

ONEIDA TRIBE OF INDIANS OF WISCONSIN
Human Resources Department

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Interpretation on Number of Applicants required to Proceed with the Interviewing Process

November 16, 2012

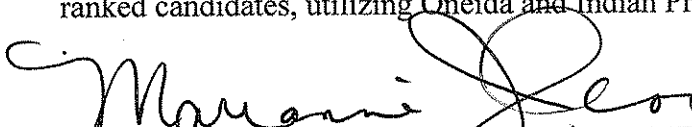
Personnel Policies and Procedures, Section III, states the "The supervisor shall select one of the top two (2) candidates as ranked through the rating scale." However, there may be positions which are difficult to fill or lack qualified applicants; In this situation, if there is one (1) qualified applicant, the Screening Committee has the option of interviewing the one (1) applicant or reposting the position.

First Posting – For Oneida Enrolled Oneida Tribal Member Only

When there are fewer applicants than vacant positions, the Screening Committee will be required to move forward with the interviews for the minimum of two (2) qualified Oneida applicants as determined by the Screening Committee. After interviews, if there are more vacant positions to fill, the supervisor may go to the Second Posting process as defined in the next paragraph.

Second Posting – Open to all Applicants if not classified as Oneida Only Position

Applicants will be ranked by the Interviewing Committee and the supervisor shall select from the top two (2) ranked candidates, utilizing Oneida and Indian Preference.



Marianne J. Close, Compensation and Employment Director

11/16/2012
Date



Geraldine R. Danforth, HR Area Manager

11/16/12
Date