

# Oneida Business Committee Agenda Request

1. Meeting Date Requested: 10 / 26 / 17

## 2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Requirement in ONCOA Bylaws that quarterly reports are submitted to the OBC

## 3. Supporting Materials

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

## 4. Budget Information

Budgeted - Tribal Contribution  Budgeted - Grant Funded  Unbudgeted

## 5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter:   
Your Name, Title / Dept. or Tribal Member

Additional Requestor:   
Name, Title / Dept.

Additional Requestor:   
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

TO: Oneida Business Committee  
FR: Lois Strong, ONCOA Coordinator  
RE: ONCOA Quarterly Reports -- September 2017  
DA: October 16, 2017

Please refer to the attached quarterly report from ONCOA. If you have any questions, please feel free to contact me. Thank you

- 1) Save a copy of this form for your records.
- 2) Print this form as a \*.pdf OR print and scan this form in as \*.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

**ONCOA FY17 Q4 REPORT TO OBC  
OCTOBER 2017  
Period: July, August, September 2017**

**MISSION: ONCOA ADVOCATES FOR ALL SERVICES THAT PLACE  
PRIORITY ON THE WELL-BEING OF OUR ELDERS**

**ONEIDA NATION COMMISSION ON AGING**

Patricia Lassila, Chairwoman  
Arlie Doxtator, Vice Chairman  
Dale Webster, Secretary  
Carol Elm, Member

Cristina Danforth, Member  
Eugene Danforth, Member  
Mary Ann Kruckeberg  
Lois Powless

Melinda Danforth, OBC Liaison; and Lisa Summers, Alternate OBC Liaison.

**Primary Focus Areas for ONCOA**

- **Long Term Care Services & Support** – Alzheimer’s & Other Dementia Diseases; Affordable & Accessible Elder Housing; Adult Day Services; Personal Care Agency
- **Communication** -- Tribal Elders, Elder Service Staff and Community
- **Training & Education** -- ONCOA and staff

<b>ONCOA Meetings July, August, September 2017</b>		
July 11 July 20	August 8 August 22 August 24	September 19 September 26

**FINANCIALS\***

Our financial report for period ending August 2017 shows that ONCOA has a positive variance due to several factors:

- The FY 2017 budget was not approved until March 2017
- ONCOA operating without a full board for a majority of the year.
- Except for one national conference, travel was limited to local training.

**MINUTES**

All approved minutes are submitted to the Tribal Secretary’s office monthly.

**COMMENTARY**

- With the hiring of the latest and third Elder Service Program Manager, Elijah Metoxen, the communication link between Elder Services and ONCOA is starting to improve. With the previous and second Elder Service Program Manager ONCOA was looking forward to a smooth transition. But, there was no support staff in place to assist that

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manager to successfully operate the services. ONCOA did express appreciation to Grace Koehler for taking on the challenge of managing Elder Services while Elder Services was in the midst of organizational change. With the current ES program manager, support staff has been hired and we are confident that with time our working relationship with Elder Services will continue in a positive vein.

- Elder Services management recently sent ONCOA a copy of the revised Elder Services organization chart. We are still waiting for the comprehensive re-organization plan for Elder Services from the Governmental Services Department Division Director (GSD Dir.) and the Elder Services Manager. This request dates back to October 2016.

**PROJECTS & INITIATIVES**

<ul style="list-style-type: none"><li>• <b>ONCOA Bylaws review</b></li><li>• <b>ONCOA Annual Orientation</b></li><li>• <b>Annual Elder Expo</b></li><li>• <b>Tribal Budget Process FY18, FY19, FY20</b></li><li>• <b>Elder Village II (11-14 cottages)</b></li><li>• <b>Oneida Nutrition Advisory Council</b></li><li>• <b>Community Outreach with Oneida Elders</b></li><li>• <b>Alzheimer's Awareness &amp; Research collaboration with UW-Madison Research Center</b></li><li>• <b>Wisconsin Tribal Aging Unit Association</b></li><li>• <b>Oneida Long Term Care</b></li><li>• <b>Money Follows the Person Grant (Monies to be used for developing Personal Care Agency)</b></li></ul>	<ul style="list-style-type: none"><li>• <b>Title V Federal Senior Employment Program (Application pending application)</b></li><li>• <b>Adult Day Care Services CIP (Planning stage with Planning Dept.)</b></li><li>• <b>CIP#05-013 Elder Apartment Garages</b></li><li>• <b>Elder Service Apartment Security Cameras with Elder Services</b></li><li>• <b>Elder Memorial Garden with Planning Dept.(concept)</b></li><li>• <b>Solar Deployment in Oneida</b></li><li>• <b>Webinars (in-house training)</b></li><li>• <b>Conferences/training (Long Term Care; Alzheimer's &amp; Other Dementias; Oneida cultural events)</b></li><li>• <b>Long Term Care Study Group Wis Tribes &amp; State (Planning for Tribal Operated Waiver)</b></li><li>• <b>Outagamie ADRS representative</b></li><li>• <b>Brown ADRS representative</b></li></ul>
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**PROJECTS/TRAINING/EDUCATION**

**Treasurer's Budget Planning – FY2018, FY2019, and FY2020**

- Monthly meetings were held to gain understanding of guiding strategies: Vision, Mission, Core Values, Four Strategic Directions, Seven Practical Visions and Value Based Budgeting.
- Presentation areas: Federal Election Review, Market Outlook & Economic Forecast for FY2017, Develop contingency plans with potential budget impacts, Report success per FY2017 Operation Plans, Right-size employment initiative/Minimum staffing levels.
- ONCOA submitted their FY2018, FY2019, FY2020 budget in a timely manner.

**ONCOA Bylaw Review**

- ONCOA is undertaking a thorough review of the bylaws. Terry Hetzel, Continuous Improvement/Mediation Specialist, is assisting us in completing the analysis. We will be able to complete this review after the new Comprehensive Policy Governing Boards, Committees, and Commissions is approved by the OBC.

**Annual Elder Expo**

- ONCOA and Oneida Elder Services hosted the annual elder expo on September 8, 2017. One hundred forty people registered for the event which featured thirty-five vendors who offered information on resources available to elders. A majority of the vendors were service providers from the tribe. This year we added three mini-presentations which were well-received by the attendees. The presentations were on the following topics: Alzheimer's disease; Oneida elder housing and community awareness issues by Oneida Police Department.
- Besides learning about resources available for elders, socialization is a key part of this event. Staying socially active and maintaining interpersonal relationships can help elders maintain good physical/emotional health and cognitive function.
- The monies earned from the 50/50 raffle and the silent auction came to a total of \$1654. The earnings from the previous year are used for scholarship awards in honor of Roberta Kinzhuma, a former Elder Service Director. As a single parent Roberta put forth dedication and hard work to earn her Bachelor's degree. With an additional donation, this year we were able to select four winners. The selection committee includes representatives from ONCOA, Elder Services and Oneida Higher Education.
- Many silent auction items came in from various vendors and community members. The Elder Activities group donated a hand embroidered wall hanging/lap quilt. Major sponsors of the event were: Oneida Tourism, Oneida Joint Marketing, Oneida Gaming, and Oneida Business Committee, Oneida Total Integrated Enterprises.

**Nutrition Advisory Board**

- ONCOA participates on this board which meets once a month.
- Loretta Mencheski is the Elder Services, Mealsite Supervisor. ONCOA thanked her for her hard work in continuing to serve the Elders with opportunities for healthy meals, quality education, numerous socialization opportunities, and improved health.

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**Elder Tree**

- The Elder Tree project is an effort to spread technology that will help older adults remain independent, living in their home as long as possible. Participants will be provided an Ipad and WiFi access along with training to use the Ipad and Wifi service. This project was developed at the University of Wisconsin-Madison. Ten adult champions from the Oneida community have been selected to be trained on Elder Tree to help build a base of users in the community.
- ONCOA collaborated with University of Wisconsin - Madison to develop a Baldwin Grant which will provide access to computer/internet technology and the Elder Tree website for 25 elders who are members of the Oneida Nation in order to improve communication; access to tribal information; establish a group of community Elder Tree Coaches; and spread the Oneida Elder Tree experience to the other 10 tribes in Wisconsin.
- **Status:** Unfortunately the grant was not selected for funding. ONCOA and Elder Services will meet to discuss alternative resources for a similar program. We still feel this type of program is beneficial for elders to stay socially involved with family and friends through technology work on a plan during the next quarter.
- **Oneida enrollment statistics utilized in the grant showed that the Oneida elders in Wisconsin have increased by 128% from 1999 to 2016.**

**Elder Village – Redesign of Phase II of ten Cottages**

- Affordable and accessible housing for our elders is a priority need in our community. To address this need, ONCOA played a major role in identifying the Elder Village Concept as a neighborhood that would enhance “Quality of Life” principles for elders. The cottages are unique with materials, varied layout, and are in a park-like setting with ample green space surrounding the homes. There is a trail connection to other Oneida areas like Site I, Turtle School, and eventually Site II. The Elder Village homes meet the minimum ADA standards.
- A project team has been formed to redesign Phase II of the next ten cottages. Representatives include the following areas: ONCOA, Oneida Housing Authority, Senior Architect, Planning and Solar Energy,
- The plan is to start over with the redesign instead of modifying the existing plan and to take into account the best quality of life needs for the elder. There will be some minor adjustments for the future cottages as well as considering smaller units to keep cost down. Solar panels for future homes were discussed. The bedrooms and garages need ADA clearance. We need to have a discussion about the total costs of the cottages. It's not just about the design. For example, the bidding package could be broken down so we get more potential contractors working at the same time.
- **Status of September:** With the delays of completing the architectural designs, it is expected that the bids for construction will go out in early FY2018 and actual construction will begin in spring 2018.

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**Adult Day Services**

- ONCOA has identified the need for Adult Day Services and garages for the Tribal Elder Apartments. The Adult Day Service was deleted from the original ORCCC project and slated for a future development CIP. These projects are related to the development of the Lee McLester II Complex. ONCOA will be working with Elder Services to support moving these projects forward.
- ONCOA will start researching adult day care programs.
- **Status Adult Day Services:** No movement on this project during this past quarter and we need input from Elder Service Director on how they would like to proceed on this project.

**Tribal Elder Apartment Garages**

- In **February 2005** Elder Services started the plans for a capital improvement project request for garages for tenants occupying the Elder Service apartments. Project justification continues to be for health and safety issues. Because the existing building is located on top of a hill, it can be extremely windy with harsh weather conditions. Elders are especially susceptible to health problems caused by these conditions and it can be very difficult for elders to get to and from their vehicles in inclement weather.
- **Status Apartment Garages:** The GSD Division Director has approved and signed off on the CIP package and the project now needs approval at the OBC level. Currently there is approximately \$48,000 available to continue planning for this project.
- There has been little movement on this project during fiscal 2017. With the newly formed Comprehensive Housing Department effective October 1, 2017, the team to manage the plan will most likely be changed. ONCOA will continue to play a role in the on-going development of the project.

**Alzheimer's Awareness and Research Initiative**

- In **December 2014**, ONCOA connected with the Wisconsin Alzheimer's Disease Research Center after meeting representatives at the Annual Wisconsin Alzheimer's conference. The UW-Madison's Alzheimer Disease Research Center is one of the Nation's leading research centers providing scientific research, resources, and expertise in Alzheimer's disease and related illnesses. ONCOA supports Oneida tribal members to expand their awareness of Alzheimer's disease and other dementias and to participate in the national effort to end Alzheimer's.
- In **May 2015**, Dr. Dorothy Farrar-Edwards, Dr. Carey Gleason, Fabu Carter and Carol Hutchinson from the University of Wisconsin School of Medicine and Public Health Alzheimer's disease Research Center (ADRC) met with Oneida elders and others at the mealsite to provide Alzheimer's disease information.
- ONCOA held a meeting with Dr. Dorothy Edwards and Dr. Carey Gleason to discuss the potential collaboration between Oneida and UW-Madison's Alzheimer's disease Research Center. Potential areas of collaboration are: Training Dementia Care Specialist; Community Education; Promoting Timely Recognition of Memory Disorders; Connecting to Oneida Health Center and Anna John RCCC. The Green Bay area has a large Native population and would be ideal for a satellite center for a UW-Madison Alzheimer's Resource Center.

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- **Alzheimer's Clinical Trials--** ONCOA continues to work on encouraging tribal members to become participants in Alzheimer's clinic trials. There is very little information on Native Americans that would indicate how prevalent the disease is in Indian country. We can fight this disease by becoming research volunteers who provide critical data needed to move science forward. Several Oneida volunteers have already signed up and are encouraging others to participate.

**Status:** Staff from UW-Madison Research team met in Oneida to discuss future planning. The Oneida Health center continues to work with the Wisconsin Alzheimer's Institute, University of Wisconsin to create an Alzheimer/Dementia Diagnostic Clinic within the Oneida Community Health Center. ONCOA will work on developing an Alzheimer community awareness education plan with the representatives from the Wisconsin Alzheimer's Institute

**Long Term Care Group**

- A Long Term Care (LTC) group consisting of representatives from Oneida Health Center, Governmental Services, and ONCOA has been formed to develop a strategic LTC-Services and Supports plan for Oneida. Out of this larger group a core team has been formed.
- Lately the core team (Health Center, GSD, Elder Services, ONCOA, Law) have been meeting to work on the **Tribal Only Waiver**. The Tribally operated Medicaid (low income) Home and Community Based Services (HCBS) waiver is an option for Wisconsin American Indian Tribes to provide long term supports for adults with long-term care needs in Wisconsin. This waiver is important because it aligns administration with the unique authorities of Tribal Governments, and assures that services will meet the unique needs of tribal members when meeting their long term care needs.
- During the past months the waiver plan was changed to Tribally Operated Waiver. It is expected that solutions will be developed to narrow the health care gap in critical risk areas experienced disproportionately among American Indians.
- The Tribal Only Waiver will allow for 100% reimbursement for Medicaid services. The State will then not have to pay a percentage of the eligible service. We have not received any notification that the Tribal Only Waiver has been approved.
- **Status:** The **Tribal Long Term Care Study Group**, consisting of State and Tribal representatives, continues to work with CMS to get the Tribal Waiver approved. These are monthly meetings. No resolve has been reached with CMS regarding the Tribal Waiver category approved for Wisconsin.

**Money Follows the Person (MFP) Tribal Initiative**

- The Centers for Medicare and Medicaid Services is offering states and tribes between \$850,000 and \$1.93 million in grant funding in order to build sustainable community-based Long Term Services and supports specifically for Tribal Members. Wisconsin must have an active partnership with the participating tribes or tribal organizations in order to be eligible for the grant.
- The project Oneida has selected to develop is a **Tribal Personal Care Agency** along with needed infrastructure to deliver Long Term Care services to Oneida Tribal Members. Having a Personal Care Agency will allow **Elder Services and Oneida Health Center** to obtain Third Party Billing Payments through Medicaid for In-Home Care and Home Chore Services. Currently, Oneida provides In-Home Care and Home Chore Services that are paid through Tribal Contribution.
- ONCOA supports having a personal care agency to help defray Tribal Contribution costs for elder related services. The reimbursement will come from those services provided to clients who meet low income eligibility (Medicaid).

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- **Status:** David Larson, OCHC Ancillary Services Director, is the main person in charge of this grant for Oneida. ONCOA received notice from Ashley Hesse, DHS representative, that in late March the DHS Tribal Affairs Office released the MFPTI Phase III solicitation to all tribes. This opportunity can provide up to \$75000 to support development or enhancement of Home and Community Based Services (HCBS) programs provided by tribes. Ashley Hesse is available to meet with us to discuss the MFPTI grant or provide technical assistance to aid in the development of our designated project---a personal care agency. Dave Larson met with ONCOA and stated that we will continue work on the Personal Care Agency and will be able to utilize the Phase III funding for needed education and training.

**Great Lakes Native American Elders Association (GLNAEA)**

- GLNAEA meetings are held quarterly and membership is comprised of elders from the eleven tribes in Wisconsin. Each tribe takes a turn at sponsoring a meeting on their reservation. Tribal news and current issues in Indian country are discussed at the meetings. Social interaction between the tribes is an important aspect of the association that keeps members participating in the meetings. These meetings are held quarterly with various host tribes with each tribe handling their own notifications of dates and locations.

**Wisconsin Tribal Aging Directors Association**

- ONCOA members participate in bi-monthly meetings. All eleven tribes belong to this association and meet to discuss Aging Issues in Indian Country and to formulate ways to best meet the needs of our Native Elders. This is a very informative meeting.
- This is a collaborative relationship that ONCOA has maintained with Elders Services and the other tribes since the inception of the organization.

**Elder Service Staff Meetings**

- Elder Service Staff Meetings are held on the first Tuesday of each month. ONCOA is pleased to announce that we are invited to attend these meetings.
- These meetings provide an opportunity for ONCOA to maintain a relationship with all Elder Staff where monthly calendar of events, speakers, and staff information comprise the agenda.

**Title V – Senior Community Service Employment Program (SCSEP)**

- SCSEP is Elder job training funded through a grant from the U.S. Dept. of Labor.
- ONCOA has employed Title V staff for the past 8 years and we have always had great success working with the Title V program. Since our budget is limited we seek out resources to assist us in meeting our administrative needs.
- **Status:** We have one applicant who is going through the approval process with the Title V program through National Indian Council on Aging (NICOA).

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**Meeting Requirements**

ONCOA meets on the second and fourth Tuesday of each month at 1:00 p.m. in the Elder Services, Conference Room. Special Meetings are held during the month to address specific topics related to the goals and objectives of ONCOA. Meetings are open and community members are encouraged to attend. Dates and times of meetings are published in the DRUMS and Kaliwisaks publications.

**GOALS**

<b>GOAL I</b>	<b>ONCOA will create policies and work together with Elder Services in an effort to improve the quality of life of our Elders.</b>
<b>GOAL II</b>	<b>ONCOA will communicate with Elders on issues, policies and services in order to increase their awareness and participation.</b>
<b>GOAL III</b>	<b>ONCOA will advocate at all levels (tribal, local, state, national) for resources to provide for elder services</b>

Each commissioner, along with the ONCOA staff, brings with him/her a varied background of employment, life experiences, education, and community/state/national involvement to work toward a common goal of advocating for services that place emphasis on our elders. The following list demonstrates the extent of current community/state/national involvement for the ONCOA commissioners and staff:

Oneida Nutrition Board  
National Indian Council on Aging (NICOA)  
Oneida Police Commission  
National Indian Child Welfare Association

Anna John RCCC Board  
Veterans of Foreign Wars (VFW)  
Great Lakes Native American Elders  
Association (GLNAEA), members