

Oneida Business Committee Meeting Agenda Request Form

1. Meeting Date Requested: 04 / 08 / 14

2. Nature of request

Session: ☒ Open ☐ Executive - justification required. See instructions for the applicable laws that define what is considered "executive" information, then choose from the list:

Agenda Header (choose one): BCC Report

Agenda item title (see instructions):

Accept the amended Oneida Community Library FY '15 1st Quarter Report

Action requested (choose one)

☐ Information only

☒ Action - please describe:

Motion to accept the Oneida Community Library FY '15 1st Quarter Report

3. Justification

Why BC action is required (see instructions):

Mandatory quarterly reporting.

4. Supporting Materials

[Instructions](#)

☐ Memo of explanation with required information (see instructions)

☒ Report ☐ Resolution ☐ Contract (check the box below if signature required)

☐ Other - please list (**Note:** multi-media presentations due to Tribal Clerk 2 days prior to meeting)

1.

3.

2.

4.

☐ Business Committee signature required

5. Submission Authorization

Authorized sponsor (choose one):

Requestor (if different from above): Carol Cornelius, Secetary

Name, Title / Dept. or Tribal Member

Additional signature (as needed): Melinda K. Danforth, Chairwoman

Name, Title / Dept.

Additional signature (as needed):

Name, Title / Dept.

1) Save a copy of this form in a pdf format.

2) Email this form and all supporting materials to: BC_Agenda_Requests@oneidanation.org

ONEIDA COMMUNITY LIBRARY BOARD
QUARTERLY REPORT October, November, December 2014

MISSION STATEMENT: Provide for the informational needs of the Oneida Community while building a collection that reflects our unique Oneida heritage. All persons will have access to current, balanced materials, services and programs that will enrich their information, cultural and recreational needs.

NAME OF BOARD: Oneida Community Library Board

CONTACT: Carol Elm, Chairperson

MEMBERS: Carol Elm, Chairperson
Dr. Carol Cornelius, Acting Secretary
Roxanne Anderson, Member
Melinda K. Danforth, Member

BC LIAISON: Fawn Billie

MINUTES:

The following meeting minutes have been approved by the Oneida Community Library Board and sent to Kathy Metoxen:

Sept. 10, 2014

Oct. 8, 2014

Nov 12, 2014

ACTION TAKEN:

The Board meets at the Library, the second Wednesday of the month at 4:30 p.m.

HIGHLIGHTS OF THE LIBRARY:

October 2014

Boo Bash, staff and volunteers manned the tables 1,200 attend Halloween celebration at Civic.

Green Earth library gained better/safer parking areas.

Division of Land Management discussed getting cameras on the outside of the building to combat vandalism..

Growing Wisconsin Readers is a state wide program to support early literacy. The program partners with public libraries to provide information and supports reading at every stage of development. In October, we offered literary projects for parents to take home and a workshop for making "play boxes" which are themed items put together to promote learning literacy through play,

Patron count: 2,315

November 2014

We have budget concerns with the proposed 12% decrease as this would mean reducing our staff.

We decided to plan an open house event for the Business Committee to see our renovated adult area.

This will be held Dec. 6th from 11 to 1 pm.

Patron count: 2,020

December 2014

An open house was held for the BC on Dec. 6, 2014, but no one from the BC attended.

IMLS two year grant provides funding for a library aide.

Events held: winter open house, first book give away (books from Wisconsin sent to library to give away), book club, beading circle and writer's group, donut's with Santa, YES program, and YAB (Youth Appreciation bash)

Growing Wisconsin Readers event focused on building families, including books calendar, math skills built while baking and wrapping. Airport Daycare and FACE group visited.
Health Center - free books box going well with people taking and dropping off books.
Patron count: 2,568 (1,121 circulation which includes library cards, adding books, discarding books, renewing books, 1,165 computer usage, 1,286 lending and borrowing)

FINANCIAL:

IMLS (Institute of Museum and Library Services) received for \$150,000 over 2 years. These funds will be allocated for a limited term position library aide.

The Library will continue to apply for grants and will follow purchasing guidelines to stay within the budget. The Library is taking great care to abide by cost containment guidelines.

SPECIAL EVENTS AND TRAVEL:

Two staff attended the IMLS grant training on reporting procedures for administration of the grant.

UPCOMING EVENTS

The Library offers programs for youth Monday through Thursday. We have incentive-based reading programs, people of all ages can read and earn currencies of different types to earn prizes.

PERSONAL COMMENTS:

The Board would like to commend the Library Staff for the valuable services they provide to the community. The Oneida Library provides a safe, welcoming, and positive place for our young people and the community. The library is always a great place to see our children learning and interacting.