control Standards Revision Project Authority, Project and Process

Oneida Gaming Commission (OGC) Authority

As designated in the Oneida Nation Gaming Ordinance (ONGO) 501.6-14.(d), the OGC is *to draft and approve Oneida Gaming Minimum Internal Controls (OGMICs) that require review and comment by Senior Gaming Management prior to approval by the Commission and are subject to review by the Oneida Business Committee.*

The OGMICs are effective upon adoption by the Commission. If the Oneida Business Committee has any concerns and/or requested revisions upon review, the Commission shall work with the Oneida Business Committee to address such concerns and/or requested revisions according to the process described in ONGO 501.6-14.(d)(3).

OGMICs Revision Project

The OGMICs Revision Project has had multiple phase iterations and numerous document revisions due to staff shortages, other project priorities, review timing delays, and new nationally published control standards. An aggressive timeline has since been developed to ensure relevant minimum standards are incorporated into these tribal internal control standards.

The OGC-Compliance department is designated as the facilitator of the OGMICs Revision Project and is responsible for document coordination and progress. Research and recommendations are provided by the Compliance Staff and project team. Upon Executive Director support, the OGC is the decision-making body that ultimately approves the OGMICs through official action.

OGMICs Revision Process

The OGMICs is being revised one section chapter at a time to minimally include:

- National Indian Gaming Commission (NIGC) Class II Minimum Internal Control Standards (MICS)
- NIGC Class III MICS Guidance
- Oneida Tribe and State of Wisconsin Compact and its amendments
- Industry control standards and best regulatory practices

OGMICs section chapters are (re)formatted, (re)finalized, and (re)reviewed before they are submitted to Gaming Management for comments. Management comments are reviewed and considered before the section chapter is officially approved by the OGC.

The OGC has prepared this document to set forth the Nation's tribal minimum internal controls that will guide gaming operations and assist internal audit to ensure and maintain the integrity and security of gaming operations.

Please accept/adopt this document as the Oneida Gaming Minimum Internal Controls for Gaming Machines (Chapter 5).

Chapter: 5

Gaming Machines

Table of Contents

- (a) **Supervision**
- (b) **Standards for gaming machines**
- (c) **Requirements of gaming machines**
- (d) **Jackpot prize payout and fills**
- (e) **Cash and cash equivalent controls for gaming machine booths and change banks**
- (f) **Gaming machines and components**
- (g) **Operations**
- (h) **All relevant controls for vouchers from chapter 10, Cage/Vault/Kiosk will apply**
- (i) **Standards for evaluating theoretical and actual hold percentages**
- (j) **Gaming machine drop standards**
- (k) **In-house progressive gaming machine standards**
- (l) **Wide area progressive gaming machine standards**
- (m) **All relevant controls from Chapter 11, Information and Technology will apply.**
- (n) **Variance**
- (o) **On-line gaming machine monitoring systems**

All employees and associates are required to adhere to the controls in this section, all other sections, and regulatory documents.

Regulatory Credentials Legend:

NIGC MICS: Black Font
OGC Additions: Blue Font
Compact: Gray highlight

(a) Supervision

- (1) Supervision shall be provided for gaming machine operations by an employee with authority equal to or greater than those being supervised.

(b) Standards for gaming machines

- (1) For this section only, credit or customer credit means a unit of value equivalent to cash or cash equivalents deposited, wagered, won, lost, or redeemed by a customer.
- (2) Coins shall include tokens.
- (3) For all computerized gaming machine systems, an employee access listing shall be maintained, which includes at a minimum:
 - (i) Employee name or employee identification number (or equivalent); and
 - (ii) Listing of functions employee can perform or equivalent means of identifying same.
- (4) An access control (e.g., SDS Card or Employee Access Card) should be utilized to ensure unauthorized access does not occur.
- (5) All gaming machine movements will be documented with approvals to assure the changes are authorized, accurately recorded and effectively controlled.
- (6) A preventive maintenance program shall be maintained that assures each gaming machine, and all related wiring, is inspected at least annually with the results documented and retained for seven years.
- (7) All exception reports and work orders will be responded to in a timely manner, authorized by management as approved by OGC.
- (8) Any functional changes made to individual gaming machines (e.g., adding or removing a bill acceptor from a gaming machine) will be reported to the Accounting Department in a timely manner.
- (9) Repairs and service. Gaming management subject to the approval of the OGC, shall develop and implement procedures for an authorized employee to enter the gaming machine.

(c) Requirements of gaming machines

- (1) No gaming machine or related equipment, or conversion of any gaming machine or related equipment, may be operated by the Tribe unless:
 - (i) The gaming machine or related equipment is obtained from a manufacturer or distributor that holds a Certificate issued as required by Article VII of the Compact to sell, lease, or distribute gaming machines or related equipment; and
 - (ii) The gaming machine or related equipment, or prototype thereof, has been tested, approved and certified by an independent gaming testing laboratory to be in compliance with the approved standards applicable to gaming machines.
- (2) Conformity to technical standards. The Tribe shall require the manufacturer or distributor to certify, in writing, to the Tribe and the Department that, upon delivery, each gaming machine or related equipment:
 - (i) Conforms precisely to the exact specifications of the gaming machine prototype tested and approved by the independent gaming test laboratory; and

- (ii) Operates and plays in accordance with the approved technical standards.
- (3) Each gaming machine shall meet the technical hardware requirements and security requirements, as required by the OGC.

(d) Jackpot prize payout

- (1) Controls shall be established, and procedures implemented for jackpot prize payouts that address the following:
 - (i) Identification of the employee authorized (by position) to make a payout;
 - (ii) Predetermined payout authorization levels (by position);
 - (iii) Computerized jackpot systems shall be restricted so as to prevent unauthorized access and fraudulent payouts by one person.
 - (A) Slot system exception reports shall be reviewed, filed and maintained monthly and retained for one year and made available to OGC upon request.
- (2) Payout forms shall be controlled and routed in a manner that precludes any one person from producing a fraudulent payout by forging signatures or by altering the amount paid out after the payout and misappropriating the funds.
- (3) Documentation procedures ensuring separate control of the cash accountability functions.
- (4) Documentation at a minimum shall include the following information:
 - (i) Date and time;
 - (ii) Machine number;
 - (iii) Dollar amount of cash payout or gaming machine fill (both alpha and numeric) or description of personal property awarded, including fair market value. (Alpha is optional if another unalterable method is used for evidencing the amount of the payout);
 - (iv) Game outcome (including reel symbols, card values, suits, etc.,) for jackpot payouts. Game outcome is not required if a computerized jackpot/fill system is used;
 - (v) Preprinted or concurrently printed sequential number.
- (5) Verification.
 - (i) For payouts, at least two employees shall verify that the winning pattern has been achieved prior to the payment of a prize. They system my serve as one of the verifiers.
 - (ii) For automated payouts, the system may serve as the sole verifier that a winning pattern has been achieved.
 - (iii) Gaming machines will be examined by appropriate Gaming personnel if the jackpot exceeds amount authorized by management, or for lower payouts if otherwise deemed necessary based upon the judgment of gaming management as approved by the OGC.

- (6) Authorization and signatures.
- (i) At least two employees shall authorize, sign and witness all manual prize payouts above \$1,200, or a lower threshold as authorized by management and approved by the OGC.
 - (ii) Manual jackpot prize payouts above the following threshold (or a lower threshold, as authorized by management and approved by OGC) shall require one of the two signatures and verifications to be supervisory or management employee independent of the gaming machine operations:
 - (A) \$5,000 for a Tier A facility;
 - (B) \$10,000 for a Tier B facility;
 - (C) \$20,000 for a Tier C facility; or
 - (D) \$50,000 for a Tier C facility with over \$100,000,000 in gross revenues.
 - (iii) The predetermined thresholds, whether set at the MICS level or lower, shall be authorized by management, approved by the OGC, documented, and maintained.
 - (A) Jackpot payouts over a predetermined amount (at a minimum \$50,000) shall require the signature and verification of a supervisory or management employee independent of the gaming machine department (in addition to the two signatures required in paragraph (d)(6)(i) of this section). Alternatively, if an on-line accounting system is utilized, only two signatures are required: one employee and one supervisory or management employee independent of the gaming machine department. This predetermined amount shall be authorized by management (as approved by the OGC), documented and maintained.
 - (B) With regard to jackpot payouts, the signature of one employee is sufficient if an on-line accounting system is utilized and the jackpot is less than \$1,200.
 - (iv) A gaming system may substitute for one authorization/signature verifying or authorizing a win but may not substitute for a supervisory or management authorization/signature.
- (7) Payout records, including manual payout records, shall include the following information:
- (i) Date and time;
 - (ii) Amount of the payout (alpha & numeric for gaming machine payouts);
 - (iii) Machine identifier;
 - (iv) Signature of all, but not less than two, employees involved in the transaction;
 - (v) For override transactions, verification by a supervisory or management employee independent of the transactions; and
 - (vi) Any other information necessary to substantiate the payout, identified by gaming management as approved by the OGC.
- (8) If a jackpot is \$1,200 or more, an IRS for W-2 G statement of Gambling Winnings shall be completed in accordance with IRS regulations.

(e) Cash and cash equivalent controls for gaming machine booths and change banks.

- (1) Cash or cash equivalents exchanged between two persons shall be counted independently by at least two employees and reconciled to the recorded amounts at the end of each shift or session. Unexplained variances shall be documented and maintained. Unverified transfers of cash or cash equivalents are prohibited.
- (2) Procedures shall be implemented to control cash or cash equivalents based on the amount of the transaction. These procedures shall include documentation by shift or other relevant time period of the following:
 - (i) Transfers;
 - (ii) Exchanges, including acknowledging signatures or initials; and
 - (iii) Resulting variances.
- (3) Any change to control of accountability, exchange, or transfer requires that the cash or cash equivalents be counted and recorded independently by at least two employees and reconciled to the recorded amount.
- (4) The gaming machine booths and change banks that are active during the shift shall be counted down and reconciled each shift by two employees utilizing appropriate accountability documentation.
- (5) The wrapping of loose gaming machine booth and cage cashier coin shall be performed at a time and location that does not interfere with the hard count/wrap process or the accountability of that process.
- (6) A record shall be maintained evidencing the transfers of wrapped and unwrapped coins and retained for seven (7) days.

(f) Gaming machines and components.

- (1) Controls shall be established, and procedures implemented to safeguard the integrity of gaming machines and components during installations, operations, modifications, removal and retirements. Such procedures shall include the following:
 - (i) Shipping and receiving.
 - (A) A communication procedure shall be established between the supplier, Gaming management, and the OGC to properly control the shipping and receiving of all software and hardware components. Such procedures shall include:
 1. Notification of pending shipments shall be provided to the OGC by Gaming management;
 2. Certification by an independent test lab (if technical standards apply through tribal law or compact);
 3. Notification from the supplier to the OGC, or Gaming management as approved by the OGC, of the shipping date and expected date of delivery. The shipping notification shall include:
 - a. Name and address of the supplier;
 - b. Description of the shipment;
 - c. Gaming machine serial number

- d. For software: software version and description of software;
 - e. Method of shipment; and
 - f. Expected date of delivery.
 - (ii) Procedures shall be implemented for the gaming machine system components for maintenance and replacement.
 - (iii) Gaming machine components shall be shipped in a secure manner to deter unauthorized access.
 - (iv) The OGC, or its designee, shall receive all gaming machine system components and game play software packages, and verify the contents against the shipping notification.
- (2) Access credential control methods.
 - (i) Controls shall be established to restrict access to gaming machine system components.
- (3) Recordkeeping and audit processes.
 - (i) Gaming management shall maintain the following records, as applicable, related to installed gaming system components:
 - (A) Date placed into service;
 - (B) Date made available for play;
 - (C) Supplier;
 - (D) Software version;
 - (E) Serial number;
 - (F) Game title or other similar identifying information;
 - (G) Asset and/or location number;
 - (H) Seal number; and
 - (I) Initial meter reading.
 - (ii) Procedures shall be implemented auditing such records in accordance with Chapter 14, Audit and Accounting.
- (4) System software signature verification.
 - (i) Procedures shall be implemented for system software verifications. These procedures shall include comparing signatures generated by the verification programs to the signatures provided in the independent test laboratory letter for that software version.
 - (ii) An employee independent of the gaming machine operation shall perform system software signature verification (s) to verify that only approved software is installed.
 - (iii) Procedures shall be implemented for investigating and resolving any software verification variances.
 - (iv) Internal audits shall be conducted as set forth in Chapter 14, Audit and Accounting. Such audits shall be documented.
- (5) Game program or other equivalent game software media control standards.
 - (i) At least annually, procedures shall be performed to insure the integrity of a sample of gaming machine game program or other equivalent game software

media, by personnel independent of the gaming machine department or the machines being tested.

- (ii) Gaming management, subject to the approval of the OGC, shall develop and implement procedures for the following:
 - (A) Removal of game program or other equivalent game software media, from devices, the verification of the existence of errors as applicable, and the correction via duplication from the master game program or other equivalent game software media.
 - (B) Copying one gaming device program to another approved program;
 - (C) Verification of duplicated game program or other equivalent game software media before being offered for play;
 - (D) Receipt and destruction of game program or other equivalent game software media; and
 - (E) Securing game program or other equivalent game software media and duplicator from unrestricted access.

Records that document the procedures in this subsection (f)(5)(ii) shall include the following information:

- (A) Date;
 - (B) Machine number (source and destination)
 - (C) Manufacturer;
 - (D) Program number;
 - (E) Personnel involved;
 - (F) Reason for duplication;
 - (G) Disposition of any permanently removed software media;
 - (H) Seal numbers, if applicable;
 - (I) Approved testing lab approval numbers, if available; and
 - (J) Theoretical hold percentage
- (iii) The master game program number, par percentage, and the pay table shall be verified to the par sheet when initially received from the manufacturer, or before the game is offered for play.
 - (A) When a gaming machine is purchased or when a change is made to a gaming machine:
 - 1. Gaming machine technician compares the actual reel strip settings to the information from the manufacturer;
 - 2. A type and/or percentage change form is completed including the date, gaming machine number, location, old theoretical hold, new theoretical hold, in-meter reading, gaming machine description and PSM number; and
 - 3. The form is given to the gaming machine supervisor for approval.
- (iv) All gaming machines shall have the game software circuit boards locked or physically sealed. The lock or seal shall necessitate the presence of a person independent of the gaming machine department to access the device game

program or other equivalent game software media. If a seal is used to secure the board to the frame of the gaming device, it shall be pre-numbered.

- (6) Installation testing.
 - (i) Testing shall be completed during the installation process to verify that the gaming machine component has been properly installed. This shall include testing of the following, as applicable:
 - (A) Communication with the gaming system;
 - (B) Communication with the accounting system;
 - (C) Communication with the player tracking system;
 - (D) Currency and vouchers to bill acceptor;
 - (E) Voucher printing;
 - (F) Meter incrementation;
 - (G) Pay table, for verification;
 - (H) Gaming machine denomination, for verification;
 - (I) All buttons, to ensure that all are operational and programmed appropriately;
 - (J) System components, to ensure that they are safely installed at location; and
 - (K) Locks, to ensure that they are secure and functioning.
- (7) Display of rules and necessary disclaimers. The operation shall verify that all game rules and disclaimers are displayed at all times or made readily available to the player upon request;
- (8) OGC approves [procedures](#) of all gaming machine [verifications](#) before they are offered for play; and
- (9) Dispute resolution.

(g) Operations. Gaming management, subject to the approval of the OGC, shall develop and implement procedures for the following:

- (1) Gaming Machines Inventory Reporting.
 - (i) Installations. At least 24 hours prior to installation of a gaming machine, the gaming operation shall report the following information to the State for each gaming machine being installed:
 - (A) The serial number of the machine;
 - (B) The asset identification number assigned to the machine;
 - (C) The manufacturer of the machine.
 - (D) The type of machine being shipped;
 - (E) The denomination of the machine;
 - (F) An indication of whether the machine will be linked to machines in other locations for purposes of a progressive jackpot;
 - (G) The distributor of the gaming machine;
 - (H) The entity shipping the machine to the gaming location;
 - (I) The date the machine will be delivered to the gaming location; and
 - (J) The game PSM identification number or numbers.

(2) Conversions.

- (i) For purposes of this section, “conversion” of a gaming machine means alteration of the main program or them of the machine or changing the gaming machines PSM. Conversion of a gaming machines does not mean upgrade of the gaming machine, implementing alternate options within existing software, modifying the denomination, adding bill acceptors, upgrading ticket in/ticket out devices, or adjusting hold percentages. Prior to converting a gaming machine in operation, the gaming operation shall report the following information to the State for each gaming machine being converted:
 - (A) The serial number of the machine;
 - (B) The asset identification number assigned to the machine;
 - (C) The manufacturer of the machine;
 - (D) The type of machine being converted;
 - (E) The denomination of the machine being converted;
 - (F) An indication of whether the machine is linked to machines in other locations for purposes of a progressive jackpot;
 - (G) The distributor of the gaming machine;
 - (H) The entity that shipped the machine or game program storage media to the gaming location;
 - (I) If applicable, the date the machine will be delivered to the gaming location; and
 - (J) If applicable, the original game PSM identification number or numbers and the changed game PSM identification number or numbers if they are being changed.

(3) Malfunctions. Procedures shall be implemented to investigate, document and resolve malfunctions. Such procedures shall address the following:

- (i) Determination of the event causing the malfunction;
- (ii) Review of the relevant records, game recall, reports, logs, surveillance records;
- (iii) Repair or replacement of the gaming component;
- (iv) Verification of the integrity of the gaming component before restoring it to operation; and

(4) Removal, retirement and/or destruction. Procedures shall be implemented to retire or remove any or all associated components of a gaming system from operation.

Procedures shall include the following:

- (i) For gaming machines and components that accept cash or cash equivalents:
 - (A) Coordinate with the drop team to perform a final drop;
 - (B) Collect final account information such as meter readings, drop and payouts;
 - (C) Remove and/or secure any or all associated equipment such as locks, card reader, or ticket printer from the retired or removed component; and
 - (D) Document removal, retirement, and/or destruction.

- (ii) For removal of software components:
 - (A) Uninstall and/or return the software to the license holder; and
 - (B) Document the removal.
- (iii) For [removal, retirement, and/or destruction of the above](#) components:
 - (A) Verify that unique identifiers, and descriptions of removed/retired components are recorded as part of the retirement documentation; and
 - (B) Coordinate with the accounting department to properly retire the component in the system records.
- (5) Where the OGC authorizes destruction of any gaming system components, procedures shall be developed to destroy such components. Such procedures shall include the following:
 - (i) Methods of destruction;
 - (ii) Witness or surveillance of destruction; and
 - (iii) Documentation of all components destroyed; and
 - (iv) Signatures of employee (s) destroying components attesting to destruction.
- (6) Game Storage. Prior to removing a gaming machine from play and placing it in storage or removing a gaming machine from storage and placing it into play on the gaming floor, the gaming operation shall report the following information to the State for each gaming machine being placed in storage or removed from storage:
 - (i) The serial number of the machine;
 - (ii) The asset identification number assigned to the machine;
 - (iii) The date the machine will be placed into or removed from storage; and
 - (iv) Information indicating whether the machine is being activated or placed into storage.
- (7) Notification Format. The notification information required by subsections (1) through (4) above shall be provided to the State electronically through the Gaming Device Inventory System of the Office of Indian Gaming and Regulatory Compliance.

(h) All relevant controls for Vouchers from Chapter 10, Cage/Vault/Kiosk will apply.

- (i) Standards for evaluating theoretical and actual hold percentages.** Gaming management, subject to the approval of the OGC, shall develop and implement procedures for the following:
- (1) Accurate and current theoretical hold worksheets shall be maintained for each gaming machine.
 - (2) For multi-game/multi-denominational machines, an employee or department independent of the gaming machine department shall:
 - (i) Weekly, record the total coin-in meter;
 - (ii) Quarterly, record the coin-in meters for each pay table contained in the machine; and
 - (iii) On an annual basis, adjust the theoretical hold percentage in the gaming machine statistical report to a weighted average based upon the ratio of coin-in for each game pay table.

- (3) For those gaming operations that are unable to perform the weighted average calculation as required by paragraph (i) (2) of this section the following procedures shall apply:
- (i) On at least an annual basis, calculate the actual hold percentage for each gaming machine;
 - (ii) On at least an annual basis, adjust the theoretical hold percentage in the gaming machine statistical report for each gaming machine to the previously calculated actual hold percentage; and
 - (iii) The adjusted theoretical hold percentage shall be within the spread between the minimum and maximum theoretical payback percentages.
 - (iv) Justification as to why the weighted average cannot be calculated will be documented.
- (4) The adjusted theoretical hold percentage for multi-game/multi-denominational machines may be combined for machines with exactly the same game mix throughout the year.
- (5) The theoretical hold percentages used in the gaming machine analysis reports should be within the performance standards set by the manufacturer.
- (6) Records shall be maintained for each machine indicating the dates and types of changes made and the recalculation of theoretical hold as a result of the changes.
- (i) When new asset numbers are established, such changes shall not combine, distort or alter historical data.
- (7) Records shall be maintained for each machine that indicate the date the machine was placed into service, the date the machine was removed from operation, the date the machine was placed back into operation, and any changes in machine numbers and designations.
- (8) All of the gaming machines shall contain functioning meters that shall record coin-in or credit-in, or on-line gaming machine monitoring system that captures similar data.
- (i) Machine meter information shall be tested and verified to be accurate during installs, conversions, and upgrades.
 - (ii) Machine testing procedures shall be documented and approved by the OGC.
- (9) All gaming machines with bill acceptors shall contain functioning bill in meters that record the dollar amounts or number of bills accepted by denomination.
- (i) Bill meters shall be tested and verified to be accurate during install, conversions, and upgrades.
 - (ii) Bill meter testing procedures shall be documented and approved by the OGC.
- (10) Gaming machine in-meter readings shall be recorded at least weekly (monthly for Tier A and Tier B gaming operation) immediately prior to or subsequent to a gaming machine drop. On-line gaming machine monitoring systems can satisfy this requirement. However, the time between readings may extend beyond one week in order for a reading to coincide with the end of an accounting period only if such extension is for not longer than six (6) days.
- (i) In-meter readings should be retained for at least seven (7) years.

- (11) The employee who records the in-meter reading shall either be independent of the hard count team or shall be assigned on a rotating basis, unless the in-meter readings are randomly verified quarterly for all gaming machines and bill acceptors by a person other than the regular in-meter reader.
- (12) Upon receipt of the meter reading summary, the accounting department shall review all meter readings for reasonableness using pre-established parameters, in [procedure\(s\) documented, and approved by the OGC](#).
- (13) Prior to final preparation of statistical reports, meter readings that do not appear reasonable shall be reviewed with gaming machine department employees or other appropriate designees, and exceptions documented, so that meters can be repaired or clerical errors in the recording of meter readings can be corrected.
- (14) A report shall be produced at least monthly showing month-to-date, year-to-date (previous twelve (12) months data preferred), and if practicable, life-to-date actual hold percentage computations for individual machines and comparison to each machine's theoretical hold percentage.
- (15) Each change to a gaming machine's theoretical hold percentage, including progressive percentages contributions, shall result in that machine being treated as a new machine in the statistical reports (i.e., not commingling various hold percentages), except for adjustments made in accordance with paragraph (i) (2) of this section.
- (16) If promotional payouts or awards are included on the gaming machine statistical reports, it shall be in a manner that prevents distorting the actual hold percentages of the affected machines.
- (17) The statistical reports shall be reviewed by both gaming machine department management and management employees independent of the gaming machine department on at least a monthly basis.
- (18) For those gaming machines that have experienced a level of wagering transactions (as established by Gaming management and approved by the OGC), large variances between theoretical hold and actual hold shall be investigated and resolved by a department independent of the gaming machine department. The threshold for the variance as established by Gaming management and approved by the OGC.
- (19) Maintenance of the on-line gaming machine monitoring system data files shall be performed by a department independent of the gaming machine department. Alternatively, maintenance may be performed by gaming machine supervisory employees if sufficient documentation is generated and it is randomly verified on a monthly basis by employees independent of the gaming machine department.
- (20) Updates to the on-line gaming machine monitoring system to reflect additions deletions, or movements of gaming machines shall be made at least weekly prior to in-meter readings and the drop process.

(j) Gaming machine drop contents standards.

- (1) When machines are temporarily removed from the floor, gaming machine drop, and hopper contents shall be protected to preclude the misappropriation of stored funds.
- (2) When machines are permanently removed from the floor, the gaming machine drop, and hopper contents shall be counted and recorded by at least two employees with

appropriate documentation being routed to the accounting department for proper recording and accounting for initial hopper loads.

(k) In-house progressive gaming machine standards.

- (1) A meter that shows the amount of the progressive jackpot shall be conspicuously displayed at or near the machines to which the jackpot applies.
- (2) At least once each day, each gaming operation shall record the amount shown on each progressive jackpot meter at Gaming operation except for those jackpots that can be paid directly from the gaming machine;
- (3) Explanations for meter reading decreases shall be maintained with the progressive meter reading sheets, and where the payment of a jackpot is the explanation for a decrease, Gaming operation shall record the jackpot payout number on the sheet or have the number reasonably available; and
- (4) Each gaming operation shall record the base amount of each progressive jackpot Gaming management offers.
- (5) Controls and procedures specific to the transfer of progressive amounts in excess of the base amount to other gaming machines shall be approved by the OGC. Such procedures may also include other methods of distribution that accrue to the benefit of the gaming public via an award or prize.
- (6) Gaming management, with review and approval by the OGC, may limit a progressive jackpot to an amount that is equal to or greater than the amount of the jackpot when the limit is imposed. Gaming management, with review and approval by the OGC, shall post a conspicuous notice of limit at or near the gaming machine or gaming machines to which the limit applies.
- (7) Gaming management, with review and approval by the OGC, shall not reduce the amount displayed on a progressive jackpot meter or otherwise reduce or eliminate the progressive jackpot unless:
 - (i) A player wins the jackpot;
 - (ii) Gaming management, with review and approval by the OGC, adjusts the progressive jackpot meter to correct a malfunction or to prevent the display of an amount greater than an imposed limit, and Gaming management (with review and approval by the OGC) documents the adjustment and the reasons for it;
 - (iii) Gaming management, with review and approval by the OGC, distributes the increment amount to another progressive jackpot at the Gaming operation and the following:
 - (A) Gaming management, with review and approval by the OGC, documents the distribution.
 - (B) Any gaming machine offering the jackpot to which Gaming management, with review and approval by the OGC distributes the incremental amount does not require that more money be played on a single play to win the jackpot than the machine from which the incremental amount is distributed.

- (C) Any machine offering the jackpot to which the incremental amount is distributed complies with the minimum theoretical payout requirement of the Gaming Compact.
 - (D) The distribution is completed within thirty (30) days after the progressive jackpot is removed from play; or an extension that would go beyond thirty (30) days is approved by the OGC.
- (8) Gaming management, with review and approval by the OGC, shall preserve records required by this section for at least seven (7) years.
- (9) Progressive gaming machines. Progressive systems, progressive controllers, and gaming machines operating as part of a progressive network shall meet the testing requirements set forth and/or approved by the OGC.
- (10) No progressive system, progressive controller or gaming machines operating as part of a progressive network, or any conversion thereof, may be operated by the gaming operation unless:
 - (i) The progressive system, controllers, and progressive gaming machines are obtained from a manufacturer or distributor that holds a Certificate as required by Article VII of the Compact to sell, lease, or distribute gaming machines; and
 - (ii) The Progressive System, Controllers and all progressive gaming machines and related equipment, or prototypes thereof, have been tested, approved and certified by an independent gaming test laboratory to be in compliance with the standards of this section.
- (11) For purposes of this section “related equipment” means any equipment related to the operation of a progressive network which effects game outcome, calculation or verification of revenue, or game revenue accounting.

(I) Wide area progressive gaming machine standards.

- (1) A meter that shows the amount of the progressive jackpot shall be conspicuously displayed at or near the machines to which the jackpot applies.
- (2) As applicable to participating gaming operation, the wide area progressive gaming machine system shall be adequately restricted to prevent unauthorized access.
 - (i) Changing passwords at least quarterly;
 - (ii) Restrict access to PSM or other equivalent game software media; and
 - (iii) Restrict physical access to computer hardware.
- (3) The OGC shall approve procedures for the wide area progressive system that:
 - (i) Reconcile meters and jackpot payouts;
 - (ii) Collect/drop gaming machine funds;
 - (iii) Verify jackpot, payment, and billing to gaming operations on pro-rata basis;
 - (iv) System maintenance;
 - (v) System accuracy; and

- (vi) System security.
- (4) Reports, where applicable, adequately documenting the procedures required in paragraph (I) (3) of this section shall be generated and retained.
- (5) Each wide area progressive system shall meet the technical hardware requirements and security requirements, as required by the OGC.

(m) All relevant controls from Chapter 11, Information and Technology will apply.

(n) Variance.

- (1) The operation shall establish, as approved by the OGC, the threshold level at which a variance shall be reviewed to determine the cause. Any such review shall be documented.

(o) On-line Gaming Machine Monitoring Systems.

- (1) Requirements for on-line gaming machine monitoring systems:
 - (i) On-line gaming machine monitoring system shall meet the testing requirements set forth and/or approved by the OGC;
- (2) Each gaming machine in operation and available for play to the public is required to be connected and accurately reporting to an on-line gaming machine monitoring system as provided in this section.
- (3) Testing and approval.
 - (i) The OGC shall approve the Independent Gaming Test Lab utilized by the manufacturer.
 - (A) Initial laboratory testing, where the independent gaming test laboratory will test the integrity of the system in conjunction with gaming machines, in the laboratory setting with the equipment assembled; and
 - (B) If the on-line gaming machine monitoring system current version of the on-line gaming machine monitoring system has not previously received certification in any gaming jurisdiction, on-site certification is required in which the communications and set up are tested on gaming operation floor prior to implementation.
 - (ii) After installation and testing of the on-line gaming machine monitoring system, no modifications to the collateral systems or the core processes of the on-line gaming machine monitoring system in the logic functions or algorithms that may affect the capture and reporting of required meters may be made unless an independent gaming test laboratory certifies to the State and the gaming operation that the modified on-line gaming machine monitoring system conforms to all applicable standards.
- (4) No on-line gaming machine monitoring system shall be utilized by the gaming operation unless it meets the requirements of this section and is successfully tested pursuant to this section.

- (5) DCS Compatibility. No on-line gaming machine monitoring system or modification to an existing on-line gaming machine monitoring system may be installed and operated by the gaming operation unless the system and modifications are compatible with the Data Collection System (DCS)



Oneida Gaming Minimum Internal Control Standards

Chapter 5 Gaming Machines: Gaming Management Review

Note any questions/concerns, including reference to specific point(s):

Concern/Question	Management Suggestion
(e) Gaming machines and components:	<p>There are 8 different uses of components in this document:</p> <ul style="list-style-type: none"> • Components • Hardware Components • System Components • Gaming Machine Components • Gaming Machine System Components • Gaming Components • Software Components • Gaming System Components <p>Management is recommending that each component be removed and replaced with the actual referenced item. Example would be components being replaced with PSMs. Instead of leaving each component referenced open for interpretation. Management would like to review this document again after what each component definition is defined to read the regulations again.</p>
<p>OGC Response On July 11, 2019 after many reviews and suggestions; Slots Management and the OGC came to an agreement that the language as written will remain. Update: 08/1/2019: The Commission agrees that there will be a disclaimer within the new MICS that identifies where/or how components will be defined.</p>	

(a) Supervision. Supervision shall be provided as needed for gaming machines operations by an employee(s) with equal to or greater than those being supervised.	Requesting to remove this section. Will be defined within the SOPs.
<p>OGC Response While the regulation will remain, it will now read: <i>Supervision shall be provided for gaming machines operations by an employee(s) with equal to or greater than those being supervised.</i></p>	
(b) (4) An access control (e.g., password) should be utilized to ensure unauthorized access does not occur.	Requesting to move this to be made a subpoint to the standard above. (b)(3)(iii)
<p>OGC Response The regulation stands on its own and will not be made a subpoint of (b) (3) (iii). The language has been updated for more clarity and will now read: <i>An access control (e.g., SDS Card or Employee Access Card) should be utilized to ensure unauthorized access does not occur.</i></p>	
(b) (5) All gaming machine movements will be documented with appropriate information and approvals to assure the changes are authorized, accurately recorded and effectively controlled.	Requesting to remove: “appropriate information”
<p>OGC Response OGC agrees that further “appropriate information” cannot be identified and therefore we agree to remove the language. The regulation will now read: <i>All gaming machine movements will be documented with approvals to assure the changes are authorized, accurately recorded and effectively controlled.</i></p>	
(b) (7) All exception reports and work orders will be responded to in a timely manner.	Requesting to reword this section as: “All exception reports and work orders will be responded to in a timely manner, authorized by management.

<p>OGC Response Agrees to change the language to read: <i>All exception reports and work orders will be responded to in a timely manner, authorized by management, as approved by the OGC.</i></p>	
(b) (8) Any functional changes made to individual gaming machines (e.g., adding or removing a bill acceptor from a gaming machine) will be reported to the Accounting Department in a timely manner>	Requesting to remove this section. This is a duplicate process to ones already in place.
<p>OGC Response The regulation will remain. OGC fills that the language is not a duplication as this regulation is a requirement to report to accounting and not the State.</p>	
(c) Jackpot Prize Payout and Fills	Requesting to remove "Fills" Throughout the document
<p>OGC Response Agrees to remove language as it no longer applies to our operations now, nor will it in the future.</p>	
(c) Jackpot Prize Payout and Fills (5)	Need Clarification as to what this section is referring to?
<p>OGC Response: This regulation is the information that must be documented when a Jackpot is paid out; for example: SDS slip, Manual Jackpot Payout Form or Ewiz Pro slip...</p>	
(c) (6) Verification: (i) For payouts, at least two employees shall verify that the winning pattern has been achieved prior to the payment of a prize. The system may serve as one of the verifiers.	Need Clarification as to what this section is referring to?

(ii) For automated payouts, the system may serve as the sole verifier that a winning pattern has been achieved.	
<p>OGC Response: This regulation is the minimum standard for payouts. Two employees must sign and verify, but if the department allows the system (SDS) to act as a verifier than only one employee needs to sign and verify.</p>	
<p>(c) (6) (iii) Gaming machines will be examined by appropriate Gaming personnel if the jackpot exceeds \$49,999.99, or for lower payouts if otherwise deemed necessary based upon the judgement of Gaming management as approved by the OGC. This examination verifies that the PSMs are correct and the jackpot is valid.</p>	<p>This standard reworded to say:</p> <p>“Gaming machines will be examined by appropriate Gaming personnel if the jackpot exceeds amount authorized by management, or for lower payouts if otherwise deemed necessary based upon the judgment of management as approved by the OGC.”</p> <p>Removes: \$49,999.99 and “This examination verifies that the PSMs are correct and the jackpot is valid.”</p>
<p>OGC Response The Commission agrees to a change in the language, with the amount being identified in the SOP.</p>	
(c) (7) (iii) (A) Jackpots over a predetermined amount (at a minimum \$50, 000) ...	Requesting to remove “at a minimum \$50,000”
<p>OGC Response: The \$50,000 amount will remain. As it is set within the regulation for a tier C facility.</p>	
(c) (8) (vi) Any other information necessary to substantiate the payout.	Requesting to remove.
<p>OGC Response The Commission will change the language for clarity to read: <i>Any other information necessary to substantiate the payout, identified by gaming management as approved by the OGC</i></p>	

(e) Gaming machines and components.	Requesting to remove “hopper fills” Throughout document
<p>OGC Response The Commission agrees, and this language will be removed throughout the document.</p>	
(e) (4) (ii) An employee independent of the gaming machine operation shall perform system software verification(s) to verify that only approved software is installed.	Requesting to remove: Regulation conflicts with process already in place
<p>OGC Response The Commission understands that the changes will need to be made in order to come into compliance with this regulation. The Commission will work with Gaming Management to identify the best possible process to come into compliance with the regulation.</p>	
(e) (6) (i) (j) System components to ensure that they are safely installed at location; and	Clarification
<p>OGC Response This regulation is to mean that safety is considered throughout the installation process.</p>	
(e) (8) OGC approves procedures of all gaming machines before they are offered for play; and ...	This is not from NIGC Guidelines. Requesting Clarification and revision/removal
<p>OGC Response The Commission added the language to avoid mis-interpretation of the regulation. This regulation now reads: OGC approves procedures of all gaming machine verifications before they are offered for request.</p>	
(f) (4) Removal, retirement and/or destruction. Procedures shall be implemented to retire or remove any or all associated components of a gaming system from operation. Procedures shall include the following:	Clarify and revise this section: “remove gaming machines and/or software
<p>OGC Response The Commission feel’s the language is clear as it is written to consider all components of a gaming machine including software such as PSM and or Hardware such as Bill Acceptor.</p>	

Oneida Business Committee Agenda Request

Accept the update regarding the NCAI Youth Commission trip, noting FY-2020 Special Project Budget...

1. Meeting Date Requested: 8 / 28 / 19

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Activation of Special Projects Fund Allocated to NCAI Youth Commission

Agenda Header: New Business

☒ Accept as Information only

☐ Action - please describe:

Accept the update as information for the record, noting the Special Projects Budget funds will be activated.

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☒ Other:

1. Memo

3.

2. Draft NCAI agenda

4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Tehassi Hill, Chairman

Primary Requestor/Submitter: Laura Laitinen-Warren, Senior Policy Advisor, BC Administration
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

Memorandum

To: Oneida Business Committee
From: Laura Laitinen-Warren, Senior Policy Advisor *JL Warren*
Date: August 21, 2019
Re: Activation of Special Projects Fund Allocated to NCAI Youth Commission

The purpose of this correspondence is to notify the Oneida Business Committee (OBC) the approved funds in the Special Projects Budget allocated for Oneida Youth to attend the National Congress of American Indian (NCAI) Youth Commission in Albuquerque, New Mexico will be activated to complete the project.

Background

As a part of the annual budget process, the OBC has the opportunity to submit requests for special projects or initiatives for consideration by the entire committee. During the FY2020 budget planning cycle, Chairman Hill submitted a request to prepare and sponsor up to six Oneida Youth and two chaperones to attend the Youth Commission at NCAI. The budget request for the initiative is \$15,000 to cover registration and all travel costs associated with the conference. The request was approved by the OBC and processed through the appropriate budget steps and OBC procedure for the Special Projects Budget.

Project Purpose & Outcomes

The purpose of this special project is to assist in the development of youth who will be the future leaders of the Oneida Nation which is also in alignment of the strategic plan of the current OBC and the Oneida Nation's long-term vision, mission and values. The NCAI Youth Commission was selected because of the unique perspective on issues relevant to Tribal youth and is an opportunity to acquire knowledge about Tribal government, Native American legislative and governmental affairs and political science. The Youth Commission will have an opportunity to gain knowledge from and contribute to NCAI and Tribal leaders while networking with other youth from Indian country.

An immediate desired outcome of sponsoring youth to attend the conference is to build an interest in government and leadership while continuing to develop their skill sets, knowledge, and confidence. An intermediate desired outcome is to have the attending youth contribute to the development of the Oneida Youth Commission and possibly serve on the commission. A long-term desired outcome is to engage the attendees as leaders and to be active and committed citizens.

Next Steps

An application process will be implemented which requires applicants submit a Statement of Interest and two letters of recommendation. Social media, Youth Enrichment Services (YES), American Indian Education Title VI, Oneida Nation High School, and Oneida Communications will be used to communicate the opportunity. This process was piloted for the NCAI conference in June and was successful.

Upon receipt of the completed applications, the Statements of Interest will be placed in a survey, without names, and a panel comprised of tribal leaders and community members will rate each of the responses on multiple criteria including clarity, content and creativity.

3 of 4 previous attendees, who successfully fulfilled expectations as representatives of Oneida at NCAI in June, will be invited to attend the October conference. This opportunity is to further develop the youth who have acquired new knowledge and skills from their last trip.

Budget Info

Final costs will be reported at the end of the event; however, the estimated cost is \$12, 218.

Pre & Post Meeting			
Pre-meeting is to provide an Orientation outlining expectations and logistics and to answer any questions. The post-meeting is to gather ideas and feedback from the participants and to discuss how to implement what was learned at the conference. The budget will cover a light meal and drinks for the youth, parents and BC representation.			
			\$200
Estimated Budget 6 Students			
Items	Quantity	Cost	Total
Registration	6	\$175.00	\$1,050.00
Hotel, 3 rooms X 4 nights	12	\$136.00	\$1632.00
Airfare	6	\$516.00	\$3,096.00
Luggage Fee	12	\$30.00	\$360.00
Per Diem for 6 for 5 days	30	\$66.00	\$1,980.00
Total			\$8,118.00

Estimated Budget 2 Chaperones			
Items	Quantity	Cost	Total
Registration	2	\$500	\$1000.00
Hotel, 2 rooms X 4 nights	8	\$136.00	\$1088.00
Airfare	2	\$516.00	\$1,032.00
Luggage Fee	4	\$30.00	\$120.00
Per Diem for 2 for 5 days	10	\$66.00	\$660.00
Total			\$3,900.00

Estimated Total Cost: \$12,218

Requested Action

Accept the update as information for the record, noting the Special Project funds will be activated.

76th Annual Convention & Marketplace

Albuquerque, NM | October 20-25, 2019

Albuquerque Convention Center, 401 2nd St. NW

Saturday, October 19

1:00pm - 5:00pm NCAI Executive Board Meeting

Sunday, October 20

9:00am - 5:00pm Task Force and Work Group Meetings

1:00pm - 5:00pm Registration/Rules & Credentials Open

Monday, October 21

7:00am - 8:00am Native Prayer Sunrise Gathering

7:30am - 5:00pm Registration/Rules & Credentials/Resolutions (open for duration of the Convention)

9:00am - 12:00pm Concurrent Breakouts

12:00pm - 1:00pm New Member Orientation

12:00pm - 1:00pm Marketplace Grand Opening Celebration

12:00pm - 5:00pm Marketplace Open (open through Wednesday)

1:30pm - 4:00pm First General Assembly

4:15pm - 6:00pm Full Committee Meetings

6:30pm - 8:30pm Welcome Reception

Tuesday, October 22

7:15am - 8:15am Regional Caucus Meetings

8:30am - 12:00pm Second General Assembly

12:00pm - 1:00pm Youth Honoring Luncheon

1:30pm - 4:00pm Concurrent Breakouts

4:15pm - 6:00pm Subcommittee Meetings

7:00pm - 10:00pm Gala Banquet

Wednesday, October 23

7:00am - 8:00am Regional Caucus Meetings

8:15am - 9:15am National Native American Just Move It! Health Walk/Run

9:30am - 12:30pm Third General Assembly

1:30pm - 4:00pm Concurrent Breakouts

4:15pm - 6:00pm Subcommittee Meetings

6:30pm - 9:00pm Cultural Night

Thursday, October 24

7:15am - 8:15am Regional Caucus Meetings

8:00am - 10:00am NCAI Voting

8:00am - 5:00pm Marketplace (Arts & Crafts Only)

8:30am - 12:00pm Fourth General Assembly

12:00pm - 1:00pm Elders' Honoring Luncheon

1:30pm - 4:00pm Fifth General Assembly

4:00pm - 6:00pm Full Committee Meetings

Friday, October 25

8:30am - 12:00pm Sixth General Assembly

8:30am - 12:00pm Marketplace (Arts & Crafts Only)

Oneida Business Committee Agenda Request

Post three (3) vacancies - Oneida Election Board

1. Meeting Date Requested: 08 / 28 / 19**2. General Information:**Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:Agenda Header: ☐ Accept as Information only☒ Action - please describe:**3. Supporting Materials**☐ Report ☐ Resolution ☐ Contract☒ Other:1. 3. 2. 4. ☐ Business Committee signature required**4. Budget Information**☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted**5. Submission**Authorized Sponsor / Liaison: Primary Requestor/Submitter:
Your Name, Title / Dept. or Tribal MemberAdditional Requestor:
Name, Title / Dept.Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request**6. Cover Memo:**

Describe the purpose, background/history, and action requested:

Three (3) members terms expire on 7/31/2019.

A Caucus was held on May 11, 2019 and no nominations were made for the Oneida Election Board. No petitions were presented to the Oneida BC Support Office five (5) business days after the caucus.

The Oneida Election Board made official action on 8/12/2019 to request to post the vacancies for the three expired terms.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf OR print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

2019 SPECIAL ELECTION CAUCUS INFO**SATURDAY – May 11, 2019****1:00 P.M. – BCCR**

Motion by Carole Liggins to open all nominations, seconded by Pat Cornelius. Motion carried unanimously.

ELECTION BOARD (3 – Vacancies/3-year term)

No nominations made.

GAMING COMMISSION (1 Vacancy/ 5-year term)

NOMINATOR	NOMINEE	ACCEPT(A) / DECLINE (D)
Melissa Alvarado	Jonas Hill	A

ONEIDA LAND COMMISSION (1 Vacancy/3-year term)

NOMINATOR	NOMINEE	ACCEPT(A) / DECLINE (D)
Chris Cornelius	Patricia A. Cornelius	A

ONEIDA NATION COMMISSION ON AGING (ONCOA) (3 Vacancies/3-year term)

NOMINATOR	NOMINEE	ACCEPT(A) / DECLINE (D)
Chris Cornelius	Carole Liggins	A
Charles Wheelock	Don R. White	A

TRUST ENROLLMENT COMMITTEE (3 Vacancies/3-year term)

NOMINATOR	NOMINEE	ACCEPT(A) / DECLINE (D)
Denice Beans	Loretta V. Metoxen	A

SCHOOL BOARD PARENT POSITIONS (2 Vacancies/3-year term)

No nominations were made.

LEGAL RESOURCE CENTER ATTORNEY (1 Vacancy/4-year term)

No nominations were made.

Referendum questions requested to be placed on ballot.

No referendum questions requested.

Motion by Pat Cornelius to close nominations, seconded by Loretta V. Metoxen. MCU.

2019 Election Application Log

Oneida Election Board – Three (3) Vacancies

Name	Date Received	Nominated at Caucus	Notes	Initials
1.		Y / N		
2.		Y / N		
3.		Y / N		
4.		Y / N		
5.		Y / N		
6.		Y / N		
7.		Y / N		
8.		Y / N		
9.		Y / N		
10.		Y / N		

Oneida Gaming Commission – One (1) Vacancy

Name	Date Received	Nominated at Caucus	Notes	Initials
✓ 1. Jonas Hill	5/13/19	(Y) / N		SH
✓ 2. Matthew Denny	5/17/19	Y / (N)		MD
3.		Y / N		
4.		Y / N		
5.		Y / N		
6.		Y / N		
7.		Y / N		
8.		Y / N		
9.		Y / N		
10.		Y / N		

Motion by Teresa Schuman to accept the update, seconded by Christina Liggins. Motion carried unanimously:

Ayes: Melinda K. Danforth, Christina Liggins, Teresa Schuman, Tracy Smith, Tonya Webster

Not Present: Peril Huff, Shannon Metoxen, Tina Skenandore

C. Order Vote Here Signs (00:09:53)

Motion by Melinda K. Danforth for Chair or Designee to work with the BC Support Office on purchasing four (4) Vote Here signs by November 2019, seconded by Tonya Webster. Motion carried unanimously:

Ayes: Melinda K. Danforth, Christina Liggins, Teresa Schuman, Tracy Smith, Tonya Webster

Not Present: Peril Huff, Shannon Metoxen, Tina Skenandore

D. Develop Emergency Evacuation SOP

Motion by Melinda K. Danforth for Chair or Designee to bring back a draft SOP by the October 2019 meeting, seconded by Teresa Schuman. Motion carried unanimously:

Ayes: Melinda K. Danforth, Christina Liggins, Teresa Schuman, Tracy Smith, Tonya Webster

Not Present: Peril Huff, Shannon Metoxen, Tina Skenandore

V. NEW BUSINESS

A. Quarterly Report FY19 Q3 (00:17:54)

Motion by Melinda K. Danforth to approve the Quarterly Report FY19 Q3 and for Chair or Designee to submit to the BC Support Office by August 20, 2019, seconded by Tonya Webster. Motion carried unanimously:

Ayes: Melinda K. Danforth, Christina Liggins, Teresa Schuman, Tracy Smith, Tonya Webster

Not Present: Peril Huff, Shannon Metoxen, Tina Skenandore

B. Judiciary Vacancy Memo (00:48:52)

Motion by Melinda K. Danforth to accept the Judiciary Vacancy Memo as information, seconded by Teresa Schuman. Motion carried unanimously:

Ayes: Melinda K. Danforth, Christina Liggins, Teresa Schuman, Tracy Smith, Tonya Webster

Not Present: Peril Huff, Shannon Metoxen, Tina Skenandore

C. Stipend Memo (00:58:00)

Motion by Melinda K. Danforth for the Stipend Memo to be brought back to the next meeting for final review, seconded by Teresa Schuman. Motion carried unanimously:

Ayes: Melinda K. Danforth, Christina Liggins, Teresa Schuman, Tracy Smith, Tonya Webster

Not Present: Peril Huff, Shannon Metoxen, Tina Skenandore

D. LOC Flyer FYI (01:09:47)

E. Request to Post EB Vacancies (01:11:00)

Motion by Melinda K. Danforth to defer to next meeting. No support. Motion fails.

Motion by Teresa Schuman to post the vacancies by August 20th for the August 28th BC meeting, seconded by Christina Liggins. Motion carried unanimously:

Ayes: Melinda K. Danforth, Christina Liggins, Teresa Schuman, Tracy Smith, Tonya Webster

Not Present: Peril Huff, Shannon Metoxen, Tina Skenandore

