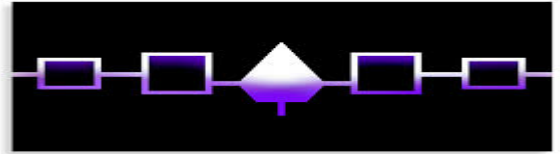




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ONEIDA NATION DIVISION OF PUBLIC WORKS



Landscaping Project at ARJCC

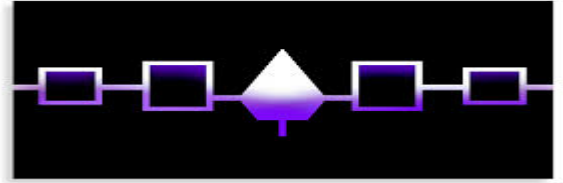
2018

4th Quarter Report





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Automotive & Fleet Mgt.

The most important provisions for the Oneida Nation is safe operations of vehicles used for the Nation's business to remain operational to their full potential. This is done by scheduled maintenance and repairs of departmental vehicles.

Community Wells & Septic, Plumbing

To upgrade the standard of living by providing complying Septic Systems and potable water supply from Private Wells. To be the first line of defense again disease prevention.

Custodial

The DPW custodial department maintains all non-gaming Oneida Nation occupied buildings in a clean, sanitized, and safe environment through teamwork, communication, and quality customer service.

Facilities, Maintenance

The facilities department provides preventative and regular maintenance, remodeling, fire and security monitoring, event coordination, and departmental moves for 80+ buildings and their departments.

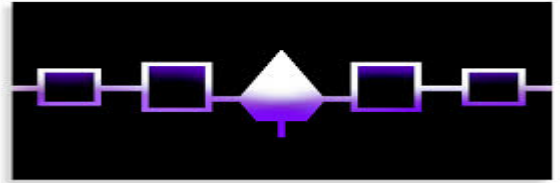
Grounds Keeping

The overall maintenance of all of the Oneida Nation's grounds, roads, landscaping, and 24 hour snow removal along with Tribally owned roads is the mission of the Grounds Keeping Department.

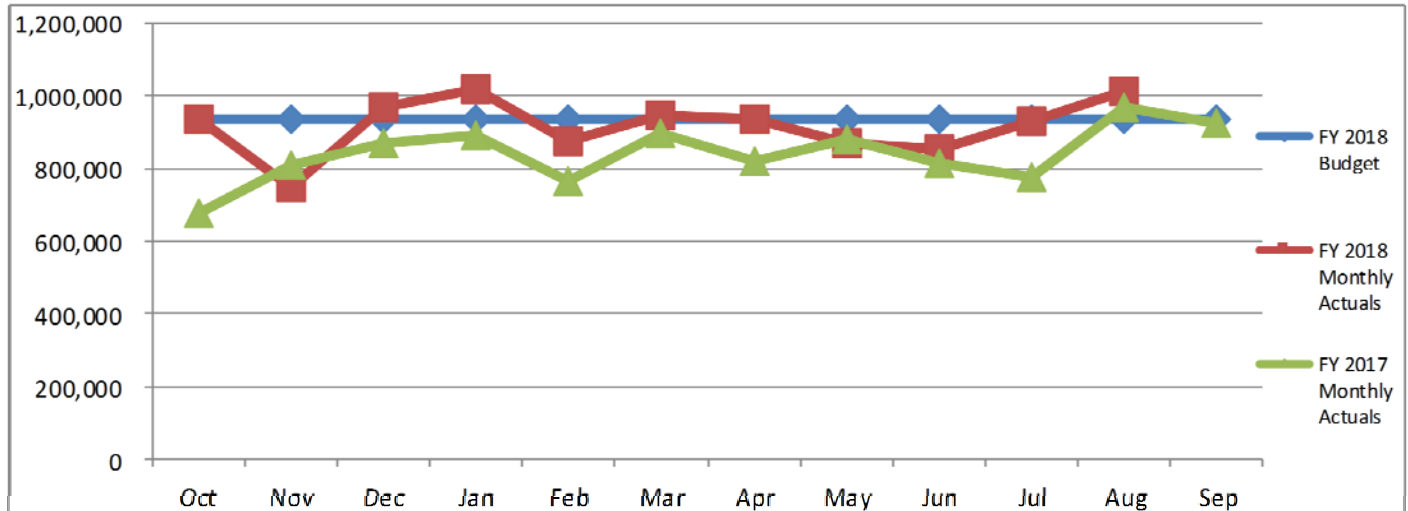
Utilities

Provide safe drinking water and environmentally safe wastewater treatment and septage removal. Provide billing for sewer and water, septic removal and refuse/ recycling services.





Division of Public Works Consolidated Budget versus Actuals

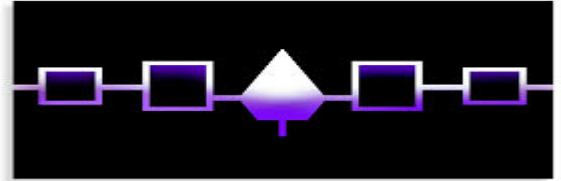


- YTD Actuals as of August are at a \$182,249 positive variance versus YTD Budget. This is approximately a 1.8% YTD variance.
- Major contributing factors to the positive variance are an eliminated Admin position, medical leaves, disbursement of incentives in September.
- The only BU with a negative variance is Wells & Septic, which is due to invoicing of major projects and accounts receivable expected in September.



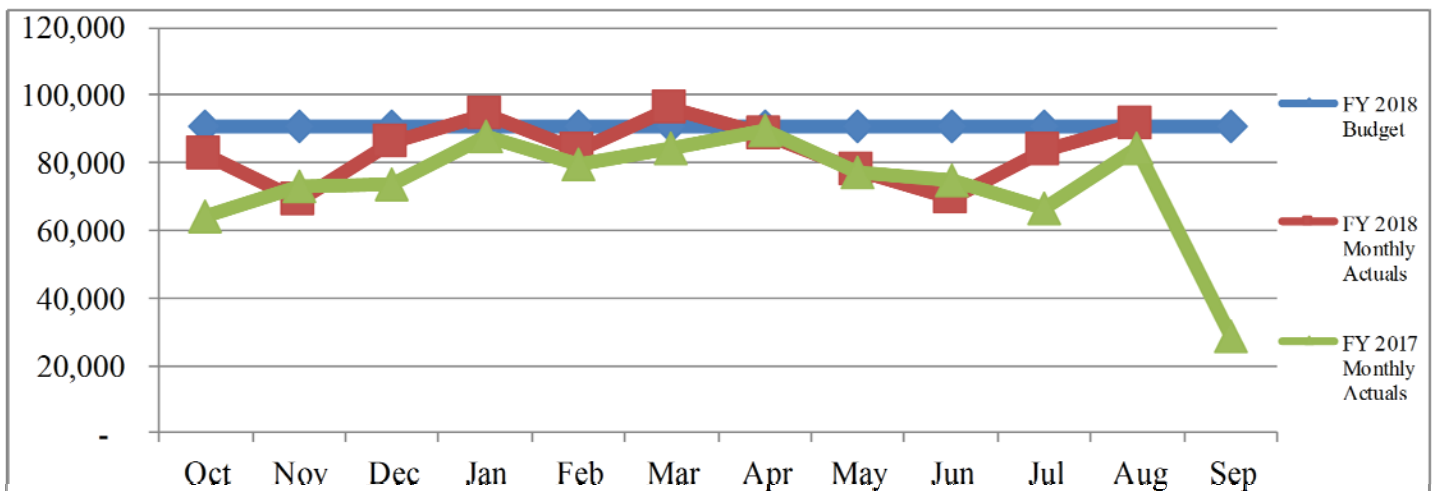


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Division of Public Works Administration

The Department of Public Works Administration provides services and support for all of DPW business units and internal and external customers. Administration provides budget and financial support services, continuous improvement, customer services, fleet vehicle services, human resources services, safety awareness, and training.



Initiating and completing capital expenditure projects has continued to be a major focus for 4th quarter along with closing out projects so that they may be capitalized in FY2018.

Archibus continues to be further implemented by entering Preventive Maintenance tasks for equipment and plans to migrate Custodial inventory data over to the system.

Met with BIA Regional Facilities Manager to review recent BIA building audits of NHC School and Turtle school in order to prepare plan to address deficiencies.

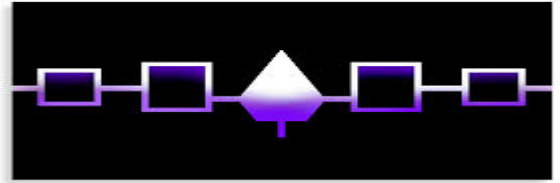
Continue to implement organizational changes within the various departments to include standard operating procedures, process changes, employee development, and identifying expectations for FY19

Held boom lift, scissors lift, and fork lift safety training for DPW personnel that utilize that specific equipment.





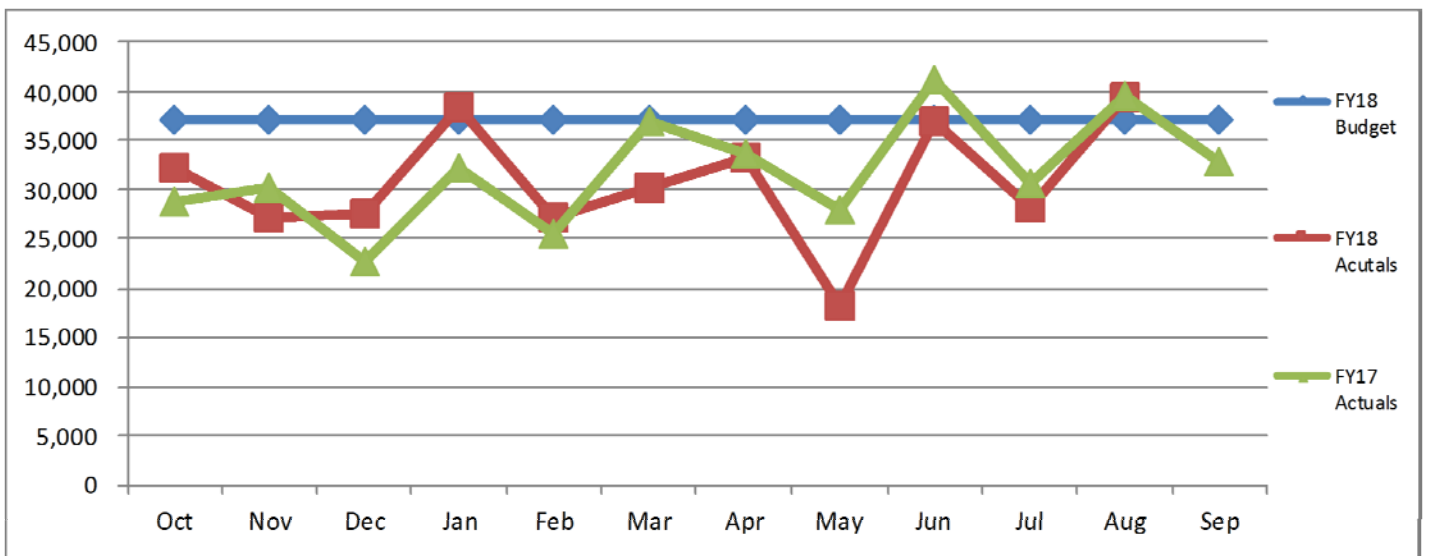
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Automotive Department

MISSION STATEMENT

The Division of Public Works Automotive Department is to provide professional and quality service with all Tribal businesses in maintenance and repairs of all Tribal vehicles in order for the Oneida Nation to remain successful. The Automotive Department’s purpose is to schedule and maintain Tribal owned vehicles and equipment, and to ensure that the vehicles are in safe and operational condition.



4th Quarter Services

Automotive Work Orders Completed 4th Qtr.: 163

Projects: Archibus for Inventory and Supplies

Vehicle Requests: 83

Fleet Detailing: 96

Coverage for Front Desk: 10

Fleet Management Projects

Capex Purchases: 22

Vehicle Repairs (Incidents): \$16,402.84 (\$11,302.84 paid by Broadway Automotive)

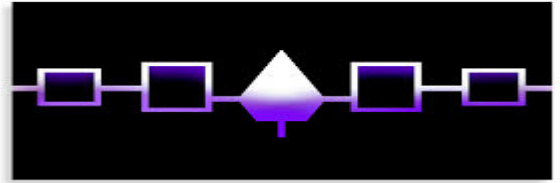
Bids Out: 0



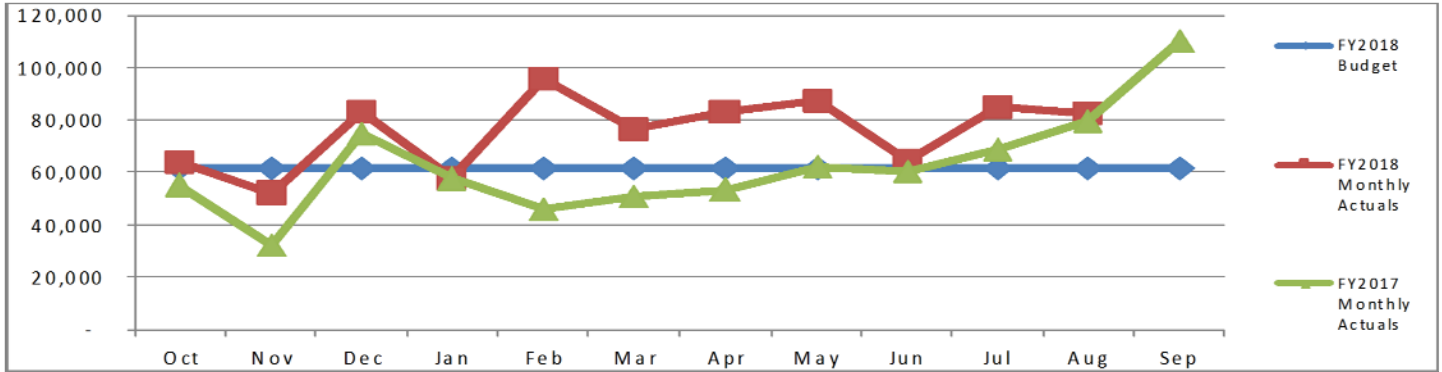


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Community



Wells and Septic, Plumbing



Projects

Description	Status
IHS Project BE-15-J50 - Scattered Sites	3 New Applicants 7 New HBO Sites on Beechtree Lane (no applicants yet)
New IHS Project BE-18-K34 - Scattered Sites	Starting amount of project funding of \$60,000 (3 sites)
IHS Project BE-12-G98 POWTS Improvement & Inventory	125 Completed POWTS Evaluation Sites
HUD Projects - Henry Road Elder Village 8 Units	Completed 4 of the 8 units for installation of sewer & water ground work. All plumbing in inside of homes.
Oneida Nation Elementary School - Water Coolers	2 of 29 water coolers are installed
NHC - HeadStart Entrance Storm Drain Project	Completed

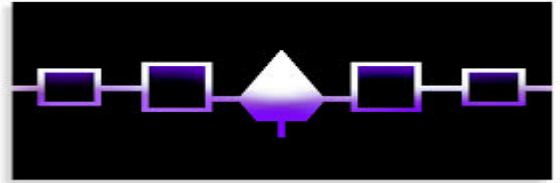
Program Alignment Summary

Alignment	Description	Status
Commitment to Building a Responsible Nation	CWS & Plumbing Repairs for: <ul style="list-style-type: none"> . Septic Systems . Water Supply/Well Repairs . Inside Plumbing Repairs 	50 Tribal Homes
Commitment to Building a Responsible Nation	Tribal Building Facilities Service Calls (This includes CHD homes)	103 Building Work Orders
Commitment to Building a Responsible Nation	Elder Services Repairs for: bathroom, leaking pipes, sump pumps, new faucets, new spigot, install shower, flooding, no hot water, filter change, well chlorination, new dishwasher install.	65 Elder Homes

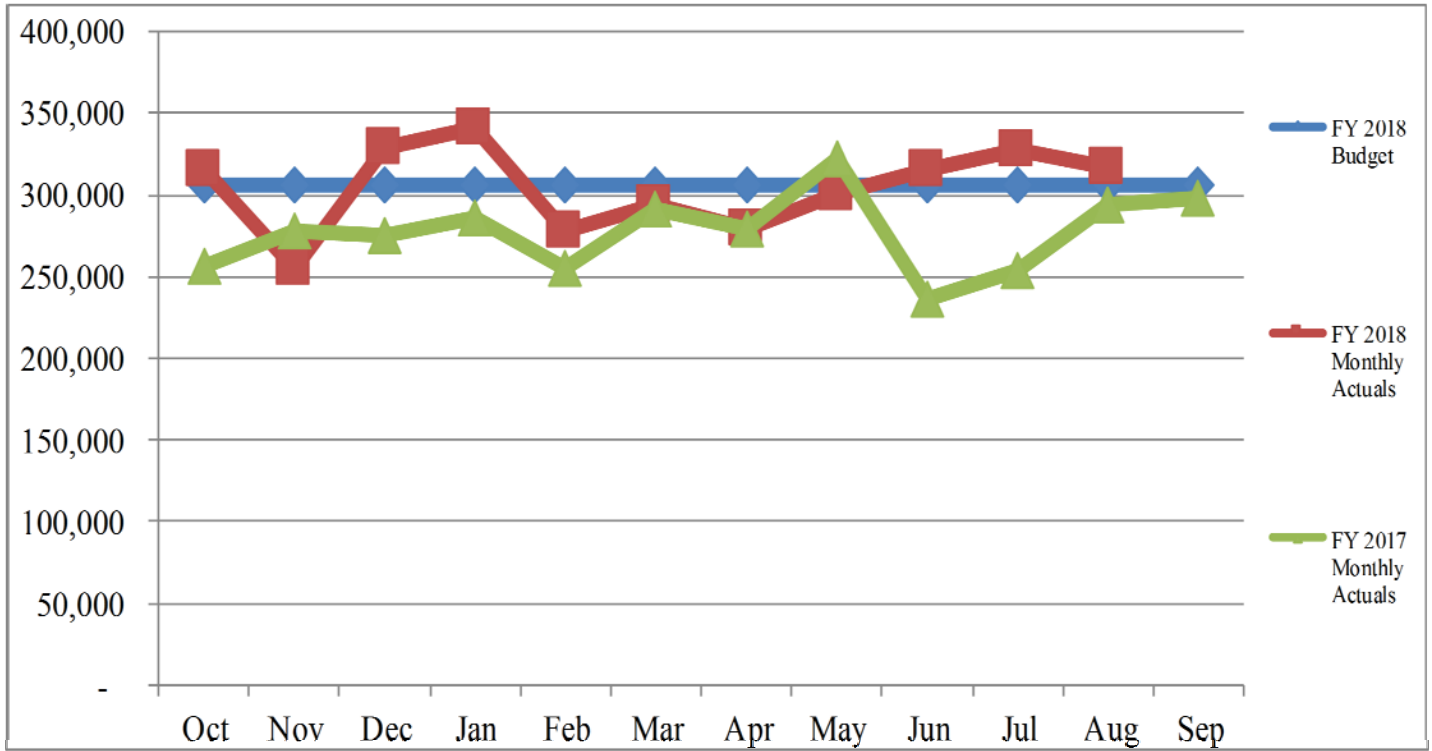




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Custodial Department



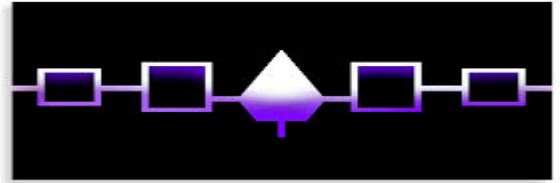
Projects/Services

Description/Project	Status
Carpet Cleaning	47 various sites
Window Cleaning	2 sites
Turtle School — Annual Cleaning	Completed
Three Sisters-Early Childhood Addition	Construction Detailed and Clean Up
Oneida Fitness Center	Annual Cleaning during shutdown (2 weeks)

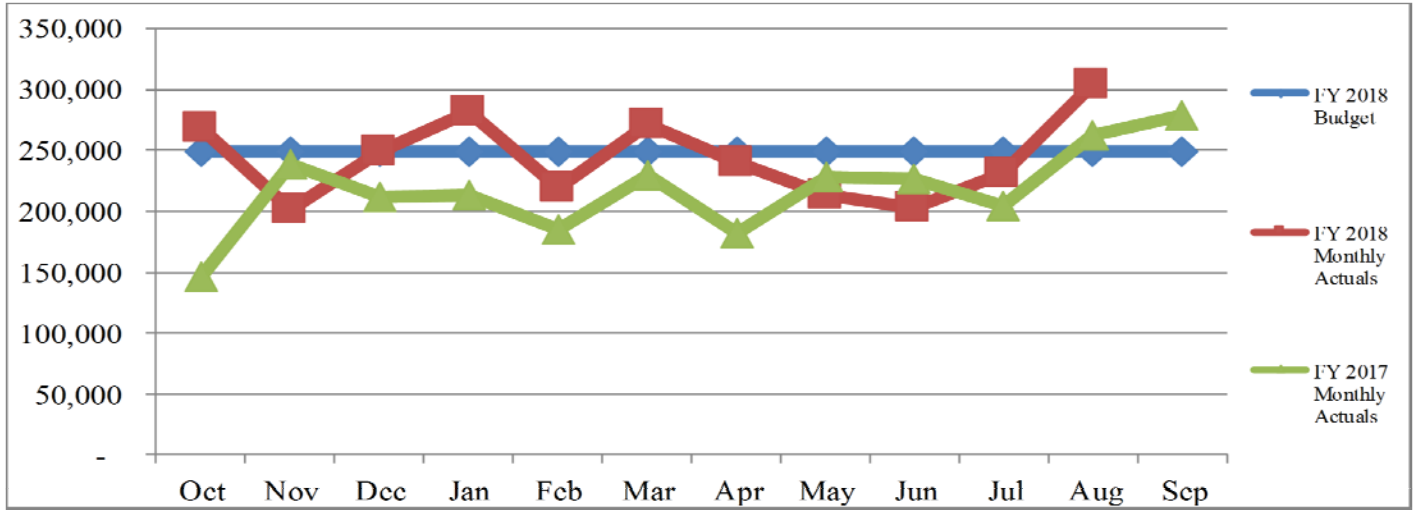




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Facilities Department



Program Alignment Summary

Alignment	Description	Completed
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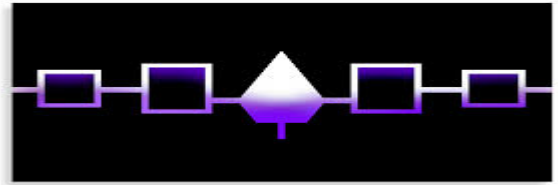
Committing to building a Responsible Nation	Completion of Capital improvement projects as scheduled and within the designated budget.	Projects for FY18 have been completed and overall came under the budgeted amount.
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Committing to building a Responsible Nation	Numerous business unit moves were scheduled to accommodate operational needs of the area and/or allow for renovations.	Higher Ed is now located in Ridgeview and the Higher Ed wing of NHC is vacated for the HVAC upgrade and window replacement CIP to move forward.
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Facilities Department Work Orders Completed 4th Quarter

Completed Work Orders

July 2018	August 2018	September 2018
315	571	519

Initiatives and Projects

LED Lighting and Controls project has been completed for the Turtle school and a \$30,595 rebate check received from Focus on energy for this energy efficiency initiative.

Electrical services for community events were provided such as the 4th of July pow-wow, cultural heritage various programs, and the Big Apple Fest.

Assist with completion of Early Head Start addition project by inspecting HVAC installation, attending project meetings, and coordinating move.

Provide electrical services for Higher Education, move to Ridgeview and Cultural Services to Cottage #3.

Mentor college student interns in the Electrical Department.

Repave front parking lot of Skenandoah.

Obtain bids to remodel restrooms in the schools to meet current ADA requirements.

Replace 2 boilers in NHC for the High School area.

Build storage sheds for Early Headstart.

Assist with scope, design of SSB Master building plan to upgrade electrical and HVAC system

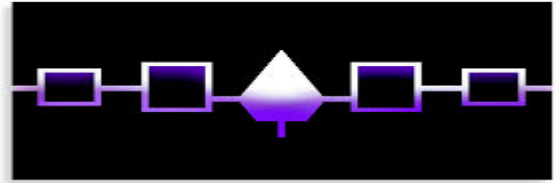
Install electrical for Maple Sugar shack at NHC.

HVAC upgrade and Fire Alarm System upgrade at the Turtle School completed.

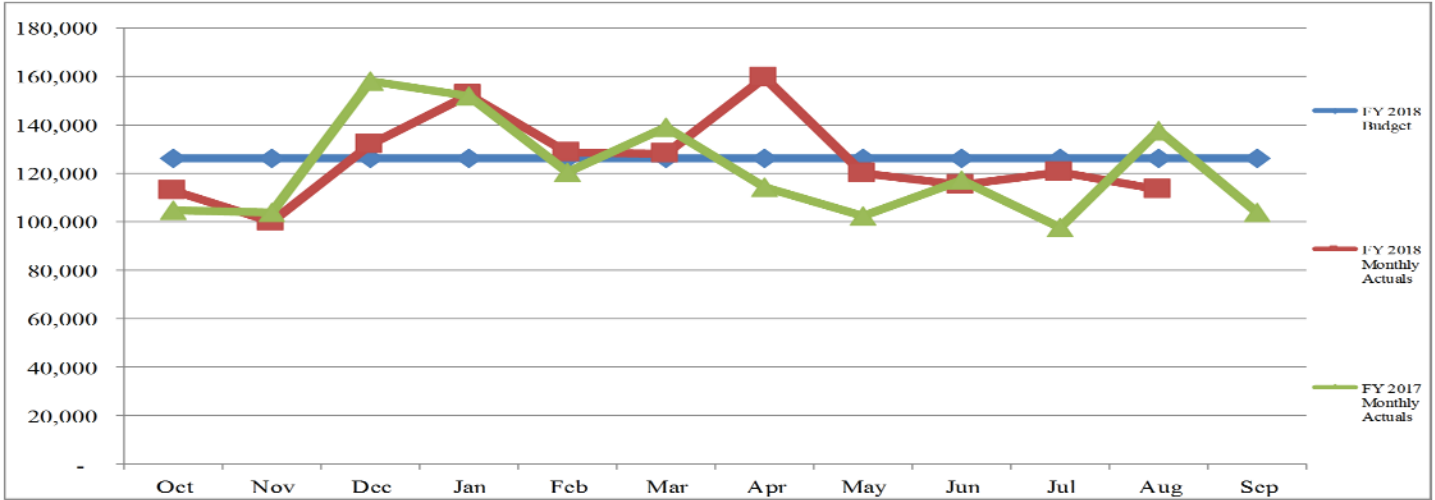




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Grounds Keeping Department



Projects/Services

Project/Services	Status
Work Orders Completed	46
Demolition	4
Snow Removal	0
Projects	2

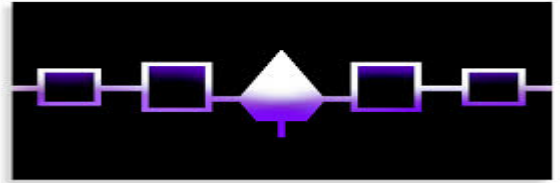
Program Alignment Summary

Alignment	Description	Status
Committing to building a Responsible Nation	Sugar Camp Landscaping	Completed
Committing to building a Responsible Nation	Westwind Landscape and Concrete paver project	On-going
NHC Football Field	Repair and re-sod	Completed

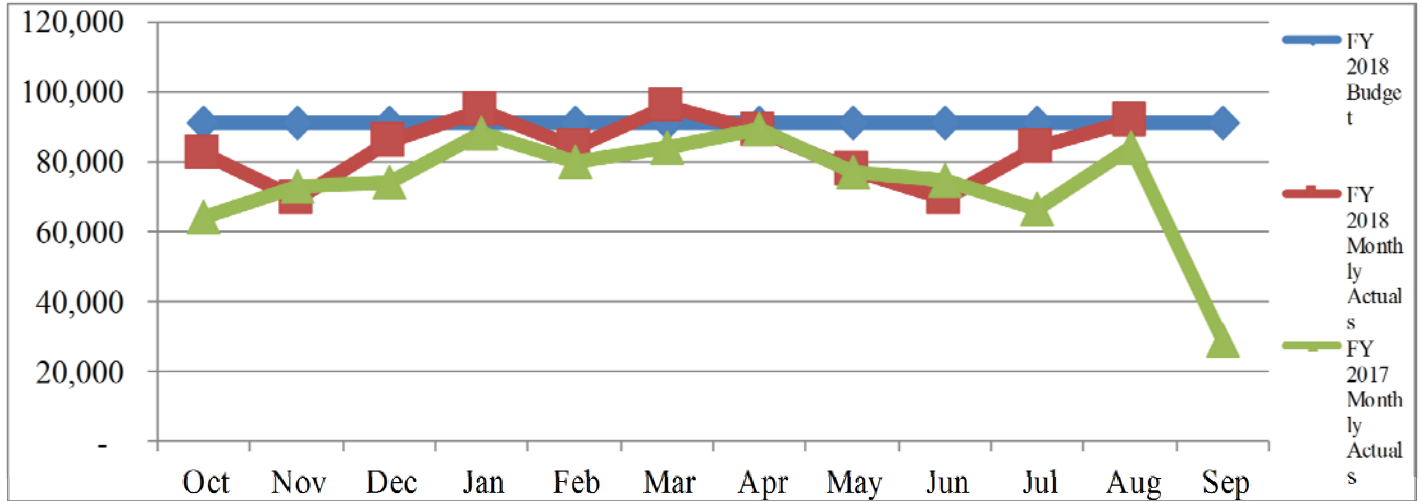




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Utilities Department



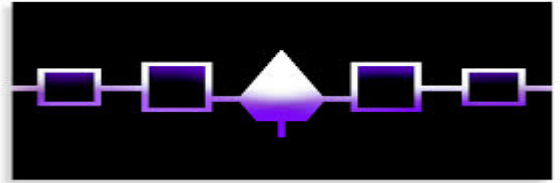
Services Provided

	1 st QTR	2 nd QTR	3 rd QTR	4 th QTR
Work Orders Complete	72	68	76	64
Locate Requests-Diggers Hotline	127	44	188	174
Septic Pumping	128	148	236	196
Non Payment Disconnections (April 1 st - October 31 st only)	0	0	5	2
Garnishment Action 1 st Notice		31	17	
Garnishment Action 2 nd Notice		7	15	
Garnishment Action 3 rd notice and Kali Posting			15	
Disconnection Notice Letters-sent UPS		50	57	





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Utilities Department

Other Statics

Water Customers Total:	662	Sewer Customers Total:	587
Residential	609	Residential	536
Commercial	18	Commercial	19
Internal Public Gov't	35	Internal Public Gov't	32

Refuse/Recycling customers - 971

Lift Stations – 13

Grinder Pumps - 2

Pump Houses - 5

WWTP - 1

Sandhill Circle Wastewater Plant-1 Sandfilter

Site 1 & 2 Water Booster Station – 1 that serves Site 2

Rolling Hills Water Tower

Hwy 54 Water Tower

HIS Inspections were held September 17th, but results have not been sent yet.

Utilities Department Projects

Community Wells, Pumphouses and Water Main Loop- IHS Project BE-12-G87-Pilot test complete, waiting on Lab results from test. (9-15-18)

Water Loss Mitigation-IHS Project BE-15-164—Project is complete

I & I Study (Infiltration and Inflow) IHS Project BE-15-J62—Completed in July, 2018.

Hwy 54 Water Cap Ex Painting Project - Completed

IHS Septic Inspection Project—April 2018 We began Septic Inspections through IHS with Wells & Septic. 86 of those inspections have been completed this Qtr. Inspections are on hold due to Plumbers schedule.

