

# Oneida Business Committee Agenda Request

1. Meeting Date Requested: 08 / 09 / 17

## 2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

## 3. Supporting Materials

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

## 4. Budget Information

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

## 5. Submission

Authorized Sponsor / Liaison:

Primary Requestor: LORI ELM, DOLM OFFICE MANAGER

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.

# DIVISION OF LAND MANAGEMENT

3rd Quarter FY 2017

## OVERALL IMPRESSION 3RD QUARTER

- MORATORIUM OF PURCHASING NEW DREAM HOMES CONTINUES
- HIP PROGRAM, CLOSED ON 16 HOMES FY 17
- COMPREHENSIVE HOUSING CONTINUES TO MOVE FORWARD
- APPLICATIONS WERE UPDATED TO MAKE THEM USER FRIENDLY
- CURRENTLY—14 VACANT HOMES
  - ⇒ 2 CLOSING IN AUGUST
  - ⇒ 1 MOVE-IN READY OPEN HOUSE THIS FALL
  - ⇒ 9 PENDING CLASSIFICATION
  - ⇒ 2 PENDING DEMOLITION
- SOLD 8 HOMES AND CONVERTED 2 MORE TO RENTAL PROPERTIES, USING THE MOVE-IN READY PROCESS, WHICH WAS IMPLEMENTED IN 2015



**MISSION:** *To acquire all lands within the 1838 original boundaries and distribute according to the needs of the GTC*

**WEBSITE:** <https://oneida-nsn.gov/business/land-management>

## EMPLOYEES AS OF DECEMBER 2016

- 22.5 regular full-time
- 1 Interim Division Director
- 100% enrolled Nation Members

## ACCRUAL TIME-OFF MANAGEMENT FOR STAFF:

2 employees over 200 hours of vacation/personal accruals, will use their time off to stay in compliance.

## 3RD QTR KEY INITIATIVE-COMMUNITY DEVELOPMENT

- Comprehensive Housing Division— The pilot project continues to collaborative like-services-programs under one area to handle all Rental duties and processes.
  - ⇒ The 1st General Renting Open House was held in June, for one bedroom apartment, we had 21 people attend and received 14 applications.
- 89% Rental Occupant rate for the quarter— 11 vacancies pending,
- Open House at 3374 Belmar & 2564 Zak Lane—Both in process of being sold
- Working with Planning, and Land Commission to assesses the needs of Upper Oneida, and other key areas
- 94 Commercial Lease (internal/external) 67 Agricultural Leases

## COMMITTING TO BUILD A RESPONSIBLE NATION

### ACQUISITION

We acquired 43.67 acres the third quarter. 209.73 in Outagamie County and 133.94 in Brown County.

- 4 HIP
- 2 vacant and wooded lands
- 1 retail site

We currently own 26,733.83 acres which is 40.90% of the reservation

ACQUIRED	ADDRESS	ACREAGE	TYPE
4/13/2017	2572 Zak Lane	0.27	HIP
4/13/2017	4450 Nakoma Tr	0.76	HIP
5/11/2017	Rear Crestwood	0.39	Vacant
5/11/2017	Rear Crestwood	0.4	Vacant
5/15/2017	2310 S. Overland	1.59	DREAM Trust
6/1/2017	N7890 Cooper Rd	129.58	Vacant
6/1/2017	2151 King James Dr	0.22	HIP
6/13/2017	1071 Riverdale Drive	130.46	Vacant/Env/Ag
6/15/2017	2782 Oakwood	0.43	HIP
6/22/2017	278 & 2797 W. Mason	2.24	Retail
6/27/2017	W1396 Pearl Street	80.15	Vacant

### FEE TO TRUST

- ◇ Continue with goal of 25 applications into trust for 2017
- ◇ 9 new fee to trust applications that are residential and located in the City of Green Bay submitted to BIA for the third quarter

## ADVANCING ONVYOTE?A.KA PRINCIPLES

- 695 Residential Leases
- 21 New Residential Leases
- 8 RL Cancellations
- 2 Land Use License
- Maintenance over sees all properties and completes work orders in a timely manner
- Demo Team has the following sites on their agenda; 1970 Belmont & 2578 Hazelwood

## CREATING A POSITIVE ORGANIZATIONAL CULTURE

### FY 2016 LAND MANAGEMENT OPERATION BUDGET INFO.

*\* We are spending according to FY 2016 amounts until FY 2017 Budget is approved.*

Loan Report FY 2017 3rd Quarter			
TYPE	LOANS CLOSED	TOTAL # OF LOANS	TOTAL LOAN RE- CEIVABLE
DREAM	\$0	163	\$11,935,881
THRIL	\$0	28	\$332,854
TLC	\$798,800	125	\$7,214,943
VET-TLC	\$118,500	73	\$5,750,134
VET-THRIL	\$0	7	\$101,047
<b>\$917,300</b>		<b>396</b>	<b>\$25,334,859</b>

## IMPLEMENTING GOOD GOVERNANCE PROCESSES

**LAND TITLE AND TRUST** is responsible for providing Technical assistants to the Individual Trust Owners.

- \* 145 Individual Trust files maintained
- \* 3 Deeds have been sent to BIA for approval
- \* Continue to assist with 3 sales, 2 development, 1 Partition and 1 Easement
- \* 3 Individual Fee to Trust Applications at BIA
- \* 40 Title Reports completed and approved
- \* 935 Probates files maintained,
- \* 5 New Probates Opened/3 Probates closed
- \* Processed 20 Utility Forms, 35 owner/address verifications and 2 WHEAP Forms
- \* Worked with Judicare to completed Last Will and Testaments for 24 Clients
- \* Assisting with Roads Department to corrections to the placement of Takwatetha Ct.
- \* TAAMS Computer went to Shawano to get the newest updates and certificate updates

\* 4 TAAMS employees completed required training

\*70 Documents recorded with Register of Deeds

**TRAINING:** Attended National Reality Conference in Albuquerque, NM. 6-5-2017 thru 6-8-2017.

Completed DOI Privacy Awareness Training, Controlled Unclassified Information Awareness Training & Records Management Awareness & Section 508 training. 3 hours on 6-26-2017

**BC Action Needed:** Request OBC to accept the 3rd Quarter Report for the Division of Land Manage-