

Oneida Tribe of Indians of Wisconsin



Oneidas bringing several hundred bags of corn to Washington's starving army at Valley Forge, after the colonists had consistently refused to aid them

Post Office Box 365

Phone: 869-2214



Oneida, WI 54155



UGWA DEMOLUM YATEHE
Because of the help of this Oneida Chief in cementing a friendship between the six nations and the Colony of Pennsylvania, a new nation: the United States, was made possible

APPROVED AS
READ/CORRECTED

3-4-88

SPECIAL MEETING

MONDAY FEBRUARY 22, 1988

Meeting called to order at 4:00 p.m.

Present Purcell Powless-Chairman, Richard Hill-Vice Chairman, Kathy Hughes-Treasurer, Amelia Cornelius-Secretary, Lloyd Powless, Loretta Matoxen, Ernie Stevens, David King-Council Members

Excused: Larry Barton-Council Member

Others: Tony Benson, Genny Gollnick, Shirley Barber, Lois Strong, Vera Wilson, Debbie House-Powless

DISCUSSION ON MEMORANDUM OF AGREEMENT

Ernie Stevens moved to approve:

A That the Memorandum of Agreement be approved by the Oneida Business Committee as follows:

WHEREAS, the Oneida General Tribal Council, on January 8, 1977 approved the "Emigrant Indian Trust of the Oneida Tribe of Wisconsin", and

WHEREAS, Resolution #1/8/77-C the General Tribal Council authorized the duly elected Oneida Trust Committee administrative control to implement the areas of Trust, and

WHEREAS, the Oneida Membership Ordinance was approved by General Tribal Council on July 2, 1984, and

WHEREAS, the General Tribal Council designated the Oneida Trust Committee as the official committee to be responsible for all aspects of Oneida Tribal enrollment, and also, the responsibility for maintaining the official rolls of the Oneida Tribe of Indians of Wisconsin, and

WHEREAS, the General Tribal Council designated that the Oneida Trust Committee shall also develop and draft rules and procedures for carrying out this responsibility, and

MEMORANDUM OF AGREEMENT (Continued)

WHEREAS, the Oneida Business Committee has directed that an agreement be reached between the ONEIDA BUSINESS COMMITTEE and the ONEIDA TRUST COMMITTEE regarding the autonomous administration of the ONEIDA ENROLLMENT OFFICE and the "Emigrant Indian Trust of the Oneida Tribe of Indians of Wisconsin". This said agreement would provide for the full involvement of the ONEIDA TRUST COMMITTEE in the hiring, evaluation, reclassification, promotion, suspension/dismissal, and of processing grievances related to all personnel employed in the operation of the ONEIDA ENROLLMENT OFFICE and the "Trust" administration, and

WHEREAS, the ONEIDA BUSINESS COMMITTEE further directed that said "Memorandum of Agreement" be made consistent with existing policies and procedures of the Oneida Tribe as set forth in the Oneida Tribal Management System and that accounting, purchasing, budgeting, and budget planning of the ONEIDA ENROLLMENT OFFICE be consistent with approved policies and procedures of the Oneida Tribe, subject to any specific changes or exceptions provided for in this agreement, and

NOW THEREFORE BE IT RESOLVED, the following terms and conditions meet the criteria as set forth by the ONEIDA BUSINESS COMMITTEE for the Memorandum of Agreement described therein:

THE MEMORANDUM OF AGREEMENT is entered into this 22nd day of February, 1988, between the ONEIDA TRUST COMMITTEE and the ONEIDA BUSINESS COMMITTEE, which agrees to abide, respect, and follow the following provisions:

1. That all hiring, evaluations, reclassifications, promotions, suspensions/dismissals of all personnel employed in the operation of the ONEIDA ENROLLMENT OFFICE, including supervision of the "Trust Responsibility", is to be performed by the ONEIDA TRUST COMMITTEE, pursuant to the Oneida Tribal Management system.
2. The ONEIDA TRUST COMMITTEE as delegated by GENERAL TRIBAL COUNCIL shall receive, review, and approve all enrollment applications, pursuant to the Oneida Membership Ordinance of July 2, 1984 with final approval by the ONEIDA BUSINESS COMMITTEE.
3. The ONEIDA TRUST COMMITTEE shall direct the ONEIDA ENROLLMENT OFFICE to expand the data processing base and records located within the ONEIDA ENROLLMENT OFFICE to include:
 - a. The establishment and maintenance of a tribal census on a computerized data base and to make such data available to appropriate Tribal departments upon written request.
 - b. The planning and implementation of a program to record the genealogy of the Tribal Membership and to maintain these records for the use of the Tribe and convenience of the Membership who may be authorized by the ONEIDA TRUST COMMITTEE to receive a genealogy record for an appropriate fee.

MEMORANDUM OF AGREEMENT (Continued)

- c. The establishment of a program to expand the records and vital statistical potential of the Tribe and to establish official tribal records regarding births, deaths, adoptions, marriage, divorce, etc. Such data to be available to tribal departments, and tribal members by approval of the ONEIDA TRUST COMMITTEE for an appropriate fee.
4. The administration of the "Trust Agreement" shall be consistent with appropriate provisions of the "Emigrant Indian Trust of the Oneida Tribe of Indians of Wisconsin" and any other duly approved agreement, Article, By-Laws, or procedures as directed by the ONEIDA GENERAL TRIBAL COUNCIL.
5. The ONEIDA TRUST COMMITTEE shall designate a supervisor for the ONEIDA ENROLLMENT OFFICE. The General Manager will assist and designate an Area Manager to coordinate in areas of administration, personnel, budget planning, etc. as required by the Oneida Tribal Management system.
6. Grievances of employees of the ONEIDA ENROLLMENT OFFICE are to be processed by two (2) member(s) of the ONEIDA TRUST COMMITTEE and one (1) member(s) of the Oneida Personnel Selection Commission and the EEO Officer as per grievance procedures outlined in the Oneida Tribal Management System.
7. All contracts, grants, and proposals related to the operation of planning of the ONEIDA ENROLLMENT OFFICE shall be first reviewed and endorsed by the ONEIDA TRUST COMMITTEE. Such review and endorsement shall be presented, in writing, to the ONEIDA BUSINESS COMMITTEE at times consistent with existing Oneida Tribal Policies and Procedures. The recommendations of the ONEIDA TRUST COMMITTEE shall be followed by the ONEIDA BUSINESS COMMITTEE provided that such proposed contracts, grants, proposals are consistent with Oneida tribal funding cycles.
 - a. Disputes between the ONEIDA TRUST COMMITTEE and the ONEIDA BUSINESS COMMITTEE under this provision shall be negotiated by the parties to this agreement.
 - b. If the matter cannot be resolved, it shall be reported at the next meeting of the ONEIDA GENERAL TRIBAL COUNCIL or at a special meeting called for that purpose.
8. The ONEIDA TRUST COMMITTEE shall submit a monthly summary of minutes in writing to the Secretary of the ONEIDA BUSINESS COMMITTEE, except for confidential matters.
9. The annual Trust budget of the ONEIDA ENROLLMENT OFFICE shall be approved by the ONEIDA TRUST COMMITTEE with review by the ONEIDA BUSINESS COMMITTEE.
10. Long and short range planning of the ONEIDA ENROLLMENT OFFICE and the ONEIDA TRUST COMMITTEE shall be coordinated with the ONEIDA BUSINESS COMMITTEE.

MEMORANDUM OF AGREEMENT (Continued)

11. The ONEIDA TRUST COMMITTEE shall make two annual reports, in writing to the ONEIDA GENERAL TRIBAL COUNCIL to be available to the ONEIDA BUSINESS COMMITTEE no less than 30 days prior to the regular annual meeting of the ONEIDA GENERAL TRIBAL COUNCIL.
- 12 This MEMORANDUM OF AGREEMENT shall not be amended except by agreement of both parties.
- B. That one (1) Trust Committee member and one (1) Business Committee member negotiate with the Enrollment Director a suitable step level, for both positions within the evaluated ranges determined by the points that were assigned to each position at the December 16, 1987 Enrollment Office evaluation. The grades recommended for the Enrollment Office were as follows:
Grade 9. Range \$9.63 - \$16.48 - pr/hr. - Director
Grade 8. Range \$8.63 - \$14.84 pr/hr. - Officer
- C. That Loretta Metoxen be designated by the Oneida Business Committee coordinate any future liaison assignments. She be charged with representing the Oneida Business Committee interests on the Oneida Committee.

David King seconded. 3 voted for, 2 opposed (Lloyd Powless and Amelia Cornelius' reason is that salary for Enrollment Officer is too high and Claus Study has not been implemented). 1 abstention. (Loretta Metoxen was part of motion). Motion carried.

Lloyd Powless moved to designate Larry Barton as the Business Committee member to negotiate salaries of Enrollment positions. Ernie Stevens seconded. Motion carried.

David King moved to recess, Loretta Metoxen seconded. Motion carried



Amelia Cornelius, Tribal Secretary
Oneida Business Committee