

APPLY IN PERSON AT:
Human Resource Department
2630 West Mason Street
Green Bay, WI 54303

APPLY ONLINE AT:
<http://Oneida-nsn.gov>



A good mind. A good heart. A strong fire.

OR MAIL TO:
Human Resource Department
P.O. Box 365
Oneida, WI 54155-0365

Phone: (920) 496-7900
Fax: (920) 496-7490

POSITION TITLE: Child and Adolescent Psychiatrist
POSITION NUMBER: 09074
DEPARTMENT: Behavioral Health Services -Mental Health
LOCATION: 2640 West Point Rd Green Bay WI
DIVISION: Comprehensive Health
RESPONSIBLE TO: Medical Director
SALARY: P04 \$213,000/Annually (NEGOTIABLE DEPENDING ON EDUCATION & EXPERIENCE)
This is a Contracted Position
CLASSIFICATION: Exempt
POSTING DATE: May 15, 2019
CLOSING DATE: Until Filled
Transfer Deadline: May 22, 2019
Proposed Start Date: As Soon As Possible

EQUAL EMPLOYMENT OPPORTUNITY STATEMENT

The Oneida Nation does not discriminate on the basis of race, color, national origin, sex, religion, age or disability status in employment or the provision of services. However, individuals of Indian ancestry and Veterans will be given preference by law in initial employment or re-employment.

POSITION SUMMARY

Provides Psychiatric services including psychiatric evaluations; prescribe psychiatric medications, treatment recommendations, and on-going medication management. This position will provide clinical supervision to our Behavioral Health providers. This position will work with children, adolescent and adult age groups and with a multitude of different problems ranging from the chronically mentally ill, to the client experiencing situational distress to individuals with substance abuse and/or co-occurring issues. Continuation of this position is contingent upon funding allocations.

DUTIES AND RESPONSIBILITIES:

1. Provide direct patient care to children, adolescents, and young adults, including individual psychiatric evaluations to include a complete written report of his findings from the evaluation within a timely manner to assure safe and efficient quality care.
2. Prescribe Psychiatric medication.
3. Provide consultative services and clinical supervision to the mental health, alcohol, tobacco and other drug abuse counselors in accordance with HFS 75 and HFS 61 of the Wisconsin Administrative Codes.
4. Participate in weekly case review staffing and multi-disciplinary care reviews.
5. Participate in treatment plan, staffing and departmental meetings.
6. Provide a clinical session with client and therapist for the purpose of providing recommendations.
7. Assist Behavioral Health Manager and designated team in assuring the quality and continuity of Behavioral Health Service to include referrals and contract care areas.
8. Assist Behavioral Health Manager in developing, updating protocols, policies and procedures as needed/requested.
9. Provide Behavioral Health supervision to Behavioral Health staff and programs as requested.
10. Participate in annual and on-going program planning and evaluation, screening programs, and data collection as appropriate.
11. Participate in appropriate continuing training/education.
12. Practice excellent customer service skills at all times to include, but not limited to addressing customer and employee needs courteously and promptly.
13. Adhere to all Tribal Personnel Policies and Procedures, Tribal Standard Operating Procedures, and Area and Program Strategic Plans and Policies.

JOB DESCRIPTION

Child and Adolescent Psychiatrist

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DUTIES AND RESPONSIBILITIES: (Cont.)

14. Maintain strict department security, confidentiality, and quality to meet professional standards of the department.
15. The above duties and responsibilities are not an all-inclusive list but rather a general representation of the duties and responsibilities associated with this position. The duties and responsibilities will be subject to change based on organizational needs and/or deemed necessary by the supervisor.

PHYSICAL REQUIREMENTS/WORK ENVIRONMENT:

1. Evening and/or weekend work and extended hours or irregular shifts may be required.
2. A Tuberculosis (TB) Screening and/or TB Skin Test is required within thirty (30) days of employment and annually thereafter as required.

STANDARD QUALIFICATIONS:

1. Knowledge of training in working with children, adolescents, and families.
2. Knowledge and understanding of and sensitivity to Native Americans, traditions, values, and culture.
3. Knowledge of the theory, principles, and practices of clinical, developmental and counseling psychology utilized in assessment and treatment.
4. Knowledge of the application of principles to the diagnosis and treatment of clients.
5. Knowledge and skill to plan, organize, and prioritize program objectives and responsibilities.
6. Knowledge and ability to interact with the public, fellow employees, Tribal programs; county and state agencies with objectivity, respect, courtesy, tact, and maturity to develop an effective and cooperative working relationship.
7. Skill in working with children, adolescents and families.
8. Skill in operating various word-processing, spreadsheets, and database software programs in a Windows environment.
9. Ability to communicate effectively in verbal and written forms.
10. Ability and willingness to be dependable, possess initiative, be self-motivated, and capable of working independently with minimal supervision.
11. Ability and willingness to obtain Oneida Certification on reporting Child Abuse and Neglect is required within ninety (90) days of employment.
12. Must adhere to strict confidentiality in all matters. **(Must sign a confidentiality statement prior to employment.)**
13. Must complete Health Insurance Portability and Accountability Act (HIPAA) training prior to employment. **(Training will be administered by the Human Resource Department.)**
14. Must be willing and able to obtain additional education and training.
15. Must pass a pre-employment drug screening. Must adhere to the Tribe's Drug and Alcohol Free Workplace Policy during the course of employment.
16. Employees are required to have proof of immunity or dates of 2 doses of MMR and of Varicella prior to starting in any position within the Oneida Comprehensive Health Division. Any refusal of vaccination(s) or failure to provide proof of immunity may disqualify the applicant.
17. Must pass a background security check with the Oneida Nation in order to meet the Employment Eligibility Requirements, Tribal/State Compact and/or Oneida Nation Gaming Ordinance as they pertain to the position. A temporary license or Gaming License issued by the Oneida Gaming Commission is required as a condition of employment and continuing employment within the Oneida Nation's Gaming Division.
18. A valid, non-probationary driver's license or occupational driver's license, reliable transportation, and insurance are required. Must obtain a Wisconsin non-probationary driver's license or occupational driver's license within thirty (30) days of employment if applicant has an out-of-state driver's license. Must be authorized as eligible to operate a personal and Tribal vehicle under the Oneida Nation's Vehicle Driver Certification and Fleet Management Policy prior to actual start date. Must maintain driver's eligibility as a condition of employment.

PREFERRED QUALIFICATIONS:

Applicants please clearly state on the application/resume if you meet these qualifications.

1. Knowledge of the theory, principles, practices, and treatment of alcohol and drug abuse.

MINIMUM QUALIFICATIONS:

Applicants please clearly state how you meet these qualifications on the application/resume.

1. Must be Physician (MD/DO) licensed in Wisconsin with no adverse action by the Department of Safety and Professional Services.
2. Must have completed an approved residency program and be certified currently by the American Board of Psychiatry and Neurology, Inc. Deerfield, IL in Adult Psychiatry and Child & Adolescent Psychiatry.

JOB DESCRIPTION

ITEMS TO BE SUBMITTED:

1. **Must provide a copy of diploma, license, degree or certification upon employment.**
2. **Must submit a copy of residency completion and diploma from the American board of Psychiatry and Neurology.**