

**Oneida Business Committee Meeting
Agenda Request Form**

1. Meeting Date Requested: ___ / ___ / ___ *next meeting available*

2. Nature of request

Session: Open Executive - justification required. See instructions for the applicable laws that define what is considered "executive" information, then choose from the list:

Agenda Header (choose one): SEOTS Quarterly Report

Agenda item title (see instructions):

Action requested (choose one)

- Information only
 Action - please describe:

3. Justification

Why BC action is required (see instructions):

Report required.

4. Supporting Materials

[Instructions](#)

- Memo of explanation with required information (see instructions)
 Report Resolution Contract (check the box below if signature required)
 Other - please list (Note: multi-media presentations due to Tribal Clerk 2 days prior to meeting)

1. _____	3. _____
2. _____	4. _____

Business Committee signature required

5. Submission Authorization

Authorized sponsor (choose one): Tina

Requestor (if different from above): Jackie Zalim, SEOTS Vice Chairwomen
Name, Title / Dept. or Tribal Member

Additional signature (as needed): _____
Name, Title / Dept.

Additional signature (as needed): _____
Name, Title / Dept.

- 1) Save a copy of this form in a pdf format.
- 2) Email this form and all supporting materials to: BC_Agenda_Requests@oneidanation.org

Southeastern Oneida Tribal Services (SEOTS) Advisory Board

QUARTERLY REPORT October – December 2014

Submitted by Jackie Zalim – Vice Chairwoman

Members Dan Schiller – Chairman (eff. December)
Jackie Zalim – Vice Chairwoman
Carol Wenzel – Secretary (eff. December)
Barbara Kuks – Board Member (eff. December)
Jenna Skenandore – Board Member
Pamela Harms – Board Member (eff. December)

Business Committee Liaison Chairwoman, Tina Danforth

Minute Updates Minutes are on record.

Action Taken

The SEOTS Advisory Board welcomed three new board members: Barbara Kuks, Dan Schiller and Pamela Harms. In November, Valerie Webster resigned from the Board. Elections of officers were conducted, with newly elected Chairman and Secretary.

Financial

Two regular Board meetings were held this quarter. Under BC Resolution 11-12-09-D stipends continue to be limited to \$50 with one payment per month. No training expenses during this period.

The SEOTS Advisory Board budget is well under budget due to several cancelled meetings as well as acting with a reduced number of Board members.

The SEOTS Director discussed with the Board the 12% Budget Reduction and the impact to programming prompting the Board with new members to work on ideas for fund raising in support of programming.

There are no other expenses beyond the minimal and reduced meeting stipends.

Special Events and Travel

On October 23rd, SEOTS participated in the groundbreaking ceremony of the new permanent SEOTS facility site at 5233 West Morgan Avenue, Milwaukee.

Personal Comments

It has been a difficult Quarter for the Board as many meetings did not have a quorum, or had late board meeting cancellations, as well as board meeting minutes not prepared. However, with three newly appointed board members, there will be new synergy. Combined with the new building opening in the next quarter, there will be heighten focus meeting to assure that the Board is meetings its purpose to improve the quality of life of Oneida Tribal members, to

strengthen their connection the Oneida, and working as in partnership and advisement with the SEOTS Director. However, as your read below, the role of overseeing SEOTS budget has continued and has been an important responsibility.

While the numbers of meetings were reduced, members of the Boards attended SEOTS events, meetings, and classes offering support. In addition, they continued to act as important advocates within the community for the Oneida Tribe.

Goals and Objectives

The Board's bi-monthly meeting agendas include budget updates as a main point of discussion. Our role is to oversee the budget, and advocate for funds for programming/services to correlate to SEOT's vision. We are confident that the dollars are being stretched and use efficiently. The budget is under the approval of management and accounting.

In December, the Board began Strategic Planning by brainstorming a host of ideas that will lead to fund-raising, connecting with Oneida, and implementation. More meetings will be devoted to refining ideas to finalize attainable goals within a strategic plan.

Meeting Requirements

Twice a month

Follow-up

The Board has one vacancy. [as of this submission date Pamela Harms decided not to become a Board member].

Q-3 1/16