

# Oneida Business Committee Agenda Request

1. Meeting Date Requested: 03 / 01 / 18

## 2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

## 3. Supporting Materials

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

## 4. Budget Information

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

## 5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter:

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

1st Quarter Report - Oneida Youth Leadership Institute Board

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

# ONEIDA YOUTH LEADERSHIP INSTITUTE

## FY18 1st Quarter Report – OYLI Board

**Mission:** investing in the development of our youth to enhance nation building by learning from our past, embracing our present, and leaving a legacy for the future.

**Summary:** In the first quarter the Oneida Youth Leadership Institute Board continued to establish an operational foundation. The officers of the advisory board have been established and we have started to discuss the scope and goals for the inaugural year. We are pleased with the design of our website and have started to integrate the email donor list, payment gateway, and tracking system through the DonorPerfect Software. In the upcoming quarter we look to revisiting our goals for the re-granting process and the early development of youth leadership programming.

**Strategy:** Enhance tribal and community efforts in fundraising through the development of a 7871 fund unit.

**Challenges:** 1) Educating stakeholders on the benefits of 7871. 2) Establishing an equitable and convenient process for participants and donors to apply, contribute, and house funds.

**Meeting Dates:** October Regular Meeting 10/18/17 (canceled), November Regular Meeting 11/15/17, December: Regular Meeting 12/20/17 (canceled)



- The Grants Office Manager also acts as the Oneida Youth Leadership Institute Executive Manager, as the OYLI is within the overall authority of the Oneida Nation.
- An Advisory Board has been developed. Working SOPs and processes/policies are being developed with Accounting and the Asst. CFO. All disbursements are on hold until the Disbursement Policies and Procedures are approved. There is currently \$22,455 in the account at Bay Bank. Below is a breakdown of the deposits and their particular restrictions.

WPS donation to LPGA Youth Gold Clinic	restricted	\$10,000
Private donation	unrestricted	\$100
Packer ticket sales	unrestricted	\$1,010
Deposit for Team WI	restricted	\$400
LPGA Volunteer Fundraiser	restricted	\$8,145
Deposit for Lacrosse team	restricted	\$2800

TOTAL \$22,455

Board Members: Richard Elm-Hill (Chairman), Margaret King (Secretary), Margret Ellis (Treasurer), Jennifer Hill-Kelley, Jeff House, Melissa Metoxen, Elijah Metoxen.

Grants Department: Cheryl Stevens (Executive Director)

