Title 1. Government and Finances - Chapter 120 SANCTIONS AND PENALTIES

Kalihwahnila tu Okhale Atatlihwa? thlewahtu Kayanl sla

Giving strength to the issues Forgiving oneself for the issue at hand and Laws

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120.1. Purpose and Policy

120.1-1. Purpose. The purpose of this law is to establish a consistent set of sanctions and penalties that may be imposed upon elected and appointed officials of the Nation for misconduct in office for the purpose of providing an opportunity for the official to take corrective action to address the misconduct and promote accountability and improved performance of the official.

- (a) This law applies to members of the Oneida Business Committee.
- (b) This law does not apply to judges of the Oneida Nation Judiciary.
- (c) This law does not apply to members of corporate entities of the Nation.

120.1-2. Policy. It is the policy of the Nation to ensure that elected and appointed officials who commit misconduct while in office be subject to appropriate sanctions and penalties; and to ensure that there is a fair process in place that enables officials to fairly respond to allegations of misconduct.

120.1-3. It is the intent of the Nation that all elected and appointed officials strive to exhibit and uphold the Nation's core values of The Good Mind as expressed by OnAyote?a ka, which includes:

- (a) Kahletsyalúsla. The heart felt encouragement of the best in each of us.
- (b) Kanolukhwásla. Compassion, caring, identity, and joy of being.
- (c) Ka⁹nikuhli·yó. The openness of the good spirit and mind.
- (d) Ka?tshatst\(\lambda\)sla. The strength of belief and vision as a People.
- (e) Kalihwi yó. The use of the good words about ourselves, our Nation, and our future.
- (f) Twahwahtsílay. All of us are family.
- (g) Yukwatsistaya. Our fire, our spirit within each one of us.

120.2. Adoption, Amendment, Repeal

- 120.2-1. This law was adopted by the General Tribal Council by resolution GTC- - .
- 26 120.2-2. This law may be amended or repealed by the General Tribal Council pursuant to the 27 procedures set out in the Legislative Procedures Act.
- 28 120.2-3. Should a provision of this law or the application thereof to any person or circumstances
- 29 be held as invalid, such invalidity shall not affect other provisions of this law which are considered 30 to have legal force without the invalid portions.
- 31 120.2-4. In the event of a conflict between a provision of this law and a provision of another law,
- 32 the provisions of this law shall control.
- 120.2-5. This law is adopted under authority of the Constitution of the Oneida Nation. 33

120.3. Definitions

- 120.3-1. This section shall govern the definitions of words and phrases used within this law. All words not defined herein shall be used in their ordinary and everyday sense.
 - (a) "Affirmative defense" means a fact or set of facts other than those alleged by the complainant which, if proven by the official, defeats or mitigates the consequences of the official's otherwise unlawful conduct.
 - (b) "Answer" means a formal written statement addressing the dispute on the merits and presents any defenses and counterclaims.
 - (c) "Business Committee Support Office" means the office that provides administrative support for the Oneida Business Committee and various other governmental operations.
 - (d) "Business day" means Monday through Friday 8:00 a.m. -4:30 p.m., excluding holidays recognized by the Nation.
 - (e) "Clear and convincing evidence" means that it is substantially more likely than not that the facts presented are true.
 - (f) "Complainant" means an individual who has made a complaint.
 - (g) "Constitution" means the Constitution and By-Laws of the Oneida Nation.
 - (h) "Court of Appeals" means the Court of Appeals of the Oneida Nation Judiciary.
 - (i) "Entity" means a board, committee, commission, office, unincorporated agency, or other group of the Nation an individual may be appointed or elected to serve a position on, including the Oneida Business Committee.
 - (j) "Frivolous" means a complaint without any reasonable basis or merit, that cannot be supported by a good faith argument. Most often frivolous complaints are intended to merely harass, delay, or embarrass the opposition.
 - (k) "Misconduct" means wrongful, improper or unlawful conduct or behavior.
 - (1) "Nation" means the Oneida Nation.
 - (m) "Official" means any person who is elected or appointed to serve a position for the Nation, including, but not limited to, a position on a board, committee, commission, or office of the Nation, including the Oneida Business Committee.
 - (n) "Restitution" means compensation to an individual or entity for an injury, damage or loss.
 - (o) "Stipend" means the amount paid by the Oneida Nation to individuals serving on boards, committees and commissions of the Nation to offset the expenses of being a member on the board, committee or commission.
 - (p) "Substantiate" means to find that the complaint or allegation in the complaint is valid because there is clear and convincing evidence.
 - (q) "Trial Court" means the Trial Court of the Oneida Nation Judiciary.

120.4. Misconduct

- 120.4-1. It shall be the obligation of every official to behave in a manner that promotes the highest ethical and moral standard. High moral and ethical standards amongst officials of the Nation is essential to the conduct of government.
- 120.4-2. An official may be subject to sanctions and penalties for behaving in a manner which constitutes misconduct. Misconduct includes:
 - (a) a violation of the Constitution or any of the Nation's laws, policies, or rules;
 - (b) a violation of the bylaws, standard operating procedures or other internal operating documents that govern the entity upon which the official serves;

- 81 (c) a conviction of a felony, or any crime in any jurisdiction that would be classified as a felony under federal law or Wisconsin law; and
 - (d) any other activity that is incompatible with the high moral and ethical standards that are expected of the Nation's officials.

8586 120.5. Filing of a Complaint

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- 120.5-1. Who May File. Any individual at least eighteen (18) years of age or older, or entity, who in good faith, has knowledge or reason to believe that an official has committed misconduct, may file a written complaint.
- 90 120.5-2. *When to File*. A complaint may be filed as long as the alleged misconduct has occurred, or was discovered to have occurred, within the previous ninety (90) days.
- 92 120.5-3. *Contents of the Complaint*. The complaint alleging misconduct by an official shall include the following information:
 - (a) The name(s) of the official alleged to have committed the misconduct;
 - (b) The entity or entities upon which the official serves;
 - (c) The specific date(s), time(s), and location(s) of the alleged misconduct;
 - (d) The specific details of the official's misconduct;
 - (e) The specific provision of law, policy, rule, or bylaw of the Nation allegedly violated by the official;
 - (f) Names of any witnesses of the alleged misconduct, or individuals who may have knowledge pertinent to the alleged misconduct;
 - (g) The contact information for the person filing the complaint, which at minimum shall include the person's name, address, and telephone number;
 - (h) A notarized sworn statement attesting that the information provided in and with the complaint is true, accurate, and complete to the best of the complainant's knowledge;
 - (i) Any supporting documentation; and
 - (j) Any other information required by the Nation's Rules of Civil Procedure if the complaint is alleging misconduct of an elected official.
 - 120.5-4. Where to File.
 - (a) *Appointed Official*. Complaints against an appointed official shall be filed with the Business Committee Support Office.
 - (b) *Elected Official*. Complaints against an elected official shall be filed with the Nation's Trial Court.
 - 120.5-5. *Retaliation Prohibited*. Retaliation against any individual who makes a complaint or party or witness to a complaint is prohibited. This protection shall also be afforded to any person offering testimony or evidence or complying with directives authorized under this law. Retaliation shall include any form of adverse or punitive action by or caused by, any official.
 - (a) If an individual alleges that retaliatory action has been threatened or taken based on the individual's complaint, or cooperation with directives authorized under this law, the individual may file a complaint for the retaliatory action in accordance with section 120.5 of this law.
- 122 120.5-6. Any official who is the subject of a complaint has the right to be represented by an attorney or advocate, at his or her own expense, for any actions or proceedings related to the complaint.
- 125 120.5-7. *Confidentiality*. All complaints alleged against an official of the Nation shall be handled in a confidential manner.

- 127 (a) All hearings and/or proceedings related to a complaint shall be closed to the general public.
 - (b) All records of hearings and/or proceedings shall not be subject to public review or inspection. An official's record of conduct shall only be made available for review to the Oneida Business Committee and the Trial Court.
 - (c) *Exception*. A decision of the Trial Court or the Oneida Business Committee regarding a complaint alleged against an official, and any sanctions and/or penalties that are imposed against an official, shall be public information.

120.6. Complaints Alleged Against an Appointed Official

- 120.6-1. Due to the fact that an appointed official serves at the discretion of the Oneida Business Committee, all complaints alleged against an appointed official shall be handled by the Oneida Business Committee.
- 120.6-2. *Receipt of Complaint*. Upon receiving a complaint, the Business Committee Support Office shall:
 - (a) immediately forward copies of the complaint, including any supporting documentation, to:
 - (1) all members of the Oneida Business Committee for review; and
 - (2) the individual who is the subject of the complaint.
 - (b) place the complaint on the executive session portion of the agenda of a regular or special meeting of the Oneida Business Committee for an initial review which shall occur within thirty (30) business days after the initial receipt of a complaint.
- 120.6-3. *Mediation*. The complainant or the official who is the subject of the complaint shall have up to five (5) business days after the initial receipt of the complaint to contact the Business Committee Support Office and request mediation.
 - (a) If both the complainant and the official who is the subject of the complaint agree to mediation, then the Business Committee Support Office shall schedule a mediation between the parties. The intent of this mediation meeting is to resolve the complaint prior to commencing an initial review.
 - (b) The Business Committee Support Office shall utilize a trained mediator to facilitate the mediation meeting. Every mediator shall have at least twenty-five (25) hours of mediation training or at least three (3) years of experience in dispute resolution.
 - (c) The mediation shall occur before the investigatory hearing is scheduled to take place.
 - (d) If a resolution is reached during mediation, the Oneida Business Committee shall be informed of the resolution before the initial review and the complaint shall be formally dismissed during the initial review.
 - (e) If the matter is not resolved through mediation, the initial review shall occur as prescribed by this law.
- 120.6-4. Answer to the Complaint. The individual who is the subject of the complaint shall have ten (10) business days after receiving his or her copy of the complaint, to submit to the Business Committee Support Office a written answer setting forth any admission, denial, affirmative defense, or other relevant information upon which the official intends to rely during proceedings related to the complaint.
 - (a) The Business Committee Support Office shall immediately forward the answer and any supporting documentation to all members of the Oneida Business Committee upon receipt from the individual who is the subject of the complaint.

120.6-5. *Conflict of Interest*. An Oneida Business Committee member that has a conflict of interest in a complaint brought before the Oneida Business Committee, shall immediately recuse himself or herself and shall not participate in any portion of the complaint process.

- (a) Failure of an Oneida Business Committee member to recuse themselves due to a conflict of interest shall constitute grounds for sanctions and/or penalties.
- 120.6-6. *Initial Review*. The Oneida Business Committee shall perform an initial review of an allegation of misconduct on the part of an official. The purpose of the initial review shall be to determine whether the allegation made within the complaint has merit.
 - (a) During the initial review the Oneida Business Committee shall review the complaint and the written answer; as well as any supporting documentation.
 - (b) In order to determine if a complaint has merit, the Oneida Business Committee will discuss if whether assuming the facts alleged are true, said facts would support a determination of misconduct.
 - (c) The Oneida Business Committee shall determine, by majority vote, whether the complaint has merit.
 - (1) Upon a finding that the complaint has merit, the Oneida Business Committee shall schedule an investigatory hearing to consider the specific allegations identified in the complaint.
 - (A) The investigatory hearing shall occur within thirty (30) business days after the initial review has concluded and shall take place during the executive session portion of the agenda of a regular or special meeting of the Oneida Business Committee.
 - (2) Upon finding that a complaint has no merit, the Oneida Business Committee shall dismiss the complaint. The Oneida Business Committee shall send notice that the complaint was dismissed to the complainant and the official who is the subject of the complaint within five (5) business days.
 - (A) If the Oneida Business Committee dismisses the complaint based on a determination that the complaint was frivolous, false, or made with a malicious intent, the complainant may be subject to:
 - (i) a fine not to exceed five hundred dollars (\$500);
 - (ii) prohibition from filing another complaint for a period of time not to exceed one (1) year; and/or
 - (iii) a civil suit in the Nation's Trial Court brought by the official accused by the frivolous, false or malicious allegation.
- 120.6-7. *Notice of the Investigatory Hearing*. The Business Committee Support Office shall provide the complainant, the official who is the subject of the complaint, and any other individual compelled to attend the hearing with written notice of the date and the time of the investigatory hearing at least ten (10) business days before the investigatory hearing.
- 120.6-8. *Investigatory Hearing*. The purpose of the investigatory hearing is for the Oneida Business Committee to determine if there is enough evidence to substantiate the allegations of misconduct by clear and convincing evidence.
 - (a) When conducting an investigatory hearing, the Oneida Business Committee shall have the broadest grant of authority to compel any person or organization within the Nation to:
 - (1) appear at the hearing to provide testimony under oath and/or information relevant to the allegations against the official; and/or
 - (2) produce physical evidence that is relevant to the allegations.

- (b) The Oneida Business Committee shall provide an opportunity for the official who is the subject of the complaint to answer all allegations and to provide witness testimony, documents, and other evidence on his or her own behalf.
 - (c) The Oneida Business Committee shall also provide the complainant the opportunity to answer questions, provide witness testimony or additional information, and/or to otherwise speak on his or her own behalf.
 - (d) The hearing shall be informal and conducted as the interests of justice so require, and shall be recorded by the Business Committee Support Office.
 - 120.6-9. *Deliberation of the Oneida Business Committee*. At the conclusion of the investigatory hearing, the Oneida Business Committee shall excuse everyone from executive session for the deliberation of the Oneida Business Committee. Prior to making a final determination as to whether to substantiate the complaint, the Oneida Business Committee shall:
 - (a) consider all evidence and information provided, and shall have a full and complete discussion of all aspects of the complaint and answer; and
 - (b) have a full and complete discussion of all potential sanctions and penalties that may be imposed, if appropriate.
 - 120.6-10. *Determination by the Oneida Business Committee*. After the investigatory hearing has concluded and the Oneida Business Committee has deliberated, the Oneida Business Committee shall in open session of a regular or special Oneida Business Committee meeting, by majority vote, declare whether the Oneida Business Committee has determined there is enough evidence to substantiate the allegations of misconduct by clear and convincing evidence.
 - (a) If the Oneida Business Committee finds that there is clear and convincing evidence that the official engaged in misconduct, the Oneida Business Committee shall, by majority vote, determine and impose appropriate sanctions and/or penalties.
 - (b) If the Oneida Business Committee does not find that there is clear and convincing evidence to support the allegations that the official engaged in misconduct, the complaint shall be dismissed.
 - (c) Within ten (10) business days after the investigatory hearing, the Oneida Business Committee shall issue a written decision and provide copies of the decision to:
 - (1) the complainant,

- (2) the official who is the subject of the complaint, and
- (3) the Business Committee Support Office, for recordkeeping.
- 120.6-11. *Appeal*. The complainant and the official who is the subject of the complaint shall both have the right to appeal the Oneida Business Committee's decision to the Court of Appeals pursuant to the Nation's Rules of Appellate Procedure. The appeal shall be limited to review of the record, and the Oneida Business Committee's decision may only be overturned if the Court of Appeals determines that:
 - (a) The findings or penalties imposed were clearly erroneous, unsupported by the record, or made on unreasonable grounds or without any proper consideration of circumstances; or
 - (b) Procedural irregularities occurred which prevented a fair and impartial hearing.

120.7. Complaints Alleged Against an Elected Official

120.7-1. The Trial Court shall have jurisdiction to hear complaints of alleged misconduct of elected officials. Complaints of alleged misconduct shall be filed with the Trial Court pursuant to the Nation's Rules of Civil Procedure.

- 120.7-2. In a civil action against an elected official for misconduct, the complainant has the burden of proving by clear and convincing evidence that the official engaged in misconduct.
 - 120.7-3. In making a final determination, the Trial Court shall determine if there is enough evidence to substantiate the allegations of misconduct by the official by clear and convincing evidence.
 - (a) If the Trial Court finds that there is clear and convincing evidence that the official engaged in misconduct, the Trial Court shall determine and impose any sanctions and/or penalties deemed appropriate in accordance with this law.
 - (b) If the Trial Court does not find that there is clear and convincing evidence to support the allegations that the official engaged in misconduct, the complaint shall be dismissed.
 - 120.7-4. *Appeal*. The complainant and the official who is the subject of the complaint shall both have the right to appeal the Trial Court's decision to the Court of Appeals pursuant to the Nation's Rules of Appellate Procedure. The appeal shall be limited to review of the record, and the Trial Court's decision may only be overturned if the Court of Appeals determines that:
 - (a) The findings or penalties imposed were clearly erroneous, unsupported by the record, or made on unreasonable grounds or without any proper consideration of circumstances; or
 - (b) Procedural irregularities occurred which prevented a fair and impartial hearing. 120.7-5. The Trial Court shall provide the Business Committee Support Office a copy of the complaint and the determination of the Trial Court for the official's record of conduct in office.

120.8. Sanctions and Penalties

- 120.8-1. A sanction or penalty, or any combination of sanctions and/or penalties, may be imposed upon the Nation's officials for misconduct in office, in accordance with this law.
- 120.8-2. Sanctions and penalties may include:
 - (a) Verbal Reprimand. A verbal reprimand may be imposed on the official.
 - (1) The Oneida Business Committee or Trial Court shall submit written notices to both the official and to the Business Committee Support Office of the specific date, time and location of the verbal reprimand. The verbal reprimand shall occur at an Oneida Business Committee meeting and/or a General Tribal Council meeting.
 - (2) To impose the verbal reprimand, the presiding Oneida Business Committee Chairperson, or another Oneida Business Committee member if the verbal reprimand is imposed against the presiding Oneida Business Committee Chairperson, shall read a statement that identifies:
 - (A) The Oneida Business Committee or Trial Court's findings regarding the specific actions or inaction taken by the official that were found to be misconduct;
 - (B) The reasons why the official's actions or inactions amounted to misconduct;
 - (C) A statement identifying that the misconduct violates the high standards of behavior expected of the Nation's officials and is not acceptable; and
 - (D) A direction to the official to refrain from engaging in future misconduct.
 - (b) *Public Apology*. The official may be ordered to make a public apology. The Oneida Business Committee or Trial Court shall submit written notices to both the official and to the Business Committee Support Office of the specific date, time and location of the public apology. The public apology shall occur at an Oneida Business Committee meeting and/or a General Tribal Council meeting. The public apology shall:

312	(1) identify the specific misconduct committed by the official;
313	(2) recognize that the official's actions or inactions were wrong;
314	(3) identify the effects of the official's misconduct; and
315	(4) include a clear and unambiguous apology from the official.
316	(c) Written Reprimand. A written reprimand may be imposed on the official by publication
317	on the Nation's official media outlets, as determined by the Oneida Business Committee.
318	The Oneida Business Committee or the Trial Court may publish a written reprimand which
319	includes the information required for the verbal reprimand as stated in section 120.8-
320	2(a)(2)(A)-(D).
321	(d) Suspension. An official may be suspended from performing his or her duties as an
322	official for a period of time not to exceed two (2) meetings, or fifteen (15) business days if
323	the official serves in a full-time capacity.
324	(1) During a suspension, the official shall not:
325	(A) attend meetings, trainings or any other event as part of the entity;
326	(B) attend conferences or other events on behalf of, or as a representative
327	of, the entity;
328	(C) vote or participate in any activities of the entity;
329	(D) perform work on behalf of the entity; or
330	(E) be eligible for any compensation, including regular pay, stipends, or
331	mileage reimbursement.
332	(2) When an official is suspended, the Oneida Business Committee or Trial Court
333	shall submit written notices to both the official and to the Business Committee
334	Support Office of the specific start and end date of the suspension.
335	(3) If a suspension is imposed on multiple officials of the same entity at one time,
336	the Oneida Business Committee or the Trial Court shall impose the suspensions of
337	the officials on a staggered basis to avoid an interruption of the official business
338	and function of the entity.
339	(e) Restitution. An official may be ordered to pay restitution, which may include the
340	repayment of any improperly received benefit, or any other payment which is intended to
341	make another whole after suffering losses as a result of the official's misconduct.
342	(f) Fines. An official may be ordered to pay a fine not to exceed two thousand and five
343	hundred dollars (\$2,500).
344	(1) Fines shall be paid to the Trial Court.
345	(2) Fines shall be paid within ninety (90) days after the order is issued or upheld
346	on final appeal, whichever is later. Cash shall not be accepted for payment of fines.
347	If the fine is not paid by this deadline, the Trial Court may seek to collect the money
348	owed through the Nation's garnishment and/or per capita attachment process.
349	(3) Money received from fines shall be deposited into the General Fund.
350	(4) Community service may be substituted for part or all of any fine at the minimum
351	wage rate of the Nation for each hour of community service.
352	(g) Loss of Stipend. An official may be ordered to forfeit a stipend for his or her service
353	on an entity not to exceed two (2) meetings.
354	(h) Mandatory Participation in Training. An official may be ordered to participate in and
355	complete a training class or program that will assist the official in addressing and
356	improving his or her behaviors and/or actions.

- 357 (1) The mandated training class or program may address a variety of topics 358 including, but not limited to, anger management, sexual harassment, or other 359 sensitivity training.

 (i) Termination of Appointment. An appointed official may have his or her appointment.
 - (i) *Termination of Appointment*. An appointed official may have his or her appointment terminated by the Oneida Business Committee in accordance with the Nation's laws and/or policies governing boards, committees, and commissions.
 - (j) *Removal*. The Trial Court may recommend that the process for removing an elected official as contained in the Nation's laws and/or policies governing removal be initiated.
 - 120.8-3. Factors in Determining an Appropriate Sanction and/or Penalty. When determining the appropriate sanction or sanctions to impose, the Oneida Business Committee or the Trial Court may consider all factors it deems relevant, including but not limited to:
 - (a) the seriousness or severity of the misconduct;
 - (b) whether the conduct was intentional or not;
 - (c) the likelihood of repetition;

- (d) the extent of probable damage to the finances or reputation of the Nation, the complainant, the entity, or to any other person or organization;
- (e) whether the official or his or her family personally profited, financially or otherwise, from the prohibited conduct;
- (f) the official's remorse, or
- (g) the official's willingness and ability to take steps to mitigate the harm caused by the violation, and
- (h) any prior complaints filed, including any previous sanctions and penalties imposed upon the official while serving on an entity.
- 120.8-4. The Oneida Business Committee and/or the Trial Court may impose a sanction and/or penalty on a conditional basis, whereas compliance with a specific sanction and/or penalty shall prevent the imposition of a more stringent or burdensome sanction and/or penalty.
- 120.8-5. The imposition of sanctions and/or penalties in accordance with this law does not exempt an official from individual liability for the underlying misconduct, and does not limit any penalties that may be imposed in accordance with other applicable laws. In addition to any sanctions and penalties that may be imposed in accordance with this law, officials who commit misconduct in office may be subject to other consequences; including but not limited to:
 - (a) removal in accordance with the Nation's laws and/or policies governing removal, if an elected official:
 - (b) termination of appointment by the Oneida Business Committee, if an appointed official;
 - (c) criminal prosecution, for misconduct that also violates applicable criminal law;
 - (d) civil liability, in accordance with the applicable law of any jurisdiction; and/or
 - (e) penalties for specific misconduct as authorized by any other law of the Nation.
- 120.8-6. An official who does not comply with a sanction and/or penalty that has been imposed against him or her by either the Oneida Business Committee or Trial Court may be subject to the following:
 - (a) additional sanctions and/or penalties that result from a complaint of misconduct filed in accordance with this Law based on the non-compliance;
 - (b) termination of appointment by the Oneida Business Committee in accordance with the Nation's laws and policies governing boards, committees, and commissions, if the official was appointed to his or her position; and/or
 - (c) removal in accordance with the Nation's laws and policies governing removal, if the official was elected to his or her position.

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405	120.9. Effect of Resignation by an Official
406	120.9-1. The resignation of an official after a complaint has been filed against the official shall
407	not affect the status of the hearing and determination by either the Oneida Business Committee or
408	Trial Court.
409	120.9-2. An official who resigns may still be subject to sanctions and/or penalties at the discretion
410	of the Oneida Business Committee or Trial Court.
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412	120.10. Record of Conduct in Office
413	120.10-1. The Business Committee Support Office shall maintain a record of conduct in office
414	for each official.
415	120.10-2. The record of conduct in office maintained for each official shall include, at a minimum
416	(a) a copy of each complaint filed against the official;
417	(b) recording and/or transcript from any hearings and/or proceedings;
418	(c) the outcome of the complaint, and
419	(d) any sanctions or penalties imposed upon an official.
420	120.10-3. The record of conduct in office for each official shall be maintained for a period of no
421	less than seven (7) years.
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423	End.
424 425	Adopted – GTC
425	Auopieu – GTC