

# Oneida Business Committee Agenda Request

**1. Meeting Date Requested:** 2 / 8 / 17

## 2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

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Agenda Header:	DOLM 1st Qrt Report
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## DOLM 1st Qrt Report

☒ Accept as Information only

☐ Action - please describe:

approve 1st qrt report

### 3. Supporting Materials

☒ Report      ☐ Resolution      ☐ Contract☐ Other:

1.

3.

2. \_\_\_\_\_

4.

☐ Business Committee signature required

## 4. Budget Information

☐ Budgeted - Tribal Contribution      ☐ Budgeted - Grant Funded      ☐ Unbudgeted

## 5. Submission

Authorized Sponsor / Liaison: Patrick Pelky, Division Director/EHS

Patrick Pelky, Division Director/EHS

Primary Requestor: Lori Elm, DOLM Office Manager

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.

# DIVISION OF LAND MANAGEMENT

## *Quarterly Report 1st Quarter FY 2017*

### OVERALL IMPRESSION 1ST QUARTER

- MORATORIUM OF PURCHASING NEW DREAM HOMES CONTINUES
- HIP (HOMEOWNERSHIP INDEPENDENT PURCHASE) PROGRAM, IS PROVING TO BE A SUCCESS
- IMPLEMENTING STRATEGIC DIRECTION AND PRACTICAL VISION IN OUR DAILY DUTIES
- CREATING AND DEVELOPING RULES TO BE ADOPTED



### Division of Land Management

**MISSION:** *To acquire all lands within the 1838 original boundaries and distribute according to the needs of the GTC*

**WEBSITE:** <https://oneida-nsn.gov/business/land-management>

### EMPLOYEES AS OF DECEMBER 2016

- 22.5 regular full-time
- 1 Interim Division Director
- 100% enrolled Nation Members

### ACCRUAL TIME-OFF MANAGEMENT FOR STAFF:

3 employees over 200 hours of vacation/personal accruals, will use their time off to stay in compliance.

### 1ST QTR KEY INITIATIVE-COMMUNITY DEVELOPMENT

- Continue moving forward with proposed Comprehensive Housing Division
- HIP (HOMEOWNERSHIP INDEPENDENT PURCHASE) Program closed on 8 homes
- 96% Rental Occupant rate for the quarter—3 vacancies pending, 76 occupied
- Open House 1320 Crestwood on Dec. 6 & 7 - 33 attendees (Applicants being selected )
- Central Oneida Tour with Environmental Department for Land Commissioners

## COMMITTING TO BUILD A RESPONSIBLE NATION

**ACQUISITION** We own 26,368.32 acres, an increase of approximately 16. acres from last quarter. This means we have 40% of the 65,400 acres of the original boundaries See below listing of properties acquired from October to December 2016

Date	Property Address	Acreage
10/7/16	715 Green Ridge (HIP)	.27
10/11/16	1328 Baumgart Rd (HIP)	.23
10/11/16	2075 Winter Cress (HIP)	.35
10/14/16	1615 St Christopher (HIP)	.28
11/1/16	2488 Shady Oak (HIP)	.26
11/3/16	Henn Road (Vacant)	6.5
12/15/16	2750 Yorktown (HIP)	.26
12/15/16	2050 Oakwood (HIP)	.29
12/16/16	3085 Par Ct (HIP)	.48
12/20/16	County Rd J (Vacant)	.21
12/20/16	431 Hillcrest Dr. (Re-acq)	

### FEE TO TRUST

Continue with goal of 25 applications into trust for 2017

10 new applications sent to BIA in 1<sup>st</sup> Quarter- 8 homes in green bay, 1 agriculture property town of Oneida, 1 home town of Oneida

## ADVANCING ONVYOTE?A.KA PRINCIPLES

- HIP (Homeownership Independent Purchase) Program is a success. Inquiries continue to come in on a daily basis on this program.
- 687 Residential Leases
- 76 Rentals including 5 life estate
- Maintenance over sees all properties
- Demoed 1774 EE with Demo Team.
- Complete daily work orders in timely manner including plumbing, home repairs, landscaping and all other duties required.

Vacancies	# (Oct –Dec 16)
Demolition	4
Vacant (DREAM) Homes	14
Approved leases (Com & Ag)	6 Ag 3 Commercial
HBO Sites	1 Amendment 0
Rentals	3

## CREATING A POSITIVE ORGANIZATIONAL CULTURE

Working on Rules to stay in compliance with the newly passed laws. We are currently addressing:

*Mortgage and Foreclosure Law, Landlord/tenant Law, Real Property Law, and working closely with LRO staff on all matters.*

### FY 2016 LAND MANAGEMENT OPERATION BUDGET INFO.

October 2016-December 31, 2016

*\* We are spending according to FY 2016 amounts until FY 2017 Budget is approved.*

1st Quarter Loan Overview				
TYPE	LOANS CLOSED		# OF LOANS	TOTAL LOAN RECEIVABLE
DREAM	4	\$486,145	167	\$12,034,084
THRIL	0	\$0	30	\$362,020
TLC	1	\$50,000	122	\$6,864,434
VET-TLC	1	\$39,000	72	\$5,827,721
VET-THRIL	0	\$0	7	\$106,748
Total	6	\$575,145	398	\$25,195,007

## IMPLEMENTING GOOD GOVERNANCE PROCESSES

**LAND TITLE AND TRUST** has completed the following for first quarter:

Land title and Trust is responsible for providing technical assistants to the Individual Trust Owners.

- 145 Individual Trust files maintained.
- Paperwork for sale pending approval at BIA
- 3 Sales in various stages and assisting with a Partition currently waiting for LDR
- Awaiting final probate order to be issued to process a Grant of Easement for access to Individual Trust Land so he could build a house.
- 3 Individual Fee to Trust Applications at BIA
- 14 Title Reports completed and approved
- 935 Probates files maintained,
- 4 New Probates Opened/4 Probates closed/1 hearing/2 probates sent to BIA
- Processed 39 Utility Forms, 58 owner/address

verifications and 6 WHEAP Forms

- Assisted the Seymour School with their Impact Report verified 234 address and land status.
- BIA TAAMS – Encoded/Q&A 6 Residential Leases and printed 12 Certified Title Status Reports.
- Continue to force TAAMS updates to the computer.
- Oneida Register of Deeds Recorded 59 Documents

#### TRAINING:

- Attended 2 Day Wisconsin DOT Intertribal Conference
- 3 Day Technical Training with Bureau of Indian Affairs.

**BC Action Needed:** Request OBC to accept the 1st Quarter Report for the Division of Land Management