

# Oneida Business Committee Agenda Request

1. Meeting Date Requested: 05 / 13 / 15

## 2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Motion to accept the SEOTS FY '15 2nd quarter report

## 3. Supporting Materials

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

## 4. Budget Information

Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

## 5. Submission

Authorized Sponsor / Liaison:

Primary Requestor:

Jackie Zalim, Vice-Chairwoman SEOTS

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

\_\_\_\_\_  
Name, Title / Dept.

Additional Requestor:

\_\_\_\_\_  
Name, Title / Dept.

## Oneida Business Committee Agenda Request

### 6. Cover Memo:

Describe the purpose, background/history, and action requested:

Mandatory quarterly reporting. Approve FY '15 2nd quarter report.

1) Save a copy of this form for your records.

2) Print this form as a \*.pdf *OR* print and scan this form in as \*.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** \*.pdf file to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

## **Southeastern Oneida Tribal Services (SEOTS) Advisory Board**

### **FY '15 2<sup>nd</sup> QUARTER REPORT**

January – March 2015

**Submitted by** Jackie Zalim – Vice Chairwoman

**Members** Dan Schiller – Chairman  
Jackie Zalim – Vice Chairwoman  
Linda Langen – Board Member  
Barbara Kuks – Board Member  
Jenna Skenandore – Board Member  
Tina Cottrell – Board Member  
James Flores – Board Member

**Business Committee Liaison** Chairwoman, Tina Danforth

**Minute Updates** Minutes are on record.

#### **Action Taken**

The SEOTS Advisory Board welcomed two board members: Linda Langen and Tina Cottrell.

#### **Financial**

Five regular Board meetings were held this quarter. Stipends continue to be limited to \$50 with one payment per month. No training expenses during this period.

The SEOTS Advisory Board budget is well under budget due to several previous quarterly cancelled meetings, as well as acting with a reduced number of Board members.

There are no other expenses beyond the minimal and reduced meeting stipends.

#### **Special Events and Travel**

All parties are anxiously awaiting the move to the new SEOTS building. The Director gave Board members a tour of the facility while final work is being completed. The Board applauds the Director and staff and those who are making this permanent place for Southeastern Oneida Tribal Members and all Oneida Tribal Members a place to call home... away from home off the reservation.

#### **Personal Comments**

Given the Board is relatively new with five members who came on board within months; there is a 'learning curve' on procedures and requirements. Further, bylaws, related to stipends and the location address; and website, related to newly appointed board member's names need to be updated.

The Director has confirmed that Melanie Burkhart of Oneida has been approved to come down to Milwaukee and assist with training. The Board is working with the Director to schedule a time that will work for all parties.

SEOTS Office Personal and the SEOTS Advisory Board have an important working relationship sharing information, ideas and observations to keep Milwaukee connected to Oneida and in good standing. Cultural events and new programming ideas are well planned and executed. Further, the green Special Events mailer card, along with other media that SEOTS uses to communicate and invite tribal members, has tribal members looking forward to the card in their mailboxes each month.

### **Goals and Objectives**

The Board's bi-monthly meeting agendas include budget updates as a main point of discussion. Our role is to oversee the budget, and advocate for programming/services, and funds, to correlate to SEOTS' vision.

SEOTS provides valuable statistics from their database on the use of programming and the facility, and the demographics of tribal members who depend on the office and the staff's help. For example, over the 2014 fiscal year, SEOTS recorded over 11k client interactions with medication and elder services at the top of the list. And too, what cannot be quantified is the welcome feeling people have when they come to SEOTS.

The Board continues to discuss ideas that could support programming and communication, and Board initiatives, including possible fund raising. Final agreed upon Board initiatives will be completed in the next quarter.

### **Meeting Requirements**

Twice a month

### **Follow-up**

The Board has one vacancy. In March, two members expressed that they may not be able to continue on the board given personal reasons and commitments.