Oneida Business Committee Agenda Request

1. Meeting Date Requested: 02 / 10 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: New Business

☒ Accept as Information only

☐ Action - please describe:

AJRCCC FIRST QUARTERLY REPORT

3. Supporting Materials

☒ Report ☐ Resolution ☐ Contract

☐ Other:

1. FIRST QUARTER REPORT JAN 2016
2.
3.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Tina Danforth, Tribal Chairwoman

Primary Requestor/Submitter: CAROL ELM, BOARD MEMBER
Your Name, Title / Dept. or Tribal Member

Additional Requestor: PAT MOORE/YVONNE CORNELIUS - BOARD MEMBERS
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Anna John Resident Centered Care Community
Quarterly Report to Business Committee
Period: Oct, Nov. & Dec 2015
Submitted by: Carol Elm

The purpose of the Anna John Resident Centered Care Community (AJRCCC) Board is to serve in an advisory capacity ensuring operations of AJRCCC are within the guidelines and policies of the Oneida Tribe of Indians of Wisconsin and within all regulations, rules, policies governing the operation of a nursing home.

The Board ensures the AJRCCC maintains a safe and sanitary environment while providing quality care and services to residents of the facility and as ordered by each resident's attending physician.

AJRCCC BOARD MEMBERS

Name	Term Expires	Name	Term Expires
Carol Elm	1/28/18	Pat Moore	5/27/18
Yvonne Cornelius	10/28/18	Vacant Position	
Vacant Position		Vacant Position	
Vacant Position			

MINUTES		
October 27, 2015	Nov 2015-No Quorum	Dec 2015 – No Quorum

RESIDENT CENSUS		
October – 41.3=86%	November – 43.7=91%	December– 43.4 = 90%

Maximum is 48 Beds

HIGHLIGHTS

October 2015

Completed Projects in 2014-2015

Door Adjustment
Showers (bathroom floors) re-sloped for proper water flowage
Handicap door opener at the front entrance to the nursing home was installed
VA contract approved and in effect

Our Finance Coordinators are reporting that for the first three weeks of Fiscal year 2015-2016 our agency usage has dropped to $10,445/week from an average of $17,709/week in Fiscal Year 2014-2015. Good Job.

November 2015

Arrangements are being pursued to hang pictures of Oneida Veterans in the Main Dining Room or across from the canteen in the Front Lobby.

Out-Patient Therapies started being offered at AJRCCC on October 1st. Our Finance Coordinators are attempting to set up the billing for all Therapy Services. The major accomplishment here is that Out-Patient Therapy Services do not now need to be contracted with vendors outside of the community.

December 2015

Projects:
Conference Room Scheduling, changes were made such that all three conference rooms (family, Admin. & the Main Dining Room) can be booked for use by appropriate Managers at AJRCCC.

Phones: Income & Outgoing phone calls: A meeting was held 12/17/15 with Jeff K and recommendations for changes were made. A follow-up meeting is scheduled for 1/19/16 to confirm and initiate the changes.

Veteran Pictures: The following documents are in rough draft: A Policy & Procedures for Pictures & Wall – Art at AJRCCC; and A Transfer of Ownership Agreement

ANNA JOHN RESIDENT CENTERED CARE COMMUNITY BOARD (AJRCCC)
MONTHLY MEETING MINUTES
TUESDAY – OCTOBER 27, 2015

COMMITTEE MEMBERS (Three constitutes a quorum) P = Present A = Absent

Chairman – Vacant	**Vice Chair – Kimberly Schultz - Present**	**Secretary – Vacant**
Carol Elm Member - Absent	**Warren Skenandore Member - Present**	**Pat Moore Member - Present**
Nola Feldkamp – Staff Present		

TIME STARTED: 12:00 p.m. **TIME ENDED: 1:00 p.m.**

I. CALL TO ORDER
Meeting called to order by Kimberly Schultz – Vice Chairwoman
Since we did not meet last month, we will be following that agenda.

II. APPROVAL OF AGENDA
Motion by Pat Moore to accept agenda as presented, seconded by Warren Skenandore, motion carried.

III. APPROVAL OF MINUTES – August 18, 2015
Motion by Warren Skenandore to approve the August 18, 2015 minutes as presented, seconded by Pat Moore, motion carried.

IV. REPORTS: NOLA FELDKAMP
Nola just got back to work this month and is still catching up on tasks. She gave a report, but will send the written report with details to Kimberly and Pat for the minutes.

They started serving employee meals on October 5th, will let us know the times and rates that will be charged.

The Anna John Resident Centered Care Community facility (AJRCCC) is proud to announce an agreement for nursing home care to Veteran Affairs beneficiaries starting immediately. This agreement is in effect until August 2016 and may be extended annually up to four years. The AJRCCC is wholly owned and operated by the Oneida Tribe. "This is an effort that started nearly two years ago. At the initial planning phase of the AJRCCC, it was anticipated this would eventually be a VA certified care facility. The efforts have finally paid off and there will definitely be some very happy Veterans that can be cared for close to family. Warren Skenandore is the first in-house veteran.

This is the first tribal contract in the Nation. What an accomplishment.

FY 15 has been closed out. Nola will send final numbers to Kimberly and Pat for the board Records. The survey was successful and Nola will summarize the results and send with the monthly report for next month to Kim and Pat.

Mike Hill will be donating portraits of veterans to the AJRCCC to be displayed. Nora would like to see if they will fit in the dining room or perhaps in the canteen. Nola will have Maintenance check the space available and make sure everything looks professional. She will get Mike to sign a waiver holding AJRCCC harmless if anything happens to the pictures.

They are hiring a lot of new people in the dietary and nursing areas.

Nola will put together and send to Kim and Pat the following documents:

- Volunteer Packet
- Activity Calendars
- Phone director for the AJRCCC
  - Key Personnel
  - Who to contact to schedule conference rooms

Nola is looking for a part time Activities Assistant and at some point an Assistant Administrator, as well as volunteers to help out at the Front Desk. Kimberly will touch base with HRD to check into the Early Return to Work employees and see if we can get some of them placed over here.

The AJRCCC can hold a maximum of 48 residents (this includes both short term and long term), right now we are at 42.

V. OLD BUSINESS - NONE

VI. NEW BUSINESS

A. Accept resignations of: Pat Powless, Kitty Melchert and Tracy Smith

Motion by Kimberly Schultz to accept the resignations of Pat Powless, Kitty Melchert and Tracy Smith and to request the Oneida Business Committee to post for these vacant positions, seconded by Warren Skenandore, motion carried.

Once we have the vacant positions filled, we will hold elections. Meetings are held the 3rd Tuesday of every month.

VII. COMPLAINTS/CONCERNS – NONE

VIII. ADJOURNMENT

Motion by Warren Skenandore to adjourn, seconded by Kimberly Schultz, motion carried.

Meeting ended at 1:00 p.m.

NEXT MEETING:
DATE: Tuesday – November 17, 2015
TIME: 12:00 Noon
PLACE: AJRCCC Conference Room

Minutes recorded and prepared by

Pat Moore – Board Member 920.429.3220