

# Oneida Business Committee



**Executive Session**  
8:30 a.m. Tuesday, August 7, 2018  
Executive Conference Room, 2nd floor, Norbert Hill Center

**Regular Meeting**  
8:30 a.m. Wednesday, August 8, 2018 and  
BC Conference Room, 2nd floor, Norbert Hill Center

## Minutes

---

### **EXECUTIVE SESSION**

**Present:** Chairman Tehassi Hill, Secretary Lisa Summers, Treasurer Trish King, Council members: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III;

**Not Present:** Vice-Chairman Brandon Stevens, Councilwoman Jennifer Webster;

**Arrived at:** n/a

**Others present:** Jo Anne House, Larry Barton, Lisa Liggins, Laura Laitinen-Warren, Pat Pelky, Dana McLester, Michele Doxtator, Troy Parr, JJ Keegan, Loucinda Conway, Josh Doxtator, Justin Fox, Teo Sodeman, Jon-Paul Genet;

### **REGULAR MEETING**

**Present:** Chairman Tehassi Hill, Secretary Lisa Summers, Council members: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III;

**Not Present:** Vice-Chairman Brandon Stevens, Treasurer Trish King, Councilwoman Jennifer Webster;

**Arrived at:** n/a

**Others present:** Jo A. House, Larry Barton, Lisa Liggins, Mike Debraska (via Polycom), Debbie Danforth, Geraldine Danforth, Melissa Skenandore, Jennifer Hill Kelley, Ralinda Ninham-Lamberies, Clorissa Santiago, Jolene Hensberger, Sharon Mousseau, Cathy L. Metoxen, Michele Doxtator, Josh Doxtator, Justin Fox, Elroy King, Pat Pelky, Dana McLester, Nic Reynolds, Josh Cottrell, Nancy Barton, Jeffrey Carlson, Donna Vanark, Misty Jordan, Sarah Underdahl, Jason Doxtator, Lee Thomas, Andy Cornelius, Blair Braaten, Sandra Skenadore;

## **I. CALL TO ORDER AND ROLL CALL** by Chairman Tehassi Hill at 8:31 a.m.

For the record: Vice-Chairman Brandon Stevens, Treasurer Trish King, and Councilwoman Jennifer Webster are out on pre-planned vacation.

## **II. OPENING** administered by tribal member Artley Skenandore

### **A. Special Recognition for years of service – Oneida Nation employees**

Sponsor: Geraldine Danforth, Area Manager/Human Resources Department

*Special Recognition by Debra Danforth of Jeffrey Carlson (25 years of service); Special Recognition by Misty Jordan of Donna Vanark (25 years of service); Special Recognition by Jason Doxtator of Sarah Underdahl (25 years of service); Special Recognition by Ralinda Ninham-Lamberies of Lee Thomas (25 years of service); Special Recognition by Blair Braaten of Andy Cornelius (25 years of service); Special Recognition by Jennifer Hill Kelley of Sandra Skenadore (25 years of service);*

*Special Recognition for the following individuals who could not be present: Shawn Legare (25 years of service); Carol Baumgart (25 years of service); Sandra Kossow (25 years of service); Maurice Reed (25 years of service); Laurel Meyerspooner (25 years of service); Jeffrey Sot (25 years of service); Georgia Stevens (25 years of service); Carlos Cornelius (25 years of service);*

### III. **ADOPT THE AGENDA (00:27:26)**

Motion by Ernie Stevens III to adopt the agenda with two (2) changes [1) delete item IV.A. Oath of Office for Oneida ESC Group, LLC – Board of Managers, it is already completed; 2) correct reference number for item XIV.F.4. Approve employment contract for DR10 to file #2018-0958], seconded by Lisa Summers. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III,  
Lisa Summers  
Not Present: Trish King, Brandon Stevens, Jennifer Webster

### ~~IV. OATHS OF OFFICE~~

~~A. Oneida ESC Group, LLC – Board of Managers – John Breuninger~~

*Item deleted at the adoption of the agenda*

### V. **MINUTES**

**A. Approve July 25-26, 2018, regular meeting minutes (00:29:08)**

Sponsor: Lisa Summers, Secretary

Motion by David P. Jordan to approve the July 25-26, 2018, regular meeting minutes, seconded by Kirby Metoxen. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III,  
Lisa Summers  
Not Present: Trish King, Brandon Stevens, Jennifer Webster

### VI. **RESOLUTIONS**

**A. Adopt resolution entitled Continuing Budget Resolution - Fiscal Year 2019 (00:29:32)**

Sponsor: Trish King, Treasurer

Motion by Lisa Summers to adopt resolution 08-08-18-A Continuing Budget Resolution - Fiscal Year 2019, seconded by Daniel Guzman King. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III,  
Lisa Summers  
Not Present: Trish King, Brandon Stevens, Jennifer Webster

### VII. **STANDING COMMITTEES**

**A. COMMUNITY DEVELOPMENT PLANNING COMMITTEE (No Requested Action)**

*Councilman Ernie Stevens III departs at 9:28 a.m.*

**B. FINANCE COMMITTEE**

Chair: Trish King, Treasurer

**1. Approve August 1, 2018, Finance Committee meeting minutes (00:59:38)**

Motion by Lisa Summers to approve the August 1, 2018, Finance Committee meeting minutes, seconded by David P. Jordan. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Lisa Summers  
Not Present: Trish King, Brandon Stevens, Ernie Stevens III, Jennifer Webster

**C. LEGISLATIVE OPERATING COMMITTEE**

Chair: David Jordan, Councilman

**1. Accept July 18, 2018, Legislative Operating Committee meeting minutes (01:00:00)**

Motion by Lisa Summers to approve the July 18, 2018, Legislative Operating Committee meeting minutes, seconded by Daniel Guzman King. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Lisa Summers  
Not Present: Trish King, Brandon Stevens, Ernie Stevens III, Jennifer Webster

**D. QUALITY OF LIFE COMMITTEE (No Requested Action)**

**VIII. APPOINTMENTS**

**A. Review Chairman's recommendation and determine next steps regarding one (1) Oneida Police Commission vacancy (01:00:23)**

Sponsor: Tehassi Hill, Chairman

*EXCERPT FROM JULY 25-26, 2018: 1) Motion by Lisa Summers to defer this item to later on the agenda, after executive session, seconded by Jennifer Webster. Motion carried unanimously. 2) Motion by David P. Jordan to defer to the review of the Chairman's recommendation regarding one (1) Oneida Police Commission vacancy to the August 8, 2018, regular Business Committee meeting, seconded by Kirby Metoxen. Motion carried unanimously.*

Motion by Lisa Summers to accept the Chairman's recommendation and appoint Michele Doxtator to the Oneida Police Commission, seconded by Kirby Metoxen. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Lisa Summers  
Not Present: Trish King, Brandon Stevens, Ernie Stevens III, Jennifer Webster

**B. Review Chairman's recommendation and determine next steps regarding one (1) Oneida Pow-wow Committee vacancy – term ending February 29, 2020 (01:01:07)**

Sponsor: Tehassi Hill, Chairman

Motion by David P. Jordan to accept the Chairman's recommendation and appoint Trista Cornelius-Henrickson to the Oneida Pow-wow Committee for a term ending February 29, 2020, seconded by Daniel Guzman King. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Lisa Summers  
Not Present: Trish King, Brandon Stevens, Ernie Stevens III, Jennifer Webster

**IX. TABLED BUSINESS**

**A. Accept Oneida Nation School Board SOP entitled ONSS Contracted Employee Indirect Compensation: Unused Personal Leave and Vacation Time (formerly entitled ONSS Employee Indirect Compensation: Trade Back for Cash) (01:01:40)**

Sponsor: Todd Hill, Chair/Oneida Nation School Board

*EXCERPT FROM JULY 25-26, 2018: 1) Motion by David P. Jordan to take this item from the table, seconded by Brandon Stevens. Motion carried with one abstention. 2) Motion by Lisa Summers to table this item until a red-line version and a summary of the changes can be brought back, seconded by Kirby Metoxen. Motion carried with one opposed.*

*EXCERPT FROM JUNE 27, 2018: Motion by Lisa Summers to table this item until the Oneida Nation School Board comes back with proposed resolutions to the concerns that were addressed here today, seconded by Kirby Metoxen. Motion carried unanimously.*

Motion by Lisa Summers to take this item from the table, seconded by David P. Jordan. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Lisa Summers  
Not Present: Trish King, Brandon Stevens, Ernie Stevens III, Jennifer Webster

Motion by Daniel Guzman-King to accept the Oneida Nation School Board SOP entitled ONSS Contracted Employee Indirect Compensation: Unused Personal Leave and Vacation Time, noting the SOP has been reviewed by the Oneida Business Committee, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Lisa Summers  
Not Present: Trish King, Brandon Stevens, Ernie Stevens III, Jennifer Webster

*Councilman Ernie Stevens III returns at 9:35 a.m.*

**X. TRAVEL REPORTS**

**A. Approve travel report – Councilman Kirby Metoxen – 2018 Native American Tourism of Wisconsin (NATOW) Conference – Hayward, WI – June 10-13, 2018 (01:08:23)**

Motion by David P. Jordan to approve the travel report from Councilman Kirby Metoxen regarding the 2018 Native American Tourism of Wisconsin (NATOW) Conference in Hayward, WI – June 10-13, 2018, seconded by Lisa Summers. Motion carried with one abstention:

Ayes: Daniel Guzman King, David P. Jordan, Ernie Stevens III, Lisa Summers  
Abstained: Kirby Metoxen  
Not Present: Trish King, Brandon Stevens, Jennifer Webster

## **XI. TRAVEL REQUESTS**

### **A. Enter e-poll results into the record in accordance with OBC SOP entitled Conducting Electronic Voting:**

Sponsor: Lisa Summers, Secretary

#### **1. Approved travel request in accordance with § 219.16-1 – Four (4) Language House Department staff – Great Law Recital – Niagara, NY – August 12-20, 2018 (01:08:54)**

Motion by Daniel Guzman King to enter the e-poll results into the record in accordance with OBC SOP entitled Conducting Electronic Voting regarding the approved travel request for four (4) Language House Department staff to attend the Great Law Recital in Niagara, NY – August 12-20, 2018, seconded by David P. Jordan. Motion carried with two opposed:

Ayes: Daniel Guzman King, David P. Jordan, Ernie Stevens III  
Opposed: Lisa Summers, Kirby Metoxen  
Not Present: Trish King, Brandon Stevens, Jennifer Webster

## **XII. NEW BUSINESS**

### **A. Determine distribution – fifty (50) 2018 Indian Horse Relay tickets (01:09:40)**

Sponsor: Lisa Summers, Secretary

Motion by David P. Jordan to distribute the fifty (50) 2018 Indian Horse Relay tickets using First come, first serve, seconded by Kirby Metoxen. Motion withdrawn.

Motion by Lisa Summers to transfer the fifty (50) 2018 Indian Horse Relay tickets to Joint Marketing, seconded by Daniel Guzman King. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III, Lisa Summers  
Not Present: Trish King, Brandon Stevens, Jennifer Webster

## **XIII. REPORTS**

### **A. OPERATIONAL**

#### **1. Accept Environmental, Health, Safety & Land Division FY-2018 3<sup>rd</sup> quarter report (01:13:30)**

Sponsor: Pat Pelky, Division Director/Environmental, Health, Safety & Land

Motion by Ernie Stevens III to extend the comment period for Nancy Barton for an additional two (2) minutes, seconded by Lisa Summers. Motion carried with one opposed:

Ayes: Daniel Guzman King, David P. Jordan, Ernie Stevens III, Lisa Summers  
Opposed: Kirby Metoxen  
Not Present: Trish King, Brandon Stevens, Jennifer Webster

Motion by David P. Jordan to accept the Environmental, Health, Safety & Land Division FY-2018 3<sup>rd</sup> quarter report, seconded by Daniel Guzman King. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III, Lisa Summers  
Not Present: Trish King, Brandon Stevens, Jennifer Webster

*Secretary Lisa Summers departs at 1:50 p.m.*

*Secretary Lisa Summers returns at 1:52 p.m.*

**2. Accept Comprehensive Housing Division FY-2018 3<sup>rd</sup> quarter report (01:31:15)**

Sponsor: Dana McLester, Division Director/Comprehensive Housing

Motion by David P. Jordan to accept the Comprehensive Housing Division FY-2018 3<sup>rd</sup> quarter report, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III,  
Lisa Summers

Not Present: Trish King, Brandon Stevens, Jennifer Webster

**3. Accept Human Resources Department FY-2018 3<sup>rd</sup> quarter report (01:39:02)**

Sponsor: Geraldine Danforth, Area Manager/Human Resources Department

Motion by David P. Jordan to accept the Human Resources Department FY-2018 3<sup>rd</sup> quarter report, seconded by Daniel Guzman King. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III,  
Lisa Summers

Not Present: Trish King, Brandon Stevens, Jennifer Webster

*Councilman Kirby Metoxen departs at 2:20 p.m.*

**4. Accept Retail Enterprise FY-2018 3<sup>rd</sup> quarter report (01:55:02)**

Sponsor: Michele Doxtator, Area Manager/Retail Profits

Motion by Lisa Summers to accept the Retail Enterprise FY-2018 3<sup>rd</sup> quarter report, seconded by David P. Jordan. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Ernie Stevens III, Lisa Summers

Not Present: Trish King, Kirby Metoxen, Brandon Stevens, Jennifer Webster

**B. CORPORATE BOARDS**

**(02:21:47)**

Motion by Lisa Summers to recess for ten (10) minutes at 2:39 p.m., seconded by Ernie Stevens III. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III,  
Lisa Summers

Not Present: Trish King, Brandon Stevens, Jennifer Webster

*Called to order by Chairman Tehassi Hill at 2:50 p.m.*

*Roll call for the record:*

*Present: Chairman Tehassi Hill, Secretary Lisa Summers, Council members: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III;*

**2. Accept Oneida Golf Enterprise Corporation FY-2018 3<sup>rd</sup> quarter report (02:22:25)**

Sponsor: Josh Doxtator, COO/Oneida Golf Enterprise Corporation

Motion by David P. Jordan to accept the Oneida Golf Enterprise Corporation FY-2018 3<sup>rd</sup> quarter report, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III,  
Lisa Summers

Not Present: Trish King, Brandon Stevens, Jennifer Webster

#### **XIV. EXECUTIVE SESSION (01:13:13)**

Motion by Lisa Summers to go into executive session at 9:45 a.m., seconded by Kirby Metoxen. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III, Lisa Summers  
Not Present: Trish King, Brandon Stevens, Jennifer Webster

*The Oneida Business Committee, by consensus, took a two (2) hour recess at 11:36 a.m.*

*Called to order by Chairman Tehassi Hill at 1:32 p.m.*

*Roll call for the record:*

*Present: Chairman Tehassi Hill, Secretary Lisa Summers, Council members: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III;*

Motion by David P. Jordan to come out of executive session at 1:32 p.m., seconded by Ernie Stevens III. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III, Lisa Summers  
Not Present: Trish King, Brandon Stevens, Jennifer Webster

*Meeting continues with XIII. Reports.*

#### **A. REPORTS**

##### **1. Accept Environmental, Health, Safety & Land Division FY-2018 3<sup>rd</sup> quarter executive report – Pat Pelky, Division Director/Environmental, Health, Safety & Land (02:05:23)**

Motion by Lisa Summers to accept the Environmental, Health, Safety & Land Division FY-2018 3<sup>rd</sup> quarter executive report, seconded by David P. Jordan. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Ernie Stevens III, Lisa Summers  
Not Present: Trish King, Kirby Metoxen, Brandon Stevens, Jennifer Webster

##### **2. Accept Comprehensive Housing Division FY-2018 3<sup>rd</sup> quarter executive report – Dana McLester, Division Director/Comprehensive Housing (02:05:47)**

Motion by David P. Jordan to accept the Comprehensive Housing Division FY-2018 3<sup>rd</sup> quarter executive report, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Ernie Stevens III, Lisa Summers  
Not Present: Trish King, Kirby Metoxen, Brandon Stevens, Jennifer Webster

##### **3. Accept Human Resources Department FY-2018 3<sup>rd</sup> quarter executive report – Geraldine Danforth, Area Manager/Human Resources Department (02:06:04)**

Motion by Lisa Summers to accept the Human Resources Department FY-2018 3<sup>rd</sup> quarter executive report, seconded by Ernie Stevens III. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Ernie Stevens III, Lisa Summers  
Not Present: Trish King, Kirby Metoxen, Brandon Stevens, Jennifer Webster



**4. Accept Retail Enterprise FY-2018 3<sup>rd</sup> quarter executive report** – Michele Doxtator, Area Manager/Retail Profits **(02:06:19)**

Motion by Lisa Summers to accept the Retail Enterprise FY-2018 3<sup>rd</sup> quarter executive report, seconded by Daniel Guzman King. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Ernie Stevens III, Lisa Summers  
Not Present: Trish King, Kirby Metoxen, Brandon Stevens, Jennifer Webster

**5. Accept Oneida Golf Enterprise Corporation FY-2018 3<sup>rd</sup> quarter executive report** – Josh Doxtator, COO/Oneida Golf Enterprise Corporation **(02:06:37)**

Motion by Ernie Stevens III to accept the Oneida Golf Enterprise Corporation FY-2018 3<sup>rd</sup> quarter executive report, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Ernie Stevens III, Lisa Summers  
Not Present: Trish King, Kirby Metoxen, Brandon Stevens, Jennifer Webster

*Councilman Kirby Metoxen returns at 2:27 p.m.*

**6. Accept Chief Counsel report** – Jo Anne House, Chief Counsel **(02:06:54)**

Motion by David P. Jordan to accept the Chief Counsel report dated August 7, 2018, seconded by Ernie Stevens III. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III, Lisa Summers  
Not Present: Trish King, Brandon Stevens, Jennifer Webster

**B. STANDING ITEMS**

**1. LAND CLAIMS STRATEGY** *(No Requested Action)*

**2. ONEIDA GOLF ENTERPRISE CORPORATION – LADIES PROFESSIONAL GOLF ASSOCIATION**

**a) Accept Thornberry Creek LPGA Classic August 2018 report** **(02:07:20)**

Sponsor: Josh Doxtator, COO/Oneida Golf Enterprise Corporation

Motion by Daniel Guzman King to accept the Thornberry Creek LPGA Classic August 2018 report, seconded by Ernie Stevens III. Motion carried with one abstention:

Ayes: Daniel Guzman King, Kirby Metoxen, Ernie Stevens III, Lisa Summers  
Abstained: David P. Jordan  
Not Present: Trish King, Brandon Stevens, Jennifer Webster

**3. LAND MORTGAGE FUNDS** *(No Requested Action)*

**4. SERVICE ELIGIBILITY SUB-COMMITTEE** *(No Requested Action)*



**C. AUDIT COMMITTEE**

Chair: David Jordan, Councilman

**1. Accept June 14, 2018, Audit Committee meeting minutes (02:08:11)**

*EXCERPT FROM JULY 25-26, 2018: Motion by Kirby Metoxen to defer the June 14, 2018, Audit Committee meeting minutes to the August 8, 2018, regular Business Committee meeting, seconded by Trish King. Motion carried unanimously.*

Motion by Lisa Summers to accept the June 14, 2018, Audit Committee meeting minutes, seconded by Kirby Metoxen. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III,  
Lisa Summers

Not Present: Trish King, Brandon Stevens, Jennifer Webster

**2. Accept Business Committee Credit Card Activity operational audit and lift confidentiality requirement (02:08:26)**

*EXCERPT FROM JULY 25-26, 2018: Motion by David P. Jordan to defer the Business Committee Credit Card Activity operational audit to the August 8, 2018, regular Business Committee meeting, seconded by Kirby Metoxen. Motion carried unanimously.*

Motion by Lisa Summers to accept the Business Committee Credit Card Activity operational audit and lift the confidentiality requirement allowing tribal members to view the audit, seconded by David P. Jordan. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III,  
Lisa Summers

Not Present: Trish King, Brandon Stevens, Jennifer Webster

Motion by Lisa Summers to request the Audit Committee to complete the appropriate next steps regarding the recovery of the personal expenditures noting that updates will be brought back as needed via the Chief Counsel report, seconded by David P. Jordan. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III,  
Lisa Summers

Not Present: Trish King, Brandon Stevens, Jennifer Webster

**3. Accept Judiciary – Appellate and Trial Court performance assurance audit and lift confidentiality requirement (02:09:17)**

*EXCERPT FROM JULY 25-26, 2018: Motion by Kirby Metoxen to defer the Judiciary – Appellate and Trial Court performance assurance audit to the August 8, 2018, regular Business Committee meeting, seconded by Ernie Stevens III. Motion carried unanimously.*

Motion by Lisa Summers to defer the Judiciary – Appellate and Trial Court performance assurance audit to the August 22, 2018, regular Business Committee meeting, seconded by David P. Jordan. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III,  
Lisa Summers

Not Present: Trish King, Brandon Stevens, Jennifer Webster

**4. Accept Judiciary – Family Court performance assurance audit and lift confidentiality requirement (02:09:47)**

*EXCERPT FROM JULY 25-26, 2018: Motion by Kirby Metoxen to defer the Judiciary – Family Court performance assurance audit to the August 8, 2018, regular Business Committee meeting, seconded by Trish King. Motion carried unanimously.*

Motion by Lisa Summers to defer the Judiciary – Family Court performance assurance audit to the August 22, 2018, regular Business Committee meeting, seconded by Ernie Stevens III. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III,  
Lisa Summers  
Not Present: Trish King, Brandon Stevens, Jennifer Webster

**D. TABLED BUSINESS (No Requested Action)**

**E. UNFINISHED BUSINESS**

**1. Complaint # 2018-DR11-02**

Sponsor: Tehassi Hill, Chairman; Brandon Stevens, Vice-Chairman; Lisa Summers, Secretary

*EXCERPT FROM JULY 25-26, 2018: Motion by Kirby Metoxen to defer the 45-day update regarding complaint # 2018-DR11-02 to the August 8, 2018, regular Business Committee meeting, seconded by David P. Jordan. Motion carried unanimously.*

*EXCERPT MAY 23, 2018: Motion by David P. Jordan to accept complaint # 2018-DR11-02 as having merit and assign Chairman Tehassi Hill, Vice-Chairman Brandon Stevens, and Secretary Lisa Summers to complete the investigation process in accordance with the OBC Standard Operating Procedure, seconded by Daniel Guzman King. Motion carried unanimously.*

**a) Accept 45-day update (02:10:15)**

Motion by Lisa Summers to accept the 45-day update regarding complaint # 2018-DR11-02, seconded by Kirby Metoxen. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III,  
Lisa Summers  
Not Present: Trish King, Brandon Stevens, Jennifer Webster

**b) Accept written report and determine next steps (02:10:41)**

Motion by Lisa Summers to accept the written report, approve recommended actions, and direct a BC Officer follow-through with the employee regarding complaint # 2018-DR11-02, seconded by David P. Jordan. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III,  
Lisa Summers  
Not Present: Trish King, Brandon Stevens, Jennifer Webster

- 2. Complaint # 2018-DR04-01 – Accept written report and determine next steps (02:11:13)**  
Sponsor: Brandon Stevens, Vice-Chairman; Kirby Metoxen, Councilman; Ernie Stevens III, Councilman

*EXCERPT FROM JULY 25-26, 2018: Motion by Kirby Metoxen to defer the written report regarding complaint # 2018-DR04-01 to the August 8, 2018, regular Business Committee meeting, seconded by David P. Jordan. Motion carried unanimously.*

*EXCERPT FROM APRIL 25, 2018: Motion by David P. Jordan to accept the 45-day update regarding complaint # 2018-DR04-01, seconded by Ernie Stevens III. Motion carried unanimously.*

*EXCERPT FROM MARCH 28, 2018: Motion by Jennifer Webster to assign Councilman Kirby Metoxen to the OBC Sub-committee to investigate complaint # 2018-DR04-01 and to remove Councilman David P. Jordan from the Sub-committee, seconded by David P. Jordan. Motion carried with one abstention.*

*EXCERPT FROM MARCH 14, 2018: Motion by David P. Jordan to assign Vice-Chairman Brandon Stevens, Councilmen David Jordan, and Ernie Stevens III to investigate complaint # 2018-DR04-01, seconded by Kirby Metoxen. Motion carried unanimously.*

Motion by Kirby Metoxen to accept the written report, approve recommended actions, and direct that a BC Officer follow-up with the employee regarding complaint # 2018-DR04-01, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III, Lisa Summers

Not Present: Trish King, Brandon Stevens, Jennifer Webster

- 3. Review application(s) for one (1) vacancy – Oneida Police Commission – remainder of term ending July 31, 2021 (02:11:45)**

Sponsor: Tehassi Hill, Chairman

*EXCERPT FROM JULY 25-26, 2018: Motion by David Jordan to defer the review of the application(s) for one (1) vacancy – Oneida Police Commission – remainder of term ending July 31, 2021, to the August 8, 2018, regular Business Committee meeting, seconded by Kirby Metoxen. Motion carried unanimously.*

Motion by David P. Jordan to accept the discussion regarding the application(s) for one (1) Oneida Police Commission vacancy as information, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III, Lisa Summers

Not Present: Trish King, Brandon Stevens, Jennifer Webster

- 4. Adopt resolution entitled Regarding Pardon of Joslin Skenandore (02:12:08)**

Sponsor: Lisa Summers, Secretary

*EXCERPT FROM JULY 25-26, 2018: Motion by David P. Jordan to defer the resolution entitled Regarding Pardon of Joslin Skenandore to the August 8, 2018, regular Business Committee meeting, seconded by Kirby Metoxen. Motion carried unanimously.*

Motion by Kirby Metoxen to adopt resolution 08-08-18-B Regarding Pardon of Joslin Skenandore, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III, Lisa Summers

Not Present: Trish King, Brandon Stevens, Jennifer Webster

**F. NEW BUSINESS**

**1. Approve limited waiver of sovereign immunity – Apptricity Corporation SaaS Subscription license agreement – file # 2018-0562 (02:12:37)**

Sponsor: Louise Cornelius, Gaming General Manager

Motion by David P. Jordan to approve a limited waiver of sovereign immunity for the Apptricity Corporation SaaS Subscription license agreement – file # 2018-0562, seconded by Kirby Metoxen.

Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III, Lisa Summers

Not Present: Trish King, Brandon Stevens, Jennifer Webster

**2. File # ED18-002 – Approve three (3) actions (02:13:16)**

Sponsor: Troy Parr, Division Director/Community & Economic Development

Motion by Lisa Summers to accept the final report regarding file # ED18-002, seconded by Ernie Stevens III. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III, Lisa Summers

Not Present: Trish King, Brandon Stevens, Jennifer Webster

Motion by Lisa Summers to accept the recommendations included in the memorandum from the Community & Economic Development Division Director dated August 7, 2018, seconded by Ernie Stevens III. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III, Lisa Summers

Not Present: Trish King, Brandon Stevens, Jennifer Webster

**3. Approve attorney contract and limited waiver of sovereign immunity – Andrus Intellectual Property Law, LLP – file # 2018-0942 (02:14:06)**

Sponsor: Jo Anne House, Chief Counsel

Motion by Kirby Metoxen to approve the attorney contract and a limited waiver of sovereign immunity for Andrus Intellectual Property Law, LLP – file # 2018-0942, seconded by David P. Jordan. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III, Lisa Summers

Not Present: Trish King, Brandon Stevens, Jennifer Webster

**4. Approve employment contract for DR10 – file # 2018-0958 (02:14:46)**

Sponsor: Tehassi Hill, Chairman; Brandon Stevens, Vice-Chairman; Lisa Summers, Secretary; Trish King, Treasurer

Motion by David P. Jordan to approve employment contract for DR10 – file # 2018-0958, seconded by Kirby Metoxen. Motion carried with one abstention:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III,

Abstained: Lisa Summers

Not Present: Trish King, Brandon Stevens, Jennifer Webster

**5. Review application(s) for one (1) vacancy – Oneida Pow-wow Committee – term ending February 29, 2020 (02:15:16)**

Sponsor: Tehassi Hill, Chairman

Motion by Lisa Summers to accept the discussion regarding the application(s) for one (1) Oneida Pow-wow Committee vacancy as information, seconded by Kirby Metoxen. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III,  
Lisa Summers

Not Present: Trish King, Brandon Stevens, Jennifer Webster

**6. Community Complaint/Concern # 2018-CC-02 – Review and determine next steps (02:15:47)**

Sponsor: Lisa Summers, Secretary

Motion by Kirby Metoxen to forward community complaint/concern # 2018-CC-02 to the Governmental Services Division Director, seconded by Daniel Guzman King. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III,  
Lisa Summers

Not Present: Trish King, Brandon Stevens, Jennifer Webster

Motion by Lisa Summers that this item also be forwarded to the Finance Committee for a summary of what led up to this person receiving their funds and that the summary be provided to the Governmental Service Division Director to be used in their investigation, seconded by Daniel Guzman King. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III,  
Lisa Summers

Not Present: Trish King, Brandon Stevens, Jennifer Webster

**7. Review draft Oneida Business Committee FY-2019 budgets and make appropriate adjustments (02:16:52)**

Sponsor: Trish King, Treasurer

Motion by Lisa Summers to accept the discussion regarding the Oneida Business Committee FY-2019 budgets as information, seconded by David P. Jordan. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III,  
Lisa Summers

Not Present: Trish King, Brandon Stevens, Jennifer Webster

Motion by Lisa Summers to approve the adjustments listed in the memorandum dated August 8, 2018, seconded by Ernie Stevens III. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III,  
Lisa Summers

Not Present: Trish King, Brandon Stevens, Jennifer Webster

**8. Enter e-poll results into the record in accordance with OBC SOP entitled Conducting Electronic Voting:**

Sponsor: Lisa Summers, Secretary

**a) Approved Legislative Reference Office staff attorney contract – file # 2018-0869 – David P. Jordan, Councilman (02:21:09)**

Motion by David P. Jordan to enter the e-poll results into the record in accordance with OBC SOP entitled Conducting Electronic Voting regarding the approved Legislative Reference Office staff attorney contract – file # 2018-0869, seconded by Ernie Stevens III. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III, Lisa Summers

Not Present: Trish King, Brandon Stevens, Jennifer Webster

**XV. ADJOURN (02:25:34)**

Motion by Ernie Stevens III to adjourn at 2:53 p.m., seconded by David P. Jordan. Motion carried unanimously:

Ayes: Daniel Guzman King, David P. Jordan, Kirby Metoxen, Ernie Stevens III, Lisa Summers

Not Present: Trish King, Brandon Stevens, Jennifer Webster

Minutes prepared by Lisa Liggins, Information Management Specialist  
Minutes approved as presented on August 22, 2018.

  
\_\_\_\_\_  
Lisa Summers, Secretary  
ONEIDA BUSINESS COMMITTEE