

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 10 / 12 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See Instructions for the applicable laws, then choose one:

Agenda Header:

☒ Accept as Information only

☐ Action - please describe:

Development Division Quarterly Report (4th Quarter)

3. Supporting Materials

☒ Report ☐ Resolution ☐ Contract

☐ Other:

1.

3.

2.

4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison:




Primary Requestor:

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.

Development Division

Development Branch - Troy D. Parr
Operations Branch - Jacque Boyle
WWTP/Utilities - Scott Cottrell

**4th Quarter Report: July, August,
September 2016**

Revised: 10/01/16

Development Division – *Renewed Vision & Effort*

Below are some highlights of FY '16, Fourth Quarter Development Branch work efforts to align with the Four Focus Initiatives of 2016:

Community Development

The Development Branch Team continues to focus on the Community Planning and Development efforts in Central Oneida, as well as the entire Oneida Reservation. These efforts include creating opportunities for economic development, social engagement, recreation, dining, housing and essential needs in small business growth. The focus in Central Oneida remains to create the context for redevelopment of the heart of the Oneida Reservation through new infrastructure and community design. Efforts are underway to conceptualize and design the educational corridor from the Turtle School to Tsyunhehkwa. This includes redevelopment of several key properties near the intersection of Seminary Road and Highway 54. The goal is to bring back some of the great experiences Oneida's have historically enjoyed most about this place, while creating new places - that are Uniquely Oneida.

Reducing Debt

Although this initiative is not one that the Development Branch directly aligns with, our efforts to create new diverse revenue streams are aimed at putting more net profits on the bottom line to contribute to the Nation in it's overall effort to reduce debt.

Improving Employee Programs

This initiative also is not one that the Development Branch directly aligns with, however we are looking at ways to optimize our Development Branch structure to maximize efficiencies and control labor costs, leading to sustainability. One improvement is to merge the Planning and GLIS business units into one unit. This work has begun in the fourth quarter of FY 2016.

Creating New Revenues

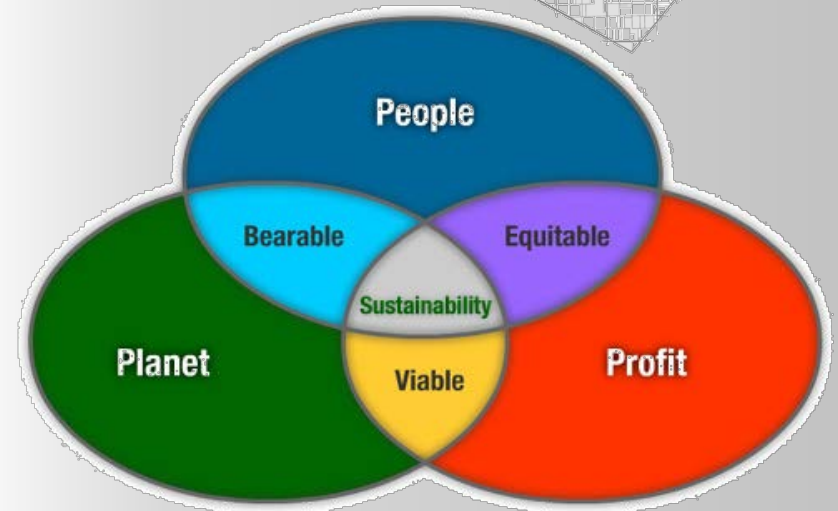
The commitment to planning an organizational structure that support *sustainability* of new growth is being advanced by the Development Branch. These efforts will be completed in and effort to create new revenue streams and leverage existing assets already on the Reservation - while protecting the environment and the rural character of the Oneida Reservation that we all enjoy. This effort is being undertaken with a *triple bottom line approach*, ensuring what is good for people, profit and the planet. With the support of the Land Commission, the Oneida Business Committee, and future budget allocations this *vision* can be achieved.

Yaw^ko,
Troy D. Parr, AIA
Oneida Architect

RENEWED VISION & EFFORT

Central Oneida

Rural Nest

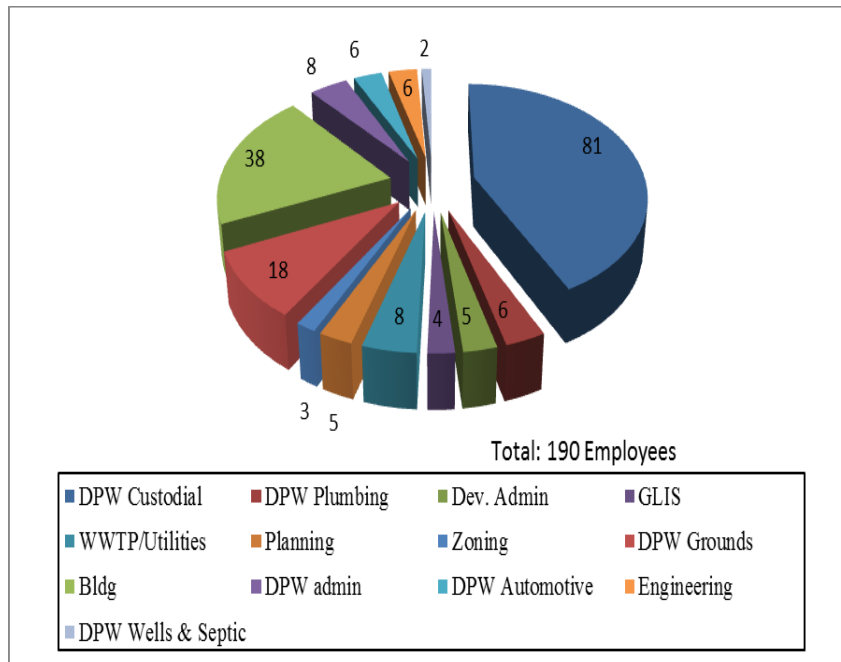


TRIPLE BOTTOM LINE APPROACH

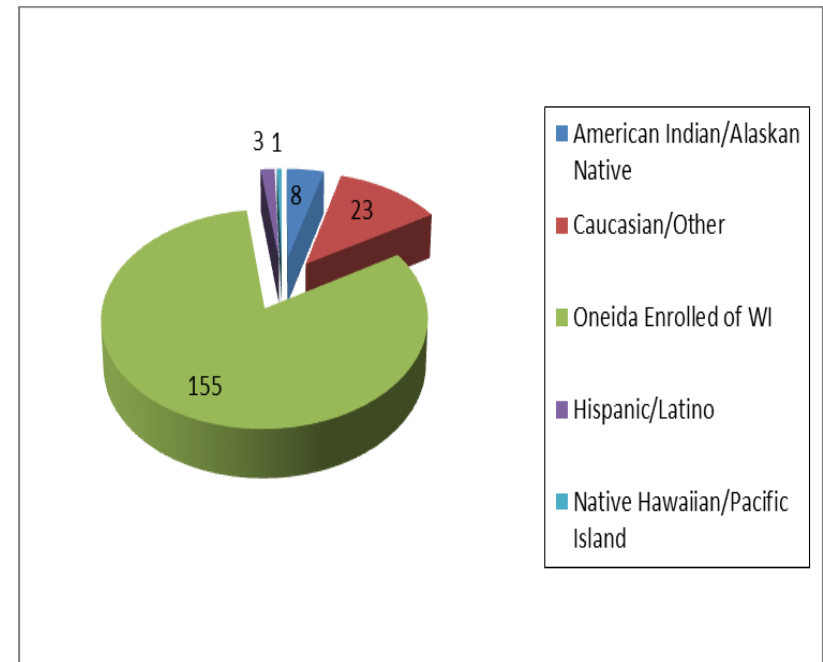
Development Division – Quarterly report

- The Development Division supports the overall physical well-being of our nation as expressed by planning, designing, constructing and maintaining the Tribal facilities, space and physical systems and provide accurate corresponding data to the nation.
- The Development Division consists of GIS, Planning & Statistics, Transportation, Engineering, Zoning, Utilities/Wastewater Treatment Plant and the Department of Public Works. DPW include; Plumbing, Facilities, Groundskeeping, Custodial, Automotive, Fleet and Roads.

Employees by Department

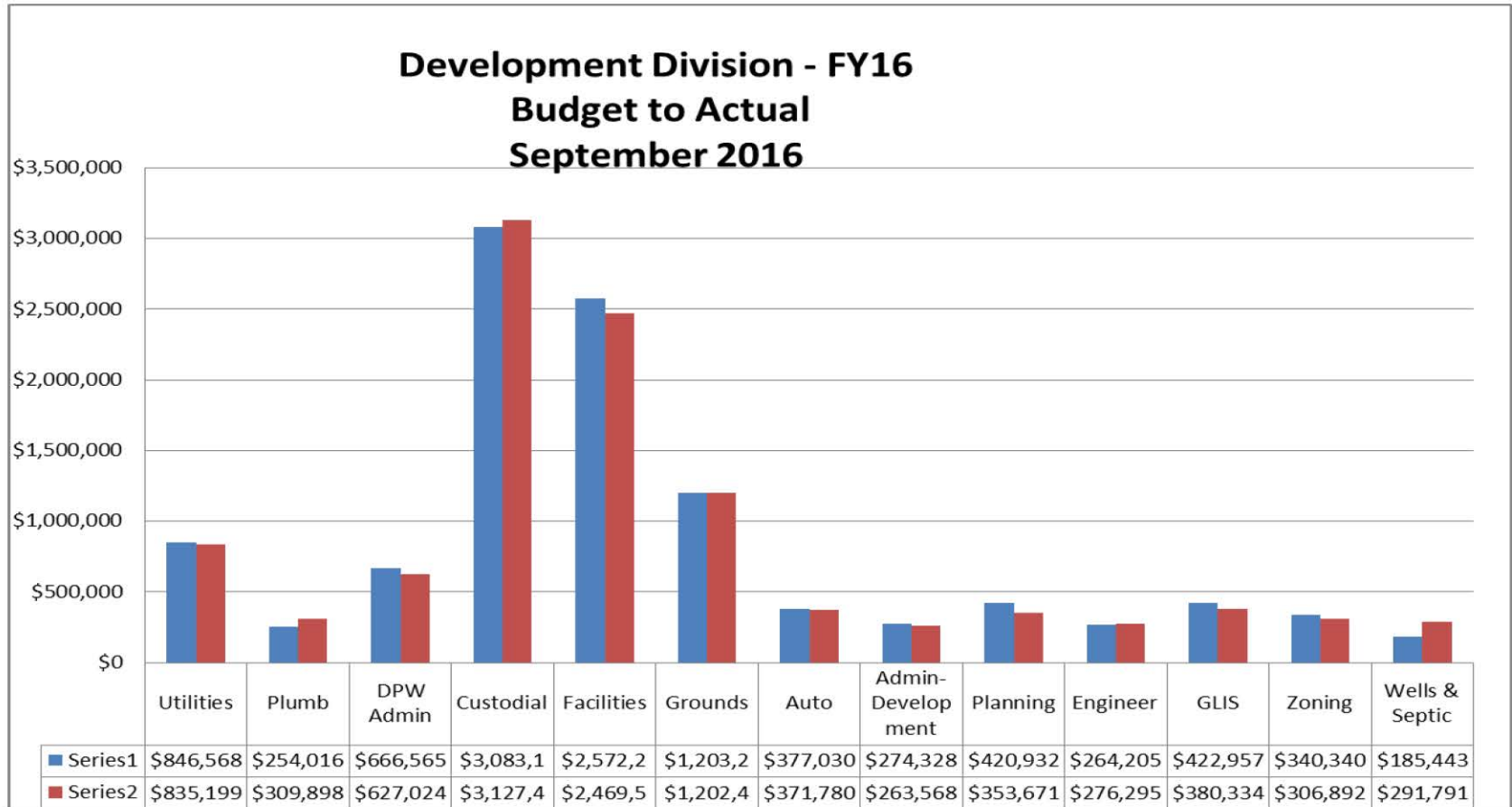


Tribal Members vs. Others



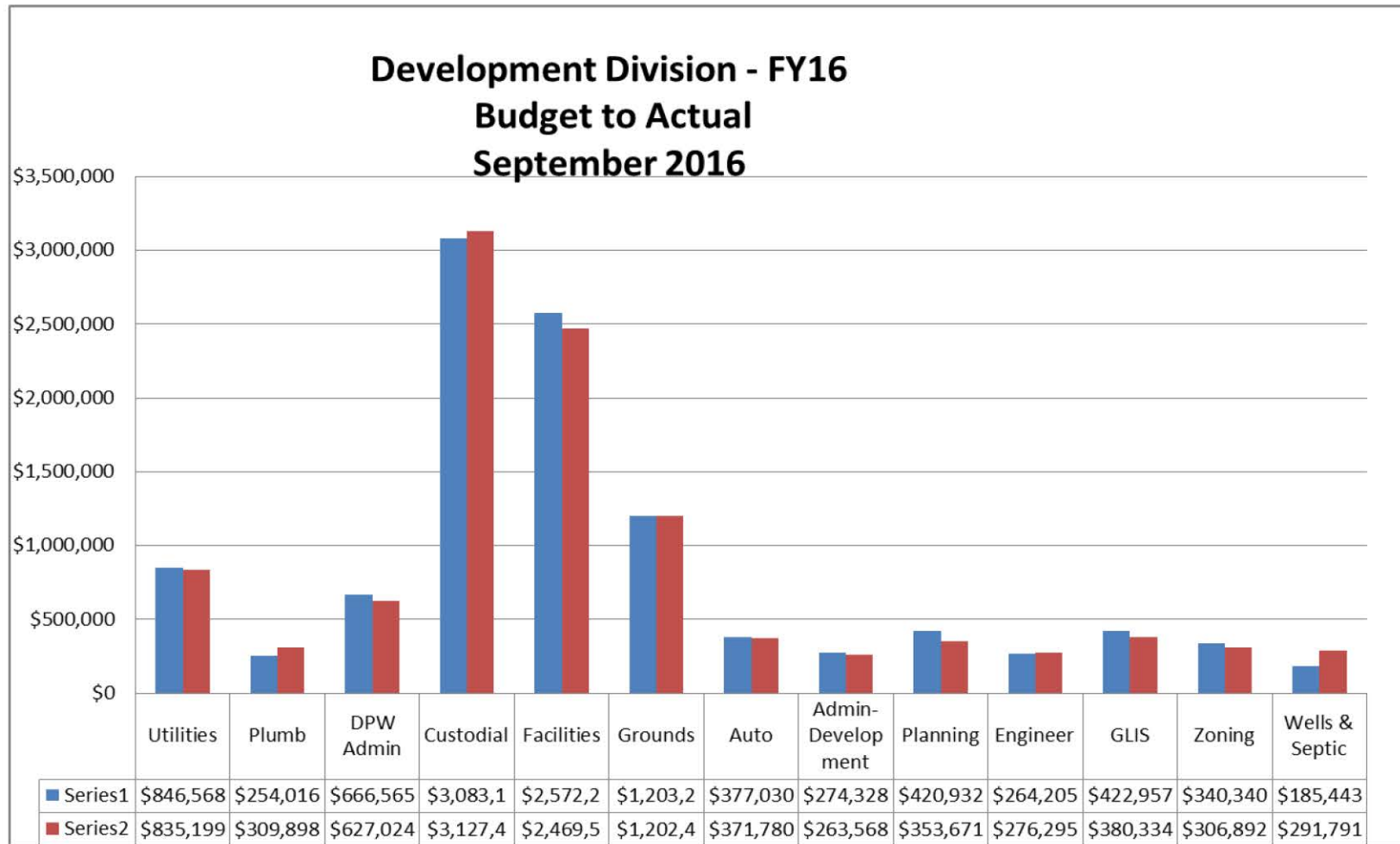
Development Division – Quarterly report

This information is only good for the first 11 months of the fiscal year. The year end report will be available mid October pending final close.



H:devmemo.ppt

Development Division – Quarterly report – FY 16 (4th Quarter) We are .69 % better than budget.



Development Division – Quarterly report

- **Project List by Department:**
 - Engineering – (Contact Paul Witek: 920-869-4543)
 - Residential Homes Sites
 - Health Center Miscellaneous
 - Social Services Building Remodel – Phase V
 - Oneida Nation High School
 - Park Upgrades Phase II
 - Cemetery Improvements
 - Elder Village Cottages
 - Uskah Village Apartments
 - Oneida Nation Farms Barn
 - Early HeadStart Facility
 - Oneida Golf Enterprise Remodel – Phase II
 - Water Main Loop
 - NHC Remodeling Phase VIII
 - Business Park Storm Water
 - Oneida Fishery Restoration Phase II
 - Solar Electric Deployment, assistance
 - Tribal Transportation Program
 - NHC Headstart Relocation
 - Beechtree Lane extension
 - O.F.F. Facility Improvements
 - Oneida Rec.Complex
 - Tsyunhehkwa Storage/shelter
 - Cultural Campus
 - Miscellaneous Small projects.
- Utilities/Wastewater Treatment Plant Utilities/Wastewater Treatment Plant Manager - Our Primary objective is to provide safe drinking water and environmentally safe wastewater treatment and septage removal. Utility/Wastewater continue to provide billing for sewer/ water, septic removal and refuse/recycling renewals.

Development Division – Quarterly report

- Utilities/Wastewater Treatment Plant continued. The Utilities department has eight enrolled Oneida Tribal members with no vacancies. Six of the employees require training through the year to acquire CEC's required for annual license renewals. Budget note: Currently our budget may run approximately \$21,687 over budget. The Septic Truck repairs have increased this year by approximately \$7750.00. A big part of this overage is due to prior year expenses from August 28th, 2015 invoices that were not paid until November of 2015... **August 28th, three (3) invoices were sent to accounting to be paid totaling \$17,573.17. On November 5, 2015 we were contacted by one of the vendors for payment, and then at that time it was noticed none of these invoices were paid. Therefore, this amount will be reflected in our FY 16 budget.
 - Community Wells, Pump houses and Water Main loop – HIS Project BE-12-G87 – Phase I was completed in FY 15, which consisted of the test well, exploratory soil borings and ground water study. Mau & Associates have completed the legal description for the easement in December of 2015. CTW has completed drilling both wells as of March 2016. Phase II-I.H.S is requesting an additional pump and water test on well #4 to ensure water test meet EPA standards. The plans and specs for this project are going through the first round of revision by I.H.S. Senior Engineer. August change order waiting to be approved by Finance due to detection of radium ; additional tests are needed and well will be drilled approximately 80 ft deeper, pumps will be reinstalled and retested. This moves the estimated well completion from July to November.
 - Water Loss Mitigation-IHS Project BE-15-164 – Completed May 2016. No major leaks were found.
 - I&I Study (Infiltration and inflow) IHS project BE-15-J62 – Completed May 2016. nothing significant was found.

Development Division – Quarterly Report (Departmental Updates)

▪ Engineering:

We are managing the various CIP, Non-CIP, OHA, and other miscellaneous projects. We provide assistance to the Zoning Department with plan reviews for code compliance. In addition, we help various Tribal Departments with design and construction coordination for minor interior remodel projects. Major projects are identified in listing above. (James Petitjean – Interim Assistant Division Director; Paul Witek - Senior Architect.); (Vacant positions: 0; Paul Witek – Senior Tribal Architect).

- Oneida Housing Authority:

- Green Valley – Eleven (11) units are all occupied and this project is in Closeout process.

PHASE I

- RFP is being drafted for Architect to draft the designs for twelve (12) – 1 & 2 Bedroom Cottages.
- Elder Village – Infrastructure – Phase II
 - Extension of Henry road to provide an Emergency access road from Henry Road to Metoxen Lane is completed and in closeout process.
- Uskah Village – Infrastructure – Extension of Metoxen Lane to S. Overland is completed and in Closeout process.
- Townhome Apartment - #1 is in the construction stage and is scheduled to be completed and handed over to OHA by the end of December.
- Bidding Plans are being completed so we can bid out (1-3) 4-Plex Townhome Apartments. These Townhome apartments should be ready for advertising and sealed bids should be opened in late February Date TBD so we can start construction by the end of May 2017.
- Reviewing Draft RFP for an Architect to design (2) 6-plex single bedroom apartments; these also should be ready for bid and ready for construction in spring of 2017.

Development Division – Quarterly Report (Departmental Updates)

- GIS: The primary objective of the GLIS department is to provide high quality GIS services for the Oneida Tribal organization and its stakeholders. This involves data management, creating maps and conducting spatial/statistical analysis using GIS software and developing strategies and solutions for GIS data consumption. Some of the special datasets created by the department this quarter include:

- Oneida tribal member land ownership w/assessed values
- Foreign Trade Zones on and around the Reservation
- DOLM residential leases
- Oneida population by municipality

A third function that falls under the data management umbrella, is the development of tools which aide and expedite the data manipulation and map creation process. Some of the tools created this quarter include:

- An updated Geocoding tool for plotting tabular address data
- Several string manipulation scripts involving concatenation, splitting strings, and removing characters.

A new feature added to the website this quarter is the “Request A Map” form, which allows users to create and send a map request online. The department also works with its customers to develop custom GIS solutions to meet their business needs. Over the last quarter, the department has set up private GIS data repositories for several groups. This allows members of the group to view specialized GIS data relevant only their area or project(s). Groups added in the last quarter include: Cultural Heritage; Oneida Zoning and Land Commission. Also this quarter, the department deployed a GIS app for the Holy Apostles Cemetery Board which is used as a burial database and location tool. The department also worked with church staff to develop a strategy for updating burial data.

Development Division – Quarterly Report (Departmental Updates)

- Planning & Statistics – Update of Projects:
 - Oneida Area Development Plan – Assisting project lead with transportation improvements in Central Oneida to include proposals for walkway overpass, sidewalk improvements and a trail hub and a community development corridor. Working session 2 is completed.
 - Model Housing Initiative – Assisting the Oneida Housing Authority to develop model housing projects for single and two person households. Concept paper is being developed.
 - Elder Services Improvement – Assisting Construction Manager to develop Capital Improvement Package for Elder Services garages.
 - Community Trails – Assisting in the development of a
 - comprehensive trail system. Exploring the possibility of a safe routes to school planning grant through the State of Wisconsin for the next phase of the project. Developing a draft work plan that include phases and a time line for future development. Producing draft document for review.
 - Central Oneida Food Hub- Working with governmental Services Director on Food Hub Proposal(s) in Central Oneida. Assisting in integrating with the Central Oneida Area Development team.
 - Agriculture Strategy – Assisting the Agriculture Strategy team with visuals, info graphics, maps, power point presentation and proposed Agriculture Strategy booklet.
 - Business Park Storm water Management Plan
 - Boxing Club
 - Oneida Fishery Restoration Project – Work on fishing camp continuing. Investigating park amenities.
 - Oneida Nation High School – Currently investigating potential partnerships and funding sources
 - Oneida Nation Farms Barn – Design documents are being reviewed. Preconstruction meeting to be scheduled.
 - Newest Projects – Elder Day Care Program facility; ONCOA has approved the CIP application.

Development Division – Quarterly Report (Departmental Updates)

- Planning & Statistics – Update of Projects continued

- QOL Survey was distributed over the summer. A reliable response has been received and the results will be compiled once all of the data has been entered.
- Review plan for implementation for Chicago Corner site and Old Anna John site.
- Review site evaluation with DPW – Assess direction for implementation of suggested corrections or additional recommendations, i.e. maintenance plan.

- **Transportation Planning

Construction began on May 23, 2016 and was completed on September 3, 2016 on Manders Court and Joshua Ct and the cul de sacs at Path of the Bear and Path of the Wolf. Existing pavement, curb and gutter was removed and new pavement, curb and dry pond to improve storm water management was installed. Some ditching improvements were also part of the project. End of driveways were replaced to the extent necessary to facilitate construction. On October 4, 2016 construction began on King Court, and will be replaced with new pavement. Beechtree land will be extended along highway H and Six Nations drive with a new wet detention pond and store sewers.

- Zoning Department:

- Zoning This past quarter the Zoning department has been extremely busy with the issuance of an additional 50 building permits, land use permits and 4 sanitary permits. To date we current have 145 permits that are active for the year and the inspectors and contractors are working hard to close out the projects before the winter months appear. Complaints have been a normal issue with the City of Green Bay ranging from tall grass to garbage can receptacles visible from the roads. While we still work to achieve voluntary compliance the enforcement of our laws is now a piece of this process that has created discussion and action as some violations are now requiring further action. These discussions continue to progress and enforcement has begun on a few of our problem properties.

Assistant Development
Director of Operations
DPW

Jacque Boyle



DEPARTMENT OF PUBLIC WORKS

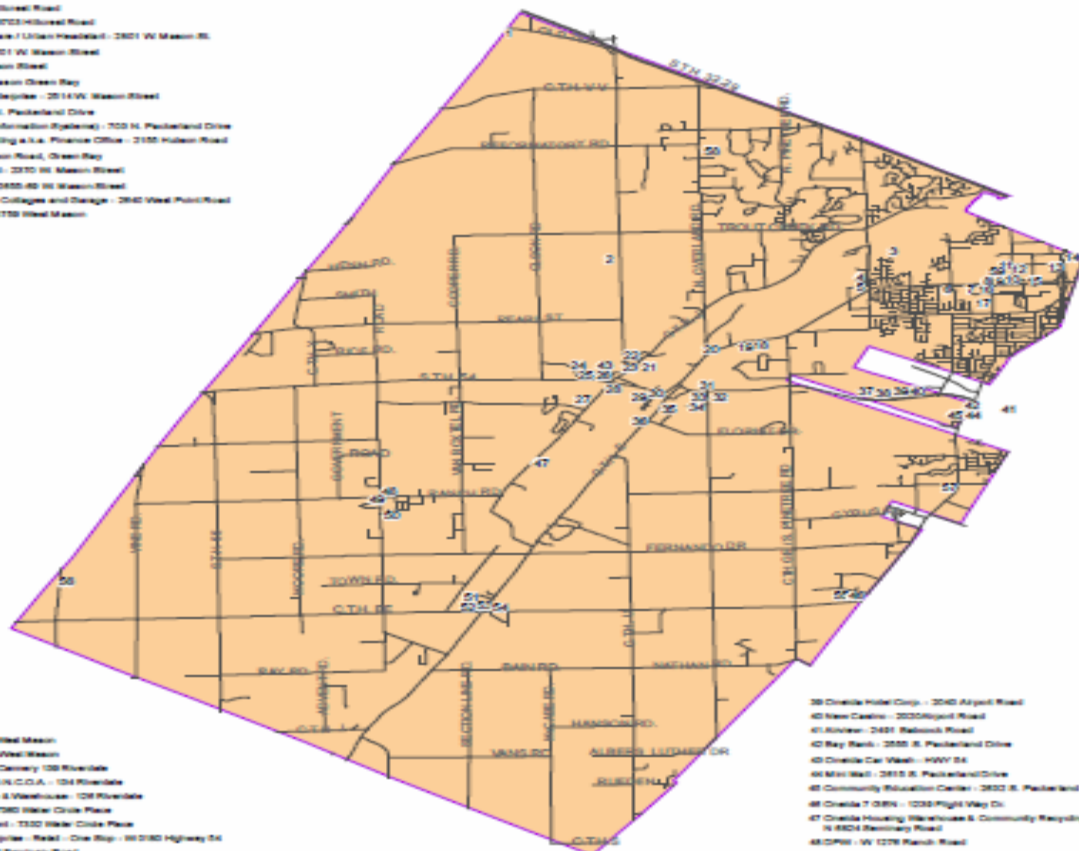
QUARTERLY REPORT:
July/August/September
FY2016

DEPARTMENT OF PUBLIC WORKS

- ◉ The mission of the Department of Public Works is to effectively maintain public infrastructure with the utmost efficiency. We provide essential services in the area of Facilities Management and all health and safety code enforcement, Fleet Management, Plumbing Services, and Vehicle Repair & Maintenance. We at Public Works, strive to enhance the appearance of the Oneida Nation by maintaining landscape of all tribal entities along with providing safe roads and pathways for community members, employees and visitors in the utmost practical, useful, economical, safe and beneficial way.
- ◉ The Department of Public Works consists of Administration, Groundskeeping, Automotive, Custodial, Facilities, Plumbing, Community Wells & Septic, and recently added Wastewater Treatment Plant/Utilities Department.

ONEIDA NATION
TRIBAL BUILDINGS AND BUSINESSES

- Oracle Utilities T330 Road Mason
- Apple Orchard - 3078 West Mason
- Teyunite/Heath - s.k.a. Cemetery 128 Riverside
- Bender Center s.k.a. C.N.C.O.A. - 124 Riverside
- Bender Center College B Warehouse - 128 Riverside
- Food Distribution - 1280 Water Creek Place
- Little Rock Development - 1330 State Creek Place
- Oracle Tobacco Growers - Road - One Stop - 10130 Highway 54
- Oracle Tobacco Growers - 1330 State Creek Place
- Northridge Center / High School / BC - 1210-Banning Road
- Oak Center - Memorial Building - 2813-Arley Road
- Northridge Building Unit - Library Expansion - 201-216 Bldg
- Division of Child Management - 430 Airport Road
- New Health Center - Overland 700
- Airport Road Child Care Center s.k.a. Three Rivers Daycare - 2085 S. Co
- 140 Westwood - CRRP - 2077-2085 S. Overland
- Peach Hill s.k.a. Synagogue Ranch - 2032 Precision Road
- Low Water s.k.a. Synagogue Ranch - 2032 Precision Road
- Capitol Warehouse - 2170 Airport Road
- Isaac Moore Activity Center - 2102 Airport Road



- 40 Circle K Fuel Corp. - 2040 Al post Road
 40 New Centre - 2020 Ogilvy Road
 41 Krohn - 2491 Nelson Road
 42 Bay Ranch - 2005 S. Packard Road
 43 Circle K Wash. - HWY 34
 44 Mac Wall - 2815 S. Packard Road
 45 Community Education Centre - 2622 S. Packard Road
 46 Circle T 0391 - 1238 Night Way Dr.
 47 Circle K/USPS Warehouse & Community Recycling Dropoff
 10024 Reservoir Road
 48 CPWA - 10027 Reservoir Road
 49 Recreation Bldg. - 91857 Co. Truck H.
 50 Toronto Bldg./Library/Trailer Park - 1233 Red Tail Dr.
 51 Circle K/Union Museum - W 5862 County Truck Rd
 52 Anna John Nursing Home - W 2848 County Truck Rd
 53 Pioneer Circle Health Centre - N2715 Preston Road
 54 One Stop Rte - N1712 Preston Road
 55 First Union Buildings (2) - 1238 Pipeline Drive
 56 Pave - W6224 County Road C
 57 Packard One - 3122 S. Packard Road
 58 Veterinary Clinic Veterinary - 1238 Pipeline Road
 59 Rheumatoid Complex - 508 Packard Drive

Source: Division of Land Management
Coordinate System: Wisconsin State Plane, Central Zone
Lambert Projection, U.S. Foot
Horizontal Datum: NAD83
Vertical Datum: NAV88

The map to your left depicts the names and location of buildings the Oneida Tribe is responsible for maintaining.

To view the map in
a larger format,
please visit
[http://arcims.otiw
org/glis.html](http://arcims.otiw.org/glis.html)

DPW HIGHLIGHTS AND UPDATES

The ***Administration*** staff of the Department of Public Works commits to enhance, support and develop teamwork, communication and quality customer service to the Oneida Nation that provides an approachable friendly atmosphere.

There has been an upgrade completed in September to the Archibus computerized maintenance management software which will allow increased utilization of the system for requesting, scheduling, and tracking DPW work orders. There were 1335 phone calls that came in to DPW receptionist area for this quarter. It is an extremely busy time of year due to completing year end accounting processes and establishing contracts and purchase orders for FY17.

The ***Fleet Department*** is also part of DPW Administration. Their main objective is to assist departments with there vehicle needs, such as; purchasing a new vehicle, cleaning department vehicles, and scheduling vehicles from the fleet as needed to meet organizational transportation needs. The total number of fleet vehicles to date is 190 with 36 of the vehicles kept on site. There have been 44 vehicle requests submitted and 85 vehicles cleaned this quarter. We received 5 new vehicles this quarter. We had 9 incident reports this quarter for vehicles, 3 incidents on equipment, and 2 property reports. The vehicle auction will be October 10, 2016 to October 14, 2016.

The Admin ***Safety*** area held Personal Protective Equipment use training, safe Driving Training, CPR & First Aid Training, and Arc Flash training was completed with Electrical Department. Ten building inspections were completed with the building managers. For next quarter we will be scheduling Fire Extinguisher Training and additional CPR training.



Oneida Development Division

SAVE WATER.....EVERY DROP COUNTS

Community Well & Septic

FY2016 4th Quarterly Report



Community Well & Septic Mission Statement :

To upgrade the standard of living by providing complying wastewater facilities and potable water from private wells. We are the first line of defense against disease prevention. To serve Oneida enrolled tribal members within the Oneida reservation boundaries and to protect the groundwater.

Background

Community Well & Septic Department refers to service and assistance with emergency projects: emergency private well water facilities, emergency private wastewater facilities within the Oneida reservation boundary. The primary focus of the Community Well & Septic Department (CWS) is to protect the groundwater, the Well Abandonment Law, inventory of septic & well water systems sites and preventative maintenance. In addition to CWS manages the Indian Health Service Scattered Sites projects and the POWTS Replacement Project.

Continuous Projects in Our Scope:

Community Well & Septic Projects
IHS BE-16-J05 Scattered Sites
IHS BE-12-G98 POWTS Maintenance
IHS BE-15-J50 Scattered Sites
IHS BE-16-J78 BeechTree Extension

IT Funding \$229,564
Funding \$332,200
Funding \$340,000
Funding \$321,000
Funding \$239,000

Areas of Focus

Septic Systems
Private Well Water
POWTS Inspections
Well Inspections
Emergency Services

Inter-Tribal Department Projects -

Oneida Community Cemetery
Oneida Lake Sand Borrow Pit
Beechtree Sewer/Water Project
Oneida Farm - install new water lines
Metoxen Lane - HUD Watermain

Comm. Well & Septic Customers April 2016 - June 2016

Service	Home/Units
Septic Systems Installed	6
Well Drilling, Well Renovation, New Water Supply & RO Unit	2
Emergency Septic Work	24
WSLH & Badger Lab Water Samples	18
Emergency Well Water Work	15
Emergency Pumping	7
Inter-Tribal Projects	6

Contact Information

Dennis Johnson, Project Manager 920-869-4579

FY2016

Community Well & Septic

FY2016 4th Quarterly Report



4th Quarterly Report

Highlights –

5 New Monitoring Wells at the Oneida Cemetery:

5 more wells were added to monitor the for future cemetery expansion. Our Plumbers will continue to collect data from each well once month.



Oneida Nation Farm New Barn:

Prior to installing a new barn, the current project is installing water lines. This future barn will house cows.



Beechtree Lane Water Sewer Project:

Funding for project was approved for funding in the amount of \$275,000 the future extension of water supply and wastewater disposal facility to serve approximately 7 homes. Project is the combined efforts of Engineering, CWS, DOLM, Planning and IHS Engineers.



Stock Piling Sand at Borrow Pit, Oneida Lake

We have stock piled sand for the BP Project and the Quonset Hut for Environmental Health & Safety Division. The Plumbers helped to load the trucks hauling sand to each site.



Meloxen Lane - 4 Plex HUD units

CWS and Plumbing installed 4" watermain to a 4 unit dwelling. With the combined efforts of the Nation's own departments, together saved \$11,000.00.

Restructuring of Community Well & Septic and Plumbing Departments:

The departments are provisional in planning to combine these two departments together to improve efficiency, customer service, and the sharing of resources. The budget for FY2017—FY2019 were submitted to reflect the combined departments. Changes are in the works to be sustainable and in addition to the restructuring we are currently working together to be instrumental in being able to maintain services and move forward. This is conditional, pending the approval of the Oneida Business Committee and budget approval.



ONEIDA

Oneida Development Division

SAVE WATER.....EVERY DROP COUNTS

Contact Information

Dennis Johnson, Project Manager 920-869-4579
djohnso2@oneidanation.org

FY2016

Community Well & Septic

FY2016 4th Quarterly Report



4th Quarterly Report

Program Goals

- Inspect, document sites and enlist under tribal jurisdiction
- License to inspect sites with POWTS
- License to inspect sites with private wells
- Soil testing & basement evaluation for new sites/existing
- Encourage tribal members to be under the tribal jurisdiction
- Provide education to tribal member for preventative maintenance for POWTS
- Provide WSLH water samples for tribal members, address metals as needed
- Setup data base for all tribal POWTS



Budget

A cost saving to tribal members served and an upgrade to the clients standard of living a savings to our tribal contribution budget

Project Partners

Our partners are: Indian Health Service, Environmental Protection Agency, EH&S-Environmental Quality Department, Conservation Department, Facilities Department, Groundskeeping Department, Plumbing Department, Utilities Department, Zoning Department, Brown County Zoning and Outagamie County Zoning.

Opportunity

- Upgrade the standard of living by providing a safe source of water and proper sanitation facilities
- To serve Oneida enrolled tribal members who live within the Oneida reservation boundaries
- Tribal member's to build a home & using the funds either a leverage and/or savings
- To re-invest into our own community, savings to homeowner, protect the groundwater
- To work within in our tribal departments to make projects successful and keep funding within tribe
- Educate the homeowner about their role in caring for their POWTS and well water
- Educate the homeowner about water conservation & protecting the groundwater
- Working with and for other departments saves money and helps keep funds within tribe



ONEIDA Oneida Development Division

SAVE WATER.....EVERY DROP COUNTS

Contact Information

Dennis Johnson, Project Manager 920-869-4579
djohnso2@oneidanation.org

DPW HIGHLIGHTS AND UPDATES

The *Plumbing Departments* main objective is to install and maintain plumbing to protect the public's health, safety, and welfare of our people and our customers.

- For this quarter, there were 69 service calls to our customers which includes: Elder Services, DPW Facilities, Land Office, Oneida Housing Authority, Utilities, and Community Wells and Septic, and tribal members.
- We have continued working on the Gaming and DPW Facilities Preventative maintenance project as well as worked with Zoning as needed for Plumbing inspections.
- Plumbing and Community Wells are also in the process of reorganizing to reduce duplication of services and share resources to increase efficiencies and effectiveness. Reorganization should be completed by the end of October.

DPW HIGHLIGHTS AND UPDATES

The *Automotive* Department is here to provide professional and quality service with all Tribal businesses in maintenance and repairs of all Tribal Vehicles. There have been a total of 87 work orders completed in July, August, and September 2016.

The *Custodial Department* makes up for the majority of our employee population here at DPW. Their main objective is the cleanliness of all spaces occupied by Oneida Tribal Employees.

Staffing concerns: Custodial has a high employee turn over due to the application pool and the procedures in which we hire. We currently have 10 vacant positions and are evaluating staffing levels and work standards to create benchmarks for each building.

DPW HIGHLIGHTS AND UPDATES

The main duties of the *Groundskeeping Department* are to establish a reputable and self-sufficient department for the Oneida Nation in maintaining all the tribal grounds by means of cutting grass in warmer weather and snow and ice removal in the winter months.

We have worked on several projects with other departments this past quarter including: Hauling fill for the Farm barn project, hauling sand for Wells & Septic department, and performing demolitions for the Land Office. In addition to lawn mowing, our crews assist with event setup, facilities moves, and equipment hauling.

The *Facilities Department* provides preventative and on-demand maintenance of facilities. The facilities are maintained according to all building codes, licensing requirements, and funding agency specifications so that they may continue to support the delivery of a wide range of governmental services. By coordinating the maintenance, inspection, and permitting of the life safety systems through DPW Facilities, the tribe incurs financial savings through efficient scheduling, volume discounts on supplies, and extended life of equipment.

FACILITIES PROJECTS

PROJECT UPDATES	DESCRIPTION
SSB Family Fitness Boiler Replacement	<p>The project consists of life cycle replacement of the two existing, light commercial grade, Weil-McLain boilers. These boilers heat the pool water as well as the family fitness offices. Currently both boilers need to run 100% to maintain set points and as failures occur more often, we cannot maintain temperatures. This project will replace the boilers with two larger P-K, commercial grade, high efficiency boilers. The new boilers will also give us partial redundancy as well. The project also replaces the circulating pumps and adds a variable frequency drive on the main loop pumps. The new boilers and pumps will be reconnected to the existing I/Net BMS control system.</p> <p>Current Status: The equipment was installed during the scheduled pool maintenance shutdown on August 22-September 2.</p>

FACILITIES PROJECTS

PROJECT UPDATES	DESCRIPTION
Printing RTU Replacement	<p>The project consists of life cycle replacement of three existing Carrier Roof Top Units (RTU's) which furnish heating, ventilating and air conditioning (HVAC) to the Print Shop and offices. The project will replace three of the six units with high efficiency Carrier RTU's. This project includes upgrade and integration of the sites controls to our Schneider Electric Struxureware Building Management System (BMS).</p> <p>Current Status: The equipment was installed in the middle of July.</p>

FACILITIES PROJECTS

PROJECT UPDATES	DESCRIPTION
Civic Center RTU Replacement	<p>The project consists of life cycle replacement of six existing Trane Roof Top Units (RTU's) and one Reznor Make-Up Air Unit (MUA) which furnishes heating, ventilating and air conditioning (HVAC) to the civic center offices and the gymnasium. The project will replace the seven units with six high efficiency Carrier RTU's. This project includes upgrade and integration of the sites controls to our Schneider Electric Struxureware Building Management System. (BMS)</p> <p>Current Status: The equipment was installed the first week of August.</p>

FACILITIES PROJECTS

PROJECT UPDATES	DESCRIPTION
Elder Services - RTU Replacement	<p>The project consists of life cycle replacement of the existing 30 ton York Roof Top Unit (RTU) which furnishes heating, ventilating and air conditioning (HVAC) to the Elder Services offices and main building. The new RTU will be a high efficiency Carrier 30 ton unit.</p> <p>Current Status: The equipment was installed the 3rd week of July.</p>

FACILITIES PROJECTS

PROJECT UPDATES	DESCRIPTION
Replace Asphalt	Contractors completed parking lot/driveway replacements at Tsy Farm and a portion of the back lot at the Social Services Building.
Roof/Flooring Replacement	Roofs were replaced on the main OPD building and OPD garage. The roof was also replaced on the SSB garage. The flooring was refinished at the Parish Hall.
Lighting Upgrades	Lighting fixtures were upgraded at the Health Center and an additional area of the Skenandoah building.

ARCHIBUS WORK ORDER REPORT

Archived Work Requests by Problem Type

		Month													
Problem Type		Total	2015-10	2015-11	2015-12	2016-01	2016-02	2016-03	2016-04	2016-05	2016-06	2016-07	2016-08	2016-09	
Total	Number of Requests	2,650	190	192	308	227	236	222	226	243	184	187	255	180	
BLINDS	Number of Requests	7				1	1	1		1	2	1			
CARD ACCESS	Number of Requests	75	1	2	3	4	7	7	4	10	10	13	10	4	
CLEANING	Number of Requests	29	3	4	3		1	3	4	1			9	1	
CONSTRUCTION	Number of Requests	21		1	2	1	1	3	5	1			5	2	
COOLER/FREEZER	Number of Requests	27		3	4	2	2	2		2	4	3	3	2	
DAMAGE	Number of Requests	18	1		1			4	1	2	3	5		1	
DISPOSAL	Number of Requests	24	1	10	5			1	1	1		3	1	1	
DOOR-LOCKS-KEYS	Number of Requests	95	3	10	9	3	8	11	12	8	8	10	6	7	
ELECTRICAL	Number of Requests	209	5	9	34	22	23	11	15	34	15	4	21	16	
ELECTRICAL PROB	Number of Requests	36	3		4	5	2	5	3	6	1	3	1	3	
FINISHES	Number of Requests	3						1		1				1	
FIRE SUPPRESSION	Number of Requests	1											1		
FLOORING/CEILING	Number of Requests	15		1	1	2	1	2			4	2	1	1	
FURNITURE RELAT	Number of Requests	235	33	16	24	20	19	24	20	17	31	23	8		
FURNITURE RELAT	Number of Requests	20											2	18	
GENERATOR	Number of Requests	1			1										
GROUPS	Number of Requests	57	1	3	3	7	2	2	4	6	1	5	8	15	
HVAC	Number of Requests	367	37	22	40	48	28	36	23	28	26	20	29	30	
HVAC - INSTALL	Number of Requests	3				2				1					
HVAC-PM	Number of Requests	128	4	4	18		21	1	21	19	6		33	1	
LIGHTING	Number of Requests	144	7	12	19	13	16	9	8	12	4	19	18	7	
MAINTENANCE	Number of Requests	544	44	50	65	45	48	48	52	40	26	41	49	36	
OFFICE MOVE	Number of Requests	33	6	1	2		5	4		5	2	2	6		
OTHER	Number of Requests	291	23	28	34	20	26	30	21	24	24	15	27	19	
PAINT	Number of Requests	25		2	4			4	4	2	1	4	3	1	
PARKING LOT	Number of Requests	5				2				2		1			
PLUMBING	Number of Requests	132	16	7	18	10	18	5	18	17	10	3	3	7	
PREVENTIVE MAINT	Number of Requests	16		1	3	11		1							
REMODELING	Number of Requests	6			1			1			1	2		1	
RODENTS-INSECTS	Number of Requests	24			3	6		2	4	1		5	3		
ROOF	Number of Requests	3			1						1			1	
SAFETY	Number of Requests	2												2	
SECURITY	Number of Requests	11		1		1	3	1	1		2		1	1	
SIGNS	Number of Requests	13	1	2		1	1	1	1	1		2	1	2	
SPECIAL EVENT	Number of Requests	13		2	5		1	2	1	1		1			
TABLES-CHAIRS	Number of Requests	14	1	1	1	1	2		2		2		4		
UNUSUAL NOISE	Number of Requests	1											1		
UNUSUAL SMELL	Number of Requests	2							1				1		