

# Oneida Business Committee Agenda Request

1. Meeting Date Requested: 5 / 23 / 18

## 2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

☒ Accept as Information only

☐ Action - please describe:

Environmental, Health, Safety & Land Division 2nd Quarter

## 3. Supporting Materials

☒ Report ☐ Resolution ☐ Contract

☐ Other:

1.

3.

2.

4.

☐ Business Committee signature required

## 4. Budget Information

☐ Budgeted - Tribal Contribution

☐ Budgeted - Grant Funded

☐ Unbudgeted

## 5. Submission

Authorized Sponsor / Liaison:

Patrick Pelky, Division Director/EHS

Primary Requestor/Submitter:

\_\_\_\_\_  
Your Name, Title / Dept. or Tribal Member

Additional Requestor:

\_\_\_\_\_  
Name, Title / Dept.

Additional Requestor:

\_\_\_\_\_  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

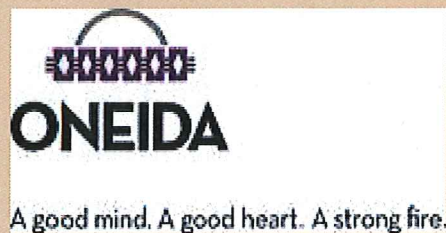
### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

Please see attached Environmental, Health, Safety & Land Division 2nd Quarter Report

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)





**FY2018**  
**Second Quarter Report**  
Oneida Environmental, Health, Safety & Land Division  
May 1, 2018



## Overall Impressions of the Second Quarter

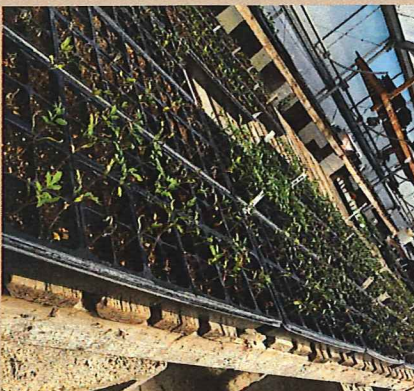
In the second quarter of FY2018, Environmental, Health ,Safety and Land Division (EHS&LD) has combined our two Divisional Reports into one as approved by the Business Committee. We have taken over management of Tsyunhehkw^ Farm in March and are looking at improving the site and services. The Division applied for several projects grants in this quarters round of funding from the Great Lakes Restoration Initiative.

## Moving Toward the Strategic Plan: How EHS&LD contributes...

<b>Advancing Onyote'a'ká Principles</b>	<ul style="list-style-type: none"> <li>• Our culture is tied to the land (Turtle Clan) and protecting the environment. UIC wells can pollute underground sources of drinking water and the identification of them is a first step to protecting that resource</li> <li>• Working towards strengthening Oneida values related to healthy waters in community by presenting and teaching</li> <li>• Staff assisted Tsyunhehkw^ Farm with multiple projects. Continue to work on transition of farm to EHS&amp;LD division.</li> </ul>
<b>Exercising Sovereignty</b>	<ul style="list-style-type: none"> <li>• Conservation utilized data from the annual deer harvest to work with the WDNR to develop a conceptual framework for the health and quality of deer herd. Meeting to determine sex ratios, deer densities, and pre-hunt populations for Oneida Reservation.</li> <li>• Demonstrating EHS&amp;LD ability to Federally inspect UST facilities within the Oneida Reservation Wrote environmental administrative orders on newly acquired properties, offered compliance assistance to the Oneida Casino and Travel Center regarding non-compliance concerns with the underground gasoline tanks and reviewed standard operating procedures for the inventory of underground injection control wells</li> <li>• Storm water regulatory activities and demonstration of jurisdiction</li> <li>• Worked with legal and financial consultants and internal professionals to address issues associated with the solar deployment project</li> <li>• By implementing our Federal Probates and running the recording office, we show that our Tribe is able to care for itself where land is concerned.</li> </ul>
<b>Improving Organizational Changes</b>	<ul style="list-style-type: none"> <li>• Continue to work directly with BC members to advance the nations goals through projects and presentations.</li> <li>• Encourage participation in the development of a Land Information Management System project – held meetings with each Division/Department in the scope of work to identify area priorities that can be incorporated into the project</li> <li>• The identification of possible UIC sites improves organizational change because it encourages evolution of documentation. Evaluation of whether or not our data inventories are efficient and if they will survive modern technological turnover.</li> <li>• Taking on management responsibilities at Tsyunhehkw^ with the organizational shift and looking to improve site and services.</li> <li>• Processed a Service Line Agreement to WPS to upgrade the electrical service at the Civic Center.</li> </ul>

<b>Promoting Positive Community Relations</b>	<ul style="list-style-type: none"> <li>• Annual Hunter Safety class was taught with 40 participants</li> <li>• Efforts to ensure that the Nation's fisheries are beneficial to the membership The Oneida Lake has an established management plan for the site, which includes an opening and closing schedule, to limit vandalism or unwanted behavior at the Lake.</li> <li>• Environmental Division will host the 19th annual Youth &amp; Elder Fishing Day on Saturday June 2, 2018.</li> <li>• Social media outreach to encourage personal responsibility and positive outdoor recreational experiences.</li> <li>• Assisted 4H group with aerial photo request for their garden.</li> <li>• Continue to provide input on options for public facing, non-sensitive Nation land information.</li> <li>• Meetings to make sure that any big projects have some sort of community outreach plan</li> <li>• Staff attended the Oneida Fishing opener</li> <li>• Staff drafted and submitted Kaliwihsaks articles; and presented to BC.</li> <li>• Staff volunteered time at Tsyunhehkwa<sup>^</sup> Farm assisting with transplanting to prepare for the Community Seed and Plant Distribution May 20</li> <li>• Preparing vacant residential lots for leasing by tribal members.</li> <li>• Finalized a Temporary Limited Easement to the City of Greenfield for roadway improvement in front of the SEOTS property</li> <li>• Assisting Tribal Members Probate their loved ones Estates, either through our office or the state. Assist in walking through the state process Probates.</li> <li>• Continue to encourage personal responsibility and tree planting by ordering trees for Oneida Earth Day tree give away event on May 19.</li> </ul>
<b>Inspiring YukwatsistayA (Our fire, our spirit within each one of us )</b>	<ul style="list-style-type: none"> <li>• Scheduled a tobacco burning for prior to any land working for Tsyunhehkwa<sup>^</sup> Farm for the community garden and white corn areas to encourage staff and carry out our responsibilities to the land.</li> </ul>
<b>Encouraging Tsi? NiyukwalihoTA (We have everything here to sustain us)</b>	<ul style="list-style-type: none"> <li>• Assisting EHSLD and Internal Services staff with UAS (DRONE) training.</li> <li>• Continue to bring in large amounts of outside funding to keep protecting and restoring Oneida Nation waters without the use of Tribal contribution.</li> <li>• Promoting local stability and sustainability in a volatile economy by adopting an Energy Plan.</li> </ul>

### ***Promoting Positive Community Relations***



Staff and community volunteered their time at the Tsyunhehkwa<sup>^</sup> Farm to help transplant hundreds of seedlings to prepare for the Community Seed & Plant Distribution May 20.

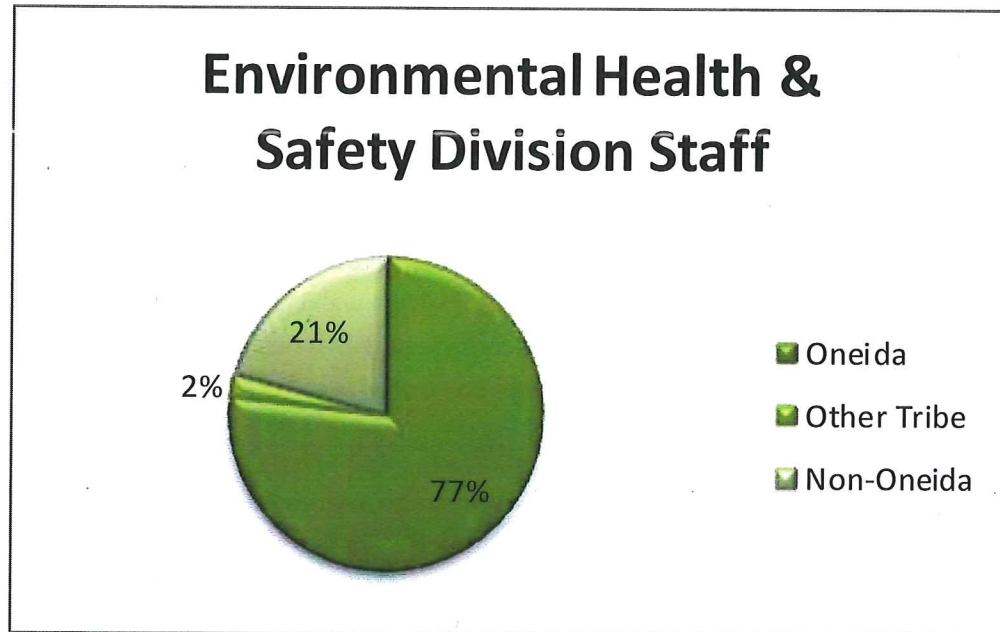




## Personnel

### Time-Off Accrual Management

We have 8 employees over the 200 hours for vacation and personal time accruals. These employees are encouraged to take time off monthly by their supervisor and to review their hours on the Employee Self Services computer site.

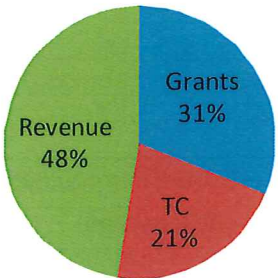


Oneida Nation was recognized for habitat restoration work by Wisconsin Pheasants Forever & Quail Forever at their 2018 Consortium & Convention on January 13th in Green Lake, WI. Chairman Hill and Division Director Pat Pelky attended to accept the Faces of Wisconsin Award on behalf of Oneida Nation.

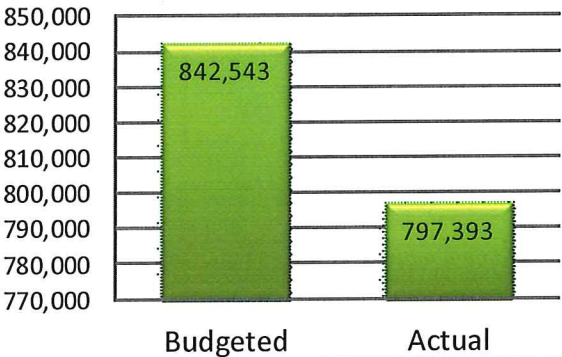


**Quarter Two Budget Update**

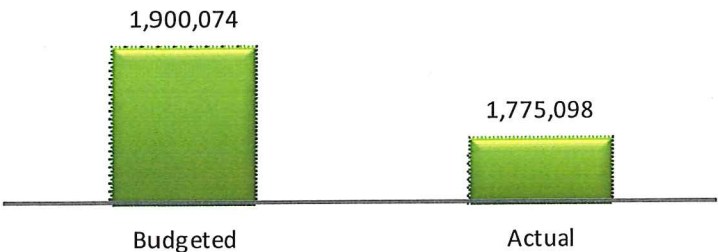
**EHS&L 2nd Quarter Funding for  
Period Ending 3/31/18**



**EHSD has a Positive Variance  
for Period Ending 3/31/17**



**Land Management had a  
Negative Variance for Period  
Ending 3/31/18**



Grants Applied for in the Second Quarter of FY18		
Agency	Activities	Amount
EPA	Develop a database tool to collect, store, analyze and geographically view the results of compliance assistance offerings and inspections of underground storage tanks and to have it available on a mobile application	\$170,000
Fund for Lake Michigan	These are the remaining funds needed to complete the Silver Creek Stream Restoration Project	\$206,000
BIA	To reduce phosphorus and sediment through cover crop, rotational grazing and other BMPs	\$416,250
BIA Fisheries, Wildlife & Recreation Endangered Species Program	To collect baseline data on salamander, wood turtle and bat populations in order to prioritize areas in need of restoration or conservation	62,170
BIA- GLRI – Foundations for Future Restoration	To conduct a statistical analysis and assessment of our water quality data to understand the current status and historic trends	20,000
BIA-GLRI – Tribal Species Protection & Restoration:	To conduct an intensive fishery survey and habitat assessment of Trout Creek to maximize potential for success of brook trout	25,000
NACWA & nrda	For acquisition of properties for reimbursement and for protection the designated area.	\$1,000,000

## ACQUISITIONS

Date	Property Address	Acreage	Use
10/31/2017	1223 Crestwood Dr.	0.22	HIP-RES
11/3/2017	4319 N. Pine Tree	3.51	HIP-RES
11/29/2017	231 Seminole Ln	0.28	HIP-RES
12/22/2017	2760 Independence Dr	0.25	HIP-RES
1/19/2018	1156 & 160 Riverdale, 4045 Hillcrest	65.7	RES
1/22/2018	W127 & W140 Service Road	0.99	RES & COMM
1/31/2018	760 Airport Drive	11.18	COMM-BUS DISTRICT
2/8/2018	3011 West Point Road	0	Reacquisition
2/28/2018	1200 Eldora Lane	0.23	HIP-RES
2/28/2018	2660 Shagbark	0.3	HIP-RES
2/28/2018	W230 Blk County Road V. V.	37.01	Agricultural
3/16/2018	220 Seminole Lane	0.33	HIP-RES



## Travel & Training

### EH&S Division Travel for 2nd Quarter

Staff	Event	Location	Cost
Env Compliance Coordinator	Tribal Env Information Exchange Conference	Tucson, AZ	Expense Free
Env Compliance Coordinator	Tribal Waste & Response Asst Program Steering Committee	Washington DC	Expense Free
Env Compliance Coordinator	Tribal Env Program Mgmt & RTOC Meeting	Chicago IL	407.9
Water Resources Specialist	Region 5 & Tribal Water Quality Standard Meeting	Chicago IL	\$653.42
Water Resources Specialist	Tribal Env Program Mgmt & RTOC Meeting	Chicago IL	\$716.86
Water Resources Supervisor	Tribal Env Program Mgmt & RTOC Meeting	Chicago IL	\$719.66
EHS&L Division Director	WTCAC Meeting	Delton, WI	Expense Free
Project Manager	Better Buildings: better Business Conference	Wisconsin Dells, WI	\$799.65
Council Member	Tribal Env Program Mgmt & RTOC Meeting	Chicago IL	796.84
Council Member	Tribal Env Program Mgmt & RTOC Meeting	Chicago IL	490.24
Env Area Manager	Tribal Env Program Mgmt & RTOC Meeting	Chicago IL	716.86
Env Compliance Inspector/ Specialist	Tribal Env Program Mgmt & RTOC Meeting	Chicago IL	716.86
Env Compliance Inspector/ Specialist	Enforcement Training for Regulatory Program Staff	Rothschild WI	146.5

### Notable Accomplishments for the Second Quarter:

- The Conservation Department, completed forty-one community work request for this quarter. Eighty-two trees were harvested for timber utilization within the community. A contracted outside vendor was required for eight work request that require specialized equipment, and harvested sixteen trees. Conservation delivered eighty-two loads of firewood for the Elderly as a supplemental heating option and responded to seven Community wood deliveries for Funerals and ceremonies. Three woodchip loads were delivered to community households.
- Conservation staff responded to violation reports and resulted in the following: one complaint of non-tribal fishing at Oneida Lake, Fifty contacts made with Wardens during patrols and complaint calls resulting in no citations or warnings issued.
- The invasive Species Program acquired equipment to support invasive species mapping DJI Phantom 4 Pro+ and Pix4D Drone software
- Leading a team to explore how the Nations Information Management Systems can effectively communicate between one another and be integrated on a mapping (GIS) platform
- Underground Injection Wells (UIC) program development. Creating a tribal standard operating procedure (SOP) for identifying potential UIC sites and uploading UIC windshield survey data to the Oneida Property Profile database. The inventory is a source of information about potential sources of pollution on the Oneida Nation reservation. The SOP helps to maintain the accuracy of this information.



## Second Quarter Accomplishments Contd.

- Several staff attended and presented at Region 5 Tribal Environmental Program Managers Conference.
- Water Impact on Public Health class taught by Tribal Sanitarian on 1/29/2018 had 40 participants.
- Review of Domestic Animal Ordinance.
- Edits of Food Code and plan in place of current food code amendments/rules we would like to see made.
- Educational class taught on pet care was attended by four community members.
- Completing the Sugar Shack for the high school. It was a push to get all equipment installed before the start of tapping season in mid March. But we accomplished the goal.
- Worked on getting cost share contracts with the NRCS to help fund the building project at the state farm. Applied for grants for the upcoming field season though the BIA-GLRI.
- Took over management of the Tsyunhehkwa cattle herd. Working with the Tsyunhehkwa Farm in collaborating duties/responsibilities.
- Indoor Air Quality Complaints and Asbestos Inspections.
- Submission of three grant proposals for projects that (if granted) will strengthen efforts to protect and conserve wildlife and water quality.
- Hiring of a new Oneida Forester after the retirement of the Forester in quarter one.
- Transition of Oneida Forester work duties, separating trails manager out and planning for Earth Day tree giveaway.
- Relaunch of Energy Team to discuss projects and new technologies, plan for Energy Security Plan updates, discuss latest DOE NOFA, introduce MTERA;
- Commissioned two solar deployment project systems;
- Resolution to recognize MTERA and assign staff for board member positions
- Initiated hemp research as potential crop and marketed product.
- Processed the property taxes. Paid the 1st half of the 2017 property taxes by the due date. \$941,213.40.
- Worked with CHD on processing tax reimbursements from lessees and sending out 1098 forms.
- Leased vacant commercial space to NIGA and Stering Nunies
- Acquisition update: we are currently at approximately 26,929.39 acres that we currently own. This is 42% of the reservation. We have accepted offers on 21.9 acres in Hobart and 2.19 acres in the Town of Oneida. Along with these acquisitions, we have 2 HIPS closings confirmed. Since the program began in FY 16 we have closed on 32 HIPS.



### Advancing On'nyote'a'ká Principles

Finishing up the maple sugar camp in quarter 2 including a recognition of partners and maple leaf signs installation, wood storage area, and equipment installation. The new camp was used this spring to boil down maple sap and a handshake ceremony was done by ONHS for partners.





## Plans for FY18 Third Quarter

- Planning for the upcoming Spring Turkey season, which will be opening on April 7, 2018 and run through May 27, 2018. Department staff will be out afield, monitoring Sportsmen that are attempting to harvest their birds. The spring fishing season is upon us with the upcoming quarter. The Oneida Lake has an established management plan for the site, which includes an opening and closing schedule, to limit vandalism or unwanted behavior at the Lake.
- UST Program will be hosting a UST Bootcamp at the Radisson in Oneida 4/3-4/5
- Oneida was asked to provide UST training in Tulsa, Ok 4/24-4/26
- OCAP will host Cathodic Protection Training 5/1-5/3
- EHSLD will work with WTCAC to host a seasonal worker to continue Invasive Species control work in Oneida
- Sharing the results of the Information Management Discovery Phase to staff and establishing next steps
- Create a hazard assessment to rank potential UIC sites and create public outreach material. The outreach material will assist residents in knowing if they need to take further action related to owning or operating a site that may have a UIC.
- Getting ready to restore Silver Creek from Florist Drive to County U and to also construct the Community Trail along that same route.
- Analysis of domestic animal bite information
- Improving our pet safety database to incorporate bite reports and dangerous animal tracking
- Planning for tree planting at the beach area of Lake Oneida.
- Demolition projects in "downtown Oneida" Deconstruction will help the community and organization plan and implement the goals for the new downtown region at Cty U and Service Rd.
- Finishing up installing waterlines at Tsyunhehkwa^, ONF, Robertson Grazing, and the State Farm; Planting pastures at Tsyunhehkwa^; Managing the rotational grazing at Tsyunhehkwa^.
- Hiring of a site supervisor trainee for the Tsyunhehkwa^ Farm.
- Finishing up installing waterlines at ONF, Robertson Grazing, and the State Farm.
- Worked with Wisconsin Judicare to bring the Will Caravan to the Oneida Reservation to provide services of Last Will and Testament, and various Power of Attorney documents for Finance and Medical to the Oneida Membership.
- Land reached 10,000 total documents recorded in the Register of Deed, over 1,000 probate cases total (closed and pending)
- Continue to evaluate and improve systems at Tsyunhehkwa Farm
- Provide outreach events to Oneida community:
  - Seed & Plant Distribution May 20 Planning and assistance at Tsyunhehkwa Farm
  - Oneida Earth day event tree distribution at Oneida Lake on May 19
  - Youth & Elder Fishing Day at Osnuhsa lake on June 2.
- Current Provide industrial hygiene services in the areas of indoor air quality, water damage, mold, asbestos, and lead (Pb) and occupational exposure to known or potential hazards local or regional collaborations
- Surface water monitoring begins in April, with some revisions to the Monitoring Strategy that will better focus our data collection efforts. complete the upload of our historic WQ data to the AWQMS data management system and will begin entering new data into the system.
- Working with the CEC to plan a fall and spring foraging classes for tribal members to be offered in FY19.

## Plans for FY18 Third Quarter Continued

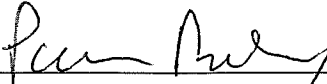
- Finalize agreements with Wisconsin Public Service and commission remaining buildings in the Solar Deployment Project
- Finalize edition 2 of the Oneida Nation Strategic Energy Work Plan.
- Develop a hemp strategy.
- Tribal rulemaking for processing easements, service line agreements, and land use licenses thereby enhancing our tribal legislative process.
- Contract to facilitate the repairs to our New York homes and the proper demolition of the farm buildings that are beyond their economic value. Prepare for future land use decision.
- Finish 4 projects working with CHD as part of the transition. Update the Commercial and Agricultural processes.
- The biggest components are moving of Employee Services out and lease the property to an outside company for outside revenues to lease the premises.
- Cleaning up the Register of Deeds area and inputting data into that program.

## Current Local or Regional Collaborations

WDNR, Tribal Waste and Response Steering Committee, US EPA Tribal Environmental Information Exchange Network partners, EPA Developers Guild, EPA TRI Workgroup, , EPA Tribal Environmental Program Managers planning, Tribal Brownfield 128(a), BIA, WTCAC, Lake Michigan Regional Invasive Species Consortium, The Nature Conservancy, Brown County LCO, Outagamie County LCO, WDNR, UWGB, USGS, USFWS, NEW Waters, NRCS, Outagamie County LCD, Tilth Agronomy, BIA, DATP EPA Region 5, Wisconsin DNR, Wisconsin Department of Health, Northern Pike & Tributary Group, Oneida Adventures (planning meeting) WDNR Green Bay Fisheries staff, Midwest Tribal Energy Resource Association, National Renewable Energy Laboratory, SunVest Solar, Current Electric, Green Bay Metropolitan Sewage District, Department of Energy, Resource Conservation & Development, Ater Wynne LLP, Wisconsin Public Service, WE Energies, Constellation Energy, Renew Wisconsin, Energy Bank, Oneida Nation High School, City of Milwaukee Sustainability Office, City of Green Bay official, City of Greenfield contractor, New York asbestos inspector, NY home repair vendor, BIA Realty Staff and Office of the Special Trustee staff, WE Energies and WPS representatives



**Report Prepared By:**

 May 1, 2018

Sylvia Cornelius, Eco Services Department Manager

Brenda Skenandore May 1, 2018

Brenda Skenandore, Executive Assistant

**Report Reviewed By:**

 May 1, 2018

Patrick Pelky, Environmental Health Safety & Land  
Division Director

