

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 04 / 27 / 17

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

☐ Accept as Information only

☒ Action - please describe:

Accept SEOTS Advisory Board FY '17 1st quarter report

3. Supporting Materials

☒ Report ☐ Resolution ☐ Contract

☐ Other:

1.

3.

2.

4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution

☐ Budgeted - Grant Funded

☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Submitted by: Peter Stevens, Interim Chair
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

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6. Cover Memo:

Describe the purpose, background/history, and action requested:

EXCERPT FROM JANUARY 26, 2017: Motion by Jennifer Webster to defer the Southeastern Oneida Tribal Services Advisory Board FY '17 1st quarter report to the next quarterly reports Business Committee meeting on April 27, 2017; and to request Tribal Secretary Lisa Summers to follow-up with the Chair of the Southeastern Oneida Tribal Services Advisory Board, seconded by Lisa Summers. Motion carried unanimously.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf OR print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Southeastern Oneida Tribal Services (SEOTS) Advisory Board
QUARTERLY REPORT
October 2016- December 2016

Submitted by Peter Stevens-Interim Chairperson

Members

Dan Schiller – Chairman

Tina Cottrell – Board Member

Linda Langen - Board Member

Pete Stevens-Board Member

Business Committee Liaison Chairwoman Tina Danforth

Minute Updates

Minutes are on record.

Action Taken

Action was taken to fill one board position by Felicia Bernhardt with three open advisory board positions still open.

Financial

Four (4) regular Board meetings were held this quarter. Stipend expenses were submitted. The SEOTS Advisory Board budget is under budget.

Special Events and Travel

No special events were planned by the Board during the quarter.

Goals and Objectives

The main objective of the Advisory Board this quarter was trying to see where it stands with membership and organizing our resources. This amount of turmoil has made long term planning ineffective.

Meeting Requirements

Twice a month (when approved by the LOC the second monthly meeting will be optional)

Follow-up

The Board has two vacant positions at the end of this quarter.

New Business

Linda Langen brought a concern from a community member regarding a children's area at the SEOTS office. Board members were thinking of a small table and chairs for children. Mark stated that SEOTS office had children furniture in storage they could be used. Mark also stated that SEOTS could purchase educational videos for children.

Renee Zakhar is scheduled to give \$300.00 towards the decadency scholarship. The board needs to ask what the process is for adding another line-item to the budget for the decadency scholarship. The board needs to discuss what the criteria will be for the scholarship fund.

Fundraising – discussion was held on having corn soup as a fund-raiser. Pete will ask St. Luke's if they would want to donate the containers and utensils for fundraiser. The advisory board will support SEOTS in their first fry bread fundraiser in January.

Felicia Bernhardt will be sworn in on October 26th as a SEOTS board member. There are still two positions vacant on the board. Tina Cottrell emailed Casey Houtsinger regarding her resignation with board.

Dan Schiller brought to the board's attention the fact that board positions should be voted on yearly. Dan Schiller is the current Chair. Tina Cottrell is filling as interim Secretary and Pete Stevens is filling in as Vice-Chair till March. Pete Stevens has agreed to be the other person for sign-off authorization along with Dan Schiller, Chairperson.

Dan Schiller will continue with making the eagle staff. Dan will also do the annual report that needs to be sent to the Business Committee.