

# 2019 1st Quarter Report (Oct '18 - Dec '18)

## Oneida Land Claims Commission

Approved by official entity action on: 2-18-2019  
Submitted by: Dakota Webster OLCC Secretary and  
Chris Cornelius, Vice Chair

Name and Title	Oneida Nation Email	Term Expiration Date
Loretta Metoxen, Chairwoman	LMETOXE1@oneidanation.org	07/31/21
Chris Cornelius, Vice Chair	ccorne10@oneidanation.org	08/24/20
Dakota Webster, Secretary / Treasurer	dwebste2@oneidanation.org	07/31/22
Tomas Escamea, Commissioner	tescame2@oneidanation.org	08/24/20
Donald McLester, Commissioner	dmclest2@oneidanation.org	07/31/22
Sheila Shawanokasic, Commissioner	sshawano@oneidanation.org	08/17/21
Charles Wheelock, Commissioner	cwheelo1@oneidanation.org	08/24/20

## OBC Liaison(s)

Kirby Metoxen

Jennifer Webster

## Meetings

Held every 1st and 3rd Thursday of the month.

Location: Norbert Hill Center, 3rd floor, Room 338

Time: 5:30 PM

November 9, 2018 emergency meeting to approve annual and quarterly report no stipends requested

December 6, 2018 working meeting for By-laws no stipends requested

## Accomplishments

### ACCOMPLISHMENT #1

Summary:

Produce and distribute educational information on the Oneida Land Claims history and Oneida relocation from New York. The Oneida Land Claims Commission created two subcommittees to work on educational goals and gather information for a calendar and curriculum.

Impact:

Education promotes positive community relationships and promotes good decision making.

### ACCOMPLISHMENT #2

Summary:

We have done a lot of reorganizing at our office, to include creating a master list of projects and assignments. See attachment.

Impact:

Keeps the commission on track on projects and due dates. Shows the membership that progress is continuing to take place.

### ACCOMPLISHMENT #3

Summary:

Educating the community. We conducted community outreach at GTC meetings, gathered information from the membership, and distributed information on Land Claims activity. Article submissions were sent to the Kalihwisaks pertaining to land claims history.

Impact:

Reigniting the land claims issue within the membership. Getting them to understand the importance of the fight.

## Goals

### LONG-TERM GOAL #1

Continue to work on education and outreach by creating a curriculum and updating educational materials

Committing to build a responsible Nation by an engaged community

Update on Goal:

Subcommittee has been formed to create curriculum and update educational materials

### LONG-TERM GOAL #2

Continue to work with the Business Committee to develop a strategic plan that includes membership feedback to present to the General Tribal Council

Implementing "Good Governance" processes to achieve an accountable and effective governmental design

Update on Goal:

We have held joint meetings with the Oneida Business Committee to develop a strategic plan for a land claims resolution that incorporates membership input.

### QUARTERLY GOAL #1

Membership, Business Committee and Commissioner education on Land Claims.

Update on Goal:

Subcommittee has been formed to develop a curriculum.

### QUARTERLY GOAL #2

To hold a semi-annual public hearing as outlined in our by-laws

Update on Goal:

Date is tentative for March 28, 2019. Planning committee has been formed.

### QUARTERLY ACTIVITIES

Hold a Semi-Annual Public Hearing in Oneida and SEOTS. Develop stages of a multi media, multi generational outreach education plan. Complete part 3 Land Claim strategic planning priorities with the Oneida Business Committee. We will continue to attend GTC meetings, hand out educational material, and gather input.

Update on Activities:

Date for annual Public hearing in Oneida has been set. Subcommittee for event planning has been made. Date for strategic planning meeting is also set. We have identified our top three strategic priorities.

## Budget

Total Budget for FY-2019: Value A: 33267  
Status of Budget at 1st Quarter: Value B: 30419

Stipend Type	Stipend Amount
Meeting	1500
Joint Meeting	400
Judiciary Hearings	0
Hearings of Boards, Committees, or Commissions	0
Conferences and Trainings	0
Miscellaneous	0

### Budget Utilization

In the first quarter budget moneys were used for stipends and replenishing office supplies.

Projected budgetary uses for the next quarter

Meeting / Public hearing in Milwaukee at SEOTS

Meeting / Public hearing Norbert Hill

Handouts, brochures, replenish office supplies, and other educational material

## Requests

The Land Claims Commission would like to request liaisons to be present at regular scheduled meetings. Request for staffing to be available to complete tasks outlined in the job description of the previous Administrative Assistant for the Oneida Land Claims Commission.

## Other

Land Claims Commissioners have volunteered 230 non-stipend hours between the months of October 2018 and December 2018.

**MASTER LIST**

**OLCC Project Assignments**

No#	Project	Who is assigned	Date Assigned	Date Due	Updates	Status	% of Completion
1	<b>Clouding Title</b>	Chris Cornelius	2018	2/21/2018	12/21/2018 Chris reported Oneida Law office response to the OLCC; however the OLCC would like to get some opinions from two outside Attorneys who have offered to meet with the OLCC at no charge. Meetings are tentatively scheduled for January & February of 2019; Attny Locklear discussed this in January meeting.	In-progress	
2	<b>3 Way Agreement Research</b>	Chris Cornelius, Dakota Webster	2018		On-going research	On-going	
4	<b>Frequently Asked Questions</b>	Dakota Webster, Chris Cornelius	2018	2018	Complete 2018; updates can be made as needed	Complete	100%
5	<b>GTC out reach - Jan 21, 2019</b>	Dakota, Loretta, Chris, Don, Tomas	1/3/2019	1/21/2019	12/20 Dakota will get bag ready for pick up; and create office sign up sheet	Completed	95%
6	<b>GTC out reach - Jan 31, 2019</b>	Dakota, Loretta, Chris, Don, Tomas	1/3/2019	1/31/2019	12/20 Dakota will get bag ready for pick up; and create office sign up sheet	Completed	95%
7	<b>GTC out reach - Feb 24, 2019</b>	Dakota, Loretta, Chris, Don, Chaz, Tomas	1/3/2019	2/24/2019	12/20 Dakota will get bag ready for pick up; and create office sign up sheet; raffle of educational books re: Land Claims	Preparing for event; in progress	

8	<b>Create Talking Points for all OLCC</b>	Chris Cornelius	2018	11/5/2018	This document was created and brought back to the OLCC reg mtg and was updated for Nov '18 budget outreach event. All commissioners were given a copy of the Talking Points. <b>Document can be updated as needed</b>	Completed. This document is a living document and can be updated as needed (cjc)	100%
9	<b>Create a sub committee to develop an Orientation for current and incoming OBC/OLCC members</b>	Dakota Webster, Don McLester, & Chaz Wheelock	12/20/2018	(OLCC should provide a deadline)	(OLCC should make this a standing item on our agenda and the committee should provide regular updates) 12/21/18 Chris identified the party responsible for OBC orientation and sent them an email to request that the Oneida Land Claims and OLCC be a part of the orientation.	In-progress	10%
10	<b>Jemez Pueblo</b>	Loretta V. Metoxen	2018	1/3/2019	LVM assigned to follow up on this project to see if they still need a letter of support and bring back to next reg. meeting	In-progress	75%
11	<b>2019 OLCC Calendar</b>	Don McLester, Dakota Webster	2018	12/1/2018	Assigned to create a 2019 year calendar for public out reach to provide the membership with important dates and history about the Oneida Land Claims / Rights; 1 - 3-19 this project was reassigned to Dakota and Don/	In-progress	10%

12	<b>Kalihwisaks Articles - Dec/Jan</b>	Chaz Wheelock	12/20/2018	12/27/2018	<p>Chaz will create and article and send it to all the commissioners to get feed back before he sends it to the Kalihwisaks. 12-26-2018 the draft was completed by Chaz and sent to the OLCC for review; It was revised by Dakota with OLCC recommendations, approved by Chaz and submitted to the Kali editor for January 2019 print; Chaz noted that content was changed in paper on submitted material;</p> <p><b>FOLLOW UP NEEDED WITH KALIHWISAKS; TO REQUEST THEM NOT TO CHANGE ANY SUBMITTED WRITTEN MATERIAL (W/OUT PERMISSION)</b></p>	Completed	100%
13	<b>Write Kalihwisaks Articles</b>	ALL OLCC Members	2018	Every meeting	<p>The OLCC agreed on 11-15-18 that All OLCC members will bring in articles for submission; on a regular basis. These articles will be reviewed by the OLCC for submission. Articles will be compiled and submitted by the OLCC Secretary. This is a standing item for outreach.</p>	(this directive needs to be reviewed by OLCC and OLCC needs to be reminded of this task prior to future meetings)	On-going

14	<b>200 Year Celebration</b>	Dakota Webster, Don McLester, Loretta V. Metoxen, Sheila Shawanokasic	2018	2020	to be a part of the planning committee, etc. for the 200 year celebration; to endure to incorporate the history and education of the Oneida Land Claims; 12/20/2018 Chris provided everyone with Sue Doxtator's phone number; Sue was notified that OLCC had interested members who wanted to help plan for this event; all OLCC members where sent a survey regarding the celebration questionnaire around 12/10/2018.; 12/20/18 Chaz had suggestions for the 200 year celebration, he was advised to contact Sue with his recommendation. He said he will work with the OLCC members who are volunteering to work on the 200 year celebration; 1-3-19 Chaz brought recommendations to OLCC meeting; OLCC directed him to send detailed recommendation to appointment representative Dakota	In-progress	
15	<b>SEOTS Outreach &amp; Public Comment February 13</b>	ALL OLCC Members	12/20/2018	TBD	12-20-2018 OLCC Voted to have an outreach at SEOTS Feb 13; This event was canceled due to weather; <b>New date to be determined (TBD) and OLCC needs to review and approve meeting material and agenda.</b>	In-progress	



16	<b>Arlinda Locklear Communication</b>	Chaz Wheelock & All OLCC members	12/20/2018	1/3/2018	Chaz will send Chris Locklear's email address; she will forward a copy of the transcript. All members are to report back on Jan 3, 2019 with their questions; Chris compiled questions and sent them to Arlinda; Chaz provided email and phone to Chris; Meeting was held with Attorney Locklear; 2-18-2019 OLCC moved to get software to transcribe Locklear meeting and discussion. Pending software purchase and transcription. Locklear said she is willing to have a meeting with OBC to discuss additional strategies to move forward. <b>OLCC approved sending Attny Locklear card and gift; Secretary Webster will mail card and gift for services. Meeting transcription pending.</b>	In-progress (meeting material and follow up discussion needs to be transcribed)	75%
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17	<b>Joint Strategic Planning with OBC</b>	Chris Cornelius & All OLCC members	Nov-18	3/1/2019	Chris will schedule next strategic planning meeting with the OBC in Jan to start at 1:30 pm; all members need to work on the strategic planning work sheet and include membership feedback; Next Strategic Planning joint meeting is scheduled for January 28, 2019 1:30 at OPD with OBC; Worksheets were handed out to all; there was a special work meeting scheduled for Jan 8 at 1 pm; Joint Jan 28 meeting canceled due to weather. Part 3 Planning Meeting rescheduled to Mar 1, 2019 1:30 pm at the career center. Chris compiled top 3 priorities for OBC & OLCC; and additional <b>work sheet was assigned and it needs to be completed prior to Mar 1.</b>	In-progress	75%
18	<b>Historical Research on Oneida Land Claims strategic plan; from 2014 to present. What were the previous plans and what actions were taken? What is current plan?</b>	Chris Cornelius assigned by OLCC Motion	12/20/2018		(OLCC should make this a standing item on the agenda and updates should be provided at each meeting); Historical research requests were submitted to Records; Research material needs to be reviewed.	In-progress	10%

19	<b>2019 1st Quarter Report (Oct18-Dec18)</b>	ALL OLCC Members	12/20/2018	2/7/2019	12-21-18 Chris asked Brooke to send Dakota the current reporting form for OLCC to begin putting draft together. Report needs to be sent in on Feb 19th; Dakota Webster drafted report. It was reviewed and collectively worked on on 2 -18-19. The Commission approved the report along with additional changes and updates to be added by Vice Chair and Secretary on 2-19-19; Vice Chair submitted the report on 2-19-2019. Vice Chair Cornelius will update OLCC on 2-21-19, re: changes made to the report; to get approval on add ons.	In-progress	95%
20	<b>2017 New York Travel uninvite</b>	Chaz Wheelock	12/20/2018	1/3/2019	OLCC directed Chaz to write a report to be submitted by to OLCC next meeting.	In-progress	
21	<b>Open OLCC Office Hours</b>	Dakota Webster	2018	on-going	Dakota has volunteered to maintain office hours on Mondays from 9 am - 2pm; to work on projects, complete operational duties, conduct research and conduct membership outreach	On-going	

22	MOU Follow up	Dakota Webster	2018	1/3/2019	<p>Dakota is sending the staff job description to Cheryl and Brooke to asked them what duties and responsibilities they can or can not do. She will report back at next meeting; VC sent Job Description to BCSO and BCC Cheryl and Brooke, the response was provided to OLCC on 1-3-2019; the OLCC took action on 1-3-19 to bring problem to a BC Wk Mtg to request position back. This was discussed in January work meeeting <b>BC liaison Kirby Metoxen sent an update for a process to request personnel for 2020. OLCC needs to discuss MOU follow up and options until staff can be approved.</b></p>	In-progress	50%
23	By-Laws	ALL OLCC Members	2018	1/17/2018	<p>Work on by-law for 12-6-18; all related documents to create new by-laws placed in the G drive in the "By-laws" folder. Attny Kristen Hooker is available to help review prior to submission to the LOC for approval; 1-3-19 the next special work meeting to work on our by laws is Tuesday Jan 8, 19; VC C Cornelius sent draft by-laws to LRO for review; however they are still incompletd and need additional work. NEXT MEETING NEEDS TO BE DETERMINED</p>	In-progress	

24	<b>Paddy Brzezinski Presentation - Q&amp;A</b>	Lee Cornelius & OLCC	12/20/2018	TBD	Lee will follow up with Paddy to see if she can come to the OLCC Feb 7th meeting. OLCC members will send Lee questions. Lee can be reached at 920-869-4495 c 920-321-6725; Paddy offered to do a presentation too. Questions can be brought to the next meeting on 1-3-2019; On 1-3-19 OLCC discussed and finalized questions at regular meeting, additional questions can be submitted to the VC Chris J. Cornelius; 1-4-19 Lee sent questions to Paddy; 1-4-19 VC submitted additional questions from Don for Paddy; 2-18-19 Lee reported that Paddy had some personal issues at this time and she cannot provide a date at this time; <b>THIS ITEM NEEDS TO BE RESCHEDULED</b>	In-progress; Waiting on presentors availability	
25	<b>Update all brochures &amp; hand outs</b>	Dakota Webster; Sheila Shawanokasic	2/19/2019	3/7/2019	Dakota volunteered to to this on 2-19-2019; <b>Will bring plan for approval at 3--7-19 regular OLCC meeting.</b>	0%	
26	<b>Conduct Educational Outreach &amp; Surveys at GTC meetings</b>	ALL OLCC Members	12/20/2018	Every Meeting	Chris handed each OLCC member blank surveys for all OLCC members to gather feedback in between meetings and bring back to next meeting scheduled meeting.	On-going	25%

27	<b>Develop Surveys</b>	Chris Cornelius; Dakota Webster & OLCC	Nov-18	Jan-19	Chris developed and revised surveys, based on By-Laws, for the Nov 2018 Budget Outreach event. OLCC members conducted surveys with membership attendees, at the Budget Outreach event; Dakota compiled the Survey responses. <b>(Surveys can be changed as needed; Surveys responses needs to be included with the strategic planning)</b>	Completed and removed from the agenda 1-3-2019	100%
28	<b>Record and Compile Surveys in a comprehensive report</b>	VC Chris Cornelius (OLCC authorized Chris to work with Melissa Nuthals)	2/18/2019		Some surveys have already been compiled by Dakota Webster, Shelia Shawnokasik and Chris Cornelius. However a comprehensive report needs to be created; 2-19-19 Chris met with Melissa Nuthals and obtained additional surveys from 2015 and information on previous outreach; met with Dakota and <b>received additional surveys from 2015 Summit with OLC/DOLM;</b> Secretary and Vice Chair will compile previous surveys for Chris to follow up with Melissa.	(All compiled responses should be reported out at a regular OLCC meetings, annual and quarter reports & included in strategic planning)	5% on-going
29	<b>Record and Compile OLCC Information from Poster Paper in the Conference room</b>	VC Chris Cornelius (Okayed by OLCC to work with Melissa Nuthals)	2/18/2019		VC Chris Cornelius met with Melissa; Melissa has offered to help us with this project as soon as we can get her the surveys;		

30	<b>Get history of OLCC Creation for the by-laws</b>	VC Chris J Cornelius	11/8/2018	12/6/2018	Chris submitted a records request for all documents pertaining to the creation of the OLCC and any information on the litigation committee; a document was received; copies were made and placed in all the commissioners mailboxes and sent electronically; Janice Decorah of records was sending copies of recorded files for review. <b>OLCC needs to review these records and add this information to the OLCC By-Laws.</b>	Records completed this research and it was sent back to the OLCC for review; in order to include in the by-laws	75%
31	<b>Communication Outreach Process</b>	Chaz Wheelock	1/3/2019		On 1/3/19 Chaz review hand outs and process to conduct out reach with community (see 1/3/19 agenda packet); Chaz was tasked to continue to work on this project and bring back recommendations for OLCC communication outreach	Chaz is to report update and recommendation at next meeting 1/17/19	5%
32	<b>Historical Research Assignment regarding land claims records and documents</b>	Chaz Wheelock	1/3/2019		Chaz assigned to follow up on land claims documents	1-3-19 OLCC asked Chaz to continue to explore these records and report back at next meeting	
33	<b>Outreach - GTC Mtg March 11</b>	ALL OLCC Members					
34	<b>Kalihwisaks Articles - Feb 2019</b>	NOT ASSIGNED					
35	<b>Kalihwisaks Article - Mar 2019</b>	NOT ASSIGNED					

36	<b>Kalihwisaks Article - Apr 2019</b>	NOT ASSIGNED					
37	<b>Kalihwisaks Article - May 2019</b>	NOT ASSIGNED					
38	<b>Kalihwisaks Article -Jun 2019</b>	NOT ASSIGNED					
39	<b>Kalihwisaks Article - Jul 2019</b>	NOT ASSIGNED					
40	<b>Kalihwisaks Article - Aug 2019</b>	NOT ASSIGNED					
41	<b>Kalihwisaks Article - Sep 2019</b>	NOT ASSIGNED					
42	<b>Kalihwisaks Article - Oct 2019</b>	NOT ASSIGNED					
43	<b>Kalihwisaks Article - Nov 2019</b>	NOT ASSIGNED					
44	<b>Kalihwisaks Article - Dec 2019</b>	NOT ASSIGNED					
45	<b>Test Case Article</b>	Chris Cornelius, Loretta Metoxen, Don McLester	2/18/2019	3/7/2019			
46	<b>Develop Survey Monkey Surveys</b>	NOT ASSIGNED					
47	<b>Develop Tribal Wide Surveys to be mailed out to all members 18 and older</b>	NOT ASSIGNED					
48	<b>Organize ALL OLCC files and filing system</b>						
49	<b>Create 100 DVD Copies of HOMELAND Tours; and create case cover and insert</b>	Loretta V. Metoxen			Dakota ordered recordable DVDs; waiting for order to arrive		5%



50	<b>Upload all OLCC records into OnBase</b>	Records Department, Cheryl Skolaski (Steve Webster)					
51	<b>Transfer records to Past Perfect</b>	NOT ASSIGNED					
52	<b>Get inventory of All Records sent to Records; to include inventory of tentative records and material that needs to go to the Museum for safe keeping</b>	Records Department, Cheryl Skolaski (Steve Webster)					
53	<b>Public Hearings</b>				Public hearing needs to be held semi-annually; suggested for March and September; <b>OLCC needs to approve date; Suggested date 3-28-2019</b>		