

# Oneida Business Committee Agenda Request

1. Meeting Date Requested: 10 / 26 / 17

## 2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

## 3. Supporting Materials

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

## 4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

## 5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Debbie J. Danforth / School Board Chair  
Your Name, Title / Dept. or Tribal Member

Additional Requestor: Jolene Hensberger / School Board and O.N.E.S. Administrative Assistant  
Name, Title / Dept.

Additional Requestor: \_\_\_\_\_  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

Per the MOA, the Oneida Nation School Board is to submit Quarterly Reports to the Oneida Nation Business Committee.

1) Save a copy of this form for your records.

2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

# ONEIDA NATION SCHOOL SYSTEM

**Oneida Nation Elementary School**  
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Phone (920) 869-1676  
FAX (920) 869-1684



**Oneida Nation High School**  
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October 17, 2017

**REPORT:** Quarter 4

**BOARD:** Oneida Nation School Board

**MEMBERS:** Debra Danforth, Chair  
Fred Muscavitch, Vice Chair  
Rhiannon Metoxen, Secretary  
Melinda K. Danforth, At-Large Member  
Todd Hill, Parent Member  
Shanna Torres, Parent Member  
Margaret R. Ellis, Parent Member  
Melinda J. Danforth, Parent Member

**CONTACT PERSON:** Rhiannon Metoxen  
**OBC LIAISON:** Brandon Yellow Bird-Stevens

**MINUTES:** July 2017  
August 2017  
September 2017

## UPDATES

The first day of classes for the 2017-2018 school year was on August 28, 2017. The enrollment numbers for KG – 5<sup>th</sup> grades is 225 students. The middle school enrollment is at 86 students, and the high school is at 124 students.

We have one new addition to our school board, Melinda J. Danforth. The School Board is now at eight members with one parent member vacancy remaining to complete the board membership. We are very excited to start this school year and are hoping that big changes can be made to promote a positive educational environment for not only our students, but staff as well.

At the end of the last school year, we've had a few teaching staff retire. Their dedication to our school system is appreciated. A couple of qualified staff had been willing to transition into other teaching assignments for this school year; these changes are extremely beneficial to both the school system as well as students. There were also a couple of new staff added to our school system, and we appreciate their expertise and devotion to helping our students and staff.

The School Board is finalizing the review and update of the Education Law (Code), which was previously submitted to the LOC years ago. The Board is working closely with the School Board

Attorney to ensure that the content of the document is in its legal form and current. Substantial changes have been made to organize the content into Law and Policies. This Law will help give better direction and unity to our community in regards to education from birth to grave. Areas containing educational goals will be able to better collaborate with each other to increase support, guidance, and educational opportunities for our members.

Since the approval and discussions of the transition of the Oneida Language House to the Oneida Nation School System, the Language House has been awarded a grant, which will also help to increase the teaching personnel. These positions, Language Apprentice, are currently in the hiring/interviewing stages. This department is working with our high school to develop a set location to keep this transition moving forward without delay. The Language House program is to work with long term candidates, which will help our youth to further their knowledge and understanding of the Oneida Language. Our youth receiving the Language House's curriculum will be able to bring the teachings home to their families.

On August 31 and September 1, 2017, the School Board had a two-day school board training conducted by a B.I.E. representative for our region. This training was well attended not only by members of the Oneida Nation School Board, but also by the Menominee Tribe School Board. It was very informative and gave us all insight in regards to various topics we need to understand in order to be a successful school board.

The school board policies and procedures retreat will also be re-scheduled during an upcoming regular school board meeting, as the already re-scheduled meeting in October, needed to be cancelled. During this retreat, the anti-bullying policies will be reviewed, discussed, and updated. In addition, the organization chart will also be re-evaluated to ensure that the Language House is working to its full advantage.

### **GOALS AND OBJECTIVES**

Our students continue to increase their knowledge of Oneida language and culture, as they attend language / culture and social dance classes as part of their daily education. The grant that was awarded to the Language House is needed and will be extremely beneficial to our youth and community.

Improving student daily attendance, high school graduation rate, and raising the reading and mathematics academic levels will still continue to be the overall goals for the 2017-2018 school year.

In 2016, the Oneida Nation School System had been announced as a recipient in a class action law suit in the Ramah Navajo case, where the Bureau of Indian Education failed to provide funding for administrative costs. The School Board and School Administrator have decided it best to invest a large portion of this money to protect and enhance the Oneida Nation School System's educational teaching tools and technology. The Oneida School Board voted on working with the Trust / Enrollment Committee on creating a MOA to invest a majority of the settlement leaving enough funds available to the school system to update technology and other necessary items to enhance the teaching experience and learning of students. However, the Trust / Enrollment Committee have recently taken action to not pursue the MOA. This will be further discussed among the School Board.

### **MEETING REQUIREMENTS**

The Oneida Nation School Board holds open meetings the first Monday of every month at 5:00 p.m. in the library at the Elementary School. Special meetings are held when deemed necessary and duly called by the School Board Chair.

Oneida Nation School Board  
School Board Meeting Minutes

Date: Monday, July 10, 2017

Time: 5:00 p.m.

Place: ONES Library

The Oneida Nation School Board is committed and accountable to students, parents, families, staff, and community members to provide regulatory oversight for a safe, positive, culturally diverse, holistic, learning atmosphere based on Onʼayoté a'ka values. We will provide the expectations, resources, and educational opportunities to encourage students to be productive.

Present: Debbie Danforth, Fred Muscavitch, Rhiannon "RC" Metoxen, Melinda K. Danforth, Todd Hill, Shanna Torres, Margaret Ellis

Excused:

Others: Trish King, David Jordan, Jenny Webster, Yvette Peguero, Linda Jenkins, Art Skenandore, Tony Romadine, Sheri Mousseau, Tracy Williams, Brian Doxtator, Tessa Diamond, Fawn Billie, Brandon Yellow-Bird Stevens, Lisa Summers

Called to order by: Debbie Danforth

Time: 5:00 p.m.

Opening by: Artley Skenandore

**I: Approve Agenda**

Motion by Fred Muscavitch to approve the agenda with add-on's in addition to changing the August regular school board meeting. Seconded by Melinda K. Danforth. Motion carried.

**II. High School Graduates [add on]**

1. Tessa Diamond

Motion by RC Metoxen to accept High School Graduate. Seconded by Fred Muscavitch. Motion carried.

**III. Utilization of Ramah Navajo funds discussion w/B.C. - per B.C.'s Treasurer's request [item added]**

Motion by Melinda K Danforth to create an endowment and joint resolution between the School Board and Business Committee to coincide with the School Board actions and language already approved to create the MOA between the Trust and Enrollment Committee and School Board. Seconded by RC Metoxen. Margaret Ellis abstained. Motion carried.

Discussion: The T/E Committee sent formal notification to School Board Chair informing the Board that they are declining to enter into the MOA with the School Board at this time. The B.C. Treasurer informed the Board that the settlement money received by the school system will be secured if put into the endowment before September 2017, and that the school system will be able to access the funds via a process of identifying on purchase orders where money is to be taken from and for what reason, etc. Currently, the Endowment process requires the three (3) bodies to make any changes to the endowment which is currently the T/EC, GTC, BC. The issue the School Board is concerned with is the School Board would wish to be the authority that would have the say in how the School Endowment could be utilized. This change would be so it cannot be changed without School Board approval.

**IV. Minutes**

**A: Regular Meeting**

1. June 5, 2017 Minutes

Motion by Fred Muscavitch to approve. Seconded by RC Metoxen. Motion carried.

**B: Special Meetings – None**

**V: E-Polls**

1. Resolution for Native American Preservation and Maintenance grant submitted by the Lang House

Motion by RC Metoxen to ratify e-poll. Seconded by Melinda K. Danforth. Motion carried.

**VI: Tabled Business - None**

## **VII: Old Business / Follow-Up**

### **A: Standing Agenda Items**

1. CIP / High School – Planning Department

Motion by RC Metoxen to accept update. Seconded by Fred Muscavitch. Motion carried.

Discussion: Margaret Ellis and RC Metoxen volunteered to attend the July 25 meeting.

*July 7<sup>th</sup> update: Leanne requested a meeting to be established with subcommittee. The Coffee with the Planners group meeting discussion about the High School Project did not take place; therefore, no email had been sent.*

[excerpt from June 5, 2017 minutes]:

Discussion: Leanne Doxtater will e-mail documents to School Board Admin to forward to SB members. Leanne requested to know who will be on the Sub Team and if any students will be included.

2. Language Program – Language House by Tracy Williams - Resolution DRAFT [add on hand-out]

Motion by RC Metoxen to have School Board review the resolution draft, provide feedback to Tracy Williams by Thursday, July 13<sup>th</sup> so it can then be forwarded to the School Board attorney for legal analysis. Once school board attorney reviews it, send out an e-poll to approve resolution and if approved, Tracy Williams will submit by July 18<sup>th</sup> due date to have on BC Agenda for the July 26 meeting. Seconded by Fred Muscavitch. Motion carried.

Discussion: Need to discuss future utilization of space that Head Start is using. Lang House will make small changes to curriculum. Plans are to expand – implement a 4 credit language class, such as at Pulaski; work with middle school gifted and talented, and expand afterschool by the fall of this year if feasible.

[excerpt from June 5, 2017 Minutes]: Motion by Fred Muscavitch to approve Organization Chart. Seconded by Margaret Ellis. Melinda K. Danforth opposed. Motion carried. Secondary motion by Melinda K. Danforth to bring back Org Chart item to succession plan meeting, which should be within six (6) months, to make sure the organizational hierarchy is functioning properly. Seconded by Fred Muscavitch. Motion carried.

[excerpt from May 23, 2017 meeting with B.C.]: The updated organization chart draft needs to be submitted to the Business Committee. BC Language House Sub-committee will complete a Resolution based upon the type of resolution needed, i.e. transitional or generic. Language Revitalization Funds shall also be transferred with the Language House transition.

[excerpt from May 1, 2017 minutes]: RC Metoxen motioned to not approve Organization Chart and recommended to defer until after meeting with BC on May 10, 2017. No vote. Discussion: RC requested a retreat for a succession plan, organization chart, and discussion of who will be retiring to plan for future staffing vacancies/opportunities.

3. Athletics – Update by Artley Skenandore  
Working on schedules for the fall sports; basketball, volleyball, football. Middle school won't start until school starts. This will be the first year for cross country.

Motion by Margaret Ellis to accept update. RC Metoxen seconded. Motion carried.

4. JOM Program – update provided by Sheri Mousseau  
Dana came into the school and will come up with garden sign designs and bring back; he inquired about involving students. Next JOM meeting is July 27<sup>th</sup> to find out what needs to be done in the fall.

Motion by Fred Muscavitch to accept update. Seconded by Margaret Ellis. Motion carried.

Discussion: Will gift cards be given for the 2017 – 2018 school year? Sheri: it is being discussed at next JOM meeting. Todd: Would like the issue of students who cannot afford shoes to be discussed to see if funding can be obtained to provide for those in need.

[excerpt from May 1, 2017 minutes]: Discussion: Faded Garden School Sign

**B: Follow-up**

1. Youth Risk Behavior System (YRBS)

a. Subcommittee – Update by Art Skenandore – hand-out of questions [add-on]

The Tribal Action Team, YES, Wise Women, ... created a breakdown review. Would like to put it on an online voluntary survey via Survey Monkey to send to high school student households, including in Green Bay; – it's a tribal wide survey. Team is continuing to review thru the month of July; more questions expected from Wise Women on the dating piece. Grant funds may be obtained in the future with this information. Post follow-up will also be conducted.

Motion by Fred Muscavitch to approve update. Seconded by Todd Hill. Motion carried.

Discussion: RC Metoxen noted concern about those students entering high school, reading survey questions and then going out to investigate drug use. Are there any classes teaching students about drugs before H.S.? Melinda: DARE program is offered to discuss drug use. Fred: Offered additional questions to add to the survey: Which school student attends; Where does the student reside, eg. In GB, Oneida, etc., What is the heritage of the student. RC: What kinds of incentives can be given for returning survey?

[excerpt from June 5, 2017 Minutes]:

Discussion: Questions have been obtained, but another entity created a tribal action plan and held a meeting at OPD. Subcommittee will collaborate with entity. Subcommittee will have a meeting at the end of June 2017 for a plan to be administered by the fall and will bring back questions to the July school board meeting.

2. BIE Leadership Needs Assessment /School Board Training – May 31, 2017 email request from Melinda K. Danforth to bring back item for follow-up at June meeting.

*Update: Training is scheduled to take place August 16 and 17<sup>th</sup> from 8:30 a.m. – 4:30 p.m. at ONES.*

*Update [add-on]: Sheri Mousseau received request from Jack Edmo, B.I.E., to change the training dates to the 17<sup>th</sup> and 18<sup>th</sup> [of August].*

Motion by Melinda K. Danforth to change the training dates to August 17 and 18 with having the regular school board meeting on August 17 from 8 a.m. until 9 a.m. Seconded by RC Metoxen. Motion carried.

[excerpt from March 6, 2017 minutes]: Update by Superintendent, Sheri Mousseau. Oneida Nation School Board has been added to training list. Staff transitions are currently in place within BIE. Item to be removed from follow-up items.

[excerpt from December 7, 2015 minutes]: BIE Leadership Needs Assessment – Melinda K. Danforth moved to complete the form and request for additional training for the School Board. Rhiannon Metoxen seconded. Motion carried.

3. Educational Leave request to attend UW-Madison Capstone Program – update by Sheri Mousseau Program starts in September, 2017 and is for one year. Staff attended first meeting.

Motion by Margaret Ellis to accept update and to note agenda that update should be expected after end of program in September 2018. Seconded by RC Metoxen. Motion carried.

[excerpt from June 5, 2017 Minutes]:

Motion by Melinda K. Danforth to approve request. Seconded by Shanna Torres. Motion carried.

Discussion: Request update upon return.

4. UW-Stout Student / ONSS Student Nutrition Survey by ONSS Alumni Noelle Metoxen

Motion by Melinda K. Danforth to defer until August 2017 meeting. Seconded by RC Metoxen. Motion carried.  
[excerpt from May 23, 2017 meeting with B.C.]: Motion by Melinda K. Danforth to approve grades 6-8 student Nutritional Intake survey for research project and to bring back results to the school board by July or August. Seconded by Todd Hill. Motion carried.

5. Reschedule cancelled School Board Policies and Procedures / Ed. Code Retreat – new date needed

School Board recommends having retreat in September 2017. School Board Administrative Assistant will send out options in September; preferably not Saturdays or on September 22.

### **VIII: New Business**

1. SY 16-17 School Health Work Plan – submitted by Nurse Margaret VanDen Heuvel – acceptance

Motion by Fred Muscavitch to accept update. Seconded by Todd Hill. Motion carried.

2. SY 16-17 ONES Dental Program – submitted by Principal Peguero / Oneida Dental – acceptance

Motion by Fred Muscavitch to accept update. Seconded by Margaret Ellis. Motion carried.

*[Melinda K. Danforth departed at 6:47 p.m.]*

3. 2017 Inauguration of Oneida Elected Officials – submitted by Rhiannon RC Metoxen

Motion by Todd Hill to accept update. Seconded by RC Metoxen. Motion carried.

Discussion: Art, Sheri, and Debbie will all be out of town; item can be further discussed. Options of funding availability for gift?

4. Cooperative Educational Service Agency (CESA 7) Contract [add-on] – approval

Motion by Fred Muscavitch to approve CESA 7 contract. Seconded by RC Metoxen. Motion carried.

5. Quarter 3 School Board Report to B.C. DRAFT [add on] due date 7/18/17 – approval

Motion by Fred Muscavitch to approve Quarter 3 report to B.C. Seconded by Todd Hill. Motion carried.

5. [add-on]: Reschedule August School Board meeting

Motion by Fred Muscavitch to change the August regular school meeting date to August 17 at 8:00 a.m. Seconded by Margaret Ellis. Motion carried.

### **IX: Reports**

#### **A. Superintendent**

1. SY 2017 – 2018 [Updated] High School Student Handbook – approval

Motion by Todd Hill to approve H.S. Student Handbook. Seconded by Margaret Ellis. Motion carried.

2. SY 2017 – 2018 Elementary School Student Handbook – approval

Motion by Fred Muscavitch to approve Elementary School Student Handbook. Seconded by Todd Hill. Motion carried.

Discussion: Optional: Calendars to be put in all handbooks.

3. SY 2017 – 2018 [Updated] FACE Handbook – approval



Motion by Fred Muscavitch to approve F.A.C.E Handbook with correction of misspelled words on page 6 and page 11 (under Head Lice section). Seconded by Todd Hill. Motion carried.

4. SY 2017 – 2018 Staff Handbook – approval

Motion by Fred Muscavitch to approve Staff Handbook. Seconded by Todd Hill. Motion carried .

*[7:09 p.m. Shanna departed]*

5. Home / School / Community Compact – approval

Motion by Margaret Ellis to approve compact. Seconded by Fred Muscavitch. Motion carried.

6. Parent Involvement Policy – approval

Motion by Fred Muscavitch to approve policy. Seconded by RC Metoxen. Motion carried.

#### **B. Administrative Staff**

1. Business Manager
2. K-8 Principal
  - a. Assistant Principal
  - b. Gifted and Talented
3. 9-12 School Principal
4. Special Education
5. Technology
6. FACE

Motion by RC Metoxen to accept reports. Seconded by Margaret Ellis. Motion carried.

#### **C. Monthly School Calendar – NONE**

#### **X: Executive Session**

Motion by RC Metoxen to go into Executive Session at 7:15 p.m. Margaret Ellis seconded. Motion carried.

Present: Debbie Danforth, Fred Muscavitch, RC Metoxen, Todd Hill, Margaret Ellis

Not Present: Melinda K. Danforth, Shanna Torres

Others Present: Artley Skenandore, Sheri Mousseau, Yvette Peguero, Linda Jenkins

Motion by RC Metoxen to come out of executive session at 7:31 p.m. Seconded by Margaret Ellis. Motion carried.

#### **A. Ramah Navajo settlement investment with Trust and Enrollment Department**

1. MOA revisions between T/E Committee and School Board [add-on]
2. Memo or letter of update needs to be sent to B.C. after meeting with Trust Enrollment Committee – FYI ONLY

Please see B.C. add-on under section III on agenda.

#### **B. Request for Co-Teacher Salary Increase** – update by Administration; [add-on] Action Plan

1. Staff letter addressed to School Board dated April 10, 2017

[excerpt from June 5, 2017 Minutes: Motion by Fred Muscavitch to have Administration create a plan to give a flat rate bonus based on employee evaluations and bring back to July meeting.]

Motion by RC Metoxen to accept action plan and to approve the bonus pay-outs. Seconded by Fred Muscavitch. Motion carried.

**C. Memorandum of \$.30 tribal increase for FY '18 budget** – 2012 wage scales, [add-on of 2005 wage scales]

[excerpt from June 5, 2017 Minutes: Motion by Melinda K. Danforth to [use current wage scales and] have Administration research step increase differences and to bring back to July meeting; note that current steps are already over a \$.30 cent increase. Seconded by Todd Hill. Motion carried.]

Motion by RC to accept update. Seconded by Todd Hill. Motion carried.

**D. Extend H.S. LTE position to work during summer for curriculum development** – approval

Motion by RC Metoxen to approve extending the LTE employee to work during the summer for curriculum development. Seconded by Todd Hill. Margaret Ellis abstained. Motion carried.

**E. Child / Teen Male Advocate Position creation utilizing Title funds**

1. Job description [add-on] – approval

Motion by Fred Muscavitch to approve job description with the addition of adding that a Bachelor Degree is required. Seconded by Todd Hill. Motion carried.

2. Request to transfer Oneida Nation employee to position – approval

Motion by RC Metoxen to approve the transfer of the Oneida Nation employee into the Child / Teen Male Advocate Position. Seconded by Fred Muscavitch. Motion carried.

**F. Elementary Staff Request / 60% Contract** [add-on, no backup provided] – approval

Motion by Todd Hill to approve the staff's request to have a 60% contract. Seconded by Fred Muscavitch. Motion carried.

**G. Elementary School Guidance Counselor** [add-on]

1. Contract – acceptance

Motion by Margaret Ellis to not accept the late/incomplete contract. Seconded by Fred Muscavitch. Motion carried.

2. Job description – approval

Motion by RC Metoxen to approve the elementary school guidance counselor job description with the update of removing the “EE” on the employee signature line. Seconded by Margaret Ellis. Motion carried.

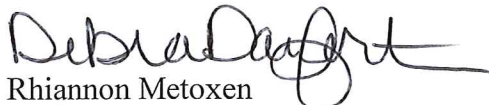
3. Request to post position – approval

Motion by RC Metoxen to approve request to post the elementary school guidance counselor position. Seconded by Margaret Ellis. Motion carried.

**XI: ADJOURN**

Motion by RC Metoxen to adjourn at 7:37 p.m. Seconded by Todd Hill. Motion carried.

Respectfully submitted,



Rhiannon Metoxen

Secretary

Oneida Nation School Board

approved / corrected on

8/17/17  
Date

Oneida Nation School Board  
School Board Meeting Minutes

**Date:** Thursday, August 17, 2017

**Time:** 8:00 a.m.

**Place:** O.N.E.S. Library

The Oneida Nation School Board is committed and accountable to students, parents, families, staff, and community members to provide regulatory oversight for a safe, positive, culturally diverse, holistic, learning atmosphere based on Onlayoté a'ka values. We will provide the expectations, resources, and educational opportunities to encourage students to be productive.

Present: Debbie Danforth, Fred Muscavitch, Todd Hill, Shanna Torres, Margaret Ellis, Melinda K. Danforth

Excused: Rhiannon RC Metoxen

Others: Sheri Mousseau, Fay LeMense, Tracy Williams, Linda Jenkins, Jolene Hensberger [recorder]

**Called to order by:** Debbie Danforth

**Time:** 8:15 a.m.

**Opening by:** Art Skenandore

**I: Approve Agenda**

*Motion by Melinda K. Danforth to approve the agenda with the additions of adding school board member letter to executive session, the High School Principal's request to add three (3) high school graduates to the Short Program Graduate item, and the September meeting date to new business. Seconded by Fred Muscavitch. Motion carried.*

**II. Short Program Graduates**

Graduates: Marissa Cornelius, Taliah Frederick, and Maria Monge-Stevens

*Motion by Melinda K. Danforth to approve the graduates' diplomas. Seconded by Todd Hill. Motion carried.*

**III. Minutes**

A: Regular Meeting

1. July 10, 2017 Minutes

*Motion by Fred Muscavitch to approve the July 10, 2017 minutes. Seconded by Todd Hill. Motion carried.*

B: Special Meetings – None

**IV: E-Polls**

1. Release of School Board and BC Treasurer's meeting regarding Ramah Navajo settlement

*Motion by Melinda K. Danforth to ratify e-poll. Seconded by Todd Hill. Fred Muscavitch abstained. Motion carried.*

2. Request to purchase t-shirts for 2017 Business Committee Inauguration

*Motion by Melinda K. Danforth to ratify epoll. Seconded by Shanna Torres. Motion carried.*

3. BC's updated Language House Transition Resolution with Statement of Effect

*Motion by Fred Muscavitch to ratify e-poll. Seconded by Todd Hill. Motion carried.*

**V: Tabled Business – None**

**VI: Old Business / Follow-Up**

A: Standing Agenda Items

1. CIP / High School – Planning Department

Sheri Mousseau provided update of an upcoming 10:00 a.m. meeting at O.N.E.S. on August 21, 2017 with the Planning Department. Debbie Danforth and Fred Muscavitch will not be available. Margaret Ellis may attend.

*Motion by Melinda K. Danforth to accept update. Seconded by Todd Hill. Motion carried.*

2. Language Program – Language House, Tracy Williams

*[excerpt from June 5, 2017 Minutes]: Motion by Fred Muscavitch to approve Organization Chart.*

*Seconded by Margaret Ellis. Melinda K. Danforth opposed. Motion carried. Secondary motion by Melinda*

*K. Danforth to bring back Org Chart item to succession plan meeting, which should be within six (6) months, to make sure the organizational hierarchy is functioning properly. Seconded by Fred Muscavitch. Motion carried.*

Tracy was informed that there is to be an assigned designee to see the Language House transition through the, but does not know who it is. Tracy submitted a request to the Law Office for changes and is waiting for a response. Locations of language house services are being discussed.

*Motion by Melinda K. Danforth to accept update. Seconded by Shanna Torres. Motion carried.*

3. Athletics – Artley Skenandore

This Friday there will be a game at 7:00 p.m. Planning is getting organized for the fall sports.

*Motion by Todd Hill to accept update. Seconded by Shanna Torres. Motion carried.*

4. JOM Program –Sheri Mousseau

JOM meeting was held on August 3<sup>rd</sup>. A request was received and approved to provide a \$30 gift card per student to be distributed during Open House next week. There will be a parent survey available. Discussed a back to school social on Sept 13 at 5:00 p.m. with head dances receiving a \$10 gift card if they are not alumni or students.

*Motion by Todd Hill to accept update. Seconded by Melinda K. Danforth. Motion carried.*

B: Follow-up

1. Youth Risk Behavior System (YRBS)

a. Subcommittee – Artley Skenandore

The cover letter outlining support for conducting survey is being completed. Survey will go out via the mail at the end of September. Survey will be via an online Survey Monkey. The first 100 participants will receive a gift a card, which will be managed at the high school office.

*Motion by Melinda K. Danforth to accept update. Seconded by Todd Hill. Motion carried.*

2. UW-Stout Student / ONSS Student Nutrition Survey by ONSS Alumni Noelle Metoxen

*[excerpt from July 10, 2017]:*

*Motion by Melinda K. Danforth to defer until August 2017 meeting. Seconded by RC Metoxen. Motion carried.*

*[excerpt from May 23, 2017 meeting with B.C.]:*

*Motion by Melinda K. Danforth to approve grades 6-8 student Nutritional Intake survey for research project and to bring back results to the school board by July or August. Seconded by Todd Hill. Motion carried.*

Sheri Mousseau provided update that the survey is not yet completed, and that the student will follow up with School Board Admin. Assistant when she's ready to present the results to the Board.

*Motion by Melinda K. Danforth to defer item until October 2017. Seconded by Todd Hill. Motion carried.*

3. Educational Leave request to attend UW-Madison Capstone Program – update by Sheri Mousseau

*Program starts in September, 2017 and is for one year. Staff attended first meeting.*

*[excerpt from July 10, 2017 minutes]:*

*Motion by Margaret Ellis to accept update and to note agenda that update should be expected after end of program in September 2018. Seconded by RC Metoxen. Motion carried.*

*[excerpt from June 5, 2017 Minutes]:*

*Motion by Melinda K. Danforth to approve request. Seconded by Shanna Torres. Motion carried.*

*Discussion: Request update upon return.*

*Motion by Melinda K. Danforth to defer until September 2018 meeting. Seconded by Fred Muscavitch. Motion carried.*

**VII: New Business**

1. Request to change the September 4, 2017 School Board meeting date

*Motion by Melinda K. Danforth to change the September Board meeting to September 5, 2017 at 5:00 p.m. Seconded by Todd Hill. Motion carried.*

**VIII: Reports**

**A. Superintendent**

*Motion by Melinda K. Danforth to accept report. Seconded by Margaret Ellis. Motion carried.*

Discussion: Artley Skenandore created a presentation for the BC Inauguration and requested to show the Oneida Nation School Board.

**B. Administrative Staff**

- 1. Business Manager
- 2. K-8 Principal
  - a. Assistant Principal
  - b. Gifted and Talented
- 3. 9-12 School Principal
- 4. Special Education - none
- 5. Technology - none
- 6. FACE - none

*Motion by Melinda K. Danforth to accept reports. Seconded by Todd Hill. Motion carried.*

Discussion: Attendance from last two to three years requested for comparisons.

**C. Monthly School Calendar – None**

Discussion: Wednesday, August 23 at 8:00 a.m., is the meet and greet with School Staff and School Board members; breakfast will be provided. Fred Muscavitch will conduct welcoming to staff – Debbie will be out of town. Open House is next Thursday, August 24 from 4pm to 6pm. Band camp will have a Band concert at 4:00 p.m. during Open House.

**IX: Executive Session**

*Motion by Margaret Ellis to go into executive session at 8:58 a.m. Seconded by Shanna Torres. Motion carried.*

- 1. School Board member’s email notification – (no vote)
- 2. September School Board meeting date

*Motion by Melinda K. Danforth to change September meeting date to Tuesday, September 5 at 5:00 p.m. due to Labor Day. Seconded by Todd Hill. Motion carried.*

*Motion by Melinda K. Danforth to come out of executive session at 9:10 a.m. Seconded by Margaret Ellis. Motion carried.*

**X: School Board Policies & Procedures**

Deferred to Friday, September 22, 2017 at the Oneida Community Health Center from 2pm to 4pm.

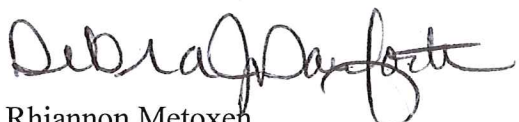
**XI: Education Law**

Deferred to Friday, September 22, 2017 at the Oneida Community Health Center from 2pm to 4pm.

**XII: ADJOURN**

*Motion by Todd Hill to adjourn at 9:18 a.m. Seconded by Melinda K. Danforth. Motion carried.*

Respectfully submitted,



Rhiannon Metoxen  
Secretary  
Oneida Nation School Board

approved/ corrected on 9/11/17  
Date

Oneida Nation School Board  
School Board Meeting Minutes

**Date:** Monday, September 11, 2017

**Time:** Noon

**Place:** O.N.E.S. Conference Room

The Oneida Nation School Board is committed and accountable to students, parents, families, staff, and community members to provide regulatory oversight for a safe, positive, culturally diverse, holistic, learning atmosphere based on Onlayoté a'ka values. We will provide the expectations, resources, and educational opportunities to encourage students to be productive.

Present: Debbie J. Danforth, Shanna Torres, Melinda J. Danforth, Todd Hill, Melinda K. Danforth

Excused: Rhiannon RC Metoxen, Margaret Ellis

Others: Sheri Mousseau, Artley Skenandore, Yvette Peguero, Leanne Doxtater, Tony Romandine, Tracy Williams, Fay LeMense, Linda Jenkins, Jolene Hensberger [recorder]

**Called to order by:** Debbie J. Danforth

**Time:** 12:07 p.m.

**Opening by:**

**I: Approve Agenda**

*Motion by Melinda J. Danforth to approve the agenda with the additions of moving the Planning Dept to the first item on the agenda; the need to reschedule the September 22 Policies and Procedures meeting to item four under Follow Up; and to add the letter of resignation under executive session. Seconded by Melinda K. Danforth. Motion carried.*

**II. Short Program Graduates – None**

**III. Minutes**

A: Regular Meeting

1. August 17, 2017 Minutes

*Motion by Melinda K. Danforth to approve the August meeting minutes. Seconded by Todd Hill. Abstention by Melinda J. Danforth. Motion carried.*

B: Special Meetings –

1. School Board Training on August 31 and September 1, 2017

*Motion by Melinda K. Danforth to defer to October meeting. Seconded by Shanna Torres. Motion carried.*

**IV: E-Polls**

1. August 22, 2017 EPoll for approval to send letter to Geraldine Danforth, HRD, regarding Trade Back for Cash/Pay Increase Issues – epoll result was approved

*Motion by Todd Hill to ratify e-poll. Seconded by Melinda J. Danforth. Abstention by Shanna Torres, Melinda J. Danforth, and Melinda K. Danforth. Motion carried.*

**V: Tabled Business – None**

**VI: Old Business / Follow-Up**

A: Standing Agenda Items

1. CIP / High School – Planning Department, Leanne Doxtater

*A request was submitted to place the Erickson Property on reserve with a year to year contract that can be renewed. Art Skenandore invited the Planning Dept. to attend clan meetings to be able to include feedback from students. As soon as meeting has been scheduled, Art will forward the date, time, and location of meeting to School Board Admin who will forward to Leanne. Ideas to prepare for meeting is to include middle school students/parents, have a flyer available for Open House and to be open to the community.*

*Motion by Melinda K. Danforth to accept update. Seconded by Shanna Torres. Motion carried.*

2. Language Program – Language House, Tracy Williams  
[excerpt from June 5, 2017 Minutes]: Motion by Fred Muscavitch to approve Organization Chart. Seconded by Margaret Ellis. Melinda K. Danforth opposed. Motion carried. Secondary motion by Melinda K. Danforth to bring back Org Chart item to succession plan meeting, which should be within six (6) months, to make sure the organizational hierarchy is functioning properly. Seconded by Fred Muscavitch. Motion carried.

*The interest from the unclaimed per capita payments will no longer be reserved for the Language House, and this year's payment had not been accredited to the Language House, but it is to be added to next year's budget. Tracy received a request to submit the August 9, 2017 approval of the Language House transition to Susan White. A three-year grant had been approved and there will be approximately six to seven new hires from this grant. Job descriptions will be submitted with job title, Language Apprentice. Grant directed that hiring being completed within 60-days from August 1, 2017; however, Language House staff have not received notification of this until August 31, 2017, so this date will be verified. Language House staff is to work with Superintendent Sheri Mousseau in this process. A*

*Motion by Melinda J. Danforth to accept update and to request that these updates be provided with the other monthly reports submitted to the Board. Seconded by Todd Hill. Motion carried.*

3. Athletics – Artley Skenandore

*Sports and plans are still moving forward. Football: some of the 7<sup>th</sup> and 8<sup>th</sup> grade football games had been removed from the schedules. Volleyball: junior varsity team had won championship. Scrimmage game, not on scheduled and will not be recorded, will be at 6:30 p.m. at home. Cross country: going really well – good runners. Sport is becoming more recognized.*

*Motion by Melinda K. Danforth to accept update. Seconded by Todd Hill. Motion carried.*

4. JOM Program –Sheri Mousseau
  - a. August 3, 2017 Minutes

*Next JOM meeting will be at 10:00 a.m. on 9/28/2017. Spaghetti dinner will be on 9/14/2017 at 5:00 p.m. until 6:00 p.m. with a social dance following from 6:00 p.m. until 7:00 p.m.*

*Motion by Melinda K. Danforth to accept update. Seconded by Shanna Torres. Motion carried.*

B: Follow-up

1. Youth Risk Behavior System (YRBS)
  - a. Subcommittee – Artley Skenandore

*[excerpt from August 17, 2017 Minutes] The cover letter outlining support for conducting survey is being completed. Survey will go out via the mail at the end of September. Survey will be via an online Survey Monkey. The first 100 participants will receive a gift a card, which will be managed at the high school office.*

*School survey is delayed for approximately two weeks.*

*Motion by Melinda K. Danforth to accept update. Seconded by Todd Hill. Motion carried.*

2. UW-Stout Student / ONSS Student Nutrition Survey by ONSS Alumni Noelle Metoxen

*[excerpt from August 17, 2017 meeting]:*

*Motion by Melinda K. Danforth to defer item until October 2017. Seconded by Todd Hill. Motion carried.*

*[excerpt from July 10, 2017]:*

*Motion by Melinda K. Danforth to defer until August 2017 meeting. Seconded by RC Metoxen. Motion carried.*

*[excerpt from May 23, 2017 meeting with B.C.]:*

*Motion by Melinda K. Danforth to approve grades 6-8 student Nutritional Intake survey for research project and to bring back results to the school board by July or August. Seconded by Todd Hill. Motion carried.*

3. *Item Deferred until 2018: Educational Leave request to attend UW-Madison Capstone Program [excerpt from August 17, 2017 meeting]:*  
*Motion by Melinda K. Danforth to defer until September 2018 meeting. Seconded by Fred Muscavitch. Motion carried.*  
*[excerpt from July 10, 2017 meeting]:*  
*Motion by Margaret Ellis to accept update and to note agenda that update should be expected after end of program in September 2018. Seconded by RC Metoxen. Motion carried.*  
*[excerpt from June 5, 2017 meeting]:*  
*Motion by Melinda K. Danforth to approve request. Seconded by Shanna Torres. Motion carried.*  
*Discussion: Request update upon return.*

**VII: New Business**

1. Oneida Recreation Boo Bash to be held on October 27, 2017 request for volunteers and treats  
*Motion by Melinda K. Danforth to approve to sponsor the Boo Bash with treats and volunteers. Seconded by Shanna Torres. Motion carried. Shanna Torres volunteered to assist with Boo Bash. Margaret Ellis will also volunteer.*

**VIII: Reports**

A. Superintendent

1. Department of Health and Human Services Administration for Children and Families Notice of Award

*Motion by Melinda K. Danforth to accept report update. Seconded by Todd Hill. Motion carried.*

B. Administrative Staff

1. Business Manager  
 2. K-8 Principal  
     a. Assistant Principal  
     b. Gifted and Talented  
 3. 9-12 School Principal

*Space at the NHC is being requested for evening classes, language classes, YET Program, etc.*

4. Special Education  
 5. Technology

*Each student has a Chrome Book that is kept strictly at school. Students utilize the Chrome Books to complete homework for some classes.*

6. FACE

C. Monthly School Calendar – Attached

*Motion by Melinda J. Danforth to accept admin reports. Seconded by Todd Hill. Motion carried.*

**IX: Executive Session** – *Motion by Melinda K. Danforth to go into executive session. Seconded by Todd Hill. Motion carried. Motion by Melinda K. Danforth to come out of executive session at 1:12 p.m. Seconded by Todd Hill at 1:12 p.m. Motion carried.*

1. Middle School Teacher Letter of Resignation

*Motion by Melinda K. Danforth to accept the letter of resignation with the reinforcement of the contract penalty, and to approval to post the position. Seconded by Todd Hill. Motion carried.*

**X: ADJOURN**

*Motion by Todd Hill to adjourn at 1:13 p.m. Seconded by Shanna Torres. Motion carried.*

Respectfully submitted,

  
 Rhiannon Metoxen

Secretary

Oneida Nation School Board

approved / corrected on 10-3-17  
 Date