



## Oneida Nation of Wisconsin

P.O. BOX 365 ONEIDA, WI 54155

### 2016 SUMMER INTERNSHIP POSITION

DEPARTMENT: <b>Oneida Experiential and Adventure</b>
LOCATION/ADDRESS: 2640 West Point rd
SALARY PREDETERMINED (Hourly, Non-exempt, No Overtime): <b>\$10.00</b>
NAME AND TITLE OF ASSIGNED COACH/MENTOR WHO WILL BE SUPERVISING INTERN: <b>Mark Steinbach, Director    Cindy Beula, (primary mentor), Supervisor</b>
COACH/MENTOR CONTACT INFORMATION: EMAIL: <a href="mailto:msteinba@oneidanation.org">msteinba@oneidanation.org</a> <a href="mailto:cbeula@oneidanation.org">cbeula@oneidanation.org</a>
PHONE: 490-3846 - Mark, 490-3863 - cindy
DURATION: <b>June 6, 2016 – July 29, 2016</b>
NUMBER OF HOURS PER WEEK ( <b>No more than 36 per week</b> ): DAILY SCHEDULE (Ex. 8am to 430pm): 9-4; occasional eve as available DAYS OF WEEK: T, W, Th most weeks (some may be replaced with a Friday)
INTERN DUTIES/PROJECTS (List in priority order, include percent of time weekly spent on each duty/project): 1. outdoor adventure programming with youth camps/other programs 2. hauling/organizing/cleaning adventure equipment as needed with staff 3. phone calls/office work to notify-remind participants, filing of paperwork needed
INTERN SKILLS/QUALIFICATIONS/COLLEGE MAJOR YOU ARE REQUESTING: 1. keen attention to human behavior and group dynamics 2. ability to follow, and help participants follow, in important safety components of program 3. Human resources majors or outdoor adventure majors