



Oneidas bringing several hundred bags of corn to Washington's starving army at Valley Forge, after the colonists had consistently refused to aid them.

Oneida Tribe of Indians of Wisconsin, Inc.

De Pere
Route 4



Wisconsin
54115

Approved
10-23-80



UGWA OEHOLUH YATENE

Because of the help of this Oneida Chief in cementing a friendship between the six nations and the Colony of Pennsylvania, a new nation, the United States was made possible.

CONTINUED MEETING

May 2, 1980
11:26 am

Present: CHrmn. Purcell Powless, V-CHrmn. Norbert Hill, Secretary, Wanda Webster, Treasurer, Wendell McLester, Margaret Duxtater, Loretta Metoxen, Mark Powless, Edwin King Jr.

Also: Joe Villegomez

Joe presented IPA proposal grant agreement, which he just received on May 2, 1980. He will submit a modification to the budget and ask for a three month extension.

Motion was made by Mark to approve the Grant Agreement, seconded by Norbert. Motion carried unanimously.

Motion was made by Mark to direct Ted White to assist the Personnel Director in coming up with monies for the IPA proposal. Joe stated Ted can work on week-ends with him on this. Mark recinded his motion.

Meeting recessed at 11:40, to be continued on 5/5/80.

CONTINUED MEETING - May 5, 1980 1:40 p.m.

PRESENT: CHrmn. Purcell Powless, V-CHrmn. Purcell Powless, Secretary Wanda Webster, Treasurer, Wendell McLester, Mark Powless, Edwin King Jr., Margaret Duxtater, Loretta Metoxen.

ALSO: Joe Villegomez, Mr. Smerud.

Wendell request to attend seminar on "principals of fund accounting" in Minneapolis on May 13-16, 1980. Tutition of \$250, Wendell is asking Education to pay this.

Norbert moved to approve the request, Edwin seconded. Motion carried unanimously.

Wendell request to attend 2½ days real estate-taxes course on May 21 & 22 at no cost to the Tribe.

Mark moved to approve the request and added that Loretta get paid for the time she spent at her last workshop. Edwin seconded. Vote was 6 for with 1 abstention (Loretta) Motion carried.

Norbert request funds for the Litigation Committee to travel to Detroit on Saturday and Sunday. (May 10 & 11.) There will be two cars going.

Motion was made by Mark to approve the request. Wendell seconded. Motion carried unanimously

MR. SMERUD:

Mr. Smerud explained the status of our indirect cost rate. He recommended that we pursue getting HUD as the cognizant agency. He explained what had happened at LCO and what they had to get their indirect cost rate.

Discussion on the provisional verbal rate of 15% we have from the BIA. There has been nothing in writing yet.

Motion was made by Norbert that a letter go to the Office of Management and Budget, BIA, and HUD that Oneida wishes to change cognizant agencies from the Dept. of Interior to HUD. Loretta seconded. Motion carried unanimously.

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Wendell stated there may be a need to go to the Area Office and get a letter from them stating it is alright with them to change cognizant agencies.

A motion was made by Mark that Wendell contact the Minneapolis Area Office and inform them that Oneida wishes to change cognizant agencies, and if a delegation from the Business Committee needs to go to HUD, or the Office of Management and Budget, that they go. Loretta seconded. Motion carried unanimously.

Mr. Smerud stated he will be here all week as there are 10 programs that need to be re-coded. He also stated that the fasted way to get an indirect cost rate is to change cognizant agencies.

Mr. Smerud and Wendell leave at 2:45)

AD STUDY:

Two persons from the Department of Local Affairs Development (DLAD) introduced themselves, they are: Mick LaRange and Marge Libal.

Mr. LaRange explained the classification specifications, they need to be kept up to date and reviewed.

Mr. LaRange reviewed the position classification report and the salary plan. Salaries need to be checked, job classifications need to be modified. There will be another meeting with DLAD another time. The cost to the Tribe is \$5,100, the state pays half. Meeting recessed at 4:24, to be continued 5/8/80

CONTINUED MEETING - May 8, 1980 9:00 A.M.

PRESENT: Chmn. Purcell Powless, Secretary Wanda Webster, Treasurer Wendell McLester, Mark Powless, Margaret Duxtater, Loretta Metoxen.

SO: Joe Villegomez, Loretta Webster.

Loretta presented proposal for "Women's Educational Equity Act Program." Discussion on the provisional indirect cost rate of 15% we are now using.

A motion was made by Margaret to approve the proposal. Wendell seconded, motion carried.

AD STUDY:

Mr. LaRange stated there was an agreement signed by all program directors agreeing to pay \$26.00 per position to have this study done. He also stated he did not find a signature from the Health Center.

Mr. LaRange suggested that he have a meeting with Program Directors on Monday to go over the wage scale and suggest to them that employees that are not up to the psicm rate be brought up to that rate if there is money in their budgets.

A motion was made by Margaret to authorize Joe to meet with Program Directors on Monday. Wendell seconded. Motion carried unanimously.

9:45 Loretta arrives.)

Discussion on bringing people up to psicm rate and of using Frank Cornelius to provide technical assistance in closing out programs.

Loretta suggested that any new proposals going out, the salaries should be in line with the DLAD study.

Administrative salaries will stay the way they are now. There should be a meeting with those people in administrative positions to explain why they will not be getting a raise.

A motion was made by Loretta to adopt the DLAD study and use it as a guideline. Margaret seconded. Motion carried unanimously.

Discussion on the use of time clocks and also on personnel policy and procedures for the Health Center, Nursing Home, O.T.D.C. and CETA. Joe stated he thought training programs should have different policy and procedures. Joe will be meeting with the above programs to find out why they have their own policy/procedures, and will be reporting back to the Business Committee.

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We all would like a meeting on Friday morning. He stated he may have \$500 for the Liaison Committee for travel to Detroit, they will need to return the balance (if any) with the receipts.

Loretta stated she is working on the policy and procedures for the Business Committee, they should be ready by the first of next week.

Discussion on the Winterization Program. The program supplies materials only, does not include labor, the amount per person is \$450 for a one time only. Joe will discuss with Lloyd.

Meeting recessed at 11:23 a.m.

CONTINUED MEETING - MAY 9, 1980 9:15 A.M.

PRESENT: Chrmn. Purcell Powless, Treasurer, Wendell McLester, Secretary Wanda Webster, Margaret Doxtater, Edwin King Jr., Mark Powless, Loretta Metoxen.

ALSO: Francis, Kathy, Mr. Smerud, Chas.

Wendell gave a report on his conversation with the BIA Area Office this morning. He will be going there on Monday (5/12/80). Things that need to be resolved are: 1. The \$67,000 provisional indirect cost rate that should have been here last week. 2. A letter from the BIA to change cognizant agencies for indirect cost purposes. 3. re-negotiate a indirect cost rate other than the 15% provisional rate we now have. 4. Get back on the letter of credit immediately rather than wait until the new fiscal year.

Wendell suggested Francis and the Business Committee all go to Minn. on Monday.

Mr. Smerud brought us up to date as to the status of the computer. Within the next two weeks all the chart of accounts will be on the computer, 80% of it is on now. There are some positions that need to be filled and most programs have not been closed out. He suggested that Frank Cornelius hold a training session with Program Directors on the process of closing out contracts.

Motion was made by Mark that Frank set up a training session with Program Directors on the closing out process of grants/contracts. Margaret seconded. Motion carried unanimously.

Chrmn. Powless will talk to Frank regarding this.

If Frank sets up this training, the Business Committee should support him and see that the Program Directors attend the sessions.

Kathy gave a report on the status of the administrative budget. She stated we are spending \$23,409 over and above the amount that was budgeted for administration. Kathy will find out if some of the Programs can pay some of the costs such as insurance, etc. We are up to date on most of our bills.

There is a need for some one to close out all the contracts.

Loretta stated she would do this if she was assigned to it, and if other Business Committee members help supervise her programs that she is responsible for.

Motion was made by Margaret that Loretta be assigned to closing out contracts full-time for 30 days, and that her other responsibilities be assigned to other Business Committee members. Mark seconded. Vote was 5 for with 1 abstention. Motion carried.

Discussion on Chas's salary, the accounting office needs time sheets. He will work out the details of paying the Land Committee the \$600 he owes them.

Chas explained the situation of owing Simon \$500 for the purchase of pigs for the Farm. He reimbursed Simon \$500 out of his pocket.

Motion was made by Mark that Chas receive \$65.99 per week from 11/19/79 for 25 weeks and reimburse the Land Committee the \$600 he owes them for rent, and that the Tribe reimburse Chas \$500 for the pigs he brought from Simon. Edwin seconded. Vote was 5 for with 1 abstention. Motion carried.

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was requested that an arbitrator, preferably someone from the Business Committee, meet with the parties involved regarding the Bull that was shot last year, and come up with a decision. Mr. Powless appointed Mark to be the arbitrator.

Discussion on the project Richard Cornelius started, the project was for \$6,000. Project is not complete yet, he should present a bill after it is completed.

Discussion on the Management Agreement Draft between the Co-op and Tribe.

Mr. Wendell went over the Agreement and explained the cost to the Tribe to enter into the Agreement. The first year it would cost the Tribe \$33,856 plus the salaries for the Manager and Assistant Manager. The second year it would cost the same. The third year: \$33,300 plus salaries. The fourth year: \$32,100 plus salaries. The fifth year: \$26,000 plus salaries. In the meantime both parties would be looking for ways to pay off the Farm.

Discussion on a Lease Agreement.

The following is what the Business Committee agreed upon regarding the Management Agreement: Motion was made by Wendell that the Tribe pay the present obligations of the Farm, which is the Land Contract, Taxes and Insurance. Loretta seconded. Vote was 5 for with 1 abstention. (Mark) Motion carried.

It was agreed that the Co-op will use Tribal assets as collateral, but will need to get permission before.

The Co-op will assume the responsibility of the utilities and maintain the upkeep of the house and Chas can live there rent free.

The livestock on the farm are Tribal assets, any monies generated from the livestock will be applied to the operation of the farm.

The tribe and Co-op will have separate accounts, the Co-op will establish an account with the central accounting system.

The Co-op will submit a plan on December 15, 1980 for the coming year.

The effective date will be when the Agreement is signed, and Agreement will be for 1 year, to be evaluated at the end of that year. Wendell suggested a change in the regular monthly meetings of the Business Committee.

Motion was made by Wendell that one regular meeting be held in the afternoon, the other stay the same. Margaret seconded. Motion carried unanimously.

The first Monday night meeting will stay the same, the third Monday will be at 1:30 in the afternoon.)

Discussion on the ITAC Director.

Motion was made by Loretta that a letter of warning be sent to Jerry Fischer, based on the reports not being done on time. Mark seconded. No one opposed, motion carried.

Meeting recessed at 12:25.

CONTINUED MEETING - MAY 13, 1980

PRESENT: Chrmn. Purcell Powless, V-Chrmn. Norbert Hill, Secretary Wanda Webster, Edwin King Jr, Loretta Metoxen, Mark Powless, Margaret Duxtater.

Also: Chas Wheelock, Sue Daniels.

Mr. Wendell stated the Co-op has three points that they will hold firm to from the Management Agreement, they are: 1) that the Agreement be for a 5 year period. 2) Open and maintain a restricted account on behalf of the Co-op in cooperation with a bank designated by the Neida Business Committee. 3) To have the positions of Manager and Assistant Manager be paid, full time positions.

C. . stated he was here only to present the three points and set up another meeting. Lengthy discussion followed regarding the three points presented by the Co-op.

Sue gave examples of errors which the accounting office made.

Discussion on Tobacco monies and Bingo monies.

Meeting recessed at 10:45 a.m.

CONTINUED MEETING - MAY 27, 1980 2:20 p.m.

PRESENT: Chrmn. Purcell Powless, V-Chrmn. Norbert Hill, Secretary Wanda Webster, Mark Powless, Edwin King Jr., Margaret Duxtater, Loretta Metoxen.

ALSO PRESENT: Mr. Avalos, Sharon Rose, Norris Skenandore, Francis Skenandore.

Purpose of the meeting was to review a Lease Agreement between Bay Engineering & Machine Co. and the Oneida Tribe.

Mr. Avalos had a question on him paying Tribal taxes and State and Municiple taxes. He wanted a guarantee that he would not have to pay taxes twice. Francis stated we cannot guarantee that, but the Tribe will litigate for him if need be. Mr. Avalos wanted that put in writing.

Discussion on the rent being negotiated every five years, Francis stated there should be a inflation clause in the Lease, and we should re-negotiate the rent before a five year period. It was decided to go with the lease agreement and re-negotiate and adjust the rent after a five year period.

Under Taxes, it was decided to strike "other than the Tribal tax in effect at the term of this Lease" and add "provided however, the Tennant shall have the right to contest the appraised value as it relates to the Tribal tax."

Article XIII Repair after casualty damage: the Tennant will pay rent in case of a casualty.

Article XVII Sublease and Assignments; the Tennant will get permission from the Tribe before sub-leasing. The Lease needs to be approved by the Secretary of the Interior.

Meeting recessed at 3:25 p.m.

CONTINUED MEETING - MAY 28, 1980 1:45 p.m.

PRESENT: Chrmn. Purcell Powless, V-Chrmn. Norbert Hill, Secretary Wanda Webster, Treasurer, Wendell McLester, Loretta Metoxen, Margaret Duxtater, Edwin King.

ALSO PRESENT: Kathy Hughes, Lloyd Powless, Mr. Tom Casper.

Purpose of the meeting was to meet with three representatives of insurance companies in regard to their pension plans.

Tom Casper explained the package deal his company had for the Tribe, recommending the Hartford Insurance Company for the Tribe. This would include medical and dental coverage. The pension plan he recommended was Mutual of New York.

The next Insurance Company was Wisconsin Employers Insurance Co. Mr. Wyers explained their pension plan, they work with Majay Corporation out of Milwaukee, they handle pension plans only. The cost per year is \$300 plus \$5 per participant per year. Mr. Wyers stated they work on a flat fee basis.

NATIONAL GUARDIAN LIFE, Mr. Watermolen was the representative. He explained their pension plan. They are in the process of updating their rate of interest, they up date it every 6 months.

Insurance people left, discussion on which one the Tribe should chose. It was decided that a better breakdown be provided from Wisconsin Employers and that they be put on the agenda for Mondays meeting.

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CETA MINUTES OF MAY 21, 1980

Lengthy discussion followed regarding the requests that were presented from Iroquois Farms on May 19, 1980. Mark stated he had made a motion to approve all the requests, minutes were researched, the minutes did not read so.
Motion was made by Loretta to table the General Labor position for the Farm and that they go inside with the recommendations of June 2, 1980. Margaret seconded. Vote was 4 for with 1 abstention, motion carried.
Motion was made by Margaret to table the recommendation to fund Iroquois Farm another position should funds become available before May 30, 1980. Norbert seconded. Vote was 4 for, 1 abstention and 1 oppose. Motion carried.
Motion was made by Margaret to approve the recommendation to deny the request for additional mileage for the Family Concerns Counselor. Wanda seconded. Vote was 5 for with 1 abstention, motion carried.
Motion was made by Margaret to approve the recommendation to increase the salary to \$4.00 per hour for Judy Cornelius and to accept the new job description. Loretta seconded. Vote was 4 for with 2 abstentions. Motion carried.
Motion was made by Margaret to approve the recommendation to support the Boys Club in their proposed grant to NCY and to reserve 15 positions from the youth program for the project. Edwin seconded. Vote was 5 for with 1 abstention, motion carried.
Motion was made by Loretta to approve the reports from Sherry and Art on their trip to Chicago. Margaret seconded. Motion carried unanimously.
Motion was made by Norbert to approve the salary increases for Jan and Terry. Loretta seconded. Vote was 5 for with 1 abstention, motion carried.
Motion was made by Margaret to approve the recommendation to approve the CETA job sites. Mark seconded, motion carried unanimously.
Discussion on Docket 301, request from the Litigation Committee to drop docket 301.
Motion was made by Edwin to approve the request. Norbert seconded, motion carried unanimously.
Meeting recessed at 4:35 p.m.

CONTINUED MEETING JUNE 5, 1980

PRESENT: Chrmn. Purcell Powless, V-Chrmn. Norbert Hill, Secretary Wanda Webster, Treasurer, Wendell McLester, Mark Powless, Edwin King Jr., Loretta M. Etoux, Margaret Doxtater.
ALSO PRESENT: Francis, Loretta Webster, Joe Villegomez, Mr. Smerud, Lloyd Powless, Yvonne Tubby, Ron Skenandore.
Mr. Smerud gave a status report of the central accounting system. He stated that 3/4 of the programs are now on the computer. The goal is to put out financial statements by next Friday. He also stated there would be training for Program directors on Monday and they will also review the progress of the data processing system on Friday.
We reviewed the 1978 indirect cost proposal.
The auditors from the Office of Inspector General will be here on Monday to audit the 1978 indirect cost proposal.
Mr. Smerud stated the auditors that audited the 1978 indirect cost proposal only did one-half of the audit, the rate should have been 20.06%. Some of the programs that do not allow indirect cost were included, and they did not include a depreciation schedule.
Discussion on changing cognizant agencies. Wendell recommended that we change cognizant agencies to HUD for FY'81.

Mr. Smerud stated that there was \$50,938.00 that the Tribe did not get due to the audit that was done on the 1978 indirect cost proposal. He recommended that a letter be sent to the Office of Inspector General's office and a copy to go to the auditors that will be here on Monday. Chrmn. Powless, Mr. Smerud and Francis will draft the letter.

Loretta explained memo she presented regarding Headstart. Audits were never reviewed by the Business Committee or anyone else, the auditors, Mc Comb, Uphill and Hermans, never gave a exit conference, instead they sent the results of the audits to the funding agencies. Loretta recommended that Ray Roe be contacted to review all previous audits and make necessary amendments to correct any errors. Loretta will pursue this.

Discussion on suing the auditors for damages.

Motion was made by Mark to negotiate with Ray Roe to review the Headstart audit. Norbert seconded. Motion carried unanimously.

Motion was made by Loretta that Chrmn. Powless, Francis, and Mr. Smerud write a letter to the Inspector General's Office regarding the discrepancies in the 1978-79 indirect cost proposal. Edwin seconded. Motion carried unanimously.

Motion was made by Wendell that we direct Allan Amerud and the accounting staff to seek out the allowable expenses to the 1978 total expenses of the Tribe for use in computing the indirect cost. Norbert seconded. Motion carried unanimously.

Loretta gave a summary as to where she is in the closing out of grants and contracts.

Memo from Kathy listing the programs that are not on the central accounting system. She requested the Business Committee that have any of these programs to supervise should get ether with them and get them into the system.

Lloyd Powless explained why they are not on the computer, he stated they are not ready at this time and they want to take their time.

Mr. Smerud stated there will be some errors made, there is just one more position to fill in the accounting office.

Wendell stated the State Bank of Depere will be reviewing the three pension plans that were presented to the Business Committee and they will be also like to give a presentation on Friday at 1:30 p.m. Wendell stated he would not be here for the meeting.

EOC MODIFIED BUDGET:

Motion was made by Wendell to approve the modified budget. Norbert seconded. Motion carried unanimously.

TRIBAL ATTORNEY:

Mark read letter from Jerry Hill stating he could start work on June 16, 1980. Discussion on where the money should come from for his salary. (\$2,618 per month is needed) Motion was made by Norbert that \$2,618 per month come from the Tobacco monies for Jerry's salary and that he start June 16, 1980 as he stated in his letter. Edwin seconded. Motion carried unanimously.

Lloyd stated there needs to be a plan on how to spend the Tobacco monies. There needs to be a committee to develop a plan. Motion was made by Loretta that Loretta, Wendell, Norbert and Lloyd be on this committee. Norbert seconded. Motion carried unanimously.

RON SKENANDORE:

Ron stated there needs to be a meeting with the Business Committee and Parent Committee's : JOM planning for FY'81. Ron will contact the Secretary to set up a meeting.

Meeting recessed at 4:20 p.m.

CONTINUED MEETING JUNE 6, 1980 1:30 p.m.

PRESENT: Chrmn. Purcell Powless, V-Chrmn. Norbert Hill, Secretary Wanda Webster, Margaret Doxtater, Edwin King Jr., Loretta Metoxen, Mark Powless.

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LSO PRESENT: Mr. Smerud, Joe Villegomez, Kathy Hughes, John Kroner, Mr. Tribler.

Representatives from the State Bank of Depere requested the opportunity to present a pension plan through their Trust Department. They stated they had evaluated the three pension plans and they recommended MONY, but MONY did not have any life insurance provisions. They asked if someone would go to Milwaukee on Thurs. to meet with the person who handles their trust accounts and he would explain the advantages of Trust over Insurance type pension plans. They also brought along a Trust Agreement and a Resolution, it was agreed to have the Tribal Attorney look this over and Joe would get back to the Bank this afternoon.

Joe stated there was only one applicant for the Controller position, job description will be re-posted.

Discussion on the Banks pension plan. The other three companies should be notified of the offer from the State Bank of DePere.

Motion was made by Loretta that 11% of payroll be placed in the Trust Account pending final decision on a pension plan. Margaret seconded. Vote was 4 for with 1 abstention and 1 opposing. Motion carried.

Discussion on who would go to Milwaukee on Thursday.

Motion was made by Norbert to have Alan Smerud, Kathy and Wendell go to Milwaukee to review Trust plans "vs" Pension plans. Margaret seconded. Vote was 4 for with 2 opposing.

Loretta request to attend the NCAI meeting on June 18-20, NCAI to pay expenses.

Motion was made by Norbert to approve the request. Margaret seconded. Vote was 3 for and 1 abstentions. Motion carried.

Discussion on temporary and provisional indirect cost rate.

Joe stated the ANA program will have to take 25% indirect cost from within the program, or cut down on personnel.

Motion was made by Loretta that ANA take 25% of indirect cost for administration. Margaret seconded. Motion carried unanimously.

Joe will send letter to Washington to that effect.

Discussion on Business Committee salaries.

Motion was made by Norbert that Business Committee salaries be increased 100% as in the indirect cost proposal, for a four month period, effective 6/9/80. Mark seconded. Motion carried unanimously.

Kathy asked for authorization to write retro-active salaries for the Business Committee and hold until monies become available.

Motion was made by Loretta that retro-active pay to the Business Committee be made without jeopardizing unemployment or other benefits to the Business Committee. Margaret seconded. No one opposed, motion carried.

Meeting recessed at 3:15 p.m.

CONTINUED MEETING July 7, 1980 1:05 P.M.

PRESENT: Chrmn. Purcell Powless, V-Chrmn. Norbert Hill, Secretary Wanda Webster, Treasurer, Wendell McLester, Mark Powless, Loretta Metoxen, Edwin King Jr.

Chrmn. Powless stated he had received a letter from Mrs. Edwin King Sr. in regards to the HIP program.

COMMUNITY FOOD AND NUTRITION PROPOSAL

Proposal was presented by Loretta Webster for approval.

Motion was made by Norbert to approve the proposal. Wendell seconded. Motion carried Unanimously.

Loretta stated this proposal would fund two part time positions.

Motion was made by Wendell to approve the job descriptions, and include in the job descriptions "other duties as required". Loretta seconded. Motion carried unanimously.

Wanda Webster request a vacation day on July 8, 1980.

Motion was made by Wendell to approve the request. Wanda seconded. Motion carried unanimously. Hereafter Loretta is to go through the Personnel Manager for vacations, sick days, etc.

LETTER FROM MRS. EDWIN KING SR. RE: HIP

Motion was made by Mark that Mrs King be placed on the HIP list this month. Wanda seconded. Discussion on income guidelines and regulations. Guidelines should be available for the Business Committee to review. Vote was 5 for with 1 abstention (Edwin) Motion carried.

CAP FUNDS

Loretta Metoxen stated there is no deadline for this proposal to be in, however the Grants Writer stated she will not be able to write this for some time.

Motion was made by Norbert that direction be given to the Grants Writer to write this proposal within two weeks. Mark seconded. Motion carried unanimously.

Loretta stated she would outline the concept.

FHA Housing: Chairman explained letter he had received from the FHA stating Oneida had chosen in this pilot program, this has been referred to the Planning Office.

Chairman Powless also stated that the proposal which Lloyd Powless had submitted to the Wisconsin Energy Conservation had been turned down due to the fact that there are not enough homes which would use this, Lloyd may be able to adjust the proposal.

Discussion on the programs which are requesting terminals, they are the Health Center and the Nursing Home. Wendell will send a letter to those programs explaining the cost to install the terminals.

John is in the process of posting the job descriptions for the Kali Wisaks Editor and Reporter.

Loretta gave a report on the corn, her and Artley will work together on this.

Discussion on BIA trailers, Wendell will look into this and report back.

Meeting recessed at 2:20 P.M.

CONTINUED MEETING - September 3, 1980 9:15 A.M.

PRESENT: Chrmn. Purcell Powless, V-Chrmn. Norbert Hill, Secretary Wanda Webster, Treasurer Wendell McLester, Edwin King Jr., Mark Powless.

ALSO PRESENT: Kathy Hughes, Richard Skolowski, Joe Villegomez, Ted White.

Purpose of the meeting was to review the draft indirect cost proposal.

Mr. Skolowski explained some of the changes that were made in the proposal, the Tribal government expenses stayed the same as last year, with 6% increases in salaries, there were two Grants Administrators positions, one was taken out and a General Manager was added. If changes need to be made it can be adjusted. Mr. Skolowski stated he doesn't anticipate any surprises with this proposal. There are just two additional things that need to be added to the proposal, they are the organizational chart and job descriptions.

Motion was made by Norbert to approve the 1981 indirect cost proposal. Wanda seconded.

Discussion: job descriptions and organizational chart will be ready on Thursday. Motion carried unanimously.

Discussion on the General Manager position and the need for that position.

Motion was made by Wendell to approve the posting of the General Manager position contingent on approval of the job description. Mark seconded. Motion carried unanimously.

Wendell gave out information on the accounts payable for the Farm. Discussion on what the Co-op own and what the Tribe owns. Mark stated he will take on the responsibility of a mediator to straighten this out, Edwin and Chairman Powless stated they will assist Mark.

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Wendell requested one-half day vacation today and also on Friday.
Motion was made by Edwin to approve the request. Mark seconded. No one opposed, motion carried.
Discussion on the positions that are open at the Health Center, the qualifications are too high. Joe, Edwin and Norbert will set down and discuss this with Audrey.
Meeting recessed at 10:40 A.M.

CONTINUED MEETING - September 9, 1980 11:05 A.M.

PRESENT: Chrmn. Purcell Powless, Secretary: Wanda Webster, Treasurer: Wendell McLester, Mark Powless, Edwin King Jr.

ALSO PRESENT WERE: Joe Villegomez, Richard Schowski.

Purpose of the meeting was to go over the organizational chart and the job description for the General Manager position.

He stated that Loretta would like to get back on the job as a liaison person for her programs that she has. Richard stated Kathy and Doris can assist Loretta in the closing out process, and that the Accounting Office should be able to shift people around instead of hiring new people.

Discussion on the mailing system as it is now each Program has their own post office box, the mailing system needs to be centralized.

He explained the duties of a General Manager. Discussion followed regarding the need for a General Manager. Joe recommended that we strike the General Manager from the indirect cost proposal and negotiate for another position. Joe also stated full support should be given to the Controller and he should be the head one in the Accounting Office.

Motion was made by Mark that the Business Committee support the Controller and that he have supervisory control over the Accounting Office staff, a memo is to be sent to all Accounting office staff and also to Program Directors. Wanda seconded. No one opposed, motion carried.

Wendell request to go to Brigham City for financial management training on Sept. 16-18. Mark stated there is technical assistance provided through ANA. Motion was made by Mark to approve the request. Edwin seconded. Vote was 3 for with 1 abstention (Wendell). Motion carried.

Discussion on letting the Health Center project out on bids, bidding process would take 5 weeks to implement the project. If we went with the bidding process, it would be started by mid-December, if we stayed with the same contractor, the project could be started by mid-November. It was the consensus we would go with the bidding process.

Meeting recessed at 10:00 A.M.

CONTINUED MEETING - October 9, 1980

PRESENT: Chrmn. Purcell Powless, Secretary Wanda Webster, Treasurer Wendell McLester, Loretta Metoxen, Mark Powless.

ALSO PRESENT: Joe Villegomez, Ron Skenandore.

Purpose of the meeting was to meet with Ron Skenandore and find out the reason as to why he is still working after his suspension.

Ron stated he is not defying the action which was taken by the Business Committee (suspending him for one week without pay) but he has checked into the office several times, he understands he will not be paid for a week. Chairman Powless explained to Ron that the Compliance Officer had been notified to assist with the JOM contract while Ron is out. (Ron leaves). Joe will write a letter to Ron stating he is not to be in the office for the length of his suspension.

C. man Powless stated that the Personnel Office and all other programs should adhere to the rules of confidentiality. Also reference checks should be done on all applicants applying for a position within the Tribe.

Joe stated the Business Committee needs to decide who is responsible for what program, it would be nice if we could decide before monday's meeting with program directors.

THE FARM:

Discussion on the response from the Co-op and also on the equipment that is at the Farm. It was the consensus that the Co-op be given first choice to buy the equipment if they want.

Motion was made by Mark that the Co-op be given first option on everything, the livestock, equipment, corn and hay. Loretta seconded. Motion carried unanimously.

Wendell stated the Law Office has the information and will draft up a lease agreement for the Farm.

Meeting recessed at 11:00 A.M.