

# Oneida Business Committee Agenda Request

1. Meeting Date Requested: 10 / 28 / 15

## 2. General Information:

Session:  Open  Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

Accept as Information only

Action - please describe:

Development Division (Development Branch) October Quarterly Report

## 3. Supporting Materials

Report  Resolution  Contract

Other:

1.

3.

2.

4.

Business Committee signature required

## 4. Budget Information

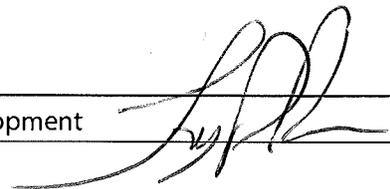
Budgeted - Tribal Contribution

Budgeted - Grant Funded

Unbudgeted

## 5. Submission

Authorized Sponsor / Liaison:



Primary Requestor/Submitter:

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.

# Development Division

Development Branch – Troy D. Parr, AIA

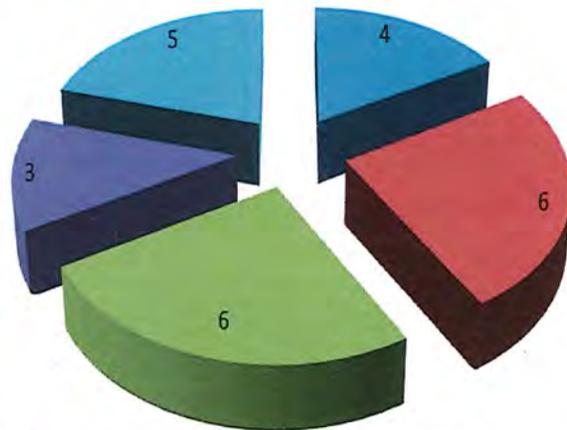
Quarterly Report: October 2015

Revised: 10/19/15

## Development Division – Quarterly report

- The strategic mission of the Development Division supports the overall physical well-being of our nation as expressed by planning, designing, constructing and maintaining the Tribal facilities, space and physical systems and provide accurate corresponding data to the nation.
- The Development Division consists of GIS, Planning, Transportation-Planning, Engineering, Zoning, Department of Public Works, Waste Water Treatment Plant/Utilities and the Community Wells and Septic.
- Due to the temporary re-organization of the Development Division, the department updates of this report is only for the Development Division/Development Branch departments. This includes Zoning, Engineering, Development Administration, GLIS, Transportation-Planning, and the Planning Department. The Operations Branch of Development as well as the Water/Wastewater Plant Director will be submitting their own Quarterly report as requested.

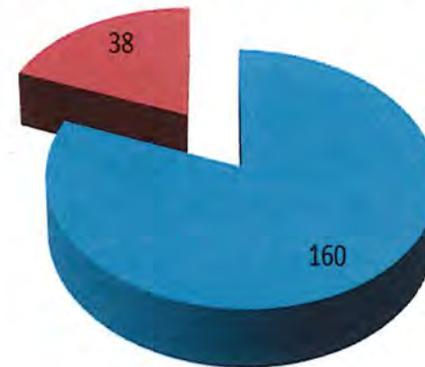
### # Employees by Department



\*Development Branch Only\*

■ Administration ■ GLIS ■ Planning ■ Zoning ■ Engineering

### # Tribal Members vs. all Others



\*\*This graph includes entire Development Division, (DPW & WWTP/Utilities

■ Oneida Enrolled of WI ■ all others

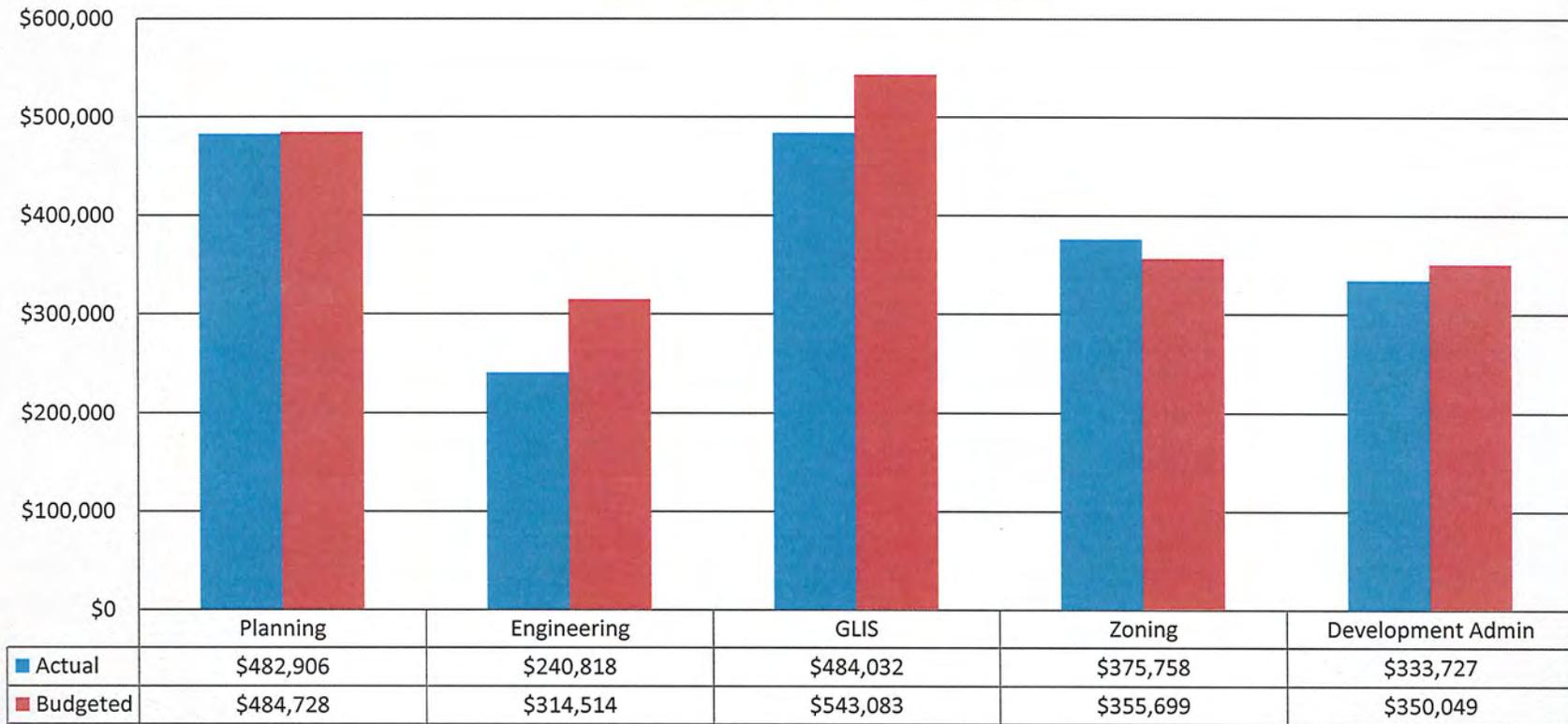
## Development Division – Quarterly report

Budget through September 2015 (Development Division (Development Branch)  
is 6.82% better then budget)

<b>Department</b>	<b>Actual</b>	<b>Budget</b>	<b>Variance</b>	<b>%</b>
Planning	\$482,906	\$484,728	\$1,822	0.38%
Engineering	\$240,818	\$314,514	\$73,696	30.60%
GLIS	\$484,032	\$543,083	\$59,051	12.20%
Zoning	\$375,758	\$355,699	-\$20,059	-5.34%
Development Admin	\$333,727	\$350,049	\$16,322	4.89%
<b>Total FY15</b>	<b>\$1,917,241</b>	<b>\$2,048,073</b>	<b>\$130,832</b>	<b>6.82%</b>

# Development Division – Quarterly report

**Development Division FY 15  
Budget to Actual  
Ending September 2015**



**Overall Development Branch is 6.82 % better then Budget**

# Development Division – Quarterly report



The Map to your left depicts the names and location of buildings the Oneida Tribe is responsible for maintaining.

To view the map in larger format, please visit site: <http://arcims.otiw.org/glis.html>. Click on Maps then Oneida Buildings in the format desired.

## Development Division – Quarterly report

- Communication for the Division - We continue to get information transferred among the staff in an efficient and effective manner.
- Project List by department: Engineering – (contact Paul Witek: 920-869-4543)
  - Health Center Miscellaneous
  - Elder Services/Apartment Improvements
  - Duck Creek Trail
  - Oneida Fishery Restoration
  - Social Services Building Remodel – Phase V
  - Building Demolitions
  - Oneida Community Trails; Safe Routes to School
  - SEOTS Community Center
  - Elder Village Infrastructure
  - Oneida Community Trails; Wolf Path
  - Community Signage
  - 54 One Stop Replacement
  - Casino Clean Agent Systems
  - Oneida Nation High School
  - Park Upgrades Phase II
  - Green Earth Trailer Court Enhancements
  - Cemetery Improvements

## Development Division - Quarterly Report

### ○ Engineering Continued

- Green Valley Houses
- Elder Village Cottages
- Uskah Village Infrastructure
- Uskah Village Apartments
- OCHC Pharmacy Remodel
- Oneida Golf Enterprise Remodel – Phase II
- Water Main Loop
- NHC Remodeling – Phase VIII
- Business Park Storm Water
- Oneida Fishery Restoration – Phase II
- Oneida Judiciary Center

### ○ GLIS

- Creating and updating new layers
- Maintain elder database for services
- Provide written verifications for Tribal Members
- Complete community requests for homes
- Maintain all data within and 1 mile radius of the Oneida Nation.
- Create and maintain the Oneida Cemeteries on the reservation
- Update and maintain hunting lands as they become available
- Correct parcels, verify and record in updated database in our files

## Development Division – Quarterly Report (Departmental Updates)

- GIS: The department has added many job duties and responsibilities to their current job description without pay increases. I hope to adjust this in the 2016 budget. Our staff has always worked on projects that is above and beyond their job duties. The department has assisted Oneida Public Safety in special projects of importance. Other staff member saved the Oneida Nation over \$100,000. with his assistance in a specific project. Training is the most critical to our area and we need to keep up on monthly training. We are investing in tribal members education in the field of technology. (Vacant positions: 0 ; Celene Elm, manager)
- Engineering Tribal approval processes are requiring a significant amount of our time with little “added value” to the organization. This takes the Project Manager’s attention and time away from managing the projects. Heavy workload has made timely replies to requests difficult. We are managing the various CIP, Non-CIP, OHA, and other miscellaneous projects. We provide assistance to the Zoning Department with plan reviews for code compliance. In addition, we help various Tribal Departments with design and construction coordination for minor interior remodel projects. Major projects are identified on page 6 & 7 of this report. (Vacant positions: 0; Troy Parr, Assistant Director; Paul Witek, Senior Architect.)
- OHA Related: Design and Construction is managed by the Development Division. Some of the housing related projects the Engineering Department are currently overseeing are: Green Valley, Elder Village and Uskah Village. The Green Valley development consist of (8)- homes total; (5)- Duplexes and (3)- Split Level units which are nearing substantial completion. The Elder Village Development consist of (8)- homes total. These homes are Craftsman style homes with vinyl siding, shingled roof and in-floor heat, along with meeting all ADA compliance. Construction is currently underway for these homes and tentative completion is the middle of December. Uskah Village is currently in the final design phase; this will consists of a new roadway, utilities and apartment complex.
- Planning & Statistics: The department needs funding for expert assistance with concept development – models, graphics, etc. Lack of training on software to assist with visuals. Surveys: Dialysis Center – Eleven patients through OCHC referral & additional use Transit; Current group is developing survey and focus group outline; MBK initiative – Working with Councilman Brandon Stevens;

## Development Division – Quarterly Report (Departmental Updates)

- Planning & Statistics continued. Department is currently working on a communication plan for the Wellness Council; Sustain Oneida – Elaine Skenandore – Cornelius will present Enrollment statistics at brown bag event on July 23<sup>rd</sup> at the Veterans Building; Behavioral Health Surveys – staff members working with Mari Kriescher on electronic formats of several patient and staff surveys; NICSAs – National Tribal Child Agency conference was held in June. Melissa Nuthals will be compiling all of the evaluation results as in the past years.; Oneida Content Management Survey; - Surveyed active webpage content. Final report was sent to Website Steering Team to help them choose a new vendor; Survey results were compiled and sent to Mark Powless for SEOTS and EH&S for Fishing Day Survey. Additional
  - ❑ Thirty seven (37) signs for buildings, parks, places of interests and natural areas being implemented. Install is beginning.
  - ❑ Transportation Planning: Site I is 85% complete. Standing Stone Subdivision is complete. Site II – Placed on TIP list for project activation in 2016. Design is at 80%. The five roads scheduled for work is Path of the Wolf/Path of the Bear; Vandenheuval Lane; Beechtree/Site I; Manders Court; Joshua Court. (Full Tribal Transportation Improvement Program list is attached at the back of report).
  - ❑ Design and develop housing units for single and two persons household. Uskah Village Infrastructure and building construction work to begin this fall.
  - ❑ Elder Services Improvements Assisting Construction Manager to develop Capital Improvement Package for Elder Service garages. Also assisting Construction Manager with neighborhood design, planning of housing sites and identifying infrastructure improvements. Status: several phases of the project being implemented and future elder services and micro home phase being planned.
  - ❑ Agriculture Strategy – Assisting Internal Services Director with an agriculture strategy. Status: Presented to the Community Planning Committee for feedback.
  - ❑ LUTU – Parts 1 & 2
  - ❑ Currently organizing and scheduling Community Outreach Events with Planning Staff

## Development Division – Quarterly Report (Departmental Updates)

- ❑ Revitalizing Central Oneida Presentation- CDPC approved the strategy in the presentation on April 23, 2015. Recommendations from the Revitalizing Central Oneida presentation for 2015 are to Restore/ Clean Up BP Site, Initiate the Streetscape Project, Implement an Edible Landscape and in 2016 to move the Farmer’s Market into Central Oneida. Completed initiatives include planting of pear trees on NHC grounds and E,H&S receiving grant funding to clean up the BP site. Currently working on RFP for Streetscape Project and outreach for Central Oneida
- ❑ (Vacant positions: .0 Troy Parr, Assistant Division Director – Development Branch)
- Zoning: Elder Village – On going inspections. Work will continue on interior finishes (cabinets, doors and trim, paint, fixtures, etc); Pharmacy remodel is complete. Zoning Documents are now available on On-base. Project completion is unavailable at this time. Carmody roll out is underway. Currently many tribal members residential projects are underway.. ( 2) Inspectors; Troy Parr, Assistant Division Director- Development Branch)

Priority	BIA Route #	Section	Project Length	Year of Constr	Road Name Location (Start and End Points) Description of Work	All Planning, Prelim Eng., Arch, Env, ROW Activities will be included as TOTAL PE costs per Project		Construction		Construction Engineering		Other	Total
						Estimated Cost	Who/How Work Done	Estimated Cost	Who/How Work Done	Estimated Cost	Who/How Work Done	Estimated Cost	Estimated Cost
	1032	10	0.5	2019	<b>Quarry Road</b> Reclaim existing road surface, new bituminous surface	\$ 25,000	Tribe	\$ 250,000	Tribe	\$ 10,000	Tribe		\$ 285,000
	5164	10	0.25	2019	<b>Silas Drive</b> Reclaim existing road surface, new bituminous surface	\$ 50,000	Tribe	\$ 350,000	Tribe	\$ 10,000	Tribe		\$ 410,000
	0011	810	0.1	2019	<b>Tall Feather Road</b> Construction of new bituminous road surface	\$ 30,000	Tribe	\$ 170,000	Tribe	\$ 10,000	Tribe		\$ 210,000
NA	NA	NA	NA	2019	<b>TTP Transportation Planning</b> (TTP Construction Funds for TTP Transportation Planning)							\$ 35,000	\$ 35,000
NA	NA	NA	NA	2019	<b>TTP Road Maintenance</b> (TTP Construction Funds for TTP Road Maintenance)							\$ 110,430	\$ 110,430
NA	NA	NA	NA	2019	<b>Road by Cemetary</b> (TTP Construction Funds for TTP Transit)							\$ -	\$ -
<b>FY19 Total</b>												<b>\$ 1,050,430</b>	

Project Information:		Who/How Work Done: Possible Choices	
<b>BIA Route #</b>	List all routes that will be worked on.	<b>BIA</b>	BIA will perform direct service (DS) work for the Tribe as outlined in a Retained Service Agreement (RSA) as approved/signed by the Tribe and BIA. (Self Determination, G2G, and Self Gov Tribes can all elect to receive these services)
<b>Section</b>	List only those sections that will be worked on along with corresponding length	<b>638</b>	Self Determination Tribe will enter into a P638 contract with the BIA and either perform work with in-house staff or subcontract work out to consultant/contractor.
<b>Location</b>	List start and end points of where work will be performed (road names, rivers, end, etc.)	<b>Coop</b>	Tribe can receive funding through a P638 contract, G2G, or Self Gov Agreement. Tribe will then enter into a 2-party (Coop) agreement with County, State, Township etc. who will usually serve as the lead agency for the project.
<b>Description of Work</b>	List as much detail as you can including existing road type and work to be performed	<b>Tribe</b>	Tribe administers program/project through a Self Governance or G2G Agreement.
<b>Estimated Cost:</b>	Provide dollar amounts that you estimate will be required for each project/phase utilizing new funds from that year only. Prior year money obligated to contract should not be listed here.		

Name of Tribe

Oneida Tribe

Current Year Annual Transportation Allocation

\$ 1,050,430

Tribal Transportation Improvement Plan

Priority	BIA Route #	Section	Project Length	Year of Constr	Road Name Location (Start and End Points) Description of Work	All Planning, Prelim Eng., Arch, Env, ROW Activities will be included as TOTAL PE costs per Project		Construction		Construction Engineering		Other	Total
						Estimated Cost	Who/How Work Done	Estimated Cost	Who/How Work Done	Estimated Cost	Who/How Work Done	Estimated Cost	Estimated Cost
1	1057 1058	10	0.26 0.37	2016 2016	<b>Path of the Bear/Path of the Wolf</b> Reclaim existing road surface, new bituminous surface	\$ 100,000	Tribe	\$ 300,000	Tribe	\$ 10,000	Tribe		\$ 410,000
2	0008-10	810	0.1	2016	<b>Vandeneuval Lane</b> Reclaim existing road surface, new bituminous surface	\$ 30,000	Tribe	\$ 150,000	Tribe	\$ 10,000	Tribe		\$ 190,000
3	1023	10	0.1	2016	<b>Beechtree/Site I</b> New bituminous surface	\$ 10,000	Tribe	\$ 45,000	Tribe	\$ 10,000	Tribe		\$ 65,000
4	1043	10	0.1	2016	<b>Manders Court</b> Reclaim existing road surface, new bituminous surface	\$ 20,000	Tribe	\$ 90,000	Tribe	\$ 10,000	Tribe		\$ 120,000
5	1044	10	0.1	2016	<b>Joshua Court</b> Reclaim existing road surface, new bituminous surface	\$ 20,000	Tribe	\$ 90,000	Tribe	\$ 10,000	Tribe		\$ 120,000
NA	NA	NA	NA	2016	<b>TTP Transportation Planning</b> (TTP Construction Funds for TTP Transportation Planning)							\$ 35,000	\$ 35,000
NA	NA	NA	NA	2016	<b>TTP Road Maintenance</b> (TTP Construction Funds for TTP Road Maintenance)							\$ 110,430	\$ 110,430
NA	NA	NA	NA	2016	<b>TTP Transit</b> (TTP Construction Funds for TTP Transit)							\$ -	\$ -
<b>FY16 Total</b>												<b>\$ 1,050,430</b>	

Priority	BIA Route #	Section	Project Length	Year of Constr	Road Name Location (Start and End Points) Description of Work	All Planning, Prelim Eng., Arch, Env, ROW Activities will be included as TOTAL PE costs per Project		Construction		Construction Engineering		Other	Total
						Estimated Cost	Who/How Work Done	Estimated Cost	Who/How Work Done	Estimated Cost	Who/How Work Done	Estimated Cost	Estimated Cost
1	1043	10	0.1	2017	<b>Metoxen Lane</b> Reclaim existing road surface, new bituminous surface	\$ 20,000	Tribe	\$ 150,000	Tribe	\$ 10,000	Tribe		\$ 180,000
2	1044	10	0.1	2017	<b>Powless Drive</b> Reclaim existing road surface, new bituminous surface	\$ 20,000	Tribe	\$ 150,000	Tribe	\$ 10,000	Tribe		\$ 180,000
3	1032	10	0.5	2017	<b>Safe Routes to School/Pathway</b> Reclaim existing road surface, new bituminous surface	\$ 25,000	Tribe	\$ 150,000	Tribe	\$ 10,000	Tribe		\$ 185,000
4	5705	10	0.22	2017	<b>Valley Drive</b> Reclaim existing road surface, new bituminous surface	\$ 30,000	Tribe	\$ 170,000	Tribe	\$ 10,000	Tribe		\$ 210,000
5	0011	810	0.1	2017	<b>Dead End Road</b> Construction of new bituminous road surface	\$ 20,000	Tribe	\$ 120,000	Tribe	\$ 10,000	Tribe		\$ 150,000
NA	NA	NA	NA	2017	<b>TTP Transportation Planning</b> (TTP Construction Funds for TTP Transportation Planning)							\$ 35,000	\$ 35,000
NA	NA	NA	NA	2017	<b>TTP Road Maintenance</b> (TTP Construction Funds for TTP Road Maintenance)							\$ 110,430	\$ 110,430
NA	NA	NA	NA	2017	<b>TTP Transit</b> (TTP Construction Funds for TTP Transit)							\$ -	\$ -
<b>FY17 Total</b>												<b>\$ 1,050,430</b>	

Priority	BIA Route #	Section	Project Length	Year of Constr	Road Name Location (Start and End Points) Description of Work	All Planning, Prelim Eng., Arch, Env, ROW Activities will be included as TOTAL PE costs per Project		Construction		Construction Engineering		Other	Total
						Estimated Cost	Who/How Work Done	Estimated Cost	Who/How Work Done	Estimated Cost	Who/How Work Done	Estimated Cost	Estimated Cost
	1032	10	0.5	2018	<b>Safe Routes to School Pathway</b> Reclaim existing road surface, new bituminous surface	\$ 25,000	Tribe	\$ 210,000	Tribe	\$ 10,000	Tribe		\$ 245,000
	0012-17	10	0.4	2018	<b>Sandhill Circle</b> Reclaim existing road surface, new bituminous surface	\$ 50,000	Tribe	\$ 100,000	Tribe	\$ 10,000	Tribe		\$ 100,000
	0011	810	0.1	2018	<b>Silver Summit Drive</b> Construction of new bituminous road surface	\$ 30,000	Tribe	\$ 170,000	Tribe	\$ 10,000	Tribe		\$ 250,000
NA	NA	NA	NA	2018	<b>TTP Transportation Planning</b> (TTP Construction Funds for TTP Transportation Planning)							\$ 35,000	\$ 35,000
NA	NA	NA	NA	2018	<b>TTP Road Maintenance</b> (TTP Construction Funds for TTP Road Maintenance)							\$ 110,430	\$ 110,430
NA	NA	NA	NA	2018	<b>Minoka Hill Dr</b> Curbing and ditching	\$ 50,000	Tribe	\$ 250,000		\$ 10,000		\$ -	\$ 310,000
<b>FY18 Total</b>												<b>\$ 1,050,430</b>	