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Oneida Business Committee

Executive Session 8:30 AM Tuesday, May 21, 2019 Executive Conference Room, 2nd floor, Norbert Hill Center

Regular Meeting 8:30 AM Wednesday, May 22, 2019 BC Conference Room, 2nd floor, Norbert Hill Center

Agenda

Meeting agenda is available here: oneida-nsn.gov/government/business-committee/agendas-packets/. Materials for the "General Tribal Council" section of the agenda, if any, are available to enrolled members of the Oneida Nation; to obtain a copy, visit the BC Support Office, 2nd floor, Norbert Hill Center and present a valid Tribal I.D. or go to https://goo.gl/uLp2jE. Scheduled times are subject to change.

- I. CALL TO ORDER
- II. OPENING
- III. ADOPT THE AGENDA
- IV. OATH OF OFFICE
 - A. Oneida Nation Arts Board Burdeena Endhunter and Mercy Metoxen Sponsor: Lisa Summers, Secretary

V. MINUTES

- A. Approve the February 22, 2019, emergency Business Committee meeting minutes Sponsor: Lisa Summers, Secretary
- B. Approve the May 8, 2019, regular Business Committee meeting minutes Sponsor: Lisa Summers, Secretary

VI. RESOLUTIONS

A. Adopt resolution entitled Approval of Use of Economic Development, Diversification and Community Development Fund for Project ED18-007, Industrial Hemp Pilot Project on May 22, 2019

Sponsor: Patrick Pelky, Division Director/Environmental, Health, Safety & Land

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B. Adopt resolution entitled Oneida Nation Support of Sports Betting Core Principles
Sponsor: Jo Anne House, Chief Counsel

C. Adopt resolution entitled Interpretation of Resolution # BC-02-27-19-B, Regarding the Education Endowment

Sponsor: Lisa Liggins, Chair/Oneida Nation School Board

VII. STANDING COMMITTEES

A. FINANCE COMMITTEE

1. Approve the May 13, 2019, regular Finance Committee meeting minutes Sponsor: Trish King, Treasurer

B. LEGISLATIVE OPERATING COMMITTEE

 Accept the May 1, 2019, regular Legislative Operating Committee meeting minutes

Sponsor: David P. Jordan, Councilman

2. Accept the Oneida Personnel Commission May 2019 update

Sponsor: David P. Jordan, Councilman

C. QUALITY OF LIFE COMMITTEE

- Accept the March 14, 2019, regular Quality of Life Committee meeting minutes Sponsor: Brandon Stevens, Vice-Chairman
- 2. Accept the April 11, 2019, regular Quality of Life Committee meeting minutes Sponsor: Brandon Stevens, Vice-Chairman

VIII. UNFINISHED BUSINESS

A. Approve the Oneida Head Start/Early Head Start By-Laws - File # 2011-1378 Sponsor: Jennifer Webster, Councilwoman

EXCERPT FROM MARCH 27, 2019: Motion by Lisa Summers to send the Oneida Head Start/Early Head Start bylaws to Legislative Reference Office and Legislative Operating Committee for review, seconded by David P. Jordan. Motion carried.

IX. TRAVEL REPORTS

A. Approve the travel report - Councilman Kirby Metoxen - Native American Tourism of Wisconsin (NATOW) 2020-2021 Strategic and 2019 Conference Planning - Danbury, WI - February 19-21, 2019

Sponsor: Kirby Metoxen, Councilman

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X. TRAVEL REQUESTS

A. Approve the travel request - Councilman Kirby Metoxen - 29th National Indian Head Start Directors Association Management Training Conference - Scottsdale, AZ - June 24-27, 2019

Sponsor: Kirby Metoxen, Councilman

B. Approve the travel request - Treasurer Trish King - Tribal Treasury Advisory Committee meeting and public meeting - Washington DC - June 18-21, 2019 Sponsor: Trish King, Treasurer

XI. NEW BUSINESS

- A. Determine next steps regarding Emergency Closing Compensation options
 Sponsor: Geraldine Danforth, Area Manager/Human Resources
- B. Review the Bingo (Chapter 2) Oneida Gaming Minimum Internal Controls and determine appropriate next steps

Sponsor: Matthew W. Denny, Chair/Oneida Gaming Commission

C. Accept the closeout report and recommendation regarding an Employee Giving Program

Sponsor: Jennifer Webster, Councilwoman

D. Approve exception to resolution # BC-12-27-16-A for June 25-26, 2019 Sponsor: Lisa Summers, Secretary

XII. REPORTS

A. OPERATIONAL

1. Education & Literacy Service Group FY-2019 2nd quarter report *not submitted*

<u>EXCERPT FROM MAY 8, 2019:</u> Motion by David P. Jordan to defer the Education and Literacy Service Group FY-2019 2nd quarter report to the May 22, 2019, regular Business Committee meeting, seconded by Trish King. Motion carried.

EXCERPT FROM APRIL 24, 2019: Motion by Kirby Metoxen to defer the Education and Literacy Service Group FY-2019 2nd quarter report to the May 8, 2019, regular Business Committee meeting, seconded by Trish King. Motion carried.

XIII. GENERAL TRIBAL COUNCIL

A. Approve the 2019 semi-annual report book contents and audit packet Sponsor: Lisa Summers, Secretary

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XIV. EXECUTIVE SESSION

A. REPORTS

 Accept the Bay Bancorporation, Inc. FY-2019 2nd quarter executive report 8:30 a.m.

Sponsor: Jeff Bowman, President/Bay Bank

2. Accept the Oneida ESC Group, LLC. FY-2019 2nd quarter executive report 9:00 a.m.

Sponsor: Jacquelyn Zalim, Chair/OESC Board of Managers

3. Accept the Oneida Seven Generations Corporation FY-2019 2nd quarter executive report 10:00 a.m.

Sponsor: Pete King III, Agent/OSGC

4. Accept the Oneida Airport Hotel Corporation FY-2019 2nd quarter executive report 10:30 a.m.

Sponsor: Robert Barton, President/OAHC

5. Accept the Oneida Golf Enterprise FY-2019 2nd quarter executive report 11:00 a.m.

Sponsor: Chad Fuss, Agent/OGE

6. Accept the Intergovernmental Affairs, Communications, and Self-Governance May 2019 report

Sponsor: Melinda J. Danforth, Director/Intergovernmental Affairs

7. Accept the Chief Counsel report

Sponsor: Jo Anne House, Chief Counsel

B. STANDING ITEMS

- 1. ONEIDA GOLF ENTERPRISE LADIES PROFESSIONAL GOLF ASSOCIATION
 - a. Accept the Thornberry Creek LPGA Classic May 2019 report 11:30 a.m. Sponsor: Chad Fuss, Agent/Oneida Golf Enterprise

C. AUDIT COMMITTEE

 Accept the Audit Committee FY-2019 2nd quarter executive report Sponsor: David P. Jordan, Councilman

D. UNFINISHED BUSINESS

1. Accept the verbal update on the requested recommendation on next steps - contract # 2017-0244

Sponsor: Larry Barton, Chief Financial Officer

EXCERPT FROM APRIL 10, 2019: Motion by Jennifer Webster to defer this topic to Finance to bring back a recommendation on next steps at the May 22, 2019, regular Business Committee meeting, seconded by Lisa Summers. Motion carried.

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E. NEW BUSINESS

1. Approve two (2) relinquishment requests

Sponsor: Barbara Webster, Chair/Oneida Trust Enrollment Committee

2. Accept the draft FY-2020 budget roll-up #1 and review Chief Financial Officer recommendations

Sponsor: Trish King, Treasurer

3. File # 2019-GMDR03-01 - Review complaint

Sponsor: OBC Officers

4. Review the Chapter 19 Minimum Internal Control Standards and determine next steps

Sponsor: Matthew W. Denny, Chair/Oneida Gaming Commission

5. Adopt resolution entitled Finalizing the Dissolution of Oneida Seven Generations Corporation

Sponsor: Jo Anne House, Chief Counsel

6. Review case # NG-019-14 and # NG-019-016

Sponsor: David P. Jordan, Councilman

XV. ADJOURN

Posted on the Oneida Nation's official website, www.oneida-nsn.gov pursuant to the Open Records and Open Meetings law (§ 107.14.)

The meeting packet of the open session materials for this meeting is available by going to the Oneida Nation's official website at: oneida-nsn.gov/government/business-committee/agendas-packets/

For information about this meeting, please call the Business Committee Support Office at (920) 869-4364 or (800) 236-2214

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Oneida Business Committee Agenda Request

Oneida Nation Arts Board - Burdeena Endhunter and Mercy Metoxen

1. Meeting Date Requested: <u>05</u> / <u>22</u> / <u>19</u>

2. General Information:
Session: Open Executive - See instructions for the applicable laws, then choose one:
Agenda Header: Oaths of Office
☐ Accept as Information only
Administer Oath of Office to Burdeena Endhunter and Mercy Metoxen for the Oneida Nation Arts Board.
3. Supporting Materials Report Resolution Contract Other: 1.
2. 4.
☐ Business Committee signature required
4. Budget Information
☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted
5. Submission
Authorized Sponsor / Liaison: Lisa Summers, Secretary
Primary Requestor/Submitter: Brooke Doxtator, BCC Supervisor
Your Name, Title / Dept. or Tribal Member
Additional Requestor: Name, Title / Dept.
Additional Requestor: Name, Title / Dept.

Oneida Business Committee Agenda Request

6.	Cov	/er	M	em	0	•
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Describe the purpose,	background/history.	and action requested:

On May 8, 2019 the Oneida Business Committee appointed Burdeena Endhunter and Mercy Metoxen to the Oneida Nation Arts Board.

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf OR print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Business Committee Agenda Request

1.	Meeting Date Requested:	05/22/19
2.	General Information: Session:	Executive – must qualify under §107.4-1. Justification: Choose reason for Executive.
3.	Supporting Documents:	
	Report	Resolution Minutes
	Memo/Letter	☐ Bylaws ☐ Contract
	Legal Review	Fiscal Impact Statement Statement of Effect
	Other: Describe	
4.	Budget Information:	
	Budgeted	☐ Budgeted – Grant Funded ☐ Unbudgeted
	Not Applicable	Other: Describe
5.	Submission:	
	Authorized Sponsor:	Lisa Summers, Secretary
	Primary Requestor:	
	Additional Requestor:	(Name, Title/Entity)
	·	
	Additional Requestor:	(Name, Title/Entity)
	Submitted By:	LLIGGINS



Oneida Business Committee

Emergency Meeting 1:00 PM Friday, February 22, 2019 BC Conference Room, 2nd floor, Norbert Hill Center

Minutes

EMERGENCY MEETING

Present: Chairman Tehassi Hill, Vice-Chairman Brandon Stevens, Treasurer Trish King, Secretary Lisa

Summers, Council members: Daniel Guzman King, David Jordan, Kirby Metoxen;

Not Present: Council members: Ernest Stevens III, Jennifer Webster;

Arrived at: n/a

Others present: Jo Anne House, Lisa Liggins, Danelle Wilson;

I. CALL TO ORDER

Meeting called to order by Chairman Tehassi Hill.

For the record: Councilman Ernie Stevens III is out on personal time. Councilwoman Jennifer Webster is out on a pre-planned vacation.

II. OPENING

Opening provided by Councilman Daniel Guzman King.

III. ADOPT THE AGENDA (00:01:32)

Motion by Brandon Stevens to adopt the agenda as presented, seconded by Lisa Summers. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King,

Kirby Metoxen, Lisa Summers

Not Present: Ernie Stevens III, Jennifer Webster

IV. GENERAL TRIBAL COUNCIL

A. Approve two (2) actions regarding the rescheduled special GTC meeting (00:01:48)

Sponsor: Lisa Summers, Secretary

Motion by David P. Jordan to approve March 17, 2019, at 10:00 a.m. as the date and time for the rescheduled special GTC meeting, seconded by Lisa Summers. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King,

Kirby Metoxen, Lisa Summers

Not Present: Ernie Stevens III, Jennifer Webster

Motion by Lisa Summers to approve the notice for the rescheduled special GTC meeting, seconded by Kirby Metoxen. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King,

Kirby Metoxen, Lisa Summers

Not Present: Ernie Stevens III, Jennifer Webster

V. ADJOURN (00:03:48)

Motion by Daniel Guzman King to adjourn at 1:26 p.m., seconded by Brandon Stevens. Motion carried:

Ayes: Brandon Stevens, Daniel Guzman King, David P. Jordan, Trish King,

Kirby Metoxen, Lisa Summers

Not Present: Ernie Stevens III, Jennifer Webster

Minutes prepared by Lisa Liggins, Info Minutes approved as presented on	
Lisa Summers, Secretary	

ONEIDA BUSINESS COMMITTEE

Public Packet

Business Committee Agenda Request

1.	Meeting Date Requested:	05/22/19
2.	General Information: Session:	Executive – must qualify under §107.4-1. Justification: Choose reason for Executive.
3.	Supporting Documents:	
	Report	Resolution Minutes
	Memo/Letter	Bylaws Contract
	Legal Review	Fiscal Impact Statement Statement of Effect
	Other: Describe	
4.	Budget Information:	
	Budgeted	☐ Budgeted – Grant Funded ☐ Unbudgeted
	Not Applicable	Other: Describe
5.	Submission:	
	Authorized Sponsor:	Lisa Summers, Secretary
	Primary Requestor:	
	Additional Requestor:	(Name, Title/Entity)
	Additional Requestor:	(Name, Title/Entity)
	·	LLICOING
	Submitted By:	LLIGGINS



Oneida Business Committee

Executive Session 8:30 AM Tuesday, May 07, 2019 Executive Conference Room, 2nd floor, Norbert Hill Center

Regular Meeting 8:30 AM Wednesday, May 08, 2019 BC Conference Room, 2nd floor, Norbert Hill Center

Minutes

EXECUTIVE SESSION

Present: Chairman Tehassi Hill, Vice-Chairman Brandon Stevens, Council members: David P. Jordan, Kirby Metoxen, Ernie Stevens III:

Not Present: Secretary Lisa Summers, Council members: Daniel Guzman King, Jennifer Webster;

Arrived at: Treasurer Trish King at 8:46 a.m.;

Others present: Jo Anne House, Larry Barton, Debbie Thundercloud, Lisa Liggins, Louise Cornelius, Pat Pelky, Scott Denny, Michele Doxtator, Kaylynn Gresham, Jen Falck, Clorissa Santiago, Jessica Wallenfang:

REGULAR MEETING

Present: Chairman Tehassi Hill, Treasurer Trish King, Council members: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III;

Not Present: Vice-Chairman Brandon Stevens, Secretary Lisa Summers, Councilwoman Jennifer Webster:

Arrived at: n/a

Others present: Jo Anne House, Terry Cornelius, Debbie Thundercloud, Lisa Liggins, Clorissa Santiago, Brandon Wisneski, Chad Wilson, Eugene Schubert, Mike Troge, Chris J. Cornelius, Chris Johnson, Rhiannon Metoxen, Brooke Doxtator, Eric Krawczyk, Trina Schuyler, Jen Falck, Tanya Krueger, Karen Smith, Dennis Johnson, Jacque Boyle, Brian Doxtator, Joanie Buckley, Racquel Hill, Scott Denny, Kaylynn Gresham;

I. CALL TO ORDER

Meeting called to order by Chairman Tehassi Hill at 8:30 a.m.

For the record: Vice-Chairman Brandon Stevens is on approved travel attending the Haskell Board of Regents meeting in Lawrence, KS. Secretary Lisa Summers will be late. Councilwoman Jennifer Webster is on approved travel attending Various State-Tribal Consultations in Bayfield, WI.

II. OPENING (00:00:40)

Opening provided by Councilman Daniel Guzman King.

III. ADOPT THE AGENDA (00:01:45)

Motion by David P. Jordan to adopt the agenda as presented, seconded by Trish King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,

Ernie Stevens III

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

IV. MINUTES

A. Approve the April 24, 2019, regular Business Committee meeting minutes (00:02:05)

Sponsor: Lisa Summers, Secretary

Motion by David P. Jordan to approve the April 24, 2019, regular Business Committee meeting minutes, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,

Ernie Stevens III

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

B. Approve the May 3, 2019, emergency Business Committee meeting minutes (00:02:30)

Sponsor: Lisa Summers, Secretary

Motion by David P. Jordan to approve the May 3, 2019, emergency Business Committee meeting minutes, seconded by Trish King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,

Ernie Stevens III

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

V. RESOLUTIONS

A. Adopt resolution entitled Research Requests: Review and Approval to Conduct (00:02:51)

Sponsor: David P. Jordan, Councilman

Motion by David P. Jordan to adopt resolution 05-08-19-A Research Requests: Review and Approval to Conduct, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,

Ernie Stevens III

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

B. Adopt resolution entitled Amending Resolution BC-09-26-18-D Boards, Committees, and Commissions Law Stipends (00:04:48)

Sponsor: David P. Jordan, Councilman

Motion by Kirby Metoxen to adopt resolution 05-08-19-B Amending Resolution BC-09-26-18-D Boards, Committees, and Commissions Law Stipends, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,

Ernie Stevens III

C. DOMESTIC ANIMAL LAW

1. Adopt resolution entitled Amendments to the Domestic Animal Law (00:08:45)

Sponsor: David P. Jordan, Councilman

Motion by Ernie Stevens III to adopt resolution 05-08-19-C Amendments to the Domestic Animal Law with one (1) noted change to the law [delete "Cash shall not be accepted for payment of fines." from lines 514-515 of Draft 3], seconded by Daniel Guzman King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,

Ernie Stevens III

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

2. Adopt resolution entitled Domestic Animals Law Fine, Penalty, and Licensing Fee Schedule (00:15:10)

Sponsor: David P. Jordan, Councilman

Motion by David P. Jordan to adopt resolution 05-08-19-D Domestic Animals Law Fine, Penalty, and Licensing Fee Schedule with one (1) noted change [add resolution number from item V.C.1. to line 13], seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,

Ernie Stevens III

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

3. Adopt resolution entitled Prohibited Animals under the Domestic Animals Law (00:16:38)

Sponsor: David P. Jordan, Councilman

Motion by David P. Jordan to adopt resolution 05-08-19-E Prohibited Animals under the Domestic Animals Law with one (1) noted change [add resolution number from item V.C.1. to line 13], seconded by Kirby Metoxen. Motion carried:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III

Abstained: Daniel Guzman King

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

VI. APPOINTMENTS

A. Determine next steps regarding seven (7) vacancies - Oneida Nation Arts Board (00:21:35)

Sponsor: Lisa Summers, Secretary

Motion by Ernie Stevens III to appoint Burdeena Endhunter and Mercy Metoxen to the Oneida Nation Arts Board, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Ernie Stevens III

Abstained: Kirby Metoxen

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

Motion by David P. Jordan to repost the remaining vacancies on the Oneida Nation Arts Board, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,

Ernie Stevens III

VII. STANDING COMMITTEES

A. FINANCE COMMITTEE

1. Approve the May 6, 2019, special Finance Committee meeting minutes (00:23:15)

Sponsor: Trish King, Treasurer

Motion by David P. Jordan to approve the May 6, 2019, special Finance Committee meeting minutes, seconded by Trish King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,

Ernie Stevens III

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

B. LEGISLATIVE OPERATING COMMITTEE

1. Accept the April 17, 2019, regular Legislative Operating Committee meeting minutes (00:23:50)

Sponsor: David P. Jordan, Councilman

Motion by Kirby Metoxen to accept the April 17, 2019, regular Legislative Operating Committee meeting minutes, seconded by Trish King. Motion carried:

Aves: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,

Ernie Stevens III

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

2. Approve an amendment to the one-year review of the Children's Code to a sixmonth review (00:24:20)

Sponsor: David P. Jordan, Councilman

Motion by Kirby Metoxen to approve an amendment to the July 26, 2017, directive to complete a one (1) year review of the Children's Code to instead require that a review of the implementation of the Children's Code is conducted six (6) months after the Children's Code takes effect, seconded by Trish King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,

Ernie Stevens III

VIII. TRAVEL REPORTS

A. Approve the travel report - Councilman Kirby Metoxen - Wisconsin Governor's Conference on Tourism - Wisconsin Dells, WI - March 17-20, 2019 (00:28:45)

Sponsor: Kirby Metoxen, Councilman

Motion by David P. Jordan to approve the travel report from Councilman Kirby Metoxen for the Wisconsin Governor's Conference on Tourism in Wisconsin Dells, WI - March 17-20, 2019, seconded by Trish King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Ernie Stevens III

Abstained: Kirby Metoxen

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

B. Approve the travel report - Councilman Ernie Stevens III - Wisconsin Governor's Conference on Tourism - Wisconsin Dells, WI - March 18-19, 2019 (00:29:20)

Sponsor: Ernie Stevens III, Councilman

Motion by David P. Jordan to approve the travel report from Councilman Ernie Stevens III for the Wisconsin Governor's Conference on Tourism in Wisconsin Dells, WI - March 18-19, 2019, seconded by Trish King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen

Abstained: Ernie Stevens III

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

C. Approve the travel report - Councilman Ernie Stevens III - 2019 Great Lakes Intertribal Food Summit - Dowagiac, MI - April 24-29, 2019 (00:30:27)

Sponsor: Ernie Stevens III, Councilman

Motion by David P. Jordan to approve the travel report from Councilman Ernie Stevens III for the 2019 Great Lakes Intertribal Food Summit in Dowagiac, MI - April 24-29, 2019, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen

Abstained: Ernie Stevens III

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

D. Approve the travel report - Councilwoman Jennifer Webster - Tribal Self Governance Advisory Committee (TSGAC) - Washington DC - October 1-4, 2018 (00:31:02)

Sponsor: Jennifer Webster, Councilwoman

Motion by Trish King to approve the travel report from Councilwoman Jennifer Webster for the Tribal Self Governance Advisory Committee (TSGAC) in Washington DC - October 1-4, 2018, noting that this was fully reimbursed by TSGAC, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,

Ernie Stevens III

IX. TRAVEL REQUESTS

A. Approve the travel request in accordance with § 216.16-1 - Five (5) Child Support staff - National Tribal Child Support Association conference - Temecula, CA - June 23-27, 2019 (00:31:50); (02:27:30)

Sponsor: George Skenandore, Division Director/Governmental Services

Motion by Trish King to defer the travel request in accordance with § 216.16-1 for Five (5) Child Support staff to attend the National Tribal Child Support Association conference in Temecula, CA - June 23-27, 2019, seconded by Kirby Metoxen. Motion withdrawn.

Motion by Trish King to table the travel request in accordance with § 216.16-1 for Five (5) Child Support staff to attend the National Tribal Child Support Association conference in Temecula, CA - June 23-27, 2019, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,

Ernie Stevens III

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

Item IX.B. is addressed next.

Motion by David P. Jordan to take this item from the table, seconded by Trish King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,

Ernie Stevens III

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

Motion by David P. Jordan to delete this item from the agenda, seconded by Trish King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,

Ernie Stevens III

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

Item XIV. is addressed next.

B. Approve the travel request - Councilman Kirby Metoxen - 2019 Native American Tourism of Wisconsin conference - Odanah, WI - June 9-11, 2019 (00:35:54)

Sponsor: Kirby Metoxen, Councilman

Motion by Ernie Stevens III to approve the travel request for Councilman Kirby Metoxen to attend the 2019 Native American Tourism of Wisconsin (NATOW) conference in Odanah, WI - June 9-11, 2019, noting NATOW is funding this travel, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Ernie Stevens III

Abstained: Kirby Metoxen

C. Approve the travel request - Councilman Kirby Metoxen and one (1) staff member - Disinterment from Carlisle Boarding School - Carlisle, PA - June 17-21, 2019 (00:36:38)

Sponsor: Kirby Metoxen, Councilman

Motion by David P. Jordan to approve the travel request for Councilman Kirby Metoxen and one (1) staff member to attend the Disinterment from Carlisle Boarding School in Carlisle, PA - June 17-21, 2019, seconded by Ernie Stevens III. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Ernie Stevens III

Abstained: Kirby Metoxen

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

D. Approve the travel request - Councilwoman Jennifer Webster - Administration of Children & Families Tribal Advisory Committee meeting - Washington DC - May 28-31, 2019 (00:39:47)

Sponsor: Jennifer Webster, Councilwoman

Motion by David P. Jordan to approve the travel request for Councilwoman Jennifer Webster to attend the Administration of Children & Families Tribal Advisory Committee meeting in Washington DC - May 28-31, 2019, noting this is grant-funded/will be reimbursed, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,

Ernie Stevens III

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

E. Enter e-poll results into the record regarding approved the travel request for Vice-Chairman Brandon Stevens to attend the Spring Haskell BOR meeting in Lawrence, KS - May 7-10, 2019 (00:40:26)

Sponsor: Lisa Summers, Secretary

Motion by David P. Jordan to enter the e-poll results into the record regarding the approved travel request for Vice-Chairman Brandon Stevens to attend the Spring Haskell Board of Regents meeting in Lawrence, KS - May 7-10, 2019, seconded by Trish King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen

Abstained: Ernie Stevens III

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

X. NEW BUSINESS

A. Approve the reallocation of \$3,000 from the OBC Special Projects line to cover travel expenses to the Addressing Homelessness in Tribal Areas trainings (00:41:38)

Sponsor: David P. Jordan, Councilman

Motion by David P. Jordan to approve the reallocation of \$3,000 from the OBC Special Projects line to cover travel expenses to the Addressing Homelessness in Tribal Areas trainings, seconded by Ernie Stevens III. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,

Ernie Stevens III

B. Re-post one (1) vacancy - Oneida Community Library Board (00:42:15)

Sponsor: Lisa Summers, Secretary

Motion by David P. Jordan to repost one (1) vacancy for the Oneida Community Library Board, seconded by Ernie Stevens III. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,

Ernie Stevens III

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

C. Repost one (1) vacancy - Oneida Police Commission (00:42:40)

Sponsor: Lisa Summers, Secretary

Motion by Kirby Metoxen to repost one (1) vacancy for the Oneida Police Commission, seconded by Trish King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,

Ernie Stevens III

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

D. Repost two (2) vacancies - Oneida Nation School Board (00:43:05)

Sponsor: Lisa Summers, Secretary

Motion by David P. Jordan to repost two (2) vacancies for the Oneida Nation School Board, noting these are parent positions, seconded by Ernie Stevens III. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,

Ernie Stevens III

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

E. Approve a limited waiver of sovereign immunity - Schiavi Seeds LLC HEMP Seed Stewardship Agreement - file # 2019-0363 (00:44:25)

Sponsor: Troy Parr, Division Director/Community & Economic Development

Motion by Trish King to approve a limited waiver of sovereign immunity for the Schiavi Seeds LLC HEMP Seed Stewardship Agreement - file # 2019-0363, seconded by Daniel Guzman King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,

Ernie Stevens III

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

F. Approve a limited waiver of sovereign immunity - Cultivas Bio LLC Purchase and Sales Agreement - file # 2019-0477 (00:46:43)

Sponsor: Troy Parr, Division Director/Community & Economic Development

Motion by David P. Jordan to move item X.F. Approve a limited waiver of sovereign immunity - Cultivas Bio LLC Purchase and Sales Agreement - file # 2019-0477 to executive session and delete from the public record, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,

Ernie Stevens III

G. Approve a limited waiver of sovereign immunity - Konopie LLC Master Purchasing Agreement - file # 2019-0479 (00:47:20)

Sponsor: Troy Parr, Division Director/Community & Economic Development

Motion by Daniel Guzman King to approve a limited waiver of sovereign immunity for the Konopie LLC Master Purchasing Agreement - file # 2019-0479, seconded by Ernie Stevens III. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,

Ernie Stevens III

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

H. Approve amendment # 2 to the Memorandum of Agreement for U.S. Indian Health Service-Bemidji Area project # BE-18-K34 (00:48:33)

Sponsor: Jacque Boyle, Division Director/Public Works

Motion by David P. Jordan to approve amendment # 2 to the Memorandum of Agreement for U.S. Indian Health Service-Bemidji Area project # BE-18-K34, seconded by Daniel Guzman King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,

Ernie Stevens III

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

I. Enter e-poll results into the record regarding approved the MOU between the WisDOT and Oneida Nation - file # 2019-0298 and authorization for the Chairman to sign (00:49:13)

Sponsor: Lisa Summers, Secretary

Motion by David P. Jordan to enter the e-poll results into the record regarding the approved Memorandum of Agreement between the Wisconsin Department of Transportation and Oneida Nation - file # 2019-0298 and authorization for the Chairman to sign, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,

Ernie Stevens III

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

Item XII.A. is addressed next.

XI. REPORTS (01:08:07)

Meeting called to order by Chairman Tehassi Hill at 1:31 p.m.

Roll call for the record:

Present: Chairman Tehassi Hill; Councilman Daniel Guzman King; Councilman David P. Jordan; Treasurer Trish King; Councilman Kirby Metoxen; Councilman Ernie Stevens III; Not Present: Vice-Chairman Brandon Stevens: Secretary Lisa Summers: Councilwoman Jennifer

Not Present: Vice-Chairman Brandon Stevens; Secretary Lisa Summers; Councilwoman Jennifer Webster:

A. OPERATIONAL

1. Accept the Human Services Service Group FY-2019 2nd quarter report (01:08:30)

Motion by David P. Jordan to accept the Human Services Service Group FY-2019 2nd quarter report, seconded by Trish King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,

Ernie Stevens III

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

2. Accept the Housing Service Group FY-2019 2nd quarter report (01:18:15)

Motion by Trish King to accept the Housing Service Group FY-2019 2nd quarter report, seconded by Daniel Guzman King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,

Ernie Stevens III

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

Item XI.A.5. is addressed next.

3. Accept the Planning, Zoning and Development Service Group FY-2019 2nd quarter report (02:23:20)

Motion by David P. Jordan to accept the Planning, Zoning and Development Service Group FY-2019 2nd quarter report, seconded by Trish King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,

Ernie Stevens III

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

Item IX.A. is re-addressed next.

4. Accept the Government Administration Service Group FY-2019 2nd quarter report (01:39:20)

Motion by David P. Jordan to accept the Government Administration Service Group FY-2019 2nd quarter report, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,

Ernie Stevens III

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

Item XI.A.7. is addressed next.

5. Accept the Public Safety Service Group 2nd quarter report (01:31:45)

Motion by Trish King to accept the Public Safety Service Group 2nd quarter report, seconded by Ernie Stevens III. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,

Ernie Stevens III

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

Item XI.A.4. is addressed next.

6. Accept the Utilities, Wells, Wastewater and Septic Service Group FY-2019 2nd quarter report (01:50:55)

Motion by Trish King to accept the Utilities, Wells, Wastewater and Septic Service Group FY-2019 2nd quarter report, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,

Ernie Stevens III

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

Item XI.A.8. is addressed next.

7. Defer the Education and Literacy Service Group FY-2019 2nd quarter report (01:49:40)

Motion by David P. Jordan to defer the Education and Literacy Service Group FY-2019 2nd quarter report to the May 22, 2019, regular Business Committee meeting, seconded by Trish King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,

Ernie Stevens III

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

Item XI.A.6. is addressed next.

8. Accept the Building and Property Maintenance Service Group FY-2019 2nd quarter report (02:00:35)

Motion by David P. Jordan to accept the Building and Property Maintenance Service Group FY-2019 2nd quarter report, seconded by Trish King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,

Ernie Stevens III

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

Item XI.A.3. is addressed next.

XII. GENERAL TRIBAL COUNCIL

A. Approve the meeting minutes portion of the July 2019 semi-annual GTC meeting packet (00:49:55)

Sponsor: Lisa Summers, Secretary

Motion by David P. Jordan to approve the meeting minutes portion of the July 2019 semi-annual GTC meeting packet, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,

Ernie Stevens III

B. Schedule a special Business Committee meeting on June 3, 2019, at 1:30 p.m. to approve the 2019 semi-annual GTC meeting materials (00:52:40)

Sponsor: Lisa Summers, Secretary

Motion by David P. Jordan to schedule a special Business Committee meeting on June 3, 2019, at 1:30 p.m. to approve the 2019 semi-annual GTC meeting materials, seconded by Trish King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,

Ernie Stevens III

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

XIII. EXECUTIVE SESSION (00:53:30)

Motion by Trish King to go into executive session at 9:24 a.m., seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,

Ernie Stevens III

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

Motion by David P. Jordan to come out of executive session at 9:28 a.m., seconded by Trish King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,

Ernie Stevens III

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

A. REPORTS

1. Accept the Gaming General Manager FY-2019 2nd quarter executive report (00:54:35)

Sponsor: Louise Cornelius, Gaming General Manager

Motion by Ernie Stevens III to accept the Gaming General Manager FY-2019 2nd quarter executive report, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,

Ernie Stevens III

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

2. Accept the Environmental, Health, Safety & Land Division FY-2019 2nd quarter executive report (00:55:15)

Sponsor: Patrick Pelky, Division Director/Environmental, Health, Safety & Land

Motion by Trish King to accept the Environmental, Health, Safety & Land Division FY-2019 2nd quarter executive report, seconded by Kirby Metoxen. Motion carried:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III

Abstained: Daniel Guzman King

3. Accept the Comprehensive Housing Division FY-2019 2nd quarter executive report (00:55:35)

Sponsor: Dana McLester, Division Director/Comprehensive Housing

Motion by Kirby Metoxen to accept the Comprehensive Housing Division FY-2019 2nd quarter executive report, seconded by Trish King. Motion carried:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III

Abstained: Daniel Guzman King

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

4. Accept the Human Resources FY-2019 2nd quarter executive report (00:55:55)

Sponsor: Geraldine Danforth, Area Manager/Human Resources

Motion by Trish King to accept the Human Resources FY-2019 2nd quarter executive report as information only, seconded by Kirby Metoxen. Motion carried:

Ayes: Daniel Guzman King, Trish King, Kirby Metoxen, Ernie Stevens III

Abstained: David P. Jordan

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

5. Accept the Retail Enterprise FY-2019 2nd quarter executive report (00:57:55)

Sponsor: Michele Doxtator, Area Manager/Retail Profits

Motion by David P. Jordan to accept the Retail Enterprise FY-2019 2nd quarter executive report, seconded by Ernie Stevens III. Motion carried:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III

Abstained: Daniel Guzman King

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

Motion by David P. Jordan to send the discussion regarding budget projections to the June 18, 2019, BC Work Session, seconded by Kirby Metoxen. Motion carried:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III

Abstained: Daniel Guzman King

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

6. Accept the Emergency Management FY-2019 2nd quarter executive report (00:58:45)

Sponsor: Kaylynn Gresham, Director/Emergency Management

Motion by Trish King to accept the Emergency Management FY-2019 2nd quarter executive report, seconded by David P. Jordan. Motion carried:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III

Abstained: Daniel Guzman King

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

Motion by Trish King to direct that all operations, divisional and non-divisional, ensure compliance with the BC resolution # 03-14-07-A Nation Incident Management System within six (6) months, seconded by David P. Jordan. Motion carried:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III

Abstained: Daniel Guzman King

7. Accept the Chief Counsel report (00:59:32)

Sponsor: Jo Anne House, Chief Counsel

Motion by Kirby Metoxen to accept the Chief Counsel report dated May 7, 2019, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,

Ernie Stevens III

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

Motion by Trish King to approve the legal services contract with Hobbs Straus Dean and Walker LLP file # 2019-0522, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,

Ernie Stevens III

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

B. UNFINISHED BUSINESS

1. Complete the Retail Variance report follow up (01:00:15)

Sponsor: Tehassi Hill, Chairman

Motion by Trish King to accept the discussion regarding the Retail Variance report follow up as information, seconded by David P. Jordan. Motion carried:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III

Abstained: Daniel Guzman King

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

C. NEW BUSINESS

1. Discuss concern regarding areas under GM DR07 and BC DR04 (01:00:40)

Sponsor: David P. Jordan, Councilman

Motion by Trish King to direct the General Manger and Chief Counsel to follow up on the identified concerns and bring back a report in 30 days, seconded by David P. Jordan. Motion carried:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III

Abstained: Daniel Guzman King

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

2. Review application(s) for seven (7) vacancies - Oneida Nation Arts Board (01:01:06)

Sponsor: Lisa Summers, Secretary

Motion by Ernie Stevens III to accept the discussion regarding the applications(s) for seven (7) vacancies on the Oneida Nation Arts Board as information, seconded by David P. Jordan. Motion carried:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III

Abstained: Daniel Guzman King

3. Review and approve the Annual Project Targets report for BC DR04 (01:01:27)
Sponsor: Tehassi Hill, Chairman; Brandon Stevens, Vice-Chairman; Lisa Summers,
Secretary; Trish King, Treasurer

Motion by Kirby Metoxen to accept the discussion and the Annual Project Targets report for BC DR04 as information, seconded by Ernie Stevens III. Motion carried:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III

Abstained: Daniel Guzman King

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

4. Review and approve the Annual Project Targets report for BC DR05 (01:01:54)
Sponsor: Tehassi Hill, Chairman; Brandon Stevens, Vice-Chairman; Lisa Summers,
Secretary; Trish King, Treasurer

Motion by Kirby Metoxen to accept the discussion and the Annual Project Targets report for BC DR05 as information, seconded by David P. Jordan. Motion carried:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III

Abstained: Daniel Guzman King

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

5. Review and approve the Annual Project Targets report for BC DR06 (01:02:16)
Sponsor: Tehassi Hill, Chairman; Brandon Stevens, Vice-Chairman; Lisa Summers, Secretary; Trish King, Treasurer

Motion by Ernie Stevens III to accept the discussion and the Annual Project Targets report for BC DR06 as information, seconded by David P. Jordan. Motion carried:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III

Abstained: Daniel Guzman King

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

6. Review and approve the Annual Project Targets report for BC DR07 (01:02:37)
Sponsor: Tehassi Hill, Chairman; Brandon Stevens, Vice-Chairman; Lisa Summers, Secretary; Trish King, Treasurer

Motion by David P. Jordan to accept the discussion and the Annual Project Targets report for BC DR07 as information, seconded by Kirby Metoxen. Motion carried:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III

Abstained: Daniel Guzman King

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

7. Review and approve the Annual Project Targets report for BC DR09 (01:02:58)
Sponsor: Tehassi Hill, Chairman; Brandon Stevens, Vice-Chairman; Lisa Summers, Secretary; Trish King, Treasurer

Motion by Kirby Metoxen to accept the discussion and the Annual Project Targets report for BC DR09 as information, seconded by David P. Jordan. Motion carried:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III

Abstained: Daniel Guzman King

8. Review and approve the Annual Project Targets report for BC DR10 (01:03::23)

Sponsor: Tehassi Hill, Chairman; Brandon Stevens, Vice-Chairman; Lisa Summers, Secretary; Trish King, Treasurer

Motion by David P. Jordan to accept the discussion and the Annual Project Targets report for BC DR10 as information, seconded by Kirby Metoxen. Motion carried:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III

Abstained: Daniel Guzman King

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

9. Review and approve the Annual Project Targets report for BC DR12 (01:03:50)

Sponsor: Tehassi Hill, Chairman; Brandon Stevens, Vice-Chairman; Lisa Summers,

Secretary; Trish King, Treasurer

Motion by Kirby Metoxen to accept the discussion and the Annual Project Targets report for BC DR12 as information, seconded by David P. Jordan. Motion carried:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III

Abstained: Daniel Guzman King

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

10. Review and approve the Annual Project Targets report for GM DR01 (01:04:10)

Sponsor: Tehassi Hill, Chairman; Brandon Stevens, Vice-Chairman; Lisa

Summers, Secretary; Trish King, Treasurer

Motion by David P. Jordan to accept the discussion and the Annual Project Targets report for GM DR01 as information, seconded by Kirby Metoxen. Motion carried:

Ayes: David P. Jordan, Trish King, Kirby Metoxen Abstained: Daniel Guzman King, Ernie Stevens III

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

11. Review and approve the Annual Project Targets report for GM DR02 and GM DR03 (01:04:35)

Sponsor: Tehassi Hill, Chairman; Brandon Stevens, Vice-Chairman; Lisa

Summers, Secretary; Trish King, Treasurer

Motion by David P. Jordan to accept the discussion and the Annual Project Targets report for GM DR02 and GM DR03 as information, seconded by Kirby Metoxen. Motion carried:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III

Abstained: Daniel Guzman King

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

12. Review and approve the Annual Project Targets report for GM DR04 (01:05:02)

Sponsor: Tehassi Hill, Chairman; Brandon Stevens, Vice-Chairman; Lisa

Summers, Secretary; Trish King, Treasurer

Motion by Kirby Metoxen to accept the discussion and the Annual Project Targets report for GM DR04 as information, seconded by David P. Jordan. Motion carried:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III

Abstained: Daniel Guzman King

13. Review and approve the Annual Project Targets report for GM DR05 (01:05:27)

Sponsor: Tehassi Hill, Chairman; Brandon Stevens, Vice-Chairman; Lisa Summers, Secretary; Trish King, Treasurer

Motion by Kirby Metoxen to accept the discussion and the Annual Project Targets report for GM DR05 as information, seconded by David P. Jordan. Motion carried:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III

Abstained: Daniel Guzman King

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

14. Review and approve the Annual Project Targets report for GM DR06 (01:05:48)

Sponsor: Tehassi Hill, Chairman; Brandon Stevens, Vice-Chairman; Lisa

Summers, Secretary; Trish King, Treasurer

Motion by Kirby Metoxen to accept the discussion and the Annual Project Targets report for GM DR06 as information, seconded by David P. Jordan. Motion carried:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III

Abstained: Daniel Guzman King

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

15. Review and approve the Annual Project Targets report for GM DR07 (01:06:12)

Sponsor: Tehassi Hill, Chairman; Brandon Stevens, Vice-Chairman; Lisa

Summers, Secretary; Trish King, Treasurer

Motion by David P. Jordan to accept the discussion and the Annual Project Targets report for GM DR07 as information, seconded by Kirby Metoxen. Motion carried:

Aves: David P. Jordan, Trish King, Kirby Metoxen, Ernie Stevens III

Abstained: Daniel Guzman King

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

16. Review and approve the Annual Project Targets report for GM DR08 (01:06:32)

Sponsor: Tehassi Hill, Chairman; Brandon Stevens, Vice-Chairman; Lisa

Summers, Secretary; Trish King, Treasurer

Motion by Kirby Metoxen to accept the discussion and the Annual Project Targets report for GM DR08 as information, seconded by Trish King. Motion carried:

Ayes: David P. Jordan, Trish King, Kirby Metoxen
Abstained: Daniel Guzman King, Ernie Stevens III

17. Approve a limited waiver of sovereign immunity - Cultivas Bio LLC Purchase and Sales Agreement - file # 2019-0477 (01:07:10)

Sponsor: Troy Parr, Division Director/Community & Economic Development

Motion by Trish King to approve a limited waiver of sovereign immunity for the Cultivas Bio LLC Purchase and Sales Agreement - file # 2019-0477, seconded by Daniel Guzman King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,

Ernie Stevens III

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

Motion by Trish King to recess at 9:42 a.m. until 1:30 p.m., seconded by David P. Jordan. Motion carried:

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Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,

Ernie Stevens III

Not Present: Brandon Stevens, Lisa Summers, Jennifer Webster

Item XI. is addressed next.

XIV. ADJOURN (02:28:50)

ONEIDA BUSINESS COMMITTEE

Motion by David P. Jordan to adjourn at 2:52 p.m., seconded by Ernie Stevens III. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Trish King, Kirby Metoxen,

Ernie Stevens III

Minutes prepared by Lisa Liggins, Information Management Specialist
Minutes approved as presented on
Lisa Summers, Secretary

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Oneida Business Committee Agenda Request

Adopt resolution entitled Approval of Use of Economic Development, Diversification and Community...

1. Meeting Date Requested: 5 / 22 / 19
2. General Information: Session: Open Executive - See instructions for the applicable laws, then choose one:
Agenda Header: Resolutions
 ☐ Accept as Information only ☑ Action - please describe:
Request to approve resolution to support the use of Economic Development, Diversification, and Community Development Fund for Project ED 18-007, Industrial Hemp Pilot Project
3. Supporting Materials Report Resolution Contract Other: 1. SOE 3.
2. Back Up Information 4.
☐ Business Committee signature required
4. Budget Information ⊠ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted
5. Submission
Authorized Sponsor / Liaison: Patrick Pelky, Division Director/EHSLD
Primary Requestor/Submitter: Michael Troge, Project Manager, Eco-Services Your Name, Title / Dept. or Tribal Member
Additional Requestor: Name, Title / Dept.
Additional Requestor: Name, Title / Dept.

Oneida Business Committee Agenda Request

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6	Cov	IΩr	N/I	am	0.

Describe the purpose, background/history, and action requested:

aspects of a hemp crop. This is a pilot project, therefore we are exploring many paths that are guiding the hemp industry including grain, fiber, and CBD. This resolution and request for a budget increase will allow the Hemp Team to pursue the next phase that include harvest and drying of hemp product.

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf OR print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Nation

Post Office Box 365

Phone: (920)869-2214

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29 30



Oneida, WI 54155

1 2 3 4	Approval of U	BC Resolution # Jse of Economic Development, Diversification and Community Development Fund for Project ED18-007, Industrial Hemp Pilot Project on May 22, 2019
5 6 7 8	WHEREAS,	the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and
9	WHEREAS,	the Oneida General Tribal Council is the governing body of the Oneida Nation; and
10 11 12 13	WHEREAS,	the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and
14 15 16 17	WHEREAS,	the Economic Development, Diversification and Community Development Fund was created by resolutions # BC-09-28-16-B, BC-09-28-16-B and the procedures for use of the fund set forth in resolution # BC-12-12-18-B, <i>Updating and Clarifying Access to the Economic Development, Diversification and Community Development Fund</i> ; and
18 19 20 21 22	WHEREAS,	the ED18-007 Industrial Hemp Project Team has requested an additional allocation of \$60,000 from the Fund to support the 2019 Industrial Hemp Pilot Project, for the necessary supplies and equipment to carry out the work planed for the 2019 growing season; and
23 24 25 26	WHEREAS,	in accordance with resolution # BC-12-12-18-B, Resolve #3, the Community and Economic Development Division Director has submitted an agenda request approving the request as consistent with the purposes of the fund;
27	NOW THERE	FORE BE IT RESOLVED, the Oneida Business Committee does approve the allocation of

\$90,000 from the Economic Development, Diversification and Community Development Fund for the purposes of supporting Project ED18-007, to fulfill the requirements of the Industrial Hemp Pilot Project and

has designated Pat Pelky as being the party responsible for overseeing the expenditure of these funds.



Oneida Nation

Oneida Business Committee Legislative Operating Committee PO Box 365 • Oneida, WI 54155-0365 Oneida-nsn.gov



Statement of Effect

Approval of Use of Economic Development, Diversification and Community Development Fund for Project ED18-007, Industrial Hemp Pilot Project on May 22, 2019

Summary

The resolution approves the allocation of \$60,000 from the Economic Development, Diversification and Community Development Fund for the purpose of supporting Project ED18-007.

Submitted by: Clorissa N. Santiago, Staff Attorney, Legislative Reference Office

Date: May 14, 2019

Analysis by the Legislative Reference Office

The Economic Development, Diversification and Community Development Fund ("the Fund") was created and reaffirmed by resolutions BC-09-28-16-B, BC-07-12-17-A, BC-12-12-18-B, and BC-01-23-19-C.

The Industrial Hemp Project Team has requested an additional allocation of \$60,000 from the Fund to support the 2019 Industrial Hemp Pilot Project, for the necessary supplies and equipment to carry out the work planed for the 2019 growing season.

Resolution BC-01-23-19-C requires the Community and Economic Development Division Director to review every request for use of the Fund, determine if the proposed use is consistent with the Fund, and provide a written recommendation to the Oneida Business Committee regarding whether to authorize funds to be allocated from the Fund to a specific project.

This resolution states that this requirement was met by the action of the Community and Economic Development Division Director submitting an agenda request approving the request as consistent with the purposes of the fund.

Resolution BC-01-23-19-C also requires that the Oneida Business Committee be responsible for authorizing use of the Fund by a resolution clearly identifying the amount of funds authorized and purpose of the funds, which may be identified by a contract number, CIP number, economic development opportunity number or other easily trackable number or designation, and the employee responsible for authorizing expenditures of the authorized amount.

This resolution states that the Oneida Business Committee does approve the allocation of \$60,000 from the Fund for the purposes of supporting Project ED18-007, to fulfill the requirements of the Industrial Hemp Pilot Project and has designated Pat Pelky as being the party responsible for overseeing the expenditure of these funds.

Conclusion

Adoption of this resolution would not conflict with any of the Nation's laws.

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From: Troy D. Parr

Sent: Tuesday, May 14, 2019 1:53 PM **To:** Jennifer A. Falck; Michael F. Troge

Cc: Patrick J. Pelky; Grace K. Koehler; Lisa A. Liggins

Subject: Updated Submittal Packet - 18-007 Request

Attachments: Econ Dev Set Aside request for hemp 05-13-19.pdf; Memo to OBC regarding 18-007

Industrial Hemp Pilot Project Fundign Request_2019-0514.pdf; Resolution - economic and Community Development Fund Project ED18-007.docx; 12-12-18-B

Updating & Clarifying EDDCD Fund.pdf; BC Resolution #04-25-18-J.pdf

Attached please find the update packet for the 18-007 Resolution request. There were a couple of references and typos that needed to be correct. Please delete previous, and use this for the submittal. Again, Mike Troge will be providing the agenda request.

yaw^?kó· (Thank you!)

TROY D. PARR, AIA, LEED®AP[BD+C]

Oneida Architect / Division Director Community & Economic Development Division

office 920.869.4529 cell 920.562.7535 fax 920.869.1610

PO Box 365 Oneida, WI 54155-0365 www.oneida-nsn.gov



Memo

To: Oneida Business Committee

From: Troy D. Parr, AIA, Community & Economic Development Division Director

CC: Pat Pelky, Environmental Health, Safety and Land Director

Date: May 13, 2019

Re: Recommendation for for use of the Economic Diversification and Community

Development Set-aside Fund – ED#18-007 Industrial Hemp Pilot Project

Background

The Oneida Nation has engaged in a concerted project to develop new emerging markets and revenue streams through its agribusiness market expansion efforts. As part of this effort, the Oneida Nation launched an Economic Development Project entitled ED18-007 Industrial Hemp Pilot Project. This project was initially funded through the Economic Diversification and Community Development Set-aside Fund at a funding level of \$60,000 prior, by CDPC on April 18, 2019 (see attached). Additionally, the Industrial Hemp Pilot Project was supported by the Oneida Business Committee in BC Resolution #04-28-18-J.

Findings after Review

In accordance with the latest OBC Resolution #12-12-18-B in my opinion, this appears to be an appropriate use of the Economic, Diversification and Community Development fund and I can offer my recommendation to support this Funding request. This agribusiness pilot project will support future economic growth and development of new emerging market revenue streams on the Oneida Reservation. The current request, plus the previously requested funds approved by CDPC, bring this total funding request to \$90,000 for the ED18-007 Industrial Hemp Pilot Project.

In Closing

Economic Development and creation of new revenue streams is essential to the future of the Oneida Nation's sustainability and survival. Agriculture is inherent to the Oneida Nation way of life, and this agribusiness opportunity aligns with the agribusiness efforts that are identified in the 2018 Economic Development Strategic Plan. This funding allocation will support the Oneida Nation's economic development plans on the Oneida Reservation.

Attachments: BC Resolution #12-12-18-B; BC Resolution #04-28-18-J; III.a.2019 04 18 CDPC Minutes; Memo requesting fund use from Michael Troqe, dated May 13, 2019.

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Oneida Nation

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processing industry; and



Oneida, WI 54155

BC Resolution # 04-25-18-J Support for Industrial Hemp Pilot Program 2018-2019

WHEREAS,	the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and
WHEREAS,	the Oneida General Tribal Council is the governing body of the Oneida Nation; and
WHEREAS,	the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and
WHEREAS,	industrial hemp is a plant that is "estimated for use in more than 25,000 products spanning nine markets," www.NCSL.org , State Industrial Hemp Statutes; and
WHEREAS,	industrial hemp is a federally regulated product under the 21 U.S.C. 812, et seq., as a Schedule I Drug, as updated in the federal regulations; and
WHEREAS,	the Agricultural Act of 2014, the 2014 Farm Bill, included a section 7606 which "legalized the growing and cultivating of industrial hemp for research purposes in States where such growth and cultivation is legal under Federal statutes that would otherwise criminalize such conduct," <i>U.S. Dept. of Agriculture, Department of Justice, and Department of Health and Human Services, Federal Register 81(156), p. 53395</i> ; and
WHEREAS,	the State of Wisconsin adopted 2017 Act 100 which authorized growing and processing of industrial hemp if the grower or processor obtains the appropriate state licenses which are being issued between March 1 and May 1, 2018, www.dactcp.wi.gov ; and
WHEREAS,	the WI Department of Agriculture, Trade and Consumer Protection has identified processes regarding licensing and has cautioned growers that there are currently no registered seed importers recognized through the state by the U.S. Drug Enforcement Agency to sell or transport seeds across state lines, www.dactcp.wi.gov ; and
WHEREAS,	the Oneida Business Committee requested research into growing industrial hemp and any legal issues associated with that business activity through the Community Development and Planning Committee (CDPC); and
WHEREAS,	the CDPC requested the Community and Economic Development Division to provide an

initial review and study of the opportunity to enter the industrial hemp growing and

BC Resolution # 04-25-18-J Support for Industrial Hemp Pilot Program 2018-2019 Page 2 of 2

WHEREAS, the Community and Economic Development Division Director has returned a report to the CDPC and the CDPC has recommended that a study be conducted on a pilot project by

participating in the state industrial hemp licensing program; and

WHEREAS, the Oneida Business Committee desires to support such recommendation by the CDPC and the Community and Economic Development Division Director;

NOW THEREFORE BE IT RESOLVED, the Community and Economic Development Division Director and the Environmental, Health, Safety and Land Division Director is directed the implement the industrial hemp grower pilot project for 2018-2019.

BE IT FURTHER RESOLVED, the Community and Economic Development Division Direct and the Environmental, Health, Safety and Land Division Director shall:

- 1. comply with the requirements of federal law and the requirements of the State of Wisconsin industrial hemp pilot program;
- 2. coordinate as necessary with federal and state regulators to insure compliance with federal and state laws:
- 3. identify a project manager responsible for this business opportunity; and
- 4. develop and present a regular reporting schedule to the Oneida Business Committee on the status of the project and proposed next steps, which may include the development of a business plan for approval.

BE IT FINALLY RESOLVED, the Oneida Business Committee believes that growing industrial hemp is a viable profitable business opportunity which the Nation should pursue, recognizing that federal law creates an exception which requires growers to comply with the requirements of state pilot programs, and there is some uncertainty regarding the extent to which compliance with state pilot program requirements satisfies all of the requirements of federal laws and regulations, or whether growers must take additional steps to comply with federal laws and regulations and that employees act in accordance with federal and state laws and regulations to avoid any potential liability arising out of growing this regulated plant.

CERTIFICATION

I, the undersigned, as Secretary of the Oneida Business Committee, hereby certify that the Oneida Business Committee is composed of 9 members of whom 5 members constitute a quorum; 6 members were present at a meeting duly called, noticed and held on the 25th day of April, 2018; that the forgoing resolution was duly adopted at such meeting by a vote of 5 members for, 0 members against, and 0 members not voting; and that said resolution has not been rescinded or amended in any way.

Oneida Business Committee

*According to the By-Laws, Article I, Section 1, the Chair votes "only in the case of a tie."

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Oneida Nation

Post Office Box 365

Phone: (920)869-2214



Oneida, WI 54155

BC Resolution # 12-12-18-B Updating and Clarifying Access to the Economic Development, Diversification and Community Development Fund

WHEREAS,	the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and
WHEREAS,	the Oneida General Tribal Council is the governing body of the Oneida Nation; and
WHEREAS,	the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and
WHEREAS,	the Oneida Business Committee adopted resolution # BC-09-28-16-B, Assignment of Return on Investment from OTIE to Economic Development and Diversification, which created a set-aside until an endowment could be created and directed development and adoption of standard operating procedures for the use of the restricted funds; and
WHEREAS,	the Treasurer has proposed the development of an economic development corporation, 'Oneida Development Holdings, Inc.,' and identifying the development of the endowment creation resolution, to fulfill the directives of resolution # BC-09-28-16-B; and
WHEREAS,	the Oneida Business Committee approved the creation of the Community & Economic Development Division and authorized the transition into finalizing this action; and
WHEREAS,	the Oneida Business Committee approved the following Vision and Mission statements for the new division: Vision: To elevate the Oneida Nation by providing community & economic development practices that nurture and sustain Oneida families to prosperity. Mission: To strategically implement systems that foster sustainable development and commerce growth that reflect Tsi?niyukwalihotʌ (our ways) with innovative approaches that enrich the natural, built and business environments; and
WHEREAS,	the original resolution adopted in 2016 regarding the OTIE disbursements do not accurately reflect the direction given to the Community & Economic Development Division; and
WHEREAS,	OTIE has been reorganized as a subsidiary under the OESC Group, LLC; and
WHEREAS,	the Oneida Business Committee desires to update the 2016 resolution to correctly reflect the goals of community development and economic development; and

BC Resolution # 12-12-18-B
Updating and Clarifying Access to the Economic Development, Diversification and Community
Development Fund
Page 2 of 3

WHEREAS.

the Oneida Business Committee has reviewed the Economic Development, Diversification and Community Development Fund uses and processes in the prior two years and has determined that it is an appropriate time to update the processes and to allow for greater tracking of the amount of the fund and use of the funds.

Allocation of Dividends and Revenues

NOW THEREFORE BE IT RESOLVED, that resolutions # BC-09-28-16-B and # BC-07-12-17-A are reaffirmed as to the creation of the Economic Development, Diversification and Community Development Fund and superseded regarding processes for access, tracking amount of the fund and use of the funds.

BE IT FURTHER RESOLVED, that the dividends and revenues from OESC Group, LLC and its subsidiaries shall be allocated to the Economic Development, Diversification and Community Development Fund. The interest income generated by any balance shall not accrue to the Economic Development, Diversification and Community Development Fund.

Review and Recommend for Use of Funds

BE IT FURTHER RESOLVED, that the Community and Economic Development Division Director shall review every request for use of the fund, determine if the proposed use is consistent with the fund, and provide a written recommendation to the Oneida Business Committee regarding whether to authorize funds to be allocated from the Economic Development, Diversification and Community Development Fund to a specific project identified by a contract number, CIP number, economic development opportunity number or other easily trackable number or designation.

Authorization to Use Funds

BE IT FURTHER RESOLVED, that the Oneida Business Committee shall be responsible for authorizing use of the Economic Development, Diversification and Community Development Fund by a resolution clearly identifying the amount of funds authorized and purpose of the funds, which may be identified by a contract number, CIP number, economic development opportunity number or other easily trackable number or designation, and the employee responsible for authorizing expenditures of the authorized amount.

Tracking Balance and Use of Funds

BE IT FURTHER RESOLVED, that the Community and Economic Development Division Director shall be responsible for maintaining a list of authorized uses and amounts annually forwarding that list to the Chief Financial Officer who shall notify the Committee and Economic Development Division Director of the beginning balance in each fiscal year and authorize access to reports which identify the withdrawals from the fund.

Allocation of Funds Once Authorized

BE IT FURTHER RESOLVED, that the Chief Financial Officer shall create the necessary accounts to identify the Economic Development, Diversification and Community Development Fund, allocations and withdrawals, including transfer of funds to a contract, CIP project, economic development opportunity or other authorized activity within the appropriate business unit.

BE IT FURTHER RESOLVED, that the Community and Economic Development Division Director shall, on an annual basis, obtain a reconciliation from any party authorized to utilize the funds, which may be conducted in conjunction of an internal audit or assistance from the Accounting Department.

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BC Resolution # 12-12-18-B
Updating and Clarifying Access to the Economic Development, Diversification and Community
Development Fund
Page 3 of 3

Standard Operating Procedures

BE IT FINALLY RESOLVED, that the Community and Economic Development Division Director and the Chief Financial Officer shall create necessary standard operating procedures consistent with this resolution.

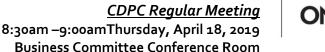
CERTIFICATION

I, the undersigned, as Secretary of the Oneida Business Committee, hereby certify that the Oneida Business Committee is composed of 9 members of whom 5 members constitute a quorum; 8 members were present at a meeting duly called, noticed and held on the 12th day of December, 2018; that the forgoing resolution was duly adopted at such meeting by a vote of 7 members for, 0 members against, and 0 members not voting*; and that said resolution has not been rescinded or amended in any way.

Lisa Summers, Secretary
Oneida Business Committee

*According to the By-Laws, Article I, Section 1, the Chair votes "only in the case of a tie."

Community Development Planning Committee





Minutes - DRAFT

Present: Ernest Stevens III, Daniel Guzman King, Kirby Metoxen

Others Present: Susan Doxtator, Eugene Schubert, Joannie Buckley, Mike Troge, Rae Skenandore, Stacie Cutbank, Jacque Boyle, Troy Parr, Patrick Pelky, Paul Witek

I. Call to Order and Roll Call

Meeting called to order at 9:10 a.m. by Ernest Stevens III with Daniel Guzman King Kirby Metoxen.

II. **Adopt the Agenda**

Motion by Daniel Guzman King to approve the agenda; seconded by Kirby Metoxen. Motion carried unanimously.

Motion by Daniel Guzman King to add Oneida Nation Hemp Project update to the agenda and add Oneida Nation Hemp Project as a standing update; seconded by Kirby Metoxen. Motion carried unanimously.

III. **Meeting Minutes**

a. Meeting Minutes from March 7, 2019

Motion by Kirby Metoxen to approve the agenda; seconded by Daniel Guzman King. Motion carried unanimously.

IV. **Unfinished Business**

V. **Standing Updates**

a. Energy Team Monthly Update – Ernest Stevens III, Michael Troge

Motion by Daniel Guzman King to accept the update; seconded by Kirby Metoxen. Motion carried unanimously.

b. Housing Updates

Strategic housing team would like to have their own standing update on the CDPC.

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Motion by Daniel Guzman King to accept the report and to move Housing updates and all subsections to under Strategic Housing Team Update; seconded by Kirby Metoxen. Motion carried unanimously.

- 1. Small Homes Monthly Update Daniel Guzman–King, Planning
- 2. Low Income Housing Tax Credits Monthly Update Dana McLester
- c. Upper Oneida Monthly Update Oneida Planning Department

Motion by Daniel Guzman King to come back with a draft CIP package for next months CDPC Meeting; seconded by Kirby Metoxen. Motion carried unanimously.

d. Food Innovation Center Monthly Update – Joanie Buckley

Motion by Daniel Guzman King to accept the Food Innovation Center Monthly update; seconded by Kirby Metoxen. Motion carried unanimously.

e. 200 Year Celebration Monthly Update – Susan Doxtator, Planning

Motion by Kirby Metoxen to approve the verbal update; seconded by Daniel Guzman King. Motion carried unanimously.

f. Oneida Nation Hemp Project

Motion by Kirby Metoxen to approve the verbal update; seconded by Daniel Guzman King. Motion carried unanimously.

Motion by Daniel Guzman King accept the discussion accept the update and except the Oneida Nation Hemp Project plan; seconded by Kirby Metoxen. Motion carried unanimously.

Motion by Daniel Guzman King to direct Community Development Director and the Hemp team to draft a resolution to activate \$60,000.00 from the Community Economic Development Fund for equipment to execute the Oneida Nation Hemp Project plan; seconded by Kirby Metoxen. Motion carried unanimously.

VI. New Business

VII. Adjourn

Motion by Daniel Guzman King to adjourn at 12:30p.m.; seconded by Kirby Metoxen. Motion carried unanimously.





Michael Troge Project Manager P.O. Box 365 Oneida, WI 54155

Environmental, Health, Safety & Land Division



May 13, 2019

To: Oneida Business Committee, Troy ParrFrom: Michael Troge, Hemp Pilot Project ManagerCc: Patrick Pelky, William Vervoort, Gene Schubert

Re: Economic Development Set-Aside Funds

The Hemp Pilot Project Team has made a lot of progress to develop a plan and procure hemp seed to grow industrial hemp on Oneida Nation land. This pilot project is intending to plant four varieties of hemp that span the different industry products – fiber, grain, and CBD. Our seed vendors have facilities in place, are well established in the industry, meet federal & state requirements, and market seed varieties that have some level of certification across the country. Two of the vendors have facilities in the local area. The Hemp team is addressing and meeting the technical, financial, and legal issues as well as managing for risk associated with this new industry. The Community Development Planning Committee and the Hemp Team have been working together to accomplish the actions that will support a successful pilot study. Thirty-one acres are reserved for this hemp crop. Planting is scheduled to commence in early June.

The initial budget of \$30,000 has been used for state licensing, agronomic support, travel, seed purchase, sowing, sampling, and testing of hemp crops. Harvest and Drying of the hemp crop will be the next phase. The Hemp Team requests that the Business Committee consider approving \$60,000 from the Economic Development Set-Aside Funds to support activities and equipment that are listed below.

Tiller	\$10,000	Tsyunhehka multi-purpose equipment
Grain bin upgrades	\$5,000	Existing Nation-owned equipment
Fuel	\$3,000	
Fertilizer	\$9,000	Organic fertilizer products and support
Equipment lease	\$3,000	Specialized equipment needs
Custom services	\$5,000	Contract services primarily for harvest
Drying facility	\$3,000	CBD drying to promote labor efficiency
Drying equipment	\$9,000	Promotes active drying
Agronomic support	\$9,000	Consulting and personnel support

Public Packet

Oneida Business Committee Agenda Request

Adopt resolution entitled Oneida Nation Support of Sports Betting Core Principles

1.	Meeting Date Requested:	<u>5</u> / <u>22</u> / <u>19</u>
2.	General Information: Session: ⊠ Open ☐ Execu	utive - See instructions for the applicable laws, then choose one:
	Agenda Header: Resolutions	
	☐ Accept as Information only☑ Action - please describe:	
	Adopt the Sports Wagering	Core Principles Resolution.
3.	Supporting Materials ☐ Report ☐ Resolution ☐ Other:	☐ Contract
	1.	3.
	2	4.
	☐ Business Committee signature	re required
4.	Budget Information	
	☐ Budgeted - Tribal Contribution	on 🔲 Budgeted - Grant Funded 🔲 Unbudgeted
5.	Submission	
	Authorized Sponsor / Liaison:	Jo Anne House, Chief Counsel
	Primary Requestor/Submitter:	Krystal John, Staff Attorney/Law Office
		Your Name, Title / Dept. or Tribal Member
	Additional Requestor:	Name, Title / Dept.
	Additional Day	Name, Tale / Dept.
	Additional Requestor:	Name, Title / Dept.

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1		BC Resolution
2		Oneida Nation Support of Sports Betting Core Principles
3		
4 5 6	WHEREAS,	the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and
7 8 9	WHEREAS,	the Oneida General Tribal Council is the governing body of the Oneida Nation; and
10 11 12 13	WHEREAS,	the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and
14 15 16 17 18	WHEREAS,	in May of 2018, in <i>Murphy v. National Collegiate Athletic Association</i> , the United States Supreme Court invalidated the Professional and Amateur Sports Protection Act (PASPA), which made it illegal for most states to authorize or license sports betting; and
19 20 21	WHEREAS,	the invalidation of PASPA allowed for the expansion of sports betting on a state-by-state basis; and
22 23 24 25	WHEREAS,	in accordance with <i>Dairyland Greyhound Park, Inc., v. Doyle</i> , Wisconsin Tribal Nations are able to amend their Gaming Compacts to add additional Class III casino games, such as sports betting; and
26 27 28 29	WHEREAS,	the Oneida Nation has reviewed the Sports Book Betting Core Principles discussed by Wisconsin Tribal Nations at the All Nations meeting held on March 4, 2019; and
30 31 32 33	WHEREAS,	the Sports Book Betting Core Principles establish tribal consensus for the minimum framework for Gaming Compact Amendments with the Governor to include sports betting as an available Class III game; and
34 35 36 37 38	WHEREAS,	consensus is desired from all Wisconsin Tribal Nations, even those not interested in pursuing compact amendments at this time, to ensure that each Wisconsin Tribal Nations' opportunities are protected to pursue sports wagering if and when the Nation deems appropriate; and
39 40	WHEREAS,	the Sports Betting Core Principles are as follows:
41 42 43 44		 Maintain tribal gaming exclusivity in the gaming compacts. Stress the importance of illegal gaming enforcement and clear reporting channels for suspected illegal activity to push players from the illegal market to the legal market, provide safety and maintain integrity of sporting events.

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45	3.	Negotiate to avoid any increased percentage of payment under the gaming
46		compacts – the profit margins on sports book are low and cannot justify ar
47		increased percentage of payment.
48	4.	Avoid payment of any fees paid directly to the league in any form, including
49		the following:
50		a. Integrity Fees;
51		b. Official League Data Fees; and/or
52		c. Intellectual Property Licensing Fees.
53	5.	Advocate to allow use of mobile application within tribal lands and not limited
54		to bricks and mortar to assist in fluidity of the game and converting players
55		from the illegal market.
56	6.	Advocate to allow the full spectrum of sports betting offerings, including ir
57		play wagers.
58	7.	Agree the available sports betting market will be limited to collegiate and
59		professional sports and will not include wagering on youth sporting activities.
60		
61	NOW THEREF	ORE BE IT RESOLVED, that the Oneida Nation is in support of the Core
62	Pr	inciples as identified in this Resolution.

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Oneida Business Committee Agenda Request

Adopt resolution entitled Interpretation of Resolution # BC-02-27-19-B, Regarding the Education Endowm

1. Meeting Date Requested:	<u>05</u> / <u>22</u> / <u>19</u>
2. General Information: Session: Open Execu	utive - See instructions for the applicable laws, then choose one:
Agenda Header: Resolutions	
☐ Accept as Information only☒ Action - please describe:Adopt resolution entitled Info	erpretation of Resolution # BC-02-27-19-B, Regarding the Education Endowment
3. Supporting Materials ☐ Report ☐ Resolution ☐ Other:	☐ Contract
1. Statement of Effect (han	dout) 3.
2.	4.
☐ Business Committee signatur	re required
4. Budget Information	
☐ Budgeted - Tribal Contribution	on 🔲 Budgeted - Grant Funded 🔲 Unbudgeted
5. Submission	
Authorized Sponsor / Liaison:	Lisa Liggins, Chair/Oneida Nation School Board
Primary Requestor/Submitter:	Your Name, Title / Dept. or Tribal Member
Additional Requestor:	Name, Title / Dept.
Additional Requestor:	Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

+++BACKGROUND+++

The Tribal Treasurer and the Oneida Nation School Board (Board) met and discussed the future protections regarding settlement funds received from the Ramah Navajo Chapter litigation. The Board determined that part of the funds would be used immediately to provide technology and other support to the school system and the remainder, \$900,000.00, would be allocated to the Education Endowment. Resolution # BC-02-27-19-B was adopted and created the Education Endowment.

The Board Chair was notified via email there were concerns from the school regarding the amount that had been transferred to the Education Endowment. Per the info provided, the entire amount of the school's portion of the settlement funds, not \$900,000.00 as agreed upon, had been transferred to the endowment. The Board discussed the issue at the rescheduled, regular May 16, 2019, meeting where the Board Chair notified the Board that she would work with the OBC Liaison, Vice-Chairman Brandon Stevens, to find a solution, which may be a clarifying resolution.

The Board Chair discussed the issue with the OBC Liaison and requested to work with Chief Counsel to determine a solution to this issue; this request was approved. The Board Chair consulted with Chief Counsel and agreed that the resolution BC-02-27-19-B did not clearly identify that \$900,000.00 represented the "all remaining funds from the Oneida Nation School Settlement". Chief Counsel drafted the attached interpreting resolution to provide that clarification. The Assistant Chief Finance Officer has reviewed the attached resolution and indicated the adoption of this resolution should clear up any questions.

+++REQUESTED ACTION+++

Adopt resolution entitled Interpretation of Resolution # BC-02-27-19-B, Regarding the Education Endowment

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf OR print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

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Oneida Nation

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Phone: (920) 869-2214



Oneida, WI 54155

		BC Resolution #			
2	Interp	Interpretation of Resolution # BC-02-27-19-B, Regarding the Education Endowment			
1 2 3 4 5 6	WHEREAS,	the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and			
6 7	WHEREAS,	the Oneida General Tribal Council is the governing body of the Oneida Nation; and			
7 8 9 10	WHEREAS,	the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and			
11 12 13 14	WHEREAS,	the Tribal Treasurer and the Oneida Nation School Board met and discussed the future protections regarding settlement funds received from the Ramah Navajo Chapter litigation; and			
15 16 17 18	WHEREAS,	the Oneida Nation School Board determined that part of the funds would be used immediately to provide technology and other support to the school system and the remainder, \$900,000.00, would be allocated to the Education Endowment; and			
19 20 21	WHEREAS,	the Treasurer, Finance Committee and Oneida Business Committee were informed of this intention; and			
22 23 24 25 26	WHEREAS,	resolution # BC-02-27-19-B which created the Education Endowment accurately reflected the transfer of \$900,000.00 of school system settlement funds would be transferred, it was not clearly identified that \$900,000.00 represented the "all remaining funds from the Oneida Nation School Settlement," <i>Resolve #1</i> ; and			
27 28 29	WHEREAS,	the Oneida Business Committee and the Oneida Nation School Board desire to memorialize an interpretation of the intent of the parties in resolution # BC-02-27-19-B; and			
30 31 32 33 34	\$900,000.00 f transferred to t	FORE BE IT RESOLVED, that Resolve #1 in resolution # BC-02-27-19-B is interpreted that from the Oneida Nation School System Ramah Navajo Chapter litigation settlement is the Education Fund and, as identified by the Oneida Nation School Board, all remaining funds d for current needs as identified by the board.			
35 36 37	any actions ne	FORE BE IT FINALLY RESOLVED, that the Chief Financial Officer is directed to finalize edded to correct the transfer, noting any interest that has been earned on the amount the endowment will remain in the endowment.			

Approve the May 13, 2019, regular Finance Committee meeting minutes **Oneida Business Committee Agenda Request**

1. Meeting Date Requested:	05 / 22 / 19		g. 149	
2. General Information: Session: ☑ Open ☐ Exec	utive - See instructions for	the applicable l	aws, then choose one:	
Agenda Header: Standing Co	mmittees			
☐ Accept as Information only☑ Action - please describe:BC approval of Finance Com	nmittee Mtg. Minutes of the	e FC Meeting M	inutes of May 13, 2019	
3. Supporting Materials ☐ Report ☐ Resolution ☐ Other: 1. FC E-Poll approving 5/1:	☐ Contract	3,		
- Toll approving 57	5, 17 Williams]	, , , , , , , , , , , , , , , , , , ,	
2. FC Mtg Minutes of 5/13/	/19	4		
Business Committee signatu	Business Committee signature required			
4. Budget Information ☐ Budgeted - Tribal Contributi	on 🔲 Budgeted - Gra	ınt Funded	Unbudgeted	
5. Submission				
Authorized Sponsor / Liaison:	Trish King, Tribal Treasur	er		
Primary Requestor:	Primary Requestor: Denise Vigue, Executive Assistant to the CFO /Finance Administration Your Name, Title / Dept. or Tribal Member			
Additional Requestor:	Name, Title / Dept.			
Additional Requestor:	Name, Title / Dept.			



MEMORANDUM

TO: Finance Committee

CC: Business Committee

FR: Denise J. Vigue, Executive Assistant

DT: May 14, 2019

RE: E-Poll Results of: FC Meeting Minutes of May 13, 2019

An E-Poll vote of the Finance Committee was conducted to approve the 5/13/19 Finance Committee meeting minutes. The results of the completed E-Poll are as follows:

E-POLL RESULTS:

There was a Majority <u>4 YES</u> votes from Patrick Stensloff, Larry Barton, Daniel Guzman King and Chad Fuss to approve the May 13, 2019 Finance Committee Meeting Minutes.

These Finance Committee Minutes of May 13, 2019 will be placed on the next Business Committee agenda of May 22, 2019 for approval and placed on the next Finance Committee agenda of June 3, 2019 to ratify this E-Poll action.

Per the Finance Committee By-Laws Article III-Meetings; Sect: 3-4 Quorum. Four (4) members of the Finance Committee shall constitute a quorum. & Sect: 3-6 Voting. (d) The Finance Committee shall act by a majority of vote of the quorum present at any meeting.



FC REGULAR MEETING

MAY 13, 2019 • Time: 9:00 A.M. BC Executive Conference Room

REGULAR MEETING MINUTES

FC REGULAR MEETING:

Patricia King, FC Chair/Treasurer Larry Barton, FC Vice-Chair/CFO
Daniel Guzman King, BC Council Member Patrick Stensloff, Purchasing Director

EXCUSED: Jennifer Webster, BC Council Member, Chad Fuss, AGGM-Finance (Gam. Alt.) and

Shirley Barber, FC Elder Member

OTHERS PRESENT: David Emerson, Ron Wurth, Ken Dennison and Denise J. Vigue taking Minutes

I. CALL TO ORDER: The Regular FC Meeting was called to order by the FC Chair at 9:00 A.M.

II. APPROVAL OF AGENDA: MAY 13, 2019

Motion by Larry Barton to approve the Finance Committee meeting agenda of May 13, 2019. Seconded by Patrick Stensloff. Motion carried unanimously.

III. APPROVAL OF MINUTES: MAY 6, 2019 (Approved via E-Poll on 5/7/19):

Motion by Patrick Stensloff to ratify the FC E-Poll action taken on May 7, 2019 approving the May 6, 2019 Finance Committee Meeting Minutes. Seconded by Larry Barton. Motion carried unanimously.

IV. TABLED BUSINESS: None

V. CAPITAL EXPENDITURES:

1. Everi – Slot Games Amount: \$114,750.

David Emerson, Gaming Slots Dept.

David was present and explained this is a standard change over of machines on the floor for maximum performance /profit; will use machines as a test bank and will be provided with free conversions.

Motion by Patrick Stensloff to approve the Everi slot games Gaming Capital Expenditure in the amount of \$114,750.00. Seconded by Larry Barton. Motion carried unanimously.

VI. DONATIONS:

REPORT:

1. FC Donation Report for May 2019

Denise J. Vigue, Finance

Motion by Patrick Stensloff to accept the May 2019 Finance Committee Donation Report. Seconded by Daniel Guzman King. Motion carried unanimously.

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REQUESTS:

1. Transformation House, Inc. in Green Bay

Requestor: Manuelus Reacco, President / Director

There was no one present to provide additional information to the questions the Finance Committee had; there was a suggestion to defer until requestor could be present; additional information made public will also be shared with the FC for the next meeting or when requestor can be present.

Amount: \$2,500.

Amount: \$255,000.

Amount: \$50,000.

Motion by Larry Barton to defer this request to the next meeting or when the requestor could be present to provide specific information on reason for this request. Seconded by Patrick Stensloff. Motion carried unanimously.

2. Discussion: Central WI Indigenous Peoples' Day Powwow

OBC Referral: Lisa Summers & Patricia King

After review of the information from the city of Wausau the Finance Committee agreed to forward this request on for further review to other areas; they also noted this is for FY2020 so there is time for a proper review.

Motion by Larry Barton to defer this request to Joint Marketing for their consideration and to ask Joint Marketing to make requestor know of raffle items that could be available. Seconded by Patrick Stensloff. Motion carried unanimously.

Amendment to the Motion by Daniel Guzman King to also send this request on to Tourism and Legislative Affairs for their consideration. Seconded by Larry Barton Motion carried unanimously.

VII. NEW BUSINESS:

1. Hank Williams, Jr. Entertainment Contract

Ron Wurth, Gaming Marketing

Ron and Ken Dennison were present and discussed the Anniversary Celebration including these entertainment requests; also a chance to target gold club players and public ticket sales.

Motion by Patrick Stensloff to approve the Hank Williams, Jr. contract in the amount of \$255,000.00 for entertainment at the 25th Anniversary celebration in July. Seconded by Daniel Guzman King. Motion carried unanimously.

2. Sara Evans Entertainment Contract

Ron Wurth, Gaming Marketing

Motion by Patrick Stensloff to approve the Sara Evans contract in the amount of \$50,000.00 for entertainment at the 25th Anniversary celebration in July. Seconded by Daniel Guzman King. Motion carried unanimously.

VIII. EXECUTIVE SESSION: None

IX. FOLLOW UP: None

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X. OTHER:

1. FC - FY19 Second Quarter Report to the BC

Denise J. Vigue, Finance

Motion by Patrick Stensloff to approve the FY19 Second Quarter Report of the Finance Committee and forward to the Business Committee Reports agenda. Seconded by Daniel Guzman King. Motion carried unanimously.

XI. FOR INFORMATION ONLY:

1. Bally – 4 Slot Percentage Games (no purchase)

Motion by Patrick Stensloff to accept as information only the 4-Slot percentage games from Bally. Seconded by Larry Barton. Motion carried unanimously.

XII. ADJOURN: Motion by Patrick Stensloff to adjourn. Seconded by Larry Barton. Motion carried unanimously. Time: 9:30 A.M.

Minutes taken & transcribed by:
Denise Vigue, Executive Assistant to the CFO
& Finance Committee Contact/Recording Secretary

Oneida Business Committee's FC Minutes Approval Date:	Finance Committee-E-Poll Minutes Approval Date: <u>May</u>	14, 2019
	Oneida Business Committee's FC Minutes Approval Date: _	

Public Packet

Oneida Business Committee Agenda Request

Accept the May 1, 2019, regular Legislative Operating Committee meeting minutes

1. Meeting Date Requested: 5 / 22 / 19	
2. General Information: Session: Open Executive - See instructions for the applicable laws, then choose one:	
Agenda Header: Standing Committees	
 ☐ Accept as Information only ☑ Action - please describe: 	
Accept the May 1, 2019 Legislative Operating Committee Meeting minutes	
3. Supporting Materials Report Resolution Contract Other:	
1. 5/1/19 LOC Meeting Minutes 3.	
2.	
☐ Business Committee signature required 4. Budget Information	
☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted	
5. Submission	
Authorized Sponsor / Liaison: David P. Jordan, LOC Chairperson	
Primary Requestor/Submitter: Jennifer Falck, LRO Director Your Name, Title / Dept. or Tribal Member	
Additional Requestor:	
Name, Title / Dept. Additional Requestor: Name, Title / Dept.	



Oneida Nation Oneida Business Committee

Legislative Operating Committee PO Box 365 • Oneida, WI 54155-0365



LEGISLATIVE OPERATING COMMITTEE MEETING MINUTES

Oneida Business Committee Conference Room-2nd Floor Norbert Hill Center May 1, 2019 9:00 a.m.

Present: David P. Jordan, Kirby Metoxen, Jennifer Webster, Ernest Stevens III

Excused: Daniel Guzman King

Others Present: Maureen Perkins, Brandon Wisneski, Clorissa Santiago, Jennifer Falck, Kristen

Hooker, Leyne Orosco, Rae Skenandore, Lee Cornelius, Eugene Shubert

I. Call to Order and Approval of the Agenda

David P. Jordan called the May 1, 2019 Legislative Operating Committee meeting to order at 9:00 a.m.

Motion by Kirby Metoxen to approve the agenda; seconded by Ernest Stevens III. Motion carried unanimously.

II. Minutes to be Approved

Motion by Jennifer Webster to approve the April 17, 2019 Legislative Operating Committee meeting minutes and forward to the Oneida Business Committee for consideration; seconded by Ernest Stevens III. Motion carried unanimously.

III. **Current Business**

1. Domestic Animals Law Amendments (1:04-13:14)

Motion by Jennifer Webster to accept the updated public meeting comment review memorandum and updated draft; seconded by Kirby Metoxen. Motion carried unanimously.

Motion by Jennifer Webster to approve the adoption packet for the proposed amendments to the Domestic Animals law and forward to the Oneida Business Committee for consideration; seconded by Ernest Stevens III. Motion carried unanimously.

Motion by Kirby Metoxen to approve the resolution titled, "Domestic Animals Law Fine, Penalty, and Licensing Fee Schedule" and forward to the Oneida Business Committee for consideration; seconded by Ernest Stevens III. Motion carried unanimously.

Motion by Jennifer Webster to approve the resolution titled, "Prohibited Animals under the Domestic Animals Law" and forward to the Oneida Business Committee for consideration; seconded by Kirby Metoxen. Motion carried unanimously.



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IV. New Submissions

1. Legislative Procedures Act Amendments (13:16-15:06)

Motion by Kirby Metoxen to deny adding the Legislative Procedures Act to the active files list; seconded by Ernest Stevens III. Motion carried unanimously.

V. Additions

VI. Administrative Items

1. Children's Code One Year Review Modification Memo (15:09-17:44)

Motion by Jennifer Webster to approve the memo requesting for a modification of the Children's Code One Year Review and forward to the Oneida Business Committee for consideration; seconded by Kirby Metoxen. Motion carried unanimously.

2. Amending Resolution BC-09-26-18-D Boards, Committees, and Commissions Law Stipends (17:46-25:24)

Motion by Jennifer Webster to approve the resolution titled, "Amending Resolution BC-09-26-18-D Boards, Committees, and Commissions Laws Stipends" with the addition of a redline copy and forward to the Oneida Business Committee for consideration; seconded by Kirby Metoxen. Motion carried unanimously.

3. Research Requests: Review and Approval to Conduct (25:28-29:17)

Motion by Jennifer Webster to approve the resolution titled, "Research Requests: Review and Approval to Conduct" resolution and forward to the Oneida Business Committee for consideration; seconded by Ernest Stevens III. Motion carried unanimously.

4. FY19 LOC Second Quarter Report (29:18-39:10)

Motion by Jennifer Webster to approve the FY19 LOC Second Quarter Report with changes and forward to the Oneida Business Committee for consideration; seconded by Kirby Metoxen. Motion carried unanimously.

VII. Executive Session

VIII. Adjourn

Motion by Ernest Stevens III to adjourn the May 1, 2019 Legislative Operating Committee meeting at 9:39 a.m.; seconded by Jennifer Webster. Motion carried unanimously.

Oneida Business Committee Agenda Request

Accept the Oneida Personnel Commission May 2019 update

1.	Meeting Date Requested:	<u>5</u> / <u>22</u> / <u>19</u>			
2. 0	General Information: Session: ⊠ Open □ Execu	utive. Coe instructions for the applicable laws then shoose one.			
	Session: Open Execu	utive - See instructions for the applicable laws, then choose one:			
	Agenda Header: Standing Cor	mmittags			
	Agenda Header: Standing Cor	militees			
	☐ Accept as Information only				
	Action - please describe:				
		A Commission Pi Monthly Undate Mome			
	Accept the Offeida Personne	el Commission Bi-Monthly Update Memo			
2	Supporting Materials				
J	Report Resolution	☐ Contract			
	☐ Other:				
	1. OPC Bi-Monthly Update	Memo 3.			
	1. OPC BI-MONTHLY Opuate	Memo 5.			
	2.	4.			
	۷٠	4·			
	☐ Business Committee signatur	re required			
4.	Budget Information				
	☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted				
5	Submission				
J. .	Subillission				
	Authorized Chancer / Linican	David B. Jordan LOC Chairmerson			
	Authorized Sponsor / Liaison:	David P. Jordan, LOC Chairperson			
	Primary Requestor/Submitter:	Jennifer Falck, LRO Director			
	rimary nequestor/submitter.	Your Name, Title / Dept. or Tribal Member			
	Additional Poquetter				
	Additional Requestor:	Name, Title / Dept.			
	Additional Requestor:				
	BUTTO TO THE STORY				



Oneida Nation Oneida Business Committee Legislative Operating Committee PO Box 365 • Oneida, WI 54155-0365



TO: Oneida Business Committee

FROM: David P. Jordan, Legislative Operating Committee Chairman

DATE: May 22, 2019

RE: Oneida Personnel Commission Progress Update

On September 26, 2018, the Oneida Business Committee adopted resolution BC-09-26-18-F titled, "Rescission of the Dissolution of the Oneida Personnel Commission and Related Emergency Amendments in accordance with General Tribal Council's August 27, 2018 Directive."

This resolution formally recognized General Tribal Council's directive to rescind the actions of the Oneida Business Committee related to the dissolution of the Oneida Personnel Commission, and to rescind the related emergency amendments. As a result, resolution BC-04-11-18-A, which dissolved the Oneida Personnel Commission, was formally repealed and the Oneida Personnel Commission was formally reinstated.

Resolution BC-09-26-18-F provides details on how the Oneida Personnel Commission's responsibilities will be addressed until such time that the Oneida Personnel Commission is prepared to once again exercise its authority.

Additionally, this resolution directs the Legislative Operating Committee to provide updates on the progress of the Oneida Personnel Commission to the Oneida Business Committee on a bimonthly basis, at the second Oneida Business Committee meeting of the month.

The Oneida Business Committee amended resolution BC-09-26-18-F on March 13, 2019, through the adoption of resolution BC-03-13-19-C in an effort to provide clarification on which entity of the Nation is providing administrative support to the Oneida Personnel Commission in regards to the grievance hearing process.

This memorandum serves as the fourth update on the progress of the Oneida Personnel Commission.

ONEIDA PERSONNEL COMMISSION BYLAWS

On January 9, 2019, the Oneida Business Committee adopted amendments to the Oneida Personnel Commission Bylaws. Since then, further amendments have been prepared. These updated bylaws are ready to be considered by the Oneida Business Committee. They will be presented to the Oneida Business Committee when the larger bylaws amendments project is complete, and all of the boards, committees, and commission's bylaws come to the Oneida Business Committee for approval.

POSTING AND APPOINTMENTS

The Oneida Business Committee Support Office (BCSO) posted for the two (2) remaining vacant positions. The Oneida Business Committee did not approve those applicants and the positions have been posted again.

TRAINING

The BCSO met with the Training and Development Department from the Human Resources Area on May 3, 2019 to discuss training options. Another meeting will be scheduled soon to discuss training again and come to some decisions about the best strategy.

NEXT STEPS

- 1. Continue to work on filling the two remaining vacant positions.
- 2. Oneida Business Committee will consider the adoption of amended bylaws.
- 3. The Records Management Department will begin digital scanning of the existing Oneida Personnel Commission files for the new Commissioners. Having easy access to past Oneida Personnel Commission decisions will help the new Commissioners to review precedent when making hearing decisions.

Requested Action

Accept this memorandum as an update on the progress of the Oneida Personnel Commission.



Oneida Business Committee Agenda Request

Accept the March 14, 2019, regular Quality of Life Committee meeting minutes

1. Meeting Date Requested: 5 / 22 / 19	
2. General Information: Session: Open Executive - See instructions for the applicable laws, then choose one:	
Agenda Header: Standing Committees	
☐ Accept as Information only☒ Action - please describe:	
Motion to accept the March 14, 2019 Quality of Life meeting minutes.	
3. Supporting Materials Report Resolution Contract Other:	
1. 3/14/2019 QOL Meeting Minutes 3.	
2.	
☐ Business Committee signature required 4. Budget Information ☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted	
5. Submission	
Authorized Sponsor / Liaison: Brandon Stevens, Vice-Chairman	
Primary Requestor/Submitter: Aliskwet Ellis, Recording Clerk/ BC Support Office Your Name, Title / Dept. or Tribal Member	
Additional Requestor:	
Name, Title / Dept. Additional Requestor: Name, Title / Dept.	



Quality of Life Committee

March 14, 2019 8:30 a.m. BC-ECR

Minutes

Present: Ernest Stevens III, Trish King (ad hoc), Kirby Metoxen, Brandon Stevens **Others Present:** Dr. Ravinder Vir, Tina Jorgenson, Fawn Billie, Pat Pelky, Melissa Nuthals, Cathy Bachhuber

I. Call to Order and Roll Call

Meeting called to order by Ernest Stevens III at 8:39 a.m. with Kirby Metoxen and Trish King present. Brandon Stevens arrived at 9:00 a.m.

II. Approval of the agenda

Motion by Trish King to approve the agenda with moving the Quality of Life Survey Results to the top of the agenda, seconded by Kirby Metoxen. Motion carried unanimously.

III. Approval of Meeting Minutes

A. January 10, 2019, Quality of Life meeting minutes

Motion by Ernest Stevens III to approve the January 10, 2019, QOL meeting minutes, seconded by Kirby Metoxen. Motion carried unanimously.

IV. Unfinished Business

A. Mental Health Checkups – Daniel Guzman-King

Motion by Kirby Metoxen for the QOL [Chair] to send the directors a letter indicating support for participation in the Wellness Summit, seconded by Ernest Stevens III. Motion carried unanimously.

B. Big Brother Big Sisters for Northeast Wisconsin Update – Ernest Stevens III

Motion by Kirby Metoxen to accept the update and remove the item from the QOL agenda, seconded by Ernest Stevens III. Motion carried unanimously.

C. 7G Youth Initiative Update – Ernest Stevens III

Motion by Kirby Metoxen to forward the MOU for legal review, seconded by Ernest Stevens III. Motion carried unanimously.

V. New Business

A. Quality of Life 2018 Survey Results – Ernest Stevens III, Melissa Nuthals

Motion by Ernest Stevens III to accept the 2018 QOL Survey Results, seconded by Kirby Metoxen. Motion carried unanimously.

Quality of Life Committee Minutes March 14, 2019



VI. Reports

A. Tribal Action Plan

Motion by Kirby Metoxen to accept the TAP initiative transition update, seconded by Ernest Stevens III. Motion carried unanimously.

B. Environmental Issues - Daniel Guzman-King

Motion by Ernest Stevens III to accept the update and forward to a small sub-team consisting of Daniel Guzman-King, Ernest Stevens III, Environmental, and the Law Office, to put together a plan on what should be worked on by a larger work team, seconded by Kirby Metoxen. Motion carried unanimously.

C. Zero Suicide - Dr. Ravinder Vir

Motion by Kirby Metoxen to accept the update on Zero Suicide, seconded by Ernest Stevens III. Motion carried unanimously.

VII. Additions

VIII. Adjourn

Motion by Kirby Metoxen to adjourn at 10:48 a.m., seconded by Ernest Stevens III. Motion carried unanimously.

Quality of Life Committee Minutes March 14, 2019

Public Packet

Oneida Business Committee Agenda Request

Accept the April 11, 2019, regular Quality of Life Committee meeting minutes

1. Meeting Date Requested: 5 / 22 / 19						
2. General Information: Session: Open Executive - See instructions for the applicable laws, then choose one:	_					
Agenda Header: Standing Committees	_					
☐ Accept as Information only☒ Action - please describe:						
Action - please describe: Motion to accept the April 11, 2019 Quality of Life meeting minutes.						
3. Supporting Materials Report Resolution Contract Other:						
1. 4/11/2019 QOL Meeting Minutes 3.						
2. 4.	_					
<u></u>						
☐ Business Committee signature required						
4. Budget Information						
☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted						
5. Submission						
Authorized Sponsor / Liaison: Brandon Stevens, Vice-Chairman						
Primary Requestor/Submitter: Aliskwet Ellis, Recording Clerk/ BC Support Office Your Name, Title / Dept. or Tribal Member						
Additional Requestor:						
Name, Title / Dept. Additional Requestor: Name, Title / Dept.						

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Quality of Life Committee

April 11, 2019 8:30 a.m. BC-ECR

Minutes

Present: Daniel Guzman-King, Tehassi Hill, Kirby Metoxen, Ernest Stevens III **Other Present:** Dr. Vir, Cathy Bachhuber

I. Call to Order and Roll Call

Meeting called to order by Daniel Guzman-King at 8:52 a.m. with Tehassi Hill and Kirby Metoxen also present. Ernest Stevens III arrived at 9:30 a.m.

II. Approval of the agenda

Motion by Tehassi Hill to approve the agenda, seconded by Kirby Metoxen. Motion carried unanimously.

III. Approval of Meeting Minutes

A. March 14, 2019, Quality of Life meeting minutes

Motion by Kirby Metoxen to accept, seconded by Tehassi Hill. Motion carried. Abstention: Tehassi Hill

- IV. Unfinished Business
- V. New Business

VI. Reports

A. Tribal Action Plan

Motion by Tehassi Hill to accept the verbal update on the Tribal Action Plan, seconded by Kirby Metoxen. Motion carried unanimously.

B. Environmental Issues – Daniel Guzman-King

Motion by Tehassi Hill to accept the verbal update, seconded by Kirby Metoxen. Motion carried unanimously.

C. Oneida Wellness Council Quarterly Report – Tina Jorgensen

Motion by Tehassi Hill to request the QOL Chair to send out the letter of support before the next [QOL] meeting, seconded Kirby Metoxen. Motion carried unanimously.

- VII. Additions
- VIII. Adjourn

Public Packet 66 of 126

Motion by Kirby Metoxen to adjourn at 9:49 a.m., seconded by Tehassi Hill. Motion carried unanimously.

Oneida Business Committee Agenda Request

Approve the Oneida Head Start/Early Head Start By-Laws - File # 2011-1378

1. Meeting Date Requested: 05 / 22 / 19

2. General Information: Executive - See instructions for the applicable laws, then choose one: Session: Unfinished Business Agenda Header: Accept as Information only To approve Head Start/Early Head Start Policy Council By-Laws and Selection Criteria. 3. Supporting Materials □ Report ☐ Resolution ☐ Contract ○ Other: 3. **Bv-Laws** 2. Selection Criteria Business Committee signature required 4. Budget Information ☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted 5. Submission Authorized Sponsor / Liaison: Jennifer Webster, Council Member Primary Requestor/Submitter: Jessica Wallenfang, Exec Assistant Your Name, Title / Dept. or Tribal Member Additional Requestor: Name, Title / Dept. Additional Requestor: Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

Purpose: To review and approve the Early/Head Start By-Laws and Selection Criteria.							
Background: On March 27, 2019, the By-laws and Selection Criteria were presented to the BC for approval in accordance with the Federal Head Start Act. The OBC requested the Legislative Reference Office to review the Boards, Committees, and Commissions Law to determine if Head Start By-laws must be in compliance with this law. The LRO Director determined that the Policy Council By-laws are not required to abide by this law, therefore, the By-laws may be approved by the OBC.							
Requested Action: To approve the Early/Head Start Policy Council By-laws and Selection Criteria.							

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf OR print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Cheryl L. DuBois

From:

Jennifer A. Falck

Sent:

Thursday, May 2, 2019 2:06 PM

To:

Cheryl L. DuBois

Cc:

Tsyoshaaht C. Delgado; Lisa M. Summers; David P. Jordan; Jennifer A. Webster; Kirby W.

Metoxen; Kristen M. Hooker

Subject:

Head Start Policy Council Bylaws

Hello Cheryl-

I hope you are well. Councilman Jordan forwarded the Policy Council's updated bylaws to me yesterday, to be placed on a Legislative Operating Committee's agenda. I work in the Legislative Reference Office and it is our job to review the bylaws for accuracy- to ensure that all the boards, committees, and commissions bylaws are compliant with the recently amended Boards, Committees, and Commissions law.

However, the Policy Council is not required to comply with this law, because the Council does not meet the definition of an "entity". In the Definitions portion of the law, an entity is defined as;

"a board, committee, or commission created by the General Tribal Council or the Oneida Business Committee whose members are appointed by the Oneida Business Committee or elected by the Nation's membership." (105.3-1)(h).

In reading the bylaws submitted, the Council does not qualify as an "entity" subject to the Boards, Committees, and Commissions law because members are neither appointed by the Oneida Business Committee, or elected by the Nation's membership. It appears that members are elected to the Council by the parents or guardians that have children in one of the Head Start facilities, but not the Oneida Nation as a whole.

That being the case, changes to the Council's bylaws are not a legislative issue. Therefore, this item will not be added to the Legislative Operating Committee's agenda or active files list.

I am including a link to the Boards, Committees, and Commissions law- if you would like to review it. I hope I have explained this clearly. Please email or call me if you have further questions.

Here is the link to the law:

https://oneida-nsn.gov/dl-file.php?file=2018/09/Chapter-105-Boards-Committees-and-Commissions-BC-09-26-18-C.pdf

Jennifer Falck, MPA
Legislative Reference Office Director
Oneida Nation
jfalck@oneidanation.org
920-869-4312
https://oneida-nsn.gov/register/

Legislative Operating Committee



Agenda Request Form

1)	Request Date: 04/25/2019			
2)	Contact Person(s): Cheryl L. DuBois		Dept: Onelda Hea	d Start/Early Head Start Program
	Phone Number: 920-490-3870	Email:	cdubois@oneidanation	.org
3)	Agenda Title: Policy Council By-Laws			
)	Detailed description of the item and the reason. The Policy Council By-Laws must be signed			
	to oversee the Head Start/Early Head	d Start		
	List any supporting materials included and s	ubmitted v	with the Agenda Request Fo	·m
	1) It was reviewed by the Law Office		3)	
	2) The Policy Council approved the By-Laws			
5)	Please List any laws, ordinances or resolutio	n that mig	ht be affected:	
-,	Lisa Summers wants to make sure it is in	_		gn-off on the By-Laws
6)	Please List all other departments or person(s	s) vou have	brought your concern to:	
۷)	Pat Garvey did the Law Review for th			Program
7)	Do you consider this request urgent?	Yes	□No	
,	If yes, please indicate why:			
	11 yes, preuse mareure why.			
A 11	ndersigned, have reviewed the attached mat	terials an	d understand that they are	subject to action by the
	ive Operating Committee	\ \	a understand that they are)
natu	re of Requester:	100	y Interim	Duector
			Omoida	HS/FHS Dr
			Cruwal 1	101011011

Please send this form and all supporting materials to:

LOC@oneidanation.org

Legislative Operating Committee (LOC) P.O. Box 365

P.O. Box 365 Oneida, WI 54155 Phone 920-869-4376

Page number 1

Chenge Ltd

Oneida Head Start/Early Head Start **HSS/EHS Policy Council Special Meeting Minutes** School Year 2018 - 2019

	46	<i>I</i> yes	/ 40
Data	1.1	/ -	<i>1</i> 1x
Date:	1.2	, ,	, 10

Minutes Amended on

12/18/18 to include RaeAnn Fumaker in

attendance.

Call to Order 1.

Start Time: _4:20 p.m.

11. Roll Call

	Head Start		Early Head Start		Community Member		BC Liaison
E	Dean LaFlex, Chair	Х	Eric Boucher	Х	Lance Kelley	E	Jennifer Webster
Χ	Jessica Hernandez, Secretary	E	Kyra Delveaux	E	Cassandra Metoxen	E	Kirby Metoxen
Х	Isaiah Skenandore	X	RaeAnn Funmaker	of the state of th			
Х	Kim Laluzerne						
Χ	Tamar Ramirez]	

A – Absent (no call no show) X - Present

NOTE: Quorum = four (4) members which must include a minimum of three (3) parents/guardians with children currently enrolled.

Others in attendance: Susan Arnold, Family Services Supervisor; Cheryl DuBois, Interim Director

Minutes taken by: Jessica Hernandez, PC Secretary

III. Old Business

1. Update By-Laws

Change: Section 1-4 Membership, e. Un-excused absences and resignations- Changed to read:

Meeting attendance is required. Failure to attend three (3) meetings without excused absences shall be reason for removal by Policy Council vote. Resignations shall be in writing and presented to the Policy Council Secretary and shared with the Director. Excused absences may consist of but are not limited to, death/funeral, hospitalization or emergency situations, and communicated to HS/EHS Director or designee.

Change: Add Section 111-6 Reimbursement- Policy Council members will be paid \$25 stipend for regular and special meetings, and \$50 for Policy Council training. Low-income

Page number 2

Policy Council members will be paid using federal funding and all others will be paid using tribal contribution funds.

A final draft of the updated By-Laws will be completed and submitted for approval on the Oneida Business Committee Agenda for January or February 2019.

Motion to approve amended By-Laws by Tamar Ramirez and seconded by RaeAnn Funmaker. ___6__agreed, ___0_ opposed, ___0_ abstained, motion carried.

IV. New Business

1. Bus Purchase Update

Discussion: Cheryl DuBois, Interim Director provided an update on the status of the purchase of a new HS bus. Jean Vandyke, Tribal Accountant, provided an analysis to Cheryl D. and other staff but did not include costs related to HS Duration classroom bus routes which are 10 additional contact days (170 instead of 160). Costs for Field trips costs were also not considered in the analysis. In addition, the program must determine how purchasing a school bus for the program will be sustained and maintenance costs provided for. Policy Council members discussing asking Jean Vandyke or other Tribal Accounting Rep. and Tsyoshaaht Delgado present the updated analysis to the policy council at the December meeting.

Motion by RaeAnne Funmaker requesting the Interim Director, Cheryl DuBois to have a Tribal Accounting Representative present the updated Bus Purchase Analysis to the HS/EHS Policy Council at the December 19th meeting, seconded by Lance Kelly. __6_agreed, _0_ opposed, _0_ abstained, motion carried.

V. Adjourn

Motion by Jessica Her	nandez	to adjourn and seconded by	/ Tamar Ramirez.	_6_agreed,
0 opposed,(0 abs [.]	tained, motion carried.		
Meeting End Time:	6:30	n m		

ONEIDA LAW OFFICE

CONFIDENTIAL: ATTORNEY/CLIENT WORK PRODUCT

TO:

Cheryl L. DuBois

Headstart Program

Use this number on future correspondence:

2011-1378

FROM: Patricia M. Stevens Garvey, Staff Attorney

Patricia M. Garvey Digitally signed by Patricia M. Garvey Date: 2019.04.08 09:55:54 -05'00'

DATE: April 8, 2019

RE:

Headstart Program-Policy Council By-Laws

Purchasing Department Use

-Contract Approved

Contract Not Approved

(see attached explanation)

If you have any questions or comments regarding this review, please call 869-4327.

The attached agreement, contract, policy and/or guaranty has been reviewed by the Oneida Law Office for legal content only. Please note the following:

✓ The document is in appropriate legal form. (Execution is a management decision.)

ONEIDA HEAD START/EARLY HEAD START POLICY COUNCIL BY-LAWS

Article I. Authority

- I-1 Name The name of this council shall be the Oneida Head Start/Early Head Start (HS/EHS)

 Program Policy Council and, for purposes of this document, shall be referred to as the *Policy Council*.
- I-2 Authority The Oneida HS/EHS shall implement the Head Start Program Performance Standards 1304.50 (Program Governance) and appendix A, for which this HS/EHS Policy Council is created. This entity is created by the Oneida Business Committee by adoption of these by-laws on this day of 2019.
- I-3 Office The office mailing address of this entity shall be:

Oneida Head Start/Early Head Start

PO Box 365

Oneida, WI 54155

Attention: HS/EHS Director

The <u>physical meeting place</u> shall be determined at the first meeting of this entity and may change from time to time as determined by the entity but shall be within the reservation boundaries unless noticed to the membership prior to designating the meeting location.

I-4 Membership

- a. Number of members The Policy Council shall be comprised of twelve (12)
 Members, which consists of eight (8) parents/guardian(s) of children enrolled in the
 Oneida Head Start/Early Head Start programs, and four (4) community representatives,
 such as but not limited to, parents of formerly enrolled children, Health Clinic Personnel,
 Business Committee members, Private Sector Representatives, HS/EHS grandparents or
 community elders. Parents/Guardians shall constitute 51% of the voting membership.
- **b.** Recruitment The opportunity to be elected to the Policy Council shall be advertised in the community by newsprint and social media (as applicable) for no less than fourteen (14) days.
 - c. How elected or appointed —Individuals will submit their information to the Oneida HS/EHS Staff and be placed on a ballot. In August all ballots will be presented to parents/guardians to vote for their site representatives. Site representatives will be comprised of three (3) representatives from Norbert Hill site, three (3) representatives from Three Sisters site and two (2) representatives from Early Head Start. All groups will vote on the community members.
- d. How Vacancies are filled All vacancies shall be filled by individual(s) with the next highest votes on the ballot. If there are no qualified individuals remaining a secondary election will take place immediately.
- e. Un-excused absences and resignations Meeting attendance is required.

 Failure to attend three (3) meetings without excused absences shall be reason for removal by Policy Council vote. Resignations shall be in writing and presented to the Policy Council Secretary and shared with the Director. Excused absences may consist of but are not limited to, death/funeral, hospitalization or emergency situations, and communicated to HS/EHS Director or designee.
- f. Term of Office The members shall serve terms of one (1) year and shall be elected annually by a majority vote at the annual meeting, which shall be held in September of each year. No member shall serve more than five (5) consecutive terms.

g. Representation – Individual members are prohibited from assuming Policy Council responsibilities or representation without prior approval from the Policy Council.

Article II. Officers

- II-1 Officers The Policy Council shall have four (4) officers: Chairperson, Vice-Chairperson, Secretary and Treasurer.
- II-2 Chairperson duties The Chairperson shall preside at all meetings and maintain order. Prior to the meeting, the chairperson will prepare the agenda with the HS/EHS Director. The Chairperson also serves on committees and coordinates activities as needed; works closely with the HS/EHS Director as necessary; acts as the official representative of the Council; is knowledgeable of the Council By-Laws, Head Start policies and requirements and performs other duties as assigned.
- II-3 Vice-Chairperson Duties The Vice-Chairperson shall preside at all meetings in the absence of the Chairperson and appoint a Vice-Chairperson for that meeting. The Vice-Chairperson shall serve as a delegate to represent said group, and work with the Chairperson in all matters that concern the program and the Policy Council.
- II-4 Secretary Duties The Secretary shall record the minutes of all Policy Council meetings; keep copies of the By-Laws, standing rules, roster of members, member attendance list, a list of unfinished business and a copy of each agenda; keep a file of all correspondence received; read correspondence as needed; maintain a file of minutes; assist the Chairperson in following the agenda and record and read motions and perform other duties as assigned.
- II-5 Treasurer Duties The treasurer shall be responsible for making quarterly reports of the Parent Activity Accounts and shall serve in the absence of The Secretary and shall assist in performing duties whenever necessary.
- II-6 How chosen and length of term The Officers shall serve terms of one (1) year and shall be elected annually by a majority vote at the annual meeting, which shall be held in September of each year. No officer shall serve more than five (5) consecutive terms. In the event of a vacancy, the successor shall be appointed by the Policy Council for the duration of the unexpired term.
- II-7 Absence of Officers In case of all absence of all officers, and a quorum is present, parents shall appoint a Chairperson, Vice-Chairperson, Secretary, and Treasurer for that meeting.
- II-8 Special/Subcommittee Special committees shall be created when necessary.

Article III. Meetings

- III-1 Regular Meetings Regular Meetings of this Policy Council will be held monthly on a date and at a time decided upon by the Council and at a place provided by the program.
- III-2 Emergency or special meetings Emergency or special meetings may be called by the Chairperson and Director with at least 48 hours advanced notice.
- III-3 Quorum A quorum shall consist of four (4) Policy Council Members to include at least three (3) of the voting parents/guardian(s) at any given meeting. Voting parents/guardian(s) are those whose children are currently enrolled in the Oneida HS/EHS programs.
- **III-4** Order of business The regular meetings of the Policy Council shall follow the order of business as set out herein:
 - a. Call to order

- b. Approval of Agenda and Old Minutes
- c. Directors Report
- d. Financials
- e. Old Business
- f. New Business
- g. FYI
- h. Adjournment
- III-5 Voting Voting members are those who are members of the Policy Council. The Chair will vote only in the case of a tie.
- **III-6 Reimbursement** Policy Council members will be paid \$25.00 stipend for regular and special meetings, and \$50.00 for Policy Council training. Low-income Policy Council members will be paid using federal funding and all others will be paid using tribal contribution funds.

Article IV. Reporting

- IV-1 Format Agenda items shall be in an identified format. All documents will be coded to match the number on the agenda.
- IV-2 Minutes Minutes shall be typed and in a consistent format designed to generate the most informative record of the meetings of the entity.
- IV-3 Reporting The HS/EHS program shall ensure the sharing of accurate and regular information for use by the governing body and the Policy Council about program planning, policies and Head Start operations, including:
 - a. Monthly financial statements, including credit card expenditures;
 - b. Monthly program information summaries;
 - c. Program enrollment reports, including attendance reports for children whose care is partially subsidized by another public agency;
 - d. Monthly reports of meals and snacks provided through programs of the Department of Agriculture;
 - e. The financial audit;
 - f. The annual self-assessment, including any findings related to such assessment;
 - g. The communitywide strategic planning and needs assessment of the Head Start agency, including any applicable updates:
 - h. Communication and guidance from the Secretary; and
 - i. The program information reports.

Article V. Amendments

- V-1 Amendments to the By-Laws Amendments are effective upon adoption by a majority vote of the Policy Council and approval by the Oneida Business Committee.
- V-2 Review of By-laws At the first regular meeting following the election of Policy Council, officers will review the by-laws and shall determine that they are current.

Article VI. Duties and Responsibilities

- VI-1 Purpose The Oneida HS/EHS program is part of the ever-growing educational system of the Oneida Nation. Therefore, as the Policy Council, we shall commit ourselves to a greater involvement in our children's education, especially birth through five years of age.
- VI-2 Responsibilities The responsibilities of the Policy Council are as follows:

- a. To assist in the development of program philosophy, work plans, provide review, and make recommendations before final approval of all grants and proposals.
- b. To approve grant applications and the annual budget of HS/EHS.
- c. To participate in and approve the employment of HS/EHS employees.
 - i. One Policy Council member to serve on the interview committee with the Oneida Nation Human Resource Department for all Head Start employee positions.
 - ii. To approve the termination of HS/EHS employees at a Policy Council meeting.
- d. To bring forth suggestions and ideas for program improvement and all operations.
- e. To recommend policies for the Oneida HS/EHS program.
- f. To assist in encouraging, promoting and involving HS/EHS parents/guardians in the Oneida HS/EHS program activities.
- g. To serve as a link to public and private organizations to foster greater community participation and use of common resources.
- h. To establish and/or participate with existing committees to accomplish mutual objectives.

VI-3 Grievance Committee – The Oneida HS/EHS program empl	~	
the Oneida Nation's internal resolution process, which is to ap	opeal to the Oneida	Judiciary.
		1
HS/EHS Policy Council Approval:		
Signed:		
Policy Council Chairperson/Designee		
	·	
Oneida Business Committee Approval:		
Signed:	· • •	•
Oneida Business Committee Chairperson/Designee	į,	i

CONTRACT REVIEW REQUEST FORM

This form must be filled out **COMPLETELY**.

General Instructions: 1.

- 1. Contracts must be submitted to the Law Office no less than ten (10) business days prior to commencement of the contract.
- 2. Please read the contract prior to submission. If the contract language does not make sense to you, request an explanation from the contractor.
- 3. **DO NOT SIGN** contracts prior to attorney approval. All contracts signed or contract services started prior to legal approval are reported to the Business Committee.
- 4. If you need immediate review of a contract, call the Law Office at 869-4327 **PRIOR** to sending the contract.
- 5. Upon receipt of the contract, the Law Office will assign a file number which is located in the top right-hand corner of the legal review. Any future communication concerning this contract should reference this file number.
- 6. You will receive an e-mail notification when the review of your contract is complete.
- 7. All contracts must be submitted with a completed and signed Conflict of Interest Disclosure Form.
- 8. SUBMIT ALL FORMS IN .PDF FORMAT

Date:	3/28/2019	Telephone:	(920) 490-3870
Contact Person:	Cheryl L. DuBois	Extension:	3870
Department:	Oneida Head Start/ Early Hea Start Program	d Response Needed By	y: <u>3/5/2019</u>
Name of Contractor:	Oneida Head Start/ Early	Head Start Policy Council	By-Laws
Contract Start Date:	9/5/2018	Contract Total Amount	\$0
Contract End Date:	9/3/2019		
Does this contract h	ave an automatic renewal clause?	(Yes or No)	Reviewed annually
	lvance notice (in days that must be g	•	7 days.
Special Instructions,	reflect the current He program went before 27, 2019 and was dire	Policy Council By-Laws head Start Program Perform the Business Committee of ected to have the Law Offi led to for the next BC Me	mance Standards. The on Wednesday, March ce review this

Submit form as an e-mail attachment following these steps:

- 1. Go to: File > Save & Send > Send Using E-Mail > Send as PDF (opens a new mail form in GroupWise)
- 2. Fill in the "To" field with "Oneida Law"
- 3. Attach Contract, completed and signed Conflict of Interest Disclosure Form and any other documentation associated this contract.

Oneida Business Committee Agenda Request

Approve the travel report - Councilman Kirby Metoxen - Native American Tourism of Wisconsin (NATOW)

1. Meeting Date Requested: 5 / 22 / 19
2. General Information: Session: Open Executive - See instructions for the applicable laws, then choose one:
Agenda Header: Travel Report
 Accept as Information only Action - please describe: To accept the travel report for NATOW Strategic Planning for 2020-2021 & 2019 Conference Planning meetings February 19th-21st, 2019.
3. Supporting Materials Report Resolution Contract Other: 1. 3.
2. 4.
Business Committee signature required Business Committee signature required
4. Budget Information
☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted
5. Submission
Authorized Sponsor / Liaison: Kirby Metoxen, Councilmember
Primary Requestor/Submitter: Your Name, Title / Dept. or Tribal Member
Additional Requestor: Name, Title / Dept.
Additional Requestor: Name, Title / Dept.

BUSINESS COMMITTEE TRAVEL REPORT



Travel Report for:

Kirby Metoxen

Travel Event:

NATOW Strategic Planning for 2020-2021 & 2019

Conference Planning

Travel Location:

Danbury, WI

Departure Date:

02/19/2019 \$0.00-Grant Return Date:

02/21/2019

Projected Cost:

Funded by NATOW

Actual Cost:

\$0.00-Grant Funded by NATOW

Date Travel was Approved by OBC:

02/13/2019

Narrative/Background:

Councilman Kirby Metoxen is the representative for the Oneida Nation and member of NATOW (Native American Tourism of Wisconsin) Advisory Board. NATOW held a meeting for Conference Planning for 2019 on February 19, 2019 and a meeting for Strategic Planning for fiscal year 2020-2021 on February 20th, 2019. The NATOW organization covered costs for hotel and mileage.

Conference Planning for 2019:

NATOW is looking for final report and picture for the TTAG Grant that was received by each tribe for FY2018. NATOW is also looking for donations for raffles/door prizes and 200 promotion items for registration bags. Below is the tentative schedule for the 2019 NATOW Conference:

Conference 2019 AGENDA - TENTATIVE AND SUBJECT TO CHANGES

Tuesday, June 11, 2019

6:30

N8V Dance Fitness with Michelle Reed

7:30 am

Registration

8am

Networking Continental Breakfast (Sponsorship Opportunity)

Woodland Indian Art Show and Exhibition opens

8:30am

Opening Ceremony

Welcoming Addresses

Chairman, Bad River Band of Lake Superior Chippewa Cherie Pero, Guest Services Manager, Bad River Casino & Treasurer, NATOW Peter LaBlanc,

Chairman, NATOW Apache Danforth, Director, NATOW

9:15-10:15

Morning Breakout Session #1 - Itinerary Building - Create Your Tourism

Business Committee Travel Report

Product Morning Breakout Session #2-Gaming Track-Trends and Forecast. Morning Breakout Session #3 - Marketing and Promotions

Break (Sponsorship Opportunity)

10:30 - 11:15 General Session - NATOW Gets Real hosted by Bobbi Webster - Sara Meany, Wisconsin Secretary of Tourism

11:15 -11:45 General Session -- Economic Development Panel -

Noon Lunch - Sponsored by 2020 Menominee Tribe of Indians

1:15 - 1:45 General Session - NATOW Gets Real hosted by Bobbi Webster -

Break (Sponsorship Opportunity)

2 - 3 pm Afternoon Breakout Session #1 - Itinerary Building - Create Your Tourism Product Afternoon Breakout Session #2 - Marketing and Promotions Morning Breakout Session #3 - Department of Tourism Programs and Development

3 pm Break (Sponsorship Opportunity)

3:15 General Session - NATOW Gets Real hosted by Bobbi Webster - Featuring Luisa Salomoni (invited) Preparing Native Wisconsin for the Italian Visitor

4 pm Announce Art Show winner Training Session Complete

5pm "Traditional" Dinner hosted by Bad River Band of Lake Superior

Chippewa and Bad River Lodge and Casino

6pm Recognition of New Officers Pioneer of Tourism Award

Cultural Presentation

8 pm Evening Entertainment - TBD

Wednesday, June 12

6:30 N8V Dance Fitness with Michelle Reed

7:30 - 8:15 Breakfast

8:30 am Load busses at the Lodge entrance 8:30 - 11:45 FAM tour Bad River reservation

1 pm Official Send Off with box lunches

10 am - Woodland Indian Art Show Workshops

Strategic Planning for fiscal year 2020-2021:

NATOW came up with a new Practical Vision which is Enhance our relationships, enhanced infrastructure, stability and Native/Tribal Tourism on an Individual and State-wide basis. Some topic that were covered during the strategic planning session were:

- Underlying Contradictions; what is blocking us from moving toward our vision?
- Most Influential; Which underlying contradiction has caused the most turbulence?
- Strategic Direction; What innovative, substantial actions will deal with the underlying contradictions and move us toward our vision in 2 years?
 - o Engaging GLITC Board, State, NATOW Board, Tribes and Partners
 - Positioning Ourselves to tell our story
 - o Expanding NATOW capacity to meet growing organizational demands

Page 3

Business Committee Travel Report

<u>Item(s) Requiring Attention:</u> Click here to enter text.

Requested Action:

Motion to approve travel report for NATOW Strategic Planning for 2020-2021 & 2019 Conference Planning February 19th-21st, 2019

Oneida Business Committee Travel Request

Approve the travel request - Councilman Kirby Metoxen - 29th National Indian Head Start Directors...

1. OBC Meeting Da	ate Requested: 5 / 22 /	<u>19</u>	e-poll requested
2. General Informa	tion:		
Event Name:	29th National Indian Head Sta	art Association Mana	gement Training Conference
Event Location:	Scottsdale, AZ	Attendee(s): Ki	rby Metoxen
Departure Date:	Jun 24, 2019	Attendee(s):	
Return Date:	Jun 27, 2019	Attendee(s):	
3. Budget Informa	tion:		
Unbudgeted	le in individual travel budget(s)	Cost Estimate:	Funded by Social Services-Self Gov.
	or Reimbursed		
I. Justification: Describe the justif	fication of this Travel Request:		
Councilman Kirby present per-intens management and	Metoxen is the alternate Liaison to F sives and workshops to assist prograi leadership.	lead Start Policy Boar ms with emerging ac	rd. The goal of this conference is to countability across all levels of
There will also be School Readiness children and famil	an one-day OHS TRIBAL CONSULTAT Act of 2007 (Public Law 110-134) and ies.	ION on June 27th. To I better ways to meet	opic are Improving Head Start for t the need of Native American
Cultura		· · · · · · · · · · · · · · · · · · ·	
. Submission			
sponsor: Kirby Me	etoxen, Councilmember		

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf OR print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

DISCOVER YOUR JOURNEY

29th National Indian Head Start Directors Association Management Training Conference

The goal of this conference is to present pre-intensives and workshops to assist programs with emerging accountability across all levels of management and leadership.

WHO SHOULD ATTEND

Directors, Management Teams, Teaching Staff, Policy Council Members and Tribal Leaders

JUNE 24-27, 2019 SCOTTSDALE, AZ

CONFERENCE COST

		Main Conference	Pre- Conference Intensive	Both
NUICO A MEMBER	Early Registration	\$450	\$300	\$700
NIHSDA MEMBER After May 24	\$525	\$375	\$850	
Ear Ear	Early Registration	\$575	\$300	\$825
NON-MEMBER	After May 24	\$675	\$375	\$1,000

CONFERENCE AGENDA

Monday, June 24, 2019	
7:00 am—5:00 pm	Registration
9:00 am – 4:00 pm	Pre-Conference Intensives
Tuesday, June 25, 2019	
9:00 am – 12:00 pm	Opening Session
12:15 pm—1:15 pm	Zone Lunch
1:30 pm – 3:00 pm	Workshops
3:30 pm – 5:00 pm	Workshops
Wednesday, June 26, 20	019
7:15 am - 8:15 am	Membership Meeting
8:30 am – 10:00 am	General Session/Workshops
10:30 am – 12:00 pm	Workshops
1:30 pm – 3:00 pm	Workshops
3:30 pm – 5:00 pm	Workshops
7:00 pm - 9:00 pm	Cultural Gathering
Thursday, June 27, 2019	
8:30 am – 10:00 am	Workshops
9:00 am—12:00 pm	Tribal Consultation ·
10:30 am – 12:00 pm	Closing Session

SPECIAL CONFERENCE ACTIVITIES

SILENT AUCTION

Support the NIHSDA Native Child/Family Advocacy Fund by bringing great cultural items from your program to donate to the Silent Auction.

ANNUAL MEMBERSHIP MEETING

We would like to invite those directors who are NIHSDA members to the Annual Membership meeting, Wednesday, June 26, 2019, 7:15—8:15 a.m. If the director is not able to attend, a substitute may attend in their place.

OHS TRIBAL CONSULTATION

In response to the Improving Head Start for School Readiness Act of 2007 (Public Law 110-134), the Office of Head Start is holding one-day Tribal Consultation sessions with the leadership of Tribal Governments operating Head Start (including Early Head Start) programs. The purpose of these consultation sessions is to discuss ways to better meet the needs of American Indian and Alaska Native children and their families. By law, the consultations sessions will be conducted with elected or appointed leaders of Tribal Governments and their designated representatives [42.U.S.C. 9835, Section 640(I)(4)(A)]. Designees must have a letter from the Tribal Government authorizing them to represent the Tribe. The letter must be submitted at least three days in advance of the Consultation session. Representatives from Tribal organizations and Native

nonprofit organizations are welcome to attend as observers. Head Start directors are also welcome to attend. Tribal leaders and designated representatives interested in submitting written testimony or proposing agenda topics for a Consultation session should contact Todd Lertjuntharangool, regional program manager, Region XI, Office of Head Start at todd.lertjuntharangool@acf.hhs.gov or 202-205-5811. Proposals must be submitted at least three days in advance of the Consultation session and include a brief description of the topic area along with the name and contact information of the suggested presenter.



Click Here for Online Registration

Watch for more conference information at our website **www.nihsda.org**For questions call us at 405-360-2919.

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dinastr.	Mon 9:00 – 4:00	Tues 9:00 – 12:00	Tues 1:30 – 3:00	Tues 3:30 – 5:00	Wed 8:30 – 10:00	Wed 10:30 – 12:00	Wed 1:30 – 3:00	Wed 3:30 – 5:00	Thur 8:30 – 10:00	Thur 10:30 – 12:00
SR1	CLASS – Strategies for Improvement by Taking a Look at the Data		100 Ways to Promote Social- Emotional Learning	Sign Language to Enhance Language & Literacy	Active Supervision: An Intentional Approach to Injury Prevention	How Hatch Technology Can Help with Language Preservation	The Impact of Toxi Emotional De		Are Your Students Ready for Kindergarten Math?	
SR 2	Understanding and Supporting Children Impacted by Trauma		Measuring What N Planning		The Magi	c of Transitions	Planning for 5 year G Outco		EHS-CCP : Using Responsive Caregiving to develop Quality Data for Infants and Toddlers	
SR ₃	Embedding Cultural Practices in Planning Systems and Design		Improving Disability & Transition Services	(To Be Determined)	(To Be Determined)	Parent, Family, and Community Engagement (PFCE) Professional Development (PD) and the Relationship-Based Competencies (RBCs)	Exploring Family En Five Year Project Connections from S Family Engageme Plant	t Period: Making School Readiness to ent and Program	Full Enrollment and Attendance	
SR 4	Stop Obsessing on the Destination and Enjoy the Road Trip!	ation Integrating Culture and Language into the the Early Learning Environment			Social-Emotional Learning to Enhance Behavior		Language Is Spirit: Exploring the healing power of heritage language revitalization in American Indian communities and why it is critical to Early Childhood Education			
SR5		g Session	Journey Towa	rds Excellence	General Session	Leading through Changing Times	Growing Healthy from the Start with Farm to Early Care and Education in Native Communities	Board and Policy Council Effective Meetings	Ramp It Up!	Closing Session
SR 6			Writing the Fi	ive-Year Grant		OHS Forum	Head Start Monitoring	Using AI/AN FACES 2015 Measures and Data in Your Local Head Start Program	Keeping the School Family Safe in the Midst of Traumatic Experiences	
SR 7			Partnering with Early Childhood Mental Health Consultation to Strengthen Family Services	The Indian Child Welfare Act: Grandparents Raising Grandchildren		Calling All Education Managers: Planning and Prioritizing your day to day activities	3C's of Profess Communities: Cultu and Colla	re, Communication	Leading Professional Learning Communities: Modeling Practice to Get Results	
Quail D				eate a Culture of fety		Health Component: Tracking, Reporting, and Ongoing Monitoring		s: Tools to Support ng the Right People		
Quail E			Compliance Monitoring with ChildPlus	Coordinated Approaches to Human Resources Management		Getting the Biggest Bang for our Buck	Internal Controls and Fiscal Monitoring	Federal Financial Reporting	Tribal Consulta	ation
Quail F			Tribal/Policy Coun	icil Leadership Skills		Partnerships Basics: Are We Ready to Partner?	Get A Head Start: Safety Engagement and Collaboration in Indian Country	Promoting Partnerships in Tribal Communities		

Public Packet 86 of 126

Oneida Business Committee Travel Request

Approve the travel request - Treasurer Trish King - Tribal Treasury Advisory Committee meeting and...

General Informat	ion:			
Event Name:	Tribal Treasury Advisory Committee			
Event Location: _	Washington DC	Attendee(s): Trish King		
Departure Date:	Jun 18, 2019	Attendee(s):		
Return Date:	Jun 21, 2019	Attendee(s):		
Budget Informat	ion:			
⋉ Funds available☐ Unbudgeted	e in individual travel budget(s)	Cost Estimate: \$3,000		
Justification: Describe the justif TTAC was authoriz	cation of this Travel Request:	ax matters related to Indian Tribes, and appointees h	ave	
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- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf OR print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

From: Krishna. Vallabhaneni@treasury.gov < Krishna. Vallabhaneni@treasury.gov >

Sent: Thursday, April 11, 2019 8:17 PM

To: Patricia M. King <tking@oneidanation.org>

Cc: Nancy.Montoya@treasury.gov

Subject: Introduction and "Save the Date" for Treasury Tribal Advisory Committee Public Meeting

Dear Ms. King:

As you are a Member of the Treasury Tribal Advisory Committee (TTAC), I would like to introduce myself to you as the Designated Federal Official (DFO) for the TTAC. I am also the newly appointed Tax Legislative Counsel (TLC) for the U.S. Department of the Treasury. I hope that the tax expertise gained from my private sector experience and service in Treasury's Office of Tax Policy and the IRS Office of Chief Counsel's National Office will position me well to serve as the TTAC's DFO.

In my role as the DFO, I serve as the U.S. government's agent for all matters related to the Treasury Tribal Advisory Committee's activities. By law, the DFO must approve or call the meeting of the Board; approve agendas; attend all meetings; adjourn the meetings when such adjournment is in the public interest; and Chair meetings of the Board, when so directed by the Secretary of the Treasury.

We are requesting that you "Save the Date" of June 20, 2019, as the potential first Public Meeting date of the TTAC to be held at Treasury's Main Office, 1500 Pennsylvania Avenue, NW, Cash Room, Washington, D.C. 20220. More information on the meeting, including how to work with Treasury staff to make travel arrangements, will be forthcoming. Please note that the meeting will be made public in a Federal Register notice that is forthcoming, but for now we wanted to request that you set aside that time to join us in Washington.

I know that you may be attending the Native American Financial Officers' Annual Conference next week. My colleague, Nancy Montoya (copied on this email), will be there to learn more about issues facing Indian Country. NAFOA has also arranged an informal gathering during lunch on Monday, April 15, 2019, to discuss issues related to the operation of the TTAC. Nancy will be joining in person, and I will participate in the meeting by phone. If you will be unable to attend, we will make sure you are advised of the topics discussed, as we want your input as we move forward.

Below are some of the questions I would like to put forth to you and other TTAC Members for consideration on how the TTAC would prefer to conduct its public meetings:

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- Will the TTAC want to adopt by-laws?
- What process would the TTAC prefer using to elect a Chair for the TTAC?
- How often would the TTAC like to conduct public meetings? (The TTAC charter calls for 2-3 meetings a year.) Would the TTAC prefer to determine public meeting dates in advance? Are there particular days or times that work better than others for public meetings? Is there a preferred length of time public meetings should be scheduled for?
- Would the TTAC want to use a webcast so that more interested parties could view the meeting online, whether live or in recorded form?
- The Federal Advisory Committee Act (FACA), requires us to collect public comments prior to the meeting. Allowing members of the public to address the TTAC is optional. Is this a practice that the TTAC would like to adopt? If so, how will these speakers be selected?
- Would the TTAC want expert panelists to present on specific topics? If so, what would the preferred format look like?
- There are TTAC members that also serve on other Federal Advisory Committees. Are there expectations for the TTAC, based on their experiences, which Treasury should know about?

I am looking forward to facilitating meaningful, transparent, and accountable dialogue with the TTAC that can help advise the Secretary on matters relating to the taxation of Indians, training and education of Internal Revenue Agents, and training and technical assistance to tribal financial officers.

If you have any questions, please reach out to me at krishna.vallabhaneni@treasury.gov or on my direct line at 202.622.0835.

Sincerely,

Krishna P. Vallabhaneni

Krishna P. Vallabhaneni Designated Federal Officer, Treasury Tribal Advisory Committee Tax Legislative Counsel, Office of Tax Policy U.S. Department of the Treasury 1500 Pennsylvania Avenue, NW Washington, DC 20220

Direct: +1.202.622.0835

Email: krishna.vallabhaneni@treasury.gov

Determine next steps or partitions using second ration of the step of the step

1. Meeting Date Requested: 05 / 22 / 19
2. General Information: Session: ☐ Open ☒ Executive - See instructions for the applicable laws, then choose one: Other - Organizational Compensation
Agenda Header: New Business
Accept as Information only
Action on if the organization should provide emergency closing compensation.
3. Supporting Materials ☐ Report ☐ Resolution ☐ Contract ☐ Other:
1. Memo 3.
24
Business Committee signature required
4. Budget Information
☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☑ Unbudgeted
5. Submission Heraldine R Daufall 5/14/19
Authorized Sponsor / Liaison: Geraldine Danforth, Area Manager/Human Resource Department
Primary Requestor/Submitter: Josh Cottrell, Compensation and Benefits Manager Your Name, Title / Dept. or Tribal Member
Additional Requestor: Name, Title / Dept.
Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

Discussion has occurred on if the Nation should provide employees with paid time when an emergency closing occurs. An emergency closing could be due to weather (i.e. winter storm) or other events that cause a department/building to close (i.e. building gas leak). Currently, when an emergency closing is declared, employees must utilize the following options for the work hours that are missed because of the emergency closing: 1) utilize vacation/personal time; 2) flex time; 3) take time without pay. The included Memo provides options the Nation could utilize if the decision is to provide employees with paid time during an emergency closing. If no action is taken, status quo will remain in effect.

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf OR print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Geraldine R. Danforth **Human Resources Department** 920-490-7358 Email: qdanfor1@oneidanation.org



MEMO

TO:

FROM:

Geraldine Danforth, Human Resources Area Manager May 9, 2019
Emergency Closing Company

DATE:

RE:

Providing Emergency Closing Compensation to employees can take many forms. Previous discussions on the subject has validated that there are varying opinions on how the Nation should proceed. Discussions/opinions ranged from maintaining status quo (i.e. not providing Emergency Closing Compensation), providing Emergency Closing Compensation for all work time missed because of a declared emergency closing, and varying options in between.

Below are options that provide Emergency Closing Compensation to some degree. If no option is taken, the process would remain status quo. Employees would continue to not be paid for emergency closings and would need to use vacation/personal time, flex time, or take the time without pay.

Option1: Provide employees with Emergency Closing Compensation whenever an emergency closing is declared

In this option, the Nation would provide employees with Emergency Closing Compensation whenever an emergency closing is declared. This would result in employees receiving paid time for all hours missed due to the emergency closing.

Option 2: Provide employees up to four (4) hours of Emergency Closing Compensation when an emergency closing is declared

In this option, the Nation would provide employees with up to four (4) hours of paid time when an emergency closing is declared. This would result in employees receiving some paid time for the hours missed due to the emergency closing and employees would be expected to utilize other options to cover the rest of the time (i.e. Vacation/Personal Time, Flex Hours, Time Off Without Pay).

Option 3: Provide employees with Emergency Closing Compensation once a minimum threshold of **Emergency Closings has been declared**

In this option, the Nation would only provide employees with paid time once an established threshold of emergency closings has occurred. The thresholds could be consecutively, the same pay period, or once a specified number of emergency closings occur in the winter season or calendar year. For example: if two (2) or more emergency closings occur consecutively, the Nation will provide paid time to employee.

Option 4: Provide employees with a specified number of hours that can only be utilized during an emergency closing In this option, the Nation would specify a set number of hours (i.e. 8 hours, 16 hours, etc.) for the calendar year, that can only be utilized when an emergency closing is declared. This would be similar to other paid time benefits the Nation has declared but can only be utilized under specific circumstances. (i.e. Voting, Blood Donation, Parental, Exercise at Work, and White Corn Harvest)

Option 5: A combination of options 2, 3, and 4.

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In this option, the Nation would provide a combination of options 2, 3, and 4. For example: employees will be provided a specified number of hours that can only be utilized after one (1) emergency closing has been declared.

Additional Considerations

If the Nation chooses to provide Emergency Closing Compensation additional considerations/actions are needed:

- 1. An OBC resolution is needed to provide employees with Emergency Closing.
- 2. The Emergency Closing SOPs will need to be updated.
- 3. An SOP will need to be developed and implemented that clearly identifies the requirements that must be met for an employee to receive emergency closing compensation.
- 4. Will the employees who are required to work during an emergency closing be eligible for additional compensation or recognition? Options may be, but are not limited to: Premium pay, additional time off, incentives, etc.
 - a. Premium pay example: On the Emergency Closing that occurred on January 28th, there were 4,175.75 hours worked on that day for non-exempt/hourly employees. If the non-exempt/hourly employees received a \$5/Hr premium pay for hours worked during an Emergency Closing, that additional pay would be approximately \$20,878.75. Note: The number of hours worked does not include the exempt/salaried employees who may have worked during the emergency closing.
 - i. Additional Statistics for the January 28th Emergency Closing:
 - 1. Hours Worked (Hourly Employees Only): 4,175.75
 - 2. Vacation/Personal Hours Utilized: 9,980.75
 - 3. Number of Employees who took the day off without pay: 111
 - 4. Number of Employees who took part of the day without pay: 175



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Oneida Business Committee Agenda Request

Review the Bingo (Chapter 2) Oneida Gaming Minimum Internal Controls and determine appropriate next

1. Meeting Date Requested: 05	/ 22 / 19
2. General Information: Session: Open Executive	e - See instructions for the applicable laws, then choose one:
Agenda Header: New Business	
☐ Accept as Information only☒ Action - please describe:	
Request OBC to accept the OGM	IICs Bingo Chapter 2 Section with no requested revisions.
3. Supporting Materials	☐ Contract
1. OGC Approval & Cover Lette	r 3. Management Aknowledgement
2. OGMICs Bingo Chapter 2_Fir	4. Responses to Concerns
☐ Business Committee signature re	quired
4. Budget InformationBudgeted - Tribal Contribution5. Submission	☐ Budgeted - Grant Funded ☐ Unbudgeted
Authorized Sponsor / Liaison: Ma	tthew W. Denny, Chairman Oneida Gaming Commission
Filliary nequestor/Submitter.	rammy VanSchyndel, Executive Director Oneida Gaming Commission Your Name, Title / Dept. or Tribal Member
Additional Requestor:	Jame, Title / Dept.
Additional Requestor:	lame, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

The OGMICs Revision Project has had multiple phase iterations and numerous document revisions due to staff shortages, other project priorities, review timing delays, and new nationally published control standards. An aggressive timeline has since been developed to ensure relevant minimum standards are incorporated into these tribal internal control standards.

The OGMICs is being revised one section chapter at a time to minimally include:

- National Indian Gaming Commission (NIGC) Class II Minimum Internal Control Standards (MICS)
- NIGC Class III MICS Guidance
- Oneida Tribe and State of Wisconsin Compact and its amendments
- Industry control standards and best regulatory practices

OGMICs section chapters are (re)formatted, (re)finalized, and (re)reviewed before they are submitted to Gaming Management for comments. Management comments are reviewed and considered before the section chapter is officially approved by the OGC.

The OGC has prepared this document to set forth the Nation's tribal minimum internal controls that will guide gaming operations and assist internal audit to ensure and maintain the integrity and security of gaming operations.

ACTION REQUESTED: ACCEPT THE OGMICS BINGO CHAPTER 2 WITH NO REQUESTED REVISIONS.

PLEASE NOTE (OBC ACTION OPTIONS)

Per the Chief Counsel memo dated February 27, 2018, regarding appropriate OBC action for OGMICR Revisions, the motion for this request would be as follows:

"Accept the notice of the OGMICR Section for Bingo Chapter 2 approved by the Gaming Commission on April 30, 2019, and...

- (a) Directs notice to the Gaming Commission there are no requested revisions under section 501.6-14(d);
- (b) Directs notice to the Gaming Commission that the Oneida Business Committee will be recommending amendments to the OGMICR Section for Bingo Chapter 2 in accordance with section 501.6-14(d)(3)(C); or
- (c) Directs notice to the Gaming Commission that the Oneida Business Committee repeals the OGMICR Section Bingo Chapter 2 in accordance with section 501.6-14(d)(3)(A) and subsection (i)."

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf OR print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

From: Melissa M. Alvarado
To: Shannon C. Davis

Cc: <u>GamingCommission Compliance</u>; <u>Reynold T. Danforth</u>; <u>Melissa M. Alvarado</u>

Subject: NOTIFICATION: OGMICR Chapter 2 - Bingo
Date: Tuesday, April 30, 2019 9:39:38 AM
Attachments: OGMICR Chapter 2 - Bingo.pdf

image001.png

DATE: 04/30/19

FROM: Matthew W. Denny

SUBJECT: OGMICR Chapter 2 - Bingo

Good Morning,

The Gaming Commission has reviewed the following item(s) and is approved. This will be placed on the next Regular OGC Meeting agenda for retro approval.

1. OGMICR Chapter 2 - Bingo

If you have any further questions please feel free to contact the Executive Director, Tamara Van Schyndel or OGC Chair Matthew W. Denny via email tvanschy@oneidanation.org or mdenny1@oneidanation.org or at 497-5850.

Thank you.

Melissa Alvarado

Administrative Assistant Oneida Gaming Commission 920-497-5850

Toll Free: 1-800-497-5897 malvarad@oneidanation.org



A good mind. A good heart. A strong fire.

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Oneida Gaming Minimum Internal Control Standards Revision Project Authority, Project and Process

Oneida Gaming Commission (OGC) Authority

As designated in the Oneida Nation Gaming Ordinance (ONGO) 501.6-14.(d), the OGC is to draft and approve Oneida Gaming Minimum Internal Controls (OGMICs) that require review and comment by Senior Gaming Management prior to approval by the Commission and are subject to review by the Oneida Business Committee.

The OGMICs are effective upon adoption by the Commission. If the Oneida Business Committee has any concerns and/or requested revisions upon review, the Commission shall work with the Oneida Business Committee to address such concerns and/or requested revisions according to the process described in ONGO 501.6-14.(d)(3).

OGMICs Revision Project

The OGMICs Revision Project has had multiple phase iterations and numerous document revisions due to staff shortages, other project priorities, review timing delays, and new nationally published control standards. An aggressive timeline has since been developed to ensure relevant minimum standards are incorporated into these tribal internal control standards.

The OGC-Compliance department is designated as the facilitator of the OGMICs Revision Project and is responsible for document coordination and progress. Research and recommendations are provided by the Compliance Staff and project team. Upon Executive Director support, the OGC is the decision-making body that ultimately approves the OGMICs through official action.

OGMICs Revision Process

The OGMICs is being revised one section chapter at a time to minimally include:

- National Indian Gaming Commission (NIGC) Class II Minimum Internal Control Standards (MICS)
- NIGC Class III MICS Guidance
- Oneida Tribe and State of Wisconsin Compact and its amendments
- Industry control standards and best regulatory practices

OGMICs section chapters are (re)formatted, (re)finalized, and (re)reviewed before they are submitted to Gaming Management for comments. Management comments are reviewed and considered before the section chapter is officially approved by the OGC.

The OGC has prepared this document to set forth the Nation's tribal minimum internal controls that will guide gaming operations and assist internal audit to ensure and maintain the integrity and security of gaming operations.

Please accept/adopt this document as the Oneida Gaming Minimum Internal Controls for <u>Bingo (Chapter 2)</u>.

Introduction

The Oneida Gaming Commission (OGC) compiled this document to promulgate the minimum Tribal Internal Control Standards (TICS) that govern Oneida Gaming.

This document includes the minimum requirements based on the following:

- ➤ National Indian Gaming Commission (NIGC) Minimum Internal Control Standards: Parts 542, 543, and 547, as applicable to the current section.
- Additional controls as compiled and set forth by the Oneida Gaming Commission.

It is the responsibility of each Oneida Casino Employee to ensure compliance with applicable regulations for Bingo Operations. Vendors and non-gaming employees are also required to adhere to applicable regulations.

Gaming Operations is responsible to create and maintain a System of Internal Control Standards (SICS) in alignment with this document. The SICS is an overall operational framework for a gaming operation that incorporates principles of independence and segregation of function, and is comprised of written policies, procedures, and standard practices based on overarching regulatory standards specifically designed to create a system of checks and balances to safeguard the integrity of a gaming operation and protect its assets from unauthorized access, misappropriation, forgery, theft, or fraud.

Regulatory Credentials Legend:

NIGC MICS: Black Font OGC Additions: Blue Font

APPROVED

By tvanschy at 12:29 pm, Apr 29, 2019

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Chapter: 2

Bingo

Table of Contents

- (a) Supervision
- (b) Bingo Cards
- (c) Bingo Cards Sales
- (d) Draw
- (e) Prize Payout
- (f) Cash and Cash Equivalent Controls
- (g) Technologic Aids to the Play of Bingo
- (h) Operations
- (i) Vouchers
- (j) Information and Technology
- (k) Revenue Audit
- (l) Variance
- (m) Bingo Equipment Standards
- (n) Promotional Payouts and Awards
- (o) Statistical Reports

All employees and associates are required to adhere to the controls in this section, all other sections, and regulatory documents. Public Packet 99 of 126

(a) Supervision

(1) Supervision shall be provided for bingo operations by an employee with authority equal to or greater than those being supervised.

(b) Bingo Cards

- (1) Physical bingo card inventory controls shall be documented to address the placement of orders, receipt, storage, issuance, and cancellation of bingo card inventory to ensure the integrity of the cards being used and that:
 - (i) The bingo card inventory can be accounted for at all times; and
 - (ii) Bingo cards have not been marked, altered, or otherwise manipulated.
- (2) Receipt from supplier.
 - (i) When bingo card inventory is initially received from the supplier, it shall be inspected (without breaking the factory seals, if any), counted, inventoried and secured by an authorized employee.
 - (ii) Bingo card inventory records shall include the date received, quantities received, and the name of the individual conducting the inspection.
 - (iii) Purchased paper shall be inventoried and secured by an employee independent of bingo sales personnel.
- (3) Storage.
 - (i) Bingo cards shall be maintained in a secure location, accessible only to authorized employees, and with surveillance coverage adequate to identify persons accessing the storage area.
- (4) Issuance and returns of inventory.
 - (i) Controls shall be established for the issuance and return of bingo card inventory. Records signed by the issuer and recipient shall be created under the following events:
 - (A) Issuance of inventory from storage to a staging area;
 - (B) Issuance of inventory from a staging area to the cage or sellers;
 - (C) Return of inventory from a staging area to storage; and
 - (D) Return of inventory from cage or seller to staging area or storage.
- (5) Cancellation and removal.
 - (i) Bingo cards removed from inventory that are deemed out of sequence, flawed, or misprinted and not returned to the supplier shall be cancelled to ensure that they are not utilized in the play of a bingo game. Any other considerations shall be reviewed and approved by the OGC.
 - (ii) Bingo cards that are removed from inventory and returned to the supplier or cancelled shall be logged as removed from inventory.
 - (iii) Bingo cards associated with an investigation shall be retained intact outside of the established removal and cancellation policy.
- (6) Logs.
 - (i) The inventory of bingo cards shall be tracked and logged from receipt until use or permanent removal from inventory.
 - (ii) The bingo card inventory record(s) shall include:
 - (A) Date:

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- (B) Shift or session;
- (C) Time;
- (D) Location;
- (E) Inventory received, issued, removed, and returned;
- (F) Signature of employee performing transaction;
- (G) Signature of employee performing the reconciliation;
- (H) Any variance;
- (I) Beginning and ending inventory; and
- (J) Description of inventory transaction being performed.
- (iii) A copy of the bingo paper control log shall be given to the bingo caller for purposes of determining if the winner purchased the paper that was issued for sale that day (electronic verification satisfies this standard):
 - (A) Bingo paper control log shall include the series number of the bingo paper.

(c) Bingo Cards Sales

- (1) Employees who sell bingo cards shall not be the sole verifier of bingo cards for prize payouts.
- (2) Manual bingo card sales: In order to adequately record, track, and reconcile sales of bingo cards, the following information shall be documented:
 - (i) Date:
 - (ii) Shift or session
 - (iii) Number of bingo cards issued, sold and returned;
 - (iv) Dollar amount of bingo card sales;
 - (v) Signature of the authorized employee preparing the sales record; and
 - (vi) Signature of the authorized employee independent of sales who verified the bingo cards returned to inventory and dollar amount of bingo cards sales.
- (3) Bingo card sale voids shall be processed in accordance with the rules of the game and established controls that shall include the following:
 - (i) Patron refunds;
 - (ii) Adjustments to bingo cards sales to reflect voids;
 - (iii) Adjustment to bingo card inventory;
 - (iv) Documentation of the reason for the void;
 - (v) Authorization for all voids; and
 - (vi) All voided bingo cards are accounted for.
- (4) Class II gaming system bingo card sales. In order to adequately record, track and reconcile sales of bingo cards, the following information shall be documented from the server (this is not required if the system does not track the information, but system limitation(s) shall be noted):
 - (i) Date:
 - (ii) Time;
 - (iii) Number of bingo cards sold;
 - (iv) Dollar amount of bingo card sales; and
 - (v) Amount in, amount out and other associated meter information.

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(d) Draw

(1) Controls shall be established, and procedures implemented to ensure that all eligible objects used in the conduct of the bingo game are available to be drawn and have not been damaged or altered. Verification of physical objects shall be performed by two employees before the start of the first bingo game/session. At least one of the verifying employees shall be a supervisory employee or independent of the bingo games department.

- (2) Where the selection is made through an electronic aid, certification in accordance with Chapter 18 Technical Standards for Class II Gaming Systems and Equipment (n) (Technical standards for electronic random number generation) is acceptable for verifying the randomness of the draw and satisfies the requirements of paragraph (d)(1) of this section.
- (3) Controls shall be established, and procedures implemented to provide a method of recall of the draw, which includes the order and identity of the objects drawn, for dispute resolution purposes.
- (4) Verification and display of draw. Controls shall be established, and procedures implemented to ensure that:
 - (i) The identity of each object drawn is accurately recorded and transmitted to the participants. The procedures shall identify the method used to ensure the identity of each object drawn.
 - (A) Each ball shall be shown to a camera immediately before it is called so that it is individually displayed to all customers.
 - (ii) For all games offering a prize payout of \$1,200 or more, as the objects are drawn, the identity of the objects are immediately recorded and maintained for a minimum of 24 hours.
- (5) Controls shall be present to assure that the numbered balls are placed back into the selection device prior to calling the next game.

(e) Prize Payout

- (1) Controls shall be established, and procedures implemented for cash or cash equivalents that address the following:
 - (i) Identification of the employee authorized (by position) to make a payout;
 - (ii) Predetermined payout authorization levels (by position); and
 - (iii) Documentation procedures ensuring separate control of the cash accountability functions.
- (2) Verification of validity.
 - (i) Controls shall be established, and procedures implemented to verify that the following is valid for the game in play prior to payment of a winning prize:
 - (A) Winning card(s);
 - (B) Objects drawn; and
 - (C) The previously designated arrangement of numbers or designations on such cards, defined as a Class II game.

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- (ii) At least two employees shall verify that the card, objects drawn, and previously designated arrangement were valid for the game in play.
- (iii) Where an automated verification method is available, verification by such method is acceptable.
- (3) Validation.
 - (i) For manual payouts, at least two employees shall determine the validity of the claim prior to the payment of a prize. The system may serve as one of the validators.
 - (ii) For automated payouts, the system may serve as the sole validator of the claim.
- (4) Verification.
 - (i) For manual payouts, at least two employees shall verify that the winning pattern has been achieved on the winning card prior to the payment of a prize. The system may serve as one of the verifiers.
 - (ii) For automated payouts, the system may serve as the sole verifier that the pattern has been achieved on the winning card.
- (5) Authorization and signatures.
 - (i) At least two employees shall authorize, sign, and witness all manual prize payouts of \$1,200 or more, or a lower threshold as authorized by management and approved by the OGC.
 - (A) Payouts of \$1,200 or more shall require written approval by an employee independent of the transaction that the bingo card has been examined and verified with the bingo card record to ensure that the ticket has not been altered.
 - (ii) Manual prize payouts above \$20,000 (or a lower threshold, as authorized by management and approved by OGC) shall require one of the two signatures and verifications to be a supervisory or management employee independent of the operation of Class II Gaming System bingo.
 - (iii) The predetermined thresholds whether set at the MICS level or lower, shall be authorized by management, approved by the OGC, documented, and maintained.
 - (iv) A Class II gaming system may substitute for one authorization/signature verifying, validating or authorizing a winning card, but may not substitute for a supervisory or management authorization/signature.
- (6) Payout records, including manual payout records, shall include the following information:
 - (i) Date and time;
 - (ii) Amount of the payout (alpha & numeric for player interface payouts); and
 - (iii) Bingo card identifier or player interface identifier.
 - (iv) Manual payout records shall also include the following:
 - (A) Game name or number;
 - (B) Description of pattern covered, such as cover-all or four corners;
 - (C) Signature of all, but not less than two, employees involved in the transaction;

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- (D) For override transactions, verification by a supervisory or management employee independent of the transaction; and
- (E) Any other information necessary to substantiate the payout.

(f) Cash and Cash Equivalent Controls

- (1) Cash or cash equivalents exchanged between two persons shall be counted independently by at least two employees and reconciled to the recorded amounts at the end of each shift or session. Unexplained variances shall be documented and maintained. Unverified transfers of cash or cash equivalents are prohibited.
- (2) Procedures shall be implemented to control cash or cash equivalents based on the amount of the transaction. These procedures shall include documentation by shift, session, or other relevant time period of the following:
 - (i) Inventory, including any increases or decreases;
 - (ii) Transfers;
 - (iii) Exchanges, including acknowledging signatures or initials; and
 - (iv) Resulting variances.
- (3) Any change to control of accountability, exchange, or transfer requires that the cash or cash equivalents be counted and recorded independently by at least two employees and reconciled to the recorded amount.
- (4) All funds used to operate the bingo gaming shall be recorded on an accountability form.
- (5) All funds used to operate the bingo gaming shall be counted independently by at least two persons and reconciled to the recorded amounts at the end of each shift or session.
- (6) Unverified transfers of cash and/or cash equivalents are prohibited.
- **(g) Technologic Aids to the Play of Bingo.** Controls shall be established, and procedures implemented to safeguard the integrity of technologic aids to the play of bingo during installations, operations, modifications, removal and retirements. Such procedures shall include the following:

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- (1) Shipping and receiving.
 - (i) A communication procedure shall be established between the supplier, the gaming operation, and the OGC to properly control the shipping and receiving of all software and hardware components. Such procedures shall include:
 - (A) Notification of pending shipments shall be provided to the OGC by the gaming operation;
 - (B) Certification in accordance with Chapter 18, Technical Standards for Class II Gaming Systems and Equipment;
 - (C) Notification from the supplier to the OGC, or the gaming operation as approved by the OGC, of the shipping date and expected date of delivery. The shipping notification shall include:
 - 1. Name and address of the supplier;
 - 2. Description of shipment;
 - 3. For player interfaces: a serial number;
 - 4. For software: software version and description of software;
 - 5. Method of shipment; and
 - 6. Expected date of delivery.
 - (ii) Procedures shall be implemented for the exchange of Class II gaming system components for maintenance and replacement.
 - (iii) Class II gaming system components shall be shipped in a secure manner to deter unauthorized access.
 - (iv) Shipping and Receiving shall receive all Class II gaming system components and game play software packages and verify the contents against the shipping notification.
- (2) Access credential control methods.
 - (i) Controls shall be established to restrict access to the Class II gaming system components, as set forth in Chapter 11, Information and Technology.
- (3) Recordkeeping and audit processes.
 - (i) The gaming operation shall maintain the following records, as applicable, related to installed game servers and player interfaces:
 - (A) Date placed into service;
 - (B) Date made available for play;
 - (C) Supplier;
 - (D) Software version;
 - (E) Serial number;
 - (F) Game title;
 - (G) Asset and/or location number;
 - (H) Seal number; and
 - (I) Initial meter reading.
 - (ii) Procedures shall be implemented for auditing such records in accordance with, Chapter 14, Audit and Accounting.
- (4) System software signature verification.

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(i) Procedures shall be implemented for system software verifications. These procedures shall include comparing signatures generated by the verification programs required by Chapter 18, Technical Standards for Class II Gaming Systems and Equipment (g), to the signatures provided in the independent test laboratory letter for that software version.

- (ii) An employee independent of the bingo operation shall perform system software signature verification(s) to verify that only approved software is installed.
- (iii) Procedures shall be implemented for investigating and resolving any software verification variances.
- (iv) Internal audits shall be conducted as set forth in Chapter 14, Audit and Accounting. Such audits shall be documented.
- (5) Installation testing.
 - (i) Testing shall be completed during the installation process to verify that the player interface has been properly installed. This shall include testing of the following, as applicable:
 - (A) Communication with the Class II gaming system;
 - (B) Communication with the accounting system;
 - (C) Communication with the player tracking system;
 - (D) Currency and vouchers to bill acceptor;
 - (E) Voucher printing;
 - (F) Meter incrementation;
 - (G) Pay table, for verification;
 - (H) Player interface denomination, for verification;
 - (I) All buttons, to ensure that all are operational and programmed appropriately;
 - (J) System components, to ensure that they are safely installed at location; and
 - (K) Locks, to ensure that they are secure and functioning.
- (6) Display of rules and necessary disclaimers. The OGC or the operation shall verify that all game rules and disclaimers are displayed at all times or made readily available to the player upon request, as required by Chapter 18, Technical Standards for Class II Gaming Systems and Equipment;
- (7) OGC approval of all technologic aids before they are offered for play.
- (8) All Class II gaming equipment shall comply with Chapter 18, Technical Standards for Class II Gaming Systems and Equipment; and
- (9) Dispute resolution.

(h) Operations

- (1) Malfunctions. Procedures shall be implemented to investigate, document and resolve malfunctions. Such procedures shall address the following:
 - (i) Determination of the event causing the malfunction;
 - (ii) Review of relevant records, game recall, reports, logs, surveillance records;
 - (iii) Repair or replacement of the Class II gaming component;

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(iv) Verification of the integrity of the Class II gaming component before restoring it to operation; and

- (2) Removal, retirement and/or destruction. Procedures shall be implemented to retire or remove any or all associated components of a Class II gaming system from operation. Procedures shall include the following:
 - (i) For player interfaces and components that accept cash or cash equivalents:
 - (A) Coordinate with the drop team to perform a final drop;
 - (B) Collect final accounting information such as meter readings, drop and payouts;
 - (C) Remove and/or secure any or all associated equipment such as locks, card reader, or ticket printer from the retired or removed component; and
 - (D) Document removal, retirement, and/or destruction.
 - (ii) For removal of software components:
 - (A) Purge and/or return the software to the license holder; and
 - (B) Document the removal.
 - (iii) For other related equipment such as blowers, cards, interface cards:
 - (A) Remove and/or secure equipment; and
 - (B) Document the removal or securing of equipment.
 - (iv) For all components:
 - (A) Verify that unique identifiers, and descriptions of removed/retired components are recorded as part of the retirement documentation; and
 - (B) Coordinate with the accounting department to properly retire the component in the system records.
 - (v) Where the OGC authorizes destruction of any Class II gaming system components, procedures shall be developed to destroy such components. Such procedures shall include the following:
 - (A) Methods of destruction;
 - (B) Witness or surveillance of destruction;
 - (C) Documentation of all components destroyed; and
 - (D) Signatures of employee(s) destroying components attesting to destruction.

(i) Vouchers

- (1) Controls shall be established, and procedures implemented to:
 - (i) Verify the authenticity of each voucher redeemed.
 - (ii) If the voucher is valid, verify that the patron is paid the appropriate amount.
 - (iii) Document the payment of a claim on a voucher that is not physically available or a voucher that cannot be validated such as a mutilated, expired, lost, or stolen voucher.
 - (iv) Retain payment documentation for reconciliation purposes.
 - (v) For manual payment of a voucher of \$500 or more, require a supervisory employee to verify the validity of the voucher prior to payment.

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(2) Vouchers paid during a period while the voucher system is temporarily out of operation shall be marked "paid" by the cashier.

- (3) Vouchers redeemed while the voucher system was temporarily out of operation shall be validated as expeditiously as possible upon restored operation of the voucher system.
- (4) Paid vouchers shall be maintained in the cashier's accountability for reconciliation purposes.
- (5) Unredeemed vouchers can only be voided in the voucher system by supervisory employees. The accounting department will maintain the voided voucher, if available.
- (j) Other Applicable Controls. All relevant controls from Chapter 11, Information and Technology and Chapter 18, Technical Standards for Class II Gaming Systems and Equipment, will apply.
- **(k) Revenue Audit.** Standards for revenue audit of bingo are contained in Chapter 13, Revenue Audit.
- (1) Variance. The operation shall establish, as approved by the OGC, the threshold level at which a variance, including deviations from the mathematical expectations required by Chapter 18, Technical Standards for Class II Gaming Systems and Equipment (d), will be reviewed to determine the cause. Any such review shall be documented.

(m) Bingo Equipment Standards

- (1) Access to controlled bingo equipment (e.g., blower, balls in play, and back-up balls) shall be restricted to authorized persons.
- (2) Bingo equipment shall be maintained and tested for accuracy by appropriate parties on a periodic basis, with the frequency established by the gaming operation and approved by OGC.

(n) Promotional Payouts and Awards

- (1) If the Gaming Operation offers promotional payouts or awards for bingo, the payout form/documentation shall include the following information:
 - (i) Date and time;
 - (ii) Dollar amount of payout or description of personal property (e.g., jacket, car, etc.), including fair market value;
 - (iii) Type of promotion; and
 - (iv) Signature of at least one employee authorizing and completing the transaction.

(o) Statistical Reports

- (1) Records shall be maintained which include win, write (card sales) and a win-to-write hold percentage for:
 - (i) Each shift or each session;
 - (ii) Each day;
 - (iii) Month-to-date; and
 - (iv) Year-to-date or fiscal year-to-date.

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(2) A manager independent of the bingo department shall review bingo statistical information on at least a monthly basis and investigate any large or unusual statistical fluctuations. These investigations shall be documented, maintained for inspection, and provided to authorized personnel upon request.

(3) The total win and write shall be computed and recorded by shift (or session, if applicable).



Oneida Gaming Minimum Internal Control Standards

Chapter: 2 Bingo

Per ONGO 21.6-14.(d), the OGC is to draft and approve the OGMICS, subject to review and adoption by the OBC, provided that Gaming Operations has the opportunity to review and comment prior to OGC approval. Gaming Operations comments are to be included in submissions to the OBC.

OGC-C

Prepared By	Signature	Date
Ivory Kelly Compliance Manager Oneida Gaming Commission	Lvory Kelly	04/25/19
Shoshana King Compliance Specialist Oneida Gaming Commission		
Tracy Metoxen		
Compliance Specialist Oneida Gaming Commission		

GAMING MANAGMENT

Accepted By	Signature	Date	
Fawne Rasmussen			x (
AGM - Profit	7		
Jane &	asmus 1841	2-27	7-19
Jessalyn Harvath		- T	
Bingo OTB Director	1 #001	2010	
Gessalp	Harveth #8246	2-27-19	
Derrick King	4		
Gaming Compliance Man	nager		
Derich King	#11229	2-27-19	

OGC

Approved By	Signature	Date
Name		
(Title)		
Organization		
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(Title)		
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Name		
(Title)		
Organization		

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Oneida Gaming Minimum Internal Control Standards Chapter 2 Bingo

Note any questions/concerns, including reference to specific point(s):

	Concern/Question	Suggestion
543.8(a) Revised to	Supervision. Supervision must be provided as needed for bingo operations by an agent	Requesting to define Supervisor in the definition
(a) 1	with the authority equal to or greater than	section. Use SOPB-10 for the
	those being supervised.	definition. Bingo Supervisor – persons
		authorized by Bingo
		Management to make
		decisions or to perform
		tasks or actions on behalf of the tribal gaming operation.
	Response: Supervisor is requested to be define	
	the Supervisor definition may not be consistent	-
	Supervisor should be defined within SOPs, as n	
543.8(b)1	OGC. The MICS verbiage will remain as written. Physical bingo card inventory controls must	Delete the word "the". If
Revised to	be documented to the address the placement	"the" it cannot be deleted
(b) 1	of orders, receipt, storage, issuance, and	then we suggest moving
	cancellation of bingo card inventory to	"must be documented to" to
	ensure that: Response: The word 'the' can be deleted to ma	section 543.8(b)1(iii).
	The regulation will be revised to read: (b) <i>Bingo</i>	
	inventory controls must be documented to address	
	storage, issuance, removal, and cancellation of binge	card inventory to ensure that:
543.8(b)1(iii)	The bingo card inventory shall be controlled	Requesting to remove this
Revised to	so as to assure the integrity of the cards being	entire subsection. This is
(b)(1)(iii)	used.	already stated above in 543.8(b)1.
	Response: The added verbiage is intended to en	nhance the controls, making it
	clear the inventory is to be controlled to assure	
	overall (not just to ensure the cards are account that cards haven't been marked, altered, or man	*
	specifics listed in 543.8(b)1(i) and (ii). The MIC	
	written.	Ŭ
	REVISED 01/10/19: Response: The language fr	rom (h) (1) (iii) will ho
	combined with 543.8 (b) 1 to read: Physical bir	
	shall be documented to address the placement	
	issuance and cancellation of bingo card invento	ory to ensure the integrity of
	the cards being used that:	

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	Concern	Comment/Suggestion
543.8(b)1(iv)	At the end of each month, an authorized	Requesting to remove
Revised to	employee independent of bingo sales and	"Variances of greater than
(b)(1)(iv)	inventory control shall verify the accuracy of	\$10 shall be investigated."
	the ending balance in the bingo paper control	Variances are already
	by reconciling the paper on-hand to the paper	addressed in the Accounting
	sold from the bingo paper control log, to the	Section.
	amount of revenue recognized. Variances of	
	greater than \$10 shall be investigated.	
	Response : The added verbiage is to ensure it's a	known minimum regulatory
	requirement for this section. There is no harm in	listing the requirement here
	and in the Accounting section. The MICS verbiage	e will remain as written.
543.8(c)1(i)	Employees who sell cards on the floor shall	Requesting to remove this
	not verify payouts with cards in their	entire subsection. There is
	possession.	already a multiple verification
		process in place.
	Response : The added verbiage is to ensure indep	*
	clear. There may be a multiple verification proces	•
	should be a MICS requirement in case SOPs change	ge and unknowingly diminish
	the integrity of the control. The MICS verbiage wi	ill remain as written.
	REVISED Response: 543.8(c)1(i) as stated above,	was deleted from the final
	document. Keeping the verbiage would hinder op	perations and customer service.
	(see comment)	
543.8(c)2	The functions of the seller and payout verifier	Define "payout verifier" in the
Revised to	shall be segregated. definition section. Use SOPB-	
(c) (1)(i)		10 for the definition.
		Bingo Paymaster – Bingo
		employee who is responsible
		for bingo payouts during the
		bingo session.
	Description of the Control of the land of	San I ta dha ann I atta
	Response : Payout Verifier is requested to be defined in the regulation. However, the definition may not be consistent across all departments. Payout	
	Verifier should be defined within SOPs, as needed	1
		a, and approved by the OGC.
	The MICS verbiage will remain as written.	
	REVISED 01/10/19Response: (c) (1) (i) as stated	l ahove was deleted from the
	final document. Keeping the verbiage would hind	
	service.	operations and customer
543.8(f)1	Cash or cash equivalents exchanged between	Requesting to remove the
Revised to	two persons must be counted independently by	word "investigated". Controls
(f)(1)	at least two agents and reconciled to the	are already in place. Please
(-)(-)	recorded amounts at the end of each shift or	reference SOPB-30 &
	session. Unexplained variances must be,	SOPA(B)-01.
	documented and maintained. Unverified	
	a commence and manifelinear on vermica	
	transfers of cash or cash equivalents are	
	transfers of cash or cash equivalents are prohibited. Variances of greater than \$10	
	transfers of cash or cash equivalents are prohibited. Variances of greater than \$10 shall be investigated.	

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	Response: The added verbiage is to ensure investigation expectations are clear. There may be controls documented in SOPs, however, it should be a MICS requirement in case SOPs change and unknowingly diminish the integrity of the control. The MICS verbiage will remain as written. REVISED Response: The word investigated was removed, after further discussion between Gaming Management and OGC.		
543.8(m)2 Revised to (m)(2)	Bingo equipment shall be maintained and checked for accuracy with the frequency established by the gaming operation and approved by the OGC. Requesting to have this subsection wrote as the current OGMICR has it stated. "Bingo equipment shall be maintained and tested for accuracy by appropriate		
	Response: The current OGMICR Access Controls 5-26.b. states, "Bingo equipment shall be maintained and tested for accuracy by appropriate parties on a periodic basis." The requested change is agreeable - with the inclusion of "with the frequency established by the gaming operation and approved by the OGC." The revised 543.8(m)2 will read: "Bingo equipment shall be maintained and tested for accuracy by appropriate parties on a periodic basis, with the frequency established by the gaming operation and approved by the OGC."		
543.8(n)1(iv) Revised to (n)(1)(iv)		Name of employee completing the transaction.	Requesting to add section 543.8(n)1(iv) as written.
	Response: Per current OGMICR, the suggested verbiage is currently 5-27.d. The change is agreeable with the inclusion of the authorizing signature (to deter fraudulent transactions). This section will be reformatted to read: (n) Promotional Payouts and Awards. (1) If the Gaming Operation offers promotional payouts or awards for bingo, the payout form/documentation shall include the following information: (i) Date and time; (ii) Dollar amount of payout or description of personal property (e.g., jacket, car, etc.), including fair market value; (iii) Type of promotion; and (iv) Signature of at least one employee authorizing and completing the transaction.		
543.8(n)2	_	nt least one employee nd completing the transactior	Requesting to remove this subsection. It is already addressed in the purposed section 543.8(n)1(iv)
	Response: Th	is is an agreeable formatting cha	

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Per ONGO 21.6-14.(d), the OGC is to draft and approve the OGMICS, subject to review and adoption by the OBC, provided that Gaming Operations has the opportunity to review and comments prior to OGC approval. Gaming Operations comments are to be included in submissions to the OBC.

Questions/Concerns Submitted by:

Name	Position	Date
Fawne Rasmussen	AGM	2/22/18
Jessalyn Harvath	Director	2/22/18
Derrick King	Gaming Compliance	2/22/18

Concerns noted, reviewed, responded. A final document will be reviewed and approved by the OGC, and forwarded to the OBC.

FYI: Joint meeting to discuss these questions/comments included: Gaming Executive Team, Bingo Management, Gaming Compliance, Gaming Commission Compliance, Executive Director, and the Oneida Gaming Commission was held on 6/07/18.

Final document prepared by OGC-C, routed for approval via the Executive Director and final PDF forward to the OBC, , and copied to Gaming Executive Management and Gaming Compliance, and Internal Audit for awareness.

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Oneida Business Committee Agenda Request

Accept the closeout report and recommendation regarding an Employee Giving Program

1. Meeting Date Requested: 05 / 22 / 19

2.	General Information: Session: ○ Open □ Exec	utive - See instructions for the applicable laws, then choose one:
	Agenda Header: New Busines	S
	Accept as Information only	
	To review Employee Giving	Program final report and closeout the topic.
3.	Supporting Materials	☐ Contract to BC Work Session 3.
	2.	4.
	☐ Business Committee signatu	re required
4.	Budget Information	
	Budgeted - Tribal Contribution	on Budgeted - Grant Funded Unbudgeted
5.	Submission	
	Authorized Sponsor / Liaison:	Jennifer Webster, Council Member
	Primary Requestor/Submitter:	Geraldine Danforth , HR Area Manager Your Name, Title / Dept. or Tribal Member
	Additional Requestor:	Jessica Wallenfang, Exec Assistant
	Additional Requestor:	Name, Title / Dept. Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

Purpose: To review the final report of the Employee Giving Program and approve recommendations.
Background: On September 13, 2017 at a regular Business Committee (BC) meeting, a motion was made to defer the discussion of this topic to a Business Committee Work Meeting. On February 20, 2018, Geraldine Danforth, HR Area Manager, and Jessica Wallenfang, BC Executive Assistant, were directed to work together to research the feasibility of an Employee Giving Program similar to the United Way program. On November 20, 2018 the final results of the feasibility of an Employee Giving Program were presented by Geraldine and Jessica to the BC at their work meeting.
Requested Action: To approve the final report and recommendation not to implement the Employee Giving Program.

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf OR print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

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Location:909 Packerland
Green Bay, WI 54303

Phone: (920)496-7000 http://www.oneida-nsn.gov



A good mind. A good heart. A strong fire.

Mailing Address: P.O. Box 365 Oneida, WI 54155-0365

Fax: (920)496-7490 Job Line: 1-800-236-7050

Memo

To: Oneida Business Committee

From: Geraldine R. Danforth, Human Resources Area Manager

Jessica L. Wallenfang, BC Executive Assistant

Date: May 13, 2019

Re: Employee Giving Program Closeout Report

This memo is to notify you of our final recommendation regarding the implementation of an Employee Giving Program for Oneida Employees.

Background

On September 13, 2017 at a regular Business Committee (BC) meeting, a motion was made to defer the discussion of this topic to a Business Committee Work Meeting. On February 20, 2018, Geraldine Danforth, HR Area Manager, and Jessica Wallenfang, BC Executive Assistant, were directed to work together to research the feasibility of an Employee Giving Program similar to the United Way program.

The purpose of this program would be for employees to apply for funds to assist them with educational funds, employee fundraiser/benefit, or catastrophic event (medical, natural disaster, homelessness, etc). The pool of funds would accumulate by employee's contribution through payroll deduction. On November 20, 2018 the final results of the feasibility of an Employee Giving Program were presented by Geraldine and Jessica to the BC at their work meeting.

Findings

An employee giving program requires the following to successfully operate:

- Employees willing to donate by payroll deduction
- A pool of funds that will take 2-3 years to achieve a realistic amount to withdraw from
- An employee to manage the program
- A process with forms created for Payroll to make a deduction
- A process and a form created for application of funds
- Filing for a 501c(3)

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Recommendation

At this time, we do not recommend implementing an Employee Giving Program for the following reasons:

- 1. This initiative is not an immediate priority of the Oneida Nation (health, education and safety), nor was it identified in the OBC Strategies 2017-2020.
- 2. This program requires an employee to operate at 40 hours a week.
- 3. The annual costs of the program would require Tribal Contribution of approximately \$120,000. This includes personnel, fringe, office space, and program operations.
- 4. A sample of employees surveyed overwhelmingly preferred to contribute towards programs that support the youth.

Motion

To approve the final report and approve the recommendation not to implement the Employee Giving Program.

Employee Giving Program Update

By Jessica Wallenfang & Geraldine Danforth

November 14, 2018

Purpose of Program

The Oneida Business Committee wants to research and possibly create an Employee Giving Program for Oneida Nation employees, similar to the United Way.

Potentially-eligible reasons:

- Employee higher education
- Catastrophic (medical, natural disaster, homeless)
- Employee benefit/fundraiser

Research

Tim Headrick, Payroll Manager

- Explained how our current process support a pre-tax payroll deduction to be put into a 501c(3) and 7871.
- There are restrictions for a 501c(3), it must be a non-profit and be able to show that when filing annual taxes.
 - ✓ Who will be the person managing the non-profit?
 - ✓ Forms need to be created for an employee to authorize a deduction by payroll.

Denise Vigue, Executive Assistant to CFO & manager of Coke Community Fund

- Explained the administrative functions of managing the fund and shared the SOPs that have been created. (Attached) There are many tasks not realized and decisions need to be made, such as:
 - o Fund needs to be established if no funds, is there extra CIP funds?
 - Set up W-2 tax deduction
 - Who will manage the funds & determine eligibility (Quality of Life)
 - o Track applicants in spreadsheet only receive funds once per year?
 - o Disburse once per month & generate monthly reports
 - Notify requestor of decision
 - o Will funds carry over year to year?
- She shared that this role can be a full-time job even if it's just managing and disbursing the funds without having product (such as beverage requests) because there are so many processes and tasks.
- She recommends that we file for a 501c(3) with by-laws and a resolution. D
- If we don't have a current pool of money, it could take 2-3 years to create enough funds to withdraw from.

Cheryl Stevens, Grants Manager & OYLI

• The Oneida Youth Leadership Institute (OYLI) promotes and fosters positive direction in youth targeting the various pathways of; traditional heritage & culture; healthy minds and bodies; leadership & citizen engagement; and academic excellence – entrepreneurial spirit.

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OYLI is fully established by tribal resolution, charter and by-laws. It is a wholly owned unincorporated agency of the Oneida Nation and is governed and managed by a board of directors, chosen through an application process and appointed by the OBC.

- The board:
 - o Receives tax-deductible contributions eligible under 7871.
 - o Approves and administers the OYLI disbursements.
 - Promotes nonprofit activities, including fundraising, education, training, meetings, workshops, publications and other relevant activities of the OYLI board.
- Is willing to collaborate for the Employee Giving Program.

Melissa Nuthals, Statistician

- This would be a fairly easy process if the survey is created. Need a plan or incentive to receive feedback from non-computer users.
- Need to get employee e-mail list from MIS
- Time to create, send survey, collect data & create final results = approximately 2-3 months.

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Oneida Business Committee Agenda Request

Approve exception to resolution # BC-12-27-16-A for June 25-26, 2019

1. Meeting Date Requested: <u>05</u> / <u>22</u> / <u>19</u>

2.	General Information:	
	Session: X Open Exec	utive - See instructions for the applicable laws, then choose one:
	Agenda Header: New Busines	S
	Accept as Information only	
	★ Action - please describe:	
	1	ution # BC-12-27-16-A and cancel both the executive discussion meeting on June e regular meeting on June 26, 2019, at 8:30 a.m.
3.	Supporting Materials Report Resolution Other:	☐ Contract
	1. Resolution BC-12-27-16-	·A 3.
	2.	4.
	۲۰	
	Business Committee signatu	re required
4	Dudget Information	
4.	Budget Information Budgeted - Tribal Contribution	on 🔲 Budgeted - Grant Funded 🔲 Unbudgeted
5.	Submission	
	Authorized Sponsor / Liaison:	Lisa Summers, Secretary
	Primary Requestor/Submitter:	Your Name, Title / Dept. or Tribal Member
	Additional Requestor:	
		Name, Title / Dept.
	Additional Requestor:	Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

BC Resolution 12-27-16-A requires executive discussion meetings every second and fourth Tuesday of each month, at 8:30 a.m. and also requires regular meetings every second and fourth Wednesday of each month, at 8:30 a.m.
A review of available Oneida Business Committee schedules has shown there will not be quorum the week of June 24th.
The approval of an exception to the resolution is needed to cancel the meetings for which there will be no quorum and to provide adequate notice to the community and organization.

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf OR print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Nation

Post Office Box 365

Phone: (920)869-2214

Committee; and



Oneida, WI 54155

BC Resolution # 12-27-16-A Oneida Business Committee Regular Meeting Schedule

Oneida Business Committee Regular Meeting Schedule		
WHEREAS,	the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and	
WHEREAS,	the Oneida General Tribal Council is the governing body of the Oneida Nation; and	
WHEREAS,	the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and	
WHEREAS,	Article III, Section 3 of the Tribal Constitution provides that "Regular meetings of the Business Committee may be established by resolution of the Business Committee,"; and	
WHEREAS,	with the passage of BC Resolution 7-7-87-A, the Business Committee established a regular meeting schedule to meet of each Tuesday, at 1:30 p.m., and each Friday, at 9:00 a.m.; and	
WHEREAS,	with the passage of BC Resolution 3-25-88-B, the Business Committee modified the regular meeting schedule to meet each Friday, at 9:00 a.m., and held informational meetings the first Monday each month, at 7:00 p.m.; and	
WHEREAS,	with the passage of BC Resolution 4-26-91-A, the Business Committee modified the regular meeting schedule to meet each week on Wednesday, at 9:00 a.m.; and	
WHEREAS,	with the passage of BC Resolution 2-11-04-A, the Business Committee modified the regular meeting schedule to meet every other week on Wednesday, at 9:00 a.m.; and	
WHEREAS,	with the passage of BC Resolution 12-10-08-A, the Business Committee modified the regular meeting schedule to meet every second and fourth Wednesday each month, at 9:00 a.m.; and	
WHEREAS,	with the passage of BC Resolution 06-23-10-E, the Business Committee modified the regular meeting schedule to include executive discussion meetings every second and fourth Tuesday of the month, at 9:00 a.m.; and	
WHEREAS,	with the passage of BC Resolution 11-23-16-C, the Business Committee modified the regular meeting schedule to meet every second and fourth Tuesday of the month at 8:30 a.m. for executive discussion meetings, and to meeting every second and fourth Wednesday of the month at 8:30 a.m. for regular meetings; and	
WHEREAS,	the Business Committee has determined an additional regular meeting is required on a	

quarterly basis for the purpose of addressing quarterly reports from Boards, Committees and Commissions, Corporate Boards, and Standing Committees of the Business

WHEREAS, the Business Committee has determined this change would better serve the membership of the Oneida Nation and the Business Committee.

NOW THEREFORE BE IT FURTHER RESOLVED, executive discussion meetings of the Oneida Business Committee shall be held every second and fourth Tuesday each month, at 8:30 a.m. starting on January 10, 2017;

BE IT FURTHER RESOLVED, regular meetings of the Oneida Business Committee shall be held every second and fourth Wednesday each month, at 8:30 a.m., starting on January 11, 2017;

BE IT FURTHER RESOLVED, for the purpose of addressing quarterly reports, regular meetings of the Oneida Business Committee shall be held the fourth Thursday of January, April, July, and October, at 8:00 a.m., starting on January 26, 2017;

BE IT FINALLY RESOLVED, this resolution shall supersede all prior motions, practices or resolutions, in particular BC Resolutions 12-10-08-A, 06-23-10-E, and 11-23-16-C, regarding the subject of regular meetings of the Oneida Business Committee.

CERTIFICATION

I, the undersigned, as Secretary of the Oneida Business Committee, hereby certify that the Oneida Business Committee is composed of 9 members of whom 5 members constitute a quorum; 8 members voted in an electronic poll held on the 27th day of December, 2016; that the forgoing resolution was duly adopted at such meeting by a vote of 8 members for, 0 members against, and 0 members not voting; and that said resolution has not been rescinded or amended in any way. This e-poll will be presented for ratification at the next Oneida Business Committee scheduled on January 11, 2017.

Lisa Summers, Tribal Secretary Oneida Business Committee

*According to the By-Laws, Article I, Section 1, the Chair votes "only in the case of a tie."

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