GENERAL MESSAGE

TO:	POSITION:
FROM:	POSITION:

SUBJECT:	DATE:	TIME:

MESSAGE:

Routing Key- form should be processed noting sim. time to next section as soon as possible.

☐ Operations (needs Identified)

☐ Command (approval)

☐ Planning (resource identified - operation planning worksheet is updated)

☐ Logistics (resource ordered)

☐ Admin/Finance (cost analysis and tracking)

☐ Planning (resource status updated)

☐ Operations (confirmation of order- resource arrives)

☐ Planning (resourse status updated)

☐ Info/Intel

SIGNATURE:	POSITION:

REPLY:

DATE:	TIME:	SIGNATURE/POSITION:

ICS 213   NFES 1336