

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 07 / 27 / 17

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Approval requested. ONCOA Bylaws require a quarterly report to the OBC

Business Committee

3. Supporting Materials

Report Resolution Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter:
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

To: OBC

FR: Patricia L. Lassila, ONCOA Chairwoman

RE: Quarterly Report #3

ONCOA submits the quarterly report which is required in ONCOA Bylaws. Please reference attached report.

Thank you

ory, and action requested

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

ONCOA FY17 Q3 REPORT TO OBC

JULY 2017

Period: April, May, June 2017

MISSION: ONCOA ADVOCATES FOR ALL SERVICES THAT PLACE PRIORITY ON THE WELL-BEING OF OUR ELDERS

ONEIDA NATION COMMISSION ON AGING

Patricia Lassila, Chairwoman
Arlie Doxtator, Vice Chairman
Dale Webster, Secretary
Shirley Barber, Member

Carol Elm, Member
MaryAnn Kruckeberg, Member
Lois J. Powless, Member
Dorothy J. Skenandore, Member
Member, Vacant Position

Melinda Danforth, OBC Liaison; and Lisa Summers, Alternate OBC Liaison.

Primary Focus Areas for ONCOA

- **Long Term Care Services & Support** – Alzheimer’s & Other Dementia Diseases; Affordable & Accessible Elder Housing; Adult Day Services; Personal Care Agency
- **Communication** -- Tribal Elders, Elder Service Staff and Community
- **Training & Education** -- ONCOA and staff

ONCOA Meetings October, November, December 2016		
April 11 April 25	May 9 May 23	June 13 June 27

FINANCIALS

Our financial report for period ending May, 2017 shows that ONCOA is on schedule for meeting budget projections.

MINUTES

All approved minutes are submitted to the Tribal Secretary’s office monthly.

COMMENTARY

- Communication between Elder Service Management and ONCOA is not happening even though ONCOA plays a vital role in the successful planning of Elder Services. It is evident that we have distanced ourselves from the Wisconsin Elder Act provisions. ONCOA has made numerous attempts to bridge this gap but we experience nothing but closed doors and empty responses to our requests.
- ONCOA has requested a copy of the comprehensive re-organization plan for Elder Services from the Governmental Services Department Division Director (GSD Dir.) and the Elder Services Manager but ONCOA has not received a re-organization document since the beginning of FY2017.

ONCOA FY17 Q2 REPORT TO OBC

JULY 2017

Period: April, May, June 2017

- According to the Oneida Business Committee minutes the GSD Division Director was directed to have a comprehensive re-organization plan approved by the OBC before any more personnel changes could be made in the GSD. And, this applies to the Elder Services. Has the comprehensive reorganization plan for Elder Services been approved by the OBC?
- Changes in personnel continue to occur primarily through the Emergency Temporary (ET) and Limited Term Employee (LTE) process; when this occurs requirements in the job description can be waived. Posting of positions now vacant in Elder Services is not happening. Vacant positions are: Elder Services Assistant Director, Apartment Manager (temporarily filled part time by an ET person), Office Manager, Administrative positions, Reception position. Elder Services is running on empty. Staff is struggling to keep the services available for Elders. Can you help us in this matter?
- Elder Services is bringing onboard the third Elder Service Program Manager (new title for Elder Service Director) since November 2016. When a person is hired as the Program Manager, that person needs experience working with Elders, knowledge of Elder concerns and issues, grant management among other detailed requirements. By waiving some requirements and by not having a support staff this individual is set up to fail.
- Please provide us with guidance on how open up lines of communication with the Elder Service Program Manager, Area Manager and GSD Division Director. ONCOA is advocating for the services that place a priority on our Elders.

PROJECTS & INITIATIVES

<ul style="list-style-type: none">• Alzheimer's Awareness & Research collaboration with UW-Madison Research Center• Money Follows the Person Grant• Long Term Care Study Group with Tribes & state representatives• Tribal Operated Waiver	<ul style="list-style-type: none">• Elder Village II• Title V Federal Senior Employment Program• Adult Day Care Services CIP• Elder Service Apartment Garages CIP• Elder Service Security Cameras• Oneida Elder Memorial Garden (concept)• Solar Deployment in Oneida
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ONCOA FY17 Q2 REPORT TO OBC

JULY 2017

Period: April, May, June 2017

Initiative <ul style="list-style-type: none">• Wisconsin Tribal Aging Unit Association• Oneida Long Term Care Group• Oneida Nutrition Advisory Council• Outagamie ADRS representative• Brown ADRS representative• Community Outreach with Oneida Elders	<ul style="list-style-type: none">• Oneida Bylaws review & revise• Tribal Budget Process FY18, FY19, FY20• Quarterly Reports to OBC• Webinars (in-house training)• Conferences/training (Long Term Care; Alzheimer's & Other Dementias; Oneida cultural events)• ONCOA Orientation• Annual Elder Expo
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PROJECTS/TRAINING/EDUCATION

Treasurer's Budget Planning – FY2017, FY2018, and FY2019

- Monthly meetings continue to be held to gain understanding of guiding strategies: Vision, Mission, Core Values, Four Strategic Directions, Seven Practical Visions and Value Based Budgeting.
- Presentation areas: Federal Election Review, Market Outlook & Economic Forecast for FY2017, Develop contingency plans with potential budget impacts, Report success per FY2017 Operation Plans, Right-size employment initiative/Minimum staffing levels.
- ONCOA submitted their budget in a timely manner.

ONCOA Bylaw Review

- ONCOA is undertaking a thorough review of the bylaws. Terry Hetzel, Continuous Improvement/Mediation Specialist, is assisting us in completing the analysis.

Nutrition Advisory Board

- ONCOA participates on this board which meets once a month.
- Loretta Mencheski is the Elder Services, Mealsite Supervisor. ONCOA thanked her for her hard work in continuing to serve the Elders with opportunities for healthy meals, quality education, numerous socialization opportunities, and improved health.

Elder Tree

- The Elder Tree project is an effort to spread technology that will help older adults remain independent, living in their home as long as possible. Participants will be provided an Ipad and WiFi access along with training to use the Ipad and Wifi service. This project was developed at the University of Wisconsin-Madison.

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Period: April, May, June 2017

- Ten adult champions from the Oneida community have been selected to be trained on Elder Tree to help build a base of users in the community.
- ONCOA is collaborating with University of Wisconsin - Madison to develop a Baldwin Grant which will provide access to computer/internet technology and the Elder Tree website for 25 elders who are members of the Oneida Nation in order to improve communication; access to tribal information; establish a group of community Elder Tree Coaches; and spread the Oneida Elder Tree experience to the other 10 tribes in Wisconsin.
- **Status June 2017: Unfortunately the grant was not selected for funding. ONCOA will meet with Scott Gatzke to discuss other resources that could be considered. We feel this type of program is beneficial for elders to keep them involved with friends and family through technology. Oneida enrollment statistics utilized in the grant showed that the Oneida elders in Wisconsin have increased by 128% from 1999 to 2016.**

Elder Village – Redesign of Phase II of ten Cottages

- Affordable and accessible housing for our elders is a priority need in our community. To address this need, ONCOA played a major role in identifying the Elder Village Concept as a neighborhood that would enhance “Quality of Life” principles for elders. The cottages are unique with materials, varied layout, and are in a park-like setting with ample green space surrounding the homes. There is a trail connection to other Oneida areas like Site I, Turtle School, and eventually Site II. The Elder Village homes meet the minimum ADA standards.
- A project team has been formed to redesign Phase II of the next ten cottages. Representatives include the following areas: ONCOA, Oneida Housing Authority, Senior Architect, Planning and Solar Energy,
- The plan is to start over with the redesign instead of modifying the existing plan and to take into account the best quality of life needs for the elder. There will be some minor adjustments for the future cottages as well as considering smaller units to keep cost down. Solar panels for future homes were discussed. The bedrooms and garages need ADA clearance. We need to have a discussion about the total costs of the cottages. It's not just about the design. For example, the bidding package could be broken down so we get more potential contractors working at the same time.
- **Status June 2017: An architect has been selected to provide designs for Phase II of the cottage designs. ONCOA has been participating as part of the design selection team. The design process is not complete as of July 14, 2017.**

Adult Day Services

- ONCOA has identified the need for Adult Day Services and garages for the Tribal Elder Apartments. The Adult Day Service was deleted from the original ORCCC project and slated for a future development CIP. These projects are related to the development of the Lee McLester II Complex. ONCOA will be working with Elder Services to support moving these projects forward.
- ONCOA will start researching adult day care programs.

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- **Status Adult Day Services:** No movement on this project during this past quarter and we need input from Elder Service Director on how they would like to proceed on this project.

Tribal Elder Apartment Garages

- In **February 2005** Elder Services started the plans for a capital improvement project request for garages for tenants occupying the Elder Service apartments. Project justification continues to be for health and safety issues. Because the existing building is located on top of a hill, it can be extremely windy with harsh weather conditions. Elders are especially susceptible to health problems caused by these conditions and it can be very difficult for elders to get to and from their vehicles in inclement weather.
- **Status Apartment Garages:** The GSD Division Director has approved and signed off on the CIP package and the project now needs approval at the OBC level. Currently there is approximately \$48,000 available to continue planning for this project. There has been no movement on this project during this quarter. **Elder Service Director needs to decide how they want to proceed on this project. In addition, the next phase of the project needs to be included in the FY2018 budget.**

Alzheimer's Awareness and Research Initiative

- In **December 2014**, ONCOA connected with the Wisconsin Alzheimer's Disease Research Center after meeting representatives at the Annual Wisconsin Alzheimer's conference. The UW-Madison's Alzheimer Disease Research Center is one of the Nation's leading research centers providing scientific research, resources, and expertise in Alzheimer's disease and related illnesses. ONCOA supports Oneida tribal members to expand their awareness of Alzheimer's disease and other dementias and to participate in the national effort to end Alzheimer's.
- In **May 2015**, Dr. Dorothy Farrar-Edwards, Dr. Carey Gleason, Fabu Carter and Carol Hutchinson from the University of Wisconsin School of Medicine and Public Health Alzheimer's disease Research Center (ADRC) met with Oneida elders and others at the mealsite to provide Alzheimer's disease information.
- ONCOA held a meeting with Dr. Dorothy Edwards and Dr. Carey Gleason to discuss the potential collaboration between Oneida and UW-Madison's Alzheimer's disease Research Center. Potential areas of collaboration are: Training Dementia Care Specialist; Community Education; Promoting Timely Recognition of Memory Disorders; Connecting to Oneida Health Center and Anna John RCCC. The Green Bay area has a large Native population and would be ideal for a satellite center for a UW-Madison Alzheimer's Resource Center.
- **Alzheimer's Clinical Trials--** ONCOA continues to work on encouraging tribal members to become participants in Alzheimer's clinic trials. There is very little information on Native Americans that would indicate how prevalent the disease is in Indian country. We can fight this disease by becoming research volunteers who provide

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- critical data needed to move science forward. Several Oneida volunteers have already signed up and are encouraging others to participate.
- **Status May:** Staff from UW-Madison Research team met in Oneida to discuss future planning. The consist of the following:
 - Developing an Alzheimer community awareness education plan
 - Create an Alzheimer Diagnostic Clinic within the Oneida Community Health Center.

Long Term Care Group

- A Long Term Care (LTC) group consisting of representatives from Oneida Health Center, Governmental Services, and ONCOA has been formed to develop a strategic LTC-Services and Supports plan for Oneida. Out of this larger group a core team has been formed.
- Lately the core team (Health Center, GSD, Elder Services, ONCOA, Law) have been meeting to work on the **Tribal Only Waiver**. The Tribally operated Medicaid (low income) Home and Community Based Services (HCBS) waiver is an option for Wisconsin American Indian Tribes to provide long term supports for adults with long-term care needs in Wisconsin. This waiver is important because it aligns administration with the unique authorities of Tribal Governments, and assures that services will meet the unique needs of tribal members when meeting their long term care needs.
- During the past months the waiver plan was changed to Tribally Operated Waiver. It is expected that solutions will be developed to narrow the health care gap in critical risk areas experienced disproportionately among American Indians.
- The Tribal Only Waiver will allow for 100% reimbursement at the federal level directly to tribes. The State will then not have to pay a percentage of the eligible service. We have not received any notification that the Tribal Only Waiver has been approved.
- **Status:** The **Tribal Long Term Care Study Group**, consisting of State and Tribal representatives, continues to work with CMS to get the Tribal Waiver approved. These are monthly meetings. No resolve has been reached with CMA regarding the Tribal Waiver category approved for Wisconsin.

Money Follows the Person (MFP) Tribal Initiative

- The Centers for Medicare and Medicaid Services is offering states and tribes between \$850,000 and \$1.93 million in grant funding in order to build sustainable community-based Long Term Services and supports specifically for Tribal Members. Wisconsin must have an active partnership with the participating tribes or tribal organizations in order to be eligible for the grant.
- The project Oneida has selected to develop is a **Tribal Personal Care Agency** along with needed infrastructure to deliver Long Term Care services to Oneida Tribal Members. Having a Personal Care Agency will allow **Elder Services and Oneida Health Center** to obtain Third Party Billing Payments through Medicaid for In-Home Care and Home Chore Services. Currently, Oneida provides In-Home Care and Home Chore Services that are paid through Tribal Contribution. In the future, Elder Services could potentially increase these services utilizing the third party reimbursement received by the Tribe.
- ONCOA supports having a personal care agency to **help defray Tribal Contribution costs to the Elder Service budget**. The reimbursement will come from those services provided to clients who meet low income eligibility (Medicaid) and are eligible for the COP program. The COP program will expire in December 2017 and those services will then come through managed care.

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- **Status June:** David Larson, OCHC Ancillary Services Director, is the main person in charge of this grant for Oneida. ONCOA received notice from Ashley Hesse, DHS representative, that in late March the DHS Tribal Affairs Office released the MFPTI Phase III solicitation to all tribes. This opportunity can provide up to \$75000 to support development or enhancement of Home and Community Based Services (HCBS) programs provided by tribes. Ashley Hesse is available to meet with us to discuss the MFPTI grant or provide technical assistance to aid in the development of our designated project---a personal care agency. ONCOA sent several requests to David Larson to set up a meeting to review our progress on developing a personal care agency unfortunately we have received no response from him.

Great Lakes Native American Elders Association (GLNAEA)

- GLNAEA meetings are held quarterly and membership is comprised of elders from the eleven tribes in Wisconsin. Each tribe takes a turn at sponsoring a meeting on their reservation. Tribal news and current issues in Indian country are discussed at the meetings. Social interaction between the tribes is an important aspect of the association that keeps members participating in the meetings.
- These meetings are held quarterly with various host tribes. Each tribe handles their own notifications of dates and locations. The Oneida Chairwoman has committed to holding the September 2018 GLNAEA meeting.

Webinars

- ONCOA scheduled two webinars in April and extended an invitation to Elder Service Staff to attend. Webinars: 1. Native American and Research Communities Uniting to Fight Alzheimer's Disease 2. Strategic Planning--Seminole Native Learning Center

Wisconsin Tribal Aging Directors Association

- ONCOA members did participate in these monthly meetings. All eleven tribes belong to this association and meet to discuss Aging Issues in Indian Country and to formulate ways to best meet the needs of our Native Elders. This is a very informative meeting.
- This was a collaborative relationship that ONCOA has maintained with Elders Services and the other tribes since the inception of the organization.
- **ONCOA has not participated in any of these meetings with Elder Services Director January 2017.**

Elder Service Staff Meetings

- Elder Service Staff Meetings are still held on the first Tuesday of each month but **ONCOA has been asked to not attend any further "All Staff" meetings.**
- In the past these meetings provided an opportunity for ONCOA to maintain a relationship with all Elder Staff where monthly calendar of events, speakers, and staff information comprised the agenda.

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Title V – Senior Community Service Employment Program (SCSEP)

- SCSEP is Elder job training funded through a grant from the U.S. Dept. of Labor.
- ONCOA has employed Title V staff for the past 8 years and we have always had great success working with the Title V program. Since our budget is limited we seek out resources to assist us in meeting our administrative needs.
- **Status:** We have one applicant who is going through the approval process with the Title V program through National Indian Council on Aging (NICOA).

Meeting Requirements

ONCOA meets on the second and fourth Tuesday of each month at 1:00 p.m. in the Elder Services, Conference Room. Special Meetings are held during the month to address specific topics related to the goals and objectives of ONCOA. Meetings are open and community members are encouraged to attend. Dates and times of meetings are published in the DRUMS and Kaliwisaks publications.

GOALS

GOAL I	ONCOA will create policies and work together with Elder Services in an effort to improve the quality of life of our Elders.
GOAL II	ONCOA will communicate with Elders on issues, policies and services in order to increase their awareness and participation.
GOAL III	ONCOA will advocate at all levels (tribal, local, state, national) for resources to provide for elder services

COMMENTS

Each commissioner, along with the ONCOA staff, brings with him/her a varied background of employment, life experiences, education, and community/state/national involvement to work toward a common goal of advocating for services that place emphasis on our elders. The following list demonstrates the extent of current community/state/national involvement for the ONCOA commissioners and staff:

Oneida Nutrition Board
National Indian Council on Aging (NICOA)
Veterans of Foreign Wars Auxiliary
Oneida Police Commission
National Indian Child Welfare Association

Anna John RCCC Board
Veterans of Foreign Wars (VFW)
Oneida Child Protective Board
Great Lakes Native American Elders
Association (GLNAEA), members