

Oneida Tribe of Indians of Wisconsin

Post Office Box 365

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Oneida, WI 54155



Oneidas bringing several hundred bags of corn to Washington's starving army at Valley Forge, after the colonists had consistently refused to aid them



UGWA DEMOLUM YATEHE
Because of the help of this Oneida Chief in cementing a friendship between the six nations and the Colony of Pennsylvania, a new nation, the United States, was made possible

Approved As
Read/Corrected
5-1-91

REGULAR MEETING

FRIDAY, APRIL 26, 1991

Present: Rick Hill-Chairman, Deborah Doxtator-Vice Chairperson, Loretta V. Metoxen-Treasurer, Amelia Cornelius-Secretary, Lloyd Powless, Russell Metoxen, Julie Barton, Mark Powless, Shirley Hill-Council Members

Others: Pat Cornelius, Arlene Benson, Carol Silva, Diane Wilson, Ernie Stevens Sr., Z. Ron Skenandore, Nancy Barton, Debbie Powless, Dorothy Powless, Ernie Stevens Jr., Ron Peterson, Jim Van Stippen, Louise King, Attorney Gerald Hill, Attorney Sharon Cornelius

Introduction by Pat Cornelius of Winnebago Development Commission, Bill Lonetree, Dan Evans, John Hamms-Development Commission Manager

PRAYER: Offered by Amelia Cornelius

CALL TO ORDER

Meeting convened at 9:00 a.m.

II. APPROVAL OF AGENDA

Russell Metoxen moved to adopt the agenda as amended:

- a) Winnebago Guests
- b) Facilities Policy
- c) Community Support Status
- d) Skybox Status
- e) Laptop Computer Status
- f) Vacation - Russell Metoxen
- g) Executive Session

Shirley Hill seconded. Motion carried unanimously.

III. NEW EMPLOYEES:

Gordon Metoxen, Rick Cornelius, Steve Doxtator

Winnebago Guests:

The Winnebago Business Committee purchased from Hamms, a 8200 square foot facility - The purpose is to train Winnebago people. They want to develop a mutual agreement with Oneida, initially to do meat processing for Oneida and to expand to sell meat to tribal enterprises. They have processing machines and labeling machines, and can process speciality meats--buffalo, deer, pork, chicken.

John Hamms invited the Business Committee to visit their facility May 11, 1991 at their Grand Opening and to welcome home the Persian Gulf Troop.

MINUTES TO BE APPROVED: None Scheduled

V. TABLED UNFINISHED BUSINESS:

- 1) Director of Accounting Job Description - Z. Ron Skenandore

Loretta Metoxen moved to take from the Table, Russell Metoxen seconded. Motion carried unanimously.

Debbie Doxtator moved to approve the job description as corrected:

Duties & Responsibilities:

1. add: and/or develop after the word Coordinate

Qualifications & Requirements - Change to read as follows:

1. High School Diploma, HSED, or GED is required. Associate Degree in Accounting with three (3) years related experience or Bachelors Degree in Accounting or Business Administration, emphasis on Finance or accounting required.
3. Knowledge of accounting principles, internal control procedures and budget preparation.
5. Experience with personal computer and spreadsheet software required. Ability to develop spread sheets or receive training within probationary period.

Barton seconded. Motion carried unanimously.

Debbie Doxtator moved to Add a #9 under Qualifications & Requirements and to add Negotiable after salary.

Add 9. Must be willing to take additional training as required.

Omit the phrase: The Oneida Tribe may consider applicants whose training and experience demonstrate equivalent competency.

Mark Powless seconded. Motion carried unanimously

VI. REPORTS

1. HUMAN RESOURCES -

A) Approval Requested for:

- i) New Position for Social Services Dept.- AODA Adolescent Counselor

Loretta Metoxen moved to approve with the addition of "Position available the length of time of the grant". Mark Powless seconded. Motion carried unanimously.

B) Hiring Information:

- i) Surveillance Officers (3 Full-time; 2 Part-Time (24 hours) positions available. (See attached list)
- ii) Armed Security Officer - Merlin Cornelius

C) Transfers/Promotions/Reassignments

- i) Promotion of Jaudeen Butler to position of Student advocate for American Indians-Freedom Public School from Tutor Aide for Seymour School.
- ii) Reassignment of Conrad King to Juvenile Diversion Caseworker from Youth Counselor at Youth Home
 -) Reassignment of Faye Cleveland to Custodial Supervisor-Bingo Custodial Dept. from Custodial III NHC
 -) Reassignment of Kim Skenandore to Custodial III at NHC from Custodial I-Bingo Dept.

2. TRAVEL REPORTS

- A) Lloyd Powless - Washington, D.C. - National Tribal Leaders Forum - April 15-17, 1991.

Lloyd Powless' recommendations are as follows:

- 1. We send a follow up letter and gift to Ada Deer.

Lloyd Powless moved to draft a resolution recognizing Ada Deer and provide a gift at an appropriate time. Shirley Hill seconded, motion carried unanimously.

- 2. That we send representation to the HUD Conference, May 20-21, 1991 and Reservation Economic Summit May 6-10 1991.
 - Debbie Doxtator is attending the Reservation Economic Summit May 6-10, 1991.
- 3. That we get information on Fetal Alcohol Syndrome Association and get involved.
 - Gail Ellis is working in this area. Lloyd Powless will be writing a letter to Ben Nighthorse Campbell.
- 4. That we take an aggressive position on becoming involved in the Self-Governance process.
 - Bill Lavell suggests that the Tribe contact the Cherokee on their process on self-governance. Amelia Cornelius moved to appoint Debbie Doxtator as point person on Self-Governance process, Lloyd Powless seconded. Motion carried unanimously.
- 5. That we get the information on proposed EPA multi-media grants.
 - No action.

Lloyd Powless Travel Report (Cont.)

6. That we send a letter supporting S. Con. Res. 22 recognizing Native American veterans to the Senate Select committee on Indian Affairs.
 - Amelia Cornelius moved to develop a Resolution for support of Native American Veterans to Senate Select Committee on Desert Storm, Russell Metoxen seconded. Motion carried. Lloyd Powless abstained.
7. That we advocate the position statement presented to President Bush with the four state tribes, Senate Select committee on Indian Affairs, Wisconsin Delegation, and Committee on Interior and Insular Affairs U.S. House of Representatives.
 - Debbie Doxtator moved to send a letter of support for a historic meeting and that Loretta Metoxen develop an agenda for a meeting with those listed above. Mark Powless seconded. Motion carried unanimously. Publish the information in the Kalihwisaks.

Shirley Hill moved to approve Lloyd Powless' travel report, and his travel request to travel to Keshena on April 26 and 29, 1991. Loretta Metoxen seconded. Motion carried. Lloyd Powless abstained.

3. OTHER REPORTS - None Scheduled

VII. NEW BUSINESS

1. RESOLUTIONS -

- A) Resolution Regarding Change of Business Committee Meeting Day
Amelia Cornelius

WHEREAS, Article III, Section 3 of the Oneida Constitution provides for regular meetings of the Oneida Business Committee, but does not specify days, times or places, and

WHEREAS, it is the desire of the Oneida Business Committee that all of its meetings should be open to the membership, and

WHEREAS, on the 25th day of March, 1988, the Oneida Business Committee established by Resolution #3-25-88-B, regular meetings of the Business Committee to be held every Friday, and

WHEREAS, the Oneida Business Committee has determined by motion on March 4, 1991, that a change of its public meeting would better serve the membership of the Oneida Tribe and the Oneida Business Committee.

NOW THEREFORE BE IT RESOLVED: that this resolution shall supersede all prior motions, practices or resolutions regarding the subject of regular Oneida Business Committee meetings, and, that the regular Oneida Business Committee meetings will be held each week on Wednesday, at 9:00 a.m. in the Business Committee Conference Room. Special Meetings may be called as provided for in the Oneida Tribal Constitution.

Mark Powless moved to adopt Resolution #4-26-91-A, Julie Barton seconded. Motion carried unanimously.

Lloyd Powless excused.

2 REQUESTS

A) TLC Loan for C. Metoxen - Chris Duxtator

The Land Committee requests approval for Cathy Metoxen for TLC Loan. Loretta Metoxen moved to approve, Mark Powless seconded. Motion carried. Russell Metoxen abstained.

B) Styrofoam Products - Oneida Youth Council

Julie Barton volunteered to follow up and report back to the Business Committee.

C) Request for a Business Committee Member to attend Youth Council Meetings - Youth Council

Amelia Cornelius moved to have Julie Barton be the representative for the Youth Council, and to follow up on the styrofoam use or sale, and to report back to the Business Committee in three weeks. Loretta Metoxen seconded. Motion carried. Julie Barton abstained.

D) Audit Committee Recommendations of April 9, 1991 - Julie Barton

Audit Engagements:

Review of Audit Committee duties and responsibilities from operating procedures. The Committee agreed that a process for audit engagements is needed. Anyone requesting an audit (internal or external) will be required to follow this process.

1. Define the purpose of the Audit
2. The Audit Committee Chairperson will be the main contact person for all audits. In the event that the Chairperson is not available, the Tribal Treasurer may be contacted.
3. Submit engagement request form to the Audit Committee for approval.
4. Upon approval of the Audit Committee, the request will be placed on the Business Committee Agenda for final approval.
5. For external audit purposes only, the Treasurer will submit an engagement letter to the independent accounting firm, who has been selected and approved by the Business Committee.
6. In the event that the Audit is not completed in a specific number of days, a progress report will be required from the Auditor. The Treasurer and the Department Manager will approve and sign off on any extensions.
7. Upon completion of any audits, the Audit Committee will review the results with a team of responsible parties (and implement the recommendations).

A form will be developed for the above process.

Request for Kathy King to disseminate information on Audit Committee Operating Procedures and the above process.

Loretta Metoxen moved to approve the Audit Process 1-7, Shirley Hill seconded. Motion carried unanimously.

E) Race Track - Jim VanStippen

Debbie Doxtator moved to refer Jim VanStippen to the Land Committee and Economic Development. Russell Metoxen seconded.

Debbie Doxtator withdrew her motion.

Julie Barton moved to deny the request, Shirley Hill seconded. Motion carried unanimously.

F) Bingo Pass Requests:

- i) Five Passes for the Conservation Club Fund Raising - Shirley Hill moved to approve, Russell Metoxen seconded. Motion carried unanimously.

Three Passes for the AIRO Club-Stevens Point University

Four Passes for the SHARE Program

Loretta Metoxen moved to approve passes for AIRO Club & the SHARE program, Shirley Hill seconded. Motion carried unanimously.

Amelia Cornelius keeps a record of Bingo Passes as per procedure approved by Business. Request from Louise King on the procedure/process used to verify passes.

3. CONTRACTS/AGREEMENTS

- 1) Contracts for Radio Stations - Ron Peterson
a) WCUB - Cub Radio, Inc
b) WHBL Sheboygan Co. Broadcasting Co., Inc
c) WWJR Sheboygan Co. Broadcasting Co., Inc
d) WLTU/WCUB - Cub Radio, Inc.

Russell Metoxen moved to approve all four contracts, Amelia Cornelius seconded. Motion carried unanimously.

4. TRAVEL REQUESTS (Include Cost Estimates)

- 1 Lloyd Powless to Milwaukee, WI for WAC Board of Director's Mtg.
April 26, 1991 (\$60 for mileage) Previously approved.
2) Lloyd Powless to Keshena, WI for WIRC Executive Committee Mtg.,
April 29, 1991 (No expenses) Previously approved.
3) Request for B/C Member to Attend the NCAI 1991 Mid Year
Conference in Reno, NV June 3-7, 1991.

Estimate of total cost including airfare, registration, membership, per diem & lodging \$1118.00. Russell Metoxen moved to send Loretta Metoxen, second by Julie Barton. Motion carried. Loretta Metoxen and Shirley Hill abstained.

Duro Discussion. Loretta Metoxen moved to direct Attorney Hill to write a letter and testimony, and bring them to the next Attorney meeting. Shirley Hill seconded, motion carried unanimously.

Travel Requests (Continued)

- 4) Request for B/C Member to attend the 13th International Indian Treaty Conference in northeast Alaska August 5-11, 1991. (Cost unavailable at this time).

Julie Barton moved to table until after the next Business Committee Planning Meeting, Loretta Metoxen seconded. Motion carried unanimously.

5. VACATION REQUESTS

VIII. OTHER

1. Policy & Procedure - Oneida Construction Committee

Amelia Cornelius moved to adopt the Policies & Procedures for the Oneida Construction Committee by resolution, Loretta Metoxen seconded. Motion carried unanimously. (Resolution #4-23-91-B Attached to Minutes)

2. Community Support

Check to see if the Business Committee took formal action on the "Hold on spending any more funds".

3. Skybox Update

Referred to Lloyd Powless for an update.

4. Lap Top Computer

Amelia Cornelius moved to defer for Litigation Committee to negotiate salary for Jerry M. Hill and not give the equipment. Shirley Hill seconded. Motion carried unanimously.

5. Vacation

Russell Metoxen, April 30, 1991. Amelia Cornelius moved to approve, Julie Barton seconded. Motion carried. Russell Metoxen abstained.

6. JumbOneida

Shirley Hill moved to add info on JumbOneida on agenda, Mark Powless seconded. Motion carried unanimously.

Amelia Cornelius moved to have Louise King proceed with the change of JumbOneida plan, Loretta Metoxen seconded. Motion carried unanimously.

Julie Barton would like to recommend Economic Development & Planning to participate in developing expansion of gaming. Louise King stated that Jim VanStippen is working with Gaming.

Discussion on air exchange and congestion in slot-machine area.

IX. EXECUTIVE SESSION

1 Development of Gaming Contract Process

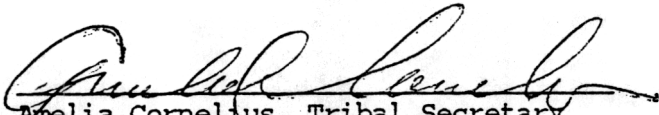
Out of session

Loretta Metoxen moved to assign Shirley Hill, Julie Barton and Mark Powless to: in Phase 1 - Renew option of ICL - meet with Francis Skenandore & Louise King, and in Phase 2 - Develop a process for negotiating contracts. Debbie Doxtator seconded. Motion carried unanimously.

Loretta Metoxen moved to have a full review and investigation with a pre-conference meeting of the Business Committee and Marilyn Odegard for the Income Maintenance Department. Russell Metoxen seconded. Shirley Hill will write a letter to Marilyn Odegard. Motion carried unanimously.

X. RECESS/ADJOURN

Shirley Hill moved to recess, Debbie Doxtator seconded. Motion carried unanimously.



Amelia Cornelius, Tribal Secretary
Oneida Business Committee