



Oneida Business Committee

Regular Meeting
8:30 AM Wednesday, December 23, 2020
BC Conference Room, 2nd floor, Norbert Hill Center

Minutes

REGULAR MEETING

Present: Chairman Tehassi Hill, Vice-Chairman Brandon Stevens (via Microsoft Teams¹), Secretary Lisa Liggins, Council members: Daniel Guzman King, David P. Jordan, Marie Summers;

Not Present: Council members: Kirby Metoxen, Jennifer Webster;

Arrived at: Treasurer Tina Danforth at 9:08 a.m.;

Others present: Jo Anne House, Larry Barton, Debbie Thundercloud (via Microsoft Teams), Danelle Wilson (via Microsoft Teams), Melinda J. Danforth (via Microsoft Teams), Kaylynn Gresham (via Microsoft Teams), Kristal Hill (via Microsoft Teams), Louise Cornelius (via Microsoft Teams), Rae Skenandore (via Microsoft Teams), Jessica Vandekamp (via Microsoft Teams), Tina Jorgensen (via Microsoft Teams), Shannon Hill (via Microsoft Teams), Chad Fuss (via Microsoft Teams), Ralinda Ninham-Lamberies, Candice Skenandore (via Microsoft Teams), Jacque Boyle (via Microsoft Teams);

I. CALL TO ORDER

Meeting called to order by Chairman Tehassi Hill at 8:36 a.m.

For the record: Treasurer Tina Danforth will be arriving late. Councilman Kirby Metoxen is on vacation. Councilwoman Jennifer Webster is out sick.

II. OPENING (00:00:13)

Opening provided by Chairman Tehassi Hill.

Roll call for the record:

*Present: Councilman Daniel Guzman King; Chairman Tehassi Hill; Councilman David P. Jordan; Secretary Lisa Liggins; Vice-Chairman Brandon Stevens; Council Member Marie Summers;
Not Present: Treasurer Tina Danforth; Councilman Kirby Metoxen; Councilwoman Jennifer Webster;*

¹ Microsoft Teams is software which provides a communication and collaboration platform for workplace chat, file sharing, and video meetings

III. ADOPT THE AGENDA (00:04:36)

Motion by David P. Jordan to adopt the agenda with one (1) addition [under Executive Session/Unfinished Business, add item 1. Approve duties and responsibilities for BC DR03], seconded by Daniel Guzman King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens,
Marie Summers
Not Present: Tina Danforth, Kirby Metoxen, Jennifer Webster

IV. MINUTES

A. Approve the December 9, 2020, regular Business Committee meeting minutes (00:06:04)

Sponsor: Lisa Liggins, Secretary

Motion by David P. Jordan to approve the December 9, 2020, regular Business Committee meeting minutes, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens,
Marie Summers
Not Present: Tina Danforth, Kirby Metoxen, Jennifer Webster

V. APPOINTMENTS

A. Review request and determine next steps - term extension Oneida Airport Hotel Corporation (00:06:53)

Sponsor: Kathy Hughes, Chairwoman/OAHC

Motion by Daniel Guzman King to approve request and extend term for Pat Lassila on the Oneida Airport Hotel Corporation Board of Directors until filled, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens,
Marie Summers
Not Present: Tina Danforth, Kirby Metoxen, Jennifer Webster

VI. STANDING COMMITTEES

A. FINANCE COMMITTEE

- 1. Accept the November 30, 2020, regular Finance Committee meeting minutes (00:12:00)**

Sponsor: Tina Danforth, Treasurer

Motion by David P. Jordan to accept the November 30, 2020, regular Finance Committee meeting minutes, seconded by Lisa Liggins. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers

Not Present: Tina Danforth, Kirby Metoxen, Jennifer Webster

- 2. Accept the December 14, 2020, regular Finance Committee meeting minutes (00:12:45)**

Sponsor: Tina Danforth, Treasurer

Motion by David P. Jordan to accept the December 14, 2020, regular Finance Committee meeting minutes, seconded by Lisa Liggins. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers

Not Present: Tina Danforth, Kirby Metoxen, Jennifer Webster

B. LEGISLATIVE OPERATING COMMITTEE

- 1. Accept the December 2, 2020, regular Legislative Operating Committee meeting minutes (00:13:22)**

Sponsor: David P. Jordan, Councilman

Motion by Lisa Liggins to accept the December 2, 2020, regular Legislative Operating Committee meeting minutes, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers

Not Present: Tina Danforth, Kirby Metoxen, Jennifer Webster

C. QUALITY OF LIFE COMMITTEE

- 1. Accept the November 12, 2020, regular Quality of Life Committee meeting minutes (00:14:00)**

Sponsor: Marie Summers, Councilwoman

Motion by Lisa Liggins to accept the November 12, 2020, regular Quality of Life Committee meeting minutes, seconded by David P. Jordan. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers

Not Present: Tina Danforth, Kirby Metoxen, Jennifer Webster

VII. NEW BUSINESS

A. Review request and determine next steps - Oneida Recreation Department (00:14:34)

Sponsor: Shannon Hill, Oneida Tribal Member

Motion by Lisa Liggins to accept the request regarding Oneida Recreation Department as information, noting this item is on the Quality of Life Committee agenda, seconded by Daniel Guzman King. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers
Not Present: Tina Danforth, Kirby Metoxen, Jennifer Webster

Treasurer Tina Danforth arrived at 9:08 a.m.

For the record: The Oneida Business Committee came to a consensus agreement that the extended protections provided by resolution BC-08-12-20-H to those employees who were placed in furlough status or layoff status under the March 26, 2020, COVID-19 Core Decision Making Team declaration "Adoption of Standard Operating Procedure: Nationwide Tier 5 Emergency Declaration Layoff, EEO Reference # 3284" and the April 3, 2020, declaration "Authorizing Use of Furloughs and Amending the Nationwide Tier 5 Emergency Declaration Layoff" should be extended again, beyond the current end date of January 9, 2020. The Secretary and Chief Counsel agreed to work together to submit a resolution for action via e-poll to formalize this consensus agreement.

Vice-Chairman Brandon Stevens left at 9:15 a.m.

Motion by Tina Danforth to direct the General Manager to have Recreation Department management bring back a status report for a re-opening plan to the January 13, 2021, regular Business Committee meeting, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Marie Summers
Not Present: Kirby Metoxen, Brandon Stevens, Jennifer Webster

B. Approve the Oneida Business Committee Standard Operating Procedure (SOP) entitled Community Complaint and/or Concern Process (00:43:30)

Sponsor: Jessica Vandekamp, Employee Relations Representative

Vice-Chairman Brandon Stevens returned at 9:19 a.m.

Motion by Lisa Liggins to approve the Oneida Business Committee Standard Operating Procedure (SOP) entitled Community Complaint and/or Concern Process, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens, Marie Summers
Not Present: Kirby Metoxen, Jennifer Webster

VIII. EXECUTIVE SESSION (00:45:07)

Motion by David P. Jordan to go into executive session at 9:21 a.m., seconded by Marie Summers.
Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Brandon Stevens, Marie Summers
Not Present: Kirby Metoxen, Jennifer Webster

The Oneida Business Committee, by consensus, recessed at 12:01 p.m. to 1:30 p.m.

Meeting called to order by Chairman Tehassi Hill at 1:32 p.m.

Roll call for the record:

*Present: Treasurer Tina Danforth; Councilman Daniel Guzman King; Chairman Tehassi Hill;
Councilman David P. Jordan; Secretary Lisa Liggins; Vice-Chairman Brandon Stevens; Council
Member Marie Summers;
Not Present: Councilman Kirby Metoxen; Councilwoman Jennifer Webster;*

Motion by David P. Jordan to come out of executive session at 4:30 p.m., seconded by Lisa Liggins.
Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Brandon Stevens, Marie Summers
Not Present: Kirby Metoxen, Jennifer Webster

A. REPORTS

1. Accept the Chief Counsel Report (00:46:18)

Sponsor: Jo Anne House, Chief Counsel

Motion by David P. Jordan to accept the Chief Counsel Report, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Brandon Stevens, Marie Summers
Not Present: Kirby Metoxen, Jennifer Webster

Motion by Lisa Liggins to approve the agreement made at the December 22, 2020 Joint Land Commission/Oneida Business Committee meeting as identified in Chief Counsel Memo dated December 22, 2020, Chief Counsel Report – Joint Land Commission/Oneida Business Committee Meeting Summary, seconded by Marie Summers. Motion carried:

Ayes: Daniel Guzman King, David P. Jordan, Lisa Liggins, Brandon Stevens,
Marie Summers
Abstained: Tina Danforth
Not Present: Kirby Metoxen, Jennifer Webster

Motion by Lisa Liggins to accept the discussion regarding the limited waiver of sovereign immunity [for the non-disclosure agreement] as information, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Marie Summers
Abstained: Brandon Stevens
Not Present: Kirby Metoxen, Jennifer Webster

Motion by Lisa Liggins that Chief Counsel and General Manager review the process for approval of use of Economic Development and Diversification and Community Development Fund to ensure that the processes are properly followed to access, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Brandon Stevens, Marie Summers
Not Present: Kirby Metoxen, Jennifer Webster

2. Accept the General Manager report (00:50:06)

Sponsor: Debbie Thundercloud, General Manager

Motion by Lisa Liggins to accept the General Manager report and to defer the request regarding non-accrued time to the January 19, 2021, regular BC work session, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Brandon Stevens, Marie Summers
Not Present: Kirby Metoxen, Jennifer Webster

For the record: A subsequent, suggested motion was announced by the Chairman to "support Comprehensive Housing's implementation of a voucher program for homeless needs". The motion was not made or seconded, only voted; this suggested motion will be processed via e-poll for formal action by the Business Committee.

3. Accept the Chief Financial Officer December 2020 report (00:51:07)

Sponsor: Larry Barton, Chief Financial Officer

Motion by Tina Danforth to accept the Chief Financial Officer December 2020 report, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Brandon Stevens, Marie Summers

Not Present: Kirby Metoxen, Jennifer Webster

4. Accept the Intergovernmental Affairs, Communications, and Self-Governance December 2020 report (00:51:33)

Sponsor: Melinda J. Danforth, Director/Intergovernmental Affairs

Motion by David P. Jordan to accept the Intergovernmental Affairs, Communications, and Self-Governance December 2020 report, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Brandon Stevens, Marie Summers

Not Present: Kirby Metoxen, Jennifer Webster

Motion by David P. Jordan to support the overallocation of the FY21 Legislative Affairs Budget for the purchase of the WI State Voter file, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Brandon
Stevens, Marie Summers

Abstained: Lisa Liggins
Not Present: Kirby Metoxen, Jennifer Webster

For the record: Secretary Lisa Liggins stated I'm abstaining because the bulk of the discussion regarding this request occurred at a BC work session and I was not in attendance.

Motion by David P. Jordan to approve the nomination of Debra Danforth, Oneida Comprehensive Health Director, as a delegate to the National Institute of Health's Tribal Advisory Committee, and authorize the Chairman to sign the nomination letter, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Brandon Stevens, Marie Summers

Not Present: Kirby Metoxen, Jennifer Webster

5. Accept the November 2020 Treasurer's report (00:53:14)

Sponsor: Tina Danforth, Treasurer

Motion by Lisa Liggins to accept the November 2020 Treasurer's report, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Brandon Stevens, Marie Summers

Not Present: Kirby Metoxen, Jennifer Webster

Item VIII.C.1. was addressed next.

B. UNFINISHED BUSINESS

1. Approve duties and responsibilities for BC DR03 (00:57:00)

Sponsor: Jessica Vandekamp, Employee Relations Representative

Motion by David P. Jordan to accept as information only, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Brandon Stevens, Marie Summers

Not Present: Kirby Metoxen, Jennifer Webster

Item IX. was addressed next.

C. NEW BUSINESS

1. Adopt resolution entitled Oneida Nation Emergency Response Plan (00:53:36)

Sponsor: Kaylynn Gresham, Director/Emergency Management

Motion by David P. Jordan to accept the discussion regarding the resolution entitled Oneida Nation Emergency Response Plan as information, seconded by Lisa Liggins. Motion Pending:

Ayes:

2. Review the recall request and determine next steps - Governmental Services Division (00:54:01)

Sponsor: Debbie Thundercloud, General Manager

Motion by Lisa Liggins to accept the discussion regarding the recall request from the Governmental Services Division as information, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Brandon Stevens, Marie Summers

Not Present: Kirby Metoxen, Jennifer Webster

3. Review the recall request and determine next steps - Utilities Department (00:54:27)

Sponsor: Debbie Thundercloud, General Manager

Motion by David P. Jordan to approve the recall request from Utilities Department for one (1) Utilities Maintenance Technician, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Brandon Stevens, Marie Summers

Not Present: Kirby Metoxen, Jennifer Webster

4. Approve a limited waiver of sovereign immunity – Austin Straubel International Airport lease – file # 2020-0770 (00:54:48)

Sponsor: Louise Cornelius, Gaming General Manager

Motion by David P. Jordan to approve a limited waiver of sovereign immunity for the Austin Straubel International Airport lease – file # 2020-0770, seconded by Tina Danforth. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Brandon Stevens, Marie Summers

Not Present: Kirby Metoxen, Jennifer Webster

5. Approve a limited waiver of sovereign immunity – NEW Watershed Program agreements – file # 2020-0635 (00:55:13)

Sponsor: Debbie Thundercloud, General Manager

Motion by Lisa Liggins to approve a limited waiver of sovereign immunity for the NEW Watershed Program agreements – file # 2020-0635, seconded by David P. Jordan. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Brandon Stevens, Marie Summers

Not Present: Kirby Metoxen, Jennifer Webster

6. Approve the employment contract extension for BC DR18 (00:55:38)

Sponsor: Tehassi Hill, Chairman

Motion by David P. Jordan to approve the employment contract extension for BC DR18 - file # 2020-0464, seconded by Lisa Liggins. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Brandon Stevens, Marie Summers

Not Present: Kirby Metoxen, Jennifer Webster

7. Accept the November 30, 2020, regular BC Officers meeting notes (00:56:08)

Sponsor: Jessica Vandekamp, Employee Relations Representative

Motion by David P. Jordan to accept the November 30, 2020, regular BC Officers meeting notes, seconded by Tina Danforth. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Brandon Stevens, Marie Summers

Not Present: Kirby Metoxen, Jennifer Webster

8. Enter e-poll results into the record regarding the approved request from the Oneida Language Department for two (2), new, 100% grant funded Oneida Language Immersion Teachers (00:56:34)

Sponsor: Lisa Liggins, Secretary

Motion by David P. Jordan to enter the e-poll results into the record regarding the approved request from the Oneida Language Department for two (2), new, 100% grant funded Oneida Language Immersion Teachers, seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Brandon Stevens, Marie Summers

Not Present: Kirby Metoxen, Jennifer Webster

Item VIII.B.1. was addressed next.

IX. ADJOURN (00:57:42)

Motion by Daniel Guzman King to adjourn at 4:42 p.m., seconded by Marie Summers. Motion carried:

Ayes: Tina Danforth, Daniel Guzman King, David P. Jordan, Lisa Liggins,
Brandon Stevens, Marie Summers
Not Present: Kirby Metoxen, Jennifer Webster

Roll call for the record:

*Present: Treasurer Tina Danforth; Councilman Daniel Guzman King; Chairman Tehassi Hill;
Councilman David P. Jordan; Secretary Lisa Liggins; Vice-Chairman Brandon Stevens; Council
Member Marie Summers;*

Not Present: Councilman Kirby Metoxen; Councilwoman Jennifer Webster;

Minutes prepared by Lisa Liggins, Secretary.
Minutes approved as presented on January 13, 2021.



Lisa Liggins, Secretary
ONEIDA BUSINESS COMMITTEE