



Oneidas bringing several hundred bags of corn to Washington's starving army at Valley Forge, after the colonists had consistently refused to aid them.

Oneida Tribe of Indians of Wisconsin

Phone: 869-2771



Oneida, WI 54155



UGWA DEHOLUN YATENE

Because of the help of this Oneida Chief in cementing a friendship between the six nations and the Colony of Pennsylvania, a new nation, the United States was made possible.

SPECIAL MEETING

Approved as
Read
6/4/85

FRIDAY, MAY 10, 1985

Meeting called to order at 9:00 A.M.

Present: Purcell Powless-Chairman, Richard Hill-Vice Chairman, Kathy Hughes-Treasurer, L. Gordon McLester-Secretary, Lois Powless, Mark Powless, Tony Benson, David King-Council Members

Excused: Lloyd Powless-Council Member

Others: Bruce King, Charles Leonard, Sharon Cornelius, Jerry Hill, Don Wilson, Dale Wheelock

ADDITIONS TO AGENDA

- BIA Garden Project Resolution
- Request from Town of Oneida for Coordination on Road Improvement
- Discussion on Phone System at the Health Center

Mark moved to adopt the agenda with the additions. Gordon seconded. Motion carried.

CONTRACT BETWEEN CHARLES LEONARD AND ECONOMIC DEVELOPMENT - Bruce King, Charles Leonard

Charles Leonard had separate agreements with the Oneida Hotel Corporation and Economic Development of the Tribe, and also doing the work for the Business Committee. Bruce King had submitted a request to extend Charles' contract. The Business Committee discussed having one agreement drawn up rather than three separate agreements.

Dave moved to have one agreement drawn up for Charles Leonard to handle Public Relations for the Business Committee, Economic Development Office and the Hotel Corporation. The agreement should be sent to the Law Office for review. The contract is to include a monthly report to the Business Committee. Mark seconded. Motion carried.

ANA SUPPLEMENT GRANT APPLICATION - RESOLUTION #5-10-85-C

ANA has amended its program announcement to allow the Tribes to submit for additional funds to address housing objectives. The Tribes' objective is to do a study to see if there is a mechanism to convert HUD financial housing to Tribally owned housing.

Mark moved to approve the submission of the ANA Proposal. Kathy seconded. Lois opposed. Motion carried.

FINANCE AND APPROPRIATION RECOMMENDATION

1. Equipment Purchase - Printing Enterprise is requesting funds to purchase a used letter press, platinum press, folder, typesetting table and two type cabinets for a cost of \$1,500. Installation cost is estimated at \$1,500.

Dave moved to approve, Kathy seconded. Tony and Lois abstained. Motion carried.

ONEIDA GARNISHMENT AND PAYROLL DEDUCTION ORDINANCE - Sharon Cornelius

The Law Office offered the following amendment to the ordinance:

Amend Section VI C., P. 6, to include the words "up to" before the figure 20%. Reason: Would provide added discretion to Business Committee enforcement.

Dave moved to approve the amendment to the ordinance. Rick seconded.

Discussion followed on the amount of time these people have to come in to see the Housing Authority and to work something out for a pay back.

2 voted yes: Rick Hill and David King
5 voted no: Motion failed.

ONEIDA TRIBAL SECURITY DEPARTMENT - Sharon Cornelius

The Law Office had sent the Business Committee a report covering the establishment of an Oneida Tribal Security Department, which include the following:

Change the Security Job Description to reflect more stringent qualifications. We now have one job description the Law Office proposes through job description the development of a budget to support the department.

Also, draft an ordinance that will govern the specific responsibilities of the Oneida Security Department.

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TRIBAL SECURITY (CONTINUED)

Sharon went over the report with the Business Committ

After discussion, a special meeting will be set up for continual discussion on the proposed Security Department.

RESOLUTION ON ADDITIONAL SECURITY REQUIREMENT FOR BINGO - #5-10-85-4

The Security needs of Oneida Bingo during high stakes bingo are greater than on other occasions. Therefore be it resolved, that all personnel employees as security while on duty during Oneida Bingo occasions, must meet the following standards:

Without Exception

- 1 Must be physically fit
Must maintain strict professional attitude toward the at all while on duty.
Must be psychologically stable according to standard adopted by the Oneida Business Committee.

BE IT FURTHER RESOLVED, that a plan of covert communications be developed whereby the number caller for any occasion, may by code or other means, inform the head of Security of any situation regarding security, and that the existing security at the Irene Moore Activity Center shall devise a plan of response to security situations and drill all security personnel in such plan before May 17, 1985.

Mark moved to adopt Resolution #5-10-85-A, Rick seconded. Motion carried. Gordon opposed. Motion carried.

MODIFICATION OF ONEIDA TRIBAL HOUSING ORDINANCE - Sharon Cornelius

The Commission is established to hear appeals of final decisions of the Oneida Housing Authority or evictions and contract violations of tenants and home buyers.

At the present time, the Oneida Housing Authority requires direction on what procedures they are to follow. The Law Office recommended that the Oneida Housing Authority be notified that these present pending evicted tenants be notified that those tenants have ten (10) days to appeal the final decision of the Board to the Oneida Tribal Secretary.

HOUSING ORDINANCE - RESOLUTION #5-10-85-B:

WHEREAS, The Oneida General Tribal Council established the Oneida Housing Authority pursuant to the Oneida Tribal Housing Ordinance for the purpose of providing housing for Oneida people, and

WHEREAS, the Oneida General Tribal Council, through the Oneida Business Committee, is authorized to modify the Oneida Tribal Housing Ordinance as is described in said ordinance, and

WHEREAS, the Oneida Business Committee is delegated to pursue Tribal self-sufficiency and self-government in the best interest of the Oneida Tribe and

WHEREAS, Article VIII, Section 1 (e) and (f) of the Oneida Tribal Housing Ordinance provides for the Oneida tribal government to vigorously cooperate with the Oneida Housing Authority in order to enforce evictions, or other contract violations of homebuyers or tenants by the use of appropriate forums.

NOW THEREFORE BE IT RESOLVED that the Oneida Business Committee establish the "ONEIDA HEARING APPEALS COMMISSION" to hear appeals from final decisions of the Oneida Housing Authority Board of Commissioners on evictions, and contract violations of tenants and homebuyers of the Oneida Housing Authority.

BE IT FURTHER RESOLVED, that Article VIII, Section 1 (f) of the Oneida Housing Ordinance is modified to read:

"The Oneida Hearing Appeals Commission shall have jurisdiction to hear appeals of final decisions on evictions and contract violations of a tenant of homebuyer. The tribal government hereby declares that the powers of the Oneida Tribe shall be vigorously utilized to enforce eviction of a tenant or homebuyer for nonpayment or other contract violation and that the Oneida Business Committee shall establish appropriate appeal procedures, rules and regulations."

Mark moved to adopt Resolution #5-10-85-B, Dave seconded. Motion carried.

AMENDMENT TO THE BINGO ORDINANCE - Sharon Cornelius

On May 3, 1985, the Law Office was directed to revise the Bingo Ordinance as follows:

Section 2., Definitions, 1. "Bingo"; Delete the entire last sentence of this definition. Add, instead the following sentence; "The term 'Bingo' also includes a game of chance with comparable characteristics whether or not the card used in such game contains twenty-five spaces in square form and whether or not winners are determined by covering publically announced squares or by removing a factory sealed cover from the card to reveal a prize won."

Rick moved to approve, Lois seconded. Motion carried.

FINANCE AND APPROPRIATION RECOMMENDATION PER MEMO OF MAY 9, 1985

- 2) Equipment Purchase - Bingo is requesting authorization to purchase additional equipment from United Security for panic devices at a cost of \$3,500.00. Funds are available from operations. Finance and Appropriations recommends approval.

Mark moved to approve the request, Rick seconded. Motion carried.

TOWN OF ONEIDA REQUEST FOR COORDINATION ON ROAD IMPROVEMENT - David King

Gordon Larson, Town Supervisor for the Town of Oneida approached Dave about the possibility of the Tribe working with the Town of Oneida on road improvements. Dave told Mr. Larson he would bring the concern to the Business Committee.

After discussion, Mark moved to approve that the Law Office be directed to follow-up on the request to see what the Town of Oneida's intention is and bring the report back to the Business Committee. Tony seconded, Rick and Kathy abstained. Motion carried.

ORGANIZATIONAL CHART - Don Wilson

Don presented the Organization Chart and discussion followed on how the Trust Committee inter works with the Enrollment Office.

Mark moved to have the Liaison and the Law Office draw up a memo of understanding to clarify the Trust Committee and Enrollment responsibility. Tony seconded. Motion carried.

The Nursing Home was to be listed under the Program Manager and by August 1 1985, the Data Processing will be moved to be under the controller.

Mark moved to approve the Organizational Chart with the additional changes. Kathy seconded. Tony abstained. Motion carried.

Kathy moved to have one of the Attorneys at the Management Team Meetings. Lois seconded. Rick and Tony opposed. Motion carried.

STANDARDS OF PERFORMANCE OF THE GENERAL MANAGER - Don Wilson

Relationships

Reports to the Chairman and Business Committee

Reporting to General Manager are:

Personnel Manager, Program Manager, Business Manager, Planner and Economic Development Controller.

Planning

General Manager is developing range plans to achieve the objectives of the Tribe.

GENERAL MANAGER (CONTINUED)

General Manager is to develop an annual operating plan which includes annual plans for each Manager who reports to him.

General Manager accountable to see that the necessary surveys are done and to update the Oneida Comprehensive Plan.

- Organizing

General Manager is to develop an Organizational Chart with input from the Business Committee and maintain the organization current, recommend changes as needed for operational effectiveness.

General Manager is accountable to see that position descriptions are developed and maintained up-to-date for all management positions.

General Manager is to see that realistic standards of performance are developed for all management positions reporting to him.

Financial

General Manager works with the Treasurer to make a monthly report on the financial status of Tribal operations.

General Manager is accountable to see that a cash flow plan is in place for an 18 month rolling period.

General Manager assists the Tribal Treasurer in establishing and maintaining a solid financial position.

Controlling

General Manager is to see that every program and enterprise has an approved operating budget which is reviewed on a monthly basis.

General Manager will conduct performance appraisals of all managers who report to him.

General Manager makes sure that each manager is conducting performance appraisals of all operational management personnel reporting to them.

General Manager is to see that requests for funds are justified by appropriate back-up.

Policies & Procedures

General Manager is to see that Policies and Procedures are in place understood and followed.

GENERAL MANAGER (CONTINUED)

- Public Relations

General Manager will represent the best interest of the Oneida Tribe at events deemed advantageous to the Tribe.

General Manager will work to be aware of opportunities to promote the Oneida Tribe in the Community.

- General

General Manager in connection with the Personnel Manager, will work to see that opportunities for management development is made available to management personnel.

General Manager will accept assignments from the Business Committee

General Manager will work towards identifying opportunities for Tribal employees to advance to positions of responsibility and authority.

These standards were presented to the Business Committee for information and discussion.

FINANCE AND APPROPRIATION RECOMMENDATION FOR NEW PHONE SYSTEM AT THE ONEIDA HEALTH CENTER - Don Wilson

The documentation was not ready to be presented at this meeting and Don Wilson asked that it be on the agenda for May 14, 1985.

Mark moved to have Don present the documentation for the phone system request to the Business Committee on May 14, 1985. Dave seconded. Motion carried.

RESOLUTION #5-10-85-D FOR GARDEN PROJECT FROM THE BIA

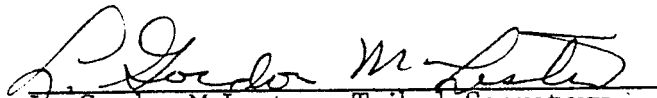
Tony moved to approve the Resolution, Rick seconded. Lois abstained. Motion carried.

PERSONNEL - Dale Wheelock

Creation of New Position for JTPA: There is a request for the creation of a Counseling Assistant (temporary summer only) position for JTPA. The recommendation for justification for the creation of this position has been reviewed and authorized by Don Wilson.

Tony moved to approve, Dave seconded. Motion carried.

11:15 A.M., Lois moved to recess, Dave seconded. Motion carried.


L. Gordon McLester, Tribal Secretary
Oneida Business Committee