Oneida Nation

Post Office Box 365

Phone: (920)869-2214 Oneida, WI 54155

BC Meeting Materials <u>September 14, 2016</u>

Open Session

CERTIFICATION

I, the undersigned, as Secretary of the Oneida Business Committee, hereby certify that the following 251 pages are the Open Session meeting materials presented at a meeting duly called, noticed and held on the 14th day of September, 2016.

Lisa Summers, Tribal Secretary
Oneida Business Committee

Oneida Business Committee

Executive Session
9:00 a.m. Tuesday, September 13, 2016
Executive Conference Room, 2nd floor, Norbert Hill Center

Regular Meeting
9:00 a.m. Wednesday, September 14, 2016
BC Conference Room, 2nd floor, Norbert Hill Center

Agenda

To get a copy of the agenda, go to: oneida-nsn.gov/government/business-committee/agendas-packets/

I. CALL TO ORDER AND ROLL CALL

II. OPENING

III. ADOPT THE AGENDA

IV. OATHS OF OFFICE

A. Oneida Police Commission – Twylite Moore and Beverly Anderson *page 8*

B. Oneida Library Board – Jennifer Hill and Michael Denny

C. Southeastern Oneida Tribal Advisory Board – Peter Stevens

D. Oneida Pow Wow Committee – Teresa Schuman

E. Oneida Personnel Commission – Leland Wigg-Ninham, Erick Krawczyk, and Jennifer Hill

F. Oneida Land Claims Commission – Charles Wheelock *page 10*

G. Oneida Trust/Enrollment Committee – Loretta Metoxen

V. MINUTES

A. Approve August 16, 2016, special meeting minutes *page 12*
Sponsor: Lisa Summers, Tribal Secretary

B. Approve August 24, 2016, regular/August 29, 2016, reconvened meeting minutes *page 15*
Sponsor: Lisa Summers, Tribal Secretary

VI. RESOLUTIONS

A. Enter E-Poll results into the record in accordance with BC SOP Conducting Electronic Voting:
Sponsor: Lisa Summers, Tribal Secretary

1. Two (2) approved requests regarding the adoption of BC resolution # 08-17-16-A Oneida Nation Objecting to the Construction of the Dakota Access Pipeline and Support of Standing Rock Sioux Tribe *page 36*
Requestor: Brandon Stevens, Councilman

B. Adopt resolution titled Rules of Decorum for General Tribal Council Meetings *page 44*
Sponsor: Lisa Summers, Tribal Secretary

VII. APPOINTMENTS

A. Enter E-Poll results into the record in accordance with BC SOP Conducting Electronic Voting:
Sponsor: Lisa Summers, Tribal Secretary

1. Approved request to support the nomination of Debra Danforth to the National Institutes of Health's Tribal Consultation Advisory Committee *page 55*
Requestor: Melinda J. Danforth, Tribal Vice-Chairwoman

VIII. STANDING COMMITTEES

A. <u>Finance Committee</u>
Sponsor: Tribal Treasurer Trish King, Chair

1. Approve September 8, 2016, Finance Committee meeting minutes *page 66*

IX. GENERAL TRIBAL COUNCIL

A. Determine next steps for the 2nd reconvened 2016 semi-annual General Tribal Council meeting agenda and requested reports *page 75*
Sponsor: Lisa Summers, Tribal Secretary

B. Approve 2017 Semi-Annual General Tribal Council meeting date and time *page 86*
Sponsor: Lisa Summers, Tribal Secretary

X. UNFINISHED BUSINESS

A. Approve recommendation to appoint Melinda K. Danforth and Wesley Martin Jr. to Child Protective Board *page 88*
Sponsor: Tina Danforth, Tribal Chairwoman

EXCERPT FROM AUGUST 24, 2016: Motion by Jennifer Webster to defer the recommendation to appoint Melinda K. Danforth and Wesley Martin Jr. to the Child Protective Board to the September 14, 2016, regular Business Committee meeting, seconded by Lisa Summers. Motion carried with two opposed and one abstention.

B. Accept update regarding vacancies on the Oneida Personnel Commission as information *page 94*
Sponsor: Lisa Summers, Tribal Secretary

*EXCERPT FROM AUGUST 24, 2016: **(1)** Motion by David Jordan to approve the recommendation to appoint Leland Wigg-Ninham, Eric Krawczyk, and Jennifer L. Hill to Oneida Personnel Commission, seconded by Melinda J. Danforth. Motion carried with one abstention. **(2)** Amendment to the main motion by Lisa Summers to direct the Tribal Secretary to bring back a chronology of events for these particular vacancies for information to the Business Committee, seconded by Jennifer Webster. Motion carried unanimously.*

XI. TABLED BUSINESS

A. Adopt resolution titled Adoption of the Oneida Youth Leadership Institute's Charter *page 100*
Sponsor: Joanie Buckley, Division Director/Internal Services

*EXCERPT FROM AUGUST 24, 2016: **(1)** Motion by Lisa Summers to adopt resolution titled Adoption of the Oneida Youth Leadership Institute's Charter, seconded by Jennifer Webster. Motion not voted on, item tabled. **(2)** Motion by Brandon Stevens to table this item, seconded by David Jordan. Motion carried with one opposed.*

1. Approve corresponding Oneida Youth Leadership Institute's by-laws *page 113*

EXCERPT FROM AUGUST 24, 2016: Motion by Brandon Stevens to table this item, seconded by David Jordan. Motion carried with one opposed.

XII. NEW BUSINESS

A. Approve request to post two (2) vacancies on the Oneida Election Board *page 122*
Sponsor: Lisa Summers, Tribal Secretary

B. Enter E-Poll results into the record for approved request to transfer one hundred (100) 2016 Indian Summer Festival tickets to Joint Marketing *page 124*
Sponsor: Lisa Summers, Tribal Secretary

XIII. TRAVEL

A. Travel Requests

1. **Enter E-Poll results into the record in accordance with BC SOP Conducting Electronic Voting:**
   Sponsor: Lisa Summers, Tribal Secretary

   a. **Approved travel request – Councilman Brandon Stevens – Generation Indigenous Philanthropic event – Washington D.C. – August 25-26, 2016** *page 137*
   Requestor: Brandon Stevens, Councilman

2. **Enter E-Poll results into the record in accordance with BC SOP Conducting Electronic Voting:**
   Sponsor: Lisa Summers, Tribal Secretary

   a. **Failed travel request – Councilwoman Jennifer Webster - American Indian Tourism (AIANTA) conference – Tulalip, WA – September 12-15, 2016** *page 147*
   Requestor: Jennifer Webster, Councilwoman

3. **Approve travel request – Chairwoman Tina Danforth – White House Tribal Nations conference – Washington D.C. – September 25-28, 2016** *page 157*
   Sponsor: Tina Danforth, Tribal Chairwoman

4. **Approve travel request – Chairwoman Tina Danforth – National Congress of American Indians (NCAI) convention – Phoenix, AZ – October 9-14, 2016** *page 162*
   Sponsor: Tina Danforth, Tribal Chairwoman

XIV. REPORTS *(This section of the agenda is scheduled to begin at 1:30 p.m.)*

A. Unfinished Reports

1. **Accept Child Protective Board FY '16 3rd quarter report** *page 179*
   (1:30 p.m.-1:45 p.m.)
   Chair: Dale Powless
   Sponsor: Lisa Summers, Tribal Secretary

   EXCERPT FROM AUGUST 24, 2016: Motion by Lisa Summers to defer the Child Protective Board FY '16 3rd quarter report to the September 14, 2016, regular Business Committee meeting, seconded by David Jordan. Motion carried unanimously.

B. Operational Reports

1. **Accept Self-Governance FY '16 3rd quarter report** *page 190*
   (1:45 p.m.-2:05 p.m.)
   Sponsor: Chris Johns, Coordinator/Self-Governance

2. **Accept Emergency Management FY '16 3rd quarter report** *page 193*
   (2:05 p.m.-2:25 p.m.)
   Sponsor: Kaylynn Gresham, Director/Emergency Management Department

C. Corporate Reports

1. **Accept Oneida Seven Generations Corporation FY '16 3rd quarter report** *page 201*
   (2:25 p.m.-2:40 p.m.)
   Agent: Pete King III
   Liaison: Tina Danforth, Tribal Chairwoman

2. **Accept Oneida Total Integrated Enterprise FY '16 3rd quarter report** *page 204*
   (2:40 p.m.-2:55 p.m.)
   Chair: Butch Rentmeester
   Liaison: Tehassi Hill, Councilman

3. **Accept Oneida Engineering Science & Construction, LLC FY '16 3rd quarter report** *page 223*
   (2:55 p.m.-3:10 p.m.)
   Chair: Jacquelyn Zalim
   Liaison: Tehassi Hill, Councilman

4. **Accept Bay Bancorporation Inc. FY '16 3rd quarter report** *page 230*
   (3:10 p.m.-3:25 p.m.)
   Vice-President: Dianne Zubella
   Liaison: Tina Danforth, Tribal Chairwoman

5. **Accept Oneida Airport Hotel Corporation FY '16 3rd quarter report** *page 235*
   (3:25 p.m.-3:40 p.m.)
   President: Janice Skenandore-Hirth
   Liaison: Trish King, Tribal Treasurer

6. **Defer Oneida Golf Enterprise FY '16 3rd quarter report to September 28, 2016, regular Business Committee meeting** *page 241*
   Agent: Janice Skenandore-Hirth
   Liaison: Trish King, Tribal Treasurer

XV. EXECUTIVE SESSION

A. Reports

1. **Accept Oneida Seven Generations Corporation FY '16 3rd quarter report** *page 243*
   (9:00 a.m.-9:30 a.m.)
   Agent: Pete King III
   Liaison: Tina Danforth, Tribal Chairwoman

2. **Accept Oneida Total Integrated Enterprise FY '16 3rd quarter report** *page 249*
   (9:30 a.m.-10:00 a.m.)
   Chair: Butch Rentmeester
   Liaison: Tehassi Hill, Councilman

3. **Accept Oneida Engineering Science & Construction, LLC FY '16 3rd quarter report** *page 256*
   (10:00 a.m.-10:30 a.m.)
   Chair: Jacquelyn Zalim
   Liaison: Tehassi Hill, Councilman

4. **Accept Bay Bancorporation Inc. FY '16 3rd quarter report** *page 261*
   (10:30 a.m.-11:00 a.m.)
   Vice-President: Dianne Zubella
   Liaison: Tina Danforth, Tribal Chairwoman

5. **Accept Oneida Airport Hotel Corporation FY '16 3rd quarter report** *page 273*
   (11:00 a.m.-11:30 a.m.)
   President: Janice Skenandore-Hirth
   Liaison: Trish King, Tribal Treasurer

6. **Defer Oneida Golf Enterprise FY '16 3rd quarter report to September 28, 2016, regular Business Committee meeting** *page 314*
   Agent: Janice Skenandore-Hirth
   Liaison: Trish King, Tribal Treasurer

7. **Accept Chief Counsel report –** Jo Anne House, Chief Counsel *page 316*

   a. **Approve two (2) requests regarding Housing and Urban Development (HUD) draft monitoring report** *page 317*

B. Standing Items

1. **Land Claims Strategy** ***(No Requested Action)***

C. Audit Committee
Sponsor: Councilman Tehassi Hill, Chair

1. **Accept June 30, 2016, Audit Committee meeting minutes** *page 368*

2. **Accept August 15, 2016 Audit Committee meeting minutes** *page 371*

3. **Accept Department of Public Works Cemetery Maintenance audit and lift confidentiality requirement to allow Tribal Members to view the audit** *page 374*

4. **Accept Let It Ride Rules of Play audit and lift confidentiality requirement to allow Tribal Members to view the audit** *page 387*

D. New Business

1. **Approve eighty-three (83) new enrollments** *page 403*
   Chair: Debra Danforth, Trust & Enrollment Committee
   Sponsor: Brandon Stevens, Councilman

2. **Approve amended resignation date for Family Court Judge from October 19, 2016, to October 21, 2016** *page 410*
   Sponsors: Melinda J. Danforth, Vice-Chairwoman; and David Jordan, Councilman

3. **Adopt resolution titled Regarding Pardon of Richard Dickenson** *page 415*
   Sponsor: Lisa Summers, Tribal Secretary

4. **Adopt resolution titled Regarding Pardon of Valerie Ventura** *page 418*
   Sponsor: Lisa Summers, Tribal Secretary

5. **Approve limited waiver of sovereign immunity – MiCamp Solutions-Merchant Agreement and Amendment – contract # 2016-0356** ***(This item is scheduled to begin at 1:30 p.m.)*** *page 421*
   Sponsor: Louise Cornelius, Gaming General Manager

6. **Approve request to review section 4.5 of Gaming General Manager contract based on annual performance review** *page 489*
   Sponsor: Melinda J. Danforth, Tribal Vice-Chairwoman

7. **Approve request for a market analysis and updated job description of Human Resources Department Area Manager position** *page 537*
   Sponsor: Melinda J. Danforth, Tribal Vice-Chairwoman

8. **Approve request to direct Retail Profit Manager to sign updated job description** *page 543*
   Sponsor: Melinda J. Danforth, Tribal Vice-Chairwoman

9. **Approve request to direct the Gaming General Manager to follow-up on complaint # 2016-DR16-01** *page 547*
   Sponsor: Melinda J. Danforth, Tribal Vice-Chairwoman

10. **Accept concern # 2016-CC-10 as information** *page 552*
    Sponsor: Tina Danforth, Tribal Chairwoman

11. **Approve request for follow-up regarding concern # 2016-CC-11** *page 556*
    Sponsor: Tina Danforth, Tribal Chairwoman

12. **Accept concern # 2016-CC-12 as information** *page 559*
    Sponsor: Melinda J. Danforth, Tribal Vice-Chairwoman

XVI. ADJOURN

Posted on the Oneida Nation's official website, www.oneida-nsn.gov, at 4:30 p.m., Friday, September 9, 2016, pursuant to the Open Records and Open Meetings Law, section 7.17-1.

The meeting packet of the open session materials for this meeting is available by going to the Oneida Nation's official website at: https://oneida-nsn.gov/government/business-committee/agendas-packets/

For information about this meeting, please call the Business Committee Support Office at (920) 869-4364 or (800) 236-2214.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 09 / 14 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Oaths of Office

☐ Accept as Information only

☒ Action - please describe:

Administer Oath of Office to Twylite Moore and Beverly Anderson to the Oneida Police Commission.
Administer Oath of Office to Jennifer Hill and Michael Denny to the Oneida Library Board.
Administer Oath of Office to Peter Stevens to the SEOTS Board.
Administer Oath of Office to Teresa Schuman to the Oneida Pow Wow Committee.
Administer Oath of Office to Leland Wigg-Ninham and Erik Krawczyk and Jennifer Hill to the Oneida Personnel Commission.

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☐ Other:

1. 3.

2. 4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Lisa Summers, Tribal Secretary

Primary Requestor: Kathleen M. Metoxen, Executive Tribal Clerk
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

The posting was in the May 19, 2016 issue of the Kalihwisaks for (1) vacancy on the Oneida Police Commission for a (5) year term with the deadline of June 20, 2016. There was (1) applicant for the (1) vacancy on the Oneida Police Commission. The appointment was made on the August 24, 2016 BC Agenda.

The posting was in the June 2, 2016 issue of the Kalihwisaks for (1) vacancy on the Oneida Police Commission to finish the term until October 18, 2019 with the deadline of July 2, 2016. There was (1) applicant for the (1) vacancy on the Oneida Police Commission. The appointment was made on the August 24, 2016 Agenda.

The posting was in the May 19, 2016 issue of the Kalihwisaks for (1) vacancy on the Oneida Library Board for a (3) year term with the deadline of June 20, 2016. There were (2) applicants for the (1) vacancy on the Oneida Library Board. The appointment was made on the August 24, 2016 BC Agenda.

The posting was in the June 16, 2016 issue of the Kalihwisaks for (1) vacancy on the Oneida Library Board for a (3) year term with the deadline of July 15, 2016. There was (1) applicant for the (1) vacancy on the Oneida Library Board. The appointment was made on the August 24, 2016 BC Agenda.

The posting was in the June 16, 2016 issue of the Kalihwisaks for (1) vacancy on the SEOTS Board for a (3) year term with the deadline of July 15, 2016. There were (2) applicants for the (1) vacancy on the SEOTS Board. The appointment was made on the August 24, 2016 BC Agenda.

The posting was in the June 16, 2016 issue of the Kalihwisaks for (1) vacancy on the Oneida Pow Wow Committee to finish the term until February 28, 2109 with the deadline of July 15, 2016. There was (1) applicant for the (1) vacancy on the Oneida Pow Wow Committee. The appointment was made on the August 24, 2016 BC Agenda.

The posting was in the May 19, 2016 issue of the Kalihwisaks for (4) vacancies on the Oneida Personnel Commission for a (5) year term with the deadline of May 19, 2016. There were (3) applicants for the (4) vacancies on the Oneida Personnel Commission. The appointment was made on the August 24, 2016 BC Agenda.

The posting was in the June 16, 2016 issue of the Kalihwisaks for (2) vacancies on the Oneida Personnel Commission one for (5) year term and one to finish a term until June 10, 2020 with the deadline of July 15, 2016. There were (4) applicants for the (2) vacancies on the Personnel Commitee. The appointment was made on the August 24, 2016 BC Agenda.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 09 / 14 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Oaths of Office

☐ Accept as Information only

☒ Action - please describe:

Administer Oath of Office to Charles Wheelock to the Oneida Land Claims Commission. Loretta Metoxen to the Oneida Trust/Enrollment Committee.

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☐ Other:

1. 3.

2. 4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Lisa Summers, Tribal Secretary

Primary Requestor: Kathleen Metoxen, Executive Tribal Clerk
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

There was a Special Election on July 9, 2016 for Elected Boards, Committees and Commissions. Couldn't make to the August 24, 2016 BC meeting.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 09 / 14 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Minutes

☐ Accept as Information only

☒ Action - please describe:

Approve August 16, 2016, special meeting minutes

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☒ Other:

1. August 16, 2016, special meeting minutes
2.
3.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Lisa Summers, Tribal Secretary

Primary Requestor/Submitter: Heather Heuer, Info. Mgmt. Spec./BC Support Office
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

D R A F T

Oneida Business Committee

Special Meeting
10:00 a.m. Tuesday, August 16, 2016
BC Conference Room, 2nd floor, Norbert Hill Center

Minutes - DRAFT

SPECIAL MEETING
Present: Vice-Chairwoman Melinda J. Danforth, Treasurer Trish King, Secretary Lisa Summers, Council members: Tehassi Hill, David Jordan, Brandon Stevens;
Not Present: Chairwoman Tina Danforth, Councilwoman Fawn Billie, Councilwoman Jennifer Webster;
Arrived at: ;
Others present: Heather Heuer, Nancy Barton, Jo Anne House, Larry Barton, Leyne Orosco, Cathy Bachhuber, Brian Doxtator, RaLinda Ninham-Lamberies, Don White, Cathy Metoxen, Jessica Wallenfang, Lori Elm, Jacqueline Schuman;

I. CALL TO ORDER AND ROLL CALL by Vice-Chairwoman Melinda J. Danforth at 10:00 a.m.

For the record: Chairwoman Tina Danforth, Councilwoman Fawn Billie, and Councilwoman Jennifer Webster are out of the office on vacation time.

II. OPENING

III. ADOPT THE AGENDA

Motion by Tehassi Hill to adopt the agenda as presented, seconded by Brandon Stevens. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Lisa Summers
Not Present: Tina Danforth, Fawn Billie, Jennifer Webster

IV. UNFINISHED BUSINESS

A. Approve Special General Tribal Council FY2017 Budget meeting materials
Sponsors: Lisa Summers, Tribal Secretary; Trish King, Tribal Treasurer

EXCERPT FROM AUGUST 10, 2016: Motion by Trish King to defer the remaining agenda items to the August 24, 2016, regular Business Committee meeting with the exception of item 09.B. Approve Special General Tribal Council FY2017 Budget meeting materials and item 13.B. Approve 2016 Special Election Final Report and declare official results which are to be moved to special Business Committee meeting to be coordinated and scheduled by the Tribal Secretary for next week, seconded by Lisa Summers. Motion carried unanimously.

Motion by Trish King to approve the Special General Tribal Council FY2017 Budget meeting materials with the following changes: [To include a report notifying General Tribal Council of the Fiscal Year 2017 Wage/Salary Plan for Oneida Business Committee member with noted corrections; To change "economic" to "economy in the 6th Whereas on page 46 of 82; and change "development" to "develop" in the Be It Finally Resolved on page 47 of 82], seconded by Tehassi Hill. Motion carried unanimously:

D R A F T

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Lisa Summers
Not Present: Tina Danforth, Fawn Billie, Jennifer Webster

B. Accept 2016 Special Election Final Report and declare results official
Chair: Vicki Cornelius, Oneida Election Board
Liaison: Melinda J. Danforth, Tribal Vice-Chairwoman

EXCERPT FROM AUGUST 10, 2016: Motion by Trish King to defer the remaining agenda items to the August 24, 2016, regular Business Committee meeting with the exception of item 09.B. Approve Special General Tribal Council FY2017 Budget meeting materials and item 13.B. Approve 2016 Special Election Final Report and declare official results which are to be moved to special Business Committee meeting to be coordinated and scheduled by the Tribal Secretary for next week, seconded by Lisa Summers. Motion carried unanimously.

Motion by Lisa Summers to accept the 2016 Special Election Final Report and declare the results official, seconded by David Jordan. Motion carried unanimously:
Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Lisa Summers
Not Present: Tina Danforth, Fawn Billie, Jennifer Webster

V. ADJOURN

Motion by Lisa Summers to adjourn at 10:57 a.m., seconded by David Jordan. Motion carried unanimously:
Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Lisa Summers
Not Present: Tina Danforth, Fawn Billie, Jennifer Webster

Minutes prepared by Heather Heuer, Information Management Specialist
Minutes approved as presented/corrected on _____.

_____
Lisa Summers, Secretary
ONEIDA BUSINESS COMMITTEE

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 09 / 14 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Minutes

☐ Accept as Information only

☒ Action - please describe:

Approve August 24, 2016, regular/August 29, 2016, reconvened meeting minutes

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☒ Other:

1. August 24 & 29, 2016 meeting minutes
2.
3.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Lisa Summers, Tribal Secretary

Primary Requestor/Submitter: Heather Heuer, Info. Mgmt. Spec./BC Support Office
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

D R A F T

Oneida Business Committee

Executive Session
9:00 a.m. Tuesday, August 23, 2016
Executive Conference Room, 2nd floor, Norbert Hill Center

Regular Meeting
9:00 a.m. Wednesday, August 24, 2016
BC Conference Room, 2nd floor, Norbert Hill Center

Reconvened Regular Meeting
1:30 p.m. Monday, August 29, 2016
BC Conference Room, 2nd floor, Norbert Hill Center

Minutes – DRAFT

EXECUTIVE SESSION
Present: Vice-Chairwoman Melinda J. Danforth, Secretary Lisa Summers, Council members: Tehassi Hill, David Jordan, Brandon Stevens, Jennifer Webster;
Not Present: Chairwoman Tina Danforth, Treasurer Trish King, Councilwoman Fawn Billie;
Arrived at: ;
Others present: Jo Anne House, Lisa Liggins, Larry Barton, Nate King, Janice Hirth-Skenandore, Kelly McAnally, Justin Fox;

REGULAR MEETING
Present: Chairwoman Tina Danforth, Vice-Chairwoman Melinda J. Danforth, Treasurer Secretary Lisa Summers, Council members: Tehassi Hill, David Jordan, Jennifer Webster on August 24 & 29, 2016;
Not Present: Treasurer Trish King on August 24 & 29, 2016, Councilwoman Fawn Billie on August 24, 2016;
Arrived at: Councilman Brandon Stevens at 9:04 a.m. on August 24, 2016;
Others present: Brad Graham, Bill Graham, Norbert Hill Jr., Jo Anne House, Heather Heuer, Chris Johnson, Jessica Wallenfang, Kathy Metoxen, Jennifer Falck, Lloyd Powless Jr., Rae Skenandore, Mike Debraska, Gina Buenrostro, Phil Wisneski, Dylan Benton, Sherrole Benton, Kaylynn Gresham, Dawn Moon-Kopetsky, Rebecca Webster, Nancy Barton, Wes Martin Jr., Dianne McLester Heim, Joanie Buckley, Susan White, Ed Delgado, Cheryl Stevens, Larry Barton, Cathy Metoxen, Pat Pelky, Don White, Debra Danforth, Troy Parr, Dr. Ravinder Vir, Jeff Metoxen, Pat Metoxen, Arlie Doxtator, Mary Ann Kruckeberg, Dale Webster, Chris Cornelius, Tomas Escamea, Shanna Torres, Teresa Schuman, David Cluckey, Rita Metoxen, Anita Barber, Cathy Bachhuber, Dale Powless, Bonnie Pigman, Laura Manthe, James Petitjean, Brian Doxtator, Sharon Mousseau, Lou Williams, LouAnne Green, Don White, Frank Cornelius, Linda Dallas, Patricia Cornelius, Tracy Williams, Chris Cornelius, JoAnn Ninham, Krystal John, Bonnie Pigman, Paul Witek, Lisa Liggins, Joan Christnot, Sue Doxtator;

I. CALL TO ORDER AND ROLL CALL by Chairwoman Tina Danforth at 9:00 a.m.

For the record: Treasurer Trish King and Councilwoman Fawn Billie are out of the office on vacation time. Councilman Tehassi Hill and Councilwoman Jennifer Webster are excused at 3:30 p.m. to attend a diabetic prevention event at the Radisson Hotel & Conference Center on August 24, 2016.

II. OPENING by Councilman Tehassi Hill

D R A F T

Councilman Brandon Stevens arrives at 9:04 a.m. on August 24, 2016

III. ADOPT THE AGENDA (00:03:58)

Motion by Melinda J. Danforth to adopt the agenda as presented, noting item 11.C. Approve request from Tribal Member to direct Division Director of Environmental Health & Safety to provide timelines, clarifications, and accountability regarding Environmental Health & Safety FY '16 3rd quarter report, is scheduled to begin at 10:00 a.m., seconded by Tehassi Hill. Motion carried unanimously:

Ayes:	Melinda J. Danforth, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present:	Fawn Billie, Trish King

IV. OATHS OF OFFICE (00:06:25) by Secretary Lisa Summers

A. Oneida Land Commission – Rebecca Webster and Lloyd Powless Jr.

B. Oneida Land Claims Commission – Chris Cornelius and Tomas Escamea

C. Oneida Nation Commission on Aging – Mary Ann Kruckeberg, Dale Webster, and Arlie Doxtator

D. Oneida Trust/Enrollment Committee – Norbert Hill Jr. and Dylan Benton

E. Oneida Nation School Board – Shanna Torres

F. Oneida Election Board –Teresa Schuman

V. MINUTES (00:10:33)

A. Approve August 3, 2016, special meeting minutes
Sponsor: Lisa Summers, Tribal Secretary

Motion by David Jordan to approve the August 3, 2016, special meeting minutes, seconded by Lisa Summers. Motion carried unanimously:

Ayes:	Melinda J. Danforth, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present:	Fawn Billie, Trish King

B. Approve August 10, 2016, regular meeting minutes
Sponsor: Lisa Summers, Tribal Secretary

Motion by David Jordan to approve the August 10, 2016, regular meeting minutes, seconded by Lisa Summers. Motion carried with one abstention:

Ayes:	Melinda J. Danforth, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers
Abstained:	Jennifer Webster
Not Present:	Fawn Billie, Trish King

D R A F T

VI. RESOLUTIONS (00:23:11)

A. Adopt resolution titled Adoption of the Oneida Youth Leadership Institute's Charter
Sponsor: Joanie Buckley, Division Director/Internal Services

Motion by Lisa Summers to adopt resolution titled Adoption of the Oneida Youth Leadership Institute's Charter, seconded by Jennifer Webster. Motion not voted on, item tabled.

Motion by Brandon Stevens to table this item, seconded by David Jordan. Motion carried with one opposed:

Ayes:	Melinda J. Danforth, Tehassi Hill, David Jordan, Brandon Stevens, Jennifer Webster
Opposed:	Lisa Summers
Not Present:	Fawn Billie, Trish King

1. Approve corresponding Oneida Youth Leadership Institute's by-laws

Motion by Brandon Stevens to table this item, seconded by David Jordan. Motion carried with one opposed:

Ayes:	Melinda J. Danforth, Tehassi Hill, David Jordan, Brandon Stevens, Jennifer Webster
Opposed:	Lisa Summers
Not Present:	Fawn Billie, Trish King

B. Adopt resolution titled Wisconsin Dept. of Transportation (WisDOT)/Tribal Historic Preservation Office (THPO) Project
Sponsor: Joanie Buckley, Division Director/Internal Services

Motion by Lisa Summers to adopt resolution # 08-24-16-A Wisconsin Dept. of Transportation (WisDOT)/Tribal Historic Preservation Office (THPO) Project, seconded by Melinda J. Danforth. Motion carried unanimously:

Ayes:	Melinda J. Danforth, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present:	Fawn Billie, Trish King

C. Adopt resolution titled Oneida Nation of Wisconsin 2015-2020 Pre-Disaster Mitigation Plan
Sponsor: Kaylynn Gresham, Director/Emergency Management

Motion by Lisa Summers to adopt resolution # 08-24-16-B Oneida Nation 2015-2020 Pre-Disaster Mitigation Plan, with the following change: [Revise "Oneida Nation of Wisconsin" to "Oneida Nation"], seconded by David Jordan. Motion carried unanimously:

Ayes:	Melinda J. Danforth, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present:	Fawn Billie, Trish King

VII. APPOINTMENTS (00:40:58)

A. Approve recommendation to appoint Beverly Anderson and Twylite Moore to Oneida Police Commission
Sponsor: Tina Danforth, Tribal Chairwoman

Motion by Jennifer Webster to approve the recommendation to appoint Beverly Anderson and Twylite Moore to Oneida Police Commission, seconded by David Jordan. Motion carried unanimously:

Ayes:	Melinda J. Danforth, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present:	Fawn Billie, Trish King

D R A F T

B. Approve recommendation to appoint Jennifer L. Hill and Michael Denny to Oneida Library Board
Sponsor: Tina Danforth, Tribal Chairwoman

Motion by Jennifer Webster to approve the recommendation to appoint Jennifer L. Hill and Michael Denny to Oneida Library Board, seconded by Lisa Summers. Motion carried unanimously:

Ayes:	Melinda J. Danforth, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present:	Fawn Billie, Trish King

C. Approve recommendation to appoint Peter Stevens to Southeastern Oneida Tribal Services Advisory Board
Sponsor: Tina Danforth, Tribal Chairwoman

Motion by Lisa Summers to approve the recommendation to appoint Peter Stevens to Southeastern Oneida Tribal Services Advisory Board, seconded by David Jordan. Motion carried unanimously:

Ayes:	Melinda J. Danforth, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present:	Fawn Billie, Trish King

D. Approve recommendation to appoint Teresa Schuman to Oneida Pow Wow Committee
Sponsor: Tina Danforth, Tribal Chairwoman

Motion by Melinda J. Danforth to approve the recommendation to appoint Teresa Schuman to Oneida Pow Wow Committee, seconded by David Jordan. Motion carried unanimously:

Ayes:	Melinda J. Danforth, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present:	Fawn Billie, Trish King

E. Approve recommendation to appoint Melinda K. Danforth and Wesley Martin Jr. to Child Protective Board
Sponsor: Tina Danforth, Tribal Chairwoman

Motion by Jennifer Webster to defer the recommendation to appoint Melinda K. Danforth and Wesley Martin Jr. to Child Protective Board to the September 14, 2016, regular Business Committee meeting, seconded by Lisa Summers. Motion carried with two opposed and one abstention:

Ayes:	Tehassi Hill, Lisa Summers, Jennifer Webster
Opposed:	David Jordan, Brandon Stevens
Abstained:	Melinda J. Danforth
Not Present:	Fawn Billie, Trish King

Councilman Tehassi Hill departs at 9:53 a.m. on August 24, 2016
Councilman Tehassi Hill returns at 9:56 a.m. on August 24, 2016

DRAFT

F. Approve recommendation to appoint Leland Wigg-Ninham, Eric Krawczyk, and Jennifer L. Hill to Oneida Personnel Commission
Sponsor: Tina Danforth, Tribal Chairwoman

Motion by David Jordan to approve the recommendation to appoint Leland Wigg-Ninham, Eric Krawczyk, and Jennifer L. Hill to Oneida Personnel Commission, seconded by Melinda J. Danforth. Motion carried with one abstention:

Ayes:	Melinda J. Danforth, Tehassi Hill, David Jordan, Lisa Summers, Jennifer Webster
Abstained:	Brandon Stevens
Not Present:	Fawn Billie, Trish King

Amendment to the main motion by Lisa Summers to direct the Tribal Secretary to bring back a chronology of events for these particular vacancies for information to the Business Committee, seconded by Jennifer Webster. Motion carried unanimously:

Ayes:	Melinda J. Danforth, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present:	Fawn Billie, Trish King

VIII. STANDING COMMITTEES

A. Legislative Operating Committee
Sponsor: Councilman Brandon Stevens, Chair

1. Accept August 3, 2016, Legislative Operating Committee meeting minutes (1:04:15)

Motion by Tehassi Hill to approve the August 3, 2016, Legislative Operating Committee meeting minutes, seconded by Lisa Summers. Motion carried unanimously:

Ayes:	Melinda J. Danforth, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present:	Fawn Billie, Trish King

B. Finance Committee
Sponsor: Tribal Treasurer Trish King, Chair

Councilman Tehassi Hill departs at 11:20 a.m. on August 24, 2016
Councilman Tehassi Hill returns at 11:25 a.m. on August 24, 2016

1. Approve August 15, 2016, Finance Committee meeting minutes (2:03:10)

Motion by David Jordan to approve the August 15, 2016, Finance Committee meeting minutes, seconded by Brandon Stevens. Motion carried with one opposed:

Ayes:	Melinda J. Danforth, Tehassi Hill, David Jordan, Brandon Stevens, Jennifer Webster
Opposed:	Lisa Summers
Not Present:	Fawn Billie, Trish King

Motion by Melinda J. Danforth to request the Tribal Treasurer and Finance Department work with Governmental Services Department to identify the gap regarding those with disabilities; and to bring back a recommendation on how to address that gap for the Fiscal Year 2018 budget, seconded by David Jordan. Motion carried unanimously:

Ayes:	Melinda J. Danforth, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present:	Fawn Billie, Trish King

D R A F T

IX. GENERAL TRIBAL COUNCIL[1]

A. Approve three (3) requests regarding a Reconvened Special General Tribal Council meeting from the August 10, 2016, Special General Tribal Council meeting (5:56:42)
Sponsor: Lisa Summers, Tribal Secretary

Motion by Melinda J. Danforth to approve Sunday, October 2, 2016, at 1:00 p.m. as the date and time for the Reconvened Special General Tribal Council meeting; and to approve the reprint of the meeting materials from the August 10, 2016, Special General Tribal Council meeting with an updated cover page and agenda, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Melinda J. Danforth, David Jordan, Brandon Stevens, Lisa Summers
Not Present: Fawn Billie, Tehassi Hill, Trish King, Jennifer Webster
For the record: Chairwoman Tina Danforth stated I am not available for the Sunday, October 2nd meeting due to prior commitments.

B. Approve meeting date and time for 2017 Annual General Tribal Council meeting; reserving February 13, 2017, as an alternate date in event of inclement weather (6:02:44)
Sponsor: Lisa Summers, Tribal Secretary

Motion by Melinda J. Danforth to approve Monday, January 16, 2017, at 6:00 p.m. for the 2017 Annual General Tribal Council meeting; reserving February 13, 2017 at 6:00 p.m. as an alternate date in event of inclement weather, seconded by Brandon Stevens. Motion carried unanimously:

Ayes: Melinda J. Danforth, David Jordan, Brandon Stevens, Lisa Summers
Not Present: Fawn Billie, Tehassi Hill, Trish King, Jennifer Webster

Motion by Lisa Summers to recess at 4:30 p.m. on August 24, 2016 and to reconvene on Monday, August 29, 2016, at 1:30 p.m., seconded by David Jordan. Motion carried unanimously:

Ayes: Melinda J. Danforth, David Jordan, Brandon Stevens, Lisa Summers
Not Present: Fawn Billie, Tehassi Hill, Trish King, Jennifer Webster

Meeting called to order by Chairwoman Tina Danforth at 1:30 p.m. on August 29, 2016

Treasurer Trish King not present on August 29, 2016

C. Accept verified petition submitted by Madelyn Genskow and Yvonne Metivier regarding incentive stipends for Oneida Nation elections starting 2017; and request appropriate analyses (6:07:41)
Sponsor: Lisa Summers, Tribal Secretary

Motion by Lisa Summers to accept the verified petition submitted by Madelyn Genskow and Yvonne Metivier regarding incentive stipends for Oneida Nation elections starting 2017, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Melinda J. Danforth, Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present: Trish King

Motion by Lisa Summers to send the verified petition to the Law, Finance, and Legislative Reference, and Direct Report Offices for the legal, financial, legislative, and administrative analyses to be completed, seconded by Fawn Billie. Motion carried unanimously:

Ayes: Melinda J. Danforth, Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present: Trish King

1 This section of the agenda follows after section XV. REPORTS was completed.

Motion by Lisa Summers to direct the Law, Finance, and Legislative Reference Offices to submit their analyses to the Tribal Secretary's Office within sixty (60) days; and that a progress report be submitted in forty-five (45) days, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Melinda J. Danforth, Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present: Trish King

Motion by Lisa Summers to direct the Direct Report Offices to submit appropriate administrative analyses regarding the petition to be submitted to the Tribal Secretary's Office within thirty (30) days, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Melinda J. Danforth, Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present: Trish King

X. STANDING ITEMS (6:12:52)

Councilman Brandon Stevens departs at 1:48 p.m. on August 29, 2016
Councilman Brandon Stevens returns at 1:56 p.m. on August 29, 2016

A. Accept update regarding Work Plan for Cemetery Improvements project # 14-002

Sponsor: James Petitjean, Interim Assistant Division Director/Development

Motion by Lisa Summers to accept the update regarding Work Plan for Cemetery Improvements project # 14-002, as information, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Melinda J. Danforth, Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present: Trish King
For the record: Vice-Chairwoman Melinda J. Danforth stated the final report with recommendations and proposed budget will be brought back to the September 28th Business Committee meeting for consideration.

XI. UNFINISHED BUSINESS

A. Review update regarding Oneida Sacred Burial Grounds and determine appropriate next steps (6:33:17)

Sponsor: Brandon Stevens, Councilman and Liaison/Trust and Enrollment Committee

EXCERPT FROM JUNE 8, 2016: Motion by Lisa Summers to accept the information in the memorandum from the Trust Department dated May 31, 2016, as information, noting there have been two (2) identified alternative sites for a cemetery should the need arise and to send this item to the next available Officers' meeting for continued follow-up with the overall cemetery work plan, seconded by Tehassi Hill. Motion carried unanimously.
*EXCERPT FROM MARCH 9, 2016: **(1)** Motion by Tehassi Hill to accept the presentation regarding the Oneida Sacred Burial Grounds per GTC Directive, seconded by Trish King. Motion carried unanimously. **(2)** Amendment to the main motion by Tehassi Hill to request an update at the first regular Business Committee meeting in June regarding potential locations of the cemetery, seconded by Trish King. Motion carried unanimously*.

Motion by Lisa Summers to table this item until after the September 28, 2016, regular Business Committee meeting so that we have more information before us, seconded by Brandon Stevens. Motion carried unanimously:

Ayes: Melinda J. Danforth, Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present: Trish King

D R A F T

B. Approve updated Oneida Head Start/Early Head Start Selection Criteria (6:50:36)
Sponsor: Don White, Division Director/Governmental Services

EXCERPT FROM AUGUST 10, 2016: Motion by Trish King to defer the remaining agenda items to the August 24, 2016, regular Business Committee meeting…, seconded by Lisa Summers. Motion carried unanimously.

Motion by Melinda J. Danforth to defer this item to the next Business Committee work meeting for discussion, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Melinda J. Danforth, Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present: Trish King

Secretary Lisa Summers departs at 10:11 a.m. on August 24, 2016
Secretary Lisa Summers returns at 10:20 a.m. on August 24, 2016
Vice-Chairwoman Melinda J. Danforth departs at 10:25 a.m. on August 24, 2016
Vice-Chairwoman Melinda J. Danforth returns at 10:43 a.m. on August 24, 2016
Councilman David Jordan departs at 10:43 a.m. on August 24, 2016
Councilman David Jordan returns at 10:49 a.m. on August 24, 2016

C. Approve request from Tribal Member to direct Division Director of Environmental Health & Safety to provide timelines, clarifications, and accountability regarding Environmental Health & Safety FY '16 3rd quarter report *(This item is scheduled at 10:00 a.m.)* (1:06:06)
Sponsor: Tina Danforth, Tribal Chairwoman

EXCERPT FROM AUGUST 10, 2016: Motion by Trish King to defer the remaining agenda items to the August 24, 2016, regular Business Committee meeting…, seconded by Lisa Summers. Motion carried unanimously.

Motion by Melinda J. Danforth to approve the Tribal Member's request for information; to request the Division Director of Environmental Health & Safety to bring back a report to the September 28, 2016, regular Business Committee meeting; and to request all appropriate parties relative to that report to be present for the discussion, seconded by Tehassi Hill. Motion carried with one opposed:

Ayes: Melinda J. Danforth, Tehassi Hill, David Jordan, Brandon Stevens, Jennifer Webster
Opposed: Lisa Summers
Not Present: Fawn Billie, Trish King

D R A F T

XII. TABLED BUSINESS (7:12:02)

A. Adopt resolution titled Implementing Per Capita Plan for Fiscal Year 2017 to Fiscal Year 2021 Adopted by General Tribal Council on June 13, 2016
Sponsor: Lisa Summers, Tribal Secretary

EXCERPT FROM AUGUST 10, 2016: Motion by Trish King to defer the remaining agenda items to the August 24, 2016, regular Business Committee meeting…, seconded by Lisa Summers. Motion carried unanimously.
*EXCERPT FROM JULY 13, 2016: **(1)** Motion by Lisa Summers to adopt resolution titled Implementing Per Capita Plan for Fiscal Year 2017 to Fiscal Year 2021 Adopted by General Tribal Council on June 13, 2016, seconded by Brandon Stevens. Motion ruled out of order by Chairwoman Tina Danforth. **(2)** Motion by Lisa Summers to table this item to the July 27, 2016, regular Business Committee meeting, seconded by David Jordan. Motion carried unanimously.*

Motion by Melinda J. Danforth to take this item from the table, seconded by David Jordan. Motion carried unanimously:

Ayes:	Melinda J. Danforth, Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present:	Trish King

Secretary Lisa Summers departs at 2:59 p.m. on August 29, 2016
Secretary Lisa Summers returns at 3:01 p.m. on August 29, 2016
Councilman Tehassi Hill departs at 3:30 p.m. on August 29, 2016
Councilman Tehassi Hill returns at 3:33 p.m. on August 29, 2016
Secretary Lisa Summers departs at 3:39 p.m. on August 29, 2016
Secretary Lisa Summers returns at 3:42 p.m. on August 29, 2016

Motion by Lisa Summers to adopt resolution titled Implementing Per Capita Plan for Fiscal Year 2017 to Fiscal Year 2021 Adopted by General Tribal Council on June 13, 2016, seconded by Brandon Stevens. Motion ruled out of order by Chairwoman Tina Danforth.

Motion by David Jordan to request an external third party attorney's office to provide an opinion regarding the per capita actions taken by the General Tribal Council during a special meeting on June 13, 2016, seconded by Lisa Summers. Motion carried with three opposed:

Ayes:	Melinda J. Danforth, Fawn Billie, David Jordan, Lisa Summers
Opposed:	Tehassi Hill, Brandon Stevens, Jennifer Webster
Not Present:	Trish King

Amendment to the main motion by Melinda J. Danforth to request the Finance Office be the person to administer and request the legal opinion, seconded by Lisa Summers. Motion carried with one opposed and one abstention:

Ayes:	Melinda J. Danforth, Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers
Opposed:	Jennifer Webster
Abstained:	Brandon Stevens
Not Present:	Trish King

Vice-Chairwoman Melinda J. Danforth departs at 3:57 p.m.

Motion by Lisa Summers to place this item on the next Business Committee work meeting agenda for further discussion on possible ways to continue to approach the concerns that were addressed here today, seconded by Jennifer Webster. Motion carried unanimously:

Ayes:	Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present:	Melinda J. Danforth, Trish King

D R A F T

XIII. NEW BUSINESS (8:24:19)

A. Approve request to post one (1) vacancy on the Southeastern Oneida Tribal Services Advisory Board with a term end date of November 12, 2017
Sponsor: Lisa Summers, Tribal Secretary

Motion by Lisa Summers to approve the request to post one (1) vacancy on the Southeastern Oneida Tribal Services Advisory Board with a term end date of November 12, 2017, seconded by Tehassi Hill. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present: Melinda J. Danforth, Trish King

B. Approve request to direct Business Committee Officers to complete reorganization of Utilities/Wastewater Dept. to the Dept. of Public Works in accordance with Standard Operating Procedure titled Reorganizing Positions
Sponsor: Trish King, Tribal Treasurer

Motion by Jennifer Webster to approve the request to direct Business Committee Officers to complete reorganization of Utilities/Wastewater Dept. to the Dept. of Public Works in accordance with Standard Operating Procedure titled Reorganizing Positions, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present: Melinda J. Danforth, Trish King

XIV. TRAVEL (8:25:32)

A. UNFINISHED TRAVEL REPORTS

Vice-Chairwoman Melinda J. Danforth returns at 4:12 p.m. on August 29, 2016

1. Accept travel report – Chairwoman Tina Danforth – American Indian Sovereignty in Action – Havana, Cuba – July 18-22, 2016

EXCERPT FROM AUGUST 10, 2016: Motion by Trish King to defer the remaining agenda items to the August 24, 2016, regular Business Committee meeting…, seconded by Lisa Summers. Motion carried unanimously.

Motion by David Jordan to accept the travel report – Chairwoman Tina Danforth – American Indian Sovereignty in Action – Havana, Cuba – July 18-22, 2016, as information, seconded by Tehassi Hill. Motion carried with one opposed and one abstention:

Ayes: Melinda J. Danforth, Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens
Opposed: Jennifer Webster
Abstained: Lisa Summers
Not Present: Trish King
For the record: Chairwoman Tina Danforth stated I am not making myself unavailable and I'm not making myself unaccountable. I explained myself fully to General Tribal Council that I did not see an email come across my computer. I took full responsibility for that, but it seems like nobody wants to let that go at this table at least some of you not all of you. So you know okay if that's how you want to play this out I guess that's totally up to you, but my answers will be the same. My expectations will be the same and it doesn't help anything to continue to rehash the fact that I missed an email that came across my email and it wasn't because I was traveling. I just did not get to it. Period. And yeah I took some time off for personal vacation which I am entitled to. That was part of the reason why I

missed it. So you know again it lends itself to the communications, it's the communication. So, you know whatever you know you want to continue to scrutinize you know the fact that I missed an email, you can. Is it fruitful? I don't think so. Did you make your point clear? Yeah about a hundred times. It's real clear. I've got it. I got it and I got and I got it. It's clear. Are you just banning me from travel now no matter what? I was not allowed to go to MAST. I was not allowed to go to WEWIN. And now because I'm being transparent about being you know traveling. I'm being transparent about it. I'm disclosing the contents of the meetings. I think I am doing what I am supposed to do, but I guess if you, maybe I should've not labeled this travel I should have labeled it new business or report or made it something else on the agenda, I don't know. Maybe that was the wrong thing to do, but anyways. I owned up to what I did and didn't do. So if we're going to continue this we are going to continue this I guess I will just expect that and I do feel like I am being held to a different standard any time I put in any kind of a travel or other consideration, but you know, it is what it is. I know it's not all of you. So let's move on here.

For the record: Councilwoman Jennifer Webster stated I still believe there should have been formal approval even though the travel was paid by another entity especially international travel.

Motion by Lisa Summers to send the topic of Business Committee travel expectations to the next Business Committee work meeting agenda for discussion, seconded by Tehassi Hill. Motion carried unanimously:

Ayes: Melinda J. Danforth, Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster

Not Present: Trish King

For the record: Secretary Lisa Summers stated as the Secretary I've had several inquiries to my office about formal approval on this travel and I just need to state that there was no formal Business Committee approval for this travel.

Chairwoman Tina Danforth departs at 4:23 p.m. on August 29, 2016, and Vice-Chairwoman Melinda J. Danforth assumes responsibilities of the Chair.

B. <u>TRAVEL REPORTS</u>

1. Accept travel report – Secretary Lisa Summers – National Congress of American Indians (NCAI) mid-year conference – Spokane, WA – June 27-30, 2016

Motion by Fawn Billie to accept the travel report – Secretary Lisa Summers – National Congress of American Indians (NCAI) mid-year conference – Spokane, WA – June 27-30, 2016, seconded by Tehassi Hill. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster

Not Present: Tina Danforth, Trish King

2. Accept travel report – Secretary Lisa Summers – Midwest Alliance of Sovereign Tribes (MAST) summer meeting – New Buffalo, MI – July 20-21, 2016

Motion by Jennifer Webster to accept the travel report – Secretary Lisa Summers – Midwest Alliance of Sovereign Tribes (MAST) summer meeting – New Buffalo, MI – July 20-21, 2016, seconded by Fawn Billie. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster

Not Present: Tina Danforth, Trish King

D R A F T

C. UNFINISHED TRAVEL REQUESTS

1. **Enter E-Poll results into the record for approval of Oneida Arts Board travel request in accordance with the Travel & Expense Policy – Three (3) Music from Our Culture (MOC) teachers and six (6) Kids Learning their Culture/Ways (KLU) students – National Indian Tourism Conference – Seattle, WA – September 13-15, 2016**
   Sponsor: Lisa Summers, Tribal Secretary

   EXCERPT FROM AUGUST 10, 2016: Motion by Trish King to defer the remaining agenda items to the August 24, 2016, regular Business Committee meeting…, seconded by Lisa Summers. Motion carried unanimously.

Motion by Lisa Summers to enter the E-Poll results into the record for approval of Oneida Arts Board travel request in accordance with the Travel & Expense Policy – Three (3) Music from Our Culture (MOC) teachers and six (6) Kids Learning their Culture/Ways (KLU) students – National Indian Tourism Conference – Seattle, WA – September 13-15, 2016, seconded by Tehassi Hill. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present: Tina Danforth, Trish King

D. TRAVEL REQUESTS

Councilwoman Jennifer Webster departs at 4:39 p.m. on August 29, 2016
Councilwoman Jennifer Webster returns at 4:41 p.m. on August 29, 2016
Secretary Lisa Summers departs at 4:43 p.m. on August 29, 2016
Secretary Lisa Summers returns at 4:46 p.m. on August 29, 2016
Councilwoman Fawn Billie departs at 4:46 p.m. on August 29, 2016
Councilwoman Fawn Billie returns at 4:49 p.m. on August 29, 2016

1. **Approve travel request in accordance with Travel & Expense Policy – Four (4) Oneida Language Department staff – Kaliwiyo Ceremonies – Corfu, NY (Tonawanda Seneca Longhouse) – September 9-16, 2016**
   Sponsor: Don White, Division Director/Governmental Services

Motion by David Jordan to approve the travel request in accordance with the Travel & Expense Policy – Four (4) Oneida Language Department staff – Kaliwiyo Ceremonies – Corfu, NY (Tonawanda Seneca Longhouse) – September 9-16, 2016, seconded by Lisa Summers. Motion carried with one abstention:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Jennifer Webster
Abstained: Lisa Summers
Not Present: Tina Danforth, Trish King

D R A F T

XV. REPORTS (2:56:56) *(This section of the agenda is scheduled to begin at 1:30 p.m. on August 24, 2016)*

Motion by Tehassi Hill to recess at 11:56 a.m. August 24, 2016, and to reconvene at 1:30 p.m., seconded by David Jordan. Motion carried unanimously:

Ayes: Melinda J. Danforth, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present: Fawn Billie, Trish King

Meeting called to order by Chairwoman Tina Danforth at 1:30 p.m. on August 24, 2016

Treasurer Trish King, Councilwoman Fawn Billie, and Councilman Brandon Stevens not present on August 24, 2016.

A. UNFINISHED REPORTS

Councilman Brandon Stevens arrives at 1:44 p.m. on August 24, 2016
Secretary Lisa Summers departs at 2:38 p.m. on August 24, 2016
Secretary Lisa Summers returns at 2:42 p.m. on August 24, 2016

1. **Accept Internal Services Division FY '16 3rd quarter report** ***(1:30 p.m.-1:50 p.m.)***
   Sponsor: Joanie Buckley, Division Director/Internal Services

   EXCERPT FROM AUGUST 10, 2016: Motion by Lisa Summers to defer the Internal Services Division FY '16 3rd quarter report to the August 24, 2016, regular Business Committee meeting, seconded by Tehassi Hill. Motion carried unanimously.

Motion by Jennifer Webster to accept the Internal Services Division FY '16 3rd quarter report, seconded by David Jordan. Motion carried unanimously:

Ayes: Melinda J. Danforth, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present: Fawn Billie, Trish King

B. OPERATIONAL REPORTS

Councilman Tehassi Hill departs at 2:53 p.m. on August 24, 2016
Councilman Tehassi Hill returns at 2:56 p.m. on August 24, 2016
Councilman David Jordan departs at 3:22 p.m. on August 24, 2016
Councilman David Jordan returns at 3:24 p.m. on August 24, 2016
Vice-Chairwoman Melinda J. Danforth departs at 3:24 p.m. on August 24, 2016
Secretary Lisa Summers departs at 3:27 p.m. on August 24, 2016
Vice-Chairwoman Melinda J. Danforth returns at 3:32 p.m. on August 24, 2016
Chairwoman Tina Danforth departs at 3:33 p.m. and Vice-Chairwoman Melinda J. Danforth assumes responsibility of the Chair on August 24, 2016.
Secretary Lisa Summers returns at 3:37 p.m. on August 24, 2016
Councilwoman Jennifer Webster departs at 3:37 p.m. on August 24, 2016
Chairwoman Tina Danforth returns at 3:42 p.m. and resumes the responsibilities of the Chair on August 24, 2016.

DRAFT

1. **Accept Comprehensive Health Division FY '16 3rd quarter report** ***(1:50 p.m.-2:10 p.m.)***
   Sponsors: Debra Danforth Division Director/Comprehensive Health Operations; Dr. Ravinder Vir, Division Director/Medical Operations

Motion by Melinda J. Danforth to accept the Comprehensive Health Division FY '16 3rd quarter report, seconded by Tehassi Hill. Motion carried unanimously:

Councilman Tehassi Hill departs at 3:42 p.m. on August 24, 2016, before voting occurs

Ayes: Melinda J. Danforth, David Jordan, Brandon Stevens, Lisa Summers
Not Present: Fawn Billie, Tehassi Hill, Trish King, Jennifer Webster

C. BOARDS, COMMITTEES, AND COMMISSIONS

1. **Accept Land Claims Commission FY '16 3rd quarter report** ***(2:10 p.m.-2:35 p.m.)***
   Vice-Chair: Loretta Metoxen
   Liaison: Brandon Stevens, Councilman

Motion by Brandon Stevens to accept the Land Claims Commission FY '16 3rd quarter report, seconded by David Jordan. Motion carried with one abstention:
Ayes: David Jordan, Brandon Stevens, Lisa Summers
Abstained: Melinda J. Danforth
Not Present: Fawn Billie, Tehassi Hill, Trish King, Jennifer Webster

2. **Accept Oneida Nation School Board FY '16 3rd quarter report** ***(2:35 p.m.-2:50 p.m.)***
   Chair: Debra Danforth
   Liaison: Fawn Billie, Councilwoman

Motion by David Jordan to accept the Oneida Nation School Board FY '16 3rd quarter report, seconded by Lisa Summers. Motion carried unanimously:
Ayes: Melinda J. Danforth, David Jordan, Brandon Stevens, Lisa Summers
Not Present: Fawn Billie, Tehassi Hill, Trish King, Jennifer Webster

3. **Accept Oneida Library Board FY '16 3rd quarter report** ***(2:50 p.m.-3:05 p.m.)***
   Vice-Chair: Roxanne Anderson
   Liaison: Fawn Billie, Councilwoman

Motion by David Jordan to accept the Oneida Library Board FY '16 3rd quarter report, seconded by Lisa Summers. Motion carried unanimously:
Ayes: Melinda J. Danforth, David Jordan, Brandon Stevens, Lisa Summers
Not Present: Fawn Billie, Tehassi Hill, Trish King, Jennifer Webster

4. **Accept Environmental Resources Board FY '16 3rd quarter report** ***(3:05 p.m.-3:20 p.m.)***
   Chair: Marlene Garvey
   Liaison: Tehassi Hill, Councilman

Motion by David Jordan to accept the Environmental Resources Board FY '16 3rd quarter report, seconded by Lisa Summers. Motion carried unanimously:
Ayes: Melinda J. Danforth, David Jordan, Brandon Stevens, Lisa Summers
Not Present: Fawn Billie, Tehassi Hill, Trish King, Jennifer Webster

D R A F T

5. **Defer Child Protective Board FY '16 3rd quarter report to the September 14, 2016, regular Business Committee meeting**
   Chair: Dale Powless
   Liaison: Lisa Summers, Tribal Secretary

Motion by Lisa Summers to defer the Child Protective Board FY '16 3rd quarter report to the September 14, 2016, regular Business Committee meeting, seconded by David Jordan. Motion carried unanimously:
Ayes: Melinda J. Danforth, David Jordan, Brandon Stevens, Lisa Summers
Not Present: Fawn Billie, Tehassi Hill, Trish King, Jennifer Webster

XVI. EXECUTIVE SESSION (9:18:40)

Secretary Lisa Summers and Councilman David Jordan depart at 4:52 p.m. on August 29, 2016

A. REPORTS

1. **Accept Intergovernmental Affairs & Communications report –** Nathan King, Director

Motion by Jennifer Webster to accept the Intergovernmental Affairs & Communications report, seconded by Tehassi Hill. Motion carried with one abstention:
Ayes: Tehassi Hill, Brandon Stevens, Jennifer Webster
Abstained: Fawn Billie
Not Present: Tina Danforth, David Jordan, Trish King, Lisa Summers

2. **Accept Chief Counsel report –** Jo Anne House, Chief Counsel

Motion by Tehassi Hill to accept the Chief Counsel report, seconded by Jennifer Webster. Motion carried with one abstention:
Ayes: Tehassi Hill, Brandon Stevens, Jennifer Webster
Abstained: Fawn Billie
Not Present: Tina Danforth, David Jordan, Trish King, Lisa Summers

Secretary Lisa Summers returns at 4:53 on August 29, 2016

a. **Enter E-Poll results into the record approving 1st Amendment to Attorney McAndrews employment contract # 2013-0873**

Motion by Jennifer Webster to enter the E-Poll results into the record approving 1st Amendment to Attorney McAndrews employment contract # 2013-0873, seconded by Lisa Summers. Motion carried with one abstention:
Ayes: Tehassi Hill, Brandon Stevens, Lisa Summers, Jennifer Webster
Abstained: Fawn Billie
Not Present: Tina Danforth, David Jordan, Trish King

b. **Approve limited waiver of sovereign immunity – LexisNexis-Time Matters Annual Maintenance Agreement – contract # 2016-0909**

Motion by Lisa Summers to approve the limited waiver of sovereign immunity – LexisNexis-Time Matters Annual Maintenance Agreement – contract # 2016-0909, seconded by Jennifer Webster. Motion carried with one abstention:
Ayes: Tehassi Hill, Brandon Stevens, Lisa Summers, Jennifer Webster
Abstained: Fawn Billie
Not Present: Tina Danforth, David Jordan, Trish King

c. **Approve Andrus Intellectual Property Law LLP. – contract # 2016-0912**

D R A F T

*<u>EXCERPT FROM AUGUST 3, 2016</u>: **(1)**Motion by Jennifer Webster that the Business Committee acting as the representative of the shareholder of the Oneida Golf Enterprise operating the business Thornberry Creek at Oneida Golf Course selects Thornberry Creek LPGA Classic as the name of the LPGA tournament, seconded by Trish King. Motion carried with one opposed. **(2)** Motion by Brandon Stevens to direct the Oneida Law Office to bring forward options with regards to this issue to the August 24, 2016, regular Business Committee meeting, seconded by Trish King. Motion carried unanimously.*

Motion by Jennifer Webster to approve the Andrus Intellectual Property Law LLP. – contract # 2016-0912, seconded by Lisa Summers. Motion carried with one abstention:

Ayes:	Tehassi Hill, Brandon Stevens, Lisa Summers, Jennifer Webster
Abstained:	Fawn Billie
Not Present:	Tina Danforth, David Jordan, Trish King

3. **Accept Chief Financial Officer report –** Larry Barton, Chief Financial Officer

Motion by Tehassi Hill to accept the Chief Financial Officer report, seconded by Jennifer Webster. Motion carried with one abstention:

Ayes:	Tehassi Hill, Brandon Stevens, Lisa Summers, Jennifer Webster
Abstained:	Fawn Billie
Not Present:	Tina Danforth, David Jordan, Trish King

B. <u>STANDING ITEMS</u>

1. **Land Claims Strategy** ***(No Requested Action)***

2. **Oneida Golf Enterprise – Ladies Professional Golf Association**
   (This item is scheduled at 10:00 a.m.)
   Sponsor: Trish King, Tribal Treasurer

Motion by Jennifer Webster to accept the update regarding the Oneida Golf Enterprise – Ladies Professional Golf Association, seconded by Tehassi Hill. Motion carried with one abstention:

Ayes:	Tehassi Hill, Brandon Stevens, Lisa Summers, Jennifer Webster
Abstained:	Fawn Billie
Not Present:	Tina Danforth, David Jordan, Trish King

Motion by Lisa Summers to request a formal notice be provided to the Oneida Golf Enterprise agent with notification that we will be looking for more specific detailed information regarding Ladies Professional Golf Association event, including event progress and sponsorships for each report forthcoming after today, seconded by Tehassi Hill. Motion carried unanimously:

Ayes:	Fawn Billie, Tehassi Hill, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present:	Tina Danforth, David Jordan, Trish King

D R A F T

C. UNFINISHED BUSINESS

1. Accept Chief Counsel report dated August 9, 2016 – Jo Anne House, Chief Counsel

EXCERPT FROM AUGUST 10, 2016: Motion by Trish King to defer the remaining agenda items to the August 24, 2016, regular Business Committee meeting…, seconded by Lisa Summers. Motion carried unanimously.

Motion by Jennifer Webster to accept the Chief Counsel report dated August 9, 2016, seconded by Lisa Summers. Motion carried with one abstention:

Ayes: Tehassi Hill, Brandon Stevens, Lisa Summers, Jennifer Webster
Abstained: Fawn Billie
Not Present: Tina Danforth, David Jordan, Trish King

2. Approve two (2) recommendations by sub-committee; and close-out complaint # 2016-DR06-01
Sponsors: Tehassi Hill, Councilman; Brandon Stevens, Councilman; Jennifer Webster, Councilwoman

EXCERPT FROM AUGUST 10, 2016: Motion by Trish King to defer the remaining agenda items to the August 24, 2016, regular Business Committee meeting…, seconded by Lisa Summers. Motion carried unanimously.
EXCERPT FROM JUNE 22, 2016: Motion by Jennifer Webster to defer the update regarding complaint # 2016-DR06-01 to the August 10, 2016, regular Business Committee meeting, seconded by Tehassi Hill. Motion carried unanimously.
EXCERPT FROM MAY 25, 2016: Motion by Lisa Summers to accept the update regarding complaint # 2016-DR06-01; and to defer item to the June 22, 2016, regular Business Committee meeting, seconded by David Jordan. Motion carried unanimously.
EXCERPT FROM MARCH 30, 2016: Motion by Tehassi Hill to accept Complaint # 2016-DR06-01, to acknowledge merit, and to assign Councilman Brandon Stevens, Councilman Tehassi Hill, and Councilwoman Jennifer Webster, seconded by Fawn Billie. Motion carried with one abstention.

Motion by Lisa Summers to approve the two (2) recommendations by the sub-committee; and close-out complaint # 2016-DR06-01, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present: Tina Danforth, David Jordan, Trish King

Councilman David Jordan returns at 4:57 p.m. on August 29, 2016

3. Approve investigation results and close-out concern # 2016-CC-09
Sponsor: Melinda J. Danforth, Tribal Vice-Chairwoman; Fawn Billie, Councilwoman

EXCERPT FROM AUGUST 10, 2016: Motion by Trish King to defer the remaining agenda items to the August 24, 2016, regular Business Committee meeting…, seconded by Lisa Summers. Motion carried unanimously.
EXCERPT FROM JUNE 22, 2016: Motion by Jennifer Webster to defer concern # 2016-CC-09 to Vice-Chairwoman Melinda J. Danforth and Councilwoman Fawn Billie, seconded by Fawn Billie. Motion carried unanimously.

Motion by Jennifer Webster to approve the investigation results; and close-out concern # 2016-CC-09, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present: Tina Danforth, Trish King

D R A F T

4. **Approve two (2) requests regarding complaint # 2016-DR07-01**
   Sponsors: Lisa Summers, Tribal Secretary; David Jordan, Councilman; Brandon Stevens, Councilman

   EXCERPT FROM AUGUST 10, 2016: Motion by Trish King to defer the remaining agenda items to the August 24, 2016, regular Business Committee meeting…, seconded by Lisa Summers. Motion carried unanimously.
   EXCERPT FROM JULY 27, 2016: Motion by Melinda J. Danforth to assign Secretary Lisa Summers, Councilman David Jordan, and Councilman Brandon Stevens to form a subcommittee to investigate the complaint, seconded by Fawn Billie. Motion carried unanimously.

Motion by Lisa Summers to accept the recusals of Councilman David Jordan and Councilman Brandon Stevens from the sub-committee assigned to investigate complaint # 2016-DR07-01; and to appoint Councilman Tehassi Hill and Councilwoman Jennifer Webster to the sub-committee assigned to investigate complaint # 2016-DR07-01, noting Secretary Lisa Summers is already assigned to the sub-committee, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present: Tina Danforth, Trish King

5. **Enter E-Poll results into the record approving (4) four requests regarding Family Court Judge job description and position**
   Sponsor: Lisa Summers, Tribal Secretary

   EXCERPT FROM AUGUST 10, 2016: Motion by Trish King to defer the remaining agenda items to the August 24, 2016, regular Business Committee meeting…, seconded by Lisa Summers. Motion carried unanimously.

Motion by Jennifer Webster to enter the E-Poll results into the record approving (4) four requests regarding Family Court Judge job description and position, seconded by David Jordan. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present: Tina Danforth, Trish King

6. **Approve limited waiver of sovereign immunity – First Data Merchant Services – contract # 2016-0564**
   Sponsor: Louise Cornelius, Gaming General Manager

   EXCERPT FROM AUGUST 10, 2016: Motion by Trish King to defer the remaining agenda items to the August 24, 2016, regular Business Committee meeting…, seconded by Lisa Summers. Motion carried unanimously.

Motion by Jennifer Webster to approve the limited waiver of sovereign immunity– First Data Merchant Services – contract # 2016-0564, seconded by David Jordan. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present: Tina Danforth, Trish King

D R A F T

7. **Approve request to support procedural exception to reallocate funds from CapEX to Technology Set Aside regarding Surveillance System Replacement project for FY '16 and FY '17**
   Chair: Mark A. Powless Sr., Gaming Commission
   Liaison: Brandon Stevens, Councilman

   EXCERPT FROM AUGUST 10, 2016: Motion by Trish King to defer the remaining agenda items to the August 24, 2016, regular Business Committee meeting…, seconded by Lisa Summers. Motion carried unanimously.

Motion by Lisa Summers to approve the request to support a procedural exception to reallocate funds from CapEX to Technology Set Aside regarding Surveillance System Replacement project for FY '16 and FY '17, seconded by Fawn Billie. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present: Tina Danforth, Trish King

8. **Approve request from Tribal Member for accountability to be provided regarding violation of Code of Ethics by Oneida Business Committee member at the July 27, 2016, regular Business Committee meeting**
   Sponsor: Tina Danforth, Tribal Chairwoman

   EXCERPT FROM AUGUST 10, 2016: Motion by Trish King to defer the remaining agenda items to the August 24, 2016, regular Business Committee meeting…, seconded by Lisa Summers. Motion carried unanimously.

Motion by Jennifer Webster to accept this item as information, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present: Tina Danforth, Trish King

9. **Review request from Tribal Member regarding depletion of Bureau of Indian Affairs – General Assistance Grant funds and determine appropriate next steps**
   Sponsor: Tina Danforth, Tribal Chairwoman

   EXCERPT FROM AUGUST 10, 2016: Motion by Trish King to defer the remaining agenda items to the August 24, 2016, regular Business Committee meeting…, seconded by Lisa Summers. Motion carried unanimously.

Motion by Jennifer Webster to accept the request as information; and to request the Governmental Services Division and Self-Governance Director to provide a report, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present: Tina Danforth, Trish King

Amendment to the main motion by Lisa Summers to defer this item to a Business Committee Officer's for continued monitoring and follow-up; and to request the initial report be brought back within thirty (30) days, seconded by Tehassi Hill. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present: Tina Danforth, Trish King

Councilman Brandon Stevens departs at 5:12 p.m.

D R A F T

10. **Accept update regarding Chief Financial Officer employment contract as information**
    Sponsor: Trish King, Tribal Treasurer

    EXCERPT FROM AUGUST 10, 2016: Motion by Trish King to defer the remaining agenda items to the August 24, 2016, regular Business Committee meeting…, seconded by Lisa Summers. Motion carried unanimously.

Motion by Jennifer Webster to accept the update regarding Chief Financial Officer employment contract as information, seconded by David Jordan. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Jennifer Webster
Not Present: Tina Danforth, Trish King, Brandon Stevens

D. NEW BUSINESS

1. **Approve limited waiver of sovereign immunity – BDO USA LLP. – contract # 2016-0279**
   (This item is scheduled at 9:00 a.m.)
   Sponsor: Patrick Pelky, Division Director/Environmental Health & Safety

Motion by Lisa Summers to approve the limited waiver of sovereign immunity – BDO USA LLP. – contract # 2016-0279, seconded by Fawn Billie. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Jennifer Webster
Not Present: Tina Danforth, Trish King, Brandon Stevens

XVII. ADJOURN

Motion by Lisa Summers to adjourn at 5:14 p.m. on August 29, 2016, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Jennifer Webster
Not Present: Tina Danforth, Trish King, Brandon Stevens

Minutes prepared by Heather Heuer, Information Management Specialist
Minutes approved as presented/corrected on _____.

_____
Lisa Summers, Secretary
ONEIDA BUSINESS COMMITTEE

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 09 / 14 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Resolutions

☐ Accept as Information only

☒ Action - please describe:

Enter E-Poll results into the records for two (2) approved requests regarding the adoption of BC resolution # 08-17-16-A Oneida Nation Objecting to the Construction of the Dakota Access Pipeline and Support of Standing Rock Sioux Tribe

3. Supporting Materials

☐ Report ☒ Resolution ☐ Contract

☒ Other:

1. Emails with E-Poll results and request
2. Agenda Request for E-Poll
3.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Lisa Summers, Tribal Secretary

Primary Requestor/Submitter: Submitted by: Heather Heuer, Info. Mgmt. Specialist/BC Support Office
Your Name, Title / Dept. or Tribal Member

Additional Requestor: Brandon Stevens, Councilman
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

BACKGROUND
On, Tuesday, August 16, 2016, at 5:01 p.m., the following E-Poll was conducted:

SUMMARY:
This is a request for support of the BC resolution: Oneida Nation Objecting to the Construction of the Dakota Access Pipeline and Support of Standing Rock Sioux Tribe. The resolution is in Opposition of the Dakota Access Pipeline (DAPL), and supporting the Standing Rock Sioux Tribe. The construction of the pipeline jeopardizes many sacred places. Federal law requires meaningful consultation with the Tribe on these matters, that has not happened here. The Standing Rock Sioux Tribe has been actively opposing the permitting and construction of the Dakota Access Pipeline since the Tribe first learned of the proposal in 2014 and the pipeline's proposed construction. The Standing Rock Sioux Reservation is home to Dakota and Lakota people of the Standing Rock Sioux Tribe and covers parts of North Dakota and South Dakota. The U.S. Army Corps of Engineers granted authorization to the Dakota Access Pipeline as part of the construction of a 1,100 mile pipeline that is proposed to carry over a half-million barrels of Bakken crude oil to Illinois and across four states. The pipeline would cross the Tribe's traditional and ancestral lands, and is less than one mile from the reservation border.
This is an E-poll request because it would support a pending injunction filed by Standing Rock Sioux Tribe.

REQUESTED ACTIONS:
1. Adopt the BC resolution titled Oneida Nation Objecting to the Construction of the Dakota Access Pipeline and Support of Standing Rock Sioux Tribe.

2. Direct Intergovernmental Affairs & Communications to draft and publish a press release.

DEADLINE FOR RESPONSE:
Responses are due no later than 12:00 (NOON) on Wednesday, August 17, 2016.

As of the deadline on, Wednesday, August 17, 2016, at 12:00 p.m., the following are the E-Poll results:

Support: Melinda J. Danforth, Trish King, Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster

REQUESTED ACTION
Enter E-Poll results into the records for two (2) approved requests regarding the adoption of BC resolution # 08-17-16-A Oneida Nation Objecting to the Construction of the Dakota Access Pipeline and Support of Standing Rock Sioux Tribe

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Heather M. Heuer

From: TribalSecretary
Sent: Wednesday, August 17, 2016 12:02 PM
To: TribalSecretary; Brandon L. Yellowbird-Stevens; Cristina S. Danforth; David P. Jordan; Fawn J. Billie; Jennifer A. Webster; Lisa M. Summers; Melinda J. Danforth; Patricia M. King; Ronald W. Hill
Cc: Brian A. Doxtator; Cathy L. Bachhuber; Danelle A. Wilson; Dawn M. Moon-Kopetsky; Jessica L. Wallenfang; Leyne C. Orosco; Lisa A. Liggins; Lora L. Skenandore; Rhiannon R. Metoxen; Nathaniel S. King; Jo A. House
Subject: E-POLL RESULTS: Adopt BC resolution titled Oneida Nation Objecting to the Construction of the Dakota Access Pipeline and Support of Standing Rock Sioux Tribe.
Attachments: Epoll - Adopt resolution titled Oneida Nation Objecting Construction of ....pdf

E-Poll RESULTS

The E-Poll request to adopt BC resolution # 08-17-16-A Oneida Nation Objecting to the Construction of the Dakota Access Pipeline and Support of Standing Rock Sioux Tribe;
and to direct the Intergovernmental Affairs & Communications Department to draft and publish a corresponding press release, has been approved. Below are the results:

Support: Melinda J. Danforth, Trish King, Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster

Heather Heuer
Information Management Specialist
Business Committee Support Office (BCSO)

ONEIDA

office 920.869.4421
cell 920.471.5002
fax 920.869.4040

From: TribalSecretary
Sent: Tuesday, August 16, 2016 5:01 PM
To: Brandon L. Yellowbird-Stevens <BSTEVENS@oneidanation.org>; Cristina S. Danforth <tdanfort@oneidanation.org>; David P. Jordan <djordan1@oneidanation.org>; Fawn J. Billie <fbillie@oneidanation.org>; Jennifer A. Webster <JWEBSTE1@oneidanation.org>; Lisa M. Summers <LSUMMER2@oneidanation.org>; Melinda J. Danforth <MDANFORJ@ONEIDANATION.org>; Patricia M. King <TKING@ONEIDANATION.org>; Ronald W. Hill <RHILL7@oneidanation.org>
Cc: Brian A. Doxtator <BDOXTAT2@oneidanation.org>; Cathy L. Bachhuber <CBACHHUB@oneidanation.org>; Danelle A. Wilson <DWILSON1@ONEIDANATION.org>; Dawn M. Moon-Kopetsky <dmoonkop@oneidanation.org>; Jessica L. Wallenfang <JWALLENF@oneidanation.org>; Leyne C. Orosco <lorosco@oneidanation.org>; Lisa A. Liggins <lliggins@oneidanation.org>; Lora L. Skenandore <LSKENAN3@oneidanation.org>; Rhiannon R. Metoxen <rmetoxe2@oneidanation.org>
Subject: E-POLL REQUEST: Adopt BC resolution titled Oneida Nation Objecting to the Construction of the Dakota Access Pipeline and Support of Standing Rock Sioux Tribe.
Importance: High

E-POLL REQUEST

Summary:
This is a request for support of the BC resolution: Oneida Nation Objecting to the Construction of the Dakota Access Pipeline and Support of Standing Rock Sioux Tribe. The resolution is in Opposition of the Dakota Access Pipeline (DAPL), and supporting the Standing Rock Sioux Tribe. The construction of the pipeline jeopardizes many sacred places. Federal law requires meaningful consultation with the Tribe on these matters, that has not happened here. The Standing Rock Sioux Tribe has been actively opposing the permitting and construction of the Dakota Access Pipeline since the Tribe first learned of the proposal in 2014 and the pipeline's proposed construction. The Standing Rock Sioux Reservation is home to Dakota and Lakota people of the Standing Rock Sioux Tribe and covers parts of North Dakota and South Dakota. The U.S. Army Corps of Engineers granted authorization to the Dakota Access Pipeline as part of the construction of a 1,100 mile pipeline that is proposed to carry over a half-million barrels of Bakken crude oil to Illinois and across four states. The pipeline would cross the Tribe's traditional and ancestral lands, and is less than one mile from the reservation border.

This is an E-poll request because it would support a pending injunction filed by Standing Rock Sioux Tribe.

Requested Actions:
1. Adopt the BC resolution titled Oneida Nation Objecting to the Construction of the Dakota Access Pipeline and Support of Standing Rock Sioux Tribe.
2. Direct Intergovernmental Affairs & Communications to draft and publish a press release.

Deadline for response:
Responses are due no later than 12:00 (NOON) on Wednesday, August 17, 2016.

Voting:
1. Use voting button above, if available; OR
2. Reply with "support" or "oppose"

Heather Heuer
Information Management Specialist
Business Committee Support Office (BCSO)

ONEIDA

office 920.869.4421
cell 920.471.5002
fax 920.869.4040

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 8 / 16 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Resolutions

☐ Accept as Information only

☒ Action - please describe:

Adopt the BC resolution: *Oneida Nation Objecting to the Construction of the Dakota Access Pipeline and Support of Standing Rock Sioux Tribe*

3. Supporting Materials

☐ Report ☒ Resolution ☐ Contract

☐ Other:

1. 3.

2. 4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Brandon Stevens, Council Member

Primary Requestor/Submitter:

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

This is a request for support of the BC resolution: Oneida Nation Objecting to the Construction of the Dakota Access Pipeline and Support of Standing Rock Sioux Tribe. The resolution is in Opposition of the Dakota Access Pipeline (DAPL), and supporting the Standing Rock Sioux Tribe. The construction of the pipeline jeopardizes many sacred places. Federal law requires meaningful consultation with the Tribe on these matters, that has not happened here. The Standing Rock Sioux Tribe has been actively opposing the permitting and construction of the Dakota Access Pipeline since the Tribe first learned of the proposal in 2014 and the pipeline's proposed construction. The Standing Rock Sioux Reservation is home to Dakota and Lakota people of the Standing Rock Sioux Tribe and covers parts of North Dakota and South Dakota. The U.S Army Corps of Engineers granted authorization to the Dakota Access Pipeline as part of the construction of a 1,100 mile pipeline that is proposed to carry over a half-million barrels of Bakken crude oil to Illinois and across four states. The pipeline would cross the Tribe's traditional and ancestral lands, and is less than one mile from the reservation border.

The Oneida Nation has a Vision of strong families built on Tsi?ni yukwalihot^ and a strong economy. The Mission of the Oneida Nation is to strengthen and protect our people, reclaim our land and enhance the environment by exercising our sovereignty. This resolution supports our mission and vision as it does the Standing Rock Sioux Tribe for the same mission to protect Mother Earth. This resolution will confirm that the Oneida Nation supports the Standing Rock Sioux Tribe and stands strong in opposition to the DAPL.

Action:
Adopt the BC resolution: Oneida Nation Objecting to the Construction of the Dakota Access Pipeline and Support of Standing Rock Sioux Tribe.

Direct IGAC to draft and publish a press release.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Nation

Post Office Box 365

Phone: (920)869-2214 Oneida, WI 54155

BC Resolution # __-__-__-_
Oneida Nation Objecting to the Construction of the Dakota Access Pipeline and Support of Standing Rock Sioux Tribe

WHEREAS, the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and

WHEREAS, the Oneida General Tribal Council is the governing body of the Oneida Nation; and

WHEREAS, the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and

WHEREAS, it is the culture and essential nature of the Oneida Nation to protect Mother Earth made up of the waters, air, earth and all of the fish, birds, animals and plants on it; and

WHEREAS, the Oneida Nation recognizes the conflict this responsibility to Mother Earth and the world we live in today causes in providing resources in this modern world; and

WHEREAS, the Oneida Nation recognizes that transportation of resources across the United States poses difficulties in regards to safely obtaining the resources and the dangers that occur moving the resources; and

WHEREAS, the Oneida Nation believes that the reports of the safety of pipeline transportation over rail or truck transportation is greatly exaggerated as it is not possible to replace sacred sites or lost medicines when oils spills occur and that there is no dollar value that can be placed on these losses when they occur, *see Furchtgott-Roth, D. (June 2013) Pipelines are Safest for Transportation of Oil and Gas, Manhattan Institute, Issue Brief No. 23.*; and

WHEREAS, the Oneida Nation believes that streams, rivers, and lakes not only serve the local environment it also provides drinking water for the surrounding and downstream communities that must be kept in mind in all decisions affecting those waters; and

WHEREAS, the Oneida Nation, having reviewed the materials related to the Dakota Access Pipeline, also known as the Bakkan Pipeline, believes that the federal government, particularly the U.S. Army Corps of Engineers, has failed in its responsibilities to the Standing Rock Sioux Tribe and community by failing to clearly identify the impact of the proposed pipeline, to clearly and publicly engage in government-to-government consultations with the Tribe, and by failing to address the concerns raised by the Standing Rock Sioux Tribe, *see Native Communities Stand Up to Proposed Oil Pipeline: 'This is Keystone 3'; at thinkprogress.org, Sioux Tribe Fights $3.8B Pipeline Through Ancestral Lands at law360.com, and Dakota Access Pipeline Standoff: Mni Wiconi, Water is Life at indiancountrytodaymedianetwork.com*; and

WHEREAS, the needs of Tribes and tribal communities are equally as important as surrounding communities and have been disregarded when identifying the pipeline route when the route was changed to avoid potential environmental concerns regarding water resources to the

city of Bismark while not giving the same thought and concerns to the Standing Rock Sioux Tribe and community; and

WHEREAS, the Oneida Nation believes that the government-to-government relations and consultations are meant to be meaningful and result in protections of the self-governance of Tribes and the trust responsibilities the United States holds today to governments in which it has treaty relations with, *see U.S. Army Corps of Engineers Tribal Consultation Policy and Related Documents (2013)*; and

WHEREAS, based on the review of the Oneida Nation of the proposed pipeline and the activities surrounding approvals of permits and applications, the Oneida Nation believes that neither the requirements of government-to-government consultation nor the spirit of governments working together inherent in those consultation processes has been met; and

NOW THEREFORE BE IT RESOLVED, the Oneida Business Committee does hereby support the Standing Rock Sioux Tribe in opposing the issuance of permits, construction and the location of the Dakota Access Pipeline.

NOW THEREFORE BE IT FURTHER RESOLVED, that the Oneida Business Committee does hereby urge the Secretary of the Interior, Sally Jewell and the Assistant Secretary, Indian Affairs, Lawrence Roberts, to take any and all steps necessary to protect the environment and water resources of the Standing Rock Sioux Tribe and community.

NOW THEREFORE BE IT FINALLY RESOLVED, that the Oneida Business Committee does hereby request Commanding General and Chief of Engineers, Lieutenant General Todd T. Semonite to review this series of actions and direct that issuance of permits and any construction be halted until such time as the government-to-government consultation process can be fully implemented not only as to the processes but the inherent spirit of recognizing the sovereignty of the Standing Rock Sioux Tribe.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 09 / 14 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: General Tribal Council

☐ Accept as Information only

☒ Action - please describe:

Adopt Rules of Decorum pcqmjsrgm l and Logistic Changes for GTC Meetings

3. Supporting Materials

☐ Report ☒ Resolution ☐ Contract

☒ Other:

1. Memo dated 9/6/16 from Tribal Secretary
2. Memo dated 10/25/15 from OBC to GTC
3.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Lisa Summers, Tribal Secretary

Primary Requestor/Submitter: Lisa Liggins, Executive Assistant II
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Nation
Oneida Business Committee
Secretary's Office

Internal Memorandum

To: Oneida Business Committee

From: Lisa Summers, Secretary

Date: September 6, 2016

Re: Request to Adopt Rules of Decorum ú Logistic Changes for GTC Meetings

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This memorandum serves as a request for the Oneida Business Committee (OBC) to invoke the emergency action[1] to adopt Rules of Decorum and to support logistical changes for the next General Tribal Council (GTC) meeting. The intent of this request is to put short-term stop gap measures in place while we work to implement long-term solutions.

Background

At the January 4, 2016, GTC meeting, the OBC presented a request to adopt rules of decorum and put a Sergeant-at-Arms in place, having the authority to make determinations on necessary actions needed to maintain order within the designated meeting area. At the adoption of the agenda, this item was deleted.

A copy of the request is attached; this provides reason(s) behind it. Additionally, as discussed for almost two (2) years now, action is needed in order to ensure the safety of participants, including staff. During the September 1, 2016, our gravest concern about public safety being breached became a reality. An altercation took place involving several individuals. According to the briefing information received by the OBC, at least two (2) by-standers were injured and required medical attention.

Additionally, I am requesting support on the following logistical changes to the designated meeting area:

1. Move the registration/check-out into the meeting room(s) – as part of this change, the overflow room would be opened in conjunction with the start of registration.

2. Eliminate the designated smoking area

3. Request the Radisson to stop serving ½ hour after the posted meeting start time. (e.g. 6:00 start, 6:30 close, etc.)

---

[1] Legislative Procedures Act, excerpt: 16.9-5. Emergency Law. The Oneida Business Committee may temporarily enact an emergency law where legislation is necessary for the immediate preservation of the public health, safety, or general welfare of the reservation population and the enactment or amendment of legislation is required sooner than would be possible under this law.

I am asking the proposed changed be supported so that the staff who completes logistics can begin processing the identified changes for the upcoming budget meeting on Monday, September 19, 2016.

Requested Action:

1. Motion to adopt the rules of decorum resolution, including the appointment of a Sergeant-at-Arms from Security for each GTC meeting under the emergency provision of the Legislative Procedures Act (LPA) noting public safety as the reason;

2. Motion to support the requested logistical changes in the designated GTC meeting area, including moving the registration tables inside the meeting space, eliminating the smoking area and stopping Radisson food service ½ hour after the published meeting start time.

Attachments:

Statement of Effect Re: Resolution titled Adoption of Rules of Decorum for GTC meetings

Resolution titled Adoption of Rules of Decorum for GTC meetings

Memo to GTC Re: Rules of Decorum Sergeant-at-Arms dated November 25, 2015

Oneida Nation
Oneida Business Committee
Legislative Operating Committee
PO Box 365 • Oneida, WI 54155-0365
Oneida-nsn.gov

Statement of Effect

Resolution: Adoption of Rules of Decorum for General Tribal Council Meetings

Summary

This resolution establishes Rules of Decorum which are required to be followed by all persons attending General Tribal Council (GTC) meetings. Any person who violates the Rules of Decorum may be prohibited from attending a GTC meeting, or removed from a GTC meeting and not allowed to return for the rest of the meeting.

The resolution also authorizes the Oneida Business Committee (OBC) to appoint a Sergeant-at-Arms for each GTC meeting. The Sergeant-at-Arms would be responsible for enforcing the Rules of Decorum, as well as for overseeing the Security Department during the GTC meeting. The Sergeant-at-Arms (or designee) is authorized to remove persons from a GTC meeting upon discovering a violation of the Rules of Decorum, or when directed to do so by the Chairperson of the GTC meeting.

Finally, this resolution is required to be presented to GTC for ratification, by no later than the July, 2017 Semi-Annual GTC meeting.

Submitted by: Tani Thurner, Staff Attorney

Analysis from Legislative Reference Office

Over the past several years, attendance at GTC meetings has grown substantially, but little has changed as far as how meetings are conducted. In recent months, members of the Nation have brought various concerns to the office of the Nation's Secretary regarding the actions and behavior of individuals attending GTC meetings. The OBC is also aware of a number of incidents that have occurred at recent GTC meetings. In particular, over the past two years, there have been several instances where the Chairperson has had to warn attendees that they would be removed from the meeting if they continued to be disruptive; and several instances where disruptive behavior required intervention by security staff.

This resolution has been proposed for adoption by the OBC in order to address concerns about public safety, and to limit disruptiveness. The resolution establishes the following Rules of Decorum which would apply to all persons attending GTC meetings.

1. GTC meeting attendees shall treat each other with respect.
2. GTC meeting attendees shall not:
    - (a) Use profanity.
    - (b) Interrupt others.
    - (c) Heckle or threaten others.
    - (d) Disrespect property.
    - (e) Exhibit behavior that disrupts the meeting or that endangers the safety of other attendees.
    - (f) Be under the influence of alcohol or illegal drugs.
    - (g) Have a weapon on their person in violation of any applicable law.
    - (h) Take action that violates any law of the Nation.

In addition, the resolution:

- Establishes how the Rules of Decorum will be enforced – persons who violate the Rules of Decorum may be prohibited from attending a GTC meeting, or removed from a GTC meeting and not allowed to return for the rest of the meeting.
- Authorizes the OBC to appoint a Sergeant-at-Arms for each GTC meeting; who would be responsible for enforcing the Rules of Decorum and for overseeing the Security Department during the GTC meeting.
- Authorizes the Sergeant-at-Arms (or designee) to remove persons from a GTC meeting upon discovering a violation of the Rules of Decorum, or when directed to do so by the Chairperson of the GTC meeting.
- Must be ratified by GTC; the OBC must present this resolution for ratification no later than the July 2017 Semi-Annual GTC meeting.

Possession of Weapons

Among other things, this resolution prohibits GTC meeting attendees from having a weapon on their person in violation of any applicable law. On October 26, 2011, the OBC adopted a resolution prohibiting weapons on Tribal public property and at Tribally-sponsored events. Under that resolution, the only persons who are currently authorized to possess a weapon at a GTC meeting are individuals engaged in performing employment duties requiring them to carry a weapon. There would be no change to the existing restrictions if this current resolution is adopted.

Other Laws/Policies Governing GTC Meetings

There are currently two Oneida policies which set out specific requirements related to GTC meetings – the GTC Meeting Stipend Payment Policy, and the GTC Ten Day Notice Policy. However, neither these policies, nor any other Oneida laws or policies, address the conduct of persons at GTC meetings, or security at GTC meetings.

The Legislative Operating Committee is currently processing a proposal for a GTC Meetings Law, which would set out various requirements relating to GTC meetings. The current draft law includes requirements which are similar to these Rules of Decorum, but since that law has not yet been adopted, this resolution is not affected.

OBC Adoption on Behalf of GTC

The OBC would be adopting this resolution on behalf of GTC, but would be presenting it for ratification by GTC no later than the July 2017 Semi-Annual GTC meeting.

The Oneida Constitution, Art. IV, Sec. 1 sets out specific authorities for GTC, including the authority to "adopt resolutions […] <u>regulating the procedure of [GTC] itself</u> […]".

Although the authorities in Art. IV of the Constitution have been delegated to the OBC to carry out the day-to-day governmental functions of the Nation; there is potential inconsistency between 1) this resolution, which would be adopted by the OBC; and 2) the Constitution, which only specifically delegates authority to General Tribal Council to adopt resolutions regulating the procedure of GTC itself.

However, once this resolution is ratified by GTC, there would no longer be any inconsistency, because ratification would reflect GTC adoption of the resolution.

Conclusion

The only potential inconsistency between this law and another Oneida law will be resolved by GTC ratification of this resolution. Otherwise, this resolution does not conflict with any of the Nation's laws.

A good mind. A good heart. A strong fire.

ONEIDA

Oneida Nation

Post Office Box 365

Phone: (920)869-2214 Oneida, WI 54155

BC Resolution # __-__-__-_
Adoption of Rules of Decorum for General Tribal Council Meetings

WHEREAS, the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and

WHEREAS, the Oneida General Tribal Council is the governing body of the Oneida Nation; and

WHEREAS, the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and

WHEREAS, in recent years, attendance at General Tribal Council (GTC) meetings has increased considerably, making it more of a challenge to conduct an orderly and efficient meeting; and

WHEREAS, individual members of the Oneida Nation have brought concerns to the Oneida Nation Secretary's Office about disruptive, disrespectful, and/or potentially dangerous behavior and actions of other attendees; and

WHEREAS, over the past two (2) years, there have been numerous situations where it was necessary for the Chairperson to warn meeting attendees that continued disruptive behavior would result in their removal from the meeting, and

WHEREAS, over the past two (2) years, there have been numerous situations where it became necessary for Oneida Police Department personnel and/or security staff to intervene when there was disruptive behavior among attendees; and

WHEREAS, it is necessary to establish basic expectations of behavior for all attendees, and protocol for addressing inappropriate behavior; in order to protect the safety and welfare of the membership, and to ensure that GTC meetings are conducted in an orderly manner; and

NOW THEREFORE BE IT RESOLVED, on behalf of General Tribal Council, the Oneida Business Committee hereby adopts the following Rules of Decorum, which shall be adhered to by all persons in attendance at any GTC meeting:

1. **GTC meeting attendees shall treat each other with respect.**
2. **GTC meeting attendees shall not:**
   a) **Use profanity.**
   b) **Interrupt others.**
   c) **Heckle or threaten others.**
   d) **Disrespect property.**
   e) **Exhibit behavior that disrupts the meeting or that endangers the safety of other attendees.**
   f) **Be under the influence of alcohol or illegal drugs.**
   g) **Have a weapon on their person in violation of any applicable law.**
   h) **Take action that violates any law of the Nation.**

BE IT FURTHER RESOLVED, that for each GTC meeting, the Oneida Business Committee shall appoint the appropriate Internal Security Department staff member to serve as Sergeant-at-Arms for that meeting.

BE IT FURTHER RESOLVED, that the Sergeant-at-Arms shall be responsible for overseeing the Security Department during the meeting, and for enforcing the Rules of Decorum.

BE IT FURTHER RESOLVED, that any GTC meeting attendee who violates the Rules of Decorum may be prohibited from attending a GTC meeting, or may be removed from a GTC meeting by the Sergeant-at-Arms or designee, upon discovery of the violation or at the direction of the Chairperson of the meeting.

BE IT FURTHER RESOLVED, that any individual removed from a GTC meeting shall not be allowed to return for the duration of the meeting.

BE IT FINALLY RESOLVED, that the Oneida Business Committee shall present this resolution to General Tribal Council for ratification by no later than the July 2017 Semi-Annual GTC meeting.

Oneidas bringing several hundred bags of corn to Washington's starving army at Valley Forge, after the colonists had consistently refused to aid them.

Oneida Tribe of Indians of Wisconsin
BUSINESS COMMITTEE

P.O. Box 365 • Oneida, WI 54155
Telephone: 920-869-4364 • Fax: 920-869-4040

UGWA DEMOLUM YATEHE
Because of the help of this Oneida Chief in cementing a friendship between the six nations and the colony of Pennsylvania, a new nation, the United States was made possible.

Memorandum

To: General Tribal Council

From: Oneida Business Committee

Date: November 25, 2015

Re: Rules of Decorum; Appoint Sergeant-at-Arms and Exiting

The purpose of this memorandum is to provide you with information regarding the agenda item entitled "Rules of Decorum and Appoint Sergeant-at-Arms".

Background

Since taking office just over a year ago, the Oneida Business Committee (OBC) has taken the time to review logistical concerns after each General Tribal Council (GTC) meeting. In our work session known as "GTC debrief" meetings; we worked to obtain feedback and corrective solutions to concerns raised by our staff, Security, Enrollment and Emergency Management staff, as well as Election Board members.

This past year we have reviewed concerns during each of these debrief meetings which include, but are not limited to:

- Alcohol / illegal substance use during GTC meetings,
- Crowd management / flow,
- Pushing and shoving during exiting,
- Designated smoking area,

- Decorum in the main and overflow rooms, and most importantly
- General safety and welfare of all tribal members

We understand there may be some concerns which arise at every meeting such as room temperature and we will address these types of issues as they come up; however, the OBC has taken the time to map out ways to address the main issues. In doing so, we are seeking your support as we implement the provided solutions.

Requested action

1. Keeping in line with the Oneida principle of Kalihwi·yó[1], we are looking to General Tribal Council to adopt the following rules of decorum:

- **General Tribal Council meeting attendees are expected to treat each other with respect. In addition, General Tribal Council meeting attendees shall not:**

  (1) Use profanity, interrupt others, heckle or threaten people, disrespect property or exhibit behavior that disrupts the meeting or endangers the safety of other attendees.

  (2) Be under the influence of alcohol or illegal drugs.

  (3) Have a weapon on their person in violation of any applicable law.

  (4) Take action that violates Tribal law.

2. In addition to the identified "Rules of Decorum," we have presented here, we are also seeking General Tribal Council support to appointment of a Sergeant-at-Arms for each meeting. The scope of the Sergeant-at-Arms duty will be:

- **To oversee the Security Department during General Tribal Council meetings.**
- **To enforce the Rules of Decorum.**

  (1) General Tribal Council meeting attendee who violates the Rules of Decorum may be prohibited from attending a General Tribal Council meeting or may be removed from a General Tribal Council meeting by the Sergeant-at-Arms, or designee, upon discovery of a violation or at the direction of the Chairperson of the meeting.

  (2) An individual removed from a General Tribal Council meeting shall not be allowed to return for the duration of the meeting.

1 The use of the good words about ourselves, our Nation, and our future.

- **The Sergeant-at-Arms shall be the appropriate Internal Security Department staff member assigned to work the GTC meeting**

3. Lastly, the OBC is asking GTC meeting participants to honor the exiting flow identified on page iii of this packet. This cooperative effort will assist security and the workers at the checkout tables.

- **We ask GTC participants to be patient during the exiting procedures and be careful not to push or shove other participants to avoid injuries and conflict.**

- **In the main room (3 Clans), we ask you exit through the door(s) according to the respective Sections (1-6) flow of arrows, out each door identified.**

- **For those seated in the overflow room (Iroquois South), we ask you exit according to the instructions provided by the lead staff person in this room.**

Suggested GTC Motion(s)

1) Motion to adopt the Rules of Decorum as presented,

2) Motion to appoint the appropriate Internal Security Department staff member as Sergeant-at-Arms, and

3) Motion to honor the exiting flow identified in the packet on page iii.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 09 / 14 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Appointments

☐ Accept as Information only

☒ Action - please describe:

Enter E-Poll results into the record for the approved request to support the nomination of Debra Danforth to the National Institutes of Health's Tribal Consultation Advisory Committee

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☒ Other:

1. Emails with E-Poll results and request
2. Agenda Request for E-Poll
3.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Lisa Summers, Tribal Secretary

Primary Requestor/Submitter: Submitted by: Heather Heuer, Info. Mgmt. Specialist/BC Support Office
Your Name, Title / Dept. or Tribal Member

Additional Requestor: Melinda J. Danforth, Tribal Vice-Chairwoman
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

BACKGROUND
On, Tuesday, August 23, 2016, at 2:07 p.m., the following E-Poll was conducted:

SUMMARY:
Vice-Chairwoman, Melinda J. Danforth, respectfully requests the Oneida Business Committee's support in the nomination of Debra Danforth to the National Institutes of Health's Tribal Consultation Advisory Committee. At this time, Vice-Chairwoman Danforth is the alternate to the Bemidji area delegate and has expressed that it would be advantageous for the Oneida Nation to be represented on this advisory committee as a full-time representative. The deadline to submit completed nomination materials is Friday, August 26, 2016. Thus, an E-Poll is being requested.

REQUESTED ACTION:
Approve request to support the nomination of Debra Danforth to the National Institutes of Health's Tribal Consultation Advisory Committee.

DEADLINE FOR RESPONSE:
Responses are due no later than 4:30 p.m. on Wednesday, August 24, 2016.

As of the deadline on, Wednesday August 24, 2016, at 4:30 p.m., the following are the E-Poll results:

Support: Melinda J. Danforth, Fawn Billie, Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Lisa Summers, Jennifer Webster

REQUESTED ACTION
Enter E-Poll results into the record for the approved request to support the nomination of Debra Danforth to the National Institutes of Health's Tribal Consultation Advisory Committee

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Heather M. Heuer

From: TribalSecretary
Sent: Wednesday, August 24, 2016 5:02 PM
To: Brandon L. Yellowbird-Stevens; Cristina S. Danforth; David P. Jordan; Fawn J. Billie; Jennifer A. Webster; Lisa M. Summers; Melinda J. Danforth; Patricia M. King; Ronald W. Hill
Cc: TribalSecretary; BC_Agenda_Requests; Brian A. Doxtator; Cathy L. Bachhuber; Danelle A. Wilson; Dawn M. Moon-Kopetsky; Jessica L. Wallenfang; Leyne C. Orosco; Lisa A. Liggins; Lora L. Skenandore; Rhiannon R. Metoxen
Subject: E-POLL RESULTS: Nomination of Debra Danforth (NIH-TCAC)
Attachments: 08-23-16 epoll request NIH nomination of D Danforth (002).pdf

Importance: High

Categories: Next Meeting

E-POLL RESULTS

The E-Poll request to support the nomination of Debra Danforth to the National Institutes of Health's Tribal Advisory Consultation Advisory Committee **is approved**. Below are the results:

Support: Melinda J. Danforth, Fawn Billie, Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Lisa Summers, Jennifer Webster

Heather Heuer
Information Management Specialist
Business Committee Support Office (BCSO)

office 920.869.4421
cell 920.471.5002
fax 920.869.4040

From: TribalSecretary
Sent: Tuesday, August 23, 2016 2:07 PM
To: Brandon L. Yellowbird-Stevens <BSTEVENS@oneidanation.org>; Cristina S. Danforth <tdanfort@oneidanation.org>; David P. Jordan <djordan1@oneidanation.org>; Fawn J. Billie <fbillie@oneidanation.org>; Jennifer A. Webster <JWEBSTE1@oneidanation.org>; Lisa M. Summers <LSUMMER2@oneidanation.org>; Melinda J. Danforth <MDANFORJ@ONEIDANATION.org>; Patricia M. King <TKING@ONEIDANATION.org>; Ronald W. Hill <RHILL7@oneidanation.org>
Cc: Brian A. Doxtator <BDOXTAT2@oneidanation.org>; Cathy L. Bachhuber <CBACHHUB@oneidanation.org>; Danelle A. Wilson <DWILSON1@ONEIDANATION.org>; Dawn M. Moon-Kopetsky <dmoonkop@oneidanation.org>; Jessica L. Wallenfang <JWALLENF@oneidanation.org>; Leyne C. Orosco <lorosco@oneidanation.org>; Lisa A. Liggins <lliggins@oneidanation.org>; Lora L. Skenandore <LSKENAN3@oneidanation.org>; Rhiannon R. Metoxen <rmetoxe2@oneidanation.org>

Subject: E-POLL REQUEST: Nomination of Debra Danforth (NIH-TCAC)
Importance: High

E-POLL REQUEST

Summary:
Vice-Chairwoman, Melinda J. Danforth, respectfully requests the Oneida Business Committee's support in the nomination of Debra Danforth to the National Institutes of Health's Tribal Advisory Consultation Advisory Committee. At this time, Vice-Chairwoman Danforth is the alternate to the Bemidji area delegate and has expressed that it would be advantageous for the Oneida Nation to be represented on this advisory committee as a full-time representative. The deadline to submit completed nomination materials is Friday, August 26, 2016. Thus, an E-Poll is being requested.

Requested Action:
Approve request to support the nomination of Debra Danforth to the National Institutes of Health's Tribal Advisory Consultation Advisory Committee.

Deadline for response:
Responses are due no later than **4:30 p.m. on Wednesday, August 24, 2016.**

Voting:
1. Use the voting button above, if available; OR
2. Reply with "support" or "oppose"

Heather Heuer
Information Management Specialist
Business Committee Support Office (BCSO)

ONEIDA

office 920.869.4421
cell 920.471.5002
fax 920.869.4040

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 08 / 23 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Appointments

☐ Accept as Information only

☒ Action - please describe:

Requesting the Oneida Business Committee to approve nominating Debra Danforth to the National Institutes's of Health Tribal Consultation Advisory Committee.

Deadline: August 26, 2016

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☒ Other:

1. NIH Call for Nominations Letter
2.
3.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Melinda J. Danforth, Tribal Vice Chairwoman

Primary Requestor/Submitter: _____
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

I am respectfully requesting the Oneida Business Committee's support to the nominate Debra Danforth to the National Institutes's of Health Tribal Consultation Advisory Committee.

Deadline to submit nominations is August 26, 2016.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

DEPARTMENT OF HEALTH & HUMAN SERVICES

Public Health Service

National Institutes of Health
Bethesda, Maryland 20892

July 20, 2016

Dear Tribal Leader:

The *National Institutes of Health's (NIH) Tribal Consultation Advisory Committee (TCAC)* currently has vacancies for membership. I would like to solicit your recommendation for nominations to serve on this committee for the areas that have an open seat.

The NIH TCAC was established in 2015 to provide a venue wherein tribal representatives and NIH staff can exchange information about NIH research policies and program priorities. As an advisory committee, the NIH TCAC provides recommendations on the development of relevant NIH policies, programs, and priorities. The NIH TCAC's tribal representation is comprised of seventeen positions: one delegate (and one alternate) from each of the twelve Indian Health Service (IHS) areas and one delegate (and one alternate) for five National At-Large Member positions.

We will be concluding the first year of staggered terms for our membership and have several vacancies to fill. Those selected will serve a two-year term. These vacancies open for nomination include a primary delegate and an alternate from each of the following areas:

1. Albuquerque
2. Billings
3. California
4. Navajo
5. Oklahoma
6. Phoenix
7. National At-Large Member (3 seats)

The NIH will support the travel of these representatives and their technical advisors to attend two in-person meetings a year. Each area representative must be an elected official or a tribal employee, who is designated to act on behalf of a tribal leader and is qualified to represent the views of the Indian Tribes in the area for which he/she is being nominated. Each national at-large representative must be an elected official or designated representative who is qualified to represent the views of tribes from a national collective perspective (for example, views of groups such as the National Congress of American Indians, National Indian Health Board, Tribal Self-Governance Advisory Committee, Direct Service Tribes Advisory Committee, National Indian Child Welfare Association, National Indian Head Start Directors Association or National Tribal Environmental Council).

Please submit nomination letters on tribal letterhead signed by tribal leaders, a resume/CV, a cover letter from the nominee, and contact information for the nominee and nominating tribal leader. Nomination packages should be submitted no later than August 26, 2016, to:

Robin Kawazoe
Deputy Director
Division of Program Coordination, Planning, and Strategic Initiatives
Office of the Director, NIH
1 Center Drive, Building 1, Room 260
Bethesda, Maryland 20892
Email: NIHTribalCommittee@od.nih.gov

Nominations will be considered for selection in the priority order listed below:

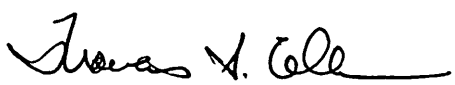
1. Tribal President/Chairperson/Governor
2. Tribal Vice-President/Vice-Chairperson/Lt. Governor
3. Elected or Appointed Tribal Official
4. Designated Tribal Official

In the event there is more than one nomination for a specific area, letters of support from regional tribal organizations will be taken into consideration when selecting the primary and alternate delegates.

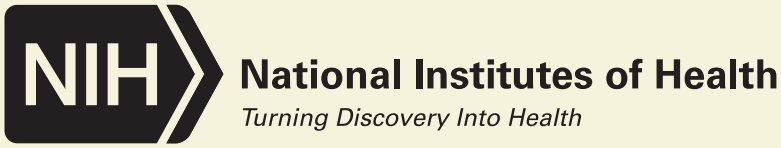
We plan to notify members in September 2016 with monthly conference calls beginning in October and an in-person meeting in the winter of 2017. Detailed information about the NIH TCAC can be found at https://dpcpsi.nih.gov/thro.

The NIH is committed to continuing our efforts to improve relations with tribal nations and to partnering with tribal nations to use the power of science to support healthier communities. If you have any questions or concerns, please feel free to contact Robin Kawazoe. Thank you for your support in this endeavor.

Sincerely yours,



Francis S. Collins, M.D., Ph.D.
Director



National Institutes of Health - Tribal Consultation Advisory Committee Nominations for New Members Requested

The National Institutes of Health (NIH) Tribal Consultation Advisory Committee (TCAC) was established in 2015 to provide a venue wherein tribal representatives and NIH staff can exchange information about NIH research policies and program priorities. As an advisory committee, the NIH TCAC provides recommendations on the development of relevant NIH policies, programs, and priorities.

Vacancies open for nomination include a primary delegate and an alternate from each of the following areas:

- Albuquerque
- Billings
- California
- Navajo
- Oklahoma
- Phoenix
- National At-Large Member (3 seats)

Each area representative must be an elected official or a tribal employee, who is designated to act on behalf of a tribal leader.

Nominations should be submitted no later than **August 26, 2016.**

More information about the NIH TCAC and the nominations process can be found at https://dpcpsi.nih.gov/thro.

NIH Tribal Consultation Advisory Committee
Membership List

Position	Delegate	Alternate
Alaska Area (Term ends 9/28/2017)	Denise Dillard King Island Native Corporation	Donna Galbreath Mentasta Traditional Council
Albuquerque Area	Vacant	Vacant
Bemidji Area (Term ends 9/28/2017)	Aaron Payment Chairperson Sault Ste. Marie Tribe of Chippewa Indians	Melinda Danforth Vice Chairwoman Oneida Tribe of Wisconsin
Billings Area (Term ends 9/28/2016)	L. Jace Killsback Tribal Health Administrator Northern Cheyenne Tribe	Vacant
California Area (Term ends 9/28/2016)	Mark Romero Representative to NIH TCAC and Executive Director of Housing Mesa Grande Band of Mission Indians	Russell Attebery Chairperson Karuk Tribe
Great Plains Area (Term ends 9/28/2017)	Harold Frazier Chairman Cheyenne River Sioux Tribe	Vernon Miller Chairman Omaha Tribe of Nebraska
Nashville Area (Term ends 9/28/2017)	Beverly Cook Chief Saint Regis Mohawk Tribe	Karen Hatcher-Sneed President Pequot Health Care Mashantucket Pequot Tribal Nation
Navajo Area (Term ends 9/28/2016)	Walter Phelps Council Delegate Navajo Nation Council	Jonathan L. Hale Chair of Health, Education and Human Services Committee Navajo Nation Council
Oklahoma Area (Term ends 9/28/2016)	Liana Onnen Chair Prairie Band Potawatomi Nation	Vacant
Phoenix Area	Vacant	Vacant
Portland Area (Term ends 9/28/2017)	Jeromy Sullivan Chair Port Gamble S'Klallam Tribe	Robin Little Wing Sigo Tribal Council Treasurer Suquamish Tribe

Tucson Area (Term ends 9/28/2017)	Chester Antone Chairperson, Health and Human Services Committee Tohono O'odham Nation	Daniel L.A. Preston, III Member, Health and Human Services Committee Tohono O'odham Nation
NALM (Term ends 9/28/2017)	Lynn Malerba Chief Mohegan Tribe	Vacant
NALM (Term ends 9/28/2016)	Bruce Pratt President Pawnee Nation of Oklahoma	Vacant
NALM (Term ends 9/28/2017)	Malia Villegas Councilmember Native Village of Afognak	Sally Smith Ekuk Village Council
NALM (Term ends 9/28/2016)	Vacant	Alison Ball Services Director Confederated Tribes of the Colville Reservation
NALM (Term ends 9/28/2016)	Kathy Goodwin Councilmember White Earth Reservation	Vacant

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 09 / 14 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Standing Committees

☐ Accept as Information only

☒ Action - please describe:

BC approval of Finance Committee Meeting Minutes of Sept. 8, 2016

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☒ Other:

1. FC Mtg Minutes of 9/8/16
2. FC E-Poll approving 9/8/16 Minutes
3. FC Spl E-Poll approving 3 requests fr: Environmental
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Trish King, Tribal Treasurer

Primary Requestor: Denise Vigue, Executive Assistant /Finance Administration
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

Oneida Business Committee approval is required to approve all Finance Committee meeting actions as the FC is a standing committee of the OBC.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

ONEIDA NATION

P.O. Box 365 Oneida, WI 54115

MEMORANDUM

TO: Finance Committee

CC: Business Committee

FR: Denise Vigue, Executive Assistant

DT: September 9, 2016

RE: **E-Poll Results of: FC Meeting Minutes of Sept. 8, 2016**

An E-Poll vote of the Finance Committee was conducted to approve the September 8, 2016 Finance Committee meeting minutes. The results of the completed E-Poll are as follows:

E-POLL RESULTS:

There was a Majority 4 YES votes from Wesley Martin, Jr., David Jordan, Jennifer Webster and Chad Fuss to approve the September 8, 2016 Finance Committee Meeting Minutes.

The minutes will be placed on the next BC agenda of Sept. 14, 2016 for approval and the next Finance Committee agenda of Sept. 19, 2016 to ratify this E-Poll action.

YawΛko

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* Per the Finance Committee By-Laws Article III-Meetings, 3-4 Quorum. Four (4) members of the Finance Committee shall constitute a quorum & 3-6 Voting. (d) The Finance Committee shall act by a majority of vote of the quorum present at any meeting.

Finance Administration Office
Phone: 920- 869-4325
FAO@oneidanation.org

ONEIDA FINANCE COMMITTEE

REGULAR MEETING (rescheduled)
Sept 8, 2016 – 1:30 P.M.
BC Conference Room

REGULAR MEETING MINUTES

FC Members Present:
Larry Barton, CFO/FC Vice-Chair
David Jordan, BC Council Member
Wesley Martin, Jr., Community Elder Member
Jenny Webster, BC Council Member
Chad Fuss, Gaming AGM/FC Alternate

Excused: Patricia King, Treasurer/FC Chair & Patrick Stensloff, Purchasing Director

Others Present: Connie Danforth, Nicole Rommel, Jeff Mears, Victoria Flowers, Don Miller and Denise Vigue, taking minutes

I. Call to Order: The FC meeting was called to order by the FC Vice-Chair at 1:35 P.M.

II. Approval of Agenda: SEPTEMBER 8, 2016:

Motion by David Jordan to approve the Finance Committee agenda for September 8, 2016. Seconded by Chad Fuss. Motion carried unanimously.

III. Approval of Minutes: AUGUST 15, 2016 (approved via FC E-Poll on 8/15/16):

Motion by Wesley Martin, Jr. to ratify the FC E-Poll action of Aug. 15, 2016 approving the Finance Committee meeting minutes of Aug. 15, 2016. Seconded by David Jordan. Motion carried unanimously.

IV. Tabled Business: No items

V. Capital Expenditures: No items

VI. New Business:

1. Outagamie County Recycling & Solid Waste
   Jeff Mears & Victoria Flowers, Environmental

These three requests from Environmental were approved by the FC via an e-poll on 9/6/16; there was some discussion with the requestors of these PO increases; the nature of the contaminated soil being cleaned up; the EPA grant where funding is coming from; bid questions on the Avantti contract; and remaining work to be done.

Motion by Wesley Martin to ratify the FC E-Poll action of 9/6/16 approving this and the following two requests for Purchase Order increases in order to complete this cleanup project. Seconded by Jennifer Webster. Motion carried unanimously.

2. Environmental Services Plus
   Jeff Mears & Victoria Flowers, Environmental

- See action taken in NB #1

3. Avantti Environmental Group
   Jeff Mears & Victoria Flowers, Environmental

- See action taken in NB #1

4. PRN Health Services –PO Increase
   Connie Danforth & Tim Zellmer, AJRCCC

Connie Danforth was present to explain this PO increase for CNA services at the AJRCCC; no additional funds being requested, to use funds in STAT PO that will not be used; requesting funds

transfer to PRN Health Service PO.

Motion by Jennifer Webster to approve the Purchase Order increase of $50,500 to the blanket PO for PRN Health Services. Seconded by David Jordan. Motion carried unanimously.

5. D & T Construction LLC – PO Increase
Nicole Rommel, DOLM

Nicole Rommel was present to discuss this PO increase; to repair concrete at eight properties; portion will be completed this year and portion to complete work will be done next year; this is actually the third amendment for this PO with this vendor.

Motion by David Jordan to approve the Purchase Order increase of $69,692.75 to the blanket PO for D & T Construction, LLC. Seconded by Jennifer Webster. Motion carried unanimously.

6. FY17 Blanket PO – Spectra Cash & Credit Card Sales Reimbursement Amount: $2,200,000.
Chad Fuss, Gaming Administration

Chad Fuss explained vendor was Ovations, changed name to Spectra; this item is for cash for cash transactions from customers at food venues; the funds go to the Oneida Gaming account, those funds are then reimbursed back to Spectra; the Comps reimbursement is the cost of promotions for Casino guests in the form of free play, hotel stays, etc; the vendor absorbs the costs and Gaming reimburses them per the agreement; the P&L is from reduced prices/discounts from Marketing and other Gaming promotions such as free meals, mainly a marketing expense; discussion of lack of legal review in packet as well as the ROI for all these investments and reimbursements; Chad can have reviews and ROI sent to the FC when completed in about 2 weeks; Gaming has 2 more years in contracts with this vendor and will rebid out.

Motion by Jennifer Webster to approve the three requests from Gaming with Spectra (NB #6, #7, & #8) in the amounts specified contingent upon receiving within 2 weeks the ROI analysis and Legal Review. Seconded by Wesley Martin, Jr. Motion carried unanimously.

7. FY17 Blanket PO – Spectra Comps Reimbursement Amount: $850,000.
Chad Fuss, Gaming Administration

- See action taken in NB #6

8. FY17 Blanket PO – Spectra Profit & Loss Amount: $1,600,000.
Chad Fuss, Gaming Administration

- See action taken in NB #6

9. FY17 Blanket PO – Badger Liquor Amount: $350,000.
Chad Fuss, Gaming Administration

Chad Fuss explained requests #9 through #13; blanket Purchase Orders for FY17 for liquor and beer for guests at the Casinos; there was discussion as to the pricing; Gaming does not have a warehouse to purchase in bulk; Marketing is working on a price sheet for volume discount purchases and combine with other areas such as Retail, Golf Course, and the hotel in order to lower overall costs to the tribe.

Motion by David Jordan to approve this and the following four requests from Gaming for FY17 Blanket Purchase Orders in the amounts specified. Seconded by Wesley Martin, Jr. Motion carried unanimously.

10. FY17 Blanket PO – Dean Distributing Amount: $575,000.
Chad Fuss, Gaming Administration

- See action taken in NB #9

11. FY17 Blanket PO – General Beverage Amount: $450,000.
Chad Fuss, Gaming Administration

- See action taken in NB #9

12. FY17 Blanket PO – Kay Beer Distributing Amount: $350,000.
Chad Fuss, Gaming Administration

- See action taken in NB #9

13. FY17 Blanket PO – Triangle Distributing Amount: $575,000.
Chad Fuss, Gaming Administration

- See action taken in NB #9

14. FY17 Blanket PO – S. Abraham & Sons Amount: $44,100,000.
Michele Doxtator, Retail Enterprise

Discussion of the four FY17 Blanket Purchase Order requests from Retail; this request is for cigarettes and convenience items; US Ventures is for gasoline used at the One Stops, Dean's Distributing is for Monster Energy drinks and last one is for Pepsi products; all resale items have 30% margin (except the gas); concern the Legal Reviews not part of request would like to see those and perhaps have updated reviews done noting name change of the Oneida Nation.

Motion by David Jordan to approve this and the following three requests from Retail for FY17 Blanket Purchase Orders in the amounts specified. Seconded by Wesley Martin, Jr. Motion carried unanimously.

Motion by David Jordan to request Retail to forward the legal reviews to Denise in the Finance Office for distribution to the Finance Committee. Seconded by Wesley Martin, Jr. Motion carried unanimously.

15. FY17 Blanket PO – U.S. Ventures Amount: $20,000,000.
Michele Doxtator, Retail Enterprise

- See action taken in NB #14

16. FY17 Blanket PO – Deans Distributing Amount: $475,000.
Michele Doxtator, Retail Enterprise

- See action taken in NB #14

17. FY17 Blanket PO – Pepsi Cola Amount: $425,000.
Michele Doxtator, Retail Enterprise

- See action taken in NB #14

18. OMSC -Miron Construction –Amendment #1
Timothy Skenandore, Gam Facilities

Chad Fuss explained this amendment is to correct damages from a vendor to the canopy at the West Mason Street Casino, reimbursement to the casino from vendor will occur once insurance claim is settled; the casino has current contract with Miron who can repair the damage now rather than wait until settlement with other vendor's insurance.

Motion by Jennifer Webster to approve the amendment in the amount of $2,714.25 so Miron Construction can repair unexpected damage. Seconded by Wesley Martin, Jr. Motion carried unanimously.

19. FY17 Blanket PO – Warehouse Rental
Don P. Miller, Oneida Food Distribution

Don Miller was present to discuss this request with the committee; this is a standard multi-year lease for the food distribution warehouse; lease is with Seven Generations and PO will be the blanket for FY17 payments; there was a question on an updated legal review of this lease, Don will send a copy of the Legal Review to Denise for distribution to the FC.

Motion by Wesley Martin, Jr. to approve the FY17 Blanket PO with Seven Generations for the Food Distribution Warehouse rental in the amount of $51,000. Seconded by David Jordan.

Motion carried unanimously.

VII. Executive Session: No items

VIII. Community Fund:

1. Oneida Sportsmen's Club, Inc. – Annual Banquet
   Jeff Skenandore, OSC President

Motion by Chad Fuss to approve from the Community Fund $750 to be used for the purchase of food at the annual banquet of the Oneida Sportsmen's Club, Inc. Seconded by Jennifer Webster. Motion carried unanimously.

2. Youth Orchestra Program at St. Norbert's
   Penny Cornelius for son, Aaron

Motion by Jennifer Webster to approve from the Community Fund $200 for Youth Orchestra Program fees for the son of the requestor. Seconded by Chad Fuss. Motion carried unanimously.

3. Youth Orchestra Program at St. Norbert's
   Penny Cornelius for son, Stephen

Motion by Wesley Martin, Jr. to approve from the Community Fund $200 for Youth Orchestra Program fees for the son of the requestor. Seconded by Jennifer Webster. Motion carried unanimously.

4. Tri-County Gymnastics
   Tonya Webster for daughter, Justice

Motion by David Jordan to approve from the Community Fund $200 for Tri-County Gymnastics class fees for the daughter of the requestor. Seconded by Chad Fuss. Jennifer Webster abstained. Motion carried.

5. Allouez Stampede Soccer
   Lorraine Frias for son, Alonzo

Motion by Chad Fuss to approve from the Community Fund $100 for Allouez Stampede Soccer fees for the son of the requestor. Seconded by Wesley Martin, Jr. Motion carried unanimously.

6. O.N.H.S. Lock-In (Homecoming)
   Carol Johnson, ONHS Teacher

Motion by Wesley Martin, Jr. to approve from the Community Fund the product request for 16 Cases to be used at the O.N.H.S Lock-In (Homecoming) event. Seconded by David Jordan. Motion carried unanimously.

7. Bode Bootcamp class fees
   Sherry Flauger for son, Ian

Motion by Chad Fuss to approve from the Community Fund $200 for Bode Bootcamp class fees for the son of the requestor. Seconded by Jennifer Webster. Motion carried unanimously.

8. Bode Bootcamp class fees
   Sherry Flauger

Motion by Jennifer Webster to approve from the Community Fund $200 for Bode Bootcamp class fees for the requestor. Seconded by Chad Fuss. Motion carried unanimously.

9. Bode Bootcamp class fees
   Sherry Flauger for daughter, Sheridan

Motion by Chad Fuss to approve from the Community Fund $200 for Bode Bootcamp class fees for the daughter of the requestor. Seconded by Jennifer Webster. Motion carried unanimously.

IX. Follow Up: No items

X. FYI and /or Thank You:

1. FYI: Brown County Service Agreement
   Paula King-Dessart, BC Support Office

Motion by Chad Fuss to accept the Government to Government Service Agreement with Brown County and the following service agreement with Ashwaubenon as FYI. Seconded by Jennifer Webster. Motion carried unanimously.

2. FYI: Ashwaubenon Service Agreement
   Paula King-Dessart, BC Support Office

- See action in FYI #1

XI. OTHER:

1. Finance Committee-Draft Mtg. Schedule FY17
   Denise Vigue, Finance

Denise noted that she did check with the BC support staff to ensure the dates for the BC meetings were accurate /confirmed as well as ensured all FY17 holiday dates were included.

Motion by Jennifer Webster to adopt the Finance Committee Meeting schedule for FY17 and have Denise send out the meeting appointments to the FC members. Seconded by David Jordan. Motion carried unanimously.

2. Community Fund FY17 Fund/Product Forms & Updates
   Denise Vigue, Finance

Updated funding and product packets for FY17 for the Community Fund were provided in the meeting packets as well as in handouts to the FC members. The CF Product SOP's as updated with name change to Oneida Nation was also reviewed.

Motion by Jennifer Webster to approve the Community Fund FY17 Fund Packet and form; the CY2016-17 Product Packet and form; and the updated CF Product SOP's. Seconded by Wesley Martin, Jr. Motion carried unanimously.

XII. Adjourn: Motion by David Jordan to adjourn. Seconded by Wesley Martin, Jr. Motion carried unanimously. The regular FC meeting ended at 2:37 P.M.

Minutes taken & transcribed by:
Denise Vigue, Executive Assistant to the CFO
& Finance Committee Contact/Recording Secretary

Finance Committee- E-Poll Minutes Approval Date: September 9, 2016

Oneida Business Committee- FC Minutes- Approval Date: _____

ONEIDA NATION
Finance Administration
P.O. Box 365 ● Oneida, WI 54155
Phone: 920- 869-4325
FAO@oneidanation.org

MEMORANDUM

To: Oneida Finance Committee

Fr: Denise Vigue, Executive Assistant-Finance

Dt: September 6, 2016

Re: **E-Poll Results – 3 items from Environmental**

On September 6, 2016 the Treasurer approved an E-poll of the Finance Committee regarding three requests from Environmental of a P.O. increase to an existing contract and two additional contracts (all EPA grant funded) to complete project of soil contamination removal as follows:

Name	PO Increase	Contract Total
1. Outagamie County Recycling & Solid Waste	$10,000.	$55,000.
2. Environmental Services Plus		$58,569.25
3. Avantti Environmental Group		$62,582.60

E-POLL RESULTS:

There was a Majority - 5 YES votes from Chad Fuss, Larry Barton, Jennifer Webster, David Jordan, and Wesley Martin, Jr. to approve the above three requests from the Environmental Department. It was further requested by the FC that representatives from Environmental are present at the 9/8/16 FC meeting to answer questions.

This concludes the Finance Committee E-poll. The information will be forwarded to the Business Committee to request a BC E-Poll and placed on the FC agenda of September 8, 2016 to ratify this E-Poll. Thank You.

Finance Committee By-Laws excerpt:

Article III. Meetings

3-6. Voting

(c) Telephone and e-mail polls may be allowed by authority of the (Finance Committee) Chairperson. Polls must be sent to all Finance Committee members with a quorum responding.

IX. GENERAL TRIBAL COUNCIL

A. Determine next steps for the 2nd reconvened 2016 Semi-Annual GTC meeting agenda and requested reports
Sponsor: Lisa Summers, Tribal Secretary

B. Approve 2017 Semi-Annual GTC meeting date and time
Sponsor: Lisa Summers, Tribal Secretary

These agenda items contain information for Tribal Members only. Please visit the Business Committee Support Office on the second floor of the Norbert Hill Center with Tribal I.D. to obtain full packet materials. Materials may also be obtained after logging into the Tribal Members only portal at https://oneida-nsn.gov/members-only/gtc-portal/bc-meeting-materials-for-members-only/

For any questions, please call the Business Committee Support Office at (920)869-4364 or send an email to TribalSecretary@oneidanation.org. Thank you.

Oneida Business Committee Agenda Request

EXCERPT FROM AUGUST 24, 2016: Motion by Jennifer Webster to defer the recommendation to appoint Melinda K. Danforth and Wesley Martin Jr. to the Child Protective Board to the September 14, 2016, regular Business Committee meeting, seconded by Lisa Summers. Motion carried with two opposed and one abstention.

1. Meeting Date Requested: ~~08 / 24 / 16~~

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Appointments

☐ Accept as Information only

☒ Action - please describe:

BC approval to appoint Melinda K. Danforth (finish term until 05-27-19) and Wesley Martin Jr. to serve on the Child Protective Board.

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☒ Other:

1. Memo
2. Memo re: Chronology of vacancies
3.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

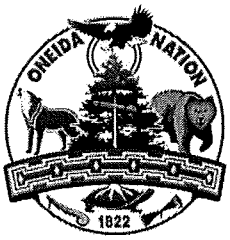
5. Submission

Authorized Sponsor / Liaison: Cristina Danforth, Tribal Chairwoman

Primary Requestor/Submitter: Submitted by Lora Skenandore, Assistant to Chairwoman
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.



Oneida Nation
Oneida Business Committee
PO Box 365 • Oneida, WI 54155-0365
oneida-nsn.gov

TO: ONEIDA BUSINESS COMMITTEE

FROM: CHAIRWOMAN TINA DANFORTH CSD

DATE: AUGUST 16, 2016

RE: ONEIDA CHILD PROTECTIVE BOARD

There are 11 applicants for 2 vacancies on the Child Protective Board. The one vacancy is to finish term until 05-27-19. The applicants are Justine Hill, Melinda K. Danforth, Dakota Webster, Connie Doxtater, Sunshine Wheelock, Aaron Manders and Gina Buenrostro.

The candidates are qualified to serve. In accordance with the Article VI., Section 6-2 (c) of the Comprehensive Policy Governing Boards, Committees and Commissions, I recommend Melinda K. Danforth (finish term until 05-27-19) and Wesley Martin Jr. to be appointed to serve on the Child Protective Board.

Thank You.

Oneida Business Committee
Business Committee Support Office
Po Box 365 · Oneida WI 54155
Oneida-nsn.gov

Memorandum

To: Oneida Business Committee

From: Kathleen Metoxen, Executive Tribal Clerk

Date: August 18, 2016

Re: Oneida Child Protective Board vacancies

This memo is to inform you of the applicants for each vacancy posting for the Oneida Child Protective Board.

Posting deadline: June 6, 2016 for (1) one vacancy to finish the term until 5/27/19 with (7) seven applications: Justine Hill, Melinda K. Danforth, Dakota Webster, Connie Doxtater, Sunshine Wheelock, Aaron Manders and Gina Buenrostro. The Board made a recommendation for Gina Buenrostro to be appointed.

Posting deadline: June 20, 2016 for (1) one vacancy with (4) four applications: Dakota Webster, Twylite Moore, Wesley Martin Jr. and Jennifer L. Hill. The Board made a recommendation for Wesley Martin Jr. to be appointed.

Oneida Business Committee
Business Committee Support Office
Po Box 365 · Oneida WI 54155
Oneida-nsn.gov

Memorandum

To: Oneida Business Committee

From: Kathleen M. Metoxen, Executive Tribal Clerk

Date: September 9, 2016

Re: Oneida Child Protective Board vacancies

This memo is to inform you of the events related to each vacancy posting for the Oneida Child Protective Board.

Posting #1:

Posting deadline: June 6, 2016

Number of vacancies: There was one (1) vacancy- to finish the term until 5/27/19

Number of applications: There were seven (7) applications

Number of appointments: There was one (1) appointment

Chronology:

1. Business Committee Support Office was notified on 3/29/16 of the availability of the vacancy.
2. Business Committee Support Office sent request to post to the BC agenda on 4/6/16.
3. Posting was on the BC agenda for consideration on 4/27/16
4. Business Committee approved the posting at the BC meeting of 4/27/16.
5. Business Committee Support Office sent notice to the Kalihwisaks on 4/28/16.
6. Kalihwisaks posted it in the 5/5/16 issue.
7. Business Committee Support Office posted online on 4/28/16.
8. For the one (1) vacancy, seven (7) applications were received:
    a. Justine Hill
    b. Melinda K. Danforth
    c. Dakota Webster
    d. Connie Doxtater
    e. Sunshine Wheelock
    f. Aaron Manders
    g. Gina Buenrostro

9. Business Committee Support Office sent applications to the Oneida Child Protective Board for their recommendation on 6/7/16.
10. Business Committee Support Office received recommendation back from the Oneida Child Protective Board on 6/22/16
11. Business Committee Support Office sent vacancy folder to the Chair's Office on 7/18/16 with following:
    a. Applications
    b. Application reference sheet
    c. Enrollment verification
    d. Oneida Child Protective Board recommendation
12. Chair's Office returned vacancy folder to the Business Committee Support Office on 8/16/16.
13. Chair's Office submitted recommendation to the BC agenda on 8/16/16.
14. Chair's recommendation was on the BC agenda for consideration on 8/24/16/16
15. Business Committee deferred the recommendation until BC meeting of 9/14/16.

Posting #2:

Posting deadline: June 20, 2016

Number of vacancies: There was one (1) vacancy

Number of applications: There were four (4) applications

Number of appointments: There was one (1) appointment

Chronology:

1. Business Committee Support Office was notified in May 2016 of the availability of the vacancy.
2. Business Committee Support Office sent notice to the Kalihwisaks on 5/4/16.
3. Kalihwisaks posted it in the 5/19/16 issue.
4. Business Committee Support Office posted online on 5/4/16.
5. For the one (1) vacancy, four (4) applications were received:
    a. Dakota Webster
    b. Twylite Moore
    c. Wes Martin
    d. Jennifer L. Hill

A good mind. A good heart. A strong fire.

6. Business Committee Support Office sent applications to the Oneida Child Protective Board for their recommendation on 6/21/16.
7. Business Committee Support Office received recommendation back from the Oneida Child Protective Board on 6/30/16
8. Business Committee Support Office sent vacancy folder to the Chair's Office on 7/18/16 with following:
    a. Applications
    b. Application reference sheet
    c. Enrollment verification
    d. Oneida Child Protective Board recommendation
9. Chair's Office returned vacancy folder to the Business Committee Support Office on 8/16/16.
10. Chair's Office submitted recommendation to the BC agenda on 8/16/16.
11. Chair's recommendation was on the BC agenda for consideration on 8/24/16
12. Business Committee deferred the recommendation until BC meeting of 9/14/16.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 09 / 14 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Unfinished Business

☐ Accept as Information only

☒ Action - please describe:

Accept update on the Oneida Personnel Commission vacancies as FYI.

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☒ Other:

1. Memo
2.
3.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Lisa Summers, Tribal Secretary

Primary Requestor: Kathleen Metoxen, Executive Tribal Clerk
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

Background: The following action was taken at the August 24, 2016 Business Committee meeting and please see the attached memo for more information.

F. Approve recommendation to appoint Leland Wigg-Ninham, Eric Krawczyk, and Jennifer L. Hill to Oneida Personnel Commission
Sponsor: Tina Danforth, Tribal Chairwoman

Motion by David Jordan to approve the recommendation to appoint Leland Wigg-Ninham, Eric Krawczyk, and Jennifer L. Hill to Oneida Personnel Commission, seconded by Melinda J. Danforth. Motion carried with one abstention:
Ayes: Melinda J. Danforth, Tehassi Hill, David Jordan, Lisa Summers, Jennifer Webster
Abstained: Brandon Stevens
Not Present: Fawn Billie, Trish King

Amendment to the main motion by Lisa Summers to direct the Tribal Secretary to bring back a chronology of events for these particular vacancies for information to the Business Committee, seconded by Jennifer Webster. Motion carried unanimously:
Ayes: Melinda J. Danforth, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present: Fawn Billie, Trish King

Action Requested: Accept update on the Oneida Personnel Commission as FYI.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Memorandum

Oneida Business Committee
Business Committee Support Office
Po Box 365 · Oneida WI 54155
Oneida-nsn.gov

To: Oneida Business Committee

From: Kathleen Metoxen, Executive Tribal Clerk

Date: September 9, 2016

Re: Personnel Commission vacancies

This memo is to inform you of the events related to each vacancy posting for the Oneida Personnel Commission for calendar year 2016.

Posting #1:

Posting deadline: January 4, 2016

Number of vacancies: There was one (1) vacancy

Number of applications: There were five (5) applications

Number of appointments: There was one (1) appointment

Chronology:

1. Business Committee Support Office was notified in November of 2015 the availability of the vacancy.
2. Business Committee Support Office sent notice to the Kalihwisaks on 11/19/15.
3. Kalihwisaks posted it in the 12/3/15 issue.
4. Business Committee Support Office posted online on 11/19/15.
5. For the one (1) vacancy, five (5) applications were received:
    a. Leland Wigg-Ninham
    b. Cheryl Stevens
    c. Bradley Graham
    d. Mary Graves
    e. Sylvia Cornelius.
6. Business Committee Support Office sent vacancy folder to the Chair's Office on 1/8/16 with following:
    a. Applications
    b. Application reference sheet
    c. Enrollment verification
7. Chair's Office returned vacancy folder to the Business Committee Support Office on 1/19/16.
8. Chair's Office submitted recommendation to the BC agenda on 1/19/16.
9. Chair's recommendation was on the BC agenda for consideration on 1/27/16
10. Chair's recommendation was tabled at the BC meeting on 1/27/16 and Business Committee appoints Bradley Graham at the BC meeting on 2/10/16.
11. Business Committee Support Office submitted Oath of Office to the BC agenda on 2/16/16.
12. Oath of Office was on the BC meeting agenda for 2/24/16.
13. Oath of Office administered on 2/24/16.

Posting #2:

Posting deadline: February 8, 2016

Number of vacancies: There was one (1) vacancy

Number of applications: There were three (3) applications

Number of appointments: There was one (1) appointment

Chronology:

1. Business Committee Support Office was notified on 12/14/15 of the availability of the vacancy.
2. Business Committee Support Office sent request to post to the BC agenda on 12/14/15.
3. Posting was on the BC agenda for consideration on 12/23/15
4. Business Committee approved the posting at the BC meeting of 12/23/15.
5. Business Committee Support Office sent notice to the Kalihwisaks on 12/23/15.
6. Kalihwisaks posted it in the 1/7/16 issue.
7. Business Committee Support Office posted online on 12/23/15.
8. For the one (1) vacancy, three (3) applications were received:
    a. Sylvia Cornelius
    b. Marjorie Stevens,
    c. Tomas Escamea
9. Business Committee Support Office sent vacancy folder to the Chair's Office on 2/12/16 with following:
    a. Applications
    b. Application reference sheet
    c. Enrollment verification
10. Chair's Office returned vacancy folder to the Business Committee Support Office on 3/1/16.
11. Chair's Office submitted recommendation to the BC agenda on 3/1/16.
12. Chair's recommendation was on the BC agenda for consideration on 3/9/16
13. Business Committee appoints Bradley Graham at the BC meeting on 3/9/16.
14. Business Committee Support Office submitted Oath of Office to the BC agenda on 3/22/16.
15. Oath of Office was on the BC meeting agenda for 3/30/16.
16. Oath of Office administered on 3/30/16.

Posting #3:

Posting deadline: February 20, 2016

Number of vacancies: There were four (4) vacancies

Number of applications: There were three (3) applications

Number of appointments: There were (2) appointments

Chronology:

1. Business Committee Support Office was notified in 5/12/16 of the availability of the vacancy.
2. Business Committee Support Office sent notice to the Kalihwisaks on 5/4/16.
3. Kalihwisaks posted it in the 5/19/16 issue.
4. Business Committee Support Office posted online on 5/4/16.
5. For the four (4) vacancies, three (3) applications were received:
    a. Leland Wigg-Ninham
    b. Jennifer L. Hill
    c. Erik Krawczyk
6. Business Committee Support Office sent vacancy folder to the Chair's Office on 8/3/16 with following:
    a. Applications
    b. Application reference sheet
    c. Enrollment verification
7. Chair's Office returned vacancy folder to the Business Committee Support Office on 8/16/16.
8. Chair's Office submitted recommendation to the BC agenda on 8/16/16.
9. Chair's recommendation was on the BC agenda for consideration on 8/24/16
10. Business Committee appoints Jennifer L. Hill and Erik Krawczyk at the BC meeting on 8/24/16.
11. Business Committee Support Office submitted Oath of Office to the BC agenda on 8/26/16.
12. Oath of Office is scheduled for the BC meeting of 9/14/16.
13. Oath of Office is scheduled to be administered at the BC meeting of 9/28/16.

Posting #4:

Posting deadline: July 15, 2016

Number of vacancies: There were two (2) vacancies-(1 full term and 1 to finish a term until 6/10/20.

Number of applications: There were four (4) applications

Number of appointments: There were (1) appointment

Chronology:

1. Business Committee Support Office was notified in 6/3/16 of the availability of the vacancy.
2. Business Committee Support Office sent notice to the Kalihwisaks on 6/8/16.
3. Kalihwisaks posted it in the 6/16/16 issue.
4. Business Committee Support Office posted online on 6/8/16.
5. For the two (2) vacancies, four (4) applications were received:
    a. Leland Wigg-Ninham
    b. Cherie Elm
    c. Richard Elm-Hill
    d. Cheryl Stevens
6. Business Committee Support Office sent vacancy folder to the Chair's Office on 8/3/16 with following:
    a. Applications
    b. Application reference sheet
    c. Enrollment verification
7. Chair's Office returned vacancy folder to the Business Committee Support Office on 8/16/16.
8. Chair's Office submitted recommendation to the BC agenda on 8/16/16.
9. Chair's recommendation was on the BC agenda for consideration on 8/24/16
10. Business Committee appoints Leland Wigg-Ninham to finish the term until 6/10/20 at the BC meeting on 8/24/16.
11. Business Committee Support Office submitted Oath of Office to the BC agenda on 8/26/16.
12. Oath of Office is scheduled for the BC meeting of 9/14/16.
13. Oath of Office is scheduled to be administered at the BC meeting of 9/28/16.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 09 / 14 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Resolutions

☐ Accept as Information only

☒ Action - please describe:

Adopt the Resolution for the Oneida Youth Leadership Institute's charter and approve the By-laws.

3. Supporting Materials

☐ Report ☒ Resolution ☐ Contract

☒ Other:

1. OYLI Resolution Adopting Charter
2. OYLI Charter
3. OYLI By-laws
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Joanie Buckley, Division Director/Internal Services

Primary Requestor: Joanie Buckley, Division Director/Internal Services
Your Name, Title / Dept. or Tribal Member

Additional Requestor: Cheryl Stevens, Grants Manager
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Nation
Oneida Business Committee
Legislative Operating Committee
PO Box 365 • Oneida, WI 54115-0365
Oneida-nsn.gov

Statement of Effect
Adoption of the Oneida Youth Leadership Institute's Charter

Summary
This resolution adopts a charter for the Oneida Youth Leadership Institute.

Submitted by Douglass A. McIntyre, Staff Attorney, Legislative Reference Office

Analysis by the Legislative Reference Office

The Oneida Business Committee, by adopting this resolution will adopt a charter for the Oneida Youth Leadership Institute (OYLI). The charter and by-laws has been drafted and reviewed by the Oneida Law Office, and this statement of effect does not review that document.

This resolution adopts a charter for the OYLI. The Nation has a long history of funding youth leadership programs in the Oneida community and has provided other substantial financial commitment to these programs. The OYLI was created for the purpose of:

1. Supporting these programs and activities; and
2. Soliciting charitable tax deductible donations to fund such programs and activities.

The OYLI was created pursuant to section 7871(a) of the Internal Revenue Code as an agency of the Nation. OYLI is eligible for section 7871(a) based on the following factors:

1. The OYLI is not separately incorporated under state law;
2. The Nation exerts a substantial degree of control over the OYLI, including appointment of its Board members and approval of its by-laws;
3. The Nation is liable for the OYLI's actions; and
4. The OYLI is an agency of the Nation.

Funding
a separate account from the Nation's general fund has been created in the name of the OYLI for receiving tax deductible contributions from donors under Internal Revenue Code Section 170 and 7871(a); and
the OYLI is designed to operate as a perpetual fund in which contributions are dedicated exclusively to the generation and accumulation of income over a specified period of time, after which the earnings from the accumulated fund are used to fund delivery of youth leadership services to the Oneida community; and

Board of Directors
The OYLI is headed by a board of directors. This resolution indicates that this board is not a board, committee or commission for purposes of the Comprehensive Policy Governing Boards,

Committees and Commissions. An interim board, comprised of the work team members Susan White, Joanie Buckley, Susan House, Joann Ninham, and Scott Elm, will serve until a board of directors is appointed by the Oneida Business Committee.

These appointments will be selected from the candidates for appointment, pursuant to the terms of the Charter, within sixty (60) calendar days from the date the charter is adopted.

Additionally, the resolution repeals resolution BC-05-15-14-G (Youth Leadership Fund).

No funds may be distributed from the OYLI's account until the board members are appointed and the board adopts disbursement policies.

Conclusion

There are no legal bars to adopting the resolution.

A good mind. A good heart. A strong fire.

ONEIDA

Oneida Nation

Post Office Box 365

Phone: (920)869-2214 Oneida, WI 54155

BC Resolution # __-__-__-_
Adoption of the Oneida Youth Leadership Institute's Charter

WHEREAS, the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and

WHEREAS, the Oneida General Tribal Council is the governing body of the Oneida Nation; and

WHEREAS, the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and

WHEREAS, the Oneida Business Committee recognizes the value of the youth leadership programs in the Oneida community; and

WHEREAS, the Oneida Business Committee wishes to create the Oneida Youth Leadership Institute (OYLI) pursuant to section 7871(a) of the Internal Revenue Code an agency of the Nation created to operate and support programs and activities which promote leadership qualities in Oneida youth, and to solicit charitable tax deductible donations to fund such programs and activities; and

WHEREAS, OYLI qualifies for treatment under section 7871(a) of the Internal Revenue Code as an integral part of Nation's government based on the following relevant factors:

a) The OYLI is not separately incorporated under state law;
b) The Nation exerts a substantial degree of control over the OYLI, including appointment of its Board members and approval of its by-laws;
c) The Nation is liable for the OYLI's actions;
d) The OYLI is an agency of the Nation; and
e) The Nation has made a substantial financial commitment to the OYLI, including making employees of the Nation available for the OYLI's use as needed; and

WHEREAS, a separate account from the Nation's general fund has been created in the name of the OYLI for receiving tax deductible contributions from donors under Internal Revenue Code Section 170 and 7871(a); and

WHEREAS, the OYLI is designed to operate as a perpetual fund in which contributions are dedicated exclusively to the generation and accumulation of income over a specified period of time, after which the earnings from the accumulated fund are used to fund delivery of youth leadership services to the Oneida community; and

WHERAS, the OYLI's board of directors is not a board, committee or commission for purposes of the Comprehensive Policy Governing Boards, Committees and Commissions; and

NOW THEREFORE BE IT RESOLVED, that the Oneida Business Committee hereby adopts the OYLI's charter.

BE IT FURTHER RESOLVED, that the Oneida Business Committee hereby repeals BC Resolution 05-15-14-G because the "Youth Leadership Fund" has been renamed.

BE IT FURTHER RESOLVED, that the OLYI's work team shall provide candidates for appointment, pursuant to the terms of the Charter, within sixty (60) calendar days from the date the Charter is adopted and the Oneida Business Committee shall appoint the OYLI Board directors in a timely fashion.

BE IT FURTHER RESOLVED, that the OYLI work team, consisting of Susan White, Joanie Buckley, Susan House, JoAnn Ninham, and Paula Rippl shall serve as the OYLI's interim board until a board of directors is appointed by the Oneida Business Committee.

BE IT FURTHER RESOLVED, that the OYLI's interim board shall operate under the by-laws approved by the interim board on July 26, 2016 and by the Oneida Business Committee on _____.

BE IT FURTHER RESOLVED, no funds may be distributed from the OYLI's account until the Oneida Business Committee appoints a board of directors and the board adopts disbursement policies.

BE IT FINALLY RESOLVED, that the OYLI's governing documents shall be reviewed by the board of directors with a report to the Oneida Business Committee including any recommendations within twelve (12) months of the date the board is appointed by the Oneida Business Committee.

ONEIDA YOUTH LEADERSHIP INSTITUTE CHARTER

Section I. Establishment of the Oneida Youth Leadership Institute.

A. Creation. The Oneida Youth Leadership Institute ("OYLI") is hereby established as a wholly owned unincorporated agency of the Oneida Nation (the "Nation"), and shall be governed and managed by a Board of Directors, subject to the provisions of this Charter; the Board of Directors is not a board, committee or commission for purposes of the Comprehensive Policy Governing Boards, Committees and Commissions.

B. Purpose. The purpose of OYLI is to operate and support programs and activities which promote leadership qualities in Oneida youth, and to solicit charitable donations to fund such programs and activities.

C. Location. OYLI shall maintain its offices on the Oneida Reservation, but may conduct its activities both on and off the Reservation.

D. Instrumentality of the Nation. As a wholly owned instrumentality of the Nation, OLYF and its assets and activities shall have all the privileges and immunities of the Nation, including immunity from taxation, regulation and unconsented suit, subject to the limitations in this Charter and applicable law. The Nation shall at all times retain the sole proprietary interest in OYLI.

E. Exercise of Authority. Any exercise by OYLI of any powers or authorities in accordance with this Charter shall constitute the exercise of a governmental function of the Nation.

F. Allocation of Authority. All rights, powers or privileges not expressly delegated herein to OYLI shall be reserved to and held by the Oneida Business Committee and the Oneida General Tribal Council.

Section II. Authority. The Oneida Business Committee grants this Charter based upon the authority vested in it by the Oneida General Tribal Council and Art. IV, §§ 1(g) and (h) of the Oneida Nation Constitution and By-Laws, and pursuant to the inherent sovereign rights of the Nation.

Section III. Term of Existence. OYLI shall be formed as of the time of the granting of this Charter and its term of existence shall be perpetual, unless it is earlier dissolved pursuant to section XII of this Charter.

Section IV. Jurisdiction. OYLI is created under and is subject to the jurisdiction, laws, and ordinances of the Nation.

Section V. Privileges and Immunities.

A. Privileges and Immunities. OYLI shall be entitled to all of the privileges and immunities of the Nation, including sovereign immunity, to the same extent as the Nation itself, together with all rights and privileges arising from tribal sovereignty.

B. Waiver of Sovereign Immunity. The Nation ~~or OYLI~~ may waive OYLI's sovereign immunity, provided that any such waiver is made in conformity with the Nation's Sovereign Immunity Ordinance, Chp. 14, Oneida Nation Code of Laws.

C. The liabilities and obligations of OYLI shall only be enforceable against OYLI, to the extent permitted by and consistent with any valid waiver of OYLI's sovereign immunity, and shall not be enforceable against the Nation or any assets and revenues of the Nation, except as specifically authorized by the Nation in conformity with the Nation's laws.

D. The liabilities and obligations of the Nation shall not be enforceable against OYLI or its assets, revenues or activities.

E. The assets, liabilities, rights and obligations of OYLI shall be separate and distinct from the assets, liabilities, rights and obligations of the Nation.

Section VI. Rights, Powers and Authorities

A. It is the intent of this Charter to authorize OYLI to do all things necessary and desirable in connection with the fulfillment of its purpose.

B. OYLI shall have the power in its own name to:

1. solicit and receive charitable contributions;

2. receive, collect and own all revenues and pay all expenses arising from or related to its activities:

3. purchase, take, receive, lease, obtain by gift of bequest, or otherwise acquire, own, hold, improve, or use real or personal property, or any interest therein, wherever situated;

4. sell, convey, mortgage, pledge, lease, exchange, transfer or otherwise dispose of or encumber all or any part of its property and assets;

5. purchase, take, receive, subscribe for, or otherwise acquire, own, hold, vote, use, employ, sell, mortgage, loan, pledge, or otherwise dispose of, and otherwise use and deal with, shares or other interests in, or obligations of, corporations, associations, partnerships of other entities, or individuals, or direct or indirect

obligations of the United States or of any other government, tribe, state, territory, governmental district or municipality, or any instrumentality thereof;

6. make and enter into contracts and incur liabilities, indebtedness and other obligations by following the Nation's standard contract approval process including a review by the Oneida Law Office, Purchasing Department and, as applicable, the Indian Preference Office~~, including the issuance of guarantees, and the borrowing of money at such rates of interest as it may determine, and to issue its notes, bonds, debt securities and other obligations, and secure any of such obligations by mortgage or pledge of any or all of its property, revenues and income~~;

7. employ contractors, consultants, agents, managers, advisers and accountants;

8. loan money, invest and reinvest its funds, and take and hold real and personal property as security for the payment of funds so loaned or invested;

9. hire, supervise and terminate employees, consultants and agents, and define their duties and fix their compensation, provided that all employees shall be employees of the Nation and governed by the Nation's personnel policies;

10. establish and maintain procedures for its day-to-day operations;

11. make and amend By-laws, consistent with this Charter and the laws of the Nation and the United States, for the administration and regulation of its affairs;

12. open and maintain such deposit and securities accounts with banks, securities intermediaries and other financial institutions, and to deposit therein any or all revenues, provided that its accounts shall be separate from the accounts of the Nation and its assets shall not be commingled with other assets of the Nation;

13. sue and be sued in its own name, including submitting any matter to arbitration or alternative dispute resolution, provided that the grant of power herein to sue and be sued does not in and of itself constitute a waiver of OYLI's sovereign immunity;

14. consent to the jurisdiction of any federal, state or tribal court, and waive the requirement of the exhaustion of tribal remedies; and

15. exercise all powers necessary to further its purpose, to the extent not inconsistent with anything herein.

Section VII. Limitations on Powers and Authorities. OYLI shall not have authority to exercise any regulatory, legislative or judicial power, and shall not exercise any power or authority reserved to the Oneida Business Committee or General Tribal Council.

Section VIII. Assets. OYLI's assets shall consist of all of its revenues, proceeds and earnings and whatever other assets it develops, generates or acquires as provided in this Charter, and shall include: all real and personal property transferred to OYLI by the Nation; all funds which OYLI may acquire by grant, loan, gift or other means; all real and personal property which OYLI may a acquire by grant, loan, gift or other means; and all earnings, interest, dividends, accumulations, contract rights, claims and other proceeds arising from any listed assets.

Section IX. Board of Directors.

A. Establishment. There is hereby established a Board of Directors (the "Board") which shall manage the activities, affairs, and property of OYLI, and is hereby vested with all powers necessary to carry out OYLI's purpose. The Board shall be responsible for the development, custody, management and operation of OYLI, for the establishment and maintenance of effective operating policies, and for the usual and ordinary duties of oversight and direction. The Board shall develop By-Laws governing its activities, which shall be consistent with this Charter and Oneida law.

B. Number and Appointment. The Board shall consist of a minimum of five (5) and a maximum of seven (7) members (each, a "Director") selected and appointed by the Oneida Business Committee. In selecting and appointing Directors, the Oneida Business Committee shall give due consideration to qualities of industry, responsibility, integrity, and judgment, and shall have due regard for the need for diversity of experience on the Board, the need for adequate representation of the areas of expertise required by OYLI, and the guidelines of organizations which may provide financial assistance to OYLI.

1. A minimum of four (4) Directors shall be local to the area, residing within Brown or Outagamie counties.

2. A minimum of two (2) Directors shall be enrolled Tribal members of the Oneida Nation.

3. To the extent possible, in order to create a well-balanced Board, when appointing Directors, the Oneida Business Committee shall ensure that the Board contains a minimum of one (1) Director with each of the specialties: management, business administration, youth services and law.

4. In appointing the first Board, the OYLI work group shall prepare a pool of candidates for the Oneida Business Committee's consideration and the Oneida Business Committee shall make appointments from the said pool.

5. In making all future appointments, the Board shall provide the Oneida Business Committee with three (3) candidates per available Director position and the Oneida Business Committee shall make appointments from the candidates provided by the Board.

6. The Directors shall select from amongst themselves the following officer positions, provided that all officers shall be enrolled Tribal members of the Oneida Nation: President, Secretary and Treasurer.

C. Qualifications. Directors must meet the following qualifications:

1. be at least twenty-one (21) years old;

2. have a high school diploma, high school equivalency degree, or general education development certificate;

3. have fundraising experience and either a) experience in management, business administration, youth services or law, or b) a bachelor's degree;

4. have the ability to obtain a fiduciary bond; and

5. have the ability to exercise sound judgment in matters relating to OYLI's purpose.

D. Term. Each Director shall serve a term of three (3) years, provided that the initial Directors, in order to stagger terms, shall be randomly assigned one, two, and three year terms, in roughly equal proportion, and the terms shall thereafter remain staggered for the duration of the Board's existence. Directors may be re-appointed to successive terms without limitation.

E. Removal. The Oneida Business Committee may remove Directors, with cause as defined in the OYLI's By-laws, by a majority vote of the members of the Oneida Business Committee present and voting at a duly called and held meeting of the Oneida Business Committee. The Board may adopt By-Laws governing the removal of OYLI Directors by the Board with or without cause.

F. Vacancy. In the event of a vacancy before the expiration of a term, the Oneida Business Committee shall, in accordance with this Charter and Oneida law, promptly select and appoint a new Director for the remainder of the unexpired term.

G. Successor. Unless he or she resigns or is removed, a Director shall hold office until his or her successor is appointed and sworn in by the Oneida Business Committee. In the event a Director holds over in office beyond the expiration of his or her term, the term of his successor shall be commensurately shortened, so that the terms of the Directors remain staggered.

H. No Personal Liability. No Director shall be personally liable to any creditor of OYLI by reason of his or her status as a Director of the Board or by reason of acts done or not done in his or her capacity as a Director of the Board.

I. Quorum. A quorum of the Board shall consist of one-half of the Directors then in office, plus one. A quorum is required for the Board to take official action. A quorum may be reached by Directors attending the meeting in person or, if preapproved by the Board, via conference call, Skype or similar technology.

J. Regular Meetings. The Board shall meet at least once every month and may meet as frequently as the business of the OYLI requires.

K. Compensation. The Board shall be a voluntary Board until such time as the Board, by majority vote of Directors at a duly called meeting, determines that the OYLI is financially stable enough to pay meeting stipends. Should the Board vote to pay meeting stipends, the stipend shall be fifty dollars ($50.00) per meeting and shall be paid from the OYLI's earnings. The stipend amount may be modified as proposed by the Board and approved by Oneida Business Committee resolution. While the Board may meet as frequently as the business of the OYLI requires, Directors may receive stipends for a maximum of two (2) meetings per month.

L. Conflict of Interest. A Director shall not participate in any Board action that involves the Director's personal financial interest. Each Director shall promptly notify the Secretary of the Board in writing of any personal financial interest he or she may have in any matter which may come before the Board or which may relate to the activities of OYLI. The Secretary shall enter the notification in the minutes, and the Director shall not participate in any action relating to the matter or be involved in any manner with the matter. As used herein, "personal financial interest" means an interest distinct from other members of the Nation held by the Director or an immediate family member of the Director which involves an ownership, income, investment or other beneficial interest in a business, or relates to any employment or prospective employment.

M. Records. The Board shall keep complete and accurate records of all meetings and actions taken.

Section X. Indemnification of Directors and Officers. OYLI shall indemnify any person against reasonable expenses actually and necessarily incurred, and against judgments, fines and amounts paid in settlement, in connection with any action, suit or proceeding in which the person was or is a party or threatened to be made a party by reason of the fact that he or she is or was a Director, officer, agent or employee acting on behalf of the OYLI, to the extent that such person is not otherwise indemnified, except in relation to matters as to which the person shall be adjudged in such action, suit or proceeding to be liable for gross negligence or intentional misconduct.

Section XI. Reports.

A. Annual and Quarterly Reports. The Board shall file written reports with the General Tribal Council and the Oneida Business Committee in accordance with this Section. The Board shall prepare reports annually for the annual meeting of the General Tribal

Council, and shall prepare reports quarterly for the Oneida Business Committee, and at such other times as directed by the Oneida Business Committee.

B. Narrative Reports. The Board shall submit narrative reports to the Secretary of the Oneida Business Committee by May 31st of each year for inclusion in the agenda materials for the annual General Tribal Council meeting held in July of each year. Narrative reports are considered public reports and will be made available to the membership through the office of the Secretary, on the Nation's website, or otherwise. Narrative reports should provide contextual and non-financial information about OYLI's activities and operations, and should at a minimum address:

1. summary of OYLI's programs and activities;

2. any significant problems, accomplishments, and events:

3. description of any material changes or developments;

4. identification of the primary goals and targets and progress made towards accomplishment of the same;

5. identification of key elements for success, including risks, resources and relations available and needed in order to successfully fulfill outlined strategies; and

6. summary of assets and financial condition.

C. Financial Reports. The Board shall submit financial reports quarterly to the Secretary of the Oneida Business Committee, with copies to the Chair, the Treasurer and the Audit Committee. Financial reports are subject to annual audits by the Nation's internal and/or third party auditors. They are proprietary and confidential, to be retained by the Secretary's office, and accessible only to those authorized officers, officials and personnel of the Nation with a legal or legitimate need to know such information; provided, however, that the Board or the Oneida Business Committee may authorize disclosure. Financial reports should be structured in an understandable manner consistent with Generally Accepted Accounting Principles (GAAP), and shall at a minimum include the following:

1. executive summary;

2. statement of financial position;

3. statement of activities;

4. statement of functional expenses;

5. statement of cash flows; and

6. notes to financial statements.

D. Disclosure Reports. The Board shall submit disclosure reports to the Oneida Business Committee by May 31st of each year. Disclosure reports shall identify any personal financial interest on the part of any Director which precludes the Director from participating in actions of the Board or being involved in the operations of OYLI under section IX(L). Disclosure reports are proprietary and confidential, to be retained by the Secretary's office, and accessible only to those authorized officers, officials and personnel of the Nation with a legal or legitimate need to know the information.

Section XII. Dissolution. The Oneida Business Committee may dissolve OYLI by a 2/3 majority vote adopting a resolution calling for dissolution. Upon dissolution, OYLI's assets shall be distributed in the following order of priority: i) perfected security interests of the Oneida Nation; ii) perfected security interests of third parties; iii) imperfect security interests of the Oneida Nation and third parties; and iv) all other debts and liabilities. Upon payment of all debts and liabilities, all remaining assets shall revert to the Oneida Nation.

Section XIII. Miscellaneous.

A. Effective Date. This Charter shall become effective upon the date of adoption of a resolution by the Oneida Business Committee granting this Charter.

B. Consistency with Constitution. This Charter shall be construed in a manner consistent with the Oneida Nation Constitution. In the event of any inconsistency, the provisions of the Constitution shall control.

C. Consistency with Oneida Nation Laws. To the extent of any inconsistency between this Charter and the laws of the Oneida Nation with respect to the activities and operations of OYLI, this Charter shall control.

D. Amendment. The Oneida Business Committee may amend this Charter through adoption of a resolution.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 09 / 14 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Resolutions

☐ Accept as Information only

☒ Action - please describe:

Adopt the Resolution for the Oneida Youth Leadership Institute's charter and approve the By-laws.

3. Supporting Materials

☐ Report ☒ Resolution ☐ Contract

☒ Other:

1. OYLI Resolution Adopting Charter
2. OYLI Charter
3. OYLI By-laws
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Joanie Buckley, Division Director/Internal Services

Primary Requestor: Joanie Buckley, Division Director/Internal Services
Your Name, Title / Dept. or Tribal Member

Additional Requestor: Cheryl Stevens, Grants Manager
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

The Oneida Youth Leadership Institute Board
By-laws

Article I. Authority

1. Name
   (a) The official name of this board is the Oneida Youth Leadership Institute Board referred to herein as the Board

2. Authority
   (a) By the authority of the Oneida Nation, the Board was established by the Oneida Youth Leadership Institute's Charter, which was adopted by Oneida Business Committee resolution _____.
   (b) The purpose of the Oneida Youth Leadership Institute Board is to:
      (1) receive tax-deductible contributions eligible under Internal Revenue Code Section 170 and 7871(a);
      (2) approve and administer the Oneida Youth Leadership Institute's disbursements;
      (3) promote nonprofit activities including, but not limited to, fundraising, education, training, meetings, workshops, publications and other relevant activities of the Oneida Youth Leadership Institute Board; and
      (4) provide regular reporting to the Oneida Business Committee and General Tribal Council.
3. Office
   (a) The official mailing address of the Board is P.O. Box 365, Oneida, WI 54155.
   (b) The physical address of the Board is 909 Packerland Drive, Green Bay, WI 54303. The physical address of the Board is subject to change from time to time with approval of the Board and the approval of the Oneida Business Committee.

4. Membership
   (a) The Board shall be composed of a minimum of five (5) and a maximum of seven (7) directors. In selecting and appointing Directors, the Oneida Business Committee shall give due consideration to qualities of industry, responsibility, integrity, and judgment, and shall have due regard for the need for diversity of experience on the Board, the need for adequate representation of the areas of expertise required by the Oneida Youth Leadership Institute, and the guidelines of organizations which may provide financial assistance to Oneida Youth Leadership Institute.
      (1) A minimum of four (4) directors shall be local to the area, residing within Brown or Outagamie counties.
      (2) A minimum of two (2) directors shall be enrolled Tribal members of the Oneida Nation.
      (3) To the extent possible, in order to create a well-balanced Board, when appointing directors, the Oneida Business Committee shall ensure that the Board contains a minimum of one (1) director with each of the specialties: management, business administration, youth services and law.
      (4) In appointing the first Board, the Oneida Youth Leadership Institute's work group shall prepare a pool of candidates for the Oneida Business Committee's

consideration and the Oneida Business Committee shall make appointments from the said pool.

(5) In making all future appointments, the Board shall provide the Oneida Business Committee with three (3) candidates per available director position and the Oneida Business Committee shall make appointments from the candidates provided by the Board.

(6) Each director shall serve a term of three (3) years, provided that the initial directors, in order to stagger terms, shall be randomly assigned one, two, and three year terms, in roughly equal proportion, and the terms shall thereafter remain staggered for the duration of the Board's existence. Directors may be re-appointed to successive terms without limitation.

(b) Qualifications

(a) To be eligible for appointment to the Oneida Youth Leadership Institute Board, a candidate shall have the following qualifications:

(a) be at least twenty-one (21) years old;

(b) have a high school diploma, high school equivalency degree, or general education development certificate;

(c) have fundraising experience and either (1) experience in management, business administration, youth services or law, or (2) a bachelor's degree;

(d) have the ability to obtain a fiduciary bond; and

(e) have the ability to exercise sound judgment in matters relating to OYLI's purpose.

(c) Vacancies, Appointments, Resignations, Suspensions, and Removals

(a) Vacancies and Appointments. If any director dies, resigns**,** is removed, incapacitated, or is otherwise unable to serve, the chairperson of the Board shall initiative the appointment process by forwarding the Board's recommendations for appointment to the secretary of the Oneida Business Committee.

(b) Resignation. Directors wishing to resign may do so by submitting a written resignation at any regular Board meeting.

(c) Removal. Removal of directors may occur by the Oneida Business Committee in accordance with the Removal law or by the Board in accordance with the Board's charter. All removals of directors by the Board shall further the purpose and policy of the Oneida Youth Leadership Institute. Removals by the Board may be with or without cause, where the following creates cause for removal:

(a) failure to attend three (3) regularly scheduled meetings, whether excused or unexcused, within a six (6) month period;

(b) intentional misuse of funds;

(c) alcohol abuse while performing official responsibilities or illegal use of drugs at any time;

(d) failure to continue to meet the qualifications for serving as director; and/or

(e) committing a felony while serving as director.

(d) Subcommittees. A subcommittee may be appointed by the chairperson of the Board to carry out specific duties, when deemed necessary. The subcommittee shall serve until the duties with which this subcommittee has been charged are completed, and a report has been accepted by the Board.

(e) Board Duties. The duties of the Board include, but are not limited to, the following:

(1) At the commencement of taking office, new directors shall complete the Board Confidentiality Statement and the Non-Disclosure Agreement and provide the completed forms to the Chairperson. Upon submission of forms to the Chairperson, the director may vote on Board actions.

(2) Develop and adopt policy relating to the management and administration of the Oneida Youth Leadership Institute.

(3) Oversee the Oneida Youth Leadership Institute's distributions.

(4) Participate in training including orientation, board training and workshops pertaining to investing, fiduciary, and relevant Oneida laws.

(5) Oversee the Oneida Youth Leadership Institute's fund investment activity and portfolio management. The Board shall maintain this fiduciary responsibility until the Oneida Youth Leadership Board's funds reach one million dollars ($1,000,000.00), at which time such responsibilities shall transfer to the Trust/Enrollment Committee. Should the Trust/Enrollment Committee assume such responsibilities, it shall regularly report the funds' performance to the Board.

(6) Participate in Oneida Youth Leadership Institute fundraising activities, including a personal financial contribution to annual fundraising campaigns.

(7) Restrict all use of the Oneida Youth Leadership Institute's donations to public purposes that promote leadership qualities in Oneida youth and, in all instances, prevent such donations from being used to contribute towards lobbying or political campaign activity, regardless of the purpose.

(8) Acknowledge all donations to the Oneida Youth Leadership Institute by providing a written acknowledgment of gratitude to each donor.

(9) Ensure that the Oneida Youth Leadership Institute's financials are audited annually and that findings of such audits are available to donors upon request.

(10) Make all reports made to the Oneida Business Committee and/or the General Tribal Council available to donors upon request.

5. Stipends. The Board shall be a voluntary board until such time as the Board, by majority vote of directors at a duly called meeting, determines that the Oneida Youth Leadership Institute is financially stable enough to pay meeting stipends. Should the Board vote to pay meeting stipends, the stipend shall be fifty dollars ($50.00) per meeting and shall be paid from the Oneida Youth Leadership Institute's earnings. The stipend amount may be modified as proposed by the Board and approved by Oneida Business Committee resolution. While the Board may meet as frequently as the business of the Oneida Youth Leadership Institute requires, directors may receive stipends for a maximum of two (2) meetings per month.

6. Trainings and Conferences. All directors shall complete orientation training organized by the Executive Manager, including non-profit organization and administration training. The Board may, by written resolution, name required trainings and conferences required for directors to responsibly serve the Oneida Youth Leadership Institute.

Article II. Officers

1. Officer Selection. The directors shall select from amongst themselves, at the first Regular meeting following annual appointment, the following officer positions, provided that a maximum of one (1) officer may be selected that is not local to the area residing within Brown or

Outagamie counties and a maximum of 1 (one) officer may be a non-Tribal member: President, Secretary and Treasurer.

(a) If an officer position is vacated**,** the Board shall hold an interim election to fill the office for the balance of the year.

(b) Nomination of directors for officer positions may only be made by a director present, physically or electronically, at a duly called meeting of the Board.

(c) Any director nominated and/or elected to an officer position may communicate acceptance of such nomination/election via written correspondence, which may include electronic communications such as e-mail and facsimile.

2. Officer Positions. The Board shall elect directors to the following officer positions:

(a) President

(a) The President shall call and preside over meetings, appoint subcommittees as needed, oversee all Board activities and schedule special meetings.

(b) The President shall invite input from directors for Board self-evaluations.

(c) The President shall serve as an ex-officio member of all established subcommittees.

(b) Treasurer

(a) The Treasurer acts with the same authority as the chairperson in the absence of the President.

(b) The Treasurer shall ensure the accuracy of the Oneida Youth Leadership Institute's financials.

(c) The Treasurer shall coordinate with the Trust/Enrollment Committee as necessary.

(d) The Treasurer is responsible for fulfilling all of the Board's financial reporting requirements, including the annual audit.

(c) Secretary

(a) The Secretary is responsible for all of the Board's record keeping, minutes and correspondence.

(b) In the absence of the President and Treasurer, the Secretary may call and preside over meetings.

(c) The Secretary is responsible for fulfilling all of the Board's non-financial reporting requirements.

3. Budgetary and Travel Sign-Off Authority. With the Treasurer's guidance, the Board, as a whole, shall approve the Board's budget and, should the Board grow to be able hire its own staff, review and approve any budgets developed by staff. All travel and expenses incurred by the Board is required to be approved by the Board in advance of incurring such travel and expense costs. Travel and expenses specifically budgeted in the budget approved by the Board do not require separate approval by the Board.

4. Personnel. Until the Board has sufficient earnings to hire its own staff, the Nation's Grants Manager shall be the Board's Executive Manager.

(a) Until the Board is able to hire its own staff:

(a) the Board shall receive approval from the Executive Manager's supervisor as to the scope of services/work hours he/she has available to contribute towards the Board;

(2) the Executive Manager shall report to the Board for direction in regards to projects assigned by the Board, provided that the Executive Manager's supervisor shall be noticed of all assignments and shall remain responsible for all supervision of the Executive Manager; and

(3) the Executive Manager shall coordinate use of other employees of the Nation with their respective supervisors as needed for Board assignments. An employee of the Nation may not work on Board activities until his/her supervisor has approved the scope/time of the employee's contribution.

(b) All employees of the Nation contributing towards Board initiatives shall at all times remain employees of the Nation and shall at all times be governed by the Nation's employment laws, policies, and procedures.

Article III. Meetings

1. Regular Meetings. The Board shall meet at least once every month and may meet as frequently as the business of the Oneida Youth Leadership Institute may require. The Board shall establish, by written resolution, the time and place of regular meetings and may amend the time and place of regular meetings by the same.

2. Emergency/Special Meetings. The President may call Emergency/Special meetings. There shall be a minimum of twenty-four (24) hour verbal and/or written notice to all directors of any emergency and/or special meeting. A meeting satisfying this notice requirement and meeting quorum constitutes a duly called meeting.

3. Quorum. A quorum of the Board shall consist of one-half of the Directors then in office, plus one. A quorum is required for the Board to take official action. A quorum may be reached by directors attending the meeting in person or, if preapproved by the Board, via conference call, Skype or similar technology.

4. Order of Business. The format of the Board's agendas shall be as prescribed by the Secretary based on the following order of business:

(a) Call Meeting to Order
(b) Approve Agenda
(c) Approve Minutes
(d) Attorney Business
(e) Old Business
(f) New Business
(g) Other Business
(h) Adjournment

5. Voting

(a) Voting shall be in accordance with Robert's Rule of Order.
(b) The President may not vote except in the event of a tie.
(c) Each director shall have one (1) vote.
(d) In the event a Board decision is needed outside of a duly called meeting, the Executive Manager or an officer of the Board may conduct a poll of the directors by e-mail, provided that the Board shall accept the results of the e-poll at the next available duly called meeting.

(e) In cases where a conflict of interest exists, the conflicted director shall recuse themselves from the action, or the Board can vote by a majority of the quorum present to exclude a director they believe has a conflict.

6. Parliamentary Procedure. All meetings shall be conducted in accordance with the current edition of ROBERT'S RULES OF ORDER, in all cases to which they are applicable, unless they are inconsistent with these By-laws and/or any special rules of order the Board may adopt.

Article IV. Reporting

1. Agenda Items. The Board shall maintain agenda items in an identified and consistent format.

2. Minutes and Attachments. The Board shall type minutes in a consistent format designed to generate the most informative record of the meetings of the Board. Handouts, reports, memoranda, and the like may be attached to the minutes and agenda, or may be kept separately, provided that all materials can be identified based on the meeting in which they were presented.

3. Reporting. The Board shall also make quarterly reports to the Oneida Business Committee and annual and semi-annual reports to the Oneida General Tribal Council as described below, provided that the Board shall approve all reports by official Board action prior to the report's submittal to the Oneida Business Committee and/or the General Tribal Council:

(a) Quarterly Reporting. The Board shall make quarterly reports to the Oneida Business Committee based on the reporting schedule created by the Nation's Secretary, approved by the Oneida Business Committee and posted on the Nation's website. At a minimum, the Board shall include the following information in its quarterly reports:

(1) Names: Provide the name of the Board, the director submitting the report, and the Oneida Business Committee liaison, and a list of the directors and their titles, their term expiration dates and contact information.

(2) Minutes: Any required updates to meeting minutes previously submitted and approved by the Oneida Business Committee including any actions that have been taken and were not included in the meeting minutes previously approved by the Oneida Business Committee. No action or approval of minutes is required by the Oneida Business Committee unless specifically required by the these by-laws.

(3) Financial Reports: In the format designated by the Treasurer and as may be required by the Oneida Business Committee.

(4) Special Events during the Reporting Period: Report any special events held during the reporting period.

(5) Anticipated Special Events for the Upcoming Reporting Period: Report any anticipated special events to be held during the upcoming reporting period.

(6) Goals and Accomplishments: Provide the Board's annual goals established in the annual report pursuant to article 3(b)(5) and how the Board has worked towards achieving such goals during the reporting period.

(7) Meetings: Indicate when and how often the Board is meeting and whether any emergency and/or special meetings have been held.

(8) Follow-up: Report on any actions taken in response to Oneida Business Committee and/or General Tribal Council directives, if any.

(b) Annual Reporting. The Board shall make annual reports to the Oneida General Tribal Council based on their activities during the previous fiscal year using the format

prescribed by the Nation's Secretary. At a minimum, the Board shall include the following information in its annual reports:

(1) Names: Provide the name and purpose of the Board, a list of the directors and their titles and the contact person for the Board and their contact information including phone number, mailing address, email address, and the Board's website.

(2) Meetings: Provide when meetings held, where they are held, at what time they are held and whether they are open or closed.

(3) Stipends: Provide the amount of each stipend a director may be eligible to receive and the funding source of the stipends.

(4) Budget: Provide the Board's original budget for the previous fiscal year, what the actual budget expensed was at the close of the fiscal year, and, if not within the Board's original budget, an explanation for why the budget was exceeded. Also, provide the funding source for the Board's budget.

(5) Goals and Accomplishments: Provide up to three (3) accomplishments the Board achieved in the previous fiscal year and how each accomplishment impacted the Oneida community. Also, provide three (3) strategic goals the Board will pursue in the new fiscal year.

(6) Logo and Images: Provide the Board's logo that may be included in the report and any other pictures or images that the Board would like to be considered by the Nation's Secretary for inclusion in the report.

(c) Semi-Annual Reporting: The Board shall make semi-annual reports to the Oneida General Tribal Council based on their activities during the current fiscal year using the format prescribed by the Nation's Secretary. At a minimum, the Board shall include the following information in their annual reports:

(1) Names: Provide the name of the Board and, if there have been any changes since the annual report, provide an update of the following information:

(A) the purpose of the Board;

(B) a list of the Board's directors and their titles;

(C) the contact person for the Board and their contact information including phone number, mailing address, email address, and the Board's website.

(2) Meetings: If there have been any changes since the annual report, provide an update of when meetings are held, where they are held, at what time they are held and whether they are open or closed.

(3) Stipends: If there have been any changes since the annual report, provide an update of the amount of each stipend a director may be eligible to receive and the funding source for the stipends.

(4) Goals and Accomplishments: Provide an update on the three (3) strategic goals the Board named in its annual report.

(5) Logo and Images: Provide any pictures or images that the Board would like to be considered by the Nation's Secretary for inclusion in the report and, if the Board's logo has changed since the annual report, provide the new logo that may be included in the report.

Article V. Amendments

1. At the first regular meeting following directors' appointment and taking of the oath of office, a review of these By-laws shall be conducted in order to determine that they are current with the relevant laws of the Nation and meet the needs of the Board.

2. The Board or any of its directors may recommend amendments to these By-laws by placing the amendments on the agenda at a duly called Board meeting and providing written notice of the requested amendments in the meeting materials. The shall pursue such proposed amendments if the Board takes action approving the amendments by majority vote at the duly called meeting.

3. All amendments are subject to subsequent approval by the Oneida Business Committee.

Approved by the Interim Board _____

Approved by Oneida Business Committee: _____

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 09 / 14 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: New Business

☐ Accept as Information only

☒ Action - please describe:

Request to post Two (2) vacancies on the Oneida Election Board.

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☐ Other:

1. 3.

2. 4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Lisa Summers, Tribal Secretary

Primary Requestor: Kathleen M. Metoxen, Executive Tribal Clerk
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

On August 29, 2016 the Business Committee Support Office received a request from the Oneida Election Board Chair to post for two (2) vacancies on the Oneida Election Board. At the July 9, 2016 Special Election there were three (3) vacancies on the ballot and only two (2) were filled. Teresa Schuman took her oath at the August 24, 2016 Business Committee meeting and Brian Beaulieu called on August 24, 2016 to say he is declining the position. So the Oneida Election Board is requesting that the vacancy that didn't initially get filled at the July 9, 2016 Special Election and the vacancy due to Brian's declining the position be posted. These vacancies will be for three (3) year terms.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 09 / 14 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: New Business

☐ Accept as Information only

☒ Action - please describe:

Enter E-Poll results into the records for approved request to transfer one hundred (100) 2016 Indian Summer Festival tickets to Joint Marketing

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☒ Other:

1. Emails with E-Poll results and request
2. Agenda Request for E-Poll
3.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Lisa Summers, Tribal Secretary

Primary Requestor/Submitter: Submitted by: Heather Heuer, Info. Mgmt. Specialist/BC Support Office
Your Name, Title / Dept. or Tribal Member

Additional Requestor: Kathleen Metoxen, Executive Tribal Clerk
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

BACKGROUND
On, Tuesday, August 23, 2016, at 12:03 p.m., the following E-Poll was conducted:

SUMMARY:
One hundred (100) 2016 Indian Summer Festival tickets were received by the Business Committee Support Office on Friday, August 19, 2016.

In accordance with the Ticket Distribution SOP, the Business Committee has three options:
1. Random Drawing
2. First come, first serve
3. Transfer tickets to Joint Marketing

Due to the time restrictions for notifying the Enrollment Department and IGAC (as required by the SOP) and to allow adequate time to notify winners, a random drawing is not an option.

Per the SOP, action is required by the Business Committee to decide how they will be distributed. An e-poll is required as the next Business Committee agenda submission deadline is after the event.

My office is recommending that the tickets be transferred to Joint Marketing.

REQUESTED ACTION:
Transfer one hundred (100) 2016 Indian Summer Festival tickets to Joint Marketing

DEADLINE FOR RESPONSE:
Responses are due no later than 4:30 p.m. on Tuesday, August 23, 2016.

As of the deadline on, Tuesday, August 23, 2016, at 4:30 p.m., the following are the E-Poll results:

Support: Melinda J. Danforth, Tehassi Hill, David Jordan, Trish King, Lisa Summers, Jennifer Webster

REQUESTED ACTION
Enter E-Poll results into the records for approved request to transfer one hundred (100) 2016 Indian Summer Festival tickets to Joint Marketing

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Heather M. Heuer

From: TribalSecretary
Sent: Tuesday, August 23, 2016 4:32 PM
To: TribalSecretary; Brandon L. Yellowbird-Stevens; Cristina S. Danforth; David P. Jordan; Fawn J. Billie; Jennifer A. Webster; Lisa M. Summers; Melinda J. Danforth; Patricia M. King; Ronald W. Hill
Cc: Brian A. Doxtator; Cathy L. Bachhuber; Danelle A. Wilson; Dawn M. Moon-Kopetsky; Jessica L. Wallenfang; Leyne C. Orosco; Lisa A. Liggins; Lora L. Skenandore; Rhiannon R. Metoxen
Subject: E-poll Results: Transfer one hundred (100) 2016 Indian Summer Festival tickets to Joint Marketing
Attachments: 2016 08 23 E-poll request -- Transfer one hundred (100) 2016 Indian Summ....pdf

Categories: Next Meeting

E-POLL RESULTS

The E-poll request to approve the transfer of one hundred (100) 2016 Indian Summer Festival tickets to Joint Marketing **is approved**. Below are the results:

Support: Melinda J. Danforth, Tehassi Hill, David Jordan, Trish King, Lisa Summers, Jennifer Webster

Heather Heuer
Information Management Specialist
Business Committee Support Office (BCSO)

office 920.869.4421
cell 920.471.5002
fax 920.869.4040

From: TribalSecretary
Sent: Tuesday, August 23, 2016 12:03 PM
To: Brandon L. Yellowbird-Stevens <BSTEVENS@oneidanation.org>; Cristina S. Danforth <tdanfort@oneidanation.org>; David P. Jordan <djordan1@oneidanation.org>; Fawn J. Billie <fbillie@oneidanation.org>; Jennifer A. Webster <JWEBSTE1@oneidanation.org>; Lisa M. Summers <LSUMMER2@oneidanation.org>; Melinda J. Danforth <MDANFORJ@ONEIDANATION.org>; Patricia M. King <TKING@ONEIDANATION.org>; Ronald W. Hill <RHILL7@oneidanation.org>
Cc: Brian A. Doxtator <BDOXTAT2@oneidanation.org>; Cathy L. Bachhuber <CBACHHUB@oneidanation.org>; Danelle A. Wilson <DWILSON1@ONEIDANATION.org>; Dawn M. Moon-Kopetsky <dmoonkop@oneidanation.org>; Jessica L. Wallenfang <JWALLENF@oneidanation.org>; Leyne C. Orosco <lorosco@oneidanation.org>; Lisa A. Liggins <lliggins@oneidanation.org>; Lora L. Skenandore <LSKENAN3@oneidanation.org>; Rhiannon R. Metoxen <rmetoxe2@oneidanation.org>
Subject: E-poll Request: Transfer one hundred (100) 2016 Indian Summer Festival tickets to Joint Marketing
Importance: High

E-POLL REQUEST

Summary:
One hundred (100) 2016 Indian Summer Festival tickets were received by the Business Committee Support Office on Friday, August 19, 2016.

In accordance with the Ticket Distribution SOP, the Business Committee has three options:
1. Random Drawing
2. First come, first serve
3. Transfer tickets to Joint Marketing

Due to the time restrictions for notifying the Enrollment Department and IGAC (as required by the SOP) and to allow adequate time to notify winners, a random drawing is not an option.

Per the SOP, action is required by the Business Committee to decide how they will be distributed. An e-poll is required as the next Business Committee agenda submission deadline is after the event.

My office is recommending that the tickets be transferred to Joint Marketing.

Requested Action:
Transfer one hundred (100) 2016 Indian Summer Festival tickets to Joint Marketing

Deadline for response:
Responses are due no later than **4:30 p.m. on Tuesday, August 23, 2016**.

Voting:
1. Use the voting button above, if available; OR
2. Reply with "support" or "oppose"

Lisa Liggins
Assistant to Secretary Summers
Oneida Business Committee

office 920.869.4434
cell 920.819.7344
fax 920.869.4040

PO Box 365
Oneida, WI 54155-0365
Oneida-nsn.gov

Oneida Business Committee Agenda Request

1. Meeting Date Requested: ___ / ___ / ___

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: New Business

☐ Accept as Information only

☒ Action - please describe:

Transfer one hundred (100) 2016 Indian Summer Festival tickets to Joint Marketing

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☒ Other:

1. Ticket Distribution Form
2. Ticket Distribution SOP
3.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Lisa Summers, Tribal Secretary

Primary Requestor/Submitter: Lisa Liggins, Executive Assistant II
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

Background
One hundred (100) 2016 Indian Summer Festival tickets were received by the Business Committee Support Office on Friday, August 19, 2016.

In accordance with the Ticket Distribution SOP, the Business Committee has three options:
1. Random Drawing
2. First come, first serve
3. Transfer tickets to Joint Marketing

Due to the time restrictions for notifying the Enrollment Department and IGAC (as required by the SOP) and to allow adequate time to notify winners, a random drawing is not an option.

Per the SOP, action is required by the Business Committee to decide how they will be distributed. An e-poll is required as the next Business Committee agenda submission deadline is after the event.

My office is recommending that the tickets be transferred to Joint Marketing.

Requested Action
Transfer one hundred (100) 2016 Indian Summer Festival tickets to Joint Marketing

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Business Committee
TICKET DISTRIBUTION FORM

Description of tickets received: Indian Summer Ticket

Date tickets received by the Business Committee Support Office: 8-19-16

Total number of tickets received: 100

Verified by: Debbie Melchert | Debbie Melchert | 1564
Printed Name | Signature | Employee #

HEATHER HEUER | Heather Heuer | 15718
Printed Name | Signature | Employee #

Source of tickets (i.e. donation, contract sponsorship):

DONATION: INDIAN SUMMER INC. BOARD of DIRECTORS

ONEIDA TRIBE OF WISCONSIN	TITLE: Ticket Distribution	ORIGINATION DATE: 01/27/2016 REVISION DATE: N/A EFFECTIVE DATE: Upon OBC approval
***DEPARTMENT*:** Oneida Business Committee	APPROVED BY: *Oneida Business Committee* See Attached OBC meeting minutes	DATE: 01/27/2016
AUTHOR: Lisa Summers, Secretary	AUTHORED BY: Lisa Summers	DATE: 01/27/2016

1.0 PURPOSE

1.1 Standardize how tickets are distributed by the Oneida Business Committee

2.0 DEFINITIONS

2.1 *Alternate* means an individual who receives tickets in the event a winner refuses or does not claim.

2.2 *Packers Ticket Drawing Pool* means those Tribal members who provided the required information by June 30 and is the random drawing pool used for a random drawing of Packers Tickets.

2.3 *Random Drawing* means an act of choosing the recipients of tickets.

2.4 *Random Drawing Pool* means those Tribal members who are at least eighteen (18) years old on or before the date of the random drawing, for a random drawing for anything other than Packers Tickets.

2.5 *Secretary* means the current elected Secretary of the Tribe or his or her designee.

3.0 WORK STANDARD

3.1 All tickets will be tracked on a Ticket Distribution Form.

3.2 For a random drawing:

3.2.1 Notice of random drawing will be provided to the Enrollment Department and the Intergovernmental Affairs and Communications Department no less than five (5) business days prior to drawing.

3.2.2 A number of alternates equaling no less than two times the number of winners are selected. Alternates are selected from the same random drawing pool and at the same time as the winners.

3.3 Where the dates fall on a Saturday, Sunday, or holiday the deadline shall be construed to be the close of business on the following business day.

4.0 PACKERS TICKETS

4.1 In the event Packers Tickets are available for Tribal members, the following timelines and procedure will be followed. This procedure applies only to Packers Tickets for preseason games and regular season games.

June 1

4.2 BC Support Office sends a mailing to those Tribal members who are at least eighteen (18) years old on or before July 1.

4.3 Mailing includes:

- 4.3.1 Notice that a code of conduct is required in order to accept Packers tickets,
- 4.3.2 Space for Tribal member to provide the required information:
  - 4.3.2.1 Name,
  - 4.3.2.2 Date of birth,
  - 4.3.2.3 Enrollment number, and
  - 4.3.2.4 Telephone number.
- 4.3.3 Notice that required information must be returned to the BC Support Office no later than June 30 in order to be included in the Packers Ticket Drawing Pool.

July 1

4.4 Packers Ticket Drawing Pool is closed and includes only those Tribal members who returned the required information to the BC Support Office by June 30.

4.5 Deadline for Joint Marketing to provide notification to the BC Support Office of Packers Tickets available to Tribal members.

5.0 RECEIPTING AND PROCESSING TICKETS

5.1 Tickets are received by the Business Committee Support Office (BC Support Office).

5.2 BC Support Office:

- 5.2.1 Verifies the number of tickets received by double count.
- 5.2.2 Completes any applicable paperwork indicating receipt of tickets.
- 5.2.3 Completes applicable spaces on the Ticket Distribution Form. Ticket

Distribution Form must include:
5.2.3.1 Description of tickets received
5.2.3.2 Date tickets received by the BC Support Office
5.2.3.3 Source of tickets (i.e. donation, contract, sponsorship)
5.2.3.4 Date tickets disbursed and to whom

5.2.4 Provides copy of Ticket Distribution Form to the Secretary within one (1) business day.

5.3 Secretary adds Ticket Distribution Form to the next Business Committee meeting agenda for the consideration of how tickets will be distributed.

5.3.1 Three options for consideration are:

5.3.1.1 Random drawing

5.3.1.1.1 A random drawing may be considered only if adequate time is available for the notification required in 3.2.

5.3.1.2 First come, first serve

5.3.1.2.1 Eligibility criteria for first come, first serve must be determined by the Business Committee (i.e. Tribal members, employees only, elders age 55 and over)

5.3.1.3 Transfer tickets to Joint Marketing

5.3.2 An E-poll may be used (See OBC SOP titled Conducting Electronic Voting (E-polls)).

6.0 RANDOM DRAWING

Prepare for random drawing

6.1 BC Support Office provides notice to the Enrollment Department of random drawing. Notice must include:

6.1.1 Date of random drawing.
6.1.2 Time of random drawing.
6.1.3 Number of winners needed.
6.1.4 Number of alternates needed.
6.1.5 Criteria for random drawing pool.

6.2 BC Support Office provides notice to the Intergovernmental Affairs and Communications Department of random drawing. Notice must include:

6.2.1 Date of random drawing.
6.2.2 Time of random drawing.
6.2.3 Number of winners that will be drawn.
6.2.4 Date and Time winners may begin to claim their tickets.
6.2.5 Deadline by which winners must claim their tickets.

6.3 BC Support Office reserves meeting space to conduct the drawing.

Pre-Drawing Activities

6.4 BC Support Office ensures equipment is functional in order for the Enrollment Department staff to complete the random drawing.

Post-Drawing Activities

6.5 After random drawing is complete, the Enrollment Department staff provides the winner and alternate information to the BC Support Office. This information includes:

- 6.5.1 Winner/Alternate Names
- 6.5.2 Winner/Alternate Enrollment Number
- 6.5.3 Winner/Alternate Address
- 6.5.4 Winner/Alternate Phone Number

6.6 BC Support Office notifies winner by phone.

- 6.6.1 Winner may accept or refuse/decline.
- 6.6.2 If winner accepts:
  - 6.6.2.1 See 9.0.
- 6.6.3 If winner declines tickets or cannot be contacted within three (3) business days from the date of the random drawing:
  - 6.6.3.1 Alternate is notified.
  - 6.6.3.2 If alternate accepts,
    - 6.6.3.2.1 See 9.0.
  - 6.6.3.3 If alternate declines tickets or cannot be contacted within three (3) business days from the date of the random drawing:
    - 6.6.3.3.1 see 6.6.3.1.

7.0 FIRST COME, FIRST SERVE

7.1 BC Support Office provides notice to Intergovernmental Affairs and Communications of ticket availability. Notice must include:

- 7.1.1 Total number of tickets available.
- 7.1.2 Limit of tickets available per person (i.e. four (4) tickets per person).
- 7.1.3 Eligibility Criteria determined by the Business Committee in 5.3.1.2.1.
- 7.1.4 Date and Time tickets may begin to be claimed.
- 7.1.5 Deadline by which tickets must be claimed.

7.2 See 9.0.

8.0 TRANSFER TICKETS TO JOINT MARKETING

8.1 BC Support Office:

8.1.1 Contacts Joint Marketing within one (1) business day to arrange transfer of tickets.

8.1.2 Completes Ticket Distribution Form when transfer of tickets is completed.

8.1.3 Files Ticket Distribution Form and forwards a copy to the appropriate party/parties as needed or required by contract or policy.

9.0 DISBURSING TICKETS

9.1 Recipient signs Acceptance Receipt and code of conduct agreement, if applicable

9.2 BC Support Office

9.2.1 Receives acceptance receipt and code of conduct agreement, if applicable.

9.2.2 Updates Ticket Distribution Form.

9.2.3 Disburses tickets.

9.2.3.1 Tickets may be mailed or picked up.

9.2.4 Files Ticket Distribution Form and forwards a copy to the appropriate party/parties as needed or required by contract or policy.

10.0 UNCLAIMED TICKETS

10.1 Any tickets that are unclaimed 48 hours prior to the event will be transferred to Joint Marketing.

10.2 See 8.0.

11.0 REFERENCES

11.1 Conducting Electronic Voting (E-polls) SOP

12.0 FORMS

12.1 Ticket Distribution Form

12.2 Acceptance Receipt

12.3 Code of Conduct

13.0 FLOW CHART

XIII. NEW BUSINESS

A. Accept request for Business Committee recognition and award of $500 Exxon/Mobile Alliance Program grant to each six (6) area schools in cooperation with Oneida One Stops and Oneida Travel Center (00:26:00)
Sponsor: Michele Doxtator, Area Manager/Retail Profits

Presentation of awards by Michele Doxtator and Angela Parks to Niki Disterhaft (Lannoye Elementary School), Kris Wells (Hillcrest Elementary School), Jamie Kallies (Pioneer Elementary School), Diane Stelmach (Martin Luther King Elementary School), Yvette Peguero (Oneida Nation Elementary School), Sharon Mousseau (Oneida High School).

B. Approve Ticket Distribution Standard Operating Procedure (4:23:00)
Sponsor: Lisa Summers, Tribal Secretary

Motion by Tehassi Hill to approve the Ticket Distribution Standard Operating Procedure, seconded by Lisa Summers. Motion carried unanimously:

Ayes:	Fawn Billie, Tehassi Hill, Trish King, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present:	Melinda J. Danforth, David Jordan

C. Approve request to co-host the 2016 Tri-History Conference on June 13-17, 2016 (00:29:22)
Sponsor: Jennifer Webster, Councilwoman

Motion by Lisa Summers to approve the request to co-host the 2016 Tri-History Conference on June 13-17, 2016, seconded by Fawn Billie. Motion carried with one abstention:

Ayes:	Fawn Billie, Tehassi Hill, Trish King, Brandon Stevens, Lisa Summers
Abstained:	Jennifer Webster
Not Present:	Melinda J. Danforth, David Jordan

XIV. TRAVEL (4:24:32)

A. <u>Travel Reports</u>

1. Accept travel report – Councilwoman Jennifer Webster – 2015 National Indian Head Start Directors Association (NIHSDA)/Office of Head Start (OHS) Tribal Leader Consultation – Sacramento, CA – June 15-17, 2015

Motion by Lisa Summers to accept the travel report – Councilwoman Jennifer Webster – 2015 National Indian Head Start Directors Association (NIHSDA)/Office of Head Start (OHS) Tribal Leader Consultation – Sacramento, CA – June 15-17, 2015, seconded by Brandon Stevens. Motion carried with one abstention:

Ayes:	Fawn Billie, Tehassi Hill, Trish King, Brandon Stevens, Lisa Summers
Abstained:	Jennifer Webster
Not Present:	Melinda J. Danforth, David Jordan

2. Accept travel reports – Secretary Lisa Summers, Councilwoman Jennifer Webster, and Councilman Tehassi Hill – 72nd Annual National Congress of American Indians (NCAI) Conference – San Diego, CA – October 17-24, 2015

Motion by Fawn Billie to accept the travel reports – Secretary Lisa Summers, Councilwoman Jennifer Webster, and Councilman Tehassi Hill – 72nd Annual National Congress of American Indians (NCAI) Conference – San Diego, CA – October 17-24, 2015, seconded by Brandon Stevens. Motion carried with three abstentions:

Ayes:	Fawn Billie, Trish King, Brandon Stevens
Abstained:	Tehassi Hill, Lisa Summers, Jennifer Webster
Not Present:	Melinda J. Danforth, David Jordan

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 09 / 14 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Travel Request

☐ Accept as Information only

☒ Action - please describe:

Enter E-Poll results into the record for approved travel request - Councilman Brandon Stevens - Generation Indigenous Philanthropic event - Washington D.C. - August 25-26, 2016

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☒ Other:

1. Emails with E-Poll results and request
2. Agenda Request for E-Poll
3.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Lisa Summers, Tribal Secretary

Primary Requestor/Submitter: Submitted by: Heather Heuer, Info. Mgmt. Specialist/BC Support Office
Your Name, Title / Dept. or Tribal Member

Additional Requestor: Brandon Stevens, Councilman
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

BACKGROUND
On, Thursday, August 25, 2016, at 11:31 a.m., the following E-Poll was conducted:

SUMMARY:
Councilman Stevens respectfully requests Business Committee approval to attend the "Generation Indigenous: Raising Impact with Innovation and Proven Strategies" this Gen-I event will be hosted by the White House on August 26th, 2016. The travel falls in line with our Strategic Directions, Committing to Build a Responsible Nation, Implementing Good Governance Processes and Creating a Positive Organizational Culture. This travel provides an opportunity to network with other Native American Leaders in Philanthropy in identifying needs and to share resources. This event is to garner interests in Indian Country for the Philanthropic community wishing to socially invest in our initiatives. Councilman Stevens on the panel for "Insights with Philanthropic Leaders" with the charge to get philanthropic donations to our programs, namely the 7871 Youth Leadership Institute or any other medium the Nation designates. As in most White House engagements these are noticed last minute and having the adequate travel budget I request support for the potentially very fruitful opportunity for the Nation.

This is an E-poll request because the invitation was not sent out until August 19th, 2016 while I was out on travel.

REQUESTED ACTION:
Approve Travel for Councilman Stevens to attend the Generation Indigenous Philanthropic Event, "Generation Indigenous: Raising Impact with Innovation and Proven Strategies" .

DEADLINE FOR RESPONSE:
Please submit your responses by 4:00 p.m. today, August 25th, 2016 or at your earliest convenience would be preferred in order to reserve a flight to leave today.

As of the deadline on, Thursday, August 25, 2016, at 4:00 p.m., the following are the E-Poll results:

Support: David Jordan, Lisa Summers, Fawn Billie, Melinda Danforth, Ronald W. Hill, Jennifer Webster

REQUESTED ACTION
Enter E-Poll results into the record for approved travel request - Councilman Brandon Stevens - Generation Indigenous Philanthropic event - Washington D.C. - August 25-26, 2016

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Heather M. Heuer

From: TribalSecretary
Sent: Thursday, August 25, 2016 1:16 PM
To: TribalSecretary; Brandon L. Yellowbird-Stevens; Cristina S. Danforth; David P. Jordan; Fawn J. Billie; Jennifer A. Webster; Lisa M. Summers; Melinda J. Danforth; Patricia M. King; Ronald W. Hill
Cc: Brian A. Doxtator; Cathy L. Bachhuber; Danelle A. Wilson; Dawn M. Moon-Kopetsky; Jessica L. Wallenfang; Leyne C. Orosco; Lisa A. Liggins; Lora L. Skenandore; Rhiannon R. Metoxen
Subject: RE: BYS E-POLL Travel Request

E-Poll Results

The e-poll request to approve BYS Travel to attend the Generation Indigenous Philanthropic Event, "Generation Indigenous: Raising Impact with Innovation and Proven Strategies". Below is the results:

Support: David Jordan, Lisa Summers, Fawn Billie, Melinda Danforth, Ronald W. Hill, Jennifer Webster

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From: TribalSecretary
Sent: Thursday, August 25, 2016 11:52 AM
To: Brandon L. Yellowbird-Stevens; Cristina S. Danforth; David P. Jordan; Fawn J. Billie; Jennifer A. Webster; Lisa M. Summers; Melinda J. Danforth; Patricia M. King; Ronald W. Hill
Cc: Brian A. Doxtator; Cathy L. Bachhuber; Danelle A. Wilson; Dawn M. Moon-Kopetsky; Jessica L. Wallenfang; Leyne C. Orosco; Lisa A. Liggins; Lora L. Skenandore; Rhiannon R. Metoxen
Subject: FW: BYS E-POLL Travel Request

From: Brandon L. Yellowbird-Stevens
Sent: Thursday, August 25, 2016 11:31 AM
To: BC_Agenda_Requests; Lisa M. Summers; Lisa A. Liggins; Heather M. Heuer
Subject: FW: BYS E-POLL Travel Request

E-POLL REQUEST

Summary:
Councilman Stevens respectfully requests Business Committee approval to attend the "Generation Indigenous: Raising Impact with Innovation and Proven Strategies" this Gen-I event will be hosted by the White House on August 26th, 2016. The travel falls in line with our Strategic Directions, Committing to Build a Responsible Nation, Implementing Good Governance Processes and Creating a Positive Organizational Culture. This travel provides an opportunity to network with other Native American Leaders in Philanthropy in identifying needs and to share resources. This event is to garner interests in Indian Country for the Philanthropic community wishing to socially invest in our initiatives. Councilman Stevens on the panel for "Insights with Philanthropic Leaders" with the charge to get philanthropic donations to our programs, namely the 7871 Youth Leadership Institute or any other medium the Nation designates. As in most White House engagements these are noticed last minute and having the adequate travel budget I request support for the potentially very fruitful opportunity for the Nation.

This is an E-poll request because the invitation was not sent out until August 19th, 2016 while I was out on travel.

Requested Actions:
Approve Travel for Councilman Stevens to attend the Generation Indigenous Philanthropic Event, "*Generation Indigenous: Raising Impact with Innovation and Proven Strategies"* .

Deadline for response:
Please submit your responses by **4:00 PM today, August 25th, 2016** or at your **earliest convenience** would be preferred in order to reserve a flight to leave today.

Voting:
1. Use voting button above, if available; OR
2. Reply with "support" or "oppose"

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 09 / 14 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Travel Request

☐ Accept as Information only

☒ Action - please describe:

To approve travel to Washington DC for Councilman Brandon Stevens who has been invited to participate in a Generation Indigenous - Philanthropic Event titled "Generation Indigenous: Raising impact with innovation and proven strategies".

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☒ Other:

1. Invite from White House
2.
3.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Brandon Stevens, Council Member

Primary Requestor/Submitter: _____
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

Councilman Stevens respectfully requests Business Committee approval to attend the "Generation Indigenous: Raising Impact with Innovation and Proven Strategies" this Gen-I event will be hosted by the White House on August 26th, 2016. The travel falls in line with our Strategic Directions, Committing to Build a Responsible Nation, Implementing Good Governance Processes and Creating a Positive Organizational Culture. This travel provides an opportunity to network with other Native American Leaders in Philanthropy in identifying needs and to share resources. This event is to garner interests in Indian Country for the Philanthropic community wishing to socially invest in our initiatives. Councilman Stevens on the panel for "Insights with Philanthropic Leaders" with the charge to get philanthropic donations to our programs, namely the 7871 Youth Leadership Institute or any other medium the Nation designates. As in most White House engagements these are noticed last minute and having the adequate travel budget I request support for the potentially very fruitful opportunity for the Nation.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Business Committee Travel Request

1. OBC Meeting Date Requested: 09 / 14 / 16 ☒ e-poll requested

2. General Information:

Event Name: Generation Indigenous - Philanthropic Event

Event Location: Washington DC

Attendee(s): Brandon Stevens

Departure Date: Aug 25, 2016

Attendee(s):

Return Date: Aug 26, 2016

Attendee(s):

3. Budget Information:

☒ Funds available in indivdual travel budget(s)

☐ Unbudgeted

☐ Grant Funded or Reimbursed

Cost Estimate: $1,000

4. Justification:

☒ Liaison Appointment Responsibilities

To which Strategic Direction(s) does this travel relate?

☐ Advancing Principles

☒ Creating a Positive Organizational Culture

☒ Committing to Building a Responsible Nation

☒ Implementing Good Governance Processes

Describe the purpose of Travel and how it relates to the Strategic Direction(s) and/or your liaison area:

Councilman Stevens respectfully requests Business Committee approval to attend the "Generation Indigenous: Raising Impact with Innovation and Proven Strategies" this Gen-I event will be hosted by the White House on August 26th, 2016. The travel falls in line with our Strategic Directions, Committing to Build a Responsible Nation, Implementing Good Governance Processes and Creating a Positive Organizational Culture. This travel provides an opportunity to network with other Native American Leaders in Philanthropy in identifying needs and to share resources. This event is to garner interests in Indian Country for the Philanthropic community wishing to socially invest in our initiatives. Councilman Stevens is on the panel for "Insights with Philanthropic Leaders" with the charge to get philanthropic donations to our programs, namely the 7871 Youth Leadership Institute or any other medium the Nation designates. As in most White House engagements these are noticed last minute and having the adequate travel budget I request support for the potentially very fruitful opportunity for the Nation.

5. Submission

Sponsor: Brandon Stevens, Council Member

1) Save a copy of this form for your records.
2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.
3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Form approved by OBC on 03/25/2015

Brandon L. Yellowbird-Stevens

From: Jackson, Gina <Gina_R_Jackson@omb.eop.gov>
Sent: Friday, August 19, 2016 12:03 PM
Subject: Invitation to Gen-I Event at White House on August 26, 2016
Attachments: Invitation Gen-I Philanthropic Event August 26, 2016.pdf

Greetings,

The White House cordially invites you to participate in, "*Generation Indigenous: Raising Impact with Innovation and Proven Strategies*", a convening featuring keynote remarks by Megan Smith, U.S. Chief Technology Officer. This event is designed to build on the White House Generation Indigenous, a Native youth initiative that takes a comprehensive, culturally appropriate approach to help improve the lives of and opportunities for Native youth. In this forum, we are partnering with Native Americans in Philanthropy to bring together philanthropic leaders across sectors to highlight and share innovative solution-focused initiatives which are making a difference for Native children and youth and communities.

At last year's convening, First Lady Michelle Obama shared-

> *"[W]e all need to work together to invest deeply – and for the long-term – in these young people, both those who are living in their tribal communities… and those living in urban areas across this country. These kids have so much promise – and we need to ensure that they have every tool, every opportunity they need to fulfill that promise."*

We hope you can join us for this important convening and be inspired to mobilize and cultivate the next generation of Native leaders.

EVENT DETAILS

Date: Friday, August 26, 2016
Time: 1:00 p.m. to 4:00 p.m.
Location: Eisenhower Executive Office Building, South Court Auditorium
1650 Pennsylvania Ave, NW, Washington D.C. 20502
Special notes: Please plan to arrive at least 30 minutes prior to the event for security purposes. A reception will follow immediately after the event.

Please RSVP here to confirm your attendance as soon as possible, but no later than 5:00 p.m. (EST), Tuesday, August 22nd. Once confirmed, further information on logistics will be provided. This invitation is not transferable, if you would like to send someone on your behalf or have questions please contact jwatson@omb.eop.gov.

Warm regards,

WHITE HOUSE CONVENING
"Generation Indigenous: Raising Impact with Innovation and Proven Strategies"
Philanthropic Native Youth Summit
August 26, 2016
1pm – 4pm

1:00 pm **Invocation (3 minutes)**

Welcome (7 minutes)
Cecilia Muñoz, Assistant to the President and Director of the Domestic Policy Council (invited)
Karen Diver (Fond du Lac Band of Lake Superior Chippewa), Special Advisor to the President
Michael Smith, Special Assistant to the President, My Brother's Keeper

White House Briefing on Innovation (20 minutes)
Hosted by Megan Smith, United States Chief Technology Officer (CTO) in the Office of Science and Technology Policy and Team

1:30 pm **Setting the Context: Native Youth Resiliency (10 minutes)**
Introduced by Gina Jackson (Western Shoshone) Senior Advisor for Community Solutions Team in the Office of Management and Budget
Noah Blue Elk Hotchkiss (Southern Ute Indian Tribe/Southern Cheyenne/Caddo Nation) Center for Native American Youth Champion for Change and Dreamstarter

Research & Insights Focus Lightening Round: Data 2-3 Slides (5 minutes)
Introduced by Sarah Eagle Heart (Oglala Lakota), CEO of Native Americans in Philanthropy
Karina L. Walters, MSW, PhD (Choctaw Nation of Oklahoma), Katherine Chambers Hall Scholar, Associate Dean for Research, Director, Indigenous Wellness Research Institute, University of Washington School of Social Work

1:45 p.m. **Lightening Session Panel** (Traditional Knowledge, Well-being & Resilience)
Introduction by Edgar Villanueva (Lumbee), VP of Programs and Advocacy, The Schott Foundation for Public Education
- Potlatch Fund (Leadership Development & Culture)
- Phoenix Indian Center (Career Readiness)
- GIDOOGICHIDAAWIMIN (Leadership Development & Language)
- UNITY (Leadership Development)

Research & Insights: Data 2-3 Slides (5 minutes)
Introduced by Sarah Eagle Heart (Oglala Lakota), CEO of Native Americans in Philanthropy
Michael Yellow Bird, MSW, PhD (Arikara/Hidatsa, Three Affiliated Tribes), Director of Tribal and Indigenous Peoples' Studies; Professor of Sociology and Anthropology; North Dakota State University

2:05 p.m. **Vision Conversation**
Hosted by Megan Smith, United States Chief Technology Officer (CTO) in the Office of Science and Technology Policy and Team
- Popcorn report out (huddle & share) Groups of 2-3 (Need 4 Mics)

2:20 p.m **Lightening Session Panel** (Environment, Health, & Social Justice)

Introduction by Edgar Villanueva (Lumbee), VP of Programs and Advocacy, The Schott Foundation for Public Education

- True North (Social Justice & Organizing)
- We R Native (Health Resource)
- INDSPIRE (Leadership Development & Public Policy)
- Oyate Wookiye (Leadership Development & Social Justice)

Research Focus and Insights: Data 2-3 Slides (5 minutes)
Introduced by Sarah Eagle Heart (Oglala Lakota), CEO of Native Americans in Philanthropy
Rosalee Gonzalez (Xicana-Kickapoo), PhD, Arizona State University

2:40 p.m **Lightening Session Panel** (Workforce Development, Connectivity/Broadband & STEM)
Introduction by Edgar Villanueva (Lumbee), VP of Programs and Advocacy, The Schott Foundation for Public Education

- Cultivating Coders (Web Application Development)
- Bioneers (Social Entrepreneurship)
- Arrowhead (Entrepreneurship, Leadership Development)
- NERDS (STEM)

2:55 p.m. **Insights with Philanthropic Leaders**
Brandon Yellow Bird Stevens, Oneida Tribe of Wisconsin Tribal Council and Advisory Board Member of My Brother's Keeper Alliance
Dr. Gail Christopher, Vice President of Truth, Racial Healing & Transformation of W.K. Kellogg Foundation
Kevin Walker, CEO of Northwest Area Foundation

3:15 p.m. **Vision Conversation**
Hosted by Megan Smith, United States Chief Technology Officer (CTO) in the Office of Science and Technology Policy and Team

- Popcorn round (huddle & share) Groups of 2-3 (Need 4 Mics)

3:30 pm **Call to Action: Philanthropic Partnerships for Native Youth**
Kevin Jennings, Executive Director of Arcus Foundation

3:40 pm **Action Ping Pong**

3:55 pm **Closing Song**
Alli Moran (Cheyenne River Sioux Tribe), Native Youth Leadership Alliance

Reception immediately following in the Indian Treaty Room

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 09 / 14 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Travel Request

☐ Accept as Information only

☒ Action - please describe:

Enter E-Poll results into the record for failed travel request - Councilwoman Jennifer Webster - American Indian Tourism (AIANTA) conference - Tulalip, WA - September 12-15, 2016

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☒ Other:

1. Emails with E-Poll results and request
2. Agenda Request for E-Poll
3.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Lisa Summers, Tribal Secretary

Primary Requestor/Submitter: Heather Heuer, Info. Mgmt. Specialist/BC Support Office
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

BACKGROUND
On, Thursday, August 29, 2016, at 12:06 p.m., the following E-Poll was conducted:

SUMMARY:
Councilwoman Jennifer Webster has been asked by Oneida Tourism to attend the 18th Annual American Indian Tourism (AIANTA) conference in Tulalip, WA from Sept. 12-15, 2016, on their behalf, as staff is unable to attend due to medical reasons and due to preparation of Applefest being held on Saturday, Sept. 17, 2016. The Oneida Nation has been selected to host the 19th Annual AIANTA conference in summer of 2017. All expenses will be funded from the Oneida Tourism budget. The next BC meeting is Sept. 14, 2016, which is during the conference dates, thus, an E-Poll is being requested.

REQUESTED ACTION:
Approve travel request – Councilwoman Jennifer Webster - American Indian Tourism (AIANTA) conference – Tulalip, WA – September 12-15, 2016

DEADLINE FOR RESPONSE:
Please submit your responses by 4:30 p.m. today, August 29th, 2016.

As of the deadline on, Monday, August 29, 2016, at 4:30 p.m., the following are the E-Poll results:

Support: Melinda J. Danforth, Fawn Billie, Tehassi Hill, Brandon Stevens

REQUESTED ACTION
Enter E-Poll results into the record for failed travel request - Councilwoman Jennifer Webster - American Indian Tourism (AIANTA) conference - Tulalip, WA - September 12-15, 2016

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Heather M. Heuer

From: TribalSecretary
Sent: Tuesday, August 30, 2016 8:35 AM
To: TribalSecretary; Brandon L. Yellowbird-Stevens; Cristina S. Danforth; David P. Jordan; Fawn J. Billie; Jennifer A. Webster; Lisa M. Summers; Melinda J. Danforth; Patricia M. King; Ronald W. Hill
Cc: Brian A. Doxtator; Cathy L. Bachhuber; Danelle A. Wilson; Dawn M. Moon-Kopetsky; Jessica L. Wallenfang; Leyne C. Orosco; Lisa A. Liggins; Lora L. Skenandore; Rhiannon R. Metoxen
Subject: RE: E-POLL RESULTS: J.Webster 18th Annual AIANTA conf. - Tulalip, WA - 9/12-15

E-POLL RESULTS

The E-Poll to approve the travel request for Councilwoman Jennifer Webster to attend the American Indian Tourism (AIANTA) conference in Tulalip, WA from September 12-15, 2016 **has failed**. Below are the results received by the deadline:

Support: Melinda J. Danforth, Fawn Billie, Tehassi Hill, Brandon Stevens

Heather Heuer
Information Management Specialist
Business Committee Support Office (BCSO)

From: TribalSecretary
Sent: Monday, August 29, 2016 12:06 PM
To: Brandon L. Yellowbird-Stevens <BSTEVENS@oneidanation.org>; Cristina S. Danforth <tdanfort@oneidanation.org>; David P. Jordan <djordan1@oneidanation.org>; Fawn J. Billie <fbillie@oneidanation.org>; Jennifer A. Webster <JWEBSTE1@oneidanation.org>; Lisa M. Summers <LSUMMER2@oneidanation.org>; Melinda J. Danforth <MDANFORJ@ONEIDANATION.org>; Patricia M. King <TKING@ONEIDANATION.org>; Ronald W. Hill <RHILL7@oneidanation.org>
Cc: Brian A. Doxtator <BDOXTAT2@oneidanation.org>; Cathy L. Bachhuber <CBACHHUB@oneidanation.org>; Danelle A. Wilson <DWILSON1@ONEIDANATION.org>; Dawn M. Moon-Kopetsky <dmoonkop@oneidanation.org>; Jessica L. Wallenfang <JWALLENF@oneidanation.org>; Leyne C. Orosco <lorosco@oneidanation.org>; Lisa A. Liggins <lliggins@oneidanation.org>; Lora L. Skenandore <LSKENAN3@oneidanation.org>; Rhiannon R. Metoxen <rmetoxe2@oneidanation.org>
Subject: E-POLL REQUEST: J.Webster 18th Annual AIANTA conf. - Tulalip, WA - 9/12-15

E-POLL REQUEST

Summary:
Councilwoman Jennifer Webster has been asked by Oneida Tourism to attend the 18th Annual American Indian Tourism (AIANTA) conference in Tulalip, WA from Sept. 12-15, 2016, on their behalf, as staff is unable to attend due to medical reasons and due to preparation of Applefest being held on Saturday, Sept. 17, 2016. The Oneida Nation has been selected to host the 19th Annual AIANTA conference in summer of 2017. All expenses will be funded from the Oneida Tourism budget. The next BC meeting is Sept. 14, 2016, which is during the conference dates, thus, an E-Poll is being requested.

Requested Actions:
Approve travel request – Councilwoman Jennifer Webster - American Indian Tourism (AIANTA) conference – Tulalip, WA – September 12-15, 2016

Deadline for response:
Please submit your responses by **4:30 p.m. today, August 29th, 2016**.

Voting:
1. Use voting button above, if available; OR
2. Reply with "support" or "oppose"

Heather Heuer
Information Management Specialist
Business Committee Support Office (BCSO)

ONEIDA

office 920.869.4421
cell 920.471.5002
fax 920.869.4040

Oneida Business Committee Travel Request

1. OBC Meeting Date Requested: 9 / 14 / 16 ☒ e-poll requested

2. General Information:

Event Name: AIANTA (American Indian Tourism Conf)

Event Location: Tulalip, WI

Attendee(s): Jennifer Webster

Departure Date: Sep 12, 2016

Attendee(s):

Return Date: Sep 15, 2016

Attendee(s):

3. Budget Information:

☒ Funds available in indivdual travel budget(s)

☐ Unbudgeted

☐ Grant Funded or Reimbursed

Cost Estimate: $1,904.00

4. Justification:

☐ Liaison Appointment Responsibilities

To which Strategic Direction(s) does this travel relate?

☐ Advancing Principles

☐ Creating a Positive Organizational Culture

☒ Committing to Building a Responsible Nation

☐ Implementing Good Governance Processes

Describe the purpose of Travel and how it relates to the Strategic Direction(s) and/or your liaison area:

Reason for E-Poll: I am requesting an E-Poll to ensure a decent airfare for the time left to book a flight.

Purpose of Travel: I have been asked by Oneida Tourism to attend on their behalf, as staff is unable to attend due to medical reasons and preperation for Applefest event on Saturday, Sept. 17, 2016.
Oneida has been selected to host the 19th Annual American Indian Tourism Conference next summer 2017.
The agenda is attached, along with the request from Tourism.

Funding: All travel expense's are funded out of Tourism budget.

5. Submission

Sponsor: Jennifer Webster, Council Member

1) Save a copy of this form for your records.
2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.
3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Form approved by OBC on 03/25/2015

THE 18TH ANNUAL

AMERICAN INDIAN TOURISM CONFERENCE

TULALIP RESORT CASINO | TULALIP WASHINGTON

PROGRAM-AT-A-GLANCE

[As of August 22, 2016. Subject to change.]

MONDAY, SEPTEMBER 12

8:30am–5pm	**Cultural Heritage Tourism Course** *Additional Cost: $50 • Beverages, Breakfast & Lunch On Own*	
9am–4:30pm	**Mobile Workshop #M1:** **A Day At Hibulb Museum** *Additional Cost: $50 • Limit: 50*	**Mobile Workshop #M3:** **Tour Of Tulalip Reservation & Afternoon Traditional Sweat** *(until 5pm)* *Additional Cost: $60 • Limit: 20*
1pm–4pm	Exhibit & Artisan Setup	
3pm–6:30pm	Conference Check-In	
6pm–8pm	**Opening Reception** ***Sponsored By Tulalip Tribes & Tulalip Resort Casino***	

TUESDAY, SEPTEMBER 13

7am–5:30pm	Conference Check-In		Coffee With Exhibitors *(until 8:00am)*	
8am–10am	**Breakfast | General Session** **Welcome Comments:** ***Sherry L. Rupert, President, AIANTA*** **Keynote Address:** ***Roger Dow, President & CEO, U.S. Travel Association*** ***Breakfast Sponsored By Paragon Casino Resort***			
10am–10:30am	Break With Exhibitors			
10:30am–Noon Breakout Sessions	A1 **Tourism 101: What's Tourism, What's Not & What Do Tourists Want?** ***(Repeated in B1)***	A2 **Guiding The Narrative: Telling Your Story Through The Media**	A3 **Federal Partners – Part 1: Resources & Programs**	A4 **The Role Of Indigenous Foods In The Tourism Industry & Our Everyday Lives**

Noon–1:30pm	**Lunch | General Session** **Keynote Addresses:** ***Kenneth Martin, Deputy Assistant Secretary For Tribal Government Affairs, Office Of The Secretary, U.S. Department Of Transportation*** ***Aaron Wodin-Schwartz, Director of Public Policy, Brand USA*** *Lunch Sponsored In Part By Puyallup Tribe Of Indians*					
1:45pm–3:15pm Breakout Sessions	A5 **Tourism Assessment & Feasibility Analysis**	A6 **Preparing For The International Tourism Trade**	A7 **Tourism Products Wanted**	A8 **Introducing Turtle Island Slow Food Association**		
3:15pm–3:45pm	Break With Exhibitors *Sponsored By Eastern Band of Cherokee Indians*					
3:45pm–5:30pm Membership Meetings	**Eastern Region**	**Southwest Region**	**Plains Region**	**Midwest Region**	**Pacific Region**	**Alaska Region**
5:30pm–7pm	**2017 AITC Preview Reception | Silent Auction** *Reception Sponsored By Oneida & Radisson Green Bay*					
7pm–10pm	**Enough Good People Awards Gala | Silent Auction** *Gala Sponsored By Muckleshoot Tribe & Navajo Nation Parks & Recreation*					

WEDNESDAY, SEPTEMBER 14

7am–4pm	Conference Check-In		Coffee With Exhibitors (until 8:00am)	
8am–10am	**Breakfast | General Session** **Keynote Addresses:** ***Diane Chalfant, Deputy Superinendent, Grand Canyon National park*** ***Mervin Yoyetewa, Intertribal Advisory Council*** *Breakfast Sponsored By Tribal Business Journal*			
10am–10:30am	Beverage Break With Exhibitors			
10:30am–Noon Breakout Sessions	B1 **Tourism 101: What's Tourism, What's Not & What Do Tourists Want?** ***(Repeat of A1)***	B2 **Federal Partners – Part 2: Resources & Programs**	B3 **Intellectual & Cultural Properties – Part 1: An Introduction To Tribal Cultural & Intellectual Property Laws**	B4 **At The Cross-Section Of Heritage & Tourism**

Noon–2pm	**Lunch | General Session** **Keynote Address: Brian Cladoosby, President, National Congress of American Indians** **President's Address: *Sherry L. Rupert, President, AIANTA*** **Executive Director's Report: *Camille Ferguson, Executive Director, AIANTA*** ***Lunch Sponsored In Part By Suquamish Tribe***			
2pm–2:15pm	Break			
2:15–3:30pm Breakout Sessions	B5 **Writing For The Media: A Hands-On Workshop**	B6 **Reaching The Right Travelers Through Storytelling**	B7 **Intellectual & Cultural Properties – Part 2: Examples Of Intellectual Property Law Protections For Tribes**	B8 **International Tourism Trends & The Potential For Indigenous Tourism Partnerships**
3:45pm–5:00pm	**Closing General Session** **Keynote Address: *Fawn Sharp, President, Quinault Indian Nation***			

SPACE IS LIMITED. REGISTER EARLY! | COMPLETE ONE FORM PER PERSON. PLEASE PRINT CLEARLY.

2016 AITC CONFERENCE REGISTRATION

Name *(for badge)* First Last

Organization

Mailing Address

City State Zip Code

( )
Phone Email ☐ *Check here if you prefer to NOT be included in the conference directory.*

Secondary Email *(CC Email)*

Select your AIANTA membership region. ☐ Eastern ☐ Southwest ☐ Plains ☐ Midwest ☐ Pacific ☐ Alaska

List your membership number. *For AIANTA membership information, contact Gail Chehak at gchehak@aianta.org or 505-243-3633.*

First time attending? ☐ Yes ☐ No

♿ **List reasonable requests.**

FEES

	Early Rates *(By 8/25/16)*	Regular Rates *(After 8/25/16)*
FULL CONFERENCE:		
☐ **AIANTA Member**	$425	$525
☐ **Non-Member**	$525	$625
☐ **Student or Senior (SS+)**	$300	$375
ONE DAY:		
☐ **Tuesday Only**	$325	$375
☐ **Wednesday Only**	$250	$300
MONDAY ADD-ONS: *(Additional fees to attend any of these activities on 9/12/16.)*		
☐ **101 Cultural Tourism Course**	$50	$50
Mobile Workshops ☐ #1: A Day at Hibulb Museum	$50	$50
☐ #3: Tour of Tulalip Reservation & Afternoon Sweat	$60	$60
☐ I accept the Mobile Workshop Terms and Conditions posted on the web site.		
OTHER		
☐ **Guest or Artisan Meals Only** *(all meals)*	$200	$200
☐ **Awards Gala Only** *(single ticket)*	$75	$75

Name of Awards Gala Attendee

PAYMENT METHOD | TOTAL DUE

☐ Check Enclosed ☐ Purchase Order# Credit Card ☐ VISA ☐ ☐ ☐ ☐

Credit Card Number Expiration Date CVC

Name on Card

Complete Billing Address

Signature

Credit card payments will reflect a charge from Event Dynamics, Inc. and will be emailed to the registrant listed above, unless otherwise noted. For security purposes, it's recommended that registration forms reflecting credit card payments be submitted by fax or postal mail. Event Dynamics, Inc., AIANTA and its agents are not liable for fraudulent use of credit card information when submitted via email.

MEALS

MEDICAL DIETARY REQUESTS MUST BE MADE BY AUGUST 31ST.

Please select only one, if applicable. ☐ Vegetarian/Vegan ☐ Dairy Free ☐ Gluten Free

Email emily@eventdynamicsinc.com for other medical dietary requests. It may not be possible to accommodate other requests.

HELP US PLAN. PLEASE INDICATE THE MEALS YOU WILL ATTEND.

Monday, September 12th
Welcome Reception ☐ Yes ☐ No

Tuesday, September 13th
Breakfast ☐ Yes ☐ No
Lunch ☐ Yes ☐ No
2017 Preview Reception ☐ Yes ☐ No
Awards Gala ☐ Yes ☐ No

Wednesday, September 14th
Breakfast ☐ Yes ☐ No
Lunch ☐ Yes ☐ No

QUESTIONS

Emily Houg, Event Dynamics, Inc.
253-448-3754 | emily@eventdynamicsinc.com
Business conducted M–F, 8AM–5PM, Pacific Time.

GENERAL POLICIES

Shared and phone registrations are not accepted.

FULL CONFERENCE RATE INCLUDES: 2 breakfasts, 2 lunches, 2 receptions, 1 Awards Gala (banquet), beverage breaks and conference materials.

MEMBER RATE APPLIES TO: Those in good standing with AIANTA and at the full conference rate only. ***This will be monitored.***

ADD-ON ACTIVITIES Held on Monday, September 12th

Mobile Workshops: ***Space is limited.*** Priority given to registrants at the full conference rate or Tuesday's one-day rate. After September 1st, remaining space will be made available to all on a first come, first serve basis. Terms and conditions must be agreed to. Payment is non-refundable and must be received prior to participating.

Cultural Heritage Tourism Course: Rate includes beverage breaks and materials. Breakfast and lunch is on your own.

PAYMENT Must be received prior to September 12th

and be in US Currency.
Credit Cards: Master Card, Visa, American Express, Discover
Check: Payable to **American Indian Tourism Conference**
Name and registration number of attendee(s) must be included.
AIANTA Federal Tax ID #: **45-0541654**

PAYMENT ACCEPTED VIA

Online: Credit cards accepted
US Mail: American Indian Tourism Conference
c/o Event Dynamics, Inc.
3042 Cain Road SE
Olympia, WA 98501-3806
Email: emily@eventdynamicsinc.com
Fax: 253-449-0525

CONFIRMATIONS, INVOICES AND RECEIPTS

Input the attendee's email address when registering online to ensure the attendee receives all conference communications. Confirmations are sent by email and include the attendee(s) invoice/receipts. Some systems can flag as spam. Be sure to check your 'Junk Mailbox'.

For an additional recipient to receive a copy of the invoice/receipts, include their email in the 'cc' section of personal information page when registering online OR email Emily Houg with a request at: emily@eventdynamicsinc.com.

REFUND AND CANCELLATION POLICY

The following applies to all registrations.

Cancellations made in writing PRIOR to August 31st will receive a refund of the registration fee minus a $50 processing fee. Cancellations AFTER August 31st are non-refundable.

PURCHASE ORDERS (PO)

POs are accepted, however not considered payment. Full payment must be made with a check or credit card at the applicable rate based on the date payment is received. Unpaid no-shows are subject to full payment and will be invoiced at the regular rate.

Forms indicating payment through a PO will be considered a confirmed registration unless canceled in writing by August 31st, and will be invoiced at the regular rate if the fee is not paid by the August 31st.

Payment is required prior to participation, unless otherwise approved.

NO-SHOWS

This applies to all registrations.

No-shows are subject to full payment.

Unpaid no-shows will be invoiced at the regular rate.

LATE PAYMENTS

This applies to all registrations.

Registrants whose fees are unpaid after the conference will be invoiced at the regular rate.

Jennifer A. Webster

From: Michelle M. Danforth-Anderson
Sent: Thursday, August 25, 2016 3:57 PM
To: Jennifer A. Webster
Subject: Request BC Member to travel for Me/AIANTA

Hi Jenny,
This is to follow up with our conversation that you would be interested in representing Oneida Tourism at the AIANA conference coming up next month. I just can't physically do it with my chemo treatments but because the conference is coming next year to Oneida and a government official would be a great presence. I have the funding for airfare, flight, per diem ect. set aside in our budget to send you. After you gain approval just send me the paperwork and I can fill in all the account numbers that are needed. Thank you again for your consideration of representing our department.

Michelle Danforth

From: Michelle M. Danforth-Anderson
Sent: Monday, June 06, 2016 3:26 PM
To: Lisa A. Liggins
Subject: RE: Request BC Member to travel for Me/AIANTA

Thanks a bunch...

M ☺

From: Lisa A. Liggins
Sent: Friday, June 03, 2016 4:51 PM
To: Michelle M. Danforth-Anderson
Subject: RE: Request BC Member to travel for Me/AIANTA

Sure...I'll let you know what I can find out next week.

From: Michelle M. Danforth-Anderson
Sent: Friday, June 03, 2016 4:35 PM
To: Lisa A. Liggins
Subject: Request BC Member to travel for Me/AIANTA

Hi Lisa,

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 09 / 14 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Travel Request

☐ Accept as Information only

☒ Action - please describe:

BC approval for Chairwoman Danforth to travel to Washington DC for the White House Tribal Nations Conference from Sept. 25th - Sept. 28th.

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☒ Other:

1. Invitation Letter Attached
2.
3.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Cristina Danforth, Tribal Chairwoman

Primary Requestor/Submitter: Submitted by Lora Skenandore, Assistant to Chairwoman
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

President Obama along with The White House Office of Intergovernmental Affairs and the White House Domestic Policy Council invites one tribal leader from each federally-recognized Tribe to attend this conference and meetings.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Lora L. Skenandore

From: FN-WHO-IndianCountry <FN-WHO-IndianCountry@who.eop.gov>
Sent: Wednesday, August 31, 2016 1:59 PM
To: Lora L. Skenandore; Cristina S. Danforth
Cc: Goodluck, Tracy L. EOP/WHO
Subject: FW: Invitation: White House Tribal Nations Conference
Attachments: 2016 Tribal Nations Conference FAQ.PDF

Hello Lora,

Please see the TNC Invite below for the Chairwoman. Please let me know if I can answer any more questions.

Tracy

From: FN-WHO-IndianCountry
Sent: Thursday, August 18, 2016 9:51 AM
To: FN-WHO-IndianCountry <FN-WHO-IndianCountry@who.eop.gov>
Subject: Invitation: White House Tribal Nations Conference

Dear Tribal Leader,

On behalf of President Obama, the White House Office of Intergovernmental Affairs and the White House Domestic Policy Council cordially invite you to the 2016 White House Tribal Nations Conference.

The Conference will be held on Monday, September 26th, 2016, at the Andrew W. Mellon Auditorium located at 1301 Constitution Ave NW, Washington, D.C. 20240 with President Obama, Cabinet members, and senior Administration officials.

The goal of this year's Conference is to strengthen the nation-to-nation relationship as well as celebrate the accomplishments and progress we have made together in Indian Country.

The White House Council on Native American Affairs also invites you to participate in meetings that will take place on Tuesday, September 27th, 2016, at the U.S. Department of the Interior, located at 1849 C Street NW, Washington, D.C. 20240.

We invite you to designate one representative from your Tribe to attend the Conference and following meetings. Unfortunately, we are unable to accommodate more than one representative from each tribal nation.

Please Register Here (https://goo.gl/p6W3J7) by **Wednesday, August 31st, 2016**.

Following your registration, you will receive confirmation and further details about the Tribal Nations Conference. If you have any questions about the Tribal Nations Conference Registration site, please contact TNCregistration@ios.doi.gov. For all other questions, please contact IndianCountry@who.eop.gov.

We hope you will join us for the 8th White House Tribal Nations Conference.

With regards,

Jerry Abramson
Deputy Assistant to the President and Director
Office of Intergovernmental Affairs

Karen Diver
Special Assistant to the President
Native American Affairs
Domestic Policy Council

Oneida Business Committee Travel Request

1. OBC Meeting Date Requested: 09 / 14 / 16 ☐ e-poll requested

2. General Information:

Event Name: White House Tribal Nations Conference

Event Location: Washington DC

Attendee(s): Cristina Danforth

Departure Date: Sep 25, 2016

Attendee(s):

Return Date: Sep 28, 2016

Attendee(s):

3. Budget Information:

☒ Funds available in indivdual travel budget(s)

☐ Unbudgeted

☐ Grant Funded or Reimbursed

Cost Estimate: $1,900

4. Justification:

☐ Liaison Appointment Responsibilities

To which Strategic Direction(s) does this travel relate?

☒ Advancing Principles

☐ Creating a Positive Organizational Culture

☐ Committing to Building a Responsible Nation

☒ Implementing Good Governance Processes

Describe the purpose of Travel and how it relates to the Strategic Direction(s) and/or your liaison area:

The conference will give the opportunity for Tribal Leaders to interact directly with high-level Federal Government Officials and members of the White House Council on Native American Affairs. The collaboration between Tribal Leaders and White House Officials is detrimental when it comes to Tribal Sovereignty. The conference continues to build on the President's commitment to Indian County and the government-to-government relationship.

5. Submission

Sponsor: Cristina Danforth, Tribal Chairwoman

1) Save a copy of this form for your records.
2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.
3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Form approved by OBC on 03/25/2015

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 09 / 14 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Travel Request

☐ Accept as Information only

☒ Action - please describe:

BC to approve Chairwoman Danforth to travel to Phoenix, AZ for the NCAI Annual Convention. The Convention is Oct. 9 - Oct.14, 2016.

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☒ Other:

1. NCAI Event Notice and Agenda
2.
3.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Cristina Danforth, Tribal Chairwoman

Primary Requestor/Submitter: Submitted by Lora Skenandore, Assistant to Chairwoman
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

This year's NCAI Annual Convention is entitled Prosperity Through Sovereignty. As Chairwoman it is necessary to ensure I am current on all issues relating to tribal sovereignty. This conference will provide opportunities to network and discuss with other tribal leaders, federal agencies all aspects of tribal government.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Business Committee Travel Request

1. OBC Meeting Date Requested: 09 / 14 / 16 ☐ e-poll requested

2. General Information:

Event Name: 73rd Annual Convention & Marketplace

Event Location: Phoenix, AZ

Attendee(s): Cristina Danforth

Departure Date: Oct 9, 2016

Attendee(s):

Return Date: Oct 14, 2016

Attendee(s):

3. Budget Information:

☒ Funds available in indivdual travel budget(s)

☐ Unbudgeted

☐ Grant Funded or Reimbursed

Cost Estimate: $1,200.00

4. Justification:

☐ Liaison Appointment Responsibilities

To which Strategic Direction(s) does this travel relate?

☒ Advancing Principles

☐ Creating a Positive Organizational Culture

☐ Committing to Building a Responsible Nation

☒ Implementing Good Governance Processes

Describe the purpose of Travel and how it relates to the Strategic Direction(s) and/or your liaison area:

This conference will have meetings on topics relating to economic development and finance, jurisdiction and tribal government, employment, health and taxation (see scheduled events attached). This conference provides the opportunity for Tribal Leaders to network and discuss pertinent tribal government concerns within our nations. As Chairwoman it is necessary that I am current on all issues concerning tribal sovereignty.

5. Submission

Sponsor: Cristina Danforth, Tribal Chairwoman

1) Save a copy of this form for your records.
2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.
3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Form approved by OBC on 03/25/2015

Date: Oct 9, 2016 - Oct 14, 2016

Where: Phoenix, AZ

View Agenda >> (/conferences-events/ncai-events/2016_Annual_Agenda_9.1.pdf)

Register Now >> (https://webportal.ncai.org/Conference/RegistrationProcessOverview.aspx?id=128)

Download to Calendar

Google Calendar (http://www.google.com/calendar/event?action=TEMPLATE&text=73rd Annual Convention Marketplace&dates=20161009/20161014&details=<h3> "Prosperity Through Sovereignty"</h3> <p> 73rd Annual Convention & Marketplace
 Phoenix Convention Center
 100 N 3rd St, Phoenix, Arizona 8 <strong>October 9-14, 2016
 &lt style="font-size: 14.4px;">Phoenix, AZ

</p> </p> To regi check for the 73rd Annual Convention & Marketplace, please fill out the Check Processing Form ar payment by September 16, 2016

 <a href="http://www.ncai.org/conf events/Updated_Memo_on_Vacancies_and_Succession_for_NCAI_Executive_Committee_-_June_05_2016 the consideration of Amendments to NCAI Constitution, Bylaws regarding Executive Committee Qualifications Voting Process in Caucus.</p> <h5> Header design courtesy of C. Narcia, GWD Community Communications & Public Affairs Office

 < &location=Phoenix, AZ)

Outlook (/event_outlook/430)

iCal (/event_outlook/430)

About the Event:

"Prosperity Through Sovereignty"

73rd Annual Convention & Marketplace
Phoenix Convention Center
100 N 3rd St, Phoenix, Arizona 85004
October 9-14, 2016
Phoenix, AZ

REGISTER NOW!

(https://webportal.ncai.org/Conference/RegistrationProcessOverview.aspx?id=128)

To register and pay by check for the 73rd Annual Convention & Marketplace, please fill out the Check Processing Form (/conferences-events/ncai-events/2016_Annual_Registration_Form_-_Preregistration.pdf) and submit with your payment by September 16, 2016

Review the consideration of Amendments to NCAI Constitution, Bylaws regarding Executive Committee Qualifications, Vacancies and Voting Process in Caucus. (http://www.ncai.org/conferences-events/ncai-events/Updated_Memo_on_Vacancies_and_Succession_for_NCAI_Executive_Committee_-_June_05_2016.pdf)

Header design courtesy of C. Narcia, GWD, Gila River Indian Community Communications & Public Affairs Office

Sponsors!

Salt River Pima-Maricopa Indian Community
Gold Sponsor

Fort McDowell Yavapai Apache Nation
Gala Banquet Sponsor

Forest County Potawatomi Community
Tribal Elder's Lounge Sponsor

Bank of America
Corporate Sponsor

Ameriind Risk Management Corporation
Turquoise Sponsor

Google
General Sponsor

San Manuel Band of Mission Indians
Youth Honoring Luncheon Sponsor

Tohono O'odham Nation and the Desert Diamond Casino
Tote Bag Sponsor

Gila River Indian Community
Tote Bag Sponsor and Hotel Key Card Sponsor

Key Bank
Name Badge Sponsor

Hualapai Nation and the Grand Canyon Resort Corporation
Bronze Sponsor & Coffee Break Sponsor

Forest Carbon Partners, LP
Agenda Sponsor

ASU Office of American Indian Initiatives
Bronze Sponsor

Office of Hawaiian Affairs
Coffee Break Sponsor

Roche Diabetes Care
Health Walk Sponsor

Bluestone Strategy Group, LLC
General Sponsor

Membership

To learn more about being a member of NCAI please visit our membership page (http://www.ncai.org/get-involved/membership).

 NCAI

73rd Annual Convention & Marketplace

Phoenix, AZ October 9-14, 2016

Phoenix Convention Center, 100 N. 3rd St,

DRAFT

Updated 1/29/16

Saturday, October 8

3:00pm - 8:00pm	NCAI Executive Board Meeting

Sunday, October 9

9:00am - 5:00pm	Pre-Meetings
12:00pm - 1:00pm	New Member Orientation
1:00pm - 5:00pm	Registration/Rules & Credentials Open
6:00pm - 8:00pm	Welcome Reception

Monday, October 10

7:00am - 8:00am	Native Prayer Sunrise Gathering
7:30am - 5:00pm	Registration/Rules & Credentials/Resolutions (open through Wednesday)
8:30am - 12:00pm	First General Assembly
12:00pm -1:00pm	Press Conference
1:30pm - 4:00pm	Second General Assembly
4:15pm - 6:00pm	Full Committee Meetings
5:30pm - 7:00pm	Marketplace Networking Reception

Tuesday, October 11

7:30am - 8:30am	Area Caucus Meetings
8:30am - 12:00pm	Third General Assembly
9:00am - 5:00pm	Marketplace Open
12:00pm - 1:00pm	Youth Honoring Luncheon
1:30pm - 4:00pm	Concurrent Breakouts
4:15pm - 6:00pm	Subcommittee Meetings

Wednesday, October 12

7:30am - 8:30am	Area Caucus Meetings
8:30am - 11:00pm	Fourth General Assembly
11:30am - 12:30pm	National Native American Just Move It! Health Walk/Run
1:30pm - 4:00pm	Concurrent Breakouts
4:15pm - 6:00pm	Subcommittee Meetings
6:00pm - 8:00pm	Cultural Night

Thursday, October 13

7:30am - 8:30am	Area Caucus Meetings
8:30am - 12:00pm	Fifth General Assembly
12:00pm - 1:00pm	Elders' Honoring Luncheon
1:30pm - 4:00pm	Sixth General Assembly
4:00pm - 5:30pm	Full Committee Meetings
7:00pm - 10:00pm	Gala Banquet

Friday, October 14

8:30am - 12:00pm	Seventh General Assembly
8:30am - 12:00pm	Marketplace (Arts & Crafts Only)

Stay connected #NCAIAnnual2016

@NCAI1944

Sunday, October 9

9:00-4:00
Indian Country Water Summit

9:00 – 12:00 Morning Sessions

Large Land Base Tribal Nations Task Force
The purpose of the Large Land Base Tribal Nations Task Force is to strengthen the ability of NCAI to advocate for the unique issues of the large land base tribes and to foster unity and cooperation among all tribes to preserve tribal sovereignty, lands, culture, and quality of life for all. The Task Force will govern its own proceedings consistent with this purpose.

Violence Against Women Taskforce
The Violence Against Women Taskforce serves as a unified tribal voice opposed to violent crimes perpetrated against Native women.

12:00 – 1:00 **New NCAI Member Orientation**
All members and officers are invited to this welcome session for new members of NCAI and a briefing on membership, committees, voting, and process. This is an opportunity to learn more about NCAI meeting policy and procedures.

Jacqueline Johnson Pata, Executive Director, NCAI
Robert Holden, Deputy Director, NCAI
John Dossett, General Counsel, NCAI
Edward K. Thomas, Parliamentarian, NCAI
Juanita Ahtone, Chair, Resolutions Committee, NCAI
Yvonne Oberly, Chair, Rules and Credentials, NCAI

1:00 – 4:00 Afternoon Meetings

Federal Recognition Task Force
The Federal Recognition Task Force was established to address the interests of all tribes, both federally and non-federally recognized, on changes in the tribal acknowledgement process.

Tribal Leaders Meeting on Tribal Transportations
The Fixing American's Surface Transportation Act (FAST Act) was enacted into law last year, this six-year transportation authorization included important tribal transportation provisions such as the expansion of tribal self-governance throughout the U.S. Department of Transportation; data collection on safety and reporting on transportation projections; and new grant programs. This session will provide an overview of Congressional and administrative efforts regarding the implementation of the FAST Act by officials of the U.S. Department of Transportation and

Bureau of Indian Affairs (BIA), as well as the appropriation levels for the BIA Road Maintenance Program.

Department of Education Consultation*

Emergency Management Training

Protecting the Right to Vote on Election Day

Indian Health Service Consultations

1:00-2:00	CHEF Consultation
2:15-3:30	CHAP Consultation
3:45-5:00	Tribal Premium Sponsorship

1:00 – 5:00 **Registration/Rules & Credentials Open**

4:00-6:00 **DOI Water Consultation***

5:00 – 7:00 **Youth Meet and Greet**
Youth are invited to come get to know Native youth from across Indian Country! Food and fun for all youth that attend.

5:00 – 6:00 **NCAI Committee and Subcommittee Chairs Meeting with Resolutions Committee**
NCAI requests all committee and subcommittee chairs attend this important meeting.

6:00-8:00 **NCAI Welcome Reception**
Hosted by the Salt River Pima-Maricopa Indian Community at the Salt River Fields at Talking Stick, 7555 North Pima Road, Scottsdale, AZ 85258.

Welcome to Arizona! Join us for the Welcome Reception at the award-winning Salt River Fields at Talking Stick, home of the Arizona Diamondbacks and Colorado Rockies; the first Major League Baseball Spring Training facility to be built on Indian land. Enjoy brief walking tours highlighting the Fields and the Talking Stick Destination, traditional game and artist demonstrations, cultural dance performances, a Native artist chalk walk, music of the southwest, complimentary photo station and culinary delights that are inspired by the southwest. Guest appearance by Derrick Hall, CEO/President, Arizona Diamondbacks and Luis "Gonzo" Gonzalez, former player, Arizona Diamondbacks. Experience the nightlife at Talking Stick Resort/Casino shuttle service provided following the reception with the last shuttle departing Talking Stick Resort/Casino at 11:30pm to the Phoenix Convention Center. **Bus shuttles** to/from the Phoenix Convention Center/Salt River Fields begin at 5:15pm and will continue looping to both venues for the duration of the event.

** NCAI assists in meeting space for Consultations and Listening Sessions during the Annual Convention as a benefit to all tribes. These sessions do not require NCAI registration.*
Updated 9/2/2016

Monday, October 10

7:00 – 8:00	**Native Prayer Sunrise Gathering** This event is a casual gathering. Attendees will hear encouraging stories of faith and strengthen relationships.
7:30 – 5:00	**Registration/Rules & Credentials** - Open for the Convention
7:30 – 5:00	**Resolutions Office** - Open for the Convention
9:00 – 4:00	**Elder's Lounge** - Open for the Convention
12:00 – 5:00	**Tradeshow and Marketplace Opens**

8:30 – 12:00	**First General Assembly***
8:30	**Call to Order** Brian Cladoosby, President, NCAI
	Honor Guard
	Honor Song
	Invocation
8:45	**Welcome**
9:30	**Rules of the Convention** Yvonne Oberly, Credentials Committee Chair
	Resolutions Process Juanita Ahtone, Resolutions Committee Chair
9:55	**President's Address** Brian Cladoosby
	Executive Director's Report Jacqueline Johnson Pata
10:25	**Supreme Court Update** John Dossett, General Counsel, NCAI John Echohawk, Executive Director, Native American Rights Fund
10:45	**White House Update**

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Updated 9/2/2016

11:00	**Message from the Department of the Interior**
11:20	**Tribal Leader Discussion**
12:00 – 1:00	**Trade Show Networking Reception** *Grand Exhibit Hall* Join us to kick off an exciting tradeshow! Network and make connections with top business representatives, tribes, federal agencies, corporations, and non-profits! Support tribal business by visiting our many Native American art and craft booths!

1:30 – 4:00 Second General Assembly

1:30	**Call to Order** Fawn Sharp, First Vice-President, NCAI
	NCAI Announcements
1:40	**Congressional Updates**
2:00	**Mary Smith, Deputy Director, Indian Health Service**
3:30	**Tribal Leader Discussion**

4:15 – 6:00
Committee Meetings
Economic, Finance & Community Development
Human Resources
Land & Natural Resources
Litigation & Governance
Veterans

6:00 – 7:00	**Youth Commission End of the Day Wrap Up** Youth attendees please join us to share what your day was like, learn about opportunities and mingle with other youth attendees.

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Updated 9/2/2016

Tuesday, October 11

7:15 – 8:15 **Area Caucus Meetings**

Alaska Area
Eastern Oklahoma Area
Great Plains Area
Midwest Area
Northeast Area
Northwest Area
Pacific Area
Rocky Mountain Area
Southeast Area
Southern Plains Area
Southwest Area
Western Area

11:00 – 7:00 **Marketplace Open**

8:30 – 12:00 **Third General Assembly**

8:30 **Call to Order**
Aaron Payment, Recording Secretary, NCAI

Invocation

Announcements

9:00 **Tribal Leader Strategy Discussion**
Tribal Leaders are invited to engage in dialogue on Community Change: What really matters, and how will you lead change in your community?

12:00 – 1:00 **Youth Honoring Luncheon**
NCAI Youth Leadership Awards presented by Ernie Stevens, Jr., Chairman, National Indian Gaming Association
Tickets are available for purchase.

1:30 – 4:00 **Concurrent Breakout Sessions**

Constitutions for Modern Tribal Governments
There is a growing movement among tribal nations to reform and strengthen their constitutions in order to reflect and preserve their distinct cultures and ways of life, better address their complex governance challenges in the 21st century, and advance their long-term priorities. This session will share examples of some critical ways that tribal nations are "modernizing" their foundational governing documents to more fully and effectively exercise their sovereignty and achieve the goals of their citizens. It also will seed a robust discussion among session participants about how tribal nations can best learn from one another about approaches to and lessons from constitutional change.

Envisioning the Future of Education for Native Students
This session will begin a dialogue around the future of education for Native Students. Tribal

educators, organizations and government officials will come together for a robust discussion on the future or Indian education and what "tribal control" over education of Native students should look like going forward at all levels including higher education. The session will bring together tribal and college educators, tribal and administration officials, and organizations to hear an update on the reform of the BIE, ESSA implementation, what tribes are doing to ensure a quality education for students and how teachers envision the next stages of tribal control and what that means for Native students.

Tribal Leaders Role in Promoting Child Welfare and Family Wellness

Emergency Preparedness

Tribal Government Tax Parity Initiative

Behavioral Health

Making the Native Vote Count: Countdown to Election Day

More Than Just Checking the Consultation Box: Advancing Meaningful Tribal Participation to Protect Our Waters, Sacred Places, and Natural Resources

4:15 – 6:00 **Subcommittee Meetings**

Disabilities
Economic Development, Finance & Employment
Education
Elders
Energy & Mineral Policy
Environmental Protection & Land Use
Health
Housing
Human, Religious & Cultural Concerns
Indian Child & Family Welfare
Jurisdiction & Tribal Government
Taxation
Technology & Telecommunications
Transportation & Infrastructure
Tribal Gaming
Trust Lands, Natural Resources & Agriculture
Veterans

5:30 – 6:30 **Youth Commission End of the Day Wrap Up**
Youth attendees please join us to share what your day was like, learn about opportunities and mingle with other youth attendees.

7:00-9:00 **Native Vote Rally**

Wednesday, October 12

7:15 – 8:15 **Area Caucus Meetings**

Alaska Area
Eastern Oklahoma Area
Great Plains Area
Midwest Area
Northeast Area
Northwest Area
Pacific Area
Rocky Mountain Area
Southeast Area
Southern Plains Area
Southwest Area
Western Area

11:00 – 7:00 **Tradeshow and Marketplace Open**

8:30 – 9:30 **National Native American Just Move It! Healthy Lifestyles Walk, Run and Rally**
13th Annual National Native American Health & Fitness Walk. Come and join leaders from more than 500 nations as we all "Walk the Talk," and show our commitment to wellness. All participants will receive healthy lifestyles incentives!

9:30 – 12:30 **Fourth General Assembly**

9:30 **Call to Order**
W. Ron Allen, Treasurer, NCAI

Invocation

Announcements

10:00 **Honoring Nations**
Please join Honoring Nations for a special plenary session to learn about and celebrate success in tribal governance. The 2016 Honoring Nations finalists will each share a 10-minute presentation about their inspiring and innovative work to the Fourth General Assembly. At the conclusion of the presentations, the Honoring Nations Board of Governors will announce the awards for High Honors and Honors.

11:15 **Issue Updates**

12:00 **Tribal Leader Discussion**

1:30 – 4:00 **Concurrent Breakout Sessions**

The National Drug Epidemic: Tribal Nations Respond
Many tribal nations are facing extreme impacts of drug abuse on their citizens, maternal and family health, and the safety of their communities. In this session, we will hear from tribal

leaders working to diminish drug use, from federal partners developing resources to assist tribes in reducing the impact of illegal drugs, and from health care providers working to address the pain issues facing Native patients while preventing opioid abuse.

Putting First Kids 1st: Creating Wise Practices in Native Youth Policy
Tribal nations have prioritized Native youth development. In this session, we will hear presentations on state-tribal initiatives, juvenile justice policy, improving research in Native youth contexts, and data policy. We will then have a facilitated discussion with participants about how to increase awareness and use of wise practices in Native Youth policy.

Creating Sustainable Careers – and Preparing Tribal Citizens to Pursue Them
A growing number of tribal nations are designing innovative approaches to creating sustainable career opportunities for their citizens – and cultivating the abilities of their citizens to seize those opportunities. As part of NCAI's ongoing work examining tribal workforce development, this session will present some cutting-edge tribal efforts that are strategically focused on career creation and preparation. At the session, NCAI's Partnership for Tribal Governance also will share its latest resources on tribal workforce development.

International Advocacy to Protect Tribal Sovereignty
Panelists will provide updates on recent advances and ongoing challenges in implementing the UN Declaration on the Rights of Indigenous Peoples. Updates will include work related to implementing the Outcome Document of the World Conference on Indigenous Peoples, including the effort to create a mechanism for indigenous governments to participate at the UN as governments. The breakout session will also highlight recent developments on the issues of international repatriation, cultural protection, climate change, and addressing violence against women.

Economic Development

Trust Modernization

STEM

Training

4:15 – 6:00 **Subcommittee Meetings**

Disabilities
Economic Development, Finance & Employment
Education
Elders
Energy & Mineral Policy
Environmental Protection & Land Use
Health
Housing
Human, Religious & Cultural Concerns
Indian Child & Family Welfare
Jurisdiction & Tribal Government
Taxation
Technology & Telecommunications
Transportation & Infrastructure
Tribal Gaming
Trust Lands, Natural Resources & Agriculture
Veterans

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5:30 – 6:30 **Youth Commission End of the Day Wrap Up**
Youth attendees please join us to share what your day was like, learn about opportunities and mingle with other youth attendees.

6:00-11:00 **Cultural Night**
Rawhide Western Town and Event Center
5700 West North Loop Road, Chandler, AZ 85226
The 73rd Annual Convention & Marketplace Cultural Night will be hosted by the Gila River Indian Community at the Rawhide Western Town and Event Center. Don't miss out on a traditional O'otham dinner, entertainment, Waila Music, arts & crafts, and more!

Thursday, October 13

7:15 – 8:15 **Area Caucus Meetings**

Alaska Area
Eastern Oklahoma Area
Great Plains Area
Midwest Area
Northeast Area
Northwest Area
Pacific Area
Rocky Mountain Area
Southeast Area
Southern Plains Area
Southwest Area
Western Area

11:00 – 5:00 **Tradeshow and Marketplace Open**

8:30 – 12:00 Fifth General Assembly

8:30 **Call to Order**
Bruce Ignacio, Regional Vice President, NCAI

Invocation

Announcement

8:50 **Youth Commission Report**

9:00 **50th Anniversary of the National Historic Preservation Act**

11:30 **Tribal Leader Discussion**

12:00 – 1:00 **Elder's Honoring Luncheon**

Tickets are available for purchase.

1:30 – 4:00 Sixth General Assembly

1:30 **Call to Order**
Lance Gumbs, Regional Vice President, NCAI

Announcements

3:00 **Tribal Leader Discussion**

4:15 – 6:00
Committee Meetings
Economic, Finance & Community Development
Human Resources

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Updated 9/2/2016

Land & Natural Resources
Litigation & Governance
Veterans

5:30 – 6:30	**Youth Commission End of the Day Wrap Up** Youth attendees please join us to share what your day was like, learn about opportunities and mingle with other youth attendees.
6:00 – 7:00	**VIP Pre-Gala Reception (open to all)** Enjoy this chance to mingle as we highlight some of our generous Annual Convention sponsors prior to the Gala Banquet.
7:00 – 10:00	**Gala Banquet** *Tickets are available for purchase.*

Friday, October 14

9:00 – 12:00 **Indian Arts & Crafts Booths Open**

8:30 – 12:00 **Seventh General Assembly**

8:30 – 9:00 **Call to Order**
Roger Radar, Area Vice President, NCAI

Invocation

Memorials

9:00 **Treasurer's Report**
W. Ron Allen, Treasurer, NCAI

9:45 **Rules and Credentials Report**

10:05 **Resolutions Committee Report**
Full Committee Reports and Consideration of Resolutions
Economic, Finance & Community Development
Human Resources
Land & Natural Resources
Litigation & Governance
Veterans

11:55 **Retire Colors/Closing Prayer**

12:00 **Adjourn 73rd Annual Convention**

1:00-5:00 **Futures Game Focus Group: Improving Tribal-Academic Research Partnerships**
In this half-day session, participants will play the Futures Game – Rez Edition, which is a one-hour experience based around tribal community development. Participants will then be invited to participate in a focus group about how to adapt this game for use with tribal-academic research partnerships.

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Updated 9/2/2016

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 9 / 14 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Reports

☐ Accept as Information only

☒ Action - please describe:

Approval needed

3. Supporting Materials

☒ Report ☐ Resolution ☐ Contract

☐ Other:

1. 3.

2. 4.

☐ Business Committee signature required

4. Budget Information

☒ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Lisa Summers, Tribal Secretary

Primary Requestor/Submitter: Dale Powless, Chair Child Protective Board
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Child Protective Board Quarterly Report
For Oneida Business Committee
Period: April, May and June 2016
Third Quarter report due: August 16, 2016

ONEIDA CHILD PROTECTIVE BOARD

Dale Powless, Chairman
Lois Strong, Vice Chair
Jeanette Ninham, Secretary
Beverly Anderson, Member

Wesley Martin, Member
Carol Silva, Member
Vacant, Member
Lisa Summers, OBC Liaison

Michelle Mays, Attorney

Pat Garvey, Attorney

MISSION: To secure a stable environment that includes the physical, mental, cultural and financial well-being of Oneida children.

PURPOSE: In accordance with the Indian Child Welfare Act, 25 U.S.C. 1901, etseq. , the purpose of the Board is to protect the best interest of Oneida children and to promote the stability and security of Oneida families. When placements of such children in foster or adoptive homes or facilities are necessary, these homes must reflect the unique values of Indian culture. For this purpose, the Board may intervene in federal, state, and county courts concerning the following proceedings: foster care placement, termination of parental rights, pre-adoptive placement, adoptions and out of home placements.

MEETING REQUIREMENTS

Oneida Child Protective Board meets weekly and by special requests from family members, counties departments, or community members.

MINUTES

Due to confidentiality nature of minors, all minutes are kept in locked fireproof file cabinet, in a locked room within the building.

FINANCIALS

The OCPB is on schedule with meeting our financial goals. The board is on budget at this time.

- 34th Annual NICWA Conference on April 3rd-6th, 2016 @ the Intercontinental in St. Paul, Minnesota.
- Indicators for At-Risk Native American Children Webinar on April 7th, 2016 @ Ridgeview Plaza Suite #4 in Oneida, Wisconsin.

Oneida Child Protective Board Quarterly Report
For Oneida Business Committee
Period: April, May and June 2016
Third Quarter report due: August 16, 2016

- Suicide & Homicide Seminar on April 13th, 2016 @ the Radisson Paper Valley Hotel in Appleton, Wisconsin.
- Opiate/Heroin & HIV/AIDS Community Awareness on May 23rd, 2016 @ Social Services Building in Oneida, Wisconsin.

GOALS AND OBJECTIVES

- Facilitate appropriate training opportunities for OCPB members for certificate/report of completion per OCPB Bylaws.
- Develop working relationship and improve judicial relationships through meetings with tribal, state, and county personnel.
- Work in accordance with the Oneida Law Office and Tribal Social services to enforce the provisions of the Indian Child Welfare Act.

COMMENTS

- The OCPB has attended state court hearings in support of placement of Oneida children and their families.
- The OCPB actively heard, discussed and recommended the best solution for cases that came before us. The following chart demonstrates the approximate number of cases for the quarter:
- The OCPB has been working on gather information on "Adoption Assistance information" to give to families that are adopting. We have also requested for the ICW staff to provide a brochure to have available to families. This information should be provided by the Adoption agency but is not always provided. So we feel it is imperative they have knowledge since there is a timeline for applying for these funds. Please see the attachments to view the 2015 Foster Care rates and the pre-Adoption brochure from the Lutheran Social Services.

Oneida Child Protective Board Quarterly Report
For Oneida Business Committee
Period: April, May and June 2016
Third Quarter report due: August 16, 2016

April	
On-Going Cases	*43*
New Cases	*1*
Relative Placement	*28*
Future Adoptive Placement	*2*
Treatment Facility Placement	*2*
Shelter Care Placement	*0*
Foster Care Placement	*15*
Parent Placement	*4*
Fictive Kin	*1*
Guardianship	*8*
Total Cases Discussed:	*60*

May	
On-Going Cases	*33*
New Cases	*1*
Relative Placement	*23*
Future Adoptive Placement	*1*
Treatment Facility Placement	*1*
Shelter Care Placement	*2*
Foster Care Placement	*7*
Parent Placement	*4*
Fictive Kin	*1*
Guardianship	*6*
Total Cases Discussed:	*49*

June	
On-Going Cases	*31*
New Cases	*2*
Relative Placement	*23*
Future Adoptive Placement	*1*
Treatment Facility Placement	*1*
Shelter Care Placement	*2*
Foster Care Placement	*5*
Parent Placement	*1*
Fictive Kin	*1*
Guardianship	*6*
Total Cases Discussed:	*44*

Oneida Child Protective Board Quarterly Report
For Oneida Business Committee
Period: April, May and June 2016
Third Quarter report due: August 16, 2016

The information contained in the General Tribal Council Semi-Annual Meeting Report July 13, 1996, provides detailed documentation of the Indian child Welfare client base over a six month period. This is useful material as it illustrates what has happened over specific period of time and would be useful for future planning purposes. As far as we know this type of report is not made available any longer. The OCPB recommends that a statistical report like this be requested from the ICW Department again. The following attachment is the GTC Semi-Annual Meeting Report from July 13, 1996.

GENERAL TRIBAL COUNCIL

SEMI-ANNUAL MEETING

July 13, 1996

Governmental Services Division Reports

CULTURAL HERITAGE
- Cultural Center Planning
- Oneida Community Library
- Oneida Language Revitalization
- Oneida Nation Museum
- On^yote? a:ka Repatriation Program

EDUCATION AND TRAINING
- Arts Program
- Career Center
  - Job Training
- Child Care
- Head Start
- Higher Education
- Youth Education Services

ENVIRONMENTAL
- Health
- Industrial Hygiene
  - Recycling
- Occupational Safety
- Quality

HEALTH SERVICES
- Anna John Nursing Home
- Community Health Services
- Community Health Nursing
- Community Options Program
- Dental
- Medical Clinic
- Occupational Health Nursing
- Optical
- Pharmacy
- Quality Assurance/Safety
- WIC/Nutrition

ONEIDA TRANSIT

PARKS AND RECREATION
- Experiential Therapy
- Healthworks Fitness Center
- Recreation
- Sports Council

POLICE DEPARTMENT
- Conservation (No report)
- Police

SOCIAL SERVICES
- Chemical Dependency
- Counseling Services
- EAP
- Group Homes
- Income Maintenance
- Indian Child Welfare
- SEOTS (Southeast Oneida Tribal Services)
- Senior Citizens
- Veterans Services
- Women's Shelter (No report)

GTC SEMI-ANNUAL REPORT
INDIAN CHILD WELFARE/JUVENILE DIVERSION

APRIL 12, 1996

SUBMITTED BY: Pauline La Grew
Indian Child Welfare Supervisor

Mission
To strengthen the Oneida Tribe by preserving, stabilizing, and, reuniting Oneida families through the use of cultural and traditional values.

Purpose
The primary purpose of the ICW Department is to prevent the breakup of the Oneida family and the unnecessary removal of Oneida children from their homes. The department's primary job duties include; investigation of child abuse and neglect, seeking foster care placements, termination of parental rights, guardianship, adoption, an case management. Further, the department includes a Juvenile Diversion worker that primarily works with Oneida youth referred by Brown and/or Outagamie County Juvenile Court Services, as well as, tribal, community, or self referrals. The program primarily provides services to youth currently having problems in the areas of school, home, or within the community (delinquencies). Prevention is an important part of both aspects of the programs. We hope in the future to be able to have more primary prevention programs in this area.

Population
Clients covered, in our program, vary from ages 0 - 18 years of age. Along with children services, we offer services to the parents, guardians, foster parents, and pre-adoptive parents.

Cost of Services
In the program, no cost to the client for receiving service.

Location of Service
The ICW Program is located at the Norbert Hill Center in Oneida. All the staff have their own office and are able to meet with clients in the privacy of their office. Majority of the contacts made are in home visits, which are made directly to the clients home.

Type of Services Provided
Direct services, home visits, problem assessments, intervention, counseling, referrals, follow-up services to individuals and families involving personal family and social problems, attending court hearings, court reports, monitoring child abuse and neglect investigations, developing, planning, and implementing of primary prevention activities.

Total Cases Serviced from October 1995 - March 1996

Number of Intakes	209
Total On-Going & Prevention Cases Closed	128
Number of Referrals	114
Number of Children (ages 0 - 12)	1168
Number of Children (ages 13 - 18)	409
Number of Adults	1561
Oneida Foster Home Placements	18
Non-Indian Foster Home Placements	32
Relative Placements	48
Group Home Placements	5
Adoption	7
Child Care Institution	5
Treatment (AODA)	1
Lincoln Hills	0

Juvenile Diversion Program

Total Active Cases Ending March 1996	102
Total Cases Worked with from October - March	181
Total Open Cases	5
Total Cases Closed	21
Number of Clients Served (ages 0 - 12)	32
Number of Clients Served (ages 13 - 18)	177
Total Number of Cases at End of March	32

Location of Program

Norbert Hill Center, Oneida, Wisconsin. There is no cost for services provided to clients.

Type of Services and Goals for the Program

Outreach Services to adjudicated delinquent, pre-delinquent Oneida youth and their families. Direct services (home visits,, problem assessments, intervention, counseling, referrals, and follow-ups). The worker also attends court-hearings and participates in staffings, development planning, and implementation of primary prevention activities.

Summary

The program continues to do well, intakes are increasing from various service providers and County Dept. of Social Services.

The program continues to do outreach activities in the community, to increase the awareness of the Indian Child Welfare and Juvenile Diversion program. Various inter-agency departments often request a staff from the program to speak to their staff on how ICW operates. This is on-going within the program, and will continue to be. In April 1996, the ICW and Juvenile Diversion program is putting on a Community Awareness meeting on child abuse and neglect. The program is also implementing an on-call procedure for emergency child welfare situations. Overall, the program has been successfully completing it's goals and objectives and will continue to do so.

QUARTERLY REPORT FOR PROGRAM - 1996

WORKERS NAME	# OF CASES	MALES	FEMALES	0 - 12	13 - 18	ADULTS	TOTAL (0 - ADULTS)	Refer	Closed	New Cases
oe Hoelscher										
Januuary	35	41	28	5	27	40	72	0	8	2
February	28	47	34	4	33	48	85	0	0	0
March	32	54	39	8	36	53	97	7	7	1
Rhonda Tousey										
January	29	61	69						4	1
February	21	43	48						0	0
March	25	47	52						2	3
Melissa Martin										
January	24	60	56	50	12	61	123	0	0	3
February	23	59	55	50	12	61	123	4	0	0
March	22	56	54	49	12	57	118	6	0	0
Carol Garny										
January	29	50	57	40	6	67	115	0	1	1
February	24	47	57	40	6	65	111	3	4	4
March	22	38	48	31	5	55	91	0	6	0
Mary Capelle										
January	-	-	-	-	-	-	-	0	0	0
February	33	57	51	35	22	59	114	12	0	10
March	25	47	62	30	21	54	105	40	12	2
Mindimoye										
January	8	17	23	20	3	17	40	0	0	0
February	6	14	17	14	3	14	31	2	0	0
March	8	16	21	17	3	17	37	0	0	1

FYI

QUARTERLY REPORT FOR PROGRAM - 1995

ERS	# OF CASES	MALES	FEMALES	0 - 12	13 - 18	ADULTS	TOTAL (0-12, 13-18, & ADULTS	Refer	Closed	New cases
elscher										
r 1995	26	38	28	5	26	38	69	8	0	1
ber 1995	28	42	30	5	28	42	75	0	2	2
ber 1995	32	41	28	5	27	40	72	4	4	1
Tousey										
r 1995	28	39	55	42	10	42	94	8	1	10
ber 1995	25	45	61	52	11	43	106	3	0	2
ber	28	54	66	61	11	48	120	1	1	2
Martin										
1995	20	50	47	42	9	53	104	4	0	0
ber 1995	20	50	47	42	9	53	104	3	1	0
er	21	52	50	44	9	56	109	3	0	1
irny										
1995	22	45	57	36	6	61	103	3	0	0
er 1995	23	44	56	37	6	62	105	2	0	2
er	29	50	61	45	6	68	119	4	2	3
pelle										
1995	24	82	74	51	16	107	174	23	2	0
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Oneida Business Committee Agenda Request

1. Meeting Date Requested: 09 / 14 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Reports

☒ Accept as Information only

☐ Action - please describe:

Accept Self-Governance FY '16 3rd quarter report

3. Supporting Materials

☒ Report ☐ Resolution ☐ Contract

☐ Other:

1. 3.

2. 4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter: Christopher Johns, SG Coordinator
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Tribal Self-Governance Quarterly Report
to the
Oneida Business Committee

Submitted By:
Christopher Johns, SG Coordinator

September 6, 2016

BUDGET

Congress recessed for an extended period this summer. Congress should be back in session as of the day this Report was submitted. It will likely need to pass a "Continuing Resolution" for an as-yet unspecified period before resuming work on appropriations legislation since none of the appropriations bills introduced so far have been passed. It is also likely that Congress will once again develop an "Omnibus" bill for all funding to take effect at the end of however many Continuing Resolutions periods it will take to gain cloture on such a bill. Past experience has demonstrated that Indian Country must monitor this process closely.

White Papers

The following related White Papers provide information on this issue. All Self-Governance White Papers referenced in this Report and earlier Reports have been posted on the "G" drive under *Business Committee/Community Concerns/Intergovernmental Affairs and Communications/White Papers from Self-Governance*

- Analysis of DOI Budget Equity for Self-Governance Tribes
- Advanced Appropriations
- Sequestration

CONTRACT SUPPORT COSTS (CSC)

After years of advocacy, CSC funding has changed monumentally in the last twelve months. As a result of full funding and Presidential support for mandatory funding, each agency must identify, assess, and implement modifications to each agency's CSC policy that reflects recent legislative and funding changes. Each agency has a Tribal-Federal Workgroup that made several recommendations to update the CSC policy. Both Agency's CSC Workgroups have reported progress and will be meeting again September 15-16, 2016 to resume discussions. The "Contract Support Costs" White Paper provides more information on this topic.

PATIENT PROTECTION AND AFFORDABLE CARE ACT (ACA)

After nearly five years of implementation, an assessment is needed to ensure that Indian-specific provisions of the ACA are working effectively and efficiently. Additionally, some provisions continue to require Tribal consultation and technical fixes that may be successful through negotiated rulemaking process. A Tribal-Federal Workgroup has been established and hosts monthly teleconferences to keep Indian Country informed and solicit comments. The

White Paper "Implementation of the Patient Protection and Affordable Care Act (ACA) P.L. 111-148" provides background on this issue.

Notable 2016 Self-Governance Meetings and Events

Sept. 7-8, 2016	SG Tribal Strategic Planning Conference	Quinault, WA
Sept. 12, 2016	SGAC Quarterly Conference Call	Teleconference
Sept. 29, 2016	TSGAC Quarterly Conference Call	Teleconference
Oct. 25-27, 2016	4th Quarter SG Advisory Committees Meeting	Washington D.C.
Nov. 7-9, 2016	4th Quarter TIBC Meeting	Washington, D.C.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 9 / 14 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Reports

☒ Accept as Information only

☐ Action - please describe:

3. Supporting Materials

☒ Report ☐ Resolution ☐ Contract

☐ Other:

1. Emergency Declaration Report
2.
3.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☒ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Melinda J. Danforth, Tribal Vice Chairwoman

Primary Requestor/Submitter: Kaylynn Gresham/Director Emergency Management
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

Emergency Management 3rd Quarter Report and OBC report out of information from the Tribal Emergency Declaration March 23 -24, 2016.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Nation
Office of Emergency Management
2783 Freedom Road, Oneida WI 54155
o-920-869-6650, c-920-366-0411,
kgresham@oneindanation.org

TO: Oneida Business Committee

FM: Emergency Management

REF: Quarter 3 Report (April – June 2016)

Date: September 6, 2016

General Overview:

The Emergency Management Department works to ensure the Oneida Nation is in a constant state of readiness through the use of efforts focusing on preparedness, mitigation, response and recovery. Coordinating and cooperating with numerous divisions and departments within the Tribal organization as well as differing jurisdictional response agencies/entities EM focuses on providing a coordinated timely response to emergencies and/or disasters that threaten the life safety of community members, the environment and/or assets of the Oneida Nation. Through a shared vision of coordination and cooperation emergency/disaster plans have been developed using shared principles of response initiatives; EM is the go-between for response agencies/entities of the Oneida Nation and the numerous surrounding jurisdictions when an emergency/disaster that affects the Oneida Nation or the Oneida Community occurs.

Executive Summary:

The purpose of this report is to describe the activities of the Emergency Management Department during the months of April, May and June 2016. During this time the Emergency Management Department participated in a number of different activities discussed throughout the following information:

April – The Director continued work on the updates and changes to Emergency Support Functions (ESF) for the Oneida Nation Emergency Response Plan. ESF 4 – Fire Fighting and ESF 9 - Search and Rescue, were updated and signed off by the respective areas, then submitted to the East Central Regional Director for approval as part of the Emergency Management Performance Grant (EMPG). March concluded the first half of the fiscal year; Oneida EM submitted the Financial Report and 1st Half - Plan of Work Completed Deliverable Report to the East Central Regional Director for approval of EMPG.

During the month of April the Director hosted a Table Top exercise with WITEMA (Wisconsin Tribal Emergency Management Alliance), focusing on response to a food bourn illness. The exercise was very well attended (32 participants), 4 members of Oneida Business Committee attended and participated in the exercise hosted on the Stockbridge Munsee Reservation. Health Departments from several tribes and Counties attended the exercise, the discussion focused on differing tribal processes of Health Response and Community Outreach thru Communication and Warning.

During the month of March the Oneida Nation made an Emergency Declaration as a result of a Snow Storm event that affected the reservation and surrounding communities. Throughout the month of April the Director worked with the Division Directors and Department Managers that had staff and equipment that was used in response to the Snow Event. The information collected was reviewed for application purposes for potential reimbursement of expenses incurred during the declaration. The State of WI does not reimburse for snow removal expenses, and the expenses incurred during the event did not reach the threshold to apply for disaster assistance therefore Oneida did not receive any monetary reimbursement for the March 23 -24th Declaration (the report out provided to the OBC of the Declaration is attached to this report).

May – As part of the deliverables of the Emergency Management Performance Grant, the Director continued to meet with the necessary departments to update the Emergency Support Functions of the Oneida Nation ERP. In May the Director met with several Department Managers and Division Directors following up on Emergency Action Plans for all the areas and departments within tribally owned buildings.

The Director attended the National Preparedness Symposium that was hosted at the Emergency Management Institute in Emittsburg, Maryland. EM was invited to attend to lend perspective from a Tribal perspective where training needs are being met and where there are needs for improvement in our region of the country. As the Chairwoman of WITEMA, attending this Symposium provided networking opportunities and break-out sessions to discuss with other Tribal Partners, our areas of focus, strengths, and what we would like to see more of for Emergency Management and Tribal Nations.

Much of the month of May Emergency Management focused on the final stages of the update to Oneida's Pre-Disaster Mitigation Plan. EM hosted a public comment evening for the PDMP, giving the community the opportunity to review and comment on the plan. EM gave away several door prizes to those in attendance; items such as weather radios, emergency back-packs, first aid kits and individual survival kits. Once the plan was presented for public comment, a copy was provided to WI Emergency Management for review and comment and also sent to FEMA for their review and comment in the approval process.

June – During the month of June the Director focused most of her time on continuing to update the Emergency Action Plans for the tribal departments. During the month of June our area experienced several severe weather events, none that reached the level of significance for declaration purposes. However, there were community members that were affected in differing ways as the result of the storms, EM worked with these community members by assisting them in obtaining services that were needed.

Continuing to work to meet the deliverables of the EMPG, EM submitted ESF 1 – Transportation and ESF 2 – Communications to the Regional Director for sign-off and approval. EM sent ESF 3 – Public Works and Engineering, ESF 7 – Resource Support, ESF 11 - and ESF 12 – Energy to the respective departments for review, comments and update. Upon review and update, once signatures are obtained these ESF will be sent to the Regional Director as part of Oneida Nation's ERP. EM also continued to review the final draft of the PDMP while waiting for FEMA's approval to request adoption through resolution.

During the 3rd quarter of FY 2016 the Emergency Management Department focused on updating and developing the Emergency Action Plans (EAP) for the Divisions and Departments throughout the organization. In cooperation with Bay Lakes Regional Planning Emergency Management submitted the Oneida Nation Pre-Disaster Mitigation Plan (PDMP) to FEMA for review and approval, EM also submitted a copy of the State of WI, as a courtesy, for review. Upon FEMA's review and approval, the PDMP will be presented to the OBC for adoption by Resolution.

Continuing to move forward in meeting the deliverables for the FY 2016 EMPG, EM completed the first half of the FY 2016 EMPG report. The report and narrative were submitted

to the Regional Director for approval of funding. The crosswalk detailing updated information to the Oneida Nation Emergency Response Plan during the first half of the fiscal year was also submitted. The crosswalk continues to be reviewed and updated to reflect the changes to the Oneida Nation ERP, the document will be submitted to the Regional Director with the final report and 2nd half submission for the 2016 FY EMPG at the end of September for final approval and funding.

---------- End of Report ----------

Kaylynn Gresham
Director Emergency Management
Oneida Nation

Oneida Tribe of Indians of Wisconsin
Office of Emergency Management
2783 Freedom Road, Oneida WI 54155
o-920-869-6650, c-920-366-0411,
kgresham@oneindanation.org

TO: Oneida Business Committee
FM: Emergency Management
REF: Oneida Nation Declaration March 23 – 24, 2016
Date: April 26, 2016

FYI Report to the Business Committee in reference to the Emergency Declaration that was enacted for the Oneida Reservation on the evening of March 23rd thru the afternoon of March 24th.

At approximately 2:45 pm on March 23rd 2016 Emergency Management and the Oneida Police Department began having discussions concerning the pending snow storm that was schedule to affect a large area of the state of WI. Due to the nature of the impending weather, as well as the fact that Governor Walker declared a State of Emergency for WI, a joint decision was made to the Oneida Business Committee Vice-Chairwoman and Secretary that a declaration of a State of Emergency for the Oneida Nation for March 24th 2016 be made.

Due to previously scheduled training and travel, the Emergency Management Director, the Chief of Police and three of the BC Officers were all traveling. As a result, as it has been previously established in Oneida's Emergency Response Plan, Eric Krawczyk - Oneida's Public Health Officer, was given the authority and decision making ability to request any assets that would need to be acquired during the Declaration in EM and Police absence.

Emergency Management alerted both Brown and Outagamie Counties of the Declaration, as well as the East Central Region Director for Emergency Management. EM provided a USDR to the Region Director, who then shared the information with WEM. Emergency Management provided contact information and numbers via email to all those involved, discussing the declaration and next steps (if any) that would need to be followed during the declaration process.

The decision to declare the State of Emergency was passed onto the Oneida Communications department, whom sent out an email Tribal Wide to all departments denoting the Non-critical Facility and department closures as pursuant to our Tribal Emergency Closing Procedures. Both EM and the Tribal Secretary then followed up with an email to the departments that have snow removal responsibilities to remind them to track their expenditures in relation to snow removal response. In some instances of an Emergency or Disaster the Tribe may be eligible for reimbursement of certain expenditures; therefore the request was made to track those activities that are generally eligible for reimbursement.

Upon my return from training I submitted a request to all Managers and Directors for expenses incurred from snow removal response during the stated Declaration time frame. EM provided all areas having projected reimbursable costs the FEMA generated documents for tracking and logging all required information. Most areas did not have expenses due to their closures. The entities that did have expenditures provided the information as requested: in reference to labor, equipment and supply use for the duration of the event.

Although the Governor did declare a State of Emergency for WI, WI did not meet the required threshold for cost incurred for damages in relation to the effects of the storm to qualify for a Presidential Disaster Assistance Request. Oneida was still interested in seeking potential reimbursement; therefore EM sought out potential reimbursement for expenditures through the Wisconsin Disaster Fund WDF).

Through discussion with the Wisconsin Disaster Fund Specialist at WEM (Wisconsin Emergency Management) it was discovered that Oneida would not be eligible for reimbursement of any expenditures during the Declared Emergency. Unfortunately Snow Removal is not an expense that the WDF reimburses for. There are only three types of expenses that the WDF reimburses for differing types of events; 1) Debris Removal, 2) Protective Measures in relation to response to an event (ie activating mutual in response to an event, or calling in employees to work overtime or provide help in areas needed as a response), and 3) Road Repair.

In the event of an Emergency or Disaster, Oneida's threshold for expenses would be set at $81,310.32 - based on the population provided by the 2010 census, with a required $3.57 per person. In the future should Oneida experience an event, we will need to notify WEM within 24 hours that we have made a Declaration and provide a Uniform Situation Disaster Report (USDR), as well as provide an estimated cost expenditure within 48 hours.

When talking with the WEM Staff EM was provided the following information as required documentation for requesting future funding for WDF monies in the event of an Emergency or Disaster:

In order to apply for WDF reimbursement, the following documentation needs to be submitted in the timeframes indicated:

1. Uniform Disaster Situation Report (UDSR) submitted by the County/Nation EM Director – submitted within 24-72 hours of the incident, update as necessary.
2. Notification to WEM of Eligible Applicants for Wisconsin Disaster Fund (County WDF Notification) submitted by the County/Nation EM Director – submitted within 30 days of the incident.
3. Each applicant/municipality requesting WDF assistance must submit the following application packet within 60 days of the incident:
    a. Copy of the signed local disaster/state of emergency declaration.
    b. Applicant Request for State Public Assistance – signed by the Chief Elected Official of the local unit of government.
    c. Documentation Toolkit.
    d. All supporting documentation.

For the March 23 – 24, 2016 Declaration notification was provided to WEM along with the USDR within the 24 hour time frame, however an estimated cost projection was not. Although the cost estimation was not provided, that did not inhibit us from being eligible for reimbursement. Oneida will not receive reimbursement for duties performed in response to the snow storm that occurred March 23 – 24, 2016 because Snow Removal is not an eligible expense for reimbursement from the Wisconsin Disaster Fund, and secondly the State of WI did not qualify for funds for reimbursement from FEMA as there was not a Presidential Declaration Requested.

Although Oneida is not eligible to receive reimbursement for the activities performed, EM continued to work with the Departments that had potentially eligible cost to complete the cost analysis for the event. I have received most of the paperwork that would be needed to submit the required paperwork as of this date; however I am still waiting for final costs from DPW and Elder Services. The current cost estimates I have are expenditures totaling $1263.40 (not including DPW and Elder Services). The intent of having the Departments fill out the paperwork

was so that in the future if there is an event they will know what to track, how to track it and the information that will be required for reimbursement submission.

Through discussion with WEM and FEMA Staff it was also discussed that in the event of an Emergency or Disaster when a Declaration in proclaimed initial straight time hours are not eligible for reimbursement, FEMA and WEM do not reimburse for individuals doing their normal duties, however if there is a Tribal Wide Closure any overtime hours are eligible for submission for reimbursement. Therefore it is Emergency Management's recommendation that while the Employee Hand Book is under revision, some consideration be given to the adoption of an Administrative Leave Policy for Emergency Closures. This policy would place employees on paid leave for the initial closure period of the significant event. It is my understanding that the last tribal wide closure occurred approximately 24 years ago, therefore I do not believe an adoption of this type of policy would have a significant effect on Departmental Budgets or the Tribe's budget overall.

Thank you for the assistance provided during the Declaration process, as well as your patience in allowing me to provide you this detailed report about the procedures and processes before, during and after a Declaration is proclaimed. If you have any questions or concerns about the incident please feel free to follow up with me via email or phone.

---------- End of Report ----------

Kaylynn Gresham
Director Emergency Management
Oneida Nation

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 9 / 14 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Reports

☒ Accept as Information only

☐ Action - please describe:

3. Supporting Materials

☒ Report ☐ Resolution ☐ Contract

☐ Other:

1. Narrative Report
2.
3.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Cristina Danforth, Tribal Chairwoman

Primary Requestor/Submitter: Pete King, III / Managing Agent
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Seven Generations Corporation

Narrative Report:

Explanation of the core of the Corporation's business practices:

The purpose of Oneida Seven Generations Corporation (OSGC) is to engage in activities related to commercial leasing. OSGC manages commercial developments such as the Bellin facility on Commanche Avenue, the Schneider facility on Glory Road, the Badger Sheet Metal Works facility on Partnership Drive, and the West Mason and Packerland business malls. As of June 30, 2016 we have three properties with lease space available; they are half of the former Tower Foods facility, the restaurant space at the Travel Center, and an office facility on Packerland Drive. We have spoken to potential tenants on all three sites. There are fifteen properties under OSGC's management; with over thirty leasable areas.

Explanation of the Corporation's market information:

Property Management: OSGC employs one part-time tribal elder member who assists in managing approximately 30 tenant leases. In addition to monitoring the leases, the leasing person assists in making sure the corporation buildings are insured and that tenants insure their occupancy, implementing property management procedures, and compiling data information.

Identification of the primary goals and targets of the Corporation and progress made towards accomplishment of the same:

The vision for OSGC is to increase the profitability of the company's real estate income base by searching for development opportunities. The primary goal is to promote the benefits of the Free Trade Zone and the HUN Zone properties that are available through OSGC.

The progress we have made towards this goal: We have worked with the BIA to help develop marketing material for distribution. This includes flyers and banners. We are also working with the local Chamber of Commerce to pursue potential tenants.

We are marketing our properties through Facebook and other social media outlets. We have seen an increase in properties being marketed through the internet which is less costly and has the ability to reach more businesses looking for space. In order to remain competitive we are moving into this market area.

Identification of medium (two to five year) and long (greater than five year) prospects and sustainability of the Corporation given present status, strategies and risks:

Our medium to long range goals includes the following:

- To dissolve OSGC, per the GTC motion, once it's economically feasible due to the current lawsuits.

Summary of the assets of the Corporation, including but not limited to its financial, physical, employee, customer, brand or intellectual property, and supply assets:

Financial / Physical: Checking accounts; buildings; other business ventures

Employees: OSGC has two employees; one full-time and one part-time.

Main Customers: Bellin Health Systems; Schneider National; Badger Sheet Metal Works; United States Postal Services and Oneida Nation.

Summary and status update of any pending legal action to which the Corporation is a party and any relevant government regulation to which the Corporation may be subject:

OSGC won in the appeal process with the City of Green Bay regarding our rescinded permit. The Wisconsin Supreme Court ruled in favor of OSGC.

OSGC is pursuing all business and legal options to recoup its investment due to the company as a result of the illegal revocation of the CUP by the City of Green Bay.

OSGC and Oneida Nation have been dismissed from ACF litigation in Illinois, on grounds of sovereign immunity. However, Oneida Energy and Green Bay Renewable Energy have settled out of court with ACF.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 09 / 14 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Reports

☐ Accept as Information only

☒ Action - please describe:

Business Committee approval of report

3. Supporting Materials

☒ Report ☐ Resolution ☐ Contract

☐ Other:

1. 3.

2. 4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Tehassi Hill, Council Member

Primary Requestor: Wilbert Rentmeester, OTIE Board Chairman
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Total Integrated Enterprises

3rd Quarter Report 2016
August 18, 2016

Prepared by:

Nick Ni, PE, President

Submitted to:

OTIE Board of Managers: Butch Rentmeester, Chairperson,
Jeff House, Jackie Zalim, Wayne Metoxen, Leslie Wheelock

OTIE Report 01-20160818

OTIE
Oneida Total Integrated Enterprises

Narrative Report

a. Explanation of the core of the Corporation's business practices and market overview

Oneida Total Integrated Enterprises (OTIE) provides environmental, remediation, construction, engineering, and munitions response services to government agencies, as well as commercial clients in the United States and across the world. OTIE's services evolve in response to clients' changing needs. Our core services contribute a majority of OTIE's backlog in response to federal and state project requirements, changing infrastructure demands, and the often accompanying regulatory challenges. We provide solutions that allow our customers to cost-effectively achieve their mission while adapting to evolving performance parameters.

As a service-based company, OTIE revenue is primarily derived through the labor-based contracts and task orders, rather than capital-intensive project requirements.

Our revenue potential is driven by our ability to retain existing clients as well as attract new ones, provide quality and responsive value-oriented project management at competitive rates, and identify and retain a qualified roster of dedicated employees.

OTIE directs our primary business pursuits from a stable customer base concentrated in federal, State and municipal government entities. Our tribal business, aerospace industry (commercial), and electric utility company contracts are exceptions to OTIE's heavy reliance on government contracting, and in all cases our customer base offers outstanding opportunity for securing projects and targeting:

- long-term, high-dollar contracts to offer steady and profitable backlog
- low risk contracts to stabilize the Company's business base
- capturing market share in emerging or expanding growth markets

OTIE operates in a fiercely competitive, expanding market that seeks diversity and economic vitality through government contracting. Our advantage over emerging small business competitors is maintained through steadfast conformance with quality, safety and contracting/acquisition requirements and regulations imposed by the federal government.

As reported in prior Quarterly Reports, the market for our services remains highly competitive. An abundance of Architecture / Engineering / Construction (AEC) firms provide similar services offered by OTIE. Competitive factors for our success include performance reputation, price, geographic location and availability of technically skilled personnel. We are pleased with our accomplishments and continue the drive to becoming a top-tier competitor.

OTIE
Oneida Total Integrated Enterprises

b. Explanation of the Corporation's current place within the market

OTIE is a Native American, tribally-owned, SBA-certified 8(a) small disadvantaged business (SDB). Other small business (SB) categories in the marketplace include: HUB-Zone; Woman-owned; Veteran-owned; Service Disabled Veteran-owned; Alaskan Native Corporation; Native Hawaiian Owned; and Native American-owned.

OTIE operates in a fiercely competitive, expanding market that seeks diversity and economic vitality through government contracting. Our advantage over emerging small business competitors is maintained through steadfast conformance with quality, safety and contracting/acquisition requirements and regulations imposed by the federal government. We pride ourselves in offering "no drama" project performance, and continued requests for OTIE project leadership occurs.

We face substantial competition in each of our business profiles as markets crowd and customers become more price-sensitive. Within Small Business circles, OTIE remains a sturdy, medium-sized competitor. Some competitors are large firms with vast financial resources, requiring OTIE to be selective in our marketing and sales efforts and more adept in developing strategic partnerships to enhance our competitive advantage.

Looking at the 8(a) market, OTIE is distinguished from others by our size and longevity as a company. Now in our third decade of business operations, we are a mature, tested and proven SB with infrastructure that rivals many large businesses. Some of our SB competitors have similar performance tenure in our industry; others in the market are emerging businesses aiming to secure their first federal contracts. We believe that our present size and diversified service offerings - relative to the smaller, niche companies - are advantageous to OTIE.

Our success in key growth areas demonstrates our ability to broaden our market positions in spite of stiff competition. In two key technical areas OTIE gained traction and increased our visibility and competitive posture in the market:

- ***Engineering Services –*** Responding to our USAF customer's requirements by adding new engineering disciplines and licensed staff. OTIE fortified our mechanical, electrical and structural engineering capabilities and we now self-perform challenging engineering projects that would have previously been subcontracted to team partners.
- ***Environmental Response*** – OTIE won the re-compete of EPA Region 4's Small Business START contract. This win represents long-term revenue opportunity and promotes employee retention where, without this contract, employees would have been furloughed or relocated.
- ***Environmental Compliance –*** OTIE won a contract for site investigations in 22 locations for an emerging groundwater contaminant known as perfluorinated compounds (PFCs). This project offers follow-on potential if executed to the client's expectations.

The company's position in the marketplace remains healthful and configured for future success. Our financial and project performance are coequal metrics that are tracking along gradual improvement vectors, and are indicative of steady growth instead of punctuated spikes that are harder to sustain.

c. Explanation of the outlines of strategies by the Corporation for improved value in the market

To improve OTIE's value and position in the marketplace we identify opportunities with government and other customers where funding is reliable and alignment with our core competencies is commensal. Examples include engineering services, Munitions Response Services (MRS), and design/construction contract management. We also target areas that we believe are attractive for building professional development for our staff. With enhanced capabilities we form effective and efficient teams that deliver on successful projects, such as Military Family Housing design (Title I) and construction phase services (Title II). Evidence of our improved value in the marketplace includes OTIE's AE services in Asia, and engineering studies and assessments for improvements in energy efficiency, and facility upgrades.

Specifically, the following elements drive our strategy going forward:

1) Pursuing larger contract opportunities. With continued development of a strong infrastructure and expanded engineering capabilities, we focus on pursuing larger prime contracts and expanding our pool of opportunities. We continue to strengthen our relationships with other firms to create teaming arrangements that better serve our clients, but our goal remains prime contracts instead of team-sub positions.

2) Leveraging of our services. OTIE has diverse services to offer to a growing customer base. We leverage OTIE capabilities and remain vigilant for 8(a) set-asides for OTIE. The combination of our multiple skill sets and broad service offerings allows us to work efficiently in a new economic environment, whether selling services, or via effective use of our design and construction management skills supporting DoD and bridging such skills to other customers such as state and municipal government.

3) Expanding our international footprint. OTIE is one of AFCEC's select, "go-to" AE firms for Title I and Title II services. Our forward operating Guam presence has strengthened OTIE's position in Asia/Pacific, and based on superior performance in theater, PACAF has contacted OTIE to ensure that we are configured and ready to propose for an upcoming Environmental Services Contract.

4) Investing in our people. We are committed to building on our employee's accomplishments while expanding our reach through new hires. Continued profitable growth is projected to occur through our carefully executed hiring strategies. OTIE attracts and hires staff that enhance our relationship-building and improve our competitive position in the marketplace.

5) Geographic and client expansion through acquisition. We will direct an active acquisition strategy focused on expanding our ability to offer our technical services in new geographic areas and with new clients (e.g., NAVFAC and USACE) through the acquisition of complementary businesses. While we continue to invest in our people, we must continue to pursue strategically and financially sound acquisitions. Being disciplined in valuing and structuring the transactions, OTIE avoids acquisitions merely for the sake of revenue.

Overall, OTIE's strength in the market is built on relationships with key customers, and our ability to discover new opportunities early in the acquisition cycle and respond with discipline and direction. OTIE's strategy is to:

- Get in front of the right people
- Present compelling information and arm the company with winning tactics
- Partner with proven industry leaders preferred by the customer
- Reinforce our sales tactics with proven past performance.

By marketing to the right decision-makers, and conducting objective determinations on potential for success, OTIE fiercely competes when probability for success is high, and we forego opportunities where we see minimal chance of success. Using this focused approach reduces costs and improves our win percentage, both of which are key components of building value in the marketplace.

d. Explanation of the Corporation's relative performance vs. competitors and identification of key competitors within the market

OTIE's SBA-approved 8(a) competitors include Alaskan Native Corporations (ANCs); Native American, tribally-owned SBs; and Native Hawaiian Organizations (NHOs). Each of these business concerns is treated in a category of SBs that may be awarded prime contracts without competition. OTIE also competes against other 8(a) firms for set-aside acquisitions, including SBs that are categorized as Woman-Owned, HUBZone, Service Disabled Veteran Owned SB, and others.

Typical competitors for OTIE include:

- Small Business firms with fewer than 500 employees in NAICS 562910 (e.g. EA; Baywest; Insight; Stell Environmental and others) plus regional transportation engineering firms in Wisconsin.
- Current 8(a) small businesses (Ayuda, Earth Resources Technology; Prudent Technologies; Dawson Group; CTI & Associates and others).
- 8(a) "graduates" (e.g., Bhate, Cabrera, CAPE, ERRG, HydroGeoLogic, Nobis, Terranear PMC, Tidewater and others). These SBs are now mature businesses developing past performance and earning customers that keep them "entrenched" in specific situations.

OTIE continues to be viewed by other SBs as extremely competitive on major ID/IQ prime acquisitions. Our federal agency customers have commended OTIE on the high quality of our ID/IQ contract proposals, as well as the ease of negotiations and businesslike interactions. In general, our customers view OTIE as a robust, durable and agile Small Business that acts like a large business.

Regarding task order proposals, OTIE has struggled against other Small Business competitors to win work under Multiple Award Task Order contracts (MATOC). We fair better under Best Value procurements and tend to lose out on opportunities awarded based in Low-Price, Technically Acceptable evaluation.

Viewing OTIE's competitive position from a geographic perspective, we remain very well positioned for continued DoD work overseas. We are ideally suited to deliver AE Services in Asia/Pacific under the recently AFCEC AE13 DCS contract awarded to the Joint Venture of OTIE-RS&H. The Defense Department's force posture in Asia aligns with OTIE's planned growth: We are pre-positioned for lucrative contract performance in the Asia/Pacific theater where DoD focus has pivoted, and we are reaping the rewards of the long-term vision and investments made.

OTIE has garnered nationwide (and international) attention as a vigorous small business competitor. We hold a wide variety of diverse federal contracts, and our performance on these contracts sets us apart from most of our competitors.

e. Explanation of any material changes or developments in the market or nature of business the Corporation is primarily engaged in since the last reporting period

In FY15 we witnessed the continued, government-wide preference to procure MATOCs as the default contract type and acquisition strategy. Observations by our customers over past few years indicate a favorable bid climate, which is forcing contractors to sharpen their fee proposals and cut costs wherever possible.

One of the last agencies to adopt MATOC strategies is USEPA, whose Remedial Action Contract (RAC) acquisition strategy for decades has relied on single awards in each EPA Region. Under the new Remedial Action Framework (RAF) a Design and Engineering Services (DES) contract is being acquired across three large "zones" and with up to seven firms per zone. OTIE will pursue a prime contract award for EPA Regions 8, 9 and 10; we will be in a sub-contractor role for EPA Regions 4, 5, 6 and 7; and we will forego pursuit in EPA Regions 1, 2 and 3. Future Small Business contracts under the RAF will include an Environmental Services and Operations (ESO) and Remediation Environmental Services (RES). For the ESO and RES pursuits OTIE will team with our SBA Mentor Protégé Program partner, CH2M.

As a 25+ year experienced 8(a) firm, OTIE counterbalances the impact of a bias toward MATOCs through an ID/IQ contract portfolio blending MATOC and single-award 8(a) contracts (where competition is not required for task order assignment). Going forward an acknowledged risk post-2017 is the loss of an 8(a) contracting option for OTIE, and a probable continuation of MATOC acquisitions.

Perhaps the most significant development in NAICS 562910 (Environmental Remediation) is the Rule Change by SBA to increase the Small Business size standard (i.e. definition) from its current 500 employee maximum to 750 employees. SBA published their final regulation on January 26, 2016 and the change was effective February 26, 2016. OTIE will now compete against firms that are larger and that have access to far more resources.

To counteract the increase in OTIE's Small Business Size Standard, it becomes critical that the Oneida Nation continue to support OESC's new 8(a) subsidiary companies. The invested capital can help our "sister" companies become stronger, and better positioned to build a performance history to compete for more direct awards. With strengthened financials each company becomes a competitive entity offering contracting options with our federal customers. Promoting diversified primary NAICS codes, the Oneida Nation enjoys breadth of competitive, SB possibilities.

In spite of changes in our industry, our ability to adapt to the evolving needs of the marketplace has enabled us to build a resilient business that is closely aligned to the spending priorities of our federal clients. Because we are accustomed to competing against formidable small and large businesses, OTIE is configured to succeed in an atmosphere of increased competition and reduced budgets. Our business development strategies aim to collect early information on upcoming procurements, affording us time to develop winning strategies and allowing us to sharpen our pricing.

f. Identification of the primary goals and targets of the Corporation and progress made towards accomplishment of the same

Goals for OTIE

Growth is the primary business goal for OTIE. Success for OTIE comes when we align and invest along growth profiles and manage/measure accordingly to make sure that our clients prosper. Our growth goals are in reach for 2016 and beyond, and our steadfast commitment to holding first the goals and objectives of our clients will ensure many more years of profitable operations by the company.

In the third fiscal quarter OTIE's customers awarded impressive new contracts that will build backlog in mid- to long-term periods. We are pleased to have secured new contracts with customers in key growth areas, paving the way for continued geographic expansion and service diversification particularly in Ohio, Illinois and California. Accomplishments include:

- A single-award 8(a) Pentolite Road/Red Water Ponds Remedial Action contract with USACE Huntington District for Plum Brook Ordnance Site, Sandusky, OH.
- An 8(a) ID/IQ contract with the Naval Facilities Engineering Command Expeditionary Warfare Center

- Two successful teaming support wins under prime contractors for State of Illinois Tollway projects

These contract awards were augmented by other new starts with the Oneida Nation plus healthy growth on an existing AE Services contract with the USAF 45th Space Wing (RAEIS).

OTIE continues to build on outstanding performance of the first two fiscal quarters of 2016, making impressive new contract starts in Q3FY16. While some of our competitors have suffered setbacks throughout this fiscal year, OTIE is a benefactor of our Federal government's increasing reliance on small business for project delivery – a trend we foresee continuing in the near future.

In the final fiscal quarter of FY16 OTIE will position for 8(a) direct awards as we near the end of our 8(a) status. Concerted effort is being directed to maximizing "face-time" with potential customers in the remainder of 2016. Specifically, we will target NAVFAC and USACE Districts that have a history of making 8(a) direct awards, since this fiscal quarter represents OTIE's last opportunity for year-end 8(a) awards.

Over the last two quarters in FY16 (and in FY17) OTIE faces two challenges:

- SBA 8(a) "graduation," and
- A size standard increase by SBA from 500 to 750 employees in OTIE's primary NAICS code 562910

OTIE will be competing against firms that are larger and that have access to far more resources.

Going forward, OTIE will leverage opportunities and advantages of our SB status—we will pursue three avenues: identify and secure 8(a) direct awards; compete in the 8(a) set aside contract category from existing and new customers; and compete for SB awards and occasionally unrestricted competitions.

Targets for OTIE

OTIE targets growth in government contracting where our skills and experience align with our customers' mission priorities. In the aggressive market of federal agency contracting - especially in times of budgetary uncertainty - every advantage is crucial to maintain OTIE's position in the elite levels of SB contracting. Gaining a competitive advantage takes strategic planning and research to focus on opportunities that are robust (high confidence customer spend) and enduring (affording long-term growth opportunity). We pursue emerging or growing markets and seek entry and profit in these areas, while closely monitoring entry costs and barriers. Identified market segments or locations for expansion by OTIE include:

- Facility/infrastructure engineering and asset management

- Diversified environmental services
- Munitions Response Services (MRS)
- Expansion of USEPA services, contracts and Regions
- Growth in the Asia/Pacific region

Described below are the accomplishments for OTIE's targets.

Facility/infrastructure engineering and asset management – aging DoD real property/infrastructure is a target with legitimate potential for sustained growth. Over the last five years OTIE has expanded the engineering services we provide to our customers. Presently we have engineering projects in the mainland US plus Hawaii and Alaska and at DoD installations in Japan and Korea. We are winning engineering projects for facility/infrastructure design improvements that have typically been awarded to competing engineering giants like Jacobs Engineering, AECOM, and CH2M Hill. *On the new AE13DCS contract, OTIE-RS&H JV has been awarded a multi-disciplined services supporting PACAF requirements.*

Diversified environmental services – OTIE holds prime contracts in USACE Districts that are serving the US Air Force's needs for base-wide environmental services. We are under contract for fence-to-fence (F2F) environmental services and we anticipate proposing on similar opportunities in FY16. We are positioning for a forthcoming USAF Pacific Air Forces (PACAF) Environmental Services Contract (ESC). *The Tulsa District chose OTIE for an 8(a) Direct Award for PFC Site Investigations.*

Munitions Response Services (MRS) – OTIE is one of the only 8(a) firms with broad capability and past performance in MRS, affording significant competitive advantage to OTIE. This service line and its growth profile are "target rich" and we will compete for small- and large projects going forward. Contract spending by DoD has been slow, and existing contract capacities are virtually spent. This means new opportunity for ID/IQ contracts in FY16 and beyond. We see Advanced Classification (AC) Treatability Studies (TS) as a 'coming of age' Business Development opportunity as DoD hustles to leverage new technologies for detection and removal of ordnance. Approximately 500 sites need AC TS and OTIE is leveraging our AC experience in combination with our 8(a) status to USACE, USAF and NAVFAC by targeting AC TS and other requirements. *OTIE won a contract for munitions response services addressing advanced classification treatability studies at Mt. Owen.*

Expansion of services/contracts with USEPA – OTIE was awarded a significant work assignment at the AMCO site in Northern California under the USEPA Region 9 8(a) site-specific RAC. In addition, we won the START in EPA Region 4, and we are positioned for new contracts in late 2016. *Long-term, high dollar contracts are targeted by OTIE, and in FY16 we will compete for Design and Engineering Services (DES) in several EPA Regions under the revised Remedial Action Framework.*

Growth in the Asia/Pacific region – Over the last ten years we have systematically expanded the service offerings and the level of self-performance by OTIE instead of

team subcontractors on contracts that we have with the Air Force and USACE. *AFCEC awaits award of the second of two, worldwide AE Services contracts. OTIE was the only small business to win both contracts. Our newest project location with AFCEC is on Maui in Hawaii, where we anticipate a one-year follow-on project for Title II services*

g. Identification of key elements for success in strategies given, including risks, resources and relations available and needed in order to successfully fulfill outlined strategies

To uphold and fulfill OTIE's value and position in the marketplace we focus on those opportunities where the federal government continues funding and that clearly align with OTIE's customers, such as engineering services, Munitions Response Services (MRS), and design/construction contract management. We also continue to focus on areas that we believe offer attractive enough returns to our clients that they will continue to fund efforts, such as Military Family Housing design (Title I) and construction type services (Title II) including infrastructure improvements internationally, and studies and assessments for improvements in energy efficiency, and facility upgrades.

We have gradually grown OTIE into an elite, highly capable small business, and we have out-competed small and large businesses for some of our industry's most prized contracts. As a very credible competitor, our staff growth and geographic distribution enhances our win potential and our resources to serve customers. Going forward a challenge for our Regional Managers and Business Unit Managers is to identify and equip project-level staff to continue to grow the business. We are committed to sustaining internal efforts, such as investment in our people, such that "seller-doers" have the necessary training and tools to identify and win new work.

Our service lanes are sturdy and rich in potential. However, risks in business are a constant, and lasting companies endure risks with careful plotting for avoidance, and calculated mitigation once the risks are encountered. Acknowledged risks for OTIE include:

- We operate in highly competitive industries and contracting is often erratic and unpredictable; a reduction or delay in pending awards by government agencies could adversely affect us
- Our inability to win or renew government contracts could adversely affect us
- We are exposed to risks associated with operating internationally
- Our failure to properly manage projects may result in additional costs or claims
- An economic downturn may adversely affect our business
- In order to succeed we need to keep up with a variety of rapidly changing technologies

- We are highly dependent on key personnel
- Future acquisitions may not go as expected and may have unexpected costs and consequences
- The government may adopt new contract laws or regulations at any time.

Fundamental keys to our success are our personnel, infrastructure, financial strength, and cost-consciousness. If any one of these requirements is neglected, OTIE will miss our goals and targets, and competitors may capitalize on weaknesses and gain market advantage. These key OTIE features mold our strategies and processes for identifying growth opportunities that align our business – services, customers, channels and geographic areas – and augment the largest proportion of revenue and profits.

The primary key to OTIE's continued success is to remain customer focused, sensitive to the mission, and adaptable to change. More specific customer focused factors for sustained growth include:

- A growth strategy that is based on OTIE's existing customers. This strategy involves creating High Impact Value Propositions for new customer sub-segments. What we sell is a service wrapped in value, and the foundational strategy relies on 1) customers viewing OTIE through alternative lenses, opening windows of opportunity for business performance across other OTIE disciplines, and 2) cross-marketing OTIE's other service capabilities to new sub-segments of our long-standing customer base. For example, the USACE Sacramento District continues award new contracts to expand the services that they expect OTIE to provide, directing work away from our competitors. Under several MESA and POCA contracts, Sacramento District reached OTIE for Advanced Classification / Treatability Studies, essentially bridging to OTIE's MRS service line.
- A customer-focused strategy that penetrates agencies with strong strategic links to OTIE's core – creating adjacent business lanes. OTIE's USAF customers are relying on us for delivering AE requirements to support their space launch missions, with economic and environmental benefits. In the remaining years on the contract, we will emphasize and activate a clear link to OESC companies, pre-positioning us for follow-on work under the Range AE Inspection Services (RAEIS) program and 8(a) competition.
- Customer and contract-focused strategies are key for new ID/IQ contracts. Despite having won an abundance of prime 8(a) contracts, two challenges face us: 1) we have suffered losses on competitive task order proposals awarded under prime contract tools, losing on both cost and technical approach; and 2) backfilling 8(a) contracts so that we continue to be valued and demanded by our customers. OTIE's strategy to remain customer-focused on ID/IQ proposals will incorporate a performance assessment to evaluate proposal responsiveness, win or lose. Mindful of where we can improve, we mitigate

potential performance or business risks, and this behavior begins at the proposal and Work Plan phases on all projects.

OTIE's organizational structure aligns with client expectations and industry standards. Being customer focused, we grow the business by implementing principles and strategies to:

- Organize work around results that customers consider valuable
- encourage operational accountability and concentration on high-quality achievements;
- create streamlined and flexible relationships in response to customers' evolving needs; and
- provide employees with corporate support required to create opportunities and grow our company.

As an expanding SB enterprise, OTIE successfully strengthens our market position based on our systematic business development and responsive value-added proposals. We generate revenue and profit after successfully winning work under our hard-fought proposals. And we provide an outstanding level of service delivery, which ultimately determines our customers' propensity and desire to continue a business relationship with OTIE. Supporting all that we do is sturdiness in our finance and accounting capabilities – a key infrastructure component that often retards growth by our smaller competitors.

OTIE Educational and Other Outreach Programs

OTIE continues to implement its outreach programs with the Oneida community and membership that focuses on the Oneida youth education, elders and veterans. Our support in educational activities and opportunities for Oneida youth to encourage their consideration of careers in engineering and science will include: 1) sponsorship of up to two Oneida high school students to attend a Milwaukee School of Engineering summer camp session to learn more about engineering and a potential career in the engineering field; 2) award up to two $5000 merit scholarships to an Oneida-member high school senior and/or a college-level senior for excellent academic performance and the desire to study the sciences for a potential career in engineering or environmental sciences; 3) sponsorship of math and technology activities for Oneida middle school students; 4) OTIE is exploring the opportunity to provide internship(s) for Oneida students.

OTIE will also continue to sponsor ongoing tai chi and chair yoga exercise classes for the Oneida elders to support the health and well-being of the elders. This sponsorship is accomplished with the assistance of Oneida Elder Services and the Oneida Fitness Center. OTIE has explored and identified available sponsorship options with Oneida Veterans groups.

OTIE
Oneida Total Integrated Enterprises

h. Identification of medium (two to five year) and long (greater than five year) prospects and sustainability of the Corporation given the present status, strategies and risks

Despite slow economic growth and the budget challenges facing our government clients, we are encouraged by trends in the other key markets that make up our balanced business. Our backlog has grown and our utilization is very high — an indicator that being diversified as a company serves to safeguarded The Oneida Nation's investment.

We have successfully groomed long-term business relationships with key DoD agencies for services delivered in the Continental US and around the world, and we are poised to benefit from an anticipated recovery and continued "rebalancing" to the Asia/Pacific theater. With a solidified agreement by the US Congress on federal budget initiatives, government contracting remains an exceptionally reliable market in terms of payment, stability, and growth opportunity. Our medium- and long-term prospects reinforce our projections for steady, sustained growth.

Medium-term prospects

OTIE's prospects in the two- to five-year term rely on our sturdy performance in engineering, science and construction to existing clients; adjacent clients/services and geographic areas; and new service offerings to new clients.

OTIE's increased focus and investment in business development and talent acquisition has allowed us to significantly increase both new task orders and backlog going into FY16. We continue to strongly believe that OTIE's capabilities and strengths align well with the future needs and demands of our clients.

Existing Services/Existing Clients

Maintaining quality service to existing clients is a top priority for OTIE. Common business vernacular repeats the mantra that our best business development is with the customers we already serve. Outstanding performance allows our good reputation to flourish and paves the way for follow-on contracts and task order opportunities.

OTIE will continue providing services to our existing customers, aiming to exceed expectations and become the preferred provider. Internationally and locally we see very strong alignment between our capabilities and the services our customers require, including WisDOT, Oneida Nation, DoD and EPA.

In FY16 we will continue to reinforce key growth areas for DoD customers. Examples include: Munitions Response Services and traditional engineering services; and strategic actions by the company that provide legitimate growth and align with our customers' spending trajectory.

- **Munitions Response Services (MRS)** – OTIE has invested in this growth market but the activity has been slow to kick in. Real property encumbered by MEC will not get magically remedied, and OTIE is poised to capture market share in MRS in spite of the slow start that our industry has experienced. Our

challenge is to become better recognized as a safety- and quality-focused "go-to" MRS provider in any location. Additionally, the combination of our core capabilities is an important MRS selling feature as customers look for a single source to meet their needs. OTIE is competitive among the firms that combine MRS with environmental engineering design and construction capabilities in "one package." Our acquisition of OER and their technical capabilities has expanded our ability to deliver broader capabilities in a full range of situations, and with support from specialty providers, such as geophysics. We will actively pursue customers that require combined services as we leverage our capabilities into the changing economic environment.

- **Engineering Services** – coupled with OTIE's consistent performance for WisDOT and other engineering customers, our new Asset Management task orders open significant growth potential in engineering services. Firms that engage early in the asset management process have the advantage of time and knowledge. By knowing the spending priority for capital investments and infrastructure sustainment, restoration and modernization, OTIE will gain crucial intelligence and position for design contract opportunities. The deferred maintenance on building systems remains a phenomenal growth opportunity in the next several years. With higher direct labor utilization than construction type projects (where subcontracting is a substantial portion of project budgets) OTIE can expect strong financial performance in Engineering Services. The higher labor utilization can drive down overhead, so a "flywheel effect" is created, permitting re-investment and continued growth in Engineering Services.

Customers will continue to rely on OTIE as integral to their success — by delivering their most valuable projects safely, on time, within budget, and to their quality requirements. In the two- to five-year term we will work closely with them to find practical and innovative solutions, adding tactical value.

"Adjacent" Clients, Services and Geographic Locations

Bridging out to new clients or offering new services to existing clients is an important component of our vision for growth. In FY15 we merged the skills offered to one customer into new client groups and geographic areas, including the housing neighborhood design project for the Oneida Nation. We featured OTIE's multi-year performance with design and construction quality assurance for DoD, where we have been prime on over 2,000 Military Family Housing unit designs or construction QA. In the two- to five-year term we will follow and build upon this initial success.

OTIE's two- to five-year strategy is to start this process by focusing on current customers whom have strong strategic links to the core of our business. Meetings with the most creative/innovative customers can be a valuable source of potential opportunity for OTIE.

New/Strategic Services, Clients and Geographic Locations

OTIE is expanding to meet customer requirements by adding engineering disciplines including electrical, mechanical and structural engineering. We see these key areas as having growth potential in the near future with current and future clients.

During FY16 OTIE will collaborate with a Joint Venture partner, RS&H to chase AE projects in geographic areas like Europe where OTIE has only limited work experience. We will also market to NASA, USF&WS, and Army Environmental Center customers to identify opportunities for additional penetration and competitive traction.

In geographic regions like the US Southeast, OTIE is better positioned to find business growth by hiring key personnel.

These and other new customers and locations present outstanding opportunities for service growth and diversification. In FY16 OTIE will continue the drive to target customers and new markets for additional projects.

Long-term prospects

In spite of considerable budget constraints in FY14 and FY15, OTIE envisions steady growth with our DoD and USEPA customers over the long term. Considering that over one-third of the federal budget is devoted to defense spending, OTIE delivers projects where funds historically flow and our competitive posture has continued to improve in the last decade.

Continued reliance on low-price awards is a known risk, and we continue to adjust OTIE's pricing structure to ensure that we remain competitive across all business segments, while remaining conscious of the need to deliver profitable performance. Similarly, we are concentrating our marketing efforts on maximizing our return on investment through expanding support for existing customers, developing tasks under existing contracts, and collaborating with firms that need either SB participation or our specialized expertise.

We believe that the five year period from 2016 to 2020 will be strong years for OTIE. Being well positioned in key markets and critical geographic locations, we are confident that the long-term strategy of diversifying our offerings, maintaining geographic reach, and focusing on our customers' business objectives will continue to serve us well. The prospects look particularly optimistic in the Asia/Pacific region, where OTIE has methodically expanded our presence and our service offerings.

For the last two years of OTIE's 8(a) status our primary business objective will remain capturing and safely delivering on 8(a) contracts. As a small business of substantial size, OTIE differentiates ourselves from the emerging 8(a) firms that lack the infrastructure, experience, and resources in the federal marketplace.

OTIE is prepared for graduation from 8(a) status. We know from experience not to rely on "graduation gifts" and that the best success strategy is to be prepared and to be

experienced competing for work. A standing agenda topic in Executive Management meetings will be OTIE's exit from the 8(a) program.

i. Explanation of market growth (if any) experienced by the Corporation, identifying sources of growth (i.e., organic growth through market share increase, volume of business increase, acquisition of competition or other assets, etc.)

Growth in FY15 was primarily organic or internal for OTIE. Organic growth presents sales and BD potential only if we hire top-caliber employees with connections, knowledge and experience in the market.

In FY16 OTIE will add staff to meet the increased workload under contracts such as the AFCEC AE13ES and AE13DCS contracts. We have already identified new hires to support Title II contract performance in Japan. Such organic growth will remain our primary method of expanding business volume and market share.

In addition to internal or organic growth, our current strategy involves growth through additional acquisitions of complementary businesses, as well as growth from acquisitions that would diversify our current service offerings. We frequently engage in *ad hoc* evaluations of potential acquisitions which, if warranted are further explored. Ultimately, and if consummated, new acquisitions could be significant to OTIE's growth.

As a top-tier contractor to the federal government, OTIE has a large and diverse blend of federal, State, municipal, tribal and commercial business customers. We provide science, engineering, construction, and specialized technical services to DoD, USEPA, WisDOT and other customer groups in support of a wide range of mission-critical programs. Having one highly sought-after contract in FY15, we see outstanding potential for market growth internationally and in the Continental US.

j. Summary of the assets of the Corporation, including but not limited to its financial, physical, employee, customer, brand or intellectual property, and supply assets.

OTIE ASSETS
Financial (On Balance Sheet) Cash –Checking Accounts Accounts Receivable from Customers Work In Process on Current Projects Fixed Assets such as Vehicles, Furniture and Fixtures, Survey Equipment, Monitoring Equipment Goodwill from the purchase of T N & Associates Other Assets such as Prepaid Expenses, Investment in Joint Ventures **Employees** Total of 343 Employees 94 Engineers 82 Scientists 19 Construction Professionals 31 Technicians 7 Skilled Trades 46 Administrative 4 Land Surveyors 7 Marketing 39 MMRP/UXO Specialists 14 Military Base Security Specialists **Customers** 77% of Revenue from our Federal clients, such as the Department of Defense, which includes the Air Force, Navy, and Corps of Engineers. Other Federal clients include the Environmental Protection Agency 6% Commercial –WE Energies, Raytheon 8% State and Municipal – WI Department of Transportation, California National Guard, Ventura County, City of San Marcos, Division of State Facilities 9% from Oneida Nation

k. Summary and status of any pending legal action to which the Corporation is a party and any relevant government regulation to which the Corporation may be subject.

OTIE is named as a defendant in a lawsuit filed by the artist of a mural. The case is Kammeyer v. USACE.

In 1976, Kammeyer painted a mural on a dam in California after winning a contest. The mural was painted as part of the bicentennial celebration. Over time, the paint began to flake off, thereby contaminating the environment around the dam. The USACE Los Angeles District recently determined that the paint used to create the

mural was lead-based. OTIE was hired by USACE to remove a mural to stop the lead-based paint contamination. Several months after the contract was awarded, Kammeyer filed a lawsuit against USACE and OTIE to prevent the destruction of the mural. Shortly after filing the lawsuit, Kammeyer filed a temporary restraining order against USACE and OTIE in June 2015, which was granted by a judge one day before OTIE was to begin removing the mural. OTIE demobilized from the site at USACE's direction.

OTIE has hired local counsel to represent OTIE's interests in the lawsuit. OTIE requested plaintiff's counsel to remove OTIE from the lawsuit by not including OTIE as a defendant in plaintiff's second amended complaint. Plaintiff's counsel refused. On August 24, 2015 the court granted the plaintiff's motion for a preliminary injunction. The court found in favor of the plaintiff on nearly every issue, but did not address any of the claims against OTIE. OTIE's next step is to decide whether to file a motion to dismiss. USACE has issued a notification of termination for convenience of the contract.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 09 / 14 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Reports

☐ Accept as Information only

☒ Action - please describe:

Business Committee approval of report

3. Supporting Materials

☒ Report ☐ Resolution ☐ Contract

☐ Other:

1. 3.

2. 4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Tehassi Hill, Council Member

Primary Requestor: Jacquelyn Zalim, OESC Chairwoman of the Board
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida ESC Group, LLC

3rd Quarter Report – FY 2016

August 18, 2016

OESC Board of Managers:

Jacquelyn Zalim, Chair

Wilbert Rentmeester

Jeffrey House

Oneida ESC Group, LLC (OESC), was formed in 2012 as the catalyst for continued growth for Oneida owned firms doing business in Construction NAICS codes for federal government contracts. Oneida Total Integrated Enterprises (OTIE) has exceeded the $33.5M limit in certain NAICS codes and is unable to bid and obtain contracts that fall within these NAICS codes as a prime contractor under the small business or 8(a) business categories in the federal procurement process. OESC and its subsidiaries are positioned to bid and pursue small business or 8(a) contracts where OTIE has exceeded size standards.

OESC and its subsidiaries are supported by OTIE with general management and administrative functions, including accounting and contracting management, human resource management, IT support, overall management, and marketing, bid and proposal. Below is a summary of OESC and its subsidiary's activities.

Narrative Report

a. Explanation of the core of the Corporation's business practices and market overview

OESC was created to serve as a holding company for subsidiary limited liability companies with an 8(a) certification. This type of holding company structure is modeled after the Alaskan Native Corporations (ANC) and other Native American Tribes that have created similar entity structures. This holding company structure allows ANCs and Native American Tribes to perpetually establish different 8(a) companies with different primary NAICS codes.

OESC currently has two subsidiaries, Mission Support Services (MS2) and Sustainment & Restoration Services (SRS). MS2 obtained its 8(a) certification in 2013. SRS received its 8(a) certification in 2014.

As part of the overall strategic plan for continued growth, OTIE will be moved under OESC as a third subsidiary upon OTIE's graduation from the 8(a) program in 2017.

b. Explanation of the Corporation's current place within the market

MS2 is focused on construction contracts with a size standard not to exceed $33.5M. SRS is pursuing contracts with a size standard not to exceed $14.5M. Only firms with less than $33.5M or $14.5M on average over a 3-year period can compete as a prime contractor. Since OTIE can no longer compete as a prime contractor under the small business or 8(a) business category under that size standard, OESC and its subsidiaries are strategically positioned to compete with OTIE support.

OTIE is currently focusing on developing both MS2 and SRS. The financial and technical resources that OESC needs are provided by OTIE.

c. Explanation of the outlines of strategies by the Corporation for improved value in the market

OESC's strategy is to develop its subsidiaries. The initial pursuits will take advantage of OTIE's existing networking capability and MS2's and SRS' key personnel who have existing relationships with federal clients. These federal clients have various federal facilities nationwide.

OTIE has been supporting MS2 and SRS to recruit several employees including managers or staff that have proven past performance and existing working relationships with many federal clients. OTIE has led MS2 and SRS to their existing clients. Those clients have the work and usually will procure under the small or 8(a) category under the applicable NAICS code. This advantage will help MS2 and SRS to develop their capabilities rather quickly.

Currently MS2 is working in California, Florida, Delaware and Illinois. MS2's current projects include sustainment, restoration, and modernization (SRM) projects for general facilities, asset/energy management and safety consulting. Additional projects will be pursued in civil construction, utilities, energy management, and general facilities engineering requirements. More competencies will be added as opportunities are sought.

SRS is currently pursuing work to provide waste management services for multiple clients in California. SRS established an office in Santa Barbara to pursue this opportunity. SRS established an office in Chicago, Illinois for pursuit of a US EPA Region V 8(a) START contract proposal and SRS was awarded this contract in November 2015.

d. Explanation of the Corporation's relative performance vs. competitors and identification of key competitors within the market

OESC and its subsidiaries are start-up companies. It will be difficult for them to compete with established small businesses that are active in the industry market. To offset this disadvantage, OTIE will support and lead OESC and its subsidiaries to take advantage of existing relationships already built by MS2's and SRS' key employees or from OTIE's networking. While competition will be very challenging for OESC and its subsidiaries, OTIE's support will help to overcome those challenges through the years. With OTIE's support, OESC can reach a point where its subsidiaries can become more competitive and sustainable in their industries.

e. Explanation of any material changes or developments in the market or nature of business the Corporation is primarily engaged in since the last reporting period

None.

f. Identification of the primary goals and targets of the Corporation and progress made towards accomplishment of the same

Opportunities continue to exist in geographies where OTIE, MS2, or SRS key personnel have successful past performance, and where personnel involved in such projects have established strong relationships with teaming partners and clients in those locations. Downstream opportunities continue to emerge based on MS2 project performance and combined efforts of OTIE and MS2's marketing and sales efforts. Target clients continue to include Vandenberg AFB, NAVFAC SW, NAVFAC SE, NAVFAC Great Lakes, and NAS Pensacola.

Additional new target clients include Naval Base Ventura County, USACE Jacksonville, the US Army Joint Munitions Command (JMC), Edwards AFB, the Air Force Civil Engineering Center (AFCEC).

With SRS' recently awarded work, SRS target clients include EPA Region V and Naval Station Great Lakes. Additional new targets include USACE LA District and EPA Region VI.

OTIE is supporting MS2 and SRS on many marketing and proposal efforts. MS2 and SRS have been introduced by OTIE to many potential government clients, and as a result, more opportunities are within reach so that they can recruit more capable people to support each federal agency's mission as well as increase their technical capabilities. The following is the assistance that OTIE has provided to MS2 and SRS:

- MS2 and SRS have performed some projects as a subcontractor to OTIE.
- MS2 has submitted proposals and has been awarded projects which have sustained staff at Vandenberg AFB to date and additional work is expected.
- OTIE's senior managers continue to introduce MS2 and SRS to different federal facilities in different states and continue to help M2 and SRS pursue several contract opportunities.

MS2

MS2 has been awarded contracts by the following clients: NAVFAC SE (Naval Station Pensacola), NAVFAC Mid-Atlantic (Great Lakes Naval Station), NAVFAC SW (Naval Base Ventura County), Army Contracting Command (Joint Munitions Command), USACE Omaha, USACE Albuquerque and Edwards AFB. We continue to receive task orders under some of these contracts because of the quality of MS2's work and reputation.

MS2 was able to win several contract vehicles called Indefinite Delivery/Indefinite Quantity (ID/IQ) contracts in which MS2 will receive task orders (projects). In the 3rd Quarter, MS2 received the following task orders:

- ID/IQ MS2-MEC JV at Edwards AFB – activity is picking up. There are 13 small task orders awarded to date, mostly abatement. MS2 has performed about 18% of the work to date. We anticipate a high level of proposal activity in the 4th quarter and are also hopeful that more demolition work will be included to increase MS2's share of the work.
- ID/IQ MS2-Belonger JV at Naval Station Great Lakes – awarded a new task order to the Design-Build MACC, renovations at Peoria Navy Operations Support Center. The task order includes the remodel and refurbishment of naval operations support facilities. Also, a task order was issued to repair and upgrade the armory fire alarm systems at Naval Station Great Lakes.

In addition to ID/IQ contracts, MS2 has also been awarded stand alone, single project contracts from our government clients that we are currently executing.

- Army Contracting Command – Joint Munitions Command – contract to provide full-time explosive safety personnel.
- Naval Station Pensacola - received award for Chiller replacement project.
- NAVFAC Mid-Atlantic – Fort Snelling, MN – received a contract for security upgrades and fencing improvements. This utilized our Design-Build MACC contacts at Great Lakes Naval Station. This is a new client for MS2 (3rd quarter award).

SRS

In the 4th Quarter of FY15, SRS completed its first prime contract with the Federal government for an above ground storage tank removal in Green Bay by Naval Station Great Lakes.

SRS has been awarded the Hazardous Material Storage Locker Refurbishment contract from Naval Station Great Lakes. More than 70 storage lockers will be transported to a facility in Milwaukee, WI to be cleaned, refurbished, painted and then reinstalled at their point of origin. A new location in Concord, CA was added in the 3rd quarter to our scope to install already refurbished lockers. This is scheduled for July, 2016.

SRS was awarded an 8(a) START contract from EPA Region V. Kick off meetings were held in December 2015. Task order work started in January 2016 and SRS is currently working on 6 projects.

SRS established successful relationships with the USACE Los Angeles District and was awarded the Alark Hard Chrome project which includes security improvements to a Superfund site in downtown Los Angeles. This project is expected to be completed in FY16. (new contract award, 3rd quarter).

g. Identification of key elements for success in strategies given, including risks, resources and relations available and needed in order to successfully fulfill outlined strategies

The primary strengths at the outset will be personnel-related. MS2 and SRS key personnel understand federal construction and construction-related professional services, and have strong knowledge of competitors, target clients, and strong business relationships in several geographies.

The primary risk includes lack of immediately available resources and bonding capacity, limited availability of cash on hand, and demonstrated past performance. These must be off-set or mitigated by client knowledge of key MS2 and SRS personnel, pursuit of realistic project opportunities, and timely support from the owners or parent company with respect to bonding requirements.

h. Identification of medium (two to five year) and long (greater than five year) prospects and sustainability of the Corporation given the present status, strategies and risks

Same as (g) above.

i. Explanation of market growth (if any) experienced by the Corporation, identifying sources of growth (i.e., organic growth through market share increase, volume of business increase, acquisition of competition or other assets, etc.)

As a start-up organization, OESC and its subsidiaries intend to grow organically through the methods identified above.

j. Summary of the assets of the Corporation, including but not limited to its financial, physical, employee, customer, brand or intellectual property, and supply assets.

OESC ASSETS
Financial (On Balance Sheet) Cash –Checking Account Work In Process on Current Projects Fixed Assets such as Vehicles, Furniture and Fixtures, and Miscellaneous Equipment Other Assets such as Prepaid Expenses, Investment **Employees** OESC - 0 employees MS2 - 20 employees SRS - 14 employees **Customers** 95% of Revenue from Federal clients.

k. Summary and status of any pending legal action to which the Corporation is a party and any relevant government regulation to which the Corporation may be subject.

No current pending legal action.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 9 / 14 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Reports

☒ Accept as Information only

☐ Action - please describe:

3. Supporting Materials

☒ Report ☐ Resolution ☐ Contract

☐ Other:

1. Quarterly report from Bay Bank for Open Session
2.
3.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Cristina Danforth, Tribal Chairwoman

Primary Requestor/Submitter: Jeff Bowman, President & CEO, Bay Bank
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

Bay Bank is presenting its quarterly corporate report to the BC in Open Session. Management of Bay Bank will provide a summary of the Bank's financial results for the quarter ended 6/30/16.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Bay Bank

QUARTERLY REPORT

Quarter ended June 30, 2016

A. BAY BANK

Submitted by: Jeff Bowman, Board Member
Directors: Lance Broberg, Fern Orie, Bob Jossie
Jeff Bowman, Pete King, Elaine Skenandore-Cornelius

Oneida Business Committee Contact: Tina Danforth

B. MINUTES

None Submitted

ACTION TAKEN

No Tribal Policy change.

D. FINANCIAL

Note that various financial reports

December 31, 2016 is Bay Bank's fiscal year end.

E. SPECIAL EVENTS AND TRAVEL

None

F. PERSONAL COMMENTS

Bay Bank account numbers as of June 30, 2016:

1,095	Checking Accounts
358	Business Checking Accounts
71	Money Market Accounts

1,556	Savings Accounts
414	Certificates of Deposit
89	Commercial Real Estate Loans
766	Residential Real Estate Loans
149	Business Loans
562	Consumer Loans
44	Oneida Small Business 2000 Loan Program Loans

The Oneida Small Business Loan Program 2000 that is administered by Bay Bank started on May 1, 2002. As of this date over $ 11.4 million in new loans have been made to over 124 new or growing Oneida tribal member owned businesses.

The Section 184 mortgage loans serviced under FHLB MPF program totaled $55.1 million at June 30, 2016. There are 455 loans in the program currently.

G. GOALS AND OBJECTIVES

2016 GOALS:

GOAL A: Bay Bank will strive to attain a minimum 0.50% Return on Assets for the year ending December 31, 2016. Return on Assets (ROA) is a common measurement of a bank's profitability. This ratio informs you how well the bank is managing and investing the bank's assets.

2016 ROA Goal	2016 YTD ROA Actual	2016 Peer Group Average
0.50 %	1.45%	0.81%

GOAL B: Bay Bank will strive to attain a minimum 6.00 % Return on Equity for the year ending December 31, 2016. Return on Equity (ROE) is the measurement of how well the bank is performing for its stockholder.

2016 ROE Goal	2016 YTD ROE Actual	2016 Peer Group Average
6.00 %	10.41 %	6.92 %

Bay Bank had budgeted total loans for the quarter ended June 30, 2016 in the amount of $ 51.0 million. Actual total loans as of June 30, 2016 were $ 52.2 million or $ 1.2 million more than projected. Loans increased $ 2.7 million over the 12-month period ended June 30, 2016.

Bay Bank had budgeted total deposits for the quarter ended June 30, 2016 in the amount of $ 65.8 million. Actual total deposits as of June 30, 2016 were $ 67.5 million or $ 1.7 million more than projected balances. Deposits increased $ 4.4 million for the past twelve months as a result of demand and savings deposits increasing during this timeframe.

H. MEETINGS

Monthly meeting on the third Thursday of each month. Well attended.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 09 / 14 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Reports

☐ Accept as Information only

☒ Action - please describe:

Motion to accept the OAHC 3rd Quarter Report for FY16

3. Supporting Materials

☒ Report ☐ Resolution ☐ Contract

☐ Other:

1. OAHC d/b/a Radisson 3rd Quarter Report
2. Three Clans Airport d/b/a Wingate 3rd Qtr Report
3.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Trish King, Tribal Treasurer

Primary Requestor/Submitter: Janice Skenandore-Hirth - President
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

To update the Business Committee on the performance of OAHC d/b/a Radisson Hotel & Conference Center and Three Clans Airport d/b/a Wingate by Wyndham for the 3rd quarter of FY16.

Request a motion to accept the OAHC 3rd Quarter Report for FY16.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Airport Hotel Corporation
Radisson Hotel & Conference Center
Quarterly Report
For the quarter ended: June 30, 2016

Narrative Section

Business practice, market overview, place within market:

- STR report shows for the Quarter that we are up in Occupancy YOY 5.4% index, down in ADR YOY -2.1% index with a result of 3.2% index YOY for RevPar. Occupancy numbers up YOY due to reducing ADR to gain occupancy in transient.
- Sales team received "Sales Team of the Year" at the 2016 Aimbridge Management Company Conference in April, with over 400 properties in attendance. Sales team attended a Reunion Friendly Network Conference in June. The sales team continues to be at events including Chamber Networking breakfasts monthly; BNI meetings weekly; Current luncheons/events monthly; Management Women events monthly; MPI event Quarterly; WSAE event quarterly; WBTA event quarterly – to gain leverage for the Radisson in the Green Bay market.

Competitive analysis:

- Casino food outlets continue to be a source of competition for F&B revenue
- KI Expansion a source of competition for large convention groups

Strategies for improved value:

- Developed packaging in Corporate/Association Meetings, Tour & Travel, Wedding, Travel Agents and Transient markets to gain short term bookings for need months
- Working with Radisson Corporate in all Sales markets to gain leverage and recognition
- Working with Aimbridge Regional properties to gain leverage and recognition
- Working closely with Green Bay CVB in all Sales markets to keep top of mind and participate in all sales initiatives

Material changes or developments in market/business:

- Appleton will be adding a Convention Center on land near the Radisson Appleton; this will add 33,000 square feet of meeting space, groundbreaking end of Sept 2016 – due to open September 2017
- Radisson Appleton will undergo full renovation – in our STR comp set
- Ramada Plaza due to change to a Marriott Delta – in our STR comp set
- Holiday Inn Appleton due to change to a Marriott product – in our STR comp set

Market growth:

- Northland Hotel due to start construction on 147 room hotel downtown to compliment the KI Convention Center expansion, due to open July 2017
- Residence Inn 100 room property set to build and open 2017 in Green Bay, near Aloft
- 4 Star property due to be built on Packer property near the stadium with 200 rooms – Lodge Kohler due to open July 2017
- Home 2 Suites to be built on Holmgren Way across from Grainger
- TBD property online to be built downtown on Broadway near The Cannery

Pending legal action:

- Nothing at the moment

Oneida Airport Hotel Corporation
Three Clans Airport, LLC
Quarterly Report
For the quarter ended: June 30, 2016

Business practice, market overview, place within market:

- Ranking for the third quarter from the STR Report the Wingate is 1 out of 5 based on REVPAR and 3 out 5 based on Occupancy. Wingate is continuing to gain and maintain fair market share within the competitive set while increasing rate growth.
- In the third quarter, the Wingate changed its focus from growing occupancy to growing rate. The Wingate was able to grow rate by 3.4% and only loss -1.9% in occupancy.
- The Wingate averaged a76.4% occupancy for the third quarter.

Competitive analysis:

- The competitors ran a REVPAR of $75.77 to Wingate's $57.82 for the quarter.
- The competitive set had an occupancy of 75.5% to the Wingate's 76.4%.

Strategies for improved value:

- The Wingate's strategy is to continually grow rate is to yield rates sooner especially on high demand dates and to offer less heavily discounted rates on slow dates. Discounted rates will still be offered for slower dates but not as much as they have been in the past.
- The Wingate continues to use all 3rd party booking channels to increase bookings on low demand dates but is not using opaque rates as often.
- The Radisson Sales team continues to cross sell the hotel. We have begun to see new leads and new bookings from this joint effort.

Material changes or developments in market/business:

- The Wingate continues to see increases in the corporate business traveler while a slight decrease in the leisure traveler.
- We also were able to negotiate rates with some new local companies to add to the Wingate's preferred list.

Market growth:

- For the third Quarter, the Wingate ended with 76.3% REVPAR Index. The Wingate saw an increase2.7% year over year for REVPAR Index.
- Revenues for the second quarter were $416043 which were up from prior year by $9778.00.

Pending legal action:

- Nothing at the moment

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 09 / 14 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

☐ Accept as Information only

☐ Action - please describe:

Defer OGE 3rd quarter reports to the Sept. 18, 2016 BC meeting

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☐ Other:

1. 3.

2. 4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison:

Primary Requestor/Submitter:

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

Janice Skenandore - Hirth, OGE Agent, is requesting to defer the OGE 3rd quarter report to the Sept. 28, 2016 BC meeting. Janice Skenandore, Josh Doxtator (General Manager), and Justin Fox (Assistant General Manager) are scheduled to be out of town during the regular reporting schedule dates.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

RED LINE VERSION HANDOUT FOR ITEM - X.B.

Memorandum

Oneida Business Committee
Business Committee Support Office
Po Box 365 · Oneida WI 54155
Oneida-nsn.gov

To: Oneida Business Committee

From: Kathleen Metoxen, Executive Tribal Clerk

Date: September 9, 2016

Re: Personnel Commission vacancies

This memo is to inform you of the events related to each vacancy posting for the Oneida Personnel Commission for calendar year 2016.

Posting #1:

Posting deadline: January 4, 2016

Number of vacancies: There was one (1) vacancy

Number of applications: There were five (5) applications

Number of appointments: There was one (1) appointment

Chronology:

1. Business Committee Support Office was notified in November of 2015 the availability of the vacancy.
2. Business Committee Support Office sent notice to the Kalihwisaks on 11/19/15.
3. Kalihwisaks posted it in the 12/3/15 issue.
4. Business Committee Support Office posted online on 11/19/15.
5. For the one (1) vacancy, five (5) applications were received:
    a. Leland Wigg-Ninham
    b. Cheryl Stevens
    c. Bradley Graham
    d. Mary Graves
    e. Sylvia Cornelius.
6. Business Committee Support Office sent vacancy folder to the Chair's Office on 1/8/16 with following:
    a. Applications
    b. Application reference sheet
    c. Enrollment verification
7. Chair's Office returned vacancy folder to the Business Committee Support Office on 1/19/16.
8. Chair's Office submitted recommendation to the BC agenda on 1/19/16.
9. Chair's recommendation was on the BC agenda for consideration on 1/27/16
10. Chair's recommendation was tabled at the BC meeting on 1/27/16 and Business Committee appoints Bradley Graham at the BC meeting on 2/10/16.
11. Business Committee Support Office submitted Oath of Office to the BC agenda on 2/16/16.
12. Oath of Office was on the BC meeting agenda for 2/24/16.
13. Oath of Office administered on 2/24/16.

Posting #2:

Posting deadline: February 8, 2016

Number of vacancies: There was one (1) vacancy

Number of applications: There were three (3) applications

Number of appointments: There was one (1) appointment

Chronology:

1. Business Committee Support Office was notified on 12/14/15 of the availability of the vacancy.
2. Business Committee Support Office sent request to post to the BC agenda on 12/14/15.
3. Posting was on the BC agenda for consideration on 12/23/15
4. Business Committee approved the posting at the BC meeting of 12/23/15.
5. Business Committee Support Office sent notice to the Kalihwisaks on 12/23/15.
6. Kalihwisaks posted it in the 1/7/16 issue.
7. Business Committee Support Office posted online on 12/23/15.
8. For the one (1) vacancy, three (3) applications were received:
    a. Sylvia Cornelius
    b. Marjorie Stevens,
    c. Tomas Escamea
9. Business Committee Support Office sent vacancy folder to the Chair's Office on 2/12/16 with following:
    a. Applications
    b. Application reference sheet
    c. Enrollment verification
10. Chair's Office returned vacancy folder to the Business Committee Support Office on 3/1/16.
11. Chair's Office submitted recommendation to the BC agenda on 3/1/16.
12. Chair's recommendation was on the BC agenda for consideration on 3/9/16
13. Business Committee appoints ~~Bradley Graham~~ at the BC meeting on 3/9/16.
14. Business Committee Support Office submitted Oath of Office to the BC agenda on 3/22/16.
15. Oath of Office was on the BC meeting agenda for 3/30/16.
16. Oath of Office administered on 3/30/16.

RED LINE VERSION HANDOUT FOR ITEM - X.B.

Posting #3:

Posting deadline: ~~February~~ June 20, 2016

Number of vacancies: There were four (4) vacancies

Number of applications: There were three (3) applications

Number of appointments: There were (2) appointments

Chronology:

1. Business Committee Support Office was notified in 5/12/16 of the availability of the vacancy.
2. Business Committee Support Office sent notice to the Kalihwisaks on 5/4/16.
3. Kalihwisaks posted it in the 5/19/16 issue.
4. Business Committee Support Office posted online on 5/4/16.
5. For the four (4) vacancies, three (3) applications were received:
    a. Leland Wigg-Ninham
    b. Jennifer L. Hill
    c. Erik Krawczyk
6. Business Committee Support Office sent vacancy folder to the Chair's Office on 8/3/16 with following:
    a. Applications
    b. Application reference sheet
    c. Enrollment verification
7. Chair's Office returned vacancy folder to the Business Committee Support Office on 8/16/16.
8. Chair's Office submitted recommendation to the BC agenda on 8/16/16.
9. Chair's recommendation was on the BC agenda for consideration on 8/24/16
10. Business Committee appoints Jennifer L. Hill and Erik Krawczyk at the BC meeting on 8/24/16.
11. Business Committee Support Office submitted Oath of Office to the BC agenda on 8/26/16.
12. Oath of Office is scheduled for the BC meeting of 9/14/16.
13. Oath of Office is scheduled to be administered at the BC meeting of 9/28/16.

Posting #4:

Posting deadline: July 15, 2016

Number of vacancies: There were two (2) vacancies-(1 full term and 1 to finish a term until 6/10/20.

Number of applications: There were four (4) applications

Number of appointments: There were (1) appointment

Chronology:

1. Business Committee Support Office was notified in 6/3/16 of the availability of the vacancy.
2. Business Committee Support Office sent notice to the Kalihwisaks on 6/8/16.
3. Kalihwisaks posted it in the 6/16/16 issue.
4. Business Committee Support Office posted online on 6/8/16.
5. For the two (2) vacancies, four (4) applications were received:
    a. Leland Wigg-Ninham
    b. Cherie Elm
    c. Richard Elm-Hill
    d. Cheryl Stevens
6. Business Committee Support Office sent vacancy folder to the Chair's Office on 8/3/16 with following:
    a. Applications
    b. Application reference sheet
    c. Enrollment verification
7. Chair's Office returned vacancy folder to the Business Committee Support Office on 8/16/16.
8. Chair's Office submitted recommendation to the BC agenda on 8/16/16.
9. Chair's recommendation was on the BC agenda for consideration on 8/24/16
10. Business Committee appoints Leland Wigg-Ninham to finish the term until 6/10/20 at the BC meeting on 8/24/16.
11. Business Committee Support Office submitted Oath of Office to the BC agenda on 8/26/16.
12. Oath of Office is scheduled for the BC meeting of 9/14/16.
13. Oath of Office is scheduled to be administered at the BC meeting of 9/28/16.

CLEAN VERSION HANDOUT FOR ITEM - X.B.

Memorandum

Oneida Business Committee
Business Committee Support Office
Po Box 365 · Oneida WI 54155
Oneida-nsn.gov

To: Oneida Business Committee

From: Kathleen Metoxen, Executive Tribal Clerk

Date: September 9, 2016

Re: Personnel Commission vacancies

This memo is to inform you of the events related to each vacancy posting for the Oneida Personnel Commission for calendar year 2016.

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Number of applications: There were five (5) applications

Number of appointments: There was one (1) appointment

Chronology:

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2. Business Committee Support Office sent notice to the Kalihwisaks on 11/19/15.
3. Kalihwisaks posted it in the 12/3/15 issue.
4. Business Committee Support Office posted online on 11/19/15.
5. For the one (1) vacancy, five (5) applications were received:
    a. Leland Wigg-Ninham
    b. Cheryl Stevens
    c. Bradley Graham
    d. Mary Graves
    e. Sylvia Cornelius.
6. Business Committee Support Office sent vacancy folder to the Chair's Office on 1/8/16 with following:
    a. Applications
    b. Application reference sheet
    c. Enrollment verification
7. Chair's Office returned vacancy folder to the Business Committee Support Office on 1/19/16.
8. Chair's Office submitted recommendation to the BC agenda on 1/19/16.
9. Chair's recommendation was on the BC agenda for consideration on 1/27/16
10. Chair's recommendation was tabled at the BC meeting on 1/27/16 and Business Committee appoints Bradley Graham at the BC meeting on 2/10/16.
11. Business Committee Support Office submitted Oath of Office to the BC agenda on 2/16/16.
12. Oath of Office was on the BC meeting agenda for 2/24/16.
13. Oath of Office administered on 2/24/16.

Posting #2:

Posting deadline: February 8, 2016

Number of vacancies: There was one (1) vacancy

Number of applications: There were three (3) applications

Number of appointments: There was one (1) appointment

Chronology:

1. Business Committee Support Office was notified on 12/14/15 of the availability of the vacancy.
2. Business Committee Support Office sent request to post to the BC agenda on 12/14/15.
3. Posting was on the BC agenda for consideration on 12/23/15
4. Business Committee approved the posting at the BC meeting of 12/23/15.
5. Business Committee Support Office sent notice to the Kalihwisaks on 12/23/15.
6. Kalihwisaks posted it in the 1/7/16 issue.
7. Business Committee Support Office posted online on 12/23/15.
8. For the one (1) vacancy, three (3) applications were received:
    a. Sylvia Cornelius
    b. Marjorie Stevens,
    c. Tomas Escamea
9. Business Committee Support Office sent vacancy folder to the Chair's Office on 2/12/16 with following:
    a. Applications
    b. Application reference sheet
    c. Enrollment verification
10. Chair's Office returned vacancy folder to the Business Committee Support Office on 3/1/16.
11. Chair's Office submitted recommendation to the BC agenda on 3/1/16.
12. Chair's recommendation was on the BC agenda for consideration on 3/9/16
13. Business Committee appoints Tomas Escamea at the BC meeting on 3/9/16.
14. Business Committee Support Office submitted Oath of Office to the BC agenda on 3/22/16.
15. Oath of Office was on the BC meeting agenda for 3/30/16.
16. Oath of Office administered on 3/30/16.

Posting #3:

Posting deadline: June 20, 2016

Number of vacancies: There were four (4) vacancies

Number of applications: There were three (3) applications

Number of appointments: There were (2) appointments

Chronology:

1. Business Committee Support Office was notified in 5/12/16 of the availability of the vacancy.
2. Business Committee Support Office sent notice to the Kalihwisaks on 5/4/16.
3. Kalihwisaks posted it in the 5/19/16 issue.
4. Business Committee Support Office posted online on 5/4/16.
5. For the four (4) vacancies, three (3) applications were received:
    a. Leland Wigg-Ninham
    b. Jennifer L. Hill
    c. Erik Krawczyk
6. Business Committee Support Office sent vacancy folder to the Chair's Office on 8/3/16 with following:
    a. Applications
    b. Application reference sheet
    c. Enrollment verification
7. Chair's Office returned vacancy folder to the Business Committee Support Office on 8/16/16.
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9. Chair's recommendation was on the BC agenda for consideration on 8/24/16
10. Business Committee appoints Jennifer L. Hill and Erik Krawczyk at the BC meeting on 8/24/16.
11. Business Committee Support Office submitted Oath of Office to the BC agenda on 8/26/16.
12. Oath of Office is scheduled for the BC meeting of 9/14/16.
13. Oath of Office is scheduled to be administered at the BC meeting of 9/28/16.

Posting #4:

Posting deadline: July 15, 2016

Number of vacancies: There were two (2) vacancies-(1 full term and 1 to finish a term until 6/10/20.

Number of applications: There were four (4) applications

Number of appointments: There were (1) appointment

Chronology:

1. Business Committee Support Office was notified in 6/3/16 of the availability of the vacancy.
2. Business Committee Support Office sent notice to the Kalihwisaks on 6/8/16.
3. Kalihwisaks posted it in the 6/16/16 issue.
4. Business Committee Support Office posted online on 6/8/16.
5. For the two (2) vacancies, four (4) applications were received:
    a. Leland Wigg-Ninham
    b. Cherie Elm
    c. Richard Elm-Hill
    d. Cheryl Stevens
6. Business Committee Support Office sent vacancy folder to the Chair's Office on 8/3/16 with following:
    a. Applications
    b. Application reference sheet
    c. Enrollment verification
7. Chair's Office returned vacancy folder to the Business Committee Support Office on 8/16/16.
8. Chair's Office submitted recommendation to the BC agenda on 8/16/16.
9. Chair's recommendation was on the BC agenda for consideration on 8/24/16
10. Business Committee appoints Leland Wigg-Ninham to finish the term until 6/10/20 at the BC meeting on 8/24/16.
11. Business Committee Support Office submitted Oath of Office to the BC agenda on 8/26/16.
12. Oath of Office is scheduled for the BC meeting of 9/14/16.
13. Oath of Office is scheduled to be administered at the BC meeting of 9/28/16.

Business Committee Meeting
9:00 a.m. Wednesday, September 14, 2016
Thank you for printing clearly

BRAD GRAHAM
BIL GRAHAM
Buenrostro
Jenni Hill
Bev Anderson
Cheryl Stevens
Rich VanBoxtel
Susan White
Jessica Wallenfang
Kathy Mitzen
Dianne McLester-Heim
Kaylynn Gresham
Crystal John
Dale Powless
Jackie Zolem