

# Oneida Business Committee



**Executive Session**  
8:30 a.m. Tuesday, April 24, 2018  
Executive Conference Room, 2nd floor, Norbert Hill Center

**Regular Meeting**  
8:30 a.m. Wednesday, April 25, 2018  
BC Conference Room, 2nd floor, Norbert Hill Center

## Minutes

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### **EXECUTIVE SESSION**

**Present:** Chairman Tehassi Hill, Treasurer Trish King, Council members: David P. Jordan, Daniel Guzman King, Ernie Stevens III;

**Not Present:** Secretary Lisa Summers, Councilwoman Jennifer Webster;

**Arrived at:** Vice-Chairman Brandon Stevens at 8:39 a.m., Councilman Kirby Metoxen at 8:58 a.m.;

**Others present:** Jo Anne House, Lisa Liggins, Ralinda Ninham-Lamberies, Laura Laitinen-Warren, George Skenandore, Kris Hill, Joanie Buckley, Troy Parr, Marc Schaffer, Nate King, Phil Wisneski, Chantré Smith, Jim Bittorf, Bobbi Webster, Debbie Danforth;

### **REGULAR MEETING**

**Present:** Chairman Tehassi Hill, Vice-Chairman Brandon Stevens, Treasurer Trish King, Council members: David P. Jordan, Kirby Metoxen, Ernie Stevens III;

**Not Present:** Secretary Lisa Summers, Council members: Daniel Guzman King, Jennifer Webster;

**Arrived at:** n/a

**Others present:** Jo Anne House, Lisa Liggins, Geraldine Danforth, Nic Reynolds, Ralinda Ninham-Lamberies, Rae Skenandore, Barb Truttmann, Wayne Verheyen, Lambert Metoxen, Frank Cornelius, Richard Charniak, Christine Joly, Suzanne Lindberg, Mary Cowman, Louise Cornelius, Fawne Rasmussen, Theresa Torrez, Pamela Ninham, Theresa Murphy, Lee Ann Schuyler, Michelle Reed, Doreen Zayas, Georgianna Mielke, Tammy Umentum, Pat Lasilla, Dale Webster, Laura Manthe, Chad Wilson, Jessica Wallenfang, Bonnie Pigman, Ashley Blaker, Chris Johnson, Clorissa Santiago, Jen Falck, P. Melchert, Elijah Metoxen, Matt J. Denny, Brent Truttmann, Paul Witek, Susan White, Laura Cornelius, Carole Liggins, Dylan Benton, Dellora Cornelius, Carol Elm, Chris Cornelius, Nancy Barton, Cathy L. Metoxen, Brad Graham, William Graham, George Skenandore, Joanie Buckley, Richard Elm-Hill, Michelle Danforth-Anderson, Dawn Walschinski, Troy Parr, James Petitjean, Marlon Skenandore, Eugene Schubert, Laura Laitinen-Warren;

## **I. CALL TO ORDER AND ROLL CALL** by Chairman Tehassi Hill at 8:32 a.m.

For the record: Secretary Summers and Councilwoman Jennifer Webster are on approved travel to the 2018 Tribal Self-Governance Annual Conference in Albuquerque, NM. Councilman Daniel Guzman King is on approved travel to the U.S.E.P.A. Region 5 Tribal Operations Committee Meeting in New Buffalo, MI.

**II. OPENING** by Chairman Tehassi Hill

**A. Special Recognition for years of service – Twenty-two (22) Oneida Nation employees (00:03:26)**

Sponsor: Geraldine Danforth, Area Manager/HRD

*Special Recognition by Ralinda Ninham-Lamberies of Rae Skenandore (25 years of service); Special Recognition by Barb Truttmann of Wayne Verheyen (25 years of service); Special Recognition by Lambert Metoxen and Frank Cornelius of Richard Charniak, Christine Joly, Suzanne Lindberg, and Mary Cowman (25 years of service); Special Recognition by Louise Cornelius of Fawne Rasmussen (25 years of service); Special Recognition by Theresa Torrez and Pamela Ninham of Theresa Murphy (25 years of service); Special Recognition by Lee Ann Schuyler and Michelle Reed of Doreen Zayas (25 years of service); Special Recognition by Georgianna Mielke of Tammy Umentum (25 years of service); Special Recognition for the following individuals who could not be present: Jeffrey Prevost (35 years of service), Lori McNichols (25 years of service), Robert Appel (25 years of service), Richard King (25 years of service), Kerry Manthe (25 years of service), Tammy Rahmlow (25 years of service), Sandra Zuelke (25 years of service), James Powless (25 years of service), Lynn Szczepanski (25 years of service), Michael Jourdan (25 years of service), Luann King-Skenandore (25 years of service), James Burke (25 years of service);*

**III. ADOPT THE AGENDA (00:30:24)**

Motion by Brandon Stevens to adopt the agenda with one (1) requested addition [item VI.I. Adopt resolution entitled Creation of the Business Unit 'Tribal Action Plan – Office' in the FY2018 Budget and Approving Allocation of Funding for that Purpose], seconded by Trish King. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III

Not Present: Daniel Guzman King, Lisa Summers, Jennifer Webster

**IV. OATHS OF OFFICE** administered by Vice-Chairman Brandon Stevens (00:30:58)

- A. Oneida Nation Arts Board – Susan Danforth
- B. Oneida Environmental Resource Board – Megan White
- C. Oneida Pow-wow Committee – Jeremy King
- D. Oneida Nation School Board – Shannon Metoxen (*not present*)

**V. MINUTES**

**A. Approve April 11, 2018, regular meeting minutes (00:34:01)**

Sponsor: Lisa Summers, Secretary

Motion by Trish King to approve the April 11, 2018, regular meeting minutes, with one noted correction [Page 2, under item III. Adopt the Agenda, correct “approve the agenda” to “adopt the agenda”], seconded by Kirby Metoxen. Motion carried with one abstention:

Ayes: Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III

Abstained: David P. Jordan

Not Present: Daniel Guzman King, Lisa Summers, Jennifer Webster

## VI. RESOLUTIONS

### A. Adopt resolution entitled Proclamation of Appreciation (00:34:55)

Sponsor: Kirby Metoxen, Councilman

Motion by Kirby Metoxen to adopt resolution 04-25-18-A Proclamation of Appreciation, seconded by Trish King. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III

Not Present: Daniel Guzman King, Lisa Summers, Jennifer Webster

### B. Adopt resolution entitled Older Americans Month 2018 (00:42:38)

Sponsor: George Skenandore, Division Director/Governmental Services

Motion by Brandon Stevens to adopt resolution 04-25-18-B Older Americans Month 2018, seconded by David P. Jordan. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III

Not Present: Daniel Guzman King, Lisa Summers, Jennifer Webster

### C. Adopt resolution entitled Contribution to the Experience Greater Green Bay (00:43:25)

Sponsor: Nathan King, Director/ Legislative Affairs

Motion by David P. Jordan to adopt resolution 04-25-18-C Contribution to the Experience Greater Green Bay, seconded by Kirby Metoxen. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III

Not Present: Daniel Guzman King, Lisa Summers, Jennifer Webster

### D. Adopt resolution entitled Military Service Employee Protection Act Emergency Amendments (00:44:09)

Sponsor: David P. Jordan, Councilman

Motion by David P. Jordan to adopt resolution 04-25-18-D Military Service Employee Protection Act Emergency Amendments, seconded by Ernie Stevens III. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III

Not Present: Daniel Guzman King, Lisa Summers, Jennifer Webster

### E. Adopt resolution entitled Oneida Judiciary Rules of Civil Procedure Emergency Amendments (00:55:06)

Sponsor: David P. Jordan, Councilman

Motion by Brandon Stevens to adopt resolution 04-25-18-F Oneida Judiciary Rules of Civil Procedure Emergency Amendments, seconded by Ernie Stevens III. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III

Not Present: Daniel Guzman King, Lisa Summers, Jennifer Webster

**F. Adopt resolution entitled Oneida Personnel Policies and Procedures Emergency Amendments (00:45:43)**

Sponsor: David P. Jordan, Councilman

Motion by David P. Jordan to adopt resolution 04-25-18-E Oneida Personnel Policies and Procedures Emergency Amendments, seconded by Kirby Metoxen. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III

Not Present: Daniel Guzman King, Lisa Summers, Jennifer Webster

**G. Adopt resolution entitled Employee Protection Policy Emergency Amendments**

Sponsor: David P. Jordan, Councilman (00:58:10)

Motion by Kirby Metoxen to adopt resolution 04-25-18-G Employee Protection Policy Emergency Amendments, seconded by Brandon Stevens. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III

Not Present: Daniel Guzman King, Lisa Summers, Jennifer Webster

**H. Adopt resolution entitled Transition Plan for the Transfer of Hearing Authority from the Personnel Commission to the Judiciary – Trial Court (00:59:52)**

Sponsor: David P. Jordan, Councilman

Motion by Brandon Stevens to adopt resolution 04-25-18-H Transition Plan for the Transfer of Hearing Authority from the Personnel Commission to the Judiciary – Trial Court, noting the addition of the appropriate resolution numbers in whereas number seven (7) and noting the date to be inserted into the final resolve is May 11, 2018, seconded by Ernie Stevens III. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III

Not Present: Daniel Guzman King, Lisa Summers, Jennifer Webster

*Councilman Ernie Stevens III departs 10:05 a.m.*

*Councilman Ernie Stevens III returns 10:07 a.m.*

**I. Adopt resolution entitled Creation of the Business Unit ‘Tribal Action Plan – Office’ in the FY2018 Budget and Approving Allocation of Funding for that Purpose (01:08:46)**

Sponsor: Trish King, Treasurer

Motion by Trish King to adopt resolution 04-25-18-I Creation of the Business Unit ‘Tribal Action Plan – Office’ in the FY2018 Budget and Approving Allocation of Funding for that Purpose, seconded by Kirby Metoxen. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III

Not Present: Daniel Guzman King, Lisa Summers, Jennifer Webster

## **VII. STANDING COMMITTEES**

### **A. COMMUNITY DEVELOPMENT PLANNING COMMITTEE**

Chair: Ernie Stevens III, Councilman

#### **1. Accept March 8, 2018, Community Development Planning Committee meeting minutes (01:41:27)**

Motion by David P. Jordan to accept the March 8, 2018, Community Development Planning Committee meeting minutes, seconded by Trish King. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III

Not Present: Daniel Guzman King, Lisa Summers, Jennifer Webster

### **B. FINANCE COMMITTEE**

Chair: Trish King, Treasurer

#### **1. Approve April 20, 2018, Finance Committee meeting minutes (01:41:53)**

Motion by David P. Jordan to approve the April 20, 2018, Finance Committee meeting minutes, seconded by Kirby Metoxen. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III

Not Present: Daniel Guzman King, Lisa Summers, Jennifer Webster

### **C. LEGISLATIVE OPERATING COMMITTEE**

Chair: David P. Jordan, Councilman

#### **1. Accept April 2, 2018, Legislative Operating Committee meeting minutes (01:42:13)**

Motion by David P. Jordan to accept the April 2, 2018, Legislative Operating Committee meeting minutes, seconded by Trish King. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III

Not Present: Daniel Guzman King, Lisa Summers, Jennifer Webster

#### **2. Accept June 18, 2018, special GTC meeting materials – Employment Law (01:45:14)**

Motion by Ernie Stevens III to accept the June 18, 2018, special GTC meeting materials – Employment Law, seconded by David P. Jordan. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III

Not Present: Daniel Guzman King, Lisa Summers, Jennifer Webster

*Treasurer Trish King departs at 10:22 a.m.*

#### **3. Adopt Domestic Animals law rule # 1 – Licensing Fees, Fines and Penalties (01:48:14)**

Motion by David P. Jordan to adopt Domestic Animals law rule # 1 – Licensing Fees, Fines and Penalties, seconded by Ernie Stevens III. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III

Not Present: Daniel Guzman King, Trish King, Lisa Summers, Jennifer Webster

**D. QUALITY OF LIFE COMMITTEE**

Chair: Brandon Stevens, Vice-Chairman

**1. Accept March 15, 2018, Quality of Life Committee meeting minutes (01:50:06)**

Motion by David P. Jordan to accept the March 15, 2018, Quality of Life Committee meeting minutes, seconded by Brandon Stevens. Motion carried unanimously:

Ayes: David P. Jordan, Kirby Metoxen, Brandon Stevens, Ernie Stevens III  
Not Present: Daniel Guzman King, Trish King, Lisa Summers, Jennifer Webster

**VIII. APPOINTMENTS (No Requested Action)**

**IX. TABLED BUSINESS (No Requested Action)**

**X. UNFINISHED BUSINESS (No Requested Action)**

**XI. NEW BUSINESS**

*Treasurer Trish King returns at 10:26 a.m.*

**A. Approve Capital Improvement Process (CIP) concept paper – ORCOA/ONCOA Elders Memorial Garden – CIP # 18-004 (01:50:32)**

Sponsor: Troy Parr, Division Director/Community and Economic Development

Motion by David P. Jordan to approve the Capital Improvement Process (CIP) concept paper regarding the ORCOA/ONCOA Elders Memorial Garden – CIP # 18-004, seconded by Kirby Metoxen. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III  
Not Present: Daniel Guzman King, Lisa Summers, Jennifer Webster

*Councilman Kirby Metoxen departs at 10:42 a.m.*

*Councilman Kirby Metoxen returns at 10:44 a.m.*

**B. Review DarJune Foundation Inc. request and determine next steps (01:56:38)**

Sponsor: Daniel Guzman King, Councilman

Motion by Brandon Stevens to support the efforts of DarJune Foundation Inc, support the Oneida Land Commission lease approval<sup>1</sup> on March 23, 2018, and request Risk Management to review for any liability concerns, seconded by Trish King. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III  
Not Present: Daniel Guzman King, Lisa Summers, Jennifer Webster

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<sup>1</sup> A lease was not approved by the Oneida Land Commission on March 23, 2018, but rather support of a one (1) year pilot project was given. Oneida Land Commission meeting minutes are available for review in accordance with §107.7 of the Open Records and Open Meetings law.

**C. Approve OBC SOP entitled Employee Incentive Distribution for Business Committee Direct Reports and approve associated forms (02:20:18)**

Sponsor: Tehassi Hill, Chairman; Brandon Stevens, Vice-Chairman; Lisa Summers, Secretary; and Trish King, Treasurer

Motion by Trish King to approve the OBC SOP entitled Employee Incentive Distribution for Business Committee Direct Reports and approve the associated forms, seconded by Kirby Metoxen. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III  
Not Present: Daniel Guzman King, Lisa Summers, Jennifer Webster

**XII. TRAVEL**

**A. TRAVEL REPORTS (No Requested Action)**

**B. TRAVEL REQUESTS**

*Councilman Ernie Stevens III departs at 11:06 a.m.*

**1. Approve travel request – Secretary Lisa Summers and one (1) BC Staff – Tribal Caucus and Inter-Tribal Criminal Justice Council Meeting – Hayward, WI – May 23-24, 2018 (02:33:52)**

Motion by David P. Jordan to approve the travel request for Secretary Lisa Summers and one (1) BC Staff to attend the Tribal Caucus and Inter-Tribal Criminal Justice Council Meeting – Hayward, WI – May 23-24, 2018, seconded by Trish King. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III  
Not Present: Daniel Guzman King, Lisa Summers, Jennifer Webster

**(02:50:35)**

Motion by David P. Jordan to recess at 11:23 a.m. and to reconvene at 1:30 p.m., seconded by Trish King. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III  
Not Present: Daniel Guzman King, Lisa Summers, Jennifer Webster

*Called to order by Chairman Tehassi Hill at 1:30 p.m.*

*Roll call for the record:*

*Present: Chairman Tehassi Hill, Vice-Chairman Brandon Stevens, Treasurer Trish King, Council members: David P. Jordan, Kirby Metoxen, Ernie Stevens III;*

### **XIII. OPERATIONAL REPORTS**

#### **A. Accept Comprehensive Health Division FY-2018 2<sup>nd</sup> quarter report (02:51:13)**

Sponsor: Dr. Ravinder Vir, Division Director/Comprehensive Health Medical and Debra Danforth, Division Director/Comprehensive Health Operations

Motion by David P. Jordan to accept the Comprehensive Health Division FY-2018 2<sup>nd</sup> quarter report, seconded by Brandon Stevens. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III

Not Present: Daniel Guzman King, Lisa Summers, Jennifer Webster

#### **B. Accept Governmental Services Division FY-2018 2<sup>nd</sup> quarter report (03:23:37)**

Sponsor: George Skenandore, Division Director/Governmental Services

Motion by David P. Jordan to accept the Governmental Services Division FY-2018 2<sup>nd</sup> quarter report, seconded by Kirby Metoxen. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III

Not Present: Daniel Guzman King, Lisa Summers, Jennifer Webster

#### **C. Accept Internal Services Division FY-2018 2<sup>nd</sup> quarter report (03:49:15)**

Sponsor: Joanie Buckley, Division Director/Internal Services

Motion by David P. Jordan to accept the Internal Services Division FY-2018 2<sup>nd</sup> quarter report, seconded by Brandon Stevens. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III

Not Present: Daniel Guzman King, Lisa Summers, Jennifer Webster

#### **D. Accept Community and Economic Development Division FY-2018 2<sup>nd</sup> quarter report (04:24:24)**

Sponsor: Troy Parr, Division Director/Community and Economic Development

Motion by David P. Jordan to accept the Community and Economic Development Division FY-2018 2<sup>nd</sup> quarter report, seconded by Ernie Stevens III. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III

Not Present: Daniel Guzman King, Lisa Summers, Jennifer Webster

Motion by Brandon Stevens to adopt resolution 04-25-18-J the Community and Economic Development Division FY-2018 2<sup>nd</sup> quarter report, seconded by Kirby Metoxen. Motion carried with one opposed:

Ayes: Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III

Opposed: David P. Jordan

Not Present: Daniel Guzman King, Lisa Summers, Jennifer Webster

For the record: Councilman David P. Jordan stated I do support the efforts to move forward and the direction to grow hemp; I just personally don't think that we are ready for this growing season. Thank you.

*Councilman Ernie Stevens III departs at 3:56 p.m.*



**E. Accept Public Works Division FY-2018 2<sup>nd</sup> quarter report (05:16:00)**

Sponsor: Jacque Boyle, Division Director/Public Works

Motion by Brandon Stevens to defer the Public Works Division FY-2018 2<sup>nd</sup> quarter report to the May 9, 2018, regular Business Committee meeting, seconded by Trish King. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens  
Not Present: Daniel Guzman King, Ernie Stevens III, Lisa Summers, Jennifer Webster

**XIV. GENERAL TRIBAL COUNCIL**

**A. Petitioner Yvonne Metivier – Treatment Clinic**

*EXCERPT FROM APRIL 11, 2018: (1) Motion by Lisa Summers to accept the legislative analysis 45-day status update, seconded by Kirby Metoxen. Motion carried unanimously. (2) Motion by Lisa Summers to accept the legal analysis 45-day status update, seconded by Kirby Metoxen. Motion carried unanimously. (3) Motion by Lisa Summers to accept the financial analysis 45-day status update, seconded by Kirby Metoxen. Motion carried unanimously.*

*EXCERPT FROM FEBRUARY 28, 2018: Motion by Jennifer Webster to acknowledge receipt of petition; to send the verified petition to the Law, Finance, Legislative Reference, and Direct Report Offices' for legal, financial, legislative, and administrative analyses; to direct the Law, Finance, and Legislative Reference Office to submit their analyses to the Secretary within 60 days with a progress report to be submitted within 45 days; to direct the Direct Report Offices to submit administrative analyses to Secretary within 30 days, seconded by Brandon Stevens. Motion carried unanimously.*

**1. Accept legislative analysis (02:39:52)**

Sponsor: David P. Jordan, Councilman

Motion by Brandon Stevens to accept the legislative analysis and to accept the update regarding legal analysis, financial analysis, and meeting materials, seconded by David P. Jordan. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens  
Not Present: Daniel Guzman King, Ernie Stevens III, Lisa Summers, Jennifer Webster

**2. Accept update regarding legal analysis, financial analysis, and meeting materials (02:39:52)**

Sponsor: Lisa Summers, Secretary

Motion by Brandon Stevens to accept the legislative analysis and to accept the update regarding legal analysis, financial analysis, and meeting materials, seconded by David P. Jordan. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens  
Not Present: Daniel Guzman King, Ernie Stevens III, Lisa Summers, Jennifer Webster

**B. Approve four (4) actions re Petitioner Gladys Dallas – \$5,000 Per Capita payment  
(02:40:25)**

Sponsor: Lisa Summers, Secretary

Motion by David P. Jordan to acknowledge receipt of petition submitted by Gladys Dallas re: \$5,000 Per Capita payment; to send the verified petition to the Law, Finance, Legislative Reference, and Direct Report Offices' for legal financial, legislative, and administrative analyses; to direct the Law, Finance, and Legislative Reference Office to submit their analyses to the Secretary within 60 days with a progress report to be submitted within 45 days; and to direct the Direct Report Offices to submit administrative analyses to Secretary within 30 days, seconded by Kirby Metoxen. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens  
Not Present: Daniel Guzman King, Ernie Stevens III, Lisa Summers, Jennifer Webster

*Councilman Ernie Stevens III returns at 11:12 a.m.*

**XV. EXECUTIVE SESSION**

**A. REPORTS**

- 1. Accept Comprehensive Health Division FY-2018 2<sup>nd</sup> quarter executive report – Dr. Ravinder Vir, Division Director/Comprehensive Health Medical and Debra Danforth, Division Director/Comprehensive Health Operations (02:44:29)**

Motion by Brandon Stevens to accept the Comprehensive Health Division FY-2018 2nd quarter executive report, seconded by Kirby Metoxen. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III  
Not Present: Daniel Guzman King, Lisa Summers, Jennifer Webster

- 2. Accept Governmental Services Division FY-2018 2<sup>nd</sup> quarter executive report – George Skenandore, Division Director/Governmental Services (02:45:08)**

**a) Discuss FY-2018 Rites of Passage budgetary concern**

Motion by Trish King to accept the Governmental Services Division FY-2018 2<sup>nd</sup> quarter executive report, seconded by Ernie Stevens III. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III  
Not Present: Daniel Guzman King, Lisa Summers, Jennifer Webster

- 3. Accept Internal Services Division FY-2018 2<sup>nd</sup> quarter executive report – Joanie Buckley, Division Director/Internal Services (02:45:33)**

Motion by Kirby Metoxen to accept the Internal Services Division FY-2018 2<sup>nd</sup> quarter executive report, seconded by Brandon Stevens. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III  
Not Present: Daniel Guzman King, Lisa Summers, Jennifer Webster

**4. Accept Community and Economic Development Division FY-2018 2<sup>nd</sup> quarter executive report – Troy Parr, Division Director/Community and Economic Development (02:45:51)**

Motion by Kirby Metoxen to accept the Community and Economic Development Division FY-2018 2<sup>nd</sup> quarter executive report, seconded by David P. Jordan. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III

Not Present: Daniel Guzman King, Lisa Summers, Jennifer Webster

**5. Defer Public Works Division FY-2018 2<sup>nd</sup> quarter executive report to May 9, 2018, regular Business Committee meeting – Jacque Boyle, Division Director/Public Works (02:46:12)**

Motion by David P. Jordan to defer the Public Works Division FY-2018 2<sup>nd</sup> quarter executive report to the May 9, 2018, regular Business Committee meeting, seconded by Trish King. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III

Not Present: Daniel Guzman King, Lisa Summers, Jennifer Webster

**6. Accept Chief Counsel report – Jo Anne House, Chief Counsel (02:46:33)**

Motion by Kirby Metoxen to accept the Chief Counsel report dated April 24, 2018, seconded by David P. Jordan. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III

Not Present: Daniel Guzman King, Lisa Summers, Jennifer Webster

**7. Accept Chief Financial Officer April 2018 report – Larry Barton, Chief Financial Officer (02:46:46)**

Motion by David P. Jordan to accept the Chief Financial Officer April 2018 report, seconded by Trish King. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III

Not Present: Daniel Guzman King, Lisa Summers, Jennifer Webster

**8. Accept Intergovernmental Affairs and Communications April 2018 report – Nathan King, Director/ Legislative Affairs (02:47:03)**

Motion by Kirby Metoxen to accept the Intergovernmental Affairs and Communications April 2018 report, seconded by David P. Jordan. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III

Not Present: Daniel Guzman King, Lisa Summers, Jennifer Webster

## **B. STANDING ITEMS**

### **1. LAND CLAIMS STRATEGY**

- a) **Defer action plan regarding original records to May 9, 2018, regular Business Committee meeting (02:47:20)**

Sponsor: Lisa Summers, Secretary

*EXCERPT FROM MARCH 14, 2018: Motion by Jennifer Webster to accept the Land Claims update and the recommendations #1 through #5 included in the update noting that discussion and consideration of item #1.a. be included in the action plan, seconded by Trish King. Motion carried unanimously.*

Motion by David P. Jordan to defer the action plan regarding original records to the May 9, 2018, regular Business Committee meeting, seconded by Trish King. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III

Not Present: Daniel Guzman King, Lisa Summers, Jennifer Webster

### **2. ONEIDA GOLF ENTERPRISE CORPORATION – LADIES PROFESSIONAL GOLF ASSOCIATION**

- a) **Accept Thornberry Creek LPGA Classic April 2018 report (02:47:47)**

Liaison: Trish King, Treasurer

Submitted by: Josh Doxtator, Chief Operational Officer/Oneida Golf Enterprise Corporation

Motion by Kirby Metoxen to defer the Thornberry Creek LPGA Classic April 2018 report to the May 9, 2018, regular Business Committee meeting, seconded by Trish King. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III

Not Present: Daniel Guzman King, Lisa Summers, Jennifer Webster

### **3. LAND MORTGAGE FUNDS (No Requested Action)**

### **C. AUDIT COMMITTEE (No Requested Action)**

### **D. TABLED BUSINESS (No Requested Action)**

**E. UNFINISHED BUSINESS**

**1. Defer close-out report regarding complaint # 2017-DR11-01 to May 23, 2018, regular Business Committee meeting (02:48:13)**

Sponsor: Brandon Stevens, Vice-Chairman; Jennifer Webster, Councilwoman

*EXCERPT FROM MARCH 14, 2018: Motion by Kirby Metoxen to defer the close-out report regarding complaint # 2017-DR11-01 until the April 25, 2018, regular Oneida Business Committee meeting, seconded by David Jordan. Motion carried unanimously.*

*EXCERPT FROM DECEMBER 27, 2017: Motion by Kirby Metoxen to defer the follow-up or close-out report regarding Complaint # 2017-DR11-01 for thirty (30) days, seconded by Ernie Stevens III. Motion carried unanimously.*

*EXCERPT FROM NOVEMBER 30, 2017: Motion by Lisa Summers to defer the follow-up regarding complaint # 2017-DR11-01 for thirty (30) days, seconded by Jennifer Webster. Motion carried unanimously.*

*EXCERPT FROM SEPTEMBER 13, 2017: Motion by Lisa Summers to defer the follow-up regarding complaint # 2017-DR11-01 for thirty (30) days, seconded by Trish King. Motion carried unanimously.*

*EXCERPT FROM AUGUST 9, 2017: Motion by David Jordan to assign OBC members Brandon Stevens and Jennifer Webster for follow-up; and for this item to be brought to the September 13, 2017, regular Business Committee meeting, seconded by Trish King. Motion carried unanimously.*

*EXCERPT FROM JULY 27, 2017: (Reconvened from July 26, 2017) Motion by Jennifer Webster to direct Vice-Chairwoman Melinda J. Danforth to complete the follow-up on behalf of the OBC Officers; and to direct that the report from Comprehensive Health be due at the August 9, 2017, regular Business Committee meeting, seconded by David Jordan. Motion carried unanimously.*

*EXCERPT FROM JULY 12, 2017: Motion by Motion by Jennifer Webster to defer this item to the Oneida Business Committee Officers for follow up with the Comprehensive Health Operations Division Director; and for a report to be brought back to the July 26, 2017, regular Business Committee meeting, seconded by Fawn Billie. Motion carried unanimously.*

Motion by David P. Jordan to defer the close-out report regarding complaint # 2017-DR11-01 to the May 23, 2018, regular Business Committee meeting, seconded by Kirby Metoxen. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III

Not Present: Daniel Guzman King, Lisa Summers, Jennifer Webster

**2. Accept 45-day update regarding complaint # 2018-DR04-01 (02:48:34)**

Sponsor: Brandon Stevens, Vice-Chairman; Kirby Metoxen and Ernie Stevens III, Councilmen

*EXCERPT FROM MARCH 28, 2018: Motion by Jennifer Webster to assign Councilman Kirby Metoxen to the OBC Sub-committee to investigate complaint # 2018-DR04-01 and to remove Councilman David P. Jordan from the Sub-committee, seconded by David P. Jordan. Motion carried with one abstention.*

*EXCERPT FROM MARCH 14, 2018: Motion by David P. Jordan to assign Vice-Chairman Brandon Stevens, Councilmen David Jordan, and Ernie Stevens III to investigate complaint # 2018-DR04-01, seconded by Kirby Metoxen. Motion carried unanimously.*

Motion by David P. Jordan to accept the 45-day update regarding complaint # 2018-DR04-01, seconded by Ernie Stevens III. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III

Not Present: Daniel Guzman King, Lisa Summers, Jennifer Webster

3. **Accept 45-day update regarding complaint # 2018-DR11-01 (02:48:55)**  
Sponsor: Brandon Stevens, Vice-Chairman; Trish King, Treasurer; Ernie Stevens III, Councilman

*EXCERPT FROM MARCH 14, 2018: Motion by Kirby Metoxen to assign Vice-Chairman Brandon Stevens, Treasurer Trish King, and Councilman Ernie Stevens III to investigate complaint # 2018-DR11-01, seconded by Jennifer Webster. Motion carried unanimously.*

Motion by Ernie Stevens III to accept the 45-day update regarding complaint # 2018-DR11-01, seconded by Kirby Metoxen. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III

Not Present: Daniel Guzman King, Lisa Summers, Jennifer Webster

**F. NEW BUSINESS**

1. **Approve pursuing Tax Code drafting contract and approve Economic Diversification and Community Development fund use – Tax Code drafting contract – \$26,000 (02:49:16)**

Sponsor: Ernie Stevens III, Councilman

Motion by Kirby Metoxen to direct the Community and Economic Development Division Director to provide a recommendation regarding the use of Economic Diversification and Community Development funds to be presented at the May 15, 2018, Business Committee Work Session and defer this item to that Business Committee Work Session for further discussion, seconded by David P. Jordan. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III

Not Present: Daniel Guzman King, Lisa Summers, Jennifer Webster

2. **Review OBC SOP entitled Employee Incentive Distribution for Business Committee Direct Reports and associated forms (02:49:57)**

Sponsor: Tehassi Hill, Chairman; Brandon Stevens, Vice-Chairman; Lisa Summers, Secretary; and Trish King, Treasurer

Motion by David P. Jordan to accept the discussion regarding the OBC SOP entitled Employee Incentive Distribution for Business Committee Direct Reports and the associated forms, as information, seconded by Kirby Metoxen. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens, Ernie Stevens III

Not Present: Daniel Guzman King, Lisa Summers, Jennifer Webster

**XVI. ADJOURN (05:18:27)**

Motion by David P. Jordan to adjourn at 3:58 p.m., seconded by Brandon Stevens. Motion carried unanimously:

Ayes: David P. Jordan, Trish King, Kirby Metoxen, Brandon Stevens  
Not Present: Daniel Guzman King, Ernie Stevens III, Lisa Summers, Jennifer Webster

Minutes prepared by Lisa Liggins, Information Management Specialist  
Minutes approved as presented on May 8, 2018.



Lisa Summers, Secretary  
ONEIDA BUSINESS COMMITTEE