

Oneidas bringing several hundred bags of corn to Washington's starving army at Valley Forge, after the colonists had consistently refused to aid them.

Oneida Tribe of Indians of Wisconsin

Phone: 869-2771

Post Office Box 365



Oneida, WI 54155

*Approved As
Read 1-8-85*



UGWA DENDUUN YATINE
Because of the help of this Oneida Chief in cementing a friendship between the six nations and the Colony of Pennsylvania, a new nation, the United States was made possible.

SPECIAL MEETING OF FRIDAY, DECEMBER 21, 1984

Chairman brought meeting to order at 8:20 A.M.

PRESENT: Purcell Powless, Chairman; Rick Hill, Vice-Chairman; Kathy Hughes, Treasurer; L. Gordon McLester, Secretary; Council Members: Lloyd E. Powless, Jr.; Lois Powless; Mark Powless; Tony Benson; Sonny King.

Lloyd moved to adopt the agenda. Lois Seconded. Motion Carried.

HOUSING REPORT OF NOVEMBER, 1984

Lois moved to approve. Kathy Seconded. Motion Carried.

PRICE INCREASE ON CIGARETTES - Kathy Hughes

Beverly King had sent a memo to Bob Archiquette stating that effective on December 14, 1984, the price of cigarettes were increased by the distributor and she requested information as to what increase we will be charging. Due to Bob Archiquette being out sick, Kathy requested an update from Bev King but she has not received it yet.

Tony moved to table this item until more information is available. Kathy Seconded Lois opposed. Mark and Dave abstained. Motion Carried.

Gordon moved to authorize Kathy to take whatever step necessary on the price increase of cigarettes due to the absence of the Business Manager. Rick Seconded. Kathy abstained. Motion Carried.

FISCAL CALENDAR FOR 1985 - Kathy Hughes

- 12/21/84 Submit timetable to Oneida Business Committee for approval.
- 1/05/85 Submit audit report for FY '84 to General Tribal Council.
- 1/07/85 Preliminary meeting with program directors, enterprise managers and department heads to inform them of the timetable and the input which will be required from them.
 - a. Personnel requirements for the budget year by position, grade and step;
 - b. Anticipated space requirements, including building and space within building;
 - c. Anticipated custodial and maintenance requirements from Building and Grounds or Norbert Hill Center;
 - d. Anticipated additions and/or changes to equipment used.

- 1/18/85 Program directors, enterprise managers and department heads submit requirements obtain preliminary cost estimate for FY '85 audit.
- 1/21/85 Begin preparing budgets for:
- a. Indirect Cost Pool (to be done by department head and Accounting Department);
 - b. Employee fringe benefits (to be done by Personnel and Accounting Departments);
 - c. Building and Grounds;
 - d. Norbert Hill Center;
 - e. Management Services.
- 2/01/85 Accounting Department to start incorporating information from programs and enterprises into budget formats. Indirect cost rate, fringe rate, space, and maintenance costs to be integrated after completion of above.
Programs to submit requests for Revenue Sharing for FY '86.
- 2/18/85 Budget formats to be sent to programs and enterprises.
- 2/20/85 Hearing for Revenue Sharing for FY '86.
- 2/26/85 Submit Revenue Sharing budget to Oneida Business Committee for approval.
- 3/01/85 Program directors and enterprise managers turn in budgets for to be set up on MacIntosh for initial review with Accounting personnel and either the Program or Business Manager.
- 3/08/85 Begin initial review. Review may be conducted with liaison from Oneida Business Committee.
- 4/01/85 All budgets to be submitted to Management Team for overall review.
- 4/15/85 Determine required Tribal contributions from the General and Health Expansion Funds.
- 4/29/85 Begin consolidation of budgets.
- 5/21/85 Submit consolidated budgets to Oneida Business Committee for final approval. Also submit detail listing of Tribal contributions to programs.
- 6/07/85 Complete budgeting process
- 7/01 or
8/85 Submit FY '86 budget to General Tribal Council for approval.
- 7/12/85 Complete Indirect Cost Proposal and send in for printing.
Independent auditing firm to submit proposal for FY '85 audit to Oneida Business Committee.
- 7/16/85 Submit indirect Cost Proposal to Oneida Business Committee for approval.
- 7/22/85 Submit indirect Cost Proposal to BIA for review and approval of indirect cost rate.
- 8/19/85 Begin field work for FY '85 audit.
- 11/27/85 Completion of audit field work.
- 1/06/86 Submit audit report for FY '85 to General Tribal Council.

Kathy explained that this is a tool to work with and if anyone has any problems with this it can be brought back for review.

Lois moved to approve Lloyd Seconded. Tony opposed. Rick abstained. Motion Carried.

FINANCE & APPROPRIATION RECOMMENDATIONS OF DECEMBER 19, 1984

- (1) Rick made a motion to table the equipment purchase of MacIntosh personal computer to be used by the Management Team and Accounting until the Computer Policy is approved. The cost is \$3,675.40. Lloyd seconded. Motion Carried.
- (2) Dave moved to table the equipment purchases for Senior Center at Site II: Milk Dispenser for \$650; (10) Burner Range for \$1,575. Rick Seconded. The vote was three for: Rick, Lloyd, Gordon; Two opposed: Tony and Kathy; Two abstained; Lois and Mark. Motion Carried.

Rick moved to approve the equipment purchase of Kiln for Multi-Purpose Center: Funds are budgeted per the modification approved on 12/7/84. Finance & Appropriations will recommend approval up to \$1,100. Dave seconded Lois and Mark abstained; Gordon Opposed; Motion Carried.
4. Mark moved to approve the recommendation of F & A to defer this request until March of 1985 for Capital Improvement Request for parking lot at Building & Grounds at a cost of \$3,475. Lois seconded. Motion Carried.
- 5) Information: 85-025: Budget modification to Tribal School Fund for RIF Program. \$300 from RIF and \$300 from fund raising.
- '6) Information: 85-026: Budget modification to transfer \$750 from consultant line item to payroll line item to pay coaches.

F&A tabled the request received from Bob Smith/Museum for \$3000 to maintain inventory for gift shop. Finance & Appropriations tabled for information.
- (8) Expansion Arts Grant Applications was sent out on 12/17/84. F&A cannot review at this time because of lack of proper budget. Tabled for further information. Mark moved to have this proposal brought back to the Business Committee if it is funded to review the tribal contribution. Kathy seconded. Motion Carried.
- (9) 85-029 Lois moved to approve Emergency Food & Shelter budget to be administered by the Norbert Hill Center Administrator. Grant is for \$6,200. Kathy Seconded. Mark abstained. Motion Carried.
- (10) Lloyd moved to approve the Equipment Purchase of Micro Seal Viewer for Records Management Program. Funds are available in budget, cost is \$2,267 Rick Seconded. Mark abstained. Lois opposed. Motion Carried. The reason Lois opposed is she feels they need money to train someone on this equipment.
- (11) Dave moved to approve the recommendation of Finance & Appropriations to deny the request for signs for the Norbert Hill Center and a new proposal be brought back in June for consideration. Lois seconded. Rick opposed. Motion Carried.
- (12) Rick moved to approve the signing of Public Transit proposal for '85. No Tribal Contribution needed. Kathy seconded. Mark and Gordon abstained Motion Carried.

PERSONNEL RECOMMENDATIONS - Dale Wheelock

Dave moved to approve the recommendation that Sue Pospychala be compensated in the amount of \$800.93 as salary for her service to the Oneida Tribe's Bingo operation. This amount was determined as the difference between Ms. Pospychala's salary and the Supervisor she filled in for, the difference was \$2.44/hr.x328.25 hours=\$800.93, and any temporary assignments that includes additional responsibility should be submitted to the Personnel Office for review for additional pay. The Personnel Office will request Business Committee approval. Tony Seconded. 3 opposed; Lloyd, Rick, Gordon, 4 for; Lois, Mark, Dave, tony. Kathy Abstained. Motion Carried.

Lloyd moved to have Dale take this matter to the sub-committee working on the Policy & Procedures for review. Dave seconded. Mark opposed. Motion Carried

Procedural Exception regarding the realignment of the Commodity Program. On November 13, 1984, the Business Committee took action appointing Nori Damrow to the Director of the Commodity Program. Lois requested a procedural exception be presented by the Personnel office. No action taken.

Procedural Exception to hire RNIP recipients as part time Laundry Work positions. The request is to hire Brenda Danforth and Myron Cornelius at the Anna John Nursing Home. Lois moved to approve. Rick seconded. Mark abstained. Motion Carried.

Hiring Information - Clerk/Typist Pool: The two applicants were Patricia M. Archiquette and Victoria J. Delgado.

Compensation for assuming additional supervisory role - Claudia Danforth. Claudia Danforth, Dispatcher for Building and Grounds assumed the duties and responsibilities of the Managers position from July 30, 1984 until October 23, 1984. It is requested that Claudia be compensated in the amount of \$1,228.80 as salary for her service as manager of Building and Grounds during that time. Lois moved to approve. Kathy seconded. Gordon, Mark and Lloyd abstained. Motion Carried.

INVESTMENT RESOLUTIONS (2)

Resolution #12-21-84-A - The Investment Committee recommended that there is excess cash in the Acheson Fund. This should be used to purchase:

- 200 Data products w/call option
- 200 Regal-Beloit
- 200 Texas Oil and Gas w/call option

Resolution #12-21-84-B - The Oneida Business Committee has appointed an Investment Committee to review and make decisions regarding tribal investments, and The Oneida Business Committee has authorized any two (2) of the executive officers of the Oneida Business Committee to implement decisions of the Investment Committee including the purchase and sale of stocks and other securities. NOW THEREFORE BE IT RESOLVED that Purcell Powless, Richard Hill, Lee Gordon McLester and Kathy Hughes are jointly and severally authorized and empowered on behalf of the Oneida Tribe to purchase and acquire, and to exercise options and/or rights for the purchase and acquisition of stocks, bonds, rights, warrants, and other securities, and to sell, assign and transfer all or any stock, rights, warrants, bonds and/or other securities, now or hereafter standing or registered in the name of the Oneida

Oneida Tribe of Indians of Wisconsin and to execute the instruments proper or necessary to effect any such purchases and/or transfers. BE IT FURTHER RESOLVED that any and all resolutions heretofore adopted, inconsistent with the above resolution, be, and they are hereby rescinded

Mark moved to adopt Resolutions's 12-21-84-A & B. Dave seconded. Tony and Mark opposed. Lois and Rick abstained. Kathy, Gordon, Lloyd, Dave voted for. Motion Carried.

Lloyd asked how much money is involed in the purchase of these stocks. Kathy stated \$7500.00 roughly, because you can't tell how much the stock will be at time of purchase. Lloyd moved that future Resolution include the dollar amounts. Lois seconded. Mark abstained. Motion Carried.

REQUEST FOR USE OF THE FORMER LUTHERN BUILDING
(Presently called the Tribal Warehouse)

Tony Benson said there is a need to store some items from the Senior Center during the construction of the new addition and he would like permission to use space in the warehouse. Tony feels there is room there if somethings are re-arranged. Lois, who is the liaison to Building & Grounds will check into this request and work out matter for all parties concerned.

BUSINESS MANAGER POSITION - Bob Archiquette

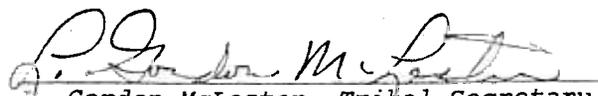
Bob Archiquette has submitted his resignation effective January 25, 1985 as Project Manager of the Tribe and the Business Committee discussed with him the status of the Printing Operation and the OTE Cigarette increase. Kathy will work with Bob on the cigarette increase. Bob is in the process of an updated report of his progress with each enterprise and will have it submitted for the December 28, 1984 meeting. There was discussion on the vacant Business Managers position. It was felt this position should be filled as soon as possible. Gordon moved to have the necessary measures taken to fill this position. Mark seconded. Lois abstained. Motion Carried.

TABLED EQUIPMENT PURCHASES

Dave moved to have this request for the tabled equipment purchases for the Senior Center on the agenda for December 26, 1984 at 1:30 P.M. Lois Seconded. Motion Carried.

Mark moved to recess at 10:00 A.M. Lois seconded Motion Carried.

Respectfully Submitted,


J. Gordon McLester, Tribal Secretary