

Oneida Tribe of Indians of Wisconsin



Oneidas bringing several hundred bags of corn to Washington's starving army at Valley Forge, after the colonists had consistently refused to aid them.



UGWA DEMOLUM YATEHE
Because of the help of this Oneida Chief in cementing a friendship between the six nations and the colony of Pennsylvania, a new nation, the United States was made possible.

BC Meeting Materials December 23, 2015

Open Session

CERTIFICATION

I, the undersigned, as Secretary of the Oneida Business Committee, hereby certify that the following 171 pages are the Open Session meeting materials presented at a meeting duly called, noticed and held on the 23rd day of DECEMBER, 2015.

A handwritten signature in blue ink that reads "Lisa Summers". The signature is written in a cursive, flowing style.

Lisa Summers, Tribal Secretary
Oneida Business Committee



Oneida Business Committee

Executive Session

**9:00 a.m. Tuesday, December 22, 2015
BC Conference Room, 2nd floor, Norbert Hill Center**

Regular Meeting

**9:00 a.m. Wednesday, December 23, 2015
BC Conference Room, 2nd floor, Norbert Hill Center**

Agenda

To get a copy of the agenda, go to: <http://oneida-nsn.gov/>

I. CALL TO ORDER AND ROLL CALL

II. OPENING

A. Presentation of the United States flag flown in Southwest Asia in honor of the Oneida Tribe of Indians of Wisconsin

Sponsor: Jennifer Webster, Councilwoman

III. ADOPT THE AGENDA

IV. OATHS OF OFFICE

A. Oneida Nation Veterans Affairs Committee – Gerald Cornelius

V. MINUTES

A. Approve December 9, 2015, regular meeting minutes

Sponsor: Lisa Summers, Tribal Secretary

VI. RESOLUTIONS

A. Adopt resolution titled CY 2016 County Tribal Law Enforcement – Brown County

Sponsor: Lisa Summers, Tribal Secretary

B. Adopt resolution titled CY 2016 County Tribal Law Enforcement – Outagamie County

Sponsor: Lisa Summers, Tribal Secretary

VII. APPOINTMENTS *(No Requested Action)*

VIII. STANDING COMMITTEES

A. Legislative Operating Committee

Sponsor: Councilman Brandon Stevens, Chair

- 1. Accept December 2, 2015, Legislative Operating Committee meeting minutes**
- 2. Accept Legislative Operating Committee FY '15 4th quarter report**

B. Finance Committee

Sponsor: Tribal Treasurer Trish King, Chair

- 1. Approve December 14, 2015, Finance Committee meeting minutes**
- 2. Accept Finance Committee FY '15 4th quarter report**

C. Community Development Planning Committee

Sponsor: Councilman Tehassi Hill, Vice-Chair

- 1. Accept Community Development Planning Committee FY '15 4th quarter report *(No Report Submitted)***

D. Quality of Life Committee

Sponsor: Councilwoman Fawn Billie, Chair

- 1. Accept November 12, 2015, Quality of Life Committee meeting minutes**
- 2. Accept Quality of Life Committee FY '15 4th quarter report**

IX. GENERAL TRIBAL COUNCIL**A. Petitioner Frank Cornelius: Special GTC meeting to address four resolutions**

- 1) Audit of Oneida Seven Generations Corporation**
- 2) Oneida Seven Generations Corporation Return Money to Tribe**
- 3) Freedom of the Press**
- 4) Tax Oneida Business Committee for Failure to Dissolve Oneida Seven Generations Corporation**

Sponsor: Lisa Summers, Tribal Secretary

EXCERPT FROM DECEMBER 9, 2015: (1) Motion by Lisa Summers to accept the fiscal analyses of the four (4) resolutions, seconded by Brandon Stevens. Motion carried unanimously. (2) Motion by Lisa Summers to defer the legal analyses of the four (4) resolutions to the December 23, 2015, regular Business Committee meeting, seconded by Jennifer Webster. Motion carried unanimously.

EXCERPT FROM NOVEMBER 25, 2015: Motion by Lisa Summers to defer the fiscal analyses to the December 9, 2015, regular Business Committee meeting, seconded by Jennifer Webster. Motion carried with one abstention.

EXCERPT FROM SEPTEMBER 9, 2015: (1) Motion by Jennifer Webster to accept the update from Chief Counsel regarding legal analyses of resolutions 1-4, seconded by Brandon Stevens. Motion carried unanimously. (2) Amendment to the main motion by Melinda J. Danforth to provide a new due date of November 25, 2015, for the legal and financial analyses of resolutions 1-4, seconded by Lisa Summers. Motion carried unanimously.

EXCERPT FROM AUGUST 26, 2015: Motion by David Jordan to accept the legislative analyses for resolution 1-4, seconded by Jennifer Webster. Motion carried unanimously.

EXCERPT FROM AUGUST 17, 2015: (1) Motion by Lisa Summers to take this item from the table, seconded by David Jordan. Motion carried unanimously. (2) Motion by Jennifer Webster to forward the four resolutions to the Legislative, Law, Finance Offices for the appropriate analyses and for those analyses to be due at the September 9, 2015, regular Business Committee meeting, seconded by Lisa Summers. Motion carried unanimously. (3) Motion by Lisa Summers to request the Law Office provide a legal opinion about what occurs when a petition is submitted which does not have all the appropriate documentation that would go with the petition, seconded by Tehassi Hill. Motion carried with one abstention.

EXCERPT FROM AUGUST 12, 2015: Motion by Lisa Summers to adjourn at 2:06 p.m. and to direct the Tribal Secretary to coordinate Business Committee special meeting date for the remainder of this agenda, seconded by Brandon Stevens. Motion carried unanimously.

EXCERPT FROM JULY 22, 2015: Motion by Brandon Stevens to table this item to next regular Business Committee meeting, seconded by David Jordan. Motion carried unanimously.

EXCERPT FROM JULY 8, 2015: Motion by Tehassi Hill to accept the update as information and defer this item to the July 22, 2015, regular Business Committee meeting as agreed upon by the Business Committee members and the petitioner, seconded by David Jordan. Motion carried unanimously.

EXCERPT FROM JUNE 24, 2015: Motion by Fawn Billie to defer this item to the next regular Business Committee meeting and direct the Secretary to work with the petitioner to find a solution to the concerns, seconded by Tehassi Hill. Motion carried unanimously.

EXCERPT FROM MAY 27, 2015: Motion by David Jordan to direct the Secretary to reach out to Petitioner Frank Cornelius to request the four (4) resolutions mentioned in the petition be submitted in thirty (30) days, seconded by Lisa Summers. Motion carried unanimously.

EXCERPT FROM MAY 13, 2015: (1) Motion by Trish King to acknowledge receipt of the petition submitted by Frank Cornelius, seconded by Fawn Billie. Motion carried unanimously. (2) Motion by Trish King to send the verified petition to the Law, Finance, Legislative Reference and Direct Report Offices for legal, financial, legislative and administrative analyses to be completed; to direct the Law, Finance and Legislative Offices to submit the analyses to the Secretary within sixty (60) days and a that a progress report is submitted in forty-five (45) days, seconded by David Jordan. Motion carried unanimously. (3) Motion by David Jordan to direct the Direct Report Offices to submit the appropriate administrative analyses to the Secretary within thirty (30) days, seconded by Trish King. Motion carried unanimously.

B. Petitioner John E. Powless Jr: Per capita payments

Sponsor: Lisa Summers, Tribal Secretary

EXCERPT FROM SEPTEMBER 9, 2015: Motion by Jennifer Webster to provide an additional sixty (60) days for the Law and Finance Offices to submit the appropriate analyses, seconded by Lisa Summers. Motion carried unanimously.

EXCERPT FROM AUGUST 17, 2015: Motion by David Jordan to accept the legislative analysis for the per capita payments submitted by petitioner John E. Powless Jr., seconded by Trish King. Motion carried unanimously.

EXCERPT FROM AUGUST 12, 2015: Motion by Lisa Summers to adjourn at 2:06 p.m. and to direct the Tribal Secretary to coordinate Business Committee special meeting date for the remainder of this agenda, seconded by Brandon Stevens. Motion carried unanimously.

EXCERPT FROM JUNE 24, 2015: Motion by David Jordan to acknowledge receipt of the verified petition submitted by John E. Powless, Jr.; to send the verified petition to the Law, Finance, Legislative Reference and Direct Report Offices for the legal, financial, legislative and administrative analyses to be completed; to direct the Law, Finance and Legislative Reference Offices to submit the analyses to the Tribal Secretary's office within sixty (60) days, and that a progress report be submitted in forty-five (45) days; and to direct the Direct Report Offices to submit the appropriate administrative analyses to the Tribal Secretary's office within thirty (30) days, seconded by Tehassi Hill. Motion carried unanimously.

C. Petitioner Nancy Barton: To open an Emergency Food Pantry

Sponsor: Lisa Summers, Tribal Secretary

EXCERPT FROM OCTOBER 28, 2015: Motion by David Jordan to accept the verified petition submitted by Nancy Barton: To open an Emergency Food Pantry; to send the verified petition to the Law, Finance, Legislative Reference, and Direct Report Offices for the legal, financial, legislative, and administrative analyses to be completed; to direct the Law, Finance, and Legislative Reference Offices to submit the analyses to the Tribal Secretary's Office within sixty (60) days, and that a progress report be submitted in forty-five (45) days; and to direct the Direct Report Offices to submit the appropriate administrative analyses to the Tribal Secretary's Office within thirty (30) days, seconded by Fawn Billie. Motion carried unanimously.

X. UNFINISHED BUSINESS (No Requested Action)

XI. TABLED BUSINESS (No Requested Action)

XII. NEW BUSINESS

A. Accept update regarding Tribal ID cards for Age Restricted Products

Sponsor: Michele Doxtator, Area Manager/Retail Profits

B. Approve request to post one (1) vacancy on the Oneida Personnel Commission and for term to be carried out until March 28, 2017

Sponsor: Lisa Summers, Tribal Secretary

C. Accept recommendations from the Legislative Operating Committee regarding the Cemetery Action Plan

Sponsor: Brandon Stevens, Councilman

D. Approve request from Environmental Resource Board to lift the moratorium to allow access to Where the Waterbirds Nest

Sponsor: Tehassi Hill, Councilman

XIII. TRAVEL (No Requested Action)

A. Travel Reports

B. Travel Requests

XIV. REPORTS *(This section of the agenda is scheduled to begin at 1:30 p.m.)*

A. Operational Reports

- 1. Accept Emergency Management FY '15 4th quarter report** – Kaylynn Gresham, Director/Emergency Management

EXCERPT FROM DECEMBER 9, 2015: Motion by Lisa Summers to defer the Emergency Management FY '15 4th quarter report to the December 23, 2015, regular Business Committee meeting, seconded by Fawn Billie. Motion carried unanimously.

- 2. Accept Ombudsman FY '15 4th quarter report** – Dianne McLester-Heim, Ombudsman

B. Corporate Reports *(No Requested Action)*

C. Boards, Committees, and Commissions

- 1. Accept Land Claims Commission FY '15 4th quarter report** – Amelia Cornelius, Chair
Liaison: Brandon Stevens, Councilman

EXCERPT FROM DECEMBER 9, 2015: Motion by Lisa Summers to defer the Land Claims Commission FY '15 4th quarter report to the December 23, 2015, regular Business Committee meeting, seconded by David Jordan. Motion carried unanimously.

EXCERPT FROM NOVEMBER 25, 2015: Motion by Lisa Summers to defer the Land Claims Commission FY '15 4th quarter report to the December 9, 2015, regular Business Committee meeting and to have the Liaison follow-up with them to request somebody to be present, seconded by Brandon Stevens. Motion carried unanimously.

XV. EXECUTIVE SESSION

A. Reports

- 1. Accept Oneida Retail Enterprise FY '15 4th quarter report** – Michele Doxtator, Area Manager/Retail Profits
- 2. Accept Chief Counsel report** – Jo Anne House, Chief Counsel
- 3. Accept Chief Financial Officer report** – Larry Barton, Chief Financial Officer
- 4. Accept Intergovernmental Affairs and Communication report** – Nathan King, Director/Intergovernmental Affairs and Communication

B. Standing Items

- 1. Land Claims Strategy** (*No Requested Action*)
- 2. Goldwater suit – Indian Child Welfare case** (*No Requested Action*)
- 3. Oneida Golf Enterprise – Ladies Professional Golf Association**

C. Audit Committee

Sponsor: Councilman Tehassi Hill, Chair

- 1. Accept November 12, 2015, Audit Committee meeting minutes**
- 2. Approve Cage/Vault Compliance audit and lift confidentiality requirement to allow Tribal Members to view the audit**
- 3. Approve Player Tracking Compliance audit and lift confidentiality requirement to allow Tribal Members to view the audit**
- 4. Approve Card Games & Poker Rules of Play audit and lift confidentiality requirement to allow Tribal Member to view the audit**
- 5. Approve Craps Rules of Play audit and lift confidentiality requirement to allow Tribal Member to view the audit**
- 6. Approve Blackjack Rules of Play audit and lift confidentiality requirement to allow Tribal Member to view the audit**
- 7. Approve Ultimate Texas Hold'em Rules of Play audit and lift confidentiality requirement to allow Tribal Member to view the audit**
- 8. Approve Drop & Count Compliance audit and lift confidentiality requirement to allow Tribal Member to view the audit**

9. **Approve Bingo Compliance audit and lift confidentiality requirement to allow Tribal Member to view the audit**
10. **Approve Complimentary Items & Services audit and lift confidentiality requirement to allow Tribal Member to view the audit**
11. **Approve Pari-mutuel Wagering audit and lift confidentiality requirement to allow Tribal Member to view the audit**

D. Unfinished Business

1. Accept Update regarding Complaint # 2015-DR13-01

Sponsor: Fawn Billie, Councilwoman

EXCERPT FROM NOVEMBER 25, 2015: Motion by David Jordan to approve the extension request for complaint # 2015-DR13-01 to the December 22, 2015, executive session Business Committee meeting, seconded by Lisa Summers. Motion carried unanimously.

EXCERPT FROM SEPTEMBER 23, 2015: (1) Motion by Lisa Summers to take this item from the table, seconded by Fawn Billie. Motion carried unanimously. (2) Motion by David Jordan to assign Councilwoman Jennifer Webster, Councilwoman Fawn Billie, and Councilman Tehassi Hill to investigate complaint # 2015-DR13-01, seconded by Lisa Summers. Motion carried unanimously.

EXCERPT FROM SEPTEMBER 9, 2015: Motion by Lisa Summers to table this item, seconded by Brandon Stevens. Motion carried unanimously.

2. Defer Hospice Advantage Update for twenty-one (21) days

Sponsor: Jennifer Webster, Councilwoman

EXCERPT FROM OCTOBER 28, 2015: Motion by Lisa Summers to accept the update and to request the additional information be brought back to the Business Committee in thirty (30) days, seconded by David Jordan. Motion carried unanimously.

EXCERPT FROM OCTOBER 14, 2015: Motion by Lisa Summers to defer this item to Vice-Chairwoman Melinda J. Danforth and Councilwoman Jennifer Webster, as the Liaisons, for follow-up and to bring back recommendations to the October 28, 2015, regular Business Committee, seconded by Trish King. Motion carried unanimously.

3. Defer Finance Committee recommendation regarding Native Diversification Network – Procurement Technical Assistance Center (NDN-PTAC) donation request from Minnesota American Indian Chamber of Commerce for sixty (60) days

Sponsor: David Jordan, Councilman

EXCERPT FROM NOVEMBER 25, 2015: (1) Motion by Lisa Summers to accept the request for support and to defer item to the Finance Committee to review the request; to identify funding source; and to bring back a final recommendation for the December 23, 2015, regular Business Committee meeting, seconded by Fawn Billie. Motion carried unanimously. (2) Motion by Lisa Summers to defer this item to a four (4) member Business Committee team to work with the presenters on other opportunities NDN-PTAC may be able to provide for the Tribe, seconded by Jennifer Webster. Motion carried unanimously.

4. Review update regarding September Treasurer's Report (Preliminary Revised)

Sponsor: Lisa Summers, Tribal Secretary

EXCERPT FROM DECEMBER 9, 2015: Motion by Lisa Summers to accept the recommendations and to defer this item to the December 22, 2015, executive session Business Committee meeting, with a new deadline for material submission of December 15, 2015, seconded by Fawn Billie. Motion carried unanimously.

EXCERPT FROM NOVEMBER 25, 2015: Motion by Lisa Summers to request the Direct Reports submit a written explanation for any positive or negative variance of \$100,000 or more to be due December 2, 2015 for the December 9, 2015, regular Business Committee meeting, seconded by Jennifer Webster. Motion carried unanimously.

5. Approve the finalized Plan of Action related to Rules of Decorum

Sponsor: Lisa Summers, Tribal Secretary

EXCERPT FROM DECEMBER 9, 2015: Motion by Lisa Summers to request the Internal Security Department provide a Plan of Action related to Rules of Decorum and their enforcement and for the Plan of Action to be presented to the Business Committee on December 22, 2015, for input and feedback, seconded by Jennifer Webster. Motion carried unanimously.

6. Defer draft response regarding Complaint # 2015-DR13-02 to the January 13, 2016, regular Business Committee meeting

Sponsor: Lisa Summers, Tribal Secretary

EXCERPT FROM DECEMBER 9, 2015: Motion by Lisa Summers to accept complaint # 2015-DR13-02 as information and to defer item to the Tribal Secretary's Office to bring back a draft response for the December 23, 2015, regular Business Committee meeting, seconded by David Jordan. Motion carried unanimously.

7. Accept recommendations for follow-up to Complaint # 2015-CC-13

Sponsor: Trish King, Tribal Treasurer

EXCERPT FROM DECEMBER 9, 2015: Motion by Lisa Summers to accept complaint # 2015-CC-13 and to assign Councilwoman Fawn Billie, Councilman Tehassi Hill, and Treasurer Trish King for follow-up, seconded by David Jordan. Motion carried unanimously.

8. Review update regarding Complaint # 2015-CC-08

Sponsor: Lisa Summers, Tribal Secretary

EXCERPT FROM SEPTEMBER 23, 2015: Motion by Lisa Summers to accept the verbal update as information, seconded by David Jordan. Motion carried unanimously.

EXCERPT FROM SEPTEMBER 9, 2015: David Jordan to accept the request and to assign Secretary Lisa Summers and Councilman David Jordan to conduct follow-up, seconded by Lisa Summers. Motion carried unanimously.

EXCERPT FROM AUGUST 26, 2015: Motion by Lisa Summers to defer concern # 2015-CC-08 to the September 9, 2015, regular Business Committee meeting, seconded by David Jordan. Motion carried unanimously.

E. New Business

1. Review request regarding Powwow Committee Contract

Sponsor: Fawn Billie, Councilwoman

2. Approve request to release information regarding Kellogg Grant to Tribal Member

Sponsor: Tina Danforth, Tribal Chairwoman

3. Review applications for Oneida Gaming Commission vacancy and determine appropriate appointment

Sponsor: Lisa Summers, Tribal Secretary

4. Consider payment of Incentive Pay for November 2015

Sponsor: Lisa Summers, Tribal Secretary

XVI. ADJOURN

Posted on the Tribe's official website, www.oneida-nsn.gov, at 4:30 p.m., on Friday, December 18, 2015, pursuant to the Open Records and Open Meetings Law, section 7.17-1. For additional information, please call the Business Committee Support Office at (920) 869-4364.

The meeting packet of the open session materials for this meeting is available to Tribal members by going to the Members-Only section of the Tribe's official website at: www.oneida-nsn.gov/MembersOnly

For information about this meeting, please call the Business Committee Support Office at (920) 869-4364 or (800) 236-2214.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 12 / 23 / 15

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Presentation of United States flag that was flown in Southwest Asia in honor of the Oneida Tribe of Indians of WI

3. Supporting Materials

Report Resolution Contract

Other:

1. 3.

2. 4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Angela J. Parks
Your Name, Title / Dept. or Tribal Member

Additional Requestor: Submitted by: Danelle Wilson, Executive Assistant/Office of Tehassi Hill
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

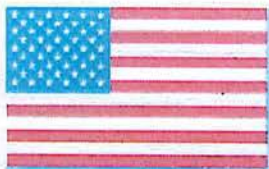
Describe the purpose, background/history, and action requested:

Angela Parks was deployed in Southwest Asia and has an United States Flag which was flown in honor of the Oneida Tribe of Indians of WI. She would like to present the flag and certificates to the Oneida Business Committee.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf OR print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org



UNITED STATES AIR FORCE

This is to certify the accompanying American flag was flown on the 30th day of August 2015, in your honor, aboard a USAF C-130 Aircraft during combat missions over the skies of Iraq and Kuwait .

This flag is presented to

Oneida Tribe of Indians of Wisconsin

On behalf of Angela Parks,
the men and women of the 737th Expeditionary Airlift Squadron ,
and the crew of CROME 68 while deployed to Southwest Asia,
supporting America's war on terrorism through Operation Inherent Resolve.



Pilot - Maj Michael Ramsay
Co-Pilot - Capt Lee Wilson
Navigator - Capt Tom Dorsett
Flight Engineer - MSgt Michael Martin
Loadmaster - CMSgt Thomas Glover
Loadmaster - SrA Andrew Victor

Lt Col Christopher D Davis
737 EAS Commander



AIR FORCE SPECIAL OPERATIONS DETACHMENT




The accompanying United States Flag was flown in the face of the enemy, illuminated by the light of justice, and bears witness to the removal of terrorist forces threatening freedom. It was flown, with great pride and honor during combat missions, this month of September, on the AC-130U "Spooky" gunship, the AC-130W "Stinger II," and the MC-130H "Talon II," in support of Operation **INHERENT RESOLVE**.

This flag is presented on behalf of the aircrew to

Oneida Tribe of Indians of Wisconsin


Air Force Special Operations
Detachment Commander


Lt Col Lance Rosa-Miranda

MC-130H Mission Commander


Lt Col Scott Giller

AC-130 Mission Commander


Lt Col Adam E. Moore

"POW/MIA - We will not forget"



UNITED STATES AIR FORCE



This is to certify the accompanying American flag was flown on the 24th day of July 2015, in your honor aboard a USAF C-17A Globemaster III aircraft, tail number 09-9209 during combat missions over the skies of Kuwait and Iraq.

This flag is presented to

Oneida Tribe of Indians of Wisconsin

on behalf of

Angela Parks, the men and women of the 816th EAS/DET 1, and the crew of Moose 41, while deployed to Ali Al Salem Air Base, Kuwait, supporting Global War On Terrorism during Operation Inherent Resolve.



Major Luke J. Fisher
816th EAS/DET 1
Commander





46th Expeditionary Reconnaissance Squadron

Ali Al Salem AB, Kuwait



To all who read this:

Let it be known that this American Flag was flown on a mission to an undisclosed location on the 19th day of August 2015, aboard an MQ-1B Predator, Tail 194. This mission was flown in support of Operation Inherent Resolve to find and destroy those who threaten our country and our allies.

This flag is hereby presented to:

Oneida Tribe of Indians of Wisconsin

for outstanding support to the nation and our veterans, brothers and sisters in arms.



*Lance O'Nishea, 1st Lt, USAF
Pilot, 46 ERS*



*Terril Davis, SrA, USAF
Sensor Operator, 46 ERS*



Oneida Business Committee Agenda Request

1. Meeting Date Requested: 12 / 23 / 15

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Administer Oath of Office to Gerald Cornelius to the Oneida Nation Veterans Affairs Committee.

3. Supporting Materials

Report Resolution Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor:

Kathleen M. Metoxen, Executive Tribal Clerk

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

The posting was in the October 1, 2015 issue of the Kalihwisaks for (1) vacancy on the Oneida Nation Veterans Affairs Committee for a (3) year term with the deadline of November 6, 2015. There were (2) applicants for the (1) vacancy on the Oneida Nation Veterans Affairs Committee. The appointment was made on the December 9, 2015 BC Agenda.

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 12 / 23 / 15

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Approve December 9, 2015, regular meeting minutes

3. Supporting Materials

Report Resolution Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Heather Heuer, Information Management Specialist/BC Support Office
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

DRAFT



Oneida Business Committee

Executive Session

9:00 a.m. Tuesday, December 8, 2015

BC Conference Room, 2nd floor, Norbert Hill Center

Regular Meeting

9:00 a.m. Wednesday, December 9, 2015

BC Conference Room, 2nd floor, Norbert Hill Center

Minutes – DRAFT

EXECUTIVE SESSION

Present: Chairwoman Tina Danforth, Treasurer Trish King, Secretary Lisa Summers, Council members: Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens;

Not Present: Vice-Chairwoman Melinda J. Danforth, Councilwoman Jennifer Webster;

Arrived at: ;

Others present: Jo Anne House, Troy Parr, Scott Cottrell, Bruce Danforth, Chris Johns, Michele Doxtator, Larry Barton, Don White, Scott Denny, Geraldine Danforth, Joanie Buckley, Nathan King, Dianne McLester Heim, Kaylynn Gresham, Louise Cornelius, Janice Hirth, Josh Doxtator, Steven Ninham, Kelly Mosey, Jeff Bowman, Joe Nicks, Becky Demmith, Pete King III, Jim Bittorf, Michelle Anderson-Danforth;

REGULAR MEETING

Present: Chairwoman Tina Danforth, Treasurer Trish King, Secretary Lisa Summers, Council members: Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Jennifer Webster;

Not Present: Vice-Chairwoman Melinda J. Danforth;

Arrived at: ;

Others present: Jo Anne House, Heather Heuer, Bill Graham, Brad Graham, Nancy Barton, Mike Debraska, Madelyn Genskow, Chris Johnson, Danelle Wilson, Troy Parr, Michelle Mays, Rhiannon Metoxen, Pat Pelky, Larry Barton, Lisa Liggins, Brian Doxtator, Cathy Metoxen, Kathy Metoxen, Dawn Moon-Kopetsky, Paul Witek, Lora Skenandore, Wes Martin Jr., Rae Skenandore, Chris Johns, Pete King III, Joanie Buckley, Wilbert Rentmeester, Jeff Metoxen, Cheryl Stevens, Dawn Walschinski, Racquel Hill, Bill Vervoort, Shad Webster, Gene Schubert, Cheryl Skolaski, Racquel Hill, Bonnie Pigman;

I. CALL TO ORDER AND ROLL CALL Chairwoman Tina Danforth at 9:00 a.m.

For the record: Vice-Chairwoman Melinda J. Danforth is on maternity leave until next February.

II. OPENING by Councilman Tehassi Hill

DRAFT

III. ADOPT THE AGENDA (00:03:40)

Motion by Lisa Summers to adopt the agenda as presented, seconded by Fawn Billie. Motion carried unanimously:

- Ayes: Fawn Billie, Tehassi Hill, David Jordan, Trish King, Lisa Summers, Brandon Stevens, Jennifer Webster
- Not Present: Melinda J. Danforth

IV. OATHS OF OFFICE (No Requested Action)

V. MINUTES (00:11:45)

A. Approve November 19, 2015, special meeting minutes

Sponsor: Lisa Summers, Tribal Secretary

Motion by David Jordan to approve the November 19, 2015, special meeting minutes, seconded by Lisa Summers. Motion carried with one abstention:

- Ayes: Fawn Billie, Tehassi Hill, David Jordan, Trish King, Lisa Summers, Brandon Stevens
- Abstained: Jennifer Webster
- Not Present: Melinda J. Danforth

B. Approve November 25, 2015, regular meeting minutes

Sponsor: Lisa Summers, Tribal Secretary

Motion by David Jordan to approve the November 25, 2015, regular meeting minutes, seconded by Lisa Summers. Motion carried with one abstention:

- Ayes: Fawn Billie, David Jordan, Trish King, Lisa Summers, Brandon Stevens, Jennifer Webster
- Abstained: Tehassi Hill
- Not Present: Melinda J. Danforth

VI. RESOLUTIONS (00:12:45)

A. Adopt resolution titled Guidance for Implementing Fiscal Year 2016 Budget and Developing Fiscal Year 2017 and Fiscal Year 2018 Budget

Sponsor: Trish King, Tribal Treasurer

Motion by Lisa Summers to adopt resolution 12-09-15-A Guidance for Implementing Fiscal Year 2016 Budget and Developing Fiscal Year 2017 and Fiscal Year 2018 Budget, seconded by Jennifer Webster. Motion carried unanimously:

- Ayes: Fawn Billie, Tehassi Hill, David Jordan, Trish King, Lisa Summers, Brandon Stevens, Jennifer Webster
- Not Present: Melinda J. Danforth

DRAFT**VII. APPOINTMENTS (00:26:20)****A. Appoint Gerald B. Cornelius to the Oneida Nation Veterans Affairs Committee**

Sponsor: Tina Danforth, Tribal Chairwoman

Motion by Lisa Summers to appoint Gerald B. Cornelius to the Oneida Nation Veterans Affairs Committee, seconded by Fawn Billie. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Trish King, Lisa Summers,
Brandon Stevens, Jennifer Webster

Not Present: Melinda J. Danforth

VIII. STANDING COMMITTEES (00:26:44)**A. Legislative Operating Committee**

Sponsor: Councilman Brandon Stevens, Chair

1. Accept November 18, 2015, Legislative Operating Committee meeting minutes

Motion by Brandon Stevens to accept the November 18, 2015, Legislative Operating Committee meeting minutes, seconded by Fawn Billie. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Trish King, Lisa Summers,
Brandon Stevens, Jennifer Webster

Not Present: Melinda J. Danforth

B. Finance Committee

Sponsor: Tribal Treasurer Trish King, Chair

1. Approve November 30, 2015, Finance Committee meeting minutes

Motion by David Jordan to approve the November 30, 2015, Finance Committee meeting minutes, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Trish King, Lisa Summers,
Brandon Stevens, Jennifer Webster

Not Present: Melinda J. Danforth

C. Community Development Planning Committee *(No Requested Action)***D. Quality of Life *(No Requested Action)***

DRAFT**IX. GENERAL TRIBAL COUNCIL (00:40:46)**

Treasurer Trish King departs at 9:41 a.m.

Treasurer Trish King returns at 9:44 a.m.

A. Petitioner Frank Cornelius: Special GTC meeting to address four resolutions

- 1) Audit of Oneida Seven Generations Corporation**
- 2) Oneida Seven Generations Corporation Return Money to Tribe**
- 3) Freedom of the Press**
- 4) Tax Oneida Business Committee for Failure to Dissolve Oneida Seven Generations Corporation**

Sponsor: Lisa Summers, Tribal Secretary

EXCERPT FROM NOVEMBER 25, 2015: Motion by Lisa Summers to defer the fiscal analyses to the December 9, 2015, regular Business Committee meeting, seconded by Jennifer Webster. Motion carried with one abstention.

EXCERPT FROM SEPTEMBER 9, 2015: (1) Motion by Jennifer Webster to accept the update from Chief Counsel regarding legal analyses of resolutions 1-4, seconded by Brandon Stevens. Motion carried unanimously. (2) Amendment to the main motion by Melinda J. Danforth to provide a new due date of November 25, 2015, for the legal and financial analyses of resolutions 1-4, seconded by Lisa Summers. Motion carried unanimously.

EXCERPT FROM AUGUST 26, 2015: Motion by David Jordan to accept the legislative analyses for resolution 1-4, seconded by Jennifer Webster. Motion carried unanimously.

EXCERPT FROM AUGUST 17, 2015: (1) Motion by Lisa Summers to take this item from the table, seconded by David Jordan. Motion carried unanimously. (2) Motion by Jennifer Webster to forward the four resolutions to the Legislative, Law, Finance Offices for the appropriate analyses and for those analyses to be due at the September 9, 2015, regular Business Committee meeting, seconded by Lisa Summers. Motion carried unanimously. (3) Motion by Lisa Summers to request the Law Office provide a legal opinion about what occurs when a petition is submitted which does not have all the appropriate documentation that would go with the petition, seconded by Tehassi Hill. Motion carried with one abstention.

EXCERPT FROM AUGUST 12, 2015: Motion by Lisa Summers to adjourn at 2:06 p.m. and to direct the Tribal Secretary to coordinate Business Committee special meeting date for the remainder of this agenda, seconded by Brandon Stevens. Motion carried unanimously.

EXCERPT FROM JULY 22, 2015: Motion by Brandon Stevens to table this item to next regular Business Committee meeting, seconded by David Jordan. Motion carried unanimously.

EXCERPT FROM JULY 8, 2015: Motion by Tehassi Hill to accept the update as information and defer this item to the July 22, 2015, regular Business Committee meeting as agreed upon by the Business Committee members and the petitioner, seconded by David Jordan. Motion carried unanimously.

EXCERPT FROM JUNE 24, 2015: Motion by Fawn Billie to defer this item to the next regular Business Committee meeting and direct the Secretary to work with the

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petitioner to find a solution to the concerns, seconded by Tehassi Hill. Motion carried unanimously.

EXCERPT FROM MAY 27, 2015: Motion by David Jordan to direct the Secretary to reach out to Petitioner Frank Cornelius to request the four (4) resolutions mentioned in the petition be submitted in thirty (30) days, seconded by Lisa Summers. Motion carried unanimously.

EXCERPT FROM MAY 13, 2015: (1) Motion by Trish King to acknowledge receipt of the petition submitted by Frank Cornelius, seconded by Fawn Billie. Motion carried unanimously. (2) Motion by Trish King to send the verified petition to the Law, Finance, Legislative Reference and Direct Report Offices for legal, financial, legislative and administrative analyses to be completed; to direct the Law, Finance and Legislative Offices to submit the analyses to the Secretary within sixty (60) days and a that a progress report is submitted in forty-five (45) days, seconded by David Jordan. Motion carried unanimously. (3) Motion by David Jordan to direct the Direct Report Offices to submit the appropriate administrative analyses to the Secretary within thirty (30) days, seconded by Trish King. Motion carried unanimously.

Motion by Lisa Summers to accept the fiscal analyses of the four (4) resolutions of the Cornelius petition, seconded by Brandon Stevens. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Trish King, Lisa Summers,
Brandon Stevens, Jennifer Webster

Not Present: Melinda J. Danforth

Councilman Tehassi Hill departs at 9:49 a.m.

Councilman Tehassi Hill returns at 9:52 a.m.

Motion by Lisa Summers to defer the legal analyses of the four (4) resolutions to the December 23, 2015, regular Business Committee meeting, seconded by Jennifer Webster.

Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Trish King, Lisa Summers,
Brandon Stevens, Jennifer Webster

Not Present: Melinda J. Danforth

B. Accept legal review of Referendum Question regarding a Tribal Sales Tax

Sponsor: Jo Anne House, Chief Counsel

Motion by Lisa Summers to accept the legal review of Referendum Question regarding a Tribal Sales Tax and to defer this item to the July 16, 2016, Semi-Annual General Tribal Council meeting, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Trish King, Lisa Summers,
Brandon Stevens, Jennifer Webster

Not Present: Melinda J. Danforth

DRAFT**C. Accept legal review of Referendum Question regarding an Austin Straubel Airport Seat Tax**

Sponsor: Jo Anne House, Chief Counsel

Motion by Lisa Summers to accept the legal review of Referendum Question regarding an Austin Straubel Airport Seat Tax and to defer this item to the July 16, 2016, Semi-Annual General Tribal Council meeting, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Trish King, Lisa Summers,
Brandon Stevens, Jennifer Webster

Not Present: Melinda J. Danforth

X. UNFINISHED BUSINESS (00:58:18)**A. Approve Tribal Members' requests regarding Sacred Burial Grounds**

Sponsor: Lisa Summers, Tribal Secretary

EXCERPT FROM NOVEMBER 25, 2015: Motion by Jennifer Webster to request the Division Director of Environmental Health and Safety, Pat Pelky, to give an update at the December 9, 2015, regular Business Committee meeting, seconded by David Jordan. Motion carried opposed.

Motion by Lisa Summers to accept the update from the Director of Division of Land Management dated December 1, 2015, regarding the subject of surrounding properties for the Sacred Burial Grounds and to request the Environmental Resource Board Liaison follow-up with them on receiving their formal recommendations on the moratorium, seconded by Tehassi Hill. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Trish King, Lisa Summers,
Brandon Stevens, Jennifer Webster

Not Present: Melinda J. Danforth

XI. TABLED BUSINESS (No Requested Action)**XII. NEW BUSINESS (1:25:20)**

Councilman David Jordan departs at 10:42 a.m.

Councilman David Jordan returns at 10:49 a.m.

A. Approve Work Plan for CIP # 14-002 Cemetery Improvements

Sponsor: Troy Parr, Assistant Division Director/Development

Motion by Lisa Summers to approve the Work Plan for CIP # 14-002 Cemetery Improvements, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Trish King, Lisa Summers,
Brandon Stevens, Jennifer Webster

Not Present: Melinda J. Danforth

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Motion by Lisa Summers to request an update be brought back to the first Business Committee meeting in June of 2016 for CIP # 14-002 Cemetery Improvements, seconded by Jennifer Webster. Motion withdrawn.

Motion by Lisa Summers to request this be a standing item on the second regular Business Committee meeting agenda of each month starting in January of 2016 for updates, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Trish King, Lisa Summers,
Brandon Stevens, Jennifer Webster
Not Present: Melinda J. Danforth

Secretary Lisa Summers departs at 10:58 a.m.
Councilwoman Fawn Billie departs at 11:06 a.m.
Secretary Lisa Summers returns at 11:08 a.m.
Councilwoman Fawn Billie returns at 11:15 a.m.

**B. Approve Tribal Members' four (4) requests regarding area designation # 18
'Where the Water Birds Nest' as identified in the Public Use of Land Law**

Sponsor: Tina Danforth, Tribal Chairwoman

Motion by Lisa Summers to accept the verbal update, seconded by Tehassi Hill. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Trish King, Lisa Summers,
Brandon Stevens, Jennifer Webster
Not Present: Melinda J. Danforth

**C. Approve Amendment to the Oneida Tribe of Indians of Wisconsin – Enterprise
401(k) Plan with Transamerica**

Sponsor: Larry Barton, Chief Financial Officer

Motion by Lisa Summers to approve the Amendment to the Oneida Tribe of Indians of Wisconsin – Enterprise 401(k) Plan with Transamerica to be contingent upon a legal review to be provided, seconded by Fawn Billie. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Trish King, Lisa Summers,
Brandon Stevens, Jennifer Webster
Not Present: Melinda J. Danforth

DRAFT**D. Approve Amendment to the Oneida Tribe of Indians of Wisconsin – Governmental 401(k) Plan with Transamerica**

Sponsor: Larry Barton, Chief Financial Officer

Motion by Lisa Summers to approve the Amendment to the Oneida Tribe of Indians of Wisconsin – Governmental 401(k) Plan with Transamerica to be contingent upon a legal review to be provided, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Trish King, Lisa Summers, Brandon Stevens, Jennifer Webster

Not Present: Melinda J. Danforth

E. Request Internal Security Department to provide parameters/guidelines for General Tribal Council meetings

Sponsor: Lisa Summers, Tribal Secretary

Motion by Lisa Summers to request the Internal Security Department provide a Plan of Action related to Rules of Decorum and their enforcement and for the Plan of Action to be presented to the Business Committee on December 22, 2015, for input and feedback, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Trish King, Lisa Summers, Brandon Stevens, Jennifer Webster

Not Present: Melinda J. Danforth

Motion by Fawn Billie to recess at 12:09 p.m. until 1:30 p.m., seconded by David Jordan.

Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Trish King, Lisa Summers, Brandon Stevens, Jennifer Webster

Not Present: Melinda J. Danforth

Called to order by Chairwoman Tina Danforth at 1:31 p.m.

Vice-Chairwoman Melinda J. Danforth, Treasurer Trish King, Secretary Lisa Summers, and Councilwoman Jennifer Webster not present.

XIII. TRAVEL (5:48:30)**A. Travel Reports****1. Accept travel report – Chairwoman Tina Danforth – Wisconsin Discretionary Transfer Rule Hearing – Madison, WI – November 9-10, 2015**

Motion by David Jordan to accept the travel report – Chairwoman Tina Danforth – Wisconsin Discretionary Transfer Rule Hearing – Madison, WI – November 9-10, 2015, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Brandon Stevens, Jennifer Webster

Not Present: Melinda J. Danforth, Trish King

DRAFT**2. Accept travel report – Councilman Brandon Stevens – National Indian Gaming Association (NIGA) Mid-Year Conference 2015 – Hollywood, FL – November 1-4, 2015**

Motion by David Jordan to accept the travel report – Councilman Brandon Stevens – National Indian Gaming Association (NIGA) Mid-Year Conference 2015 – Hollywood, FL – November 1-4, 2015, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Brandon Stevens, Jennifer Webster

Not Present: Melinda J. Danforth, Trish King

3. Accept travel report – Councilman Brandon Stevens – Bemidji Area Awards Ceremony – Bemidji, MN – October 22-24, 2015

Motion by David Jordan to accept the travel report – Councilman Brandon Stevens – Bemidji Area Awards Ceremony – Bemidji, MN – October 22-24, 2015, seconded by Fawn Billie.

Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Brandon Stevens, Jennifer Webster

Not Present: Melinda J. Danforth, Trish King

B. Travel Requests**1. Approve travel request – Chairwoman Tina Danforth – Aboriginal Financial Officers Association (AFOA) Canada National Conference – Montreal, Quebec – February 16-19, 2016**

Motion by David Jordan to approve the travel request travel request – Chairwoman Tina Danforth – Aboriginal Financial Officers Association (AFOA) Canada National Conference – Montreal, Quebec – February 16-19, 2015, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Brandon Stevens, Jennifer Webster

Not Present: Melinda J. Danforth, Trish King

DRAFT**XIV. REPORTS (3:09:10) (This section of the agenda is scheduled to begin at 1:30 p.m.)**

Secretary Lisa Summers arrives at 1:32 p.m.
Councilman Tehassi Hill departs at 1:48 p.m.
Councilwoman Jennifer Webster arrives at 1:53 p.m.
Councilman Tehassi Hill returns at 1:55 p.m.

A. Operational Reports**1. Accept Self-Governance FY '15 4th quarter report – Chis Johns, Self-Governance Coordinator**

Motion by David Jordan to accept the Self-Governance FY '15 4th quarter report, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Brandon Stevens, Jennifer Webster
 Not Present: Melinda J. Danforth, Trish King

2. Defer Emergency Management FY '15 4th quarter report – Kaylynn Gresham, Director/Emergency Management

Motion by Lisa Summers to defer the Emergency Management FY '15 4th quarter report to the December 23, 2015, regular Business Committee meeting, seconded by Fawn Billie. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Brandon Stevens, Jennifer Webster
 Not Present: Melinda J. Danforth, Trish King

Secretary Lisa Summers departs at 2:07 p.m.
Secretary Lisa Summers returns at 2:10 p.m.
Councilman Brandon Stevens departs at 2:42 p.m.
Councilman Brandon Stevens returns at 3:00 p.m.

3. Accept Internal Services Division FY '15 4th quarter report – Joanie Buckley, Division Director/Internal Services

Motion by Jennifer Webster to accept the Internal Services Division FY '15 4th quarter report, seconded by David Jordan. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Brandon Stevens, Jennifer Webster
 Not Present: Melinda J. Danforth, Trish King

DRAFT**B. Corporate Reports****1. Accept Bay Bancorporation Inc. FY '15 4th quarter report – Jeff Bowman, President**

Liaison: Tina Danforth, Tribal Chairwoman

Motion by Lisa Summers to accept the Bay Bancorporation Inc. FY '15 4th quarter report, seconded by David Jordan. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Brandon Stevens, Jennifer Webster

Not Present: Melinda J. Danforth, Trish King

2. Accept Oneida Seven Generations Corporation FY '15 4th quarter report – Pete King III, Agent

Liaison: Tina Danforth, Tribal Chairwoman

Motion by Lisa Summers to accept the Oneida Seven Generations Corporation FY '15 4th quarter report, seconded by Tehassi Hill. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Brandon Stevens, Jennifer Webster

Not Present: Melinda J. Danforth, Trish King

3. Accept Oneida Golf Enterprise FY '15 4th quarter report – Janice Skenandore Hirth, Agent

Liaison: Trish King, Tribal Treasurer

Motion by David Jordan to accept the Oneida Golf Enterprise FY '15 4th quarter report, noting the representatives were present for the executive session on December 8, 2015, seconded by Brandon Stevens. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Brandon Stevens, Jennifer Webster

Not Present: Melinda J. Danforth, Trish King

4. Accept Oneida Airport Hotel Corporation FY '15 4th quarter report – Janice Skenandore Hirth, President

Liaison: Trish King, Tribal Treasurer

Motion by Lisa Summers to accept the Oneida Airport Hotel Corporation FY '15 4th quarter report, noting the representatives were present for the executive session on December 8, 2015, seconded by David Jordan. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Brandon Stevens, Jennifer Webster

Not Present: Melinda J. Danforth, Trish King

Councilman David Jordan departs at 3:39 p.m.

Councilman David Jordan returns at 3:45 p.m.

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- 5. Accept Oneida Total Integrated Enterprise FY '15 4th quarter report – Butch Rentmeester, Chair**
Liaison: Tehassi Hill, Councilman

Motion by David Jordan to accept the Oneida Total Integrated Enterprise FY '15 4th quarter report, seconded by Lisa Summers. Motion carried unanimously:

- Ayes: Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Brandon Stevens, Jennifer Webster
Not Present: Melinda J. Danforth, Trish King

- 6. Accept Oneida Engineering Science & Construction Group, LLC FY '15 4th quarter report – Jacquelyn Zalim, Board Chair**
Liaison: Tehassi Hill, Councilman

Motion by Lisa Summers to accept the Oneida Engineering Science & Construction Group, LLC FY '15 4th quarter report, seconded by Jennifer Webster. Motion carried unanimously:

- Ayes: Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Brandon Stevens, Jennifer Webster
Not Present: Melinda J. Danforth, Trish King

Motion by Lisa Summers to request the Chair of Oneida Engineering Science & Construction Group, LLC to provide the Business Committee with MS2 and SRS employee information by the end of the week, seconded by Jennifer Webster. Motion carried unanimously:

- Ayes: Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Brandon Stevens, Jennifer Webster
Not Present: Melinda J. Danforth, Trish King

C. Boards, Committees, and Commissions

- 1. Accept Land Claims Commission FY '15 4th quarter report – Amelia Cornelius, Chair**
Liaison: Brandon Stevens, Councilman

EXCERPT FROM NOVEMBER 25, 2015: Motion by Lisa Summers to defer the Land Claims Commission FY '15 4th quarter report to the December 9, 2015, regular Business Committee meeting and to have the Liaison follow-up with them to request somebody to be present, seconded by Brandon Stevens. Motion carried unanimously.

Motion by Lisa Summers to defer the Land Claims Commission FY '15 4th quarter report to the December 23, 2015, regular Business Committee meeting, seconded by David Jordan. Motion carried unanimously:

- Ayes: Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Brandon Stevens, Jennifer Webster
Not Present: Melinda J. Danforth, Trish King

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**2. Accept Land Commission FY '15 4th quarter report – Amelia Cornelius, Chair
Liaison: Tehassi Hill, Councilman**

EXCERPT FROM NOVEMBER 25, 2015: Motion by Lisa Summers to defer the Land Commission FY '15 4th quarter report to the December 9, 2015, regular Business Committee meeting and to have the Liaison follow-up with them to request somebody to be present, seconded by Fawn Billie. Motion carried unanimously.

Motion by David Jordan to accept the Land Commission FY '15 4th quarter report, seconded by Brandon Stevens. Motion carried unanimously:

- Ayes: Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Brandon Stevens, Jennifer Webster
- Not Present: Melinda J. Danforth, Trish King

XV. EXECUTIVE SESSION (5:57:10)

A. Reports

1. Accept Chief Counsel report – Jo Anne House, Chief Counsel

Motion by David Jordan to accept the Chief Counsel report, seconded by Tehassi Hill. Motion carried unanimously:

- Ayes: Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Brandon Stevens, Jennifer Webster
- Not Present: Melinda J. Danforth, Trish King

2. Accept Bay Bancorporation Inc. FY '15 4th quarter report – Jeff Bowman, President

Liaison: Tina Danforth, Tribal Chairwoman

Motion by Lisa Summers to accept the Bay Bancorporation Inc. FY '15 4th quarter report, seconded by Tehassi Hill. Motion carried unanimously:

- Ayes: Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Brandon Stevens, Jennifer Webster
- Not Present: Melinda J. Danforth, Trish King

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- 3. Accept Oneida Seven Generations Corporation FY '15 4th quarter report –**
 Pete King III, Agent
 Liaison: Tina Danforth, Tribal Chairwoman

Motion by Jennifer Webster to accept the Oneida Seven Generations Corporation FY '15 4th quarter report, seconded by Fawn Billie. Motion carried with one abstention:

Ayes: Fawn Billie, Tehassi Hill, Lisa Summers, Brandon Stevens, Jennifer Webster
 Abstained: David Jordan
 Not Present: Melinda J. Danforth, Trish King
 For the record: Councilman David Jordan stated I had to leave for another meeting.

- 4. Accept Oneida Golf Enterprise FY '15 4th quarter report –** Janice Skenandore Hirth, Agent
 Liaison: Trish King, Tribal Treasurer

Motion by Tehassi Hill to accept the Oneida Golf Enterprise FY '15 4th quarter report, seconded by Fawn Billie. Motion carried with one abstention:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Jennifer Webster
 Abstained: Lisa Summers
 Not Present: Melinda J. Danforth, Trish King

- 5. Accept Oneida Airport Hotel Corporation FY '15 4th quarter report –** Janice Skenandore Hirth, President
 Liaison: Trish King, Tribal Treasurer

Motion by David Jordan to accept the Oneida Airport Hotel Corporation FY '15 4th quarter report, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Brandon Stevens, Jennifer Webster
 Not Present: Melinda J. Danforth, Trish King

- 6. Accept Oneida Total Integrated Enterprise FY '15 4th quarter report –** Butch Rentmeester, Chair
 Liaison: Tehassi Hill, Councilman

Motion by Jennifer Webster to accept the Oneida Total Integrated Enterprise FY '15 4th quarter report, seconded by Tehassi Hill. Motion carried with one abstention:

Ayes: Fawn Billie, Tehassi Hill, Lisa Summers, Brandon Stevens, Jennifer Webster
 Abstained: David Jordan
 Not Present: Melinda J. Danforth, Trish King

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- 7. Accept Oneida Engineering Science & Construction Group, LLC FY '15 4th quarter report** – Jacquelyn Zalim, Board Chair
Liaison: Tehassi Hill, Councilman

Motion by Jennifer Webster to accept the Oneida Engineering Science & Construction Group, LLC FY '15 4th quarter report, seconded by Tehassi Hill. Motion carried with one abstention:

Ayes: Fawn Billie, Tehassi Hill, Lisa Summers, Brandon Stevens, Jennifer Webster
Abstained: David Jordan
Not Present: Melinda J. Danforth, Trish King

B. Standing Items**1. Land Claims Strategy**

Sponsor: Nathan King, Director/Intergovernmental Affairs and Communication

Motion by Lisa Summers to accept the recommendation and to direct the Intergovernmental Affairs and Communications Director to coordinate the necessary follow-ups, with a mid-January 2016 target date, seconded by David Jordan. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Brandon Stevens, Jennifer Webster
Not Present: Melinda J. Danforth, Trish King

2. Goldwater suit – Indian Child Welfare case

Sponsor: Nathan King, Director/Intergovernmental Affairs and Communication

Motion by Lisa Summers to accept the recommendations provided and to have the Tribal Secretary and Chief Counsel complete appropriate follow-ups, seconded by David Jordan. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Brandon Stevens, Jennifer Webster
Not Present: Melinda J. Danforth, Trish King

C. Audit Committee

Sponsor: Councilman Tehassi Hill, Chair

1. Approve Mini Baccarat Rules of Play audit and lift confidentiality requirement to allow Tribal Members to view the audit

Motion by David Jordan to approve the Mini Baccarat Rules of Play audit and to lift confidentiality requirement to allow Tribal Members to view the audit, seconded by Fawn Billie. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Trish King, Lisa Summers, Brandon Stevens, Jennifer Webster
Not Present: Melinda J. Danforth, Trish King

DRAFT**2. Approve Title 31 audit and lift confidentiality requirement to allow Tribal Members to view the audit**

Motion by Tehassi Hill to approve the Title 31 audit and to lift confidentiality requirement to allow Tribal Members to view the audit, seconded by Brandon Stevens. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Brandon Stevens, Jennifer Webster
 Not Present: Melinda J. Danforth, Trish King

3. Approve Roulette Rules of Play audit and lift confidentiality requirement to allow Tribal Members to view the audit

Motion by Jennifer Webster to approve the Roulette Rules of Play audit and to lift confidentiality requirement to allow Tribal Members to view the audit, seconded by Tehassi Hill. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Brandon Stevens, Jennifer Webster
 Not Present: Melinda J. Danforth, Trish King

D. Unfinished Business**1. Approve two (2) requests regarding September Treasurer's Report (Preliminary Revised)**

Sponsor: Lisa Summers, Tribal Secretary

EXCERPT FROM NOVEMBER 25, 2015: Lisa Summers to request the Direct Reports submit a written explanation for any positive or negative variance of \$100,000 or more to be due December 2, 2015 for the December 9, 2015, regular Business Committee meeting, seconded by Jennifer Webster. Motion carried unanimously.

Motion by Lisa Summers to accept the recommendations and to defer this item to the December 22, 2015, executive session Business Committee meeting, with a new deadline for material submission of December 15, 2015, seconded by Fawn Billie. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Brandon Stevens, Jennifer Webster
 Not Present: Melinda J. Danforth, Trish King

DRAFT**2. Review Print Shop - Mail Center Operational plan**

Sponsor: Joanie Buckley, Division Director/Internal Services

EXCERPT FROM SEPTEMBER 23, 2015: Motion by Brandon Stevens to accept the update as information, seconded by Fawn Billie. Motion carried unanimously.

EXCERPT FROM SEPTEMBER 9, 2015: (1) Motion by Jennifer Webster to accept this item as information, seconded by Lisa Summers. Motion carried unanimously. (2) Amendment to the main motion by Melinda J. Danforth to request the Internal Services Director bring back the assessment to the Business Committee in (3) three months, seconded by Lisa Summers. Motion carried unanimously.

Motion by David Jordan to accept the report, seconded by Fawn Billie. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Brandon Stevens, Jennifer Webster

Not Present: Melinda J. Danforth, Trish King

Motion by Lisa Summers to require the next update be brought back to the March 23, 2016, regular Business Committee meeting, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Brandon Stevens, Jennifer Webster, Trish King

Not Present: Melinda J. Danforth

E. New Business**1. Approve fifty-four (54) new enrollments**

Sponsor: Brandon Stevens, Councilman

Motion by Jennifer Webster to approve the fifty-four (54) new enrollments, seconded by David Jordan. Motion carried with two abstentions:

Ayes: David Jordan, Lisa Summers, Brandon Stevens, Jennifer Webster

Abstained: Fawn Billie, Tehassi Hill

Not Present: Melinda J. Danforth, Trish King

For the record: Councilman Tehassi Hill stated I have family members on the list, so I abstain.

For the record: Councilwoman Fawn Billie stated same for me also.

DRAFT**2. Review General Tribal Council action taken on July 6, 2015 in regards to Packers contracts (*This item is scheduled at 4:00 p.m. on December 8, 2015*)**

Sponsor: Larry Barton, Chief Financial Officer

Motion by Lisa Summers to accept as information and to defer item back to the Finance Committee for completion, seconded by David Jordan. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Brandon Stevens, Jennifer Webster

Not Present: Melinda J. Danforth, Trish King

3. Approve continuation of additional duties compensation for Division Director of Land Management until March 31, 2016

Sponsor: Lisa Summers, Tribal Secretary

Motion by Lisa Summers to extend the recommended additional duties compensation up to three (3) months, seconded by David Jordan. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Brandon Stevens, Jennifer Webster

Not Present: Melinda J. Danforth, Trish King

Motion by Lisa Summers to approve the implementation of the approved Comprehensive Housing Concept and to defer item to the next Business Committee work meeting for the coordination of a team to begin working on a transition and implementation plan, seconded by Tehassi Hill. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Brandon Stevens, Jennifer Webster

Not Present: Melinda J. Danforth, Trish King

Motion by Lisa Summers to request the new transition team provide an update at the March 23, 2016, regular Business Committee meeting, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Brandon Stevens, Jennifer Webster

Not Present: Melinda J. Danforth, Trish King

4. Approve communication of 2016 Annual Evaluation Process and Expectations to Direct Reports (*This item is scheduled at 9:00 a.m. on December 8, 2015*)

Sponsor: Lisa Summers, Tribal Secretary

Motion by David Jordan to accept the update, seconded by Fawn Billie. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Brandon Stevens, Jennifer Webster

Not Present: Melinda J. Danforth, Trish King

DRAFT**5. Review complaint # 2015-DR13-02**

Sponsor: Lisa Summers, Tribal Secretary

Motion by Lisa Summers to accept complaint # 2015-DR13-02 as information and to defer item to the Tribal Secretary's Office to bring back a draft response for the December 23, 2015, regular Business Committee meeting, seconded by David Jordan. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Brandon Stevens, Jennifer Webster

Not Present: Melinda J. Danforth, Trish King

6. Review complaint # 2015-DR09-01

Sponsor: Lisa Summers, Tribal Secretary

Motion by Lisa Summers to accept complaint # 2015-DR09-01 as information and to defer item to the Officers to complete appropriate follow-up, seconded by David Jordan. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Brandon Stevens, Jennifer Webster

Not Present: Melinda J. Danforth, Trish King

7. Review complaint # 2015-DR11-01

Sponsor: Lisa Summers, Tribal Secretary

Motion by Lisa Summers to accept complaint # 2015-DR11-01 and to defer item to Chairwoman Tina Danforth, Councilman David Jordan, and Councilman Brandon Stevens for follow-up, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Brandon Stevens, Jennifer Webster

Not Present: Melinda J. Danforth, Trish King

8. Review complaint # 2015-DR11-02

Sponsor: Lisa Summers, Tribal Secretary

Motion by Lisa Summers to accept complaint # 2015-DR11-02 and to defer item to Chairwoman Tina Danforth, Councilman David Jordan, and Councilman Brandon Stevens for follow-up, seconded by Fawn Billie. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Brandon Stevens, Jennifer Webster

Not Present: Melinda J. Danforth, Trish King

DRAFT**9. Review complaint # 2015-DR14-01**

Sponsor: Lisa Summers, Tribal Secretary

Motion by David Jordan to defer complaint # 2015-DR14-01 to Chairwoman Tina Danforth, Councilman David Jordan, and Councilman Brandon Stevens for follow-up, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Brandon Stevens, Jennifer Webster

Not Present: Melinda J. Danforth, Trish King

10. Review complaint # 2015-CC-13

Sponsor: Lisa Summers, Tribal Secretary

Motion by Lisa Summers to accept complaint # 2015-CC-13 and to assign Councilwoman Fawn Billie, Councilman Tehassi Hill, and Treasurer Trish King for follow-up, seconded by David Jordan. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Brandon Stevens, Jennifer Webster

Not Present: Melinda J. Danforth, Trish King

XVI. ADJOURN

Motion by David Jordan to adjourn at 4:35 p.m., seconded by Fawn Billie. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Brandon Stevens, Jennifer Webster

Not Present: Melinda J. Danforth, Trish King

Minutes prepared by Heather Heuer, Information Management Specialist
Minutes approved as presented/corrected on _____.

Lisa Summers, Secretary
ONEIDA BUSINESS COMMITTEE

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 12 / 23 / 15

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Approve resolution to authorize and support the submission of the 2016 County Tribal Law Enforcement Assistance grant for \$18,222, in partnership with the Brown County Sheriff's Department.

3. Supporting Materials

Report Resolution Contract

Other:

1. 3.

2. 4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter:
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

The State of Wisconsin-Department of Justice requires an approved and signed resolution as part of the grant application guidelines.

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

GRANT SYNOPSIS

GRANT: CY 2016 County Tribal Law Enforcement – Brown County
State of Wisconsin/Department of Justice

PROGRAM: Oneida Police Department

PROGRAM DIRECTOR: Rich Van Boxtel, Chief of Police

GRANT AMOUNT: \$18,222.00

MATCH: None

SYNOPSIS: Funding will be used to purchase proper officer and squad car equipment
necessary to meet the needs of the department.

Oneida Tribe of Indians of Wisconsin



Oneidas bringing several hundred bags of corn to Washington's starving army at Valley Forge, after the colonists had consistently refused to aid them.



UGWA DEMOLUM YATEHE
Because of the help of this Oneida Chief in cementing a friendship between the six nations and the colony of Pennsylvania, a new nation, the United States was made possible.

BC Resolution # _ - _ - _ CY 2016 County Tribal Law Enforcement – Brown County

- WHEREAS,** the Oneida Tribe of Indians of Wisconsin is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and
- WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Tribe of Indians of Wisconsin; and
- WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and
- WHEREAS,** the Oneida Tribe of Indians of Wisconsin has determined that the overall goal of the Oneida Tribe is to protect, maintain and improve the standard of living and the environment in which the Oneida people live, and
- WHEREAS,** the Oneida Tribe of Indians of Wisconsin established the Oneida Police Department whose mission statement is...*serves the community, within the Oneida Reservation boundaries, by helping build a stronger, safer community through police protection and services while instilling a sense of unity and treating all with respect, dignity and compassion*; and
- WHEREAS,** the Oneida Tribe of Indians of Wisconsin encourages collaborative efforts between the Oneida Police Department and other local law enforcement agencies, such as Outagamie County to continue to provide joint community policing efforts for our community and members; and

NOW THEREFORE BE IT RESOLVED: that the Oneida Tribe of Indians of Wisconsin authorizes and supports the submission of a grant application to the State of Wisconsin/Department of Justice for the CY 2016 County Tribal Law Enforcement grant in the amount of \$18,222.00.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 12 / 23 / 15

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

[Empty text box]

Agenda Header: Resolutions

[Text box containing "Resolutions"]

Accept as Information only

Action - please describe:

Approve resolution to authorize and support the submission of the 2016 County Tribal Law Enforcement Assistance grant for \$16,037, in partnership with the Outagamie Sheriff's Department.

[Text box containing the description of the action item]

3. Supporting Materials

Report Resolution Contract

Other:

1. Cover memo

[Text box containing "Cover memo"]

3. [Empty text box]

[Empty text box]

2. [Empty text box]

[Empty text box]

4. [Empty text box]

[Empty text box]

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Lisa Summers, Tribal Secretary

[Text box containing "Lisa Summers, Tribal Secretary"]

Primary Requestor/Submitter: Richard Van Boxtel-Chief of Police
Your Name, Title / Dept. or Tribal Member

[Text box containing "Richard Van Boxtel-Chief of Police"]

Additional Requestor: Submitted by: Lisa Moore, Office Manager/OPD
Name, Title / Dept.

[Text box containing "Submitted by: Lisa Moore, Office Manager/OPD"]

Additional Requestor: _____
Name, Title / Dept.

[Empty text box]

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

The State of Wisconsin-Department of Justice requires an approved and signed resolution as part of the grant application guidelines.

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

GRANT SYNOPSIS

GRANT: CY 2016 County Tribal Law Enforcement – Outagamie County
State of Wisconsin/Department of Justice

PROGRAM: Oneida Police Department

PROGRAM DIRECTOR: Rich Van Boxtel, Chief of Police

GRANT AMOUNT: \$16,037.00

MATCH: None

SYNOPSIS: Funding will be used to purchase proper officer and squad car equipment necessary to meet the needs of the department.

Oneida Tribe of Indians of Wisconsin



Oneidas bringing several hundred bags of corn to Washington's starving army at Valley Forge, after the colonists had consistently refused to aid them.



UGWA DEMOLUM YATEHE
Because of the help of this Oneida Chief in cementing a friendship between the six nations and the colony of Pennsylvania, a new nation, the United States was made possible.

BC Resolution # ___-__-__-__ CY 2016 County Tribal Law Enforcement – Outagamie County

- WHEREAS,** the Oneida Tribe of Indians of Wisconsin is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and
- WHEREAS,** the Oneida General Tribal Council is the governing body of the Oneida Tribe of Indians of Wisconsin; and
- WHEREAS,** the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and
- WHEREAS,** the Oneida Tribe of Indians of Wisconsin has determined that the overall goal of the Oneida Tribe is to protect, maintain and improve the standard of living and the environment in which the Oneida people live; and
- WHEREAS,** the Oneida Tribe of Indians of Wisconsin established the Oneida Police Department whose mission statement is...*serves the community, within the Oneida Reservation boundaries, by helping build a stronger, safer community through police protection and services while instilling a sense of unity and treating all with respect, dignity and compassion*; and
- WHEREAS,** the Oneida Tribe of Indians of Wisconsin encourages collaborative efforts between the Oneida Police Department and other local law enforcement agencies, such as Outagamie County to continue to provide joint community policing efforts for our community and members; and

NOW THEREFORE BE IT RESOLVED, that the Oneida Tribe of Indians of Wisconsin authorizes and supports the submission of a grant application to the State of Wisconsin/Department of Justice for the CY 2016 County Tribal Law Enforcement grant in the amount of \$16,037.00.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 12 / 23 / 15

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Accept the December 2, 2015 LOC Meeting Minutes

3. Supporting Materials

Report Resolution Contract

Other:

1. 3.

2. 4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor: Submitted by: Doug McIntyre, Staff Attorney/Legislative Reference Office
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

The purpose of this request is to ask the OBC to accept the attached December 2, 2015 LOC meeting minutes. In accordance with the LOC Bylaws, all minutes shall be submitted to the Tribal Secretary's Office within 30 calendar days after approval by the LOC [See LOC Bylaws, 4-2(a)].

Action Requested:

Accept the LOC meeting minutes of December 2, 2015.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidation.org

Oneida Tribe of Indians of Wisconsin

Legislative Reference Office

P.O. Box 365
Oneida, WI 54155
(920) 869-4376
(800) 236-2214
<http://oneida-nsn.gov/LOC>



Committee Members

Brandon Stevens, Chairperson
Tehassi Hill, Vice Chairperson
Fawn Billie, Councilmember
David P. Jordan, Councilmember
Jennifer Webster, Councilmember

LEGISLATIVE OPERATING COMMITTEE MEETING MINUTES

Business Committee Conference Room-2nd Floor Norbert Hill Center

December 2, 2015 9:00 a.m.

PRESENT: Brandon Stevens, Jennifer Webster, Fawn Billie

EXCUSED: Tehassi Hill, David P. Jordan

OTHERS PRESENT: Taniquelle Thurner, Candice Skenandore, Krystal John, Douglass McIntyre, Rae Skenandore, Danelle Wilson, Bradley Graham, Bill Graham, Layatalati Hill, Gina Buenrostro, RC Metoxen

I. Call To Order and Approval of the Agenda

Brandon Stevens called the December 2, 2015 Legislative Operating Committee meeting to order at 9:03 a.m.

Motion by Jennifer Webster to approve the agenda; seconded by Fawn Billie. Motion carried unanimously.

II. Minutes to be approved

1. November 18, 2015 LOC Meeting Minutes

Motion by Jennifer Webster to approve the November 18, 2015 LOC meeting minutes; seconded by Fawn Billie.

III. Current Business

1. Administrative Court (1:02-2:07)

Motion by Jennifer Webster to defer the Administrative Court to the Legislative Reference Office for a legislative analysis and to the Finance Office for a fiscal impact statement; seconded by Fawn Billie. Motion carried unanimously.

2. Employment Law (2:15-26:44)

Motion by Jennifer Webster to support exploring and due diligence, for looking at separating the Human Resource Department functions for Gaming; seconded by Fawn Billie. Motion carried unanimously.

3. Garnishment Amendments (26:45-44:03)

Motion by Jennifer Webster to accept the legislative analysis of the Garnishment Amendments with the directed change to the law, and prepare for a public meeting date of January 21, 2016; seconded by Fawn Billie. Motion carried with Fawn Billie abstaining.

Note: the directed change requires Tribal departments to pay filing fees instead of being exempt.

4. Audit Committee Bylaws Amendments (44:05-45:02)

Motion by Jennifer Webster to forward the Audit Committee Bylaws Amendments to the Legislative Reference Office for a legislative analysis; seconded by Fawn Billie. Motion carried unanimously.

5. Administrative Procedures Act Amendments (45:03-45:54)

Motion by Fawn Billie to approve the public meeting packet and forward the Administrative Procedures Act Amendments to a public meeting to be held on January 7, 2016; seconded by Jennifer Webster. Motion carried unanimously.

IV. New Submissions

V. Additions

VI. Administrative Updates

1. Vendor Licensing Law (46:02-47:06)

Motion by Jennifer Webster to identify Jennifer Webster as the sponsor for the Vendor Licensing Law; seconded by Fawn Billie. Motion carried unanimously.

VII. Executive Session

VIII. Recess/Adjourn

Motion by Fawn Billie to adjourn the December 2, 2015 Legislative Operating Committee meeting at 9:50 a.m.; seconded by Jennifer Webster. Motion carried unanimously.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 12 / 23 / 15

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Accept the LOC quarterly report.

3. Supporting Materials

Report Resolution Contract

Other:

1. 3.

2. 4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor: Submitted by: Doug McIntyre, Staff Attorney, Legislative Reference Office
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

Per the quarterly reporting schedule developed by the Tribal Secretary's Office, the LOC is submitting to the OBC a quarterly report for the period of July 2015 to September 2015.

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidation.org

Oneida Tribe of Indians of Wisconsin

Legislative Reference Office

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Committee Members

Brandon Stevens, Chairperson

Tehassi Hill, Vice Chairperson

Fawn Billie, Councilmember

David P. Jordan, Councilmember

Jennifer Webster, Councilmember

Quarterly Report Legislative Operating Committee July - September 2015

1. Purpose and Mission

The purpose and mission of the Legislative Operating Committee (LOC) is to enhance the policymaking capability of the Oneida Business Committee (OBC) and the General Tribal Council (GTC) by drafting laws and policies and reviewing past and current laws, policies and regulations of the Oneida Tribe.

A legislative analysis is completed for proposed laws, policies, regulations, bylaws and amendments. Public meetings are facilitated by the LOC in accordance with the Legislative Procedures Act (LPA). A Resolution and Statement of Effect are prepared for all legislation that is presented for final adoption which is submitted to the OBC and/or GTC for approval.

2. Members

The LOC is comprised of the five council members of the OBC: Brandon Stevens (Chair), Tehassi Hill (Vice-Chair), Jennifer Webster, Fawn Billie, and David P. Jordan.

3. Contact Information

The LOC office is located on the second floor in the Norbert Hill Center. For more information, please contact the Legislative Reference Office (LRO) at (920) 869-4376 or e-mail LOC@oneidanation.org.

4. Meetings

The LOC holds regular meetings on the first and third Wednesday of every month. The meetings begin at 9:00 a.m., and are held in the Norbert Hill Center - Second Floor, Business Committee Conference Room.

5. Prioritization

The LOC continuously reviews the proposals on our Active Files List (AFL). Priorities are identified based on GTC Directive, OBC Directive and by LOC agreement/consensus.

6. Summary

During this reporting period (July, August, and September 2015), the LOC:

- Added 11 legislative items to the Active Files List (AFL), declined a request to add one item to the AFL; and completed processing one legislative item; bringing the total number of legislative items on the AFL to 48, as of October 1, 2015.
- Completed processing emergency amendments to one Tribal law and an extension of emergency amendments to one Tribal law.
- Added one administrative item (a GTC petition) to the Active Files List and completed processing legislative analyses for two GTC petitions; bringing the total number of legislative analyses prepared for GTC petitions this term to 14.
- Completed two additional administrative items.
- Held one Public Meeting.

Legislative Items Added to the Active Files List

Of the eleven items added to the AFL during the reporting period, eight are proposals to amend existing Tribal laws, and three are proposals for new Tribal laws:

1. **New Law: Compliance and Enforcement.** This is a proposal for a new Tribal law that would establish a centralized entity responsible for:
 - overseeing compliance with Tribal laws,
 - reviewing existing legislation and presenting recommendations for new laws or amendments to existing laws to the LOC, and
 - tracking OBC and GTC directives and regularly reporting on the progress of those directives, so that responsible parties can be identified and held accountable. *Added to the Active Files List on 8/19/15.*
2. **New Law: Secured Transactions.** This is a proposal for a new law to assert the Tribe's sovereign status by establishing a Tribal office for recording security interests in collateral. The Law also establishes regulations which identify a creditor's priority in collateral, and governs the disposition of collateral to satisfy creditors. *Added to the Active Files List on 8/19/15.*
3. **New Law: Business Committee Meetings.** This is a proposal for a new law to govern the structure of OBC meetings and establish an efficient process for conducting Tribal business. *Added to the Active Files List on 9/2/15.*
4. **Amendments: Public Use of Tribal Land.** Proposed amendments to the Law enable the Environmental Resource Board to prescribe permissible and prohibited uses for Tribal lands designated as Oneida Community Access, Oneida Tribal Member Access or Open Access, and which would allow for enforcement of such uses. *Added to the Active Files List on 7/1/15.*
5. **Amendments: Community Support Fund Policy.** This item was brought forward to reconcile the Policy with language found in BC Resolution 12-11-13-D - clarifying that someone who receives assistance from the Fund program does not have to cost share if they are at or below the federal Poverty Guidelines. *Added to the Active Files List on 7/1/15.*
6. **Amendments: Per Capita Law.** The Trust Department has requested revisions to several provisions of the law, including changes that would modify the frequency of form requirements and in elder distributions, and incorporate fees for stop payments and closed bank accounts. *Added to the Active Files List on 7/15/15.*
7. **Amendments: Oneida Rules of Civil Procedure.** This is a request to amend the Rules of Civil Procedure to remove the filing fee requirement when it is a Tribal entity filing and modify the requirements of service for Tribal entities. *Added to the Active Files List on 7/15/15.*
8. **Amendments: Cemetery Law.** This request for amendments was brought to the LOC by the Oneida Law Office. Amendments were requested to correct the name of the Cemetery, which was changed by resolution of the Oneida Land Commission on May 11, 2015. Additional

revisions may also be necessary to change who is responsible for the cemetery's maintenance. *Added to the Active Files List on 8/5/15.*

9. **Amendments: Garnishment Law.** The Judiciary requested amendments to the Ordinance which would allow the Judiciary to include interest when a garnishment is ordered; because some creditors have been requesting awards of interest on judgments, but the Judiciary has been denying those requests because the ordinance is silent. *Added to the Active Files List on 8/5/15.*
10. **Amendments: Domestic Animals Ordinance.** This request has been submitted to protect community members from disease, set minimum standards for treatment of animals, prohibit certain animals from being brought on the Reservation, regulate livestock, and establish consequences for damages caused by domestic animals. *Added to the Active Files List on 9/16/15.*
11. **Amendments: Legislative Procedures Act.** Changes have been requested to ensure the LPA is consistent with the Legislative Reference Office's Standard Operating Procedures for drafting legislation, and to establish requirements related to how tribal policies are created and amended. *Added to the Active Files List on 9/16/15.*

Legislative Items the LOC Declined to Add to the Active Files List

On July 15, 2015, the LOC declined a request from the Finance Department to make emergency amendments to the Per Capita Law that would change deadlines so that the 2015 per capita distributions could be attached by Tribal entities.

Legislative Items Completed

One legislative item was completed during this reporting period and removed from the Active Files List - Permanent amendments to the **Oneida Nation Gaming Ordinance** were adopted by the OBC on September 9, 2015, pending approval from the National Indian Gaming Commission.

Emergency Actions

During this quarter, the OBC adopted the following on an emergency basis:

- **Emergency amendments to the Public Use of Tribal Land Law** were adopted by the OBC on July 8, 2015. The amendments enable the Environmental Resource Board to prescribe permissible and prohibited uses for Tribal lands designated as Oneida Community Access, Oneida Tribal Member Access or Open Access; and allow for enforcement of such uses. The amendments were adopted on an emergency basis so that they could be in effect while the LOC processes the amendments for permanent adoption.
- **Administrative Procedures Act (APA) Emergency Amendments Extension.** With the adoption of the Judiciary Law, the APA was set to be repealed as of March 1, 2015. If repealed at that time, it would have left various Tribal hearing bodies without any rules to govern hearings. On February 25, 2015, a revised APA was adopted on an emergency basis to address that issue. During this reporting period, on August 26, 2015, the OBC adopted a resolution extending extended the emergency amendments for up to an additional six months.

In addition to these two items, amendments to one other Law are currently in effect on an emergency basis: on June 28, 2015, the OBC adopted emergency amendments to the Election Law after the Nation's voters passed five amendments to the Oneida Tribal Constitution; including one amendment which lowered the voting age to 18. The Election Law was amended on an emergency basis to reflect the lowered voting age before an upcoming election.

Added/Processed Administrative Items

GTC Petitions. During this quarter, one new GTC petition was deferred to the LOC for legislative analysis; and legislative analyses for two GTC petitions were completed and accepted by the OBC.

- On July 1, 2015, the LOC added **Petition: Powless Per Capita Payments** to the Active Files List. On August 17, 2015, the OBC accepted the legislative analysis prepared for this item.
- On August 19, 2015, the OBC accepted the Statements of Effect for **Petition: Cornelius 4 Resolutions**. This item was added to the Active Files List during the previous quarter.

Other Administrative Tasks.

- A comprehensive research memorandum was prepared regarding **Petition: Constitution Amendments** (in regards to Membership to the OBC). This research memorandum was submitted to the OBC on August 5, 2015.
- On August 5, 2015, the LOC forwarded a **Tribal Hearing Bodies/Administrative Court Action Plan** to the OBC for consideration. On September 16, 2015, the LOC also forwarded an update on this item to the OBC with an updated chart.

Public Meetings

The LOC held one Public Meeting during the reporting period - on July 30, 2015, for the proposed amendments to the Oneida Nation Gaming Ordinance.

Person responsible for this report and contact information: Brandon Stevens, Legislative Operating Committee Chair. Phone: (920) 869-4378.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 12 / 23 / 15

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

3. Supporting Materials

Report Resolution Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor: Submitted by: Denise Vigue, Executive Assistant/Finance
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

Oneida Tribe of Indians of Wisconsin

Post Office Box 365



Oneidas bringing several hundred bags of corn to Washington's starving army at Valley Forge, after the colonists had consistently refused to aid them.

Phone: (920) 869-2214



Oneida, WI 54155



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Because of the help of this Oneida Chief in cementing a friendship between the six nations and the colony of Pennsylvania, a new nation, the United States was made possible.

MEMORANDUM

December 14, 2015

TO: Finance Committee**CC:** Business Committee**FR:** Denise Vigue, Executive Assistant**RE:** E-Poll Results of: FC Meeting Minutes of Dec. 14, 2015

An E-Poll vote of the Finance Committee was conducted to approve the December 14, 2015 Finance Committee meeting minutes. The results of the completed E-Poll are as follows:

E-POLL RESULTS:

There was a Majority 4 YES votes from Chad Fuss, Jennifer Webster, Patrick Stensloff, and Wesley Martin, Jr. to approve the December 14, 2015 Finance Committee Meeting Minutes. Larry Barton and David Jordan abstained.

The minutes will be placed on the next BC agenda of **Dec. 23, 2015** for approval and the next Finance Committee agenda of **Jan. 4, 2016** to ratify this E-Poll action.

Yawλko

* Per the Finance Committee By-Laws Article III-Meetings, 3-4 Quorum. Four (4) members of the Finance Committee shall constitute a quorum & 3-6 Voting. (d) The Finance Committee shall act by a majority of vote of the quorum present at any meeting.

ONEIDA FINANCE COMMITTEE

DECEMBER 14, 2015 – 10:00 A.M.

Business Committee Executive Conference Room

REGULAR MEETING MINUTES

Members Present:

Patricia King, Treasurer/FC Chair

Jennifer Webster, BC Council Member

Patrick Stensloff, Purchasing Director

Larry Barton, CFO/FC Vice-Chair

Chad Fuss, Gaming AGM/FC Alternate

Wesley Martin, Jr., Community Elder member

Members Excused: David Jordan, BC Council Member & Fawn Billie, BC Council Member Alternate

Others Present: Paul Witek, David Emerson, Dawn Moon-Kopetsky, Nancy Barton, Mike Debraska, Cathy Metoxen, and Denise Vigue, FC recording secretary

I. Call to Order: The meeting was called to order by the FC Chair at 10:00 A.M.

II. Approval of Agenda: December 14, 2015

Motion by Wesley Martin, Jr. to approve the Finance Committee agenda of December 14, 2015. Second by Chad Fuss. Motion carried unanimously.

III. Approval of Minutes: November 30, 2015 (approved via FC E-Poll on 11/30/15)

Motion by Patrick Stensloff to ratify the FC E-Poll action of Nov. 30, 2015 approving the Finance Committee meeting minutes of Nov. 30, 2015. Second by Jennifer Webster. Motion carried unanimously.

IV. Tabled Business:

- Green Bay Packers –Multi-Year Agreement
Brenda Mendolla-Buckley, Gaming Marketing

Motion by Chad Fuss to remove from the table for discussion. Second by Patrick Stensloff. Motion carried unanimously.

The FC Chair noted this item was on the BC agenda of 12/9/15 for clarification and sent back to the Finance Committee for completion. There was a discussion of the two contracts, and more clarification on this one today from Gaming; it is for promotional advertising and for a Suite that is used for Gold Club members; there were other questions about the Packer Gate contract and amenities that was part of the GTC discussion last July; a report on that is to be on the GTC annual meeting in January.

Motion by Jennifer Webster to approve the Green Bay Packers multi-year contract agreement with Gaming Marketing in the amount of \$2,115,730.00 for suite for gold club members and advertising at the stadium. Seconded by Wesley Martin, Jr. Larry Barton abstained. Motion carried.

V. Capital Expenditures: None

VI. New Business:

- IGT Game Conversions
David Emerson, Gaming Slots

David Emerson was present to provide information on this request; it is not a capital expenditure, the game conversions are simply updates on current machines; this is a budgeted item in their department.

Motion by Wesley Martin, Jr. to approve the request for purchase of IGT Game Conversions in the amount of \$52,712.00. Seconded by Patrick Stensloff. Motion carried unanimously.

The Vice-Chair, Larry Barton was asked to chair the remainder of the meeting.

2. Hydrogeology Study-CIP Fund Transfer
Paul Witek, Engineering

Paul Witek was present to provide details about this request to transfer CIP funds; it is a follow-up from a BC motion to provide solutions for the cemetery on Adam Drive; this will be have an outside Engineer monitor wells and groundwater elevation levels; part of study will be to review data from all other studies and to validate any actions to utilize for cemetery improvement; after RPF identifies vendor work should take around six months to complete.

Motion by Jennifer Webster to approve the transfer of CIP funds for use with the Hydrogeology Study in the amount of \$65,000.00. Seconded by Chad Fuss. Motion carried unanimously.

Chad Fuss was excused at 10:45 AM

3. Callan Quarterly Review (P.E. 9/30/15)
Terry Cornelius, Finance

Terry Cornelius provide the Callan quarterly booklet that was recently received and explained that this will be last report from Callan as Finance did not renew contract for coming year; future investment reports will come from Northern Trust and Finance will put together printouts for reviews. Terry went through the booklet pointing out how our managers did compared to their indices for this quarter; he discussed oil prices and how it affected the market during this period; our managers are very defensive in their investments so returns were down, however they did outperform overall from the benchmarks; discussion on invested funds; all are obligated funds for tribal mandates such as per capita and grants; the portfolio is a diversification of stocks and bonds with different objectives such as growth, value, and long term duration; Terry reviewed sections of the booklet with the FC.

Motion by Wesley Martin, Jr. to approve the Callan Quarterly Review for the period ending Sept. 30, 2015. Seconded by Patrick Stensloff. Motion carried unanimously.

VII. Donation Requests:

1. Wisconsin Indian Education Assn-Conference
Requestor: Janet Saiz, Conf. Coordinator

There were some questions on conference participants, location and involvement/benefits for Oneida tribal members; the conference provides information to all teachers and tribal students from across Wisconsin also participate.

Motion by Wesley Martin Jr. to approve the Wisconsin Indian Education Association's request for donation for the spring conference fees in the amount of \$2,500.00; with the stipulation that this is paid when the FY16 budget is approved. Seconded by Jennifer Webster. Motion carried unanimously.

VIII. Executive Session: No items submitted

IX. Follow Up:

1. Finance Committee Fourth Quarter Report to the BC
Larry Barton, CFO

Requested quarterly reporting to the BC; it was noted most of the Community Fund activity was in the 3rd and 4th quarters.

Motion by Patrick Stensloff to approve the Finance Committee Fourth Quarter Report and to send to the BC as scheduled. Seconded by Wesley Martin, Jr. Motion carried unanimously.

2. FC – Community Fund Executive Summary (FY15)
Larry Barton, CFO

Motion by Wesley Martin, Jr. to accept as FYI the Community Fund Executive Summary for FY 2015. Seconded by Chad Fuss. Motion carried unanimously.

X. FYI and /or Thank You: None

XI. Adjourn: Motion by Jennifer Webster to adjourn. Seconded by Patrick Stensloff. Motion carried unanimously. The meeting ended at 11:05 A.M. The next Finance Committee meeting is scheduled for Monday, January 4, 2016 at 10:00 A.M. in the BC Executive Conference Room.

Minutes taken and transcribed by:
Denise Vigue, Executive Assistant in Finance
& Finance Committee Recording Secretary

Finance Committee E-Poll Minutes Approval Date: December 14, 2015

Oneida Business Committee FC Minutes Approval Date: _____

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 12 / 23 / 15

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Accept/approve the Finance Committee Fourth Quarter Report (July - September 2005)

3. Supporting Materials

Report Resolution Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor: Denise Vigue, Exec. Assist. in Finance
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

Per the Tribal Secretary's Office Schedule - all Boards, Committees, & Commissions are to provide quarterly reports to the OBC - 4th Quarter Report of the Finance Committee due on 12/15/15 for the 12/23/15 BC agenda.

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org



Oneida Tribe of Indians of Wisconsin

FINANCE ADMINISTRATION
 N7210 Seminary Road
 P.O. Box 365 • Oneida, WI 54155
 Phone: 920- 869-4325
FAO@oneidation.org

ONEIDA FINANCE COMMITTEE FOURTH QUARTER REPORT (July to September 2015)

PURPOSE: The Finance Committee's role is to review the organization's financial performance against its goals and recommends policies, long-range financial plans, and sustainability strategies to ensure the continued financial health of the Oneida Tribe.

WHO WE SERVE: The FC serves all the departments/divisions within the organization, the OBC, Treasurer and GTC by ensuring the procurement process is correctly followed and all tribal expenditures over a certain amount are reviewed. The FC also serves Oneida Community groups, Oneida charitable organizations, and Oneida tribal members through the Finance Committee Donation Policy and the Community Fund.

FINANCE COMMITTEE MEMBERS:

Patricia King, Treasurer/FC Chair	Larry Barton, CFO/FC Vice-Chair
David Jordan, BC Council Member	Jennifer Webster, BC Council Member
Patrick Stensloff, Purchasing Director	Louise Cornelius, Gaming GM
Wesley Martin, Jr., Community Elder member	

FC ALTERNATES: Fawn Billie, BC Council Member, Chad Fuss, Gam AGM & Terry Cornelius, CFA

MEETINGS: The FC meets twice a month on Monday's one week prior to the regular OBC meetings. All meeting minutes are sent to the Secretary's Office for review/approval by the OBC at their regular meetings. 4th Quarter meetings of the Finance Committee by date (actual dates) are as follows:

July: Jun 29, 2015; & Jul. 13, 2015
 August: Aug. 3, 2015; & Aug. 21, 2015
 September: Aug. 31, 2015; & Sept. 11, 2015

STIPENDS: The Community Elder Member (CEM) is the only person on the Finance Committee that receives a stipend. The CEM attended four (4) meetings in the 4th Quarter and was paid \$200 in stipends. In FY2015, there was a total of twenty-three FC meetings with one meeting cancelled in December 2014. The Community Elder member was appointed at the end of the first quarter. He attended a total of 14 meetings in FY15 and was paid a total of \$700 in stipends.

ACTIVITIES SUMMARY:

The FC is responsible for recommending financial policies, and budgets that support the mission values, and strategic goals of the organization. Per the Purchasing Policies and Procedures and approval established the tribe all sole source items over \$50,000.00 are reviewed by the Finance Committee. This review is to ensure all expenditures of any substantial amounts are procured in the most cost effective manner through the established Purchasing Process Manual developed by the Purchasing Department. The following activities of the Finance Committee are divided by internal meeting processes for review either external or internal and include the following:

- **DEPARTMENT REQUESTS:**

In the 4th Quarter there were 110 Department requests reviewed that totaled \$25,649,167.71. Requests included: supplies, equipment, PO increases, contracted services, Blanket PO's for FY2016, and for information only. A breakout of request totals for FY15 is as follows:

Quarter	Number of Dept. Requests	Total Amount
Q1	56	\$14,977,167.19
Q2	62	\$ 6,108,872.73
Q3	36	\$ 4,470,740.50
Q4	<u>110</u>	<u>\$25,649,167.71</u>
Totals	264	\$51,205,948.13

- **POLICIES AND PROCEDURES:**

In this quarter the Finance Committee reviewed and approved updates to the Community Fund's Standard Operating Procedures, new submission packets, and forms for FY16. This is done annually to ensure there is a maximum benefit derived from its use by the recipients. The FC also forwarded a listing of the types of CF requests received to the Quality of Life Committee for their input.

The Finance Committee also reviewed and approved updates to the FC Donation Policy and Procedures, information packets, and request forms that will begin in FY16. Two major changes included lowering the maximum request amount so more requests can be honored and percentage amounts for the three different request types.

Over the years the Finance Committee has developed over 25 different policies and procedures regarding various processes within the organization. Research is currently being done to identify them and review to insure they are still relevant, if they should be incorporated into another unit for use, or if they are still active and can be updated.

- **TRIBAL INVESTMENTS:**

In the 4th Quarter, the markets were down for equities (stocks) and had slight gains for fixed income (bonds). Oneida uses managers for US (domestic) stocks in three style boxes, large capitalization value stocks, large growth stocks and small capitalization stocks. Also, we utilize a manager for international stocks and two managers for domestic bonds. As a group, our domestic stock portfolios lost - 5.52% in value for the quarter ending September 30, 2015. However, the managers out-performed the indices they are compared to, as the expected loss was - 7.8% for the same time frame. Our bond portfolios gained .59% in value, while the expected gain was .95%. The international stocks portfolio lost - 10.45% in value, while the expected loss was - 10.23%. Taken together, our investment portfolios lost - 4.06% in value for the quarter, yet out-performed the indices, as the expected loss was - 4.74% in value. For the fiscal year - October 1, 2014 to September 30, 2015 - our investment portfolios gained .85% in value, while the expectation was a loss of - .47%. Therefore, as a group our managers out-performed the indices to which they are compared. Attached is the current Oneida Tribal Investment policy.

- **DONATION REQUESTS:**

No donation requests were reviewed in the 4th Quarter as the donation line was depleted for FY2015. For FY15 there were a total of sixteen (16) donation requests approved that totaled \$44,999.33. The FC donation line budget was \$45,000. Attached is the year-end report for Finance Committee donations.

- **COMMUNITY FUND REQUESTS:**

In the 4th Quarter the FC reviewed thirty-seven (37) Community Fund requests. Two requests were denied. The remaining thirty-five (35) requests were approved for a total amount provided of \$15,658.41 for tribal members and or groups. Product requests for this time period would actually be a partial review of the first quarter of the contract year 2015-16. There were four requests approved for a total of 48 cases provided. Attached is the year-end report for the Community Fund for FY15.

**ONEIDA TRIBE OF INDIANS OF WISCONSIN
INVESTMENT POLICY STATEMENT**

Article I. Purpose and Policy
Article II. Adoption, Amendment and Repeal
Article III. Definitions
Article IV. Roles and Responsibilities

Article V. Objectives
Article VI. Asset Allocation
Article VII. Communications
Article VIII. Investing Grant Funds

Article I. Purpose and Policy

1-1. The purpose of this policy statement is to provide a clear understanding between the Oneida Tribe of Indians of Wisconsin (Tribe) and its selected Investment Consultant, money managers, custodians and other interested parties concerning the investment policies and objectives of the Tribe. The overall philosophy will be outlined and will have enough flexibility to allow for changing market conditions.

Article II. Adoption, Amendment and Repeal

2-1. This policy statement is adopted by the Oneida Business Committee, following an adoption by the Finance Committee.
2-2. Amendments to this policy statement are allowed, as needed, by a majority vote of the Finance Committee and of the OBC, and any such amendment will be forwarded in writing to the Chief Financial Advisor.
2-3. All other policy statements which are inconsistent with this policy statement are hereby repealed unless specifically re-enacted after adoption of this policy statement.

Article III. Definitions

3-1. This article shall govern the definitions of words and phrases as used herein. All words not defined herein shall be used in their ordinary and everyday sense.
3-2. "Prudent Man Rule" means all parties are subject to the Prudent Man Rule which states: Assets shall be invested with the care, skill, prudence, and diligence under the circumstances prevailing from time to time that a prudent man acting in a like capacity and familiar with such matters would use in the investment of a fund of like character and aims.
3-3. "Equity" means stock certificate(s) representing ownership interest in a company/corporation.
3-4. "Short Term" means one to three year time frame.
3-5. "Long Term" means time frame longer than three years.
3-6. "Market Cycle" means the time period between the two latest highs or lows of the S&P 500 Index, showing net performance of a fund through both an up and a down market.
3-7. "Index" means a recognized grouping of securities used to measure the general performance of a market or market sector.
3-8. "Watch Status" means signifies concern over the recent performance of a selected money manager. Ensuing performance will be "watched" in a more guarded manner.
3-9. "Fixed income" means securities which represent promises to pay specific interest over specific periods of time, plus the principal investment.
3-10. "Compound" means adding the interest earned from an investment to its principal, so that it also earns interest in ensuing time periods.

Article IV. Roles and Responsibilities

4-1. Oneida Business Committee
a. The Oneida Business Committee (OBC) is charged with the authority in this Policy Statement to hire and fire investment managers with the advice and upon the recommendation of the Finance Committee. The OBC is responsible for all investments under management, but as a

Approved by Finance Committee:
October 5, 2012

Approved by Business Committee:
October 10, 2012

practical matter, will delegate day-to-day management of the assets to the Finance Committee, the Chief Financial Advisor, or to money managers and consultants hired for that purpose.

4-2. Treasurer

- a. The Treasurer is charged with maintaining fiduciary responsibility for all funds governed by this Policy Statement. The Treasurer shall report to the Business Committee, or cause to be reported, the performance of investment portfolios governed by this policy statement on at least a quarterly basis.

4-3. Finance Committee

- a. In support of the Treasurer, the Finance Committee is charged with the direct oversight of money managers when hired, asset allocation of the Tribe's funds and oversight of outside consultants hired to assist the above. As a practical matter, the Committee may assign day-to-day management to the Chief Financial Advisor.

4-4. Finance Department

- a. The Finance Department serves as the main point of contact for the Tribe and its selected consultants and money managers. The Finance Department will monitor and report to the Finance Committee. Responsibilities will include negotiation of fees on behalf of the Tribe and coordination of presentations by the consultant or money managers to the OBC or the Finance Committee, and review and provide recommendation for policy updates to the Finance Committee.

4-5. Consultants

- a. The Oneida Business Committee may hire an investment broker or financial planner to perform duties which include, but are not limited to, advice on asset allocation, screening and day-to-day monitoring of money managers, independent reporting of investment results, and any other duties the Board or the Committee deems appropriate.

Article V. Objectives

5-1. The Tribe seeks to maximize income, growth of income, and long-term appreciation of capital while seeking to minimize principal fluctuations. The assets must be invested with care and diligence with the overriding prudent man rule as a guide to investment management. The Tribe will, as a general guideline, make occasional disbursements, and care should be taken to ensure available funds.

a. Equity fund objectives.

1. Long term objectives.

- (a). The Tribe seeks as a total return (income and growth) over a market cycle, or at a minimum of three years, a compounded return that should equal or surpass an agreed-upon recognized Equity Index that will parallel the style of the equity manager. Underperforming the three-year return of the selected equity index for three consecutive quarters will result in the manager being placed on a watch status.

2. Short term objectives.

- (a). The assets should be managed in such a fashion so that each manager should outperform the benchmark index in at least 50% of the quarters that the benchmark index shows a negative return.

b. Fixed income objectives.

1. Long term objectives.

- (a). The Tribe seeks as a total return (income and growth) over a market cycle, or at a minimum of three years, a compounded return that should equal or surpass the Barclays Capital Aggregate Bond Index. If appropriate, the Finance Committee

may use, in addition to the Barclays Capital Aggregate Bond Index, other recognized fixed income indices that may more closely parallel the style of the fixed income manager. Underperforming the three-year return of the selected index for three consecutive quarters will result in the manager being placed on a watch status.

2. Short term objectives.
 - (a). The Merrill Lynch Government/Corporate 1 to 3 year Bond Index shall be used to measure performance of any short term fixed income manager. The assets should be managed in such a fashion so that each manager should outperform the benchmark index in at least 50% of the quarters that the benchmark index shows a negative return.
3. Cash and equivalent objectives.
 - (a). It is expected that equity and fixed income managers will be generally fully invested. Cash that is allocated by the Finance Committee will be subject to the rules described herein.

Article VI. Asset Allocation

6-1. Asset allocation of the Tribe will be derived through the use of optimization techniques that consider the risks, expected returns, and correlation's of various asset classes.

- a. The following general guidelines will be used to govern the overall asset allocation of the Fund:

	Minimum	Maximum
Equities	10%	70%
Bonds	20%	65%
Cash	none	70%

- b. If separate portfolios are used, the following allocation restrictions based on the total value of the Equity Fund will apply:

	Minimum	Maximum
Large Value Equity	25%	75%
Large Growth Equity	25%	75%
Small Cap Equity	5%	25%
International Equity	5%	25%

6-2. The Finance Committee must evaluate and adjust the portfolio when any asset class exceeds its limits by 5% of the total fund value for two consecutive quarters. The Finance Committee has the authority to change the Minimum and/or Maximum and to Add and/or Delete portfolios.

6-3. The Finance Committee will review the asset allocation guidelines at least every three years, and may adjust the guidelines to meet the changing needs of the Tribe.

6-4. Each manager when hired will have up to three months to bring the portfolio to a "fully invested" status. Uninvested balances will be held in an interest bearing account.

6-5. The Finance Committee will make the overall allocation of equities, fixed income and cash investments as they deem appropriate. The worst-case scenario of the allocation model shall reach a point of no expected losses over a five year period of time.

6-6. The investment managers will have discretion, within the guidelines and prohibitions in this article to make individual security and industry decisions within their own discipline. The prudent man rule will apply to both individual securities and industry/sector weightings.

6-7. Equity securities.

a. The equities managers may not exceed 5% (at cost; 8% at market value) of managed portfolio to be concentrated in any one security.

b. The managers may not exceed 15% (at cost; 25% at market value) of managed portfolio to be concentrated in any one industry sector. The managers will divest of a portion of the securities in a sector if the concentration in that sector exceeds 25% of market value for more than one full calendar quarter. Where a manager uses industry and/or sector definitions which are more narrow than the generally accepted definition of "sector," the manager shall be allowed a concentration up to 20% (at cost; 30% at market value).

6-8. Fixed Income.

a. Fixed income securities may be either U.S. Government and its Agencies, municipal debt, corporate debt and preferred securities as well as convertible issues issued only in U.S. dollars. The minimum quality credit rating for non-convertible debt is "BBB" rated.

b. In addition, a maximum of 20% of the portfolio may be in Mortgage Backed Securities that either implicitly or explicitly have the backing of the U.S. Government.

c. Asset Backed Securities may be a maximum of 10% of the portfolio, but must constitute Senior Debt with a minimum "AA" rating.

d. The Manager will maintain a portfolio duration of + or - 30% of the agreed upon benchmark index.

6-9. Cash and equivalents.

a. Cash and Cash Equivalents may be invested directly in the money markets in Commercial Paper, Bankers Acceptance, Bank CD's, and Corporate Notes with a minimum rating of A-1 by Standard & Poor's or P-1 by Moody's Investment Services. Maturities may not exceed 90 days.

b. In place of, or in addition, cash may be invested in money market mutual funds which have the same general investment restrictions as in 6-9.a..

c. All cash and equivalent investments must be in US dollars.

6-10. Prohibitions.

a. The money managers are prohibited from investing in letter stock, private placements, options, short sales, margin transactions, financial futures, commodities, or other specialized activities, unless specifically authorized by the Oneida Finance Committee. No fund assets should be invested in speculative securities. With permission of the Finance Committee some speculative securities may be allowed for the purpose of reducing overall risk in the portfolio.

b. Additionally, specific Collateralized Mortgages that are Interest & Principal Only Strips (I/O's, P/O's). Inverse Floaters. Z-Bonds, and Accruals are strictly prohibited.

c. Socially Responsible Investing: The Tribe recognizes the responsibility to invest in a manner

that does not enable harm to the environment or the spiritual and cultural values of Native Americans. The Tribe prefers to invest in companies that make positive contributions to alleviating the problems facing society and the environment. Further, the Tribe intends to utilize its funds for the benefit of its people, while attempting to avoid supporting certain businesses that engage in practices which the Tribe deems harmful. Some of these practices are as listed below:

- 1. The destruction of rain forests.
 - 2. Heavily polluting industries.
- d. Investments not specifically addressed by this policy statement are forbidden without the Finance Committee's written consent. The Finance Committee may amend these prohibitions as deemed necessary.

Article VII. Communications

7-1. Meetings between the OBC and the consultant and/or money managers will be held on an annual basis at a location selected by the OBC. The performance of investments will be evaluated quarterly. Investment reviews will be sent quarterly to the Chief Financial Advisor, who will disseminate to the Finance Committee, and the consultant and/or money managers must be available for phone consultation on an as needed basis.

Article VIII. Investing Grant Funds

8-1. Articles V – VII do not apply to the investment of any Grant Funds received by the Oneida Tribe. In general, all Grant Funds received shall be invested in accordance with any required parameters given by individual grantors.

8-2. When Grant Funds are received from the Indian Housing Block Grant program, investment of funds will follow the guidelines as communicated by the Office of Native American Programs, and contained in 24 CFR 1000.58.

- a. Investments shall only be in HUD-approved investment instruments. The term of the investments shall not exceed two years, or the maturity date shall not be beyond the deadline for obligating the funds, whichever event occurs first.
- b. Invested IHBG funds shall be collateralized as per requirements communicated by ONAP.

APPROVED:



 CRISTINA DANFORTH
 FINANCE COMMITTEE CHAIRPERSON

10/22/12
 DATE



 PATRICIA HOEFT
 ONEIDA TRIBAL SECRETARY,

10-22-12
 DATE

FY 2015 YEAR END - EXECUTIVE SUMMARY FINANCE COMMITTEE DONATIONS

Since the formation of the Finance Committee (FC) by the OBC back in the 1980's there has always been a Donation Line used for Oneida community and external agency requests. With the growth of tribal programs within the organization, the focus of giving was narrowed to avoid duplication of services/funding. The extent of giving was mainly from community requests and from local churches with secondary consideration given to area agency requests. Over the years, budget considerations were also factored in yearly allocations.

For the past several years allocations were limited to \$50,000 or less. For fiscal year 2015, the Finance Committee Donation Line was \$45,000.00 for donations with a maximum allowance of \$5,000 per group, per year. The specific concerns the Finance Committee members had in granting donations was to ensure requestors provided some type of positive outcome that would affect the quality of life for tribal members.

For FY15 the FC approved sixteen (16) requests; for a total of \$44,999.33. Under the standards of the Finance Committee Donation Policy, requests were considered from: 1) Oneida Community Causes, 2) Local and State Community Groups, and 3) National (Indian Affiliated) Groups. A quarterly summary of expenditures and activities is as follows:

- First Quarter (Oct-Dec 2014)

The year started with a Cost Containment Resolution. Following this resolution, the FC elected to defer all donation requests to January 2015. Three requests were reviewed in this quarter; two were denied and one deferred to the second quarter due to the stipulation in the resolution that eliminated all donation expenditures.

- Second Quarter (Jan-Mar 2015)

At the beginning of the quarter the new Finance Committee (post-election) had a discussion of what their focus of giving would be. The internal policies and procedures to use for FY15 were also reviewed /updated. The one request that was deferred from the first quarter was denied in this quarter. There was an additional fourteen (14) requests approved. Most requests were for the maximum amount but only three received the full amount and eleven (11) receiving lesser amounts due, in part, to limited funds. Total spend this quarter was \$42,300.

- Third Quarter (Apr-Jun 2015)

The FC reviewed four requests and approved two. After approving two requests the fund was exhausted for the year so the remaining two requests were denied and one was referred to another department. Total spend for this quarter was \$7,699.33.

- Fourth Quarter (Jul-Sept 2015)

The FC reviewed and updated the Donation Policy for FY16 with a specific change to lower the maximum amount from \$5,000 to \$2,500 per request/per year. Other changes to the policy include a percentage of giving within the standards/categories. The development of Standard Operating Procedures, request instructions, and forms for use with the FY16 budget year will be the first time the Donation Line and Finance Committee will have a formalized process for requests similar to that of foundations.

Attached is a recap of all approved donation requests, amounts approved and what standard each request fulfilled. Please advise if there is additional statistical information or questions regarding this report.

FINANCE COMMITTEE FY15 Donations

Allocated Amount: \$45,000.00

Policy Standards:

- 1) Oneida Community Causes
- 2) Local Groups (Green Bay /WI)
- 3) National Groups (Indian affiliated)

Under these standards the emphasis for giving was on: Not-for Profit Agencies, Community Members & Groups, Socially /Environmentally Conscious Groups, and Special Funded Groups.

- Expenditures -

<u>Requestor</u>	<u>Amount Approved</u>	<u>Category</u>
1. Milwaukee Indian Community School	\$1,000	2
2. Oneida United Methodist Church	\$5,000	2
3. Service League of Green Bay	\$ 500	2
4. Native American Church of Oneida	\$5,000	1
5. WI Indian Education Association	\$1,000	2
6. Oneida Sobriety Group	\$5,000	1
7. Oneida Nation Longhouse	\$5,000	1
8. VISIONS-Indep Film Project	\$1,000	2
9. WI Vets Assn-Oneida Chapter	\$1,000	1
10. Red Shawl Gala Fundraiser	\$1,000	2
11. National Indian Child Welfare Association	\$1,000	3
12. Jude Schimmel Basketball Camp	\$3,500	1
13. Woodland Indian Art Show & Market	\$5,000	1
14. Erwin Cottrell Memorial Golf Classic	\$2,300	1
15. Southwest High School LaCrosse Club	\$4,705.33	2
16. Soaring Eagle Boxing Club	\$2,994	2
FY15 Total Giving	\$44,999.33	

FINANCE COMMITTEE DONATION POLICY

Article I. Purpose & Policy

1-1. Traditionally, *OnA·yote? a·ka'* (Oneida people) express selfless giving as *Kanolukhwa'Sla* (compassion, caring, identity and joy of being). The purpose of this Donation Policy is to show commitment to Oneida Tribal members and the community in this same thoughtful manner.

1-2. The Oneida Tribe of Indians of Wisconsin receives requests from numerous organizations and individuals for donations to support local charitable groups and community/member activities.

1-3. This updated donation policy and accompanying Standard Operating Procedures outline the process of receiving donation requests by the Oneida Tribe of Indians of Wisconsin and how they are reviewed by the Finance Committee (FC).

Article II. Adoption, Amendment, Repeal

2-1. This policy shall become effective upon adoption. Adoption of this policy shall supersede all previous versions and provisions.

2-2. This policy may be reviewed annually by the Treasurer and the Finance Committee.

2-3. This policy may be amended or repealed by the Oneida Business Committee pursuant to the Oneida Administrative Procedures Act.

Article III. Individuals/Groups

3-1. Individuals and organizations who request funding from the Oneida Tribe of Indians of Wisconsin will be organized by services that positively affect the quality of life for Oneida tribal members.

3-2. This policy includes limitations on the level of funding, and who can receive donations.

3-3. This policy specifically addresses requests for donations that originate from:

- 1) Not-for-Profit Groups;
- 2) Oneida Affiliated Veteran's Groups;
- 3) Socially /Environmentally Conscious Groups; or
- 3) Special Funded Groups

Article IV. Definitions

4-1. This article shall govern the definitions of words as phrases as used herein. All words not defined herein shall be used in their ordinary and everyday sense.

4-2. **Donation** – The exchange of payment for the right to advertise and promote the Oneida Nation in a positive manner at charitable/community events.

4-3. **Finance Committee** - The Finance Committee shall be presided over by the Treasurer, acting as Chairperson and the body consist of: One (1) Community Elder; Two (2) Business Committee members; the Chief Financial Officer, Gaming General Manager, and Purchasing Director.

4-4. **Services** - Those services that address health and social welfare causes, Indigenous based services, environmentally friendly/ energy efficient services and artistic endeavors.

4-5. **Twelve-month period** - The time period measured by the Oneida organizations fiscal calendar year which begins in October and runs to September of the next year.

4-6. **501(c)(3) Non-profit** - Charitable and non-profit organizations as defined by the Internal Revenue Code.

Article V. Donation Provisions

5-1. The Treasurer and Chief Financial Officer will determine each fiscal year the Tribe's economic stability for charitable giving.

5-2. Requests for donations will be directed and routed through the Treasurer's Office to the Finance Office for review by the Finance Committee.

5-3. Donation provisions include: 40% of the funds will be allocated to Oneida community causes, 40% will be allocated to local groups (Green Bay /WI), and 20% will be allocated to national groups.

5-4. Donations will be limited to and not exceed \$2,500.00 per request (per year), or 50% of the need whichever is less. Depending on funding allocations this amount may be modified by the Treasurer and the Finance Committee.

5-5. Requestor must also have a demonstrated need and evidence of a 10% matching contribution toward the funding request. Additionally, the requesting organization must also have a philosophy that is consistent with Tribal perspective, as contained in the Oneida Tribe's mission statement

Article VI. Submission Requirements /Deadlines

6-1. Donation requests will be reviewed by the Finance Committee once a month for requests that are received one (1) week prior to the FC meeting date. The Finance Committee regularly meets twice a month one week before regular Business Committee meetings.

6-2. Donation requests will be reviewed on the second meeting of the Finance Committee each month.

6-3. Completed application packets consist of three parts that include:

- 1) The Request form;
- 2) A narrative describing reason for request and how funds will be used;
- 3) Accompanying materials such as flyers or information about the event, the reason for request and information about the group's status.
- 4) Evidence of the required 10% match to their request.

6-4. Specific packet information and review dates can be requested through the Finance Administration Office.

Article VII. Areas /Items Not Covered

7-1 Areas not covered under this policy include but are not limited to: personal expenses, hardship cases, or travel requests from individuals. All such requests may be

referred to Social Services or other social agency for assistance.

7-2. All requests from departments within the Oneida Tribal organization are also not eligible for funds under this policy as their funding falls under the normal tribal budget process.

7-3. All individual or group request that could be covered by another program within the Tribal organization.

7-4. Requests for general operating expenses, capital building campaigns and related requests from organizations/agencies will generally not be covered, but may be reviewed on a case by case basis.

7-5. Multiple requests by the same organization within the same fiscal year will not be reviewed.

Article VIII. Notification Process

8-1. The Finance Department staff is responsible for the preparation and processing of requests in a timely manner for the Finance Committee to review.

8-2. Recipients will be notified within ten (10) business days after a Finance Committee meeting as to the status of an individual's/organization's request.

APPROVED:

Patricia King
Patricia King, Finance Committee Chair

10-5-15
Date

Lisa Summers
Lisa Summers, Oneida Tribal Secretary

10-5-15
Date

Approved by the Finance Committee on 9/11/15 w/corrections

COMMUNITY FUND – FY 2015 YEAR END EXECUTIVE SUMMARY REPORT

In FY15 the Community Fund allocation was \$50,000.00 for funding requests for Oneida tribal members. The Tribal Fiscal Year 2015 was utilized for funding requests (October 2014 through September 2015). Under the criteria of the Community Fund, requests were considered from tribal members for: 1.) Self-Development /Enrichment, 2.) Community Events /Fundraisers, and 3.) General Community Events.

In FY15 a total of \$46,920.59 was provided to One-Hundred (100) approved requests. This represents approximately 93.84% of allocated funding for FY15. This is a vendor generated fund and no tribal contributions are used. All remaining funds at the end of the year are returned to the principle where it is invested for perpetual growth of principle so it is permanent.

The Finance Committee reviews Community Fund requests once each month at their first meeting of the month. CF requests were reviewed at twelve (12) meetings in FY15. A quarterly summary of CF funding requests reviewed by the Finance Committee is as follows:

■ **First Quarter (Oct-Dec 2014)**

In the 1st Quarter, fifteen (15) funding requests were reviewed and approved for a total of \$7,425.00. All requests were under the Self-Development /Enrichment category with 14 of the requests benefiting youth development and one benefiting adult self-enrichment. Activities ranged from fees for team sporting events, class trip fees, and four benefiting special needs children.

■ **Second Quarter (Jan-Mar 2015)**

In the 2nd Quarter, fourteen (14) funding requests were reviewed and approved. Three requests that were approved were withdrawn by the requestor before payment could be made. Eleven (11) requests were subsequently funded that totaled \$4,908.50.

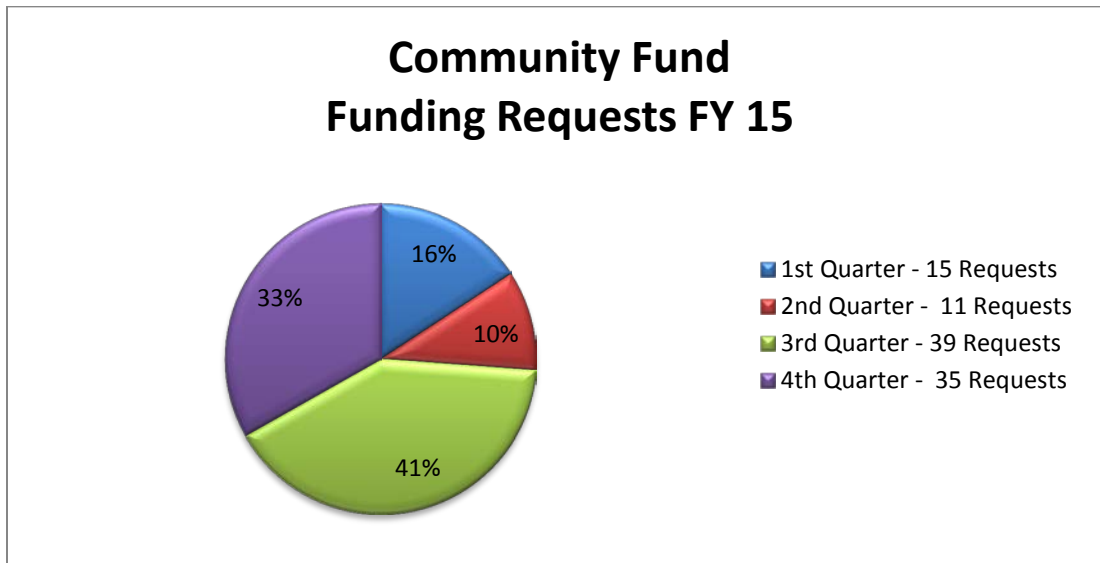
■ **Third Quarter (Apr-Jun 2015)**

In the 3rd Quarter Forty-Three (43) funding requests were reviewed. Three (3) requests were denied, (one later approved), one requestor did not use fund, and one request was deleted per the requestor. A total of Thirty-Nine (39) requests were then approved and funded totaling \$19,128.68.

■ **Fourth Quarter (Jul-Sept 2015)**

In the final 4th Quarter, thirty-seven (37) funding requests were reviewed. Two requests were denied. Thirty-five (35) requests were funded for a total of \$15,658.41. As in preceding quarters, all denied requests did not meet the criteria of the Community Fund categories.

The following chart illustrated the total requests and percentages of approved requests for funding. The Third and Fourth Quarters held the most requests for funding with a combined 74%.



Contract Year (July 2014 –June 2015) Product Summary

The Community Fund product allocation is tracked by contract year (July 2014 through June 2015). The amount allocated was \$5,000; which approximates to 556 cases of product. A total of 578 Cases of Coca-Cola products were provided for community events/fundraisers from twenty-four (24) requests for CY2014-15. This took us over the allocated amount and the extra cases provided will be deducted from the CY2015-16 allocation.

Because the contract year is in-between tribal fiscal years, product requests were reviewed at eleven (11) meetings in CY14-15. Under the criteria for CF for Product, requests were considered from tribal members for: 1.) Tribal & Public School Systems activities; 2.) Community Events; and 3.) Fund raising events.

In the contract year for product requests the totals are not calculated by meeting date but by requested pick-up date from the vendor as well as the various costs for specific products. From 11 meetings, 24 requests for product were approved for a total of 578 cases. The italicized events represent repeat requests received yearly.

For the past two years the entire allocated product was exhausted and the fund percentages continue to grow; which is due, in part, to more Oneida tribal members becoming aware of this resource through the Intranet, Internet, articles in the Kali Wi Saks, word of mouth, and from repeat requests from previous years.

The Community /Fundraising Events provided Oneida members with a means to raise funds or provide refreshments for a variety of memorial, community, organizational, and sporting events. According to the required follow up reports from product recipients, participation of Oneida community members as well as the general public made each of these events successful.

Following is a listing of events/activities and total amounts provided in CY 2014-15.

Community Fund Product Totals for Contract Year 2014-2015		
Name of Event	Pick Up Date	Approved Product Total
<i>Annual Oneida Powwow</i>	7/3/14 (Del)	100 Cases
<i>Annual Relay for Life</i>	7/18/2014	20 Cases
OHA Community Picnics/Nat'l Night Out	7/1/2014	40 Cases
Oneida Employee Appreciation Picnic-Aug	8/8/14 (Del)	100 Cases
<i>Oneida Farmer's Markets in Aug.</i>	8/18/2014	20 Cases
Three Nations Elder Picnic-Aug.	8/15/2014	20 Cases
<i>On^yote?a.ka Gathering -Aug</i>	8/14/2015	15 Cases
<i>Big Apple Fest-Sept</i>	9/15/2014	25 Cases
<i>Jeffrey Skenandore Golf Fundraiser</i>	8/8/2014	10 Cases
<i>Oneida Family Fitness Golf Outing</i>	8/18/2014	5 Cases
<i>Domestic Violence Awareness Event</i>	9/29/2014	10 Cases
DOLM-19th Ann Open House-Sept.	9/22/2014	14 Cases
Oneida Face Program supplies	9/29/2014	5 Cases
The Cherokee Word for Water-film screening	9/22/2014	4 Cases
Oneida Harvest and Husking Bee	9/19/2014	25 Cases
New Year's Eve Social Dance	12/30/2014	<i>10 Cases - No Pickup</i>
<i>Oneida Nation High School-Graduation</i>	6/2/2015	15 Cases
<i>Oneida Nation High School-Prom</i>	4/7/2015	15 Cases
<i>Oneida Youth & Elder Fishing Day</i>	5/29/2015	14 Cases
Oneida Community Lacrosse	5/29/2015	25 Cases
<i>Woodland Indian Art Show & Market</i>	6/11/2015	25 Cases
<i>Oneida Ladies VFW Auxiliary Taco/Rummage sale</i>	6/9/2015	6 Cases
Community Picnics 6/9/15	6/8/2015	15 Cases
<i>Oneida Community Car Show</i>	6/19/2015	50 Cases
		578 Total Cases

Overall, for the Community Fund, Internal, standardized processes, forms, submission deadlines, and the processing of requests has enabled the Community Fund to continue to gain popularity and strength from and for the Oneida tribal membership and organization. The Finance Committee continues to update and review, on a yearly basis, all aspects of the Community Fund.

The commitment of the Finance Committee members to the Community Fund have been a positive catalyst to champion the growth and positive benefits for the Oneida membership, now and in years to come.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 12 / 23 / 15

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

[Empty text box]

Agenda Header: Standing Committees

Accept as Information only

Action - please describe:

Accept November 12, 2015 Quality of Life Meeting Minutes

3. Supporting Materials

Report Resolution Contract

Other:

1. Minutes

3. [Empty text box]

2. [Empty text box]

4. [Empty text box]

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Fawn Billie, Council Member

Primary Requestor/Submitter: Nic Reynolds, Executive Assistant/Office of Fawn Billie

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.

Quality of Life Committee

Chair Fawn Billie
Vice Chair Tehassi Hill
Members Trish King, Lisa Summers, Brandon Stevens
Regular Meeting: November 12, 2015

MEETING NOTES

Present:	Fawn Billie, Tehassi Hill, Trish King, Lisa Summers, Brandon Stevens
Absent:	-
Others Present:	Michele Doxtator, Don White, Julie Barton, Troy Par, Pat Pelky, Nate Ness, Nicolas Reynolds, Art Skenandore

I. Welcome

Meeting called to order at 8:05 AM by Chair

MOTION by Tehassi Hill to approve the agenda, second by Trish King.
Motion carried unanimously.

II. Purpose of the Committee

There has been some crossover and duplication between the Quality of Life Committee and initiatives already happening in some areas and on the Wellness Council. Councilwoman Billie recommended focusing on drug abuse on the Oneida Reservation since this is a vital issue and is related to the Quality of Life Committee’s purpose to provide oversight for issues related to Health, Human Services, and Public Safety.

III. Drug Identification and Recognition

Councilwoman Billie attended a Drug Identification and Recognition Training. Through conversations with Oneida youth, Fawn and Brandon heard of significant prescription drug abuse problems, as well as synthetic marijuana, meth, heroin, and cocaine. OPD was in attendance and discussed the statistics, noting that approximately 80% of calls in one week tracking were related to drugs, alcohol, or both. Some Wisconsin Tribes have started banning non-tribal convicted drug dealers and or affiliates from their reservation. Those individuals are simply relocating to other reservations, such as Oneida. Currently Oneida does not have a drug trafficking ban on the reservation.

How to get started with dealing with drug problem:

Suggestions include a campaign, information sharing, getting training and awareness for leaders and front line dealing with youth and adults with drug problems. Suggested to start at the beginning for those who don't know the topic well, and gather as much statistics as possible (number of users, typical profiles, understand the problem and who it is effecting). Poverty is connected to the issue, people selling home furniture and possessions to get drug money. Need to get everyone involved who has eyes on the issue, understand what kinds of initiatives are already targeting the issue, what is available for those who are incarcerated or presently addicted as well as how to stop youth from even starting. Look at how to protect people that are the victims and what is the community readiness level.

Employees are being terminated for Drug and Alcohol Free Work Place Policy violations, or arrested on their way to work, etc. Youth are facing reality of taking care of siblings, while also having to make sure parents or grandparents survive when passed out. Need support groups for existing addictions and support for those affected.

There was a group home in the past, need an intertribal youth treatment facility, other Tribes are waiting on Oneida to lead, could pay for it with compact dollars, majority of which goes unused. Fawn and Lisa are on an Intertribal Criminal Justice Committee, could help tackle this issue through that venue. GLITC is probably the wrong place. Recreation and Fitness might have programs to help keep kids busy and away from problems, just a matter of allocating funds. Brandon recommended that the immediate need right now is to establish group support.

Community concern was expressed that the Civic Center is not open on the weekends. In the past they used to make kids go home by their age, could do that and open on the weekends.

MOTION by Brandon Stevens to establish a Task Force to address community substance abuse & community wellness strategies and that the Task Force will accomplish:

- Develop a working plan with dates and deadlines
- Campaign for awareness
- Coordinate trainings
- Develop strategies with short, mid, and long-term plans

- Place Treatment Center as a standing item on Quality of Life Agenda
 - ID partners to be involved
 - Recommendations for allocating and reallocating resources
- second by Lisa Summers. Motion carried unanimously.

Motion by Trish King to adjourn at 10:07 am, second by Brandon Stevens.
Motion carried unanimously.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 12 / 23 / 15

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Accept the 4th Quarter Report of the Quality of Life Committee

3. Supporting Materials

Report Resolution Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter:

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.



Quality of Life Committee

4th Quarter Report (July, August, and September, 2015)

PURPOSE:

The Quality of Life Committee is a standing committee of the Oneida Business Committee that will have oversight responsibility of the following areas of the Tribe: Language and Culture, Health, Human Services and Public Safety. This oversight responsibility also extends to any board, committee, or commission related to these specific areas.

COMMITTEE MEMBERS:

Councilwoman Fawn Billie, Quality of Life Committee Chair
 Councilman Tehassi Hill, Quality of Life Committee Vice Chair
 Treasurer Trish King, Quality of Life Committee Member
 Secretary Lisa Summers, Quality of Life Committee Member
 Councilman Brandon Stevens, Quality of Life Committee Member

In addition to OBC members, the Wellness Council, Division Directors, other senior leaders, and their staff are directed to attend the Quality of Life Committee meetings dependent upon relevant agenda topics.

MEETINGS:

Quality of Life Committee meetings are schedule on the 2nd Thursday of every month from 8:00 am to 10:00 am. In the 4th quarter of FY2015 meetings were scheduled on July 9, August 13, and September 10, 2015.

ACTIVITIES SUMMARY:

As previously noted the Quality of Life Committee struggled to get up and running consistently during the early part of 2015. The July and September meetings were canceled due to a lack of quorum. Meeting minutes for the August meeting are included at the end of this report.

During the 4th quarter, the Quality of Life Committee supported efforts by the Internal Services Division's, OCIFS's, and the Tribal School's work on the Farm to School Program. In addition, the Quality of Life Committee focused on Community Gardens, coordination with the Wellness Council, and the Oneida Agricultural Summit.

Upcoming: The FY2016 first quarter report will focus on the new direction taken by the Quality of Life Committee. The Committee has taken feedback by community members, the Oneida Business Committee, the Wellness Council, and others to prioritize and focus on a few key initiatives. Focus is being put on the growing drug abuse problems in the Oneida Community, particularly illegal and prescription drug abuse. Additionally, the Committee is supporting an effort to seek Tribal Compact dollars at the state level to be used for a youth treatment facility.

SUGGESTED ACTION:

Requested action is for the Oneida Business Committee to accept the 4th Quarter report.

Committee
Chair-Fawn Billie
Vice Chair-Tehassi Hill
Members-Trish King, Lisa Summers, Brandon Stevens

Quality of Life Meeting
8a Thursday August 13th, 2015
BC Conference Room



Minutes

Meeting called to order at 8:05am

Present: Don White, Joanie Buckley, Bill Vervoort, Dawn Walchinski, Pat Pelky, Tina Ama, Artley Skenadore, Lisa Summers, Fawn Billie, Trish King, Brian Doxtator, Sheri Mousseau, Brandon Stevens, Ted Skenadore, Diane Mc Lester Heim

1. Approve Agenda

Approve with Ag Summit 9/30 update to new business

2. Meeting Minutes

a. June 11, 2015 Quality of Life meeting minutes

Motion by Trish King to approve June 11, 2015 Quality of Life meeting minutes, seconded by Fawn Billie. Motion carried unanimously.

3. New Business

a. Farm to School program- Joanie Buckley

Joanie Buckley gave a verbal update on the Farm to School program explaining that the program aligns with the Community Development Planning Committee strategy of engaging the community in a healthy mind set. Youth Entrepreneur in agriculture program it doing a Pay It Forward project where Oneida youth are teach Lac Courte Oreilles youth how to make and sell trail mix like Oneida did. The next group of youth to participate in the trail mix project is going to be at the High school throughout the school year to include the entrepreneur portion of the project. Art Skenadore stated that high school is currently working with NWTC, CMN, and UWGB. Art Skenadore has a goal that the Oneida high school would like to be producing 80% of food supply to school in five years. The elementary school does currently have a small garden. They are hoping to enhance the cafeteria with new graphics and information visuals. Lisa Summers brings up the price point of organic and less processed foods and accessibility to them. Tina Ama believes the problem is more than access its changing the behaviors of the community. Brian Doxtator wondered how this initiative is connected to the Quality of life survey. Melissa Nuthals will be conducting the Quality of life Survey. Invite Melissa Nuthals, Troy Parr and Eric Krawczyk (who does community health needs assessment) to next Quality of Life meeting. Brandon Stevens would like to see home economics class in school. Lots of kids are latch key kids and they could use information and simple cooking techniques and nutritional values. Artley Skenadore has a suggestion of adding food based information on the update Oneida email communication piece. Invite Phil Wisneski to next Quality of Life meeting. Joanie Buckley will consolidate the farm to school information into one document and share. Tina Ama would like the Quality of Life to identify three clear goals that align with the four strategic directions along with time period to refocus efforts of employees who work in some aspect of Quality of Life. Lisa Summers suggests we as a Quality of Life have a work meeting to discuss what are objectives are.

Committee

Chair-Fawn Billie

Vice Chair-Tehassi Hill

Members-Trish King, Lisa Summers, Brandon Stevens

Motion by Trish King to accept update and to support development of Farm to school program and bring back implementation plan at the September Quality of Life meeting, seconded by Lisa Summers. Motion carried unanimously.

i. Live 54218

Bill Vervoort reported that OCIFS has been sharing food and agriculture based films to the high school. The students seemed to enjoy the agriculture based learning more than other schools throughout the state. Joanie Buckley explains how the 54218 program has the possibility to explore local Food and traditional food procurement, education for youth and experiential learning. Don White wonders how this relates to community not just school. We talked about health (mind & body) problems in Oneida and defining our own healthy goals based on our community.

b. Community Gardens- Joanie Buckley

Jeff Metoxen was scheduled to present although he had a family emergency and was excused. Ted Skenadore attended in his place. Ted Skenadore talked about new practices this year. One change is that no chemicals or pesticides used in the community gardens. The second change was in the garden tilling services for members who live within the reservation only. Lisa Summers had questions if soil conditions and fertilization practices are included in the seed program. Information was offered at the seed pick up event. Environmental offers composting classes taught by Amy Spears. Seeds distribution was also a topic and how we can provide our own seeds to share instead of buying the seeds in bulk. Joanie will keep working on ideas and bring back update at next meeting.

Motion by Trish King to accept update, seconded by Lisa Summers. Motion carried unanimously.

c. Wellness Council update-Tina Ama

i. Well Being Index update

ii. Reporting template for logic model

Motion by Lisa Summer to defer both Wellness Council items; Well Being Index and Reporting Template for logic model, to a Quality of Life work meeting and prior to September Quality of Life meeting for an update. Motion carried unanimously.

d. Food Tax-Fawn Billie/Marlon Skenadore

This item was tabled and moved to the September Quality of Life meeting and invite Michelle Doxtator.

4. Additions

a. Oneida Agricultural Summit

Brian Doxtator explained the Oneida Agricultural Summit, tentatively scheduled for September 30, 2015 at the Radisson, is to showcase all agricultural components of the organization. Planning will be taking information to develop visuals and pictures from the summit to inform the community. Lisa Summers expressed concern that the word Summit may confuse community members with the Food Sovereignty Summit in October 2015. Brian Doxtator will bring up name concerns at the next planning meeting for the event. The planning meeting for the Oneida Agricultural Summit meeting is a Monday August 17, 2015 at 8:30am.

Motion by Lisa Summers to accept update, seconded Trish king. Motion carried.

5. Adjourn

Meeting adjourned at 10:25am

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 12 / 23 / 15

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

1. Accept the update as information.

3. Supporting Materials

Report Resolution Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter:

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.

ONEIDA TRIBE OF INDIANS OF WISCONSIN
Office of the Tribal Secretary

Location:

N7210 Seminary Road
Oneida, WI 54155

Phone: (920)869-2214



Mailing Address:

P.O. Box 365
Oneida, WI 54155-0365

Fax: (920)869-4040

Memo

To: Oneida Business Committee

From: Lisa Summers, Tribal Secretary 

Date: December 18, 2015

Re: Petitioner Frank Cornelius: Special GTC meeting to address four resolutions

1. Investigation into Oneida Seven Generations Corporation
2. Enforcing Salaries for Oneida Seven Generations Corporation
3. Freedom of Speech, Press and Assembly
4. Imposing a Tax on the Business Committee

The purpose of this memorandum is to provide you the status of the analyses for the above referenced petition.

Background

The above referenced petition was submitted to the Tribal Secretary's Office on April 28, 2015, and verified by the Enrollment Department. The petition was submitted to the Oneida Business Committee (OBC) agenda and accepted at the May 13, 2015, meeting.

Status

<i>Analysis</i>	<i>Original Due Date</i>	<i>Extension # and New Due Date</i>	<i>Date Accepted by the OBC</i>
Legislative	Sept. 9, 2015	n/a	Resolutions 1-4 – Aug. 26, 2015
Legal	Sept. 9, 2015	1. Nov. 25, 2015 2. Dec. 23, 2015	
Financial	Sept. 9, 2015	1. Nov. 25, 2015 2. Dec. 9, 2015	Resolutions 1-4 – Nov. 25, 2015

The legal analysis of the petition has been submitted. The Law Office has submitted the legal analysis in executive session, as part of the Chief Counsel Report, due to the confidential, pending litigation information included in the analysis.

Requested OBC Action

1. Accept the update as information.

Current Petitions At-A-Glance

Petitioner and Subject	Analyses		
	<i>legislative</i>	<i>legal</i>	<i>financial</i>
<u>Danforth</u> – Membership Changes	✓	✓	✓
<i>GTC meeting date scheduled for 3/19/16</i>			
<u>Genskow</u> – Four Resolutions	<i>legislative</i>	<i>legal</i>	<i>financial</i>
1 Budget Cuts	✓	✓	✓
2 Swimming Lessons	✓	✓	✓
3 BCC to Carry Out GTC directives	✓	✓	✓
4 Elder Home Repair	✓	✓	✓
<i>GTC meeting date scheduled for 3/19/16</i>			
<u>Genskow</u> – Six Resolutions	<i>legislative</i>	<i>legal</i>	<i>financial</i>
1 Completed Scheduling General Tribal Council Meetings	✓	✓	✓
2 Fee to Trust Process	✓	✓	✓
3 In Progress Elder Services Means Testing	✓	✓	✓
4 In Research Record Subcommittee Meetings	✓	✓	
5 Governmental Services Chain of Command	✓	✓	
6 Unclaimed Per Capita Payments	✓	✓	
<i>BC meeting due date for remaining fiscal analyses is 2/10/16; GTC meeting date scheduled for 3/19/16</i>			
<u>Genskow</u> – Three Resolutions	<i>legislative</i>	<i>legal</i>	<i>financial</i>
1 Oneida Business Committee Accountability	✓	✓	
2 Repeal Judiciary Law	✓	✓	
3 Open Records and Open Meetings Law	✓	✓	
<i>BC meeting due date for fiscal analyses is 2/10/16</i>			
<u>Cornelius</u> – Report on OSGC and four resolutions	<i>legislative</i>	<i>legal</i>	<i>financial</i>
1 Audit of OSGC	✓		✓
2 OSGC Return Money to Tribe	✓		✓
3 Freedom of the Press	✓		✓
4 Tax Oneida Business Committee for Failure to Dissolve OSGC	✓		✓
Report Report on OSGC	n/a	n/a	n/a
<i>BC meeting due date for legal analyses is 12/23/15</i>			
<u>Powless, John</u> – Per Capita Distribution	<i>legislative</i>	<i>legal</i>	<i>financial</i>
	✓		
<i>BC meeting due date for legal and fiscal analysis is 11/25/15</i>			
<u>Barton, Nancy</u> – To open and emergency food pantry	<i>legislative</i>	<i>legal</i>	<i>financial</i>
<i>BC meeting due date for Progress Report is 12/23/15; for legislative, legal, and fiscal analysis is 1/13/16</i>			

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 12 / 23 / 15

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Defer the legal and financial analyses to the January 27, 2016, regular Business Committee meeting.

3. Supporting Materials

Report Resolution Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter:

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.

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Phone: (920)869-2214


**Mailing Address:**

P.O. Box 365
 Oneida, WI 54155-0365

Fax: (920)869-4040

Memo

To: Oneida Business Committee

From: Lisa Summers, Tribal Secretary 

Date: December 18, 2015

Re: Petitioner John Powless: Per Capita Payments

The purpose of this memorandum is to provide the Oneida Business Committee (OBC) the status of the analyses for the above referenced petition.

Background

The above referenced petition was submitted to the Tribal Secretary's Office on June 17, 2015, and verified by the Enrollment Department. The petition was submitted to the OBC agenda for the June 24, 2015, meeting.

Status

<i>Analysis</i>	<i>Original Due Date</i>	<i>Extension # and New Due Date</i>	<i>Date Accepted by the OBC</i>
Legislative	Sept. 9, 2015	n/a	August 17, 2015
Legal	Sept. 9, 2015	1. Nov. 25, 2015	
Financial	Sept. 9, 2015	1. Nov. 25, 2015	

As indicated at the December 9, 2015, regular OBC meeting, and clarified at the December 14, 2015, special General Tribal Council meeting, there was a misunderstanding of the due dates for the analyses by the staff that track these on behalf of the Business Committee. Due to this misunderstanding, this item was not included on the agenda for the November 25, 2015, regular OBC meeting or the December 9, 2015, regular OBC meeting

The Law Office has submitted a request to defer the legal analysis to the second OBC meeting in January (see attached memorandum).

The Finance Office has indicated the financial analysis cannot be finalized until they have the opportunity to review the legal analysis.

Requested OBC Action

1. Defer the legal and financial analyses to the January 27, 2016, regular Business Committee meeting.

cc: GTC Petitions 2015

JO ANNE HOUSE, PHD
CHIEF COUNSEL
JAMES R. BITTORF
DEPUTY CHIEF COUNSEL
REBECCA M. WEBSTER, PHD
SENIOR STAFF ATTORNEY

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PATRICIA M. STEVENS GARVEY
CAROYL J. LONG
KELLY M. MCANDREWS
MICHELLE L. MAYS
ROBERT W. ORCUTT

MEMORANDUM

TO: Oneida Business Committee
FROM: Jo Anne House, Chief Counsel
DATE: December 17, 2015
SUBJECT: Petition – Powless – Per Capita

I am requesting a deferral regarding the above petition. Now that the 13 resolutions from Madelyn Genskow and the 4 resolution, petition and statement are completed I am better able to estimate the time needed to complete the remaining two petitions before the Oneida Business Committee. I anticipate that this opinion can be presented at the second meeting in January.

Requested Action: Motion to defer legal opinion regarding the John Powless, Jr. Petition regarding per capita to the second Oneida Business Committee meeting in January.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 12 / 23 / 15

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

- 1. Accept the progress reports as information.
- 2. Defer the legal and financial analyses to the February 24, 2016, regular Business Committee meeting.

3. Supporting Materials

Report Resolution Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter:

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.

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Phone: (920)869-2214



Mailing Address:
P.O. Box 365
Oneida, WI 54155-0365

Fax: (920)869-4040

Memo

To: Oneida Business Committee
From: Lisa Summers, Tribal Secretary 
Date: December 18, 2015
Re: Petitioner Nancy Barton: To open an Emergency Food Pantry

The purpose of this memorandum is to provide the Oneida Business Committee (OBC) the status of the analyses for the above referenced petition.

Background

The above referenced petition was submitted to the Tribal Secretary’s Office on October 7, 2015, and verified by the Enrollment Department. The petition was submitted to the OBC agenda for the October 28, 2015, meeting.

Status

<i>Analysis</i>	<i>Original Due Date</i>	<i>Extension # and New Due Date</i>	<i>Date Accepted by the OBC</i>
Legislative	Jan. 13, 2016	n/a	
Legal	Jan. 13, 2016	n/a	
Financial	Jan. 13, 2016	n/a	

In accordance with the OBC action taken on October 28, 2015, progress reports from the Legislative, Law, and Finance Offices are due at the December 23, 2015, regular Business Committee meeting.

Legislative Reference Office Progress Report – The Legislative Reference Office has submitted the attached Update Memorandum and has indicated their submission will be ready by the deadline.

Law Office Progress Report – The Law Office has submitted the attached memorandum and has requested a deferral of the legal analysis to the second OBC meeting in February.

Finance Office Progress Report – The Finance Office did not submit a progress report, but has indicated the financial analysis cannot be finalized until they have the opportunity to review the legal analysis.

Requested OBC Action

1. Accept the progress reports as information.
2. Defer the legal and financial analyses to the February 24, 2016, regular Business Committee meeting.

cc: GTC Petitions 2015

Oneida Tribe of Indians of Wisconsin Legislative Reference Office

Krystal L. John, Staff Attorney
 Douglass A. McIntyre, Staff Attorney
 Taniquelle J. Thurner, Legislative Analyst
 Candice E. Skenandore, Legislative Analyst



P.O. Box 365
 Oneida, WI 54155
 (920) 869-4375
 (800) 236-2214
<https://oneida-nsn.gov/Laws>

Update Memorandum *Statement of Effect for Petition: Food Pantry*

Summary

On October 7, 2015, a Petition was submitted to the Tribal Secretary's Office and verified by the Enrollment Department. At an Oneida Business Committee meeting on October 28, 2015, the verified petition was accepted and referred to the Legislative Reference Office for a Statement of Effect with a due date of January 13, 2016. This memorandum is to serve as the update required at the December 23, 2015 meeting of the Oneida Business Committee.

Submitted by Douglass A. McIntyre, Staff Attorney, Legislative Reference Office

The Petition is comprised of a full page containing specific requirements for the establishment, funding, supplying and operation of an emergency food pantry. The Petition can be broken down into three separate sections:

1. Establishing the Food Pantry

- The location of the food pantry be at the now vacant former Tower Foods.
- The food pantry be opened on October 1, 2016.
- That three (3) positions be filled: a manager and two (2) warehouse workers.
 - These jobs are Enrolled Oneida members only.
 - The additional workforce be made of volunteers.

2. Funding and Supplying the Food Pantry

- The emergency food pantry be funded by:
 - transferring \$50,000 from Center for Self Sufficiently (Festival Food Cards) to the food pantry.
 - suspending all food purchases at the Oneida Radisson for meetings, conferences, summits.
 - transferring any and all other funding sources, including grants to the food pantry.
 - a reinstatement of the 2008 budget for the food pantry.
- The food pantry would be supplied by:
 - the Oneida Nation Farm providing buffalo, grass-fed beef, eggs, chicken, Tsyunhekwa, Cannery white corn and other products.
 - the Apple Orchard providing apples.
- Additional supplies and equipment be supplied by the Tribe:
 - A van
 - A forklift

- Two (2) dollies
- Freezer
- Refrigerators
- Computer software
- Office supplies

3. Operating the Food Pantry:

- Hours of pickup would be from 9:00 a.m. to 12:00 p.m. Monday through Friday.
- The food pantry would have the following restrictions:
 - Will only serve households where an enrolled Tribal member resides.
 - Will only serve those with income guidelines consistent with state and federal eligibility, but with the flexibility to review a case-by-case basis.
 - Circumstances of eligibility include, but are not limited to, interruption of family income, job loss, change in family composition, homelessness.
- Reporting policy be implemented:
 - The manager would be required to report quarterly to the Oneida Business Committee.
 - The manager would be required to submit a report form to the General Tribal Council at the annual and semiannual meetings.

Given the number of specific requirements in the Petition, the Legislative Reference Office is still in the process of determining what effect, if any, each requirement would have on current law. A Statement of Effect will be provided at the January 13, 2016 meeting of the Oneida Business Committee.

JO ANNE HOUSE, PHD
CHIEF COUNSEL
JAMES R. BITTORF
DEPUTY CHIEF COUNSEL
REBECCA M. WEBSTER, PHD
SENIOR STAFF ATTORNEY

ONEIDA LAW OFFICE

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PATRICIA M. STEVENS GARVEY
CAROYL J. LONG
KELLY M. MCANDREWS
MICHELLE L. MAYS
ROBERT W. ORCUTT

MEMORANDUM

TO: Oneida Business Committee
FROM: Jo Anne House, Chief Counsel
DATE: December 17, 2015
SUBJECT: Petition – Barton – Food Pantry

I am requesting a deferral regarding the above petition. Now that the 13 resolutions from Madelyn Genskow and the 4 resolutions, petition and statement are completed I am better able to estimate the time needed to complete the remaining two petitions before the Oneida Business Committee. I anticipate that this opinion can be presented at the second meeting in February.

Requested Action: Motion to defer legal opinion regarding the Nancy Barton Petition regarding food pantry to the second Oneida Business Committee meeting in February.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 12 / 23 / 15

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

3. Supporting Materials

Report Resolution Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter:

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

On December 4, 2015 Councilman Tehassi Hill had requested information on the acceptance of Tribal ID cards for the purchase of age restricted product, and Secretary Lisa Summers had requested that this item be placed on the OBC Agenda. The memo is attached.

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Tribe of Indians of Wisconsin - Retail

Interoffice

MEMORANDUM

To: Oneida Business Committee
From: Michele Doxtator, Retail Area Profit Manager *Michele Doxtator*
Date: December 14, 2015
Subject: Acceptance of Tribal IDs for Age Restricted Product

With the installation of the new Point of Sale (POS) in September 2015 Oneida Retail took the position that the only acceptable identification card (ID) that would be accepted is the WI Driver's license for age restricted product.

Our intention is to continue to be responsible retailers by restricting age restricted product to those adults who are old enough to purchase. The Wisconsin license and the Wisconsin ID has a number of items that the Tribal ID lacks

- Bar code that scans, alerting the Associate if the customer is not of age to make the purchase
- ID is portrait, if the person is under the age of 21, landscape for those older than 21
- Current photo
- Expiration Date
- Holographic on ID

Oneida Retail would like to work with the Trust/Enrollment Committee to upgrade the Tribal ID to meet the same standards as the WI ID card.

When the POS was installed there was some miss-communication between Retail Administration and the Location Managers and Associates. The Laws require that anyone who appears to be under the age of 27 be carded; however our Associates began carding everyone regardless of appearances. At this time our Associates are using their best judgment and carding customers who appear to be under the age of 27.

Cc Trust and Enrollment Committee
Retail Administration

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 12 / 23 / 15

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Request to post for one (1) vacancy on the Oneida Personnel Commission due to a resignation and to finish the term until 3/28/17.

3. Supporting Materials

Report Resolution Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor: Kathleen M. Metoxen, Executive Tribal Clerk
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

On October 13, 2015 the Oneida Personnel Commission accepted the resignation of Kevin Shilka.

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 12 / 23 / 15

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Accept the recommendations of the LOC concerning the Cemetery Action Plan

3. Supporting Materials

Report Resolution Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor:

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

At a meeting of the OBC on November 10, 2015, the OBC accepted Business Committee Officers' Cemetery Action Plan. This plan directed the Legislative Operating Committee (LOC) "to review the Cemetery Law as it relates to the requirement of having encasements as part of burial mandate(s) and provide a recommendation."

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Tribe of Indians of Wisconsin

Legislative Reference Office

P.O. Box 365
 Oneida, WI 54155
 (920) 869-4376
 (800) 236-2214
<http://oneida-nsn.gov/LOC>



Committee Members

Brandon Stevens, Chairperson
 Tehassi Hill, Vice Chairperson
 Fawn Billie, Councilmember
 David P. Jordan, Councilmember
 Jennifer Webster, Councilmember

Memorandum

TO: Oneida Business Committee
FROM: Tehassi Hill, LOC Vice-Chairman *T.H.*
DATE: December 23, 2015
RE: Cemetery Action Plan

At a meeting of the Oneida Business Committee (OBC) on November 10, 2015, the OBC accepted Business Committee Officers' Cemetery Action Plan which directed the Legislative Operating Committee (LOC) to:

- review the Cemetery Law as it relates to the requirement of having encasements as part of burial mandate(s) and provide a recommendation; and
- request a position analysis be developed for groundkeeper and/or cemetery manager, including a reporting structure in the law.

This memorandum serves as a statement of how the LOC plans to proceed with the amendments to the Cemetery Law.

Encasements

Pursuant to 75.6-3 of the Cemetery Law, the use of an encasement is recommended but not mandated. At a meeting of the LOC on December 16, 2015, the LOC discussed the topic weighing the advantages and disadvantage to a mandate. Ultimately, the LOC decided that a mandate of encasements should not be included in the Law. The LOC believes the decision of an encasement is a decision best left to the family. As such, use of an encasement will continue to be recommended but not mandated by amendments to the Law.

Additionally, given the history of the flooding at the cemetery, the LOC recommends adding language to the Law which requires that the family be given information on possible issue that may arise if encasements are not used.

Reporting Structure

The Cemetery Work Group met on November 30, 2015, and in part, discussed the creation of a position of a groundskeeper and/or cemetery manager. The Cemetery Work Group planned to work with the Human Resources Department on exploring the duties and creating a job description for those position(s).

At a meeting of the LOC on December 16, 2015, the LOC discussed the topic at length. The LOC supports keeping the reporting structure as it is currently drafted in the Cemetery Law.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 12 / 23 / 15

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

The Environmental Resource Board (ERB) requests that the moratorium be removed in order to once again allow access to Where the Waterbirds Nest.

3. Supporting Materials

Report Resolution Contract

Other:

1. 3.

2. 4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter:
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

Excerpt from Dec. 9, 2015 Business Committee meeting:

Motion by Lisa Summers to accept the update from the Director of Division of Land Management dated December 1, 2015, regarding the subject of surrounding properties for the Sacred Burial Grounds and to request the Environmental Resource Board Liaison follow-up with them on receiving their formal recommendations on the moratorium, seconded by Tehassi Hill. Motion carried unanimously.

Requested action: ERB requests that the moratorium be removed in order to once again allow access to Where the Waterbirds Nest and also to create a buffer to the cemetery out of respect for privacy at the cemetery.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf OR print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Tribe of Indians of Wisconsin

Post Office Box 365



Oneidas bringing several hundred bags of corn to Washington's starving army at Valley Forge, after the colonists had consistently refused to aid them.

Phone: (920) 869-2214



Oneida, WI 54155



UGWA DEMOLUM YATEHE
Because of the help of this Oneida Chief in cementing a friendship between the six nations and the colony of Pennsylvania, a new nation, the United States was made possible.

AL MANDERS
RICHARD BAIRD
TED HAWK

MARLENE GARVEY
TOM OUDENHOVEN
GERALD JORDAN

MEGAN WHITE
SHAWN SKENANDORE
NICOLE STEEBER

December 15, 2015

Oneida B.C. Council Member Tehassi Hill
Norbert Hill Center, N7210 Seminary Rd
Oneida, WI 54155

Dear B.C. Liaison Hill,

The Environmental Resource Board (ERB) held a hearing under the Public Use of Tribal Lands to listen to any concerns or recommendations regarding Land Access designations. The community is still becoming familiar with the designations of Limited, Open, Community, and Tribal Member Only and how they apply to different Natural Areas.

The main topic of discussion was related to the B.C. moratorium action from 9/23/15 as it applies to the Oneida Burial Ground/Cemetery, Where the Waterbirds Nest, and construction waste area. The general preference was to not close the Natural Area, but to create more privacy for the cemetery with some type of buffer/trees and to potentially adjust property boundary. Access to the Natural Area is important to many Oneida community members for recreation and wildlife viewing.

The ERB requests that the moratorium be removed in order to once again allow access to Where the Waterbirds Nest and also to create a buffer to the cemetery out of respect for privacy at the cemetery. The ERB makes this request based on the community comments received and because access to Natural Areas is important for Oneida community members and hunters.

Regards,

Marlene Garvey, Chair
Environmental Resource Board
3759-W. Mason St., Suite-6
Oneida, WI 54155

Cc: Pat Pelky, EH&SD Director

ENVIRONMENTAL RESOURCE BOARD

Public Hearing Discussion of Land Access under the Public Use of Tribal Lands law

October 27, 2015 : 5:00 – 6:15 p.m. Ridgeview Plaza, Suite 4

ATTENDANCE

Hearing Officers: Megan White, Ted Hawk, Shawn Skenadore,
Gerald Jordan, Al Manders

Staff: Laura Manthe, Gene Schubert, Chad Wilson

Guests: Pat Pelky, Rod Hill, Sylvia Cornelius, Jen Falck, Mike Debraska,
Nancy Barton, Sid White, Bart Cornelius, Ian Littlejohn

PROCEEDINGS

Hearing held under the Public Use of Tribal Lands law. This hearing was scheduled by the ERB to listen to any concerns or recommendations regarding Land Access designations. The community is still becoming familiar with the designations of Limited, Open, Community, and Tribal Member only and how they apply to different Natural Areas.

The main topic of discussion was related to the B.C. moratorium action from 9/23 as it applies to the Oneida Burial Ground/Cemetery, Where the Waterbirds Nest, and construction waste area. The general preference was to not completely close the Natural Area, but to close off the entrance by the cemetery if necessary to create privacy there and provide some type of buffer/trees. The Natural Areas would be accessed by improving the secondary access on Cty U and providing clear marking.

Other discussion about potential changes to access to Coyote Run and Quarry Park and included discussion about the pros and cons of Community Access vs. Tribal Member Only access for each. A suggestion was to create another designation for Tribal member and descendant only access, but this would entail amending the law. Dumping of waste on lands and enforcement of law were also part of peripheral comments.

The ERB agreed with the discussion about the concerns with the moratorium and will draft a letter to the B.C. requesting the moratorium be modified to allow access to Where the Waterbirds Nest though improvements to the secondary access and provide a buffer out of respect for privacy at the cemetery. Access to Natural Areas is important for community members and hunters.

ENVIRONMENTAL RESOURCE BOARD MEETING

Ridgeview Plaza

November 5, 2015 – 6:00 p.m.

ATTENDANCE

ERB MEMBERS: Tom Oudenhoven, Ted Hawk, Nicole Steeber, Shawn Skenandore, Gerald Jordan, Al Manders, Megan White

GUESTS: Shad Webster and Rod Hill

STAFF: Laura Manthe and Gene Schubert

APPROVAL OF MINUTES

Meeting called to order at 6:00 pm. Motion to approve agenda by Shawn Skenandore, seconded by Ted Hawk, motion passes. Motion to approve the minutes of 10/20/15 by Tom Oudenhoven, seconded by Shawn Skenandore, motion passes.

OLD BUSINESS

1. Hunting Law
The Hunting, Fishing, and Trapping law is still under review at LRO with a completion date tentatively for late December. Discussion about whether comments from public meetings with the community or community surveys would still be able to be incorporated into the law. ERB staff will monitor progress through the legal review. Conservation will review surveys.
2. Public Use of Tribal Lands law Public Hearing
Discussion of the 10/27 hearing which was scheduled due to the B.C. passing a moratorium on use regarding Where the Waterbirds Nest and a series of memorandums. Community comments included concerns for privacy at cemetery, removal of waste, road access and other issues noted in the hearing findings. Motion by Shawn Skenandore to approve the letter to the B.C. requesting the moratorium be removed, seconded by Ted Hawk, motion passes. Motion by Shawn Skenandore to maintain land access designations as they are currently stated, seconded by Megan White, motion passes.
3. Safe Routes to School trail completed
The trail is completed and Conservation is making arrangement for winter snow clearing. ERB will keep coordinating on trail development for other areas.

4. Discussion with Conservation

Piers and a dock have been installed in **Onyota'a:ka Lake**, and they look great, but Conservation will be pulling them out for the winter soon, but leaving them in front of the boat launch to block access to the lake. No motorized vehicle signs will be posted to keep vehicles off the ice. Ice fishing is allowed but the second gate will be closed and the restroom closed for the winter. Any structures for fishing on the lake must be portable and removed daily/when not occupied. The B.C. accepted the prohibitions recommended by the ERB so those can be posted on any Natural Area as deemed necessary. There is some interest in holding large events like weddings at the Lake, and that process is being sorted out.

NEW BUSINESS

1. Duck Creek Trail

The Land Commission and some legal staff are interested in moving forward with construction to Pamperin Park, but there is not clear direction from the B.C. Discussion about selecting a date to move ahead and recruit interested community members to stand up for Oneida's sovereignty to utilize the former railway line for a community trail. Staff will continue to review.

FYI

1. Waterfowl hunt

U.S.F&WS service and Oneida were clarifying things for Hobart regarding federal law.

ADJOURNMENT

Motion to adjourn at 7:25 pm by Gerald Jordan, seconded by Shawn Skenandore, motion passes.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 12 / 23 / 15

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Please see the attached fourth quarter report for Emergency Management. Also attached is the After Action Report for the Table Top exercise conducted on 9-29-2015.

3. Supporting Materials

Report Resolution Contract

Other:

1. AAR for Table Top 9-29-2015

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Lisa Summers, Tribal Secretary

Primary Requestor/Submitter:

Kaylynn Gresham, Director Emergency Management

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.



Oneida Tribe of Indians of Wisconsin
Office of Emergency Management
 2783 Freedom Road, Oneida WI 54155
 o-920-869-6650, c-920-366-0411,
 kgresham@oneindanation.org

TO: Oneida Business Committee
 FM: Emergency Management
 REF: Quarter 4 Report/Update
 Date: December 1, 2015

General Overview:

The Emergency Management Department works to ensure the Oneida Nation is in a constant state of readiness through the use of efforts focusing on preparedness, mitigation, response and recovery. Coordinating and cooperating with numerous divisions and departments within the Tribal organization as well as differing jurisdictional response agencies/entities EM focuses on providing a coordinated timely response to emergencies and/or disasters that threaten the life safety of community members, the environment and/or assets of the Oneida Nation. Through a shared vision of coordination and cooperation emergency/disaster plans have been developed using shared principles of response initiatives; EM is the go-between for response agencies/entities of the Oneida Tribe of Indians of WI and the numerous surrounding jurisdictions when an emergency/disaster that affects the Oneida Nation or the Oneida Community occurs.

Executive Summary:

The purpose of this report is to report the activities of the Emergency Management Department during the months of July, August, and September, 2015. During these months the Emergency Management Department participated in a number of different activities discussed throughout the following information:

July – The Deputy Director applied for the position of Director in October 2014. Interviews were conducted in June for the position, in July she was hired as the Director of Emergency Management.

As the Director and a direct report to the Business Committee the EM Department was asked to participate in the Budget Consolidation process that occurred throughout the month. The Director also participated in meetings drafting a Special Events SOP/Ordinance for events held on Tribal Land not necessarily sponsored by the Tribe.

During the last quarter of the FY the Director continued to work on updates and changes to Emergency Support Functions (ESF) for the Oneida Nation Emergency Response Plan, focusing specifically on the structure and protocol for EOC (Emergency Operations Center) activation. Planning continued with WEM (Wisconsin Emergency Management) to deliver the requested Tabletop exercise for the BC in September.

As the Chairperson for WITEMA (Wisconsin Tribal Emergency Management Alliance) the Director was requested to assist with the updates to the newly designed format for the

EMPG (Emergency Management Performance Grant) FY 2017. During the month the Director attended two meetings working on assisting with updates.

The Pre Disaster Mitigation team did not meet during the month. Updates were continued to the Pre-disaster Mitigation Plan via email with the necessary departments/divisions providing feedback as requested.

The last two weeks of July the Director was on vacation out of state.

August - The Director attended several standing monthly committee meetings; EM Regional meeting, BC Roundtable Discussions, Budget Consolidation meetings, WiTEMA meeting as the Chairperson and EMPG Workgroup meetings. The Pre-Disaster Mitigation (PDM) Planning team met to review and update several parts of the PDM Plan and continue providing feedback and updates to the Plan as needed. The EM department provided items for donation to the Elders Banquet, a table with information on Emergency Management and Family Disaster Planning was also displayed.

The Director Attended the "Tribal Lands Environmental Forum" in Minnesota. This conference focused on several different areas of Environmental Concerns that go hand in hand with emergency and/or response activities that could occur in the event of an Emergency or Disaster. EM and Environmental Health and Safety work together in several different ways, this conference presented an opportunity for EM and EHS to dialogue about more ways we can coordinate on projects/work needed for the Oneida Tribe.

The last week of August EM invited FEMA Region 5 – Tribal Liaison Julie Pardini to visit the Oneida Reservation. While Julie was in Oneida EM meet with several different entities/divisions of the Tribe to discuss their roles and responsibilities in the event of an emergency or disaster that could affect the reservation. Julie and EM spent several days meeting individually with numerous different departments answering questions and explaining procedure and protocol for Tribally Declared Disasters vs State Declared Disasters; their differences, similarities as well as the benefits and drawbacks.

Much of the month the Director focused on the final updates required to the Oneida Emergency Operations Plan. Reviewing currently completed Emergency Support Functions for relevance and necessary changes, making changes and sending the documents to the necessary individuals for signature. ESF 6 – Mass Care and Human Services was completed and signatures received by Red Cross, Oneida Social Services and the Comprehensive Health Division area. ESF's 1 – Transportation, 10 – Hazardous Material, 11 – Agriculture and 12 – Energy were sent to the respective areas for review and comment.

September – Much of the focus for the EM Department for the month of September centered around submitting the final necessary updates of the Oneida Tribe's Emergency Response Plan to the Regional Director for acceptance and credit for FY 2015 EMPG. All necessary document was submitted, approval of the submission is pending. Approval letters and payment information are generally provided in the beginning of the following FY.

The Director attended several standing monthly meetings throughout the month; Regional EM meeting, WiTEMA meeting as the Chairperson, GTC Preparation meetings and EMPG Workgroup meetings. The Pre-Disaster Mitigation Planning team did not meeting during this month, all updates to the plan were coordinated via email through the necessary departments as scheduled.

Coordination with the state Exercise Officer continued throughout the month for Table Top exercise that was conducted with the BC on September 29th, 2015. I have attached the AAR (After Action Report) to this report. Next steps are to coordinate a date to test the areas mentioned in the AAR; activating the EOC (Emergency Operations Center) and testing communications.

Much of the month was spent coordinating the relocation of the Warning Siren that was attached to the 54 One Stop building. Due to scheduled demolition of the building relocation became necessary. EM worked with Planning, Historic Preservation, DPW, Utilities, Electrical,

MIS, Zoning and Land Management to determine the relocation site. The Siren was scheduled to be installed during the month of October.

During the 4th quarter of FY 2015 the Emergency Management Department worked with several of the critical response departments in an emergency or disaster to update previously approved plans as well as review plans that are in draft form. ESFs that were distributed for review and comment were updated with the current input received. Several of the ESF's sent out for signatures were completed and the signatures received. There are currently three ESF's that have not received signatures as of this date. All necessary documents were sent to the WEM Regional Director for Submission of Oneida's FY 2015 Emergency Management Performance Grant.

----- End of Report -----

Kaylynn Gresham
Director Emergency Management
Oneida Nation

**Oneida Nation EOC Workshop
&
Ice Storm & Power Outage**

Tabletop Exercise

Oneida Business Committee Conference Room

Oneida Nation

September 29, 2015

After-Action Report/Improvement Plan

November 6, 2015

Prepared by:

Ed Sheppard
Exercise & Training Officer
Wisconsin Emergency Management
608-575-4852
ed.sheppard@wisconsin.gov

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Executive Summary

The purpose of this tabletop exercise is to discuss and educate the participants on the use of the Emergency Operations Center (EOC) and how it could aid in coordination. In addition the participants explored how a simulated major weather event would need to be dealt with regarding communications and planning for an EOC activation.

This EOC workshop and tabletop exercise was designed to begin the process of discussion and planning for a review of the overall plans in place and to identify issues that would affect the Oneida Nation and its leaders. It was hoped that a workshop on the use of the Emergency Operations Center (EOC) would be a useful educational tool because in many agencies and jurisdictions while there are provisions for an Emergency Operations Center it still remains at best a vague concept especially if it has not been exercised or opened for a real event. Finally the design team also developed this workshop and exercise in an effort to make the Oneida Nation Emergency Management Exercise program a more understood and viable process as the Tribal Emergency Management moves forward. Tribal Emergency Management invited key decision makers to this workshop and exercise and there was good discussion first during the EOC workshop and then during the tabletop top exercise which followed the workshop. A number of issues were identified and various strengths and areas for improvement were discussed. It is clearly the hope of Tribal Emergency Management that this was a good first step in development of a more viable exercise plan and program.

During the tabletop exercise portion of the activities the participants were confronted with a simulated ice storm and subsequent power outages over a good portion of the tribal lands. Discussion followed on the response to this type of simulated event as well as how communications and coordination would occur during this type of event. Many of the issues that were discussed or that were noted in the participants' feedback forms are included in this after-action report. The core capabilities that were used to structure the discussion for this exercise were **Operational Coordination, Operational Communications, and Situational Assessment**.

A tabletop exercise is a non-stress "verbal" walk through intended to generate in-depth focused collaborative discussion among participants on how they would activate & apply their current agency emergency operations plans & procedures to a hypothetical disaster incident. A tabletop exercise is aimed at facilitating conceptual understanding, identifying emergency plan & procedure strengths/areas for improvement and multi-agency coordination of operations.

In this exercise, participants specifically assessed the following core capability activity performance:

Core Capability	Target Capability
Operational Coordination	Onsite Incident Management
Operational Communications	Communications
Situation Assessment	Situational Assessment

Scenario

February 17, 2016 (Wednesday)

Northeastern Wisconsin including the Oneida Tribal lands have had a mild winter thus far however a snow storm on February 16th has pushed through the area and as residents were completing the clean up a warm front has caused the temperatures to hover around freezing. A freezing rain has begun about noon on the 17th and by 5pm it's clear that ice on the roads will be a problem but the bigger issue is that a number of power outages are being reported throughout the surrounding county and the Oneida Tribal lands.

It's now about 8:00pm and the outages are increasing with the several residential areas along with many rural areas of the reservations affected. Power companies report a large number of outages that may not be repaired for an extended period of time.

The weather forecast does not look good and we could continue to receive freezing rain and temperatures around freezing for the next several days.

Discussion Questions

- *What actions would you as the Business Committee take with this type of information ?*
- *How would you organize your command structure and at what point would you see a need for opening the Emergency Operations Center? Who would be in the EOC?*
- *Are there any special problems that will occur with communications between the EOC and Responders?*
- *What objectives will you initially set in the Emergency Operations Center? (EOC)*
- *Do you have any plans policies or procedures that can help guide you?*
- *How will needed resources be secured and how will you track them?*
- *This will be a long term event in terms of response and recovery. Will you be able to track Tribal expenses and how will you do it?*
- *How will your public information be handled?*
- *What types of equipment and resources would you need to make your EOC operational and effective?*
- *You may need to develop a staffing plan for the EOC. What do you envision?*
- *What other issues and concerns that have not been discussed do you foresee regarding the operations of the Incident Command and the EOC?*

At the completion of the exercise, participants discussed the outcome of the exercise and identified numerous strengths & areas for improvement in how participant agencies could perform their emergency plans & procedures to implement the core capability activities in response to the scope of scenario challenges. These identified strengths & areas for improvement are captured in this After Action Report (AAR) and document suggested corrective actions for improvement.

Strengths:

In general the core capability strengths identified in this exercise were:

- There are some plans and policies in place for Emergency Response and the Emergency Operations Center (EOC).
- There is a designated location at the police department for the Emergency Operations Center (EOC).
- The Department of Public Works and the IT departments have a number of resources that can be used.
- There is a solid relationship with the surrounding jurisdictions in the event mutual aid is needed.
- Recent training on the importance of financial documentation was very worthwhile.
- The Tribe has a full-time EM Director.

Areas for Improvement:

In general, the areas for improvement identified in this exercise were:

- There was a great deal of discussion on the need to update plans, call trees, and other policies.
- There seems to be an overall need to improve the way we coordinate our response and set our priorities on how it is done.
- There may be a need to make sure that trained backups are in place for many key departments in case department heads may not be available in a disaster.
- An opportunity to drill or exercise at the EOC in which people that would be summoned to the EOC receive hands on experience and training would be valuable.
- Future training and exercises in an effort to educate the responders and key officials on the difference between the Incident Command Post and the Emergency Operations Center may be useful.

Comments received from the exercise participants, and exercise facilitators supported that the Tabletop Exercise was highly successful in assessing participant agencies strengths & areas for improvement to operate within the scenario and its operational challenges.

Exercise Overview

Exercise Name: Oneida Nation EOC Work Shop & Ice Storm and Power Outage Tabletop Exercise

Exercise Time/Date/Location:

Time: 8:00 a.m. to 12:00 p.m. September 29, 2015 Oneida Tribe Norbert Hill Center

Purpose of Exercise:

The purpose of the tabletop exercise is to address alignment of policy & procedures for the participating entities. The exercise will be based on a simulated severe weather, Ice storm event and long term power outages that strike the Oneida Reservation as well as the surrounding Brown County areas. This has the potential to become a long term event that could impact many in the community and necessitate the opening of the Oneida Nation Emergency Operations Center on a short and possibly long term basis. Discussion will involve plans and procedures on opening, staffing and operating the Emergency Operations Center as well as how this major event will be managed by the Oneida Nation authorities. The exercise will focus on the following core capabilities: **Operational Coordination, Operational Communications, and Situational Assessment.**

The exercise will conform to the Office Domestic Preparedness and Office of Justice Assistance Homeland Security Evaluation Program (HSEEP).

The exercise will be NIMS-compliant incorporating the use of an Incident Command structure to manage the event and the Homeland Security Exercise and Evaluation Program (HSEEP).

An exercise planning team was formed to determine the scope, agenda, target audience, and objectives of the exercise. The exercise planning team developed an exercise scenario based on the design criteria and the exercise objectives identified by the group.

EPCRA Credit N/A

Core Capabilities-Exercise Objectives:

Core Capability	Exercise Objectives
Operational Coordination	<p>Discuss the ability of response personnel to assess events, and coordinate the response and make decisions on needs, resources, corrective measures, and other issues that would confront the command staff including the opening, staffing, and operating the Oneida Nation Emergency Operations Center. (EOC)</p> <p>Including</p> <ul style="list-style-type: none"> • Activate emergency operations center

	<ul style="list-style-type: none"> • Gather and provide information • Identify and address issues • Prioritize and provide resources • Support and coordinate response requirements •
Operational Communications	<p>Discuss the ability to:</p> <ul style="list-style-type: none"> • Conduct immediate incident alert & notification • Establish and maintain interoperable voice, data and video communications in support of the Incident Command & Emergency Operations Center response & recovery operations,
Situational Assessment	<p>Discuss the ability to establish, utilize, and apply current plans that are in place and identify other areas where planning needs to occur for the response entities in response to a severe weather event that necessitates the opening of the Oneida Nation Emergency Operations Center (EOC).</p> <p>Including</p> <ul style="list-style-type: none"> • Create, train, exercise, evaluate and revise emergency operations plans & procedures • Facilitate effective & timely access to emergency operations plans & procedures 24/7 • Conduct information sharing procedures, with supporting technology, at the Incident Command Post and Emergency Operations Center to support development of a common operating picture among stakeholders • Coordinate with subject matter experts among impacted stakeholders to gather relevant information to assist in response & recovery strategy

Scenario Hazard or Threat:
Ice Storm and Power Outage

Sponsoring Agencies:
Oneida Nation Emergency Management

Participating Organizations:

Local/Tribal:

- Oneida Emergency Management
- Oneida PD
- Oneida Business Committee
- Oneida Department of Public Works
- Oneida Risk Mgt.
- Oneida Environmental Health and Safety

State:

- Wisconsin Emergency Management

Total Number of Exercise Participants: 14

Analysis of Exercise Core Capability Performance

Aligning exercise objectives and core capabilities provides a consistent taxonomy for evaluation that transcends individual exercises to support preparedness reporting and trend analysis. Table 1 includes the exercise core capabilities with associated overall performance ratings (P, S, M, or U) as evaluated in the exercise.

Table 1-Summary of Core Capability Performance

#	Core Capability Performance	Performed without Challenges (P)	Performed with Some Challenges (S)	Performed with Major Challenges (M)	Unable to be Performed (U)
1	Operational Coordination		S		
2	Operational Communications		S		
3	Situational Assessment		S		
4			S		

Rating Definitions

Performed without Challenges (P)
Objectives were effectively performed and conducted in accordance with applicable plans, procedures and laws.

Performed with Some Challenges (S)
Objectives were achieved and conducted in accordance with applicable plans, procedures and laws. However, opportunities to enhance effectiveness and/or efficiency were identified.

Performed with Major Challenges (M)
Objectives were achieved, but some or all of the following were observed: demonstrated performance had a negative impact on the performance of other objectives; contributed to health/safety risks for public or response workers; and/or was not conducted in accordance with applicable plans, procedures and laws.

Unable to be Performed (U)
Objectives were not able to be achieved or the objectives were not tested to exercise time constraints or safety considerations/decisions.

The following section provides detailed analysis of the performance related to each of the exercise Core Capabilities and associated exercise objectives, highlighting strengths and/or areas for improvement for each Core Capability

Core Capability 1 - Operational Coordination:

Description - Conduct incident response and recovery operations using the Incident Command System to establish and maintain a unified and coordinated operational structure and process that supports performance/support of needed core capabilities.

Objective 1: Discuss the ability of response personnel to assess events, and coordinate the response and make decisions on needs, resources, corrective measures, and other issues that would confront the command staff including the opening, staffing, and operating the Oneida Nation Emergency Operations Center. (EOC)

Discuss the ability to:

Objective 2: Activate emergency operations center

Objective 3: Gather and provide information

Objective 4: Identify and address issues

Objective 5: Prioritize and provide resources

Objective 5: Support and coordinate response requirements

Observations:

- *Situational analysis of areas of concern when “manning” the EOC*
- *Some infrastructure is in place for EOC*
- *We have a lot in place; EM Director knows her role*
- *Chair/Vice Chair can declare disaster (ex. Vs. some other areas have to declare a meeting first)*
- *Good basic structure of contacts*
- *Update phone trees and process to keep them updated*
- *Emergency Planning Team should start meeting again*
- *BC should have a quick reference guide at fingertips or on desktops for employees; include the correct phone numbers; review current plan to ensure it is updated*
- *Would like a live drill for Oneida*
- *Equipment and staff tracking on spreadsheets*
- *Improving documentation of resources for identifying costs*
- *Becoming more familiar with the back-ups to EM Director*
- *I like the “go-kit” for the EOC*
- *Accounting – tracking and documenting expenses – need training*
- *SOPs need to be updated/reviewed for Business Committee*
- *Training for finance personnel for disaster (track expenses, volunteer man hours)*
- *What triggers for back-up if EM director isn't here?*
- *Establishing priorities of who gets helped first (nursing home, elder, etc.)*
- *Review policies, check lists in place, who should show up at EOC*
- *Overall approval process to activate EOC/Emergency Chair, Vice Chair, Kaylynn, Ratify three days after approval from OBC*
- *Have EM Director running point on preparedness*
- *EOC and declaratory structure already in place*
- *We have a physical location set up for an EOC*
- *We have resources and staff to address emergencies*
- *Update plans, procedures*
- *Ensure the tools, systems & resources are available and functional*
- *Assets available, good structure in place, good collaboration*
- *Training is needed for accounting – dedicate*
- *Preparedness, updating the process each year, should be part of transition with each new elected body (OBC) which occurs every three years*

Analysis:

This core capability of operational coordination and more specifically the utilization of the Emergency Operations Center (EOC) was one of the key components for this workshop and tabletop exercise. A discussion of how the decision to open the EOC, who would staff it, and is the facility currently at this point able to be activated and run efficiently are all concerns that need to be examined. It was clear during the discussion that the participants in the exercise will be looking to the Emergency Manager for guidance on much of this in the event of a disaster that would prompt the tribe to open the EOC. The Emergency Manager for her part understands this however she made it clear that a review of the current plans and procedures might assist her in understanding where the parameters extend.

The Emergency Operations Center is located at the Oneida Police Department and there was good discussion on the potential readiness of the facility and it would seem that from the discussion that it may be able to be rendered functional fairly quickly. In hindsight perhaps this workshop and tabletop exercise should have been scheduled for the location of the EOC as often when that is done the participants get a much more graphic idea of what resources are currently available and what resources are needed. A future drill or exercise at that location may want to be considered.

During the discussion it was less clear on who all may be planning on being at the Emergency Operations Center location and more planning on chain of command, EOC management, and other types of documents may need to be done. With regard to training there was some recent training regarding financial documentation during a disaster which clearly hit its mark as it was referenced often during the exercise. That was a good first step in this whole process. When this workshop and tabletop exercise was developed the design team wanted this to be educational along with the hope to solicit a way forward on planning, training, and exercise and this certainly seemed to be the tone that the participants struck as can be witnessed by many of the comments from participants in this after-action report.

Strength Area(s):**Planning/Organization-****Planning/Organization Strengths-**

- During the course of the workshop and exercise the fact that there are some plans currently in place for the EOC at the Police Department was referenced.
- There are currently contact lists available in order to reach key personnel.
- There is a great deal of confidence in the Emergency Management Director to handle things in the event of a disaster.
- There is knowledge on who has authority to declare a disaster on the part of the Tribe. There appears to be a delineated chain of command.
- There are a number of mutual aid resources available due to the favorable location of the Oneida Nation.

**Equipment-
Equipment Strengths-**

- The EOC location at the Police Department would seem to be a good location for the EOC and there are some resources dedicated for this. The feeling during the exercise was that it could be made functional quickly.
- There is a strong I.T. Department and Public Works Department with the tribe that can provide resources when needed.

**Training-
Training Strength-**

- There was recent training on the part of FEMA PA/IA Tribal Liaison – Julie Pardini which was well received and generated interest for future targeted training on various aspects.

Improvement Area(s):**Planning/Organization-****Improvement Actions-**

1. The discussion in this exercise often referenced plans and procedures especially for individual departments however what was not detailed was the overall emergency operations plans that the Oneida Nation has and while some exist there was a feeling on the part of some of the participants that they at least need to be reviewed and possibly updated.
2. While there clearly is a great deal of confidence in the Emergency Management Director for the Oneida Nation it was pointed out that she is only one person and plans and procedures regarding the EM Director's role seem to be understood or speculated on. A clear plan needs to be developed on the role and responsibilities of that position.
3. Because the Emergency Operations Center may never have been opened by many of the participants in this exercise, their roles and responsibilities if summoned to the EOC may not be totally defined and use of a quick start guide for the EOC along with position descriptions and checklists might be useful.

Equipment-**Improvement Actions-**

4. The participants in this exercise all agreed that the Emergency Operations Center at the Police department should be an adequate location however it is not known what resources are currently there those would help the individual departments become operational in the event of activation. A resource inventory should be done so that people in the EOC are aware of how WIFI and telephone operations will work.

5. Many agencies assemble bins of needed equipment that are kept on site of the location of the Emergency Operations Center (EOC). This allows departments to pre-plan on what type of equipment they may need to allow them to function. If space is available at the EOC location and this has not been done it should be considered.
6. There was also discussion and an explanation of the use of go-kits in which people that know that they may be needed to respond to the EOC have items in a small pack that might be useful for them if called to the Emergency Operations Center: computer thumb drives, plans, phone chargers, policies or department contact lists are a few items often used.

Training/Exercise-

Improvement Actions-

7. The participants in this exercise were enthusiastic about previous recent training and several participants talked about additional training that they could receive. This hopefully is a signal to Tribal Emergency Management that they should move forward with more training from both the federal and state agencies. Much of this training is free or very inexpensive.
8. Several of the participants listed the need for additional exercises or drills that they could participate in. Following this EOC tabletop exercise with a functional exercise at the actual Emergency Operations Center in which the players could assemble the EOC and make it operational and then respond to some simulated messages and communication in a functional exercise would seem to be a logical next step.

Core Capability 2 - Operational Communications

Description - Establish and maintain adequate internal, external and interoperable communications systems and protocols to support emergency response & recovery operations.

Discuss the ability to:

Objective 1: Conduct immediate incident alert & notification

Objective 2: • Establish and maintain interoperable voice, data and video communications in support of the Incident Command & Emergency Operations Center response & recovery operations.

Observations:

- *Communication after an incident happens*
- *Communication is a huge concern*
- *Communication plan for community*
- *Communications can always be improved*
- *Update communication phone trees*

- *Communication and coordination*
- *Communication plans – coordination with technology - need update*
- *Update emergency contact numbers for EM personnel*

Analysis:

Not a great deal of discussion occurred regarding this core capability which is not surprising because the nature of this workshop and exercise was geared more toward managers and key decision makers rather than operations based participants. As a result of that there are limited strengths and areas of improvement listed in this section. In general the feeling among the participants was that their communications in terms of radio system is adequate. However as all of us realize communications can quickly become an issue during a disaster. There were constructive comments on updating of phone trees and there were several participants who discussed the need for future drills and exercises that assist in better evaluating the communications systems and plan that are currently in place.

Strength Area(s):**Equipment-****Equipment Strengths-**

- During the course of the workshop and exercise there seemed to be a general feeling that the current communications' systems are adequate and that they interface well with mutual aid partners.

Improvement Area(s):**Planning-****Improvement Actions-**

9. There were several comments during the workshop and exercise regarding the need to update call trees and phone lists for communication. The issue with that is always making sure that everyone in the organization understands the importance of that and someone is tasked with making updates on a regular basis. This is easier now that these call trees and lists can be edited electronically.

Exercising-**Improvement Actions-**

10. A functional exercise is mentioned in improvement action #8 and generally functional exercises are very effective for evaluating communication plans and flow of information including public notification messages as well as public information.

Core Capability 3 - Situational Assessment

Description - Provide all decision makers with decision-relevant information regarding the nature and extent of the hazard, any cascading effects, and the status of the response

Discuss the ability to:

Objective 1: Establish, utilize, and apply current plans that are in place and identify other areas where planning needs to occur for the response entities in response to a severe weather event that necessitates the opening of the Oneida Nation Emergency Operations Center (EOC).

Objective 2: Create, train, exercise, evaluate and revise emergency operations plans & procedures

Objective 3: Facilitate effective & timely access to emergency operations plans & procedures 24/7

Objective 4: Conduct information sharing procedures, with supporting technology, at the Incident Command Post and Emergency Operations Center to support development of a common operating picture among stakeholders

Objective 5: Coordinate with subject matter experts among impacted stakeholders to gather relevant information to assist in response & recovery strategy

Observations:

- *Are we 2 or 3 people deep in personnel where necessary?*
- *Review and update emergency response plan tribal wide*
- *All policies should be reviewed*
- *Attempt to address public's unrealistic expectations – educate in advance*
- *Review and update policy and procedures as needed and when BC transitions*
- *Training for chair & vice chair every transition year is critical*
- *Community education*
- *Need to streamline our accounting of expenses*
- *Actual functional exercise*
- *Many of the business have plans in place*
- *Coordination occurs pretty well*

Analysis:

A great deal in this core capability overlaps things that were said in # 1 regarding operational coordination however in an effort to avoid duplication I have limited some of the notations to planning, training, and depth of the backup for Emergency Operations Center positions or referenced previous improvement actions. Development of situational awareness is a key element of managing any disaster quickly and efficiently. It was evident that those participants' in this exercise expect a great deal from emergency management and they look to the Emergency Manager to provide expertise. However in most locations the Emergency Manager may be only one or two people and in a real-life event all segments of the community need to pull together and not expect one or two people to handle the entire event. Emergency Management can help

coordinate the response of an entity and can open a number of doors for additional resources or expertise from the outside.

One other theme that seemed to emerge in this exercise was that there may need to be some community education on what the tribe can and cannot provide during a disaster so that unrealistic expectations do not foster frustration or anger. Finally, in the Oneida Nation it was pointed out that tribal leaders change with some degree of regularity and the need for ongoing education of the new leaders is also very important so that new leaders understand the role of plans, policies, and procedures as well as the overall function of Emergency Management. The participants in this exercise looked beyond the winter storm /power outage scenario to the overall actions and operations that the Tribe would have to put into effect in a major disaster no matter what its nature. This allowed for a wide ranging discussion.

Strength Area(s):

Planning-

Planning Strengths-

- As was pointed out during the exercise there are plans in place for not only the responders for the Oneida Nation but for many of the businesses as well.

Organization

Organization Strengths-

- There appears to be an overall structure in place to establish the EOC and to declare a disaster as was discussed during the exercises.

Training/Exercise-

Training/Exercise Strength-

- We had key personnel at this workshop and exercise as they have had a previous training and most people see the need to continue that.

Improvement Area(s):

Planning/Training-

Improvement Action-

11. One interesting issue that the participants did not have an answer for is how many key people in the Tribe have a second in command or back up that can fill in for them in the event that they are not available? Clearly that was a concern and a review and a plan should be undertaken to identify key positions where there are no backups and remedy that if possible through planning and training.

- 12.** One issue that was discussed periodically during the exercise was the expectations of some of the citizens. There is a clear concern that some tribal citizens are unrealistic in their expectations on how the political and public entities of the tribe will respond during a disaster. This may take some education on the part of leaders in the tribal community on how they as citizens can protect themselves and their families. This may involve public service announcements, and the handing out of materials, as well as some outreach. This may be a long term solution and the tribal authorities may have a better idea of what may be needed.
- 13.** Another issue that emerged during the exercise is the fact that tribal elections often times bring new people into positions of authority and there needs to be a way that new leaders can be given the valuable information that they need about emergency management whether it be seminars, workshops, other types of trainings, or reviewing plans and procedures.
- 14.** Even veteran operations people sometimes need a refresher on the difference between the Incident Command Post and the Emergency Operations Center and how they can work together efficiently. Future training and exercises can be held regarding that aspect of training.
- 15.** Recent training on keeping good financial records and documents was held for the tribe and a great deal was learned from that and because of that training several departments that attended that training decided to review and modify their current plans and procedures. Those revised plans need to be evaluated during in house drills, trainings, and exercises in order to verify that they will work and become second nature to the people that are using these plans and procedures.
- 16.** There were a number of excellent planning and training issues that developed during this exercise. One that is of concern to Emergency Management is what do the tribal leaders see as the role of the Emergency Management Director so that their expectations are met? The EM director is only one person and how they will be utilized needs to be established in advance of any disaster and EOC opening. Review and development of plans of the EM Directors role need to be defined in the planning process.
- 17.** One issue that was not discussed at great length during this exercise but none the less was important was in a disaster such as was simulated there will be a number of tribal entities needing assistance such as the elderly, nursing homes, and others. The participants talked about how to prioritize this. The use of incident action plans and ICS forms can assist with those types of things in pre-planning as well as during the real event. Making those forms part of the planning process should be explored (see appendix D).

Appendix A-Improvement Plan (IP)

This IP has been developed for **Oneida Nation Emergency Management** for the **Ice Storm & Power Outage Tabletop Exercise** conducted on **September 29, 2015**

Core Capability	Objective	POETE	Improvement Action	Action POC	Start-End Date
[Insert capability name]	[Insert objective]	[Select either] Planning Organization Equipment Training Exercising	[Summary of corrective action needed]	[Identify who has responsibility to complete corrective action]	[Identify the start & completion date of the corrective action]
Operational Coordination	<p>Discuss the ability of response personnel to assess events, and coordinate the response and make decisions on needs, resources, corrective measures, and other issues that would confront the command staff including the opening, staffing, and operating the Oneida Nation Emergency Operations Center. (EOC)</p> <p>Including</p> <ul style="list-style-type: none"> • Activate emergency operations center • Gather and provide information • Identify and address issues • Prioritize and provide resources • Support and coordinate response 	Planning Organization	1. The discussion in this exercise often referenced plans and procedures especially for individual departments however what was not detailed was the overall emergency operations plans that the Oneida Nation has and while some exist there was a feeling on the part of some of the participants that they at least need to be reviewed and possibly updated	All entities and Departments of the Oneida Tribe	Ongoing every two years to up-date

Core Capability	Objective	POETE	Improvement Action	Action POC	Start-End Date
	requirements				
Operational Coordination	See Above	Planning Organization	2. While there clearly is a great deal of confidence in the Emergency Management Director for the Oneida Nation it was pointed out that she is only one person and plans and procedures regarding the EM Director's role seem to be understood or speculated on. A clear plan needs to be developed on the role and responsibilities of that position.	Oneida Business Committee (Supervisor)	Ongoing - yearly
Operational Coordination	See Above	Planning Organization	3. Because the Emergency Operations Center may never have been opened by many of the participants in this exercise, their roles and responsibilities if summoned to the EOC may not be totally defined and use of a quick start guide for the EOC along with position descriptions and checklists might be useful.	Oneida Emergency Management, ESF Responsible areas	Ongoing – develop ESF toolkits in next 6 months
Operational Coordination	See Above	Equipment	4. The participants in this exercise all agreed that the Emergency Operations Center at the Police department should be an adequate location however it is not known what resources are currently there those would help the individual departments become operational in the event of activation. A resource inventory should be done so that people in the EOC are aware of how WIFI and telephone operations will work.	Oneida Emergency Management, Oneida MIS	Ongoing – complete within 1 year
Operational Coordination	See Above	Equipment	5. Many agencies assemble bins of needed equipment that are kept on site of the location of the Emergency Operations Center (EOC). This allows departments to pre-plan on what type of equipment they may need to allow them to function. If space is available at the EOC location and this has not been done it should be considered.	Oneida Emergency Management	Ongoing – initial creation of ESF bins within 6 months
Operational	See Above	Equipment	6. There was also discussion and an	Oneida Emergency	ongoing

Core Capability	Objective	POETE	Improvement Action	Action POC	Start-End Date
Coordination			explanation of the use of go-kits in which people that know that they may be needed to respond to the EOC have items in a small pack that might be useful for them if called to the Emergency Operations Center: computer thumb drives, plans, phone chargers, policies or department contact lists are a few items often used.	Management and essential Departments (ESF Responsible)	
Operational Coordination	See Above	Training Exercise	7. The participants in this exercise were enthusiastic about previous recent training and several participants talked about additional training that they could receive. This hopefully is a signal to Tribal Emergency Management that they should move forward with more training from both the federal and state agencies. Much of this training is free or very inexpensive.	Oneida Emergency Management	ongoing
Operational Coordination	See Above	Training Exercise	8. Several of the participants listed the need for additional exercises or drills that they could participate in. Following this EOC tabletop exercise with a functional exercise at the actual Emergency Operations Center in which the players could assemble the EOC and make it operational and then respond to some simulated messages and communication in a functional exercise would seem to be a logical next step.	Oneida Emergency Management with assistance of WEM Staff	Ongoing-exercise within 9 months
Operational Communications	Discuss the ability to: <ul style="list-style-type: none"> • Conduct immediate incident alert & notification • Establish and maintain interoperable voice, data and video communications in support of the Incident Command & 	Planning	9. There were several comments during the workshop and exercise regarding the need to update call trees and phone lists for communication. The issue with that is always making sure that everyone in the organization understands the importance of that and someone is tasked with making updates on a	Oneida Emergency Management, Communication, Division Directors/Department Heads	Ongoing-develop within 6 months – update yearly

Core Capability	Objective	POETE	Improvement Action	Action POC	Start-End Date
	Emergency Operations Center response & recovery operations,		regular basis. This is easier now that these call trees and lists can be edited electronically.		
Operational Communications	See Above	Exercising	10.A functional exercise is mentioned in improvement action #8 and generally functional exercises are very effective for evaluating communication plans and flow of information including public notification messages as well as public information.	Oneida Emergency Management With the assistance WEM Staff	Ongoing – develop exercise within 9 months
Situational Assessment	<p>Discuss the ability to establish, utilize, and apply current plans that are in place and identify other areas where planning needs to occur for the response entities in response to a severe weather event that necessitates the opening of the Oneida Nation Emergency Operations Center (EOC).</p> <p>Including</p> <ul style="list-style-type: none"> • Create, train, exercise, evaluate and revise emergency operations plans & procedures • Facilitate effective & timely access to emergency operations plans & procedures 24/7 • Conduct information sharing procedures, with supporting technology, at the Incident Command Post and Emergency Operations Center to support development of a common operating picture among 	Planning Training	11.One interesting issue that the participants did not have an answer for is how many key people in the Tribe have a second in command or back up that can fill in for them in the event that they are not available? Clearly that was a concern and a review and a plan should be undertaken to identify key positions where there are no backups and remedy that if possible through planning and training.	Human Resource Department, Oneida Business Committee, and Emergency Management	Ongoing – ensure positions are identified and training is identified and provided as necessary

Core Capability	Objective	POETE	Improvement Action	Action POC	Start-End Date
	stakeholders <ul style="list-style-type: none"> Coordinate with subject matter experts among impacted stakeholders to gather relevant information to assist in response & recovery strategy 				
Situational Assessment	See Above	Planning Training	12. One issue that was discussed periodically during the exercise was the expectations of some of the citizens. There is a clear concern that some tribal citizens are unrealistic in their expectations on how the political and public entities of the tribe will respond during a disaster. This may take some education on the part of leaders in the tribal community on how they as citizens can protect themselves and their families. This may involve public service announcements, and the handing out of materials, as well as some outreach. This may be a long term solution and the tribal authorities may have a better idea of what may be needed.	Oneida Business Committee and Emergency Management and Communications	Ongoing – develop schedule for community outreach and education
Situational Assessment	See Above	Planning Training	13. Another issue that emerged during the exercise is the fact that tribal elections often times bring new people into positions of authority and there needs to be a way that new leaders can be given the valuable information that they need about emergency management whether it be seminars, workshops, other types of trainings, or reviewing plans and procedures.	Oneida Business Committee and Emergency Management	Ongoing – develop annual trainings and transition education for BC
Situational Assessment	See Above	Planning Training	14. Even veteran operations people sometimes need a refresher on the difference between the Incident Command Post and the Emergency Operations Center and how they can work together efficiently. Future training and	Oneida Emergency Management	ongoing

Core Capability	Objective	POETE	Improvement Action	Action POC	Start-End Date
			exercises can be held regarding that aspect of training.		
Situational Assessment	See Above	Planning Training	15. Recent training on keeping good financial records and documents was held for the tribe and a great deal was learned from that and because of that training several departments that attended that training decided to review and modify their current plans and procedures. Those revised plans need to be evaluated during in house drills, trainings, and exercises in order to verify that they will work and become second nature to the people that are using these plans and procedures.	Oneida Emergency Management and all Departments/Divisions of the tribe	Ongoing – develop exercises to practice on yearly basis
Situational Assessment	See Above	Planning Training	16. There were a number of excellent planning and training issues that developed during this exercise. One that is of concern to Emergency Management is what do the tribal leaders see as the role of the Emergency Management Director so that their expectations are met? The EM director is only one person and how they will be utilized needs to be established in advance of any disaster and EOC opening. Review and development of plans of the EM Directors role need to be defined in the planning process.	Oneida Business Committee and Emergency Management	Ongoing – yearly evaluations
Situational Assessment	See Above	Planning Training	17. One issue that was not discussed at great length during this exercise but none the less was important was in a disaster such as was simulated there will be a number of tribal entities needing assistance such as the elderly, nursing homes, and others. The participants talked about how to prioritize this. The use of incident action plans and ICS forms can assist with	Oneida Business Committee and Emergency Management and all critical facilities for Oneida Tribe	Ongoing – incident prioritizes response protocols

Core Capability	Objective	POETE	Improvement Action	Action POC	Start-End Date
			those types of things in pre-planning as well as during the real event. Making those forms part of the planning process should be explored (see appendix D).		

APPENDIX B: PARTICIPANT FEEDBACK SUMMARY

ONEIDA NATION ICE STORM/POWER OUTAGE

TABLETOP EXERCISE - SEPTEMBER 29, 2015

COMPILATION

Assessment Factor		Strongly Disagree			Strongly Agree	
		1	2	3	4	5
Scale of Answer Options		1	2	3	4	5
Total number of surveys completed: 13	No answer	Number of participants indicating each answer				
a. The exercise was well structured and organized.			1		2	10
b. The exercise scenario was plausible and realistic.		1			2	10
c. The facilitator/controller(s) was knowledgeable about the area of play and kept the exercise on target.	1					12
d. The exercise documentation provided to assist in preparing for and participating in the exercise was useful.			1	1	1	10
e. Participation in the exercise was appropriate for someone in my position.		1			1	11
f. The participants included the right people in terms of level and mix of disciplines.		1	1		4	7
g. This exercise allowed my agency/jurisdiction to practice and improve priority capabilities.			1		4*	8
h. After this exercise, I believe my agency/jurisdiction is better prepared to deal successfully with the scenario that was exercised.		1			2**	10

*We need to improve more

**Need to work on this even more

1. Based on the exercise today list the top 3 strengths.

Situational analysis of areas of concern when "manning" the EOC

We have our own Emergency Management staff in addition to county coverage

Lots of resources and partners, existing procedures and plans

Mutual aid agreements, dedicated emergency management personnel

Hearing the different perspectives from those that would be involved such as BC, Environmental, OPD, DPW, etc.

Open and honest sharing of information

Some infrastructure is in place for EOC

We have a lot in place; EM Director knows her role

Chair/Vice Chair can declare disaster (ex. Vs. some other areas have to declare a meeting first)

Good basic structure of contacts

Good to have everyone at the table to describe their role in emergency/disaster

Overall approval process to activate EOC/Emergency Chair, Vice Chair, Kaylynn, Ratify three days after approval from OBC

Many of the business have plans in place

Coordination occurs pretty well

Have EM Director running point on preparedness

EOC and declaratory structure already in place

Assets available, good structure in place, good collaboration

We have support from government

Necessary entities are on the same page about importance of readiness

Already have a good foundation in place, but with improvements

Resources and procedures are there within individual areas

We have an EM Director

We have a physical location set up for an EOC

We have resources and staff to address emergencies

Communication – leadership - finance

2. Based on the exercise today list the top 3 areas that need improvement.

Review mutual aid beyond two immediate counties

Need to review or develop the procedure for reporting expenses

Community education on emergency preparedness, roles & responsibilities

Clarification, public elections and internal follow ups need to be solid, updating policy and procedures

Update any existing policies, procedures and phone trees

Knowing specific duties of EOC members

Improving documentation of resources for identifying costs

Becoming more familiar with the back-ups to EM Director

Employees in the operations also need to be aware of procedures in emergencies

Action plan for Business Committee, Secretary stated ifs outdated

Emergency file kit, EOC file go-kit in jump drive with documents

Communication plan for community

Preparedness, updating the process each year, should be part of transition with each new elected body (OBC) which occurs every three years

Communication after an incident happens

Communication is a huge concern

Update plans, procedures

Training is needed for accounting – dedicate

Role, responsibilities specifics/clear/defined

Communications can always be improved

Establishing priorities of who gets helped first (nursing home, elder, etc.)

Review policies, check lists in place, who should show up at EOC

Call trees

Policies, procedures, review

Update communication phone trees

Community education

Communication and coordination

May need to update our current plans and policies and train on them

Making our community aware of their responsibility

Need to streamline our accounting of expenses

Policies updated

3. List the applicable equipment, training, policies, plans, and procedures that should be reviewed, revised, or developed. Indicate the priority level for each.

Update emergency contact numbers for EM personnel

Review and update policy and procedures as needed and when BC transitions

Training for chair & vice chair every transition year is critical

Execution of tabletops for community care organizations is key for real life events

Equipment and staff tracking on spreadsheets

Update phone trees and process to keep them updated

Emergency Planning Team should start meeting again

BC should have a quick reference guide at fingertips or on desktops for employees; include the correct phone numbers; review current plan to ensure it is updated

Would like a live drill for Oneida

SOPs need to be updated/reviewed for Business Committee

Training for finance personnel for disaster (track expenses, volunteer man hours)

Every three years the business committee transitions. A list of phone numbers for all elected officials to be provided to all agencies within the tribe.

All policies should be reviewed

Attempt to address public's unrealistic expectations – educate in advance

Accounting – tracking and documenting expenses – need training

Are we 2 or 3 people deep in personnel where necessary?

Actual functional exercise

Review and update emergency response plan tribal wide

Ensure the tools, systems & resources are available and functional

Communication plans – coordination with technology - need update

What triggers for back-up if EM director isn't here?

I like the "go-kit" for the EOC

APPENDIX C: PARTICIPANT SIGN IN SHEET

5005.4.4 SUPPLEMENTAL EXERCISE FORMS



WISCONSIN EMERGENCY MANAGEMENT

Sign-In Sheet

COUNTY: Oneida Tribe of Indians TYPE OF EXERCISE: Table Top
 EXERCISE OFFICER: _____ LOCATION: Oneida - BC Conference Room
 DATE: 9/29/2015

	Name	Agency/Department	Phone Number
1.	Haylynn Gresham	EM Director	920-869-6630
2.	STEVE FENSKE	WEM	920-929-3730
3.	Eric Boulanger	OPD	920-869-2239
4.	David P Jordan	OBC	920-869-4483
5.	Liza Summers	OBC	920-869-4478
6.	Pat Peikv	EH+SD/DOLM	920-869-4590
7.	Bob Keck	Risk Mgmt.	920-490-3570
8.	Bruce DANFORTH	DPW	920-869-1059
9.	Jacque Boyle	DPW	920-869-1059
10.	Fann Billi	OBC	
11.	Melinda J. Danforth	OBC	
12.	Tehasi Hill	OBC	
13.	Tina Danforth	OBC	920-869-4354
14.	Ed Sheppard	WEM	
15.			
16.			
17.			
18.			
19.			
20.			

APPENDIX D: ICS FORM- 201

ICS Form 202

INCIDENT OBJECTIVES	1. INCIDENT NAME	2. DATE	3. TIME
4. OPERATIONAL PERIOD (DATE/TIME)			
5. GENERAL CONTROL OBJECTIVES FOR THE INCIDENT (INCLUDE ALTERNATIVES)			
6. WEATHER FORECAST FOR OPERATIONAL PERIOD			
7. GENERAL SAFETY MESSAGE			
8. Attachments (☑ if attached) <input type="checkbox"/> Organization List (ICS 203) <input type="checkbox"/> Medical Plan (ICS 206) <input type="checkbox"/> Weather Forecast <input type="checkbox"/> Assignment List (ICS 204) <input type="checkbox"/> Incident Map <input type="checkbox"/> <input type="checkbox"/> Communications Plan (ICS 205) <input type="checkbox"/> Traffic Plan <input type="checkbox"/>			
9. PREPARED BY (PLANNING SECTION CHIEF)		10. APPROVED BY (INCIDENT COMMANDER)	

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 12 / 23 / 15

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

3. Supporting Materials

Report Resolution Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter:

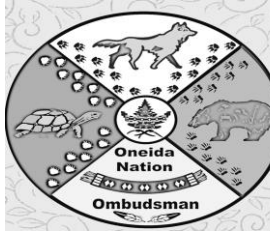
Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.



Oneida Tribe of Indians of Wisconsin

Oneida Nation Ombudsman
 P.O. Box 365
 Oneida WI 54155
 Phone: (920)-490-3717
 Toll Free: 1-888-490-2457
 Fax: (920)-490-3799

Oneida Office of the Ombudsman Quarter 4 Report/Update July, August, September; 2015

Dianne McLester-Heim; CO-OP Ombudsman

General Overview:

The Oneida Tribe of Indians of Wisconsin created the Office of the Ombudsman (OoO) via a directive of General Tribal Council (GTC) on July 11, 2005. The directive specifically stated that an Ombudsman was to be created to “listen to the concerns of the employees of the health center and tribal community members.” The OoO seeks to promote fairness and equity by functioning as a designated neutral advocating for “fair process” and positive resolution at the lowest level possible. In this capacity the OoO does not represent any party or entity in the pursuit of just, fair, and equitable administration of process and delivery of services for all.

As an independent impartial party, the OoO receives ongoing oversight from a top level of management (currently the Oneida Business Committee) while being ultimately accountable and responsible to GTC. As an informal and confidential party, the OoO does not participate in formal actions and holds the highest level of confidentiality possible for those with whom it has contact. The OoO also does not demand actions but rather assists in the identification of concerns, potential resolutions, and offers services and recommendations to reach resolution and positive improvement.

Vision:

To ensure the consistent application of utilizing equality, fairness, respect, value, and objectivity for all in the development of systematic processes and the provision of services across the Oneida Nation.

Mission:

To provide a confidential, neutral, and informal route for individuals or groups to bring forward questions, concerns, complaints, or suggestions for the purpose of preventing or resolving problems in a fair and equitable manner. The Oneida Ombudsman addresses issues in an impartial and objective manner to assist with the development of options and suggestions to resolve problems, develop processes, and ensure services are provided in a fair and equitable manner.

Strategic Priorities:

1. Organizational excellence & exhibiting ‘best practices’ in performance and service
2. Improve public administration
3. Awareness, Accessibility, & Responsiveness
4. Promote administrative justice/improvement

Actions and activities:

The OoO works on initiatives and activities which fall within the four strategic priorities that have been identified by the office. The strategic priorities have been set to align with the Four Strategic Directions as identified by the Oneida Business Committee. Overall, the initiatives and activities of the OoO are based upon the concept of continuous growth and positive development of the Oneida Nation.

1. Organizational excellence and ‘best practice’

- Continuing to correlate information and resources for the creation of a draft recommendation regarding a Complaint Management and Complaint Handling System with respect to Governments, Organizations, and Programs.
- Maintain connection with professional network of Ombudsman to stay abreast of current hot topics, tools, and resources
 - Continually seeking and preparing for professional development opportunities both local and those connected to the International Ombudsman Association and professional facilitation and mediation groups. This is for the purpose of office use and continuation of certification as a Certified Organizational Ombudsman Practitioner.

2. Improve public administration

- Work with areas and departments within the organization to assist in collaborative initiatives for organizational growth and development.
 - Elder Services and CHD, Community Service Team via Behavioral Health, Budget sessions, Long-term Care initiative, Dialysis Center review, and HRD hiring and compensation)

3. Awareness, Accessibility, and Responsiveness

- Identify work to be done in the next fiscal year to help improve community and organizational awareness of the Office of the Tribal Ombudsman
- Continue to create and implement plans for increasing the interaction of the OoO with specific organizational areas such as Comprehensive Health departments (including Behavioral Health), Human Resource, Child Care departments, and other potential areas where collaboration can increase the effectiveness of service delivery
 - Input on policy development from the perspective of the OoO to decrease future conflict or discrepancy
 - General facilitation of collaborative work between departments
 - Facilitation of organizational and community interactions
- General numbers of individual matters coming to the Office of the Tribal Ombudsman by organizational area:
 - Comprehensive Health Division 26
 - Provider/staff related 7
 - Customer service interactions
 - Pharmacy services 8
 - Understanding Policy
 - Purchased Referred Care 6
 - Access to Service 6
 - Internal Services 3
 - Licensing matter
 - Internal process questions
 - Governmental Services 10
 - Child Support 6
 - Economic Support 3
 - Fitness Center 1
 - General Process Questions 13

- Hiring
 - Benefits
 - Housing
 - Access to care with in Health Division
- General Resource Questions 15
- 4. **Promote administrative justice/improvement**
 - Work with various aspects of the Oneida Tribal Organization in the development of policy, procedure, and process by providing the services of an Organizational Ombudsman as an identified neutral as matters are worked on.
 - Facilitate conversation and interaction between service components of the Oneida Tribal organization for the purpose of improving working relationships and collaborative work as organizational, policy, and process changes are explored for the improvement of service delivery and functionality of the Oneida Tribe.

Identified actions going forward:

- Finalization of the updates to office process and procedure to be completed within the first quarter of FY16. This is to include an SOP for customer service as it relates to communication with consumers, an update to the intake process, an outline for anticipated response and resolution time frames, and data to be retained and tracked by the OoO.
- Revamp of the strategic plan for the OoO to ensure it is aligned with the identified strategic directions as identified by the OBC. This includes ensuring goals and measures are set utilizing the same language for improved clarity and understanding.
- Increased interaction with the LOC as identified and suggested by OBC members as process and policy development occurs to increase communication between trending data of the OoO and Oneida's Legislative process.
- Revamp of the structure of the OoO reports for the improvement of clarity and understanding to meet the identified requested information from leadership and the Oneida Community to be implemented with FY16.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: ~~11 / 25 / 15~~ ^{12 / 23 / 15}

EXCERPT FROM DECEMBER 9, 2015: Motion by Lisa Summers to defer the Land Claims Commission FY '15 4th quarter report to the December 23, 2015, regular Business Committee meeting, seconded by David Jordan. Motion carried unanimously.

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only
 Action - please describe:

3. Supporting Materials

Report Resolution Contract
 Other:

- 1.
- 2.
- 3.
- 4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Amelia Cornelius, LCC Chair
Your Name, Title / Dept. or Tribal Member

Additional Requestor: Jennifer M. Stevens, LCC Executive Assistant
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

**ONEIDA LAND CLAIMS COMMISSION
QUARTERLY REPORT**

4th Quarter: July 1, 2015 to September 31, 2015

Submitted by Jennifer M. Stevens, LCC Executive Assistant I 490-3955

LAND CLAIMS COMMISSIONERS:

Chair-Amelia Cornelius, Vice-Chair-Loretta V. Metoxen, Secretary/Treasurer- (Interim) Dakota Webster. Commissioners: Donald McLester and Jay Rasmussen.

Brandon Stevens (1st) and Jenny Webster (2nd), BC: LCC Liaisons.

(Note: Need to do Internal Elections when we have a full board-waiting for 2 BC appointments to be completed.)

PURPOSE:

“Make recommendations to the Business Committee on ways to foster General Tribal Council participation in the decision making process regarding the settlement of the Oneida land claims in New York State. Article I-Authority 1-b ~LCC By-Laws

Special Note: The Land Claims Commission is an educational resource and liaison for the Oneida community regarding the New York Land Claims case and history. The Land Claims Commission strives to provide educational opportunities to learn more about the Upstate New York in order for the G.T.C. to make better informed and/or sound decisions. Although, there is sensitivity and confidentiality to our case, the Land Claims Commission continues to strive to assist G.T.C. members to be interested and better informed in the New York Land Claims case to the best of our knowledge and resourced provided for us.

Oneida Land Claims Commission By-Laws: Purpose

Article II: Officers 2-6 Duties

c: “The Oneida Land Claims Commission will review proposed settlement terms and advise the Oneida Business Committee regarding the best settlement terms that may be acceptable to the General Tribal Council.

d: “At least one member of the Oneida Land Claims Commission will participate, in an advisory capacity, at all meetings and events regarding Oneida Land Claims issues.”

e: “The Oneida Land Claims Commission shall advise and assist the Oneida Land Claims Business Committee in the development of communication and Public Relation services about the settlement efforts.”

General Tribal Council and BC Directives:

Resolution 3-21-77A, March 21, 1977: Oneida Litigation Committee was established. This is now known as the Oneida Land Claims Commission.

GTC Directive July 6, 1998: GTC directive; "Motion that the LCC become part of the Negotiating Committee and work to increase the communication and education of the NY Land Claims Area with a status report quarterly to the GTC and the By-Laws to be approved by the GTC and brought forward at the FY99 Budget Meeting." Motioned by Celene Elm and seconded by Noreen Smith-Motion carried.

Resolution 9-4-02B Amendment to 9-11-96A. September 4, 2002: Land Claims Negotiation Team reformatted. Identified the Chief Negotiators as the Business Committee Chairperson, Vice-Chairperson, One Council Member, General Manager, and one Land Claims Commissioner.

OBJECTIVES:

The Oneida Land Claims Commission is an elected governing body and will still strive to meet the needs of the GTC. LCC continues to show interest in any BC meetings regarding the New York Land Claims Issues. LCC continues to aim to have their files put on On-base and Jennifer Stevens is striving to put articles in the Kalihwisaks-our last article was about the New York Land Claims Update. Jennifer Stevens was appointed by the LCC Chair, to assist in the New York Land Summit to be scheduled for spring of 2015.



PERSONAL COMMENTS: The Land Claims Commission met with the Business Committee August 31, 2015 and were not able to cover all their agenda items-A meeting was scheduled for October 21, 2015 and was cancelled; currently the meeting is being rescheduled. The LCC was not able to cover the history of the Land Claims Commission and would like to reschedule a meeting with Brandon Stevens and Jenny Webster. The LCC would like to update them on the history of the Land Claims Commission-since they are the Liaisons it would be valuable information for them to be better informed.

The LCC is currently looking at the office options; these details will be discussed in the near future with the Land Claims Commission and Business Committee.

The Oneida Land Claims Commission give thanks to Jennifer M. Stevens, LCC Executive Assistant for her 14 years and 5 months employment and due diligence for over the years.

ACTIVITIES:

July: The Land Claims Commission developed their agenda for their August 31, 2015 LCC and BC Joint Meeting.

August: The Land Claims Commission had a LCC and BC Joint Meeting with the Business Committee on August 31, 2015. The agenda items were not all discussed and another meeting was requested and scheduled for October 21, 2015 and was cancelled by the Business Committee due to no quorum. This meeting is currently being rescheduled for a future date. The LCC BC Quarterly Report was submitted for the August 26, 2015 BC Meeting.

September: The Land Claims Commission met on September 17, 2015 and currently working on review of the July 7, 2014 GTC Meeting Minutes regarding the last formal New

York Land Claims BC and Arlinda Locklear update, and Jennifer Stevens and Loretta V. Metoxen developed a Louise Cobell vs. Oneida Land Claims Case Comparisons. The land Claims Commission is currently revising our By-laws. September 28, 2015 the LCC participated in the New York Homeland Summit Meeting to discuss what the next step is to do with the 4 properties the tribe owns; to develop it or Sell it? There is continued discussion on what the tribe will decide with the New York properties.

MEETINGS:

Land Claims Commission has been meeting once a month on a regular basis as scheduled, the third Thursday of every month at 5PM. The LCC Meetings were held on July 20, August 20, 31, and September 17, 2015. Minutes and Stipends are up to date for October 30, 2015.

FOLLOW UP:

LCC & BC Joint Meeting: Need to Reschedule

Land Claims Commission and BC Joint Meeting Re: New York Land Claims

Agenda as follows:

- I. CALL TO ORDER**
- II. AGENDA**
- III. LAND CLAIMS COMMISSION**
 - a. Historical Overview**
 - b. By-Laws**
 - c. Cobell Case**
 - d. Education Plan**
 - e. LCC Office**
- IV. BUSINESS COMMITTEE**
 - a. New York Land Claims Strategy**
 - i. Present & Review: 4 Options**
 - b. Letter to Haudenosaunee Leaders:**
 - i. Present & Review: Letter**
- V. Adjournment**

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 12 / 23 / 15

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

BC approval to appoint Barbara Erickson to the Oneida Gaming Commission.

3. Supporting Materials

Report Resolution Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution Budgeted - Grant Funded Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Submitted by Lora Skenandore, Assistant to Chairwoman
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

To fill the vacancy at the Oneida Gaming Commission by appointment made by the OBC.

- 1) Save a copy of this form for your records.
- 2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.
- 3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

**Oneida Tribe of Indians of Wisconsin
BUSINESS COMMITTEE**



Onedias bringing several hundred bags of corn to Washington's starving army at Valley Forge, after the colonists had consistently refused to aid them.



UGWA DEMOLUM YATEHE
Because of the help of this Oneida Chief in cementing a friendship between the six nations and the colony of Pennsylvania, a new nation, the United States was made possible.

**P.O. Box 365 • Oneida, WI 54155
Telephone: 920-869-4364 • Fax: 920-869-4040**

TO: Oneida Business Committee
FROM: Chairwoman Tina Danforth
DATE: December 23, 2015
RE: Oneida Gaming Commission

There were 7 applicants for one vacancy on the Oneida Gaming Commission. The applicants were Rhiannon "RC" Metoxen, Floyd J. Hill, Jean M. Webster, Gina Buenrostro, Amelia M. Cornelius, Shirley Hill, and Barbara Erickson.

The candidates qualified to serve are Amelia M. Cornelius, Barbara Erickson, Shirley Hill, Gina Buenrostro and Floyd J. Hill. In accordance with the Article VI., Section 6-2 (c) of the Comprehensive Policy Governing Boards, Committees and Commissions, I recommend Barbara Erickson to be appointed to serve on the Oneida Gaming Commission.

Thank You.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 12 / 23 / 15

2. General Information:

Session: Open Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

1. Approve the finalized plan of action related to the Rules of Decorum.

3. Supporting Materials

Report Resolution Contract

Other:

1.

3.

2.

4.

Business Committee signature required

4. Budget Information

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter:

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

TO: ONEIDA BUSINESS COMMITTEE
FROM: LISA SUMMERS, TRIBAL SECRETARY
DATE: DECEMBER 18, 2015
RE: Plan of Action related to Rules of Decorum

At the December 9, 2015, regular Business Committee (BC) meeting, the BC requested the Internal Security Department provide a Plan of Action related to Rules of Decorum and their enforcement and for the Plan of Action to be presented to the Business Committee for input and feed back.

Security and OPD met on Tuesday, December 15, 2015, and reviewed the attached DRAFT. Additional questions and suggestions from that meeting are noted on the last page of the DRAFT.

Also included for your information are two (2) excerpts from the January 4, 2016, Annual GTC Meeting Packet:

- 1) the memorandum to GTC requesting the adoption of the Rules of Decorum, the appointment of a Sergeant-at-Arms, and the honoring of the Exit Plan.
- 2) the Exit Plan.

****Request Action****

The BC will need to review the DRAFT Plan of Action related to the Rules of Decorum and provide input and feedback. The requested action after this has been completed is:

1. Approve the finalized plan of action related to the Rules of Decorum.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf OR print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Nation of Wisconsin

General Tribal Council Meeting

Rules of Decorum

Conduct of Members

- I.** Any person(s) making offensive, insulting, threatening, insolent, slanderous or obscene remarks, who becomes boisterous, who makes threats against any person or against public order shall be called to order by the Chairperson. If such conduct continues, the Chairperson may order such person removed for the duration of the meeting by the Sergeant at Arms.
- II.** Disrespectful protest against the Council or against any member will be prohibited and called to order by the Chairperson. If such conduct continues, the Chairperson may order such person removed for the duration of the meeting by the Sergeant at Arms. Examples of disrespectful protest include the following behaviors but not limited to; booing, catcalling, shouting, taunting, name-calling, etc.
- III.** Members are encouraged to exhibit respectful, courteous, cooperative behavior at all times. Failure to comply with requests to maintain order by the Internal Security or Oneida Police Departments may result in removal for the duration of the meeting.
- IV.** Actions resulting in Tribal property damage will result in automatic removal from the meeting.
- V.** Every member, while speaking on any matter, or asking any questions, shall use the designated speaking locations, unless prevented to do so by a physical disability. Person with disability shall notify a General Tribal Council (GTC) staff worker of his/her intent to speak on the matter.
- VI.** The use of alcohol or an illegal substance or under the influence of such substance is prohibited during General Tribal Council meetings. Violations may result in an automatic removal from the meeting.
- VII.** No weapons are permitted on property.
- VIII.** Private conversations while in the council meeting shall not interrupt the proceedings of the meeting.

- IX.** Loafing and loitering is not permitted. All members in attendance for the meeting shall be in the designated meeting room during the meeting session.
- X.** Smokers must use the designated smoking locations.
- XI.** The safety and welfare of all meeting attendees is the responsibility of each member.

Disorderly conduct

No member in attendance shall engage in disorderly conduct behavior that may disturb the peace and order of the General Council Meeting. If behavior is noticeably disruptive said member will receive warning to cease conduct. If such conduct continues, the Chairperson may order such person removed for the duration of the meeting by the Sergeant at Arms or designee. Behavior that causes physical harm to themselves or other members will be removed immediately.

Repeated Disturbance; removal from meeting

If after receiving a warning from the Chairperson, a person persists in disturbing the meeting, the Chairperson may order that person to leave for the duration of the meeting. If he/she does not remove themselves, the Chairperson may order the Sergeant at Arms to remove the individual.

Resisting Removal

Assistance from the Oneida Police Department will be required should a person resist removal by the Sergeant at Arms or designee.

Enforcement of Decorum

General Tribal Council meeting attendees who violate the Rules of Decorum may be removed from a General Tribal Council meeting by the Chairperson of the meeting. An individual removed from a General Tribal Council meeting shall not be allowed to return for the duration of the meeting.

Stipends

Removal from a General Tribal Council meeting for violations of decorum will result in the GTC stipend payment being forfeited to include removal of wristbands.

Sergeant at Arms

The Sergeant at Arms shall enforce the rules of decorum for the purpose of maintaining order at the General Tribal Council meetings. Scheduling of Sergeant at Arms will be at the discretion of the Internal Security Department. Staffing of security officers and position assignments will also be the responsibility of the Sergeant at Arms.

Oneida Police Department

The Oneida Police Department will assist the Sergeant at Arms at General Tribal Council meetings for the purpose of maintaining order. Staffing assignments will be at the discretion of the Police Department.

Elected Officials

Members of the Oneida Business Committee shall observe the same Rules of Decorum applicable to the General Tribal Council.

Suggestions

1. Create a Disorderly Conduct Ordinance similar to the Domestic Animal Ordinance.

Questions

1. Will the Sergeant at Arms need to be sworn in? If so, will this need to occur before every GTC meeting if the same person is scheduled to work?
2. Does the OBC still want to continue having a Security Sergeant and OPD officer posted on the stage?

Oneida Tribe of Indians of Wisconsin

BUSINESS COMMITTEE



Oneidas bringing several hundred bags of corn to Washington's starving army at Valley Forge, after the colonists had consistently refused to aid them.



P.O. Box 365 • Oneida, WI 54155
Telephone: 920-869-4364 • Fax: 920-869-4040



UGWA DEMOLUM YATEHE
Because of the help of this Oneida Chief in cementing a friendship between the six nations and the colony of Pennsylvania, a new nation, the United States was made possible.

Memorandum

To: General Tribal Council
From: Oneida Business Committee
Date: November 25, 2015
Re: Rules of Decorum; Appoint Sergeant-at-Arms and Exiting

The purpose of this memorandum is to provide you with information regarding the agenda item entitled "Rules of Decorum and Appoint Sergeant-at-Arms".

Background

Since taking office just over a year ago, the Oneida Business Committee (OBC) has taken the time to review logistical concerns after each General Tribal Council (GTC) meeting. In our work session known as "GTC debrief" meetings; we worked to obtain feedback and corrective solutions to concerns raised by our staff, Security, Enrollment and Emergency Management staff, as well as Election Board members.

This past year we have reviewed concerns during each of these debrief meetings which include, but are not limited to:

- Alcohol / illegal substance use during GTC meetings,
- Crowd management / flow,
- Pushing and shoving during exiting,
- Designated smoking area,

- Decorum in the main and overflow rooms, and most importantly
- General safety and welfare of all tribal members

We understand there may be some concerns which arise at every meeting such as room temperature and we will address these types of issues as they come up; however, the OBC has taken the time to map out ways to address the main issues. In doing so, we are seeking your support as we implement the provided solutions.

Requested action

1. Keeping in line with the Oneida principle of Kalihwi:yó¹, we are looking to General Tribal Council to adopt the following rules of decorum:
 - **General Tribal Council meeting attendees are expected to treat each other with respect. In addition, General Tribal Council meeting attendees shall not:**
 - (1) **Use profanity, interrupt others, heckle or threaten people, disrespect property or exhibit behavior that disrupts the meeting or endangers the safety of other attendees.**
 - (2) **Be under the influence of alcohol or illegal drugs.**
 - (3) **Have a weapon on their person in violation of any applicable law.**
 - (4) **Take action that violates Tribal law.**
2. In addition to the identified “Rules of Decorum,” we have presented here, we are also seeking General Tribal Council support to appointment of a Sergeant-at-Arms for each meeting. The scope of the Sergeant-at-Arms duty will be:
 - **To oversee the Security Department during General Tribal Council meetings.**
 - **To enforce the Rules of Decorum.**
 - (1) **General Tribal Council meeting attendee who violates the Rules of Decorum may be prohibited from attending a General Tribal Council meeting or may be removed from a General Tribal Council meeting by the Sergeant-at-Arms, or designee, upon discovery of a violation or at the direction of the Chairperson of the meeting.**
 - (2) **An individual removed from a General Tribal Council meeting shall not be allowed to return for the duration of the meeting.**

¹ The use of the good words about ourselves, our Nation, and our future.

- **The Sergeant-at-Arms shall be the appropriate Internal Security Department staff member assigned to work the GTC meeting**

- 3. Lastly, the OBC is asking GTC meeting participants to honor the exiting flow identified on page iii of this packet. This cooperative effort will assist security and the workers at the checkout tables.

- **We ask GTC participants to be patient during the exiting procedures and be careful not to push or shove other participants to avoid injuries and conflict.**

- **In the main room (3 Clans), we ask you exit through the door(s) according to the respective Sections (1-6) flow of arrows, out each door identified.**

- **For those seated in the overflow room (Iroquois South), we ask you exit according to the instructions provided by the lead staff person in this room.**

Suggested GTC Motion(s)

- 1) Motion to adopt the Rules of Decorum as presented,

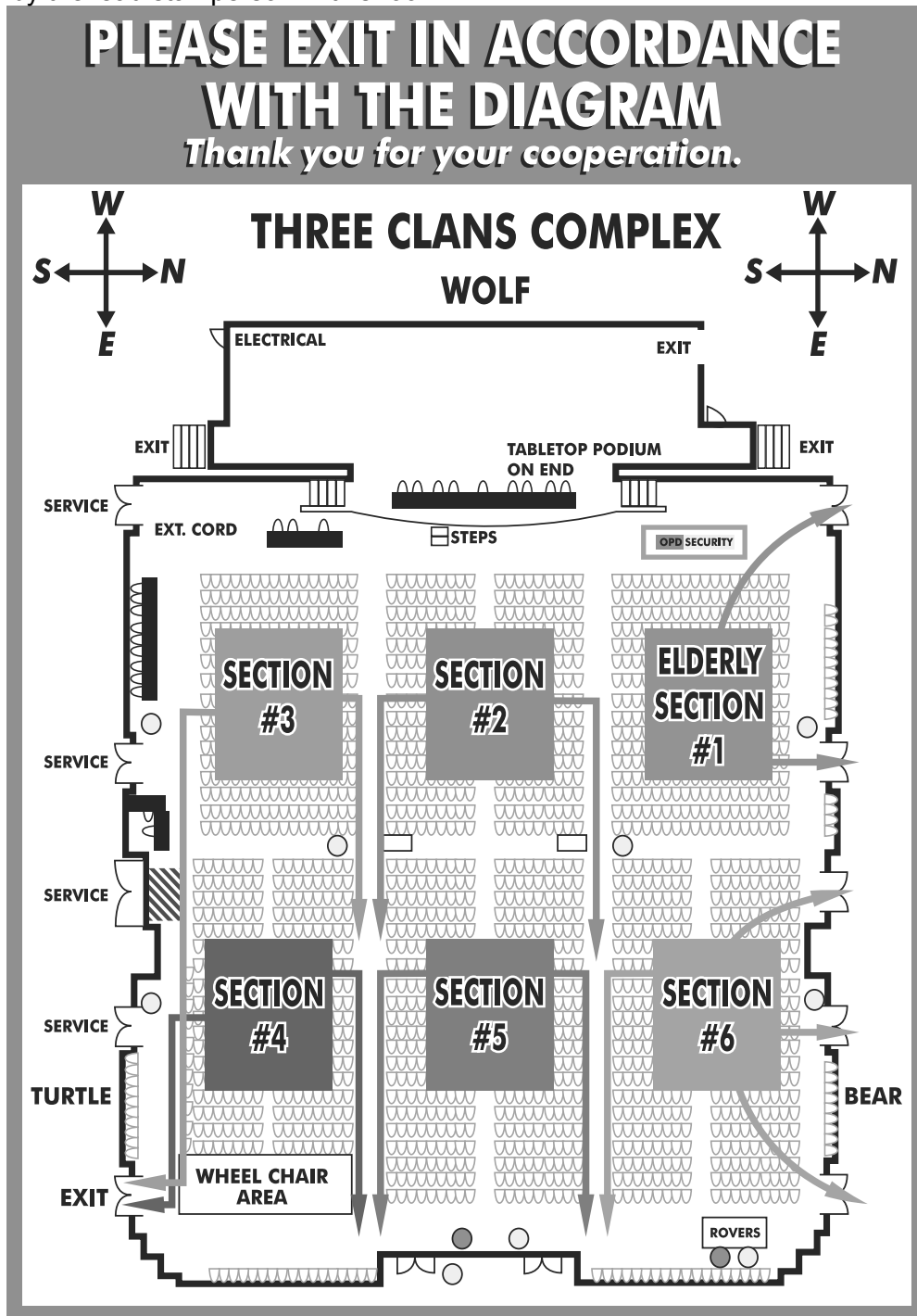
- 2) Motion to appoint the appropriate Internal Security Department staff member as Sergeant-at-Arms, and

- 3) Motion to honor the exiting flow identified in the packet on page iii.

General Tribal Council,

The Oneida Business Committee is asking GTC meeting participants to honor the exiting flow identified below. This cooperative effort will assist Security and the workers at the checkout tables.

- We ask GTC participants to be patient during the exiting procedures and be careful not to push or shove other participants to avoid injuries and conflict.
- In the main room (3 Clans), we ask you exit through the door(s) according to the respective Sections (1-6) flow of arrows, out each door identified.
- For those seated in the overflow room (Iroquois South), we ask you exit according to the instructions provided by the lead staff person in this room.



Business Committee Meeting
9:00 A.m. Wednesday, December 23, 2015

Thank you for printing clearly

BRAD GRAHAM

RaLinda

BILL GRAHAM

Michele Doynter

JERRY CORNELIUS

Chris Johnson

Lisa A. Moore

Pat Pelky

Paul McIntire

Marcen Perkins

Laura Manthe

Gene Spahr

Mark Wood

Cheryl Skolaski

Owyn Somers

Brittney Peterson

Matt Denny

TROY PAW

Keith Danfalk

C.S. M...

Maudie (Minnie) Gery