**LEGISLATIVE OPERATING COMMITTEE** **MEETING MINUTES**

Business Committee Conference Room-2nd Floor Norbert Hill Center

February 7, 2018

9:00 a.m.

**Present:** David P. Jordan, Kirby Metoxen, Ernest Stevens III, Jennifer Webster, Daniel Guzman King

**Others Present:** Brandon Wisneski, Clorissa Santiago, Jen Falck, Rae Skenandore, Candice Skenandore, Bonnie Pigman, Robert J. Collins, Ed Delgado

*\*note: Due to an error with the audio equipment this meeting was not recorded.*

1. **Call to Order and Approval of the Agenda**

Motion by Ernest Stevens III to adopt the agenda with the following change;

-delete the executive session item

seconded by Jennifer Webster. Motion carried unanimously.

**II. Minutes to be approved**

1. **December 20, 2017 LOC minutes**

Motion by Daniel King Guzman to approve the December 20, 2017 LOC minutes and forward to the Oneida Business Committee for consideration; seconded by Ernest Stevens III. Motion carried unanimously.

**III. Current Business**

**IV. New Submissions**

1. **Vehicle Driver and Fleet Management Amendments**

Motion by Ernest Stevens III to add Vehicle Driver and Fleet Management Amendments to the active files list with a medium Priority and to add Jennifer Webster as the Sponsor; seconded by Kirby Metoxen. Motion carried unanimously.

**V. Additions**

**VI. Administrative Updates**

1. **Community Support Fund Rule Handbook SOE E-Poll**

Motion by Jennifer Webster to add to the record; seconded by Daniel Guzman King. Motion carried unanimously.

1. **LOC FY18 First Quarter Report**

Motion by Kirby Metoxen to Approve the FY18 First Quarter LOC report and forward to the Oneida Business Committee for Consideration; seconded by Daniel Guzman King. Motion carried unanimously.

1. **Membership Ordinance rule No. 2**

Motion by Kirby Metoxen to certify the membership Ordinance Rule No. 2 and forward to the Oneida Business Committee for consideration; seconded by Jennifer Webster. Motion carried unanimously.

**VII. Executive Session**

**VIII. Adjourn**

Motion by Kirby Metoxen to adjourn the February 7, 2018 Legislative Operating Committee meeting at 9:07 a.m.; seconded by Daniel Guzman King. Motion carried unanimously.