Step-by-step Instructions for adding an "Admin" or "Editor" to a Facebook Account

You'll need to be an admin to give someone a role on your Page. If you're an admin:

1.   Click **Settings** at the top of your Page.

2.   Click **Page Roles** in the left column.

3.   If the person is your Facebook friend, begin typing their name and select them from the list that appears. If the person isn't your Facebook friend, type their email address. *Be sure to add one of the Website Steering Team members*: apache0012001@yahoo.com or bwebst@oneidanation.org

4.   Click **Editor** ▾ to select a role from the dropdown menu.

5.   Click **Save** and enter your password to confirm.


1.   Click **Settings** at the top of your Page.
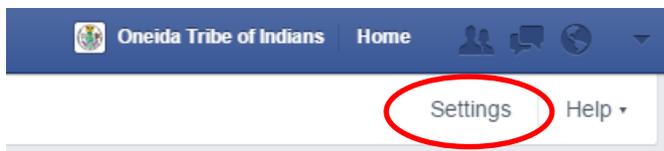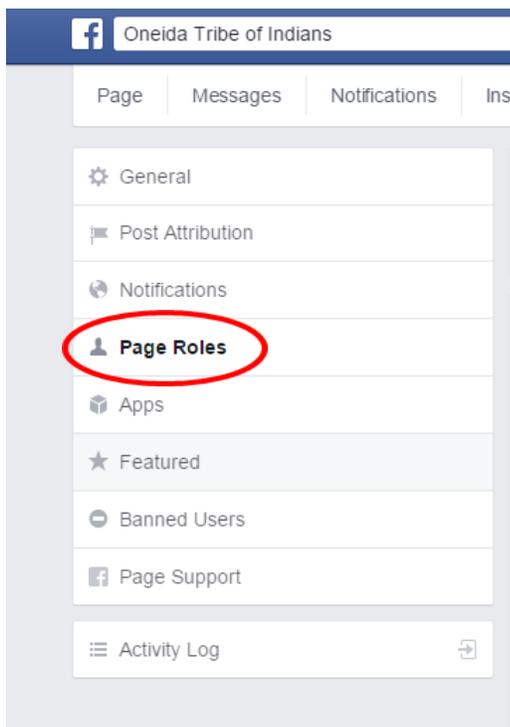
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4. Click **Editor** ▾ to select a role from the dropdown menu.
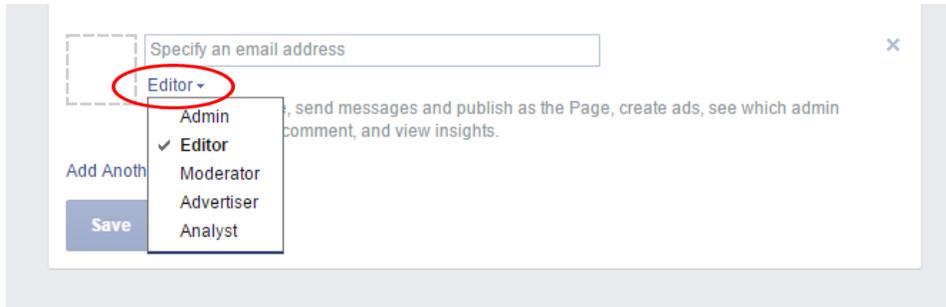
5. Click **Save** and enter your password to confirm.
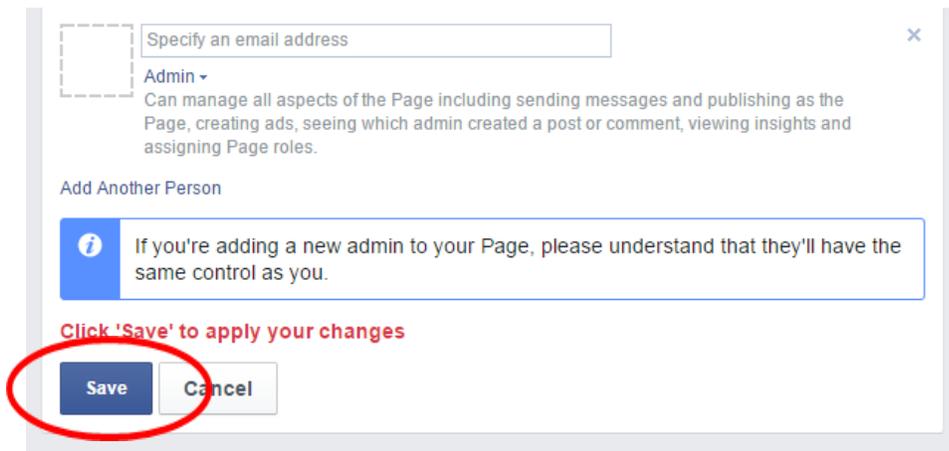
Depending on their settings, the person may receive a notification or an email when you give them a role.

If you have questions about or need further assistance with this process, please send an email to: webadmin@oneidanation.org. Briefly explain your issue or question in the email.