



Oneida Police Department

Richard G. Van Boxel, Chief of Police

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CITIZEN COMPLAINT PROCEDURE

Our Standard:

It is the standard of the Oneida Police Department to ensure the integrity of the agency and its employees is maintained, by means of a citizen complaint process and an internal investigation system that is fair and objective in accordance with the Citizen Complaint and Internal Affairs Standard Operating Procedure, OPDSOP 1.9.1. The system of internal investigation methods will be applied to allow citizens a format to present complaints and to allow the department to investigate an employee while maintaining confidentiality and securing all individual rights to those involved.

Your Right and Responsibilities:

We feel strongly that any citizen having a concern with an officer, department policy or procedure, shall have the right to bring those concerns to the attention of the Oneida Police Department. In some cases, input from citizens may result in change in policy or procedure to allow for a more effective, community oriented method of providing police services to those we serve. We would ask for your cooperation and honesty in the citizen complaint process. We recognize that at times citizens may file a complaint with the intent on getting charges dropped, or having an investigation into a police matter stopped.

We wish to inform you that no citizen complaint will cause charges to be dropped or a police investigation to cease. In the event you were arrested or otherwise investigated by an officer or the department, it is important to understand that the case will not be affected by any means by your filing of a complaint. If an internal investigation determines that the officer(s) acted in a manner inconsistent with the Oneida Police Department rules, regulations and procedures, appropriate disciplinary action will be commenced.

This notice section also serves as official notice to any person filing a complaint with the department; any false statements of accusations will result in criminal charges being preferred against you pursuant to Wisconsin statute 946.66, which would constitute a class A Forfeiture. In addition, false statements or accusations could subject you to the liability in a civil proceeding commenced against you by the officer or the department.

You may file a complaint against the Chief of Police directly with the Oneida Police Commission. All other complaints that are filed with the Police Commission are referred back to the Chief of Police to begin an investigation per the Oneida Nation Law Enforcement Ordinance Article IX section 9-1(e).

ONEIDA POLICE DEPARTMENT

Citizen Complaint/Internal Investigation Findings

Date of Complaint:	Date of Findings:	Investigating Officer:
Officer(s) Involved:		
Alleged Charge(s):		

The finding of the internal investigation is indicated below (the box is checked) only one finding is possible for an allegation. This report is maintained in the internal Affairs files for a period of five years from the date of findings, regardless of the finding. Internal Affairs files are maintained by the Assistant Chief of Police.

	Unfounded:	Investigation indicates that the allegations are false.
	Not Sustained:	Insufficient evidence to either prove or disprove the allegations.
	Sustained:	The allegations are supported by sufficient evidence to conclude that they are true.
	Exonerated:	Investigation indicates that the incident occurred, but was justified, lawful, and proper under the circumstances.
	Police Failure:	The investigation reveals that the allegations are true, however, the employee was acting in accordance with established department procedures.

Investigating Officer

Date