



Oneidas bringing several hundred bags of corn to Washington's starving army at Valley Forge, after the colonists had consistently refused to aid them.

# Oneida Tribe of Indians of Wisconsin

Phone: 869-2752



De Pere, WI 54115



UGWA DEHOLUH YATEHE  
Because of the help of this Oneida Chief in cementing a friendship between the six nations and the Colony of Pennsylvania, a new nation, the United States was made possible.

*Approved  
as Read  
5/3/82*

APRIL 21, 1982

Meeting called to order at 9:00 A.M. by Vice-Chairman.

Present: Norbert Hill, Wendell McLester, Joy Ninham, Mark Powless, Howard Cannon.

Excused: Gary Metoxen, Gordon McLester, Tony Benson, Frank Cornelius

## EOC REQUEST

Mark Powless moved to approve the request to call for TV & Press Coverage for the Native American Professional Career Conference, April 23 & 24, 1982.

Discussion on request. Everyone in favor of request. Questioned what type of information would be given out and that everyone should be careful what is said to the press as unfavorable publicity might be inadvertently given out. Everyone should be cautioned if questions are asked that do not pertain to the reasons or agenda of the conference. Yvonne stated she would be assigning one person to talk to press.

Howard Cannon seconded. Motion Carried.

## REQUEST FOR APPROVAL OF JOB DESCRIPTIONS - Joe Villegomez

CO-ORDINATOR OF REPRODUCTION CENTER AND MACHINE OPERATOR

Mark moved to approve the two job descriptions for the Reproduction Center. Discussion of job descriptions regarding wages (\$3.50 for operator and \$4.50 for Co-Ordinator), budget. Loretta stated this wage budget is the same, only redrafted (instead of 2 clerks at \$4.00)

Frank Cornelius arrived at 9:15 A.M.

Joe Villagomez came in to explain budget and duties, etc. of these positions. Name of Center was discussed. Cannot be changed as this was the way proposal was written/ Instead Printing & Duplicating will be added.

Further discussion of budget will be at Finance Meeting at 11:00 A.M. Frank questioned the \$42,000.00 amount for 2 people, but it was explained this amount included all supplies, materials, rent, utilities, etc. Center will do all printing for all programs and charge them a lower price than the companies in area. Also charge more for printing that has been done previously by Kalihiwisaks as they didn't charge enough.

Wendell seconded Mark's motion to approve job descriptions. Frank abstained because he came in during discussion. Motion Carried.

MAIL CLERK

Mark moved to approve job description for Mail Clerk. Discussion and questions of No. 3. It is felt that all mail should not be opened which is addressed to any particular individual. Wording on #3 will be changed to:

"When sorting incoming mail, the clerk will open undesignated mail, stamp with date and time, log and route to the proper person or office for handling".

The salary for this position will be \$4.00 per hour.

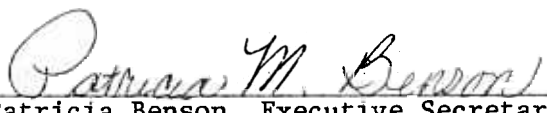
Add No. 8 under responsibilities. Must maintain strict confidentiality.

Under Qualifications, add "Valid Drivers license and liability Insurance, and own car.

Frank seconded Mark's motion to approve the job description of Mail Clerk with added changes. Motion Carried.

Norbert asked for motion to recess as that was all the Business at hand. Wendell moved to recess, Howard Seconded. Motion Carried. Recessed at 9:40 A.M.

Respectfully Submitted,

  
Patricia Benson, Executive Secretary to the  
Business Committee

ADDENDUM TO THE ABOVE MINUTES

Meeting was reconvened at 9:50 A.M.

JOB DESCRIPTION FOR SALESPERSON AT ONEIDA ARTS AND CRAFTS SHOP

This position has already been approved to be written. The rate will be \$4.00 per hour. To be added under Responsibilities: #8. Filling orders by mail or phone. Under Qualifications: Liability Insurance to be added to statement regarding drivers license and own car.